1. CALL TO ORDER

Subject :	A. Determination of Quorum
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	1. CALL TO ORDER
Type :	

Public Content

2. ELECTION OF 2025 BOARD OF ZONING APPEALS OFFICERS

Subject :	A. Election of Chair and Vice-Chair
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	2. ELECTION OF 2025 BOARD OF ZONING APPEALS OFFICERS
Type :	

Public Content

3. ADOPTION OF AGENDA

4. MINUTES

Subject :	A. Minutes from the December 04, 2024 Regular BZA Meeting
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	4. MINUTES
Type :	Minutes

Public Content

Staff Contact: Pamela Dix, Administrative Assistant, II Planning Community and Economic Development

Number of Attachments & Description: One draft of December 14, 2024 Minutes

File Attachments

2024.12.04. Draft Minutes.docx (128 KB)

5. PUBLIC HEARING(S)

Subject :	A. VAR-000709-2024 - CMH Homes, Inc. - Side Setback - 6495 Pearl Drive
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	5. PUBLIC HEARING(S)
Type :	

Public Content

Key Points: Add Text

Staff Contact: Add Text

Number of Attachments & Description: Add Text

Staff Recommendation: Add Text

File Attachments

Staff Report VAR-000709-2024 Final.pdf (6,171 KB)

Subject :	B. SUSE-000686-2024 - Vaux Hall, LLC - Retail Use - 27698 Bobtown Road, Melfa
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	5. PUBLIC HEARING(S)
Type :	

Public Content

Key Points: Add Text

Staff Contact: Add Text

Number of Attachments & Description: Add Text

File Attachments

Staff Report- Final.pdf (6,771 KB)

Subject :	C. SUSE-000693-2024 - Sayers RV - 17212 Michaels Hill Road, Melfa
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	5. PUBLIC HEARING(S)
Type :	

Public Content

Key Points:

The applicant requests a special use permit pursuant to Accomack County Code Section 106-53(14), which permits travel trailers located outside of travel trailer parks, which are to be occupied for habitation. The applicant wishes to temporarily place a travel trailer on the parcel while building a new home. The 1.5-acre site is located at 17212 Michaels Hill Road, Melfa, approximately 1100 feet west of its intersection with Hollies Church Road and is tax parcel #101-A-43.

The parcel is zoned Agricultural.

Identification and Location Information:

Applicant	William Ryan Sayers
Property Owner	William & Whitney Sayers
Location	Tax Map # 101-A-43, 17212 Michaels Hill Road
Election District	8, J. Donald L. Hart Jr.
Acreage	1.5 acres (65070 sq. ft.)
Zoning	Agricultural
Future Land Use Recommendation	Agricultural
Overlays	None
Adjacent Zoning	Agricultural
Adjacent Uses	Vacant parcels & Agricultural
Staff Contact	Sinjin Jones, Code Enforcement Officer-Zoning Phone: 757-787-5711 / Email: sjones@co.accomack.va.us

Staff recommends approval with the following 4 conditions:

1) The applicant shall obtain all required permits from the Countys Building Department, Virginia Department of Transportation and the Virginia Department of Health for the proposed use and the forthcoming new home. In particular, the applicants shall obtain approval of the well and septic for the travel trailer.

2) The building application shall be consistent with this application.

3) The use of a travel trailer for habitation shall either expire in 12 months or when the Certificate Of Occupancy for the dwelling is issued.

4) The applicant shall apply for the necessary permits from the Countys Building and Zoning Department and the Virginia Department of Health for the three sheds that are currently in violation.

Staff Contact:

Sinjin Jones, Code Enforcement Officer-Zoning

Phone 757-787-5711 Email: sjones@co.accomack.va.us

Number of Attachments & Description:

One attachment- Staff report packet containing maps, report, and site plan

File Attachments

Staff Report Sayers Draft 1 1-1-2025 Optimized.pdf (3,123 KB)

Subject :	D. SUSE-000707-2024 - Taylor Accessory Structure - 21629 Parsons Road, Greenbush
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	5. PUBLIC HEARING(S)
Type :	

Public Content

Key Points:

The applicant requests a special use permit pursuant to Accomack County Code Section 106-53(22), which permits dwelling, accessory, on lots with a minimum area of five acres, or on nonconforming lots with a minimum area of 60,000 square feet recorded in the land records as of June 28, 2006. Accessory dwellings shall be one (limited to one per lot and two) permitted with an occupied main dwelling. The applicant intends to locate an accessory dwelling on a property with
a primary residence. The entrance to the 19-acre site is located at 21629 Parsons Road, Greenbush, approximately 1800 feet north of its intersection with Accomac Road and is tax parcel #86-A-57A.

The parcel is zoned Agricultural.

Identification and Location Information

Applicant	Jimmy Taylor Jr.

Property Owner	Jimmy W. Taylor and Jeni C. Taylor
Location	Tap Map #86-A-57A, 21629 Parsons Road, Greenbush
Magisterial District	District 6, Robert Crockett
Acreage	19 acres
Zoning	Agricultural
Future Land Use Recommendation	Agricultural, Rural Settlement Area
Request	SUP for accessory dwelling on a property with a primary residence
Overlays	None
Adjacent Zoning	Agricultural
Adjacent Uses	Agricultural, Residential, Vacant
Staff Contact	Sinjin Jones, Code Enforcement Officer-Zoning Phone: 757-787-5711 / Email: sjones@co.accomack.va.us

Staff Recommends approval with the following 4 conditions:

1. The applicant shall apply for a building permit for the accessory dwelling and comply with the relevant Health Department, Department of Transportation and environmental regulations.
2. The building permit application shall be consistent with this application.

3. Prior to construction the applicant shall mark the footprint of the structure and have an inspector verify the locationof the structure and the setback distance from the main dwelling before foundation work can begin.

4. If used as a short-term rental, the applicant must comply with the county regulations for short-term rentals.

Staff Contact:

Sinjin Jones, Code Enforcement Officer-Zoning

Phone:757-787-5711 / Email: sjones@co.accomack.va.us

Number of Attachments & Description:

One attachment- Staff report packet containing maps, report, and site plan

File Attachments

Final Staff Report Accessory Dwelling Optimized Updated 1-2-2025.pdf (3,525 KB)

Subject :	E. SUSE-000708-2024 - Tomas Accessory Structure - 23518 Leslie Trent Road, Parksley
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	5. PUBLIC HEARING(S)
Type :	

Public Content

Key Points:

The applicant requests a special use permit pursuant to Accomack County Code Section 106-78(12) which permits the use of land and/or any permanent or temporary location of any type of building or facility thereon which is not specifically permitted within this chapter. The applicant intends to locate a 12 x 28 accessory shed on a property with no primary use. The 0.22-acre site is located at 23518 Leslie Trent Road, Parksley, VA 23421, at its intersection with Staunton Avenue, and is on Tax Map #78A2-1-439.

The parcel is zoned Residential.

Identification and Location Information

Applicant	Silas Natanael Reyes Tomas
Property Owner	Silas Natanael Reyes Tomas
Location	Tap Map# 78A2-1-439, 23518 Leslie Trent Road, Parksley
Election District	District 4, J. Parks, Sr.
Acreage	.22 acres
Zoning	Residential
Future Land Use Recommendation	Village Development Area
Overlays	None

Adjacent Zoning	Residential
Adjacent Uses	Single-family dwellings, vacant residential, and cemetery
Staff Contact	Chontese Ridley, County Planner I cridley@co.accomack.va.us

Staff Recommends*approval*with the following 2 Conditions:

1. The applicant shall obtain all required permits from the Countys Building Department, the Virginia Department of Health, and the Virginia Department of Transportation for the accessory structure.
2. The building application must be consistent with the special use permit.

Staff Contact: Chontese Ridley, County Planner I
Number of Attachments & Description: One attachment- Staff report packet containing maps, report, and site plan

File Attachments

DRAFT SUSE-000708-2024 Tomas Packet (Optimized).pdf (3,231 KB)

6. OTHER MATTERS

Subject :	A. Staff Report
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	6. OTHER MATTERS
Type :	

Public Content

Key Points:

Subdivision Agent

Zoning Administrator

Deputy County Administrator

Staff Contact: Add Text

Number of Attachments & Description: Add Text

Subject :	B. Real Estate Disclosure Forms
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting

Category :	6. OTHER MATTERS
Type :	

Public Content

Key Points:

The annual filing period begins on January 1 and you must submit your form**no later than February 1, 2024**.
Electronic completion of this document is preferred, but handwritten is acceptable.
The following local officials are required to file the Disclosure of Real Estate per § 2.2-3115:

- Planning commission members
- Members of the Board of Zoning Appeals
- Real estate assessors
- County, city or town managers
- Executive officers

Please return the form to the County Staff before the February 1 deadline:

- Return it to the Staff via email, please ensure you have a written or Adobe-certified signature applied to the document as a simple typed signature is not acceptable;
- Return the filing while in the building for your next meeting, I am located in Suite 203 on the second floor; or
- Return to your board/committee staff member**(Pamela Dix, Administrative Assistant II)**.

If you need assistance completing the form:

- you may contact the Council by email atethics@dls.virginia.govor you may call the office at 804.698.1810.
- The Council also provides filing resources on its website,www.ethics.dls.virginia.gov.
    - Click on the Filing Resources tab in the navigation bar and then select Conflict of Interest from the dropdown menu.

Staff Contact:

Pamela Dix, Administrative Assistant II

Tina Mears, Executive Assistant II to County Administrator

Number of Attachments & Description: Real Estate Disclosure Form (1)

File Attachments

Disclosure of Real Estate Holdings.pdf (99 KB)

Subject :	C. 2025 BZA Meeting Calendar
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	6. OTHER MATTERS
Type :	

Public Content

Key Points: Add Text

Staff Contact: Add Text

Number of Attachments & Description: Add Text

File Attachments

2025 BZA Regular Meeting Dates.pdf (169 KB)

7. NEXT MEETING

Subject :	A. February 12, 2025
Meeting :	Jan 8, 2025 - Board of Zoning Appeals Meeting
Category :	7. NEXT MEETING
Type :	

Public Content

Key Points: Add Text

Staff Contact: Add Text

Number of Attachments & Description: Add Text

Staff Recommendation: Add Text

8. ADJOURNMENT