LYNNWOOD
WASHINGTON

CITY OF LYNNWOOD HISTORY & HERITAGE BOARD (HHB)
AGENDA
4:30 – 6PM, TUESDAY, DECEMBER 12, 2023
PHYSICAL LOCATION: City Hall, Conference Room 4
ONLINE: https://lynnwoodwa.zoom.us/j/96631407639

10. CALL TO ORDER

20. ROLL CALL

	Crys Donovan, Position #1		TBD, Arts Commission
	Vacant, Position #2		TBD, Diversity Commission
	Vacant, Position #3		TBD, Parks Board
	Vacant, Position #4		TBD, Planning Commission
	Joanne Lord, Position #5 (ex-officio)		Sarah Olson, Deputy Parks Director
	Vacant, Position #6 (ex-officio)		Fred Wong, Arts, Culture & Heritage Coordinator
	Cheri Ryan, Position #7, LAMHA - Chair		
			Eric Peterson, Parks Superintendent
	Shannon Sessions, Council Liaison		TBD, Community Development Dept

30. APPROVAL OF MINUTES – November 14, 2023.

40. BOARD MEMBER & COMMITTEE REPORTS

50. COUNCIL LIAISON REPORT

60. CITIZEN COMMENTS

70. STAFF REPORT

80. BUSINESS ITEMS

80.1 2023 Snohomish County Grant – update and 2024 progress	10 min
80.2 Signal Box Art Wrap – Veterans Box	5 min
80.3 Members recruitment	5 min
80.4 Election of Officers	5 min
80.5 History & Heritage Days 2024 (dates/times)	5 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:
January 9, 2024 – Regular Meeting @ City Hall Conference Room 4, 4:30pm

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 425-670-5502 with 24-hours advance notice for special accommodations.

Lynnwood History & Heritage Board
Future Business Items and Events Calendar
Revised 12/5/2023

Meetings: 2nd Tuesdays from 4:30 – 6pm

MEETING DATE (2023)	Time	ITEM / EVENT	LOCATION
December 12	4:30 – 6pm		City Hall, Conference Room 4
(2024)			
January 9	4:30 – 6pm		
February 13	4:30 – 6pm		
March 12	4:30 – 6pm		
April 9	4:30 – 6pm		
May 14	4:30 – 6pm		
June 11	4:30 – 6pm		
July 9	4:30 – 6pm		
August 13	4:30 – 6pm		
September 10	4:30 – 6pm		
October 8	4:30 – 6pm		
November 12	4:30 – 6pm		
December 10	4:30 – 6pm	Election of Officers	
December 10	4-5pm	Menorah Lighting	City Hall
January 10, 2024	5:30-7pm	Veterans Art exhibit - reception	City Hall
??		Sound Transit Public Art Panel meetings	
~~Feb 4, 2023~~ (canceled)		The Art of Food & Wine	
		LINKS TO MORE EVENTS	

LYNNWOOD
WASHINGTON

CITY OF LYNNWOOD HISTORY & HERITAGE BOARD (HHB)
MINUTES
4:30 – 6:00PM, TUESDAY, November 21, 2023
ONLINE

10. CALL TO ORDER - Meeting called to order at 4:32 pm by C. Ryan

20. ROLL CALL

✓	Crys Donovan, Position #1	✓	Shannon Sessions, Council Liaison
	Vacant, Position #2		TBD, Arts Commission
	Vacant, Position #3		TBD, Parks Board
	Vacant, Position #4		Sarah Olson, Deputy Parks Director
✓	Joanne Lord, Position #5	✓	Fred Wong, Community Programs Coordinator
	Vacant, Position #6		Eric Peterson, Park Operations Superintendent
✓	Cheri Ryan, Position #7, LAMHA, Chair		TBD, Community Development Dept.
			Marielle Harrington, Healthy Communities Supervisor

30. APPROVAL OF MINUTES – September 12, 2023; motion made by J. Lord and seconded by C. Ryan – motion passed unanimously.

40. BOARD MEMBER & COMMITTEE REPORTS
- C. Ryan reported on LAMHA events.

50. COUNCIL LIAISON REPORT
S. Sessions reported the following:
- City Council and her continuing support after she leaves council.

60. CITIZEN COMMENTS
We welcomed Kathy Forbes. She introduced herself, and spoke about the former church on 44th that was founded by her grandparents.

70. STAFF REPORT
F. Wong talked about future events.

80. BUSINESS ITEMS

80.1 Meet Kathy Forbes
See CITIZEN COMMENTS above.

80.2 Heritage Plan update
J. Lord moved to accept Heritage Plan update as presented by F. Wong. C. Ryan seconded. Motion passed unanimously.

80.3 2023 Snohomish County Grant – update and 2024 ideas
F. Wong updated the HHB on the Trolley hatch modification. In 2024, we'd like to apply for a grant to organize and disseminate historical articles written by Lynnwood historian Betty Lou Gaeng. Betty wrote for local papers like My Neighborhood News Network: Lynnwood Today, My Edmonds News, MLTnews, Women Lagacy Project, Everett Herald, and Homage. C. Ryan has done a little bit of work with Chris Deiner-Karr, who is a member of Edmonds Historic Preservation Commission.
The project will involve:

- Organizing and cataloguing the 100+ articles
- Digitizing the ones in hard copy
- Formatting
- Getting use permission for photos
- Putting them on the web, including LAMHA, Archive in a Box

80.4 Signal Box Art Wrap – Veterans Box
F. Wong presented the latest mock-up of the Veterans Box. Comments focused on a less busy background, bigger patterns suitable for car drivers to see, less red.

80.5 Sound Transit Art Banners
F. Wong presented the latest proposal from Sound Transit Art Program (STart), that will have 8 double-sided printed vinyl banners of art hanging in the promenade. The first round is planned to be done before the Light Rail opening in 2024 Fall. Art will likely rotate every year. STart will manage all aspects of the project including paying artists. They will involve the Lynnwood community in deciding which artists are represented. HHB will think about a historic exhibit.

80.6 Members recruitment
C. Donovan will be retiring at the end of 2023. We will invite Jeanne Roger to rejoin the HHB in January 2024. We will have at least 3 vacancies in 2024.

80.7 Cultural Access Fund
F. Wong updated the HHB about the effort by Snohomish County Arts Commission and Economic Alliance Snohomish County. C. Ryan updated us on the perspective from the Heritage Preservation Commission.

90. FUTURE BUSINESS - None

100. ADJOURNMENT
Meeting adjourned at 5:24 pm.

Staff Report (Program & Project Updates)

DATE: December 5, 2023

TO: History & Heritage Board

FROM: Comm. Prog. Coord. Fred Wong

RE: Staff Report

Board Member Recruitment
We are recruiting for new board members to fill vacant positions #2, #3, #4, #6. Please encourage your friends and neighbors to consider applying. Crys is not renewing her term ending 2023. We plan to ask Jeanne Rogers to rejoin in 2024.

Lynnwood History Videos
Posted on LAMHA's youtube channel,
https://www.youtube.com/@lynnwoodalderwoodmanorheri6296 or

Sound Transit Art (STart) Program – We had a meeting on 11/1 to discuss new banner art. Claudia Fitch's Curtain was installed on 3/24. Preston Singletary artwork was installed in summer.

Signal Box Wrap Project

- Future boxes: Veterans, Indigenous people, EdCC, Neon signs, South Lynnwood, Lund's Gulch
- Veterans box – Design in progress.

Snohomish County Historic Grant
$15,980 grant in 2023 to improve the accessibility of the Interurban Car #55. Wheelchair lift is in Trolley Barn at Heritage Park. Spring added to the steel hatch on December 5.

Community Justice Center – Public Art Project
6 artists are beginning fabrication. Looks like late December/early January for install.

42nd Ave West: Segment 1 - Section 106 MOA Mitigation
Two buildings that are under consideration are:

- Hae Lee Building at 4200 196TH ST SW
- Swanson Building at 4202 198TH ST SW

Cultural Access Program
House Bill 1575 passed. Cities and counties may now implement a Cultural Access program through a public vote or councilmanic authority, to expand access to science, heritage, and arts programs. Snohomish County Arts Commission and Economic Alliance Snohomish County support this effort for the county.