REGULAR MEETING of the
AIRPORT ADVISORY COMMISSION (AAC)
November 13, 2024 3:00 PM
6310 WILHELMINA DELCO DR., ROOM 1405
AUSTIN, TEXAS 78752

Some members of the Commission may be participating via videoconference.

Livestream of the meeting will be available at
ATXN1 https://www.austintexas.gov/watch-atxn-live

Audio of the meeting will be available as an alternative to attending in person. Please email Ammie Calderon at ammie.calderon@flyaustin.com by Noon of the day of the meeting for dial-in details.

Public comment for general communication and all agenda items will be allowed in-person or remotely via telephone.

In-person registration is available for speakers who sign up at the meeting location prior to the meeting being called to order. Registration to speak remotely is available for speakers who have provided an email to Ammie Calderon at ammie.calderon@flyaustin.com, no later than Noon of the day before the meeting.

CURRENT BOARD MEMBERS

Wendy Price Todd, Chair	Raymond Young	Chad Ennis	Fang Fang
Bakari Brock, Vice-Chair	Jeremy Hendricks	Scott Madole	Jeff Eller
Patrick Rose, Secretary	Jonathan Coon	Doyle Valdez	

AGENDA

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

Public communication for items **not** on the agenda.
The first 5 registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is not posted on the agenda. Please refer to the registration instructions above.

Public communication for items on the agenda.
Registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is posted as a Briefing, Discussion/Action, or Discussion item. Please refer to the registration instructions above.

APPROVAL OF MINUTES

1. Approve the minutes of the AAC regular meeting on October 9, 2024

STAFF BRIEFINGS

2. Briefing on September 2024 Financial Results presented by Rajeev Thomas, Chief Financial Officer
3. Briefing on Air Service Update provided by Jamy Kazanoff, AUS Air Service Development
4. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer
5. Briefing on AUS Short-Term Financing provided by Rajeev Thomas, Chief Financial Officer
6. Briefing on AUS Lounge Program presented by John Gallo, Commercial Management Division Manager

DISCUSSION/ACTION ITEMS

7. Authorize negotiation and execution of a contract for an emergency notification system for the Austin-Bergstrom International Airport for the Department of Aviation with Everbridge, Inc., for an initial term of one year with two one-year extension options, for a total contract amount not to exceed $272,090. - Funding in the amount of $68,023 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

8. Authorize negotiation and execution of a contract for onsite baggage handling system maintenance & repair support services for the Department of Aviation with Siemens Logistics LLC, for an initial term of three years with two one-year extensions, for a total contract amount not to exceed $32,500,000. - Funding in the amount of $4,875,000 is available in the Fiscal Year 2024-2025 Operating Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise

Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. However, the recommended contractor identified subcontracting opportunities.]

9. Authorize negotiation and execution of a contract for software licenses and subscriptions, software support, professional services, consulting, and training to support the Department of Aviation's project management information software system with EC America Inc., for a term of five years in an amount not to exceed $3,670,000. - Funding in the amount of $540,714 is available in the Capital Budget of the Department of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets. [Cooperative Agreement contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]

DISCUSSION ITEMS

10. Review the Aviation Risk Assessment prepared by the Office of the City Auditor and presented to the Audit and Finance Committee of the City Council on October 9, 2024.

11. Discuss possible topics and training materials that can be used for the development of a Commission Orientation for new and existing commissioners, including but not limited to a refresher on the Department of Aviation annual operating budget, capital improvement program, grants, contracts, and quality of services at AUS.

12. Review City Council action at the October 24, 2024 meeting – [Item 15] Authorize negotiation and execution of a contract for aviation security services at controlled access points with the American Association of Airport Executives, for up to five years for a total contract amount not to exceed $2,266,079. *Approved on consent*.

13. Review City Council action at the November 7, 2024 meeting – [Item 12] Authorize execution of two contracts for shared use printing products and services at the Austin-Bergstrom International Airport with Omnidata Services Inc. and Stanley K. Peterson d/b/a Vidtronix, each for up to five years for total contract amounts not to exceed $2,500,000, divided between the contractors. *Approved on consent*.

FUTURE AGENDA ITEMS

NEXT REGULAR MEETING

The next regular meeting of the AAC is currently scheduled for Wednesday, December 11, 2024.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at jason.alexander@flyaustin.com.