LYNNWOOD
WASHINGTON

CITY OF LYNNWOOD HISTORY & HERITAGE BOARD (HHB)
AGENDA
4:30 – 6PM, TUESDAY, NOVEMBER 14, 2023
PHYSICAL LOCATION: City Hall, Conference Room 4
ONLINE: https://lynnwoodwa.zoom.us/j/96631407639

10. CALL TO ORDER

20. ROLL CALL

	Crys Donovan, Position #1		TBD, Arts Commission
	Vacant, Position #2		TBD, Diversity Commission
	Vacant, Position #3		TBD, Parks Board
	Vacant, Position #4		TBD, Planning Commission
	Joanne Lord, Position #5 (ex-officio)		Sarah Olson, Deputy Parks Director
	Vacant, Position #6 (ex-officio)		Fred Wong, Arts, Culture & Heritage Coordinator
	Cheri Ryan, Position #7, LAMHA - Chair		
			Eric Peterson, Parks Superintendent
	Shannon Sessions, Council Liaison		TBD, Community Development Dept

30. APPROVAL OF MINUTES – September 12, 2023.

40. BOARD MEMBER & COMMITTEE REPORTS

50. COUNCIL LIAISON REPORT

60. CITIZEN COMMENTS: Kathy Forbes

70. STAFF REPORT

80. BUSINESS ITEMS

80.1 Meet Kathy Forbes	5 min
80.2 Heritage Plan update	10 min
80.3 2023 Snohomish County Grant – update and 2024 ideas	10 min
80.4 Signal Box Art Wrap – Veterans Box	5 min
80.5 Sound Transit Art Banners	5 min
80.6 Members recruitment	5 min
80.7 Cultural Access Fund	5 min

90. FUTURE BUSINESS

100. ADJOURNMENT

Upcoming Meetings:
December 19, 2023 – Regular Meeting @ City Hall Conference Room 4, 4:30pm

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 425-670-5502 with 24-hours advance notice for special accommodations.

Lynnwood History & Heritage Board
Future Business Items and Events Calendar
Revised 11/9/2023

Meetings: 2nd Tuesdays from 4:30 – 6pm

MEETING DATE (2023)	Time	ITEM / EVENT	LOCATION
November 14	4:30 – 6pm		City Hall, Conference Room 4
December 12	4:30 – 6pm		City Hall, Conference Room 4
November 10	10am-2pm	Veterans Day Luncheon and Resource Fair	Lynnwood Event Center
November 11	11am-12pm	Veterans Day Ceremony	Veterans Park
December 3	12-3pm	Cookies with Santa	Heritage Park
December 10	4-5pm	Menorah Lighting	City Hall
??		Sound Transit Public Art Panel meetings	
~~Feb 4, 2023~~ (canceled)		The Art of Food & Wine	
		LINKS TO MORE EVENTS	

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CITY OF LYNNWOOD HISTORY & HERITAGE BOARD (HHB)
MINUTES
4:30 – 6:00PM, TUESDAY, September 12, 2023
ONLINE

10. CALL TO ORDER - Meeting called to order at 4:31 pm by C. Ryan

20. ROLL CALL

✓	Crys Donovan, Position #1	✓	Shannon Sessions, Council Liaison
E	Joshua Brown, Position #2, Vice Chair		TBD, Arts Commission
	Vacant, Position #3		TBD, Parks Board
	Vacant, Position #4		Sarah Olson, Deputy Parks Director
✓	Joanne Lord, Position #5		Fred Wong, Community Programs Coordinator
	Vacant, Position #6		Eric Peterson, Park Operations Superintendent
✓	Cheri Ryan, Position #7, LAMHA, Chair		TBD, Community Development Dept.
		✓	Marielle Harrington, Healthy Communities Supervisor

30. APPROVAL OF MINUTES – July 11, 2023; motion made by C. Donovan and seconded by C. Ryan – motion passed unanimously.

40. BOARD MEMBER & COMMITTEE REPORTS
- C. Ryan reported on LAMHA events.
- J. Lord will miss next month's meeting.

50. COUNCIL LIAISON REPORT
-S. Sessions reported the following:
- Fair on 44th was a very successful event.

60. CITIZEN COMMENTS - None

70. STAFF REPORT
S. Olson shared the sticker collection, including Lynnwood T-shirt image, South Lynnwood mural, trolley. New stickers will be coming soon.

80. BUSINESS ITEMS

80.1 Fair on 44th - recap
A successful event, with many people attending.

80.2 Heritage Plan update
We will add 'Serve as an official "party of record" for the Department of Archeology and Historic Preservation land use notifications.'

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5502 with 24-hours advance notice for special accommodations.

80.3 2023 Snohomish County Grant – update and 2024 ideas
Ideas for 2024 include:

- Ethnobotanical garden at Heritage Park
- Organizing Betty Gaeng material
- Archiving historical materials

80.4 Signal Box Art Wrap – Veterans Box
Comments and feedback gathered, including photos of veterans in uniform, simplifying frames and texts, and changing background.

80.5 Cultural Access Fund
An update with more information, and keep the Board informed.

90. FUTURE BUSINESS - None

100. ADJOURNMENT
Meeting adjourned at 5:38 pm.

Staff Report (Program & Project Updates)

DATE: November 9, 2023

TO: History & Heritage Board

FROM: Comm. Prog. Coord. Fred Wong

RE: Staff Report

Board Member Recruitment
We are recruiting for new board members to fill vacant positions #2, #3, #4, #6. Please encourage your friends and neighbors to consider applying. Josh has vacated position #2. Crys is not renewing her term ending 2023.

Lynnwood History Videos
Posted on LAMHA's youtube channel, https://www.youtube.com/@lynnwoodalderwoodmanorheri6296 or

Sound Transit Art (STart) Program – We had a meeting on 11/1 to discuss new banner art. Claudia Fitch's Curtain was installed on 3/24. Preston Singletary artwork was installed in summer.

Signal Box Wrap Project

- Future boxes: Veterans, Indigenous people, EdCC, Neon signs, South Lynnwood, Lund's Gulch
- Veterans box – Design in progress.

Snohomish County Historic Grant
Won $15,980 grant in 2023 to improve the accessibility of the Interurban Car #55 (Trolley). Wheelchair lift is in Trolley Barn at Heritage Park. Next step is to add spring to the steel hatch. Parts delayed, looking into alternatives.

Community Justice Center – Public Art Project
6 artists are beginning fabrication. Looks like late December/early January for install. Delivery can begin November 27.

Cultural Access Program
House Bill 1575 passed. Cities and counties may now implement a Cultural Access program through a public vote or councilmanic authority, to expand access to science, heritage, and arts programs. Snohomish County Arts Commission, Heritage Preservation Commission and Economic Alliance Snohomish County support this effort for the county.