



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, March 18, 2025

4:30 P.M. – Executive Session

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

The Duncanville City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-780-5017 or email city.secretary@duncanvilletx.gov at least three (3) business days prior to the scheduled meeting to request an accommodation.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, March 18, 2025.
 - Email city.secretary@duncanvilletx.gov
 - Email title: Public Comment – Tuesday, March 18, 2025
 - First Name, Last Name, and Address
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EXECUTIVE SESSION

1. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

2. City Council shall convene into closed executive session pursuant to Section 551.072, 551.087 and 551.071 to deliberate the purchase, exchange, lease, or value of real properties, being located north and west of SH 67, east of Main Street, and south of Camp Wisdom Rd; and to seek legal advice from City Attorney regarding such real property.

[Executive Session](#)

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Briefing on the IT Disaster Plan (Business Continuity Plan)
[IT Business Continuity Plan](#)
- B. The City Council will receive a MyGovernmentOnline briefing, discuss the information, and provide direction if necessary.
[MyGovernmentOnline Software](#)
- C. Council to receive a briefing on a request from Councilmember Koontz to add the Charles F. Ladd Nature Preserve to the City's Park Code of Ordinances Section 12B
[Parks Ordinance to include Charles F. Ladd Nature Preserve](#)
- D. Council Briefing and Discussion. An issue has been raised by Councilmember Koontz regarding the impact of warehouse operations near residential properties on Crestside Drive, including safety concerns related to truck traffic and residential disruption. Councilmember Koontz is requesting Council discuss the matter.
[Special Use Permits and Crestside Drive](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION - Pastor Demond L. Tolliver of Bondage Breaking Ministries

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Audit firm Patillo, Brown, & Hill will provide a presentation on the FY 23-24 Independent Audit, Annual Comprehensive Financial Report, and Single Audit

[FY 23-24 Independent Audit, ACFR, and Single Audit](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the March 4, 2025, City Council Regular Meeting.
- B. Consider a resolution acknowledging receipt of the Independent Audit and Annual Comprehensive Financial Report provided by Pattillo, Brown, and Hill, LLP for the Fiscal Year ended September 30, 2024.

[City Council - 04 Mar 2025 - Minutes](#)
[FY 23-24 Independent Audit and Annual Comprehensive Financial Report](#)

- C. Seek City Council authorization for DCEDC expenditure of \$3,000.00 for a sponsorship for the Duncanville ISD Education Foundation's 2025 Heart of Duncanville 5K Run.
[DCEDC expenditure - Heart of Duncanville 5K](#)
- D. Seek City Council authorization for DCEDC expenditure of \$5,000.00 for a sponsorship for the 2025 Property Improvement Program (PIP) Days.
[DCEDC expenditure - PIP Days](#)
- E. Seek City Council authorization for DCEDC expenditure of \$7,500.00 for a sponsorship for the 2025 Dallas County Sheriff's Office and Duncanville Police Department Fire Truck Pull.
[DCEDC expenditure - Fire Truck Pull](#)
- F. Consider a Resolution awarding RFP 24-0021 for a three-month term contract for mowing, abatement, and landscaping services to Good Earth Corporation and Urban Landscape and Irrigation, with a total amount \$402,549.72 over a 3-Month span with a \$15,000 contingency not to exceed \$417,549.72.
[Resolution – Mowing, Abatement & Landscaping Services](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Consider Resolution 2025-434 approving a Sponsorship Agreement with Joe V's Smart Shop for the splash pad and pavilion at Armstrong Park.
[Joe V Splash Pad Sponsorship](#)
- C. Consider a Resolution approving the annual fee for SeeClickFix.
[SeeClickFix Annual Fee](#)
- D. Consider a Resolution authorizing the use of HOT Funds in the amount of \$60,000.00 for the BloomFest Music and Arts Festival on May 2nd, 2025.
[BloomFest Music and Arts Festival](#)

6. STAFF AND BOARD REPORTS

- A. City of Duncanville Community Calendar Briefing, the functions of the calendar and demonstrating the calendar to Council.
[Community Calendar](#)
- B. Council to receive the annual Arts Commission report presented by Arts Commission Chair Ron Thompson.
[Arts Commission Annual Report](#)
- C. Receive the Economic Development Department Quarterly Report
[Economic Development Department Quarterly Report](#)
- D. Council to receive a briefing on the current status of the TIF Board
[Status of the TIF Board - Pdf](#)

- E. Council Briefing on the request to reduce the membership of the Duncanville Community Multicultural Commission from twelve (12) to nine (9) members.
[Duncanville Community Multicultural Commission membership](#)
- F. Council to receive a briefing and discussion on the draft 15 year Capital Improvement Plan.
[Discussion on 15 year CIP Plan](#)
- G. Council to receive a briefing on the work of the 2025 Bond Committee kicking off and also discuss concepts of potential facility improvements including locations and renderings.
[2025 Bond Committee and facility concept](#)
- H. Council briefing on proposed ordinance requests.
[Proposed Ordinances](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, March 13, 2025, by 5:30 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."