



**Duncanville City Council Meeting Agenda**  
City Council Briefing Room and City Council Chamber  
Duncanville City Hall  
203 E. Wheatland Road  
Duncanville, TX 75116  
(972) 780-5017

**Tuesday, December 17, 2024**

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

**or immediately following the 6:00 pm Work Session/Briefing**

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*The Duncanville City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-780-5017 or email [city.secretary@duncanvilletx.gov](mailto:city.secretary@duncanvilletx.gov) at least three (3) business days prior to the scheduled meeting to request an accommodation.*

**As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.**

***Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.***

**The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.**

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

**To view the live meeting or previous meetings click on the link below.**

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, December 17, 2024.
  - Email [city.secretary@duncanvilletx.gov](mailto:city.secretary@duncanvilletx.gov)
  - Email title: Public Comment – Tuesday, December 17, 2024
  - First Name, Last Name, and Address
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## **WORK SESSION / BRIEFING**

- 1. DISCUSS AGENDA ITEMS**
- 2. CITY COUNCIL CALENDAR**

### **3. BRIEFINGS / PRESENTATIONS**

- A. Provide an update on City's Continuity of Operations Plan (COOP) creation.  
[Provide an update on City's Continuity of Operations Plan \(COOP\) creation.](#)  
[City COOP Overview-Council Presentation](#)
- B. Council to receive a briefing from the City Attorney on requirements for amending the City's Charter.  
[Charter Amendment Briefing](#)
- C. City Council to receive a briefing on the status of the AMI (Automated Metering Infrastructure) systems.  
[Council Briefing on AMI](#)
- D. Receive a presentation from the Regional CARE Team on Homelessness.  
[Regional CARE Team on Homelessness Response](#)
- E. Receive and discuss the draft Dog Park Master Plan.  
[Dog Park Master Plan Briefing](#)

## **EXECUTIVE SESSION**

1. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located east of Cedar Ridge Dr., south of Ranchero Ln., west of Cockrell Hill Rd., and north of Wheatland Rd., and pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.  
[Executive Session](#)

## **REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)**

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

### **1. REPORTS**

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

## **2. PROCLAMATIONS AND PRESENTATIONS**

- A. Briefing on Wheatland Plaza after winning the Greater Dallas Planning Council Trinity Urban Design Award  
[Wheatland Plaza](#)

## **3. CITIZENS' INPUT**

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

## **4. CONSENT AGENDA**

*The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.*

- A. Consider the Minutes for the Date, Year City Council Regular Meeting.  
[City Council - 19 Nov 2024 - Minutes](#)  
[City Council - 03 Dec 2024 - Minutes](#)
- B. Consider a Resolution authorizing the execution of a Title III Federal Service Agreement with the Dallas Area Agency on Aging for the time period of October 1, 2024 through September 30, 2025.  
[Agreement with Dallas Area Agency on Aging \(DAAA\)](#)
- C. Consider a Resolution awarding bids and authorizing cooperative purchasing agreements with Advance Auto Parts and AutoZone Parts, Inc. for automotive parts and supplies through Prince William County Public Schools Contract R-LD-23013-01 and Region 4 Education Service Center Contract R211201, respectively, via OMNIA Partners for

a one-year term, with the option to renew for up to four additional one-year terms, in an amount not to exceed \$469,681.00 over the five years, subject to the exercise of contract renewals and City Council appropriation.

[Automotive Parts and Supplies from Advance Auto Parts and AutoZone Parts, Inc.](#)

- D. Consider a Resolution awarding bids and authorizing cooperative purchasing agreements with NAPA Auto Parts and O'Reilly Auto Parts for automotive parts and supplies through Sourcewell Contracts 032521-GPC and 032521-ORA, respectively, for a one-year term, with the option to renew for up to four additional one-year terms, in an amount not to exceed \$469,681.00 over the five years, subject to the exercise of contract renewals and City Council appropriation.

[Automotive Parts and Supplies from NAPA Auto Parts and O'Reilly Auto Parts](#)

- E. Consider an Ordinance amending the FY 2024-2025 budget by appropriating fund balance resources in the one-time project fund and amending expenditures.

[FY 2025 Budget Amendments - One-Time Project Fund](#)

## 5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Adopt revised Chapter Four—Animals and Fowl City Ordinance to comply with state legislation changes and best practices, Council discussion on the proposed changes, and direction if needed.

[Chapter Four Animals and Fowl](#)

## 6. STAFF AND BOARD REPORTS

- A. Monthly Financial Report as of October 31, 2024

[Receive the Monthly Financial Report as of October 31, 2024](#)

## ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted **by** the following date and time: **Thursday, December 12, 2024 , by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

**Chiquita Taylor, City Secretary**

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."

