

**WILLIAMS TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION
JANUARY 6, 2025
7:00 P.M.**

CALL TO ORDER
PLEDGE TO FLAG
REORGANIZATION:

a. Election of Officers

- Appointment of Temporary Chairperson
- Nomination & Election of Chairperson
- Nomination & Election of Vice-Chair
- Appointment of Manager/Asst. Treasurer
- Appointment of Secretary/Treasurer

b. Professional Appointments:

Solicitor - Grim, Biehn & Thatcher

Engineer Collier's Engineering & Design represented by Ronald B. Madison, P.E.

Zoning Officer - Suzanne Borzak

Building Code Office - Keycodes Inspection Agency

Alternate Zoning Officer - Collier's Engineering & Design, represented by Ronald B. Madison, P.E.

Zoning Hearing Board Solicitor (fees only) - Joseph Zator, Esq.; Township

Auditor - Riley and Company

Third Party Agency - Keycodes Inspection Agency

Landfill Inspectors - Joseph Black Alternate Host Municipal Landfill Inspector

Sewage Enforcement Officer - Joseph Black

Alternate Sewage Enforcement Officer - Ed Powell

LST Tax Collector - Keystone Collections Group

Delinquent Tax Collectors - Keystone Collections Group & Jenny Frindt

Earned Income Tax Collector - Keystone Collections Group

Labor Solicitor - Campbell Durrant, PC

Municipal Conservation Services - Natural Lands Trust

Resource Protection & Planning - Heritage Conservancy

c. Board Appointments:

- Planning Commission - **Matthew Donovan**
- Zoning Hearing Board- **Eric Jones & Alternate Vacancy**
- Land Preservation Board - **Vacancy**
- Recreation Board - **Judith Abert & Greg Washburn**
- Appeals Board - **2 Vacant Seats**

d. Resolution 2025-1 - Establishing Holidays, Secretary/Assistant Treasurer, Manager Bond Limits, Mileage Reimbursement, Board of Supervisors Meeting Dates, Staff Appointments

e. Township Depositories - (Embassy Bank, Fulton Bank, & PLGIT)

f. PSATS Voting Delegate - Melody Ernst

g. Compensation of Melody Ernst, Township Manager - Resolution 2025-2

CLOSE OF RE-ORGANIZATIONAL MEETING

REGULAR BUSINESS MEETING

ANNOUNCEMENT OF EXECUTIVE SESSIONS -

APPROVAL OF MINUTES - DECEMBER 11, 2024

APPROVAL OF BILLS/TREASURERS REPORT NOVEMBER AND DECEMBER

MANAGERS REPORT

DIRECTOR OF PUBLIC WORKS REPORT

1. Approval of Municibid Items

ZONING OFFICE REPORT DECEMBER 2024

There will be a Zoning Hearing Board Meeting on Wednesday, January 22, 2025.

PLANNING COMMISSION REPORT - December 18, 2024

1. 1260 Island Park Road Lot Line Adjustment - **Resolution 2025-4**

LAND PRESERVATION BOARD REPORT - December 17, 2024

RECREATION BOARD REPORT - None

ENGINEER REPORT

SOLICITOR REPORT

OLD BUSINESS:

1. Identity Theft - **Resolution 2025-3**

NEW BUSINESS:

1. Appoint Deputy Tax Collector - **Resolution 2025-5**

2. Approval of 2025 Fee Schedule - **Resolution 2025-6**

3. Approval of 2025 Sewer Fee Schedule - **Resolution 2025-7**

4. Approval of On-Lot Sewage System Fee Schedule - **Resolution 2025-8**

5. Approval of Job Description for Township Secretary/Treasurer

6. Approval of Amendment 1 to the Monitoring Agreement of Conservation Easements between the Heritage Conservancy on behalf of Williams Township

7. Approval to Appoint Dave Freeman Member ZHB - **Resolution 2025-9**

SUPERVISORS' REMARKS

AUDIENCE COMMENTS

Please note that this meeting is being audio/video recorded and will be made available on the Township website. Public questions and comments during the meeting must be made at the microphone.