



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, March 17, 2025
Study Session at 5:30 PM
Regular Meeting & Closed Session at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by email or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with the Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 810 5257 9111** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and, if a violation continues, they will be muted by the direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

STUDY SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Wendy Lau,

Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

STUDY SESSION TOPIC

Caltrans-Foothill Blvd Multimodal Project - CalTrans will present updated plans for proposed improvements along Foothill Boulevard, which include adding bike lanes while preserving the existing vehicle travel lanes. This presentation reflects revisions to the project scope based on community feedback received in late 2024.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE - ARMY VETERAN EDGAR PULLEY

ROLL CALL Council Member Meshal “Kash” Kashifalghita, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

PRESENTATIONS

Red Cross Month Proclamation - American Red Cross Month recognizes the everyday heroes who support their communities through the American Red Cross. The San Gabriel Pomona Valley Chapter of the American Red Cross provided essential aid during the recent devastating wildfires, such as meals, overnight shelter, comfort kits, recovery assistance through local resource centers, and more.

Irish American Heritage Month Proclamation - Irish American Heritage Month is a celebration every March that highlights the rich culture and historical contributions of Irish Americans throughout the United States.

Introduction and Welcome to Police Department Chaplain Chris Rix - Pastor Chris Rix, a local resident with deep roots in the community, is joining the LVPD team. As the Police Chaplain he provides encouragement, support and guidance to officers and staff during critical incidents.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Closed Session & Regular meeting of March 3, 2025.

Recommendation: That the City Council approve the minutes.

2. **Register of Audited Demands in the amount of:**
\$231,118.24 dated 02/19/25 \$1,999,684.09 dated 02/26/25
\$707,463.55 dated 03/06/25

Recommendation: That the City Council approve the audited demands.

3. **2024 Housing Element Annual Progress Report.** The City is required to prepare an Annual Progress Report on the status and progress in implementing the Housing Element of the General Plan. This report is required to be presented to the City Council as an informational item to update the City Council on the previous year's Housing Element status.

Recommendation: That the City Council receive and file the Annual Progress Report for the General Plan's Housing Element implementation for Calendar Year 2024 and direct staff to file a copy of the report with the Governor's Office of Planning and Research and the Department of Housing and Community Development.

4. **Resolution Accepting the Fire Department's 2025 Report on Compliance with State Inspection Mandates.** In accordance with Senate Bill 1205, all fire departments are to annually inspect buildings, public or private, that are utilized as a school, hotel, motel, lodging house, apartment house, and certain residential care facilities, and report out annually to its administering authority its compliance.

Recommendation: That the City Council adopt a resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE LA VERNE FIRE DEPARTMENT'S REQUIREMENT TO INSPECT CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE."

5. **Autism Acceptance & Awareness Month Proclamation Request.** The Community Services Department requests a proclamation recognizing April as Autism Acceptance & Awareness Month to promote inclusion and highlight the Autism Highway Chalk Festival on April 12. Per the City's Proclamation & Certificate of Recognition Policy, non-annual proclamations must first be approved by the City Council on the consent calendar before being formally presented at a future meeting.

Recommendation: That the City Council authorize City staff to present a proclamation for Autism Acceptance & Awareness Month at an upcoming April City Council meeting.

6. **Location Agreement for Moonbug Production LLC. to Film at La Verne Fire Department Station 1.** Film Permit Location Agreement for Moonbug Production LLC. to Film a children's television show at La Verne Fire Department Station 1.

Recommendation: That the City Council authorize the City Manager to execute a Location Agreement with Moonbug USA LLC. to Film at Fire Station 1 if all required steps are completed to the City's Satisfaction.

PUBLIC HEARINGS - NONE

OTHER MATTERS

7. **Award of Contract for the City of La Verne Road Network and Public Facility Video Management System Improvement Project.** The City received \$500,000 in Fiscal Year (FY)

23-24 community project funding from Congresswoman Napolitano through the Community Oriented Policing Services (COPS) Technology & Equipment Grant program to update its Video Management System by installing new cameras at key intersections, updating technology and replacing non-functional units. The project scope recommended for award will also expand coverage of the video surveillance system to City facilities further enhancing public safety.

Recommendation: That the City Council:

1. Award a public works construction contract to Convergent Technologies LLC, the lowest, most responsible bidder, for all base bid items A1-A24 in the amount of \$589,633.00 and Additive Alternate items B28-B30 in the amount of \$20,610.00 for a total construction contract amount of \$610,243.00 on the La Verne Road Network and Public Facility Video Management System Improvement Project and authorize the City Manager to execute applicable documents; and
2. Authorize the Public Works Director, or designee, to issue change orders not exceeding 12% of the construction budget for a total possible construction contract cost of \$682,543.46.

8. **Old Town La Verne Business Improvement District 5-Year Action Plan.** The City and Old Town La Verne Business Improvement District (OTLVBID) commissioned a study to develop a competitive analysis and a 5-year Action Plan, focusing on best practices, financial analysis, and strategic recommendations. The Plan emphasizes the importance of social infrastructure, such as board composition, community engagement, and partnerships, as it directly impacts physical improvements like beautification and capital projects. To ensure successful implementation, stakeholder input was gathered, and one of the top priorities is retaining staff to support the plan's execution.

Recommendation: That the City Council receive and file the Old Town La Verne Business Improvement District 5-Year Action Plan.

9. **Introduction of Proposed Renewal of Los Angeles County Department of Public Health Services Agreement.** The City has been under a Public Health Services Agreement with the Los Angeles County Department of Public Health (DPH) since 1963. Over the last several years, DPH has worked to update the decades-old agreement and is seeking to have cities renew it to continue providing the local administration of public health services to cities on a no-cost basis. This item is an introduction of the new agreement and consideration of approval will be at a future City Council meeting.

Recommendation: That the City Council discuss the renewal agreement and direct staff to place on the April 7, 2025, City Council agenda for action.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

CLOSED SESSION**Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:**

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Police Middle Management Association, La Verne Police Officers Association; and all Unrepresented Employees.

Conference with Legal Counsel, Existing Litigation pursuant to Government Code Section 54956.9(d)(1):

Gonzalez, J. v. City of La Verne, La Verne Police Dept. Case No. 24STCV34625

ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED
FOR MONDAY, APRIL 7, 2025, at 5:30 P.M.**

Posting Statement: A true copy of this Agenda was posted on March 11, 2025, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.

RESIDENT INFORMATION**UPCOMING EVENTS AND MEETINGS**

Wednesday, March 19 - Senior Advisory Committee meeting, Community Center, 10:00 am - 11:15 am

Wednesday, March 19 - Regional Community Wildfire Protection Plan Workshop, City Hall, 5:00 pm

Tuesday, March 25 - Youth & Family Committee meeting, City Hall, 5:00 pm

Tuesday, March 25 - Ad Hoc Water & Sewer Rate Study committee meeting, City Hall, 5:30 pm

Thursday, March 27 - IVHS & SPCA Wildlife Presentation, Community Center, 6:00 pm

Saturday, March 29 - Heritage Foundation Orange Blossom Vendor Faire, Heritage Park, 10:00 am

Saturday, March 29 - VFW Day of Service, Veterans Hall, 11:00 am - 3:00 pm

Wednesday, April 2 - Sidewalk Coloring Contest, Mainiero Square, 9:30 am

Friday, April 4 - Red Cross Blood Drive, Veterans Hall, 10:00 am - 4:00 pm

Saturday, April 5 - Eggcellent Adventure, Heritage Park, 9:00 am - 12:00 pm

Monday, April 7 - Old Town La Verne Business Improvement District Meeting, Café Wang, 8:30 am - 9:30 am

Monday, April 7 - City Council Meeting, City Hall, 5:30 pm

Tuesday, April 8 - Active Transportation Committee Meeting, City Hall, 5:00 pm

Wednesday, April 9 - Planning Commission Meeting, City Hall, 6:30 pm

Saturday, April 12 - The Autism HWY Chalk Festival, City Hall parking lot, 10:00 am - 4:00 pm

Monday, April 14 - Senior Movie Matinee, Community Center, 12:30 pm

Wednesday, April 16 - Senior Advisory Committee meeting, Community Center, 10:00 am - 11:15 am