Wednesday, January 15, 2025
Board of Supervisors Regular Meeting 5:00 p.m.
Regular Meetings will be held in the Board Chambers (Room 104) located within the County Administration building located at 23296 Courthouse Avenue - Accomac, VA 23301.
To listen to the live audio, please visit: https://www.co.accomack.va.us/how-do-i/listen-to-meeting-audio

1. Opening of Meeting

Subject :	1.1 Invocation
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	
Subject :	1.2 Pledge of Allegiance
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	Procedural

Public Content

Subject :	1.3 Consider Allowing Remote Participation of Board Member(s) (if warranted)
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	Procedural

Public Content

COUNTY REMOTE MEETING PARTICIPATION POLICY LINK(Section 3.06/Page 6):

https://go.boarddocs.com/va/coa/Board.nsf/files/DA5RW96FE4B7/$file/2024%20Adopted%20Rules%20of%20Procedure%20Amended%202024.10.16.pdf

Chairman Script for Remote Participation

- Supervisor _____ notified me earlier today that he would like to participate in this evenings meeting remotely because he is _____.
- Our adopted Remote Participation Policy requires that all requests from Board members to remotely participate in a public meeting must be received by the Chair in writing on or before the day of the meeting and subject to approval by the Board.
    - I can attest that the request to participate remotely was received by me in writing on __/__/__
- It is my understanding that Supervisor _____is currently connected via Zoom to this meeting.
    - Supervisor _____ can you hear me?
- For the record, Supervisor _____ would you state the reason you wish to participate remotely and the exact location from where you are participating from?

- Members of the Board, since we have a quorum physically assembled here tonight, would someone like to make a motion to allow Supervisor _____ to remotely participate in tonights meeting in accordance with our Board-adopted remote participation policy?

Subject :	1.4 Adoption of Agenda
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	

2. Public Comment

Subject :	2.1 Public Comment Rules
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	2. Public Comment
Type :	Information

Public Content

The Board shall set aside a citizens comment period. During the citizens comment period, speakers wishing to address the Board must abide by the rules of conduct outlined herein and shall clearly state their name and address, and shall be subject to such time limitations as the Chairman and these rules may impose. The following rules shall apply:

i. Public comments shall be limited to items on the current meetings agenda but shall not address matters on the public hearing calendar for the day.

ii. No individual speaker shall be permitted to address the Board for more than four (4) minutes.

iii. The Chair shall allocate the time among the speakers in an equitable manner.

iv. Individuals who have previously spoken on a subject at a public hearing shall not be allowed to re-address the Board on the same subject during the public comment period.

v. Specific questions should be resolved prior to the meeting by contacting a Board member or the appropriate staff member.

vi. Anyone who would like to present a PowerPoint presentation for a public meeting must have to present the presentation 24 hours in advance for review by staff for appropriateness.

vii. Questions shall be directed to the Chair, who will, at his/her discretion, solicit the response from the appropriate person.

viii. Persons addressing the Board shall not use inappropriate or threatening language or verbally attack any Board member or any member of the public.

ix. The Chair shall direct any person whose behavior is violent or disruptive to leave the meeting room.

3. Consideration of Minutes

Subject :	3.1 DRAFT Meeting Minutes - 12/18/24

Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	3. Consideration of Minutes
Type :	Action
Recommended Action :	Consideration of meeting minutes as presented.

Public Content

Staff Contact: Tina Mears, Executive Assistant

Number of Attachments & Description: (1) - Draft Meeting Minutes

File Attachments

12.18.2024 minutes 1-13-25 FINAL.pdf (1,677 KB)

4. Recognitions

Subject :	4.1 Presentation to Robert Crockett, Chairman of the Accomack County Board of Supervisors for Calendar Year 2024
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	4. Recognitions
Type :	Recognition

Public Content

Key Points: Recognizing Supervisor Crockett for his dedicated service as Chairman of the Board for 2024.

Staff Contact: Chairman H. Jackie Phillips

5. Consent Agenda

Subject :	5.1 Approval of Consent Agenda
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Recommended Action :	Motion to approve Consent Agenda Items

Public Content

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.2 Consider scheduling a public hearing for mandated expansion of real estate tax exemption currently available to surviving spouses of members of the U.S. Armed Forces killed in action
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Fiscal Impact :	Yes
Recommended Action :	Schedule public hearing for February 19, 2025

Public Content

Key Points:

Pursuant to changes in the Virginia Constitution and Virginia Code Section 58.1-3219.9, the real property tax exemption that is currently available to the surviving spouses of members of the U.S. Armed Forces killed in action is now expanded to cover the surviving spouses of members of the U.S. Armed Forces who died in the line of duty. The tax exemption is mandatory and applies if (i) the U.S. Department of Defense issues a Line of Duty determination, (ii) the member of U.S Armed Forces did not die as a result of his or her criminal conduct, (iii) the surviving spouse occupies the property for which the exemption is sought as his or her principal residence, and (iv) the surviving spouse is not remarried.

Pease note that the newly expanded exemption is retroactive to tax years beginning in 2015; however, interest does not begin to accumulate on any refund until the surviving spouse has filed with the Commissioner of the Revenue the required affidavit or written statement.

The cost of this additional tax exemption is not determinable at this time.

Staff Contact: Mike Mason, County Administrator and Kim Satterwhite, Commissioner of Revenue

Number of Attachments & Description: (1) - draft ordinance

File Attachments

Surviving Spouse Amendments to Sections 82-163 and 82-164 sbf FINAL.pdf (119 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.3 Consider approving a letter of support for the ESVBA's Broadband Equity Access and Deployment Program (BEAD) grant application
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Fiscal Impact :	Yes
Budget Source :	Matching funds already committed by the Board and held as assigned fund balance
Recommended Action :	Approve the letter of supported as drafted by staff.

Public Content

Key Points: The Eastern Shore of Virginia Broadband Authority has requested a letter of support for their BEAD grant application.

Staff Contact: Mike Mason, CPA

Number of Attachments & Description: (2) - ESVBA LOS request/Draft County LOS

File Attachments

ESVBA Accomack Request for Letter of Support.pdf (153 KB)
DRAFT LOS ESVBA.pdf (257 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.4 Consider Initiating Resolution to Amend Chapter 106 Zoning (Amend Definition of Height to Clarify Method of Measuring Height)
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Approve the attached initiating resolution sending this matter to the Planning Commission for review and an

eventual recommendation.

Public Content

Key Points:

Purpose

The purpose of the amendment is to clarify the method of measuring height by specifying a "measure-to" point (mid-point between the eave and ridge) where none currently exists. This will allow a reasonable amount of additional height to approve permits that are otherwise unapprovable without a variance.

Background

The current **definition of height** includes where to start measuring (average grade along the front of the building) but not where to measure to.

Height is defined as follows:

- *Building, height of* means the height shall be measured from the average elevation of the ground surface along the front of the building.

Therefore, Staff measures the overall height. In some instances, this measurement of overall height precludes permit approval. The reviewer would then comment that a reduction in height is necessary. An alternate "measure-to" point accepted in other localities is the mid-point of the roof between the eave and roof ridge.

Other Issues Relating to Height

There are other height code sections needing amendment.

1. The maximum height of accessory structures in the "R" District allow for structures 12' in height OR 1-story. The specific dimension is preferred because the height of a single story may be variable. This makes it unclear as to what the actual maximum height is.
2. The ordinance provides for a maximum height of 35' in the "I" District, which can be exceeded on approval by the zoning administrator. However, the ordinance does not specify an absolute maximum height or method of calculating the height. Staff proposes specifying a by-right maximum height with allowances for increased height based on setback in excess of the minimum required setbacks.

Staff Contact: Leander N. "Lee" Pambid- Deputy County Administrator for Community & Economic Development

Number of Attachments & Description: (1) Initiating Resolution

File Attachments

Inititating Resolution for Height Amendments 2025.pdf (94 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

	Zoning (Add Definition and Method of Calculating "Sign Area" and Amend Certain Sign Provisions for the Industrial ""I" District)
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Approve the attached initiating resolution sending this matter to the Planning Commission for review and an eventual recommendation.

Public Content

Key Points:

Purpose

The purpose of this amendment is to 'right-size' the amount of sign area for industrial sites and to provide a method for calculating sign area where none currently exists.

Background

The Community & Economic Development Staff has received requests from businesses located in the I District that either required a special use permit OR that we currently cannot accommodate because of substantially restrictive limits.

- The maximums in any district are a total of 4 signs totaling up to 160 square feet.
- This limited amount of signage does not typically work for larger buildings featuring significant height and/ or massing or for sites with multiple buildings.

Staff submits that it's reasonable to expect larger signs than what the ordinance currently provides for, especially for larger buildings and/ or sites with multiple buildings in the Industrial "I" District.

Other Related Issues

Considering the lack of ordinance language stating the method of calculating sign area, the zoning administrator has interpreted this to mean "Length x Width = Area". In order to not leave it up to interpretation, Staff recommends drafting a method of calculating sign area that also takes into account excluding significant areas of dead or unused space for certain kinds of signs.

Staff Contact: Leander N. "Lee" Pambid- Deputy County Administrator for Community & Economic Development

Number of Attachments & Description: (1) Initiating Resolution

File Attachments

Initiating Resolution for Sign Regulations in Industrial District.pdf (92 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.6 Consider Abandonment of Route 9640 from Route 684 Mitchell Road to the dead end
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Approve ordinance abandoning State Route 9640

Public Content

Key Points: At the November 20, 2024 Board of Supervisors meeting, the Board directed staff to initiate the road abandonment process for State Route 9640. This roadonce served the former Bloxom Primary School. In 2008, the property was sold to Iglesia Cristiana El Redentor Church. This road is in private ownership and no longer serves a necessity to the public.

In accordance with Code of Virginia Section 33.2-909, the attached public notice declaring the County's intent to abandon this section of road was posted and, to date, no petition to conduct a public hearing has been received by the County. Therefore, the County is authorized to adopt the attached resolution abandoning the road.

Staff Contact: Stewart Hall, Deputy County Administrator - Public Works & Facilities

Number of Attachments & Description: (2) Public Notice andFinal Resolution

File Attachments

Public Notice rt 9640 abandonment.pdf (154 KB)
Final Resolution Road Abandonment.pdf (116 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.7 Resolution to Reorganize the Accomack County Parks & Recreation Advisory Commission
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)

Fiscal Impact :	No
Recommended Action :	Approve the revised By-laws (attached) as recommended by a simple majority of the Accomack County Parks & Recreation Advisory Commission.

Public Content

Key Points: Over the last several years, the Commission has experienced extreme difficulty in having enough members in attendance at meetings to constitute a quorum. The current bylaws require a super-majority (seven members present out of a possible nine) to conduct elections for officers and to revise bylaws. Those members who were in attendance at the last official meeting, including Chairperson Lewis, are requesting that the Board, as the enabling public body, consider adoption of the proposed revised bylaws (attached). The proposed revisions including some general clean-up of terminology and position titles, along with requiring just a simple majority of five members to conduct all business.

Staff Contact: Stewart Hall, Deputy County Administrator - Public Works & Facilities

Number of Attachments & Description: (1) - Resolution

File Attachments

Resolution to Reorganize Parks Recreation Advisory Commission - SF.pdf (117 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. Items Removed from Consent Agenda

7. Report of Public Officials

8. Committee Reports

9. Old Business

10. Appointments

Subject :	10.1 Appointments
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	10. Appointments
Type :	Action

Public Content

Staff Contact: Tina Mears, Executive Assistant

SEE ATTACHED LISTING

Accomack County Planning Commission Vacancies

- Election District 3 -Bob Hickman does not wish to be reappointed
- Election District 5 - Shelia M. Connor is nominated to replace Pete Onley who does not wish to be reappointed

Eastern Shore Community Servies Board Vacancy

- Janet Turner does not wish to be reappointed

Accomack-Northampton Community Criminal Justice Board

- Joey Walter wishes to be appointed as the Adult Educator to fill the seat of Amy Shockley who doesnot wish to be appointed.

File Attachments

2025 January Appointments.pdf (86 KB)

Subject :	10.2 Attendance Reports
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	10. Appointments
Type :	Information

Public Content

File Attachments

ANTDC Attendance Record.pdf (49 KB)
ESCPMT Sign In Sheet December 2024.pdf (630 KB)
ESVA911-2024Meetings-Attendance.pdf (172 KB)
2024 Board Attendance Report Social Services.pdf (43 KB)
2024 ESPL BoT Attendance (002).pdf (87 KB)

11. Public Hearing (6:00 PM)

Subject :	11.1 Public Hearing Rules
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	11. Public Hearing (6:00 PM)
Type :	Information

Public Content

Speakers are requested to leave written statements and/or comments with the County Administrator.

A. **All persons wishing to speak should sign the register.**

B. **Persons addressing the Board should stand behind the lectern.**

C. **Persons addressing the Board shall be limited to four (4) minutes.**

D. **Persons addressing the Board shall not use inappropriate language or verbally attack any Board member or any member of the public.**

E. **Signs and placards are not allowed inside the meeting room.**

F. **Any person whose behavior is disruptive shall be asked to leave the meeting room.**

G. **Persons may not question individual supervisors or staff members without the unanimous consent of the Board.**

H. **Persons addressing the Board shall limit their comments to the issue of the Public Hearing.**

I. **A speaker may reserve their time, but shall not delegate their time to another speaker.**

J. **Attorneys representing clients will be limited to ten (10) minutes, and if any attorney speaks under this provision, a representative holding an opposing view shall be provided ten (10) minutes to present their view.**

The Chair has the right and duty to maintain proper order in accordance with these rules.

Subject :	11.2 Public Hearing Advertisements
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	11. Public Hearing (6:00 PM)
Type :	

Public Content

Key Points: Add Text

Staff Contact: Add Text

Number of Attachments & Description: Add Text

12. New Business

Subject :	12.1 Consider MOU Between Accomack and Northampton County Relating to the Accomack County Public Safety Recruit Academy
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business
Type :	Action
Recommended Action :	Approve the draft MOU as presented by

staff.

Public Content

Key Points: Accomack County's Public Safety Recruit Academy has historically allowed personnel from Northampton County to participate in its training classes however there is no written agreement between Accomack and Northampton that ensures Accomack County taxpayers are not subsidizing the training cost of Northampton employees. The attached contract is written to address this issue. It permits the enrollment of Northampton County public safety employees into Accomack's EMS training courses in exchange for tuition paid in advance or equivalent compensation to Accomack County. Equivalent compensation may be in the form of in-kind services to be provided by Northampton staff as long as these services are sufficient to cover the value of services their employees are receiving. Typical in-kind services from Northampton include the furnishing of qualified recruit academy instructors to subsidize the training provided by Accomack staff.

Staff Contact: Mike Mason, CPA, County Administrator & C.Ray Pruitt, Public Safety Director

Number of Attachments & Description: (1) -DRAFT Agreement

File Attachments

DPS Training MOU 1.9.2025.pdf (150 KB)

Subject :	12.2 Consider refund of excess proceeds from a public tax sale that occurred in December 2019
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	12. New Business
Type :	Action, Discussion
Fiscal Impact :	Yes
Dollar Amount :	$2,823.85
Budgeted :	No
Recommended Action :	Deny the request to return surplus tax sale funds previously deposited with the County Treasurer because two year holding during which the former owner of the property could have recovered the excess funds without any Board of Supervisors action expired in 2022 and because the excess funds have already been appropriated.

Public Content

Key Points:

- On November 20, 2019, property owned by Archie W. Rantz II, assigned property identification number 02500A0000074A0and located at 6203 Bullbegger Road, was sold at a public auction due to nonpayment of delinquent Accomack County real estate taxes for tax years 2012-2019.
- On December 10, 2019, this sale was confirmed by the Circuit Court of Accomack County. Proceeds from the sale of this property were used to pay delinquent Accomack County property taxes which amounted to $1,665.09.

- On December 30, 2019, the Court ordered the surplus of proceeds from the sale (the amount of sale proceeds in excess of the taxes/fees owed) be deposited with the Circuit Court Clerk in accordance with Code of Virginia Section 58.1-3967. A copy of this code section is attached. Funds in the amount of $3,137were received by the Clerk pursuant to this order.
    - Funds/Accountsheld by the Clerk of the Circuit Court are public records and are listed on the Clerk's Monthly Liability Index until liquidated. Thisliability index is available on the County's website.

- On May 10, 2022, because no claim was made to the surplus funds by the previous property owner, pursuant toCode of Virginia Section 58.1-3967, surplus funds, totaling $2,823.85(net of attorney fees), wereremitted to the Treasurer of Accomack County.

    - **Virginia Code Section 58.1-3967 states that if no claim is made on surplus proceeds from a delinquent tax sale within two years after the date of confirmation of the sale, then such money shall be paid by the clerk of the court to the county.**

- **All surplus funds received from the sale of the subject property were appropriated by the Board ofSupervisors in FY23.**

- On December 17, 2024, the County Administrator received the attached letter from Mr. Rantz requesting$2823.85be returned to him.

- **Code of Virginia Section 58.1-3967 provides that the person who was entitled to the surplus funds may request them from the governing body after the two year deadline passes, and the governing body may grant relief by paying over such amount as the governing body deems appropriate. Specific code reference below:**
    - "***Upon request of the former owner, his heirs or assigns, or unknown beneficiary of any real estate sold under this article, and after a showing of a prior entitlement thereto, the governing body of any county or city which has received such surplus funds may, in its discretion, grant relief, by ordinance, to such former owner, heir, or assign, or unknown beneficiary and pay over such amount as the governing body may deem appropriate to such former owner, heir, assign, or unknown beneficiary"***

- Mr. Rantz's request is now brought before the Accomack County Board of Supervisors for consideration.

Staff Recommendation:

While this may seem like an insignificant issue, a decision by the Board to approve the return of excess tax sale funds to a former property owner after the 2 year mandatory holding period has expired sets a precedent for any former owner, heir or unknown beneficiary to come forward, at any time, and request similar treatment. This by default would create a large financial liability for the County.

Staff Contact: Mike Mason, County Administrator & James Lilliston, County Treasurer

Number of Attachments & Description: (4) - Letter Request from A. Rantz, II/Code of Virginia Section 58.1-3967/Confirmation of receipt of surplus tax sale funds/Court Petition from County

File Attachments

Mr Rantz letter 12.17.2024.pdf (48 KB)
COV § 58.1-3967.pdf (141 KB)
Remittance for Rantz.pdf (15 KB)
Court Petition.pdf (54 KB)

Subject : 12.3 Review of Select Initiatives in the Governor's

	Proposed State Budget for 2024-2026
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business
Type :	Information

Public Content

Key Points:

Governor Youngkins Proposed 2024-2026 Budget Amendments were unveiled to the money committees on 12/18/24. Below are those that I believe are worthy of mentioning.

1. Car Tax Credit - Creates a refundable income tax credit for taxable years beginning January 1, 2025 for Virginia taxpayers subject to a car tax. The credit would be available to an individual whose federal adjusted gross income does not exceed $50,000, or to married persons filing a joint return whose federal adjusted gross income does not exceed $100,000. The credit is capped at $150 for single filers and $300 for married persons, or the amount actually paid in personal property tax on qualifying vehicles, whichever is less. If a locality increases its personal property tax rate on qualifying vehicles by more than 2.5 percent above the rate it imposed the prior year, taxpayers in that locality do not qualify for the credit. **Note that Accomack has not increased its personal property tax rate for decades.**
2. School construction Increases statewide funding for the School Construction Assistance Program by $290 million over the biennium. Would not apply to office construction such as the renovation of Accomac Primary.
3. Compensation 3% for stated supported local employees and SOQ recognized school instructional and support staff. Targeted 9.3% compensation increases for sheriffs office dispatchers.
4. School safety - Provides an additional $6.8 million in FY 2025 for the School Resource Officer Incentive Grants Fund.
5. Tax Policy Exempts cash tips from state income taxes.
6. Public Safety - Provides $5 million in FY 2026 for grants to localities to purchase protective equipment for firefighters. Grants are to be prioritized for localities with above average or high fiscal stress and that are double-distressed according to the Virginia Economic Development Partnership, and that demonstrate need.
7. Economic Development - Provides an additional $50 million for the Virginia Business Ready Sites Program Fund in FY 2026
8. Public Safety - Includes $2.5 million in FY 2025 for competitive grants to localities for the purchase of public safety radio and communications infrastructure equipment. Grants are to be prioritized for localities with above average or high fiscal stress and that are double-distressed according to the Virginia Economic Development Partnership, and that demonstrate need.

Staff Contact: Mike Mason, CPA, County Administrator & Leslie Lewis, CPA, County Administrator

Subject :	12.4 Consider Initiating Resolution to Amend Chapter 106 Zoning (Amend Bulk Regulations to Reduce Certain Minimum Requirements in the Residential "R" District)

Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business
Type :	Action
Recommended Action :	Approve the attached initiating resolution sending this matter to the Planning Commission for review and an eventual recommendation.

Public Content

Key Points:

Purpose

The purpose of this amendment is to reduce certain bulk regulations AND add townhouses as an allowed use (process to be determined) in the Residential "R" District and the Agriculture "A" District.

The justifications behind amending/ reducing various bulk regulations for lots with public/ municipal/ shared water and sewer include:

1. Public utilities enable smaller lot sizes because setbacks and separations from wells, septic tanks, and drainfields are no longer necessary.
2. Proportionally, smaller lots should feature shallower setbacks.
3. Lower minimums can reduce the lot sizes, therefore reducing land costs and increasing affordability/ attainability.
4. In conjunction with reduced land costs, smaller lot sizes will allow for smaller, entry-level units suitable for the workforce.
5. Smaller lots enable more efficient land use through increased density located near public utilities and away from agricultural areas, which typically do not have shared utilities present.

Background

The current minimum lot sizes and the potential changes are stated in the table below:

Zoning District	Minimum Lot Area	Minimum Frontage (Lot Width)	Minimum Front Yard Setback	Minimum Side Yard Setback	Minimum Rear Yard Setback	Height
R, with public utilities **(current)**	10,000sf	100	50	15	35	35 45 1:1 [1]
				TBD TBD (SFD)		

CHANGE R, with public utilities (**proposed change- for single and two-family dwellings**)	TBD	TBD	TBD	TBD (Duplex) 0 on the property line with a shared firewall/ sprinkler system per the building code for duplex units on individual lots	TBD	35 45 1:1
Delta	TBD	TBD	TBD	TBD	TBD	TBD
NEW R, with public utilities (**proposed change- for townhouses as defined**)	TBD	TBD minimum TBD maximum	TBD[2]	TBD 0 on the property line with a shared firewall/ sprinkler system per the building code for duplex units on individual lots	TBD	35 45[3] 1:1
R, with well OR septic (current- **no change proposed**)	15,000sf	100	50	15	35	35 45[4] 1:1
R, with well AND septic (current- **no changed proposed**)	20,000sf	100	50	15	35	35 45[5] 1:1

[1] 1:1 increase in height- 1 of additional height for each 1 of additional setbacks up to 45 maximum.

[2] Front yard setback must be deep enough to accommodate the length of a vehicle

[3] 45 maximum height

[4] 45 maximum height

[5] 45 maximum height

Other Related Issues

Staff has provided language in the initiating resolution to discuss townhouses in the Agricultural "A" District so long as the site is 1) designated as Village Development Area on the future land use map; and 2) is served by a publicly or privately owned and operated centralized water and sewer system.

See also the directly related initiating resolution for the housing density overlay district.

Staff Contact: Leander N. "Lee" Pambid- Deputy County Administrator for Community & Economic Development

Number of Attachments & Description: (2) - Initiating Resolution and Staff Presentation

File Attachments

Initiating Resolution Townhouses and Bulk Regulations 1.9.2025 v. 2.pdf (95 KB)
Slide Deck BoS Meeting Density 2025-01-15 optimized.pdf (4,746 KB)

Subject :	12.5 Consider Initiating Resolution to Amend Chapter 106 Zoning (Add Housing Density Overlay District)
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business
Type :	Action
Recommended Action :	Approve the attached initiating resolution sending this matter to the Planning Commission for review and an eventual recommendation.

Public Content

Key Points:

See previous Initiating Resolution entry for additional directly related information.

This overlay would be based on locations not zoned Residential "R" that are: 1) designated as Village Development Area on the Comprehensive Plan's Future Land Use Map; and 2) connection to a public/centralized water and sewer system. Purpose of overlay is to allow above referenced locations to use revised bulk regulations in "R" district and to eliminate the need for rezoning to "R".

Staff Contact: Leander N. "Lee" Pambid- Deputy County Administrator for Community & Economic Development

Number of Attachments & Description: (1) - Initiating Resolution

File Attachments

Initiating Resolution VD Area Overlay 1.9.2025.pdf (124 KB)

13. County Administrator's Report

Subject :	13.1 Hear Recommendation from the County Administrator to consider, at a future meeting, repealing and reenacting Accomack County Code Section 2-3

Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	13. County Administrator's Report
Type :	Discussion, Information

Public Content

Key Points:

Accomack County Code Section 2-3 reads as follows:

Nonsalaried citizen members, as a condition to assuming office on any boards, commissions and authorities, shall file a disclosure form in the office of the clerk of the board of supervisors of their personal interests and such other information as is specified on the forms set forth in Code of Virginia, § 2.2-3118. The requirements of this section shall not apply to members of the Quinby Boat Harbor Committee, Greenbackville Boat Harbor Committee, Hammocks Boat Harbor Committee and Harborton Public Facilities Committee.

The County Administrator believes this section is overly burdensome and ineffective as written. It requires disclosure forms be completed and submitted by nonsalaried citizen members of all boards and commissions, including **advisory** boards, as a condition to assuming office. The Parks & Recreation Advisory Commission and Fire Commission are examples of commissions who have no authority to implement policy or bind the Board of Supervisors but are required to complete a disclosure form. It requires County staff to manage the disclosure requirements of over 200 Board of Supervisor appointments that are not mandated to file a disclosure statement under state law. Accomack Code Section 2-3 is one of the rare examples where the County has adopted provisions that are much more restrictive than what the Code of Virginia mandates.

Staff suggests the following course of action:

a. Repeal Accomack County Code Section 2-3. If repealed, only members of the following County boards, commissions and authorities will be required to complete disclosure forms as a condition to assuming office and annually thereafter pursuant to state law.
    - Board of Supervisors
    - EDA
    - ES Broadband Authority
    - Regional Housing Authority
    - Planning Commission
    - Board of Zoning Appeals
    - CPMT (non-salaried citizen members)
b. Reenact this section with provisions that require all members of the following Board created entities to file annual disclosure statements as a condition to assuming office and annually thereafter. These would be in addition to those boards, commissions and authorities required to file by state law (section a above).
    - Wetlands Board
    - Library Board of Trustees
    - Greenbackville/Captains Cove Mosquito Control Commission
    - Social Services Board
    - Community Services Board
    - E9-1-1 Commission
    - Board of Equalization
    - PDC
    - ANTDC

c. The following County officials, who are currently completing annual disclosure forms, would continue to do so with necessary language included in the the reenactment of Section 2-3 to memorialize this requirement.:
    - County Administrator (mandated)
    - County Attorney (position of trust)
    - Building Official(position of trust)
    - Real Estate Assessor (mandated)
    - Director of Building Planning, & Economic Development(position of trust)

Staff Contact: Mike Mason, CPA, County Administrator

Number of Attachments & Description: (2) - Code of Virginia Section 2.2-3115. Disclosure by local government officers and employees and Accomack County Code Section 2-3

File Attachments

Accomack County, VA Code of Ordinances Section 2-3. Board Members to file disclosure forms.pdf (54 KB)
COV § 2.2-3115. Disclosure by local government officers and employees.pdf (159 KB)

Subject :	13.2 Next Board meeting scheduled for Monday, February 3rd, 5:00 p.m. - County Administrator's FY26 Proposed County Budget & Tax Rates will be presented
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	13. County Administrator's Report
Type :	Information

Public Content

Subject :	13.3 Reminder to complete, sign and return mandatory disclosure forms to the County Administrator's Office by Feb 1
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	13. County Administrator's Report
Type :	Information

Public Content

Subject :	13.4 Other
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	13. County Administrator's Report
Type :	Information

Public Content

1. Virginia Space to give a presentation to the Board at the Board's February regular monthly meeting.

2. Two applications received for the County's Derelict Building Removal Program.

3. County has received a $12,500 grant award from the Commonwealth Forest Sustainability Fund to be used for outdoor recreation purposes.

14. Board of Supervisors Comment Period

15. Budget and Appropriation Items

Subject :	15.1 Consider Approving Resolution to Amend the FY25 Budget
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	15. Budget and Appropriation Items
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$7,500.00
Budgeted :	No
Budget Source :	Federal funds
Recommended Action :	Consider Approving Resolution to Amend the FY25 Budget.

Public Content

Key Points: Theattached resolution contains an FY2025 budget amendment totaling $7,500, which will recognize Federal grant funding.

FY25 Budget Contingency Balance as of 7/1/2024: $311,685

FY25 Budget Contingency Balance as of 1/8/2025:$200,133

Staff Contact: Amy Ford, Deputy Director of Finance

Number of Attachments & Description: (1) Resolution to Amend FY25 Budget

File Attachments

Resolution to Amend the FY25 Budget 20250115 Jan.pdf (158 KB)

16. Payables

Subject :	16.1 Consider Payables

Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	16. Payables
Type :	Action
Absolute Date :	Mar 17, 2021
Fiscal Impact :	Yes
Budgeted :	Yes

Public Content

Key Points:

Pursuant to Code of Virginia§ 15.2-1243 (A), approval of the attached listing ofbills payable to be paid from the County Treasury is requested. Note that all payables have been reviewed by the County Administrator.

A listing of bills payable for the Board's review and approval are attached.

File Attachments

Accounts Payable Payment for Publication December 19 2024.pdf (57 KB)
Accounts Payable Payment for Publication December 19 2024-2.pdf (9 KB)
Refund Extract Week Ending 12-19-24 Final GFS Report.pdf (9 KB)
Accomack CSA GFS Final Report 12-19-24.pdf (31 KB)
Northampton CSA GFS Final Report 12-19-24.pdf (17 KB)
Accounts Payable Payment for Publication January 2 2025.pdf (41 KB)
Refund Extract_12-19-2024 Final GFS Report.pdf (11 KB)

17. Closed Meeting

Subject :	17.1 Closed Meeting
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	17. Closed Meeting
Type :	Action
Subject :	17.2 Closed Session pursuant to Va. Code Section 2.2-3711(A)(5) - for discussion concerning a prospective business or industry
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	17. Closed Meeting
Type :	

Public Content

Key Points: Closed Session pursuant to Va. Code Section 2.2-3711(A)(5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in northern Accomack County.

Staff Contact: Mike Mason

Subject :	17.3 Certification of Closed Meeting
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	17. Closed Meeting
Type :	Action
Recommended Action :	Motion to certify closed meeting.

18. Adjournment

Subject :	18.1 Adjournment
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	18. Adjournment
Type :	Action
Recommended Action :	Motion to adjourn.

Public Content

19. Informational Items

Subject :	19.1 County Administrator's Agenda Comments
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	19. Informational Items
Type :	Information

File Attachments

County Administrator 2025.01.15 Agenda Comments.pdf (360 KB)

Subject :	19.2 ESPL Board Report
Meeting :	Jan 15, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	19. Informational Items
Type :	Information

Public Content

File Attachments

ESPL Accomack BoS Ltr.pdf (133 KB)