CITY OF SARATOGA SPRINGS

Special City Council Meeting
Monday, December 30, 2024 – 3:00 PM

City Council Room - First Floor
Special City Council Meeting - End of Year

1. Public Hearing
2. Call To Order
3. Roll Call
4. Salute To Flag
5. Presentation
6. Consent Agenda
   - 6.1 Consent Agenda: Approve Mid-Warrant 24MWDEC3 $4,660,534.45
     24MWDEC3 $4,660,534.45
   - 6.2 Consent Agenda: Approve Payroll 12/20/2024 $514,135.21
   - 6.3 Consent Agenda: Approve Payroll 12/27/2024 $852,223.89
   - 6.4 Consent Agenda: Approve Budget Transfers - Regular
     Budget Transfers, Consent 12.30.2024
   - 6.5 Consent Agenda: Approve Budget Amendments - Regular
     Budget Amendments, Consent 12.30.2024
7. Public Comment Period / 60 Minutes
8. Executive Session
   - 8.1 Discussion: Discuss pending litigation
9. Supervisor - Michele Madigan
10. Supervisor - Matthew Veitch
11. Mayor's Department
    - 11.1 Discussion and Vote: Requesting approval on three POs, totaling $11,000, be issued for computers that were ordered prior to PO being issued.
    - 11.2

Discussion and Vote: Approval of purchase order for 2024 to the Commissioner of Finance for $136,172. These funds are from the opioid settlement and have a restricted use.

PO for Opioid funds received JMK.pdf

11.3 Discussion and Vote: Authorization for the Mayor to sign a contract with RISE Housing and Support Services for operation and management of a homeless shelter.

RISE RFP response.pdf
RISE 2025 contract.pdf
RISE Insurance 12.1.25.pdf

11.4 Discussion and Vote: Authorization for the Mayor to sign an a agreement with Miller, Mannis, Schachner & Hafner LLC for legal counsel for land use boards for 2025 not to exceed $60,000.00

MMSH contract.pdf

12. Account's Department

12.1 Announcement: Street Renaming

12.2 Award of Bid: RFP 2024 - 57 Homeless Shelter Services

RFP 2024-57 Operation & Management_Homeless Shelter_RISE.pdf

12.3 Award of Bid: RFP 2024-65 Land Use Board Legal Counsel

RFP 2024-65 AOB Legal Counsel_Land Use Board.pdf

12.4 Discussion and Vote: Approval to Partial Pay Invoice #653569 in the Amount of $3,168.19

2024_Travelers_653569_$3,168.19 20241230.pdf

12.5 Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Cabling & Security

2025_Adirondack Cabling_Security_Agenda Package 20241230.pdf

12.6 Discussion and Vote: Authorization for Mayor to Sign Contract with Amsure

2024_COSF_Accts_Amsure 20241230.pdf
2025_Amsure_City Saratoga Springs Contract 20241230.pdf

12.7 Discussion and Vote: Consideration of Merit for Review for the JW Hemingway PUD

JW Hemingway - PUD Application.pdf
JW Hemingway PUD DPW Requirements.pdf

12.8 Discussion and Vote: Initiation of Coordinated SEQRA Review for the JW Hemingway PUD - Discussion of Lead Agency Status

JW Hemingway - PUD Application.pdf
JW Hemingway PUD DPW Requirements.pdf

13. Finance Department

13.1 Discussion and Vote: Approval of a Purchase Order for Tyler Technologies for Munis Training in the amount of $5,700.00

MUNIS FLEX TRAINING PR.pdf
COSF - Tyler Technologies.pdf

13.2 Discussion and Vote: Approval to Pay 2 Invoices to Dell Technologies for Monitors and Computers in the amount of $3,105.82

Budget Transfer - Dell
COSF - Dell.pdf
Dell Invoices 12.30.2024.pdf

13.3 Discussion and Vote: Resolution to Replenish the Insurance Reserve
2024 Resolution to Replenish Insurance Reserve 12302024.pdf

13.4 Discussion and Vote: Resolution for Use of Insurance Reserve (Claim #FXH3236 & Claim #FZD4908)
12.30.24 Insurance Reserve $11,873.50_001 (1).pdf
12.30.24 Travelers $11,873.50.pdf

13.5 Discussion and Vote: Resolution to Use Assignment for Salt and Sand
Resolution - Salt and Sand Assignment 12.30.2024

13.6 Discussion and Vote: Budget Transfers - Payroll and Benefits
Transfer Finance Payroll Benefits 12.30.24.pdf

13.7 Discussion and Vote: Budget Transfers - Payroll and Benefits SAFER
Budget Transfers - Payroll and Benefits SAFER, 12.30.2024

13.8 Discussion and Vote: Budget Transfers - Revenue Shortfalls
Transfer Finance Rev Shortfalls 12.30.24.pdf

13.9 Discussion and Vote: Budget Transfers - Capital/Debt Service Fund (1 of 2)
Budget Transfers - Capital/Debt Service Fund, 12.30.2024

13.10 Discussion and Vote: Budget Transfers - Capital/Debt Service Fund (2 of 2)
Budget Transfers - Capital/Debt Service Fund, 12.30.2024

13.11 Discussion and Vote: Budget Amendments - Capital/Debt Service Fund (1 of 2)
Budget Amendments - Capital/Debt Service Fund (1 of2), 12.30.2024

13.12 Discussion and Vote: Budget Amendments - Capital/Debt Service Fund (2 of 2)
Budget Amendments - Capital/Debt Service Fund (2 of 2), 12.30.2024e

13.13 Discussion and Vote: Budget Amendment - Salt and Sand Assignment
Budget Amendment - Sand and Salt Assignment, 12.30.2024e

13.14 Discussion and Vote: Budget Amendment - Insurance Reserve
Budget Amendment - Insurance Reserve, 12.30.2024

13.15 Discussion and Vote: Budget Amendments - City Center
Amendment Finance City Center 12.30.24.pdf

14. Public Works Department

14.1 Announcement: Announcement: Street Acceptance for Plowing at Jenna Jo Avenue.

14.2 Announcement: Announcement of Public Hearing Regarding Acceptance of Land and Adding OHante Way to the List of Streets.

14.3 Discussion and Vote:

Addendum:
Discussion and Vote: Authorization for Mayor to Sign Addendum #1 (extension of current contract) with MJ Engineering.

Addendum_1_Contract_Date_Extension_signed_by_MJ_12.18.24.pdf
MJ_Engineer_COI_9.1.25 (1).pdf
MJ_Engineering_Contract_ex._8.6.24.pdf
Bid_Results_RFP_2024-28_(1).pdf

15. Public Safety Department

15.1 Discussion and Vote: Authorization for Mayor to sign contracts for emergency medical supplies provided by Bound Tree Medical, Henry Schein Inc., Life Assist Inc. and McKesson Medical Surgical Government Solutions LLC (MMSGS).

Life Assist Contract.pdf
McKesson Medical-Surgical Government Solutions Contract.pdf
Bound Tree Contract.pdf
Henry Schein Contract.pdf

15.2 Discussion and Vote: Resolution: License Plate Reader Equipment
Resolution.pdf

15.3 Discussion and Vote: Authorization for the Mayor to sign an amendment with Flock Group Inc.
Amendment.pdf
Flock Safety.pdf
Flock Ins. 8.2025.pdf

16. Adjourn