



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, January 21, 2025
6:00 P.M. - Work Session/Briefing
7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

The Duncanville City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-780-5017 or email city.secretary@duncanvilletx.gov at least three (3) business days prior to the scheduled meeting to request an accommodation.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.

This is an open meeting conducted in person and will be broadcast by website and social media channels.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, January 21, 2025.
 - Email city.secretary@duncanvilletx.gov
 - Email title: Public Comment – Tuesday, January 21, 2025
 - First Name, Last Name, and Address
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WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Life School Project Update
[Life School Project Update](#)
- B. City Council to receive a briefing on the current Municipal Materials Management Agreement for Solid Waste, Recycling, Bulky Waste and Brush Collection and Transport Services; provide direction to staff to begin the process for renewal or a new contract for September 2026.
[Upcoming Municipal Materials Management Agreement Expiration](#)
- C. City Council to receive a briefing on the 2025 Project Roadmap

EXECUTIVE SESSION

- 1. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located east of Main St., south of I20, west of Cockrell Hill Rd., and north of Wheatland Rd., and pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.
[Executive Session](#)
- 2. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.
[Executive Session](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION - Duncanville Police Chaplain Moises Ruiz

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports

C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes of the below City Council Regular and Special Meetings.
[Special Called Meetings - 05 Dec 2024 - Minutes](#)
[Special Called Meetings - 17 Dec 2024 - Minutes](#)
[City Council - 17 Dec 2024 - Minutes](#)
- B. Consider an Ordinance providing for the appointment and contracts for a Presiding Municipal Court Judge and Associate Municipal Court Judges for the Municipal Court of Duncanville; authorizing the Mayor to execute said contracts; and authorizing funding from the General Fund for said contracts.
[Appointment and Contracts for Municipal Court Judges](#)
- C. Consider a Resolution confirming the City Manager's appointment of Christopher Shaw (serve 1 year term) and Steven Flanagan (serve 3 year term) as members of the City of Duncanville Civil Service Commission.
[Civil Service Commission Appointments](#)
- D. Council to approve of the Conservation Fund Policy.
[Conservation Fund Policy](#)

- E. Consider a Resolution authorizing the award of RFP #18-107 for the Official Newspaper Designation to Rambler Texas Media, without a competitive process as allowed by Texas Government Code 252.022 (16), in the annual amount not to exceed \$16,000, for an initial one-year period, with the option to extend the agreement for two (2) additional one-year periods with not-to-exceed expenditure amount of \$48,000.00.
[Official City Newspaper](#)
- F. Consider a Resolution authorizing Change Order 1 for the FY23 Pipebursting Project in an expenditure amount of \$59,429.15, not exceeding a total contract amount of \$507,693.65.
[Authorization of Change Order 1 for the FY23 Pipebursting Project](#)
- G. Consider a Resolution authorizing the City Manager to execute Change Order 1 in an expenditure amount of \$66,375.00 for the FY22 Pipebursting Project with Vortex Companies, LLC, using the previously authorized contingency of \$99,999.63, not exceeding a total contract amount of \$1,099,995.88.
[FY22 Pipebursting Authorization for the City Manager to Execute Change Order 1](#)
- H. Consider a Resolution awarding a bid and authorize a cooperative purchasing agreement with Siddons-Martin Emergency Group for fire engine parts and repair services through Houston-Galveston Area Council Contract FS12-23 for a one-year term with the option to renew for up to four additional one-year terms in an estimated expenditure amount not to exceed \$1,105,127.00 over the five years, subject to the exercise of contract renewal and City Council appropriation.
[Siddons-Martin Emergency Group](#)
- I. Consider a Resolution awarding RFQ 24-0028 Stormwater Management Services to Freese and Nichols, Inc. through the City's competitive qualifications process for stormwater management program services and authorizing a contract for a one-year term with the option to renew for up to four additional one-year terms for a total contract amount not to exceed \$395,507.00, subject to the exercise of contract renewals and City Council appropriation.
[Stormwater Management Services RFQ Award](#)
- J. Consider a Resolution awarding RFQ 25-0001 On-Call Traffic Engineering Services and authorizing indefinite-delivery/indefinite-quantity master service agreements with the firms outlined in Exhibit A to provide traffic engineering services to the City of Duncanville for a one-year term with the option to renew for up to four additional one-year terms, not exceeding a total contract amount of \$300,000.00 per firm over the three years, subject to the exercise of contract renewals and City Council appropriation.
[On-Call Traffic Engineering Services RFP Award](#)
- K. Consider adopting the Complete Streets Policy.
[Complete Streets Policy](#)
- L. Consider Resolution 2025-407 to accept the Dog Park Master Plan.
[Dog Park Master Plan Acceptance](#)
- M. Wheatland Plaza PD Amendment

[Wheatland Plaza PD Amendment](#)

- N. Consider a Resolution to authorize a contract with CentralSquare Technologies for the management of residential and business alarm services.

[CentralSquare Technologies](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a resolution authorizing approval of incentive grants by the Duncanville Community & Economic Development Corporation (DCEDC) to Succeed Forever Community Transformation in an amount not to exceed \$7,950 for exterior signage for The Outlet Thrift Store located at 914 S. Cedar Ridge Drive, Duncanville, Texas 75137
[Succeed Forever Community Transformation/ The Outlet Thrift Store - 914 S. Cedar Ridge Dr](#)
- C. Consider a Resolution that authorizes the City Manager to execute the Purchase and Sale Agreement (PSA) of 302 N. Main Street, along with the closing documents and any other necessary paperwork, following approval as to form by the City Attorney and establishing an effective date.
[302 Main Street](#)

6. STAFF AND BOARD REPORTS

- A. Present a report to City Council for the Special Event - 2024 Holiday Lights in the Park and Parade
[Special Event After Action Report - 2024 Holiday Lights in the Park and Parade](#)
- B. Report on the American Rescue Plan Act (ARPA) Funds and Projects
[American Rescue Plan Act \(ARPA\) Funds](#)
- C. Receive a presentation summarizing the Police Department and Neighborhood Services collaboration of a neighborhood sweep in the Candlelight Subdivision.
[Candlelight Subdivision](#)
- D. Present the Police Department's Quarterly Report.
[Police Quarterly Report](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, January 16, 2025 , by 6:30 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

“Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code.”

“Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas.”