



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, March 3, 2025
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 823 4913 2705** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Wendy Lau,

Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

CLOSED SESSION TOPICS

Significant Exposure to Potential Litigation Pursuant to Government Code Section 54956.9(b): (1 case). California Pistol and Rifle Association, Inc., et al. v Los Angeles County Sheriff's Department, et al., United States District Court for the Central District of California Case No. 2:23-cv-10169-SPG-ADSx pursuant to Government Code § 54956.9.

Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:
Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Police Middle Management Association, La Verne Police Officers Association and all Unrepresented Employees.

Conference with Legal Counsel - Existing Litigation pursuant to California Government Code Section 54956.9(d)(1): (1 case). Gonzalez, J. v. City of La Verne, La Verne Police Dept. Case No. 24STCV34625.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE

ROLL CALL Council Member Meshal "Kash" Kashifalghita, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

PRESENTATIONS

Women's History Month Proclamation - Every year, March is nationally recognized as Women's History Month and in honor of this year's theme, "Moving Forward Together! Women Educating & Inspiring Generations", the City Council recognizes the achievements of La Verne resident and Chemistry Professor at Cal Poly Pomona Chantal Steiber, who was recognized with the Presidential Award of Excellence in Science, Mathematics, and Engineering Mentoring.

Fire Crew & Community Emergency Response Team Recognition - The La Verne Fire Department (LVFD) and City Council are proud to recognize the extraordinary dedication of our firefighters, who have tirelessly served both our community and the state during an unprecedented fire, wind, and rain season. For months on end, LVFD crews have been deployed across California, battling wildfires and responding to emergencies, while those remaining in La Verne ensured the safety of our city during extended critical conditions. Additionally, we also commend the outstanding efforts of our La Verne CERT team, whose swift and selfless response during the LA Fire Storm exemplifies the spirit of community resilience and preparedness.

Fire Department Peer Support Program - The La Verne Fire Department is establishing its first Peer Support Program to enhance the mental health and well-being of its personnel. This program will provide trained peer supporters to assist firefighters in managing stress, trauma, and other job-related challenges in a confidential and supportive environment. Implementing this initiative aligns with industry best practices and demonstrates the City's commitment to supporting first responders' mental health and overall resilience.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. **City Council Minutes of the Study Session, Regular Meeting & Closed Session of February 18, 2025.**

Recommendation: That the City Council approve the minutes.

2. **Register of Audited Demands in the amount of \$1,998,486.76, dated 02/12/25.**

Recommendation: That the City Council approved the audited demands.

3. **Military Deployment Salary and Benefits.** The City has previously extended military leave benefits for permanent employees called to active duty in support of United States operations such as Enduring Freedom. The City was informed that one of its Fire Department personnel has been called to active duty beginning this February in support of military operations overseas. Support of military leave requires City Council approval, extending partial salary and benefits during the entirety of the deployment.

Recommendation: That the City Council approve the extension of partial salary and benefits totaling \$88,500 from the General Fund for Firefighter Sean Wilkins as a result of being called to active duty in support of military operations.

4. **Approving a Class Specification for Battalion Chief.** After undergoing City Council approved staffing changes in the Fire Department, the Battalion Chief job classification is being updated to accurately reflect current duties and responsibilities.

Recommendation: That the City Council approve the attached class specification for Battalion Chief.

PUBLIC HEARINGS - NONE

OTHER MATTERS

5. **Youth Sports Facility Use Agreement - La Verne Little League.** The proposed Youth Sports Facility Use Agreement renews the long-standing partnership between the City of La Verne and La Verne Little League (LVLL), which first formalized a field use agreement in 1986. This two-year agreement (January 1, 2025 – December 31, 2027) grants LVLL priority field access while

ensuring compliance with City policies on maintenance, safety, programming, and administration, reinforcing shared responsibilities for the benefit of the community.

Recommendation: That the City Council:

1. Approve the attached Youth Sports Facility Use Agreement with La Verne Little League for a term beginning January 1, 2025, and ending December 31, 2027, with options for two two-year extensions; and
2. Authorize the City Manager or designee to execute the agreement and any related documents.

- 6. Department Director Employment Agreement Template.** The City Manager is requesting City Council approval of a template for Department Director employment agreements which sets forth terms and conditions for employment of employees serving as Department Directors based on City Council approved salary and benefit resolutions.

Recommendation: That the City Council approve the Executive Employment Agreement Template for use by the City Manager for Executive Employee/Department Director appointments.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED FOR MONDAY, MARCH 17, 2025, at 5:30 P.M.

Posting Statement: A true copy of this Agenda was posted on February 25, 2025, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Tuesday, March 4 - Development Review Committee meeting, City Hall, 9:00 am

Wednesday, March 5 - Youth Sports Committee meeting, City Hall, 6:00 pm

Monday, March 10 - Senior Movie Matinee, Community Center, 12:30 pm

Wednesday, March 12 - Public Financing Authority (EIFD) meeting, City Hall, 9:00 am

Wednesday, March 12 - Planning Commission meeting, City Hall, 6:30 pm - CANCELLED

Monday, March 17 - City Council meeting, City Hall, 5:30 pm

Tuesday, March 25 - Youth & Family Action Committee meeting, City Hall, 5:00 pm

Tuesday, March 25 - Ad Hoc Water and Sewer Rate Study Committee meeting, City Hall, 5:30 pm

Thursday, March 27 - IVHS & SPCA Wildlife Presentation, Community Center, 6:00 pm