

AGENDA

CANFIELD CITY COUNCIL **REGULAR MEETING** March 5, 2025-5:30 P.M.

FRANCIS J. McLAUGHLIN MUNICIPAL BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call: Quorum is Present - Meeting is in Session.
4. Proclamations & Presentations. **BUDGET WORK SESSION**
5. Approval of Minutes.
6. Reading of Communications.
7. Reports of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.
8. Public questions from residents (or representative) related to the above referenced reports. Questions may be limited to three (3) minutes.
9. Recognition of Persons Desiring to Appear Before Council.
10. OLD BUSINESS
 Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.
11. NEW BUSINESS
 Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.
 - A. Annual Appropriations **Ordinance** to make Appropriations for current expenses and other expenditures of the City of Canfield, State of Ohio, during the fiscal year ending December 31, 2025.

Description: State law requires municipalities to adopt a fiscal year budget prior to March 31st of each fiscal year. At the December 18, 2024 Council meeting an ordinance was passed to approve temporary appropriations for expenditures in January, February and March of Fiscal Year 2025.

City staff presented the annual capital requests from each department at a budget work session that took place earlier this evening. The annual appropriations included in this ordinance include the items that were discussed during the budget work session.

Action Needed: Consideration for passage

Attachment(s):

Public Comments

B. An **Ordinance** Providing Transfers to Various Funds

Description: This is a transfer from the General Fund to the Park, Recreation and Cemetery Funds.

Action Needed: Passage of this Ordinance.

Attachment(s):

C. An **Ordinance** Amending an Agreement for the Provision of Dispatch Services to the Cardinal Joint Fire District.

Description: This amended agreement is effective from December 30, 2024-December 31, 2027.

Action Needed: Passage of this Ordinance

Attachment(s): Amended Agreement for Dispatch Services for CJFD.

Public Comments

D. An **Ordinance** Amending Canfield Codified Ordinance Section 947.302 “Sale of Grave Sites”

Description: See City Manager

Action Needed: Passage of Ordinance

Attachment(s):

12. Council Comments.

13. Adjournment

Introduced By: _____
First Reading: _____

ORDINANCE

ANNUAL APPROPRIATION ORDINANCE TO MAKE
APPROPRIATIONS FOR CURRENT EXPENSES AND
OTHER EXPENDITURES OF THE CITY OF CANFIELD,
STATE OF OHIO, DURING THE FISCAL YEAR
ENDING DECEMBER 31, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF CANFIELD, MAHONING COUNTY, OHIO:

Section 1: To provide for the current expenses and other expenditures of the
said City of Canfield during fiscal year ending December 31, 2025, the following sums be and
they are hereby set aside and appropriated as follows, viz:

	Annual Appropriation
<i>General Fund</i>	
Administration	
Personal Services	808,040.00
Travel	3,000.00
Contractual Services	103,350.00
Supplies and Materials	21,070.00
Capital Outlay	12,960.00
Other Uses	80,000.00
Total Administration	1,028,420.00
Mayor's Court	
Personal Services	40,935.00
Travel	500.00
Contractual Services	10,750.00
Supplies and Materials	1,350.00
Capital Outlay	1,440.00
Other Uses	0.00
Total Mayor's Court	54,975.00
Municipal Building	
Contractual Services	47,080.00
Supplies and Materials	18,680.00
Capital Outlay	0.00
Total Municipal Building	65,760.00
Cell Tower Parcel N Broad St	
Contractual Services	310.00
Total Cell Tower Parcel N Broad St	310.00
Armstrong Parcel N Broad St	
Contractual Services	760.00

Total Armstrong Parcel N Broad St	760.00
Civil Service Commission	
Personal Services	800.00
Travel	0.00
Contractual Services	1,060.00
Supplies and Materials	500.00
Capital Outlay	0.00
Other Uses	0.00
Total Civil Service Commission	2,360.00
County Auditor and Treasurer Fees	
Contractual Services	10,010.00
Total County Auditor and Treasurer Fees	10,010.00
State Examiners Fees	
Contractual Services	30,050.00
Total State Examiners Fees	30,050.00
Municipal Attorney	
Personal Services	69,100.00
Travel	0.00
Contractual Services	10,600.00
Supplies and Materials	0.00
Total Municipal Attorney	79,700.00
General Services	
Travel	0.00
Contractual Services	148,700.00
Supplies and Materials	3,250.00
Capital Outlay	0.00
Total General Services	151,950.00
Cardinal Joint Fire District Reimbursement	
Travel	0.00
Contractual Services	11,000.00
Supplies and Materials	36,000.00
Capital Outlay	0.00
Other Uses	0.00
Total Cardinal Joint Fire District Reimbursement	47,000.00
IT Department	
Personal Services	212,325.00
Travel	750.00
Contractual Services	29,575.00
Supplies and Materials	6,250.00
Capital Outlay	5,760.00
Other Uses	0.00
Total IT Department	254,660.00
Street Lights	
Contractual Services	40,050.00
Total Street Lights	40,050.00
Police Department	

Personal Services	3,463,700.00
Travel	11,000.00
Contractual Services	415,510.00
Supplies and Materials	209,695.00
Capital Outlay	38,800.00
Debt Service	91,000.00
Other Uses	0.00
Total Police Department	4,229,705.00
 Payment to County Health Program	
Contractual Services	92,100.00
Total Payment to County Health Program	92,100.00
 Planning and Zoning	
Personal Services	91,850.00
Travel	25.00
Contractual Services	9,475.00
Supplies and Materials	1,650.00
Capital Outlay	1,440.00
Other Uses	0.00
Total Planning and Zoning	104,440.00
 Other Uses/Transfers	
Other Uses	0.00
Advances	0.00
Transfers	175,000.00
Total Other Uses/Transfers	175,000.00
 <i>Grand Total General Fund</i>	6,367,250.00
 Self Insurance Fund	
Personal Services	0.00
Travel	0.00
Contractual Services	3,000.00
Supplies and Materials	4,500.00
Capital Outlay	0.00
Other Uses	0.00
Transfers	0.00
Total Self Insurance Fund	7,500.00
 Unclaimed Monies Fund	
Other Uses	0.00
Transfers	0.00
Total Unclaimed Monies Fund	0.00
 <i>Grand Total General Fund with Self Insurance Fund</i>	6,374,750.00
 <i>Special Revenue Funds</i>	
 Parks Fund	
 Village Green	
Personal Services	2,140.00
Travel	0.00
Contractual Services	10,450.00

Supplies and Materials	6,450.00
Capital Outlay	2,300.00
Transfers	0.00
Total Village Green	21,340.00
Village Green (Parks Board)	
Travel	0.00
Contractual Services	30.00
Supplies and Materials	0.00
Capital Outlay	0.00
Total Village Green (Parks Board)	30.00
Greasel Park	
Personal Services	11,250.00
Travel	0.00
Contractual Services	8,520.00
Supplies and Materials	15,400.00
Capital Outlay	2,300.00
Other Uses	200.00
Total Greasel Park	37,670.00
Greasel Park (Parks Board)	
Travel	0.00
Contractual Services	29,500.00
Supplies and Materials	10,500.00
Capital Outlay	0.00
Total Greasel Park (Parks Board)	40,000.00
Greasel Park (Playground Equipment)	
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Total Greasel Park (Playground Equipment)	0.00
Fair Park	
Personal Services	11,700.00
Travel	250.00
Contractual Services	19,310.00
Supplies and Materials	19,390.00
Capital Outlay	2,300.00
Other Uses	1,500.00
Total Fair Park	54,450.00
Fair Park (Parks Board)	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Total Fair Park (Parks Board)	0.00
Transfers	
Transfers	0.00
Total Transfers	0.00
Grand Total Parks Fund	153,490.00

Parks and Village Green Trust Fund	
Village Green	
Capital Outlay	0.00
Other Uses	0.00
Total Village Green	0.00
Greasel Park	
Capital Outlay	0.00
Other Uses	0.00
Total Greasel Park	0.00
Fair Park	
Capital Outlay	0.00
Other Uses	0.00
Total Fair Park	0.00
Grand Total Parks and Village Green Trust Fund	0.00
Fair Park Trust Fund	
Transfers	0.00
Total Fair Park Trust Fund	0.00
Recreation Fund	
Events on the Green	
Travel	0.00
Contractual Services	11,500.00
Supplies and Materials	2,350.00
Total Events on the Green	13,850.00
Memorial Day	
Contractual Services	910.00
Total Memorial Day	910.00
Fourth of July Activities	
Contractual Services	5,010.00
Total Fourth of July Activities	5,010.00
Grand Total Recreation Fund	19,770.00
Cemeteries Fund	
Cemeteries Operating	
Personal Services	31,700.00
Travel	0.00
Contractual Services	2,570.00
Supplies and Materials	3,900.00
Capital Outlay	68,265.00
Other Uses	0.00
Transfers	0.00
Total Cemeteries Operating	106,435.00
Cemeteries (Parks Board)	

Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Total Cemeteries (Parks Board)	0.00
Grand Total Cemeteries Fund	106,435.00
Street C M & R Fund	
Street C M & R Operating	
Personal Services	499,700.00
Travel	250.00
Contractual Services	209,515.00
Supplies and Materials	161,851.00
Capital Outlay	650,050.00
Debt Service	0.00
Total Street C M & R Operating	1,521,366.00
Street C M & R (Parks Board)	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Total Street C M & R (Parks Board)	0.00
Grand Total Street C M & R Fund	1,521,366.00
State Highway Fund	
Travel	0.00
Contractual Services	22,700.00
Supplies and Materials	28,550.00
Capital Outlay	0.00
Total State Highway Fund	51,250.00
Street Lighting Special Assessment Fund	
Street Lighting Miscellaneous	
Contractual Services	0.00
Transfers	0.00
Total Street Lighting Miscellaneous	0.00
Street Lights-Topaz Cir	
Contractual Services	2,820.00
Total Street Lights-Topaz Cir	2,820.00
Street Lights-Woodridge	
Contractual Services	2,224.00
Total Street Lights-Woodridge	2,224.00
Street Lights-Timber Run	
Contractual Services	2,740.00
Total Street Lights-Timber Run	2,740.00
Street Lights-Russo Ave	

Contractual Services	3,820.00
Total Street Lights-Russo Ave	3,820.00
Street Lights-Jade Cir	
Contractual Services	2,220.00
Total Street Lights-Jade Cir	2,220.00
Street Lights-Willow Way	
Contractual Services	780.00
Total Street Lights-Willow Way	780.00
Street Lights-Morningview Cir	
Contractual Services	1,420.00
Total Street Lights-Morningview Cir	1,420.00
Street Lights-Laurel Hills	
Contractual Services	1,020.00
Total Street Lights-Laurel Hills	1,020.00
Street Lights-Montgomery	
Contractual Services	4,125.00
Total Street Lights-Montgomery	4,125.00
Street Lights-Preserve Blvd	
Contractual Services	2,220.00
Total Street Lights-Preserve Blvd	2,220.00
Street Lights-Willow Bend	
Contractual Services	425.00
Total Street Lights-Willow Bend	425.00
Street Lights-Stonebridge 4	
Contractual Services	1,720.00
Total Street Lights-Stonebridge 4	1,720.00
Street Lights-Hickory Hollow	
Contractual Services	1,020.00
Total Street Lights-Hickory Hollow	1,020.00
Street Lights-Stonebridge 5	
Contractual Services	1,420.00
Total Street Lights-Stonebridge 5	1,420.00
Street Lights-Laurel Hills 2	
Contractual Services	1,220.00
Total Street Lights-Laurel Hills 2	1,220.00
Street Lights-Willow Bend Ph 2	
Contractual Services	720.00
Total Street Lights-Willow Bend Ph 2	720.00
Street Lights-Preserve-Plat 8-Mallard Crossing	
Contractual Services	1,530.00
Total Street Lights-Preserve-Plat 8-Mallard Crossing	1,530.00

Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing	
Contractual Services	1,420.00
Total Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing	1,420.00
Street Lights-Stonebridge Plat 7-Alabaster/Charleston	
Contractual Services	1,420.00
Total Street Lights-Stonebridge Plat 7-Alabaster/Charleston	1,420.00
Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run	
Contractual Services	1,420.00
Total Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run	1,420.00
Street Lights-Kings Lake Subdivision	
Contractual Services	4,660.00
Debt Service	0.00
Total Street Lights-Kings Lake Subdivision	4,660.00
Grand Total Street Lighting Special Assessment Fund	40,364.00
Red Gate Operating Fund	
Personal Services	0.00
Travel	0.00
Contractual Services	22,450.00
Supplies and Materials	500.00
Capital Outlay	0.00
Debt Service	0.00
Other Uses	0.00
Transfers	0.00
Total Red Gate Operating Fund	22,950.00
Police Department Operating Levy Fund	
Personal Services	663,300.00
Travel	0.00
Contractual Services	36,900.00
Supplies and Materials	46,700.00
Capital Outlay	107,526.00
Debt Service	0.00
Other Uses	0.00
Total Police Department Operating Levy Fund	854,426.00
Law Enforcement Trust Fund	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Other Uses	0.00
Total Law Enforcement Trust Fund	0.00
Mandatory Drug Fine Fund	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Other Uses	0.00

Total Mandatory Drug Fine Fund	0.00
Education Enforcement Trust Fund	
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Other Uses	0.00
Total Education Enforcement Trust Fund	0.00
DEA Federal Forfeiture Fund	
Travel	0.00
Contractual Services	500.00
Supplies and Materials	28,150.00
Capital Outlay	0.00
Other Uses	15,000.00
Total DEA Federal Forfeiture Fund	43,650.00
OVI Task Force Grant Fund FY2024	
Personal Services	0.00
Travel	0.00
Contractual Services	0.00
Supplies and Materials	0.00
Capital Outlay	0.00
Total OVI Task Force Grant Fund FY2024	0.00
OVI Task Force Grant Fund FY2025	
Personal Services	67,411.00
Travel	0.00
Contractual Services	16,146.00
Supplies and Materials	3,235.00
Capital Outlay	0.00
Other Uses	25,000.00
Total OVI Task Force Grant Fund FY2025	111,792.00
<i>Grand Total Special Revenue Funds</i>	<i>2,925,493.00</i>
<i>Capital Projects Funds</i>	
General Capital Improvement Fund	
Capital Outlay	0.00
Transfers	0.00
Total General Capital Improvement Fund	0.00
<i>Total Capital Projects Funds</i>	<i>0.00</i>
<i>Permanent Funds</i>	
Cemetery Perpetual Care Fund	
Contractual Services	0.00
Transfers	0.00
Total Cemetery Perpetual Care Fund	0.00

Total Permanent Funds0.00

Proprietary Funds

Water Enterprise Funds

Water Operating Fund	
Personal Services	238,500.00
Travel	500.00
Contractual Services	1,800,187.00
Supplies and Materials	248,549.00
Capital Outlay	84,260.00
Debt Service	28,400.00
Other Uses	500.00
Transfers	0.00
Total Water Operating Fund	2,400,896.00

Waterline Improvement Fund	
Contractual Services	0.00
Capital Outlay	0.00
Debt Service	14,100.00
Other Uses	0.00
Transfers	0.00
Total Waterline Improvement Fund	14,100.00

Meter/Water Tank Improvement Fund	
Contractual Services	0.00
Capital Outlay	0.00
Debt Service	0.00
Other Uses	0.00
Transfers	0.00
Total Meter/Water Tank Improvement Fund	0.00

Total Water Enterprise Funds2,414,996.00

Sanitary Sewer Enterprise Funds

Sanitary Sewer Operating Fund	
Personal Services	334,400.00
Travel	250.00
Contractual Services	1,232,202.00
Supplies and Materials	45,699.00
Capital Outlay	5,760.00
Debt Service	128,300.00
Other Uses	10,600.00
Transfers	0.00
Total Sanitary Sewer Operating Fund	1,757,211.00

Sanitary Sewer System Debt Retirement Fund	
Debt Service	0.00
Other Uses	0.00
Total Sanitary Sewer System Debt Retirement Fund	0.00

Sanitary Sewer System Improvements Fund	
Contractual Services	0.00
Capital Outlay	0.00
Debt Service	38,500.00
Other Uses	0.00
Transfers	0.00
Total Sanitary Sewer System Improvements Fund	38,500.00
<i>Total Sanitary Sewer Enterprise Funds</i>	<i>1,795,711.00</i>
<i>Storm Water Enterprise Funds</i>	
Storm Water Operating Fund	
Personal Services	244,500.00
Travel	200.00
Contractual Services	44,901.00
Supplies and Materials	36,162.00
Capital Outlay	91,660.00
Debt Service	7,200.00
Other Uses	5,000.00
Transfers	0.00
Total Storm Water Operating Fund	429,623.00
Sawmill Creek Improvement Fund	
Capital Outlay	96,310.00
Advances	0.00
Transfers	0.00
Total Sawmill Creek Improvement Fund	96,310.00
Overbrook Stormwater Project Fund	
Capital Outlay	55,000.00
Other Uses	0.00
Transfers	0.00
Total Overbrook Stormwater Project Fund	55,000.00
<i>Total Storm Water Enterprise Funds</i>	<i>580,933.00</i>
<i>Internal Service Funds</i>	
Health Care Self Insurance Fund	
Contractual Services	0.00
Total Health Care Self Insurance Fund	0.00
<i>Total Internal Service Funds</i>	<i>0.00</i>
<i>Grand Total Proprietary Funds</i>	<i>4,791,640.00</i>
<i>Private Purpose Trust Funds</i>	
Cemetery Endowment Fund	
Contractual Services	0.00
Transfers	0.00
Total Cemetery Endowments Fund	0.00

<i>Total Private Purpose Trust Funds</i>	0.00
<i>Grand Totals All Funds</i>	14,091,883.00

Section 2: And the Finance Director is hereby authorized to draw warrants for payments from any of the foregoing appropriations to make expenditures for items of expense constituting a legal obligation against the City.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2025.

ATTEST:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit:

_____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

Introduced By: _____
First Reading: _____

ORDINANCE

AN ORDINANCE PROVIDING TRANSFERS TO VARIOUS FUNDS.

WHEREAS, it is necessary to transfer funds to various funds.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
CANFIELD, MAHONING COUNTY, OHIO:

Section 1: The Finance Director is hereby authorized to transfer the following
funds:

From:	To:	
General Fund	Parks Fund	100,000.00
General Fund	Recreation Fund	20,000.00
General Fund	Cemeteries Fund	55,000.00
Total		<u><u>175,000.00</u></u>

Section 2: That this Ordinance and all deliberations relating to the passage of
this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of
the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2025.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that
the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield,
Ohio for seven continuous days, to-wit:

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

Introduced By: _____
First Reading: _____

ORDINANCE

AN ORDINANCE AMENDING AN AGREEMENT FOR
THE PROVISION OF DISPATCH SERVICES TO THE
CARDINAL JOINT FIRE DISTRICT

WHEREAS, the Chief of Police of the City of Canfield has recommended that the City amend an agreement in the form and manner attached hereto, pursuant to which the City will provide dispatch services to the Cardinal Joint Fire District; and

WHEREAS, the Council has determined it to be in the best interests of both parties to amend said agreement, previously passed by Council on October 6, 2021.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD,
MAHONING COUNTY, OHIO:

SECTION 1: That the City shall amend an agreement to provide dispatch services to the Cardinal Joint Fire District in the form and manner attached hereto.

SECTION 2: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2025.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio, for seven (7) continuous days, to-wit: _____

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

**AMENDMENT TO THE
AMENDED AGREEMENT FOR
DISPATCH SERVICES
CARDINAL JOINT FIRE DISTRICT**

The City of Canfield ("Canfield") and the Cardinal Joint Fire District ("District") hereby desire to enter into an Amendment to the Amended Agreement for Dispatch Services Cardinal Joint Fire District previously executed by the parties dated October 15, 2021 (the "Agreement").

In accordance with Section 1 of the Agreement, the parties hereby amend the Agreement as follows effective December 30, 2024 ("Effective Date"):

1. The Term of the Agreement shall be extended and continue on the same terms and conditions contained in the Agreement except as provided in Section 2 below, through December 31, 2027 ("Term").
2. The annual compensation to be paid to the City by the District in 2025 shall be \$111,661.67 payable in twelve (12) equal monthly amounts of \$9,305.13. Thereafter, the annual compensation to be paid shall be increased on January 1 of each subsequent year in an amount equal to Four Percent (4%). So that in 2026 the amount to be paid to the City shall be \$116,128.14 payable in twelve (12) equal monthly installments of \$9,677.34 and in 2027 the amount to be paid to the City shall be \$120,773.27 payable in twelve (12) equal monthly installments of \$10,064.44.
3. Sections 5(C) and 5(D) are hereby deleted from the Agreement and are therefore void and of no further legal effect.
4. The City shall allow the District to utilize water for training purposes at no cost to the District. The District should notify the City of any such use of water to allow the City to record such usage for reporting as required. The District shall also provide the City with the times of the dates and times of water usage upon completion of the applicable training, along with any other information reasonably requested by the City.
5. Over the next five (5) years, the City will conduct hydrant flow testing on all hydrants throughout the City and color code hydrants in accordance with ISO standards. Each hydrant shall be serviced on an annual basis, and the City will provide a report annually to the District delineating flow testing and servicing completed each year.
6. Flow testing shall be conducted and in compliance with NFPA Fire Hydrant Testing (NRPA 291, Recommended Practice for Water Flow Testing and Marking of Hydrants). By the end of the term, all hydrants shall be marked pursuant to the NRPA recommended practices and in accordance with the expected flows of each hydrant. In addition, to the extent any

flow tests are required by the insurance service organizations (ISO), the City shall provide assistance during that process.

All other terms of the Agreement unaltered by this Amendment shall remain in full force and effect. The terms of this Amendment shall govern and control any contradictions or inconsistencies in any prior Agreement(s) or Amendments entered into by the parties.

THE CITY OF CANFIELD

By: _____

Date: _____

CARDINAL JOINT FIRE DISTRICT

By: _____

Date: _____

Approved by Board of District Trustees:

Approved as to Form:

By: 

Mark Fortunato
City of Canfield Law Director

By: _____
David "Chip" Comstock
Cardinal Joint Fire District Legal Counsel

Introduced by: _____
First Reading: _____

**AN ORDINANCE AMENDING
CANFIELD CODIFIED ORDINANCE
SECTION 947.02 “SALE OF GRAVE SITES”**

WHEREAS, the City has incurred increased costs relating to the operation of its cemetery, and

WHEREAS, Section 947.02 of the Canfield Codified Ordinances establishes fees related to cemetery sites and services, and

WHEREAS, Canfield Codified Ordinance Section 947.03 establishes fees for Grave Openings, and

WHEREAS, the Council of the City of Canfield has determined it to be in the best interests of the citizens of the City to maintain cemetery and to increase the costs of graves, columbariums and grave openings to provide funds necessary for the operation and maintenance of the Cemetery.

NOW THEREFORE, BE IT ORDAINED

Section 1. That codified ordinance Section 947.02 is hereby amended to provide fees as follows:

Grave Site

	Cemetery Lot	Service Charge	Total
Resident	\$625	\$375	\$1,000
Non-resident	\$750	\$750	\$1,500

Columbarium - Single Niche

	Niche ⁽¹⁾	Service Charge	Total
Resident - Upper Rows	\$1,625	\$375	\$2,000
Resident - Lower Rows	\$1,425	\$375	\$1,800
Non-resident - Upper Rows	\$1,750	\$750	\$2,500
Non-resident - Lower Rows	\$1,550	\$750	\$2,300

⁽¹⁾ Niche includes Plaque with Name and Year Inscriptions, 1 Emblem and a Vase
Optional - An additional Emblem can be purchased for \$250

Columbarium - Double Niche

	Niche ⁽²⁾	Service Charge	Total
Resident - Upper Rows	\$2,825	\$375	\$3,200

Resident - Lower Rows	\$2,625	\$375	\$3,000
Non-resident - Upper Rows	\$2,950	\$750	\$3,700
Non-resident - Lower Rows	\$2,750	\$750	\$3,500

(2) Niche includes Plaque with Names and Year Inscriptions, 2 Emblems and a Vase

Section 2. That codified ordinance Section 947.03 is hereby amended to provide fees as follows:

<i>Opening & Closing Fees</i>	Monday - Friday (3)	Saturday & Lesser Holiday
Adult Grave Burial	\$800.00	\$1,000.00
Cremation Burial	\$600.00	\$800.00
Cremation Niche	\$150.00	\$350.00
Disinterment (Grave)	\$2,000.00	N/A
Disinterment (Cremains)	\$1,500.00	N/A

(3)Funerals arriving at the cemetery after 2:00pm will be charged the “Saturday & lesser holiday” fees.

Section 3. That this Ordinance and all deliberations relating to the passage of this Resolution were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield

PASSED IN COUNCIL THIS _____ day of _____, 2025.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to wit:_____.

CLERK OF COUNCIL

APPROVED TO FORM:

MUNICIPAL ATTORNEY

MINUTES
CANFIELD CITY COUNCIL
REGULAR MEETING
FEBRUARY 19, 2025-5:30 P.M.

The meeting was called to order by Christine Oliver, President of Council, followed by the Pledge of Allegiance. The Clerk called the roll to which a quorum responded as follows: Mr. Dragish, Mr. Neff, Mrs. Oliver and Mr. Tieche.

Absent: Mr. Graham.

Staff present: Charles Colucci, Chief of Police, Christine Stack-Clayton, Finance Director; John Rapp, Public Works Superintendent; and Tyler Thorn, Zoning Inspector.

Under PRESENTATIONS & PROCLAMATIONS, there were none.

Under **APPROVAL OF MINUTES**, the MINUTES of the Regular Meeting on February 5, 2025 were approved as presented.

Under READING OF COMMUNICATIONS:

MRS. OLIVER: Are there any communications on Council to share this evening?

COLLECTIVELY: I have none.

MRS. OLIVER: Hearing none. We'll move on.

Under **REPORTS** of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.

MR. TIECHE: I do not have a report this evening.

MR. NEFF: We had Planning & Zoning and we had an issue on changing some of the parameters for the B-3. I'm going to let Mr. Thorn or our City Attorney cover that. That was all that was in our meeting.

MR. DRAGISH: I have my Mayor's Monthly Statement to Council. The fines and other monies collected and/or received. When all is said and done, the collection to the City of Canfield is \$491.01.

MRS. OLIVER: We always have that one penny.

MR. DRAGISH: Always that one penny.

MRS. OLIVER: What are we going to do when they get rid of the penny?

MR. DRAGISH: We're not going to have

ATTY. FORTUNATO: They'll round up.

FINANCE DIRECTOR: It's the interest on the account.

MR. DRAGISH: Woo!

MRS. OLIVER: We're not going to have penny's, what are we going to do.

MR. TIECHE: Maybe you can cash that in, in reverse. Since it cost that much to make it. We turn in 1, we ought to get 4 cents back.

MRS. OLIVER: Mr. Graham isn't present. For the Fire Board, I shared everything at the last meeting for the month of January, so I don't have anything new. The next meeting is on February 24th. Let's move on to our Public Works Superintendent, Mr. Rapp.

PUBLIC WORKS SUPERINTENDENT: Good evening. We've been out doing a lot of plowing and salting. Our salt supply is good. I've been getting a lot of questions on that. Thankfully, we built that nice salt dome up there and we can hold probably about 2 thousand ton. We're about 6 or 7 hundred ton left in there. We have enough for the remainder of the year. After our salt and plowing on Monday morning we had another waive of breaks, on Fairground Blvd, we had about 3 of those that we had to repair, one right after the other. We got done probably about 6pm that night. So, from about 6am we were plowing and salting, until about 6pm we were done with the water break. It was a long day. It's been quieter since. We're trying to keep up with pot holes or anything like that. The cold patch doesn't stick very well, especially when you hit the road with the plow. We're doing the best that we can. We were out again today. We're taking calls, but some of these we just can't address until spring when we can get hot patch. Also, I've been working on budget requests. We're done with those. We just have to have the meeting on those. That's all I have.

MRS. OLIVER: Thank you. Our Finance Director, Mrs. Clayton.

FINANCE DIRECTOR: I'm working on budget. David and I have met with the I.T. Department and the police department. I'm going to meet with John tomorrow. I'll get that all put together, so we can have a work session next meeting. The Canfield Community JEDD and Millennial Moments JEDD have financial statements that need to be filed with the Ohio State Auditor by the end of the month. There is a DEA Report regarding the forfeiture money that we received and spent for 2024, that I also have to have done by the end of the month.

MRS. OLIVER: Thank you. Our Zoning Inspector, Mr. Thorn.

ZONING INSPECTOR: Thank you, Mrs. Oliver. February has been pretty slow for writing permits. We've written 2 zoning permits and 1 electrical license. We've had a lot of other things going on. As Mr. Neff was saying, at our Planning & Zoning Meeting we did discuss the B-3, Highway Commercial District would be changed. They made a proposal for that in the Ordinance. Atty. Fortunato can go into further detail about the things that we dropped from B-3 and things that we added to B-3.

MRS. OLIVER: Do you want us to address that when we get to new business or do you want us to address it now?

ATTY. FORTUNATO: I can address it now, if you like. The issue came up, as it usually does when something happens and everybody takes a look at the zoning code. In this instance, I believe it was the construction of the car wash. We took a look and some of the uses just didn't seem to make sense. Given, the Comprehensive Plan, Planning & Zoning's vision for that highway district. Then, just kind of time, history. So, what we did is, this provides for some more appropriate uses in B-3. Professional Offices, business offices, cafés and bars are permitted uses, as well as restaurants and banks. Conditionally permitted uses are gas stations, drive-in restaurants, hotels, theatres, commercial recreation facility. What we stripped out of it was, car washes, commercial off-street parking, inside storage facilities, and adult oriented businesses. If you think about those uses, those are not appropriate. You can see where B-3 is, it's the purple on the zoning map. It's coming into town from the east, along 224. It doesn't make any sense to have a storage facility for example, across from the Giant Eagle Plaza. The same for adult-oriented businesses, off street commercial parking, or a plethora of car washes. That is what we stripped out of the permitted uses and added some things that made much more sense.

MR. NEFF: Thank you.

MRS. OLIVER: Thank you. So, we aren't going to have more car washes.

ATTY. FORTUNATO: Unless you want them.

MRS. OLIVER: No. Mrs. Bernat do you have anything?

CLERK: Thank you. I just wanted to say, our application for Tree City USA 2024 has been officially approved by the Arbor Day Foundation.

MRS. OLIVER: I'm going to guess that our Police Chief, Chief Colucci are you going to do the city manager's report?

CHIEF OF POLICE: Yes. The City Manager had a family emergency. Our thoughts and prayers are with him. He had to leave. Just a testament to Judge. He called early today, I told him we got this. His team. All of us will handle it. We wanted to be here. He got here and he had to leave. We'll get through it. Our thoughts and prayers are with him and his family. Generally speaking,

I'll just touch on what John spoke of. There was a water break on Monday, Presidents Day. The entire city crew was off, the City Manager was off and everyone of them were out there. If I remember correctly, they had to replace a line 2 or 3 times. They were out there for a long time, a lot of hard work in the cold weather. That was the morning where all the snow needed to be cleared, so they were out plowing. The City Manager was out there getting his hands dirty as well. I reminded him he needs thicker gloves. Those guys did a great job on that. As Christine mentioned the budget presentation, we're going to work on that, the plan right now is to start our normal council meeting with the presentation. There is talk about possibly doing a first reading that night or just voting on it outright that night, it will give you the opportunity to digest it and ask questions. Just a reminder that we do need to have that passed and approved by the end of March. That would be our second meeting, unless we have a special meeting. That will be March 5th and the next meeting will be two weeks after that. We're working on that with everybody. Everything is going pretty smooth, as we speak. Anything else for the city?

ATTY. FORTUNATO: No.

CHIEF OF POLICE: That's about it. On the police front, we had a commendation to officer Corey Kougher he's been with us for a few years. This past December, Corey obtained his bachelor's degree. He got that from Youngstown State University. Corey was one of the first officers that we hired in the shrinking pool of applicants, we were forced to do different things, without lowering or dropping our standards. There is always talk about our degree requirement and we're only 2 departments in the State of Ohio that have a 4-year degree requirement. We'd really like to hang onto that as long as we can. One of the things that we decided to do, and we gave it a shot with Corey back when we hired him in 2022, was that, we'd put him through the Academy and the agreement was he would stay on probation; which typically probation is 12 months, he would stay on probation until he obtained his 4-year degree. If he didn't, he was subject to removal. I want to commend Corey. Corey did all this, went to the academy when he was 20 years old. He became a police officer the day he turned 21. He got out of the in June. In August he turned 21. That was the day he became a police officer. He has had a very successful 2 years since then. In the meantime, he has worked hard managing a family, he got married. Now he has his 4-year degree. He is one of our most proactive, conscientious officers that we have. Congratulations to Corey Kougher. I'm really proud of him for many reasons. One, he obtained something that nobody will be able to take away from him. Two, for us it was an attempt to see if that would work. We don't want to invest time and money in somebody that is not going to work. So, there has to be a level of commitment. Mark and I are working on an agreement that we're going to sign with new employees that they're going to have to go back to school. We recently hired 4 officers and 1 has to go back and finish about 2 years. We have an agreement worked out that they'll stay here for so long, if not, they'll owe us money back. It worked. Corey has his 4-year degree. I look forward to continuing to work with him and him representing our city. We're not dropping that degree requirement. It seems to be working. That is pretty much it, unless you have any questions.

MR. TIECHE: A little history on that Chief. There have been survey's done by the police association and the city manager's association, indicating that police officers should match up to the educational standard of their community. That allows them to interact within the community much better than if there is an educational differential. That is why we continue to promote that. I don't remember how many years ago it's been. That is one of the reasons why we have done that.

CHIEF OF POLICE: I know it's been as long as I've been here and that's working on 29 years. Do you remember how long?

MR. TIECHE: No. I can't tell you off the top of my head. I can probably tell you in 2 hours, if I go home and look at my notes.

CHIEF OF POLICE: The city has always been supportive to education. Our officers can go back and get graduate degrees and get that money reimbursed. That's another incentive to come here-tuition reimbursement. We reimburse for undergrad up to 2 years. So, I promote the degree and standby it. There is a lot of push to drop it. A lot of people say you don't need to have a degree to be a police officer. I get it. You don't. There are a lot of police officers out there that do a better job than officers with a degree but you're point and the survey's, I respect that.

MR. TIECHE: It's sort of a professional standard.

ATTY. FORTUNATO: For somebody that lives in another community where that standard doesn't exist, it's apparent.

CHIEF OF POLICE: It says a lot about them, the discipline. The time, commitment, the financial investment. A lot of people leave school with debt.

MRS. OLIVER: He had a lot going on with a new family. That was a lot on his plate. I commend him for that.

CHIEF OF POLICE: For sure. Thank you.

MRS. OLIVER: Anything else?

CHIEF OF POLICE: No.

MRS. OLIVER: Council any questions on the reports you just heard?

MR. TIECHE: Mr. Rapp, has MS or Public Works done a survey to prorate streets that would be on a list for paving this year?

PUBLIC WORKS SUPERINTENDENT: We do have a list of streets that we applied for OPWC Funds that we did this year. I can get that information over to you. Right now, we would be assessing, there a 3rd party contract that we're looking at, PMG to assess the streets. MS was doing that in the past. That 3 years had expired. Now, we're looking at doing it cheaper than what MS can do it for. They actually drive the streets. They have a digital video that picks up every little crack. Then they do the assessment. It's really impressive.

MR. TIECHE: Do you have a current list of all streets in the city? Attached to that, when the last time each of those streets were paved.

PUBLIC WORKS SUPERINTENDENT: We do have that, yes.

MR. NEFF: I wanted to inquire, with the failure of the main on Fairgrounds, do we have a plan for infrastructure? We don't do that ourselves. We bid it out.

PUBLIC WORKS SUPERINTENDENT: We met with MS two weeks ago, we sat down for an improvement plan for waterline replacement. Some of the trouble areas, we keep really good data in our GIS System. We've gone back in the records of all the breaks on different streets. We applied for a grant for Fairground Blvd, we were right on the road to getting this thing and then something happened. Because of the change in his budget. Something happened but we don't know where we stand right now, if that's going to happen. Fairground is actually on the top of our list to get replaced.

MR. TIECHE: That's a waterline replacement?

PUBLIC WORKS SUPERINTENDENT: Yes. They replaced it down to, I don't know the address but the turnaround heading up the hill, it's an 8" line and then it goes back to that 6" cast iron right around the Hood/Fairview area. That's where it's failing. Just like it happened on Indian lake.

MR. TIECHE: That's an 8" line coming down?

PUBLIC WORKS SUPERINTENDENT: It is. We replaced 2 saddles on that street. It changes over to a 6" cast iron when you get over to Fairview/Hood. We're looking to get that replaced and the lateral, the feed lines going over to the Fairgrounds, getting them replaced. There are other streets on that list. I can get them to you.

CHIEF OF POLICE: Doesn't Fairground line run all the way out there, or does it cut over?

PUBLIC WORKS SUPERINTENDENT: It goes from S. Broad all the way up to the top of the hill.

MR. TIECHE: The elevated storage tank at the top of the hill was built at the same time that the waterline came down because it was a situation of being able to feed the Fairgrounds. During the Fair, they were using about a million gallons a day and we couldn't do it with the one tank

that sat on Oak Street. It was about 110,000 gallons. You need another tank. So, we went with the ground storage tank. I think that was 1970 something.

ATTY. FORTUNATO: Don't ever go away, Chuck.

MRS. OLIVER: Any other questions? Hearing none. Residents? Hearing none.

Under **RECOGNITION OF PERSONS** desiring to appear before Council:

MRS. OLIVER: We don't have anyone signed up. Does anyone want to appear before council? Hearing none.

MRS. OLIVER: I want to recognize the young man who is attending the council meeting.

Under **OLD BUSINESS**, there was none.

Under **NEW BUSINESS**:

ITEM A: An Ordinance Amending Canfield Codified Ordinance Section 1141.15, B-3 Highway Commercial District.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. DRAGISH: Second.

ROLL CALL ON MOTION:	4 Votes-Yes
	0 Votes-No
	Motion passes.

MR. TIECHE: Madam President, I have an Ordinance Amending Canfield Codified Ordinance Section 1141.15, B-3 Highway Commercial District. This constitutes first reading.

CLERK: This will be set for a public hearing on March 19, 2025 @ 5:30 P.M.

ITEM B: A Motion Authorizing the City Manager of the City of Canfield to Enter Into A Memorandum of Understanding (MOU) with the Mahoning Soil and Water Conservation District.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Motion and authorize reading by title only.

MR. TIECHE: Second.

ROLL CALL ON MOTION:

4 Votes-Yes

0 Votes-No

Motion passes.

MR. DRAGISH: Madam President, I have a Motion Authorizing the City Manager of the City of Canfield to Enter Into A Memorandum of Understanding (MOU) with the Mahoning Soil and Water Conservation District. I move for passage.

MR. TIECHE: Second.

ATTY. FORTUNATO: I can explain this, if you'd like. We rely on the Soil & Water Conservation for a lot of things. We really don't pay for it on any kind of fixed fee amount. We contribute annually, we make a contribution to them to provide services to us. In this case, it's \$5,000. I took a screen grab of what they provide us. A lot of it is to Public Works. They assist us in providing education and outreach to city residents and administration that is required by the city's storm water management plan. They review and comment on our storm water management plan and storm water pollution prevention plan as required by the city's storm water management plan. They provide information to the city concerning the status of the EPA's National Pollution Discharge Elimination System, notices of intent and general permits of construction sites in the City, required by the city's storm water management plan. They provide technical assistance to us in monitoring and inspecting construction best management practices that may be required by the city's storm water management plan. They provide comments to the city on preliminary plats proposed for development. They assist the city and the residents in the city with the interpretation of the NRCS Technical data. Review submitted timber harvest management plans that may be requested. So, they're a very small entity with not a big budget, not a lot of personnel. They're a great agency. We rely upon them. That allows us not to have to staff a similar agency within the city. So, I think it's a bargain to say the least.

MR. NEFF: Would this agreement be a one-year agreement?

ATTY. FORTUNATO: I think it's a one-year MOU.

PUBLIC WORKS SUPERINTENDENT: When developments come in and they do detention/retention areas, the underground detention areas, they do all the inspections on that. They do all the permitting on it. Right now, they're putting underground detention out at MCCTC and the wetland area. They're in all those meetings with us and they're advising us, they're doing permits with us and doing inspections. It's well worth it to have them onboard.

ATTY. FORTUNATO: It is an annual agreement.

COLLECTIVELY: Thank you.

MRS. OLIVER: Any other questions? Hearing none.

ROLL CALL ON MOTION:

4 Votes-Yes

0 Votes-No

Motion passes.

Motion 2025-02.

Under **COUNCIL COMMENTS:**

MRS. OLIVER: Any council comments?

MR. DRAGISH: My only comments are, I just want to draw the attention back to the Chief. Thank you again for everything that you do with your officers. It's under your leadership so, thank you. I know you're not going to sit there and toot your own horn but I can do that for you. I remember when Corey was hired and now seeing him grow through the department and now seeing some of the younger officers coming in, that I'm swearing in. It just goes to show what a great city we do have and such great leadership. If that's something we're going to have in the city and we maintain, that shows good things for us. That shows your leadership. So, thank you.

CHIEF OF POLICE: Thank you. The 3 new officers you just swore in (4 with Dalton) they are totally adapting to our culture, the expectations that our community has of them. It's going to be different from other towns. They're doing well.

MR. DRAGISH: Thank you, appreciate it.

MR. TIECHE: I might have one more comment. We all received something from the Canfield Christian Church about breakfast. If you've never been-go.

MRS. OLIVER: Thank you to everybody for all that you do. Thank you, Mr. Rapp for all that your department does because you guys definitely work very hard, very long hours, we really appreciate you.

MR. NEFF: I have one more comment that I should have made at the beginning. I did have a resident call me concerning the test sites that have been done around the spill by the high school. They were asking about when there would be information about what was found. I said, the city will diligently look into that and try to keep our residents informed.

ATTY. FORTUNATO: Keep looking at the MSC website.

MRS. OLIVER: I believe at our Town Hall they did tell us they would have the updates on there for everybody.

CHIEF OF POLICE: I'll forward that to the city manager.

MRS. OLIVER: Thank you, very much. Any other comments? Hearing none. Can I have a motion to adjourn.

MR. NEFF: So, moved.

MR. TIECHE: Second.

MRS. OLIVER: We are adjourned.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL