Locations
Celina Campus

Collin Higher
Education Center
McKinney, Texas

Courtyard Center
Plano, Texas

Farmersville Campus

Frisco Campus

McKinney Campus

Plano Campus

Public Safety
Training Center
McKinney, Texas

Rockwall Center

Technical Campus
Allen, Texas

Wylie Campus

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Jay Saad, *Vice Chair*
Jim Orr, *Secretary*
Raj Menon, Ph.D., *Treasurer*
Cathie Alexander
Stacy Anne Arias
J. Robert Collins, Ph.D.
Greg Gomel
Megan Wallace

District President
H. Neil Matkin, Ed.D.
3452 Spur 399
P.O. Box 8021
McKinney, Texas 75070
P | 972.758.3800
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nmatkin@collin.edu
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NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold its Regularly Scheduled Meeting on Tuesday, February 25, 2025, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").

CALL TO ORDER: 5:00 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION
Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:

Section 551.071 Consultation with Attorney
a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property
a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters
a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees
b. Discuss District President's contract

Sections 551.082 and 551.0821 Certain Deliberation Regarding Student Disciplinary Matters or Personally Identifiable Information About a Student
a. Discussion of disciplinary expulsion of students

RECONVENE REGULAR MONTHLY MEETING: 7:00 p.m., Board Room 139, CHEC.
Reconvene into regular session and take any action necessary as a result of the closed or executive session.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PUBLIC COMMENT
Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. All comments related to non-agenda items will be heard at the end of the Board Meeting. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board

Collin College is an equal opportunity institution and provides educational and employment opportunities without discrimination on any basis protected by applicable law.

encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

CONSIDERATION OF CONSENT AGENDA
The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval to be enacted in one motion. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.

Approval of February 25, 2025 Consent Agenda Items

2025-02-C1
Approval of the Minutes of the January 31, 2025 Regular Meeting

2025-02-C2
Consideration of Approval of a Dual Credit Advantage Program

CONSIDERATION OF ACTION ON AGENDA ITEMS

2025-02-1
Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

2025-02-2
Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

2025-02-3
Consideration of Approval for the District President or His Designee to Execute Pre-Approved Contract Forms and All Other Documents to Approve McCarthy Building Companies, Inc.’s Guaranteed Maximum Price and the Designated Owner’s Contingency Funding for the Construction of the Health Sciences Building on the Frisco Campus

2025-02-4
Consideration of Approval of the Notice of Election for the May 3, 2025 Election

2025-02-5
Consideration of Approval of the FY2026-FY2028 Contract for the District President

2025-02-6
Consideration of Approval of the Bid Report for February 25, 2025

2025-02-7
Consideration of Approval to Authorize the District President or His Designee to Acquire Real Property, Negotiate, and Execute a Contract for the Purchase of Land in Collin County

PUBLIC COMMENTS ON NON-AGENDA ITEMS *(If required in accordance with HB 2840)*

INFORMATION REPORTS

Annual Report of Trustee Attendance at Board and Committee Meetings
Personnel Report for February 2025
Revenues and Expenses as of January 31, 2025
Statement of Net Position as of January 31, 2025
Monthly Investment Report as of January 31, 2025
AECOM Monthly Report for January 2025

PRESIDENT'S AND BOARD ANNOUNCEMENTS
Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Andrew P. Hardin
Chairman, Board of Trustees

I certify that the notice for this meeting was posted on February 20, 2025 at 4:30 p.m., in compliance with the Texas Open Meetings Act.

Donna Ludwig
For the Board of Trustees

CONSENT AGENDA ITEMS TO BE CONSIDERED

2025-02-C1	Approval of the Minutes of the January 31, 2025 Regular Meeting	pg. 5
2025-02-C2	Consideration of Approval of a Dual Credit Advantage Program	pg. 10

Consent Agenda Item # 2025-02-C1

February 25, 2025

SUBJECT
Approval of the Minutes of the January 31, 2025 Regular Meeting

RECOMMENDATION
The District President recommends approval of the minutes of the January 31, 2025 Regular Meeting.

RESOURCE PERSONNEL
Donna Ludwig, Secretary to the Board of Trustees

ATTACHMENTS
A) January 31, 2025 Regular Meeting Minutes

Respectfully Submitted By:



Donna Ludwig, Secretary to the Board of Trustees

Minutes of Regular Monthly Meeting
January 31, 2025

Board of Trustees
Collin County Community College District

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on January 31, 2025, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Cathie Alexander, Dr. Robert Collins, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jay Saad, and Ms. Megan Wallace. Ms. Stacy Arias and Mr. Greg Gomel were absent. Mr. Jim Orr was in attendance but took a departure from the Board meeting from 11:23 a.m. to 11:52 a.m.

CALL TO ORDER: 10:04 a.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION
Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit at 10:05 a.m.

Section 551.072 Deliberations Regarding Real Property

a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, including the annual evaluation of the District President

Section 551.071 Consultations with Attorney

a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Sections 551.082 and 551.0821 Certain Deliberation Regarding Student Disciplinary Matters or Personally Identifiable Information About a Student

a. Discussion of disciplinary expulsion of students

Sections 551.076 and 551.089 Deliberation Regarding Security Devices or Security Audits

a. Discuss deployment or specific occasions for implementation of security devices or security personnel

RECONVENE REGULAR MONTHLY MEETING: 11:23 a.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President

PUBLIC COMMENT

There was no public comment.

Approval of the January 31, 2025 Consent Agenda Items

2025-01-C1 Approval of the Minutes of the December 10, 2024 Regular Meeting

2025-01-C2 Report Out of the Finance and Audit Committee and Consideration of Approval for the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool

2025-01-C3 Consideration of Approval of an Interlocal Agreement with the Texas Education Agency to Develop Career and Technical Education Course Standards and Texas Essential Knowledge and Skills in the Field of Fire Science

2025-01-C4 Consideration of Approval to Authorize the District President to Enter into an Agreement with Collin County Election Services and Appoint the Chief Deputy Early Voting Clerk

2025-01-C5 Consideration of Approval to Authorize the District President to Enter into Joint Election Agreements

On motion of Trustee Menon, and second of Trustee Saad, the January 31, 2025 Consent Agenda was approved by a vote of 5-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2025-01-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policies.

No action was required.

2025-01-2 Report Out of the Finance and Audit Committee and Consideration of Approval for the Modification to the Current Minimum Unrestricted Fund Balance Resolution

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the modification to the Current Minimum Unrestricted Fund Balance Resolution.

The motion was approved 5-0 as presented.

2025-01-3 Report Out of the Finance and Audit Committee and Consideration of Approval for Revisions to the Fiscal Year 2025 Audit Plan

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the revisions to the fiscal year 2025 Audit Plan.

The motion was approved 5-0 as presented.

2025-01-4 Consideration of Approval to Order an Election

On motion of Trustee Alexander, and second of Trustee Menon, this item was approved by a vote of 5-0.

2024-12-8 Consideration of Approval of the Bid Report for December 10, 2024

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for January 21, 2025, which included four new solicitations and two contract revisions:

New Solicitations		
Purchase Request #1	$	200,000
Floor Covering Replacement Services		
Purchase Request #2		250,000
Oracle Licenses		
Purchase Request #3		325,000
Replacement Air Filters		
Purchase Request #4		400,000
Academic Alliance Equipment and Technology		
Total of New Solicitations		1,175,000
Contract Revisions		
Purchase Request #5		450,000
Cisco Equipment and Maintenance		
Purchase Request #6		150,000
Window Cleaning		
Total of Contract Revisions		600,000
Grand Total	$	1,775,000

On motion of Trustee Menon, and second of Trustee Collins, this item was approved by a vote of 5-0.

PUBLIC COMMENT
There was no additional public comment.

INFORMATION REPORTS
Personnel Report for January 2025
Quarterly Purchase Order Report September-November 2024
Quarterly Grant Budget Report September-November 2024
Revenues and Expenses as of November 30, 2024
Revenues and Expenses as of December 31, 2024
Statement of Net Position as of November 30, 2024
Statement of Net Position as of December 31, 2024
Monthly Investment Report as of November 30, 2024
Monthly Investment Report as of December 31, 2024
Quarterly Investment Report as of November 30, 2024
Office of Internal Audit External Quality Assurance Review
AECOM Monthly Report for December 2024

PRESIDENT'S AND BOARD ANNOUNCEMENTS
Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

CONVENE TO CLOSED OR EXECUTIVE SESSION
Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit at 11:54 a.m.

Section 551.074 Personnel Matters
a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, including the annual evaluation of the District President

RECONVENE REGULAR MONTHLY MEETING: 1:15 p.m., Board Room 139, CHEC.
Reconvene into regular session.

ADJOURNMENT
Chair Hardin then adjourned the meeting of the Board of Trustees of Collin County Community College District at 1:15 p.m.

Consent Agenda Item # 2025-02-C2

February 25, 2025

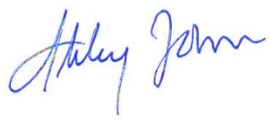
SUBJECT
Consideration of Approval of a Dual Credit Advantage Program

RECOMMENDATION
The District President recommends approval of a Dual Credit Advantage Program for graduating high school seniors who have completed a minimum of nine Collin College dual credit hours by the end of the spring semester to take up to seven credit hours free during the summer following their spring graduation. This tuition waiver will be limited to 800 students meeting the criteria. This program will be run as a pilot for Summer 2025, 2026, and 2027.

RATIONALE
The program will provide additional incentives for future students to participate in dual credit. The program will also aid the College in maximizing House Bill 8 funding while providing the College's P12 partners with an additional opportunity to maximize their state funding. The tuition incentive will align with Collin's strategic goals by supporting the creation and implementation of more comprehensive pathways to enrich the student experience and support student completion.

RESOURCE PERSONNEL
Dr. Abe Johnson, SVP Campus Operations

Respectfully Submitted By:



Dr. Abe Johnson
SVP Campus Operations

Collin County Community College District Board of Trustees

2025-02-1 February 25, 2025

Resource: Monica Velazquez
General Counsel

AGENDA ITEM: Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

- **CDE (Local)** Accounting – Financial Ethics
- **DEC (Local)** Compensation and Benefits – Leaves and Absences
- **DHB (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting
- **FAA (Local)** Equal Educational Opportunity – Pregnant and Parenting Students
- **FFA (Local)** Student Welfare – Wellness and Health Services

DISCUSSION: As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for review as a first reading.

- **CDE (Local)** Accounting – Financial Ethics - Recommended policy revisions to the disclosure requirements are to align the text with amendments to the OMB Guidelines reflected in policy CAAB and applicable law, the civil False Claims Act.

- **DEC (Local)** Compensation and Benefits – Leaves and Absences - Recommended policy revisions eliminate paid leave for quarantine reasons for adjunct faculty members.

- **DHB (Local)** Employee Standards of Conduct – Child Abuse and Neglect Reporting - Recommended policy revisions have been made to clarify state reporting requirements for mandatory child abuse or neglect reports for minors.

- **FAA (Local)** Equal Educational Opportunity – Pregnant and Parenting Students - Recommended minor revisions to this policy have been made to reflect the new Coordinating Board rules relating to the Liaison for

Pregnant and Parenting Students and the publication of contact information for the designated liaison.

- **FFA (Local)** Student Welfare – Wellness and Health Services - Recommended revision changes time to file a temporary leave of absence form from three days to five days.

SUGGESTED MOTION: This being a first reading of local board policies, no action is required.

Acts of fraud, waste, abuse or financial impropriety may compromise the College District's mission. All Board members, employees, students, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved with the College District or who conduct business with the College District will act with integrity in duties involving the College District's fiscal resources.

Please Note: See also the following policies regarding conflicts of interest, ethics, and financial oversight:

- Code of Ethics:
  - for Board members—BBF
  - for employees—DH
- Financial conflicts of interest:
  - for public officials—BBFA
  - for all employees—DBD
  - for vendors—CFE
- Compliance with state and federal grant and award requirements: CAA, CAAA, CAAB
- Financial conflicts and gifts and gratuities regarding federal funds: CAA, CAAB
- Systems for monitoring the College District's investment program: CAK
- Budget planning and evaluation: CC
- Compliance with accounting regulations: CDC
- Criminal history record information for employees: DC

Fraud, Waste, Abuse and Financial Impropriety

The College District prohibits fraud, waste, abuse and financial impropriety, as defined below, in the actions of its Board members, employees, students, vendors, contractors, consultants, volunteers, and others seeking or maintaining an employment, business, or other relationship with the College District.

Definitions

The following general terms apply for this policy.

1. Fraud is any false or dishonest act that constitutes fraud under applicable laws, including any intentional deception or willful misrepresentation made by a person with the knowledge that the deception could result in some unauthorized benefit to that person or another person.

2. Waste is the loss or misuse of government-funded resources that results from deficient practices, system controls, or decisions.

3. Abuse is the intentional, wrongful, or improper use of government-funded resources or misuse of office, position, or authority that causes the loss or misuse of government-funded resources.

4. Financial impropriety is a type of financial fraud.

While it is impossible to define every action that could constitute fraud, waste, abuse, or financial impropriety, those acts may include, but are not limited to:

1. Forgery, falsification, or unauthorized alteration of any document or account belonging to the College District.

2. Forgery, falsification, or unauthorized alteration of a check, bank draft, promissory note, securities, or any other financial document of the College District.

3. Forgery, falsification, or unauthorized alteration of any College District student records, employee records, financial records, or insurance records.

4. Misappropriation of funds, securities, supplies, or other College District property or assets, including employee time.

5. Unlawful or fraudulent handling of money or reporting of College District financial transactions.

6. Acceptance or solicitation of any prohibited gift, favor, or service that may tend to influence the employee in the discharge of the employee's official duties. [See CAA, DBD]

7. Unauthorized destruction, removal, or use of College District records or property.

8. Unauthorized access to or disclosure of confidential or proprietary information, or intellectual property of the College District.

9. Unauthorized access to or disclosure of investment activities engaged in or contemplated by the College District.

10. Failing to provide financial records required by federal, state, or local entities.

11. Failure to disclose conflicts of interest as required by law or Board policy.

12. Theft or any other willful, dishonest act regarding financial information of the College District.

13. Failure to comply with lawful requirements imposed by law, the awarding government agency, or a pass-through entity for state and federal awards.

Reporting

Anyone who suspects or detects an act prohibited by this policy must report it immediately to a person with authority to investigate that act, including a supervisor, the District President or designee, the Director of Internal Audit, local law enforcement, or as allowed by this policy.

The individual filing the report should not knowingly make false or misleading accusations. The individual or those receiving the report should not alert the suspected individual(s) that an investigation under this policy is underway.

Ethics Hotline

A report of suspected acts of fraud, waste, abuse, or financial impropriety may be filed through a secure and confidential ethics hotline[1] or at the following toll-free number: 844-982-4680.

State Auditor's Office

A report of suspected acts of fraud, waste, abuse, or financial impropriety may also be made to the Texas State Auditor's Office by any of the methods described on that agency's website[2].

If the College District has reasonable cause to believe that money received from the state or by a contractor of the College District may have been lost, misappropriated, or misused, or that other fraudulent or unlawful conduct in violation of this policy has occurred in relation to the operation of the College District, such matters will be reported to the Texas State Auditor's Office by the Director of Internal Audit as required by Texas Government Code, Section 321.022.

Controls and Oversight

The District President or designee will maintain a system of internal controls to deter and monitor for fraud, waste, abuse or financial impropriety in the College District.

Each employee who supervises or is responsible for preparing College District records, financial reports, or financial transactions will set an example of honest and ethical behavior and will actively monitor their department or area of responsibility for fraud, waste, abuse, and/or financial impropriety.

Confidentiality

Reports of suspected fraud or financial impropriety will be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation will be advised to keep information about the investigation confidential.

Non-Retaliation

The College District prohibits and does not tolerate retaliation against any individual who in good faith files a complaint of suspected fraud, waste, abuse, or financial impropriety or cooperates with an investigation of such alleged acts. Engaging in unlawful retaliation may result in disciplinary action, including dismissal.

However, an individual who intentionally files a false complaint, offers false statements, or submits false evidence is not protected by this provision against retaliation, and may be subject to appropriate disciplinary action. Complaints involving alleged violations of this non-retaliation provision can be filed by employees under policy DGBA, by students under FLD, by community members under GB, or using the Ethics Hotline.

Investigations

The District President is responsible for ensuring that allegations of fraud, waste, abuse, or financial impropriety are investigated. The District President may assign the complaint to an appropriate designee to investigate. The Director of Internal Audit must provide timely written notification to the District President or designee when a complaint is received from the Ethics Hotline or the State Auditor's Office.

The District President or designee, in coordination with legal counsel and other internal or external departments or agencies as appropriate, will promptly initiate a thorough investigation of reports of potential fraud, waste, abuse, or financial impropriety. Once an investigation is complete, a report that outlines the results of the investigation will be provided to the District President or designee.

If the report involves the Board or District President, an external third party will be retained by the Board to investigate reports of potential fraud, waste, abuse, or financial impropriety. The external third party will conduct a thorough investigation and provide a report that outlines the results of the investigation to the Board Chair or designee.

Response

If an investigation substantiates a report of fraud, waste, abuse, or financial impropriety, the District President or designee will inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration. If recommended or when circumstances warrant, the District President decides, with input from the Board and consultation from legal counsel as needed, (1) whether to report the acts to regulatory or law enforcement authorities, and/or (2) any other appropriate remedial action. In cases involving monetary loss to the College District, the College District may seek to recover lost or misappropriated funds.

If an employee is found to have committed fraud, waste, abuse, or financial impropriety, the District President or designee will take or

recommend appropriate disciplinary action, which may include dismissal from employment.

If a contractor or vendor is found to have committed fraud, waste, abuse, or financial impropriety, the College District will take appropriate action, which may include cancellation of the College District's relationship with the contractor or vendor.

Federal Awards Disclosure

The College District will promptly disclose~~, in a timely manner~~ in writing ~~to~~ at any time, in connection with the federal ~~awarding agency or pass-through entity, all violations~~ award, which includes any activities or subawards, the College District has credible evidence of the commission of a violation of federal criminal law involving fraud, ~~waste, abuse~~conflict of interest, bribery, or ~~financial impropriety~~gratuity violations ~~potentially affecting a~~found in federal ~~grant award~~law, including the civil False Claims Act. [See CAAB]

Reports and Analysis of Fraud

After any investigation substantiates a report of fraud, waste, abuse, or financial impropriety, the District President or designee will analyze conditions or factors that may have contributed to the fraudulent or improper activity. The District President or designee will determine if current administrative procedures are appropriate. If deemed necessary, improved procedures will be developed and implemented to prevent future misconduct. These new or remedial measures will be presented to the Board.

An information item will be included in the Board report at the end of each fiscal year with a summary of the number of reports received and investigated.

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[1] Ethics Hotline: https://collin.ethicspoint.com
[2] Texas State Auditor's Office website :https://sao.fraud.texas.gov/

Note: For College District contribution to employee insurance during leave, see CKD(LOCAL). For additional provisions addressing the Family and Medical Leave Act (FMLA), see DECA(LEGAL).

Leave Administration

The District President or designee will develop procedures associated with employee leaves and absences and ensure the procedures are used to implement the provisions of this policy.

Comprehensive Leave Program

The Board provides a comprehensive program of leave benefits for full-time employees of the College District.

Accrual of Leave

Leave hours accrue on the last day of each month. An employee who is in a paid status (at work or on paid leave) on the last day of the month earns leave hours for that month.

Reporting Absences

Employee absences are reported through a time and attendance reporting system. Supervisors ensure appropriate documentation and use of leave and take action, as needed, if an employee does not accurately report his or her absences. [See DMAA(LOCAL)]

Family and Medical Leave

For purposes of the Family and Medical Leave Act (FMLA), the following eligible conditions apply:

1. For the birth of a son or daughter, and to care for the newborn child;
2. For placement with the employee of a son or daughter for adoption or foster care [For the rules regarding leave for “adoption” and “foster care,” see 29 C.F.R. 825.121];
3. To care for the employee's spouse, son, daughter, or parent with a serious health condition;
4. Because of a serious health condition that makes the employee unable to perform the functions of the employee's job;
5. Because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a military member on covered active duty (or has been notified of an impending call or order to covered active duty status); and
6. To care for a covered service member with a serious injury or illness incurred in the line of duty if the employee is the spouse, son, daughter, parent, or next of kin of the covered service member.

Immediate Family

For purposes of this policy, “immediate family” is defined as a dependent son or daughter, including a biological, adopted, or foster child; a stepchild; a legal ward, or a child for whom the employee

stands *in loco parentis* who is under the age of 18, or someone 18 years or older who is incapable of self-care because of a mental or physical disability; and a spouse.

Family Emergency

The term “family emergency” will be limited to disasters and life-threatening situations involving the employee or a member of the employee’s immediate family.

Leave Day

A “leave day” for purposes of earning, use, or recording of leave will mean the number of hours per day equivalent to the employee’s usual assignment.

Academic Year

An “academic year” as used in this policy will mean the term of the employee’s assignment during the College District’s Academic Calendar adopted by the Board each year. For purposes of an employee’s entitlement to FMLA leave, the 12-month period will be measured forward from the date an individual employee's first FMLA leave begins, regardless of the academic year.

Catastrophic Illness or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee’s immediate family. A catastrophic illness or injury is one that is expected to incapacitate the employee for an extended period of time (usually longer than five days) and that requires inpatient care in a hospital, hospice, or residential medical facility, or a regimen of continuing treatment of the employee by a health-care provider that requires absences from work for treatment. Catastrophic leave is only available for those employees who have exhausted all leave time earned by those employees. Such conditions typically require prolonged inpatient hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth will be considered catastrophic if they meet the requirements of this paragraph. The College District may require a second or third medical opinion, at its cost, to confirm that the illness or injury qualifies for catastrophic leave.

Earning Leave

An employee will not earn any form of paid leave when the employee is in unpaid status. An employee using full or proportionate paid leave will be considered to be in paid status.

Deductions

Leave Without Pay

The College District will not approve paid leave for more leave days than have been carried over from prior years plus leave currently available. Any unapproved absences or absences beyond available paid leave will result in deductions from the employee’s pay. An employee’s final paycheck will be reduced for paid leave the employee used, but had not earned, as of the date of separation.

Leave Proration — Paid leave will be prorated based on the actual time employed within an academic year.

Medical Certification — An employee will submit medical certification of the need for leave if:

1. The employee is absent more than three consecutive workdays because of personal illness or illness in the immediate family; or
2. The College District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or District President; or
3. The employee requests FMLA leave for the employee's serious health condition; for a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification will be made by a healthcare provider as defined by the FMLA. [See DECA(LEGAL)]

Order of Use — For leave approved under this policy, the College District adopts the following order of use.

Earned compensatory time will be used before any available paid leave. [See DEA]

Use of leave under the sick leave bank will be permitted only after all available local or other leave has been exhausted.

When an employee is approved for FMLA leave, the College District will require the employee to use available paid leave, including, but not limited to, sick time, vacation time, or compensatory time.

Sick Leave — Each full-time employee will earn eight hours of paid sick leave per month in accordance with administrative procedures.

Sick leave will accumulate to a maximum of 720 hours.

Sick leave will only be used after any applicable compensatory time has been exhausted for the following:

1. Illness of the employee.
2. Illness of a member of the employee's immediate family [see Immediate Family, above].
3. Up to three days (24 hours) of accrued sick leave each fiscal year for medical or dental appointments or to help care for an extended family member who is ill. Extended family members

include parents, grandparents, adult children, grandchildren, siblings and in-laws, and step and foster relationships of the preceding.

4. Family emergency.

5. Birth or placement of a child when taken within the first year after the child's birth, adoption, or foster placement.

6. Contribution to the sick leave bank.

Sick Leave for Adjunct Faculty

The College District will offer paid sick leave to adjunct faculty members under this policy to provide pay continuity as a result of illness-related absences of the adjunct faculty member.

Adjunct faculty are eligible to receive the equivalent of one week, as defined below, of paid sick leave per course each semester they are employed. ~~Adjunct faculty members who have been diagnosed with an illness that requires quarantine are eligible for one additional week of paid leave under this policy.~~ For purposes of this policy, the phrase "equivalent of one week" is defined as 1/16th of the total course contact hours, e.g., three of 48 contact hours or four of 60 contact hours, etc., irrespective of the period of time over which the course is scheduled. Paid sick leave for adjunct faculty members is granted on a per-semester basis and does not accrue.

Sick Leave Bank

The College District will establish a sick leave bank to which all full-time employees may contribute up to 24 hours of earned but unused sick leave per year.

A full-time employee may request leave from the bank if the employee experiences a catastrophic illness or injury as defined in this policy and has exhausted all paid leave and any applicable compensatory time.

If the employee is unable to request leave from the sick leave bank, a member of the employee's family or the employee's supervisor may submit the request.

Eligibility

Only full-time benefits-eligible employees may apply for use of the sick leave bank.

Eligible employees may only draw from the sick leave bank for a single diagnosis code for a period not to exceed the maximum allowable hours consistent with plan operating procedures.

The District President or designee will develop procedures for the operation of the sick leave bank that address the following:

1. Procedures to request leave from the sick leave bank;

2. The maximum number of days per academic year a member employee may receive from the sick leave bank;

3. The administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and

4. Other procedures deemed necessary for the operation of the sick leave bank.

Appeal

An employee may appeal a decision regarding the sick leave bank in accordance with DGBA(LOCAL).

Leave for Certain Law Enforcement and EMS Personnel

Mental Health Leave

A College District peace officer or a full-time telecommunicator, as defined by law, who experiences a traumatic event in the scope of employment will be granted a maximum of three days of mental health leave per traumatic event. Such leave will be provided in accordance with administrative regulations and will not be deducted from the employee's pay or leave balance.

The District President will develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which an eligible employee may use mental health leave;

2. Procedures for requesting mental health leave and maintaining the anonymity of the requester;

3. The administrator authorized to approve requests for mental health leave; and

4. Other procedures deemed necessary for administering this provision.

Quarantine Leave

A College District peace officer or an emergency medical technician on staff will be granted quarantine leave when ordered by the local health authority or the person's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave will be provided in accordance with administrative regulations and will not be deducted from the employee's pay or leave balance.

The District President will develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;

2. Reimbursement for reasonable costs related to the quarantine; and

3. Other procedures deemed necessary for administering this provision.

Line of Duty Illness or Injury Leave

Following a leave of absence with full pay as required by law, the College District will extend the leave of absence for a police officer's or emergency medical services personnel's line of duty illness or injury in accordance with medical certification and administrative regulations.

The extended leave of absence will not exceed 60 workdays.

The extended leave of absence will be taken with no loss of pay.

In accordance with law, following an extended leave of absence, the police officer or emergency medical services personnel may use accumulated leave.

Family and Medical Leave

Twelve-Month Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period will be measured forward from the date an individual employee's first FMLA leave begins.

Combined Leave for Spouses

When both spouses are employed by the College District, the College District provides a combined total of 12 weeks (in any combination) of FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition. The College District will limit military caregiver leave to a combined total of 26 weeks.

Intermittent or Reduced Schedule Leave

The College District will permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.

Certification of Leave

When an employee requests leave, the employee will provide certification, in accordance with FMLA regulations, of the need for leave.

Fitness-For-Duty Certification

In accordance with administrative procedures, when an employee takes FMLA leave due to the employee's own serious health condition, the employee will provide, before resuming work, a fitness-for-duty certification. If the College District will require certification of the employee's ability to perform essential job functions, the College District will provide a list of essential job functions to the employee.

Failure to Return

If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the College District may require reimbursement of premiums paid by the College District during the leave.

Outside Employment While on Leave

The College District prohibits employees from engaging in any employment with another employer, supplemental employment, or providing non-employment services for compensation ("moonlighting") during any type of leave approved under this or any other Board policy, other than vacation leave. This prohibition does not apply to employees who have received written approval to engage in outside employment or employees engaged in military service while on approved military leave.

Parental Leave

Each employee who has been employed in a benefits-eligible position for at least 12 months is eligible to use 10 days of paid parental leave at the time of the birth or adoption of a child. Parental leave must be coordinated with the employee's concurrent leave under the FMLA and is available for use from the time of birth or placement of the child only. Parental leave must be used while the employee is on the related FMLA leave and does not accrue or remain available for use at a later date. Adjunct faculty, part-time employees, and employees on leave without pay status are not eligible for paid parental leave as outlined in this policy but may be eligible for unpaid FMLA leave.

Personal Leave

Each full -time employee will earn 24 hours of paid leave each fiscal year to conduct personal business in accordance with administrative procedures. Personal leave will be noncumulative.

Request for Personal Leave

The employee will submit a request for use of personal leave in advance in accordance with leave of absence procedures and guidelines. In deciding whether to approve or deny personal leave, the supervisor or designee will not seek or consider the reasons for which an employee requests to use leave. The supervisor or designee will, however, consider the effect of the employee's absence on the educational program or College District operations.

Vacation Leave

Each full-time, 12-month staff and administrative employee will earn paid vacation in accordance with the schedule published in administrative procedures.

Upon successful completion of the new employee 90-day (calendar day) probationary period, each eligible employee will receive vacation credit retroactive to the original service date, in accordance with the published vacation plan. Employees who terminate employment prior to completion of the new employee probationary period will have no accrued vacation credit.

Use of vacation leave will not exceed 15 consecutive workdays.

Carryover of earned but unused vacation hours will be permitted within the guidelines established by the District President or designee.

Payment of Vacation Leave in Lieu of Time Off	If sufficient funds are available in the Board-approved budget or from other appropriate funding sources, the District President may authorize a payment of up to 160 hours of an employee's earned but unused vacation leave hours. This payment would be in lieu of time off when an employee is not permitted or able to take requested vacation leave due to workload, special projects, or critical needs of the college, as designated by the District President. If sufficient funds are not available, the request must be submitted to the Board for consideration to allocate the needed funds from appropriate reserve accounts. An annual report of any authorized payments to employees under this sub-section of the policy will be presented to the Board as an information item following the fiscal year end.
Payment of Vacation Leave at Termination	Employees beyond the initial 90-day probationary period, who terminate eligible employment with the College District, will be paid for the current fiscal year's earned but unused vacation hours and up to a maximum of 80 hours of earned but unused carryover vacation hours from prior fiscal years.
Request for Vacation Leave	The employee will submit a request for use of vacation leave in advance in accordance with leave of absence procedures and guidelines. In deciding whether to approve or deny vacation leave, the supervisor or designee will consider the effect of the employee's absence on the educational program or College District operations.
Sabbatical Leave	Sabbatical leaves are available to provide College District employees with a significant opportunity for professional growth. Sabbatical leaves are granted based on a review and recommendation by the sabbatical committee in response to the published priorities for the year, with subsequent review and recommendation by the campus provost and senior vice president of campus operations, with approval consideration by the District President and the Board. Sabbatical leaves are not granted on the basis of seniority and are not an entitlement. Sabbatical leave may be granted, upon application, for study, research, writing, field observations, or other suitable purposes such as completing a degree, improving skills, and maintaining currency in the employee's discipline or field or otherwise as specified in administrative procedures. Eligible employees [see definition at DEC(LEGAL) Development Leaves of Absence] may apply for a sabbatical upon completion of five years of continuous full-time service. Six years of continuous full-time service must be completed before a sabbatical can commence.

The leave will be for one academic year at one-half of the faculty member's regular salary or for one-half academic year at full regular salary. Failure to return for all or part of the one-year period will make the person liable for the return of all, or part, of the sabbatical stipend in proportion to the percent of time not completed.

An otherwise eligible employee who has received a sabbatical leave within the past five years, whose position is funded by an external grant or contract, or who is in his or her last year of full-time employment with the College District is ineligible for sabbatical leave.

The chief human resources officer and the chair of the sabbatical leave committee are available to answer questions concerning the sabbatical leave policy and procedures.

Bereavement Leave

A full-time benefits-eligible employee will be granted up to 40 hours of paid bereavement leave upon the death of an employee's spouse, child, parent, or other person who occupies a position of similar importance in the employee's family in accordance with procedures.

A full-time benefits-eligible employee will be granted up to 24 hours of paid bereavement leave upon the death of other family members of the employee to include siblings, grandparents, grandchildren, parents-in-law, and siblings-in-law, or other person who occupies a position of similar importance in the employee's family in accordance with administrative regulations, including an employee's step and foster relationships of the above.

Bereavement leave will be noncumulative.

Critical Illness Leave

"Critical illness" is defined as a life-threatening condition.

Benefit

A full-time employee will be granted up to 24 hours of paid critical illness leave for absences associated with the critical illness of an immediate family member or other family members of the employee to include siblings, grandparents, grandchildren, parents-in-law, and siblings-in-law, or other person who occupies a position of similar importance in the employee's family, in accordance with procedures.

Critical illness leave will be noncumulative.

Workers' Compensation

Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the College District's contribution to health insurance.

	An absence due to a work-related injury or illness will be designated as FMLA leave.
No Paid Leave Offset	The College District will not permit the option for paid leave offset in conjunction with workers' compensation income benefits.
Extraordinary Circumstances	Up to 40 hours of leave without pay may be granted to an employee for extraordinary circumstances that cannot be addressed within the paid leave benefits provided by the College District, in accordance with administrative procedures and guidelines for faculty and staff. An employee who has been employed more than 12 months may request leave without pay of up to 720 hours after he or she has exhausted all eligible leave, including paid, unpaid, and FMLA leave for his or her own serious health condition or that of an immediate family member, to include the spouse or dependent child(ren) of the employee. Upon return from the leave of absence, the employee will be eligible for the same or similar position, upon release from his or her physician, if applicable, consistent with the College District's procedures and guidelines for faculty and staff.
Employees not Eligible for FMLA Leave	A full-time employee who has not yet worked the required 12 months and 1250 hours to qualify for FMLA leave may take a maximum of 160 hours of leave without pay for his or her own serious health condition or for the serious health condition of the employee's spouse and dependent children of the employee.
Expiration of Available Leave and Attendance Policy	When an employee is close to using all earned paid and unpaid approved leave, the College District will send a letter to the employee at the home address on file explaining that his or her leave is almost exhausted and the notification requirements for returning to work. If the employee's absence is due to his or her own medical condition, the employee must present a written medical clearance form, a health-care professional who verifies the employee is able to perform the essential functions of his or her position, and a description of any requested job-related accommodations provided by the deadline to the College District. [See DMAA] If an employee is not medically released to return to work, with or without reasonable accommodations, when all available paid and unpaid leave has been exhausted, the employee's employment with the College District will end, absent a request by the employee for a reasonable accommodation. Communications with the employee will be consistent with administrative procedures and guidelines.
Voting in Public Elections	An employee is expected to vote before or after his or her scheduled working hours unless voting at a polling location on a College

District campus. In the rare instance that this is not possible, the employee may request prior approval from his or her supervisor for time off, not to exceed two hours, to vote.

Court Appearances

Absences due to compliance with a valid subpoena for College District-related business or for jury duty will be fully compensated by the College District and will not be deducted from the employee's pay or leave balance.

Absences due to compliance with a valid subpoena for personal business will be deducted from the employee's personal leave or vacation leave or result in loss of pay at the employee's daily rate for each day of work missed.

Other Absences and Leave Without Pay

Any other absences or granted leaves of absence will result in an appropriate deduction from pay or deduction from eligible leave balances, consistent with the College District's procedures and guidelines for faculty and staff.

Reporting

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a responsibility under state law to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child. For purposes of this policy, the term "child" is defined in state law as a person younger than 17 years of age.

A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of the crime of indecency with a child has an additional legal obligation to submit a written or oral report within 48 hours after the professional first has reasonable cause to believe the abuse or neglect has occurred or may be occurring.

A "professional" is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is also required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or of an elderly or disabled person.

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~DFPS at (800) 252-5400 or the Texas Abuse Hotline Website[1];
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas

Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility.

An individual does not fulfill the person's responsibilities under the law by only reporting suspicion of abuse or neglect to the ~~District President~~District President or another College District staff member. The College District will not require an employee to first report the employee's suspicion to a College District or campus administrator.

In accordance with law, an individual must provide the individual's name and telephone number. If the individual making the report is a professional, as defined by law, the individual must also provide the individual's business address and profession, such as title.

Confidentiality

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect will be kept confidential and will be disclosed only in accordance with law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failure to Report

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report; and
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, College District officials will be prohibited from:

1. Denying an investigator's request to interview a child on campus in connection with an investigation of child abuse or neglect;
2. Requiring a parent or College District employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

College District personnel will cooperate fully and without parental consent with an investigation of reported child abuse or neglect.

Adverse Employment Action Prohibited

The College District prohibits any adverse employment action, including termination or discrimination, against any employee who in good faith reports child abuse or neglect or participates in a related investigation.

Training

The College District will provide training to employees as required by law. Training will address reporting requirements and techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children.

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[1] Texas Abuse Hotline Website: https://www.txabusehotline.org

Note: For complaints of discrimination, harassment, and retaliation on the basis of sex or gender, see FFDA. For all other discrimination, harassment, and retaliation complaints related to this policy, see FFDB.

Procedures

The District President or designee ~~shall~~will develop procedures addressing protections and accommodations, consistent with law, for students who are pregnant (and experiencing absences due to pregnancy, childbirth, or resulting medical conditions) or parenting, including procedures for early registration or pre-registration and leaves of absence.

Liaison for Pregnant and Parenting Students

The District President or designee will designate a pregnant and parenting students liaison for current ~~or~~and incoming students. Under this policy, parenting students are those who are the parents or legal guardians of children ~~younger than~~under 18 years of age.

The designated pregnant and parenting students liaison's name and contact information will be posted on the College District's website. The liaison will provide information ~~regarding support services~~on and ~~other available~~access to resources for pregnant and parenting students ~~and~~designed to help them successfully and timely complete a degree or certificate. The liaison will also serve as the point of contact for a student requesting a legal protection or reasonable accommodation under Education Code 51.982.

Publication of Information

The procedures and the liaison's name and contact information will be published in the student handbooks and posted on the College District's website~~.~~ in a manner that is readily available to current and incoming students who are the parents or guardians of children under 18 years old.

Student Mental Health Leave of Absence

The College District may permit a temporary leave of absence for a student due to a mental health condition. The leave of absence will be at the request of the student.

Purpose

Mental Health Leave Review Committee

The Mental Health Leave Review Committee (hereafter referred to as the "Committee") will consider a request for a student's temporary leave of absence due to a mental health condition. The Committee will be composed of the associate dean of counseling ~~and ACCESS~~ or designee, the dean of students or designee, the registrar or designee, the chair of the Strategies of Behavioral Intervention (SOBI) or designee, and the chair of the Discipline Appeals Committee (DAC) or designee~~.~~, and the director of ACCESS or designee.

Voluntary Leave of Absence

A student who wishes to take a temporary leave of absence from the College District due to a mental health condition will contact the associate dean of counseling and ACCESS office at the campus where he or she is predominately enrolled to request the appropriate form. The student will complete and return the form to the associate dean of counseling and ACCESS office within ~~three~~five academic calendar days of receiving the form.

The Committee will approve a student's request for a voluntary leave of absence due to a mental health condition in accordance with the following:

1. The student's explanation for the requested temporary leave of absence; or
2. The student's submission of appropriate documentation from a licensed medical or mental health-care provider stating that it is in the best interest of the student to take a temporary leave of absence from the College District for a specified period of time.

Refunds

Determination of tuition payment refunds will be made on a case-by-case basis at the sole discretion of the vice president of student enrollment services.

Reentry Provisions

The College District will require a student with a mental health condition who has taken a voluntary leave of absence to demonstrate his or her fitness to return to the College District. A student will contact the associate dean of counseling and ACCESS office at the campus where he or she is predominately enrolled one semester prior to the date of the end of the leave period. Decisions regarding whether to allow a student to return to the College District will be determined by the Committee as follows:

1. The Committee will require documentation from a licensed medical or mental health-care provider stating that the student is able to return with or without accommodations.
2. The Committee may seek a second opinion from an independent licensed medical or mental health-care provider not affiliated with the College District.
3. The Committee will consider whether reasonable accommodations will allow the student to meet academic standards and remain safely in school.
4. The Committee may deny a student's request to return if it is determined the student will be unable, upon return, to safely remain at the College District, even with or without a reasonable accommodation(s).
5. Pursuant to College District policy, if the leave of absence lasts longer than two full semesters (i.e., fall and spring), the student will be required to reapply for admittance since the leave of absence will no longer be considered temporary.

Appeals The student may appeal the denial of reentry to the vice president of student enrollment services.

Collin County Community College District Board of Trustees

2025-02-2 February 25, 2025

Resource: Monica Velazquez
General Counsel

AGENDA ITEM: Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **CF (Local)** Purchasing and Acquisition
- **DCA (Local)** Employment Practices – Term Contracts
- **DLA (Local)** Employee Performance – Evaluation
- **DMAB (Local)** Term Contracts – Nonrenewal

DISCUSSION: The Organization, Education, and Policy Committee reviewed the policies presented in this item. The Organization, Education, and Policy Committee Chair will report out a recommendation at the February 25, 2025 regular meeting of the Board of Trustees.

PROPOSED CHANGES: As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **CF (Local)** Purchasing and Acquisition - Suggested language providing authority for the District President to approve certain professional fees and expenses for insurance claims.

- **DCA (Local)** Employment Practices – Term Contracts - Suggested revisions outlining the new system of faculty rank and faculty contract review process.

- **DLA (Local)** Employee Performance – Evaluation - Suggested revisions to faculty performance evaluations that incorporate the promotion process for faculty rank.

- **DMAB (Local)** Term Contracts – Nonrenewal - Suggested revisions clarifying the notification to a faculty member of the nonrenewal of contract.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Local Board Policies as outlined above.

SUGGESTED MOTION: This item may come as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies."

General Policy

The Board gives critical attention to the purchase of goods and services by the College District. In each case, the Board seeks to accept the lowest responsible bid that represents the best value for the College District after considering all legal permissible factors in awarding a contract. In determining the best value, the Board will act faithfully and exercise its best judgment to best serve the interests of the College District and will always exercise its honest discretion in seeking to accomplish the objective sought. The College District will strictly comply with all laws governing the purchase of goods and services. Bids determined to be unsatisfactory may be rejected by administrative or Board action as appropriate.

Purchasing Authority

The Board delegates to the District President or designee the authority to make budgeted purchases for goods and services. Purchases that require an amendment to the budget will be taken to the Board for consideration in advance of the purchase, except those purchases as authorized by the Board's grant of emergency authority to the District President. All purchases valued at $100,000 or more in the aggregate will be taken to the Board for approval. As a part of the annual fiscal audit, the audit firm will have a plan for reviewing purchases above $50,000. In addition, a quarterly information report identifying purchases between $50,000 and $100,000 will be provided to the Board.

The Board grants the District President the authority to approve amendments to contracts and purchase requests up to ten percent of the approved amount, not to exceed $50,000, and to accelerate the timing of spending within the contract when needed to conduct College District business and accomplish strategic priorities in a timely manner. Such amendments and rationale will be reported to the Board.

The Board also grants the District President the authority to approve payments for legal or professional fees and expenses incurred in the defense of an insurance claim up to the amount of the per claim deductible designated under each type of insurance coverage approved by the Board each year.

The Board delegates to the District President or designee the authority to contract without prior Board approval for the replacement, construction, or repair of College District equipment or facilities if emergency replacement, construction, or repair is necessary for the health and safety of College District students and staff in the event of a catastrophe, emergency, or natural disaster.

This policy applies to the purchase of tangible property and/or services.

Purchasing Procedures

The District President or designee will develop purchasing procedures to implement the requirements of state and federal law. [See CAAB and CH(LEGAL)]

Purchasing Methods

The Board delegates to the District President or designee the authority to determine the method of purchasing in accordance with state and federal law.

Competitive Bidding

If competitive bidding is chosen as the purchasing method, the District President or designee will prepare bid specifications for items/services to be purchased. Bids may be submitted electronically or in sealed envelopes prior to the close date and time as indicated in the invitation to bid. Bidders may view the bid tabulation electronically immediately after the invitation to bid is unsealed or may attend a public bid opening in the College District's purchasing office. Any bid may be withdrawn prior to the scheduled date and time for closing. Bids received after the specified time will not be considered. No material changes may be made to a bid once it is submitted.

The College District may reject any or all bids and waive technicalities or informalities in the solicitation process as deemed to be in the best interest of the College District.

Proposals

If competitive sealed proposals are chosen as the purchasing method, the District President or designee will prepare the request for proposals and/or specifications for items/services to be purchased. Proposals may be submitted electronically or in sealed envelopes prior to the close date and time as indicated in the request for proposal. Proposals received after the specified time will not be considered. The name of all proposers submitting proposals will be available online at the time that the request for proposal is unsealed, or proposers may attend a public proposal opening to hear the name of those companies submitting proposals. Proposals may be withdrawn prior to the scheduled time for closing. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The College District may reject any or all proposals and waive technicalities or informalities in the solicitation process as deemed to be in the best interest of the College District.

Electronic Bids or Proposals

Bids or proposals that the College District accepts through electronic transmission will be administered in accordance with Board-adopted rules. Such rules will safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

Responsibility for Debts

The College District will be responsible for debts incurred in the name of the College District so long as those debts are for purchases made in accordance with adopted budget, state law, Board policy, and current College District administrative procedures. The College District will not be responsible for debts incurred by persons or organizations who are employees or duly authorized agents of the College District. Persons making unauthorized purchases will assume full responsibility for all such debts.

Purchase Commitments

All purchase commitments will be made by the District President or designee through purchase order, contract, procurement card, or check request, subject to budget availability and in accordance with administrative procedures.

Personal Purchases

College District employees will not be permitted to purchase supplies or equipment, or services for personal use through the College District's business office.

Equal Opportunity

The College District encourages participation in the proposal process by small, minority, and woman-owned businesses. The College District will not discriminate on the basis of race, color, religion, gender, national origin, age, disability, veteran status, or any other basis protected by law.

Delinquent Franchise Taxes

Each corporation contracting with the College District will certify that its franchise taxes are current. If the corporation is exempt from payment of franchise taxes or is an out-of-state corporation not subject to Texas franchise tax, it will certify a statement to that effect. Making a false statement as to corporate franchise tax status will be considered a material breach of the contract and will be grounds for cancellation of the contract.

Term of Contract

All employment contracts for full-time faculty require approval by the District President.

No full-time faculty member will be placed on the College District's payroll in a regular full-time status without a fully executed contract on file with the human resources department, as well as appropriate documentation of credentials and other required personnel forms.

For full-time faculty, the length or term of a faculty contract is either one year or a different term as explained below.

If the faculty member opted into the faculty rank process, the contract term will be multi-year based on the rank the faculty member attained.

If the faculty member does not apply for or receive a faculty rank, then the faculty member will receive the title of "Teaching Faculty."

If the faculty member opted out of the faculty rank process or was unable to complete the faculty rank process for any reason, the contract term length will be one year.

Contract Renewal

Unless a full-time faculty member on a multi-year contract is otherwise notified in writing by the District President or designee by January 31, the faculty member will be employed by the College District for the forthcoming one-year contract period, subject to a written approved contract being timely filed with the human resources department.

Unless a full-time faculty member on an annual contract is otherwise notified in writing by the District President or designee by March 1, the faculty member will be employed by the College District for the forthcoming one-year contract period, subject to a written approved contract being timely filed with the human resources department.

Notification of Nonrenewal

Notification of non-renewal of the faculty member's contract will occur in a face-to-face meeting. Thereafter, formal notification of non-renewal of the faculty member will be completed upon: (1) the date of hand-delivery to the faculty member in a meeting; (2) the date of delivery to the faculty member's division or department mailbox; (3) the date of placement of the notification in the U.S. mail to be sent by registered, certified, or tracked mail to the employee's last address of record on file with the human resources department; or (4) the date of an email containing the notification is sent to the faculty member.

Renewal Terms

~~The position and terms of employment for the forthcoming contract period~~ The renewal contract term will be determined by the College

District, in its sole discretion, in the written approved faculty contract.

In no event will any full-time faculty member have any property right to continued employment with the College District beyond the term specified by the College District in faculty member's contract. ~~the term of his or her contract~~.

If the term of the contract is for one year, the faculty member will not have a property right to continued employment beyond the one-year period specified in the contract.

If the faculty member has attained faculty rank and a multi-year contract, the faculty member will not have a property right to continued employment beyond the specific term specified in the contract (for example, 3, 4, or 5 years) or a shorter term if notified by the College District. If the College District sends such a notification of termination, then the faculty member may receive the applicable buyout specified in the faculty contract.

~~No right to an initial or additional multi-year contract will exist.~~

~~Additionally,~~If the full-time faculty member is not notified of nonrenewal as required above, the ~~in no event will any full-time~~ faculty member ~~have~~ will not have any property right beyond the additional one-year contract period identified above.

For Teaching Faculty, nonrenewal may result at the end of any term contract. Additionally, nonrenewal may also result if, after peer review by the Council on Excellence if applicable, the campus provost or the senior vice president of campus operations does not recommend the Teaching Faculty for another contract, and the District President does not approve another contract.

For Ranked Faculty, nonrenewal may result at the end of the term specified in the contract or at the end of a shorter term if notified by the College District.

~~Nonrenewal may result at the end of any term contract for any faculty member.~~

~~Notification will be completed upon hand-delivery of notification to the employee or to the employee's division mailbox, by placement of notification in the U.S. mail at the employee's last address of record with the human resources department, or by electronic communication.~~

Annual Contracts and Faculty Rank

Beginning with appointment to a full-time faculty position, a College District faculty member will serve three (3) one-year contracts before becoming eligible to be considered ~~for a multi-year contract~~ for

promotion through the faculty rank process. The initial designation of a faculty beginning employment at the college will be Teaching Faculty unless hired into a rank based on established procedures.

Teaching Faculty~~Role~~

After three (3) one-year contracts, the Teaching Faculty may: (1) opt into the faculty rank process; or (2) opt out of the faculty rank process and remain in the role of Teaching Faculty.

A Teaching Faculty member may continue to receive one-year contracts by maintaining teaching requirements and meeting standards set by the College District.

A Teaching Faculty member must undergo the peer review process conducted by the Council on Excellence at the end of their third (3) year and every three (3) years thereafter. The Council on Excellence ~~Peer Review Council~~ is focused primarily on reviewing ~~T~~teaching ~~E~~excellence.

Contracts for Teaching Faculty will be submitted each year based on recommendations from the campus provost and then from the senior vice president of campus operations, who, in turn, will present recommendations to the District President for final contract approval.

Additionally, in those years where a Teaching Faculty member undergoes peer review by the Council on Excellence, the contract review process will also include the Council on Excellence's recommendation which will be forwarded to the appropriate campus provost, then to the senior vice president of campus operations, who, in turn, will present recommendations to the District President for final contract approval.

A Teaching Faculty member's one year contract may be nonrenewed if notified by the College District as specified in this policy.

Faculty Ranks

A faculty member may seek promotion through the faculty rank process. The College District may approve placement of a faculty member in the following three ranks:

1. Assistant Professor;
2. Associate Professor; or
3. Full Professor.

Placement in any of the ranks listed above will result in the award of a multi-year contract with a length or term as specified in the faculty contract awarded (for example, 3, 4, or 5 years).

~~If the appropriate campus provost and senior vice president of campus operations do not recommend a multi-year contract at the end of the third year, the faculty member may be issued up to two additional one-year contracts. The two additional one-year contracts need not be consecutive. In no event will a faculty member receive more than a total of five one-year contracts. Following expiration of either or both of the two additional one-year contracts, if the employee is not recommended for a multi-year contract, nonrenewal may result. Nonrenewal may result at the end of any term contract for any faculty member.~~

Multi-Year Contracts for Ranked Faculty

In order for a faculty member to secure a multi-year contract, the faculty must submit their intent to apply for promotion through the faculty rank process.

Those faculty members who have submitted their letter of intent for promotion, promotion proposal form, and portfolio with required documents and forms, will be reviewed by the Faculty Rank Ad-Hoc Committee for recommendation for promotion or non-recommendation. The faculty rank process will be outlined in the Faculty Handbook.

~~a self-evaluation form and Board report will be completed and submitted by the faculty member for consideration by the council on excellence, in addition to the requisite annual associate dean, program director, or dean's evaluations, class visit forms, and student evaluations.~~

The written recommendation of the Faculty Rank Ad-Hoc Committee for faculty promotion ~~council on excellence's written recommendation~~ will be forwarded to the appropriate campus provost, who will review, prepare, and present written recommendations to the senior vice president of campus operations, who, in turn, will review and present recommendations to the District President for final approval.

~~A faculty member must be considered through the council on excellence peer review process a minimum of every six years~~.

After receiving the rank of Assistant Professor, the faculty member undergoes contract extension reviews and peer reviews by the Council on Excellence according to criteria and procedures specific to the rank.

After receiving the rank of Associate Professor, the faculty member undergoes contract extension reviews and peer reviews by the Council on Excellence according to criteria and procedures specific to the rank.

After receiving the rank of Full Professor, the faculty member undergoes contract extension reviews and peer reviews by the Council on Excellence according to criteria and procedures specific to the rank.

At any time after attaining Assistant Professor rank, a faculty member may opt-out of further promotion in rank. A faculty member opting out of further promotions will undergo contract extension reviews and peer reviews by the Council on Excellence according to criteria and procedures specific to the ~~r~~espective rank

~~Multi-Year Contract Extension~~

~~A faculty member completing a multi-year contract that was recommended through the council on excellence peer review process may be considered for one multi-year contract extension upon recommendation by the requisite associate dean, program director, or dean, who will consider the faculty member's prior multi-year contract Board report, the annual evaluations and performance documentation, class visit forms, and student evaluations. The appropriate dean or program director will prepare and present written recommendations to the appropriate campus provost. The campus provost will present the recommendations to the senior vice president of campus operations, who will prepare and present written recommendations to the District President for approval.~~

Personnel Report

All full-time faculty contracts approved by the District President are presented to the Board during the spring semester as part of the personnel report contained in the Board packet. The personnel report will also contain the rank awarded to the faculty member in the prior or the upcoming academic year, depending on the status of the rank process at the time.

Employee Evaluations

The College District will routinely evaluate the performance of all College District employees.

Purpose

The purpose of the employee performance evaluation will be to:

1. Raise the quality of instruction and educational service to the College District's students and citizens of the community.
2. Maintain the standards of excellence within the College District.
3. Foster an employee's professional growth and development.
4. Determine the employee's future employment with the College District.

Evaluation of employees will be a cooperative and continuing process with formal appraisal following established procedures.

College District administrators will evaluate every full-time employee on a job-related basis according to the terms of the evaluation instruments. Employees participate in the evaluation process by completing a self-evaluation. In addition to the self-evaluation, ~~T~~the employee has the option to submit comments if, in the employee's opinion, additional information pertinent to the evaluation is needed. Comments are included in the employee's formal personnel record with the evaluation. ~~Further appeal of an evaluation will be addressed through DGBA(LOCAL).~~

Definitions

The following words or phrases, for the purpose of this policy, are defined as follows:

1. Annual review period will be from September 1 to August 31.
2. Increase is an increase in salary based on meeting or exceeding performance standards, consistent with the increase for all College District employees. This is generally processed annually but is contingent upon approval of funding by the Board.
3. Performance indicator is a key accomplishment that is linked to the College District's mission, core values, strategic plan, and goals.
4. Performance goal is a planned project or level of performance, the result of which is measured in terms of quality, quantity, and/or timeliness.

~~Stipulations~~Conditions for Salary Adjustments and Faculty Promotion

The following eligibility requirements for Board-approved salary adjustments will apply:

1. ~~Individuals~~ Employees, including faculty members, with less than three months of service, as of August 31, will not be eligible to receive a salary increase.

2. ~~Individuals~~ Employees, including faculty members, who have received a Level 2 performance warning during the annual review period will not be eligible for a salary increase.

3. ~~Individuals~~ Employees, including faculty members, who receive an overall performance appraisal rating of "Does not meet expectations" will not be eligible for consideration for a salary increase or merit-based compensation.

4. Faculty members who are under a Level 2 performance warning during the annual review period will not be eligible for promotion through the College District's faculty rank process.

~~3.~~5. Faculty members who receive an overall performance appraisal rating of "Does not meet expectations" in any of the three years preceding their rank application will not be eligible for promotion through the faculty rank process.

Full-Time Faculty Evaluations

For purposes of this policy, the terms "evaluation" or "appraisal" may be used interchangeably. There are three types of evaluation for full-time faculty:

1. An annual performance evaluation by the Associate Dean/Director.

2. An initial and periodic peer review by the Council on Excellence.

3. Promotion through the faculty rank process by the Faculty Rank Ad-Hoc Committee.

Faculty Annual Performance Evaluation

The Annual Performance Evaluation by the Associate Dean/Director for full-time faculty will be according to the terms of established criteria and the Annual Performance Evaluation instrument. ~~Components of the evaluation for full-time teaching faculty will include:~~

~~1. Student Surveys of Instruction.~~

~~2. Class Visit Evaluation.~~

~~3. Self-evaluation.~~

~~4. Associate Dean/Director's Annual Evaluation of Faculty Performance.~~

~~In addition, multi-year contract applications will also include:~~

~~1. Council on Excellence Review of Multi-year Contract Applications.~~

~~2. Faculty Board Reports (for multi-year contract applications).~~

Council on Excellence Peer Review

Peer review by the Council on Excellence will be according to the established criteria and procedures. Council on Excellence will no be recommending faculty for promotion in rank, but the Council on Excellence's peer review of teaching excellence will be integral to the rank recommendations of the Faculty Rank Ad-Hoc Committee.

Faculty Rank Ad-Hoc Committee Review

Components of the review by the Faculty Rank Ad-Hoc Committee full-time faculty will be according to the established criteria and procedures.

The Faculty Rank Ad-Hoc Committee is not a single at-large committee. The Faculty Rank Ad-Hoc Committee will be impaneled to review and recommend a faculty member's application for rank or rank promotion. The Faculty Rank Ad-Hoc Committee will have faculty participation with subject matter experts from the discipline of the faculty member applicant, along with other administrative staff. After the documentation and eligibility for rank are verified, the Faculty Rank Ad-Hoc Committee will review and report their recommendations on whether or not a faculty member is to be recommended for a rank.

Promotion of Faculty Rank

Full-time faculty who meet the eligibility criteria and are not disqualified from receiving Board-approved salary adjustments and faculty promotion as listed earlier in this policy may elect to apply for promotion through the Faculty Rank process.

The primary areas of review for faculty rank promotion are:

1. Excellence in Teaching.

2. Excellence in Service.

3. Excellence in Professional Engagement through Scholarly, Industry, Professional and/or Artistic Works.

Detailed information regarding ~~the~~ faculty evaluation, review, and rank promotion processes ~~is~~ are in the College District's Faculty Handbook and at a designated website or intranet page. ~~and on the Council on Excellence (COE) website.~~

~~Associate~~ Adjunct Faculty Evaluation

An important element of the instructional program at the College District is the ~~associate~~ adjunct faculty.

In a continual effort to improve the quality of the instructional process, all ~~associate~~ adjunct faculty members will be evaluated on a periodic basis by the associate dean/director or other assigned academic personnel. ~~Associate~~ Adjunct faculty members are employed on a semester-to-semester basis, as need dictates, and renewal, if any, of that employment is based in part on past evaluations.

Components of the evaluation of ~~associate~~ adjunct faculty members will include student surveys of instruction, ~~and~~ class ~~visits~~observation forms, and a review of disciplinary forms, if any.

Evaluation of Staff and Administrators

Annual written supervisory evaluations of the College District employees in staff, administrative, and leadership positions will also play a significant role in maintaining an excellent educational program. By promoting the growth and development of employees through acknowledging strengths and developing action plans for improving skills, the College District continually strives to meet and exceed its standards for excellence.

Components of the evaluation for full-time staff and administrators include the following items, which are measured/evaluated in relationship to accomplishment of objectives outlined in the College District-wide strategic plan:

1. Goals;
2. Achievements; and
3. Performance indicators, such as essential job functions and demonstration of core values.

Recognition and Merit Compensation

Purpose

The College District recognizes that some employees perform at an exemplary level by either doing significantly more than what is normally expected of the position by working on special projects of major importance in addition to assigned duties and responsibilities, or by performing their regular duties at a level that far exceeds expectations over a sustained period of time. The use of merit and bonus awards is a positive way to inspire excellence in performance and an appropriate way to reward those employees who contribute beyond expectations.

General Guidelines	Merit awards generally fall into two categories: non-recurring bonuses and other forms of recognition (such as days off, letters of commendation, plaques, etc.), which may be more appropriate in certain circumstances or for some employees. Individual awards will not be construed as establishing automatic or mandatory increases for attainment of certain ratings on performance evaluations.
Types of Awards *Non-Recurring Bonus*	A non-recurring bonus is a lump sum or cash-equivalent award granted on a one-time basis that does not alter the current base salary of the employee. The use of bonuses is appropriate for special recognition of exceptional performance on a project, activity, or initiative of major importance to the department or to the College District.
Other Forms of Recognition	Other forms of recognition, such as days off, letters of commendation, plaques, etc., may also be used when appropriate to recognize performance that is deemed to be exemplary on a project, task, or initiative.
Conditions	Non-recurring bonuses and other forms of recognition are considered annually during the performance appraisal period. The total number of awards will be within the annual merit compensation budget.
Approval	Supporting documentation will be added to a written recommendation from the appropriate administrator with the rationale for the award. The recommendation will be forwarded for review/consideration up through the Leadership Team. Final approval rests with the District President, except in the case of a non-recurring bonus that exceeds five percent of an individual's annualized base salary. In that case, a non-recurring bonus must be submitted for consideration by the Board.
Effective Date	The effective date for a non-recurring bonus or merit increase will be on the regular September payroll following the final level of approval.
~~Appeals~~Complaints	~~Appeals will be directed through DGBA(LOCAL).~~ Complaints related to an employee's overall rating or the box checked on an Annual Performance Evaluation are not allowed. However, an employee may file a complaint for any other reason as listed in DGBA(LOCAL). Such complaints will be handled through the complaint process outlined in DGBA(LOCAL).
Appeals	A faculty member may appeal against the denial of faculty rank through the established appeal process.

~~Full-Time~~ Faculty on Contract

The employment of a faculty member serving on a faculty contract may be concluded at the end of the contract term or earlier.

If it is the intent of the College District to renew a faculty member's contract, the contract ~~Contracts for full-time faculty members~~ will be renewed at the end of the contract term, provided sufficient funds are available and approved by the Board and provided the District President or designee has not issued a notice of nonrenewal or of termination.

If it is the intent of the College District not to renew a faculty member's contract or to terminate the contract, the faculty member shall be notified, in writing, in accordance with applicable Board policies. If the term of the faculty member's contract is one year, such notice will be provided by March 1 of the contract year. If the term of the faculty member's contract is longer than one year, such notice will be provided by January 31 in any contract year, or at any other time as provided in the contract.

Positions Funded with Nonbudgeted Resources

Contracts for employees in positions funded with resources other than regularly budgeted College resources (e.g., grant or other third-party funding) ~~will~~ may be renewed provided sufficient funds are available and approved by the Board and provided the District President or designee has not issued a notice of nonrenewal or termination.

Temporary Employees

Contracts for temporary faculty members, whether full-time or part-time, will not be automatically renewed.

Collin County Community College District Board of Trustees

2025-02-3 February 25, 2025

Resource: Dr. Bill King
Executive Vice President

AGENDA ITEM: Consideration of Approval for the District President or His Designee to Execute Pre-Approved Contract Forms and All Other Documents to Approve McCarthy Building Companies, Inc.'s Guaranteed Maximum Price and the Designated Owner's Contingency Funding for the Construction of the Health Sciences Building on the Frisco Campus

DISCUSSION: The District will be constructing a new three-story Health Sciences building on the Frisco Campus. This Guaranteed Maximum Price (GMP) is for site clearing and pad prep; the relocation of utility mains; all below-grade mechanical, electrical, and plumbing; and below-grade foundations up to slab-on-grade development.

The Construction Manager at Risk (CMAR) was selected as the delivery method for this project at the regularly scheduled Board meeting on January 24, 2024. Upon completion of a solicitation process, the Board of Trustees authorized the District President to negotiate and enter into a CMAR contract with McCarthy Building Companies, Inc.

McCarthy Building Companies, Inc. has been providing pre-construction services as defined by the executed contract. Part of these services include providing estimates of the design being completed by PBK Architects, the project architect. McCarthy Building Companies, Inc. has provided a GMP proposal that is within the established project budget and timeline parameters for the building to be ready for Spring 2027 classes. Upon approval of the GMP, the previously executed contract will be amended allowing for the issuance of a limited notice to proceed to commence the construction phase of the contract.

The amount of the GMP proposal is $11,311,322. In addition to the GMP, the project will also have $4,130,232 designated for owner's contingency.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the McCarthy Building Companies, Inc.'s Guaranteed Maximum Price in the amount of $11,311,322 and the designated owner's contingency funding of $4,130,232 for the construction of the Health Sciences building on the Frisco Campus.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President or his designee to execute pre-approved contract forms and all other documents to approve McCarthy Building Companies, Inc.'s Guaranteed Maximum Price in the amount of $11,311,322 and the designated owner's contingency funding of $4,130,232 for the construction of the Health Sciences building on the Frisco Campus."

Collin County Community College District Board of Trustees

2025-02-4 February 25, 2025

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Notice of Election for the May 3, 2025 Election

DISCUSSION: Chapter 4, Sections 4.001-4.008, of the Texas Election Code requires the responsible authority to give Notice of Election. The Board of Trustees is asked to approve the Notice of Election for the May 3, 2025, election for Trustee Places 4, 5, and 6 for six-year terms ending in 2031.

DISTRICT PRESIDENT'S RECOMMENDATION: To move forward with the planned election on May 3, 2025, the District President recommends approval of Notice of Election (in English and Spanish) to be held on Saturday, May 3, 2025 for the purpose of electing three members of the Board of Trustees of Collin County Community College District in Trustee Places 4, 5, and 6 for six-year terms ending in 2031; designating location of polling places and the dates and hours available for both early voting and on election day. Information on the Election Day and Early Voting sites is incomplete at this time; the sites will be provided to the Board of Trustees when finalized by Collin County Elections.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a Notice of Election (English and Spanish version) to be held on Saturday, May 3, 2025 with the understanding that a complete listing of voting centers will be provided to the Board when finalized."

NOTICE OF TRUSTEE ELECTION
(AVISO DE ELECCIONES DE DIRECTIVOS)

Collin County Community College District (College District) Board of Trustees hereby gives notice that the following polling sites will be open from 7 a.m. to 7 p.m. on May 3, 2025, for the purpose of electing three trustees each for a position designated as Place 4, Place 5, and Place 6 for a full six-year term.
(Distrito de Colegios Collin County Community (College District) Patronato notifica que los siguientes sitios de votación estarán abiertos 7 a.m.-7 p.m. el 3 de mayo de 2025, para el propósito de elegir tres fideicomisarios cada uno para un puesto designado como Lugar 4, Lugar 5 y Lugar 6 por un período completo de seis años.
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MAY 3, 2025
(3 de mayo de 2025)
JOINT GENERAL ELECTION
(JUNTA GENERAL ELECCION)

Early Voting Locations, Dates and Hours – Collin County
(Ubicaciones de votación temprana, Fechas y horas - Condado de Collin)

Important Note: Eligible Collin County registered voters (with an effective date of registration on or before May 3, 2025) may vote at any Early Voting location.
(*Nota importante: Los votantes registrados elegibles del Condado de Collin (con una fecha efectiva de registro en o antes del 3 de mayo de 2025 pueden votar en cualquier lugar de votación anticipada.)*

Sunday *(Domingo)*	Monday *(Lunes)*	Tuesday *(Martes)*	Wednesday *(Miércoles)*	Thursday *(Jueves)*	Friday *(Viernes)*	Saturday *(Sábado)*
April 20 **No Voting** *(20 de abril)* *(Sin votar)*	**April 21** **No Voting** *(21 de abril)* *(Sin votar)*	**April 22** **Early Voting** *(22 de abril)* *(Votación adelantada)* **8am - 5pm**	**April 23** **Early Voting** *(23 de abril)* *(Votación adelantada)* **8am - 5pm**	**April 24** **Early Voting** *(24 de abril)* *(Votación adelantada)* **8am - 5pm**	**April 25** **Early Voting** *(25 de abril)* *(Votación adelantada)* **8am - 5pm**	**April 26** **Early Voting** *(26 de abril)* *(Votación adelantada)* **8am - 5pm**
April 27 **No Voting** *(27 de abril)* *(Sin votar)*	**April 28** **Early Voting** *(28 de abril)* *(Votación adelantada)* **7am - 7pm**	**April 29** **Early Voting** *(29 de abril)* *(Votación adelantada)* **7am - 7pm**	**April 30** ***No Voting*** *(39 de abril)* *(Sin votar)*	**May 1** ***No Voting*** *(1 de mayo)* *(Sin votar)*	**May 2** ***No Voting*** *(2 de mayo)* *(Sin votar)*	**May 3** **Election Day** *(3 de mayo)* *(Día de elección)* **7am - 7pm**

Polling Location *(Lugar de Votación)*	**Room Name** *(Nombre de la habitación)*	**Address** *(Dirección)*	**City** *(Ciudad)*	**Zip Code** *(Código postal)*
Allen ISD Service Center *(Centro de Servicio de Allen ISD)*	Main Lobby	1451 N. Watters Rd.	Allen	75013
Allen Municipal Courts Facility *(Instalación de los tribunales municipales de Allen)*	Community Room	301 Century Pkwy.	Allen	75013

Anna Municipal Complex *(Complejo Municipal de Anna)*	Lobby	120 W. 7th St.	Anna	75409
Blue Ridge ISD Administration Building *(Edificio de Administración ISD Blue Ridge)*	Board of Trustees Board Room	318 W. School St.	Blue Ridge	75424
Carpenter Park Recreation Center *(Centro de Recreación del Parque Carpenter)*	South Lobby	6701 Coit Rd.	Plano	75024
Children's Health StarCenter *(StarCenter de sauld infantile)*	Activity Room	6993 Stars Ave.	McKinney	75070
Collin College Celina Campus *(Collin College El Campus Celina Campus)*	Classroom CEC110	2505 Kinship Pkwy.	Celina	75009
Collin College Farmersville Campus *(Collin College El Campus Farmersville Campus)*	Atrium	501 S. Collin Pkwy.	Farmersville	75442
Collin College Frisco Campus *(Collin College El Campus Frisco Campus)*	Building J, Room 113	9700 Wade Blvd.	Frisco	75035
Collin College Higher Education Center *(Collin College-Centro de Educación Superior)*	Atrium	3452 Spur 399	McKinney	75069
Collin College McKinney Campus *(Collin College El Campus McKinney Campus)*	Atrium C Square	2200 University Dr.	McKinney	75071
Collin College Plano Campus *(Collin College El Campus Plano Campus)*	Library Atrium	4000 Jupiter Road	Plano	75074
Collin College Wylie Campus *(Collin College El Campus Wylie Campus)*	Lobby	391 Country Club Rd.	Wyle	75098
Collin County Elections *(Elecciones del Condado de Collin)* **(Main Early Voting Location)** ***(Principal Sitio de votación emprana)***	Voting Room	2010 Redbud Blvd., Suite 102	McKinney	75069
Davis Library *(Biblioteca Davis)*	Children's Program Room	7501 Independence Pkwy. A	Plano	75025
Frisco Fire Station #5 *(Estación de Bomberos #5 de Frisco)*	Training Room	14300 Eldorado Pkwy.	Frisco	75035
Frisco Fire Station #8 *(Estación de Bomberos #8 de Frisco)*	Training Room	14700 Rolater Rd.	Frisco	75035
Gay Library *(Biblioteca Gay)*	Meeting Room	6861 W. Eldorado Pkwy.	McKinney	75070
Haggard Library *(Biblioteca Haggard)*	Programs Room	2501 Coit Rd.	Plano	75075
Harrington Library *(Biblioteca Harrington)*	Thelma Rice Sproles Program Room	1501 18th St.	Plano	75074
Lavon City Hall *(Edificio Municipal de Lavon)*	Gymnasium	120 School Rd.	Lavon	75166
Lovejoy ISD Administration Building *(Edificio de la Administración Lovejoy)*	Portable #1 Training Room	259 Country Club Rd.	Allen	75002
Lucas Community Center *(Centro Comunitario de Lucas)*	Community Room	665 Country Club Rd.	Lucas	75002
McKinney Fire Station #5 *(Estación de Bomberos #5 de McKinney)*	Community Room	6600 Virginia Pkwy.	McKinney	75071
McKinney Fire Station #7 *(Estación de Bomberos #7 de McKinney)*	Community Room	861 Independence Pkwy.	McKinney	75072

McKinney Fire Station #9 *(Estación de Bomberos #9 de McKinney)*	Community Room	4900 Summit View Dr.	McKinney	75071
McKinney Fire Station #10 *(Estación de Bomberos #10 de McKinney)*	Community Room	1150 Olympic Crossing	McKinney	75071
McKinney Municipal Complex *(Complejo municipal McKinney)*	Fitzhugh Event Space Room #145	401 E. Virginia St.	McKinney	75069
Melissa Public Safety Building *(Edificio de Seguridad Pública Melissa)*	Court Room	2402 McKinney St.	Melissa	75454
Methodist Medical Center Richardson *(Centro Médico Metodista Richardson)*	Conference Room A	2831 E. President George Bush Hwy.	Richardson	75082
Michael J. Felix Community Center *(Centro Comunitario Michael J. Felix)*	Rooms A and B	3815 E. Sachse Rd.	Sachse	74048
Murphy Activity Center *(Centro de actividades Murphy)*	The Great Hall	201 N. Murphy Rd.	Murphy	75094
Parker City Hall *(Edificio Municipal de Parker)*	Council Chambers	5700 E. Parker Rd.	Parker	75002
Parr Library *(Biblioteca Parr)*	Programs Room	6200 Windhaven Pkwy.	Plano	75093
Prosper Town Hall *(Ayuntamiento de Prosper)*	Community Room	250 W. First St.	Prosper	75078
Renner Frankford Branch Library *(Sucursal de la biblioteca Renner Frankford)*	Programs Room	6400 Frankford Rd.	Dallas	75252
St. Paul Town Hall *(Ayuntamiento de San Pablo)*	Council Chambers	2505 Butcher's Block	St. Paul	75098
Terry Pope Administration Building *(Edificio de administración Terry Pope)*	Community ISD Board Room	611 N. FM 1138	Nevada	75173
The Grove at Frisco Commons *(La arboleda en Frisco Commons)*	Game Room C	8300 McKinney Rd.	Frisco	75034
Wylie Community Park Center *(Centro del parque comunitario Wylie)*	Meeting Room East	800 Thomas St. #100	Wylie	75098

MAY 3, 2025
(3 de mayo de 2025)
JOINT GENERAL ELECTION
(JUNTA GENERAL ELECCION)

Election Day Polling Locations – Collin County
(Sitios para votación de las elecciones- Condado de Collin)

7 AM – 7 PM

Important Note: Eligible Collin County registered voters (with an effective date of registration on or before May 3, 2025) may vote at any Election Day location.
(*Nota importante: Los votantes registrados elegibles del Condado de Collin (con una fecha efectiva de registro en o antes del 3 de mayo de 2025 puede votar en cualquier lugar el día de las elecciones.)*

Polling Location *(Lugar de Votación)*	**Room Name** *(Nombre de la habitación)*	**Address** *(Dirección)*	**City** *(Ciudad)*	**Zip Code** *(Código postal)*

Aldridge Elementary School *(Escuela Primaria Aldridge)*	Gym	720 Pleasant Valley Ln.	Richardson	75080
Allen ISD Service Center *(Centro de Servicio de Allen ISD)*	Main Lobby	1451 N. Watters Rd.	Allen	75013
Allen Municipal Courts Facility *(Instalación de los tribunales municipales de Allen)*	Community Room	301 Century Pkwy.	Allen	75013
Anna Municipal Complex *(Complejo Municipal de Anna)*	Lobby	120 W. 7th St.	Anna	75409
Armstrong Middle School *(Escuela Media Armstrong)*	Gym	3805 Timberline Dr.	Plano	75074
Bethany Elementary School *(Escuela Primaria Bethany)*	Gym	2418 Micarta Dr.	Plano	75025
Blue Ridge ISD Administration Building *(Edificio de Administración ISD Blue Ridge)*	Board of Trustees Board Room	318 School St.	Blue Ridge	75424
Bowman Middle School *(Escuela Media Bowman)*	Cafeteria Foyer in Corridor H	2501 Jupiter Rd.	Plano	75074
Carpenter Middle School *(Escuela Media Carpenter)*	Small Gym	3905 Rainier Rd.	Plano	75023
Carpenter Park Recreation Center *(Centro de Recreación del Parque Carpenter)*	South Lobby	6701 Coit Rd.	Plano	75024
Children's Health StarCenter *(StarCenter de sauld infantile)*	Activity Room	6993 Stars Ave.	McKinney	75070
Collin College Celina Campus *(Collin College El Campus Celina Campus)*	Classroom CEC110	2505 Kinship Pkwy.	Celina	75009
Collin College Farmersville Campus *(Collin College El Campus Farmersville Campus)*	Atrium	501 S. Collin Pkwy.	Farmersville	75442
Collin College Frisco Campus *(Collin College El Campus Frisco Campus)*	Building J, Room 113	9700 Wade Blvd.	Frisco	75035
Collin College Higher Education Center *(Collin College-Centro de Educación Superior)*	Atrium	3452 Spur 399	McKinney	75069
Collin College McKinney Campus *(Collin College El Campus McKinney Campus)*	Atrium C Square	2200 University Dr.	McKinney	75071
Collin College Plano Campus *(Collin College El Campus Plano Campus)*	Library Atrium	4000 Jupiter Road	Plano	75074
Collin College Wylie Campus *(Collin College El Campus Wylie Campus)*	Lobby	391 Country Club Rd.	Wyle	75098
Collin County Elections *(Elecciones del Condado de Collin)*	Voting Room	2010 Redbud Blvd., Suite 102	McKinney	75069
Davis Library *(Biblioteca Davis)*	Children's Program Room	7501 Independence Pkwy. A	Plano	75025
East Plano Islamic Center *(Centro Islámico del Este de Plano)*	Multipurpose Room	4700 14th Street	Plano	75074
Fairview Town Hall *(Ayuntamiento de Fairview)*	Council Chambers	372 Town Place	Fairview	75069
Frazier Elementary School *(Escuela Primaria Rose Frazier)*	TBD	1600 N. Sweetwater Cv.	McKinney	75071
Frisco Fire Station #5 *(Estación de Bomberos #5 de Frisco)*	Training Room	14300 Eldorado Pkwy.	Frisco	75035

Frisco Fire Station #8 *(Estación de Bomberos #8 de Frisco)*	Training Room	14700 Rolater Rd.	Frisco	75035
Gay Library *(Biblioteca Gay)*	Meeting Room	6861 W. Eldorado Pkwy.	McKinney	75070
Haggar Elementary School *(Escuela Primaria Haggar)*	Gym	17820 Campbell Road	Dallas	75252
Haggard Library *(Biblioteca Haggard)*	Programs Room	2501 Coit Road	Plano	75075
Haggard Middle School *(Escuela Media Haggard)*	Main Vestibule	2832 Parkhaven Dr.	Plano	75075
Harrington Library *(Biblioteca Harrington)*	Thelma Rice Sproles Program Room	1501 18th St.	Plano	75074
Hendrick Middle School *(Escuela Media Hendrick)*	Gym	7400 Red River Dr.	Plano	75025
Lavon City Hall *(Edificio Municipal de Lavon)*	Gymnasium	120 School Rd.	Lavon	75166
Lovejoy ISD Administration Building *(Edificio de la Administración Lovejoy)*	Portable #1 Training Room	259 Country Club Rd.	Allen	75002
Lucas Community Center *(Centro Comunitario de Lucas)*	Community Room	665 Country Club Rd.	Lucas	75002
McKinney Boyd High School *(Escuela secundaria McKinney Boyd)*	Library	600 Lake Forest Drive	McKinney	75071
McKinney Fire Station #5 *(Estación de Bomberos #5 de McKinney)*	Community Room	6600 Virginia Pkwy.	McKinney	75071
McKinney Fire Station #7 *(Estación de Bomberos #7 de McKinney)*	Community Room	861 Independence Pkwy.	McKinney	75072
McKinney Fire Station #9 *(Estación de Bomberos #9 de McKinney)*	Community Room	4900 Summit View Dr.	McKinney	75071
McKinney Fire Station #10 *(Estación de Bomberos #10 de McKinney)*	Community Room	1150 Olympic Crossing	McKinney	75071
McKinney High School *(Escuela secundaria McKinney)*	Performing Arts Center Lobby	1400 E. Wilson Creek Pkwy.	McKinney	75069
McKinney Municipal Complex *(Complejo Municipal de McKinney)*	Fitzhugh Event Space Room #145	401 E. Virginia St.	McKinney	75069
McKinney North High School *(Escuela secundaria McKinney North)*	Auditorium Lobby	2550 Wilmeth Rd.	McKinney	75071
McKinney Senior Recreation Center *(Centro recreativo para personas mayores de McKinney)*	Meeting Room	1400 S. College	McKinney	75069
Melissa Public Safety Building *(Edificio de Seguridad Pública Melissa)*	Court Room	2402 McKinney St.	Melissa	75454
Methodist Medical Center Richardson *(Centro Médico Metodista Richardson)*	Conference Room A	2831 E. President George Bush Hwy.	Richardson	75082
Michael J. Felix Community Center *(Centro Comunitario Michael J. Felix)*	Rooms A and B	3815 E. Sachse Rd.	Sachse	74048
Miller Elementary School *(Escuela Primaria Miller)*	Gym	5651 Coventry Dr.	Richardson	75082
Murphy Activity Center *(Centro de actividades Murphy)*	Homer and Marie Adams Room	205 N. Murphy Rd.	Murphy	75094
Parker City Hall *(Edificio Municipal de Parker)*	Council Chambers	5700 E. Parker Rd.	Parker	75002

Parr Library *(Biblioteca Parr)*	Programs Room	6200 Windhaven Pkwy.	Plano	75093
Prosper Town Hall *(Ayuntamiento de Prosper)*	Community Room	250 W. First St.	Prosper	75078
Renner Frankford Branch Library *(Sucursal de la biblioteca Renner Frankford)*	Programs Room	6400 Frankford Rd.	Dallas	75252
Robinson Middle School *(Escuela Media Robinson)*	Gym	6701 Preston Meadow Dr.	Plano	75024
Schimelpfenig Middle School *(Escuela Media Schimelpfenig)*	Front Foyer	2400 Maumelle Dr.	Plano	75023
Shepton High School *(Escuela secundaria Shepton)*	Gym	5505 Plano Pkwy.	Plano	75093
St. Paul Town Hall *(Ayuntamiento de San Pablo)*	Council Chambers	2505 Butcher's Block	St. Paul	75098
Terry Pope Administration Building *(Edificio de administración Terry Pope)*	Community ISD Board Room	611 N. FM 1138	Nevada	75173
The Grove at Frisco Commons *(La arboleda en Frisco Commons)*	Game Room C	8300 McKinney Rd.	Frisco	75034
Weston Community Center *(Centro Comunitario Weston)*	Main Room	117 Main St.	Weston	75097
Wilson Middle School *(Escuela Media Wilson)*	F113	1001 Custer Rd.	Plano	75075
Wylie Community Park Center *(Centro del parque comunitario Wylie)*	Meeting Room East	800 Thomas St., #100	Wylie	75098

***Polling locations are subject to change. For the most current list of locations, please visit the Elections webpage at www.collincountytx.gov/elections.**
*(*Los lugares de votación están sujetos a cambios. Para obtener la lista más actualizada de ubicaciones, visite la página web de Elecciones en www.collincountytx.gov/elections.)*

Applications for ballot by mail may be mailed and must be received no later than the close of business on April 22, 2025, to:
(Las solicitudes de boleta por correo pueden enviarse por correo y deben recibirse a más tardar el 22 de abril de 2025 para:)

Kaleb Breaux, Early Voting Clerk
2010 Redbud Blvd. Suite 102
McKinney, Texas 75069
972-547-1900
www.collincountytx.gov

Applications for ballot by mail may also be faxed or emailed and must be received no later than the close of business on April 22, 2025. For an application for ballot by mail submitted by telephonic facsimile machine or electronic transmission to be effective, the hard copy of the application must also be submitted by mail and be received by the early voting clerk not later than the fourth business day after the transmission by telephonic facsimile machine or electronic transmission is received. (Texas Election Code 84.007)
(Las solicitudes de boleta por correo también pueden enviarse por fax o correo electrónico y deben recibirse antes del cierre de operaciones el 22 de abril de 2025. Para que una solicitud de boleta por correo enviada por máquina de fax o transmission electrónica sea efectiva, la copia impresa de la solicitud también debe presentarse por correo y ser recibida por el secretario de votación anticipada a más tardar el cuarto día hábil posterior a la recepción de la transmisión por fax o máquina electrónica de fax. (Código Electoral de Texas 84.007).)

Fax *(Fax)* **– 972-547-1996**
Email *(Correo electrónico)* **– absenteemailballoting@collincountytx.gov**

Issued this the 25th day of February, 2025.
(Emitido el 25 de febrero de 2025 .)

_____

Andrew Hardin
Chair, Board of Trustees
Presidente, Mesa Directiva
Collin County Community College District
Distrito del Colegio de la Comunidad del Condado Collin

Collin County Community College District Board of Trustees

2025-02-5 February 25, 2025

Resource: Andrew Hardin
Board Chair

AGENDA ITEM: Consideration of Approval of the FY2026-FY2028 Contract for the District President

DISCUSSION: The Board of Trustees has completed its annual performance evaluation of the District President and recommends the FY2026-FY2028 employment contract extending through August 31, 2028.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the District President's three-year employment contract extending through August 31, 2028."

Collin County Community College District Board of Trustees

2025-02-6 February 25, 2025

Resource: Melissa Irby
Chief Financial Officer

AGENDA ITEM: Consideration of Approval of the Bid Report for February 25, 2025

DISCUSSION: The Bid Report for February:

4 New Solicitations

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Bid Report for February 25, 2025, as presented.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for February 25, 2025, as presented."

New Solicitations		
Purchase Request #1 – pg. 63 Cylinder Gas Rental Services, Welding Equipment, and Supplies	$	250,000
Purchase Request #2 – pg. 64 Cosmetology Equipment and Furnishings		250,000
Purchase Request #3 – pg. 65 403(b) Record Keeper		0
Purchase Request #4 – pg. 66 Master Planning Services		197,050
Total of New Solicitations		697,050
Grand Total	$	697,050

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the purchase of cylinder gas rental services, welding equipment, and supplies from Airgas Inc.

BACKGROUND

Airgas Inc. has provided various gases, equipment, and supplies in support of Health Science, Laboratory Science, and Welding programs since 2011. Until now, the annual spend has remained under the threshold requiring Board approval.

Reference Number SCON-101143 was issued to track the volume of spend for cylinder gas rental services, welding equipment, and supplies. Airgas Inc. has a contract through the E&I cooperative purchasing program, Contract Number CNR001268, to provide cylinder gas rental services, welding equipment, and supplies. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

An increase in the course curriculum for the Technical Campus requires additional welding equipment, tools, hardware, and cylinder rental gases to support the lab spaces. The Health Science and Laboratory Science programs also use this contract.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of $250,000, which is budgeted in the various departments' FY25 operating budget. The current contract spend is $91,246.13.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2024 through August 31, 2025.

RESOURCE PERSONNEL

Dr. Abe Johnson, SVP Campus Operations
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the contract for cosmetology furnishings from Kaemark for the Cosmetology program to be located at the Courtyard Center.

BACKGROUND

Kaemark will provide the furnishings for the cosmetology buildout at the Courtyard Center which will be installed during the renovation of the building. Furnishings will be purchased for the shampoo stations, hair and makeup stations, and the manicure and pedicure stations.

Reference Number SCON-101216 was issued to track the spending volume for cosmetology furnishings. Kaemark has a contract through the TIPS and Choice Partners cooperative purchasing program to provide cosmetology equipment and furnishings, TIPS Contract Number 230301, and Choice Partners Contract Number 23/029SG-07. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Furnishings and equipment purchased through Kaemark will allow the Cosmetology program teaching labs to replicate the real-world environments at the Courtyard Center and allow for the growth of those trades within the community.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of $250,000, which is budgeted for the 2024 Revenue Bonds construction budget.

MONITORING AND REPORTING TIMELINE

The contract term is February 26, 2025 through August 31, 2025.

RESOURCE PERSONNEL

Dr. Abe Johnson, SVP Campus Operations
972-985-3760

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves a contract for a 403(b) record keeper from TIAA (Teachers Insurance and Annuity Association of America) for the District.

BACKGROUND

Collin College sought proposals for the sole recordkeeping/administrative services of its voluntary 403(b) plan, the Collin Invests Enhanced Retirement Savings Plan. All employees (excluding student employees) are eligible and can enroll in this voluntary 403(b) plan sponsored by Collin College.

Request for Proposal Number FY2025-RFP-007 was issued to procure 403(b) record keeper services for the District. Ten responses were received and evaluated by various District staff members. The RFP evaluation committee retained the services of PlanPILOT to provide retirement plan expertise, guidance, coordination of the data, communication with the providers, and being present at all three onsite provider visits to assist in the overall evaluation process. The proposal submitted by TIAA is recommended as the best value to the District, based on evaluation scores. As a result of the evaluation process, it is recommended to transition from the District's current record keeper, Corebridge Financial, to TIAA.

IMPACT OF THIS ACTION

Collin College has the best interest in the financial wellness of its employees when it comes to retirement. Offering a supplemental 403(b) with a match is proof of this dedication. The RFP evaluation committee and PlanPILOT worked diligently to assess the providers' responses and each finalist's financial and intangible benefits.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

TIAA will provide participants with recordkeeping, administration, and education at no cost to Collin College. The exact process in place today will be continued with TIAA; a fee will be charged to the plan participants that will completely cover TIAA's cost for services.

MONITORING AND REPORTING TIMELINE

The contract term is estimated to commence as early as March 1, 2025 through February 29, 2028 with two one-year extensions upon mutual agreement. Their actual start date will be determined as part of a conversion implementation that is standard for TIAA and will take about 12-16 weeks.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
972-758-3831

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the contract for master planning services from IN2 Architecture for the District.

BACKGROUND

The Collin College Master Plan serves as the College District's roadmap to determine the need for any additional facilities both on the existing sites and at any future locations. Included in the master planning services will be an economic impact study as a District and by campus, a program demand gap analysis as a District and by campus, a demographics and enrollment study as a District and by campus, and overall master plan development to include campus master plans, renderings, and cost estimates.

Architectural services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code. Reference Number SCON-101219 was issued to track contract spend for master planning services.

IMPACT OF THIS ACTION

Recognizing the rapid changes in the region's demographic and workforce composition, it is important to continually update the District's master plan to ensure we meet the needs of the service area residents and businesses.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of $197,050 which is budgeted in the District President's Department FY25 operating budget.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880

Collin County Community College District Board of Trustees

2025-02-7 February 25, 2025

Resource: Dr. Neil Matkin
District President

AGENDA ITEM: Consideration of Approval to Authorize the District President or His Designee to Acquire Real Property, Negotiate, and Execute a Contract for the Purchase of Land in Collin County

DISCUSSION: The College has adopted the 2023-2030 Master Plan and Strategic Goals indicating the need for an expansion of services within the county. Mindful of potential facilities or program expansion, the Board is asked to consider authorizing the District President or his designee to acquire new real property, negotiate, and execute a contract for the purchase of available land in Collin County.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends that the Board of Trustees authorize him or his designee to identify and act to acquire new real property, negotiate, and execute a contract for the purchase of land in Collin County, and to expend funds for due diligence, appraisal, legal costs, and closing costs as applicable.

SUGGESTED MOTION: "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the authorization of the District President or his designee to identify and act to acquire new real property, negotiate, and execute a contract for the purchase of land in Collin County, and to expend funds for due diligence, appraisal, legal costs, and closing costs as applicable."

INFORMATION REPORTS

- Annual Report of Trustee Attendance at Board and Committee Meetings pg. 69
- Personnel Report for February 2025 pg. 73
- Revenues and Expenses as of January 31, 2025 pg. 75
- Statement of Net Position as of January 31, 2025 pg. 76
- Monthly Investment Report as of January 31, 2025 pg. 77
- AECOM Monthly Report for January 2025 pg. 104

Information Report

Annual Report of Trustee Attendance at Board and Committee Meetings

Under Board Policy BBC (Local), an annual report of meeting attendance by each Trustee for the prior calendar year will be included as an information item in February. This year's report includes the following details:

During the calendar year 2024, the Board of Trustees held 15 meetings, including work sessions, Board retreats, or special-called meetings. The Board's Finance and Audit Committee held eight meetings, the Campus Facilities and Construction Committee held seven meetings, and the Organization, Education, and Policy Committee held six meetings.

For the calendar year 2024, attendance was also counted for the ad-hoc committees. The Board's Ad-Hoc Committee on President Evaluations held two meetings, the Ad-Hoc Committee on Completion and Retention held two meetings, and the Ad-Hoc Committee on Recruiting and Onboarding held one meeting.

The overall meeting attendance for each Trustee is depicted below as a percentage. This information is supported by the attached charts.

Trustee	Board Meetings	Committee Meetings	Overall Attendance (Not Rounded)
Chair Andy Hardin	100%	77.8%	**91.7%**
Vice-Chair Jay Saad	100%	100%	**100%**
Secretary Jim Orr	80%	62.5%	**73.9%**
Treasurer Dr. Raj Menon	93%	76.9%	**85.7%**
Cathie Alexander	80%	94.7%	**88.2%**
Stacy Arias	80%	88.9%	**83.3%**
Dr. Bob Collins	87%	100%	**91.3%**
Greg Gomel	40%	71.4%	**50.0%**
Megan Wallace	93%	100%	**96.8%**

The attached shows attendance for all Board meetings, plus attendance at required Committee meetings for which the Trustee is a member. Differences for overall attendance at meetings may be attributed to the different number of committee meetings held by each Committee Chair and whether Trustees also attended extra committee meetings.

The information reported does not include meetings where a Trustee was excused from a meeting, as provided by BBC (Local).

Resource:
Monica A. Velazquez, General Counsel
972-599-3144
mvelazquez@collin.edu

Attendance for Board Meetings and Organization, Education, and Policy Committee Meetings (Current Committee Members: Chair Collins, Trustee Gomel, Trustee Orr)								
Meeting Date	**Meeting Type**	**Collins**	**Gomel**	**Orr**	**Alexander**	**Menon**	**Saad**	**Wallace**
1/26/24	Regular	P	A	P				
1/26/24	Board Retreat	P	A	P				
2/27/24	OEP	P	P	P		P	P	P
2/27/24	Regular	P	P	P				
3/26/24	OEP	P	P	P	P		P	P
3/26/24	Regular	P	P	P				
4/26/24	OEP	P	A	P			P	P
4/26/24	Regular	P	A	P				
4/26/24	Board Retreat	P	A	P				
5/28/24	Regular	P	P	P				
6/5/24	A/H Pres. Eval.	-	-	A				
6/12/24	A/H Comp. & Ret.	P	-	-				
6/25/24	OEP	P	A	P	P	P	P	
6/25/24	Regular	P	A	P				
8/2/24	Regular	P	A	A				
8/2/24	Board Retreat	P	A	A				
8/6/24	A/H Recr. & Onb.	-	P	-				
8/27/24	OEP	P	P	A	P		P	P
8/27/24	Special Called	P	P	A				
9/24/24	OEP	P	P	P	P		P	
9/24/24	Regular	P	P	P				
10/25/24	Regular	A	A	P				
10/25/24	Board Retreat	A	A	P				
10/31/24	A/H Comp. & Ret.	P	-	-				
11/5/24	A/H Pres. Eval.	-	-	A				
12/10/24	Regular	P	P	P				
Cmte. Total		8/8	5/7	5/8	4/4	2/2	6/6	4/4
Cmte. %		**100%**	**71.4%**	**62.5%**	**100%**	**100%**	**100%**	**100%**
Board Mtg. Total		13/15	6/15	12/15				
Board Mtg. %		**87%**	**40%**	**80%**				

KEY
Present (P) = Attended Meeting **Absent (A)** = Missed Meeting **Attend** = Attended Committee meeting (although not required)

Attendance for Board Meetings and Facilities and Construction Committee Meetings (Current Committee Members: Chair Arias, Trustee Alexander, Trustee Hardin)							
Meeting Date	**Meeting Type**	**Arias**	**Alexander**	**Hardin**	**Menon**	**Saad**	**Wallace**
1/26/24	Regular	P	P	P			
1/26/24	Board Retreat	P	P	P			
2/20/24	F&C	A	P	P		P	P
2/27/24	Regular	P	A	P			
3/19/24	F&C	P	P	P		P	P
3/26/24	Regular	P	P	P			
4/26/24	Regular	P	A	P			
4/26/24	Board Retreat	P	A	P			
5/21/24	F&C	P	P	P	P	P	
5/28/24	Regular	P	P	P			
6/5/24	A/H Pres. Eval.	P	-	P			
6/12/24	A/H Comp. & Ret.	-	P	-			
6/25/24	Regular	A	P	P			
7/30/24	F&C	P	P	P		P	
8/2/24	Regular	P	P	P			
8/2/24	Board Retreat	P	P	P			
8/27/24	Special Called	P	P	P			
9/17/24	F&C	P	P	A		P	P
9/24/24	Regular	P	P	P		P	
10/15/24	F&C	P	P	A	P		
10/25/24	Regular	A	P	P			
10/25/24	Board Retreat	A	P	P			
10/31/24	A/H Comp. & Ret.	-	P	-			
11/5/24	A/H Pres. Eval.	P	-	P			
12/3/24	F&C	P	A	P		P	
12/10/24	Regular	P	P	P			
Cmte. Total		8/9	8/9	7/9	2/2	7/7	3/3
Cmte. %		**88.9%**	**88.9%**	**77.8%**	**100%**	**100%**	**100%**
Board Mtg. Total		12/15	12/15	15/15			
Board Mtg. %		**80%**	**80%**	**100%**			

Attendance for Board Meetings and Finance and Audit Committee Meetings (Current Committee Members: Chair Saad, Trustee Menon, Trustee Wallace)					
Meeting Date	**Meeting Type**	**Saad**	**Menon**	**Wallace**	**Alexander**
1/26/24	Regular	P	P	P	
1/26/24	Board Retreat	P	P	P	
2/20/24	F&A	P	P	P	P
2/27/24	Regular	P	P	P	
3/19/24	F&A	P	A	P	
3/26/24	Regular	P	P	P	
4/26/24	Regular	P	P	P	
4/26/24	Board Retreat	P	P	P	
5/21/24	F&A	P	P	P	P
5/28/24	Regular	P	A	P	
6/12/24	A/H Comp. & Ret.	P	-	-	
6/18/24	F&A	P	P	P	
6/25/24	Regular	P	P	P	
7/30/24	F&A	P	A	P	P
8/2/24	Regular	P	P	P	
8/2/24	Board Retreat	P	P	P	
8/6/24	A/H Recr. & Onb.	-	P	P	
8/20/24	F&A	P	P	P	P
8/27/24	Special Called	P	P	P	
9/17/24	F&A	P	A	P	P
9/24/24	Regular	P	P	A	
10/15/24	F&A	P	P	P	P
10/25/24	Regular	P	P	P	
10/25/24	Board Retreat	P	P	P	
10/31/24	A/H Comp. & Ret.	P	-	-	
12/10/24	Regular	P	P	P	
Cmte. Total		10/10	6/9	9/9	6/6
Cmte. %		**100%**	**66.7%**	**100%**	**100%**
Board Mtg. Total		15/15	14/15	14/15	
Board Mtg. %		**100%**	**93%**	**93%**	

Collin County Community College District Board of Trustees

Personnel Report for February 25, 2025

Administrative Appointments

Name	Start Date	Title	Department	Reason
Robert Paul	01/01/25	N: Director Campus Technology O: Assistant Director Technology Support	N: Campus Technology Svcs. O: Campus Technology Svcs.	Promotion

Staff Appointments

Name	Start Date	Title	Department	Reason
Glorianna Biediger	01/27/25	Administrative Assistant	Workforce Dean	Replacement Laura Duran
Joleigh Cyr	02/17/25	Student Enrollment Specialist	Admissions & Advising	Replacement Jackie Casallas
Bridget Hartnell	02/10/25	Coordinator, Advancement Services	Development Office	New position
Shane Krotz	01/21/25	Academic Advisor	Admissions & Advising	New position
Thinh Pham	02/03/25	Associate ERP Application Developer	Technology Services Software Support	New position
Jamie Rhoads Coley	02/03/25	District College and Career Counselor	Admissions & Advising	New position
Hector Sanchez Trejo	01/27/25	Testing Center Specialist	Testing & Assessment	Replacement Willie Booker
Anna Shields	02/03/25	Program Coach Workforce	Workforce Dean	New position

Promotions and Changes

Name	Start Date	Title	Department	Reason
Emily Adams	02/01/25	N: Assistant Director, Purchasing O: Manager, Construction Purchasing	N: Purchasing O: Purchasing	Replacement Karen Bell
Richard Alexander	02/17/25	N: Administrative Assistant Purchasing O: Tutor II Writing Center	N: Purchasing O: Writing Center	Promotion
Ryiad Alsaid	01/20/25	N: Access Control Technician O: Technology Specialist (Part-time)	N: Police O: Campus Technology Services	Promotion
Alexander Ashmore	02/10/25	N: Coordinator, Accounts Payable O: Accounts Payable Associate	N: CFO, Finance & Budgeting O: CFO, Finance & Budgeting	Promotion

Shanice Bellot	01/09/25	N: Coordinator, Districtwide Scheduling O: Administrative Assistant Academic/Workforce	N: Districtwide Scheduling O: Academic Affairs Dean	Replacement Yabsera Ayalew
Jela Drake	02/03/25	N: Student Enrollment Specialist O: Student Enrollment Specialist (Part-time)	N: Admissions & Advising O: Admissions & Advising	Replacement Eddy Medina
Susan Stancy Abraham	01/08/25	N: Program Director, Engineering Technology O: Professor, Engineering	N: Electrical Engineering Technology (EET), Engineering FOS & Biomedical Engineering Tech Administration O: Engineering Field of Study	Replacement Tripat Baweja

Resignations and Separations

Name	Last Day	Service	Title	Department	Reason
Barbara Carter-Fadipe	01/16/25	<1	District College and Career Counselor	Admissions & Advising	Resignation
Marcus Freeman	01/22/25	<1	Director Adult Education & Literacy (Grant-funded)	Grants and Contracts	Separation
Genni Kelso	02/07/25	3	Coordinator Accounts Payable	CFO, Finance & Budgeting	Resignation
Homer Nanoz Morano	01/31/25	2	Testing Center Specialist	Testing & Assessment	Resignation
Phillip Parker	01/13/25	12	Collin Police Officer	Police	Resignation
Tim Roberts	01/24/25	<1	Admissions/Records Assistant	Admissions and Recruitment	Resignation
Celeste Sarpalius	01/17/25	1	District College and Career Counselor	Admissions & Advising	Resignation

Collin College
GASB Statement of Revenues, Expenses, Changes in Net Position
For the Period Ending
January 31, 2025

		Year-To-Date Actuals (41.7% Elapsed)									
	Budget All Funds	FD100-FD125 Unrestricted (Includes Innovation, SAFAC)	FD130 Debt Stabilization	FD200-FD215 Restricted (Includes Cost Share and Other Restricted)	FD300 Auxiliary	FD500 Building	FD600-FD610 Bond (Includes 2018, 2020, and 2024 Bonds)	FD700 Debt Service	FD900 Investment in Plant	Total All Funds	% Actual to Budget
Revenues											
Tuition & fees, net	$ 55,629,782	$ 53,533,723	$ -	$ 1,308,898	$ -	$ -	$ -	$ -	$ -	$ 54,842,621	99%
Federal grants and contracts	7,368,355	62,795	-	995,772	-	-	-	-	-	1,058,567	14%
State grants and contracts	2,111,824	-	-	404,705	-	-	-	-	-	404,705	19%
Non-governmental grants and contracts	-	-	-	200	-	-	-	-	-	200	0%
Sales and services of educational enterprises	795,000	288,630	-	-	-	-	-	-	-	288,630	36%
Auxiliary enterprises	5,359,300	-	-	-	3,175,553	-	-	-	-	3,175,553	59%
Other operating revenue	500,000	241,570	-	-	-	-	-	-	-	241,570	48%
Total operating revenues	$ 71,764,261	$ 54,126,718	$ -	$ 2,709,575	$ 3,175,553	$ -	$ -	$ -	$ -	$ 60,011,846	84%
Expenses											
Operating expenses											
Instruction	$ 132,441,053	48,378,708	$ -	$ 3,169,724	$ -	$ -	$ -	$ -	$ -	$ 51,548,432	39%
Public service	613,900	39,176	-	132,994	-	-	-	-	-	172,170	28%
Academic support	38,324,451	12,770,699	-	915,301	-	-	-	-	-	13,686,000	36%
Student services	25,426,301	8,485,257	-	722,984	-	-	-	-	-	9,208,241	36%
Institutional support	57,888,140	20,766,171	891	1,742,227	-	1,098	1,226	129	-	22,511,742	39%
Operation and maintenance of plant	156,128,898	10,340,167	-	-	-	-	-	-	-	10,340,167	7%
Scholarships	19,310,468	(6,458,333)	-	23,809,615	-	-	-	-	-	17,351,282	90%
Auxiliary enterprises	7,589,729	-	-	-	2,836,140	-	-	-	-	2,836,140	37%
Depreciation	26,177,164	-	-	-	-	-	-	-	9,926,087	9,926,087	38%
Total operating expenses	$ 463,900,104	$ 94,321,845	$ 891	$ 30,492,845	$ 2,836,140	$ 1,098	$ 1,226	$ 129	$ 9,926,087	$ 137,580,261	30%
Operating income (loss)	$ (392,135,843)	$ (40,195,127)	$ (891)	$ (27,783,270)	$ 339,413	$ (1,098)	$ (1,226)	$ (129)	$ (9,926,087)	$ (77,568,415)	20%
Non-operating revenues (expenses)											
State appropriations	$ 74,864,334	$ 31,196,927	$ -	$ 5,533,350	$ -	$ -	$ -	$ -	$ -	$ 36,730,277	49%
Ad valorem taxes:											
Taxes for maintenance and operations	163,334,003	114,078,882	-	-	-	-	-	-	-	114,078,882	70%
Taxes for general obligation bonds	13,826,700	-	-	-	-	-	-	9,516,481	-	9,516,481	69%
Federal grants & contracts	30,127,062	12,080	-	19,666,079	-	-	-	-	-	19,678,159	65%
State grant & contracts	3,916,924	-	-	2,139,373	-	-	-	-	-	2,139,373	55%
Gifts	16,825	16,825	-	-	-	-	-	-	-	16,825	100%
Investment income, net	12,000,000	2,455,935	1,549,902	37,612	-	2,095,403	1,468,130	1,041,554	-	8,648,536	72%
Interest on capital related debt	(19,838,906)	-	-	-	-	-	(1,262,901)	(6,675,127)	-	(7,938,028)	40%
Other non-operating revenues	100,000	-	-	-	-	-	-	-	-	-	0%
Other non-operating expenses	(4,500)	-	-	-	-	-	(508,389)	-	-	(508,389)	11298%
Total non-operating revenues (expenses)	$ 278,342,442	$ 147,760,649	$ 1,549,902	$ 27,376,414	$ -	$ 2,095,403	$ (303,160)	$ 3,882,908	$ -	$ 182,362,116	66%
Other changes											
Transfers in (out)	$ (21,615,000)	$ (8,919,915)	$ -	$ -	$ 210,846	$ -	$ -	$ 8,709,069	$ -	$ -	0%
Reserves	13,034,210	-	-	-	-	-	-	-	-	-	0%
Total other changes	$ (8,580,790)	$ (8,919,915)	$ -	$ -	$ 210,846	$ -	$ -	$ 8,709,069	$ -	$ -	0%
Increase (decrease) in net position	$ (122,374,191)	$ 98,645,607	$ 1,549,011	$ (406,856)	$ 550,259	$ 2,094,305	$ (304,386)	$ 12,591,848	$ (9,926,087)	$ 104,793,701	-86%
Net position beginning of year		28,304,749	85,963,640	8,104,117	1,809,437	129,244,374	6,397,450	23,629,684	259,216,573	542,670,024	
Net position for period ended Jan 2025		$ 126,950,356	$ 87,512,651	$ 7,697,261	$ 2,359,696	$ 131,338,679	$ 6,093,064	$ 36,221,532	$ 249,290,486	$ 647,463,725	

Collin College
Statement of Net Position
January 2025

Ledger Account	January 31, 2025	January 31, 2024
Assets		
Current Assets		
Cash & Cash Equivalents	$ 285,926,767	$ 182,172,559
Restricted Cash & Cash Equivalents	31,528,342	34,130,814
Short-term Investments	187,272,172	147,773,859
Restricted Short-term Investments	4,955,500	14,773
Accounts Receivable, Net of Allowance	23,542,012	27,467,162
Taxes Receivables, Net of Allowance	696,770	608,265
Prepaid Expenses	125,608	24,850
Noncurrent Assets		
Long-term Investments	162,302,888	110,417,291
Lease Receivable	646,944	740,392
Plant & Equipment, Net	819,977,937	832,344,304
Total Assets	**$ 1,516,974,942**	**$ 1,335,694,268**
Deferred Outflows		
Deferred Outflows - Pension	30,264,099	31,383,950
Deferred Outflows - OPEB	20,726,322	34,968,451
Total Deferred Outflows	**$ 50,990,421**	**$ 66,352,401**
Liabilities		
Current Liabilities		
Accounts Payable and Accrued Liabilities	3,245,110	17,590,122
Accrued Interest	10,484,645	9,651,134
Funds Held for Others	456,385	474,915
Unearned Revenue	1,651,391	1,658,542
Rebatable Arbitrage Liability	1,537,264	-
Accrued Compensable Absences - Current Portion	355,474	419,404
Lease and SBITA Liabilities - Current Portion	3,767,974	3,868,940
Bonds Payable - Current Portion	21,615,000	20,485,000
OPEB Liability - Current Portion	2,580,438	2,486,437
Noncurrent Liabilities		
Accrued Compensable Absences	1,882,950	1,865,657
Deferred Compensation Liability	88,317	-
Lease and SBITA Liabilities	8,944,495	10,876,600
Net Pension Liability	65,943,440	57,614,710
Net OPEB Liability	89,672,303	93,153,606
Bonds Payable	673,618,950	513,122,231
Total Liabilities	**$ 885,844,135**	**$ 733,267,299**
Deferred Inflows		
Deferred Inflows - Pension	2,717,438	3,931,695
Deferred Inflows - OPEB	31,251,894	32,580,802
Deferred Inflows - Leases	688,171	817,287
Total Deferred Inflows	**$ 34,657,503**	**$ 37,329,784**
Total Net Assets	**$ 647,463,725**	**$ 631,449,586**

Collin County Community College District

Investment Report

As of January 31, 2025



MEEDER

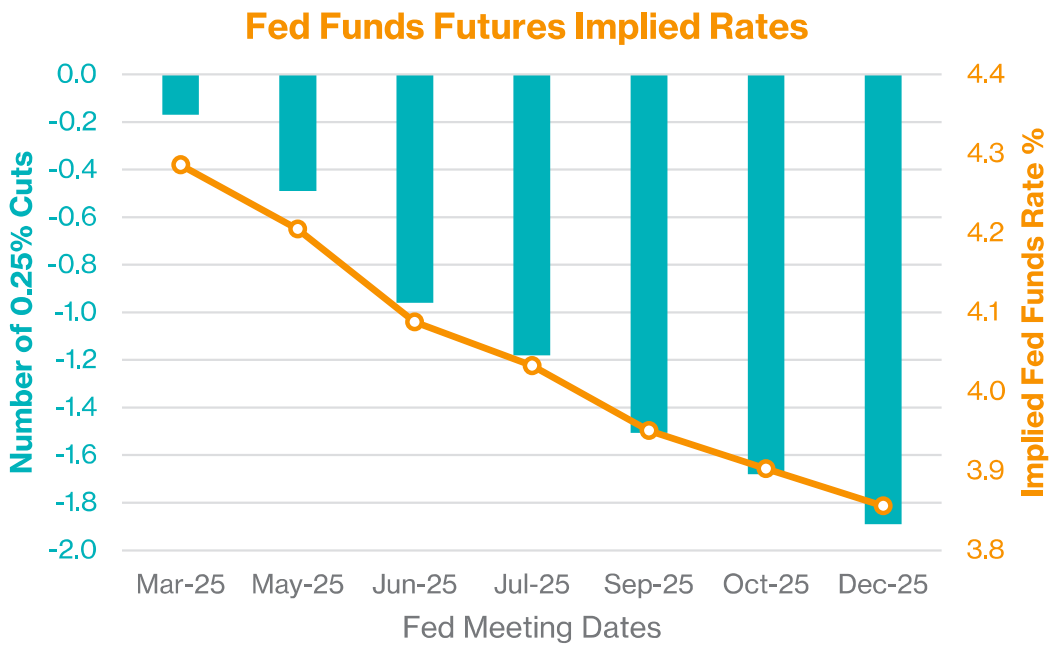
PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

- Market participants are expecting about two Federal Reserve rate cuts for 2025
- Full-time U.S. job growth has been stagnant over the past few years
- Consumer prices have been trending higher the past two months
- It looks to be a favorable time to lock in longer rates

78

- The Fed Funds futures market is ever changing with the release of new economic and market data.
- At the end of January, the futures market and the Fed were pricing in about two .25% Fed cuts in 2025.



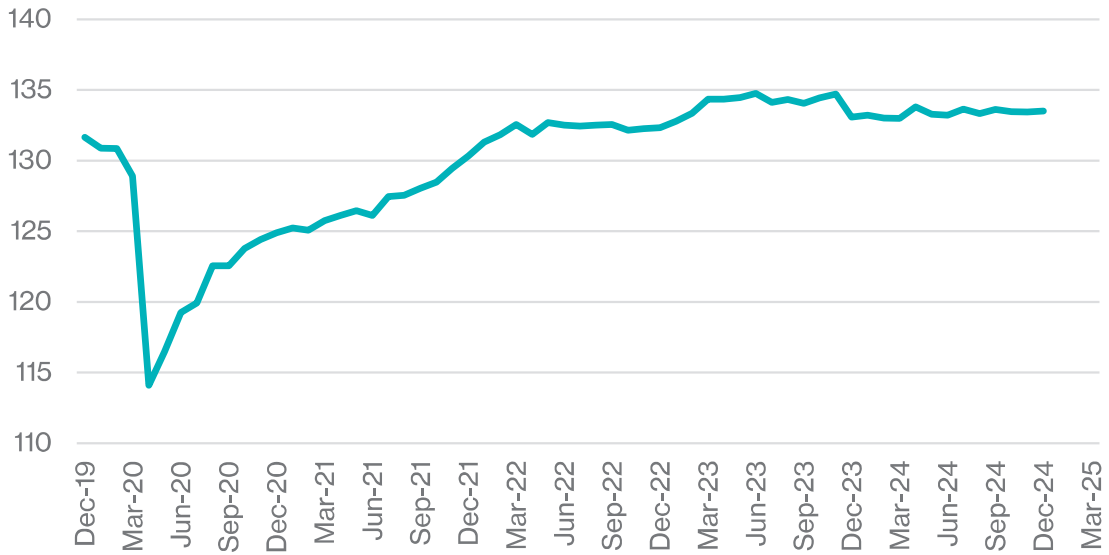
SOURCE: BLOOMBERG, CME AS OF 1/31/25

- After a sharp increase of full-time workers in 2021 and 2022, the growth rate has slowed.
- The pandemic caused more than three million adults to retire early.
- Recently Fed Chair Powell said the labor market is balanced.

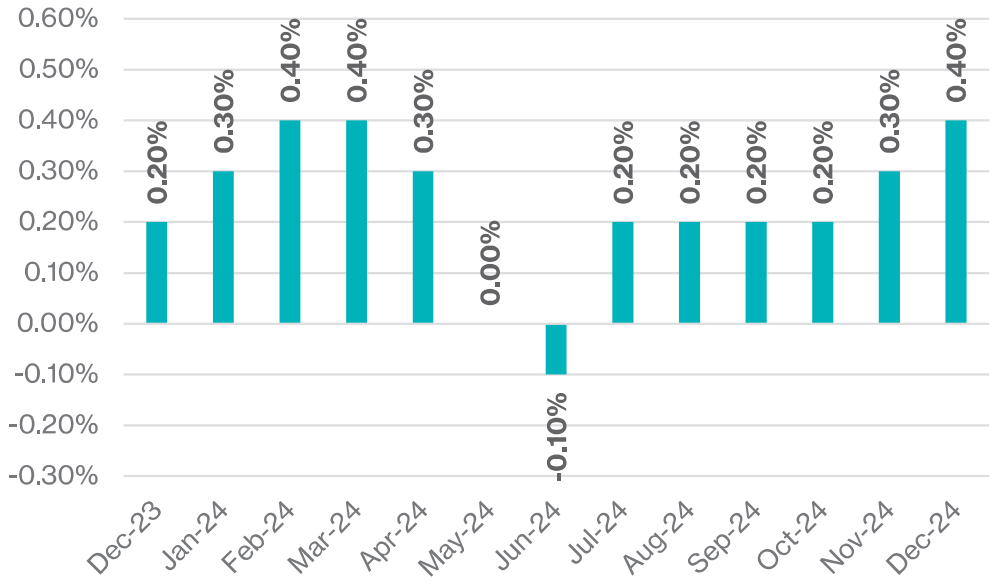
SOURCE: BLOOMBERG, DEPARTMENT OF LABOR

79

U.S. Full-Time Workers
(millions)



CPI MoM Changes

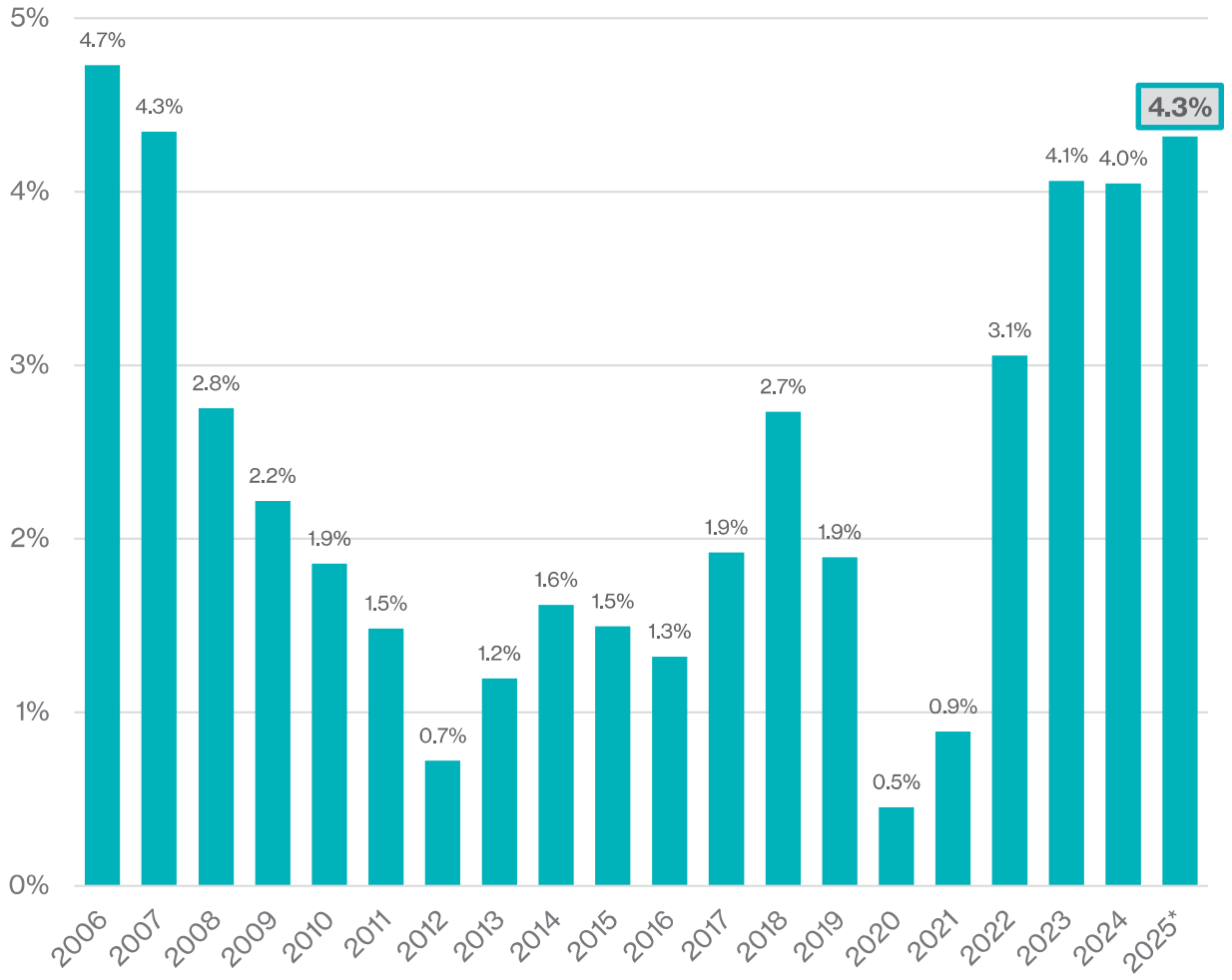


- Inflation has been trending higher the past two months.
- Housing and auto insurance prices have pushed inflation higher recently.
- Due to the California fires and other events, home insurance is expected to continue its accelerated increase.

SOURCE: BLOOMBERG, BUREAU OF LABOR STATISTICS

- Is it a good time to lock in longer maturities?
- The 5 Yr U.S. Treasury note's yield is currently near the highest level in the past 20 years as compared to its average annual yields over that period.

5Yr Treasury Yields: Avg Annual Yields



SOURCE: BLOOMBERG, 2025* RATE AS OF 1/31/25

MEEDER PUBLIC FUNDS

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Summary by Type	8
Position Statement	10
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Accrued Interest Schedule	21
Earnings by Fund	24

COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
JANUARY 31, 2025

MEEDER PUBLIC FUNDS

Portfolio Summary

4.42
Weighted Average Yield to Maturity

0.56
Weighted Average Maturity (Years)

0.62
Portfolio Effective Duration (Years)

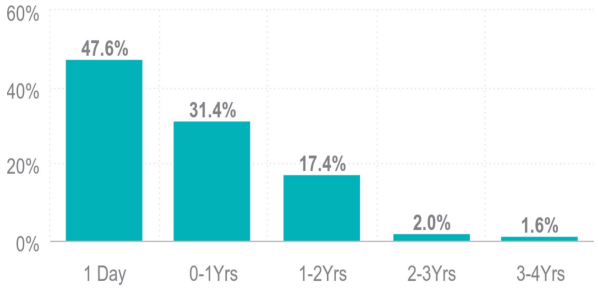
0.56
Weighted Average Life (Years)

AA+
Average Credit Rating

Portfolio Position

Par Value	$677,814,186
Principal Cost	$673,552,296
Book Value	$675,934,207
Market Value	$676,134,001
Unrealized Gain/Loss	$199,794
Accrued Interest	$2,323,402

Maturity Distribution



Sector Allocation



LGIP	41.76%
U.S. Treasuries	23.79%
U.S. Agencies	18.42%
Commercial Paper	10.19%
Money Market Funds	5.81%
Bank Deposits	0.02%

MEEDER PUBLIC FUNDS

Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	147,997.07	147,997.07	147,997.07	0.02%	1	0.00
LGIP	282,349,669.89	282,349,669.89	282,349,669.89	41.76%	1	4.44
Money Market Funds	39,316,519.31	39,316,519.31	39,316,519.31	5.81%	1	4.28
Commercial Paper	70,000,000.00	68,876,391.31	68,876,391.32	10.19%	130	4.64
U.S. Treasuries	161,500,000.00	160,884,453.35	161,007,207.70	23.79%	519	4.33
U.S. Agencies	124,500,000.00	124,558,970.00	124,236,421.44	18.42%	362	4.43
TOTAL	**677,814,186.27**	**676,134,000.93**	**675,934,206.73**	**100.00%**	**204**	**4.42**

CASH AND ACCRUED INTEREST						
Purchased Accrued Interest		77,445.00	77,445.00			
TOTAL CASH AND INVESTMENTS	**677,814,186.27**	**676,211,445.93**	**676,011,651.73**		**204**	**4.42**

TOTAL EARNINGS

CURRENT MONTH
2,478,484.27

MEEDER PUBLIC FUNDS

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
2020 BOND SERIES						
LGIP	1	12,926,780.89	12,926,780.89	1.91	4.39	1
Money Market Funds	1	5,409,286.24	5,409,286.24	0.80	4.28	1
Commercial Paper	2	15,000,000.00	14,815,566.67	2.18	4.57	100
TOTAL	**4**	**33,336,067.13**	**33,151,633.80**	**4.90**	**4.45**	**45**
BUILDING						
LGIP	3	36,653,200.58	36,653,200.58	5.40	4.51	1
Money Market Funds	1	5,865,027.59	5,865,027.59	0.86	4.28	1
Commercial Paper	2	15,000,000.00	14,754,905.24	2.18	5.01	127
U.S. Treasuries	8	50,000,000.00	49,611,131.78	7.34	4.34	614
U.S. Agencies	1	10,000,000.00	10,031,929.49	1.49	4.10	315
TOTAL	**15**	**117,518,228.17**	**116,916,194.68**	**17.26**	**4.45**	**303**
DEBT SERVICE						
LGIP	1	18,601,561.56	18,601,561.56	2.74	4.39	1
Money Market Funds	1	10,084,488.87	10,084,488.87	1.49	4.28	1
TOTAL	**2**	**28,686,050.43**	**28,686,050.43**	**4.24**	**4.35**	**1**
OPERATING						
Bank Deposits	1	147,997.07	147,997.07	0.02	0.00	1
LGIP	4	137,395,562.72	137,395,562.72	20.26	4.40	1
Money Market Funds	1	544,841.86	544,841.86	0.08	4.28	1
U.S. Treasuries	3	20,500,000.00	20,384,634.19	3.05	4.60	280
U.S. Agencies	7	65,500,000.00	65,200,209.91	9.78	4.51	432
TOTAL	**16**	**224,088,401.65**	**223,673,245.74**	**33.14**	**4.45**	**152**

MEEDER PUBLIC FUNDS

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
REVENUE BOND						
LGIP	1	60,449,289.35	60,449,289.35	8.91	4.54	1
Money Market Funds	1	1,510,416.99	1,510,416.99	0.22	4.28	1
Commercial Paper	3	40,000,000.00	39,305,919.41	5.79	4.54	142
U.S. Treasuries	4	66,000,000.00	66,027,348.16	9.78	4.28	489
U.S. Agencies	1	19,000,000.00	18,999,533.71	2.81	4.25	322
TOTAL	**10**	**186,959,706.34**	**186,292,507.62**	**27.56**	**4.42**	**236**
STABILIZATION						
LGIP	1	16,323,274.79	16,323,274.79	2.41	4.39	1
Money Market Funds	1	15,902,457.76	15,902,457.76	2.34	4.28	1
U.S. Treasuries	3	25,000,000.00	24,984,093.57	3.70	4.20	607
U.S. Agencies	4	30,000,000.00	30,004,748.34	4.46	4.49	253
TOTAL	**9**	**87,225,732.55**	**87,214,574.46**	**12.90**	**4.35**	**261**
GRAND TOTAL	**56**	**677,814,186.27**	**675,934,206.73**	**100.00**	**4.42**	**204**

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
2020 BOND SERIES												
LGIP												
TEXPOOL	TexPool	01/31/2025 01/31/2025	12,926,780.89	12,926,780.89 0.00	12,926,780.89	4.39		1	1.00 12,926,780.89	0.00 12,926,780.89	1.91	AAA
LGIP TOTAL			**12,926,780.89**	**12,926,780.89 0.00**	**12,926,780.89**	**4.39**		**1**	**1.00 12,926,780.89**	**0.00 12,926,780.89**	**1.91**	**AAA**
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	01/31/2025 01/31/2025	5,409,286.24	5,409,286.24 0.00	5,409,286.24	4.28		1	1.00 5,409,286.24	0.00 5,409,286.24	0.80	Aaa AAA
MONEY MARKET FUNDS TOTAL			**5,409,286.24**	**5,409,286.24 0.00**	**5,409,286.24**	**4.28**		**1**	**1.00 5,409,286.24**	**0.00 5,409,286.24**	**0.80**	**AAA**
COMMERCIAL PAPER												
55609EQM3	MACQUARIE INTRL 03/21/25	12/05/2024 12/06/2024	5,000,000.00	4,933,791.67 0.00	4,933,791.67	4.62	03/21/2025	49	99.39 4,969,733.33	0.00 4,969,733.33	0.74	P-1 A-1
62479LT62	MUFG BANK NY 06/06/25	12/06/2024 12/06/2024	10,000,000.00	9,775,533.33 0.00	9,775,533.33	4.54	06/06/2025	126	98.46 9,845,833.33	0.00 9,845,833.33	1.46	P-1 A-1
COMMERCIAL PAPER TOTAL			**15,000,000.00**	**14,709,325.00 0.00**	**14,709,325.00**	**4.57**		**100**	**98.77 14,815,566.67**	**0.00 14,815,566.67**	**2.19**	**A-1**
2020 BOND SERIES TOTAL			**33,336,067.13**	**33,045,392.13 0.00**	**33,045,392.13**	**4.45**		**45**	**33,151,633.80**	**0.00 33,151,633.80**	**4.90**	**AA-**
BUILDING												
LGIP												
TEXSTAR	TexSTAR	01/31/2025 01/31/2025	3,243,119.64	3,243,119.64 0.00	3,243,119.64	4.39		1	1.00 3,243,119.64	0.00 3,243,119.64	0.48	AAA
TEXPOOL	TexPool	01/31/2025 01/31/2025	4,753,237.62	4,753,237.62 0.00	4,753,237.62	4.39		1	1.00 4,753,237.62	0.00 4,753,237.62	0.70	AAA
139999998	Texas Connect	01/31/2025 01/31/2025	28,656,843.32	28,656,843.32 0.00	28,656,843.32	4.54		1	1.00 28,656,843.32	0.00 28,656,843.32	4.24	NA
LGIP TOTAL			**36,653,200.58**	**36,653,200.58 0.00**	**36,653,200.58**	**4.51**		**1**	**1.00 36,653,200.58**	**0.00 36,653,200.58**	**5.42**	**AAA**
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	01/31/2025 01/31/2025	5,865,027.59	5,865,027.59 0.00	5,865,027.59	4.28		1	1.00 5,865,027.59	0.00 5,865,027.59	0.87	Aaa AAA
MONEY MARKET FUNDS TOTAL			**5,865,027.59**	**5,865,027.59 0.00**	**5,865,027.59**	**4.28**		**1**	**1.00 5,865,027.59**	**0.00 5,865,027.59**	**0.87**	**AAA**

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
COMMERCIAL PAPER												
22533TR73	CREDIT AGRI NY 04/07/25	07/16/2024 07/16/2024	10,000,000.00	9,626,122.22 0.00	9,626,122.22	5.24	04/07/2025	66	99.08 9,908,294.13	0.00 9,908,294.13	1.47	P-1 A-1
63873JXA3	NATIXIS NY 10/10/25	01/14/2025 01/15/2025	5,000,000.00	4,836,222.22 0.00	4,836,222.22	4.52	10/10/2025	252	96.93 4,846,611.11	0.00 4,846,611.11	0.72	P-1 A-1
COMMERCIAL PAPER TOTAL			**15,000,000.00**	**14,462,344.44 0.00**	**14,462,344.44**	**5.01**		**127**	**98.38 14,754,905.24**	**0.00 14,754,905.24**	**2.18**	**A-1**
U.S. TREASURIES												
91282CED9	US TREASURY 1.750 03/15/25	03/27/2024 03/27/2024	15,000,000.00	14,538,867.19 0.00	14,538,867.19	5.05	03/15/2025	43	99.73 14,958,984.45	13,850.11 14,945,134.34	2.21	Aaa AA+
91282CGA3	US TREASURY 4.000 12/15/25	12/05/2024 12/06/2024	5,000,000.00	4,986,132.80 0.00	4,986,132.80	4.28	12/15/2025	318	99.80 4,989,843.75	1,597.50 4,988,246.25	0.74	Aaa AA+
91282CJV4	US TREASURY 4.250 01/31/26	01/10/2025 01/13/2025	5,000,000.00	4,998,046.88 0.00	4,998,046.88	4.29	01/31/2026	365	99.99 4,999,609.40	1,465.63 4,998,143.77	0.74	Aaa AA+
91282CJP7	US TREASURY 4.375 12/15/26	12/05/2024 12/06/2024	5,000,000.00	5,021,679.69 0.00	5,021,679.69	4.15	12/15/2026	683	100.28 5,014,062.50	(5,945.01) 5,020,007.51	0.74	Aaa AA+
91282CLG4	US TREASURY 3.750 08/15/27	09/05/2024 09/05/2024	4,000,000.00	4,011,406.25 8,559.78	4,019,966.03	3.65	08/15/2027	926	98.87 3,954,687.52	(55,136.30) 4,009,823.82	0.58	Aaa AA+
91282CFZ9	US TREASURY 3.875 11/30/27	12/12/2024 12/13/2024	5,000,000.00	4,966,015.62 6,919.65	4,972,935.27	4.12	11/30/2027	1,033	99.03 4,951,562.50	(16,023.56) 4,967,586.06	0.73	Aaa AA+
9128284V9	US TREASURY 2.875 08/15/28	09/05/2024 09/05/2024	6,000,000.00	5,840,625.00 9,843.75	5,850,468.75	3.60	08/15/2028	1,292	95.41 5,724,375.00	(132,740.89) 5,857,115.89	0.85	Aaa AA+
9128285M8	US TREASURY 3.125 11/15/28	12/12/2024 12/13/2024	5,000,000.00	4,818,750.00 12,085.64	4,830,835.64	4.14	11/15/2028	1,384	95.93 4,796,484.40	(28,589.75) 4,825,074.15	0.71	Aaa AA+
U.S. TREASURIES TOTAL			**50,000,000.00**	**49,181,523.43 37,408.82**	**49,218,932.25**	**4.34**		**613**	**98.81 49,389,609.52**	**(221,522.26) 49,611,131.78**	**7.30**	**AA+**
U.S. AGENCIES												
3130ATUC9	FHLBANKS 4.500 12/12/25	01/06/2023 01/10/2023	10,000,000.00	10,108,500.00 0.00	10,108,500.00	4.10	12/12/2025	315	100.17 10,017,100.00	(14,829.49) 10,031,929.49	1.48	Aaa AA+
U.S. AGENCIES TOTAL			**10,000,000.00**	**10,108,500.00 0.00**	**10,108,500.00**	**4.10**		**315**	**100.17 10,017,100.00**	**(14,829.49) 10,031,929.49**	**1.48**	**AA+**
BUILDING TOTAL			**117,518,228.17**	**116,270,596.04 37,408.82**	**116,308,004.86**	**4.45**		**303**	**116,679,842.93**	**(236,351.76) 116,916,194.68**	**17.26**	**AA**
DEBT SERVICE												
LGIP												
TEXPOOL	TexPool	01/31/2025 01/31/2025	18,601,561.56	18,601,561.56 0.00	18,601,561.56	4.39		1	1.00 18,601,561.56	0.00 18,601,561.56	2.75	AAA
LGIP TOTAL			**18,601,561.56**	**18,601,561.56 0.00**	**18,601,561.56**	**4.39**		**1**	**1.00 18,601,561.56**	**0.00 18,601,561.56**	**2.75**	**AAA**

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	01/31/2025 01/31/2025	10,084,488.87	10,084,488.87 0.00	10,084,488.87	4.28		1	1.00 10,084,488.87	0.00 10,084,488.87	1.49	Aaa AAA
MONEY MARKET FUNDS TOTAL			**10,084,488.87**	**10,084,488.87** **0.00**	**10,084,488.87**	**4.28**		**1**	**1.00** **10,084,488.87**	**0.00** **10,084,488.87**	**1.49**	**AAA**
DEBT SERVICE TOTAL			**28,686,050.43**	**28,686,050.43** **0.00**	**28,686,050.43**	**4.35**		**1**	**28,686,050.43**	**0.00** **28,686,050.43**	**4.24**	**AAA**
OPERATING												
BANK DEPOSITS												
51532MEED	JPMorgan Chase Commercial Checking Account	01/31/2025 01/31/2025	147,997.07	147,997.07 0.00	147,997.07	0.00		1	1.00 147,997.07	0.00 147,997.07	0.02	NA NA
BANK DEPOSITS TOTAL			**147,997.07**	**147,997.07** **0.00**	**147,997.07**	**0.00**		**1**	**1.00** **147,997.07**	**0.00** **147,997.07**	**0.02**	**NA**
LGIP												
TXRANGE	Texas Range TexasDAILY Fund	01/31/2025 01/31/2025	5,792,402.78	5,792,402.78 0.00	5,792,402.78	4.40		1	1.00 5,792,402.78	0.00 5,792,402.78	0.86	AAA
TEXSTAR	TexSTAR	01/31/2025 01/31/2025	495,075.79	495,075.79 0.00	495,075.79	4.39		1	1.00 495,075.79	0.00 495,075.79	0.07	AAA
TEXPOOL	TexPool	01/31/2025 01/31/2025	118,826,579.86	118,826,579.86 0.00	118,826,579.86	4.39		1	1.00 118,826,579.86	0.00 118,826,579.86	17.57	AAA
139999998	Texas Connect	01/31/2025 01/31/2025	12,281,504.29	12,281,504.29 0.00	12,281,504.29	4.54		1	1.00 12,281,504.29	0.00 12,281,504.29	1.82	NA
LGIP TOTAL			**137,395,562.72**	**137,395,562.72** **0.00**	**137,395,562.72**	**4.40**		**1**	**1.00** **137,395,562.72**	**0.00** **137,395,562.72**	**20.32**	**AAA**
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	01/31/2025 01/31/2025	544,841.86	544,841.86 0.00	544,841.86	4.28		1	1.00 544,841.86	0.00 544,841.86	0.08	Aaa AAA
MONEY MARKET FUNDS TOTAL			**544,841.86**	**544,841.86** **0.00**	**544,841.86**	**4.28**		**1**	**1.00** **544,841.86**	**0.00** **544,841.86**	**0.08**	**AAA**
U.S. TREASURIES												
912828ZT0	US TREASURY 0.250 05/31/25	05/13/2022 06/15/2022	5,000,000.00	4,557,031.25 0.00	4,557,031.25	3.42	05/31/2025	120	98.68 4,934,179.70	(17,056.86) 4,951,236.56	0.73	Aaa AA+
91282CFP1	US TREASURY 4.250 10/15/25	11/22/2023 11/22/2023	8,000,000.00	7,905,937.50 0.00	7,905,937.50	4.90	10/15/2025	257	99.97 7,997,812.48	32,559.95 7,965,252.53	1.18	Aaa AA+

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CGR6	US TREASURY 4.625 03/15/26	04/29/2024 04/29/2024	7,500,000.00	7,446,386.72 0.00	7,446,386.72	5.03	03/15/2026	408	100.40 7,529,882.85	61,737.75 7,468,145.10	1.11	Aaa AA+
U.S. TREASURIES TOTAL			**20,500,000.00**	**19,909,355.47 0.00**	**19,909,355.47**	**4.59**		**280**	**99.82 20,461,875.03**	**77,240.84 20,384,634.19**	**3.03**	**AA+**
U.S. AGENCIES												
3135G03U5	FANNIE MAE 0.625 04/22/25	08/03/2022 08/05/2022	5,000,000.00	4,673,949.80 0.00	4,673,949.80	3.15	04/22/2025	81	99.20 4,959,750.00	(13,887.75) 4,973,637.75	0.73	Aaa AA+
3135G04Z3	FANNIE MAE 0.500 06/17/25	01/19/2023 01/23/2023	7,500,000.00	6,906,450.00 0.00	6,906,450.00	3.99	06/17/2025	137	98.62 7,396,125.00	(11,672.86) 7,407,797.86	1.09	Aaa AA+
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '25 MTN	06/14/2022 07/14/2022	5,000,000.00	5,000,000.00 0.00	5,000,000.00	4.00	07/14/2025	164	99.67 4,983,250.00	(16,750.00) 5,000,000.00	0.74	Aaa AA+
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	01/27/2023 02/02/2023	7,500,000.00	7,472,550.00 0.00	7,472,550.00	4.01	02/02/2026	367	99.58 7,468,350.00	(22,493.80) 7,490,843.80	1.10	Aaa AA+
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	04/30/2024 04/30/2024	7,500,000.00	7,444,333.73 0.00	7,444,333.73	5.03	04/01/2026	425	100.40 7,529,925.00	63,594.76 7,466,330.24	1.11	Aaa AA+
3130AWTQ3	FHLBANKS 4.625 09/11/26	09/25/2023 09/25/2023	25,000,000.00	24,759,469.25 0.00	24,759,469.25	4.97	09/11/2026	588	100.54 25,135,750.00	266,315.41 24,869,434.59	3.72	Aaa AA+
3130AXU63	FHLBANKS 4.625 11/17/26	11/22/2023 11/22/2023	8,000,000.00	7,986,936.00 0.00	7,986,936.00	4.68	11/17/2026	655	100.65 8,052,240.00	60,074.34 7,992,165.66	1.19	Aaa AA+
U.S. AGENCIES TOTAL			**65,500,000.00**	**64,243,688.78 0.00**	**64,243,688.78**	**4.51**		**431**	**100.04 65,525,390.00**	**325,180.09 65,200,209.91**	**9.69**	**AA+**
OPERATING TOTAL			**224,088,401.65**	**222,241,445.90 0.00**	**222,241,445.90**	**4.45**		**152**	**224,075,666.68**	**402,420.94 223,673,245.74**	**33.14**	**AAA**
REVENUE BOND												
LGIP												
139999998	Texas Connect	01/31/2025 01/31/2025	60,449,289.35	60,449,289.35 0.00	60,449,289.35	4.54		1	1.00 60,449,289.35	0.00 60,449,289.35	8.94	NA
LGIP TOTAL			**60,449,289.35**	**60,449,289.35 0.00**	**60,449,289.35**	**4.54**		**1**	**1.00 60,449,289.35**	**0.00 60,449,289.35**	**8.94**	**NA**
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	01/31/2025 01/31/2025	1,510,416.99	1,510,416.99 0.00	1,510,416.99	4.28		1	1.00 1,510,416.99	0.00 1,510,416.99	0.22	Aaa AAA
MONEY MARKET FUNDS TOTAL			**1,510,416.99**	**1,510,416.99 0.00**	**1,510,416.99**	**4.28**		**1**	**1.00 1,510,416.99**	**0.00 1,510,416.99**	**0.22**	**AAA**
COMMERCIAL PAPER												
89119ATL2	TD 06/20/25	12/20/2024 12/20/2024	10,000,000.00	9,777,555.56 0.00	9,777,555.56	4.50	06/20/2025	140	98.30 9,830,111.11	(0.00) 9,830,111.12	1.45	P-1 A-1

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
06054NTL5	BOFA SECURITIES 06/20/25	12/20/2024 12/20/2024	15,000,000.00	14,664,816.67 0.00	14,664,816.67	4.52	06/20/2025	140	98.29 14,744,008.34	0.00 14,744,008.34	2.18	P-1 A-1
4497W0TR9	ING US FUNDING 06/25/25	12/20/2024 12/23/2024	15,000,000.00	14,657,299.95 0.00	14,657,299.95	4.57	06/25/2025	145	98.21 14,731,799.96	0.00 14,731,799.96	2.18	P-1 A-1
COMMERCIAL PAPER TOTAL			**40,000,000.00**	**39,099,672.18 0.00**	**39,099,672.18**	**4.54**		**142**	**98.26 39,305,919.41**	**(0.00) 39,305,919.41**	**5.81**	**A-1**
U.S. TREASURIES												
91282CJS1	US TREASURY 4.250 12/31/25	12/20/2024 12/23/2024	19,000,000.00	18,997,031.25 0.00	18,997,031.25	4.26	12/31/2025	334	99.99 18,997,773.39	423.78 18,997,349.61	2.81	Aaa AA+
91282CHH7	US TREASURY 4.125 06/15/26	12/20/2024 12/23/2024	18,500,000.00	18,460,253.91 16,771.98	18,477,025.89	4.28	06/15/2026	500	99.87 18,476,152.39	12,948.86 18,463,203.53	2.73	Aaa AA+
91282CHM6	US TREASURY 4.500 07/15/26	12/20/2024 12/23/2024	18,500,000.00	18,556,367.19 0.00	18,556,367.19	4.29	07/15/2026	530	100.39 18,571,543.02	19,138.37 18,552,404.65	2.75	Aaa AA+
91282CJP7	US TREASURY 4.375 12/15/26	12/20/2024 12/23/2024	10,000,000.00	10,015,234.38 9,615.38	10,024,849.76	4.29	12/15/2026	683	100.28 10,028,125.00	13,734.63 10,014,390.37	1.48	Aaa AA+
U.S. TREASURIES TOTAL			**66,000,000.00**	**66,028,886.73 26,387.36**	**66,055,274.09**	**4.28**		**488**	**100.11 66,073,593.80**	**46,245.64 66,027,348.16**	**9.77**	**AA+**
U.S. AGENCIES												
3133ERM99	FED FARM CR BNKS 4.250 12/19/25	12/20/2024 12/23/2024	19,000,000.00	18,999,475.60 6,729.17	19,006,204.77	4.25	12/19/2025	322	99.96 18,992,780.00	(6,753.71) 18,999,533.71	2.81	Aaa A-1+
U.S. AGENCIES TOTAL			**19,000,000.00**	**18,999,475.60 6,729.17**	**19,006,204.77**	**4.25**		**322**	**99.96 18,992,780.00**	**(6,753.71) 18,999,533.71**	**2.81**	**AAA**
REVENUE BOND TOTAL			186,959,706.34	186,087,740.85 33,116.53	186,120,857.38	4.42		236	39,491.93 186,331,999.54	39,491.93 186,292,507.62	27.56	AA
STABILIZATION												
LGIP												
TEXPOOL	TexPool	01/31/2025 01/31/2025	16,323,274.79	16,323,274.79 0.00	16,323,274.79	4.39		1	1.00 16,323,274.79	0.00 16,323,274.79	2.41	AAA
LGIP TOTAL			**16,323,274.79**	**16,323,274.79 0.00**	**16,323,274.79**	**4.39**		**1**	**1.00 16,323,274.79**	**0.00 16,323,274.79**	**2.41**	**AAA**
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	01/31/2025 01/31/2025	15,902,457.76	15,902,457.76 0.00	15,902,457.76	4.28		1	1.00 15,902,457.76	0.00 15,902,457.76	2.35	Aaa AAA
MONEY MARKET FUNDS TOTAL			**15,902,457.76**	**15,902,457.76 0.00**	**15,902,457.76**	**4.28**		**1**	**1.00 15,902,457.76**	**0.00 15,902,457.76**	**2.35**	**AAA**
U.S. TREASURIES												

MEEDER PUBLIC FUNDS

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CGA3	US TREASURY 4.000 12/15/25	12/05/2024 12/06/2024	10,000,000.00	9,972,265.60 0.00	9,972,265.60	4.28	12/15/2025	318	99.80 9,979,687.50	3,195.00 9,976,492.50	1.48	Aaa AA+
91282CJP7	US TREASURY 4.375 12/15/26	12/05/2024 12/06/2024	10,000,000.00	10,043,359.37 0.00	10,043,359.37	4.15	12/15/2026	683	100.28 10,028,125.00	(11,890.01) 10,040,015.01	1.48	Aaa AA+
91282CFZ9	US TREASURY 3.875 11/30/27	12/12/2024 12/13/2024	5,000,000.00	4,966,015.62 6,919.65	4,972,935.27	4.12	11/30/2027	1,033	99.03 4,951,562.50	(16,023.56) 4,967,586.06	0.73	Aaa AA+
U.S. TREASURIES TOTAL			**25,000,000.00**	**24,981,640.59 6,919.65**	**24,988,560.24**	**4.20**		**606**	**99.84 24,959,375.00**	**(24,718.57) 24,984,093.57**	**3.69**	**AA+**
U.S. AGENCIES												
3130AWER7	FHLBANKS 4.625 06/06/25	06/12/2023 06/12/2023	8,000,000.00	7,993,360.00 0.00	7,993,360.00	4.66	06/06/2025	126	100.10 8,008,160.00	9,306.88 7,998,853.12	1.18	Aaa AA+
3130AWER7	FHLBANKS 4.625 06/06/25	06/12/2023 06/12/2023	2,000,000.00	1,998,327.50 0.00	1,998,327.50	4.66	06/06/2025	126	100.10 2,002,040.00	2,328.88 1,999,711.12	0.30	Aaa AA+
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	11/22/2023 11/22/2023	10,000,000.00	9,989,910.00 0.00	9,989,910.00	4.93	11/13/2025	286	100.37 10,036,600.00	40,585.21 9,996,014.79	1.48	Aaa AA+
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	01/12/2023 01/17/2023	10,000,000.00	10,032,100.00 0.00	10,032,100.00	3.88	01/13/2026	347	99.77 9,976,900.00	(33,269.30) 10,010,169.30	1.48	Aaa AA+
U.S. AGENCIES TOTAL			**30,000,000.00**	**30,013,697.50 0.00**	**30,013,697.50**	**4.49**		**253**	**100.08 30,023,700.00**	**18,951.66 30,004,748.34**	**4.44**	**AA+**
STABILIZATION TOTAL			**87,225,732.55**	**87,221,070.64 6,919.65**	**87,227,990.29**	**4.35**		**261**	**87,208,807.55**	**(5,766.91) 87,214,574.46**	**12.90**	**AA+**
GRAND TOTAL			**677,814,186.27**	**673,552,295.99 77,445.00**	**673,629,740.99**	**4.42**		**204**	**676,134,000.93**	**199,794.20 675,934,206.73**	**100.00**	**AA+**

MEEDER PUBLIC FUNDS

Cash Reconciliation Report

BUILDING						
POST DATE	**IDENTIFIER**	**DESCRIPTION**	**PAR VALUE**	**FINAL MATURITY**	**PRINCIPAL**	**AMOUNT**
BUY						
01/13/2025	91282CJV4	US TREASURY 4.250 01/31/26	5,000,000.00	01/31/2026	4,998,046.88	-5,093,902.86
01/15/2025	63873JXA3	NATIXIS NY 10/10/25	5,000,000.00	10/10/2025	4,836,222.22	-4,836,222.22
BUY TOTAL			**10,000,000.00**		**9,834,269.10**	**-9,930,125.08**
POST DATE	**IDENTIFIER**	**DESCRIPTION**	**PAR VALUE**	**FINAL MATURITY**	**PRINCIPAL**	**AMOUNT**
COUPON						
01/10/2025	3133EN5Q9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 01/10/2025	0.00	01/10/2025	0.00	112,500.00
01/31/2025	91282CJV4	US TREASURY 4.250 01/31/26	0.00	01/31/2026	0.00	106,250.00
COUPON TOTAL			**0.00**		**0.00**	**218,750.00**
POST DATE	**IDENTIFIER**	**DESCRIPTION**	**PAR VALUE**	**FINAL MATURITY**	**PRINCIPAL**	**AMOUNT**
MATURITY						
01/10/2025	3133EN5Q9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 01/10/2025	-5,000,000.00	01/10/2025	-5,000,000.00	5,000,000.00
01/15/2025	22533TNF9	Credit Agricole Corporate And Investment Bank, New 0.0 01/15/2025	-5,000,000.00	01/15/2025	-5,000,000.00	5,000,000.00
MATURITY TOTAL			**-10,000,000.00**		**-10,000,000.00**	**10,000,000.00**
OPERATING						
POST DATE	**IDENTIFIER**	**DESCRIPTION**	**PAR VALUE**	**FINAL MATURITY**	**PRINCIPAL**	**AMOUNT**
COUPON						
01/14/2025	3134GXZT4	FREDDIE MAC 4.000 07/14/25 '25 MTN	0.00	07/14/2025	0.00	100,000.00
COUPON TOTAL			**0.00**		**0.00**	**100,000.00**
REVENUE BOND						
POST DATE	**IDENTIFIER**	**DESCRIPTION**	**PAR VALUE**	**FINAL MATURITY**	**PRINCIPAL**	**AMOUNT**
COUPON						
01/15/2025	91282CHM6	US TREASURY 4.500 07/15/26	0.00	07/15/2026	0.00	416,250.00
COUPON TOTAL			**0.00**		**0.00**	**416,250.00**
STABILIZATION						
POST DATE	**IDENTIFIER**	**DESCRIPTION**	**PAR VALUE**	**FINAL MATURITY**	**PRINCIPAL**	**AMOUNT**
COUPON						
01/13/2025	3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	0.00	01/13/2026	0.00	200,000.00
COUPON TOTAL			**0.00**		**0.00**	**200,000.00**

MEEDER PUBLIC FUNDS

Transaction Statement

BUILDING

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	01/10/2025	01/13/2025	91282CJV4	US TREASURY 4.250 01/31/26	5,000,000.00	4,998,046.88	95,855.98	(5,093,902.86)	4.29
	01/14/2025	01/15/2025	63873JXA3	NATIXIS NY 10/10/25	5,000,000.00	4,836,222.22	0.00	(4,836,222.22)	4.52
BUY TOTAL					**10,000,000.00**	**9,834,269.10**	**95,855.98**	**(9,930,125.08)**	**4.40**

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
MATURITY								
	01/10/2025	01/10/2025	3133EN5Q9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 01/10/2025	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
	01/15/2025	01/15/2025	22533TNF9	Credit Agricole Corporate And Investment Bank, New 0.0 01/15/2025	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
MATURITY TOTAL					**(10,000,000.00)**	**10,000,000.00**	**10,000,000.00**	**0.00**

MEEDER PUBLIC FUNDS

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
2020 BOND SERIES									
55609EQM3	MACQUARIE INTRL 03/21/25	5,000,000.00	4,933,791.67	(66,208.33)	4,950,186.11	19,547.22	4,969,733.33	35,941.66	(30,266.67)
62479LT62	MUFG BANK NY 06/06/25	10,000,000.00	9,775,533.33	(224,466.67)	9,807,600.00	38,233.33	9,845,833.33	70,300.00	(154,166.67)
TOTAL		**15,000,000.00**	**14,709,325.00**	**(290,675.00)**	**14,757,786.11**	**57,780.56**	**14,815,566.67**	**106,241.67**	**(184,433.33)**
BUILDING									
22533TR73	CREDIT AGRI NY 04/07/25	10,000,000.00	9,626,122.22	(373,877.78)	9,864,557.48	43,736.65	9,908,294.13	282,171.91	(91,705.87)
22533TNF9	Credit Agricole Corporate And Investment Bank, New 0.0 01/15/2025	5,000,000.00	4,866,600.00	(133,400.00)	4,989,794.54	10,205.46	0.00	133,400.00	0.00
3133EN5Q9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 01/10/2025	5,000,000.00	5,013,700.00	13,700.00	5,000,168.74	(168.74)	0.00	(13,700.00)	0.00
3130ATUC9	FHLBANKS 4.500 12/12/25	10,000,000.00	10,108,500.00	108,500.00	10,035,081.77	(3,152.27)	10,031,929.49	(76,570.51)	31,929.49
63873JXA3	NATIXIS NY 10/10/25	5,000,000.00	4,836,222.22	(163,777.78)	0.00	10,388.89	4,846,611.11	10,388.89	(153,388.89)
91282CED9	US TREASURY 1.750 03/15/25	15,000,000.00	14,538,867.19	(461,132.81)	14,904,638.26	40,496.08	14,945,134.34	406,267.15	(54,865.66)
9128284V9	US TREASURY 2.875 08/15/28	6,000,000.00	5,840,625.00	(159,375.00)	5,853,684.90	3,430.99	5,857,115.89	16,490.89	(142,884.11)
9128285M8	US TREASURY 3.125 11/15/28	5,000,000.00	4,818,750.00	(181,250.00)	4,821,153.18	3,920.97	4,825,074.15	6,324.15	(174,925.85)
91282CLG4	US TREASURY 3.750 08/15/27	4,000,000.00	4,011,406.25	11,406.25	4,010,153.05	(329.23)	4,009,823.82	(1,582.43)	9,823.82
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,966,015.62	(33,984.38)	4,966,612.39	973.67	4,967,586.06	1,570.44	(32,413.94)
91282CGA3	US TREASURY 4.000 12/15/25	5,000,000.00	4,986,132.80	(13,867.20)	4,987,096.83	1,149.42	4,988,246.25	2,113.45	(11,753.75)
91282CJV4	US TREASURY 4.250 01/31/26	5,000,000.00	4,998,046.88	(1,953.12)	0.00	96.89	4,998,143.77	96.89	(1,856.23)
91282CJP7	US TREASURY 4.375 12/15/26	5,000,000.00	5,021,679.69	21,679.69	5,020,916.94	(909.43)	5,020,007.51	(1,672.18)	20,007.51
TOTAL		**85,000,000.00**	**83,632,667.87**	**(1,381,032.13)**	**74,453,858.07**	**109,839.35**	**74,397,966.51**	**765,298.64**	**(602,033.49)**
OPERATING									
3135G04Z3	FANNIE MAE 0.500 06/17/25	7,500,000.00	6,906,450.00	(593,550.00)	7,386,781.19	21,016.66	7,407,797.86	501,347.86	(92,202.14)
3135G03U5	FANNIE MAE 0.625 04/22/25	5,000,000.00	4,673,949.80	(326,050.20)	4,963,422.38	10,215.37	4,973,637.75	299,687.95	(26,362.25)
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	7,500,000.00	7,472,550.00	(27,450.00)	7,490,068.28	775.53	7,490,843.80	18,293.80	(9,156.20)
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	7,500,000.00	7,444,333.73	(55,666.27)	7,463,868.54	2,461.70	7,466,330.24	21,996.51	(33,669.76)
3130AWTQ3	FHLBANKS 4.625 09/11/26	25,000,000.00	24,759,469.25	(240,530.75)	24,862,539.32	6,895.28	24,869,434.59	109,965.34	(130,565.41)
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,986,936.00	(13,064.00)	7,991,794.31	371.35	7,992,165.66	5,229.66	(7,834.34)

MEEDER PUBLIC FUNDS

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '25 MTN	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
912828ZT0	US TREASURY 0.250 05/31/25	5,000,000.00	4,557,031.25	(442,968.75)	4,938,533.48	12,703.08	4,951,236.56	394,205.31	(48,763.44)
91282CFP1	US TREASURY 4.250 10/15/25	8,000,000.00	7,905,937.50	(94,062.50)	7,961,044.82	4,207.70	7,965,252.53	59,315.03	(34,747.47)
91282CGR6	US TREASURY 4.625 03/15/26	7,500,000.00	7,446,386.72	(53,613.28)	7,465,718.81	2,426.29	7,468,145.10	21,758.38	(31,854.90)
TOTAL		**86,000,000.00**	**84,153,044.25**	**(1,846,955.75)**	**85,523,771.12**	**61,072.97**	**85,584,844.09**	**1,431,799.84**	**(415,155.91)**
REVENUE BOND									
06054NTL5	BOFA SECURITIES 06/20/25	15,000,000.00	14,664,816.67	(335,183.33)	14,686,916.67	57,091.67	14,744,008.34	79,191.67	(255,991.66)
3133ERM99	FED FARM CR BNKS 4.250 12/19/25	19,000,000.00	18,999,475.60	(524.40)	18,999,488.67	45.03	18,999,533.71	58.11	(466.29)
4497W0TR9	ING US FUNDING 06/25/25	15,000,000.00	14,657,299.95	(342,700.05)	14,674,062.45	57,737.51	14,731,799.96	74,500.01	(268,200.04)
89119ATL2	TD 06/20/25	10,000,000.00	9,777,555.56	(222,444.44)	9,792,222.23	37,888.89	9,830,111.12	52,555.56	(169,888.88)
91282CHH7	US TREASURY 4.125 06/15/26	18,500,000.00	18,460,253.91	(39,746.09)	18,460,917.57	2,285.95	18,463,203.53	2,949.62	(36,796.47)
91282CJS1	US TREASURY 4.250 12/31/25	19,000,000.00	18,997,031.25	(2,968.75)	18,997,102.88	246.73	18,997,349.61	318.36	(2,650.39)
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,015,234.38	15,234.38	10,015,044.48	(654.11)	10,014,390.37	(844.01)	14,390.37
91282CHM6	US TREASURY 4.500 07/15/26	18,500,000.00	18,556,367.19	56,367.19	18,555,475.62	(3,070.97)	18,552,404.65	(3,962.54)	52,404.65
TOTAL		**125,000,000.00**	**124,128,034.51**	**(871,965.49)**	**124,181,230.57**	**151,570.70**	**124,332,801.28**	**204,766.77**	**(667,198.72)**
STABILIZATION									
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	10,000,000.00	10,032,100.00	32,100.00	10,011,080.43	(911.12)	10,010,169.30	(21,930.70)	10,169.30
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	10,000,000.00	9,989,910.00	(10,090.00)	9,995,581.31	433.48	9,996,014.79	6,104.79	(3,985.21)
3130AWER7	FHLBANKS 4.625 06/06/25	8,000,000.00	7,993,360.00	(6,640.00)	7,998,568.70	284.43	7,998,853.12	5,493.12	(1,146.88)
3130AWER7	FHLBANKS 4.625 06/06/25	2,000,000.00	1,998,327.50	(1,672.50)	1,999,639.48	71.64	1,999,711.12	1,383.62	(288.88)
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,966,015.62	(33,984.38)	4,966,612.39	973.67	4,967,586.06	1,570.44	(32,413.94)
91282CGA3	US TREASURY 4.000 12/15/25	10,000,000.00	9,972,265.60	(27,734.40)	9,974,193.66	2,298.84	9,976,492.50	4,226.90	(23,507.50)
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,043,359.37	43,359.37	10,041,833.87	(1,818.86)	10,040,015.01	(3,344.36)	40,015.01
TOTAL		**55,000,000.00**	**54,995,338.09**	**(4,661.91)**	**54,987,509.83**	**1,332.08**	**54,988,841.91**	**(6,496.18)**	**(11,158.09)**

MEEDER PUBLIC FUNDS

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
GRAND TOTAL		366,000,000.00	361,618,409.72	(4,395,290.28)	353,904,155.71	381,595.65	354,120,020.46	2,501,610.74	(1,879,979.54)

MEEDER PUBLIC FUNDS

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
2020 BOND SERIES									
31846V567	FIRST AMER:GVT OBLG;Z	2025-01-31	5,409,286.24	5,409,286.24	29,364.93	0.00	19,643.37	29,364.93	19,643.37
55609EQM3	MACQUARIE INTRL 03/21/25	2024-12-06	5,000,000.00	4,933,791.67	0.00	0.00	0.00	0.00	0.00
62479LT62	MUFG BANK NY 06/06/25	2024-12-06	10,000,000.00	9,775,533.33	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2025-01-31	12,926,780.89	12,926,780.89	0.00	0.00	48,050.88	48,050.88	0.00
TOTAL			**33,336,067.13**	**33,045,392.13**	**29,364.93**	**0.00**	**67,694.25**	**77,415.81**	**19,643.37**
BUILDING									
22533TR73	CREDIT AGRI NY 04/07/25	2024-07-16	10,000,000.00	9,626,122.22	0.00	0.00	0.00	0.00	0.00
3133EN5Q9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 01/10/2025	2023-01-11	0.00	0.00	106,875.00	0.00	5,625.00	112,500.00	0.00
3130ATUC9	FHLBANKS 4.500 12/12/25	2023-01-10	10,000,000.00	10,108,500.00	23,750.00	0.00	37,500.00	0.00	61,250.00
31846V567	FIRST AMER:GVT OBLG;Z	2025-01-31	5,865,027.59	5,865,027.59	35,394.17	0.00	22,426.52	35,394.17	22,426.52
63873JXA3	NATIXIS NY 10/10/25	2025-01-15	5,000,000.00	4,836,222.22	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2025-01-31	4,753,237.62	4,753,237.62	0.00	0.00	17,664.03	17,664.03	0.00
TEXSTAR	TexSTAR	2025-01-31	3,243,119.64	3,243,119.64	0.00	0.00	12,044.41	12,044.41	0.00
139999998	Texas Connect	2025-01-31	28,656,843.32	28,656,843.32	0.00	0.00	117,660.83	117,660.83	0.00
91282CED9	US TREASURY 1.750 03/15/25	2024-03-27	15,000,000.00	14,538,867.19	78,314.92	0.00	22,479.28	0.00	100,794.20
9128284V9	US TREASURY 2.875 08/15/28	2024-09-05	6,000,000.00	5,840,625.00	65,156.25	0.00	14,531.25	0.00	79,687.50
9128285M8	US TREASURY 3.125 11/15/28	2024-12-13	5,000,000.00	4,818,750.00	20,286.60	0.00	13,380.52	0.00	33,667.13
91282CLG4	US TREASURY 3.750 08/15/27	2024-09-05	4,000,000.00	4,011,406.25	56,657.61	0.00	12,635.87	0.00	69,293.48
91282CFZ9	US TREASURY 3.875 11/30/27	2024-12-13	5,000,000.00	4,966,015.62	17,032.97	0.00	16,500.69	0.00	33,533.65
91282CGA3	US TREASURY 4.000 12/15/25	2024-12-06	5,000,000.00	4,986,132.80	9,340.66	0.00	17,032.97	0.00	26,373.63
91282CJV4	US TREASURY 4.250 01/31/26	2025-01-13	5,000,000.00	4,998,046.88	0.00	(95,855.98)	10,981.04	106,250.00	587.02
91282CJP7	US TREASURY 4.375 12/15/26	2024-12-06	5,000,000.00	5,021,679.69	10,216.35	0.00	18,629.81	0.00	28,846.15
TOTAL			**117,518,228.17**	**116,270,596.04**	**423,024.52**	**(95,855.98)**	**339,092.21**	**401,513.44**	**456,459.27**
DEBT SERVICE									
31846V567	FIRST AMER:GVT OBLG;Z	2025-01-31	10,084,488.87	10,084,488.87	37,876.75	0.00	36,623.76	37,876.75	36,623.76
TEXPOOL	TexPool	2025-01-31	18,601,561.56	18,601,561.56	0.00	0.00	67,821.04	67,821.04	0.00

MEEDER PUBLIC FUNDS

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
TOTAL			**28,686,050.43**	**28,686,050.43**	**37,876.75**	**0.00**	**104,444.80**	**105,697.79**	**36,623.76**
OPERATING									
3135G04Z3	FANNIE MAE 0.500 06/17/25	2023-01-23	7,500,000.00	6,906,450.00	1,458.33	0.00	3,125.00	0.00	4,583.33
3135G03U5	FANNIE MAE 0.625 04/22/25	2022-08-05	5,000,000.00	4,673,949.80	5,989.58	0.00	2,604.17	0.00	8,593.75
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	2023-02-02	7,500,000.00	7,472,550.00	120,286.46	0.00	24,218.75	0.00	144,505.21
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	2024-04-30	7,500,000.00	7,444,333.73	86,718.75	0.00	28,906.25	0.00	115,625.00
3130AWTQ3	FHLBANKS 4.625 09/11/26	2023-09-25	25,000,000.00	24,759,469.25	353,298.61	0.00	96,354.17	0.00	449,652.78
3130AXU63	FHLBANKS 4.625 11/17/26	2023-11-22	8,000,000.00	7,986,936.00	45,222.22	0.00	30,833.33	0.00	76,055.56
31846V567	FIRST AMER:GVT OBLG;Z	2025-01-31	544,841.86	544,841.86	1,635.49	0.00	1,830.12	1,635.49	1,830.12
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '25 MTN	2022-07-14	5,000,000.00	5,000,000.00	92,777.78	0.00	16,666.67	100,000.00	9,444.44
51532MEED	JPMorgan Chase Commercial Checking Account	2025-01-31	147,997.07	147,997.07	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	2025-01-31	118,826,579.86	118,826,579.86	0.00	0.00	370,356.97	370,356.97	0.00
TEXSTAR	TexSTAR	2025-01-31	495,075.79	495,075.79	0.00	0.00	1,838.64	1,838.64	0.00
139999998	Texas Connect	2025-01-31	12,281,504.29	12,281,504.29	0.00	0.00	50,426.07	50,426.07	0.00
TXRANGE	Texas Range TexasDAILY Fund	2025-01-31	5,792,402.78	5,792,402.78	0.00	0.00	21,583.55	21,583.55	0.00
912828ZT0	US TREASURY 0.250 05/31/25	2022-06-15	5,000,000.00	4,557,031.25	1,098.90	0.00	1,064.56	0.00	2,163.46
91282CFP1	US TREASURY 4.250 10/15/25	2023-11-22	8,000,000.00	7,905,937.50	72,857.14	0.00	28,956.04	0.00	101,813.19
91282CGR6	US TREASURY 4.625 03/15/26	2024-04-29	7,500,000.00	7,446,386.72	103,487.57	0.00	29,704.77	0.00	133,192.33
TOTAL			**224,088,401.65**	**222,241,445.90**	**884,830.84**	**0.00**	**708,469.05**	**545,840.72**	**1,047,459.17**
REVENUE BOND									
06054NTL5	BOFA SECURITIES 06/20/25	2024-12-20	15,000,000.00	14,664,816.67	0.00	0.00	0.00	0.00	0.00
3133ERM99	FED FARM CR BNKS 4.250 12/19/25	2024-12-23	19,000,000.00	18,999,475.60	24,673.61	0.00	67,291.67	0.00	91,965.28
31846V567	FIRST AMER:GVT OBLG;Z	2025-01-31	1,510,416.99	1,510,416.99	366,298.41	0.00	4,718.89	366,298.41	4,718.89
4497W0TR9	ING US FUNDING 06/25/25	2024-12-23	15,000,000.00	14,657,299.95	0.00	0.00	0.00	0.00	0.00
89119ATL2	TD 06/20/25	2024-12-20	10,000,000.00	9,777,555.56	0.00	0.00	0.00	0.00	0.00
139999998	Texas Connect	2025-01-31	60,449,289.35	60,449,289.35	0.00	0.00	248,199.95	248,199.95	0.00

MEEDER PUBLIC FUNDS

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
91282CHH7	US TREASURY 4.125 06/15/26	2024-12-23	18,500,000.00	18,460,253.91	35,640.45	0.00	64,991.41	0.00	100,631.87
91282CJS1	US TREASURY 4.250 12/31/25	2024-12-23	19,000,000.00	18,997,031.25	2,230.66	0.00	69,150.55	0.00	71,381.22
91282CJP7	US TREASURY 4.375 12/15/26	2024-12-23	10,000,000.00	10,015,234.38	20,432.69	0.00	37,259.62	0.00	57,692.31
91282CHM6	US TREASURY 4.500 07/15/26	2024-12-23	18,500,000.00	18,556,367.19	384,578.80	0.00	70,766.50	416,250.00	39,095.30
TOTAL			**186,959,706.34**	**186,087,740.85**	**833,854.63**	**0.00**	**562,378.59**	**1,030,748.36**	**365,484.86**
STABILIZATION									
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	2023-01-17	10,000,000.00	10,032,100.00	186,666.67	0.00	33,333.33	200,000.00	20,000.00
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	2023-11-22	10,000,000.00	9,989,910.00	65,000.00	0.00	40,625.00	0.00	105,625.00
3130AWER7	FHLBANKS 4.625 06/06/25	2023-06-12	8,000,000.00	7,993,360.00	25,694.44	0.00	30,833.33	0.00	56,527.78
3130AWER7	FHLBANKS 4.625 06/06/25	2023-06-12	2,000,000.00	1,998,327.50	6,423.61	0.00	7,708.33	0.00	14,131.94
31846V567	FIRST AMER:GVT OBLG;Z	2025-01-31	15,902,457.76	15,902,457.76	59,527.07	0.00	57,473.45	59,527.07	57,473.45
TEXPOOL	TexPool	2025-01-31	16,323,274.79	16,323,274.79	0.00	0.00	57,010.03	57,010.03	0.00
91282CFZ9	US TREASURY 3.875 11/30/27	2024-12-13	5,000,000.00	4,966,015.62	17,032.97	0.00	16,500.69	0.00	33,533.65
91282CGA3	US TREASURY 4.000 12/15/25	2024-12-06	10,000,000.00	9,972,265.60	18,681.32	0.00	34,065.93	0.00	52,747.25
91282CJP7	US TREASURY 4.375 12/15/26	2024-12-06	10,000,000.00	10,043,359.37	20,432.69	0.00	37,259.62	0.00	57,692.31
TOTAL			**87,225,732.55**	**87,221,070.64**	**399,458.77**	**0.00**	**314,809.72**	**316,537.10**	**397,731.39**
GRAND TOTAL			**677,814,186.27**	**673,552,295.99**	**2,608,410.44**	**(95,855.98)**	**2,096,888.62**	**2,477,753.22**	**2,323,401.83**

MEEDER PUBLIC FUNDS

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
2020 BOND SERIES											
31846V567	FIRST AMER:GVT OBLG;Z	5,409,286.24	5,380,177.28	5,409,286.24	01/31/2025	4.27	4.28	19,643.37	0.00	0.00	19,643.37
55609EQM3	MACQUARIE INTRL 03/21/25	5,000,000.00	4,950,186.11	4,969,733.33	03/21/2025	0.00	4.62	0.00	19,547.22	0.00	19,547.22
62479LT62	MUFG BANK NY 06/06/25	10,000,000.00	9,807,600.00	9,845,833.33	06/06/2025	0.00	4.54	0.00	38,233.33	0.00	38,233.33
TEXPOOL	TexPool	12,926,780.89	12,928,644.29	12,926,780.89	01/31/2025	5.34	4.39	48,050.88	0.00	0.00	48,050.88
TOTAL		**33,336,067.13**	**33,066,607.68**	**33,151,633.80**		**2.78**	**4.45**	**67,694.25**	**57,780.56**	**0.00**	**125,474.81**
BUILDING											
139999998	Texas Connect	28,656,843.32	28,539,182.49	28,656,843.32	01/31/2025	0.00	4.54	117,660.83	0.00	0.00	117,660.83
22533TNF9	Credit Agricole Corporate And Investment Bank, New 0.0 01/15/2025	0.00	4,989,794.54	0.00	01/15/2025	0.00	5.39	0.00	10,205.46	0.00	10,205.46
22533TR73	CREDIT AGRI NY 04/07/25	10,000,000.00	9,864,557.48	9,908,294.13	04/07/2025	0.00	5.24	0.00	43,736.65	0.00	43,736.65
3130[illegible]UC9	FHLBANKS 4.500 12/12/25	10,000,000.00	10,035,081.77	10,031,929.49	12/12/2025	4.50	4.10	37,500.00	(3,152.27)	0.00	34,347.73
3133EN5Q9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 01/10/2025	0.00	5,000,168.74	0.00	01/10/2025	4.50	4.36	5,625.00	(168.74)	0.00	5,456.26
31846V567	FIRST AMER:GVT OBLG;Z	5,865,027.59	5,542,106.47	5,865,027.59	01/31/2025	4.27	4.28	22,426.52	0.00	0.00	22,426.52
63873JXA3	NATIXIS NY 10/10/25	5,000,000.00	0.00	4,846,611.11	10/10/2025	0.00	4.52	0.00	10,388.89	0.00	10,388.89
9128284V9	US TREASURY 2.875 08/15/28	6,000,000.00	5,853,684.90	5,857,115.89	08/15/2028	2.88	3.60	14,531.25	3,430.99	0.00	17,962.24
9128285M8	US TREASURY 3.125 11/15/28	5,000,000.00	4,821,153.18	4,825,074.15	11/15/2028	3.13	4.14	13,380.52	3,920.97	0.00	17,301.49
91282CED9	US TREASURY 1.750 03/15/25	15,000,000.00	14,904,638.26	14,945,134.34	03/15/2025	1.75	5.05	22,479.28	40,496.08	0.00	62,975.36
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,966,612.39	4,967,586.06	11/30/2027	3.88	4.12	16,500.69	973.67	0.00	17,474.36
91282CGA3	US TREASURY 4.000 12/15/25	5,000,000.00	4,987,096.83	4,988,246.25	12/15/2025	4.00	4.28	17,032.97	1,149.42	0.00	18,182.39
91282CJP7	US TREASURY 4.375 12/15/26	5,000,000.00	5,020,916.94	5,020,007.51	12/15/2026	4.38	4.15	18,629.81	(909.43)	0.00	17,720.38
91282CJV4	US TREASURY 4.250 01/31/26	5,000,000.00	0.00	4,998,143.77	01/31/2026	4.25	4.29	10,981.04	96.89	0.00	11,077.93
91282CLG4	US TREASURY 3.750 08/15/27	4,000,000.00	4,010,153.05	4,009,823.82	08/15/2027	3.75	3.65	12,635.87	(329.23)	0.00	12,306.64
TEXPOOL	TexPool	4,753,237.62	4,735,573.59	4,753,237.62	01/31/2025	5.34	4.39	17,664.03	0.00	0.00	17,664.03
TEXSTAR	TexSTAR	3,243,119.64	3,231,075.23	3,243,119.64	01/31/2025	5.30	4.39	12,044.41	0.00	0.00	12,044.41
TOTAL		**117,518,228.17**	**116,501,795.85**	**116,916,194.68**		**2.30**	**4.45**	**339,092.21**	**109,839.35**	**0.00**	**448,931.56**

MEEDER PUBLIC FUNDS

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
DEBT SERVICE											
31846V567	FIRST AMER:GVT OBLG;Z	10,084,488.87	10,046,740.64	10,084,488.87	01/31/2025	4.27	4.28	36,623.76	0.00	0.00	36,623.76
TEXPOOL	TexPool	18,601,561.56	13,166,057.43	18,601,561.56	01/31/2025	5.34	4.39	67,821.04	0.00	0.00	67,821.04
TOTAL		**28,686,050.43**	**23,212,798.07**	**28,686,050.43**		**4.96**	**4.35**	**104,444.80**	**0.00**	**0.00**	**104,444.80**
OPERATING											
139999998	Texas Connect	12,281,504.29	12,231,078.22	12,281,504.29	01/31/2025	0.00	4.54	50,426.07	0.00	0.00	50,426.07
3130AWTQ3	FHLBANKS 4.625 09/11/26	25,000,000.00	24,862,539.32	24,869,434.59	09/11/2026	4.63	4.97	96,354.17	6,895.28	0.00	103,249.44
3130AXU63	FHLBANKS 4.625 11/17/26	8,000,000.00	7,991,794.31	7,992,165.66	11/17/2026	4.63	4.68	30,833.33	371.35	0.00	31,204.69
3133EN7J3	FED FARM CR BNKS 3.875 02/02/26	7,500,000.00	7,490,068.28	7,490,843.80	02/02/2026	3.88	4.01	24,218.75	775.53	0.00	24,994.28
3133EP7C3	FED FARM CR BNKS 4.625 04/01/26	7,500,000.00	7,463,868.54	7,466,330.24	04/01/2026	4.63	5.03	28,906.25	2,461.70	0.00	31,367.95
3134GXZT4	FREDDIE MAC 4.000 07/14/25 '25 MTN	5,000,000.00	5,000,000.00	5,000,000.00	07/14/2025	4.00	4.00	16,666.67	0.00	0.00	16,666.67
3135G03U5	FANNIE MAE 0.625 04/22/25	5,000,000.00	4,963,422.38	4,973,637.75	04/22/2025	0.63	3.15	2,604.17	10,215.37	0.00	12,819.54
3135G04Z3	FANNIE MAE 0.500 06/17/25	7,500,000.00	7,386,781.19	7,407,797.86	06/17/2025	0.50	3.99	3,125.00	21,016.66	0.00	24,141.66
31846V567	FIRST AMER:GVT OBLG;Z	544,841.86	444,336.14	544,841.86	01/31/2025	4.27	4.28	1,830.12	0.00	0.00	1,830.12
51532MEED	JPMorgan Chase Commercial Checking Account	147,997.07	104,704.51	147,997.07	01/31/2025	0.00	0.00	0.00	0.00	0.00	0.00
912828ZT0	US TREASURY 0.250 05/31/25	5,000,000.00	4,938,533.48	4,951,236.56	05/31/2025	0.25	3.42	1,064.56	12,703.08	0.00	13,767.64
91282CFP1	US TREASURY 4.250 10/15/25	8,000,000.00	7,961,044.82	7,965,252.53	10/15/2025	4.25	4.90	28,956.04	4,207.70	0.00	33,163.75
91282CGR6	US TREASURY 4.625 03/15/26	7,500,000.00	7,465,718.81	7,468,145.10	03/15/2026	4.63	5.03	29,704.77	2,426.29	0.00	32,131.06
TEXPOOL	TexPool	118,826,579.86	102,383,007.13	118,826,579.86	01/31/2025	5.34	4.39	370,356.97	0.00	0.00	370,356.97
TEXSTAR	TexSTAR	495,075.79	493,237.15	495,075.79	01/31/2025	5.30	4.39	1,838.64	0.00	0.00	1,838.64
TXRANGE	Texas Range TexasDAILY Fund	5,792,402.78	5,770,819.23	5,792,402.78	01/31/2025	5.04	4.40	21,583.55	0.00	0.00	21,583.55
TOTAL		**224,088,401.65**	**206,950,953.50**	**223,673,245.74**		**4.38**	**4.45**	**708,469.05**	**61,072.97**	**0.00**	**769,542.02**
REVENUE BOND											
06054NTL5	BOFA SECURITIES 06/20/25	15,000,000.00	14,686,916.67	14,744,008.34	06/20/2025	0.00	4.52	0.00	57,091.67	0.00	57,091.67
139999998	Texas Connect	60,449,289.35	60,201,089.40	60,449,289.35	01/31/2025	0.00	4.54	248,199.95	0.00	0.00	248,199.95

MEEDER PUBLIC FUNDS

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
3133ERM99	FED FARM CR BNKS 4.250 12/19/25	19,000,000.00	18,999,488.67	18,999,533.71	12/19/2025	4.25	4.25	67,291.67	45.03	0.00	67,336.70
31846V567	FIRST AMER:GVT OBLG;Z	1,510,416.99	728,838.85	1,510,416.99	01/31/2025	4.27	4.28	4,718.89	0.00	0.00	4,718.89
4497W0TR9	ING US FUNDING 06/25/25	15,000,000.00	14,674,062.45	14,731,799.96	06/25/2025	0.00	4.57	0.00	57,737.51	0.00	57,737.51
89119ATL2	TD 06/20/25	10,000,000.00	9,792,222.23	9,830,111.12	06/20/2025	0.00	4.50	0.00	37,888.89	0.00	37,888.89
91282CHH7	US TREASURY 4.125 06/15/26	18,500,000.00	18,460,917.57	18,463,203.53	06/15/2026	4.13	4.28	64,991.41	2,285.95	0.00	67,277.37
91282CHM6	US TREASURY 4.500 07/15/26	18,500,000.00	18,555,475.62	18,552,404.65	07/15/2026	4.50	4.29	70,766.50	(3,070.97)	0.00	67,695.53
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,015,044.48	10,014,390.37	12/15/2026	4.38	4.29	37,259.62	(654.11)	0.00	36,605.51
91282CJS1	US TREASURY 4.250 12/31/25	19,000,000.00	18,997,102.88	18,997,349.61	12/31/2025	4.25	4.26	69,150.55	246.73	0.00	69,397.29
TOTAL		**186,959,706.34**	**185,111,158.82**	**186,292,507.62**		**2.00**	**4.42**	**562,378.59**	**151,570.70**	**0.00**	**713,949.29**
STABILIZATION											
3130AWER7	FHLBANKS 4.625 06/06/25	8,000,000.00	7,998,568.70	7,998,853.12	06/06/2025	4.63	4.66	30,833.33	284.43	0.00	31,117.76
3130AWER7	FHLBANKS 4.625 06/06/25	2,000,000.00	1,999,639.48	1,999,711.12	06/06/2025	4.63	4.66	7,708.33	71.64	0.00	7,779.98
3133EN6A3	FED FARM CR BNKS 4.000 01/13/26	10,000,000.00	10,011,080.43	10,010,169.30	01/13/2026	4.00	3.88	33,333.33	(911.12)	0.00	32,422.21
3133EPC37	FED FARM CR BNKS 4.875 11/13/25	10,000,000.00	9,995,581.31	9,996,014.79	11/13/2025	4.88	4.93	40,625.00	433.48	0.00	41,058.48
31846V567	FIRST AMER:GVT OBLG;Z	15,902,457.76	15,643,821.49	15,902,457.76	01/31/2025	4.27	4.28	57,473.45	0.00	0.00	57,473.45
91282CFZ9	US TREASURY 3.875 11/30/27	5,000,000.00	4,966,612.39	4,967,586.06	11/30/2027	3.88	4.12	16,500.69	973.67	0.00	17,474.36
91282CGA3	US TREASURY 4.000 12/15/25	10,000,000.00	9,974,193.66	9,976,492.50	12/15/2025	4.00	4.28	34,065.93	2,298.84	0.00	36,364.77
91282CJP7	US TREASURY 4.375 12/15/26	10,000,000.00	10,041,833.87	10,040,015.01	12/15/2026	4.38	4.15	37,259.62	(1,818.86)	0.00	35,440.75
TEXPOOL	TexPool	16,323,274.79	1,266,264.76	16,323,274.79	01/31/2025	5.34	4.39	57,010.03	0.00	0.00	57,010.03
TOTAL		**87,225,732.55**	**71,897,596.08**	**87,214,574.46**		**4.51**	**4.35**	**314,809.72**	**1,332.08**	**0.00**	**316,141.79**
GRAND TOTAL		**677,814,186.27**	**636,740,910.01**	**675,934,206.73**		**3.33**	**4.42**	**2,096,888.62**	**381,595.65**	**0.00**	**2,478,484.27**

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MEEDER

PUBLIC FUNDS



Collin College
January 2025 Monthly Report

2023-2030 Master Plan Phase I
Collin County Community College District

Project Number: 60726232

February 7, 2025

PUBLIC

Quality Information

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Revision	Revision date	Details	Authorized	Name	Position
First Publication	February 7, 2025	January '25 Report	Yes	Tim Smith	Program Director

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1. Introduction

Collin College has currently approved 5 projects that makeup this program, which will be managed by a third-party program management firm. The total budget for the 5 projects comprising this program is $219,602,567.36. $1,000,000 was moved from the Security Enhancements budget and $1,000,000 from the 2 + 2 Academic Alliance budget to the Health Science project.

On February 27, 2024, the Board of Trustees granted the District President authority to enter into and negotiate a contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services for the Collin College 2023 Master Plan Program. On May 3, 2024, Collin College and AECOM executed the Collin contract for program management services. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

2. Executive Summary

Completed and Pending Items

- Plano Campus – Roof replacement proceeding. Demolition under way in new Police area, Area K 2nd floor, Area J, and Racquetball courts. Fine Arts Courtyard cleared of equipment.
- Courtyard Center – Demo and make safe has begun. Laydown area is set up.
- CHEC – 90% CDs were issued. Skanska has gone out to bid for GMP.
- Health Science Center – PBK progressing with Construction Documents for issuance to occur 2/28/25. PBK received approval for site plan from City of Frisco and is now working to obtain GMP 1 permitting and overall project plan approvals. McCarthy submitted GMP 1 bid and Design Development estimate on 1/24/25. Reconciliation of cost is on-going and development of Board documents for Board submission on 2/12/25.
- Wylie CTE – Site concepts and exterior renderings presented to Dr. Matkin. Page is finalizing the Programming Phase report.

Items of close attention

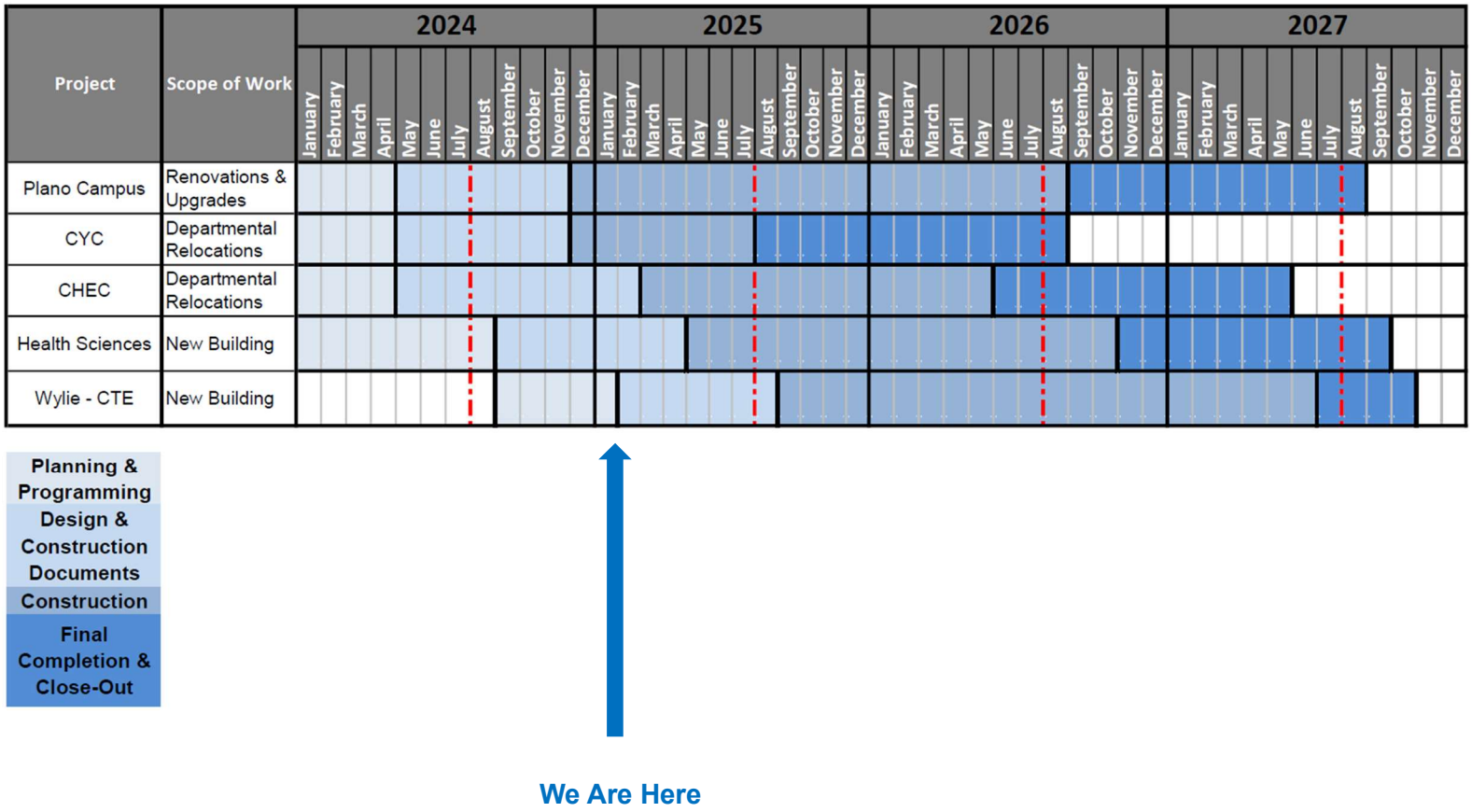
- No items of close attention at this time

Budget Summary

- $28,022,437.83 of the $219,602,567.36 has been committed to-date in the form of contracts with various vendors.
- $6,883,622.30 of the $28,022,437.83 committed amount has been expended to-date.

3. Program Summary

3.1 Program Schedule

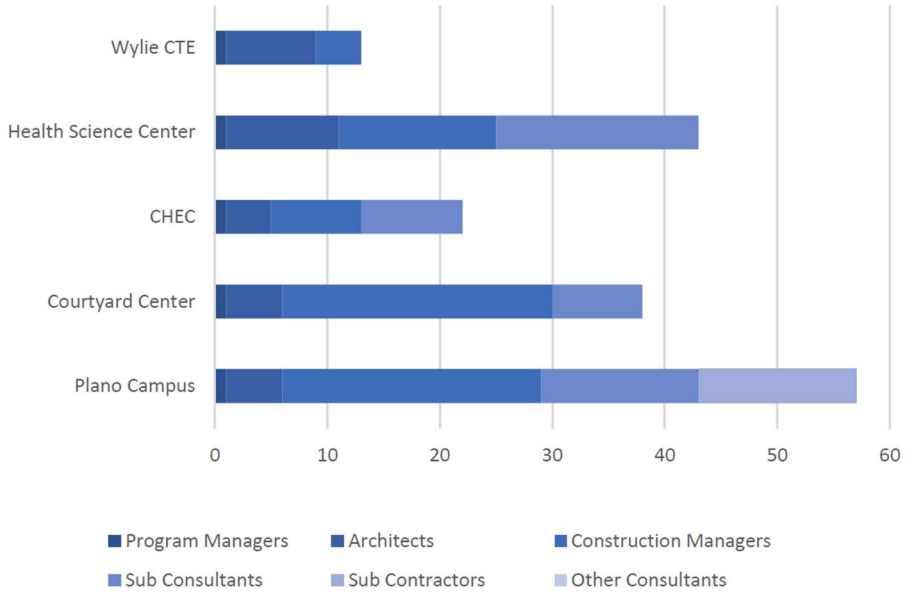


3.2 Program Budget

Cost Summary

Budget Group	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date	% Complete
Management, Design & Pre-Construction	$19,325,275.36	$16,883,594.01	$774,800.00	$17,658,394.01	$0.00	$5,998,121.78	33.97%
Construction, Equipment & Furnishings	$186,104,456.00	$9,649,609.00	$0.00	$9,649,609.00	$4,369,431.00	$834,135.52	8.64%
Investigation, Testing & Verification	$3,146,268.00	$665,906.00	$0.00	$665,906.00	$0.00	$51,365.00	7.71%
Contingency	$10,573,775.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Miscellaneous	$452,793.00	$48,528.82	$0.00	$48,528.82	$0.00	$0.00	0.00%
Total	$219,602,567.36	$27,247,637.83	$774,800.00	$28,022,437.83	$4,369,431.00	$6,883,622.30	24.56%

3.3 Current Personnel Estimate



It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2023 Master Plan Programs, have 173 employees contributing to the program's progress.

4. Project Summary

Courtyard Renovation

Project Name

Courtyard Renovation

Project Name	Project Number
Courtyard Renovation	PJ1054

Project Type	Project Phase
Renovation	(Blank)

Project Manager	Contractor/CM	Architect
Melissa Perette	Skanska	IN2 Architecture

Project Directory

Company	Project Role
AECOM Technical Services, Inc.	Program Manager
Collin College	Owner
Skanska	Construction Manager-at-Risk
IN2 Architecture	A/E
RWB Consulting Engineers	

Scope Description

- Renovations of the Courtyard Center
  - The Renovations include:
    - New Cosmetology Space
    - Relocate and expand Esthetician Space
    - New Medical Message space
    - Remodel of 4th floor for Information Technology and Police

Schedule

Activity	Baseline Finish	Planned Finish	Actual Finish
BOT Approval of Construction Delivery Method	1/26/2024	1/26/2024	1/26/2024
BOT Approval of Recommended A/E	1/26/2024	1/26/2024	1/26/2024
BOT Approval of Program Manager	2/27/2024	2/27/2024	2/27/2024
Architect Mobilized	5/17/2024	5/17/2024	5/17/2024
BOT Approval of Recommended CMAR	5/26/2024	5/26/2024	5/28/2024
100% CDs Complete	11/1/2024	10/10/2024	10/10/2024
GMP Submittal	12/1/2024	11/22/2024	11/22/2024
BOT Approval of GMP	12/10/2024	12/10/2024	12/10/2024
Obtain Building Permit	12/13/2024	12/13/2024	1/16/2025
Contractor Mobilized	12/20/2024	12/20/2024	1/20/2025
Substantial Completion	7/15/2025	7/15/2025	
Final Completion	8/1/2025	8/1/2025	
Student Occupancy	8/26/2025	8/26/2025	

Progress Summary

Status Date	Notes
1/31/2025	Demo and make safe has began. Laydown area is set up.

Cost Summary

Budget Group	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date	% Complete
Management, Design & Pre-Construction	$724,100.00	$690,736.36	$0.00	$690,736.36	$0.00	$216,558.00	31.35%
Investigation, Testing & Verification	$82,073.00	$72,151.00	$0.00	$72,151.00	$0.00	$6,280.00	8.70%
Construction, Equipment & Furnishings	$4,991,556.00	$5,140.00	$0.00	$5,140.00	$0.00	$0.00	0.00%
Contingency	$266,481.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Miscellaneous	$4,551.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total	$6,068,761.00	$768,027.36	$0.00	$768,027.36	$0.00	$222,838.00	29.01%

CHEC Renovation

Project Name

CHEC Renovation

Project Name	Project Number
CHEC Renovation	PJ1055

Project Type	Project Phase
Renovation	(Blank)

Project Manager	Contractor/CM	Architect
Melissa Perette	Skanska	IN2 Architecture

Project Directory

Company	Project Role
AECOM Technical Services, Inc.	Program Manager
Collin College	Owner
IN2 Architecture	A/E
Skanska	A/E
RWB Consulting Engineers	

Scope Description

*Renovations Collin Higher Education Center - Renovations of selected spaces on 1st, 2nd, 3rd and 4th floor.

Schedule

Activity	Baseline Finish	Planned Finish	Actual Finish
BOT Approval of A/E Procurement Method	1/26/2024	1/26/2024	1/26/2024 ✓
BOT Approval of Construction Delivery Method	1/26/2024	1/26/2024	1/26/2024 ✓
BOT Approval of Recommended A/E	1/26/2024	1/26/2024	1/26/2024 ✓
BOT Approval of Program Manager	2/27/2024	2/27/2024	2/27/2024 ✓
Architect Mobilized	5/17/2024	5/17/2024	5/17/2024 ✓
BOT Approval of Recommended CMAR	5/26/2024	5/26/2024	5/28/2024 ✓
100% CDs Complete	11/1/2024	2/14/2025	
GMP Submittal	12/1/2024	2/20/2025	
BOT Approval of GMP	12/10/2024	3/25/2025	
Obtain Building Permit	12/20/2024		
Contractor Mobilized	1/6/2025		
Substantial Completion	4/1/2026	4/1/2026	
Final Completion	5/1/2026	5/1/2026	

Progress Summary

Status Date	Notes
1/31/2025	90% CDs were issued. Skanska has gone out to bid for GMP.

Cost Summary

Budget Group	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date	% Complete
Management, Design & Pre-Construction	$860,348.36	$825,348.36	$0.00	$825,348.36	$0.00	$263,323.00	31.90%
Construction, Equipment & Furnishings	$7,172,040.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Contingency	$562,950.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Investigation, Testing & Verification	$117,927.00	$9,530.00	$0.00	$9,530.00	$0.00	$0.00	0.00%
Miscellaneous	$6,540.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total	$8,719,805.36	$834,878.36	$0.00	$834,878.36	$0.00	$263,323.00	31.54%

Plano Renovation

Project Name

Plano Renovation

Project Name	Project Number
Plano Renovation	PJ1053

Project Type	Project Phase
Renovation	Design

Project Manager	Contractor/CM	Architect
Tim Smith	Skanska	IN2 Architecture

Project Directory

Company	Project Role
AECOM Technical Services, Inc.	Program Manager
Collin College	Owner
Skanska	Construction Manager-at-Risk
IN2 Architecture	A/E
BAi, LLC	
Dunaway	
Foodservice Design Professional	
MATSON DRISCOLL & DAMICO LLP	
Price Consulting, Inc.	
RWB Consulting Engineers	

Scope Description

* Renovations to the Plano Campus
* The Renovation includes:
  - Roof Replacement
  - Expanding Science Labs
  - Renovation and Expanding Health Sciences
  - Renovation in various other areas

Schedule

Activity	Baseline Finish	Planned Finish	Actual Finish
BOT Approval of Construction Delivery Method	1/26/2024	1/26/2024	1/26/2024
BOT Approval of Recommended A/E	1/26/2024	1/26/2024	1/26/2024
BOT Approval of Program Manager	2/27/2024	2/27/2024	2/27/2024
BOT Approval of Recommended CMAR	3/26/2024	3/26/2024	3/26/2024
Architect Mobilized	4/19/2024	4/19/2024	4/19/2024
GMP 1 Construction Documents Submittal	7/26/2024	8/2/2024	8/2/2024
BOT Approval of GMP 1	9/24/2024	9/24/2024	9/24/2024
GMP 2 Construction Documents Submittal	10/21/2024	9/19/2024	9/20/2024
BOT Approval of GMP 2	12/10/2024	12/10/2024	12/10/2024
Obtain Building Permit	12/13/2024	1/13/2025	1/30/2025
Contractor Mobilized	12/20/2024	12/20/2024	12/20/2024
Substantial Completion	6/1/2026	6/1/2026	
Final Completion	7/21/2026	7/21/2026	
Student Occupancy	8/17/2026	8/17/2026	

Progress Summary

Status Date	Notes
1/31/2025	Roof replacement proceeding. Demolition under way in new Police area, Area K 2nd floor, Area J, Fine Arts Court Yard cleared of equipment

Cost Summary

Budget Group	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date	% Complete
Management, Design & Pre-Construction	$8,078,310.00	$6,987,542.26	$0.00	$6,987,542.26	$0.00	$2,981,560.00	42.67%
Investigation, Testing & Verification	$1,359,240.00	$557,030.00	$0.00	$557,030.00	$0.00	$45,085.00	8.09%
Construction, Equipment & Furnishings	$74,293,298.00	$9,644,469.00	$0.00	$9,644,469.00	$0.00	$195,270.55	2.02%
Contingency	$2,908,102.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Miscellaneous	$361,050.00	$48,528.82	$0.00	$48,528.82	$0.00	$0.00	0.00%
Total	$87,000,000.00	$17,237,570.08	$0.00	$17,237,570.08	$0.00	$3,221,915.55	18.69%

Health Science Center

Project Name

Health Science Center

Project Name	Project Number
Health Science Center	PJ1067

Project Type	Project Phase
New	Programming

Project Manager	Contractor/CM	Architect
Penny Busch	McCarthy Building Comp...	PBK Architects, Inc.

Project Directory

Company	Project Role
JQ Engineering (IMEG)	Structural Engineer
AECOM Technical Services, Inc.	Program Manager
Collin College	Owner
RWB Consulting Engineers	MEP
CCA Landscape Architects, Inc.	Landscape Architect
McCarthy Building Companies, Inc.	Construction Manager-at-Risk
RLK Engineering	Civil Engineer
PBK Architects, Inc.	A/E
PBK Architects, Inc.	

Scope Description

Construction of new Health Science Center, Frisco, Texas

The building will be:
3 stories totaling 120,000 square feet
90,000 square feet to be finished out, 30,000 square feet to remain shell
New Programs:
MLT
Radiography
Cath Lab
Nuclear Med
CT Technology
MRI Technology
Programs Moving or Expanding:
Nursing
Diagnostic Sonography (program move from McKinney)
Physical Therapy Assistant
Health Professions
Interdisciplinary Spaces:
AR/VR Lab space Healthcare Simulation space

Schedule

Activity	Baseline Finish	Planned Finish	Actual Finish
BOT Approval of Rec. A/E & CMAR Firms	3/26/2024	3/26/2024	3/26/2024
Architect Mobilized	4/30/2024	4/30/2024	4/30/2024
Programming	7/30/2024	8/15/2024	8/15/2024
Schematic Design	9/30/2024	10/4/2024	10/4/2024
Design Development Completion	12/20/2024	12/20/2024	12/18/2024
GMP 1 Package Issuance	12/22/2024	12/18/2024	12/18/2024
GMP 1 Package Bidding	1/15/2025	1/24/2025	1/24/2025
BOT Approval of GMP 1	2/25/2025	2/25/2025	
Contractor Mobilized	2/26/2025	2/26/2025	
GMP 2 - 100% CDs Issuance	3/28/2025	2/28/2025	
GMP 2 - 100% CDs Bidding	4/18/2025	5/9/2025	
Foundations Complete	4/30/2025		
BOT Approval of GMP 2	5/31/2025	5/27/2025	
Structures Complete	2/28/2026		
Interior Finish-Out Complete	7/15/2026		
Substantial Completion	7/31/2026	11/30/2026	
Temporary CO	8/7/2026	10/31/2026	
Final CO	8/14/2026	11/30/2026	
Final Completion	8/31/2026	12/9/2026	
Owner Occupancy	8/31/2026	1/19/2027	
Student Occupancy	8/31/2026	1/19/2027	

Progress Summary

Status Date	Notes
1/31/2025	McCarthy submitted GMP 1 bid and DD estimate. Reviewing cost for Board submission on 2/12.
1/31/2025	PBK progressing with CDs for issuance on 2/28. Site plan approved and now working to obtain GMP 1 permit.

Cost Summary

Budget Group	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date	% Complete
Management, Design & Pre-Construction	$6,069,027.00	$5,162,227.03	$774,800.00	$5,937,027.03	$0.00	$2,107,356.00	35.50%
Construction, Equipment & Furnishings	$61,793,062.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Contingency	$4,130,232.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Investigation, Testing & Verification	$777,028.00	$27,195.00	$0.00	$27,195.00	$0.00	$0.00	0.00%
Miscellaneous	$44,652.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total	$72,814,001.00	$5,189,422.03	$774,800.00	$5,964,222.03	$0.00	$2,107,356.00	35.33%

Wylie CTE

Project Name

Wylie CTE

Project Name	Project Number
Wylie CTE	PJ1062

Project Type	Project Phase
New	Programming

Project Manager	Contractor/CM	Architect
Kella Hilton	Skanska	Page Southerland Page...

Project Directory

Company	Project Role
AECOM Technical Services, Inc.	
Collin College	
Page Southerland Page, Inc.	
RWB Consulting Engineers	
Skanska	

Scope Description

Construction of a new Career Technical Education (CTE) building on the Wylie Campus.
- Approximately 50,000 square feet
- Building will provide space for the following:
  - Welding
  - HVAC
  - Electronic Engineering Technology (EET)
  - Veterinary technician programs

Schedule

Activity	Baseline Finish	Planned Finish	Actual Finish
BOT Approval of Construction Delivery Method	1/26/2024	1/26/2024	1/26/2024 ✓
BOT Approval of Program Manager	9/24/2024	9/24/2024	9/24/2024 ✓
BOT Approval of Recommended A/E and CMAR Firms	9/24/2024	9/24/2024	9/24/2024 ✓
Architect Mobilized	10/21/2024	10/21/2024	11/11/2024 ✓
Programming	12/17/2024	2/5/2025	
Schematic Design	2/18/2025	2/18/2025	
Design Development Drawings	4/22/2025	4/22/2025	
100% Construction Documents	8/29/2025	8/29/2025	
GMP - Building shell and finish out	10/27/2025	10/27/2025	
BOT Approval of GMP	12/9/2025	12/9/2025	
Structures Complete	11/13/2026	11/13/2026	
Interior Finish-Out Complete	4/28/2027	4/28/2027	
Substantial Completion	5/3/2027	5/3/2027	
Final CO	5/14/2027	5/14/2027	
Final Completion	6/4/2027	6/4/2027	
Student Occupancy	8/25/2027	8/25/2027	

Progress Summary

Status Date	Notes
1/31/2025	Site concepts and exterior renderings presented to Dr. Matkin. Page is finalizing the Programming Phase report.

Cost Summary

Budget Group	Current Budget	Commitments	Approved Changes	Total Commitments	Pending Commitments	Expended to Date	% Complete
Management, Design & Pre-Construction	$3,593,490.00	$3,217,740.00	$0.00	$3,217,740.00	$0.00	$332,274.78	10.33%
Construction, Equipment & Furnishings	$37,854,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Contingency	$2,706,010.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Investigation, Testing & Verification	$810,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Miscellaneous	$36,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total	$45,000,000.00	$3,217,740.00	$0.00	$3,217,740.00	$0.00	$332,274.78	10.33%

5 Completed Items

5.1 General Program

- Bond Facilities Meeting was held on January 6th, 13th, 20th, and 27th

5.2 Procurement

- No Procurement items are completed at this time

5.3 Design

- Wylie CTE planning concepts document meeting was held on January 14th
- Plano Campus, Change Proposal Request (CPRs) 1 through 4 were issued and are being priced. CPRs clarified items on Issue for Construction Drawings.

5.4 Pre-Construction

- No Pre-Construction items are completed at this time

5.5 Construction

- Plano Campus OAC meetings were held on January 2nd, 9th, 16th, 23rd, and 30th
- Plano Campus, Roof sequencing meeting was held on January 7th
- Courtyard Center room storage/furn disposal meeting was held on January 27th
- Courtyard Center demo/construction started on January 28th

5.6 Acceptance and Close-Out

- No Acceptance and Close-Out items are completed at this time

6 Pending Items

6.1 General Program

- No General Program items are pending at this time

6.2 Procurement

- Health Science Center, Farnsworth proposal for commission services
- Health Science Center, Braun proposal for material testing services
- Plano Campus, Braun proposal for material testing services

6.3 Design

- Health Science Center, PBK working with City of Frisco for GMP 1 plan review
- Health Science Center, PBK holding final coordination meetings with SMEs and all user groups through February

6.4 Pre-Construction

- Health Science Center, McCarthy submitted their GMP 1 and DD costs. They are working to reconcile remaining variances between them, the subs and the design team.

6.5 Construction

- Courtyard Center OAC meetings were held on January 2nd, 16th, 23rd, and 30th
- Plano Campus roof replacement to started on January 8th and is continuing
- Plano Campus interior construction started on January 13th
- Plano Campus permit has been issued, framing to continue in first phase areas

6.6 Acceptance and Close-Out

- No Acceptance and Close-out Items are pending at this time

7 Progress Pictures

7.1 Plano Campus Renovations



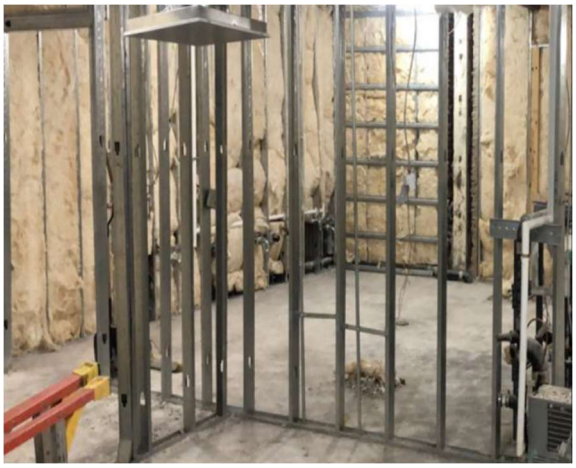
Existing Roof Metal Deck



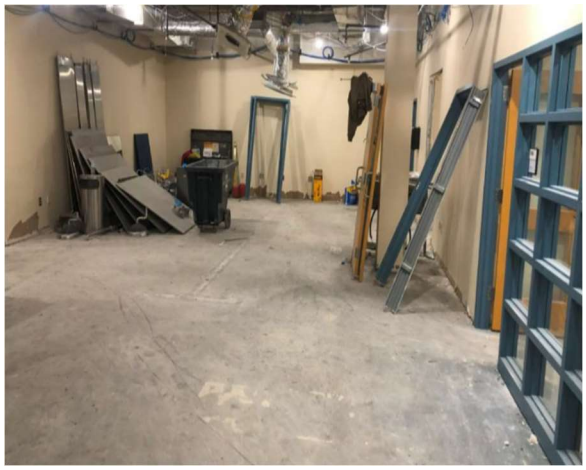
Mechanically Fastened Insulation



Roof Installation



Demolition in Area F for New PD Area



1st Floor Demolition in the PD Area



Stacked Existing Fixtures