

AGENDA

A regular meeting of the Keep Waxahachie Beautiful Committee to be held on **Thursday, March 6, 2025 at 4:30 p.m.** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members: Madeline Bracken, Chairman
Brent Gundert, Vice Chairman
Polly Williams
Jesse Gibson
Julie Mendenhall
Forrest John
Andrew Weyand

Ex-Officio: Kevin Strength, Waxahachie Chamber of Commerce

1. Call to Order
2. **Public Comments:** Persons may address the Keep Waxahachie Beautiful Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Consider approval of Keep Waxahachie Beautiful Committee meeting minutes of February 6, 2025
4. Discuss and consider PIN Award recipient
5. Discuss and consider Ellis County Master Gardeners booth
6. Discuss and consider Spring Cleanup Day
7. Discuss and consider Dumpster Day
8. Discuss and consider guidelines for the Pride in Neighborhood (PIN) Program
9. Adjourn

The Keep Waxahachie Beautiful Committee reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.

A regular meeting of the Keep Waxahachie Beautiful Committee was held on Thursday, February 6, 2025 at 4:30 p.m. in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members Present: Madeline Bracken, Chair
Brent Gundert, Vice Chair
Jesse Gibson
Julie Mendenhall
Forrest John
Andrew Weyand

Member Absent: Polly Williams

Others present: Kyle Cooper, Director of Parks & Recreation
Brad Barnes, Assistant Parks & Recreation Director
Travis Smith, City Council Representative
Yadira Campos, Administrative Coordinator

1. Call to Order

Chair Madeline Bracken called the meeting to order.

2. Public Comments

No public comments.

3. Consider approval of Keep Waxahachie Beautiful Committee meeting minutes of December 5, 2024

Forrest John asked to change the following in the December 5, 2024 KWBC meeting minutes:

- In others present, he asked to include “Parks and Recreation” next to “Acting Administrative Coordinator” for Christopher Gravis.
- In Item #3 he asked if “PIN” can be included next to “Scoring Sheet. He also asked to include “As prepared by Ms. Bracken.” after “Scoring Sheet”.
- In item #6 he asked if staff can look back at the recorder and see if the phrase is correct.
- In item #7 he asked if the phrase “the committee” be changed to “this committee”.

Julie Mendenhall asked to change the following in the December 5, 2024 KWBC meeting minutes:

- She asked for item #10 to change the address 617 East Martin Avenue to 617 East Marvin Avenue.

Action:

Brent Gundert moved to approve with amendments to the minutes of the Keep Waxahachie Beautiful Committee meeting of December 5, 2024. Motion was seconded by Jesse Gibson and carried unanimously (6-0).

4. Hear presentation from Horticulturist Chris Seale

This item was presented by Chris Seale, City of Waxahachie Horticulturist. He gave an overview of the Horticulture Department in his presentation.

5. Discuss and consider Ellis County Master Gardeners booth

This item was presented by Yadira Campos, Administrative Coordinator. She shared with the Committee details on the Ellis County Master Gardeners event and asked the board if they are interested in participating. The Committee further discussed and decided to participate.

The Committee set a March meeting to discussed details about booth activities.

Action:

Julie Mendenhall moved to approve the Ellis County Master Gardeners booth. Motion was seconded by Brent Gundert and carried unanimously (6-0).

6. Discuss and consider Spring Litter Cleanup dates

This item was presented by Chair Bracken, who asked the Committee to suggest a suitable location for the Spring Cleanup. Mr. Cooper proposed holding the event near the drainage area by HEB. After further discussion, the Committee agreed on this location. The Spring Cleanup is scheduled for April 5th from 9 a.m. to 11 a.m. Mr. Cooper will provide a site map of the cleanup location.

Action:

Forrest John moved to approve the Spring Litter Cleanup date and location, as presented. Motion was seconded by Andrew Weyand and carried unanimously (6-0).

7. Discuss and consider Keep Texas Beautiful Conference May 5-7 in Austin, Texas

This item was presented by Chair Bracken, who informed the Committee about an upcoming conference. She encouraged Committee members to let staff know if they are interested in attending.

8. Discuss and consider guidelines for the Pride in Neighborhood (PIN) Program

This item was presented by Chair Bracken. She presented the guidelines to the Committee. The Committee further discussed and asked if the guidelines can be sent to all members so that everyone can have time to go over the guidelines and make their edits. The Committee will finalize the guidelines at the March meeting.

9. Discuss and consider next PIN Award recipient

The Committee agreed to pick a nominee at the April meeting. No action was taken.

10. Discuss, review, and consider upcoming grant opportunities

The item was presented by Chair Bracken. She gave an update on the following grant opportunities:

- Spring Cleanup Grant
- Governor's Choice Grant
- KTB – Texas Recycles Day Grant

No action was taken.

11. Hear update and discuss Cleanup Closet

The item was presented by Chair Bracken, who provided an update on the Cleanup Closet. She also informed the Committee about a group called Eclipse Diagnostic, which invited KWBC to participate in an upcoming event. After further discussion, the Committee decided not to participate in the Eclipse Diagnostic event.

12. Adjourn

There being no further business, the meeting adjourned at 5:55 p.m.

Respectfully submitted,

Yadira Campos
Administrative Coordinator