



AGENDA

Town Council

Monday, January 13, 2025

6:00 pm Work Session and 7:00 p.m. Regular Meeting

Sunnyvale Town Hall

Council Chambers

127 N Collins Rd.

Sunnyvale, TX. 75182

A. Work Session - 6 p.m.

1. Discussion related to an update on the East Tripp Road infrastructure project.
2. Discussion related to the Ameresco Study.
3. Discussion related to the Kimley-Horn engineering design contract item on the regular agenda.
4. Discussion related to the street median lighting item on the regular agenda.
5. Discussion related to Resolution 2025-01 Impact Fee Study on the regular agenda.
6. Discussion related to the engineering design contract with KSA on the regular agenda.
7. Discussion related to a resolution for NCTCOG Rails to Trails Transportation Alternatives (TA) Grant on the regular agenda.
8. Discussion related to the UDO amendment referring to Tree Protection Standards.

B. Regular Meeting - 7 p.m.

C. Invocation

D. Pledge of Allegiance

E. Call Meeting to Order

F. Announcements and Acknowledgements

Pursuant to Texas Government Code Section 551.0415 the Mayor, Council and Staff may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

G. Public Comment

The Town Council invites citizens to address the Town Council on any matter, except items on the agenda and public hearings that are included on the agenda. Comments related to items on the agenda and public hearings will be heard when the specific item/hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a Public Comment Card and submit it to a staff member prior to the Public Comment section on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. Council may choose to place the item on a future agenda.

H. Introductions

1. Introduction of New Employees:

- Ashley Defreeze - Police Officer
- Koren Ernst - Firefighter Paramedic

I. Recognitions

1. Recognition of Senior Court Clerk Erica Wooldridge for her achievement in obtaining her CCC1 certification.

J. Consent Agenda Items

1. Consider and act upon the minutes from the Dec. 9, 2024, Town Council meeting.
[Dec. 9, 2024 Town Council Meeting Minutes.pdf](#)
2. Discuss, consider and act upon Contract Amendment No. 3 from Walter P. Moore and Associates, Inc. (Walter P. Moore) in an amount not to exceed \$102,958 to incorporate pavement rehabilitation, water main alignment changes and optic fiber conduit in the East Tripp Road Project between Collins Road and East Fork Road and authorizing the Town Manager to execute the contract.
[E Tripp Rd Additional Services Request Dec 2024 Contract Amendment No 3.pdf](#)

K. Public Hearing Items

1. Hold a public hearing, discuss, consider, and act upon the first reading of Ordinance 2025-01 regarding an amendment to the Unified Development Ordinance (UDO), including but not limited to amending **Section 3.06.03 – Tree Protection Standards. Case 1829-Z UDO Amendment – Tree Protection Standards.**

[Staff Report](#)

[Ordinance 2025-01 - UDO Section 3.06.03 - Tree Protection Standards](#)

[UDO Excerpt - Section 3.06.03 Tree Protection Standards](#)

[Proposed UDO Section 3.06.03 - Tree Protection Standards - with annotations](#)

L. Discussion and Action Items

1. Discuss, consider and act upon awarding an engineering design contract to Kimley-Horn and Associates, Inc. in the amount of \$497,200 for preparing plans, bidding documents and construction phase services for Traffic Signal, Optic Fiber Installation and Intersection Pavement Improvements on Belt Line Road, between Tripp Road and Town East Boulevard; and authorizing the Town Manager to execute the contract.

[1. Kimley-Horn and Associates, Inc. \(KHA\) Engineering Contract](#)
[2. Project Location Map](#)
2. Discuss, consider and act upon providing feedback to Staff related to street median lighting on arterial streets.
[Street Lighting Section 2023-05-01 ONCOR Tariff Agreement.pdf](#)
[Sunnyvale UDO - Section 3.06.07 Lighting Standards.pdf](#)
[Oncor Street Light Offerings.pdf](#)
[Sternberg Light Pole and Luminaires.pdf](#)
[Existing Clay Road Luminaries Locations.pdf](#)
3. Discuss, consider, and act upon Resolution 2025-01; establishing a public hearing date to consider the approval of updated land use assumptions, Capital Improvement Plan, and impact fees for the 2025 Roadway Impact Fee update.
[Resolution- Impact Fee Study Public Hearing v2 HS 12.17.24.docx](#)
4. Discuss, consider and act upon providing direction to Staff related to the Town Water Distribution System Master Plan update regarding options for pump station and ground storage tank improvements and water distribution system resiliency and redundancy.
[Town Council Presentation - Slides.pdf](#)
5. Discuss, consider and act upon awarding an engineering design contract to KSA Engineers, Inc. in the amount of \$610,640 for the design of Barnes Bridge Road Paving, Drainage, Water Main and Safety Improvements; and authorizing the Town Manager to execute the contract.

[Barnes Bridge Project Location Map.pdf](#)
[KSA Engineering Design Contract for Barnes Bridge Road .pdf](#)
6. Discuss, consider and act upon Resolution 2025-02 in support of submitting the Sunnyvale Rails to Trails Project Phase 2 project for the portion of trail between Tripp Road to just south of US80 to the North Central Texas Council of Governments Transportation Alternatives Call for Projects.
[RES 2025-02 Rails to Trails 2025 NCTCOG TA Grant.docx](#)
[20241223-Rails-to-Trails Map for NCTCOG TA Grant Application_recd Halff 01 06 2025.pdf](#)

M. Executive Session

1. Section 551.071 - Consultation with Attorney
To seek the advice of the Town's attorney about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter.
 - Sunnyvale US 80, et al. v. Town of Sunnyvale, et al., Cause No. DC-24-00252
 - Town of Sunnyvale, Texas v. Zaxo Group and the real property located at 150 Lawson Road, Sunnyvale, Texas, in rem, Cause No. DC-24-04756

N. End Executive Session

1. Consider official action, if any, on matters discussed in executive session.

Section 551.071 - Consultation with Attorney

- Sunnyvale US 80, et al. v. Town of Sunnyvale, et al., Cause No. DC-24-00252
- Town of Sunnyvale, Texas v. Zaxo Group and the real property located at 150 Lawson Road, Sunnyvale, Texas, in rem, Cause No. DC-24-04756

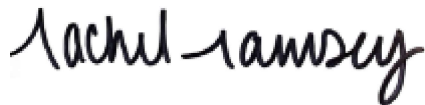
O. Adjourn

NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the Town); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

The Town of Sunnyvale is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Town Secretary at 972-226-7177 at least 48 hours prior to the meeting.

Notice is hereby given that the Sunnyvale Town Council will conduct its Regular Meeting on Monday, Jan. 13, 2025 at the Sunnyvale Town Hall. The public is encouraged to attend the meeting. Email comments may also be submitted to rachel.ramsey@townofsunnyvale.org by 3 p.m. the day of the meeting. The link to the live stream of the meeting will be posted on Sunnyvale's Facebook page Town of Sunnyvale – Government.

I hereby certify that the foregoing notice was posted at Town Hall, 127 N. Collins Rd., Sunnyvale, Texas and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting:



Rachel Ramsey, Director of Administration/Town Secretary

Date Posted: Jan. 8, 2025

Time Posted: _____

Date Removed from Bulletin Board: _____

Removed By: _____