



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, December 16, 2024
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 828-4978 4899** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Wendy Lau,

Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC(S)

Negotiations Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Police Middle Management Association, La Verne Police Officers Association; and all Unrepresented Employees.

Public Employee Performance Evaluation, Pursuant to Government Code Section 54957(b)(1):

Title: City Manager

Conference with Legal Counsel - Anticipated litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9 (7 cases)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 (7 cases)

Conference with Legal Counsel - Existing Litigation pursuant to California Government Code Section 54956.9(d)(1).

- City of Whittier, et al. vs. Los Angeles Superior Court, et al., Los Angeles County Superior Court Case No. 23STCP03579.
- Eisen, Erick v. City of La Verne (CJPIA), Case Number: ADJ14580079, ADJ14580097, ADJ17750468, ADJ17814303. Claim Number: 40210165BGG-0001, 23012700, 23017040. File Number: AA126GVv. Date of Loss: 01/21/2021, CT 03/04/2021, 04/17/2023, CT 05/31/2023

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE - COLE TEAGUE, LIFE SCOUT, TROOP #411

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

PRESENTATIONS

LVGSA 8U Softball All-Star Team - The 8U All-Star team qualified for the California State Games Regional Tournament where they placed in the top 4, finishing 2 games short of the championship game. The team was managed by Dustin Williams and was coached by Josh Carrillo, Joe Givigliano, Dave Mixon, Angel Tatenco, Nik Reppuhn, and Brett Heslop. The team roster is as follows:

Erisse Amersonis
Avery Givigliano
Ellie Nava

Brynn Blaire
Riley Heslop
Piper Reppuhn

Aubrey Carrillo
Allison Loaiza
Lily Rose Tatenco

Valissa Diaz
Charlotte Mixon
Jordyn Williams

LVGSA 10U Softball All-Star Team - The 10U Softball All-Star team placed 1st out of 54 teams and won the USA Softball Southern California State Championship. The team then moved on and placed 3rd out of 36 teams in the California State Games Regional Tournament. The team was managed by Dan Keller and coached by Jeremy Juarez, Steve Newton, and Tito Cruz. The team roster is as follows:

Casandra Cruz	Ryan Escujuri	Audrey Garcia	Jullian Huitrado
Brynn Juarez	Olivia Keller	Sammie Lujan	Mina Martinez
Randi Newton	Valentina Velasco	Victoria Velasquez	Ryan Villicana

Business Assistance Through Crime Reduction Program Overview - The La Verne Police Department will present an overview of the BACR Program. Including the application process, the program progress and the pilot business status.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the regular Council Meeting of December 2, 2024.

Recommendation: That the City Council approve the minutes.

2. Register of Audited Demands in the amount of \$2,955,445.80, dated 11/20/24, and \$457,559.37, dated 11/27/24.

Recommendation: That the City Council approve the audited demands.

3. Award of Contract for the City Hall Roof Project, No. CF2401 to Rite-Way Roof Corporation in the amount of \$466,000. This report seeks City Council approval to award a contract for the City Hall Roof Project, No CF2401 to Rite-Way Roofing, lowest responsible bidder, in the amount of \$466,000, and authorization for Staff to award up to a 10% contingency. This project will replace necessary components of the failing roof.

Recommendation: That the City Council:

1. Approve plans and specifications for City Hall Roof Project, CIP Project No. CF2401;
2. Award a public works construction contract to Rite-Way Roof Corporation, the lowest, most responsible bidder, for all base bid and additive items in the amount of \$466,000.00 for the La Verne City Hall Roof Project, Project Number CF2401; and
3. Authorize staff to issue change orders not exceeding 10% of the construction budget (\$46,600) for a total possible construction contract cost of \$512,600.00.

4. **Adoption of a Resolution Recertifying the 2024 Sewer System Management Plan.** The City is required to update its Sewer System Management Plan (SSMP) every six years. The adoption of a resolution re-certifying the 2024 SSMP will fulfill the requirements of the State Water Resource Control Board and provide detailed information on the maintenance of the City's sewer system and response and handling of sanitary sewer overflows.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING AND RECERTIFYING THE CITY OF LA VERNE SEWER SYSTEM MANAGEMENT PLAN MANDATED BY THE STATE WATER RESOURCES CONTROL BOARD (SWRCB) ORDER NUMBER 2022-0103-DWQ."

5. **Amendment to the Professional Services Agreement with WaterTalent.** The City entered into a \$70,000 agreement with WaterTalent in February 2024 to support the acting Utilities Manager and oversee water and sewer operations. At this time, due to continued need for services, it is proposed to extend the term five months to June 30, 2025, and increase the total contract to \$125,000, which exceeds the City Manager's approval authority. Sufficient funds exist within the Public Works Department.

Recommendation: That the City Council authorize an increase of \$50,000 to the existing professional services agreement with WaterTalent, bringing the total not-to-exceed amount to \$125,000, and extend the term to June 30, 2025.

PUBLIC HEARINGS - NONE

OTHER MATTERS

6. **2025 Legislative Platform & Legislative Update.** The City of La Verne's Legislative Platform serves as a strategic framework for advocacy efforts, ensuring the City can respond effectively to legislation and communicate its priorities to policymakers. The proposed 2025 Legislative Platform will guide efforts to protect local interests, support critical initiatives, and adapt to the evolving legislative landscape.

Recommendation: That the City Council approve the Legislative Platform for the 2025 legislative session.

7. **Youth Sports Facility Use Agreement - La Verne Girls Softball Association (LVGSA).** The proposed Youth Sports Facility Use Agreement outlines the terms and conditions for the City of La Verne to grant field and facility use to the La Verne Girls Softball Association (LVGSA). This two-year agreement, effective January 1, 2025, through December 31, 2027, ensures compliance with City policies and sets forth mutual obligations regarding field use, maintenance, safety, programming, and administrative standards.

Recommendation: That the City Council:

1. Approve the attached Youth Sports Facility Use Agreement with the La Verne Girls Softball Association for a term beginning January 1, 2025, and ending December 31, 2027, with options for two, two-year extensions; and,
2. Authorize the City Manager or designee to execute the agreement and any related documents.

8. **Film Permit - The Secret Life of the Dean's Wife.** A Film Permit being request by production company Goodflix LLC. to film a movie for Lifetime Network at the University of La Verne. To meet the requirements of the City's Municipal Code and requested filming dates desired by Goodflix LLC, the City Council is being asked to authorize the City Manager to execute an agreement and issue a film permit if all required steps are completed to the City's satisfaction.

Recommendation: That the City Council authorize the City Manager to execute an agreement with Goodflix LLC. and issue a permit for filming if all required steps are completed.

9. **Resolutions Amending the Salary Range for Public Works Director and Adding a Class Specification and Salary Range for a Public Works Director/City Engineer.** With the announcement of the departure of the City's Public Works Director, a review was initiated of the compensation and job duties. This review includes the potential of incorporating the duties of City Engineer in order to better represent City needs, conduct a competitive recruitment, and ensure retention of the position. An increase to the annual salary, addition of City Engineer duties if an applicant is qualified, and approval of a Public Works Director/City Engineer job description are recommended for consideration.

Recommendation: That the City Council adopt the attached Resolutions titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, APPROVING A NEW CLASS SPECIFICATION AND SALARY RANGE FOR PUBLIC WORKS DIRECTOR/CITY ENGINEER," and "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE SALARY RANGE FOR PUBLIC WORKS DIRECTOR."

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

Due to the Martin Luther King Holiday, the next regular meeting of the La Verne City Council is scheduled for TUESDAY, JANUARY 21, 2025, at 5:30 P.M.

Posting Statement: A true and amended copy of this Agenda was posted on December 10, 2024, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.

RESIDENT INFORMATION**UPCOMING EVENTS AND MEETINGS**

Tuesday, December 17 - Ad Hoc Water & Sewer Rate Study Committee meeting, 6:00 pm - 7:30 pm

Saturday, December 21 - Household Hazardous Waste Collection, Brackett Field Airport, Fairplex Drive & West McKinley Ave, 9:00 am - 3:00 pm

Monday, December 23 - Friday, January 3, 2025 - Community Center Closed (Holidays Observed)

Wednesday, December 25 - Friday, January 3, 2025 - City Hall Closed (Holidays Observed)

Monday, January 6 - Old Town La Verne Business Improvement District meeting, Café Wang, 8:30 am - 9:30 am

Monday, January 6 - City Council meeting - CANCELED

Tuesday, January 7 - Development Review Committee meeting, City Hall, 9:00 am - 10:00 am

Monday, January 13 - Senior Movie Matinee, La Verne Community Center, 12:30 pm

Tuesday, January 14 - Active Transportation Committee meeting, City Hall, 5:00 pm

Tuesday, January 21 - City Council meeting. City Hall 5:30 pm

Tuesday, January 28 - Ad Hoc Water & Sewer Rate Study Committee meeting, City Hall 6:00 pm - 7:30 pm