NEW CASTLE COUNTY COUNCIL
COMMUNITY SERVICES COMMITTEE MEETING

Co-Chairs: Penrose Hollins, Fourth District
Jea P. Street, Tenth District

January 28, 2025
3:00 PM

VIRTUAL ZOOM WEBINAR MEETING &**
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Meeting Call to Order/Roll Call

B. Approval of Community Services Committee Minutes 11-26-2024

C. Review/Discussion of Resolution(s)

D. Review/Discussion of Ordinance(s)

°25-010: (TO BE VOTED on 01/28/25) AMEND THE GRANTS BUDGET: FOR FY2025, APPROPRIATE $51,001.12 IN REVENUE DERIVED FROM PRIVATE DONATIONS TO THE ROCKWOOD MUSEUM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES
Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-011: (TO BE VOTED on 01/28/25) AMEND THE GRANTS BUDGET: APPROPRIATE $13,188.85 IN ACTUAL PROGRAM INCOME TO THE NCC FARMER'S MARKET GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES
Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-012: (TO BE VOTED on 01/28/25) AMEND THE GRANTS BUDGET: APPROPRIATE $1,000,000 IN FUNDING FROM THE STATE OF DELAWARE, DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF PUBLIC HEALTH TO THE NO LEAD PROGRAM GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING
Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-015: (TO BE VOTED on 2/11/25) AMEND THE GRANTS BUDGET: APPROPRIATE ANTICIPATED PROGRAM INCOME OF $600,000 TO THE NEIGHBORHOOD STABILIZATION PROGRAM II GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES
Prime Sponsor(s): Mr. Hollins, Mr. Street

E. Presentations

- 2025-2029 U.S. Department of Housing and Urban Development Consolidated Plan
- No Lead and Healthy Homes Program

F. Other

- Statewide Housing Choice Voucher Program Waiting List Opening announcement

G. Public Comment

H. Adjournment

AGENDA POSTED: JANUARY 21, 2025

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of the *Delaware Code*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing zoom a Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smartphone is: https://zoom.us/j/377322142 You may also call the meeting (audio) using the following call-in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not connect well with one, please try the others. Additional information regarding phone functionality during the meeting is available at: https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at https://www.nccde.org/2351/Agendas-and-Minutes Members of the public joining the meeting may be provided an opportunity to make comments in real-time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Prime Sponsor(s): Mr. Hollins, Mr. Street
Requested by: Community Services
Date of introduction: January 14, 2025

ORDINANCE NO. 25-010

**AMEND THE GRANTS BUDGET:
FOR FY2025, APPROPRIATE $51,001.12 IN REVENUE DERIVED FROM PRIVATE DONATIONS TO THE ROCKWOOD MUSEUM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES**

WHEREAS, original funding has been provided over the years by donations and fees; and

WHEREAS, authorization is being sought for the appropriation of $51,001.12 in donations received to the Rockwood Museum Grant; and

WHEREAS, the program income received is sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by adding the material on the attached Exhibits “A”, which shall be considered underscored in their entirety.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

_____
Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

_____
Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate $51,001.12 in private donations to the Rockwood Museum Grant, which is administered by the Department of Community Services, Division of Community Resources.

The Rockwood Museum was originally created to allow for the collection and appropriation of private donations.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating $51,001.12 in private donations available to be appropriated to the Rockwood Museum Grant, which is administered by the Department of Community Services, Division of Community Resources.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of $51,001.12 for FY2025. This is an ongoing grant and there is no discernible fiscal impact on the current operating budget.

DEPARTMENT: Community Services **EXHIBIT:** "A"

GRANT TITLE: Rockwood Museum Grant **Ordinance No.** 25-010

PROGRAM TITLE: Rockwood Museum Grant

Revenue	Current	Change	Revised
Federal	$ -	$ -	$ -
State	$ -	$ -	$ -
County	$ -	$ -	$ -
Program Income	$ -	$ -	$ -
Other	~~$ 237,156.27~~	$ 51,001.12	$ 288,157.39
Total	$ 237,156.27	$ 51,001.12	$ 288,157.39

Expense	Current	Change	Revised
Salaries and Wages	$ 910.00	$ -	$ 910.00
Benefits	$ 90.00	$ -	$ 90.00
Training/Civic Affairs	~~$ 19,481.93~~	$ 750.00	$ 20,231.93
Communication/Utilities	$ -	$ -	$ -
Materials/Supplies	$ 87,375.00	$ -	$ 87,375.00
Contractual Services	~~$ 97,500.00~~	$ 50,251.12	$ 147,751.12
Equipment	$ 31,799.34	$ -	$ 31,799.34
Grants/Fixed Charges	$ -	$ -	$ -
Land and Structures	$ -	$ -	$ -
Contingency	$ -	$ -	$ -
Operating Transfer Charges	$ -	$ -	$ -
Operating Transfer Credits	$ -	$ -	$ -
Total	~~$ 237,156.27~~	$ 51,001.12	$ 288,157.39

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 3/1/1999

Estimated Program Completion: ongoing

The Local Match:

Found in (ORG):

Ordinance Passed:
22-059

Date Revised:
5/10/2022

PROGRAM DESCRIPTION:

The Rockwood Museum grant was originally established to accept donations to be used for the Museum indefinitely.

~~5/10/2022~~ 1/14/2025

Prime Sponsor(s): Mr. Hollins, Mr. Street
Requested by: Community Services
Date of introduction: January 14, 2025

ORDINANCE NO. 25-011

**AMEND THE GRANTS BUDGET:
APPROPRIATE $13,188.85 IN ACTUAL PROGRAM INCOME TO THE NCC FARMER'S MARKET GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES**

WHEREAS, the NCC Farmer's Market was established in 2014 as part of the County initiative to provide convenient access to fresh local produce, meats, honey, spices, and other hand-crafted local items. The NCC Farmer's Market Grant was established beginning in May 2014 to provide the Department of Community Services the means to use program income obtained from vendor fees charged to participate in the NCC Farmers Markets to cover the cost banking fees, supplies, contractual services, and equipment specifically needed for the Farmer's Markets; and

WHEREAS, the actual program income collected from vendor fees, food concessions, donations and raffle tickets at the NCC Farmer's Market will be appropriated as needed for the cost of supplies, contractual services and equipment specifically needed for the operation of each of the Farmer's Market; and

WHEREAS, the County Executive has determined that funds received are sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by adding the material on the attached "Exhibit A."

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

_____
Monique Williams-Johns

President of County Council
of New Castle County

Approved on:

_____
Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate $13,188.85 in actual program income to the NCC Farmer's Market Grant. This funding will be used for supplies, contractual workers and advertising for the Glasgow Park, Carousel Park and Bellevue Community Center Farmer's Markets.

The NCC Farmer's Market was established in 2014 as part of the County initiative to provide convenient access to fresh local produce, meats, honey, spices, and other hand-crafted local items. The NCC Farmer's Market Grant was established in June 2014 to provide the means to use program income from vendor fees, food concessions, donations, and raffle tickets to support the expenses directly related to operating the Farmer's Markets.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating $13,188.85 in actual program income to the NCC Farmer's Market Grant, which is administered by the Department of Community Services.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of $13,188.85. This increase will affect FY2025 and beyond since this is a continuous program. Previous program income funding was authorized in the amount of $19,670.92. This appropriation will increase the aggregate amount to $108,263.51. The Program Income balance after this appropriation will be $0.

DEPARTMENT: Community Services **EXHIBIT:** "A"

GRANT TITLE: NCC Farmer's Market Grant **Ordinance No.** 25-011

PROGRAM TITLE: NCC Farmer's Market Grant

Revenue	Current	Change	Revised
Federal	$ -	$ -	$ -
State	$ -	$ -	$ -
County	$ -	$ -	$ -
Program Income	~~$ 95,074.66~~	$ 13,188.85	$ 108,263.51
Other	$ -	$ -	$ -
Total	~~$ 95,074.66~~	$ 13,188.85	$ 108,263.51

Expense	Current	Change	Revised
Salaries and Wages	$ -	$ -	$ -
Benefits	$ -	$ -	$ -
Training/Civic Affairs	$ -	$ -	$ -
Communication/Utilities	$ -	$ -	$ -
Materials/Supplies	~~$ 20,942.58~~	$ 3,300.00	$ 24,242.58
Contractual Services	~~$ 70,877.08~~	$ 7,388.85	$ 78,265.93
Equipment	~~$ 3,255.00~~	$ 2,500.00	$ 5,755.00
Grants/Fixed Charges	$ -	$ -	$ -
Land and Structures	$ -	$ -	$ -
Contingency	$ -	$ -	$ -
Operating Transfer Charges	$ -	$ -	$ -
Operating Transfer Credits	$ -	$ -	$ -
Total	~~$ 95,074.66~~	$ 13,188.85	$ 108,263.51

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 5/1/2014

Estimated Program Completion: ongoing

The Local Match:

Found in (ORG):

Ordinance Passed:
21-068
24-010

Date Revised:
4/28/2021
2/13/2024

PROGRAM DESCRIPTION:

The NCC Farmer's Market grant was established as part of the County initiative to promote convenient access to healthy local foods and had-crafted items and to showcase local farmers.

~~2/13/2024~~ 1/14/2025

Prime Sponsor(s): Mr. Hollins, Mr. Street
Requested by: Community Services
Date of introduction: January 14, 2025

ORDINANCE NO. 25-012

**AMEND THE GRANTS BUDGET:
APPROPRIATE $1,000,000 IN FUNDING FROM THE STATE OF DELAWARE, DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF PUBLIC HEALTH TO THE NO LEAD PROGRAM GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING**

WHEREAS, authorization is being sought for the appropriation of $1,000,000 in funding from the State of Delaware, Department of Health and Social Services, Division of Public Health to the No Lead Program Grant; and

WHEREAS, the funding will be used to provide Lead Risk Assessments and Lead Remediation services to qualified households in New Castle County; and

WHEREAS, the County Executive has determined that a grant is anticipated to be received and shall be sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by adding the material on the attached Exhibit “A” which shall be considered underscored in its entirety.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Section 3. It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to November 30, 2024.

Adopted by County Council of
New Castle County on:

_____
Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

_____

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate $1,000,000 in funding from the State of Delaware, Department of Health and Social Services, Division of Public Health to the No Lead Program Grant, which will be administered by the Department of Community Services, Division of Community Development and Housing.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to November 30, 2024.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating $1,000,000 in funding from the State of Delaware, Department of Health and Social Services, Division of Public Health to the No Lead Program Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget by $1,000,000. This increase will affect FY2025 through FY2030 since the targeted program completion date for this grant is November 29, 2029. There is no fiscal impact anticipated beyond FY2029. There is no fiscal impact to the Operating Budget.

DEPARTMENT: Community Services **EXHIBIT:** "A"

GRANT TITLE: No Lead Program **Ordinance No.** 25-012

PROGRAM TITLE: No Lead Program

Revenue	Current	Change	Revised
Federal	$ -	$ -	$ -
State	$ 1,000,000.00	$ -	$ 1,000,000.00
County	$ -	$ -	$ -
Program Income	$ -	$ -	$ -
Other	$ -	$ -	$ -
Total	$ 1,000,000.00	$ -	$ 1,000,000.00

Expense	Current	Change	Revised
Salaries and Wages	$ -	$ -	$ -
Benefits	$ -	$ -	$ -
Training/Civic Affairs	$ -	$ -	$ -
Communication/Utilities	$ -	$ -	$ -
Materials/Supplies	$ -	$ -	$ -
Contractual Services	$ 1,000,000.00	$ -	$ 1,000,000.00
Equipment	$ -	$ -	$ -
Grants/Fixed Charges	$ -	$ -	$ -
Land and Structures	$ -	$ -	$ -
Contingency	$ -	$ -	$ -
Operating Transfer Charges	$ -	$ -	$ -
Operating Transfer Credits	$ -	$ -	$ -
Total	$ 1,000,000.00	$ -	$ 1,000,000.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 11/30/2024

Estimated Program Completion: 11/29/2029

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

New Castle County Department of Community Services will use this State funding to provide Lead Risk Assessments and Lead Remediation services to qualified households in New Castle County.

Prime Sponsor(s): Mr. Hollins, Mr. Street
Requested by: Community Services
Date of introduction: January 28, 2025

ORDINANCE NO. 25-015

**AMEND THE GRANTS BUDGET:
APPROPRIATE ANTICIPATED PROGRAM INCOME OF $600,000 TO THE NEIGHBORHOOD STABILIZATION PROGRAM II GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES**

WHEREAS, authorization is being sought for the appropriation of anticipated federal program income funds of $600,000 within the Neighborhood Stabilization Program II Grant, which is administered by the Department of Community Services; and

WHEREAS, this grant provides resources to address the foreclosure problem in New Castle County's hardest hit communities; and

WHEREAS, the appropriation of funding will be used for purchase, rehabilitation, and eventual sale of foreclosed and vacant properties in New Castle County; and

WHEREAS, the County Executive has determined that funds received from the sale of Neighborhood Stabilization Program II homes is sufficient to cover the rehabilitation and sale expenses within the Grants Budget as hereinafter amended; and

WHEREAS, County Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by deleting the material bracketed and stricken and by adding the material underscored on the attached Exhibit "A."

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

_____
Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

_____

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate $600,000 in anticipated federal program income funds within the Neighborhood Stabilization Program II (NSP2) Grant, which is administered by the Department of Community Services.

The funding for this program is provided by the U.S. Department of Housing and Urban Development (HUD) via the American Recovery and Reinvestment Act of 2009 (ARRA). Although the federal expenditure deadline for NSP2 was met by the State in February 2013, per HUD regulation, New Castle County can continue to draw 100 percent of the original NSP2 grant award allocated to New Castle County.

This appropriation of funding will be used for the purchase, rehabilitation, and eventual sale of foreclosed and vacant properties in New Castle County.

FISCAL NOTE: This Ordinance, if approved, will appropriate $600,000 in federal program income funds within the Neighborhood Stabilization Program II (NSP2) Grant, which is administered by the Department of Community Services.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of $600,000. This increase will affect FY2025 and beyond since the program is now ongoing, without an expiration date. This grant will continue until the entire grant award, plus program income, has been expended.

Acknowledged by the Chief Financial Officer January 15, 2025.

DEPARTMENT: Community Services **EXHIBIT:** "A"

GRANT TITLE: Neighborhood Stabilization Program II **Ordinance No.** 25-015

PROGRAM TITLE: Neighborhood Stabilization Program II

Revenue	Current	Change	Revised
Federal	$ -	$ -	$ -
State	$ -	$ -	$ -
County	$ -	$ -	$ -
Program Income	~~$ 1,105,917.72~~	$ 600,000.00	$ 1,705,917.72
Other	$ -	$ -	$ -
Total	~~$ 1,105,917.72~~	$ 600,000.00	$ 1,705,917.72

Expense	Current	Change	Revised
Salaries and Wages	$ -	$ -	$ -
Benefits	$ -	$ -	$ -
Training/Civic Affairs	$ 921.65	$ -	$ 921.65
Communication/Utilities	$ 12,291.46	$ -	$ 12,291.46
Materials/Supplies	$ -	$ -	$ -
Contractual Services	~~$ 874,993.33~~	$ 600,000.00	$ 1,474,993.33
Equipment	$ -	$ -	$ -
Grants/Fixed Charges	$ -	$ -	$ -
Land and Structures	$ 217,556.53	$ -	$ 217,556.53
Contingency	$ -	$ -	$ -
Operating Transfer Charges	$ 154.75	$ -	$ 154.75
Operating Transfer Credits	$ -	$ -	$ -
Total	~~$ 1,105,917.72~~	$ 600,000.00	$ 1,705,917.72

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 2/11/2010

Estimated Program Completion: ongoing

The Local Match:

Found in (ORG):

Ordinance Passed:

10-106	13-084
11-090	14-092
11-114	16-084
12-056	19-031
12-011	21-069
13-029	

Date Revised:

1/13/2011	11/27/2013
10/7/2011	10/7/2014
12/15/2011	9/12/2016
5/23/2012	3/26/2016
11/14/2012	4/26/2021
5/6/2013	

PROGRAM DESCRIPTION:

The New Castle County Neighborhood Stabilization Program II (NSP2) works with community partners to directly acquire foreclosed and/or vacant properties. New Castle County and/or it's partners resell, rehabilitate and/or develop such properties for homeownership, rental and/or public facility use. Partners reimburse New Castle County with the sale proceeds of the property once the property is successfully reintegrated into the market as an owner occupied or as a rental unit.

~~4/29/2021~~ 1/28/2025