



City of Hutto

Agenda

City Council Meeting

Thursday, February 6, 2025 at 7:00 PM

Council Chambers, City Hall – 500 W. Live Oak Street

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS

- 5.1. Teen Dating Violence Awareness Month (Khila Coleman)
- 5.2. Black History Month (DEIB Commission)
- 5.3. Cancer Prevention Month (DEIB Commission)
- 5.4. Love Your Library Month (Hutto Public Library)

6. CITY MANAGER COMMENTS

7. PUBLIC COMMENT

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on February 6, 2025. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

8. BOARDS AND COMMISSIONS

- 8.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, and Area Government appointments.
- 8.2. Consideration and possible action regarding recommendations from City Council sub-committees (i.e. Legislative, HISD).

9. PRESENTATIONS

- 9.1. Certified Local Government (CLG) Presentation and Recommendation (Kristi Barnes, Ashley Bailey)
- 9.2. Presentation and related matters in reference to the Prairie Winds Public Improvement District #1 Plan of Finance. (Alberta Barrett)
- 9.2. (a) Consideration and possible action on Resolution No. R-2025-037 of the City Council of the City of Hutto, Texas determining costs and calling a public hearing to consider levying assessments on property located within the Prairie Winds Public Improvement District Area #1; directing the publication and mailing of notice of such public hearing; and take appropriate action. (Alberta Barrett)

10. PUBLIC HEARINGS AND RELATED ACTION

- 10.1. Conduct a public hearing, receive the final pricing and transaction numbers for the Cottonwood Public Improvement District Area No. 2 Special Assessment Revenue Bonds, Series 2025 and consider action on Ordinance No. O-2025-006 approving the levy of assessments for the costs of certain improvements to be provided in the Cottonwood Improvement District Improvement District Area No. 2 project; fixing a charge and lien against all properties within Improvement Area District No.2, and the owners thereof; providing for the manner and method of collection of such assessments; making a finding of special benefit to property in improvement area #2 of the district; approving a service and assessment plan; providing a severability clause; and providing an effective date; and take appropriate action. (Alberta Barrett)
- 10.1. (a) Consideration and possible action on Ordinance No. O-2025-007 of the City Council of the City of Hutto, Texas, approving the issuance of Cottonwood Public Improvement District Improvement Area No. 2 Special Assessment Revenue Bonds, Series 2025; approving and authorizing an indenture of trust, a bond purchase agreement a continuing disclosure agreement and other agreements and documents in connection therewith; making findings with respect to the issuance of such bonds; and providing an effective date; and take appropriate action. (Alberta Barrett)
- 10.2. Conduct a public hearing and consider possible action on Ordinance No. O-2025-008 adopting the 2024 Building Code, Residential Code, Fire Code, Mechanical Code, Plumbing Code, Fuel Gas Code, Energy Conservation Code, Property Maintenance Code, Existing Building Code and 2023 National Electric Codes. (Ashley Bailey)
- 10.3. Conduct a public hearing and possible action on Ordinance No. O-2025-009 for a proposed Specific Use Permit request for the property known as 224 Brown Street, to allow an accessory dwelling unit in the SF-1 (Single-Family) zoning district. (Ashley Bailey)

11. CONSENT AGENDA ITEMS

- 11.1. Consideration and possible action on Resolution No. R-2025-038 authorizing the City Manager to execute an Individual Project Order (IPO) with Johnson, Mirmiran, and Thompson for Design, bidding and construction administrative services in the amount of \$706,598.10, for the CR 163 project (CIP T18-2025). (Matt Rector)
- 11.2. Consideration and possible action on Resolution No. R-2025-039 authorizing the City Manager to execute an Individual Project Order (IPO) with Freese and Nichols, Inc. for Design services in the amount of \$414,320.59 for the Alliance Boulevard project (CIP T21-2025). (Matt Rector)
- 11.3. Consideration and possible action on Resolution No. R-2025-040 authorizing the City Manager to execute an Individual Project Order (IPO) with MWM DesignGroup for Surveying services in the amount of \$54,411.00 for the Alliance Boulevard project (CIP T21-2025). (Matt Rector)
- 11.4. Consideration and possible action on Resolution No. R-2025-041 authorizing the City Manager to execute an Individual Project Order (IPO) with Cobb-Fendley and Associates for Subsurface Utility Engineering services in the amount of \$26,395.00 for the Alliance Boulevard project (CIP T21-2025). (Matt Rector)
- 11.5. Consideration and possible action on Resolution No. R-2025-030 authorizing the City Manager to execute Amendment No. 1 to the agreement with KFrieese for Design, Right-of-Way and Appraisal services in the amount of \$163,268.63 related to the Exchange Boulevard project (T15-2024). (Matt Rector)

- 11.6. Consideration and possible action on Resolution No. R-2025-029 authorizing the City Manager to execute a multi-year contract in an amount of \$185,887.63 with Vertosoft, LLC for an asset and work management solution for the Public Works Department through TX-Department of Resources Cooperative: DIR-CPO-5327. (Rick Coronado)
- 11.7. Consideration and possible action on Resolution No. R-2025-042 authorizing the City Manager to execute an Individual Project Order (IPO) with Freese and Nichols, Inc. for Design services in the amount of \$75,461.00 for the CR 199 Reconstruction project (CIP T19-2024). (Matt Rector)
- 11.8. Consideration and possible action on Resolution No. R-2025-043 authorizing the City Manager to execute an Individual Project Order (IPO) with 7 Arrows Land Staff for Right-of-Way Land services in the amount of \$40,000.00 for the CR 199 Reconstruction project (T19). (Matt Rector)
- 11.9. Consideration and possible action on Resolution No. R-2025-044 authorizing the City Manager to execute a task order with Raba Kistner for Materials Testing in the amount of \$79,368.30 for construction materials observation and testing services related to the South Wastewater Treatment Plant Influent Lift Station part of the Glenwood Interceptor project (CIP WW-01-2023). (Matt Rector)
- 11.10. Consideration and possible action on Resolution No. R-2025-045 authorizing the City Manager to execute amendment No. 2 to Individual Project Order (IPO), for design and Right-of-way professional services with Cobb, Fendley & Associates, LLC, in the amount of \$71,128.00 for New Elevated Storage Tank (Cottonwood 2.0 MGD) (CIP W07-2024). (Matt Rector)
- 11.11. Consideration and possible action on Resolution No. R-2025-046 accepting the infrastructure improvements for the non-residential site development known as Hutto Innovation Titan Building 6. (Rick Coronado)
- 11.12. Consideration and possible action on Resolution No. R-2025-047 accepting the infrastructure improvements for the non-residential site development known as Hutto Innovation Titan Building 8. (Rick Coronado)
- 11.13. Consideration and possible action on Resolution No. R-2025-048 ordering the May 3, 2025 General Election for Mayor, City Council Place 3 and Place 6. (Laura Hallmark)
- 11.14. Consideration and possible action on Resolution No. R-2025-049 approving a joint election agreement and contract for election services between Williamson County Elections Administrator and the City of Hutto for an election to be held on May 3, 2025; and authorizing the City Manager to execute the contract. (Legal/Laura Hallmark)
- 11.15. Consideration and possible action on acceptance of the investment report for the period ended December 31, 2024. (Alberta Barrett)
- 11.16. Consideration and possible action on approving the following City Council meeting minutes: January 23, 2025 Work Session and January 23, 2025 Regular Meeting.

12. ORDINANCES

- 12.1. Consideration and possible action on Ordinance No. O-2025-010 amending Appendix A of the Code of Ordinances – Fee Schedule, Article A4.001 Facilities and Equipment Rental for fees associated with the use of the Gin Building. (Kate Moriarty)

13. RESOLUTIONS

- 13.1. Consideration and possible action on Resolution No. R-2025-050 requesting an exemption to the Hotel Occupancy Tax policy for the Community Connections: Resource Fair Mural Project. (Kristi Barnes)

14. OTHER BUSINESS

- 14.1. Discussion and possible action on previous direction of City Council for possible land and/or buildings to purchase or lease for non-profit use. (Mike Snyder)
- 14.2. Discussion and possible action directing staff to prepare an Ordinance for parking regulations including but not limited to, parking times, reserved parking and other matters related thereto. (Mike Snyder)
- 14.3. Discussion and possible action regarding a sound study for the Central Wastewater Treatment Plant. (Mike Snyder)
- 14.4. Discussion and possible action on approving and affirming the City Manager's approval of a World Hippo Day event to be held on February 15, 2025 and guidance to staff on setting a policy on how/when outside agencies can host events that may or may not compete with a City event. (Mike Snyder)
- 14.5. Discussion and possible action on the request by Michele Kelley for HSA contributions per her letter dated January 27, 2025. (Mike Snyder)
- 14.6. Discussion and possible action regarding the National Sign Plaza Contract. (Mike Snyder)

15. EXECUTIVE SESSION

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Litigation/Consultation with Attorney), 551.072 (Deliberations regarding real property), 551.073 (Deliberations regarding gifts and donations), 551.074 (Deliberations regarding personnel matters) or 551.076 (Deliberations regarding deployment/implementation of security personnel or devices) and 551.087 (Deliberations regarding Economic Development negotiations).

- 15.1. Receive legal advice pursuant to Texas Government Code Sec. 551.071, (Consultation with Attorney), related to: a) the Retail Wastewater Service Agreement by and between the City of Hutto and Municipal Utility District No. 45 governing the provision of retail wastewater service to a residential community known as Cielo Ranch; and b) amending Annexation Development Agreements with properties located at 400, 420, and 460 Hyview Lane.
- 15.2. Pursuant to Texas Government Code Section 551.072 (deliberation regarding real property), the City Council shall convene into executive session to deliberate potential acquisitions, by purchase or lease, of real property interests at various locations within the City limits and/or extraterritorial jurisdiction for providing additional community spaces for the public use.

16. ACTION RELATIVE TO EXECUTIVE SESSION

- 16.1. Consideration and possible action related to Executive Session agenda items, listed above.

17. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governing body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement.

- 17.1. General Comments from City Council
- 17.2. Future Agenda Items
- 17.3. Future Additional or Rescheduled meetings as allowed by Hutto City Code Section 1.02.033 Additional or Rescheduled Meetings

18. ADJOURNMENT

19. CERTIFICATION

I certify that this notice of the February 6, 2025 Hutto City Council meeting was posted in accordance with the Texas Open Meetings Act on the City of Hutto website (huttotx.gov) and the City Hall bulletin board (500 W. Live Oak Street) on January 31, 2025 before 5:30 P.M.


Laura Hallmark



The City of Hutto is committed to complying with the Americans with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at Laura.Hallmark@huttotx.gov or call (512) 759-4839 for assistance.