



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Tuesday, February 18, 2025
Study Session at 5:30 PM
Regular Meeting & Closed Session at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 881 9816 6766** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer. • Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

STUDY SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Wendy Lau,

Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

STUDY SESSION TOPICS

Inland Valley Human Society Update - President/CEO Nikole Bresciani will provide an annual overview of Inland Valley Humane Society (IVHS) activities, including events in La Verne, key statistics on rescues and adoptions, and notable developments. The session will conclude with a showcase of animals in need of adoption, reinforcing the city's commitment to animal welfare.

Tri City Mental Health Update and Introduction - New Executive Director Ontson Placide will provide an overview of services provided by Tri City.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE - AIRMAN FIRST CLASS DALLAS H. LOPEZ-COPP

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

PRESENTATIONS

Black History Month - Every February, National Black History Month serves as both a celebration of the achievements of African Americans and a recognition of the central role they play in the nation's development.

Introduction to New Police Officer Lukas Morris - Officer Lukas Morris joins the La Verne Police Department after spending seven years with the Riverside County Sheriff's Department. Officer Morris has strong ties to the La Verne community, having grown up in La Verne and graduated from Bonita High School. His experience, knowledge and appreciation for the community make Officer Morris an invaluable asset to the La Verne Police Department.

La Verne Police Department Website - The La Verne Police Department will introduce their new website, highlighting its modern, user-friendly design, improved accessibility, and enhanced features that support community engagement, transparency, and public safety.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Closed Session and Regular meeting of February 3, 2025.

Recommendation: That the City Council approve the minutes.

2. Register of Audited Demands in the amount of:

\$621,513.48 dated 01/22/25

\$2,827,284.57 dated 01/30/25

\$588,305.30 dated 02/05/25

Recommendation: That the City Council approve the demands.

3. Quarterly Treasurer's Report ending December 31, 2024. The Quarterly Treasurer's Report provides an overview of the City's cash and investment holdings as of December 31, 2024. The report confirms compliance with the City's investment policy as set forth in Administrative Regulation Number 215, the Statement of Investment Policy, and the State of California's Government Code (GC) Section 53646.

Recommendation: That the City Council receive and file the Quarterly Treasurer's Report for the period ending December 31, 2024.

4. Award of Contract for 2024-25 CDBG Curb Ramp Improvement Project. This action will appropriate funding and award a construction contract to Garcon Construction, Inc. in the amount of \$120,535.00 for the 2024-25 Community Development Block Grant (CDBG) Curb Ramp Improvement Project. The project will be funded by CDBG funds for the replacement of existing curb ramps with improved accessible curb ramps meeting current standards.

Recommendation: That the City Council:

1. Award a public works construction contract to Garcon Construction, Inc., the lowest, most responsible bidder, in the amount of \$120,535.00 for the 2024-25 CDBG Curb Ramp Improvement Project, and

2. Authorize staff to issue change orders not exceeding 10% of the construction budget for a total possible cost of \$132,588.50, and

3. Adopt a resolution appropriating \$32,589 from available CDBG funds to the 2024-25 Adopted Budget for the CDBG Curb Ramp Improvement Project.

5. Release of Bonds for Tract Map No. 72428 - Creekside at La Verne. Meritage Homes of California Inc., the developer of Tract Map No. 72428 (Creekside at La Verne), a 22-lot single family subdivision located south of the intersection of San Dimas Canyon Road and Golden Hills Road, has requested the release of their Performance Bond and Grading Bond. Remediation of the project's detention basin has been completed and function returned to the system.

Recommendation: That the City Council authorize the full release of the bond amounts for the Performance Bond and the Grading Bond for Tract Map No. 72428 (Creekside at La Verne).

6. Side Letter Agreements for CalPERS Compliance with Education Incentives. The proposed side letter agreements to the Memorandum of Understandings with the La Verne City Employees' Association, La Verne Police Officers' Association, and La Verne Firefighters' Association will formalize tentative agreements related to language changes needed to be in compliance with California Public Employees Retirement System requirements.

Recommendation: That the City Council:

1. Authorize the City Manager to execute a Side Letter Agreement amending the Memorandum of Understanding between the City of La Verne and the La Verne City Employees' Association related to the reporting of education incentives; and
2. Authorize the City Manager to execute a Side Letter Agreement amending the Memorandum of Understanding between the City of La Verne and the La Verne Police Officers' Association related to the reporting of education incentives; and
3. Authorize the City Manager to execute a Side Letter Agreement amending the Memorandum of Understanding between the City of La Verne and the La Verne Firefighters' Association related to the reporting of education incentives.

7. **Efficiency Technician Classification and Salary.** To better facilitate an efficient process as part of the authorized Enterprise Resource Planning (ERP) System upgrade, a part-time Efficiency Technician is being requested utilizing a portion of budgeted savings.

Recommendation: That the City Council adopt the attached Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, APPROVING A CLASS SPECIFICATION AND SALARY FOR EFFICIENCY TECHNICIAN."

8. **Adoption of General Plan Ordinance No. 25-1129** The City Council at its meeting on February 3, 2025, approved the first reading of Ordinance No. 25-1129, amending Title 18 of the La Verne Municipal Code relating to implementation of Housing Element Policies and other updated to comply with State Law and to implement policies of the General Plan Update.

Recommendation: That the City Council adopt Ordinance No. 25-1129, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE OLD TOWN LA VERNE SPECIFIC PLAN AND AMENDING TITLE 18 OF THE LA VERNE MUNICIPAL CODE RELATING TO IMPLEMENTATION OF HOUSING ELEMENT POLICIES AND OTHER UPDATES TO COMPLY WITH STATE LAW AND TO IMPLEMENT POLICIES OF THE GENERAL PLAN UPDATE," relating to implementation of Housing Element Policies and other updated to comply with State Law and to implement policies of the General Plan Update.

PUBLIC HEARINGS

9. **Weed Abatement Protest Hearing.** On February 3, 2025, the City Council adopted Resolution No. 25-10, accepting the Declaration List of Properties which has been found by inspections to have growing weeds or brush and/or rubbish. This item is the opportunity to hear protests from affected property owners.

Recommendation: That the City Council conduct a protest hearing, take appropriate action related to any protests, and following the protest hearing, direct the Los Angeles County Agricultural Commissioner/Director of Weights & Measures to abate the nuisance at declared properties.

OTHER MATTERS

10. **Resolution Renewing the La Verne Police Department's AB 481 Military Equipment Policy and Affirming Ordinance No. 24-1126** In 2022, the City Council complied with AB 481 by adopting Ordinance No. 1110, adding Section 9.10.010 - Military Equipment Use Policy to the La Verne Municipal Code. In accordance with AB 481 and La Verne Police Department Policy 701,

a military equipment report must be submitted to and approved by the City Council annually for each type of military equipment for as long as the military equipment is available for use. The City Council must also review and renew the enabling ordinance annually by adopting a resolution.

Recommendation: That the City Council receive and file the staff report and adopt a Resolution approving the continuance of the La Verne Police Department Policy 701 as required pursuant to AB 481.

- 11. Local Hazard Mitigation Update Award of Contract.** The City of La Verne's Local Hazard Mitigation Plan, last updated in 2012, is due for a comprehensive update to reflect the City's growth and evolving hazards, exacerbated by climate change. After a thorough request for proposal (RFP) process, the City has identified Black & Veatch as the most qualified firm to lead this update.

Recommendation:

1. That the City Council authorize the City Manager to execute a Professional Services Agreement, and any amendments related hereto, with Black & Veatch, at prices bid, with an estimated cost of \$158,575, for the update to the Local Hazard Mitigation Plan.
2. That the City Council approve the attached Resolution, titled "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, AMENDING FISCAL YEAR 2024-25 ADOPTED BUDGET IN THE AMOUNT OF \$158,575 FOR LOCAL HAZARD MITIGATION PLAN UPDATE".

- 12. Resolution Requesting the Local Agency Formation Commission to Initiate Proceedings for the Reorganization of 406 Baseline Road** On October 2, 2023, the City Council approved Resolution Number 23-68 and Ordinance Number 1120 regarding the annexation of the property located at 406 Baseline Road from unincorporated Los Angeles County into the City of La Verne. Subsequent to that action, the City was requested by the Local Agency Formation Commission (LAFCO) to adopt another resolution requesting their initiation of proceedings for the reorganization (annexation) of the property.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, REQUESTING THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES TO INITIATE PROCEEDINGS FOR REORGANIZATION OF TERRITORY."

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or

concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

CLOSED SESSION

Conference with Labor Negotiators, pursuant to Government Code Section 54957.6

Negotiators: City Manager, Assistant City Manager, and Assistant City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Police Middle Management Association, La Verne Police Officers Association; and all Unrepresented Employees.

Conference with Legal Counsel - Existing Litigation pursuant to California Government Code Section 54956.9(d)(1). (1 case). California Rifle & Pistol Association, Incorporated, et al., v. Los Angeles County Sheriff's Department, et al., Case No. 2:23-cv-10169-SPG-ADS.

ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED
FOR MONDAY, MARCH 3, 2025, at 5:30 P.M.**

Posting Statement: A true copy of this Agenda was posted on February 12, 2025, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.

RESIDENT INFORMATION**UPCOMING EVENTS AND MEETINGS**

Wednesday, February 19 - Recycling & Organics Public Workshop-Commercial & Multi-Family Residential, City Hall, 5:00 pm

Tuesday, February 25 - Ad Hoc Water and Sewer Rate Study Committee Meeting, City Hall, 5:30 pm

Tuesday, February 25 - Youth & Family Action Committee meeting, City Hall, 5:00 pm

Monday, March 3 - Old Town La Verne Business Improvement District meeting, Cafe Wang, 8:30 am

Monday, March 3 - City Council meeting, City Hall, 5:30 pm

Tuesday, March 4 - Development Review Committee meeting, City Hall, 9:00 am

Wednesday, March 5 - Youth Sports Committee meeting, City Hall, 6:00 pm

Monday, March 10 - Senior Movie Matinee, La Verne Community Center, 12:30 pm

Wednesday, March 12 - Public Financing Authority (EIFD) meeting, City Hall, 9:00 am

Wednesday, March 12 - Planning Commission meeting, City Hall, 6:30 pm

Monday, March 17 - City Council meeting, City Hall, 5:30 pm