



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, November 19, 2024

5:00 P.M. – Executive Session

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

The Duncanville City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-780-5017 or email city.secretary@duncanvilletx.gov at least three (3) business days prior to the scheduled meeting to request an accommodation.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, November 19, 2024.
 - Email city.secretary@duncanvilletx.gov
 - Email title: Public Comment – Tuesday, November 19, 2024
 - First Name, Last Name, and Address
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EXECUTIVE SESSION

1. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located east of Main, south of Wheatland, west of Allen and north of Fouts, and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

2. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

3. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located east of Clark Rd., south of Red Bird Ln., west of US Highway 67, and north of Wintergreen Rd., and pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Council to receive a briefing from Star Transit.
[Star Transit Briefing](#)
- B. Council to receive a briefing on the candidates nominated to serve on the Dallas Central Appraisal District Board of Directors.
[DCAD Board of Directors Candidates](#)
- C. Council to Receive a Briefing from Hunden Partners on evaluating third-party sports facility management companies and conducting a comparative analysis of proposals, including the continuation of in-house operations.
[Briefing from Hunden Partners](#)
- D. Briefing Presentation of the Hometown Champions Banner Program
[Hometown Champions Banner Program Breifing](#)
- E. Council to receive a briefing on special events that are not city sponsored and require street closures.
[Briefing on Special Events and Street Closures](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION - Luis Salazar

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Veteran's Day Proclamation
[Veteran's Day Proclamation](#)
- B. Proclamation to Duncanville High School for Distributive Education Clubs of American (DECA)
[DECA Proclamation](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the Date, Year City Council Regular Meeting.
[City Council - 17 Sep 2024 - Minutes](#)
[Special Called Meetings - 07 Oct 2024 - Minutes](#)
[City Council - 15 Oct 2024 - Minutes](#)
- B. Approve Regular City Council meeting dates for 2025.
[2025 Council Meeting Dates](#)
- C. Consider a resolution adopting the TikTok and Prohibited Technology Policy for the City of Duncanville.

[TikTok and Prohibited Technology Policy](#)
- D. Consider a Resolution approving and adopting the FY2024-25 Investment Policy.
[FY2025 Investment Policy](#)
- E. Consider a Resolution to approve the Budget Development Policy
[Budget Development Policy](#)
- F. Consider a Resolution approving the City of Duncanville to adopt and amend the Texas Tax Code Chapter 35 Municipal Hotel Occupancy Tax.
[Adopt and Amend Texas Tax Code Chapter 35](#)
- G. Consider a Resolution authorizing the annual expenditure with Dallas Central Appraisal District (DCAD) for property appraisal services, in accordance with state law, in an amount determined through DCAD's annual budgeting process.
[Dallas Central Appraisal District Annual Budget Allocation](#)
- H. Consider an ordinance amending the FY 2024-2025 budget by appropriating resources received for projects, grants, donations, and capital projects in FY 2024 and amending expenditures.
[FY 2025 Budget Amendments - Projects and CIP](#)
- I. Consider a Resolution authorizing an agreement through the City of Plano contract #2021-0440-AC with DataProse, LLC for the procurement of water bill printing and mailing services, for a period of one-year with an option to renew for four additional years, with an annual estimated expenditure of \$146,000.
[FY25 Renewal - DataProse, LLC](#)
- J. Consider a Resolution authorizing the purchase of Personal Protective Equipment (PPE) gear cleaning, inspection and repair from Gear Cleaning Solutions, through an Interlocal Cooperative Purchasing Agreement with the City of Frisco contract 2212-016 for the unit price bid with an estimated expenditure amount not to exceed \$34,500.00.
[Personal Protective Equipment \(PPE\) gear clearing, inspection and repair from Gear Cleaning Solutions](#)
- K. Consider a Resolution authorizing the City manager to execute the terms of the agreement, and to authorize the City Manager to execute

the terms, conditions, and payment for the costs of the Regional Fire Training Officer in said agreement documents.

[Regional Fire Training Officer](#)

- L. Consider a Resolution authorizing the annual expenditure with the City of Cedar Hill for the operations and maintenance of the Tri-City Animal Shelter, in accordance with terms of the Acquisition, Ownership, and Operating Agreement, in an amount of \$423,175.00, determined through the City of Cedar Hill's annual budgeting process.

[ILA - Tri-City Animal Shelter](#)

- M. Consider a Resolution authorizing the annual expenditure with the City of DeSoto for the operations and maintenance of the Southwest Regional Communications Center (SWRCC), in accordance with the terms of the Interlocal Agreement for Regional Dispatch, in an amount of \$1,274,004, determined through the City of DeSoto's annual budgeting process.

[ILA - Regional Dispatch](#)

- N. Consider a Resolution awarding a bid and authorizing an interlocal purchasing agreement with TIPS USA Automobiles 210907 to purchase three (3) Dodge Charger Police Patrol Vehicles (PPV) to include upfitting and painting in the expenditure amount not to exceed \$225,000.00.

[Three Dodge Charger Police Vehicles](#)

- O. A Resolution of the City Council of the City of Duncanville, Texas, Approving the Terms and Conditions of the Settlement and Release Agreement, by and between Casey Lending LLC and the City of Duncanville, Texas.

[Resolution Approving the Settlement Agreement for Casey Lending LLC](#)

- P. Consider a resolution authorizing the expenditure for field and turf irrigation products, landscaping products, specialty conditioners/soils, ground maintenance equipment, parts, and supplies with BWI Companies, Inc. through BuyBoard Contract #705-23 with an estimated yearly amount of \$101,220.00 over a two-year period amounting to \$202,440.00, with an additional appropriation of \$30,366.00 as a 15% contingency for a total amount not to exceed \$232,806.00.

[Field Turf and Landscape Specialty Chemicals, Fertilizers, and Products From BWI Companies](#)

- Q. Consider a Resolution authorizing a contract for ground maintenance equipment, parts, and supplies with Pioneer Manufacturing Company through BuyBoard Contract #706-23 and Contract #665-22 for Athletic, Physical Education, Gymnasium Supplies and Equipment, and Heavy Duty Exercise Equipment and Related Accessories for estimated expenditures of \$173,163.00 over a two-year period, which includes \$89,036.00 for year one and \$61,136.00 for year two, along with an additional appropriation of \$22,991.00 as a 15% contingency.

[Pioneer Manufacturing Company](#)

- R. Consider a Resolution authorizing the Second Amendment to Contract 3230223 with Texas Standard Construction, Ltd., for the Wren Avenue Waterline Improvements and Oriole Boulevard I-20 Aerial Crossing

Replacement Project in the amount of \$16,031.66, not exceeding a total contract amount of \$1,225,168.77.

[Wren Avenue Waterline Improvements and Oriole Boulevard I-20 Aerial Crossing Replacement Project Change Order](#)

- S. Consider a Resolution endorsing the implementation of a continuing pretreatment program as required by 40 CFR 403 for the Trinity River Authority's Central Regional Wastewater System.
[Central Regional Wastewater System](#)
- T. Consider an Ordinance amending Chapter 20 of the Duncanville Code of Ordinances by repealing and replacing Article IV, "General Sewage Disposal Standards," with a new Article IV, "General Sewage Disposal Standards," to provide for updates to regulations governing wastewater discharges into the publicly owned treatment works within the City of Duncanville.
[General Sewage Disposal Standards Ordinance Amendment](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a resolution acknowledging receipt of the Independent Audit and Annual Comprehensive Financial Report provided by Pattillo, Brown, and Hill, LLP for the Fiscal Year ended September 30, 2023.
[FY 22-23 Independent Audit and Annual Comprehensive Financial Report](#)
- C. Consider a Resolution to appropriate the remaining American Recovery Plan Act (ARPA) in the approximate amount of \$550,000 and \$800,000 of the remaining 2018 General Obligation Bonds for Harrington Park, to complete the concession stand and restroom buildings, Phase 1, and the trail and bridge connection to Waterview Park, Phase 3.
[Harrington Park bond project - allocation of funds](#)
- D. Consider a Resolution authorizing the use of Hotel Occupancy Tax Funds in the Amount of \$170,000 for Phase 1 of the Harrington Park 2018 Bond Project.
[HOT Funds - Harrington Park Bond Project](#)
- E. Consider a resolution awarding a contract to Trane for HVAC repairs and authorizing the expenditure of Hotel Occupancy Tax funds in an amount not to exceed \$1,071,659.00.
[Fieldhouse - HVAC Replacement and Repair of Exterior Doors](#)
- F. Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to Matt Balke, Business Owner, in an amount not to exceed \$300,000.00 for a building located at 220 N. Main St, Duncanville, Texas 75116
[DCEDC Design Incentive Grant - Matt Balke - 220 N. Main St.](#)
- G. Consider a Resolution authorizing the approval of an Amendment to Order Form with Placer.ai for the location tracking data analytics software via professional services procurement.
[Amendment to Order Form Placer.ai](#)

6. STAFF AND BOARD REPORTS

- A. Present the Police Department's Quarterly Report.
[Police Quarterly Report](#)
- B. Receive the Preliminary Financial Report as of September 30, 2024
[Preliminary Financial Report as of September 30, 2024](#)
- C. Receive the Fiscal Year 2023-2024 Fourth Quarter Investment Report as of September 30, 2024.
[FY2024 Q4 Investment Report as of September 30, 2024](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, November 14, 2024, by 6:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."