



**REGULAR MEETING of the
AIRPORT ADVISORY COMMISSION (AAC)
March 12, 2025 3:00 PM
6310 WILHELMINA DELCO DR., ROOM 1405
AUSTIN, TEXAS 78752**

Some members of the Commission may be participating via videoconference.

Livestream of the meeting will be available at
ATXN1 <https://www.austintexas.gov/watch-atxn-live>

Audio of the meeting will be available as an alternative to attending in person. Please email Ammie Calderon at ammie.calderon@flyaustin.com by Noon of the day of the meeting for dial-in details.

Public comment for general communication and all agenda items will be allowed in-person or remotely via telephone.

In-person registration is available for speakers who sign up at the meeting location prior to the meeting being called to order. Registration to speak remotely is available for speakers who have provided an email to Ammie Calderon at ammie.calderon@flyaustin.com, no later than Noon of the day before the meeting.

CURRENT BOARD MEMBERS

Wendy Price Todd, Chair
Bakari Brock, Vice-Chair
Patrick Rose, Secretary

Raymond Young
Jeremy Hendricks
Jonathan Coon

Chad Ennis
Scott Madole
Doyle Valdez

Fang Fang
Jeff Eller

AGENDA

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

Public communication for items **not** on the agenda.

The first 5 registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is not posted on the agenda. Please refer to the registration instructions above.

Public communication for items on the agenda.

Registered speakers will each be allowed a three-minute allotment to address the Airport Advisory Commission on an item that is posted as a Briefing, Discussion/Action, or Discussion item. Please refer to the registration instructions above.

APPROVAL OF MINUTES

1. Approve the minutes of the AAC regular meeting on February 12, 2025

STAFF BRIEFINGS

2. Briefing on January 2025 Financial Results presented by Rajeev Thomas, Chief Financial Officer
3. Briefing on Air Service Update provided by Jamy Kazanoff, AUS Air Service Development
4. Briefing on Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects provided by Lyn Estabrook, Deputy Chief Development Officer
5. Briefing on FY25 Grant Update presented by Rajeev Thomas, Chief Financial Officer

DISCUSSION/ACTION ITEMS

6. Authorize negotiation and execution of a lease with Worldwide Flight Services, Inc. for certain premises consisting of approximately 1,466 square feet of building space and related improvements for office use and support of its ground handling operations at Austin-Bergstrom International Airport, for a term of one year, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$12,828 in additional revenue for the Fiscal Year 2024-2025 Aviation Department's Operating Budget.
7. Authorize negotiation and execution of a lease with Global Aviation Services, LLC d/b/a Primeflight GSE Maintenance for certain premises consisting of approximately 2,458 square feet of building space and related improvements for its aircraft maintenance operations at Austin-Bergstrom International Airport, for a term of five years, with a renewal option for an additional one-year term. Funding: This item is projected to result in approximately \$21,508 in additional revenue for the Fiscal Year 2024-2025 Aviation Department's Operating Budget.
8. Authorize a contract for campus closed-circuit television onsite preventative maintenance, troubleshooting, and repairs for the Department of Aviation with Convergent Technologies, LLC, for an initial term of one year with up to four one-year extension options for a total contract amount not to exceed \$3,755,002. Funding: \$408,007 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is

contingent upon available funding in future budgets. [Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

9. Authorize a contract for airfield lighting, signage, and original equipment manufacturer replacement parts for the Department of Aviation with ADB Safegate Americas Holding, Inc., for a term of five years for a total contract amount not to exceed \$3,307,805. Funding: \$500,000 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.]
10. Authorize a contract for preventative maintenance and repair services for variable frequency drives for the Department of Aviation with Lelam Holdings d/b/a Climate Solutions, for an initial term of four years with up to one one-year extension option in an amount not to exceed \$878,400. Funding: \$87,840 is available in the Department of Aviation's Operating Budget. Funding for the remaining contract term is contingent upon available funding in future budgets. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.]

DISCUSSION ITEMS

11. Review City Council action at the March 6, 2025 meeting – [Item 03] Approve an ordinance amending the Fiscal Year 2024-2025 Aviation Department Airport Subordinate Obligation Fund Budget (Ordinance No. 20240814-007) to increase transfers in by \$1,500,000 and increase appropriations by \$1,500,000 for interest payments and other costs associated with the anticipated draws on the Airport System Subordinate Lien Revolving Revenue Note Program. Funding: \$1,500,000 is available in the Aviation Department Operating Fund Budget. *Approved on consent.*
12. Review City Council action at the March 6, 2025 meeting – [Item 14] Authorize a contract for asphalt parking lot and roads construction, rehabilitation, and repair at Austin-Bergstrom International Airport for the Department of Aviation and to be managed by Capital Delivery Services with Alpha Paving Industries LLC, for an initial term of two years for an amount not to exceed \$18,900,000 with up to three one-year extension options in amounts not to exceed \$1,700,000 each, for a total contract amount not to exceed \$24,000,000. Funding: \$18,900,000 is available in the Department of Aviation's Capital Budget. Funding for the remaining optional contract terms is contingent upon available funding in future budgets. *Approved on consent.*

FUTURE AGENDA ITEMS

NEXT REGULAR MEETING

The next regular meeting of the AAC is currently scheduled for Wednesday, April 9, 2025.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at jason.alexander@flyaustin.com.