

A G E N D A

A regular meeting of the Mayor and City Council of the City of Waxahachie to be held at the Waxahachie Civic Center, 2000 Civic Center Lane, Meeting Rooms A and B, Waxahachie, Texas, on **Monday, February 17, 2025 at 7:00 p.m.**

Council Members: Billie Wallace, Mayor, Council Member Place 4
Chris Wright, Mayor Pro Tem, Council Member Place 3
Tres Atkins, Council Member Place 1
Patrick Souter, Council Member Place 2
Travis Smith, Council Member Place 5

1. Call to Order
2. Invocation
3. Pledge of Allegiance and Texas Pledge of Allegiance
4. **Public Comments:** Persons may address the City Council on any issues. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code. ***Speakers must observe the five (5) minute time limit.***
5. **Consent Agenda**

All matters listed under Item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.

- a. Minutes of the City Council meeting of February 3, 2025
- b. Minutes of the City Council Work Session of February 4, 2025
- c. Event application for Easter Sunrise Service to be held April 20, 2025 at Railyard Park
- d. Event application for Corpus Christi Procession to be held June 22, 2025
- e. Event application for C10s in the Park to be held September 20, 2025 at Getzendaner Park
- f. Event application for C10s in the Park - Party on the Square to be held September 20, 2025 in Downtown Waxahachie
- g. Proposed Ordinance approving a request by Steve Crowe for a Petition for ETJ Release for approximately 7.94 acres, located at 1615 North Oak Branch Road (Property ID 190970 and 190971) – Owner: Steven & Leisha Crowe (ETJ-PTN-235-2024)
- h. Proposed Ordinance approving a request by Michael Strength & Mary Strength, for a Petition for ETJ Release for approximately 95.302 acres, located at 729 FM 876. (Property ID 190453) – Owner: Michael Strength & Mary Strength (ETJ-PTN-8-2025)

- i. Proposed Ordinance approving a request by Fredy Martinez and Sophia Gonzalez, for a Petition for ETJ Release for approximately 2.705 acres, located at 243 Butler Lane (Property ID 296625) – Owner: Fredy Martinez and Sophia Gonzalez (ETJ-PTN-15-2025)
 - j. Supplemental appropriation for Ellis County Woman’s Building landscape improvements in the amount of \$34,000 from the WCDC Fund unreserved balance
 - k. Consider contract with Fidencio Macedo for the Baseball Outfield Fence Project
6. ***Introduce*** Honorary Council Member
 7. ***Recognize*** Waxahachie Citizens Academy Class of 2025
 8. ***Receive*** “Tourism Friendly Certified Community” Proclamation from the State of Texas
 9. Comments by Mayor, City Council, City Attorney and City Manager
 10. Adjourn

The City Council reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

A regular meeting of the Mayor and City Council of the City of Waxahachie was held at the Waxahachie Civic Center, 2000 Civic Center Lane, Meeting Rooms A and B, Waxahachie, Texas, on Monday, February 3, 2025 at 7:00 p.m.

Council Members Present: Billie Wallace, Mayor, Council Member Place 4
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Travis Smith, Council Member Place 5

Council Member Absent: Tres Atkins, Council Member Place 1

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Terry Welch, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor Billie Wallace called the meeting to order.

2. Invocation

3. Pledge of Allegiance and Texas Pledge of Allegiance

Pastor Bruce Zimmerman, Waxahachie Bible Church, gave the invocation. Mayor Wallace led the Pledge of Allegiance and the Texas Pledge of Allegiance.

4. Public Comments

Johnna Wallace, 3305 Sanger Creek Way, Waxahachie, Texas, expressed her safety concerns about the increasing issue of stray dogs in Waxahachie, highlighting the danger they pose to public safety and the lack of adequate shelter space for homeless animals. She advocated for a joint effort with neighboring cities to build a new shelter, emphasizing the financial and welfare benefits of sharing resources.

Darlene Miller, 240 Parks School House Road, Waxahachie, Texas, thanked Mayor Pro Tem Wright for attending recent Ellis County Pet Coalition meetings and touring Tri-City Animal Shelter, which highlighted the need for collaboration on animal welfare. Ms. Miller urged the City to consider a bond for a new shelter and encourages neighboring cities to potentially join the effort to address the current animal shelter crisis, especially with the SPCA pulling out of the county.

5. Consent Agenda

- a. Minutes of the City Council meeting of January 21, 2025
- b. Event application for Hachie Gras to be held March 1, 2025 in Downtown Waxahachie
- c. Event application for WDMA Downtown Shopping Strolls to be held March 15, June 14, August 9, November 15, and December 13, 2025

(5a)

- d. Receive Waxahachie Police Department Racial Profiling Report for 2024
- e. Resolution to support First Responders Mental Health Program Grant Funding Year Three Application

RESOLUTION NO. 1374

A RESOLUTION OF THE CITY OF WAXAHACHIE TO OPERATE THE “FIRST RESPONDERS MENTAL HEALTH PROGRAM” FOR THE FISCAL YEAR 2025

Action:

Chris Wright moved to approve all items on the Consent Agenda, as presented, and authorize the City Manager and/or Mayor to execute all associated documents as necessary. Motion was seconded by Patrick Souter and carried unanimously (4-0).

6. Introduce Honorary Council Member

Council Member Patrick Souter introduced Wally Mendez as the February Honorary Council Member. Mr. Mendez has dedicated over 25 years of service to the City of Waxahachie, contributing to the growth and development of the community. He started his career in the Utilities Department before transitioning to the Parks Department. In 2007, Wally took on the role of a newly created position aimed at revitalizing and supporting the heart of Waxahachie’s downtown area.

Over the years, Wally has played a key role in organizing numerous downtown events, including the Texas Country Reporter Festival and the Cinco de Mayo celebration, for which he is a founding committee member. His efforts have been integral in bringing these vibrant events to life, helping to foster a strong sense of community and pride in the city. Wally was honored with the Chamber of Commerce Leadership Waxahachie Award in 2016 and received the Exemplary Service Award from the Waxahachie Police Department in 2022.

Outside of his work with the city, Wally enjoys spending time with his family and friends. He’s an avid golfer, enjoys traveling, and loves watching sports (a faithful three-generation Dallas Cowboys fan).

Wally’s dedication to his family, his work, and the City of Waxahachie has made him a respected and cherished member of the community.

7. Present Proclamation recognizing the 100th Anniversary of the Waxahachie Lions Club

Mayor Pro Tem Chris Wright presented the proclamation recognizing the 100th Anniversary of the Waxahachie Lions Club.

8. Public Hearing on reauthorizing the guidelines and criteria (policy) for governing Economic Development

Gumaro Martinez, Executive Director of Parks and Leisure Services, explained that the State requires the City Council to review and revise, if needed, the City's policy for governing economic development incentives every two years. He noted the policy was updated with several changes in 2021 and, after review, does not recommend any changes for the current policy.

Mayor Wallace opened the Public Hearing at approximately 7:22 p.m.

There being no others to speak for or against reauthorizing the guidelines and criteria (policy) for governing Economic Development, Mayor Wallace closed the Public Hearing at approximately 7:22 p.m.

9. Consider proposed Resolution reauthorizing the guidelines and criteria (policy) for governing Economic Development

RESOLUTION NO. 1375

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS, ADOPTING A COMPREHENSIVE POLICY OF GUIDELINES AND CRITERIA FOR GOVERNING ECONOMIC DEVELOPMENT INCENTIVES, INCLUDING TAX ABATEMENT AGREEMENTS, WITHIN THE CITY OF WAXAHACHIE AND ITS EXTRATERRITORIAL JURISDICTION.

Action:

Travis Smith moved to approve a Resolution reauthorizing the guidelines and criteria for governing economic development incentives. Motion was seconded by Patrick Souter and carried unanimously (4-0).

10. Consider service contract with Andale Construction, Inc. for concrete resurfacing product

Justin Stoker, Senior Director of Public Works and Engineering, presented the Item and requested approval to authorize a service contract with Andale Construction, Inc. for the application of Oxcon, a concrete resurfacing product in an amount not to exceed of \$276,794, plus a contingency of \$13,840.

The application of Oxcon, a concrete resurfacing product, will protect and extend the life of concrete roads. Oxcon is a Polymer Composite Micro Overlay (PCMO) specifically designed to repair deterioration such as spalling, scaling, and disintegration. It is a cost-effective solution that reduces construction time and community intrusion compared to full reconstruction projects. This project includes Gingerbread Lane, starting in the concrete section north of Village Gate Drive, and ending at the I-35E Service Road.

Andale Construction, Inc. is the only provider of the Oxcon product in Texas. This contract will be issued as a sole source contract.

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Action:

Patrick Souter moved to authorize a contract with Andale Construction, Inc. for the application of a concrete resurfacing product in an amount not to exceed \$276,794 plus a contingency of \$13,840 and authorize the City Manager to execute all necessary documents. Motion was seconded by Travis Smith and carried unanimously (4-0).

11. Consider service contract with Donelson Construction Company, LLC for asphalt pavement preservation

Mr. Stoker presented the Item and requested approval of a contract with Donelson Construction Company, LLC for the application of Pressure Pave, an asphalt pavement preservation product, in an amount not to exceed \$750,000.

Pressure Pave is a cost-effective solution that pressure-injects a crack sealant into asphalt pavement while applying a durable thin overlay. Donelson is a sole-source provider for the Pressure Pave product.

This project consists of applying Pressure Pave to the following asphalt streets:

W. University Ave	from	Sycamore St	to	Marvin Ave
Williams St	from	Oldham Ave	to	Richmond Ln
Wyatt St	from	MLK Jr Blvd	to	Peters St
Oneida St	from	Perry St	to	Jefferson St
Jefferson St	from	Clift St	to	Getzendaner Ave
Gingerbread Ln	from	508 Gingerbread	to	Bus US 287
Village Green Ct	from	Gingerbread Ln	to	Cul-de-sac
Village Gate Dr	from	IH-35 Frontage	to	Cul-de-sac

Action:

Patrick Souter moved to authorize a contract with Donelson Construction Company, LLC, for the application of an asphalt preservation product in an amount not to exceed \$750,000, and authorize the City Manager to execute all necessary documents. Motion was seconded by Chris Wright and carried unanimously (4-0).

12. Consider proposed Ordinance ordering an election to be held for the purpose of electing At-Large Council Members Places 4 and 5, providing for the filing of applications for official ballots for said elections; designating the Elections Judge and providing for clerical personnel for said elections; designating the time and place of said elections; designating the polling location(s) for said election; and providing for a run-off election, if needed; and providing for an effective date

City Secretary Amber Villarreal presented the Item and requested approval of a proposed Ordinance ordering an election to be held May 3, 2025.

In the general election, At-Large Council Member Places 4 and 5 will be on the ballot this year. This election will be held as a county-wide election with multiple vote centers located throughout Ellis County. Eligible voters will be able to cast their ballot at any of the vote center locations, not

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just the locations within Waxahachie. Draft exhibits are pending finalization by the Elections Administrator. Once all filing and withdrawing deadlines have passed, a Joint Election Services Contract with Ellis County will be presented to City Council for approval.

ORDINANCE NO. 3598

AN ORDINANCE ORDERING AN ELECTION TO BE HELD FOR THE PURPOSE OF ELECTING AT-LARGE COUNCIL MEMBER PLACES 4 AND 5; PROVIDING FOR THE FILING OF APPLICATIONS FOR OFFICIAL BALLOTS FOR SAID ELECTIONS; DESIGNATING THE ELECTIONS JUDGE AND PROVIDING FOR CLERICAL PERSONNEL FOR SAID ELECTIONS; DESIGNATING THE TIME AND PLACE OF SAID ELECTION; DESIGNATING THE POLLING LOCATION(S) FOR SAID ELECTION; AND PROVIDING FOR A RUN-OFF ELECTION, IF NEEDED; AND PROVIDING FOR AN EFFECTIVE DATE.

Action:

Travis Smith moved to approve an Ordinance ordering the May 3, 2025 General Election as presented. Motion was seconded by Patrick Souter and carried unanimously (4-0).

13. Hear update of activities at Sims Library

Jen Graf, Library Director, Sarah Lucero, and Elias Carreon presented an update of activities at Sims Library. The Nicholas P. Sims Library & Lyceum had an outstanding year in 2023-2024, with significant growth in patron engagement and services. Patrons saved over \$8.6 million by borrowing materials, Wi-Fi usage surged by 138%, and circulation increased by 5.5%. A new coding database, Fiero Code, led to national competition successes for library patrons. The bookmobile program flourished, boosting attendance by 142%, and school-aged program participation rose by 90%. The library was nominated for the prestigious National Medal for Museum and Library Service. Future goals include enhanced programs for children with special needs, improved staff training, and a more streamlined social media presence.

Council Member Smith encouraged partnering with the Waxahachie Independent School District. Council Members thanked the Sims Library staff for their efforts.

14. Comments by Mayor, City Council, City Attorney and City Manager

Deputy City Manager Albert Lawrence introduced and welcomed Dustin Deel, Director of Administrative Services.

Council Member Travis Smith congratulated the Waxahachie Lions Club for their 100th anniversary and praised the Sims Library staff for their work engaging the community.

Council Member Patrick Souter thanked Wally Mendez for serving as the Honorary Council Member, noting he is an incredible resource to Waxahachie. Mr. Souter praised the Sims Library staff for their engagement with the community and he acknowledged the dedicated work and passion of the Ellis County Pet Coalition. He expressed the need to focus on animal issues for the public health and safety of our citizens.

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City Council
February 3, 2025
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Mayor Pro Tem Chris Wright acknowledged and thanked the Utilities Department workers who were out in challenging weather, repairing a sewer line on Water Street. Mr. Wright highlighted the success of the Pet Coalition meeting, noting its large turnout and active participation, and emphasize the importance of continuing the effort. He also praised the library staff for their ongoing excellent work. Mayor Pro Tem Wright recognized Wally Mendez's impact in the city and congratulated the Police Department award winners for their life-saving actions, acknowledging the difficult work they do and the often-unseen contributions of officers.

City Manager Michael Scott expressed his appreciation for the positive comments about staff.

Mayor Billie Wallace echoed all Council comments.

15. Adjourn

There being no further business, the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

A Work Session of the Mayor and City Council of the City of Waxahachie was held in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas, on Tuesday, February 4, 2025 at 3:00 p.m. A quorum of the City Council, including the Mayor as presiding officer, was present at the Work Session.

Council Members Present: Billie Wallace, Mayor, Council Member Place 4
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Travis Smith, Council Member Place 5

Council Member Absent: Tres Atkins, Council Member Place 1

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Amber Villarreal, City Secretary

1. Call to Order

Mayor Billie Wallace called the meeting to order.

2. Hear Presentation from Sports Facilities Companies on Recreation Center Assessment

Kevin Schuh, The Sports Facilities Companies, presented an overview of the Recreation Center Assessment and highlighted the following:

- Existing Data Review & Market Analysis
- Onsite Development Planning Session
- Existing Facility Analysis and Opinion of Cost for Improvements
- New Facility Recommendations: Facility Program and Opinion of Cost for Development
- Detailed Financial Forecast (Pro Forma)
- Economic Impact Analysis
- Feasibility Report

Council Members and staff discussed funding options, bonding capacity, and potential partnerships. It was the general consensus of City Council to continue exploring funding opportunities. Council Members opposed adopting a tax rate increase for the potential facility.

3. Discuss potential new animal services facility

Council Members and staff discussed the need for a new animal services facility and options for funding.

Mayor Pro Tem Chris Wright raised the issue of finding an interim solution after the SPCA discontinues its services in April. Council Members emphasized the importance of prioritizing the health and safety of the community while continuing to serve citizens effectively. There was a consensus that immediate action is required. Several options were discussed, including forming a

joint entity, hiring a high-volume facility vet to assist with spay and neuter services, constructing a modest building in the ETJ, or utilizing a mobile solution. Before proceeding, the Council requested commitment from potential partner entities. Staff was tasked with meeting with representatives from these entities to assess their willingness to participate. Additionally, staff will engage with other organizations, presenting the Needs Assessment conducted for Waxahachie to explore potential partnerships. Regardless of the level of participation, Council committed to moving forward to address the city's needs.

City Council reached a general consensus to explore interest in a collaborative effort with neighboring entities to partner with the City in funding a new facility.

4. Discuss options, funding and timing of potential City facilities

Council Member Travis Smith requested exploring all funding sources for a potential multi-purpose facility.

Mayor Pro Tem Wright requested prioritizing projects to determine funding and timing.

Mayor Wallace and Council Member Patrick Souter expressed support to complete the Lions Park Master Plan and spoke in opposition to raising the property tax rate for a multi-purpose facility.

It was the general consensus of City Council to explore all funding sources for a potential multi-purpose facility without imposing a tax rate increase to citizens. Council Members requested exploring a plan to fund an Animal Services Facility without the need for a bond election.

5. Present and Discuss implementation of revised Lions Park Master Plan

Kyle Cooper, Senior Director of Parks & Recreation, presented the Lions Park redevelopment project. Mr. Cooper explained that the consultant had updated the master plan to accommodate the wastewater treatment plant expansion and the land acquisition adjacent to Lions Park.

He highlighted that the concept plan includes flexible-use field space for youth sports with lighting, courts, a splash pad, a playground, restrooms, and additional parking. Additionally, the current road leading to the Convenience Station will be eliminated, and a new road will be constructed.

Mr. Cooper provided cost estimates for the entire project, which is projected to exceed \$10 million. Staff requested the consultant to recommend a phased approach for the project for review. The consultant proposed a three-phase plan as follows:

- Phase One: Includes flexible-use field space, lighting, a portion of the parking lot (97 parking spots), and the new road leading to the Convenience Station, with an estimated cost of approximately \$3.5 million.
- Phase Two: Estimated at approximately \$2.5 million.
- Phase Three: Estimated at approximately \$4.2 million.

Mr. Cooper also noted that the design costs are estimated to be around \$1 million. He explained that the current budget includes a \$250,000 allocation from the Waxahachie Community

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City Council
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Development Corporation (WCDC) Fund and a \$250,000 allocation from the General Fund for park improvements. He noted the allocated funds could be used to support the Lions Park project. WCDC recommended approval to allocate up to \$500,000 from the WCDC fund for the design work of the Lions Park project.

Mayor Wallace asked staff to review the proposal and recommend what items will be included in the engineering and design. It was the general consensus of City Council to move forward with the engineering and design of the Lion's Park Master Plan and exclude the Lookout Tower, Tennis Courts, and Splash Pad.

6. Discuss Parks and Open Space Master Plan

Mr. Cooper provided an update, confirming that the revision of the Parks and Open Space Master Plan is included in the budget for this fiscal year. He inquired whether this remains the City Council's direction. The City Council reached a general consensus to proceed with updating the plan.

7. Adjourn

There being no further business, the meeting adjourned at 5:01 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

(5c)



City of Waxahachie
City Secretary's Office

Special Event Application

Date submitted 2/3/25

Applicant name: Jim Markle

Are you representing the host organization? Yes No

Will you be the on-site point of contact during the event? Yes No

Phone: _____ Cell: _____

Email: jim.markle@waxahachiebible.org

Mailing address: PO Box 826 Waxahachie, Texas 75168

Host organization name: Waxahachie Bible Church

Alternate contact that will be on-site during the event.

On-site contact name: Bill Schoneman Cell: _____

Event name: Easter Sunrise Service

Location: Railyard Park

*An event site map is **REQUIRED** to be submitted with your application.*

Anticipated attendance: 150-200

Description of event: Annual 7 am service on Easter Sunday Morning. This sservice will include music and a speaker.

How many times has this event been hosted before?

1st time 2 - 4 times 5 or more times Location: _____

Choose the best description of the event:

- | | |
|--|---|
| <input type="checkbox"/> Festival | <input type="checkbox"/> Birthday Party / Picnic |
| <input type="checkbox"/> Movie Screening | <input type="checkbox"/> Charitable / Fundraising |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Community / Neighborhood |
| <input type="checkbox"/> Private Event | <input type="checkbox"/> Concert / Live Performance |
| <input type="checkbox"/> Run / Walk | <input type="checkbox"/> Other: Religious Service |

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City of Waxahachie
City Secretary's Office

Special Event Application

Event activities include (check all that apply):

- Amusement rides / Inflatables
- Animals / Petting Zoo
- Announcement / Speeches
- Information / Literature Distribution
- DJ / Recorded Music
- Food – sampled, served, or sold
- Products / Services – given away, sampled, or sold
- Live music
- Street closure
- Other:

The event is:

- Private
- Entry by participation or registration fee
- Free & open to the general public
- Entry by admission fee or ticket

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	4/20/2025	7 AM	8:30 AM
Event Set-up	4/20/2025	6 AM	
Event Breakdown	4/20/2025		9 AM

Run / Walk:

Please provide the start time for each distance (if applicable)

_____ 1 mile _____ 5K _____ Other distance

Please indicate your expected attendance: _____

Number of participants:

- 1-99
- 100-199
- 200-299
- 300+

Provide route on attached site map.

(50)



City of Waxahachie
City Secretary's Office

Special Event Application

Food / Beverage:

- Will the event offer food/beverages? Yes No
- Will event require any food preparation on-site? Yes No
- Will alcohol be served/sold? Yes No

Sample Downtown Event/Festival Boundary Map

Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) Request for services is not a guarantee that staff/volunteers will be available.

- Event staff How many: N/A Date(s) & time(s): _____
- Volunteers How many: _____ Date(s) & time(s): _____
- Private security How many: _____ Date(s) & time(s): _____

Company name: _____

Contact name and number: _____

Off duty police How many: _____ Date(s) & time(s): _____

Have you made arrangements with the police? Yes No

If no, you will be provided the information on how to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name: _____ Phone number: _____

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots? Yes No

If yes, please list all streets, intersections, and parking lots that apply: _____

Street closings to begin on date: _____ Start time: _____ End time: _____

Will any businesses be impacted by the proposed road closure? Yes No

Traffic Safety Equipment:

Does your event require traffic cones or barricades? Yes No

If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones How many: _____ Barricades How many: _____

Other: _____

Where should equipment be dropped off & picked up? _____

(5c)



City of Waxahachie
City Secretary's Office

Special Event Application

When will the traffic equipment be set-up?

Date: _____ Time: _____

When will the traffic equipment be removed?

Date: _____ Time: _____

Are you requesting the use of City traffic equipment?

Yes No

Availability is not guaranteed

Streets cannot be blocked without prior approval.

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'?

Yes No

List the # of tents & sizes:

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied?

Generator Franchise Utilities Both

List contractor / supplier:

Waxahachie Bible Church

Explain services in detail:

We will provide our own generator and sound system.

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, it's officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state or local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, it's officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.

[Signature]
Signature

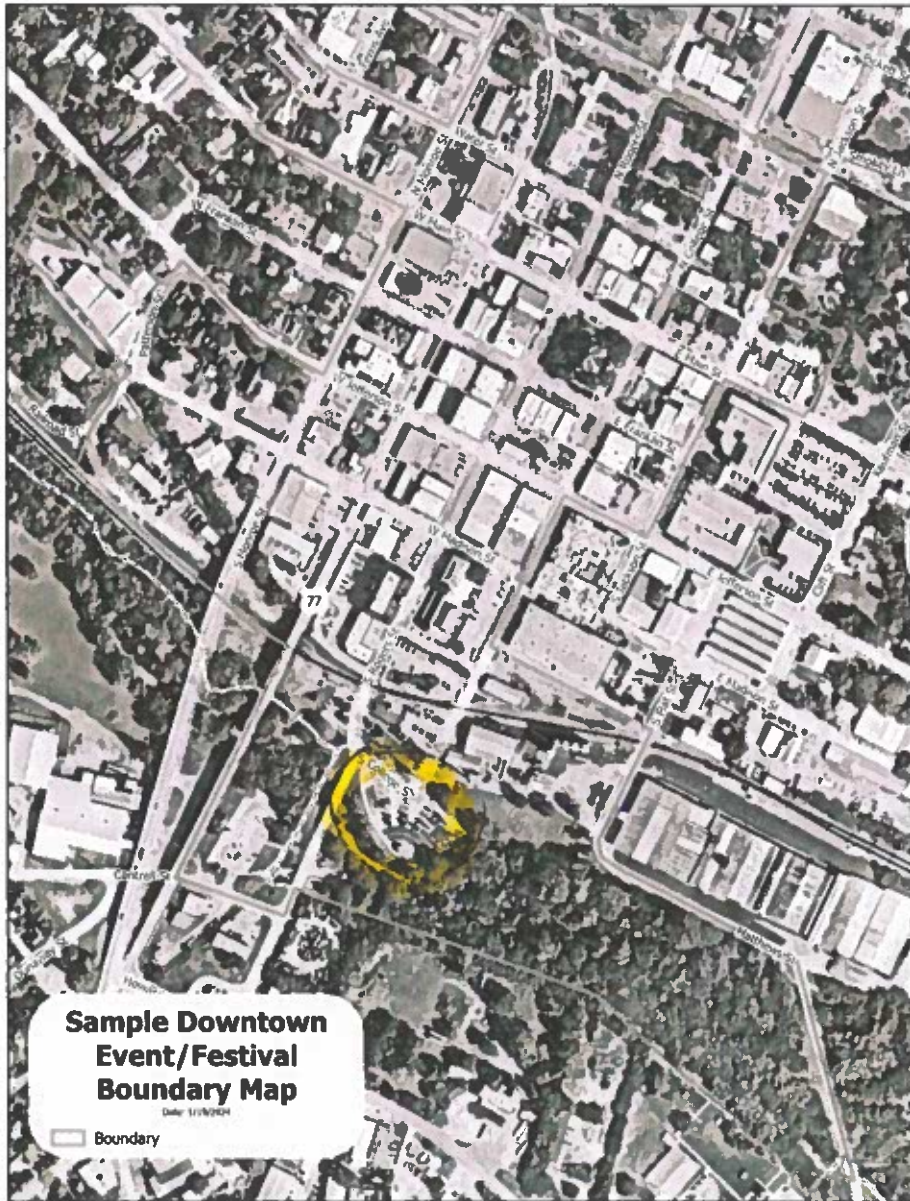
2/3/25
Date

Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.

[Signature]
Signature

2/3/25
Date

(5c)



Site Map

(5c)

Bonner, Jami

From: Guinn, Danielle
Sent: Monday, February 3, 2025 3:32 PM
To: Bonner, Jami; Joe Wiser; Boyd, Ricky; Donna Insixiengmay; Megan Womack; Griffith, Thomas; Martinez, Gumaro; Mosley, Laurie; Cooper, Kyle; Barnes, Bradley; Campos, Yadira
Cc: Scott, Michael; Lawrence, Albert; Villarreal, Amber
Subject: RE: Event Application - 4/20/25 Easter Sunrise Service

I have no questions or concerns about this application. The client is aware that they will have zero City Services and are responsible for trash, etc. as it is a City holiday.

They have hosted this event on Easter for years, with the same stipulations, and have always been wonderful stewards of our space.

Danielle Guinn



Cultural Arts & Programming Coordinator
City of Waxahachie | Waxahachie CVB

Email: danielle.guinn@waxahachie.com
Mobile: (214) 463-7815
Telephone: (469) 309-4051
Address: 2000 Civic Center Lane, Waxahachie, TX 75165

www.VisitWaxahachie.com

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, February 3, 2025 3:30 PM
To: Joe Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Donna Insixiengmay <donna.insixiengmay@waxahachiepd.org>; Megan Womack <megan.womack@waxahachiepd.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Guinn, Danielle <danielle.guinn@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: Event Application - 4/20/25 Easter Sunrise Service

For your review / comments. Thank you.

We value your feedback! Please take a moment to complete our [customer satisfaction survey!](#)

Jami Bonner, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Date submitted 2/10/25

Applicant Information

Applicant name: The Rev. James Yamauchi

Are you representing the host organization? Yes No

Will you be the on-site point of contact during the event? Yes No

Phone: _____ Cell: _____

Email: _____

Mailing address: 609 Kaufman Street, Waxahachie, TX 75165

Host organization name: St. Joseph Catholic Church

Alternate contact that will be on-site during the event.

On-site contact name: John Peter Yamauchi Cell: _____

About the Event

Event name: Corpus Christi Procession

Location: Streets between St. Joseph Catholic Church and the courthouse

*An event site map is **REQUIRED** to be submitted with your application.*

Anticipated attendance: 400

Description of event: The Body of Jesus Christ will be carried through the streets.

Those in attendance will watch from the sides or follow along, praying.

How many times has this event been hosted before?

1st time 2 – 4 times 5 or more times Location: _____

Choose the best description of the event:

- | | |
|--|---|
| <input type="checkbox"/> Festival | <input type="checkbox"/> Birthday Party / Picnic |
| <input type="checkbox"/> Movie Screening | <input type="checkbox"/> Charitable / Fundraising |
| <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Community / Neighborhood |
| <input type="checkbox"/> Private Event | <input type="checkbox"/> Concert / Live Performance |
| <input type="checkbox"/> Run / Walk | <input type="checkbox"/> Other: _____ |

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Event activities include (check all that apply):

- Amusement rides / Inflatables
- Animals / Petting Zoo
- Announcement / Speeches
- Information / Literature Distribution
- DJ / Recorded Music
- Food – sampled, served, or sold
- Products / Services – given away, sampled, or sold
- Live music
- Street closure
- Other:

The event is:

- Private
- Free & open to the general public
- Entry by participation or registration fee
- Entry by admission fee or ticket

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	Sun, Jun 22	1:00 PM	4:00 PM
Event Set-up			
Event Breakdown			

Run / Walk:

Please provide the start time for each distance (if applicable)

_____ 1 mile _____ 5K _____ Other distance

Please indicate your expected attendance: _____

Number of participants:

- 1-99
- 100-199
- 200-299
- 300+

Provide route on attached site map.

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Food / Beverage:

Will the event offer food/beverages? Yes No

Will event require any food preparation on-site? Yes No

Will alcohol be served/sold? Yes No

Sample Downtown Event/Festival Boundary Map

Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) Request for services is not a guarantee that staff/volunteers will be available.

Event staff How many: 0 Date(s) & time(s): _____

Volunteers How many: 0 Date(s) & time(s): _____

Private security How many: 0 Date(s) & time(s): _____

Company name: _____

Contact name and number: _____

Off duty police How many: _____ Date(s) & time(s): _____

Have you made arrangements with the police? Yes No

If no, you will be provided the information on how to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name: _____ Phone number: _____

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots? Yes No

If yes, please list all streets, intersections, and parking lots that apply: _____

Kaufman St between the church and MLK, MLK Jr Blvd from Kaufman to College, College St from MLK to Marvin, Marvin Ave from College to the church

Street closings to begin on date: Sun, June 22 Start time: 1:00 PM End time: 4:00 PM

Will any businesses be impacted by the proposed road closure? Yes No

Traffic Safety Equipment:

Does your event require traffic cones or barricades? Yes No

If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones How many: _____ Barricades How many: _____

Other: _____

Where should equipment be dropped off & picked up?

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

When will the traffic equipment be set-up?

Date: _____ Time: _____

When will the traffic equipment be removed?

Date: _____ Time: _____

Are you requesting the use of City traffic equipment?

Yes

No

Availability is not guaranteed

Streets cannot be blocked without prior approval.

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'?

Yes

No

List the # of tents & sizes:

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied?

Generator

Franchise Utilities

Both

List contractor / supplier: _____

Explain services in detail: _____

Insurance

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Hold Harmless Clause

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, it's officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state of local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, it's officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.

Reverend James H. Yamauchi
Signature

2/10/2025
Date

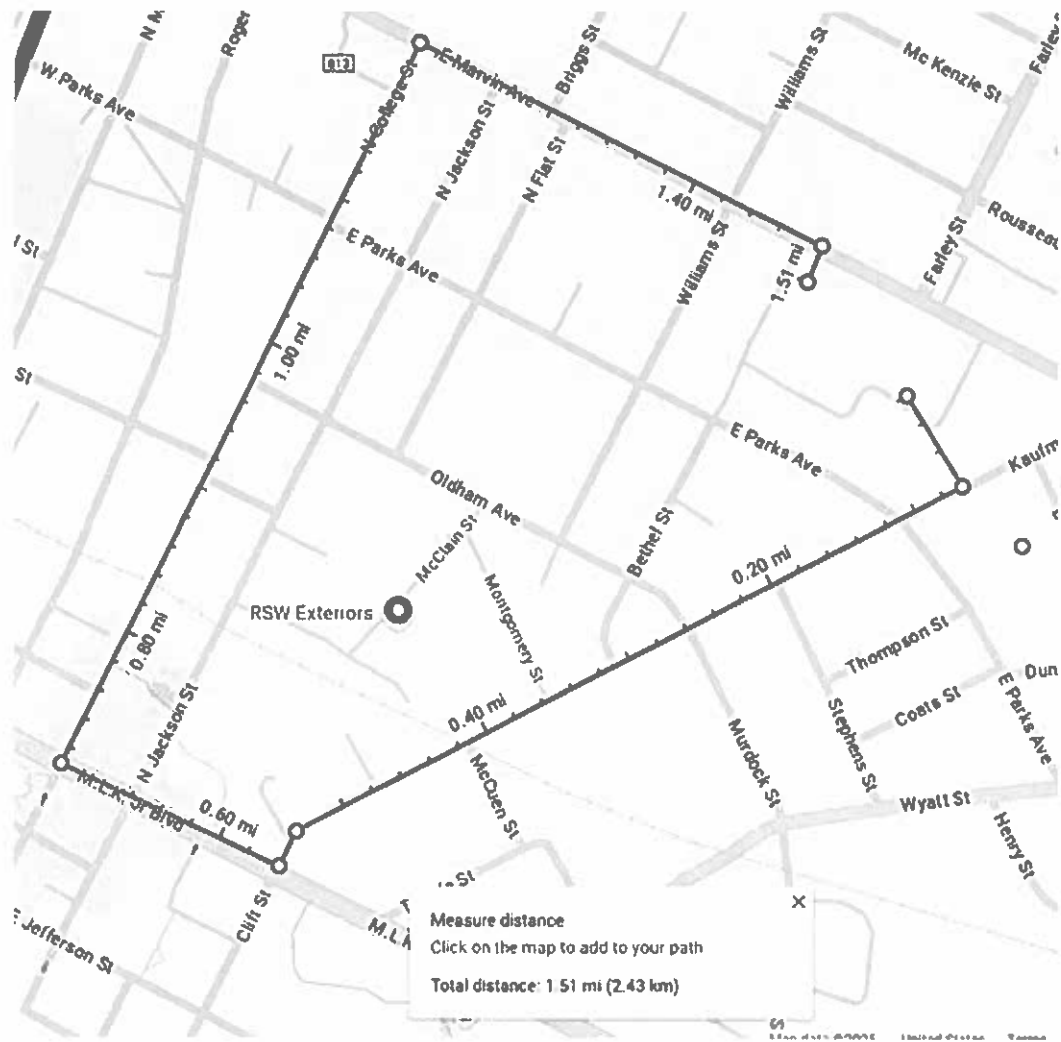
Contract Agreement

Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.

Reverend James H. Yamauchi
Signature

2/10/2025
Date

(5d)





City of Waxahachie
City Secretary's Office

Special Event Application

(5e)

Date submitted 12/6/24

Applicant Information

Applicant name: Terry Hill

Are you representing the host organization?

Yes

No

Will you be the on-site point of contact during the event?

Yes

No

Phone: _____ Cell: _____

Email: C10sinthepark@yahoo.com

Mailing address: 207 Nocona Dr Waxahachie, TX 75165

Host organization name: _____

Alternate contact that will be on-site during the event.

On-site contact name: Terry Hill

Cell: _____

About the Event

Event name: C10s in the Park

Date September 20, 2025

Location: Getzendaner Park

An event site map is **REQUIRED** to be submitted with your application.

Anticipated attendance: 11K People - 1200 Trucks

Description of event: Classic Truck Show

How many times has this event been hosted before?

1st time

2 - 4 times

5 or more times

Location: Getzendaner Park

Choose the best description of the event:

Festival

Birthday Party / Picnic

Movie Screening

Charitable / Fundraising

Parade

Community / Neighborhood

Private Event

Concert / Live Performance

Run / Walk

Other: Classic Truck Show

(5e)



City of Waxahachie
City Secretary's Office

Special Event Application

Event activities include (check all that apply):

- Amusement rides / Inflatables
- Food – sampled, served, or sold
- Animals / Petting Zoo
- Products / Services – given away, sampled, or sold
- Announcement / Speeches
- Live music
- Information / Literature Distribution
- Street closure
- DJ / Recorded Music
- Other:

The event is:

- Private
- Free & open to the general public
- Entry by participation or registration fee
- Entry by admission fee or ticket

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	9/20	7am	4pm
Event Set-up	9/19	8am	6pm
Event Breakdown	9/20	4pm	6pm

Run / Walk:

Please provide the start time for each distance (if applicable)

_____ 1 mile _____ 5K _____ Other distance

Please indicate your expected attendance: _____

Number of participants:

- 1-99
- 100-199
- 200-299
- 300+

Provide route on attached site map.

(9c)



City of Waxahachie
City Secretary's Office

Special Event Application

Food / Beverage:

Will the event offer food/beverages? Yes No

Will event require any food preparation on-site? Yes No

Will alcohol be served/sold? Yes No

Sample Downtown Event/Festival Boundary Map

Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) Request for services is not a guarantee that staff/volunteers will be available.

Event staff How many: _____ Date(s) & time(s): _____

Volunteers How many: _____ Date(s) & time(s): _____

Private security How many: _____ Date(s) & time(s): _____

Company name: _____

Contact name and number: _____

Off duty police How many: 6 Date(s) & time(s): _____ I contact the Police as we get closer

Have you made arrangements with the police? Yes No

If no, you will be provided the information on how to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name: Sgt Chance Huckabee Phone number: email chuckabee@waxahac

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots? Yes No

If yes, please list all streets, intersections, and parking lots that apply: _____

Use of Getzendaner Park

Street closings to begin on date: _____ Start time: _____ End time: _____

Will any businesses be impacted by the proposed road closure? Yes No

Traffic Safety Equipment:

Does your event require traffic cones or barricades? Yes No

If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones How many: 40 Barricades How many: 6

Other: _____

Where should equipment be dropped off & picked up?

(5c)



City of Waxahachie
City Secretary's Office

Special Event Application

When will the traffic equipment be set-up?

Date: 9/19

Time: 7am

When will the traffic equipment be removed?

Date: 9/20

Time: 6pm

Are you requesting the use of City traffic equipment?

Yes

No

Availability is not guaranteed

Streets cannot be blocked without prior approval.

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'?

Yes

No

List the # of tents & sizes:

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied?

Generator

Franchise Utilities

Both

List contractor / supplier: n/a

Explain services in detail: n/a

Insurance

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Hold Harmless Clause

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, it's officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state or local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, it's officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.

[Handwritten Signature]

Signature

12/6/24

Date

Contract Agreement

Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.

[Handwritten Signature]

Signature

12/6/24

Date



(5c)

(5e)

Bonner, Jami

From: Chance Huckabee
Sent: Monday, January 13, 2025 2:29 PM
To: Bonner, Jami
Subject: RE: Event Application - 09-20-25 C10s in the Park

Thank you and I will wait for Mr. Hill to contact us to set up security for the event.

Sergeant Chance Huckabee
Administrative Sergeant
469-309-4426
Waxahachie Police Department
630 Farley St, Waxahachie TX 75165



From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, January 13, 2025 9:36 AM
To: Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Gravis, Christopher <christopher.gravis@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>; Chance Huckabee <chuckabee@waxahachiepd.org>; Tuley, Eleana <eleana.tuley@waxahachie.com>; Mendez, Wally <wmendez@waxahachie.com>
Subject: FW: Event Application - 09-20-25 C10s in the Park

Good afternoon,

Please review the attached event application for C10s in the Park and reply with any comments you may have. (the previous emailed event application was for Party on the Square) If you'd like to schedule a meeting with the applicant, please let me know. Thank you.

We value your feedback! Please take a moment to complete our [customer satisfaction survey!](#)

Jami Bonner, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

We have temporarily relocated to the Charles Beatty Municipal Services Building at 408 S. Rogers St. (across from City Hall)

(5f)



City of Waxahachie
City Secretary's Office

Special Event Application

Date submitted 12/6/24

Applicant Information

Applicant name: Terry Hill

Are you representing the host organization? Yes No

Will you be the on-site point of contact during the event? Yes No

Phone: _____ Cell: _____

Email: C10sinthepark@yahoo.com

Mailing address: 207 Nocona Dr Waxahachie, TX 75165

Host organization name: _____

Alternate contact that will be on-site during the event.

On-site contact name: Terry Hill Cell: _____

About the Event

Event name: C10s in the Park - Party on the Square Date September 20, 2025

Location: Downtown Waxahachie

An event site map is **REQUIRED** to be submitted with your application.

Anticipated attendance: 3K People

Description of event: Classic Truck Show & Concert

How many times has this event been hosted before?

1st time 2 – 4 times 5 or more times Location: Downtown Waxahachie

Choose the best description of the event:

- | | |
|--|---|
| <input type="checkbox"/> Festival | <input type="checkbox"/> Birthday Party / Picnic |
| <input type="checkbox"/> Movie Screening | <input type="checkbox"/> Charitable / Fundraising |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Community / Neighborhood |
| <input type="checkbox"/> Private Event | <input type="checkbox"/> Concert / Live Performance |
| <input type="checkbox"/> Run / Walk | <input checked="" type="checkbox"/> Other: Classic Truck Show |

(5f)



City of Waxahachie
City Secretary's Office

Special Event Application

Event activities include (check all that apply):

- Amusement rides / Inflatables
- Animals / Petting Zoo
- Announcement / Speeches
- Information / Literature Distribution
- DJ / Recorded Music
- Food – sampled, served, or sold
- Products / Services – given away, sampled, or sold
- Live music
- Street closure
- Other:

The event is:

- Private
- Free & open to the general public
- Entry by participation or registration fee
- Entry by admission fee or ticket

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	9/20/2025	5pm	10pm
Event Set-up	9/20/2025	12pm	6pm
Event Breakdown	9/20/2025	10pm	11pm

Run / Walk:

Please provide the start time for each distance (if applicable)

_____ 1 mile _____ 5K _____ Other distance

Please indicate your expected attendance: _____

Number of participants:

- 1-99
- 100-199
- 200-299
- 300+

Provide route on attached site map.

(5f)



City of Waxahachie
City Secretary's Office

Special Event Application

Food / Beverage:

Will the event offer food/beverages? Yes No

Will event require any food preparation on-site? Yes No

Will alcohol be served/sold? Yes No

Sample Downtown Event/Festival Boundary Map

Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) Request for services is not a guarantee that staff/volunteers will be available.

Event staff How many: _____ Date(s) & time(s): _____

Volunteers How many: _____ Date(s) & time(s): _____

Private security How many: _____ Date(s) & time(s): _____

Company name: _____

Contact name and number: _____

Off duty police How many: 4 Date(s) & time(s): I contact the Police as we get closer

Have you made arrangements with the police? Yes No

If no, you will be provided the information on how to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name: Sgt Chance Huckabee Phone number: email chuckabee@waxahac

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots? Yes No

If yes, please list all streets, intersections, and parking lots that apply: _____

Use of Getzendaner Park

Street closings to begin on date: 9/20/2025 Start time: 12pm End time: 10pm

Will any businesses be impacted by the proposed road closure? Yes No

Traffic Safety Equipment:

Does your event require traffic cones or barricades? Yes No

If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones How many: 40 Barricades How many: 6

Other: Not sure how many of each on the traffic cones and barriers we use - Also typically there are some of the City Staff present.

Where should equipment be dropped off & picked up?

(5f)



City of Waxahachie
City Secretary's Office

Special Event Application

When will the traffic equipment be set-up?

Date: 9/20/2025

Time: 9am

When will the traffic equipment be removed?

Date: 9/21

Time: 9am

Are you requesting the use of City traffic equipment?

Yes

No

Availability is not guaranteed

Streets cannot be blocked without prior approval.

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'?

Yes

No

List the # of tents & sizes:

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied?

Generator

Franchise Utilities

Both

List contractor / supplier: n/a

Explain services in detail: n/a

Insurance

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Hold Harmless Clause

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, it's officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state or local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, it's officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.

[Handwritten Signature]

Signature

12/6/24

Date

Contract Agreement

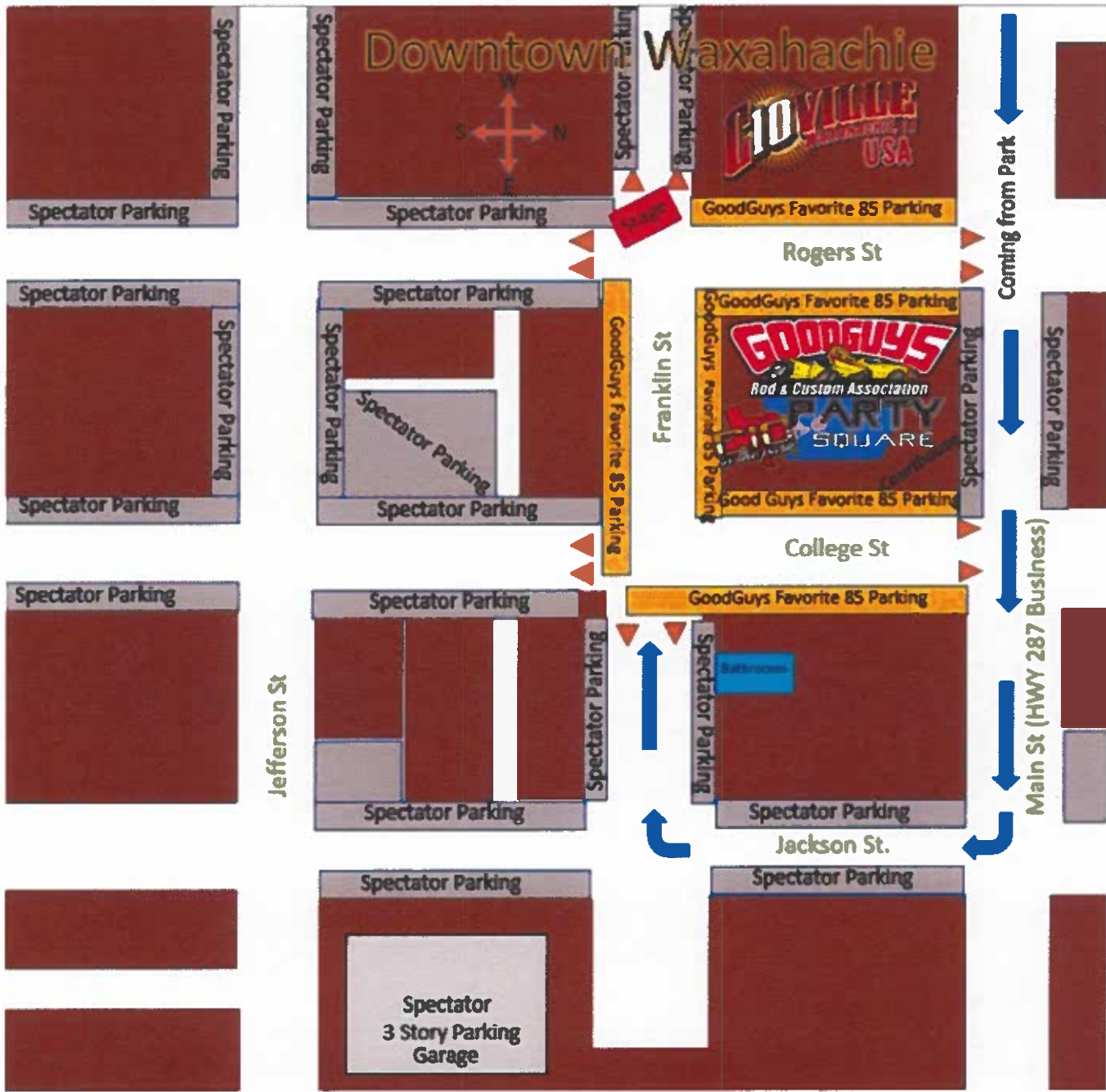
Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.

[Handwritten Signature]

Signature

12/6/24

Date



(51)

(5f)

Bonner, Jami

From: Joe Wiser
Sent: Monday, January 13, 2025 9:30 AM
To: Bonner, Jami
Subject: RE: Event Application - 9/20/25 C10s in the Park - Party on the Square

I would suggest doubling the amount of barricades requested from 6 to 12. No further comments.

Joe Wiser

From: Bonner, Jami
Sent: Monday, January 13, 2025 9:20 AM
To: Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Gravis, Christopher <christopher.gravis@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Stoker, Justin <justin.stoker@waxahachie.com>; Joe Wiser <JWiser@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>; Garten, Kevin <kevin.garten@waxahachie.com>; Tuley, Eleana <eleana.tuley@waxahachie.com>; Mendez, Wally <wmendez@waxahachie.com>; Safford, Scott <ssafford@waxahachiefire.org>; Marcus Brown <mbrown@waxahachiepd.org>
Subject: FW: Event Application - 9/20/25 C10s in the Park - Party on the Square

Good afternoon,

Please review the attached event application and reply with any comments you may have. If you'd like to schedule a meeting with the applicant, please let me know. Thank you.

We value your feedback! Please take a moment to complete our [customer satisfaction survey!](#)

Jami Bonner, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

We have temporarily relocated to the Charles Beatty Municipal Services Building at 408 S. Rogers St. (across from City Hall)

From: Bonner, Jami <>
Sent: Monday, December 16, 2024 3:46 PM
To: Joe Wiser <JWiser@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Donna Insixiengmay <donna.insixiengmay@waxahachiepd.org>; Megan Womack <megan.womack@waxahachiepd.org>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Gravis, Christopher <christopher.gravis@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Chance Huckabee <chuckabee@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>; Garten, Kevin <kevin.garten@waxahachie.com>; Stoker, Justin <justin.stoker@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Mendez, Wally <wmendez@waxahachie.com>; Tuley, Eleana <eleana.tuley@waxahachie.com>; Safford, Scott <ssafford@waxahachiefire.org>; Marcus Brown

(5f)

Bonner, Jami

From: Joe Wiser
Sent: Monday, January 27, 2025 11:08 AM
To: Bonner, Jami
Subject: RE: Event Application - 9/20/25 C10s in the Park - Party on the Square

No changes or amendments from Police Department. The number of officers for both events are adequate and appropriate.

Joe Wiser

From: Bonner, Jami
Sent: Monday, January 27, 2025 10:34 AM
To: Tuley, Eleana <eleana.tuley@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Gravis, Christopher <christopher.gravis@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Stoker, Justin <justin.stoker@waxahachie.com>; Joe Wiser <JWiser@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>; Garten, Kevin <kevin.garten@waxahachie.com>; Mendez, Wally <wmendez@waxahachie.com>; Safford, Scott <ssafford@waxahachiefire.org>; Marcus Brown <mbrown@waxahachiepd.org>
Subject: RE: Event Application - 9/20/25 C10s in the Park - Party on the Square

Staff,

The details below were approved for last year's events. Please let me know if you recommend any revisions. Thank you.

- 6 Park staff members at C10s in the Park
- 4 Streets staff members at Party on the Square
- 1 Downtown staff member at C10s in the Park and Party on the Square
- 6 WPD officers at C10s in the Park (hired by the applicant)
- 4 WPD officers at Party on the Square (hired by the applicant)
- WFD EMS team at C10s in the Park
- Emergency Management Command Team at C10s in the Park

From: Tuley, Eleana <eleana.tuley@waxahachie.com>
Sent: Monday, January 13, 2025 9:38 AM
To: Massey, Matt <mmassey@waxahachie.com>; Bonner, Jami <jami.bonner@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Gravis, Christopher <christopher.gravis@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Stoker, Justin <justin.stoker@waxahachie.com>; Joe Wiser <JWiser@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>; Garten, Kevin <kevin.garten@waxahachie.com>; Mendez, Wally <wmendez@waxahachie.com>; Safford, Scott <ssafford@waxahachiefire.org>; Marcus Brown <mbrown@waxahachiepd.org>
Subject: RE: Event Application - 9/20/25 C10s in the Park - Party on the Square

Good catch, Matt. The applicant should specify the number of staff he needs to help with the event and what he needs them for.

(5f)

Bonner, Jami

From: Martinez, Gumaro
Sent: Monday, January 27, 2025 3:31 PM
To: Bonner, Jami; Tuley, Eleana
Subject: RE: Event Application - 9/20/25 C10s in the Park - Party on the Square

Jami – the Downtown employee will not be assigned to the park, only downtown. We will have adequate staffing with parks and rec staff for the park to meet the needs of the event.



From: Bonner, Jami
Sent: Monday, January 27, 2025 10:34 AM
To: Tuley, Eleana <eleana.tuley@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Gravis, Christopher <christopher.gravis@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Stoker, Justin <justin.stoker@waxahachie.com>; Joe Wisner <JWiser@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>; Garten, Kevin <kevin.garten@waxahachie.com>; Mendez, Wally <wmendez@waxahachie.com>; Safford, Scott <SSafford@waxahachiefire.org>; Marcus Brown <mbrown@waxahachiepd.org>
Subject: RE: Event Application - 9/20/25 C10s in the Park - Party on the Square

Staff,

The details below were approved for last year's events. Please let me know if you recommend any revisions. Thank you.

- 6 Park staff members at C10s in the Park
- 4 Streets staff members at Party on the Square
- 1 Downtown staff member at C10s in the Park and Party on the Square
- 6 WPD officers at C10s in the Park (hired by the applicant)
- 4 WPD officers at Party on the Square (hired by the applicant)
- WFD EMS team at C10s in the Park
- Emergency Management Command Team at C10s in the Park

From: Tuley, Eleana <eleana.tuley@waxahachie.com>
Sent: Monday, January 13, 2025 9:38 AM

(59)

Planning & Zoning Department

Petition for ETJ Release

Case: ETJ-PTN-235-2024



MEETING DATE(S)

City Council:

February 17, 2025

CAPTION

Consider proposed Ordinance approving a request by Steve Crowe for a **Petition for ETJ Release** for approximately 7.94 acres, located at 1615 North Oak Branch Road (Property ID 190970 and 190971– Owner(s): Steven & Leisha Crowe (ETJ-PTN-235-2024)

RECOMMENDED MOTION

"I move to approve ETJ-PTN-235-2024, a request by Steve Crowe, for a Petition for ETJ Release for approximately 7.94 acres, located at 1615 North Oak Branch Road, authorizing the Mayor to sign the associated documents accordingly."

APPLICANT REQUEST

The property owner has petitioned the City to remove his property from the extraterritorial jurisdiction (ETJ).

CASE INFORMATION

<i>Applicant:</i>	Steven Crowe
<i>Property Owner(s):</i>	Steven & Leisha Crowe
<i>Site Acreage:</i>	7.94 acres
<i>Number of Lots:</i>	2 lots
<i>Number of Dwelling Units:</i>	1 unit

SUBJECT PROPERTY

<i>General Location:</i>	Located at 1615 North Oak Branch Road
<i>Parcel ID Number(s):</i>	190970, 190971
<i>Current Zoning:</i>	ETJ
<i>Existing Use:</i>	Residential
<i>Platting History:</i>	The subject property is not platted.
<i>CCN Service Area:</i>	Buena Vista-Bethel Special Utility District

(5g)

Site Aerial:



PLANNING ANALYSIS

Starting September 1, 2023, residents living in areas within a municipality's ETJ are allowed to file a petition requesting their release from the ETJ. Upon providing the City with the minimum information listed below, the City must immediately release the area from its ETJ.

- The petition must be in writing and detail the area's boundaries through either metes and bounds or a recorded plat; and
- The petition must include the property owner's name, signature, date of birth, residence address, and date of signing.

This application satisfies the requirements of Chapter 42, Subchapter D of the Texas Local Government Code governing the requirements for an ETJ petition.

RECOMMENDATION

City staff has determined that the submitted petition complies with the requirements of Chapter 42, Subchapter D of the Texas Local Government Code and that such law requires the release of the subject property from the City's ETJ.

ATTACHED EXHIBITS

1. ETJ Petition Map for February 17, 2025 City Council Meeting
2. Proposed Ordinance
3. Metes and Bounds (Exhibit A)
4. Location Map (Exhibit B)

STAFF CONTACT INFORMATION

Prepared by:

Oanh Vu

Senior Planner

oanh.vu@waxahachie.com

Reviewed by:

Trenton Robertson, AICP

Senior Director of Planning

trenton.robertson@waxahachie.com

(5g)

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE RELEASE FROM THE CITY OF WAXAHACHIE'S EXTRATERRITORIAL JURISDICTION OF A 7.94 ACRE TRACT OF LAND, LOCATED AT 1615 NORTH OAK BRANCH ROAD, KNOWN AS A PORTION OF PROPERTY ID 190970 AND 190971, AND ORDERING THE CHANGING OF THE CITY OF WAXAHACHIE'S EXTRATERRITORIAL JURISDICTION BOUNDARY MAP IN ACCORDANCE WITH SAID CHANGE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

WHEREAS, as authorized by Subchapter D of Chapter 42 of the Texas Local Government Code, the landowners of the herein described property have requested and petitioned in writing that the City of Waxahachie ("City") exclude the property herein described from the City's Extraterritorial Jurisdiction ("**ETJ**"); and

WHEREAS, City staff has determined that the submitted petition, case number ETJ-PTN-235-2024, complies with the requirements of Subchapter D of Chapter 42 of the Texas Local Government Code and that such law requires the release of the herein described property from the City's ETJ.

NOW, THEREFORE, the following described tracts of land are hereby released and removed from the City's ETJ, effective as of the date of the passage of this Ordinance:

All those certain lots, tracts or parcels of land situated in Ellis County, Texas, and being more particularly described by Metes and Bounds in Exhibit A and shown on the Location Map in Exhibit B, which are made a part hereof and attached hereto for all purposes.

The City's ETJ boundary is hereby amended in accordance with said change. City staff is hereby directed to make all required changes to the City map showing the boundaries of the City's ETJ, as required by Section 41.002 of the Texas Local Government Code, and to promptly notify Ellis County of such changes.

PASSED, APPROVED AND ADOPTED on this 17th day of February, 2025.

MAYOR

ATTEST:

City Secretary

(5g)

TELEPHONE 214 - 837-2424
106 NORTH COLLEGE

WAXAHACHIE, TEXAS 75165

FIELD NOTES for Bill Glass

Job 44749-A

BEING 9.93 Acres in the Abraham Snyder Survey, Abstract 982, and 0.07 Acres in the Theo. H. Sampley Survey, Abstract 1244, Ellis County, Texas, and being a part of the land conveyed by Jesse Gordon to Wm. S. Glass, by deed recorded in Volume 617, Page 995, Deed Records, Ellis County, Texas, and being more particularly described by its metes and bounds as follows;

BEGINNING at a steel rod that is S 73°08' W, 1445.4 feet and S 75°55' W, 648.6 feet from the Southeast corner of the Second tract recorded in Volume 412, Page 466, Deed Records, Ellis County, Texas;

THENCE S 10°22' E, 750.4 feet to a steel rod on a fence line;

THENCE Westerly, with said fence line, the following courses and distances: S 89°38' 287.8 feet to a steel rod; N 56°08' W, 90.4 feet to a steel rod; N 28°30' W, 25.5 feet to a steel rod; N 51°21' W, 36.7 feet to a steel rod; S 89°00' W, 102.8 feet to a steel rod; N 82°32' W, 31.4 feet to a steel rod; S 85°07' W, 44.7 feet to a steel rod; and N 86°42' W, 48.4 feet to a steel rod;

THENCE N 10°22' W, 642.7 feet to a steel rod;

THENCE N 79°38' E, at 591.0 feet passing a steel rod, in all 621.0 feet to the point of beginning and containing 10.00 Acres of land.

SAVE AND EXCEPT:

FIELD NOTES for 1.00 Acre release

BEING a part of the Abraham Snyder Survey, Abstract 982, Ellis County, Texas, and being a part of the land conveyed by Jesse Gordon to Wm. S. Glass, by deed recorded in Volume 617, Page 995, Deed Records, Ellis County, Texas, and being more particularly described by its metes and bounds as follows;

BEGINNING at a steel rod on the Northeast line of the above described 10.00 Acre tract, said point being S 73°02' W, 1605.4 feet from the Second tract described in Volume 412, Page 466, Deed Records, Ellis County, Texas;

THENCE S 10°22' E, 290.4 feet to a steel rod;

THENCE S 79°38' W, 150.0 feet to a steel rod;

THENCE N 10°22' W, 290.4 feet to a steel rod on the North line of the above described 10.00 Acre tract;

THENCE N 79°38' E, with the North line of the above described 10.00 Acre tract, 150.0 feet to the point of beginning and containing 1.00 Acres.

EXHIBIT "A"

(59)



(5h)

Planning & Zoning Department

Petition for ETJ Release

Case: ETJ-PTN-8-2025



MEETING DATE

City Council:

February 17, 2025

CAPTION

Consider proposed Ordinance approving a request by Michael Strength & Mary Strength, for a **Petition for ETJ Release** for approximately 95.302 acres, located at 729 FM 876. (Property ID 190453) – Owner: Michael Strength & Mary Strength (ETJ-PTN-8-2025).

RECOMMENDED MOTION

"I move to approve ETJ-PTN-8-2025, a request by Michael Strength & Mary Strength, for a Petition for ETJ Release for approximately 95.302 acres, located at 729 FM 876, authorizing the Mayor to sign the associated documents accordingly."

APPLICANT REQUEST

The property owners have petitioned the City to remove their property from the extraterritorial jurisdiction (ETJ).

CASE INFORMATION

Applicant: Michael Strength & Mary Strength

Property Owner(s): Michael Strength & Mary Strength

Site Acreage: 95.302 Acres

Number of Lots: 1 lot

Number of Dwelling Units: 1 unit

SUBJECT PROPERTY

General Location: 729 FM 876

Parcel ID Number(s): 190453

Current Zoning: N/A (ETJ)

Existing Use: N/A

Platting History: The subject property is not currently platted.

CCN Service Area: Buena Vista – Bethel WSC

Site Aerial:



PLANNING ANALYSIS

Starting September 1, 2023, residents living in areas within a municipality's ETJ are allowed to file a petition requesting their release from the ETJ. Upon providing the City with the minimum information listed below, the City must immediately release the area from its ETJ.

- The petition must be in writing and detail the area's boundaries through either metes and bounds or a recorded plat; and
- The petition must include the property owner's name, signature, date of birth, residence address, and date of signing.

This application satisfies the requirements of Chapter 42, Subchapter D of the Texas Local Government Code governing the requirements for an ETJ petition.

RECOMMENDATION

City staff has determined that the submitted petition complies with the requirements of Chapter 42, Subchapter D of the Texas Local Government Code and that such law requires the release of the subject property from the City's ETJ.

ATTACHED EXHIBITS

1. ETJ Petition Map for February 17, 2025 City Council Meeting
2. Proposed Ordinance
3. Legal Description (Exhibit A)
4. Location Map (Exhibit B)

STAFF CONTACT INFORMATION

Prepared by:

Harper Lindamood
Planner

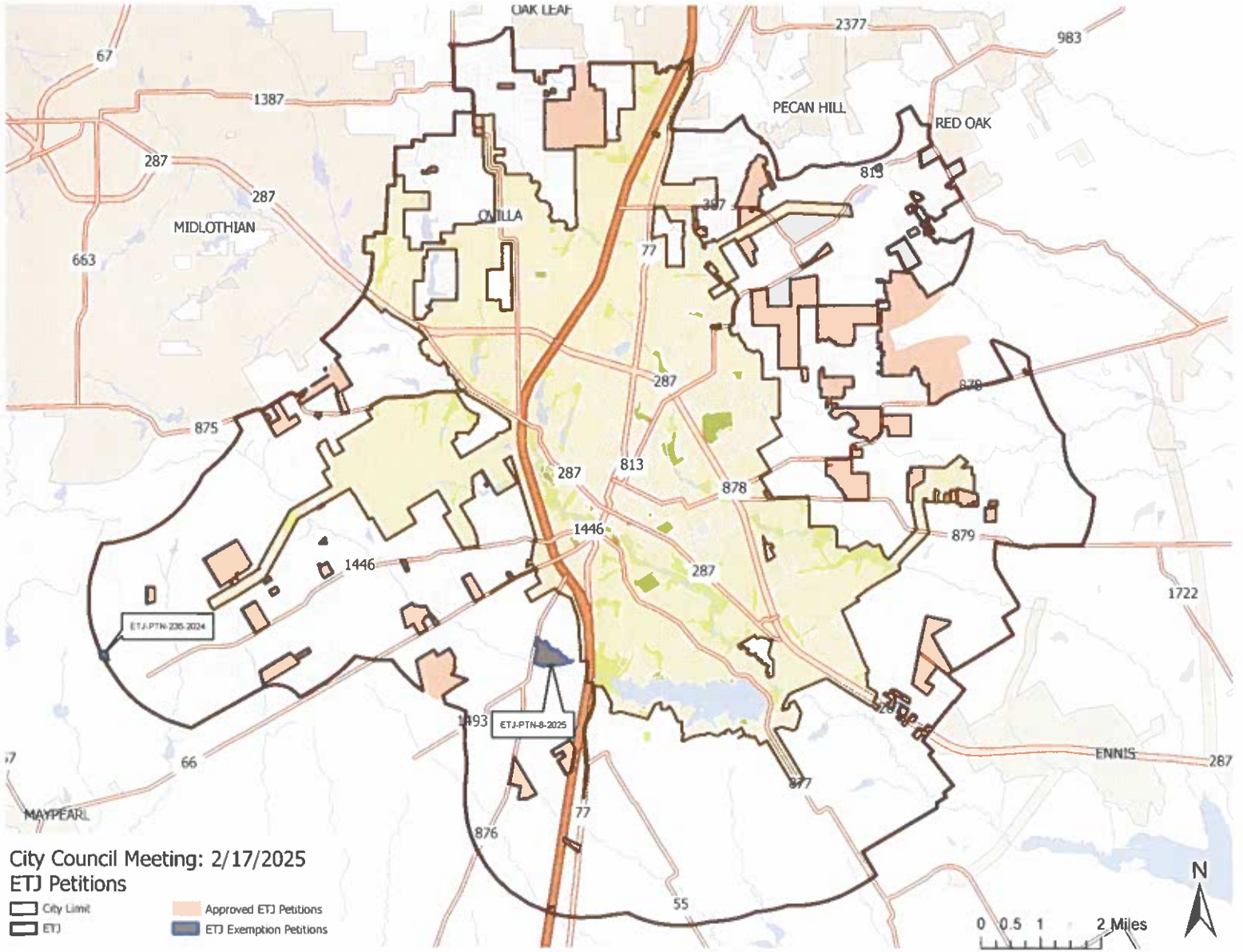
Harper.lindamood@waxahachie.com

Reviewed by:

Trenton Robertson, AICP
Senior Director of Planning

trenton.robertson@waxahachie.com

(5h)



(5h)

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE RELEASE FROM THE CITY OF WAXAHACHIE'S EXTRATERRITORIAL JURISDICTION OF AN APPROXIMATELY 95.302 ACRE TRACT OF LAND, LOCATED AT 729 FM 876, KNOWN AS PROPERTY ID 190453, AND ORDERING THE CHANGING OF THE CITY OF WAXAHACHIE'S EXTRATERRITORIAL JURISDICTION BOUNDARY MAP IN ACCORDANCE WITH SAID CHANGE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

WHEREAS, as authorized by Subchapter D of Chapter 42 of the Texas Local Government Code, the landowners of the herein described property have requested and petitioned in writing that the City of Waxahachie ("City") exclude the property herein described from the City's Extraterritorial Jurisdiction ("ETJ"); and

WHEREAS, City staff has determined that the submitted petition, case number ETJ-PTN-8-2025, complies with the requirements of Subchapter D of Chapter 42 of the Texas Local Government Code and that such law requires the release of the herein described property from the City's ETJ.

NOW, THEREFORE, the following described tracts of land are hereby released and removed from the City's ETJ, effective as of the date of the passage of this Ordinance:

All those certain lots, tracts or parcels of land situated in Ellis County, Texas, and being more particularly described by metes and bounds in Exhibit A and shown on the location map in Exhibit B, which are made a part hereof and attached hereto for all purposes.

The City's ETJ boundary is hereby amended in accordance with said change. City staff is hereby directed to make all required changes to the City map showing the boundaries of the City's ETJ, as required by Section 41.002 of the Texas Local Government Code, and to promptly notify Ellis County of such changes.

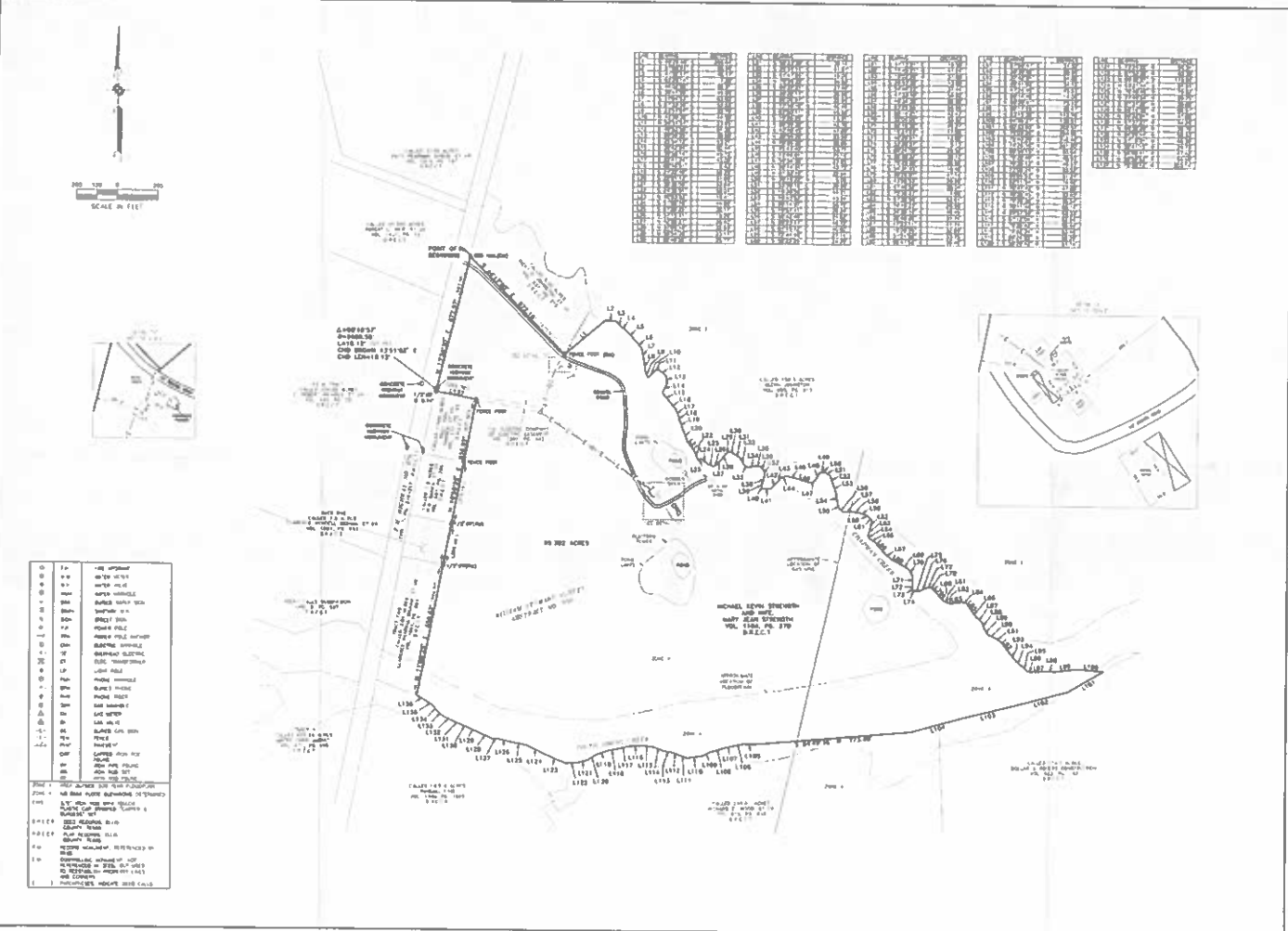
PASSED, APPROVED AND ADOPTED on this 17th day of February, 2025.

MAYOR

ATTEST:

City Secretary

Legal Description (Echbt A)



NO.	BEARING	DISTANCE	AREA
1	S 89° 10' 37"	140.00	1.20
2	S 89° 10' 37"	140.00	1.20
3	S 89° 10' 37"	140.00	1.20
4	S 89° 10' 37"	140.00	1.20
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99	S 89° 10' 37"	140.00	1.20
100	S 89° 10' 37"	140.00	1.20

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- 0 2" = 200'
- 0 3" = 300'
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- 0 6" = 600'
- 0 7" = 700'
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- 0 9" = 900'
- 0 10" = 1000'
- 0 11" = 1100'
- 0 12" = 1200'
- 0 13" = 1300'
- 0 14" = 1400'
- 0 15" = 1500'
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- 0 31" = 3100'
- 0 32" = 3200'
- 0 33" = 3300'
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- 0 38" = 3800'
- 0 39" = 3900'
- 0 40" = 4000'
- 0 41" = 4100'
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- 0 97" = 9700'
- 0 98" = 9800'
- 0 99" = 9900'
- 0 100" = 10000'

LAND TITLE SURVEY
 95.302 ACRE TRACT
 PART OF THE
 WILLIAM STEWART SURV. OF TRACT NO. 958
 CITY OF WAXAHACHE, TARRANT COUNTY, TEXAS

Carter-Burgess
 CARTER & BURGESS, L.L.P.
 2000 W. WAXAHACHE AVENUE, SUITE 200
 WAXAHACHE, TEXAS 75090
 (940) 939-1100

PROJECT NO. 10000000000000000000
 SHEET NO. 10000000000000000000
 DATE 10/10/2010

DATE 10/10/2010

(5i)

Planning & Zoning Department

Petition for ETJ Release

Case: ETJ-PTN-15-2025



MEETING DATE(S)

City Council:

February 17, 2025

CAPTION

Consider proposed Ordinance approving a request by Fredy Martinez and Sophia Gonzalez, for a **Petition for ETJ Release** for approximately 2.705 acres, located at 243 Butler Lane (Property ID 296625) – Owner: Fredy Martinez and Sophia Gonzalez (ETJ-PTN-15-2025)

RECOMMENDED MOTION

"I move to approve ETJ-PTN-15-2025, a request by Fredy Martinez and Sophia Gonzalez, for a Petition for ETJ Release for approximately 2.705 acres, at 243 Butler Lane, authorizing the Mayor to sign the associated documents accordingly."

APPLICANT REQUEST

The property owners have petitioned the City to remove thier property from the extraterritorial jurisdiction (ETJ).

CASE INFORMATION

Applicant: Fredy Martinez & Sophia Gonzalez

Property Owner(s): Fredy Martinez & Sophia Gonzalez

Site Acreage: 2.705 acres

Number of Lots: 1 lots

Number of Dwelling Units: 0 units

SUBJECT PROPERTY

General Location: Located at 243 Butler Lane

Parcel ID Number(s): 296625

Current Zoning: N/A (ETJ)

Existing Use: N/A (Undeveloped)

Platting History: The subject property is not platted

CCN Service Area: Nash-Forreston WSC

Site Aerial:



PLANNING ANALYSIS

Starting September 1, 2023, residents living in areas within a municipality's ETJ are allowed to file a petition requesting their release from the ETJ. Upon providing the City with the minimum information listed below, the City must immediately release the area from its ETJ.

- The petition must be in writing and detail the area’s boundaries through either metes and bounds or a recorded plat; and
- The petition must include the property owner’s name, signature, date of birth, residence address, and date of signing.

This application satisfies the requirements of Chapter 42, Subchapter D of the Texas Local Government Code governing the requirements for an ETJ petition.

RECOMMENDATION

City staff has determined that the submitted petition complies with the requirements of Chapter 42, Subchapter D of the Texas Local Government Code and that such law requires the release of the subject property from the City’s ETJ.

ATTACHED EXHIBITS

1. ETJ Petition Map for February 17, 2025 City Council Meeting
2. Proposed Ordinance
3. Legal Description (Exhibit A)
4. Location Map (Exhibit B)

STAFF CONTACT INFORMATION

Prepared by:

Caleb Ensley

Planner

caleb.ensley@waxahachie.com

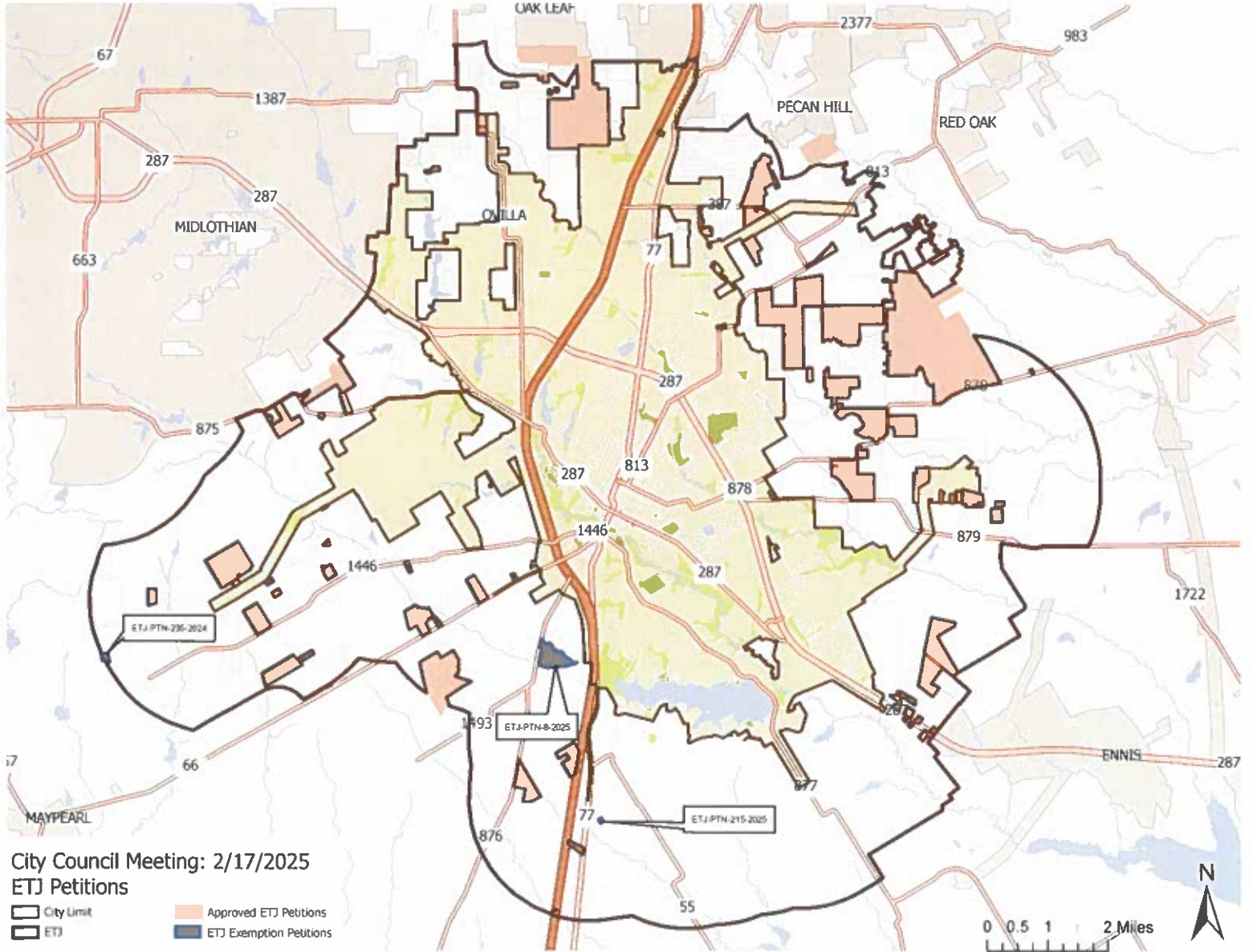
Reviewed by:

Trenton Robertson, AICP

Senior Director of Planning

Trenton.Robertson@waxahachie.com

(5i)



(5i)

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE RELEASE FROM THE CITY OF WAXAHACHIE'S EXTRATERRITORIAL JURISDICTION OF A 2.705 ACRE TRACT OF LAND, LOCATED AT 243 BUTLER LANE KNOWN AS PROPERTY ID 296625, AND ORDERING THE CHANGING OF THE CITY OF WAXAHACHIE'S EXTRATERRITORIAL JURISDICTION BOUNDARY MAP IN ACCORDANCE WITH SAID CHANGE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

WHEREAS, as authorized by Subchapter D of Chapter 42 of the Texas Local Government Code, the landowners of the herein described property have requested and petitioned in writing that the City of Waxahachie ("City") exclude the property herein described from the City's Extraterritorial Jurisdiction ("ETJ"); and

WHEREAS, City staff has determined that the submitted petition, case number ETJ-PTN-15-2025, complies with the requirements of Subchapter D of Chapter 42 of the Texas Local Government Code and that such law requires the release of the herein described property from the City's ETJ.

NOW, THEREFORE, the following described tracts of land are hereby released and removed from the City's ETJ, effective as of the date of the passage of this Ordinance:

All those certain lots, tracts or parcels of land situated in Ellis County, Texas, and being more particularly described by metes and bounds in Exhibit A and shown on the location map in Exhibit B, which are made a part hereof and attached hereto for all purposes.

The City's ETJ boundary is hereby amended in accordance with said change. City staff is hereby directed to make all required changes to the City map showing the boundaries of the City's ETJ, as required by Section 41.002 of the Texas Local Government Code, and to promptly notify Ellis County of such changes.

PASSED, APPROVED AND ADOPTED on this 17th day of February, 2025.

MAYOR

ATTEST:

City Secretary

(5i)



EXHIBIT B LOCATION MAP

ETJ-PTN-15-2025 (ETJ PETITION)

(5j)



Memorandum

To: Honorable Mayor and Council

From: Gumaro Martinez, Executive Director of Parks & Leisure Services

Thru: Michael Scott, City Manager

Date: February 17, 2025

Re: Consider a Supplemental Appropriation for the Woman's Building Landscaping Improvements from the WCDC fund

Motion: "I move to approve a supplemental appropriation in the amount of \$34,000 from the Waxahachie Community Development Corporation (WCDC) Fund unreserved balance, and authorize the City Manager to execute all necessary documents."

Item Description: Consider approving a supplemental appropriation in the amount of \$34,000 from the WCDC Fund unreserved balance for landscaping improvements around the Woman's Building and grounds.

Item Summary: Hanna McCleary, Chair of the Woman's Building Board, approached staff regarding the deteriorating landscaping and requested that staff develop landscaping proposals for the board's consideration. Mrs. McCleary and other board members are currently working on interior renovations, including cabinet updates and other minor improvements. As part of these efforts, Mrs. McCleary requested that the City fund the landscaping improvements as approved by the board.

Staff developed several low maintenance alternatives for the board to consider. The board ultimately selected the design shown below approved and formally approved it at their January 31, 2025 meeting. The approved design includes the addition of plant material, mulch, new irrigation for the beds and lawn, and landscape boulders at the front and side entrance beds. The total estimated cost

(5j)

of the landscape and irrigation improvements is \$31,500, with an additional \$2,500 allocated for plant materials, bringing the total project cost to \$34,000.

This funding request was presented and approved unanimously at the February 11, 2025 WCDC board meeting.

Fiscal Impact: This landscape improvement was not included in the FY24-25 budget; therefore, a supplemental appropriation from the WCDC Fund unreserved balance is requested. The WCDC Fund has sufficient capacity to fund the supplemental appropriation. The request will be programmed in budget line item – 208-560-54240 Landscape.



(5j)





Memorandum

To: Honorable Mayor and City Council

From: James Villarreal, Assistant Director - Sports Complex

Thru: Michael Scott, City Manager

Date: February 17, 2025

Re: Consider Contract with Fidencio Macedo for the Baseball Outfield Fence Project

Motion: "I move to authorize a contract with Fidencio Macedo in the amount of \$60,000 and authorize the City Manager to execute all necessary documents."

Item Description: Consider a contract with Fidencio Macedo in the amount of \$60,000 for the Waxahachie Sports Complex Baseball Outfield Fence Project.

Item Summary: The project scope includes removal and disposal of 1,215 feet of existing 6ft chain-link fence, mesh screening, and poles on the baseball fields #8, #9, & #10. The removed fencing material will be replaced with 26-gauge green R-panels supported by three rails of heavy gauge tubing on the backside of the panels. The finish will also include a trim piece along the fence's top rail.

Staff received 16 bids and after evaluating the bid responses and checking references, Fidencio Macedo was determined to be the least expensive qualified bidder.

Fiscal Impact: The proposed \$60,000 contract award to Fidencioi Macedo is within the current Waxahachie Community Development Corporation budget and programmed in the approved FY24-25 enhancement projects for the Waxahachie Sports Complex.

PROCLAMATION

WHEREAS, travel and tourism provide significant cultural benefits for the City of Waxahachie; and

WHEREAS, meetings, events, leisure, and travel for sports events are all key components of Waxahachie's economy; and

WHEREAS, many of Waxahachie's hospitality and tourism businesses are made up of women-owned or minority-owned small businesses and are part of the foundation that make Waxahachie a unique and memorable travel destination; and

WHEREAS, visitors relish the many tourism offerings of Waxahachie including the historic downtown, Ellis County Courthouse, Waxahachie Sports Complex, Waxahachie Civic Center, Nelson College, Ellis County Expo Center, Scarborough Renaissance Festival, Texas Motorplex, five registered historic districts, along with twenty parks, hiking and biking trails, and numerous festivals and events; and

WHEREAS, the City of Waxahachie has also been recognized as a Film Friendly and Music Friendly Community; and

WHEREAS, we acknowledge that all travel, whether related to leisure, business, or sports, is beneficial; and

WHEREAS, welcoming visitors from near and far always has been, and always will be, the enduring ethos of the travel industry and of Waxahachie.

NOW, THEREFORE, be it resolved that I, Billie Wallace, Mayor of the City of Waxahachie, Texas, along with the entire City Council do hereby proclaim Waxahachie as a

“TOURISM FRIENDLY COMMUNITY”

in the City of Waxahachie and urge all citizens to join the City Council and City staff in recognizing the positive effect travel has on the nation, Texas, and Waxahachie's economic prosperity and image.

MAYOR

ATTEST:

CITY SECRETARY