AGENDA

Consolidated Regular Meeting

City Council Chamber - 1243 National City Boulevard, National City, CA

Ron Morrison, Mayor
Marcus Bush, Vice-Mayor – District 4
Luz Molina, Councilmember- District 1
Jose Rodriguez, Councilmember -District 2
Ditas Yamane, Councilmember – District 3

Benjamin A. Martinez, City Manager
Barry J. Schultz, City Attorney
Shelley Chapel, MMC, City Clerk

The City Council also sits as the City of National City Community Development Commission, Housing Authority, Joint Powers Financing Authority, and Successor Agency to the Community Development Commission as the National City Redevelopment Agency

Thank you for participating in local government and the City of National City Council Meetings.

Meetings: Regular City Council Meetings are held on the first and third Tuesday of the month at 6:00 p.m. Special Closed Session Meetings and Workshops may be same day, the start time is based on needs. Check Special Agendas for times.

Location: Regular City Council Meetings are held in the Council Chamber located at City Hall, 1243 National City Boulevard, National City, CA 91950, the meetings are open to the public.

Agendas and Material: Agendas and Agenda Packet for items listed are available on the City website, and distributed to the City Council no less than 72 hours before the City Council Meeting. Sign up for E-Notifications to receive alerts when items are posted.

Public Participation: Encouraged in a number of ways as described below. Members of the public may attend the City Council Meeting in person, watch the City Council Meeting via live web stream, or participate remotely via Zoom. Recording of Meetings are archived and available for viewing on the City's website.

To listen to the live stream in Spanish, you must register for Zoom prior to the meeting for access.

All Zoom registration must be completed **two (2)** hours prior to the City Council Meeting for access.

Public Comment: Persons wishing to address the City Council on matters not on the agenda may do so under Public Comments. Those wishing to speak on items on the agenda may do so when the item is being considered. Please submit a Speaker's Slip to the City Clerk before the meeting or immediately following the announcement of the item. All comments will be limited up to three (3) minutes. The Presiding Officer shall have the authority to reduce the time allotted to accommodate for a large number of speakers. *(City Council Policy 104)*

All written comment must be submitted no later than **four (4)** hours prior to the start of the meeting to allow time for distribution to the City Council.

EFFECTIVE JANUARY 1, 2023

All Contributions to Candidates and Current Elected Officials are required to self-report a Declaration of Campaign Contribution to a Councilmember of more than $250 within the past year (effective Jan 1, 2023). This report may be included on the Public Comment Speaker Slip to be completed prior to the City Council Meeting.

Spanish Interpretation Services: Spanish Interpretation Services are available; please contact the City Clerk before the start of the meeting for assistance.

American Disabilities Act Title II: In compliance with the American Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Title II. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to the City Clerk's Office (619) 336-4228 at least 24 hours in advance of the meeting.

AGENDA

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Gracias por participar en las reuniones del gobierno local y del Consejo de la Ciudad de National City.

Reuniones: Las reuniones regulares del Consejo Municipal se llevan a cabo el primer y tercer martes del mes a las 6:00 p.m. La reunión especial de sesión privada y los talleres pueden ser el mismo día, la hora de inicio se basa en las necesidades. Consulte las agendas especiales para conocer los horarios.

Ubicación: Las reuniones regulares del Concejo Municipal se llevan a cabo en la Cámara del Consejo ubicada en el Ayuntamiento, 1243 National City Boulevard, National City, CA 91950, las reuniones están abiertas al público.

Agendas y Material: Las Agendas y el Paquete de Agenda para los temas enumerados están disponibles en el sitio web de la Ciudad y se distribuyen al Concejo Municipal no menos de 72 horas antes de la Reunión del Concejo Municipal. Regístrese para recibir notificaciones electrónicas cuando se publiquen artículos.

Participación pública: Se fomenta de varias maneras como se describe a continuación. Los miembros del público pueden asistir a la Reunión del Concejo Municipal en persona, ver la Reunión del Concejo Municipal a través de la transmisión web en vivo o participar de forma remota a través de Zoom. Las grabaciones de las reuniones están archivadas y disponibles para su visualización en el sitio web de la Ciudad.

Para escuchar la transmission en Español, registration por Zoom es requerido antes del comienzo de la sesión.

Todo registro para la trasmisión por Zoom debe completarse **dos (2)** horas antes de la Reunión del Concejo Municipal.

Comentario Público: Las personas que deseen dirigirse al Concejo Municipal sobre asuntos que no están en la agenda pueden hacerlo bajo Comentarios públicos. Quienes deseen hacer uso de la palabra sobre los temas del programa podrán hacerlo cuando se esté examinando el tema. Por favor, envíe una solicitud del orador al Secretario de la Ciudad antes de la reunión o inmediatamente después del anuncio del artículo. Todos los comentarios estarán limitados a tres (3) minutos. El Presidente tendrá la autoridad para reducir el tiempo asignado para dar cabida a un gran número de oradores. (Política del Concejo Municipal 104)

Si desea enviar comentarios por escrito, envíe un correo electrónico a la Oficina del Secretario de la Ciudad al menos 1 hora antes de la Reunión del Consejo Municipal para dar tiempo a la distribución al Consejo Municipal.

Todos comentarios deben estar sometidos a más tardar **cuatro (4)** horas antes del comienzo de la sesión.

A PARTIR DEL 1 DE ENERO DE 2023

Todas las contribuciones a los candidatos y funcionarios electos actuales deben autoinformar una Declaración de contribución de campaña a un concejal de más de $ 250 en el último año (a partir del 1 de enero de 2023). Este informe puede incluirse en el Recibo del orador de comentarios públicos que se completará antes de la reunión del Concejo Municipal

Servicios de interpretación en español: Los servicios de interpretación en español están disponibles, comuníquese con el Secretario de la Ciudad antes del inicio de la reunión para obtener ayuda.

Título II de la Ley de Discapacidades Americanas: En cumplimiento con la Ley de Discapacidades Americanas de 1990, las personas con discapacidad pueden solicitar una agenda en formatos alternativos apropiados según lo requerido por el Título II. Cualquier persona con una discapacidad que requiera un modificación o adaptación para participar en una reunión debe dirigir dicha solicitud a la Oficina del Secretario de la Ciudad (619) 336-4228 al menos 24 horas antes de la reunión.

AGENDA

Consolidated Regular Meeting

Tuesday, April 15, 2025, 6:00 p.m.
City Council Chamber - 1243 National City Boulevard
National City, CA

Pages

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. INVOCATION

5. PUBLIC COMMENT

   In accordance with State law, an item not scheduled on the agenda may be brought forward by the general public for comment; however, the City Council will not be able to discuss or take action on any issue not included on the agenda. Speakers will have up to three (3) minutes.

6. PRESENTATION (Limited to Five (5) Minutes each)

   6.1 Parks, Recreation and Senior Citizen's Advisory Committee - Annual Update 7

   6.2 Results of the Insurance Services Office (ISO) Survey 12

7. REGIONAL BOARDS AND COMMITTEE REPORTS (Limited to Five (5) Minutes each)

   Per Government Code Section 53232.3(d) also known as AB1234:

   Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

8. CONSENT CALENDAR

The Consent Calendar may be enacted in one motion by the City Council with a Roll Call Vote without discussion unless a Councilmember, a member of the Public, or the City Manager requests an item be removed for discussion. Items removed from the Consent Calendar will be considered immediately following the adoption of the Calendar.

8.1 Approval of Reading by Title Only and Waiver of Reading in Full of Ordinance on this Agenda

8.2 2024 Annual Military Equipment Use Report 22

Recommendation:
Adopt the Resolution Entitled, “Resolution of the City Council of the City of National City, California, Receiving the 2024 Annual Military Equipment Use Report, Renewing Ordinance 2022-2496, and Authorizing the Purchase of Additional Equipment to Include One (1) Lemur 2 Small Unmanned Aerial Solution or Similar, One (1) Fotokite Tethered Unmanned Aerial Vehicle or Similar, and a Grant-Funded Lenco BearCat Rescue Vehicle, as Required by AB 481.”

8.3 Adoption of Resolution Confirming the Designation of Proxy to the San Diego County Water Authority Board of Directors. 208

Recommendation:
Adopt a Resolution Entitled, “Resolution of the City Council of the City of National City, California, Confirming the Designation of Another Member of the Water Authority Board of Directors to Vote in the Absence of the City of National City, Representative to the San Diego County Water Authority.”

8.4 Authorize the Purchase and Build-Out of Three (3) Ford Police Utility Interceptors for the National City Police Department 211

Recommendation:
Adopt a Resolution Entitled, “Resolution of the City Council of the City of National City, California, 1) Waiving the Formal Bid Process Pursuant to National City Municipal Code Section 2.60.260 Regarding Cooperative Purchasing and Authorizing the City to Piggyback onto County of San Diego Request for Quotations # 769 with Chula Vista Ford for the Purchase of Three 2025 Ford Police Interceptor Utility (K8A) AWD Vehicles in a Not-To-Exceed Amount of $173,000 for the National City Police Department; 2) Waiving the Formal Bid Process Pursuant to National City Municipal Code Section 2.60.110 Regarding Exceptions to Formal Competitive Bidding and Authorizing Purchase and Installation Services from American Emergency Products in a Not-To-Exceed Amount of $105,000 to Complete the Buildouts for All Three Vehicles; and 3) Authorizing the City Manager to Approve Adjustments of up to $27,800 to the Not-To-Exceed Amounts for the Purchases as a 10% Contingency for Unforeseen Fluctuations in Pricing.”

8.5 California State Library Lunch at the Library Grant Funds Acceptance 245

Recommendation:
Adopt the Resolution Entitled “Resolution of the City Council of the City of National City, California, Authorizing the City Manager or his Designee to Accept the California State Library Grant in the Amount of $6,138 to Fund the National City Public Library’s Lunch at the Library Program for FY 2025 and Authorizing the Establishment of a Library Grants Fund Appropriation of $6,138 and Corresponding Revenue Budget.”

8.6 California Library Adult and Family Literacy Services Grant Funds Acceptance Adjustment 250

Recommendation:
Adopt a Resolution Entitled, “Resolution of the City Council of the City of National City, California, Ratifying the Acceptance of the California Library Literacy Services (CLLS) Grant of $73,775 from the California State Library to Fund the National City Public Library’s Literacy Services Programs for Fiscal Year 2025 and Authorizing the Establishment of a Library Grants Fund Appropriation of $73,775 and Corresponding Revenue Budget.”

8.7 Community Development On-Call Services Request For Proposal (RFP) for Permit Processing, Plan Review, and Inspection Services. 256

Recommendation:
Adopt the Resolution Entitled, “Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute a Three-Year Agreement with Interwest Consulting Group, True North Compliance Services Inc., and 4Leaf Inc. to Provide On-Call Permit Processing, Plan Review, and Inspection Services for the Community Development Department for a Not-To-Exceed Amount of $1,350,000 Per Agreement”.

8.8 Fire Department On-Call Services RFP 525

Recommendation:
Adopt the Resolution Entitled, “Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute an Agreement By and Between the City of National City and Interwest Consulting Group to Provide On-Call Permit Processing, Plan Review, and Inspection Services for the Fire Department for a Not-to-Exceed Amount of $100,000 Per Year for a Term of Three Years”.

8.9 Partial Termination of a Notice of Restriction Related to the San Diego Rescue Mission Conditional Use Permit (CUP) Approved in 2021. 542

Recommendation:
Adopt the Resolution Entitled, “Resolution of the City Council of the City of National City, California, Authorizing the Partial Termination of a Recorded Notice of Restriction for Conditional Use Permit 2021-13 CUP for a Transitional

Housing Facility Located at 2400 Euclid Avenue."

8.10 Investment Report for the Quarter Ended December 31, 2024. 561

Recommendation:
Accept and File the Investment Report for the Quarter Ended December 31, 2024.

8.11 Investment Transactions for the Month Ended January 31, 2025. 594

Recommendation:
Accept and File the Investment Transaction Ledger for the Month Ended January 31, 2025.

8.12 Warrant Register No. 34 for the Period of 2/14/25 through 2/20/25 in the Amount of $3,754,597.55 607

Recommendation:
Ratify Warrants Totaling $3,754,597.55

8.13 Warrant Register No. 35 for the Period of 2/21/25 through 2/27/25 in the Amount of $3,268,250.39 620

Recommendation:
Ratify Warrants Totaling $3,268,250.39.

9. CONTINUED PUBLIC HEARING

9.1 Public Hearing and Adoption of Updated Sewer Capacity Fees. 627

Recommendation:
Hold a Public Hearing, Receive Public Comments, and Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Adopting Updated Sewer Capacity Fees."

9.2 Adoption of an Ordinance Amending Chapter 9.60 of the National City Municipal Code to Expand Operating Hours for Store Front Cannabis Retail Facilities. 640

Recommendation:
Adopt Ordinance Entitled: "An Ordinance of the City Council of the City of National City, California, Amending Chapter 9.60 'Commercial Cannabis Activity' of the National City Municipal Code to Modify Operating Hours for Store Front Retail Facilities."

9.3 Public Hearing and Adoption of an Ordinance Amending National City Municipal Code Title 11, Section 11.32.140, Pertaining to Stopping and Parking Prohibitions. 645

Recommendation:
Adopt an Ordinance entitled, "Ordinance of the City Council of the City of

National City, California, Amending Chapter 11.32 'Stopping, Standing and Parking' of the National City Municipal Code Pertaining to Stopping and Parking Prohibitions."

10. PUBLIC HEARING

The following item(s) have been advertised as public hearing(s) as required by law.

10.1 Public Hearing and Adoption of a Resolution of the City Council of the City of National City Amending the Previously Adopted Transportation Development Impact Fee (TDIF) Schedule and Annual Adjustment to the TDIF. 662

Recommendation:
Public Hearing and Adoption of a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Amending the Previously Adopted Transportation Development Impact Fee (TDIF) Schedule and Annual Adjustment to the TDIF, Pursuant to National City Municipal Code Section 4.52.100 and Consistent with Government Code Section 66017, Approving an Adjustment to the TDIF as Required by the San Diego Association of Governments (SANDAG) for Receipt of TransNet Local Street Improvement Revenues, Resulting in the TDIF Increasing from $2,875.06 per New Residential Dwelling Unit to $3,047.57 Per Unit Beginning July 1, 2025."

11. STAFF REPORTS

11.1 City Council Expenditure Report July 2024 through January 2025 – FY2025 667

Recommendation:
Receive and File Expenditure Report for the City Council July 2024 through January 2025

11.2 Discussion on Recommendation to Amend City Council Policy No. 105 674

Recommendation:
Discuss and Provide Direction to Staff.

12. CITY MANAGER'S REPORT

13. ELECTED OFFICIALS REPORT

14. CITY ATTORNEY REPORT

15. ADJOURNMENT

Regular Meeting of the City Council of the City of National City - Tuesday, May 6, 2025 - 6:00 p.m. - Council Chambers - National City, California.



PARK RECREATION SENIOR CITIZEN ADVISORY COMMITTEE

PARK RECREATION SENIOR CITIZEN ADVISORY COMMITTEE

Nora McMains
Joseph L. Crawford
Jesus Hizon
LaTonya Harris Croom,
Santos, Sorayda
Alexander Fernandez
Daniel Perez

PRSCAC Meetings & Contributions

- **6 Meetings in 2024**
- **Dark in December** (No Meetings)
- **Reviewed & Advised Community Services Department**
    - Activity & Program Refund Statement
- **Supported Grant Applications**
    - Senior Programs
    - Collaboration with Fire Department on AED Grant
- **Advised Department on Survey Questions**
    - Special Events, Programs, and Activities
- **Attended Special Events Sponsored by the City**
    - Kimball Holiday
    - Senior Dances
- **Supported marketing materials and surveys to the public**

YEAR 2025

- ADVISE STAFF ON NEW SENIOR CENTER PROGRAMMING
- EXPLORE ADDITIONAL AQUATIC PROGRAMMING
- LOOK AT COMMUNITY PARTNERSHIP TO ADVANCE PROGRAMMING

Thank you!

TOGETHER WE CAN!



ISO CLASS 1 ACHIEVEMENT

City of National City
Fire Department

WHAT IS AN ISO CLASS 1 RATING?



The ISO Class 1 rating is the highest rating a fire department can receive, awarded by the Insurance Services Office (ISO).



It evaluates a department's firefighting capabilities, including emergency communications, fire suppression, water supply, and community risk reduction.



Only about 1% of fire departments nationwide achieve this top rating.



WHY THIS MATTERS TO OUR CITY

- The Class 1 ISO rating directly benefits our residents and businesses with:
  - Enhanced fire protection services
  - Lowered insurance premiums
  - Increased community trust in public safety
  - Reinforced commitment to continuous improvement

RECOGNITION ON A NATIONAL SCALE

Only 42 out of about 900 fire departments in California have achieved ISO Class 1 rating, placing National City in an elite group.

Nationwide, only 411 out of 40,000 fire departments hold this top rating.

This recognition reflects our dedication to excellence and commitment to public safety.

ISO RATING BREAKDOWN

- The ISO rating is determined based on four key areas of evaluation:
  - Emergency Communications (10 points)
    - (911 Dispatch & Response Coordination)
  - Fire Department (50 points)
    - (Staffing, Training, Equipment, and Response Capabilities)
  - Water Supply System (40 points)
    - (Hydrants, Flow Testing, and Capacity)
  - Community Risk Reduction (5.5 points)
    - (Fire Prevention, Public Education, and Investigations)



NATIONAL CITY'S ISO SCORE BREAKDOWN

- Our ISO rating was based on a 105.5-point scale, with scores assigned to each category:
    - Emergency Communications: 8.87 points out of 10
    - Fire Department: 43.4 points out of 50
    - Water Supply: 37.51 points out of 40
    - Community Risk Reduction: 4.06 points out of 5.5
- Total Score: 92.45 points out of 105.5 (ISO maximum)





HOW WE ACHIEVED CLASS 1

- This achievement was made possible through:
  - Investments in state-of-the-art firefighting equipment and technology
  - Comprehensive training programs for our firefighters
  - Strong local partnerships with San Diego Metro Dispatch, Sweetwater Authority, AMR, & adjacent Fire Departments
  - Implementation of effective community risk reduction strategies

LOOKING AHEAD

- We remain dedicated to maintaining this high standard by:
  - Continuing to invest in our people and equipment
  - Strengthening community outreach and education programs
  - Collaborating with city officials to maintain high standards



LOOKING AHEAD

- We remain dedicated to maintaining this high standard by:
  - Continuing to improve relationships between:
    - San Diego Emergency Command & Data Center
    - San Diego Fire-Rescue Department
    - Chula Vista Fire Department
    - Bonita-Sunnyside Fire Protection District
    - American Medical Response
    - Sweetwater Authority
    - NCFD Operations
    - NCFD Community Risk Reduction



THANK YOU

Thank you for your ongoing support and trust in the National City Fire Department.

Together we can, Together we will continue to protect and serve National City with excellence!

#Class1FireDepartment

AGENDA REPORT

Department: **Police Department**
Prepared by: **Vincent Fernando, Lieutenant**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
2024 Annual Military Equipment Use Report

RECOMMENDATION:
Adopt the Resolution Entitled, "Resolution of the City Council of the City of National City, California, Receiving the 2024 Annual Military Equipment Use Report, Renewing Ordinance 2022-2496, and Authorizing the Purchase of Additional Equipment to Include One (1) Lemur 2 Small Unmanned Aerial Solution or Similar, One (1) Fotokite Tethered Unmanned Aerial Vehicle or Similar, and a Grant-Funded Lenco BearCat Rescue Vehicle, as Required by AB 481."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:

SUMMARY
Under current adopted legislation of Assembly Bill 481, this Annual Report complies with the established guidelines for California Government Code Section 7072, which outlines the requirements for the use, training, approval, and procurement of existing "military equipment" and future military equipment acquisitions, in accordance with, California Assembly Bill 481 (AB 481), codified in California Government Code sections 7070-7075. Additionally, this procedure outlines the fiscal impact and specific descriptions of existing military equipment within the Department's inventory.

BACKGROUND

On September 30, 2021, the Governor of the State of California approved AB-481 requiring law enforcement agencies to obtain approval of the applicable governing body (Mayor and City Council), by adoption of a military equipment use policy. The National City Police Department was required to seek City Council approval of their military equipment use procedure by ordinance at a regular open meeting prior to taking certain actions relating to the funding, acquisition, or use of military equipment. The City Council adopted the Police Department's military use equipment policy and procedure on March 15, 2022, with the adoption of Ordinance 2022-2496.

Assembly Bill 481 allows the governing body to approve the funding, acquisition, or use of military equipment within its jurisdiction only if it determines that the military equipment meets specified standards. The ordinance is subject to annual City Council review to determine whether, based on an annual military equipment report, the standards set forth in the approving ordinance have been met. The City Council may renew the authorizing ordinance, disapprove authorization for

particular military equipment where standards have not been met, or require modifications to this military equipment use procedure to address any non-compliance with standards.

Finally, Assembly Bill 481 requires the publication of this military equipment use procedure and the annual military equipment report on the Department's website. The military equipment use procedure and annual report must be posted on the website at least 30 days prior to the Council meeting.

The National City Mayor and City Council approved the 2023 Annual Report on April 16, 2024, via Resolution #2024-26.

FINANCIAL STATEMENT:
The items below are being requested for approval as required by AB 481: The costs are estimated with tax and shipping costs and will be purchased with General Fund and grant funds.

One Lemur 2 sUAS or similar $16,999.00
One Fotokite Tethered UAV or similar $65,000.00
One Lenco BearCat G3 Armored Rescue Vehicle (grant funded) $463,000

Total Cost using FY2024 General Fund = $81,999 estimated cost

Total Cost using FY2025 UASI grant funds = $463,000 estimated cost

INSURANCE REQUIREMENTS

No insurance requirements

BINDING REQUIREMENTS

The National City Police Department retains and employs a wide variety of "military equipment" to assist in safely achieving the furtherance of its mission statement to maintain public safety by providing the highest quality police services to our community. While the inventory of military equipment is varied, the mere possession of the equipment does not warrant its use for every incident.

Per California Assembly Bill 481, without the approval of the of Annual Use Report as well as the National City Police Department's Policy 706 and Procedure 706, the police department will be unable to equip police officers responding to critical incidents.

During this reporting period there were no required changes to Policy 706 and Procedure 706 and the standards set forth in Ordinance 2022-2496 have been met.

Staff recommends that the Mayor and City Councilmembers approve the proposed Assembly Bill 481 Military Equipment Annual Report, titled "National City Police Department AB 481 2024 Annual Report," renew ordinance 2022-2496 with no amendments, and authorize the purchase of additional military equipment to include one (1) Lemur 2 sUAS or similar, one (1) Fotokite Tethered UAV or similar and one Lenco BearCat Armored Rescue vehicle.

Under current adopted legislation, this Annual Report complies with the established guidelines under California Government Code Section 7072, which outlines the requirements for the use, training, approval, and procurement of existing "military equipment" and future military equipment acquisitions in accordance with California Assembly Bill 481 (AB-481), codified in California Government Code sections 7070-7075. Additionally, this report outlines the fiscal impact and specific descriptions of existing military equipment within the Department's inventory.

FINANCIAL STATEMENT:
Appropriations for the purchase of one (1) Lemur 2 sUAS (small Unmanned Aerial Systems) or similar, one (1) Fotokite Tethered UAV (Unmanned Aerial Vehicle) or similar, estimated at $81,999.00, is included in the Police Department's FY2024 budget. The funding for the Lenco BearCat Armored Rescue Vehicle, estimated at $463,000, will come from a federal UASI grant that was awarded in late 2023 but will not be received until October 2025. At that time, acceptance of the grant funds and corresponding budget adjustment will go before the City Council for approval.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Not Applicable

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act. Also, the Annual Report was posted to the department's website and on social media, and a community meeting was held to answer questions on March 6, 2025.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A - National City Police Department AB 481 - 2024 Annual Report
Exhibit B – 2024 Military Use Equipment Inventory (Current Inventory)
Exhibit C – NCPD Policy 706
Exhibit D – NCPD Procedure 706 with Equipment list 8.2024
Exhibit E – Resolution 2025

National City Police Department

Annual Military Equipment Use Report

March 2, 2024 – March 1, 2025

Chief Alejandro Hernandez - 1200 National City Boulevard, National City, CA



Contents

Executive Summary..... 2 – 3

Introduction..... 4

Definitions.....5 – 7

Outreach and Community Engagement.....8

Summary of Military Equipment Usages.....9

Unmanned Aerial Vehicles UAV's and Robots.....10 - 13

Armored Personnel Carriers / Multi-Purpose Wheeled Vehicles.....14 - 17

Firearms / Ammunition of .50 caliber or Greater.....18

Specialized Firearms / Ammunition Less than .50 Caliber.....19 - 23

Breaching Apparatus & Breaching Rounds.....24

Chemical Agents, Pepper Spray, Oleoresin Filled Projectiles, Specialty Less Lethal Munitions, Light/Sound Diversionary Device, Ammunition.....25 - 50

40mm Launchers, Gas Delivery Systems, Less Lethal Bean Bag Shotgun.....51- 56

Simunitions and Miscellaneous Equipment.....57- 64

Military Equipment Use Complaints Summary.....65

Summary and Responses to Military Equipment Procedure Violations.....66

Internal Audits.....67- 68

Attachment A.....69- 73

Conclusion.....74

Executive Summary

On September 30, 2021, California Governor Gavin Newsom approved Assembly Bill 481, requiring law enforcement agencies to obtain approval from the applicable governing body (Mayor and City Council), by adoption of a military equipment use policy. The National City Police Department is required to seek City Council approval of their Military Equipment Use Policy at a regular open meeting prior to taking certain actions relating to the funding, acquisition, and use of military equipment.

Assembly Bill 481 allows the governing body to approve the funding, acquisition, and use of military equipment within its jurisdiction, only if it determines that the military equipment meets specified standards. The Military Equipment Use Policy is subject to City Council review to determine whether the standards set forth in Assembly Bill 481 have been met, based upon an Annual Military Equipment Use Report.

Finally, Assembly Bill 481 requires publication of the Military Equipment Use Policy and the Annual Military Equipment Use Report on the Department's website.

Assembly Bill 481

California Government Code section 7072 states the following:

(a) A law enforcement agency that receives approval for a military equipment use policy pursuant to Section 7071 shall submit to the governing body an annual military equipment report for each type of military equipment approved by the governing body within one year of approval, and annually thereafter for as long as the military equipment is available for use. The law enforcement agency shall also make each annual military equipment report required by this section publicly available on its internet website for as long as the military equipment is available for use. The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

(1) A summary of how the military equipment was used and the purpose of its use.

(2) A summary of any complaints or concerns received concerning the military equipment.

(3) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.

(4) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.

(5) The quantity possessed for each type of military equipment.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.

(b) Within 30 days of submitting and publicly releasing an annual military equipment report pursuant to this section, the law enforcement agency shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment.

In addition to maintaining the highest levels of public safety, The National City Police Department is committed to transparency, public trust, community partnerships, and compliance with the law. As such, the Department has authored the following 2024 Annual Military Equipment Use Report in accordance with annual reporting requirements set forth in California Government Code section 7072.

Introduction

The National City Police Department possesses and utilizes a variety of equipment to safely resolve critical incidents and restore public safety. Some of the equipment is categorized as "military equipment" according to Assembly Bill 481. The use of such equipment may greatly assist the department in the furtherance of its mission. The National City Police Department's Mission; "In partnership with our community, the National City Police Department is committed to providing the highest level of service and public safety. We will pursue this commitment with an unwavering resolve while always respecting the rights and dignity of those we serve." While the inventory of military equipment varies, the use may not be necessary for every incident.

The National City Police Department recognizes that critical incidents can be unpredictable and very dangerous to both officers and the community. Therefore, having a variety of equipment options may assist incident commanders, specialized units and officers in bringing those incidents to a swift and safe resolution. The use of military equipment is restricted to certain instances and in some cases only by certain officers and/or units. The use of the Department's military equipment is continuously evaluated and the use of such equipment by department personnel is influenced by the totality of the circumstances, public safety, officer safety, civil rights, State law, and information available at the time of the equipment's use.

It is incumbent upon incident commanders, supervisors, individual officers, and specific specialized units to recognize the particular circumstances wherein military equipment should be employed to enhance the safety of the public and officers, and to bring a critical incident to a safe resolution.

This Annual Military Equipment Use Report outlines a summary of military equipment usage guidelines, inventory, fiscal impact, complaints, and reported concerns for the time period of March 2, 2024 – March 1, 2025.

Definitions

Pursuant to AB-481, the following definitions are applicable only to the Department's current military equipment inventory and potential future military equipment acquisitions for operational needs. (For a more detailed list, refer to Government Code section 7070, for "military equipment" as defined within the Assembly Bill.)

"Governing body" means the National City, City Council and Mayor.

"Military equipment" means the following:

1. Unmanned Aerial Vehicles (UAV's) and Robots: Unmanned, remotely piloted, powered aerial or ground vehicles. This definition applies to the Department's inventory of small Unmanned Aircraft Systems (sUAS) and SWAT robots.
2. Armored Personnel Carrier: Commercially produced wheeled personnel carrier used for law enforcement purposes.
3. Multi-Purpose Wheeled Vehicles: Command and Control vehicles that are either built or modified to facilitate the operational control and direction of public safety units. This definition applies to the following vehicles:
    a. Mobile Command Vehicle
    b. Crisis Negotiations Team (CNT) Van
    c. Sky Watch Tower
4. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this definition. This definition applies to all of the Department's inventory of breaching shotguns, and breaching shotgun rounds, which are all maintained by the SWAT team.
5. Ammunition of .50 Caliber or Greater: however, standard issue shotgun ammunition is specifically excluded from this definition.
6. Specialized Firearms / Ammunition less than .50 Caliber: including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50

caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.

7. Any firearm or firearm accessory that is designed to launch explosive projectiles.
8. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray. This definition applies to all of the Department's inventory of flashbangs, pepper ball launchers and related ammunition. Additionally, this definition applies to all of the Department's inventory of various chemical agents and chemical agent delivery systems maintained by the SWAT Unit. These delivery systems are capable of dispersing chemical agents via burning, expulsion, liquid, or fog.
9. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons. This definition applies to all of the Department's inventory of 40 mm projectile launchers, which include 40 mm multi-launchers and bean bag shotguns, as well as all associated munitions. This definition also applies to the Department's inventory of SIM ammunition and SIM modified weapons utilized by the SWAT Unit, In-Service Training Unit, and Police Academy for training.
10. Any other equipment as determined by a governing body or a state agency to require additional oversight.
11. "Military equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

"Military equipment use policy" refers to the National City Police Department Policy and Procedure and means a publicly released, written document governing the use of military equipment by the Department that addresses, at a minimum, all of the following:

1. A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment.
2. The purposes and authorized uses for which the Department proposes to use each type of military equipment.

3. The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
4. The legal and procedural rules that govern each authorized use.
5. The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any sworn member is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy.
6. The mechanisms to ensure compliance with the military equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.
7. The procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of military equipment, and how the Department will ensure that each complaint, concern, or question receives a response in a timely manner.

Outreach and Community Engagement

The National City Police Department is committed to being “A trusted community partner since 1887” with the community of National City. As the department aspires to enhance our community relationships, we want to ensure we are transparent in the way our department operates and engages with the public. The National City Police Department frequently displays select military equipment during outreach and community events as a means of public awareness, transparency, education, and building relationships.

The National City Police Department believes in Community Engagement and the opportunity to enhance relations. Therefore, within 30 days of submitting and publicly releasing the annual report, the department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

Summary of Military Equipment

The National City Police Department's inventory of military equipment is varied and may fluctuate regularly, in particular the consumable items such as ammunition, chemical agents, or less lethal systems. This fluctuation in the inventory is based on several factors such as use for training, maintenance, deterioration, expiration, and manufacturer's guidelines for replacement. The National City Police Department recognizes that critical incidents are unpredictable and can be very dynamic in nature, and the mere possession of the military equipment does not warrant its use for every incident. A variety of military equipment options can greatly assist incident commanders, officers, and specific units in bringing those incidents to a peaceful resolution in a peaceful and safe manner. The use of military equipment is restricted for use only in certain instances and in some cases only by certain units or officers trained and certified for it use.

The following sections outline the various types, descriptions, and guidelines for the use of military equipment from March 2, 2024 – March 1, 2025.

(Note): Source photos and/or descriptions provided of some of the military equipment items have been found using open source public websites. These photos and manufacturer descriptions are not endorsements of the product, manufacturer or vendor by the National City Police Department or the City of National City.

The following is the inventory data for the Military Equipment Use by category:

Small Unmanned Aerial Vehicle (sUAV) and Robots

DJI Mavic Pro

Description: Small UAS Quadcopter

Quantity: One (1)

Capability: Search and Rescue, Exigent Searches, Visual Aid at Long Distance

Purpose: Unmanned aerial systems are utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA regulations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial cost to purchase and outfit a single sUAV was $1,500 (estimate)

Recurring Costs: Zero (0)

Maintenance Costs: $100.00 estimated annually

Funding Source: These sUAV's were purchased with General funds, however, grant funding could be used in the future if available.

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



DJI Phantom 4 PRO

Description: Small UAS quadcopter

Quantity: Two (2)

Capability: Search and rescue, exigent searches, visual aid at long distance, tactical deployments.

Purpose: Unmanned aerial systems are utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA regulations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial cost to purchase and outfit a single sUAV was $2,200 (estimate).

Recurring Costs: Zero (0)

Maintenance Costs: $100.00 (estimated annually)

Funding Source: These sUAV's were purchased with General funds, however, grant funding could be used in the future if available. All maintenance and training costs are covered by General funds.

Planned Future Acquisitions: The Department is currently researching alternate sUAV's to replace the current sUAV's. (See Attachment A)



Avatar Robot

Description: Small, tracked remote controlled robot

Quantity: One (1)

Capability: Remote controlled, portable tracked robot capable of assessing the dangers of a situation by its ability to maneuver through difficult terrain and provide feedback to the operator.

Purpose: To safely assess a situation for tactical advantage and protect lives.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial cost of the unit was $21,000.00

Recurring Costs: Zero (0)

Maintenance Costs: N/A

Funding Source: This unit was purchased with a combination of General funds and Grant funds.

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Throwbot 2Robot

Description: Small, throwable remote controlled robot.

Quantity: One (1).

Capability: The Throwbot® 2 (TB2) robot is a throwable micro-robot platform that enables operators to obtain instantaneous video and audio reconnaissance within indoor or outdoor environments.

Purpose: To safely assess a situation for tactical advantage and protect lives.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial cost of the unit was $17,090.00

Recurring Costs: Zero (0)

Maintenance Costs: N/A

Funding Source: This unit was purchased with general funds and grant funding.

Planned Future Acquisition: There are no planned acquisitions for this item during this reporting year.



https://reconrobotics.com/products/throwbot-2-robot/

Armored Personnel Carriers / Multi-Purpose Wheeled Vehicles

Ballistic Armored Tactical Transport

Description: Ballistic Armored Tactical Transport (BATT) – features a high hard ballistic steel hull based on the Ford F-550 Super Duty commercial chassis. The conventional layout of the vehicle houses the engine in the front, crew cab in the center and troop compartment at the rear. The forward cabin of the vehicle is protected by a two-piece windshield with sun band.

Quantity: One (1)

Capability: BATT can support first responders in any hazardous, high risk, or critical incident which would benefit from having a vehicle that provides a high level of ballistic protection.

Purpose: The armored vehicle is designed to carry 12-14 officers, depending on the size of the operators and the amount of gear. The vehicle was created for law enforcement agencies and tactical teams to carry out rescue operations in a variety of settings.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $227,000

Re-Occurring Costs: Zero (0)

Maintenance Costs: $1,000

Funding Source: This unit was purchased with a combination of General funds and Grant funds.

Planned Future Acquisitions: The department was issued a grant for the purchase of a new Armored Rescue Vehicle. (See Attachment A)



Mobile Command Vehicle

Description: Mobile Command Vehicle (MCV) is a custom-built mobile command post vehicle with multiple forms of communications ability as well as Computer Aided Dispatch (CAD) capabilities. The unit can act as a mobile Emergency Operations Center in the event of an emergency.

Quantity: One (1)

Capability: As a mobile base of operation, these vehicles contain specialized command, control, and communications equipment to assist with this mission.

Purpose: Mobile Command Vehicles are to be utilized as an Incident Command Post for planned or unplanned events.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $340,000

Re-Occurring Costs: Zero (0)

Maintenance Costs: $1,500

Funding Source: This unit was purchased with a combination of General funds and Grant funds.

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Crisis Negotiations Team Van

Description: 2020 Ford Transit 3500 Custom Build-out

Quantity: One (1)

Capability: The Crisis Negotiations Team Vehicle is a vehicle that houses the Command and Control element for Emergency Negotiators during a critical incident. The vehicle is equipped with communications equipment to assist with the mission.

Purpose: To be utilized for critical incident callouts for Crisis Negotiations Team and support services.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $138,000

Re-Occurring Costs: Zero (0)

Maintenance Costs: $500

Funding Source: This unit was purchased with General funds.

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



SkyWatch Tower

Description: Sky Watch Portable Observation Tower

Quantity: One (1)

Capability: Portable and rapidly deployable, it provides a strategic perspective and symbolic deterrent. Customize payload with pan-tilt IR, night vision, visible-light cameras, in-cab controls, ground radar, monitors, and NVR, and searchlights. Designed for crowd control, high-crime area monitoring, and missing person command post.

Purpose: Parking Lot Surveillance and Detection Perimeter Protection, High Crime Area Monitoring, Major Venue Crowd Control, Missing Person Command, Flight Line Protection Gate, Over Watch Perimeter Protection, High Value Equipment Protection.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $220,000

Re-Occurring Costs: Zero (0)

Maintenance Costs: $500

Funding Source: This unit was purchased with Grant funding in 2021.

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Photo Source: https://www.flir.com/products/skywatch

Firearms

Firearms / Ammunition of .50 Caliber or Greater

The Department's current inventory does not include any firearms or ammunition of .50 caliber or greater.

Specialized Firearms / Ammunition Less than .50 Caliber

Colt M4 Carbine

Description: Colt Manufacturing LLC, M4 Carbine Rifle (.223/5.56)

Quantity: Fifty-five (55)

Capability: The Colt M4 Carbine is a lightweight, magazine-fed, gas-operated rifle in standard configuration.

Purpose: The M4 Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The M4 platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Unit Cost: $1,500.00

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost per unit.

Funding Source: These units were purchased with General funds.

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Photo source: https://www.colt.com/detail-page/colt-le6920-carbine-223556-161-301-pmag-mbus-4-pos-stk-blk

Colt M4 Carbine CQB

Description: Colt Manufacturing LLC, M4 Carbine Rifle (.223/5.56)

Quantity: Fifteen (15)

Capability: The Colt M4 Carbine is a lightweight, magazine-fed, gas-operated rifle with both semi and full automatic configuration.

Purpose: The M4 Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The M4 platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $1,500

Re-Occurring Costs: Zero

Maintenance Costs: $100.00 estimated annual cost per unit

Funding Source: These units were purchased with general funding.

Planned Future Acquisitions: These units are in the process of being decommissioned and will be removed from our inventory during this reporting period.



Photo Source: https://armsunlimited.com/colt-5.56mm-semi-auto-10.3-barrel-cqb-rifle/

Daniel Defense V4S Rifle

Description: Daniel Defense DDM4V7S 11.5", select fire, 5.56mm, select fire with M-LOK rail Carbine Rifle (.223/5.56)

Quantity: Eighteen (18)

Capability: The Daniel Defense V4S Carbine is a lightweight, magazine-fed, gas-operated rifle with both semi and full automatic configuration.

Purpose: The Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $2,200.00 each w/accessories

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost per unit

Funding Source: These units were purchased using General funds.

Planned Future Acquisitions: The Department has added two (2) more Operators to the team and purchased two (2) more rifles for the new Operators which brings our total count to 18 rifles. The two new rifles were approved in 2023 AB481 report.



Photo Source: https://danieldefense.com/ddm4-v4s.html

Remington 700 Rifle

Description: Remington 700 .308 Cal Rifle

Quantity: Six (6)

Capability: Long Range Precision Shooting

Purpose: The Remington 700 is an accurate rifle for precision shooting. These rifles are equipped with magnified optics and can be utilized to take precision shots at intermediate to long ranges. The .308 caliber bullet it shoots is also bigger and heavier than a typical .223 caliber bullet from an AR-15 which means it will penetrate intermediate barriers like glass with much less deflection.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: Unit cost $999.95

Re-Occurring Costs: Zero (0)

Maintenance Costs: $100.00 estimated annual cost per unit

Funding Source: These units were obtained using General funds.

Planned Future Acquisitions: These units are in the process of being decommissioned and will be removed from our inventory pending ATF regulations.



Photo Source: Actual item not pictured as the manufacturer has updated the product: https://www.remarms.com/rifles/bolt-action/model-700/model-700-alpha-1

Accuracy International AT

Description: .308 Accuracy International AT Bolt Action Rifle

Quantity: Four (4)

Capability: Long Range Precision Shooting

Purpose: The AIAT is an accurate rifle for precision shooting. These rifles are equipped with magnified optics and can be utilized to take precision shots at intermediate to long ranges. The .308 caliber bullet it shoots is also bigger and heavier than a typical .223 caliber bullet from an AR-15 which means it will penetrate intermediate barriers like glass with much less deflection. These rifles are for the exclusive use of the SWAT Team.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Unit Cost: $4332.50

Re-Occurring Costs: $1000 every 5 years.

Maintenance Costs: $100.00 estimated annual cost per unit

Funding Source: These units were purchased with General funds.

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Breaching Apparatus & Breaching Rounds

CTS Shotgun Breaching Rounds

Description: CTS 2570 12 gauge breaching rounds

Quantity: Eighteen (18)

Capability: Capable of defeating locks, deadbolt locks, hinges and other type of doorway entry hardware

Purpose: Used to defeat locks, deadbolts, hinges and other types of doorway hardware and locking mechanisms, both inner and outer doors.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There have been no unauthorized usages of this piece of equipment during this reporting period.

Costs: Initial Cost: $8.99 per unit

Re-Occurring Costs: Consumable item; replaced as needed

Maintenance Costs: Zero (0)

Funding Source: These units were purchased with General funds.

Planned Future Acquisitions: This item is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.combinedsystems.com/cts-breaching-munitions/

Chemical Agents, Pepper Spray, Oleoresin Filled Projectiles, Specialty Less Lethal Munitions, Light/Sound Diversionary Device, Ammunition

Spede Heat CS Gas Grenade

Description: Defense Technology, Speed-Heat Continuous Discharge Grenade, CS

Quantity: One Hundred Two (102)

Capability: Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole

Purpose: To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $25.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: Consumable item; replace as needed

Funding Source: These units were purchased with General funds.

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/spede-heat-continuous-discharge-chemical-grenade-cs/

Han-Ball CS Grenade

Description: Defense Technology, Han-Ball Grenade, CS (Part# 1088)

Quantity: Five (5)

Capability: Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole.

Purpose: To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $34.50 cost per unit

Re-Occurring Costs: Zero (0)

Maintenance Costs: consumable item; replace as needed

Funding Source: These unites were purchased with General funds.

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/han-ball-grenade-cs/

5230B CS Baffled Canister Grenade

Description: CTS, 5230B – CS Baffled canister Grenade, Pyro, Low Flame Potential

Quantity: Eight (8)

Capability: Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole

Purpose: To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $37.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: consumable item replace as needed

Funding Source: These units were purchased with General funds.

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.combinedsystems.com/product/5230b-cs-baffled-canister-grenade-pyro-low-flame-potential-2/

40mm CS Ferret Liquid Rounds

Description: Defense Technology, Ferret 40mm Liquid Barricade Penetrator Round, CS (Part#2262)

Quantity: Twenty-Nine (29)

Capability: Can be launched via a 40mm launcher.

Purpose: To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $23.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: consumable item replace as needed

Funding Source: These units were purchased with General funds.

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/ferret-40-mm-liquid-barricade-penetrator-round-cs/

Flameless Tri-Chamber CS Grenade

Description: Defense Technology, Flameless Tri-Chamber CS Grenade (Part#1032)

Quantity: Ninety-Four (94)

Capability: Internal Burn Safe (flameless); Indoor/ Attic Use

Purpose: To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $47.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: consumable item replace as needed

Funding Sources: These units were purchased using General funds.

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/flameless-tri-chamber-cs-grenade/

OC Aerosol Grenade Fogger

Description: Defense Technology, OC Aerosol Grenade 1.3% Fogger, 1 oz. / 6 oz. (Part#56854)

Quantity: Twenty Four (24)

Capability: Can be hand thrown or hand held

Purpose: To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $17.00 per unit

Re-Occurring Costs: Zero (0)

Maintenance Costs: consumable item replace as needed

Funding Source: These units were purchased using General funds.

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/oc-aerosol-grenade-1-3-fogger-1-ounce/

OC Vapor Aerosol Grenade

Description: Defense Technology, OC Vapor Aerosol Grenade (part#1056)

Quantity: Five (5)

Capability: Can be hand thrown and deployed in a Munitions Pole

Purpose: To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost: $43.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: consumable item replace as needed

Funding Sources: These items were purchased with General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/oc-vapor-aerosol-grenade/

Pepperballs

Description: Pepperball LIVE-X

Quantity: Zero (0)

Capability: Deployed via a Pepper ball launcher.

Purpose: To safely resolve critical situations such as violent civil unrest or high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Cost: Initial Cost $1,119.00 per container (375 count)

Re-Occurring Costs: N/A

Maintenance Costs: Consumable item replace as needed

Funding Source: These items were purchased using General fund

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://shop.pepperball.com/products/pepperball-live-x

Sabre Red 1.0% MC + 4.0% Pava 0.68 Calibre Projectiles

Description: Sabre Red **1.0% MC + 4.0% Pava 0.68 Calibre Projectiles**

Quantity: Zero (0)

Capability: Deployed via a Pepper ball launcher.

Purpose: To safely resolve critical situations such as violent civil unrest or high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Cost: Initial Cost $300.00 per container (500 count)

Re-Occurring Costs: N/A

Maintenance Costs: Consumable item replace as needed

Funding Source: These items were purchased using General fund

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



https://aaapolicesupply.com/1-0-mc-4-0-pava-0-68-calibre-projectiles/

Pepperball Glass Breaker

Description: Pepperball Glass Breaker Projectile, .68 caliber

Quantity: One Hundred Twenty (120)

Capability: This is a hard projectile which is used to break windows of vehicles and residences.

Purpose: This is a hard projectile which is used to break windows of vehicles and residences.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Cost: Initial Cost $290 per container of 100 rounds

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These were purchased using the General fund

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Sabre Glass Breaker

Description: Sabre Glass Breaker Projectile, .68 caliber

Quantity: Zero (0)

Capability: This is a hard projectile which is used to break windows of vehicles and residences.

Purpose: This is a hard projectile which is used to break windows of vehicles and residences.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Cost: Initial Cost $250 per container of 100 rounds

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These were purchased using the General fund

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.cmcgov.com/product/sabre-spgb-250-glass-breaking-0-68-caliber-projectiles-250-count-pack/

Sting-Ball Grenades

Description: CTS, Model #9590 Sting-Ball Multi-Effect Grenades with a loud blast, bright flash and dispersion of stinging .31 caliber pellets.

Quantity: Four (4)

Capability: Primarily used for crowd control in indoor and outdoor situations.

Purpose: To safely resolve critical situations such as violent civil unrest or high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $46.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: consumable item replace as needed

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: These items are currently expired and there is a plan to purchase additional units. These items are a consumable item and need to be replaced based on department use/training and shelf life.



Photo source: https://www.combinedsystems.com/product/9590-no-irritant-sting-ball-grenade-priced-individually-must-order-in-quantities-of-12/

Low Roll II Distraction Device

Description: Defense Technology, Low Roll II, 11- Gram Non Reloadable Distraction Device

Quantity: Twenty-Eight (28)

Capability: This intermediate less lethal specialty munition allows for sound diversion during tactical operations which allows for tactical advantage during high-risk situations.

Purpose: To safely resolve critical situations during high-risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: initial Cost $50.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Sources: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/low-roll-ii-11-gram-non-reloadable-distraction-device-high-humidity/

9 Bang 7290-9 Flash Bang

Description: Combined Tactical Systems (CTS) 9 Bang Flash Bang Non Reloadable Distraction Device, 550 grams

Quantity: Eleven (11)

Capability Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high risk arrest situations.

Purpose: To safely resolve critical situations during high-risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: initial Cost $190.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Sources: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.policemag.com/special-units/product/15319591/combined-tactical-systems-7290ml-flash-bang

Mini Bang 7290M

Description: Combined Tactical Systems (CTS), 430Gram Non Reloadable Distraction Device

Quantity: Three (3)

Capability: Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high risk arrest situations.

The CTS 7290M Mini Flash-Bang is the newest generation in the evolution of the Flash-Bang. Our Model 7290M Flash-Bang exhibits all of the same attributes of it's larger counterpart but in a smaller and lighter package

.**Purpose:** To safely resolve critical situations during high-risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: initial Cost $62.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Sources: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.policemag.com/special-units/product/15319591/combined-tactical-systems-7290ml-flash-bang

CS Triple-Chaser

Description: Defense Technology, Triple-Chaser, Separating Canister CS (Part#1026)

Quantity: Forty-Eight (48)

Capability: This grenade can be hand thrown or launched from a delivery system.

Purpose: To safely resolve critical situations such as violent civil unrest or high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $50.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Source: The units were purchased General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.

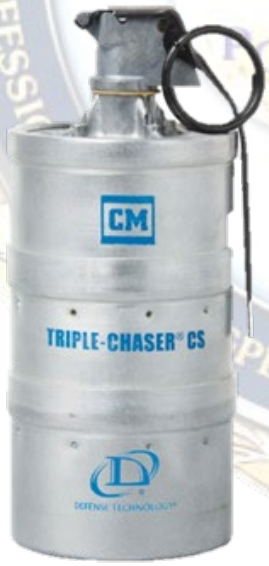


Photo source: https://www.defense-technology.com/product/triple-chaser-separating-canister-cs/

40mm Foam Baton Round

Description: Defense Technology, Multiple Foam Baton Round (Part# 6099)

Quantity: Sixty-Five (65)

Capability: Can be launched via a 40mm launcher.

Purpose: To safely resolve critical situations during high-risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $30.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Sources: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/multiple-foam-baton-round-40mm/

40mm Sponge Baton Rounds

Description: CTS, 40mm Sponge, Smokeless Spin Stabilized, 4" Long (Part# 4557)

Quantity: Three (3)

Capability: Can be launched via a 40mm launcher.

Purpose: To safely resolve critical situations such as crowd control during riots

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $36.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Sources: These units were purchased using General funds

Planned Future Acquisition: These items are currently expired and there is a plan to purchase additional units. These items are a consumable item and need to be replaced based on department use/training and shelf life.



Photo source: https://www.combinedsystems.com/product/4557-40mm-sponge-smokeless-spin-stabilized-4-long/

HC Smoke Canister

Description: Defense Technology, Maximum HC Smoke Military-Style Canister

Quantity: Five (5)

Capability: Can be hand thrown, deployed via robot, launched, or placed into a Munitions Pole

Purpose: To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $25.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/maximum-smoke-hc-military-style-canister/

40mm Exact Impact Sponge Rounds

Description: Defense Technology, Exact Impact 40mm Standard Range Sponge Round (Part# 6325)

Quantity: Thirty (30)

Capability: This intermediate less lethal specialty munition allows for direct impact from a minimum range of 5ft./1.5m out to a maximum effective range 131ft / 40m.

Purpose: To safely resolve critical situations such as crowd control during riotous situations and high-risk tactical operations. These are necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $20.00 per unit

Re-Occurring Costs: consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.defense-technology.com/product/exact-impact-40-mm-standard-range-sponge-round/

12 Gauge Less Lethal Munitions

Description: Safariland 12 Gauge Drag Stabilized Round

Quantity: Seven Hundred Ninety (790) Rounds

Capability: This intermediate less lethal specialty munition allows for direct impact from a minimum range of 20ft. out to a maximum effective range of 75ft.

Purpose: To safely resolve critical situations such as crowd control during riotous situations and high-risk tactical operations. These are necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $6.00 per round

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General Funds

Planned Future Acquisition: These units are in the process of being decommissioned and will be removed from our inventory during this reporting period.



12 Gauge Less Lethal Munitions

Description: CTS2581 12 GA Super Sock Bean Bag, Point Control Impact Munition

Quantity: Thirty (30) Rounds

Capability: This intermediate less lethal specialty munition allows for direct impact from a point blank range out to a maximum effective range of 75ft.

Purpose: To safely resolve critical situations such as crowd control during riotous situations and high-risk tactical operations. These are necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $5.10 per round

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General Funds

Planned Future Acquisition: This item is a consumable item and needs to be replaced based on department use/training and shelf life.



Phot Source: https://www.combinedsystems.com/product/2581-12ga-super-sock-bean-bag-priced-individually-per-cartridge-must-order-in-quantities-of-5/

.223 Rifle Ammunition

Description: Federal Ammunition American Eagle

Quantity: Seventy-Two Thousand (72,000) Rounds

Capability: 223 Rem

Purpose: Maintaining Perishable Marksmanship Skills

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $219.82 per case of 500 rounds

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo Source: https://www.federalpremium.com/rifle/american-eagle/american-eagle-rifle/11-AE223.html

.223 Rifle Ammunition

Description: Speer LE Gold Dot Duty Ammunition

Quantity: Twelve Thousand Five Hundred (12,500) rounds

Capability: Speer Ammunition

Purpose: To safely resolve critical situations and conduct high-risk tactical operations while using high quality accurate and reliable ammunition.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $298.53 per case of 500 rounds

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://www.speer.com/LE/ammunition/gold_dot/

.308 Rifle Ammunition

Description: Federal Tactical Tru Ammunition

Quantity: Thirteen Thousand (12,000) rounds

Capability: Caliber: 308 Win

Purpose: Long range precision rifle fire

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $599.00 per case of 500 rounds

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo Source: https://miwallcorp.com/federal-premium-ammunition-308-winchester-168-grain-tactical-tip-match-king-20-rounds-brass-case/

.308 Rifle Ammunition

Description: Federal .308 caliber ammunition

Quantity: Seven Thousand (7000) rounds

Capability: Caliber: 308 Win

Purpose: Long range precision rifle fire

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $439.00 per case of 500 rounds

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: These units will be decommissioned and removed from our inventory upon approval of the new industry standard ammunition.



40mm Launchers, Gas Delivery Systems, Less Lethal Bean Bag Shotgun

40mm Single Launcher

Description: Defense Technology, 40MM LMT Tactical Single Launcher, Expandable Stock

Quantity: Four (4)

Capability: Deploying 40mm less lethal impact projectiles

Purpose: Deploying 40mm less lethal impact projectiles. Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $1,200.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Source photo: https://www.defense-technology.com/product/40mm-lmt-tactical-single-launcher-expandable-stock/

40mm Multi launcher

Description: Penn Arms 40mm Pump Multi Launcher (PGL 65-40)

Quantity: Two (2)

Capability: Deploying 40mm less lethal impact projectiles

Purpose: Deploying 40mm less lethal impact projectiles

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $2,800.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Source photo: https://www.combinedsystems.com/product/p540-1-pump-multi-launcher-5-cyl-fixed-stock-w-combo-rail-pgl-65-40/

Gas Ram – Custom Metal Concepts

Description: Gas Ram, Tactical Non-Lethal Chemical Agent Delivery System

Quantity: One (1)

Capability: The Gas Ram is a delivery system for chemical agents that can be self-deployed into a location.

Purpose: A metal device resembling a hand held pointed battering ram that can be loaded with a chemical agent canister. The Gas Ram can be used to introduce chemical agents into a location by piercing the wall, door, or roof of a structure.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

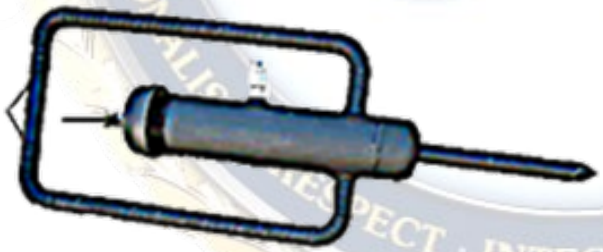
Costs: Initial Cost $1,200.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Source photo: https://sdcustommetalconcepts.com/

Burn Safe – Custom Metal Concepts

Description: Chemical Agent Burn Safe

Quantity: One (1)

Capability The Burn Safe is a delivery system for chemical agents that can be self-deployed into a location.

Purpose: A metal cylindrical container designed to contain a pyrotechnic chemical agent canister and reduce fire hazard upon deployment into a structure.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $850.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Source Photo: https://sdcustommetalconcepts.com/

Shotguns

Description: Remington Pump Action, 12 gauge action, with black colored butt stock and fore-end. These were converted to breeching shotguns only.

Quantity: Two (2)

Capability: Deploying various 12 gauge munitions to include less lethal

Purpose: Deploying various 12 gauge munitions to include less lethal

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $1,200.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



*Refer to Less Lethal Shotguns

Less Lethal Shotguns

Description: Remington Pump Action, 12 gauge action, with orange colored stock and fore-end.

Quantity: Forty (40) * This amount includes the two breeching shotguns.

Capability: Deploying 12 gauge less lethal flexible baton as impact munitions.

Purpose: Deploying 12 gauge less lethal flexible baton (CTS 2581 Bean Bags) as impact munitions.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $1,300.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Simunitions and Miscellaneous Equipment

UTM Blue Bolts With Magazines

Description: Ultimate Training Munitions (UTM), M16/M4 Rifle Bolt Carrier Assembly (Blue Bolt) and Magazines

Quantity: Eighteen (18)

Capability: The UTM Blue Bolts and Magazines allow officers to conduct realistic training without the use of real ammunition.

Purpose: This is a non-operational bolt carrier group. This bolt carrier group is used for training purposes only.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $12,000.00

Re-Occurring Costs: N/A

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Source Photo: https://utmworldwide.com/product/ar15m16m4-mmrblank-kit-and-magazine/

UTM 5.56mm Rounds

Description: Ultimate Training Munitions (UTM) 5.56mm Man Marker Rounds (blue)

Quantity: Eight Thousand One Hundred (8,100) rounds

Capability: The UTM 5.56mm Man Marker Rounds allow officers to conduct realistic training without the use of real ammunition.

Purpose: This is a non-operational munition. This munition is used for training purposes only.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $10,000.00

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Source photo: https://utmworldwide.com/product/5-56mm-man-marker-round-mmr/

SIMS Glock 17 Pistols

Description: Glock 17 9mm Pistol, Equipped with SIMS Conversion Kit

Quantity: Two (2)

Capability: The SIM Glock Pistol allows officers to conduct realistic training without the use of real ammunition.

Purpose: This is a non-operational firearm. This firearm is used for training purposes only.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $250.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



9mm Marking Cartridges

Description: General Dynamics Simunitions 9mm FX Marking Cartridges

Quantity: Two Thousand Four Hundred (2,400)

Capability: The 9mm Marking Cartridges allow officers to conduct realistic training without the use of real ammunition.

Purpose: This is a non-operational munition. This munition is used for training purposes only.

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $40.00 per unit (50 rounds per box)

Re-Occurring Costs: Consumable item replace as needed

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: This items is a consumable item and needs to be replaced based on department use/training and shelf life.



Photo source: https://accuratelawenforcement.com/simunitions-fx-pistol-ammunition/

Forward Looking Infrared

Description: FLIR LS Series

Quantity: One (1)

Capability: Thermal image quality in the darkness or through smoke, haze, fog, rain

Purpose: Thermal image quality in the darkness or through smoke, haze, fog, rain

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $2599

Re-Occurring Costs: N/A

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Photo source: https://www.flir.com/products/lsx-r/?vertical=public+safety&segment=solutions

Forward Looking Infrared Camera

Description: Avon/Argus Thermal Imaging Camera TT 320B

Quantity: One (1)

Capability: Infrared cameras help you find potential problems fast, and document your findings for follow up and reporting. A great tool for electrical and industrial maintenance, process monitoring, tank levels, steam traps, utility inspections, and building maintenance.

Purpose: Thermal image quality in the darkness or through smoke, haze, fog, rain

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $5,810.00

Re-Occurring Costs: N/A

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Photo source: http://www.cdnsafety.com/argus.htm

Night Vision Monocle

Description: L3 WARRIOR SYSTEMS M914A PVS-14 White Phosphor Monocular

Quantity: Fifteen (15)

Capability: Current generation L3 Harris tube, White Phosphor, Low-battery indicator in eyepiece, Variable gain control, Autogated power supply for improved resolution under highlighted settings

Purpose: For low-light and night time maneuvers

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $5,800.00

Re-Occurring Costs: N/A

Maintenance Costs: N/A

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: There are no planned acquisitions for this item during this reporting year.



Photo source: https://www.l3harris.com/all-capabilities/night-vision-device-an-pvs-14

Dual Beam Aiming Laser

Description: Steiner-Optical dual beam aiming laser DBAL AIII.

Quantity: Eighteen (18)

Capability: Dual beam laser used for target acquisition

Purpose: To be utilized in conjunction with night vision equipment

Complaints/Concerns: There have been no complaints or concerns regarding this piece of equipment during this reporting period.

Unauthorized Usage: There has been no unauthorized usage during this reporting period.

Costs: Initial Cost $1,200.00 per unit

Re-Occurring Costs: N/A

Maintenance Costs: $100.00 estimated annual cost

Funding Source: These units were purchased using General funds

Planned Future Acquisitions: The Department has added two (2) more Operators to the team and purchased two (2) more rifles for the new Operators which brings our total count to 18 rifles. The two new rifles were approved in 2023 AB481 report. As a result, we are purchasing (4) units. Two are for the new rifles and two are for replacing two broken units. This brings our count to a total of 18 (Eighteen).



Photo source: https://www.steiner-optics.com/laser-devices/dbal-a3-0

Military Equipment Use Complaints Summary

The National City Police Department is committed to conducting thorough and fair investigations of all complaints from community members arising from the use of Military Equipment. In some instances, members of the community may have questions or concerns about the Military Equipment Use. It is for those reasons that the National City Police Department strongly believes that it is important to address any and all concerns or questions the public may have.

Refer to National City Police Department Policy Manual 706

Refer to National City Police Department Procedure Manual 706

Complaints:

There are no complaints for Military Equipment Use during this reporting period.

Summary and Responses to Military Equipment Procedure Violations

The Military Equipment Use procedure, as defined in California Assembly Bill 481, went into effect on January 1, 2022. The bill requires local law enforcement agencies to provide information regarding any procedure violations and a response to those violations of Military Equipment Use.

In accordance with AB 481, the National City Police Department has tracked this data. During this reporting period, there were no procedure violations.

Internal Audits

California Assembly Bill 481 requires local law enforcement agencies to include the results of any internal audits or inspections of Military Equipment as a result of the annual military equipment use report.

Policy 706.3 Military Equipment Coordinator

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of National City Police Department (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

1. Publicizing the details of the meeting.
2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

Internal Audit

The department conducted an audit on Military Equipment Use for this annual reporting period. The results are listed below.

Results

The department had purchased two (2) additional SWAT rifles in 2024, after last year's AB481 reporting requirements, which brought our listed inventory from sixteen (16), which was documented on the approved Military Equipment Use Policy, to eighteen (18). This update has been reflected in the inventory section of this report.

The department purchased CTS Bean Bags rounds as a result of changes of the county wide standard of bean bag ammunition and discontinued the DEFTEC Drag Stabilizer Bean Bag rounds due to field deployment issues. The CTS Bean Bag rounds were approved and added in AB481 reporting period for 2023.

ATTACHMENT A

The following items are being requested for approval as future acquisitions, purchases and use as Military Equipment Use for this reporting period. If approved by the Governing Board, the items may be purchased during the current reporting period. If approved, the items purchased will be entered into the following year's Military Equipment Use Annual Report.

Lemur 2 sUAS (Small Unmanned Aerial Systems) or similar

The Department is requesting to purchase one (1) UAS to replace the aging and outdated Phantom 4 UAV's in our fleet. The new UAS's are equipped with thermal imaging which helps minimize the officer safety risk associated with night operations.

Lemur 2 sUAS or similar	
Description	Small Unmanned Aerial System
Quantity	1
Capability	Search and rescue, exigent searches, visual aid at long distance, tactical deployments
Life Span	N/A
Manufacturer's Description	The BRINC Lemur 2 is a tactical drone with many capabilities, including night vision, thermal imaging, and two-way communication. It can be used for search and rescue, hostage rescue, and other emergency response situations Sensors **LiDAR**: Creates 3D maps and 2D floor plans in real time **Thermal imaging**: FLIR thermal imager can see hot objects through smoke and at night **Night vision**: 4K camera and IR spotlights can see in low-light conditions **Tracking camera**: Captures HD video in real time Communication **Two-way audio**: Can communicate with suspects and hostages **Mesh network**: Can extend range with other drones in large buildings or underground **Live stream**: Can stream video and 2D floor plans to off-site stakeholders Other capabilities **Glass breaker**: Can break most residential and automotive windows

	Obstacle awareness: Can adjust speed when near objects **Position hold**: Can hold its position while perched or flying **Altitude hold**: Can hold its altitude while flying **FAA-compliant Remote ID Module**: Meets FAA requirements Flight time Can fly for over 20 minutes and Can perch for extended periods.
Purpose	Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective.
Authorized Usage	Trained NCPD Members with Federal Aviation Administration (FAA) certifications
Costs	Initial Cost: $16,999.00 Re-Occurring Costs: $0 Maintenance Costs: $200 Year Obtained: TBD How was it Bought: TBD
Item Picture	
Training Needed	Part 107 Commercial License; On-duty Flight Training

Foto Kite Tethered UAV

The Department is requesting to purchase one (1) Foto Kite Tethered UAV or similar to supplement the aging and outdated Phantom 4 UAV's in our fleet. The Tethered UAS has the ability to continuously fly for 24 hours when plugged into shore power. This UAS features no piloting necessary and is capable of fully autonomous launching, flight and landing. It has secure video streaming and control link to the ground station via tether cable.

Foto Kite Tethered UAV	
Description	Tethered outdoor Unmanned Aerial Vehicle (UAV) or similar
Quantity	1
Capability	Search and rescue, exigent searches, visual aid at long distance, tactical deployments
Life Span	N/A
Manufacturer's Description	The Fotokite Sigma is a tethered drone with up to 24 hours flight capabilities, and advanced wide/zoom and thermal cameras
Purpose	Unmanned aerial vehicles may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective.
Authorized Usage	This is a tethered UAS. No piloting is necessary. It is capable of fully autonomous launching, flight and landing.
Costs	Initial Cost: $65,000 Re-Occurring Costs: $0 Maintenance Costs: $200 Year Obtained: TBD How was it Bought: TBD
Item Picture	
Training Needed	In-Service Training

Lenco Bearcat G3 Armored Rescue Vehicle

The Department was issued a grant and is requesting the authorization to purchase an Armored Tactical Rescue vehicle which features a high hard ballistic steel hull based on the Ford F-550 Super Duty commercial chassis. The conventional layout of the vehicle houses the engine in the front, crew cab in the center and troop compartment at the rear. The forward cabin of the vehicle is protected by a two-piece windshield with sun band. The new armored rescue vehicle will supplement the current/smaller armored vehicle and allow for multi-location and deployment capabilities. This was approved in 2023 repo

Lenco Bearcat G3 Armored Rescue Vehicle	
Description	Armored Rescue Vehicle capable of carrying 10-12 fully equipped officers with enhanced on-off road capabilities that allows for emergency response to natural disasters, active shooter and rescue missions where the department's current armored vehicle has limitations.
Quantity	1
Capability	The Bearcat can support first responders in any hazardous, high risk, or critical incident which would benefit from having a vehicle that not only provides a high level of ballistic protection, but also had the capabilities of being deployed during natural disasters such as floods.
Life Span	20+ Based on maintenance and care
Manufacturer's Description	The BearCat G3 provides Lenco's proven armor system in a ruggedized off-road platform. The G3 utilizes the same body design, interior features and tactical options as the G2, but it comes standard with a heavier duty upgraded suspension and off-road tires, rims & run flats to provide enhanced off-road performance. The increased ground clearance and robust suspension allows for emergency response in rural regions and natural disaster scenarios where standard armored SWAT vehicles would experience challenges. If your mission takes you off-road, the Lenco BearCat G3 will get you where you need to go. Available with mission-specific design features for Police and Government, Medical and Fire Response. Key features: • Standard vehicle in US SWAT • All Steel Armor Construction

	• High Ballistic Protection • V8 Turbo Diesel Engine; 4×4 • Commonality of parts with other BearCat variants • Fully configurable to a wide array of BearCat variants • Off-Road and Rural Missions • Seats 10-12 Fully Equipped Officers • 2-Door and 4-Door Variants Available • Open floor plan allows for rescue of downed personnel
Purpose	The Bearcat is designed to carry 10-12 officers and their gear. The vehicle was created for law enforcement agencies and tactical teams to respond to critical incidents and carry out rescue operations in a variety of settings.
Costs	Initial Cost: $463,000 Re-Occurring Costs: Zero (0) Maintenance Costs: $1,000 Year Obtained: Awaiting funding allocation in 2025 How was it bought: This unit will be purchased with Grant funds.
Item Picture	
Training Needed	In-Service Training

Conclusion

Our department is committed to the service and protection of our community. With the dynamic nature of critical incidents, the department employs a variety of military equipment to assist in the swift and safe resolution to these incidents. As the department's inventory of military equipment varies, the possession of the equipment does not warrant its use for every incident. The department strives to effectively protect the public using the latest advancement in technology and equipment while also being transparent with the military equipment use and inventory. The mission of the department is "In partnership with our community, the National City Police Department is committed to providing the highest level of service and public safety. We will pursue this commitment with an unwavering resolve while always respecting the rights and dignity of those we serve."

Military Equipment Inventory
Procedure 706
Updated 2024

MILITARY USE EQUIPMENT **PAGE**

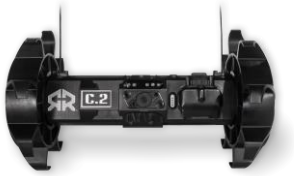
1.0	UNMANNED AERIAL VEHICLE UAV'S AND ROBOTS	2
2.0	ARMORED PERSONNEL CARRIERS/ MULTIPURPOSE WHEELED VEHICLES	6
3.0	FIREARMS / AMMUNITION OF .50 CALIBER OR GREATER	11
4.0	SPECIALIZED FIREARMS / AMMUNITION LESS THAN .50 CALIBER	12
5.0	BREACH APPARATUS AND BREACHING ROUNDS	17
6.0	CHEMICAL AGENT, PEPPER SPRAY, OLEORESIN FILLED PROJECTILES (PEPPER BALLS), SPECIALTY LESS LETHAL MUNITIONS, LIGHT/SOUND DIVERSIONARY DEVICE, AMMUNITION	18
7.0	40MM LAUNCHERS AND LESS LETHAL BEAN BAG SHOTGUN	44
8.0	MISCELLANEOUS EQUIPMENT	50

1.0 UNMANNED AERIAL VEHICLE (UAV) AND ROBOTS

DJI Mavic Pro	
Description	Small Quadcopter UAS
Quantity	1
Capability	Search and Rescue, Exigent Searches, Visual Aid at Long Distance
Life Span	N/A
Manufacturer's Description	The DJI Mavic Pro is a portable and powerful drone with a 3-axis gimbal 4K camera, a max transmission range of 4.1 mi (7 km) and a sophisticated design.
Purpose	Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights, as well as Federal Aviation Administration (FAA) regulations.
Authorized Usage	Trained and Certified Team NCPD / FD Members
Costs	Initial Cost: $1,500 (fully outfitted) Recurring Costs: N/A Maintenance Costs: $100.00 estimated annually Year Obtained: 2018 How was it purchased: General fund
Item Picture	
Training Needed	Part 107 Commercial License; On-duty Flight Training

DJI Phantom 4 PRO	
Description	Small UAS quadcopter
Quantity	2
Capability	Search and rescue, exigent searches, visual aid at long distance, tactical deployments
Life Span	N/A
Manufacturer's Description	An uprated camera is equipped with a 1-inch 20-megapixel sensor capable of shooting 4K/60fps video and Burst Mode stills at 14 fps. The adoption of titanium alloy and magnesium alloy construction increases the rigidity of the airframe and reduces weight, making the Phantom 4 Pro similar in weight to the Phantom 4. The Flight Autonomy system adds dual rear vision sensors and infrared sensing systems for a total of 5-direction of obstacle sensing and 4-direction of obstacle avoidance.
Purpose	Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA) regulations.
Authorized Usage	Trained and Certified Team Members
Costs	Initial Cost: $2,200 per UAV (fully outfitted) Recurring Costs: N/A Maintenance Costs: $100.00 estimated annually Year Obtained: 2018 How was it purchased: General Fund
Item Picture	
Training Needed	Part 107 Commercial License; On-duty Flight Training

Avatar Robot	
Description	Small, tracked, remote controlled robot
Quantity	1
Capability	Remote controlled, portable tracked robot capable of assessing the dangers of a situation by its ability to maneuver through difficult terrain and provide feedback to the operator.
Life Span	N/A
Manufacturer's Description	The AVATAR® enhances the capabilities of SWAT and tactical response teams by allowing them to quickly and safely inspect dangerous situations, there is no longer a need to send personnel in before you've had a chance to assess the situation. The AVATAR® saves lives by keeping first responders out of harm's way, and it does so at a fraction of the price of other robots. The AVATAR® Robots are regarded by tactical teams as a standard operational tool, like a firearm, vehicle, or piece of body armor. Departments across the United States and internationally are using the AVATAR® Robots. With the AVATAR®'s market beating affordability and ease-of-use, so can you.
Purpose	To safely assess a situation for tactical advantage and protect lives
Authorized Usage	Trained NCPD SWAT Team Members
Costs	Initial Cost: $21,000 Recurring Costs: N/A Maintenance Costs: N/A Year Obtained: 2013 How was it Bought: General Fund/Grant Homeland Security Grant.
Item Picture	
Training Needed	SWAT Team Training

	Throwbot 2Robot
Description	Small Throwable remote controlled robot
Quantity	1
Capability	The Throwbot® 2 (TB2) robot is a throwable micro-robot platform that enables operators to obtain instantaneous video and audio reconnaissance within indoor or outdoor environments.
Life Span	N/A
Manufacturer's Description	The Throwbot® 2 (TB2) robot is a throwable micro-robot platform that enables operators to obtain instantaneous video and audio reconnaissance within indoor or outdoor environments.
Purpose	To safely assess a situation for tactical advantage and protect lives
Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $17,090.00 Recurring Costs: N/A Maintenance Costs: N/A Year Obtained: 2024 How was it Bought: General Fund/Grant Homeland Security Grant.
Item Picture	
Training Needed	In-Service Training

2.0 ARMORED PERSONNEL CARRIERS/MULTIPURPOSE WHEELED VEHICLES

Ballistic Armored Tactical Transport	
Description	Ballistic Armored Tactical Transport (BATT) Vehicle - BATT vehicles feature a high hard ballistic steel hull based on the Ford F-550 Super Duty commercial chassis. The conventional layout of the vehicle houses the engine in the front, crew cab in the center and troop compartment at rear. The forward cabin of the vehicle is protected by a two-piece wind-shield with sun band.
Quantity	1
Capability	BATT can support first responders in any hazardous, high risk, or critical incident which would benefit from having a vehicle that provides a high level of ballistic protection.
Life Span	20+ Based on maintenance care
Manufacturer's Description	The BATT vehicles can be installed with Spec Rest tactical shooting platform on turret and doors. The compact and fully modular platform allows the installation of a wide range of guns in multiple truck mounted locations. The vehicle is fitted with vertical body panels offering Level NIJ III+ (B6+) protection. The floor, roof and bonnet can be armored up to a level of NIJ III (B6). Windows are fitted with bullet-proof glass-clad polycarbonate laminates delivering NIJ III (B6) protection. The fuel tank is also equipped with additional protection features. The armored solutions of the BATT vehicle can protect the crew from multi-hit 7.62mm ammunition and 5.56mm ammunition including M193/SS 109 penetrator rounds. The BATT vehicle is powered by 6.8L Triton V-10 gasoline engine coupled to an electronic five-speed automatic transmission. The vehicle is also offered with gas and diesel engines. The BATT vehicle demonstrates high mobility in cross-country conditions. The four wheel drive vehicle is equipped with mono-beam leaf spring suspension.
Purpose	BATT is designed to carry 12-14 Officers, depending on size of operators and amount of gear. The vehicle was created for law enforcement agencies and tactical teams to carry out rescue operations in a variety of settings.
Authorized Usage	Trained NCPD Members

Costs	Initial Cost: $227,000 Re-Occurring Costs: N/A Maintenance Costs: $1,000 year average. Year Obtained: 2013 How was it Bought: General fund/Homeland Security Grant.
Item Picture	
Training Needed	In-Service Training

Mobile Command Vehicle	
Description	Mobile Command Vehicle (MCV) is a custom-built mobile command post vehicle with multiple forms of communications ability as well as Computer Aided Dispatch (CAD) capabilities. The unit can act as a mobile Emergency Operations Center in the event of an emergency.
Quantity	1
Capability	As a mobile base of operation, these vehicles contain specialized command, control, and communications equipment to assist with this mission.
Life Span	20+ Years
Manufacturer's Description	The MCV 36 feet long, 11 feet tall and has a 250 horsepower diesel engine, hydraulic brakes and a 60-gallon fuel tank. It is equipped with four flat-screen televisions; satellite feed; two DVD-VCRs; five police radios; seven interior phones and two exterior phones; and a mounted pole camera that can extend vertically to 25 feet.
Purpose	Mobile Command Vehicles are to be utilized as an Incident Command Post for planned or unplanned events.
Authorized Usage	MCV usage must be requested and approved through the chain of command and driven by trained NCPD Members
Costs	Initial Cost: $340,000 Re-Occurring Costs: N/A Maintenance Costs: $1,500 / year – estimated cost Year Obtained: 2009 How was it Bought: General Funds/Homeland Security Grant
Item Picture	
Training Needed	In-Service Training

Crisis Negotiations Team Van	
Description	2020 Ford Transit 3500 Custom Build-out
Quantity	1
Capability	Command Vehicle is a mobile command vehicle that houses the Command and Control element for Emergency Negotiators during a critical incident. The vehicle is equipped with communications equipment to assist with the mission.
Life Span	The CNT vehicle has a 30-year lifespan on a chassis and vehicle.
Manufacturer's Description	2020 Ford Transit Cargo Van - Automatic emergency braking; Auto high-beam headlights; Rain-sensing wipers; 3.5-liter V6 engine; Rearview camera, Custom build-out with floor to roof cabinets, and radio communications.
Purpose	To be utilized for critical incident callouts for Crisis Negotiations.
Authorized Usage	Trained NCPD / CNT Members
Costs	Initial Cost: $138,000 Re-Occurring Costs: Maintenance Costs Maintenance Costs: $500 / year - estimated cost Year Obtained: 2021 How was it Bought: General Fund
Item Picture	
Training Needed	In-Service Training

SkyWatch Tower	
Description	SkyWatch Portable Observation Tower
Quantity	1
Capability	Portable and rapidly deployable, it provides a strategic perspective and symbolic deterrent. Customize payload with pan-tilt IR, night vision, visible-light cameras, in-cab controls, ground radar, monitors, and NVR, and searchlights. Designed for crowd control, high-crime area monitoring, and missing person command post.
Life Span	20+ Years
Manufacturer's Description	Height: Max Height (Excluding Cameras) - Cab Deployed 30' 6" Generator: Diesel with 78 Gallon Tank OR Gasoline with 20 Gallon EVAP Tank Shore Power: Standard All Steel Construction LED Flood Lights Air Conditioning/Heating Command Desk LED Flood Lights On All 4 Sides of the Cab Electrical Outlets inside Cab and Operational Compartment Digital Wind Speed Meter (withstands winds up to 40MPH) Under Cab Safety Camera Limousine Tint on all windows Rugged lift design with robust support outriggers
Purpose	Parking Lot Surveillance and Detection Perimeter Protection High Crime Area Monitoring Major Venue Crowd Control Missing Person Command Flight Line Protection Gate Over Watch Perimeter Protection High Value Equipment Protection
Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $230,000 Re-Occurring Costs: N/A Maintenance Costs: $500.00 year - estimated cost Year Obtained: 2021 How was it Bought: UASI Grant Fund
Item Picture	
Training Needed	In-Service Training

3.0 FIREARMS / AMMUNITION OF .50 CALIBER OR GREATER

The Department's current inventory does not include any firearms or ammunition of .50 caliber or greater.

4.0 SPECIALIZED FIREARMS/AMMUNITION LESS THAN .50 CALIBER

Colt M4 Carbine	
Description	Colt Manufacturing LLC, M4 Carbine Rifle (.223/5.56)
Quantity	55
Capability	The Colt M4 Carbine is a lightweight, magazine-fed, gas-operated rifle in standard configuration.
Life Span	N/A
Manufacturer's Description	Throughout the world today, Colt's reliability, performance, and accuracy provide our Armed Forces the confidence required to accomplish any mission. Colt's LE6920 series shares many features ofits combat-proven brother, the Colt M4.
Purpose	The M4 Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The M4 platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.
Authorized Usage	Department personnel trained and qualified in its use
Costs	Unit Cost: $1,500.00 Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2012 - 2018 How was it Bought: General funds
Item Picture	
Training Needed	POST Certified Patrol Rifle Course; Yearly Department Rifle Qualifications

Colt M4 Carbine CQB	
Description	Colt Manufacturing LLC, M4 Carbine Rifle (.223/5.56)
Quantity	15
Capability	The Colt M4 Carbine is a lightweight, magazine-fed, gas-operated rifle with both semi and full automatic configuration.
Life Span	N/A
Manufacturer's Description	Throughout the world today, Colt's reliability, performance, and accuracy provide our Armed Forces the confidence required to accomplish any mission. In 1994, the Colt M4 Carbine was the standard issue firearm of all branches of the US Military.
Purpose	The M4 Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The M4 platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.
Authorized Usage	Department personnel trained and qualified in its use
Costs	Unit Cost: $1,500.00 Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2012 - 2018 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy; In-Service Training; Quarterly Department Rifle Qualifications

Daniel Defense V4S Rifle	
Description	Daniel Defense DDM4V7S 11.5”, select fire, 5.56mm, select fire with M-LOK rail Carbine Rifle (.223/5.56)
Quantity	18
Capability	The Daniel Defense V4S Carbine is a lightweight, magazine-fed, gas-operated rifle with both semi and full automatic configuration.
Life Span	N/A
Manufacturer's Description	The DDM4V7S AR15 style firearm features the MFR 10.0 M-LOK rail and is built around a free floating, cold hammer forged 11.5 inch barrel.
Purpose	The Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.
Authorized Usage	NCPD SWAT Team Members
Costs	Initial Cost: $2,200.00 Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2022 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy; In-Service Training; Quarterly Department Rifle Qualifications

Remington 700 Rifles	
Description	Remington 700 .308 Cal Rifle
Quantity	6
Capability	Long Range Precision Shooting
Life Span	These units are in the process of being decommissioned and will be removed from our inventory pending ATF regulations.
Manufacturer's Description	It's the number one bolt action rifle of all time, proudly made in the USA. Since 1962, more Model 700s have been sold than any other bolt-action rifle before or since.
Purpose	The Remington 700 is an accurate rifle for precision shooting. These rifles are equipped with magnified optics and can be utilized to take precision shots at intermediate to long ranges. The .308 caliber bullet it shoots is also bigger and heavier than a typical .223 caliber bullet from an AR-15 which means it will penetrate intermediate barriers like glass with much less deflection.
Authorized Usage	NCPD SWAT Sniper Team Member
Costs	Unit Cost: $999.95 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2009 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Certified Sniper School

Accuracy International AT (to replace the Remington 700 Rifles)	
Description	.308 Accuracy International AT Bolt Action Rifle
Quantity	4
Capability	Long Range Precision Shooting
Life Span	N/A
Manufacturer's Description	The AT (Accuracy Tactical) continues the legacy of the combat proven AW308 and takes the AW to new levels. The AIAT has a 20-inch quick change barrel and a folding stock. The AT is ideal for Law Enforcement and civilian users.
Purpose	The AIAT is an accurate rifle for precision shooting. These rifles are equipped with magnified optics and can be utilized to take precision shots at intermediate to long ranges. The .308 caliber bullet it shoots is also bigger and heavier than a typical .223 caliber bullet from an AR-15 which means it will penetrate intermediate barriers like glass with much less deflection.
Authorized Usage	NCPD SWAT Sniper Team Member
Costs	Unit Cost: $4,900 per unit Re-Occurring Costs: $1000 every 5 years. Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Certified Sniper School

5.0 BREACHING APPARATUS AND BREACHING ROUNDS

CTS Shotgun Breaching Rounds	
Description	CTS 2570 12 gauge breaching rounds
Quantity	18
Capability	Capable of defeating locks, deadbolt locks, hinges and other type of doorway entry hardware
Life Span	Consumable item replaced as needed
Manufacturer's Description	12-gauge frangible slug to disrupt locking mechanisms and hinges, defeat and breach external and internal doors.
Purpose	Used to defeat locks, deadbolts, hinges and other types of doorway hardware and locking mechanisms, both inner and outer doors.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $8.99 per unit Re-Occurring Costs: consumable item replaced as needed Maintenance Costs: N/A Year Obtained: 1997 - 2024 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy, Certified Breaching Course, SWAT In-Service Training

6.0 CHEMICAL AGENTS, PEPPER SPRAY, OLEORESIN FILLED PROJECTILES, SPECIALTY LESS LETHAL MUNITIONS, LIGHT/SOUND DIVERSIONARY DEVICE, AMMUNITION

Spede Heat CS Gas Grenade	
Description	Defense Technology, Speed-Heat Continuous Discharge Grenade, CS
Quantity	102
Capability	Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Spede-Heat CS Grenade is a high-volume continuous burn device. It expels its payload in approximately 30-40 seconds. The payload is discharged through four gas ports on top of the canister, three on the side and one on the bottom. This launchable grenade is 6.12 inches by 2.62 inches and holds approximately 81.2g of CS chemical agent.
Purpose	To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $25.00 per unit Re-Occurring Costs: N/A Maintenance Costs: Consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy; Chemical Agents Instructor's Course

Han-Ball CS Grenade	
Description	Defense Technology, Han-Ball Grenade, CS
Quantity	5
Capability	Can be hand thrown, deployed via robot, launched, placed into a GasRam, Burn Safe and Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Han-Ball CS Grenade is an outdoor use grenade expelling its payload in approximately 15-20 seconds. The rubber ball round has an overall size of 4.8 in. tall, including the fuse head, and 3.1 in. diameter. This launchable grenade holds approximately 45.5g of CS chemical agent, which is expelled through three ports around the equator of the ball.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $34.50 cost per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy, Chemical Agents Instructor's Course

5230B CS Baffled Canister Grenade	
Description	CTS, 5230B – CS Baffled canister Grenade, Pyro, Low Flame Potential
Quantity	8
Capability	Can be hand thrown, deployed via robot, launched, placed into a GasRam, Burn Safe and Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 5230B pyrotechnic grenade is designed for indoor use delivering amaximum amount of irritant smoke throughout multiple rooms with minimal risk of fire.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $37.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Chemical Agent Instructor Course

40mm CS Ferret Liquid Rounds	
Description	Defense Technology, Ferret 40mm *Liquid* Barricade Penetrator Round, CS
Quantity	29
Capability	Can be launched via a 40mm launcher.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Ferret 40mm Round is non-burning and suitable for indoor use. Used primarily by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Uponimpacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle. In a tactical deployment situation, the 40mm Ferret is primarily used todislodge barricaded subjects from confined areas. Its purpose is to minimalize the risks to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $23.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Chemical Agent Instructor's Course

Flameless Tri-Chamber CS Grenade	
Description	Defense Technology, Flameless Tri-Chamber CS Grenade
Quantity	94
Capability	Internal Burn Safe (flameless); Indoor/ Attic Use
Life Span	5-year manufacturer warranty
Manufacturer's Description	The design of the Tri-Chamber Flameless CS Grenade allows the contents to burn within an internal can and disperse the agent safely with reduced risk of fire. The grenade is designed primarily for indoor tactical situations to detect and/or dislodge a barricaded subject.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $47.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy and Chemical Agent Instructor Course

OC Aerosol Grenade Fogger	
Description	Defense Technology, OC Aerosol Grenade 1.3% Fogger, 1 oz. / 6 oz.
Quantity	24
Capability	Can be hand thrown or hand held
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 1 oz. / 6 oz. OC Aerosol Grenade will deliver its payload of 1/3% MC% OC in 15-20 seconds. This is an anatomized mist which enhancesthe pungent 1.3% OC formulation. Ideal for area denial areas like attics,garages, etc. This device has minimum clean up. The canister may also be handheld to direct the spray pattern. This product is designed to provide room clearing ability with minimum clear up requirements.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $17.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy and In-Service Training

OC Vapor Aerosol Grenade	
Description	Defense Technology, OC Vapor Aerosol Grenade
Quantity	5
Capability	Can be hand thrown and deployed in a Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Defense Technology OC Vapor Aerosol Grenade is for law enforcement and corrections use to deliver a high concentration of Oleoresin Capsicum (OC) in a powerful mist. The grenade is designed for indoor use in confined areas and once deployed, inflames the mucous membranes and exposed skin resulting in an intense burning sensation. The incapacitating effect of the OC Vapor on the subject is dramatic yet requires minimal decontamination. Removing the subject from the affected area to fresh air will resolve respiratory effects withinminutes. The OC Vapor Aerosol Grenade is ideal for cell extractions orbarricade situations where the use of pyrotechnic, powder or liquid devices is not practical or desired.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $43.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy and Chemical Agent Instructor's Course

Pepperballs	
Description	PepperBall LIVE-X
Quantity	Zero (0)
Capability	Deployed via a Pepperball launcher.
Life Span	5-year manufacturer warranty
Manufacturer's Description	PepperBall: Our most potent and powerful concentration of PAVA pepper powder. Once round of LIVE-X contains the equivalent PAVAirritant chemical agent in 10 regular PepperBall LIVE rounds.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.
Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $998.64 per container (375 count) Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2000-2021 How was it Bought: General fund
Item Picture	
Training Needed	In-Service Training; Annual Department Qualifications

SABRE .68 Caliber Less Lethal Projectiles	
Description	.68 Caliber Less Lethal Projectiles Level 2 OC
Quantity	0
Capability	Deployed via a Pepperball launcher
Life Span	3-year manufacturer warranty
Manufacturer's Description	SABRE 0.68 caliber projectiles contain approximately 12% more content than the competition. This translates to 12% more airborne irritant, meaning a greater opportunity for the product to create a tactical advantage. SABRE 0.68 caliber projectile are approximately 10% heavier than the competition. The increased weight helps improve projectile accuracy.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.
Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $789.38 per container (375 count) Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: TBD How was it Bought: TBD
Item Picture	
Training Needed	In-Service Training; Annual Department Qualifications

Pepperball Glass Breaker	
Description	Pepperball Glass Breaker Projectile, .68 caliber
Quantity	120
Capability	This is a hard projectile which is used to break windows of vehicles and residences.
Life Span	3 years
Manufacturer's Desc	Glass Breaker Used to break side glass of vehicles and residential glass windows. Product Features: • Ultrasonically welded • Shell color indicates payload • Not to be used on humans or animals • 100% waterproof • Operational in all temperatures • Non-flammable • Available in 10, 100 • Made in the USA
Purpose	This is a hard projectile which is used to break windows of vehicles and residences.
Costs	Initial Cost: $204.70 per container of 100 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2000-2021 How was it bought: General funds
Item Picture	
Training Needed	In-Service Training; Annual Department Qualifications

SABRE Glass Breaker	
Description	Sabre Glass Breaker Projectile, .68 caliber
Quantity	0
Capability	This is a hard projectile which is used to break windows of vehicles and residences.
Life Span	3 years
Manufacturer's Description	Glass Breaker Used to break side glass of vehicles and residential glass windows. Product Features: • Caliber: 0.68mm • Weight: 3.175 Grams • Payload: Nylon • Velocity: 330 fps/100 M per second • Kinetic: 13.5-20.5 joules / 10-15 ft/lbs • Target: 0-66 feet / 0-20 meters • Area: 0-175 feet / 0-53 meters
Purpose	This is a hard projectile which is used to break windows of vehicles and residences.
Costs	Initial Cost: $77.19 per container of 125 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: TBD How was it bought: TBD
Item Picture	
Training Needed	In-Service Training; Annual Department Qualifications

Sting-Ball Grenades	
Description	CTS, Model #9590 Sting-Ball Multi-Effect Grenades
Quantity	4
Capability	Primarily used for crowd control in indoor and outdoor situations.
Life Span	5-year manufacturer warranty.
Manufacturer's Description	Multi-effect grenades with a loud blast, bright flash and dispersion of stinging .31 caliber pellets. Can also be configured to dispense an instantaneous cloud of irritant powder.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $46.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

Low Roll II Distraction Device	
Description	Defense Technology, Low Roll II, 11- Gram Non Reloadable Distraction Device
Quantity	28
Capability	This intermediate less lethal specialty munition allows for sound diversion during tactical operations which allows for tactical advantage during high-risk situations.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 11-Gram Low Roll II® Non-Reloadable Distraction Device, High Humidity utilizes an M201A1 type fuse with Hex design steel body. This compact version of the 8933 Low Roll Distraction Device body is the newest version of the first reusable non-bursting canisters that limits movement and rolling once deployed
Purpose	To safely resolve critical situations during high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $50.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

9 Bang 7290-9 Flash Bang	
Description	Combined Tactical Systems (CTS) 9 Bang Flash Bang Non Reloadable Distraction Device, 550 grams
Quantity	11
Capability	Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high risk arrest situations.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 7290-9 Flash-Bang device provides 9 unique flash bang actions within a single hand safe assembly. The device provides arrhythmic outputs approximately 0.5 seconds apart. Unit is designed to be hand safe and provides a physical feature to locate the top and bottom of the grenade when handling.
Purpose	To safely resolve critical situations during high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $190.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2024 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

Mini Bang 7290M	
Description	Combined Tactical Systems (CTS), 430 Gram Non Reloadable Distraction Device
Quantity	3
Capability	Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high risk arrest situations.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The CTS 7290M Mini Flash-Bang is the newest generation in the evolution of the Flash-Bang. Our Model 7290M Flash-Bang exhibits all of the same attributes of it's larger counterpart but in a smaller and lighter package.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $62.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2024 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

CS Triple-Chaser	
Description	Defense Technology, Triple-Chaser, Separating Canister CS
Quantity	48
Capability	This grenade can be hand thrown or launched from a delivery system.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Triple-Chaser consists of three separate canisters pressed together with separating charges between each. When deployed, the canisters separate and land approximately 20 feet apart allowing increased area coverage in a short period of time. This grenade can be hand thrown or launched from a fired delivery system. The grenade is 6.5 in. by 2.7 in. and holds an approximately 3.2 oz. of active agent payload. It has approximate burn time of 20-30 seconds.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $50.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2024 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Chemical Agents Instructor's Course

40mm Foam Baton Round	
Description	Defense Technology, Multiple Foam Baton Round
Quantity	65
Capability	Can be launched via a 40mm launcher.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 40 mm Multiple Foam Baton Round is most widely used as a crowd management tool where stand-off distances are limited. It may also prove valuable in riot situations where police lines and protestors are in close proximity. The round contains three foam projectiles. It utilizes smokeless powder and has more consistent velocities and tighter patterns compared to its 37 mm counterpart. The foam projectile allows for closer deployment, while minimizing injury.
Purpose	To safely resolve critical situations during high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $30.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

40mm Sponge Baton Rounds	
Description	CTS, 40mm Sponge, Smokeless Spin Stabilized, 4” Long
Quantity	3
Capability	Can be launched via a 40mm launcher.
Life Span	5-year manufacturer warranty.
Manufacturer’s Description	The Model 4557 Sponge Baton is a spin-stabilized projectile delivering blunt trauma effect. Although it is extremely accurate and consistent, accuracy is dependent on the launcher, using open sights vs. an improved sight, environmental conditions, and the operator. Effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts.
Purpose	To safely resolve critical situations such as crowd control during riots
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $36.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2018-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

HC Smoke Canister	
Description	Defense Technology, Maximum HC Smoke Military-Style Canister
Quantity	5
Capability	Can be hand thrown, deployed via robot, launched, or placed into aMunitions Pole
Life Span	5-year manufacturer warranty.
Manufacturer's Description	The Military-Style Maximum Smoke Grenade comes from the Defense Technology #3 smoke grenade. It is a slow burning, high volume, continuous discharge grenade designed for outdoor use in crown management situations. Emits grey-white smoke only for approximately 1.5 to 2 minutes.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $25.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

40mm Exact Impact Sponge Rounds	
Description	Defense Technology, Exact Impact 40mm Standard Range Sponge Round
Quantity	30
Capability	This intermediate less lethal specialty munition allows for direct impact from a minimum range of 5ft./1.5m out to a maximum effective range 131ft / 40m.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Exact Impact 40mm sponge round is a point-of-aim, point-of- impact direct-fire round. This lightweight, high-speed projectile consisting of a plastic body and sponge nose that is spin stabilized via the incorporated rifling collar and the 40mm launcher's rifled barrel. Theround utilizes smokeless powder as the propellant, and, therefore, have velocities that are extremely consistent. Used for crowd control, patrol, and tactical applications.
Purpose	To safely resolve critical situations such as crowd control during riotoussituations and high-risk tactical operations. These are necessary becausethere is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $20.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; In-Service Training

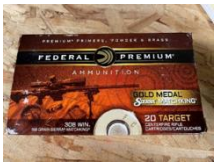
12 Gauge Less Lethal Munitions	
Description	Safariland 12 Gauge Drag Stabilized Round
Quantity	790 Rounds
Capability	This intermediate less lethal specialty munition allows for direct impact from a minimum range of 20ft. out to a maximum effective range of 75ft.
Life Span	These units are in the process of being decommissioned and will be removed from our inventory.
Manufacturer's Description	The 12-Gauge Drag Stabilized Round is comprised of a translucent 12-Gauge shell loaded with a 40 gram, tear shaped bag made from a cotton and ballistic material blend and filled with #9 shot. This design utilizes four (4) stabilizing tails.
Purpose	To safely resolve critical situations such as crowd control during riotous situations and high-risk tactical operations. These are necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.
Costs	Initial Cost: $5.59 per round Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021-2024 How was it bought: General Funds
Item Picture	
Training Needed	In-Service Training

12 Gauge Less Lethal Munitions	
Description	CTS 2581 12 GA Super Sock Bean Bag, Point Control Impact Munition
Quantity	30 Rounds
Capability	The Model 2581 Super-Sock® is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to "unfold" or "stabilize." The Super-Sock® is an aerodynamic projectile and its accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Super-Sock® is first in its class providing the point control accuracy and consistent energy to momentarily incapacitate violent, non-compliant subjects. Effective range is 75ft.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Model 2581 Super-Sock® is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to "unfold" or "stabilize." The Super-Sock® is an aerodynamic projectile and its accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Super-Sock® is first in its class providing the point control accuracy and consistent energy to momentarily incapacitate violent, non-compliant subjects. Effective range is 75ft.
Purpose	To safely resolve critical situations such as crowd control during riotous situations and high-risk tactical operations. These are necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.
Costs	Initial Cost: $5.10 per round Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: TBD How was it bought: TBD
Item Picture	
Training needed	In-Service Training

.223 Rifle Ammunition	
Description	Federal Ammunition American Eagle
Quantity	72,000 Rounds
Capability	Caliber 223 Rem Bullet Weight 55 Bullet Style Full Metal Jacket Boat-Tail Muzzle Velocity 3240 Ballistic Coefficient .269 Bullet Length In 0.735in. / 18.66mm Usage Target Shooting
Life Span	N/A
Manufacturer's Desc	American Eagle rifle ammunition offers consistent, accurate performance at a price that's perfect for high-volume shooting. The loads feature quality bullets, reloadable brass cases and dependable primers. • Ideal for target practice • Accurate and reliable Consistent primers and brass
Purpose	Maintaining Perishable Marksmanship Skills
Costs	Initial Cost: $219.82 per case of 500 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021-2024 How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

.223 Rifle Ammunition	
Description	Speer LE Gold Dot Duty Ammunition
Quantity	12,500 rounds
Capability	• Speer Ammunition • LE Duty Gold Dot • Caliber: .223 Remington • Bullet weight 62 grain • Bullet Style: Gold Dot Soft Point • Casing: Nickel Plated Brass • Muzzle Velocity: 3000 FPS • Quantity: 20 rounds per box
Life Span	N/A
Manufacturer's Description	Speer LE .223 REM 62 Grain Gold Dot Duty Rifle Ammunition is designed to deliver the high performance today's law enforcement officer's demand. Each Gold Dot bonded-core bullet is individually engineered to provide shot-to-shot uniformity and ensure optimum performance when fired through a variety of barriers. The process of joining the jacket and core one molecule at a time eliminates the potential for the leading cause of bullet failure—jacket/core separation. It also ensures impressive weight retention through barriers as tough as auto-glass. Exact tolerances and unprecedented bullet uniformity of jacket thickness give Gold Dot rifle loads outstanding accuracy. In addition, these loads feature flash suppressed propellants and a muzzle velocity of up to 3000 fps.
Purpose	To safely resolve critical situations and conduct high-risk tactical operations while using high quality accurate and reliable ammunition.
Costs	Initial Cost: $699.99 per case of 500 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2022 How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

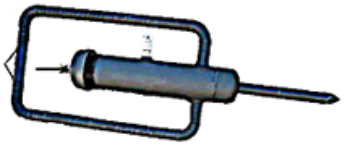
.308 Rifle Ammunition	
Description	Tactical TRU .308 WIN (T308T)
Quantity	12,000 rounds
Capability	• Caliber: 308 Win • Bullet Weight: 168 grain • Bullet Style: Tactical Tip Match king • Muzzle Velocity: 2650 fps • Ballistic Coefficient: 0.48 • Package Quantity: 20
Life Span	N/A
Manufacturer's Description	Custom made for your Urban Rifle, Tactical TRU was specifically designed for use in semi-automatic rifles or "Urban Rifles," such as variants of the M-16 or AR-15. TRU bullets are specifically engineered, ranging from fragmenting designs for tactical entry to deeper penetrating bullets for patrol. This is particularly important in today's urban settings.
Purpose	Long range precision rifle fire
Costs	Initial Cost: $499.00 per case of 500 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: TBD How was it bought: TBD
Item Picture	
Training Needed	Basic SWAT Sniper Academy; In-Service Training

.308 Rifle Ammunition	
Description	Federal .308 caliber ammunition
Quantity	7000 rounds
Capability	• Caliber: 308 Win • Bullet Weight: 175 grain • Bullet Style: Sierra MatchKing Boat Tail Hollow Point • Muzzle Velocity: 2650 fps • Package Quantity: 7000
Life Span	N/A
Manufacturer's Description	Federal Premium Gold Medal .308 Winchester 175gr Sierra MatchKing Boat Tail Hollow Point 20/Box features Federal's exclusive primer design which provides the best sensitivity and most consistent ballistics in the industry. The precision-built Sierra MatchKing bullet is shot to win more matches than any other rifle bullet. It's the only choice for the world's most elite shooters. This ammunition is new production, non-corrosive, boxer primed, in reloadable brass cases.
Purpose	Long range precision rifle fire
Costs	Initial Cost: $439.00 per case of 500 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: TBD How was it bought: TBD
Item Picture	
Training Needed	Basic SWAT Sniper Academy; In-Service Training

7.0 40 MM LAUNCHERS, LESS LETHAL BEAN BAG SHOTGUNS, GAS DELIVERY SYSTEMS

40mm Single Launcher	
Description	Defense Technology, 40MM LMT Tactical Single Launcher, Expandable Stock
Quantity	4
Capability	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds
Life Span	N/A
Manufacturer's Description	Manufactured exclusively for Defense Technology, the 40LMTS is a tactical single shot launcher that features an expandable ROGERS Super Stoc and an adjustable Integrated Front Grip (IFG) with light rail. The ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.
Purpose	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; In-Service Training

40mm Multi launcher	
Description	Penn Arms 40mm Pump Multi Launcher (PGL 65-40)
Quantity	2
Capability	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds
Life Span	N/A
Manufacturer's Description	A 40mm pump-action advance magazine drum launcher with a fixed stock and combo rail. It has a six-shot capacity and rifled barrel. Previously labeled the PGL-65, the features include: Double-action trigger, trigger lock push button and hammer lock safeties. See specification sheet for more details.
Purpose	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $2,800.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2005 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; In-Service Training

Gas Ram – Custom Metal Concepts	
Description	Gas Ram, Tactical Non-Lethal Chemical Agent Delivery System
Quantity	1
Capability	The Gas Ram is a delivery system for chemical agents that can be self-deployed into a location.
Life Span	N/A
Manufacturer's Description	The Gas Ram is a multi-use tool that can be utilized for forced entry as a door ram or be deployed as a pyro technic non-lethal chemical agent delivery system.
Purpose	A metal device resembling a hand held pointed battering ram that can be loaded with a chemical agent canister. The Gas Ram can be used to introduce chemical agents into a location by piercing the wall, door, or roof of a structure.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2010 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

Burn Safe – Custom Metal Concepts	
Description	Chemical Agent Burn Safe
Quantity	1
Capability	The Burn Safe is a delivery system for chemical agents that can be self-deployed into a location.
Life Span	NA
Manufacturer's Description	The Burn Safe is a double-wall container constructed of aluminum that is designed to contain the flames inside the inner chamber thereby reducing the probability of starting a fire.
Purpose	A metal cylindrical container designed to contain a pyrotechnic chemical agent canister and reduce fire hazard upon deployment into a structure.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $850.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2010 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

Shotguns	
Description	Remington Pump Action , 12 gauge action, with black colored butt stock and fore end
Quantity	2
Capability	Deploying various 12 gauge munitions to include less lethal
Life Span	20+
Manufacturer's Description	The 14" barrel has a fixed cylinder choke for optimum performance with buckshot and slugs at close range. A myriad of aftermarket Remington 870 accessories enables owners to customize the 870 Express for specific purposes. 870 Remington is a receiver milled from a solid billet of steel for maximum strength, and twin action bars that prevent binding and twisting while cycling the action
Purpose	Deploying various 12 gauge munitions to include less lethal
Costs	Initial Cost $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 1993 How was it bought: General funds
Item Picture	
Training Needed	Department Less Lethal Course; Annual In-Service qualifications

Less Lethal Shotguns	
Description	Remington Pump Action, 12 gauge action, with orange colored stock and fore-end indicating it is solely used as less lethal.
Quantity	40 (This amount includes the two breeching shotguns.)
Capability	Deploying 12 gauge less lethal flexible
Life Span	Varies
Manufacturer's Description	The 14" barrel has a fixed cylinder choke for optimum performance with buckshot and slugs at close range. A myriad of aftermarket Remington 870 accessories enables owners to customize the 870 Express for specific purposes. 870 Remington is a receiver milled from a solid billet of steel for maximum strength, and twin action bars that prevent binding and twisting while cycling the action.
Purpose	• Deploying 12 gauge less lethal flexible baton (Safariland/Defense Technology 12 gauge Stabilized Round Part# 3027) as impact munitions • Used for disabling cameras and/or lights during tactical operations • Used for breaching windows
Costs	Initial Cost $600.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: TBD How was it bought: General funds
Item Picture	
Training Needed	Department Less Lethal Course; Annual In-Service Qualifications

8.0 MISCELLANEOUS EQUIPMENT

UTM Blue Bolts With Magazines	
Description	Ultimate Training Munitions (UTM), M16/M4 Rifle Bolt Carrier Assembly (Blue Bolt) and Magazines
Quantity	18
Capability	The UTM Blue Bolts and Magazines allow officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer's Description	All UTM 5.56mm rifle conversions employ a Fail-Safe measure where the firing pin is offset from center. Not only is the firing pin strike outside the strike area of a "Live" cartridge center fire primer, it does not strike the primer at all, hence the weapon fails to fire the host weapons "Live" caliber ammunition. This applies to all UTM rifle conversions.
Purpose	This is a non-operational bolt carrier group. This bolt carrier group is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $12,000.00 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	In-Service Training.

UTM 5.56mm Rounds	
Description	Ultimate Training Munitions (UTM) 5.56mm Man Marker Rounds (blue)
Quantity	8,100 Rounds
Capability	The UTM 5.56mm Man Marker Rounds allow officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer's Description	Accurate and reliable marking projectile for Force-on-Force or Force- on-Target training. Adds realism and stress to training by providing a threat of consequence with physical and visual stimulus. Use of Force/ROE, Tactics, Skill Building, Scenarios, Movement Drills and other Interactive Training. Use as a safe prelude or alternative to 'Live-Fire' target or CQB training. Accuracy and reliability allows for multiple firearms, CQB, and marksmanship applications (360° firing, movement drills, weapon transitions).
Purpose	This is a non-operational munition. This munition is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $10,000.00 Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	In-Service Training.

SIMS Glock 17 Pistols	
Description	Glock 17 9mm Pistol, Equipped with SIMS Conversion Kit
Quantity	2
Capability	The SIM Glock Pistol allows officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer's Description	Simunition conversion kit, which is a conversion bolt, bolt carrier assembly, safety ring, inserted to allow the Glock 17 to fire Simunitions safely from the users own service weapon.
Purpose	This is a non-operational firearm. This firearm is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $250.00 per unit Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it Bought: General funds
Item Picture	
Training Needed	Range Safety Officer Course or In-Service Training.

9mm Marking Cartridges	
Description	General Dynamics 9mm FX Marking Cartridges
Quantity	2400
Capability	The 9mm Marking Cartridges allow officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer's Description	The FX® Marking Cartridges are at the core of the Simunition FX® Training System known as "the world's most realistic close-range combat training system". The patented, reduced-energy, non-lethal cartridges leave a detergent-based, water-soluble color-marking compound. The visible impacts allow accurate assessment of simulated lethality. The cartridges are available in various calibers and feature tactical accuracy up to 25 feet (7.6 meters). No special ballistic facilities are required. They meet the need for a force-on-force and man-to-man training system that is realistic, effective, inexpensive, adaptable and fully portable.
Purpose	This is a non-operational munition. This munition is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $40.00 per unit (50 rounds per box) Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: Unknown How was it Bought: General funds
Item Picture	
Training Needed	In-Service Training.

Forward Looking Infrared	
Description	FLIR LS Series
Quantity	1
Capability	Thermal image quality in the darkness or through smoke, haze, fog, rain
Life Span	N/A
Manufacturer's Description	The FLIR LS Series is a compact thermal monocular designed specifically for law enforcement.
Purpose	Thermal image quality in the darkness or through smoke, haze, fog, rain
Costs	Initial Cost: $2,599.00 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it bought: General Funds
Item Picture	
Training Needed	In-Service Training

Forward Looking Infrared Camera	
Description	Avon/Argus Thermal Imaging Camera TT 320B
Quantity	1
Capability	Infrared cameras help you find potential problems fast, and document your findings for follow up and reporting. A great tool for electrical and industrial maintenance, process monitoring, tank levels, steam traps, utility inspections, and building maintenance.
Life Span	Discontinued
Manufacturer's Description	The Argus ® TT-Type thermal imaging camera is specially designed to help police, security and law enforcement officers detect the heat signatures of people and objects.
Purpose	Thermal image quality in the darkness or through smoke, haze, fog, rain
Costs	Initial Cost: $5,810.00 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

Night Vision Monocle	
Description	L3 WARRIOR SYSTEMS M914A PVS-14 White Phosphor Monocular
Quantity	15
Capability	Current generation L3 Harris tube, White Phosphor, Low-battery indicator in eyepiece, Variable gain control, Autogated power supply for improved resolution under highlighted settings
Life Span	N/A
Manufacturer's Description	The L3Harris M914A monocular is based upon the military nomenclature AN/PVS-14. This monocular is now available with improved white phosphor tube technology for greater target detection and recognition. Low-light and nighttime maneuvers appear more natural in black and white, with added contrast detail in shapes and shadows, providing the operator with more visual information for assessment and acquisition.
Purpose	For low-light and night time maneuvers
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $5,800.00 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it bought: Grant funds; UASI
Item Picture	
Training Needed	In-Service Training

Dual Beam Aiming Laser	
Description	Steiner-Optical dual beam aiming laser DBAL AIII.
Quantity	18
Capability	Dual beam laser for target acquisition
Life Span	N/A
Manufacturer's Description	Available for the commercial market, the first eye-safe IR laser pointer, IR illuminator and green laser pointer in a single compact unit. Features an adjustable IR illuminator for better illumination at longer ranges, dual activation switches and high/low power modes.
Purpose	To be utilized in conjunction with night vision equipment
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2016 How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

Military Equipment

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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706.2 POLICY

It is the policy of the National City Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of National City Police Department (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

1. Publicizing the details of the meeting.
2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

National City Police Department Procedures Manual: 706.2 Military Equipment Inventory

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The

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military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

(a) Requesting military equipment made available pursuant to 10 USC § 2576a.

(b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

(g) Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Specific guidelines for the use of military equipment by allied agencies is outlined in Procedure 706.

National City Police Department Procedures Manual: 706.1 Military Equipment Procedures

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

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Military Equipment Inventory

706.1 MILITARY EQUIPMENT PROCEDURES

PURPOSE

This policy establishes guidelines for the acquisition, funding, use and reporting of "military equipment," as the term is defined in Government Code section 7070. This policy is provided to fulfill the obligations set forth in Assembly Bill No. 481. These obligations include but are not limited to seeking approval on specific items deemed to be military equipment and requirements related to compliance, annual reporting, cataloging, and complaints regarding these items.

POLICY

It is the policy of the National City Police Department that there are legally enforceable safeguards, including transparency, oversight, and accountability measures in place to protect the public's welfare, safety, civil rights, and civil liberties before military equipment is funded, acquired, or used.

PHILOSOPHY

The acquisition of military equipment and its deployment in our communities may impact the public's safety and welfare. The public has a right to know about any funding, acquisition, or use of military equipment by local government officials, as well as a right to participate in any government agency's decision to fund, acquire, or use such equipment. Decisions regarding whether and how military equipment is funded, acquired, or used should give strong consideration to the public's welfare, safety, civil rights, and civil liberties, and should be based on meaningful public input.

PROCEDURE

A. DEFINITIONS

1. Governing Body – The elected or appointed entity that oversees the National City Police Department

2. Military Equipment – Any of a wide variety of items as defined by California Government Code section 7070, subsections (c)(1) through (c)(16).

B. GENERAL

1. The Department shall obtain approval of the governing body annually prior to engaging in any of the following activities:

(a) Requesting military equipment made available pursuant to Section 2576a of Title 10 of the United States Code.

(b) Seeking funds for military equipment including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

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(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the territorial jurisdiction of the governing body.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body pursuant to general order.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of, military equipment.

(b) In seeking the approval of the governing body, the Department shall submit a proposed military equipment use policy, or subsequent amendments, to the City Council and the public via the law enforcement agency's internet website at least 30 days prior to any public hearing concerning the military equipment at issue.

C. MILITARY EQUIPMENT USE CONSIDERATIONS

1. The military equipment acquired and authorized by the Department is:

(a) Necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.

(b) Reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.

2. Military equipment shall only be used by a Department employee after applicable training, including any course required by the Commission on Peace Officer Standards and Training, has been completed, unless exigent circumstances arise.

3. On occasion, the Department may be required to assist other law enforcement agencies in a formal Law Enforcement Mutual Aid Request (LEMA) or support with day to day operational collaboration (i.e. pursuits, investigative unit assistance, joint law enforcement operations, etc.). In certain mutual aid or operational collaboration circumstances, it may be necessary for sworn Department members to utilize military equipment in order to fulfill an assigned mission (i.e. civil unrest, SWAT requests, barricaded suspects in a vehicle, etc.). When sworn Department members utilize military equipment in instances of mutual aid or law enforcement collaboration, the following shall apply:

(a) Department members are required to adhere to the Department's Military Equipment policy and **all** policies and procedures outlined within the National City Police Department's Policy and Procedures Manual, regardless of operational jurisdiction.

(b) Should the National City Police Department request mutual aid from another law enforcement agency within the City of National City and military equipment is required during the course of the response, the following shall apply:

i. The National City Police Department shall remain in charge of the overall incident command.

ii. The Incident Commander or their designee shall brief the supervisor from the assisting agency and inform them of the mission, enforcement posture, and any pertinent information related to the incident.

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iii. Military equipment used by any member of this jurisdiction shall be approved for use and in accordance with this Department policy. Military equipment used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies in rendering mutual aid. If the Incident Commander is informed of or witnesses the utilization of military equipment by an assisting agency inconsistent with the guidelines outlined in this procedure, the Incident Commander may elect to cancel the request for mutual aid or re-assign the assisting agency to a different support mission.

D. MILITARY EQUIPMENT REPORTING CONSIDERATIONS

The Department shall submit an annual military equipment report to City Council that addresses each type of military equipment possessed by the Department.

1. The Department shall also make each annual military equipment report publicly available on its internet website for as long as the military equipment is available for use.

2. The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

(a) A summary of how the military equipment was used and the purpose of its use.

(b) A summary of any complaints or concerns received concerning the military equipment.

(c) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.

(d) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.

(e) The quantity possessed for each type of military equipment.

(f) If the Department intends to acquire additional military equipment in the next year, the quantity sough for each type of military equipment.

E. CATALOGING OF MILITARY USE EQUIPMENT

1. All military use equipment kept and maintained by the National City Police Department shall be cataloged in a way which addresses each of the following requirements:

2. The manufacturer's description of the equipment.

3. The capabilities of the equipment.

4. The purposes and authorized uses for which the Department proposes to use the equipment.

5. The expected lifespan of the equipment.

6. The fiscal impact of the equipment, both initially and for on-going maintenance.

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7. The quantity of the equipment, whether maintained or sought.

F. COMPLIANCE

1. The Department Internal Affairs Division will ensure that all Department members comply with this policy. Internal Affairs will conduct an annual audit with the assistance of the Range Staff. The Chief of Police or designee will be notified of any policy violations and, if needed, the violation(s) will be referred to the Internal Affairs and handled in accordance with National City Police Department's Policy and Procedures. All instances of non-compliance will be reported to City Council via the annual military equipment report.
2. Any member of the public can register a question or concern regarding military use equipment by contacting the National City Police Department's Internal Affairs Unit.
3. Any member of the public can submit a complaint to any member of the Department and in any form (i.e. in person, telephone, email, etc.). Once the complaint is received, it should be routed to the Internal Affairs Unit for investigation.

Internal Affairs Unit

1200 National City Boulevard

National City, California 91950

(619) 336-4481

4. Additionally, any member of the public can submit a complaint to any member of the Community and Police Relations Commission (CPRC) and in any form (i.e. in person, telephone, email, etc.). Once the complaint is received, it will be routed to the Internal Affairs Unit for investigation.

City of National City - Community and Police Relations Commission

1243 National City Boulevard

National City, California 91950

(619) 336-4241

G. FUNDING

The Department shall seek council approval for military equipment, including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

1. The Department has authority to apply for funding prior to obtaining council approval in the case of exigent circumstances. The Department shall obtain council approval as soon as practicable.

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2. When the military items are classified as "consumable ammunition or munitions," the National City-City Council gives the police department prior approval to purchase such items. This will be granted without re-occurring approval for the following:

(a) When stocks of military equipment that has been previously authorized have reached significantly low levels or are exhausted, the Department may re-supply consumable items in order to reach an operational level. The Department may resupply the consumable items in that calendar year without prior City Council approval to maintain essential availably for the Department's needs.

H. MILITARY USE EQUIPMENT

1.0 UNMANNED AERIAL VEHICLES UAV'S AND ROBOTS

2.0 ARMORED PERSONNEL CARRIERS/ MULTIPURPOSE WHEELED VEHICLES

3.0 FIREARMS / AMMUNITION OF.50 CALIBER OR GREATER

4.0 SPECIALIZED FIREARMS / AMMUNITION LESS THAN 50 CALIBER

5.0 EXPLOSIVE BREACH APPARATUS AND BREACHING ROUNDS

6.0 CHEMICAL AGENT, PEPPER SPRAY, OLEORESIN FILLED PROJECTILES (PEPPER BALLS), SPECIALTY LESS LETHAL MUNITIONS, LIGHT/SOUND DIVERSIONARY DEVICE, AMMUNITION

7.0 40MM LAUNCHERS AND LESS LETHAL BEAN BAG SHOTGUN

8.0 ADDITIONAL ITEMS

706.2 MILITARY EQUIPMENT INVENTORY

See attachment: AB 481 Draft Policy - Procedure 706 Final Draft For Approval.pdf

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Attachments

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AB 481 Draft Policy - Procedure 706 Final Draft For Approval.pdf

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H. **MILITARY USE EQUIPMENT**

1.0 UNMANNED AERIAL VEHICLES UAV'S AND ROBOTS
2.0 ARMORED PERSONNEL CARRIERS/ MULTIPURPOSE WHEELED VEHICLES
3.0 FIREARMS / AMMUNITION OF .50 CALIBER OR GREATER
4.0 SPECIALIZED FIREARMS / AMMUNITION LESS THAN 50 CALIBER
5.0 EXPLOSIVE BREACH APPARATUS AND BREACHING ROUNDS
6.0 CHEMICAL AGENT, PEPPER SPRAY, OLEORESIN FILLED PROJECTILES (PEPPER BALLS), SPECIALTY LESS LETHAL MUNITIONS, LIGHT/SOUND DIVERSIONARY DEVICE, AMMUNITION
7.0 40MM LAUNCHERS AND LESS LETHAL BEAN BAG SHOTGUN
8.0 ADDITIONAL ITEMS

1.0 UNMANNED AERIAL VEHICLE (UAV) AND ROBOTS

DJI Phantom 4 PRO	
Description	Small UAS quadcopter
Quantity	2
Capability	Search and rescue, exigent searches, visual aid at long distance, tactical deployments
Life Span	N/A
Manufacturer's Description	An uprated camera is equipped with a 1-inch 20-megapixel sensor capable of shooting 4K/60fps video and Burst Mode stills at 14 fps. The adoption of titanium alloy and magnesium alloy construction increases the rigidity of the airframe and reduces weight, making the Phantom 4 Pro similar in weight to the Phantom 4. The Flight Autonomy system adds dual rear vision sensors and infrared sensing systems for a total of 5-direction of obstacle sensing and 4-direction of obstacle avoidance.
Purpose	Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA) regulations.
Authorized Usage	Trained and Certified Team Members
Costs	Initial Cost: $2,200 per UAV (fully outfitted) Recurring Costs: N/A Maintenance Costs: $100.00 estimated annually Year Obtained: 2018 How was it purchased: General Fund

Item Picture	
Training Needed	Part 107 Commercial License; On-duty Flight Training

DJI Mavic Pro	
Description	Small Quadcopter UAS
Quantity	1
Capability	Search and Rescue, Exigent Searches, Visual Aid at Long Distance
Life Span	N/A
Manufacturer's Description	The DJI Mavic Pro is a portable and powerful drone with a 3-axis gimbal 4K camera, a max transmission range of 4.1 mi (7 km) and a sophisticated design.
Purpose	Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights, as well as Federal Aviation Administration (FAA) regulations.
Authorized Usage	Trained and Certified Team NCPD / FD Members
Costs	Initial Cost: $1,500 (fully outfitted) Recurring Costs: N/A Maintenance Costs: $100.00 estimated annually Year Obtained: 2018 How was it purchased: General fund
Item Picture	
Training Needed	Part 107 Commercial License; On-duty Flight Training

Sky Hero Loki 2.0	
Description	Small UAS Quadcopter
Quantity	1
Capability	Search and rescue, exigent searches, visual aid at long distances.
Life Span	N/A
Manufacturer's Description	LOKI is the world's first purpose built tactical UAS. Designed and built in conjunction with several of the world's top counter terror units, LOKI Mk2 solves virtually all of the problems associated with the tactical use of commercial UAS systems. LOKI is intended for close quarter, indoor and outdoor tactical scouting missions, and features a highly sensitive Night-Day + IR sensor camera giving it the ability to fly and see in complete darkness.
Purpose	Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights, as well as Federal Aviation Administration (FAA) regulations.
Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $12,000 (fully outfitted) Recurring Costs: N/A Maintenance Costs: $100.00 estimated annually Year Obtained: 2021 How was it purchased: Grant funded (SHSP)
Item Picture	
Training Needed	In Service Training

Avatar Robot	
Description	Small, tracked, remote controlled robot
Quantity	1
Capability	Remote controlled, portable tracked robot capable of assessing the dangers of a situation by its ability to maneuver through difficult terrain and provide feedback to the operator.
Life Span	N/A

Manufacturer's Description	The AVATAR® enhances the capabilities of SWAT and tactical response teams by allowing them to quickly and safely inspect dangerous situations, there is no longer a need to send personnel in before you've had a chance to assess the situation. The AVATAR® saves lives by keeping first responders out of harm's way, and it does so at a fraction of the price of other robots. The AVATAR® Robots are regarded by tactical teams as a standard operational tool, like a firearm, vehicle, or piece of body armor. Departments across the United States and internationally are using the AVATAR® Robots. With the AVATAR®'s market beating affordability and ease-of-use, so can you.
Purpose	To safely assess a situation for tactical advantage and protect lives
Authorized Usage	Trained NCPD SWAT Team Members
Costs	Initial Cost: $21,000 Recurring Costs: N/A Maintenance Costs: $100.00 estimated annually Year Obtained: 2013 How was it Bought: General Fund/Grant Homeland Security Grant.
Item Picture	
Training Needed	SWAT Team Training

2.0 ARMORED PERSONNEL CARRIERS/MULTIPURPOSE WHEELED VEHICLES

Ballistic Armored Tactical Transport	
Description	Ballistic Armored Tactical Transport (BATT) Vehicle - BATT vehicles feature a high hard ballistic steel hull based on the Ford

	F-550 Super Duty commercial chassis. The conventional layout of the vehicle houses the engine in the front, crew cab in the center and troop compartment at rear. The forward cabin of the vehicle is protected by a two-piece wind-shield with sun band.
Quantity	1
Capability	BATT can support first responders in any hazardous, high risk, or critical incident which would benefit from having a vehicle that provides a high level of ballistic protection.
Life Span	20+ Based on maintenance care
Manufacturer's Description	The BATT vehicles can be installed with Spec Rest tactical shooting platform on turret and doors. The compact and fully modular platform allows the installation of a wide range of guns in multiple truck mounted locations. The vehicle is fitted with vertical body panels offering Level NIJ III+ (B6+) protection. The floor, roof and bonnet can be armored up to a level of NIJ III (B6). Windows are fitted with bullet-proof glass-clad polycarbonate laminates delivering NIJ III (B6) protection. The fuel tank is also equipped with additional protection features. The armored solutions of the BATT vehicle can protect the crew from multi-hit 7.62mm ammunition and 5.56mm ammunition including M193/SS 109 penetrator rounds. The BATT vehicle is powered by 6.8L Triton V-10 gasoline engine coupled to an electronic five-speed automatic transmission. The vehicle is also offered with gas and diesel engines. The BATT vehicle demonstrates high mobility in cross-country conditions. The four wheel drive vehicle is equipped with mono-beam leaf spring suspension.
Purpose	BATT is designed to carry 12-14 Officers, depending on size of operators and amount of gear. The vehicle was created for law enforcement agencies and tactical teams to carry out rescue operations in a variety of settings.
Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $227,000 Re-Occurring Costs: N/A Maintenance Costs: $1,000 year average. Year Obtained: 2013 How was it Bought: General fund/Homeland Security Grant.

Item Picture	
Training Needed	In-Service Training

Mobile Command Vehicle	
Description	Mobile Command Vehicle (MCV) is a custom-built mobile command post vehicle with multiple forms of communications ability as well as Computer Aided Dispatch (CAD) capabilities. The unit can act as a mobile Emergency Operations Center in the event of an emergency.
Quantity	1
Capability	As a mobile base of operation, these vehicles contain specialized command, control, and communications equipment to assist with this mission.
Life Span	20+ Years
Manufacturer's Description	The MCV 36 feet long, 11 feet tall and has a 250 horsepower diesel engine, hydraulic brakes and a 60-gallon fuel tank. It is equipped with four flat-screen televisions; satellite feed; two DVD-VCRs; five police radios; seven interior phones and two exterior phones; and a mounted pole camera that can extend vertically to 25 feet.
Purpose	Mobile Command Vehicles are to be utilized as an Incident Command Post for planned or unplanned events.
Authorized Usage	MCV usage must be requested and approved through the chain of command and driven by trained NCPD Members
Costs	Initial Cost: $340,000 Re-Occurring Costs: N/A Maintenance Costs: $1,000 / year – estimated cost Year Obtained: 2009 How was it Bought: General Funds/Homeland Security Grant

Item Picture	
Training Needed	In-Service Training

Crisis Negotiations Team Van	
Description	2020 Ford Transit 3500 Custom Build-out
Quantity	1
Capability	Command Vehicle is a mobile command vehicle that houses the Command and Control element for Emergency Negotiators during a critical incident. The vehicle is equipped with communications equipment to assist with the mission.
Life Span	The CNT vehicle has a 30-year lifespan on a chassis and vehicle.
Manufacturer's Description	2020 Ford Transit Cargo Van - Automatic emergency braking; Auto high-beam headlights; Rain-sensing wipers; 3.5-liter V6 engine; Rearview camera, Custom build-out with floor to roof cabinets, and radio communications.
Purpose	To be utilized for critical incident callouts for Crisis Negotiations.
Authorized Usage	Trained NCPD / CNT Members
Costs	Initial Cost: $138,000 Re-Occurring Costs: Maintenance Costs Maintenance Costs: N/A Year Obtained: 2021 How was it Bought: General Fund
Item Picture	

Training Needed	In-Service Training

SkyWatch	
Description	SkyWatch Portable Observation Tower
Quantity	1
Capability	Portable and rapidly deployable, it provides a strategic perspective and symbolic deterrent. Customize payload with pan-tilt IR, night vision, visible-light cameras, in-cab controls, ground radar, monitors, and NVR, and searchlights. Designed for crowd control, high-crime area monitoring, and missing person command post.
Life Span	20+ Years
Manufacturer's Description	Height: Max Height (Excluding Cameras) - Cab Deployed 30' 6" Generator: Diesel with 78 Gallon Tank OR Gasoline with 20 Gallon EVAP Tank Shore Power: Standard All Steel Construction LED Flood Lights Air Conditioning/Heating Command Desk LED Flood Lights On All 4 Sides of the Cab Electrical Outlets inside Cab and Operational Compartment Digital Wind Speed Meter (withstands winds up to 40MPH) Under Cab Safety Camera Limousine Tint on all windows Rugged lift design with robust support outriggers
Purpose	Parking Lot Surveillance and Detection Perimeter Protection High Crime Area Monitoring Major Venue Crowd Control Missing Person Command Flight Line Protection Gate Over Watch Perimeter Protection High Value Equipment Protection
Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $230,000 Re-Occurring Costs: N/A Maintenance Costs: $250.00 – $500.00 estimated costs annually Year Obtained: 2021 How was it Bought: UASI Grant Fund
Item Picture	

Training Needed	In-Service Training

3.0 FIREARMS / AMMUNITION OF .50 CALIBER OR GREATER

Not Applicable

4.0 SPECIALIZED FIREARMS/AMMUNITION LESS THAN .50 CALIBER

Colt M4 Carbine	
Description	Colt Manufacturing LLC, M4 Carbine Rifle (.223/5.56)
Quantity	40
Capability	The Colt M4 Carbine is a lightweight, magazine-fed, gas-operated rifle in standard configuration.
Life Span	N/A
Manufacturer's Description	Throughout the world today, Colt's reliability, performance, and accuracy provide our Armed Forces the confidence required to accomplish any mission. Colt's LE6920 series shares many features ofits combat-proven brother, the Colt M4.
Purpose	The M4 Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The M4 platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.
Authorized Usage	Department personnel trained and qualified in its use
Costs	Unit Cost: $1,500.00 Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2012 - 2018 How was it Bought: General funds
Item Picture	
Training Needed	POST Certified Patrol Rifle Course; Yearly Department Rifle Qualifications

Colt M4 Carbine CQB

Description	Colt Manufacturing LLC, M4 Carbine Rifle (.223/5.56)
Quantity	15
Capability	The Colt M4 Carbine is a lightweight, magazine-fed, gas-operated rifle with both semi and full automatic configuration.
Life Span	N/A
Manufacturer's Description	Throughout the world today, Colt's reliability, performance, and accuracy provide our Armed Forces the confidence required to accomplish any mission. Colt's LE6920 series shares many features of its combat-proven brother, the Colt M4.
Purpose	The M4 Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The M4 platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.
Authorized Usage	NCPD SWAT Team Members
Costs	Initial Cost: $1,500 Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2012-2015 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy; In-Service Training; Quarterly Department Rifle Qualifications

Daniel Defense V4S Rifle (to replace the current M4 Rifles on SWAT)	
Description	Daniel Defense DDM4V7S 11.5”, select fire, 5.56mm, select fire with M-LOK rail Carbine Rifle (.223/5.56)
Quantity	16
Capability	The Daniel Defense V4S Carbine is a lightweight, magazine-fed, gas-operated rifle with both semi and full automatic configuration.
Life Span	N/A
Manufacturer's Description	The DDM4V7S AR15 style firearm features the MFR 10.0 M-LOK rail and is built around a free floating, cold hammer forged 11.5 inch barrel.

Purpose	The Carbine can stop threats of great bodily injury or death at close and intermediate ranges. The platform is capable of firing more accurately and quicker than a pistol while holding more rounds in the magazine and having better ballistic qualities.
Authorized Usage	NCPD SWAT Team Members
Costs	Initial Cost: $2,200.00 Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2022 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy; In-Service Training; Quarterly Department Rifle Qualifications

Remington 700 Rifle	
Description	Remington 700 .308 Cal Rifle
Quantity	6
Capability	Long Range Precision Shooting
Life Span	N/A
Manufacturer's Description	It's the number one bolt-action of all time, proudly made in the U.S.A. For over 50 years, more Model 700s have been sold than any other bolt-action rifle before or since. The legendary strength of its 3-rings-of-steel receiver paired with a hammer-forged barrel, combine to yield the most popular bolt-action rifle in history.
Purpose	The Remington 700 is an accurate rifle for precision shooting. These rifles are equipped with magnified optics and can be utilized to take precision shots at intermediate to long ranges. The .308 caliber bullet it shoots is also bigger and heavier than a typical .223 caliber bullet from an AR-15 which means it will penetrate intermediate barriers like glass with much less deflection.
Authorized Usage	NCPD SWAT Sniper Team Member
Costs	Initial Cost: Unit cost $999.95 Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2008 How was it Bought: General funds

Item Picture	
Training Needed	SWAT Academy; Certified Sniper Course

Accuracy International AT (to replace the Remington 700 Rifles)	
Description	.308 Accuracy International AT Bolt Action Rifle
Quantity	2
Capability	Long Range Precision Shooting
Life Span	N/A
Manufacturer's Description	The AT (Accuracy Tactical) continues the legacy of the combat proven AW308 and takes the AW to new levels. The AIAT has a 20-inch quick change barrel and a folding stock. The AT is ideal for Law Enforcement and civilian users.
Purpose	The AIAT is an accurate rifle for precision shooting. These rifles are equipped with magnified optics and can be utilized to take precision shots at intermediate to long ranges. The .308 caliber bullet it shoots is also bigger and heavier than a typical .223 caliber bullet from an AR-15 which means it will penetrate intermediate barriers like glass with much less deflection.
Authorized Usage	NCPD SWAT Sniper Team Member
Costs	Unit Cost: $4332.50 Re-Occurring Costs: $1000 every 5 years. Maintenance Costs: $100.00 estimated annual cost per unit Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Certified Sniper School

5.0 EXPLOSIVE BREACHING APPARATUS AND EXPLOSIVE BREACHING ROUNDS

5.1 Breaching Shotgun Rounds

CTS Shotgun Breaching Rounds	
Description	CTS 2570 12 gauge breaching rounds
Quantity	170
Capability	Capable of defeating locks, deadbolt locks, hinges and other type of doorway entry hardware
Life Span	Consumable item replaced as needed
Manufacturer's Description	12-gauge frangible slug to disrupt locking mechanisms and hinges, defeat and breach external and internal doors.
Purpose	Used to defeat locks, deadbolts, hinges and other types of doorway hardware and locking mechanisms, both inner and outer doors.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $8.99 per unit Re-Occurring Costs: consumable item replaced as needed Maintenance Costs: N/A Year Obtained: 1997 - 2021 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy, Certified Breaching Course, SWAT In-Service Training

6.0 CHEMICAL AGENTS, PEPPER SPRAY, OLEORESIN FILLED PROJECTILES, SPECIALTY LESS LETHAL MUNITIONS, LISGHT/SOUND DIVERSIONARY DEVICE, AMMUNITION

Spede Heat CS Gas Grenade	
Description	Defense Technology, Speed-Heat Continuous Discharge Grenade, CS
Quantity	109

Capability	Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Spede-Heat CS Grenade is a high-volume continuous burn device. It expels its payload in approximately 30-40 seconds. The payload is discharged through four gas ports on top of the canister, three on the side and one on the bottom. This launchable grenade is 6.12 inches by 2.62 inches and holds approximately 81.2g of CS chemical agent.
Purpose	To safely resolve critical situations such as violent civil unrest and high- risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $25.00 per unit Re-Occurring Costs: N/A Maintenance Costs: Consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	SWAT Academy; Chemical Agents Instructor's Course

Han-Ball CS Grenade	
Description	Defense Technology, Han-Ball Grenade, CS
Quantity	5
Capability	Can be hand thrown, deployed via robot, launched, placed into a GasRam, Burn Safe and Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Han-Ball CS Grenade is an outdoor use grenade expelling its payload in approximately 15-20 seconds. The rubber ball round has an overall size of 4.8 in. tall, including the fuse head, and 3.1 in. diameter. This launchable grenade holds approximately 45.5g of CS chemical agent, which is expelled through three ports around the equator of the ball.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $34.50 cost per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed

	Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Swat Academy, Certified Chemical Agents Instructor's Course

5230B CS Baffled Canister Grenade	
Description	CTS, 5230B – CS Baffled canister Grenade, Pyro, Low Flame Potential
Quantity	10
Capability	Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 5230B pyrotechnic grenade is designed for indoor use delivering a maximum amount of irritant smoke throughout multiple rooms with minimal risk of fire.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $37.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Chemical Agent Instructor Course

40mm CS Ferret Liquid Rounds	
Description	Defense Technology, Ferret 40mm *Liquid* Barricade Penetrator Round, CS
Quantity	8
Capability	Can be launched via a 40mm launcher.

Life Span	5-year manufacturer warranty
Manufacturer's Description	The Ferret 40mm Round is non-burning and suitable for indoor use. Used primarily by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Uponimpacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle. In a tactical deployment situation, the 40mm Ferret is primarily used to dislodge barricaded subjects from confined areas. Its purpose is to minimalize the risks to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $23.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Chemical Agent Instructor's Course

Flameless Tri-Chamber CS Grenade	
Description	Defense Technology, Flameless Tri-Chamber CS Grenade
Quantity	101
Capability	Internal Burn Safe (flameless); Indoor/ Attic Use
Life Span	5-year manufacturer warranty
Manufacturer's Description	The design of the Tri-Chamber Flameless CS Grenade allows the contents to burn within an internal can and disperse the agent safely with reduced risk of fire. The grenade is designed primarily for indoor tactical situations to detect and/or dislodge a barricaded subject.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $47.00 per unit Re-Occurring Costs: N/A

	Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy and Chemical Agent Instructor Course

OC Aerosol Grenade Fogger	
Description	Defense Technology, OC Aerosol Grenade 1.3% Fogger, 1 oz. / 6 oz.
Quantity	2
Capability	Can be hand thrown or hand held
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 1 oz. / 6 oz. OC Aerosol Grenade will deliver its payload of 1/3% MC% OC in 15-20 seconds. This is an anatomized mist which enhancesthe pungent 1.3% OC formulation. Ideal for area denial areas like attics,garages, etc. This device has minimum clean up. The canister may also be handheld to direct the spray pattern. This product is designed to provide room clearing ability with minimum clear up requirements.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $17.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy and In-Service Training

OC Vapor Aerosol Grenade

Description	Defense Technology, OC Vapor Aerosol Grenade
Quantity	5
Capability	Can be hand thrown and deployed in a Munitions Pole
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Defense Technology OC Vapor Aerosol Grenade is for law enforcement and corrections use to deliver a high concentration of Oleoresin Capsicum (OC) in a powerful mist. The grenade is designed for indoor use in confined areas and once deployed, inflames the mucous membranes and exposed skin resulting in an intense burning sensation. The incapacitating effect of the OC Vapor on the subject is dramatic yet requires minimal decontamination. Removing the subject from the affected area to fresh air will resolve respiratory effects withinminutes. The OC Vapor Aerosol Grenade is ideal for cell extractions orbarricade situations where the use of pyrotechnic, powder or liquid devices is not practical or desired.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $43.00 per unit Re-Occurring Costs: N/A Maintenance Costs: consumable item replace as needed Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy and Chemical Agent Instructor's Course

Pepperballs	
Description	PepperBall LIVE-X
Quantity	460
Capability	Deployed via a Pepperball launcher.
Life Span	5-year manufacturer warranty
Manufacturer's Description	PepperBall: Our most potent and powerful concentration of PAVA pepper powder. Once round of LIVE-X contains the equivalent PAVAirritant chemical agent in 10 regular PepperBall LIVE rounds.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.

Authorized Usage	Trained NCPD Members
Costs	Initial Cost: $1,119.00 per container (375 count) Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2000-2021 How was it Bought: General fund
Item Picture	
Training Needed	In-Service Training; Annual Department Qualifications

Pepperball Glass Breaker	
Description	Pepperball Glass Breaker Projectile, .68 caliber
Quantity	100
Capability	This is a hard projectile which is used to break windows of vehicles and residences.
Life Span	3 years
Manufacturer's Desc	Glass Breaker Used to break side glass of vehicles and residential glass windows. Product Features: • Ultrasonically welded • Shell color indicates payload • Not to be used on humans or animals • 100% waterproof • Operational in all temperatures • Non-flammable • Available in 10, 100 • Made in the USA
Purpose	This is a hard projectile which is used to break windows of vehicles and residences.
Costs	Initial Cost: $290 per container of 100 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2000-2021 How was it bought: General funds
Item Picture	

Training Needed	In-Service Training; Annual Department Qualifications

Sting-Ball Grenades	
Description	CTS, Model #9590 Sting-Ball Multi-Effect Grenades
Quantity	4
Capability	Primarily used for crowd control in indoor and outdoor situations.
Life Span	5-year manufacturer warranty.
Manufacturer's Description	Multi-effect grenades with a loud blast, bright flash and dispersion of stinging .31 caliber pellets. Can also be configured to dispense an instantaneous cloud of irritant powder.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $46.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

Low Roll II Distraction Device	
Description	Defense Technology, Low Roll II, 11- Gram Non Reloadable Distraction Device
Quantity	14
Capability	This intermediate less lethal specialty munition allows for sound diversion during tactical operations which allows for tactical advantage during high-risk situations.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 11-Gram Low Roll II® Non-Reloadable Distraction Device, High Humidity utilizes an M201A1 type fuse with Hex design steel body. This compact version of the 8933 Low Roll Distraction Device body is the newest version of the first reusable non-bursting canisters that limits movement and rolling once deployed
Purpose	To safely resolve critical situations during high-risk tactical operations.

Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $50.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

CS Triple-Chaser	
Description	Defense Technology, Triple-Chaser, Separating Canister CS
Quantity	50
Capability	This grenade can be hand thrown or launched from a delivery system.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Triple-Chaser consists of three separate canisters pressed together with separating charges between each. When deployed, the canisters separate and land approximately 20 feet apart allowing increased area coverage in a short period of time. This grenade can be hand thrown or launched from a fired delivery system. The grenade is 6.5 in. by 2.7 in. and holds an approximately 3.2 oz. of active agent payload. It has approximate burn time of 20-30 seconds.
Purpose	To safely resolve critical situations such as violent civil unrest or high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $50.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; Chemical Agents Instructor's Course

40mm Foam Baton Round	
Description	Defense Technology, Multiple Foam Baton Round
Quantity	98
Capability	Can be launched via a 40mm launcher.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 40 mm Multiple Foam Baton Round is most widely used as a crowd management tool where stand-off distances are limited. It may also prove valuable in riot situations where police lines and protestors are in close proximity. The round contains three foam projectiles. It utilizes smokeless powder and has more consistent velocities and tighter patterns compared to its 37 mm counterpart. The foam projectile allows for closer deployment, while minimizing injury.
Purpose	To safely resolve critical situations during high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $30.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

40mm Sponge Baton Rounds	
Description	CTS, 40mm Sponge, Smokeless Spin Stabilized, 4" Long
Quantity	3
Capability	Can be launched via a 40mm launcher.
Life Span	5-year manufacturer warranty.
Manufacturer's Description	The Model 4557 Sponge Baton is a spin-stabilized projectile delivering blunt trauma effect. Although it is extremely accurate and consistent, accuracy is dependent on the launcher, using open sights vs. an improved sight, environmental conditions, and the operator. Effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts.
Purpose	To safely resolve critical situations such as crowd control during riots
Authorized Usage	NCPD SWAT Team

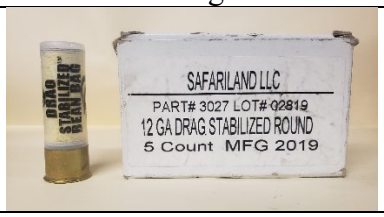
Costs	Initial Cost: $36.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2018-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

HC Smoke Canister	
Description	Defense Technology, Maximum HC Smoke Military-Style Canister
Quantity	5
Capability	Can be hand thrown, deployed via robot, launched, or placed into aMunitions Pole
Life Span	5-year manufacturer warranty.
Manufacturer's Description	The Military-Style Maximum Smoke Grenade comes from the Defense Technology #3 smoke grenade. It is a slow burning, high volume, continuous discharge grenade designed for outdoor use in crown management situations. Emits grey-white smoke only for approximately 1.5 to 2 minutes.
Purpose	To safely resolve critical situations such as violent civil unrest and high-risk tactical operations.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $25.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

40mm Exact Impact Sponge Rounds	
Description	Defense Technology, Exact Impact 40mm Standard Range Sponge Round
Quantity	12

Capability	This intermediate less lethal specialty munition allows for direct impact from a minimum range of 5ft./1.5m out to a maximum effective range 131ft / 40m.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The Exact Impact 40mm sponge round is a point-of-aim, point-of- impact direct-fire round. This lightweight, high-speed projectile consisting of a plastic body and sponge nose that is spin stabilized via the incorporated rifling collar and the 40mm launcher's rifled barrel. Theround utilizes smokeless powder as the propellant, and, therefore, have velocities that are extremely consistent. Used for crowd control, patrol, and tactical applications.
Purpose	To safely resolve critical situations such as crowd control during riotoussituations and high-risk tactical operations. These are necessary becausethere is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $20.00 per unit Re-Occurring Costs: consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2015-2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; In-Service Training

12 Gauge Less Lethal Munitions	
Description	Safariland 12 Gauge Drag Stabilized Round
Quantity	321 Rounds
Capability	This intermediate less lethal specialty munition allows for direct impact from a minimum range of 20ft. out to a maximum effective range of 75ft.
Life Span	5-year manufacturer warranty
Manufacturer's Description	The 12-Gauge Drag Stabilized Round is comprised of a translucent 12-Gauge shell loaded with a 40 gram, tear shaped bag made from a cotton and ballistic material blend and filled with #9 shot. This design utilizes four (4) stabilizing tails.

Purpose	To safely resolve critical situations such as crowd control during riotous situations and high-risk tactical operations. These are necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety/will safeguard the public's welfare, safety, civil rights, and civil liberties.
Costs	Initial Cost: $4.75 per box of 5 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021 How was it bought: General Funds
Item Picture	
Training Needed	In-Service Training

12 Gauge Rifled Slug	
Description	12 Gauge Hollow Point Rifled Slug
Quantity	950 Rounds
Capability	Gauge 12 Gauge Bullet Weight 438 Bullet Style Rifled Hollow Point Slug Muzzle Velocity 1610 Type Lead Shot Charge Oz 1 Shot shell Length 2-3/4in. / 70mm Ballistic Coefficient .110 Package Quantity 5
Life Span	N/A
Manufacturer's Description	• 12 Gauge • 1,610 Feet per second • 438 Grain rifled hollow point slug • 5 Rounds per box • 2-3/4 Inch shot shell
Purpose	To safely resolve critical situations and conduct high-risk tactical operations while using high quality accurate and reliable ammunition.
Costs	Initial Cost: $7.99 per box of 5 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A

	Year Obtained: Unknown How was it bought: General funds
Item Picture	
Training Needed	San Diego Regional Law Enforcement Academy

12 Gauge Low Recoil Rifled Slug	
Description	Federal Premium 12ga Truball Low Recoil Rifled Slug HP
Quantity	160 Rounds
Capability	Gauge 12 Gauge Muzzle Velocity 1600 Bullet Style TruBall Hollow Point Slug Bullet Weight 438 Type Lead Shot Charge Oz 1 Shotshell Length 2-3/4in. / 70mm Ballistic Coefficient .063 Package Quantity 5
Life Span	N/A
Manufacturer's Desc	The Federal Premium TruBall is the most consistent smoothbore slug on the market, capable of groups as tight as 1.4 inch at 50 yards. The TruBall system locks the components together, centering and pushing the rifled slug out of the barrel
Purpose	To safely resolve critical situations and conduct high-risk tactical operations while using high quality accurate and reliable ammunition.
Costs	Initial Costs: $7.99 per box of 5 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021 How was it bought: General funds
Item Picture	
Training Needed	San Diego Regional Law Enforcement Academy

.223 Rifle Ammunition	
Description	Federal Ammunition American Eagle
Quantity	27,440 Rounds
Capability	Caliber 223 Rem Bullet Weight 55 Bullet Style Full Metal Jacket Boat-Tail Muzzle Velocity 3240 Ballistic Coefficient .269 Bullet Length In 0.735in. / 18.66mm Usage Target Shooting
Life Span	N/A
Manufacturer's Desc	American Eagle rifle ammunition offers consistent, accurate performance at a price that's perfect for high-volume shooting. The loads feature quality bullets, reloadable brass cases and dependable primers. • Ideal for target practice • Accurate and reliable Consistent primers and brass
Purpose	Maintaining Perishable Marksmanship Skills
Costs	Initial Cost: $205.64 per case of 500 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021 How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

.223 Rifle Ammunition	
Description	Speer LE Gold Dot Duty Ammunition
Quantity	15,000 rounds
Capability	• Speer Ammunition • LE Duty Gold Dot • Caliber: .223 Remington • Bullet weight 62 grain • Bullet Style: Gold Dot Soft Point • Casing: Nickel Plated Brass • Muzzle Velocity: 3000 FPS • Quantity: 20 rounds per box

Life Span	N/A
Manufacturer's Description	Speer LE .223 REM 62 Grain Gold Dot Duty Rifle Ammunition is designed to deliver the high performance today's law enforcement officer's demand. Each Gold Dot bonded-core bullet is individually engineered to provide shot-to-shot uniformity and ensure optimum performance when fired through a variety of barriers. The process of joining the jacket and core one molecule at a time eliminates the potential for the leading cause of bullet failure—jacket/core separation. It also ensures impressive weight retention through barriers as tough as auto-glass. Exact tolerances and unprecedented bullet uniformity of jacket thickness give Gold Dot rifle loads outstanding accuracy. In addition, these loads feature flash suppressed propellants and a muzzle velocity of up to 3000 fps.
Purpose	To safely resolve critical situations and conduct high-risk tactical operations while using high quality accurate and reliable ammunition.
Costs	Initial Cost: $699.99 per case of 500 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2022 How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

.308 Rifle Ammunition	
Description	.308 caliber ammunition
Quantity	2000 rounds
Capability	• Caliber: 308 Win • Bullet Weight: 168 • Bullet Style: Sierra Match king Boat-Tail Hollow Point • Muzzle Velocity: 2650 • Ballistic Coefficient: 0.462 • Package Quantity: 20 • Use: Target Shooting
Life Span	N/A
Manufacturer's Description	Long range isn't just a distance. It's a state of mind. A dedication to push further. And it's why Federal Premium builds Gold Medal rifle loads. The exclusive primer design

	provides the best sensitivity and most consistent ballistics in the industry. The precision-built Sierra MatchKing bullet is shot to win more matches than any other rifle bullet. It's the only choice for the world's most elite shooters. • Boat-tail hollow-point bullet provides the extra margin of ballistic performance match shooters need • Uniform match jacket ensures consistent, long-range accuracy • Federal brass • Specially formulated propellant • Benchrest-quality Gold Medal prime
Purpose	Long range precision rifle fire
Costs	Initial Cost: $439.00 per case of 500 rounds Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2021 How was it bought: General funds
Item Picture	
Training Needed	Basic SWAT Sniper Academy; In-Service Training

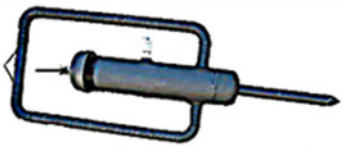
7.0 40 MM LAUNCHERS, LESS LETHAL BEAN BAG SHOTGUNS, GAS DELIVERY SYSTEMS

40mm Single Launcher	
Description	Defense Technology, 40MM LMT Tactical Single Launcher, Expandable Stock
Quantity	4
Capability	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating

	(DefTech 2262) rounds
Life Span	N/A
Manufacturer's Description	Manufactured exclusively for Defense Technology, the 40LMTS is a tactical single shot launcher that features an expandable ROGERS Super Stoc and an adjustable Integrated Front Grip (IFG) with light rail. The ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.
Purpose	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2021 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; In-Service Training

40mm Multi launcher	
Description	Penn Arms 40mm Pump Multi Launcher (PGL 65-40)
Quantity	2
Capability	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds
Life Span	N/A
Manufacturer's Description	A 40mm pump-action advance magazine drum launcher with a fixed stock and combo rail. It has a six-shot capacity and rifled barrel. Previously labeled the PGL-65, the features include: Double-action trigger, trigger lock push button and hammer lock safeties. See specification sheet for more details.
Purpose	• Deploying 40mm less lethal impact projectiles • Deploying 40mm chemical agent (CS) barricade penetrating (DefTech 2262) rounds
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $2,800.00 per unit Re-Occurring Costs: N/A

	Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2005 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy; In-Service Training

Gas Ram – Custom Metal Concepts	
Description	Gas Ram, Tactical Non-Lethal Chemical Agent Delivery System
Quantity	1
Capability	The Gas Ram is a delivery system for chemical agents that can be self-deployed into a location.
Life Span	N/A
Manufacturer's Description	The Gas Ram is a multi-use tool that can be utilized for forced entry as a door ram or be deployed as a pyro technic non-lethal chemical agent delivery system.
Purpose	A metal device resembling a hand held pointed battering ram that can be loaded with a chemical agent canister. The Gas Ram can be used to introduce chemical agents into a location by piercing the wall, door, or roof of a structure.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2010 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

Burn Safe – Custom Metal Concepts	
Description	Chemical Agent Burn Safe
Quantity	1
Capability	The Burn Safe is a delivery system for chemical agents that can be self-deployed into a location.
Life Span	NA

Manufacturer's Description	The Burn Safe is a double-wall container constructed of aluminum that is designed to contain the flames inside the inner chamber thereby reducing the probability of starting a fire.
Purpose	A metal cylindrical container designed to contain a pyrotechnic chemical agent canister and reduce fire hazard upon deployment into a structure.
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $850.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2010 How was it Bought: General funds
Item Picture	
Training Needed	Basic SWAT Academy

Benelli Shotgun	
Description	Benelli M1 Super 90 Semi- Automatic 12 Gauge Shotgun
Quantity	1
Capability	Deploys 12 gauge shotgun munitions and can be used as a breaching tool.
Life Span	20+
Manufacturer's Description	The Benelli rotating bolt system, a rugged and simple inertia recoil design that functions reliably with all types of 3 inch and 2-3/4 inch loads. A special drop adjustment kit allows the stock to be custom-fitted to any shooter.
Purpose	Deploying 12 gauge less lethal munitions Used for disabling cameras and/or lights during tactical operations Used for breaching windows
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $1,500.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: Unknown How was it Bought: General funds

Item Picture	
Training Needed	In-Service Less Lethal Course And Annual Training.

Shotguns	
Description	Remington Pump Action , 12 gauge action, with black colored butt stock and forend
Quantity	27
Capability	Deploying various 12 gauge munitions to include less lethal
Life Span	20+
Manufacturer's Description	The 14" barrel has a fixed cylinder choke for optimum performance with buckshot and slugs at close range. A myriad of aftermarket Remington 870 accessories enables owners to customize the 870 Express for specific purposes. 870 Remington is a receiver milled from a solid billet of steel for maximum strength, and twin action bars that prevent binding and twisting while cycling the action
Purpose	Deploying various 12 gauge munitions to include less lethal
Costs	Initial Cost $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 1993 How was it bought: General funds
Item Picture	
Training Needed	Department Less Lethal Course; Annual In-Service qualifications

Shotguns	
Description	Remington Pump Action, 12 gauge action, with orange colored butt stock and forend.
Quantity	7
Capability	Deploying 12 gauge less lethal flexible
Life Span	Unknown
Manufacturer's Description	The 14" barrel has a fixed cylinder choke for optimum performance with buckshot and slugs at close range. A myriad of aftermarket Remington 870 accessories enables owners to customize the 870 Express for specific purposes. 870 Remington is a receiver milled from a solid billet of steel for maximum strength, and twin action bars that prevent binding and twisting while cycling the action.
Purpose	• Deploying 12 gauge less lethal flexible baton (Safariland/Defense Technology 12 gauge Stabilized Round Part# 3027) as impact munitions • Used for disabling cameras and/or lights during tactical operations • Used for breaching windows
Costs	Initial Cost $1,300.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 1993 How was it bought: General funds
Item Picture	
Training Needed	Department Less Lethal Course; Annual In-Service Qualifications

SIMUNITIONS AND MISCELANEOUS EQUIPMENT

UTM Blue Bolts With Magazines	
Description	Ultimate Training Munitions (UTM), M16/M4 Rifle Bolt Carrier Assembly (Blue Bolt) and Magazines
Quantity	18
Capability	The UTM Blue Bolts and Magazines allow officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer's Description	All UTM 5.56mm rifle conversions employ a Fail-Safe measure where the firing pin is offset from center. Not only is the firing pin strike outside the strike area of a "Live" cartridge center fire primer, it does not strike the

	primer at all, hence the weapon fails to fire the host weapons “Live” caliber ammunition. This applies to all UTM rifle conversions.
Purpose	This is a non-operational bolt carrier group. This bolt carrier group is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $12,000.00 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: 2020 How was it Bought: General funds
Item Picture	
Training Needed	In-Service Training.

UTM 5.56mm Rounds	
Description	Ultimate Training Munitions (UTM) 5.56mm Man Marker Rounds (blue)
Quantity	9,500
Capability	The UTM 5.56mm Man Marker Rounds allow officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer’s Description	Accurate and reliable marking projectile for Force-on-Force or Force-on-Target training. Adds realism and stress to training by providing a threat of consequence with physical and visual stimulus. Use of Force/ROE, Tactics, Skill Building, Scenarios, Movement Drills and other Interactive Training. Use as a safe prelude or alternative to ‘Live-Fire’ target or CQB training. Accuracy and reliability allows for multiple firearms, CQB, and marksmanship applications (360° firing, movement drills, weapon transitions).
Purpose	This is a non-operational munition. This munition is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $10,000.00 Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: 2020 How was it Bought: General funds

Item Picture	
Training Needed	In-Service Training.

SIMS Glock 17 Pistols	
Description	Glock 17 9mm Pistol, Equipped with SIMS Conversion Kit
Quantity	2
Capability	The SIM Glock Pistol allows officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer's Description	Simunition conversion kit, which is a conversion bolt, bolt carrier assembly, safety ring, inserted to allow the Glock 17 to fire Simunitions safely from the users own service weapon.
Purpose	This is a non-operational firearm. This firearm is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $250.00 per unit Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it Bought: General funds
Item Picture	
Training Needed	Range Safety Officer Course or In-Service Training.

9mm Marking Cartridges	
Description	General Dynamics 9mm FX Marking Cartridges
Quantity	2500
Capability	The 9mm Marking Cartridges allow officers to conduct realistic training without the use of real ammunition.
Life Span	N/A
Manufacturer's Description	The FX® Marking Cartridges are at the core of the Simunition FX® Training System known as "the world's most realistic close-range

	combat training system". The patented, reduced-energy, non-lethal cartridges leave a detergent-based, water-soluble color-marking compound. The visible impacts allow accurate assessment of simulated lethality. The cartridges are available in various calibers and feature tactical accuracy up to 25 feet (7.6 meters). No special ballistic facilities are required. They meet the need for a force-on-force and man-to-man training system that is realistic, effective, inexpensive, adaptable and fully portable.
Purpose	This is a non-operational munition. This munition is used for training purposes only.
Authorized Usage	NCPD Members under the supervision of a qualified Range Safety Officer.
Costs	Initial Cost: $40.00 per unit (50 rounds per box) Re-Occurring Costs: Consumable item replace as needed Maintenance Costs: N/A Year Obtained: Unknown How was it Bought: General funds
Item Picture	
Training Needed	In-Service Training.

Forward Looking Infrared	
Description	FLIR LS Series
Quantity	1
Capability	Thermal image quality in the darkness or through smoke, haze, fog, rain
Life Span	N/A
Manufacturer's Description	The FLIR LS Series is a compact thermal monocular designed specifically for law enforcement.
Purpose	Thermal image quality in the darkness or through smoke, haze, fog, rain
Costs	Initial Cost: $2599 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it bought: General Funds
Item Picture	
Training Needed	In-Service Training

Forward Looking Infrared Camera	
Description	Avon/Argus Thermal Imaging Camera TT 320B
Quantity	1
Capability	Infrared cameras help you find potential problems fast, and document your findings for follow up and reporting. A great tool for electrical and industrial maintenance, process monitoring, tank levels, steam traps, utility inspections, and building maintenance.
Life Span	Discontinued
Manufacturer's Description	The Argus ® TT-Type thermal imaging camera is specially designed to help police, security and law enforcement officers detect the heat signatures of people and objects.
Purpose	Thermal image quality in the darkness or through smoke, haze, fog, rain
Costs	Initial Cost: $5,810.00 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

Night Vision Monocle	
Description	L3 WARRIOR SYSTEMS M914A PVS-14 White Phosphor Monocular
Quantity	15
Capability	Current generation L3 Harris tube, White Phosphor, Low-battery indicator in eyepiece, Variable gain control, Autogated power supply for improved resolution under highlighted settings
Life Span	N/A
Manufacturer's Description	The L3Harris M914A monocular is based upon the military nomenclature AN/PVS-14. This monocular is now available with improved white phosphor tube technology for greater target detection and recognition. Low-light and nighttime maneuvers appear more natural in black and white, with added contrast detail in shapes and shadows, providing the operator with more visual information for assessment and acquisition.

Purpose	For low-light and night time maneuvers
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $5,800.00 Re-Occurring Costs: N/A Maintenance Costs: N/A Year Obtained: Unknown How was it bought: Grant funds; UASI
Item Picture	
Training Needed	

Dual Beam Aiming Laser	
Description	Steiner-Optical dual beam aiming laser DBAL AIII.
Quantity	15
Capability	Dual beam laser for target acquisition
Life Span	N/A
Manufacturer's Description	Available for the commercial market, the first eye-safe IR laser pointer, IR illuminator and green laser pointer in a single compact unit. Features an adjustable IR illuminator for better illumination at longer ranges, dual activation switches and high/low power modes.
Purpose	To be utilized in conjunction with night vision equipment
Authorized Usage	NCPD SWAT Team
Costs	Initial Cost: $1,200.00 per unit Re-Occurring Costs: N/A Maintenance Costs: $100.00 estimated annual cost Year Obtained: 2016 How was it bought: General funds
Item Picture	
Training Needed	In-Service Training

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, RECEIVING THE 2024 ANNUAL MILITARY EQUIPMENT USE REPORT, RENEWING ORDINANCE 2022-2496, AND AUTHORIZING THE PURCHASE OF ADDITIONAL EQUIPMENT TO INCLUDE ONE (1) LEMUR 2 SMALL UNMANNED AERIAL SOLUTION OR SIMILAR, ONE (1) FOTOKITE TETHERED UNMANNED AERIAL VEHICLE OR SIMILAR, AND A GRANT-FUNDED LENCO BEARCAT RESCUE VEHICLE, AS REQUIRED BY AB 481.

WHEREAS, Assembly Bill 481 ("AB 481"), codified in Government Code sections 7070 through 7075, requires a law enforcement agency's governing body to by ordinance adopt a military equipment use policy; and

WHEREAS, the City Council on March 15, 2022, adopted Ordinance 2022-2496, adopting a military equipment use policy and related procedures; and

WHEREAS, AB 481 requires a law enforcement agency to present an annual report to their governing body on the use of the equipment, any complaint(s) or concern(s) regarding the use of the equipment, results of any internal audits on the use of the equipment, and the annual costs for the approved equipment during the previous year; and

WHEREAS, the Police Department conducted an internal audit of the use of military equipment during 2024 and found no policy violations and the Police Department did not receive any complaints or concerns regarding the use of the equipment; and

WHEREAS, the City Council shall annually review Ordinance 2022-2496 and vote on whether to renew the ordinance; and

WHEREAS, AB 481 requires a law enforcement agency to obtain approval from their governing body, prior to the agency funding, purchasing or acquiring additional military equipment; and

WHEREAS, the Police Department desires to purchase one (1) Lemur 2 small unmanned aerial solution or similar, one (1) Fotokite tethered unmanned aerial vehicle or similar, and a grant-funded Lenco BearCat rescue vehicle.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council of the City of National City does hereby accept the annual military equipment use report for 2024 and determines that the standards set forth in Ordinance 2022-2496 have been met and hereby approves the renewal of the ordinance.

Section 2: That the City Council authorizes the Police Department to purchase one (1) Lemur 2 small unmanned aerial solution or similar, one (1) Fotokite tethered unmanned aerial vehicle or similar, and a grant-funded Lenco BearCat rescue vehicle.

Section 3: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of April, 2025

Ron Morrison, Mayor

ATTEST:

Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

Barry J. Schultz, City Attorney

AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Tuesday, April 15, 2025
Approved by: Benjamin A. Martinez, City Manager

SUBJECT:
Adoption of Resolution Confirming the Designation of Proxy to the San Diego County Water Authority Board of Directors.

RECOMMENDATION:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Confirming the Designation of Another Member of the Water Authority Board of Directors to Vote in the Absence of the City of National City, Representative to the San Diego County Water Authority."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
California Public Utilities Code Sections 132351.1 (d and f) require that the City Council appoint a primary and alternate to the San Diego County Water Authority Board of Directors.

Pursuant to section 6, paragraph (g) of the County Water Authority Act, the Member Agency's representative to the San Diego County Water Authority Board of Director can designate an appointed representative to vote as proxy in the absence of the City of National City's member.

Councilmember Yamane was appointed as the City's representative to the Board effective December 2024 for a two-year term. The primary member agency may name one individual as the proxy vote as per the County Water Authority Act rules. Councilmember Yamane would like to designate Director Steve Castaneda to be the proxy. By adopting the resolution attached as Exhibit A, the City Council would direct the City Clerk to file a certified copy of the resolution with the Clerk of the Board of the San Diego County Water Authority. Thereby, rescinding all previously designated proxy.

FINANCIAL STATEMENT:
Not applicable

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Health, Environment, and Sustainability

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A - Resolution

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, CONFIRMING THE DESIGNATION OF ANOTHER MEMBER OF THE WATER AUTHORITY BOARD OF DIRECTORS TO VOTE IN THE ABSENCE OF THE CITY OF NATIONAL REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY

WHEREAS, pursuant to section 6, paragraph (g) of the County Water Authority Act the City of National City's representative Yamane to the San Diego County Water Authority Board of Directors has designated the duly appointed representative Director Steve Castaneda, to vote in the absence of the City of National City's representative Yamane; and

WHEREAS, the City of National City desires to confirm this proxy designation; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the designation of the duly appointed representative of Water Authority Board of Directors Steve Castaneda to vote in the absence of the City of National City's Member Yamane representative to the San Diego County Water Authority Board of Directors is hereby confirmed.

Section 2: That the City Clerk is directed to file a Certified Copy of this Resolution with the Clerk of the Board of the San Diego County Water Authority.

Section 3: That all previous proxy designations by the City of National City are rescinded.

Section 4: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of April, 2025.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Engineering & Public Works**
Prepared by: **Tirza Gonzales, Operations Manager**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Authorize the Purchase and Build-Out of Three (3) Ford Police Utility Interceptors for the National City Police Department

RECOMMENDATION:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, 1) Waiving the Formal Bid Process Pursuant to National City Municipal Code Section 2.60.260 Regarding Cooperative Purchasing and Authorizing the City to Piggyback onto County of San Diego Request for Quotations # 769 with Chula Vista Ford for the Purchase of Three 2025 Ford Police Interceptor Utility (K8A) AWD Vehicles in a Not-To-Exceed Amount of $173,000 for the National City Police Department; 2) Waiving the Formal Bid Process Pursuant to National City Municipal Code Section 2.60.110 Regarding Exceptions to Formal Competitive Bidding and Authorizing Purchase and Installation Services from American Emergency Products in a Not-To-Exceed Amount of $105,000 to Complete the Buildouts for All Three Vehicles; and 3) Authorizing the City Manager to Approve Adjustments of up to $27,800 to the Not-To-Exceed Amounts for the Purchases as a 10% Contingency for Unforeseen Fluctuations in Pricing."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
Two Ford Explorer Police Interceptors have been in service for almost ten (10) years and have exceeded their useful and optimum life cycle of six (6) years and are scheduled to be replaced. One vehicle is currently being used by Patrol and the other by the K9 Unit.
Through adoption of the FY25 annual budget, City Council approved the purchase and buildout of six (6) National City Police Department Medium SUV Patrol Vehicles for a total not-to-exceed amount of $495,000. However, due to limited stock, staff was only able to obtain viable quotes for three vehicles at this time. Staff will return to City Council to purchase the remaining vehicles once available.

Staff is requesting approval for the purchase and buildouts of three 2025 Ford Police Interceptor Utility (K8A) AWD Vehicles for the National City Police Department for not-to-exceed amounts of $173,000 and $105,000, respectively, and authorization for the City Manager to approve adjustments to the not-to-exceed amount for the purchase of up to $27,800 as a 10% contingency for unforeseen fluctuations in pricing, for the National City Police Department. Two vehicles will be built-out to support the K9 Unit, while the third vehicle will be built-out to support Patrol.

Pursuant to National City Municipal Code (NCMC) Section 2.60.260 - Cooperative Purchasing, there is an opportunity to take advantage of competitive pricing by piggyback onto County of San Diego Request For Quotations (RFQ) # 769 to purchase the vehicles. NCMC Section 2.60.260

provides authority to the purchasing agent to join with other public jurisdictions to take advantage of cooperative purchasing opportunities, including but not limited to any federal, state or local agency pricing program or structure that is determined by the purchasing agent to allow a procurement that is in the best interest of the City. The purchasing agent may buy directly from a vendor at a price established through competitive bidding by another public agency whose procedures have been determined by the purchasing agent to be in substantial compliance with the City's procurement procedures, irrespective of the contracting limits of that jurisdiction or agency, even if the City had not initially joined with that public agency in the cooperative purchase.

National City's Purchasing staff has confirmed the County of San Diego RFQ # 769 was competitively bid through a Request for Proposals process, and that the County of San Diego procurement procedures are in substantial compliance with those of National City.

National City Municipal Code Section 2.60.110(B) - Formal bidding procedure--Generally, provides authority for the City Council to waive formal competitive bidding where, among other reasons, competitive bidding is or would be impractical or impossible or the circumstances are such that no obvious, ascertainable advantage to the City could result. Due to the need to complete the buildouts for the new police vehicles in a timely manner, coupled with American Emergency Products' ("AEP") development of a proprietary plug-and-play wire harness system customized for and used on other NCPD patrol vehicles (as well as Fire Department vehicles), staff is requesting authorization from the City Council to waive the formal bid process pursuant to NCMC Section 2.60.110(B).

FINANCIAL STATEMENT:
Fund balance in the Vehicle Acquisition Fund (VAF) is available to support the additional appropriations:

644-411-000-511-0000	Patrol Vehicles with Build-Outs	$278,000
644-411-000-511-0000	Patrol Contingency, if Necessary	$ 27,800

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Public Safety

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A - Chula Vista Ford Quote
Exhibit B - County of San Diego RFQ 769
Exhibit C - AEP Build-Out Quotes
Exhibit D - Resolution

CHULA VISTA FORD
Richard Allen Bailey | (760) 427-2981 | rbailey@ivauto.com

Vehicle: [Fleet] 2025 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Window Sticker

SUMMARY

[Fleet] 2025 Ford Police Interceptor Utility (K8A) AWD

Interior:Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Exterior 1:Oxford White / BLACK

Exterior 2:No color has been selected.

Engine: 3.3L V6 Direct-Injection Hybrid System

Transmission: 10-Speed Automatic

OPTIONS

CODE	MODEL
K8A	[Fleet] 2025 Ford Police Interceptor Utility (K8A) AWD
	OPTIONS
153	Front License Plate Bracket
16D	Badge Delete
44B	Transmission: 10-Speed Automatic
500A	Order Code 500A
51S	Dual Driver & Passenger LED Bulb Spot Lamps (Unity)
52P	Hidden Door-Lock Plunger
59B	Keyed Alike - 1284x
60R	Noise Suppression Bonds (Ground Straps)
68G	Rear-Door Controls Inoperable
76D	Underbody Deflector Plate
99W	Engine: 3.3L V6 Direct-Injection Hybrid System
9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear
YZ	Oxford White
___	3.73 Axle Ratio

52,785.00
4,626.13 SALES TAX (8.75%)
85.00 DOC FEE
8.75 TIRE FEE
34.00 EVR FEE
$57,538.88 TOTAL - EACH
X 3
$172,616.64 TOTAL DELIVERED TO YOUR FACILITY OR AEP.

County of San Diego

Department of Purchasing & Contracting
5560 Overland Ave, Ste 270
San Diego, CA 92123-1204
PH: (858) 505-6367 FAX: (858) 715-6452

PURCHASE ORDER

P.O. Number-Rev: 571377 - 0
P.O.Type: STANDARD
Date: 12-APR-24

Authorized By: CHRISTOPHER ALMAZAN
Phone No: (858) 463-8779

SUPPLIER:

CHULA VISTA FORD
560 AUTO PARK DR
CHULA VISTA,CA 91911

TERMS:

Payments: NET 30 DAYS
F.O.B. DESTINATION
Freight: PREPAID
Carrier: BEST METHOD

SEND ORIGINAL INVOICE TO:

GENERAL SERVICES
ADMINISTRATION
5560 OVERLAND AVE. STE 410
SAN DIEGO,CA 92123-1204

The P.O. Number must appear on all invoices and shipping documents. For out-of-State Invoices, the county will pay California Use Tax directly to the State of CA per Permit no. SR FH 25-632384. Prior to first payment, new suppliers must submit a completed IRS Form W-9 and a FTB Form 590. Failure to submit a completed FTB Form 590 will result In back up withholding on all payments per CA Revenue and Taxation Code section 18662. Submit both forms to Auditor & Controller via fax at (858) 694-2060 and mail originals to: County of San Diego, 5530 Overland Ave, Ste 410, San Diego, CA 92123

SHIP TO:

GS - FLEET MANAGEMENT
5610 OVERLAND AVE
SAN DIEGO,CA 92123

REQUIRED DELIVERY DATE:

NOTE TO THE SUPPLIER:

ANTHONY CUSANO: 858-505-6436

ORDER ITEMS:

Line: 1

Quantity: 3 **UOM:** EACH **Unit Price:** 76,135.00 **Total Line Price:** $ 246,106.39 (including Tax)
UNSPSC: 251000.0000 **Item #:** **Taxable:** CA SALES TAX

Description:
2025 FORD POLICE INTERCEPTOR UTILITY VEHICLES AS PER ATTACHED QUOTE

Ship Quantity: 3
Delivery Date:

Line: 2

Quantity: 3 **UOM:** EACH **Unit Price:** 8.75 **Total Line Price:** $ 26.25 (including Tax)
UNSPSC: 251000.0000 **Item #:** **Taxable:** NO TAX

Description:
TIRE FEE

Ship Quantity: 3
Delivery Date:

Line: 3

Quantity: 3 **UOM:** EACH **Unit Price:** 33.00 **Total Line Price:** $ 99.00 (including Tax)
UNSPSC: 251000.0000 **Item #:** **Taxable:** NO TAX

Description:
CA EVR FEE

P.O. Number-Rev: 571377 - 0
P.O.Type: STANDARD
Date: 12-APR-24

Authorized By: CHRISTOPHER ALMAZAN
Phone No: (858) 463-8779

Ship Quantity: 3
Delivery Date:

Line: 4

Quantity: 3 **UOM:** EACH **Unit Price:** 85.00 **Total Line Price:** $ 274.76 (including Tax)
UNSPSC: 251000.0000 **Item #:** **Taxable:** CA SALES TAX

Description:
DOC FEE

Ship Quantity: 3
Delivery Date:

TOTAL P.O. PRICE (Including Tax): $ 246,506.40

ADDITIONAL INFORMATION :

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN ANY VENDOR PROPOSAL OR VENDOR PURCHASE DOCUMENT, IN THE EVENT THERE IS A CONFLICT BETWEEN THE COUNTY'S AND THE VENDOR'S TERMS AND CONDITIONS, THE TERMS AND CONDITIONS SET FORTH IN THIS PURCHASE ORDER SHALL GOVERN THE PARTIES RELATIONSHIP.

END OF ORDER

PRICING SCHEDULE

ITEM NO.	DESCRIPTION	TAXABLE (YES / NO)	EST. QUANT.	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1	2025 OR NEWER FORD POLICE INTERCEPTOR UTILITY VEHICLE	YES	3	EACH	$ 76,135.00	$ 228,405.00
2	TIRE FEE	YES	3	EACH	$ 8.75	$ 26.25
3	ADDITIONAL FEES (PLEASE DESCRIBE)	YES/NO	1	LUMP SUM	$ 118.00	$ 354.00
CA EVRFEE (NON-TAXABLE) $33.00 DOC FEE (TAXABLE) $85.00 = $118.00 - EACH					TOTAL PRICE: (Basis of Award)	$ 228,785.25

- **PRICING MUST INCLUDE ALL SHIPPING, HANDLING, AND ADDITIONAL FEES.**
- **DO NOT INCLUDE SALES TAX WITH PRICING.**

Quoted Lead time (days): 90-365 DAYS, ARO

Company: CHULA VISTA FORD

Authorized Representative: RICHARD BAILEY

Authorized Representative Signature: Richard Bailey

Specify vehicle year and model: 2025/+ FORD POLICE INTERCEPTOR (K8A)

- **UPON DELIVERY, DOCUMENTS MUST REFLECT THE FOLLOWING MINIMUM INFORMATION:**

Name of Contact Person
Company Name
Ordering Organization and Location
Quote Number
Quantity, Description, Unit Price and Extended Price

SPECIFICATION / STATEMENT OF WORK

1. General
   1.1. The County of San Diego has a requirement for three (3) 2025 or current model year, Ford Police Interceptor Utility Vehicles or equal as per the following requirements. These vehicles shall be configured per the following specifications for various uses throughout San Diego County.
   1.2. All systems, components, parts, and materials provided by the vendor shall be new and unused, with full manufacturer's warranties in effect starting on the date of acceptance by the county.
   1.3. To be considered, all bids must be made in accordance with the RFQ terms and conditions, and specifications of this bid.
   1.4. The hardware manufacturer and part numbers specified herein shall not be substituted without prior approval from the County of San Diego. Where a brand name has been specified, if Bidder believes an "or equal" is equivalent to the brand name shown, Bidder may substitute the "or equal" provided the "or equal" is specified by name & model number and provides the dimension & or capacities. Submitted equivalencies will be evaluated based on their comparison to the specified brand name and part number indicated, in regard to the following: Design, Function, Performance, Quality, Availability, Warranty, and Installation Requirements. Bidders requesting use of "County approved equivalent" products should submit specifications to County of San Diego Purchasing and Contracting no less than [7] business days prior to bid opening for approval.
   1.5. In the event the published literature furnished by the Bidder is at variance with the requirements of any item of this specification, the Bidder shall explain in detail, the reasons why the proposed equipment will meet this specification and not be considered an exception thereto.
   1.6. All pricing offered will be firm fixed through the end of factory production final build-out date for the awarded model year production.
   1.7. If there are discounts applied to the submitted pricing, they need to be included and added in the submitted pricing schedule. Please reference Section 10 Billing and invoice for further information.

2. Base Vehicle – Ford Utility Police Interceptor Ecoboost
   2.1. Vehicle Snapshot
      2.1.1 Model: Utility Police Interceptor AWD (K8A)
      2.1.2 Engine/Transmission:
         2.1.2.1 3.0L V6 EcoBoost (99C)
         2.1.2.2 Transmission 10-Speed Automatic Transmission (44U)
      2.1.3 Interior Equipment Group: 500A
      2.1.4 Interior color: Cloth Front Buckets/Vinyl Rear(9W)
      2.1.5 Exterior color: Oxford White (YZ)
      2.1.6 50 state emissions (425)
   2.2. Factory Vehicle Options
      2.2.1. Underbody Deflector Plate (Option Code = 76D)
      2.2.2. Hidden Door-Lock Plunger w/Rear-door handles inoperable (Option Code = 52P)
      2.2.3. Spot Lamp LED Driver & Passenger (Option Code =51S)
      2.2.4. Keyed Alike – 1284x (Option Code =59B)
      2.2.5. Front license plate bracket (153)
      2.2.6. Badge Delete (16D)
      2.2.7. Noise Suppression Bonds (Ground Straps) (60R).

3. WAF
   3.1. Installation of a commercially available wireless automated fueling system such as ASSETWORKS Fuel Focus (Or Approved Equivalent in Function & Compatibility)
   3.2. System must be installed into vehicle according to manufacturer's specifications.
   3.3. System shall be comprised of three components, a Vehicle Identification Box (VIB), Data Link Connector (DLC) adapter harness and fuel inlet antenna.
   3.4. Vehicle Identification Box (VIB) must be the latest available model for purchase and compatibility for the year, make and model of vehicle being outfitted.
   3.5. Data Link Connector (DLC) harness must be compatible with VIB box capabilities and compatible with year, make and model of vehicle being outfitted.
   3.6. Fuel Inlet Antenna must be the appropriate part for the year make and model of vehicle being outfitted. Antenna must be securely adhered to the filler neck in a way that does not inhibit proper seal between fuel station filling nozzles and the vehicles' fuel inlet port. Adhesives used shall be fuel resistant to ensure proper adhesion during normal vehicle operation.

3.7. Electrical wires providing power, ground and communication shall be conjoined with solder and sealed using weather resistant heat shrink tubing as per manufacturer's specifications. Electrical power feed to power module during regular vehicle operation shall use; ignition/run start switched power that ensures module power is provided sufficiently for proper system operation.
3.8. Wiring between VIB and fuel tank nozzle ring shall be no less than 18 AWG, 3-Conductor, Shielded, with stranded bare copper conductor such as (Coleman Cable Part # 952184609) or equivalent.
3.9. Initial system installation shall be inspected by county personnel prior to first vehicle's delivery, to ensure proper installation and function of system. Systems that are installed outside of manufacturer's specifications, or use wiring that is below standard, shall be refused and payment on submitted invoices will be withheld until the issue is resolved.
3.10. The battery draw of complete vehicle after outfitting to be less than 50ma.

4. Center Equipment Console
4.1. Tablet Mounting Solution: The mounting solution shall be installed in preparation for the County's final installation of the monitor. The monitor mount shall provide sufficient side-to-side swivel adjustments to be viewable by passenger and driver seated locations. All dash panel cuts shall be performed in a clean and workmanlike manner to include only minimal modifications to factory trim pieces.
4.2. Install "Short" Console Package w/Cup, 10"/4.5", 20+ Utility (CONSO1598)
4.3. Install Console Storage Pocket, Short, 3" PL 2013-05-15 (CONSO1180)
4.4. Install FP – Motorola DEK (1-PC), 2" (FACE00606)
4.5. Install FP - Motorola APX – 05 Remote 3" PL2013-05-15 (FACE00546)
4.6. Install FP – w/ (6) Switch Knock-Outs, 2" (FACE00735)
4.7. Install Dual USB 2.4A Charger for Contura SW Cut-Out (VACC01539)
4.8. Install DC Power Port (VACC01101)
4.9. Install DC Power Port Cap (VACC01102)
4.10. Install Magnetic Microphone Mount (CONS01276)
4.11. Install LED Dome Light, Red/White, Universal (DOME00005)

5. Radio and Data Antenna
5.1. Install Antenna cable, w/Mini-UHF male connector (ANTE00335)
5.2. Install NMO Gain Antenna 800 MHz (ANTE00829)
5.3. Install Motorola XTL/APX Radio Control Head Cable, (Blue Ring), 5M (VACC00721)
5.4. Install Radio T/R Mounting Bracket, OEM Cubby Pocket, 20+ Utility (BKRT00093)
5.5. Install Antenna High-Freq NMO Mount/Cable, 17' RG58, TNC (Installed) (ANTE01033)
5.6. Install Antenna, Phantom Black, 698-960/1710-2700 Cell/PCS/LTE 3G/4G (ANTE01056)

6. Prisoner Transportation System
6.1. Front Partition: (1) Setina PK 11861TU20-TM or San Diego County approved equivalent, #10XL front prisoner partition with center recess panel and lower extension panels. The partition will have a coated polycarbonate horizontal sliding window with a slotted polycarbonate window guard. The partition will include "XL" Extra leg room and "TM" Tall man installation kit. The side polycarbonate filler panels shall be rigid with break-away fasteners for airbag compliance.
6.2. Rear Partition and Transportation Seat: (1) rear cargo partition Setina 12-VS and (1) transportation seat Setina QK0566ITU20 or San Diego County approved equivalent, Full replacement prisoner transportation seat with center pull seat belts and #12VS rear partition with coated polycarbonate window. The seat shall be constructed of heavy duty, moisture and pathogen resistant TPO polymer. The center pull seat belt system must be Federal Motor Vehicle Safety Standard (FMVSS) 207/210 compliant.
6.3. Window Barriers: (1) Setina WK05141TU20H or San Diego County approved equivalent window barriers shall be installed on the rear driver and passenger doors. The window barriers shall be constructed of steel and feature horizontal bars for increased rear and side visibility to the driver.
6.4. Door Panels: (1) Setina WK05141TU20H or San Diego County approved equivalent window barriers installed on the rear driver and passenger doors. The panels shall be constructed of heavy duty, moisture, and pathogen resistant TPO polymer. The panels will install over the OEM door panels and block access to the door handle and window switch.
6.5. Prisoner Transportation Dome Lights: (2) SoundOff Signal ECVDMLTST4G or San Diego County

approved equivalent, LED dome lights will be installed on the headliner in the prisoner compartment to provide illumination for contraband inspections and other nighttime operations.

7. Rear Cargo Storage System

7.1. Cargo Guard (I) UV-CARGO-GUARD or San Diego County approved equivalent shall be installed in the rear of the vehicle to provide a secure storage solution. The cargo guard will create a "trunk" in the utility vehicle to protect equipment from theft from a broken window. The cargo guard must comply with the following:

7.1.1. The cargo guard will create a shelf platform under the window beltline and extend from the rear partition to the rear lift gate and from side to side.

7.1.2. The guard must fit the contours of the vehicle interior panels with no gaps.

7.1.3. The rear edge of the guard at the lift gate, will feature a hinged door that will flip up to provide easier access to cargo stored under the guard.

7.1.4. The hinged door will have slam latches that are only accessible from under the guard's platform requiring that the rear lift gate is open to gain access to the latches.

7.1.5. The guard will be constructed of heavy gauge steel and be finished with a textured powder coat finish.

7.1.6. The guard must securely install in the vehicle using only factory bolt locations.

7.1.7. The County must approve the final design.

8. Weapon(s) Mounting System

8.1. Setina GK I 031 SIUHKSSCAXL or San Diego County approved equivalent dual weapon rack shall be installed on the front partition. e installed on the front partition.

8.2. The rack will support the secure storage of (1) Remington 870 shotgun with pistol grip stock and (1) AR-15 style rifle with adjustable butt stock.

8.3. The rack must feature an extruded aluminum back bone to allow adjustments for both weapons.

8.4. All exposed hardware must be security style as such as pin-in hex and will feature a key over-ride.

8.5. The rifle gun lock will utilize a "barrel lock" to allow compatibility with various configurations.

8.6. The rack must include additional storage security to the rifle by preventing access to the take down pins, magazine release and trigger.

8.7. The guard must be compatible with a 30-round magazine.

8.8. Both weapons will be installed in the rack with the trigger facing towards the partition.

9. Standards and Requirements

9.1. The successful bidder shall be responsible for delivering all completed vehicles as specified and equipped in this specification.

9.2. The successful bidder shall identify the local area service provider and/or warranty repair center responsible for all equipment repair identified in this specification. Service centers must be accessible within a 1-hour driving window under normal traffic conditions from any starting point within the geographical area of San Diego County. This local area service provider shall be capable of providing warranty repairs and parts replacement, product support and service.

9.3. The successful bidder shall verify that the successful bidder or sub-contractor, whomever is providing this outfitting installation utilizes certified Emergency Vehicle Technicians that are certified as Law Enforcement Vehicle Installers (L-1), and that the sub-contractor has a history of manufacturing, outfitting, supporting, and servicing of aftermarket Law Enforcement vehicle equipment consisted of but not limited to

9.3.1. Emergency lights and siren

9.3.2. Center consoles

9.3.3. Trunk trays

9.3.4. Weapon management and security storage systems,

9.3.5. Wiring harnesses, power distribution and management systems

9.4. The successful bidder shall ensure that the primary sub-contractor shall be the only sub-contractor performing the outfitting services and no other subcontracting work shall be permitted by the successful bidder or the primary successful bidder without prior written approval of the County of San Diego Fleet Management.

9.5. Primary Sub-Contractor: AEP CALIFORNIA

9.6. All equipment and components shall be new, assembled, installed, and fully functional as indicated by the specifications and shall be factory standard unless otherwise specified.

9.7. All substitutions must be listed as exceptions for evaluation. San Diego County representatives shall be the sole judges if the substitution is acceptable as an equivalent.

9.8. Successful bidder will outfit one vehicle which will be submitted for inspection and approval before the remainders of the vehicles are started.

9.9. The successful bidder shall produce no less than 20 outfitted vehicles per this specification per month starting after the first vehicle is approved by the County of San Diego Fleet Management.

9.10. The successful bidder is responsible for the delivery of all vehicles to the County of San Diego.

9.11. Vehicles delivered to the County must not include any modifications to or additions of equipment that are not specifically requested by the County as part of its specifications. Vehicles which have had modifications or alterations to the manufacturer's wiring or body structure through the installation of such devices may, at the County's sole discretion, be rejected as not meeting specifications. In such cases, the County shall determine whether repairs to the vehicle to eliminate the alteration shall be acceptable to correct the specification deficiency, or if replacement of the vehicle is required.

10. Warranty

10.1. All Warranty repair services should be available by the warranty repair center responsible for all equipment repair identified in this specification. Service centers must be accessible within a 1 hour driving window under normal traffic conditions from any starting point within the geographical area of San Diego County. This local area service provider shall be capable of providing warranty repairs and parts replacement, product support and service with certified Law Enforcement Emergency Vehicle Technicians (L-1).

10.2. Up fitting Craftsmanship Warranty: 5 Years Unlimited Mileage

10.3. All wiring must be covered for (5) five years from the time of delivery.

11. Delivery and Demonstration

11.1. The successful bidder shall be responsible for the delivery of each completed vehicle to the County of San Diego's specified location. Location shall be specified by Contracting Officer Representative at time of delivery scheduling for each vehicle.

11.2. Delivery dates shall not exceed 365 days from receipt of purchase order.

11.3. On initial delivery of the first vehicle, the successful bidder shall supply a qualified representative to demonstrate the vehicle and provide initial instruction to representatives of the County of San Diego regarding the operation, care, and maintenance of the vehicle and equipment supplied at the County of San Diego's location.

11.4. Vehicle to be delivered with no less than ½ tank of gas. Vehicles not meeting this requirement will not be accepted and payment on submitted invoices will be withheld until delivery requirements have been met.

11.5. All vehicles shall be delivered with current and valid California "Exempt" registration with license plates installed and registration cards provided at time of delivery unless otherwise previously requested by the County prior to the vehicle's scheduled delivery. Ownership information and department of motor vehicle registration information shall be provided by the County of San Diego prior to first vehicle delivery.

11.6. Deliveries are by appointment only & shall only occur between the hours of 8:00am and 2:00pm PST, Monday - Friday. (Excluding County observed Holidays). Deliveries shall be limited in quantity to no more than twenty (20) vehicles per week.

11.7. Vehicle delivery shall be coordinated with Fleet Management during normal business hours. All deliveries are to be made to:

County of San Diego
5610 Overland Ave.
San Diego, CA. 92123

Quotation

Date	Page
Jan 28, 2025	1
Order Number	
QTE0039891	

AEP California

10729 Wheatlands Ave. Suite C
Santee, CA 92071
Phone: (619) 596-1925
Fax: (619) 596-1909

Sold To:

National City Police Department, City of
email: ap@nationalcityca.gov
1726 Wilson Avenue
National City, CA 92950

Ship To:

AEP Santee

Reference	PO Number	Customer No.	Salesperson	Order Date	Ship Via	Terms
NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Agency Contact: Roberto Gonzales, 619-336-4457			
		Siren/ Lightbar Package			
2.00	LBAR04698 / EMPLB01L4F-4Q4	SoundOff mPower 55" Exterior Lightbar for 2020+ Ford Utility	2,883.5000	Y	5,767.00
		- SO Quote# QSF053246			
2.00	SIRE00632 / ENGSA5200RSP	500 Series bluePRINT Siren, Remote Push Button, 200-Watts	1,068.8700	Y	2,137.74
2.00	VACC03403 / PIU20-OVRHDMT-KIT	Overhead Control Head Mounting Bracket, 2020+ Utility	35.2000	Y	70.40
2.00	SIRE00608 / PSRN5HDK3	Siren PA Conversion Kit (adds microphone jack to amplifier)	51.5000	Y	103.00
2.00	VACC03152 / ENGLMK013	bluePRINT Link Micro Kit, Ford Utility 2025	417.1900	Y	834.38
4.00	SPEA00253 / ETSS100J5	100 Watt Composite Siren Speaker with Universal Bail Bracket	254.2500	Y	1,017.00
2.00	PATC00335 / PIU20-RADIO-KIT	Radio T/R Mounting Bracket, OEM Cubby Pocket, 20+ Utility	42.8300	Y	85.66
2.00	BKRT00092 / PIU20-EQUIP-001	Electronics Mounting Plate SOS, DRV 1/4 Panel, 20+ Utility	125.0000	Y	250.00

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	2
Order Number	
QTE0039891	

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National City, CA 92950

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NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	VACC02945 / B00FSYBKPM	StarTech.com 3 ft Panel Mount USB Cable B to B - F/M - Panel ***Push Bumper w/ Front Lighting***	15.0000	Y	30.00
2.00	BUMP00905 / BK1526ITU20	PB450-LR4 Push Bumper, SoundOff mPower x4, 2020+ Utility	509.5200	Y	1,019.04
4.00	LEDS04175 / EMPSCG2STS4D	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White	138.1200	Y	552.48
4.00	LEDS03901 / EMPSCG2STS4E	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White	138.1200	Y	552.48
2.00	PATC00288 / FT-UNV-SOB5-BUM-02	Bumper Harness, bluePRINT 500 w/3-Wire Dual, Universal ***Headlight Housing LED's***	103.1200	Y	206.24
2.00	LEDS03676 / ELUC3H010D	Universal Under Cover LED Insert, 5-Wire, Red/White (Driver side headlight assemble)	93.5800	Y	187.16
2.00	LEDS03657 / ELUC3H010E	Universal Under Cover LED Insert, 5-Wire, Blue/White (Passenger side headlight assemble)	93.5800	Y	187.16
4.00	LEDS02981 / PLUCTCL1	Twist-In UC LED Collar Kit (Twist Locks for UC LED's)	3.3800	Y	13.52

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	3
Order Number	
QTE0039891	

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NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Note: Wig/Wag Flash Via bluePRINT and FasTech Harness			
		Under Mirror LED's			
2.00	LEDS04175 / EMPSCG2STS4D	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White	138.1200	Y	276.24
2.00	LEDS03901 / EMPSCG2STS4E	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White	138.1200	Y	276.24
2.00	BKRT00359 / PMP2BKUMB8-D	Under Mirror Bracket, mPower/Intersector, 25+ Utility, DRV	28.5000	Y	57.00
2.00	BKRT00360 / PMP2BKUMB8-P	Under Mirror Bracket, mPower/Intersector, 25+ Utility, PASS	28.5000	Y	57.00
4.00	VACC02904 / FT-UNV-SOB5-3WR-02	bluePRINT 500 w/3-Wire LED Extension Single (Mirror), Univer	29.6900	Y	118.76
		Rear 1/4 Window LED's			
2.00	LEDS04175 / EMPSCG2STS4D	3-Wire mPower 4" Fascia LED, SM, 12-LED, Red/White	138.1200	Y	276.24
2.00	LEDS03901 / EMPSCG2STS4E	3-Wire mPower 4" Fascia LED, SM, 12-LED, Blue/White	138.1200	Y	276.24
4.00	LEDS03567 / PMP2WSSSB	4" mPower 25-90 degree Glass Mount/Shroud, Black	14.0900	Y	56.36

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	4
Order Number	
QTE0039891	

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NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Qtr Glass Mount			
4.00	PATC00311 / FT-UNV-SOB5-3WR-03	bluePRINT 500 w/3-Wire LED Extension, 24", Universal	42.1900	Y	168.76
		Rear License Plate and Gate Open LED's			
4.00	LEDS04369 / EMPSCG2QMS5RBW	3-Wire mPower 4" Fascia LED, QM, 18-LED, Red/Blue/White	153.3400	Y	613.36
4.00	LEDS04370 / EMPSCG1SLS3J	3-Wire mPower 3" Fascia LED, SM, 8-LED, Red/Blue	123.4600	Y	493.84
4.00	PATC00292 / FT-F01-SOB5-LFT-01	Liftgate Harness, bluePRINT 500 w/3-Wire, 20+ Utility	215.6200	Y	862.48
		Tail Light LED's			
4.00	LEDS03674 / ELUC3H010B	Universal Under Cover LED Insert, 5-Wire, Blue	93.5800	Y	374.32
4.00	LEDS02981 / PLUCTCL1	Twist-In UC LED Collar Kit	3.3800	Y	13.52
		Note: Tail Light Flash Via bluePRINT and FasTech Harness			
		Rear Under Spoiler LED's			
4.00	LEDS04368 / EMPSCG2STS5RBA	3-Wire mPower Fascia LED, Stud Mount, 18-LED, Red/Blue/Amber	153.3400	Y	613.36
2.00	BKRT00074 / PMP2RS101	Under Spoiler mPower Bracket, 1-Module, 2020 Utility	82.8700	Y	165.74

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	5
Order Number	
QTE0039891	

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Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	PATC00294 / FT-F01-SOB5-SPO-02	2-Mod Spoiler Harness, bluePRINT 500 w/3-Wire, 20+ Utility	104.6900	Y	209.38
		FasTech Harness/ Electrical System			
2.00	PATC00347 / FT-F06-SOB5-PRI-01	Primary Harness, bluePRINT 500 w/3-Wire, 2025 Utility	2,130.0000	Y	4,260.00
2.00	PATC00291 / FT-F01-SOB5-UND-02	Underhood Harness, bluePRINT 500 w/3-Wire, 20+ Utility	314.4000	Y	628.80
2.00	VACC02241 / B07PPLK8L4	RJ45 Splitter, 1-Male to 3-Female, Use for BP SYNC/LINK/CP	25.2000	Y	50.40
2.00	VACC00342 / 13-100	Toggle Switch, Off-On, SPST..	12.0000	Y	24.00
2.00	VACC01453 / AEP-LABEL-CARGO-DO	Switch Label Plaque, "Cargo Dome, Door-Off"	9.0000	Y	18.00
2.00	LIGH00331 / M84434RW-A	6" LED Dome Light, Red/White, 110 Lumens	57.4000	Y	114.80
		Center Equipment Console			
2.00	CONS01593 / 7170-0734-00	2020+ Ford Utility Console, Cupholder, 7" V/ 11" H	436.1000	Y	872.20
2.00	FACE00546 / 7160-0321	FP- Motorola APX -05 Remote 3" PL 2013-05-15	0.0000	N	0.00

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	6
Order Number	
QTE0039891	

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Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	FACE00215 / C-EB15-HLN-1P	FP- Motorola DEK Mini, 1.5" Havis PB 2012-09-01	24.0000	Y	48.00
2.00	FACE00169 / 3130-0152	FP- Blank, .5"	0.0000	N	0.00
2.00	FACE00605 / 15082	FP- Switch/Power Port Knockouts, 2"	0.0000	N	0.00
2.00	FACE00907 / 19865	FP- Ace K9, 4"	0.0000	N	0.00
2.00	FACE00794 / 18492	Console Filler Plate, 1.5"	0.0000	N	0.00
2.00	CONS00354 / C-ARM-104	Arm Rest, Adjustable PB 2012-09-01	180.0000	Y	360.00
2.00	VACC02616 / B07NV9D61R	PD Type C USB Car Charger Socket and QC 3.0 Quick Charger	22.3800	Y	44.76
2.00	VACC01101 / 11010	DC Power Port	3.0500	Y	6.10
2.00	VACC01102 / 11011	DC Power Port Cap	0.6800	Y	1.36
4.00	CONS01276 / MMBP-25	Magnetic Microphone Mount	38.0000	Y	152.00
2.00	LIGH00331 / M84434RW-A	6" LED Dome Light, Red/White, 110 Lumens	57.4000	Y	114.80

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	7
Order Number	
QTE0039891	

AEP California

10729 Wheatlands Ave. Suite C
Santee, CA 92071
Phone: (619) 596-1925
Fax: (619) 596-1909

Sold To:

National City Police Department, City of
email: ap@nationalcityca.gov
1726 Wilson Avenue
National City, CA 92950

Ship To:

AEP Santee

Reference	PO Number	Customer No.	Salesperson	Order Date	Ship Via	Terms
NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Computer Mount			
2.00	COMP01798 / DS-PAN-432-2	Panasonic Docking Station CF54/55 Dual RF W/ Power Supply	1,250.9000	Y	2,501.80
2.00	CONS01634 / 7160-1216-09	Mongoose XLE 9" Motion Attachment	399.0000	Y	798.00
		Radio Antenna APX 6500			
2.00	ANTE00335 / MB8UMI	Antenna cable, w/ Mini-UHF male connector	34.0000	Y	68.00
2.00	ANTE00829 / NMO3E800B	NMO Gain Antenna 800 MHz	49.1000	Y	98.20
2.00	VACC00721 / HKN6169B	Motorola APX Radio Control Head Cable, (Blue Ring), 5M	99.0000	Y	198.00
2.00	RADI00896 / HSN4031B	Motorola Radio Speaker	77.2200	Y	154.44
2.00	ANTE00745 / HKN6188B	APX Control Head Power and Speaker Cable	56.8500	Y	113.70
2.00	RADI00924 / HKN4192C	Transceiver Power Cable to Battery	47.5200	Y	95.04
2.00	RADI00817 / HLN7002A	Trunnion Hardware Kit - Transciever mount bracket	52.9700	Y	105.94
		Data Antenna Cradle Point Modem IBR900/AXON			

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	8
Order Number	
QTE0039891	

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Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	ANTE01156 / AP-MF4G-C2W2G-Q-B1	MULTIMAX 4G 5in1 antenna with 2 Cell/LTE, 2 Wi-Fi, 1 GNSS	162.3100	Y	324.62
2.00	ANTE01157 / CH-C2W2G-1-2-1-14	Matching 5in1 cable harness. 14 feet with SMA/RP SMA connect	168.0000	Y	336.00
2.00	VACC03315 / M45PATCH10BK	Cat5e Ethernet Cable - 10 ft - Black	13.0000	Y	26.00
		***K9 Transport and Deployment System ***			
2.00	K9AD00509 / K9-F28-1-B	2020 Ford Utility K9 Transport System, Black	3,726.0000	Y	7,452.00
2.00	K9AD00518 / K9-A-110-B	Headliner Protection Inserts, Black	206.2500	Y	412.50
2.00	K9AD00418 / WGI007335	Havis K9 Kennel Window Guard Fan Adapter	81.0000	Y	162.00
2.00	K9AD00347 / SUM-G4901S	10" Electric Cooling Fan, Push/Pull, 666 CFM	75.0000	Y	150.00
2.00	VACC03325 / 4251N192	Gas Spring for K9 Door on 2020+ Utility w/ Havis, 24.86" 60l	31.7700	Y	63.54
4.00	UTIL01075 / 9416K74	10 mm Steel Ball Socket for M6 Thread Gas Spring with Thread	5.0000	Y	20.00
2.00	K9AD00492 / K9A13145	K9 No-Spill Water Bowl Assembly	34.9800	Y	69.96

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	9
Order Number	
QTE0039891	

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NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	K9AD00442 / HP5020	AceK9 Hot-N-Pop Pro K9 Safety and Deployment System	1,499.0000	Y	2,998.00
2.00	VACC01450 / AEP-SW-DOME1	Switch, Rear Dome Light, On-Door-Off	14.0000	Y	28.00
2.00	VACC01661 / AEP-SW-DOME3	Rear Dome Light Color Select Switch, On-On, V-Series	14.0000	Y	28.00
2.00	VACC02055 / AEP-SW-FAN	Switch, "K9 FAN", Off-On	14.0000	Y	28.00
		Front Weapon Mount			
2.00	GUNM00848 / SC-929-5-K9	Santa Cruz Horizontal Gun Rack, Butt Plate Mount	375.0000	Y	750.00
		Rear Cargo Area Storage			
2.00	PRIS02523 / TK0250ITU20	Setina 2 Drawer, Sliding, #2 Keyed Lock, Elevated, 2020 PIU	1,811.9200	Y	3,623.84
2.00	BKRT00117 / PIU20-BXK9ADPT	Brackets for Setina Strong Box w/ Havis K9 Kennel, 20+ PIU	150.0000	Y	300.00
2.00	VACC02698 / WBI-F28-RC	Rear Cargo Interior Window Bars, 2020+ Utility	647.0600	Y	1,294.12
2.00	VACC01269 / CM006385	Heavy Duty Gas Springs for Utility Rear Hatch	96.0500	Y	192.10
2.00	UTIL01516 / 25614	Fire Extinguisher, 5lb ABC Dry Chem, Vehicle Mounting Bracke	58.0000	Y	116.00

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	10
Order Number	
QTE0039891	

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NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
2.00	VACC01552 / 862	Heavy Duty Fire Extinguisher Mounting Bracket, Rubber Straps	55.0000	Y	110.00
		Brake and Reverse Kill System (Black-Out)			
2.00	PATC00348 / COVP-F06-KIT	Covert Patrol Kit for use with FasTech Harness, 2025 Ford Ut	471.2000	Y	942.40
		Ballistic Door Panels			
2.00	VACC02117 / AngArm-00339	Avail Ballistic Door Panel, Level IIIA, Driver 2020 Utility	879.0000	Y	1,758.00
2.00	VACC02118 / AngArm-00340	Avail Ballistic Door Panel, Level IIIA, Pass. 2020 Utility	879.0000	Y	1,758.00
		Graphics Package			
2.00	GRAP90001 / Graphics	National City PD Patrol Graphics Package	600.0000	Y	1,200.00
2.00	GRAP90001 / Graphics	"K9" Graphics	75.0000	Y	150.00
		Installation/ Freight			
104.00	LABO90001 / AEP INSTALL	Installation Labor Services EVT-Certified Technician Labor	105.0000	Y	10,920.00
12.00	LABO90001 / AEP INSTALL	AXON Installation Labor (6 Hours per unit)	105.0000	Y	1,260.00

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	11
Order Number	
QTE0039891	

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NCPD 2025 K9 Patrol Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		EVT-Certified Technician Labor			
2.00	SHOP90006 / Shop Supplies	Installation Materials / Shop Supplies	100.0000	Y	200.00
		Freight/Shipping			
		Shipping/Freight Charges		N	1,400.00
		Customer Supplied Equipment			
2.00	INST05685 / CSM	Motorola APX-6500 Remote Radio Kit	0.0000	N	0.00
2.00	INST05685 / CSM	Motorola DEK	0.0000	N	0.00

Thank you for the opportunity to earn your business

Terms & Conditions:

- **ESTIMATES VALID FOR 30 DAYS**
- Orders will be invoiced upon notification of completion
- Returns subject to 25% restocking fee. No returns on special order items.
- Credit Card payments accepted for payments of orders/invoicing totaling $10,000 or less only.

SIGNATURE (not required if PO/contract is issued) _____

Parts	**51,893.52**
Labor / Services	**13,530.00**
Trans / Trip / Fee	**0.00**
Shipping	**1,400.00**
Order Discount	**0.00**
Subtotal	**66,823.52**
Total sales tax	**5,724.56**
Total order	**72,548.08**

Quotation

Date	Page
Jan 28, 2025	1
Order Number	
QTE0040364	

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NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Agency Contact: Roberto Gonzales, 619-336-4457			
		Siren/ Lightbar Package			
1.00	LBAR04698 / EMPLB01L4F-4Q4	SoundOff mPower 55" Exterior Lightbar for 2020+ Ford Utility	2,883.5000	Y	2,883.50
		- SO Quote# QSF053246			
1.00	SIRE00632 / ENGSA5200RSP	500 Series bluePRINT Siren, Remote Push Button, 200-Watts	1,068.8700	Y	1,068.87
1.00	VACC03152 / ENGLMK013	bluePRINT Link Micro Kit, Ford Utility 2025	417.1900	Y	417.19
2.00	SPEA00253 / ETSS100J5	100 Watt Composite Siren Speaker with Universal Bail Bracket	254.2500	Y	508.50
1.00	PATC00335 / PIU20-RADIO-KIT	Radio T/R Mounting Bracket, OEM Cubby Pocket, 20+ Utility	42.8300	Y	42.83
1.00	BKRT00092 / PIU20-EQUIP-001	Electronics Mounting Plate SOS, DRV 1/4 Panel, 20+ Utility	125.0000	Y	125.00
1.00	VACC02945 / B00FSYBKPM	StarTech.com 3 ft Panel Mount USB Cable B to B - F/M - Panel	15.0000	Y	15.00
		Push Bumper w/ Front Lighting			

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	2
Order Number	
QTE0040364	

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NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	BUMP00905 / BK1526ITU20	PB450-LR4 Push Bumper, SoundOff mPower x4, 2020+ Utility	509.5200	Y	509.52
2.00	LEDS04175 / EMPSCG2STS4D	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White	138.1200	Y	276.24
2.00	LEDS03901 / EMPSCG2STS4E	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White	138.1200	Y	276.24
1.00	PATC00288 / FT-UNV-SOB5-BUM-02	Bumper Harness, bluePRINT 500 w/3-Wire Dual, Universal	103.1200	Y	103.12
1.00	PATC00289 / FT-UNV-SOB5-SPK-01	Speaker Harness, SoundOff, Universal	36.0000	Y	36.00
		Headlight Housing LED's			
1.00	LEDS03676 / ELUC3H010D	Universal Under Cover LED Insert, 5-Wire, Red/White (Driver side headlight assemble)	93.5800	Y	93.58
1.00	LEDS03657 / ELUC3H010E	Universal Under Cover LED Insert, 5-Wire, Blue/White (Passenger side headlight assemble)	93.5800	Y	93.58
2.00	LEDS02981 / PLUCTCL1	Twist-In UC LED Collar Kit (Twist Locks for UC LED's) Note: Wig/Wag Flash Via bluePRINT and FasTech Harness	3.3800	Y	6.76

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	3
Order Number	
QTE0040364	

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NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Under Mirror LED's			
1.00	LEDS04175 / EMPSCG2STS4D	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White	138.1200	Y	138.12
1.00	LEDS03901 / EMPSCG2STS4E	3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White	138.1200	Y	138.12
1.00	BKRT00359 / PMP2BKUMB8-D	Under Mirror Bracket, mPower/Intersector, 25+ Utility, DRV	28.5000	Y	28.50
1.00	BKRT00360 / PMP2BKUMB8-P	Under Mirror Bracket, mPower/Intersector, 25+ Utility, PASS	28.5000	Y	28.50
2.00	VACC02904 / FT-UNV-SOB5-3WR-02	bluePRINT 500 w/3-Wire LED Extension Single (Mirror), Univer	29.6900	Y	59.38
		Rear 1/4 Window LED's			
1.00	LEDS04175 / EMPSCG2STS4D	3-Wire mPower 4" Fascia LED, SM, 12-LED, Red/White	138.1200	Y	138.12
1.00	LEDS03901 / EMPSCG2STS4E	3-Wire mPower 4" Fascia LED, SM, 12-LED, Blue/White	138.1200	Y	138.12
2.00	LEDS03567 / PMP2WSSSB	4" mPower 25-90 degree Glass Mount/Shroud, Black Qtr Glass Mount	14.0900	Y	28.18
2.00	PATC00311 / FT-UNV-SOB5-3WR-03	bluePRINT 500 w/3-Wire LED Extension, 24", Universal	42.1900	Y	84.38

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	4
Order Number	
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NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Rear License Plate and Gate Open LED's			
2.00	LEDS04369 / EMPSCG2QMS5RBW	3-Wire mPower 4" Fascia LED, QM, 18-LED, Red/Blue/White	153.3400	Y	306.68
2.00	LEDS04370 / EMPSCG1SLS3J	3-Wire mPower 3" Fascia LED, SM, 8-LED, Red/Blue	123.4600	Y	246.92
2.00	PATC00292 / FT-F01-SOB5-LFT-01	Liftgate Harness, bluePRINT 500 w/3-Wire, 20+ Utility	215.6200	Y	431.24
		Tail Light LED's			
2.00	LEDS03674 / ELUC3H010B	Universal Under Cover LED Insert, 5-Wire, Blue	93.5800	Y	187.16
2.00	LEDS02981 / PLUCTCL1	Twist-In UC LED Collar Kit	3.3800	Y	6.76
		Note: Tail Light Flash Via bluePRINT and FasTech Harness			
		Rear Under Spoiler LED's			
2.00	LEDS04368 / EMPSCG2STS5RBA	3-Wire mPower Fascia LED, Stud Mount, 18-LED, Red/Blue/Amber	153.3400	Y	306.68
1.00	BKRT00074 / PMP2RS101	Under Spoiler mPower Bracket, 1-Module, 2020 Utility	82.8700	Y	82.87
1.00	PATC00294 / FT-F01-SOB5-SPO-02	2-Mod Spoiler Harness, bluePRINT 500 w/3-Wire, 20+ Utility	104.6900	Y	104.69

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	5
Order Number	
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NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		FasTech Harness/ Electrical System			
1.00	PATC00347 / FT-F06-SOB5-PRI-01	Primary Harness, bluePRINT 500 w/3-Wire, 2025 Utility	2,083.2000	Y	2,083.20
1.00	PATC00291 / FT-F01-SOB5-UND-02	Underhood Harness, bluePRINT 500 w/3-Wire, 20+ Utility	275.7000	Y	275.70
1.00	VACC02241 / B07PPLK8L4	RJ45 Splitter, 1-Male to 3-Female, Use for BP SYNC/LINK/CP	24.7000	Y	24.70
1.00	VACC00342 / 13-100	Toggle Switch, Off-On, SPST..	12.0000	Y	12.00
1.00	VACC01453 / AEP-LABEL-CARGO-DO	Switch Label Plaque, "Cargo Dome, Door-Off"	9.0000	Y	9.00
1.00	LIGH00331 / M84434RW-A	6" LED Dome Light, Red/White, 110 Lumens	57.4000	Y	57.40
		Center Equipment Console			
1.00	CONS01598 / 7170-0735-00	"Short" Console Package w/Cup Holder, 10"/4.5	503.3000	Y	503.30
1.00	FACE00845 / 20032	FP- Sound Off 500 Series Remote Siren, 3.6"	0.0000	N	0.00
1.00	FACE00546 / 7160-0321	FP- Motorola APX -05 Remote 3" PL 2013-05-15	0.0000	N	0.00
1.00	FACE00215 / C-EB15-HLN-1P	FP- Motorola DEK Mini, 1.5" Havis	24.0000	Y	24.00

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	6
Order Number	
QTE0040364	

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2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		PB 2012-09-01			
1.00	FACE00605 / 15082	FP- Switch/Power Port Knockouts, 2"	0.0000	N	0.00
1.00	CONS00354 / C-ARM-104	Arm Rest, Adjustable PB 2012-09-01	180.0000	Y	180.00
1.00	VACC02616 / B07NV9D61R	PD Type C USB Car Charger Socket and QC 3.0 Quick Charger	22.3800	Y	22.38
1.00	VACC01101 / 11010	DC Power Port	3.0500	Y	3.05
1.00	VACC01102 / 11011	DC Power Port Cap	0.6800	Y	0.68
2.00	CONS01276 / MMBP-25	Magnetic Microphone Mount	38.0000	Y	76.00
1.00	LIGH00331 / M84434RW-A	6" LED Dome Light, Red/White, 110 Lumens	57.4000	Y	57.40
		Computer Mount			
1.00	COMP01798 / DS-PAN-432-2	Panasonic Docking Station CF54/55 Dual RF W/ Power Supply	1,250.9000	Y	1,250.90
1.00	CONS01634 / 7160-1216-09	Mongoose XLE 9" Motion Attachment	399.0000	Y	399.00
		Radio Antenna APX 6500			

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	7
Order Number	
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2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	ANTE00335 / MB8UMI	Antenna cable, w/ Mini-UHF male connector	34.0000	Y	34.00
1.00	ANTE00829 / NMO3E800B	NMO Gain Antenna 800 MHz	49.1000	Y	49.10
1.00	VACC00721 / HKN6169B	Motorola APX Radio Control Head Cable, (Blue Ring), 5M	99.0000	Y	99.00
1.00	RADI00896 / HSN4031B	Motorola Radio Speaker	77.2200	Y	77.22
1.00	ANTE00745 / HKN6188B	APX Control Head Power and Speaker Cable	56.8500	Y	56.85
1.00	RADI00924 / HKN4192C	Transceiver Power Cable to Battery	47.5200	Y	47.52
1.00	RADI00817 / HLN7002A	Trunnion Hardware Kit - Transciever mount bracket	52.9700	Y	52.97
		Data Antenna Cradle Point Modem IBR900/AXON			
1.00	ANTE01156 / AP-MF4G-C2W2G-Q-B1	MULTIMAX 4G 5in1 antenna with 2 Cell/LTE, 2 Wi-Fi, 1 GNSS	162.3100	Y	162.31
1.00	ANTE01157 / CH-C2W2G-1-2-1-14	Matching 5in1 cable harness. 14 feet with SMA/RP SMA connect	168.0000	Y	168.00
1.00	VACC03315 / M45PATCH10BK	Cat5e Ethernet Cable - 10 ft - Black	13.0000	Y	13.00
		Prisoner Transport System			

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	8
Order Number	
QTE0040364	

AEP California

10729 Wheatlands Ave. Suite C
Santee, CA 92071
Phone: (619) 596-1925
Fax: (619) 596-1909

Sold To:

National City Police Department, City of
email: ap@nationalcityca.gov
1726 Wilson Avenue
National City, CA 92950

Ship To:

AEP Santee

Reference	PO Number	Customer No.	Salesperson	Order Date	Ship Via	Terms
NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	PRIS01937 / PK1186ITU20-TM	10XL C2 Partition, Recessed, Poly Sliding, TM, 2020 Utility	967.1200	Y	967.12
1.00	PRIS02563 / QK0566ITU25	Transport Seat w/Poly Partition, Center Belts, 2025 Utility	1,451.1200	Y	1,451.12
1.00	PRIS01939 / WK0514ITU20H	Window Barriers, Steel Horizontal Bars, 2020 Utility	289.5200	Y	289.52
2.00	DOME00054 / E06-LS0R-1	Silho-X 4” Round Neutral White/Red Light SS Trim Ring	45.6500	Y	91.30
1.00	VACC01450 / AEP-SW-DOME1	Switch, Rear Dome Light, On-Door-Off	14.0000	Y	14.00
1.00	VACC01661 / AEP-SW-DOME3	Rear Dome Light Color Select Switch, On-On, V-Series	14.0000	Y	14.00
		Front Weapon Mount			
1.00	GUNM00762 / GRPXXX1B1X238	Gun Rack, Dual, Partition Mount, SC1-B/SC1, 38", #2	608.4900	Y	608.49
1.00	GUNM00513 / GUNMARTDPGRDBOM	AR-15 Takedown Pin Guard	175.0000	Y	175.00
1.00	GUNM00778 / GUNMBSB3	NCPD Gun rack Camera Mount	45.0000	Y	45.00
		Rear Cargo Area Storage			
1.00	STOR00817 / PIU20-CARGO-KIT	Cargo Guard w/ Hinged EZ Access, 2020 Utility w/Setina 12VS	1,013.8500	Y	1,013.85

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	9
Order Number	
QTE0040364	

AEP California

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email: ap@nationalcityca.gov
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Ship To:

AEP Santee

Reference	PO Number	Customer No.	Salesperson	Order Date	Ship Via	Terms
NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	STOR01007 / 306-01	Tuffy Security Drawer, Under Cargo Guard Mount	278.0000	Y	278.00
1.00	STOR01028 / CAMLOCKCOMBO3-DIG	Tuffy Combination 3-Digit Camlock, Set to code 108	28.0000	Y	28.00
1.00	VACC02817 / LDW217	Neoprene Sponge Foam Rubber Sheet Rolls 15in x 60in	26.5800	Y	26.58
1.00	PRIS02000 / WK0040ITU20	Window Barrier, VS, Rear Hatch and Side Windows, 2020 Utilit	430.3200	Y	430.32
1.00	VACC01269 / CM006385	Heavy Duty Gas Springs for Utility Rear Hatch	96.0500	Y	96.05
1.00	UTIL01516 / 25614	Fire Extinguisher, 5lb ABC Dry Chem, Vehicle Mounting Bracke	58.0000	Y	58.00
1.00	VACC01552 / 862	Heavy Duty Fire Extinguisher Mounting Bracket, Rubber Straps	55.0000	Y	55.00
		Brake and Reverse Kill System (Black-Out)			
1.00	PATC00348 / COVP-F06-KIT	Covert Patrol Kit for use with FasTech Harness, 2025 Ford Ut	471.2000	Y	471.20
		Ballistic Door Panels			
1.00	VACC02117 / AngArm-00339	Avail Ballistic Door Panel, Level IIIA, Driver 2020 Utility	879.0000	Y	879.00
1.00	VACC02118 / AngArm-00340	Avail Ballistic Door Panel, Level IIIA, Pass. 2020 Utility	879.0000	Y	879.00

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	10
Order Number	
QTE0040364	

AEP California

10729 Wheatlands Ave. Suite C
Santee, CA 92071
Phone: (619) 596-1925
Fax: (619) 596-1909

Sold To:

National City Police Department, City of
email: ap@nationalcityca.gov
1726 Wilson Avenue
National City, CA 92950

Ship To:

AEP Santee

Reference	PO Number	Customer No.	Salesperson	Order Date	Ship Via	Terms
NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
		Graphics Package			
1.00	GRAP90001 / Graphics	National City PD Patrol Graphics Package	600.0000	Y	600.00
		Installation/ Freight			
48.00	LABO90001 / AEP INSTALL	Installation Labor Services EVT-Certified Technician Labor	105.0000	Y	5,040.00
6.00	LABO90001 / AEP INSTALL	AXON Installation Labor (6 Hours per unit) EVT-Certified Technician Labor	105.0000	Y	630.00
1.00	SHOP90006 / Shop Supplies	Installation Materials / Shop Supplies	100.0000	Y	100.00
		Freight/Shipping			
		Shipping/Freight Charges		N	285.00
		Customer Supplied Equipment			
1.00	INST05685 / CSM	Motorola APX-6500 Remote Radio Kit	0.0000	N	0.00
1.00	INST05685 / CSM	Motorola DEK	0.0000	N	0.00
1.00	INST05685 / CSM	Cradle Point Modem	0.0000	N	0.00

Quotation continued on next page ...

Quotation

Date	Page
Jan 28, 2025	11
Order Number	
QTE0040364	

AEP California

10729 Wheatlands Ave. Suite C
Santee, CA 92071
Phone: (619) 596-1925
Fax: (619) 596-1909

Sold To:

National City Police Department, City of
email: ap@nationalcityca.gov
1726 Wilson Avenue
National City, CA 92950

Ship To:

AEP Santee

Reference	PO Number	Customer No.	Salesperson	Order Date	Ship Via	Terms
NCPD 2025 Patrol Utility Hybrid		NAT11101	PT	Jan 28, 2025		NET30

Year	Make	Model	Color	State Contract #
2025	Ford	Utility		NA

Qty. Ord.	Item / Vendor Part Number	Description	Unit Price	Tax	Extended Price
1.00	INST05685 / CSM	Axon System with Cameras	0.0000	N	0.00

Thank you for the opportunity to earn your business

Terms & Conditions:

- **ESTIMATES VALID FOR 30 DAYS**
- Orders will be invoiced upon notification of completion
- Returns subject to 25% restocking fee. No returns on special order items.
- Credit Card payments accepted for payments of orders/invoicing totaling $10,000 or less only.

SIGNATURE (not required if PO/contract is issued) _____

Parts	**22,619.58**
Labor / Services	**6,270.00**
Trans / Trip / Fee	**0.00**
Shipping	**285.00**
Order Discount	**0.00**
Subtotal	**29,174.58**
Total sales tax	**2,527.83**
Total order	**31,702.41**

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, 1) WAIVING THE FORMAL BID PROCESS PURSUANT TO NATIONAL CITY MUNICIPAL CODE SECTION 2.60.260 REGARDING COOPERATIVE PURCHASING AND AUTHORIZING THE CITY TO PIGGYBACK ONTO COUNTY OF SAN DIEGO REQUEST FOR QUOTATIONS # 769 WITH CHULA VISTA FORD FOR THE PURCHASE OF THREE 2025 FORD POLICE INTERCEPTOR UTILITY (K8A) AWD VEHICLES IN A NOT-TO-EXCEED AMOUNT OF $173,000 FOR THE NATIONAL CITY POLICE DEPARTMENT; 2) WAIVING THE FORMAL BID PROCESS PURSUANT TO NATIONAL CITY MUNICIPAL CODE SECTION 2.60.110 REGARDING EXCEPTIONS TO FORMAL COMPETITIVE BIDDING AND AUTHORIZING PURCHASE AND INSTALLATION SERVICES FROM AMERICAN EMERGENCY PRODUCTS IN A NOT-TO-EXCEED AMOUNT OF $105,000 TO COMPLETE THE BUILDOUTS FOR ALL THREE VEHICLES; AND 3) AUTHORIZING THE CITY MANAGER TO APPROVE ADJUSTMENTS OF UP TO $27,800 TO THE NOT-TO-EXCEED AMOUNTS FOR THE PURCHASES AS A 10% CONTINGENCY FOR UNFORESEEN FLUCTUATIONS IN PRICING.

WHEREAS, two (2) National City Police Department Ford Explorer Police Interceptors have been in service for almost ten (10) years and have exceeded their useful and optimum life cycle of six (6) years and are scheduled to be replaced; and

WHEREAS, the City of National City has an opportunity to piggyback onto County of San Diego Request for Quotations ("RFQ") # 769 with Chula Vista Ford to allow for the purchase of three (3) 2025 Ford Police Interceptor Utility (K8A) AWD vehicles; and

WHEREAS, Section 2.60.260 of the National City Municipal Code provides that the City may buy directly from a vendor at a price established through competitive bidding by another public agency whose procedures have been determined to be in substantial compliance with the City's procurement procedures, and such a determination has been made in this case, therefore, it is recommended that the purchase be made without complying with the competitive bidding procedure set forth in the Municipal Code; and

WHEREAS, National City's Purchasing staff has confirmed that the County of San Diego RFQ # 769 with Chula Vista Ford was competitively bid through a Request for Proposals process, and that the County of San Diego procurement procedures are in substantial compliance with those of National City; and

WHEREAS, Section 2.60.110(B) of the National City Municipal Code provides that the City Council may waive formal competitive bidding requirements when, among other reasons, competitive bidding is or would be impractical or impossible or the circumstances are such that no obvious, ascertainable advantage to the City could result, and such a determination has been made in this case, therefore, it is recommended that the purchase be made without complying with the competitive bidding procedure set forth in the Municipal Code; and

WHEREAS, National City's Purchasing staff has confirmed that, due to the need to complete the buildouts for the new police vehicles in a timely manner, coupled with American Emergency Products' development of a proprietary plug-and-play wire harness system customized for and used on other Police Department's patrol vehicles (as well as Fire Department vehicles), competitive bidding would be impractical or impossible and there is no obvious, ascertainable advantage from such bidding; and

WHEREAS, City staff recommends adoption of the resolution as stated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes waiving the formal bid process pursuant to National City Municipal Code Section 2.60.260 regarding cooperative purchasing and authorizing the City to piggyback onto County of San Diego Request for Quotations (RFQ) # 769 with Chula Vista Ford for the purchase of three (3) 2025 Ford Police Interceptor Utility (K8A) AWD vehicles in a not-to-exceed amount of $173,000 for the National City Police Department.

Section 2: That the City Council hereby authorizes waiving the formal bid process pursuant to National City Municipal Code Section 2.60.110 regarding exceptions to formal competitive bidding requirements and authorizing purchase and installation services from American Emergency Products in a not-to-exceed amount of $105,000 to complete the buildouts for all three vehicles.

Section 3: That the City Council hereby authorizes the City Manager to approve adjustments of up to $27,800 to the not-to-exceed amounts for the purchases as a 10% contingency for unforeseen fluctuations in pricing.

.

Section 4: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of April, 2025.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Library**
Prepared by: **Danielle Ghio, City Librarian**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
California State Library Lunch at the Library Grant Funds Acceptance

RECOMMENDATION:
Adopt the Resolution Entitled "Resolution of the City Council of the City of National City, California, Authorizing the City Manager or his Designee to Accept the California State Library Grant in the Amount of $6,138 to Fund the National City Public Library's Lunch at the Library Program for FY 2025 and Authorizing the Establishment of a Library Grants Fund Appropriation of $6,138 and Corresponding Revenue Budget."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Approved by the Board of Library Trustees at the Regular Meeting of April 2, 2025.

EXPLANATION:
The National City Public Library began a Lunch at the Library pilot program in 2024 to support providing summer meals to children and youth. The focus of the program is to provide summer meal sites with learning and enrichment opportunities and wraparound community services in conjunction with meals.

The National City Public Library will again partner with Heaven's Windows, a non-profit whose mission is to aid struggling families, seniors, homeless individuals with free groceries and children with free meals when school is not in session. Heaven's Window will supply, deliver, and serve nutritious meals to children up to 18 years of age over the course of 10 weeks in summer.

The California State Library grant is designed to establish summer meal sites that also provide programming, farm-to-table resources, and enrichment activities, and develop and build local and regional networks to connect families with nutritious summer meals to reduce summer hunger. This opportunity supports libraries in implementing innovative and often larger-scale efforts to connect more children, teens, and families with nutritious meals during the summer.

The California State Library grant is awarded in three installment payments. The first payment of $2,762 (45% of the Lunch at the Library Award) is being awarded at this time. The second payment of $2,762, representing an additional 45% of the award will be awarded according to the payment schedule. The third payment of $614 representing the remaining 10% of the total award for FY 2025, will be claimed at a later date upon submission of the mid-year narrative and financial reports that demonstrate program activity and confirm that 75% of the award has been expended. The total award amount for FY 2025 will be $6,138. Funds will pay for enrichment activities, marketing, instructional materials, and supplies.

FINANCIAL STATEMENT:
Approval of the Resolution would authorize the establishment of a Library Grants Fund appropriation of $6,138 in account no. 320-50-41-41411-7399- (Materials and Supplies) and a corresponding revenue budget in account no. 320-50-41-41411-3463- (Other State Grants).

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Parks, Recreation and Library

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A - California State Library Award Letter
Exhibit B - Resolution

Docusign Envelope ID: 67F0AB4F-3CEA-4BBC-B0BC-7CE1AEC805B5

January 16, 2025

Danielle Ghio, Acting City Librarian
National City Public Library
1401 National City Blvd
National City, CA 91950

Dear Danielle Ghio,

We are pleased to approve the grant application for your Lunch at the Library Summer 2025 project for a total of $6,138 in state grant funds. National City Public Library will receive $6,138 of the award upon execution and approval of the grant agreement, certification, and claim forms.

Hard copies of this correspondence will not follow. Keep the entirety of the correspondence for your files and consider these award materials your original documents.

This grant is governed by the attached Grant Agreement and Certification of Compliance, which includes the project period, reporting requirements, and payment schedule. The approved budget and application can be found in our grant management system, AmpliFund. Login to AmpliFund here: www.gotomygrants.com

Please sign the claim and certification forms at the back of your award packet using the DocuSign system. Should you have any questions regarding the use of DocuSign please contact your grant monitor. Upon receipt of a completed claim form that is free of errors or inaccurate information, the State Library processes it for routing to the Office of the State Controller which ultimately issues the check. The total time for the claim form to be processed, routed, payment issued, and mailed can be up to eight weeks, but is often a shorter timeframe. If you still have not received payment after eight weeks, please contact your grant monitor.

The Grant Monitor assigned to your project is Robyn McCreight. She is available to assist you throughout the year and can be reached via email at robyn.mccreight@library.ca.gov. Please stay in touch with your Grant Monitor throughout the award period. Read the enclosed award packet thoroughly and contact your Grant Monitor if you have any questions.

Best wishes for a successful project.

Respectfully yours,

Signed by:
Greg Lucas
BDA50981C41C416...

Greg Lucas
California State Librarian

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

Docusign Envelope ID: 67F0AB4F-3CEA-4BBC-B0BC-7CE1AEC805B5

THE BASICS – YOUR GRANT AWARD

The following provides all the basic information about your grant and managing your grant.

Award #:	LATL24-41A
Library/Organization:	National City Public Library
Project Title:	Lunch at the Library Summer 2025
Award Amount:	$6,138
Start Date:	February 1, 2025
End Date:	January 31, 2026
Please understand that it can take from six to eight weeks before grant funds are delivered. If you have not received your payment after eight weeks, please contact your grant monitor.	

REPORTING

Lunch at the Library 2025 participants are required to provide financial and narrative reports as outlined in the grant terms and conditions: May 30, 2025, August 30, 2025, September 10, 2025, and November 30, 2025. Final financial and narrative reports by February 28, 2026; and updates upon request. Reports will be submitted to the grant management system here: www.gotomygrants.com

PAYMENTS

Please note this clarification regarding payments. Grant payments will be made based on the payment schedule laid out in the Grant Term and Award Documentation. See item 41 in the Terms and Conditions to view the payment schedule for your grant.

CONTACT

We want your project to be successful. Please work with your grant monitor and project consultant in implementing your project:

Grant Monitor:	Robyn McCreight
Monitor Phone Number:	916-603-6716
Monitor Email Address:	Robyn.mccreight@library.ca.gov
Project Consultant	Kaela Villalobos
Consultant Email Address	kaela.villalobos@library.ca.gov

Cc:
Danielle Ghio
Kaela Villalobos
Robyn McCreight
California State Library Fiscal Office

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT THE CALIFORNIA STATE LIBRARY GRANT IN THE AMOUNT OF $6,138 TO FUND THE NATIONAL CITY PUBLIC LIBRARY'S LUNCH AT THE LIBRARY PROGRAM FOR FY 2025 AND AUTHORIZING THE ESTABLISHMENT OF A LIBRARY GRANTS FUND APPROPRIATION OF $6,138 AND CORRESPONDING REVENUE BUDGET.

WHEREAS, the California State Library grant is designed to establish summer meal sites that also provide programming, farm to table resources, enrichment activities and develop and build local and regional networks to connect families with nutritious summer meals to reduce summer hunger. This opportunity supports libraries in implementing innovative and often larger-scale efforts to connect more children, teens, and families with nutritious meals during the summer; and

WHEREAS, the National City Public Library began a Lunch at the Library pilot program in 2024 which supports providing summer meals to children and youth. The focus of the program is to provide summer meal sites with learning and enrichment opportunities and wraparound community services in conjunction with meals; and

WHEREAS, the National City Public Library was awarded $6,138 from the California State Library to fund a Lunch at the Library program for our community residents.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the acceptance of grant funds in the amount of $6,138 from the California State Library to fund the National City Public Library's Lunch at the Library Program for Fiscal Year 2025 and authorizes the establishment of Library Grant Fund appropriations in the amount of $6,138 and a corresponding revenue budget.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED this 15th day of April, 2025

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Library**
Prepared by: **Danielle Ghio, City Librarian**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
California Library Adult and Family Literacy Services Grant Funds Acceptance Adjustment

RECOMMENDATION:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Ratifying the Acceptance of the California Library Literacy Services (CLLS) Grant of $73,775 from the California State Library to Fund the National City Public Library's Literacy Services Programs for Fiscal Year 2025 and Authorizing the Establishment of a Library Grants Fund Appropriation of $73,775 and Corresponding Revenue Budget."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Approved by the Board of Library Trustees at the regular meeting of October 2, 2024 and April 2, 2025.

EXPLANATION:
California Library Literacy Services was developed in 1984 as the first statewide library-based adult literacy service. Since then, library literacy programs have helped more than a quarter of a million learners and their families.

The California Library Literacy Services (CLLS) Grant is designed to support the library's literacy services program for adults who seek to improve their reading, writing, math, and computer skills. The award amount the State Library provides to libraries that offer literacy services to their communities is based on a three-part funding formula:

1. A baseline amount ($20,000) for each approved library literacy program;
2. A per capita amount per adult learner served in the previous year's program; and
3. Additional funding raised by local funds earmarked for adult literacy services. This local funding is fulfilled by Library Fund personnel costs for the operation of the literacy program.

The National City Public Library began a Family Literacy pilot program in FY 2023-24 which Supports the literacy development within the home and family unit. Family Literacy Services contribute to strong communities and families. The focus is on building strong foundations in reading, writing, and other language-based programs and activities for adult literacy learners and their families. By incorporating literacy into daily routines and interactions, families can improve their overall communication and educational outcomes.

The (CLLS) also supports the library's literacy services program for families who seek to improve their reading, writing, math, and computer skills. The family literacy program provides family literacy packets that include lesson plans, children's books, craft activities, and assignments for families to do together. In addition, the program provides workshops that focus on family learning

goals as well as connect and engage families with programming, resources, and each other to obtain each learner's goals and aspirations.

Based on the success of our Adult and Family Literacy programs the California Library Literacy Services (CLLS) has provided a one-time augmentation to our 2024-2025 CLLS Adult Literacy Services and Family Literacy Services Block Grant award with an additional $10,400.

The CLLS Grant is awarded in two installment payments. The first payment of $57,038 (90% of the Award) was awarded in October 2024. The second payment of $6,337, representing the remaining 10% of the total award for FY 2025, will be claimed at a later date upon submission of the mid-year narrative and financial reports that demonstrate program activity and confirm that 75% of the award has been expended. The additional award of $10,400 will be paid as a lump sum. With this final payment, the amount of the CLLS Grant award to the City of National City for FY 2025 will be $73,775.

FINANCIAL STATEMENT:
Approval of the Resolution authorizes the establishment of a Library Grant Fund appropriation of $73,775 and a corresponding revenue budget as follows:

Expenditures:
Account 320-50-41-41407-6005- Hourly Wages: $11,000
Account 320-50-41-41407-7222- Memberships & Subscriptions: $21,000
Account 320-50-41-41407-7399- Materials & Supplies: $41,775

Revenues:
Account 320-50-41-41407-3463- Other State Grants: $73,775

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Parks, Recreation and Library

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A - State Library Award Letter Agreement and Certificate of Compliance
Exhibit B – Resolution
Exhibit C - Block Grant Budget Modification Form

Docusign Envelope ID: 18CB0FAC-09AB-40E1-8966-9CDC5BB5C27E

CALIFORNIA STATE LIBRARY

August 22, 2024

Danielle Ghio
National City Public Library
1401 National City Blvd.
National City, CA 91950

Dear Ms. Ghio,

We're pleased to provide funds to support your California Library Literacy Services program and the important work that you, your staff, and your volunteers do in your community.

The state budget continues to provide $7.32 million in California Library Literacy Services funding for Adult Literacy Services and Family Literacy Services.

Your total award amount for the 2024-2025 fiscal year beginning July 1, 2024, is:

- Adult Literacy and Family Literacy Services: $63,375
- **Total Award: $63,375**

In Process

CLLS programs with Family Literacy Services will receive one award total, referred to as a "block grant," for the 2024-2025 program period. Your library is responsible for allocating award funds between Adult Literacy Services and Family Literacy Services to respond to community needs and for adhering to the following requirements:

- **At least 51 percent** of the block grant award must be allocated to Adult Literacy Services.
- **At least 26 percent** of the block grant award must be allocated to Family Literacy Services.
- Programs who requested a fixed award for Family Literacy Services may adjust their request by +/- 25 percent. Contact your state team for support.

The block grant model does not apply to English as a Second Language Services funds for the 2024-2025 and 2025-2026 program periods.

Your award will be claimed in two stages. The claim form included in this award packet will allow you to request the first 90% of your total award:

- **Total Initial Award Amount: $57,038**

Information about claiming the rest of your award is included in the payment schedule at the end of your award packet.

You must encumber your funds by June 30, 2025. You must fully expend funds by September 30, 2024, in accordance with your approved budget on file with the State Library.

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

Docusign Envelope ID: 18CB0FAC-09AB-40E1-8966-9CDC5BB5C27E

Encumbered funds are those that have been deposited in the grantee's accounting system and for which a budget has been provided to and approved by the State Library.

Review the California Library Literacy Services Allowable and Unallowable Expenses guidelines to ensure program expenditures are consistent with the California Library Literacy Services allowable expenses. If you have questions about expenses or expending award funds, contact Allyson Jeffredo at CLLS@library.ca.gov.

We strongly encourage your program staff to develop and maintain community partners to strengthen your program, attend regular regional library literacy network meetings, participate in your local Adult Education Consortium/a, and participate in library literacy training opportunities offered by the regional networks and the State Library to meet the California Library Literacy Services Mission, Values, and Program Essentials. Additional California Library Literacy Services resources can be found on the California Library Literacy Services website.

The payment process begins when we receive your completed and signed claim form, certification form, and State Funded Grants Award Agreement and Certificate of Compliance included in this packet. All forms should be completed and signed through DocuSign to be processed for payment.

In Process

Our library literacy staff are available to assist you throughout the year. Contact your Advisor Beverly Schwartzberg and your Grant Monitor Allyson Jeffredo at CLLS@library.ca.gov with any questions.

Thank you for your willingness to do so much for those in your community. Best wishes for a successful year.

Respectfully yours,

Signed by:
BDA50981C41C416...

Greg Lucas
California State Librarian

Cc: Beverly Schwartzberg, beverly.schwartzberg@library.ca.gov
Allyson Jeffredo, allyson.jeffredo@library.ca.gov
State Library Fiscal Office, stategrants.fiscal@library.ca.gov
Mikki Vidamo, mvidamo@nationalcityca.gov

Enc: Re: CLLS24-51: Claim form, certification form, and State Funded Grants Award Agreement and Certificate of Compliance

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

RESOLUTION NO. 2025-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, RATIFYING THE ACCEPTANCE OF THE CALIFORNIA LIBRARY LITERACY SERVICES (CLLS) GRANT IN THE AMOUNT OF $73,775 FROM THE CALIFORNIA STATE LIBRARY TO FUND THE NATIONAL CITY PUBLIC LIBRARY'S LITERACY SERVICES PROGRAMS FOR FISCAL YEAR 2025 AND AUTHORIZING THE ESTABLISHMENT OF A LIBRARY GRANTS FUND APPROPRIATION OF $73,775 AND CORRESPONDING REVENUE BUDGET.

WHEREAS, the California Library Literacy Services ("CLLS") Grant is designed to support the National City Public Library's Literacy Services Program for English-speaking adults who seek to improve their reading, writing, and math skills; and

WHEREAS, since 1984, the National City Public Library has assisted adults who seek to improve their reading skills and achieve personal goals such as learning the alphabet, reading a book for the first time, getting a job, sharing a book with a child, reading a medicine label, volunteering in the community, and voting; and

WHEREAS, the National City Public Library began a Family Literacy pilot program in FY 2023-24 which supports literacy development within the home and family unit and where the focus is on building strong foundations in reading, writing, and other language-based programs and activities for adult literacy learners and their families; and

WHEREAS, the CLLS grant is awarded in two installment payments. The first payment of $57,038 (90% of the Award) has been awarded. The second payment of $6,337, representing the remaining 10% of the total award for FY 2025, will be claimed at a later date upon submission of the mid-year narrative and financial reports that demonstrate program activity and confirm that 75% of the award has been expended. The additional award of $10,400 will be paid as a lump sum. The total award amount for FY 2025 will be $73,775.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby ratifies the acceptance by the City Manager or his designee of grant funds in the amount of $73,775 from the California State Library to fund the National City Public Library's Literacy Services Programs for Fiscal Year 2025, and authorizes the establishment of Library Grants Fund appropriations in the amount of $73,775 with a corresponding revenue budget.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Schultz, City Attorney

California Library Literacy Services

Block Grant Budget Modification Form

1 **Library Jurisdiction:** Select Library Jurisdiction
Fiscal Year: Select Fiscal Year
Program Budget to Modify: Select Program
Modification Number: Select Modification Number
Award #: Input Award #
Total Award Amount: Input Total Award Amount

2 **Financial Section:**

Budget Categories	Current ALS Budget	Proposed ALS Modification(s)	Revised ALS Budget	Current FLS Budget	Proposed FLS Modification(s)	Revised FLS Budget	Yearly Total
(a) Salary/Wages/Benefits			$0			$0	**$0**
(b) Consultant Fees			$0			$0	**$0**
(c) Travel			$0			$0	**$0**
(d) Supplies & Materials			$0			$0	**$0**
(e) Equipment ($5,000 or more per unit)			$0			$0	**$0**
(f) Services			$0			$0	**$0**
Subtotal	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
(g) Indirect Costs (up to 10% of subtotal)			$0			$0	**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

3 **Justification for modification:**

Explain why you are moving funds from one budget category to another and any impacts to your program for each change. If you are encumbering funds, also include how much funds you are encumbering, how you plan to spend the funds, and a tentative spend-by date.

4 **Signatures:**

Project Coordinator Signature: _____ Date: _____
Project Coordinator Name: _____ Email: _____ Phone: _____

Director Signature: _____ Date: _____
Director Name: _____ Email: _____ Phone: _____

Approval Information (Office Use Only)

Form requests to modify total budget by: ☐ less than 15% ☐ 15% - 49% ☐ 50% or more **% change** **0%**

☐ Approved ☐ Not Approved Grant Monitor Signature: _____ Date: _____

Upon approval, the above requested Grant Award Budget Modification constitutes an official amendment to the Consolidated Application Notification of Grant Award. All amendments must remain a part of all existing copies of the Consolidated Application Notification of Grant Award document. **NOTE: The CLLS grant award Budget Modification Form MUST be submitted for approval by May 31 or at least 30 days prior to the project end date.**

AGENDA REPORT

Department: **Community Development**
Prepared by: **Samuel Marrinan, Building Official**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Community Development On-Call Services Request For Proposal (RFP) for Permit Processing, Plan Review, and Inspection Services.

RECOMMENDATION:
Adopt the Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute a Three-Year Agreement with Interwest Consulting Group, True North Compliance Services Inc., and 4Leaf Inc. to Provide On-Call Permit Processing, Plan Review, and Inspection Services for the Community Development Department for a Not-To-Exceed Amount of $1,350,000 Per Agreement".

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
On February 05, 2025, the City issued a Request for Proposal (RFP) for On-Call Services to provide supplemental staffing and support for permit processing, plan review, and inspection services. The deadline for professional consulting firms to submit their proposals was March 05, 2025.

The City currently has an established contract with ESGIL Corporation, which is set to expire on April 20, 2025. These new agreements would be a replacement of the existing contract and would provide the City with three firms for permit processing, plan reviews, and inspection services for the Community Development Department. Retaining multiple firms is beneficial to the City for a couple of reasons: first, it mitigates dependency risk in the case that one of the consultants cannot provide the expected services (the City would have two additional options); second, it provides the City with the opportunity to assign specialized and/or larger scale projects to the chosen firm for a higher level of customer service and quicker turnaround time in review.

City staff conducted a panel review of the five proposals received and has elected to move forward with Interwest Consulting Group, True North Compliance Services, Inc., and 4Leaf, Inc., as their proposals showcased the best related experience, understanding of the City's expectation of services, and best on-call staff to meet the City's needs.

The proposed professional services annual budget, beginning July 1, 2025, will be $600,000. These contracts would have a not-to-exceed amount of $1,350,000 for the entirety of 3 years, making the per year not-to-exceed amount $450,000 for each of the agreements. The not-to-exceed amount is not a reflection of money that will be spent, but rather an allowance of total billable costs for each of the firms. The reason for having the not-to-exceed amount at $450,000 per year, per agreement, is to ensure that we would be able to utilize any of the three firms at any given time so to avoid having to readjust agreements. Upon mutual agreement, the contracts may be extended by one year for no more than three occurrences. Staff recommends that Council approve the contracts for on-call services to provide supplemental staff and support for permit processing, plan review, and inspection services on an as-needed basis and authorize the execution of the contracts.

FINANCIAL STATEMENT:

This agreement is on an as-needed basis and will be funded by fees collected, developer deposits, and various Capital Improvement Project funds and other funds as needed. Each of these contracts will have a not-to-exceed amount of $1,350,000 over a period of three years.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:

Not Applicable

EXHIBITS:

Exhibit A – Request For Proposal
Exhibit B – Interwest Consulting Group Proposal
Exhibit C – True North Compliance Services Inc. Proposal
Exhibit D – 4Leaf Inc. Proposal
Exhibit E – Interwest Consulting Group Agreement
Exhibit F – True North Compliance Services Inc. Agreement
Exhibit G – 4Leaf Inc. Agreement
Exhibit H – Resolution

REQUEST FOR PROPOSALS

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

RFP Release Date:
February 05, 2025

Proposal Submittal Due Date:	March 05, 2025; Time: 2:00pm
Due Date for Receipt of Questions Regarding this RFP:	February 19, 2025; Time: 2:00 PM
Submit Proposals to:	City of National City City Clerk's Office Attn: Shelley Chapel 1243 National City Blvd. National City, CA 91950
Submitting Department:	Community Development
Project Manager:	Samuel Marrinan, Building Official smarrinan@nationalcityca.gov

Contents

Due Date and Delivery 3

A. INTRODUCTION/OVERVIEW 3
- Background 3
- Building Division 3
- Mission Statement 4

B. SCOPE OF SERVICES 4
- Permit Processing 4
- Plan Review 4
- Inspection Services 5

C. TECHNICAL PROPOSAL FORMAT 6
- Introduction/Approach 6
- Experience 6
- Project Overview 6
- Detailed Work Plan 7
- Project Team 7
- Quality Control 7
- References 7
- Required Statements 7
- Agreement for Professional Services 7
- Administrative Elements 8
- Insurance 8
- Business License 8
- Subcontracting 8
- Public Information 8

D. COST PROPOSAL 8

E. EVALUATION AND SELECTION 8

F. ATTACHMENTS 10

Due Date and Delivery

Proposals must be for the entire scope of services outlines in this RFP. Incomplete proposals will not be considered. The proposer shall submit a package clearly marked on the outside as **"Proposal for On-Call Services"** to the City Clerk's Office. The package shall contain the following:

- Three (3) bound copies and one (1) electronic copy (flash drive is preferred method, emails not accepted) of the proposal;
- One (1) original and two (2) copies of the cost proposal in a separate sealed envelope clearly marked "Sealed Cost Proposal"; and
- A signed W-9

Proposals must be received by the City Clerk's Office **no later than 2:00pm Monday, March 05, 2025**. Submissions received after this deadline will be rejected. Submissions by facsimile or electronic mail will not be accepted.

A. INTRODUCTION/OVERVIEW

Background

National City is located 5 miles south of downtown San Diego, on San Diego Bay in southern San Diego County, and 10 miles north of Baja California, Mexico. The City is bordered by San Diego to the north and east, Chula Vista to the south, the unincorporated areas of Lincoln Acres and Bonita to the south and southeast, and San Diego Bay to the west.

The City of National City is a General Law City in the State of California and was incorporated on September 17, 1887, and operates under a council-manager form of government. The City is a community consisting of approximately 9.2 square miles with an estimated population of 56,173.

The City of National City puts a large emphasis on customer service and giving our citizens a level of comfortability when visiting or contacting the City so that they are encouraged to obtain permits, adhere to local codes, and be proud to call National City home. With these values at the core, the City has experienced an influx of projects requiring processing, plan check, inspection, and enforcement. To continue to provide quality and timely services to the public, the City is requesting proposals for on-call services to provide additional support.

Building Division

National City's Building Division is made up of 7 staff members with the positions as follows: Building Official, Deputy Building Official, 1 Senior Building Inspector, 2 Permit Technicians, 1 part-time Permit Technician, and 1 Administrative Assistant. The Building Division received 917 new building permit applications in the calendar year of 2024 with a total valuation of just under $73,000,000.00 which resulted in 2,101 inspections being completed.

Mission Statement

At our core, we believe the essence of excellent public service is intricately woven into the fabric of our organization's greatness and personality. We understand that achieving organizational excellence commences with the cultivation of a vibrant and positive organizational culture, a culture that thrives under the guiding hand of exceptional leadership.

Leadership, in our view, transcends the mere ability to command adherence to directives; it is an art. It is the delicate craft of inspiring individuals to embark on extraordinary journeys and attain meaningful objectives. As leaders, we recognize that the cultural bedrock of our organization is fashioned through the daily examples we set and the qualities we embody in the execution of our duties.

B. SCOPE OF SERVICES

Permit Processing

- When needed, provide experienced on-call staff to assist the Building Division with all aspects of the permitting process to include but not limited to:
  - Accepting permit applications and building plans
  - Checking for proper contractor's license
  - Calculating and collecting permit and other applicable fees
  - Routing of plans to various City departments and/or third-party agencies
  - Providing written and verbal communication regarding status updates and/or requirements
  - Prepare approved plan packages for permit issuance
  - Issuance of building permits
- Input and track permit activities using the City's permitting system
- Review and evaluate plans for completeness and conformance with department standards, policies, and/or guidelines
- Research, compile, and prepare various reports
- Build and maintain positive working relationship with co-workers, City employees, and the public using principles of professionalism and good customer service skills.
- Perform other related duties as assigned

Plan Review

- Perform plan review of applicant submitted construction drawings/plans to determine compliance with all applicable Federal, State, and City adopted building codes, ordinances, and regulations, including but not limited to: California Building Code; California Plumbing Code; California Mechanical Code; California Electrical Code; California Fire Code; California Existing Buildings Code; California Historical Building Code; California Energy Code; California Green Building Standards Code; California Disabled Access Regulations;
- Perform plan review of revisions to plans that were previously approved and review changes to plans prior to such approval.

- Provide the designated project applicant and the City with a professionally formatted list of all applicable comments needed to be addressed in order for the plans to achieve conformance with the aforementioned codes, regulations, ordinances, and amendments.
- Respond to any inquiries regarding project specific questions either from the designated project applicant and/or the City.
- Attend meetings related to proposed building project at the request of the Building Official or City Engineer.
- Must have the capability to review both hard copies and electronic copies of the plan package.
- Must have a designated courier (internal or third-party) to pick-up and drop-off the hard copy plan sets.
- Build and maintain positive working relationships with City employees and the public using principles of professionalism and good customer service skills.

Inspection Services

Provide experienced on-call staff to assist the Building Division with all aspects of building inspection to include but not limited to:

- Performing inspections of permitted work for compliance with the approved plan set while also ensuring all City and State codes and regulations are being met, including but not limited to the California Building Code, California Plumbing Code; California Mechanical Code; California Electrical Code; California Fire Code; California Existing Buildings Code; California Energy Code; California Green Building Standards Code; California Disabled Access Regulations; jobsite NPDES BMPs; and applicable locally adopted building ordinances and amendments thereof.
- Provide reports at the request of the Building Official pertaining to Code Enforcement cases, unpermitted work, damaged buildings, and related cases as assigned.
- Coordinate daily inspection requests with other inspectors and provide a daily list of the scheduled inspections prior to beginning inspections for the day.
- Input inspection results in the City's inspection tracking system as well as the permitting system making any notations of issued corrections.
- Coordinate with the Building Official on all discretionary decisions or requests for alternate materials or types of construction.
- Coordinate with the Building Official on all Certificates of Occupancy to be sure that all applicable City regulatory agencies have provided approval.
- Collect and maintain all necessary inspection records and documents related to assigned projects.
- Build and maintain positive working relationships with co-workers, City employees, and the public using principles of professionalism and good customer service skills.

C. TECHNICAL PROPOSAL FORMAT

The proposal submitted for this project must follow the outline described below and must address all requested information.

- Title Page
- Table of Contents
- Cover Letter

The Cover Letter shall be addressed to Samuel Marrinan, Building Official, and, at minimum, must contain the following:

- Identification of consultant, including name, address, and telephone number.
- Name, title, address, and telephone number of contact person during period of proposal evaluation.
- Statement to the effect that the proposal shall remain valid for a period of not less than 120 calendar days from the date of submittal.
- Signature of a person authorized to bind the consultant to the terms of the proposal.
- California Secretary of State business entity number.
- If a corporation, the resolution illustrating who can sign contracts.

Introduction/Approach

In a brief narrative, describe the proposed solution by setting forth the overall approach and plans to meet the requirements of the RFP. The intent of this narrative is to convey to the City that the consultant understands the objective of the requested service, the nature of the work, and the level of effort necessary to successfully provide the defined services. The narrative must stipulate how the consultant's approach and plans to provide the services are appropriate to the tasks involved.

Provide general information about the consultant, including size of organization, location of offices, years in business, organizational chart, state of incorporation, names of owners and principal parties, and a state of qualification for performing the requested services. Include a statement indicating what differentiates your firm from other vendors.

Experience

Provide a summary of the vendor's qualifications and prior experience in providing the requested services. This section must include specific and detailed descriptions of similar services provided, results of provided services, client name, and year completed.

Project Overview

Provide a narrative description of the project based on the scope of services presented in the RFP along with a detailed work plan. Include any issues that you believe will require special consideration for this project. Also identify any unique approaches or strengths you may have related to this project.

Detailed Work Plan

Provide a brief outline of the firm's current workload, staffing, and ability to meet the schedule and deadlines described in this RFP. Provide Table summarizing service delivery time frames and cost, including "*Fast Track"* (no more than 5-10 calendar days, is desirable) plan review services and turnaround time. Time frames should be stated in terms of the number of calendar days or weeks required to complete the plan review tasks.

Identify the firm's proximity in miles to the City's City Hall and the firm's ability to report to City Hall and the ability for customers to meet at the office of the firm when necessary, in order to provide the City's customers with the highest standard of customer service. Identify process that City staff will use to transmit plan submittal packages to the firm. The firm must have the ability to accept both hard copies and electronic copies.

Project Team

Identify the project team and provide brief resumes for key staff assigned to the engagement. Identify the geographic locations of the vendor and key personnel.

Quality Control

Provide a detailed description and/or examples of the consultant's quality control procedures that ensures all services delivered to the City are of high-quality, accurate, and have been thoroughly reviewed prior to delivery to the City.

References

Provide a complete list of other local governmental entities in California utilizing your building plan check services over the past five (5) years. Provide at least three (3) references, past and present, using the same service being proposed and indicate the scope of services, date, name, email address, and telephone number of the client contact.

Required Statements

- A written statement by the consultant that all federal laws and regulations shall be adhered to notwithstanding any state or local laws and regulations. In case of conflict between federal, state, or local laws or regulations, the strictest shall be adhered to.
- A written statement by the consultant shall allow all authorized federal, state, county, and City officials access to place of work, books, documents, papers, fiscal records, payroll materials, and other relevant contract records pertinent to this project. All relevant records shall be retained for at least three (3) years.
- A written statement that the consultant will not discriminate illegally against any employee or applicant for employment pursuant to applicable law.
- A written statement that the consultant shall comply with the California Labor Code., pursuant to said regulations entitled: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.

Agreement for Professional Services

The City has provided a copy of the Agreement for Professional Services. Please review this agreement and provide the City with a written statement of the consultant's willingness to accept the terms of the agreement. **Please specifically identify each and every term of the agreement which the consultant is unwilling to accept and the reason therefore (See Attachment No. 1).**

Administrative Elements

The consultant must assign a responsible representative and an alternate to perform the assigned tasks. Both staff members mut be identified in the proposal. The consultant's representative will be responsible for all duties from contract negotiations through project completion. If the primary representative is unable to continue with the project, then the alternate representative will become the primary representative. Any other changes in responsible representative must be approved, in advance, by the City. The City will have the right to reject other proposed changes in personnel and may consider any other changes in responsible personnel a breach of contract. The consultant shall provide all necessary personnel, instruments, equipment, and materials to perform the described services.

The City reserves the right to accept or reject any or all proposals or to waive any defects or irregularities in the proposals or selection process.

Insurance

Within three (3) business days of successful selection, the consultant must provide the City with Certificate of Insurance providing coverage as outlined in the Agreement for Professional Services naming the City, its agents, and officers as additional insureds by written endorsement.

Business License

The successful consultant(s) are required to obtain a City Business License prior to award of contract, and to maintain the license for the entire term of the Agreement. The Business License is not a prerequisite for submission of a proposal.

Subcontracting

The consultant may not utilize the services of subconsultants.

Public Information

All materials received in response to this RFP will become public information and be available for inspection after the award of bid pursuant to the Public Records Act. The City reserves the right to retain all proposals submitted, whether or not the proposal was selected or judged to be responsive.

D. COST PROPOSAL

The cost proposal must be submitted separately in a "sealed envelope" and must include the indicated fee as a percentage of the City's collected permit fees. The proposed fee structure should be based on the City's Fee Schedule (See Attachment No. 2). Cost proposals must be submitted to the same address listed on the cover sheet of this document (City Clerk's Office).

E. EVALUATION AND SELECTION

Proposals will be evaluated on the basis of the response to all provisions of this RFP. Since this solicitation is an RFP as opposed to a bid, pricing alone will not constitute the entire selection criteria. The City may use some or all of the following criteria and corresponding percentages in its evaluation and comparison of proposals submitted. The criteria below are not necessarily an all-inclusive list. The order in which they appear is not intended to indicate their relative importance. The City reserves the right to modify the evaluation criteria and points as deemed appropriate prior to the commencement of evaluation.

POTENTIAL PROPOSAL EVALUATION CRITERIA	
EVALUATION CRITERIA	**POINTS**
Qualifications/Related Experience/References	30
Thoroughness and Understanding of the Requested Services	30
Timeline and Available Resources	30
Proposer's agreeability to all conditions of the contract	10
Total Points	**100**

The City reserves the right to reject any or all proposals, to request additional information concerning any proposal for purposes of clarification, to accept or negotiate any modification to any proposal following the deadline for receipt of all proposals, and to waive any irregularities if such would serve the best interests of the City as determined by the City. The City may cancel this solicitation at any time. All proposals shall comply with current-federal, state, and other laws relative thereto. The City is not liable for any costs incurred by the Proposer before entering into a formal contract. Costs for developing the proposal or any other such expenses incurred by the Proposer in responding to the RFP are entirely the responsibility of the Proposer and shall not be reimbursed in any manner by the City. No reimbursable cost may be incurred in anticipation of award.

Submission of a proposal indicates acceptance by the consultant of the conditions contained in this Request for Proposal and attached agreement unless clearly and specifically noted in the proposal submitted and confirmed in the agreement between the City and the consultant selected.

The following is a tentative schedule of this entire RFP process. While the City will attempt to apply the necessary resources to maintain this schedule, the following dates are merely projections and the City reserves the right to modify this schedule as needed to accommodate the completion of this RFP process. The following is a tentative timeline for the evaluation and RFP selection procedure.

TENTATIVE PROJECT SCHEDULE	
RFP Published:	February 05, 2025
Questions from Proposers Due:	February 19, 2025
Questions and Answers Posted:	February 26, 2025
Proposals Due:	March 05, 2025
Initial Review of Proposals by Panel:	TBD
Anticipated Contract Award:	March 31, 2025

F. ATTACHMENTS

- Attachment No. 1 – Professional Services Agreement (sample)
- Attachment No. 2 – City of National City Building Department Fees (Effective July 1, 2022)



NATIONAL CITY

On-Call Permit Processing, Plan Review, and Inspection Services

March 5, 2025 | 2:00 PM PST

MAIN PROPOSAL CONTACT:
DAVID KNIFF
Director of Operations/Project Manager
619.385.1307
dkniff@interwestgrp.com

www.interwestgrp.com



TABLE OF CONTENTS

Cover Letter 3
Introduction/Approach 10
Experience 21
Project Overview 24
Detailed Work Plan 25
Project Team 27
Quality Control 46
References 47
Required Statements 48
Agreement for Professional Services 49

Cover Letter

March 5, 2025

Samuel Marrinan, Building Official
City of National City
1243 National City Blvd.
National City, CA 91950

INTERWEST
A SAFEbuilt COMPANY

9320 Chesapeake Drive
Suite 208
San Diego, CA 92123
P: 858.560.1468

RE: Proposal for On-Call Permit Processing, Plan Review, and Inspection Services

Mr. Marrinan,

Interwest Consulting Group (Interwest) and National City (City) have enjoyed a cooperative and constructive working relationship providing on-call permit processing, plan review, and inspection services since 2016. We value our relationship with the City and continue to strive to provide services that will best serve the City, its visitors, and the community at large.

Our team of well-qualified professionals is readily available to assist the City as needed, addressing any workload demands. The advantages our team brings to the City include the following:

- **Past Performance with the City:** Our relationship with the City dates back to 2016, showcasing our successful project delivery and exceptional customer service. Having been contracted for building safety and public works services, we possess familiarity with local codes, concerns, and expectations for successful project completion.
- **Team Capacity and Capabilities:** Interwest boasts the largest building services team in California, offering a depth of qualified and available staff unmatched by most competitors. Our San Diego office will serve the City on this contract, providing a seasoned team of experts with a successful track record in delivering plan check, community development, building inspection, and building official services as needed.
- **Proven Experience:** Having served the City since 2016 and gained extensive experience in similar California communities in Southern California, Interwest possesses a thorough knowledge of the City's requirements and expectations. Our previous work highlights our technical expertise, ensuring prompt, well-qualified, and resourceful service delivery.
- **Your Local Partner:** Interwest positions itself as your local partner with the capacity and flexibility to tailor services to meet your specific needs. We are prepared to accept any requested work and demonstrate the capability to handle urgent assignments with short notice and rapid turnaround. Our commitment is to deliver services that align with the desires of elected officials, City staff, stakeholders, and citizens.

The Interwest Team consists of carefully selected staff members tailored to the project's scope. **David Kniff, AIA**, is our proposed Project Manager and the City's primary point of contact. With over 30 years of experience, David, a licensed Architect, has served municipalities, managed his architectural firm, and worked as a General Contractor. His multifaceted experience provides unique insights into the plan review and inspection process from various perspectives.

David Kniff contact information:

9320 Chesapeake Drive, Suite 208
San Diego, CA 92123
dkniff@interwestgrp.com
P: 619.385.1307

California Secretary of State Business Entity Number:

24156939

All Services will be directed from our San Diego office, which serves the entire Southern California region, with Interwest staff performing functions in all of our disciplines. In addition, we will not be utilizing any sub-consultants to provide services.

As President of Interwest Consulting Group, I am an authorized representative and able to bind the firm to all contractual commitments made in this proposal. This proposal shall remain valid for 120 calendar days from the date of submission. Our resolution indicating individuals with the authorization to sign contracts can be found on the following pages. We hope the qualifications demonstrated in this package will encourage the City to continue to work with Interwest's exceptionally talented and experienced consultant staff.

We appreciate the opportunity to present our qualifications to the City and look forward to serving your community once again. Should any questions arise, I can be contacted at 619.372.9962 or via email at iw-bids@interwestgrp.com.

Sincerely,

[redacted]

Paul Meschino, President
Interwest Consulting Group

BROADSPEC INC.
CALVIN, GIORDANO & ASSOCIATES, INC.
DAL-TECH ENGINEERING INC.
INTERWEST CONSULTING GROUP, INC.
KUTZMANN & ASSOCIATES, INC.
MERITAGE SYSTEMS, INC.
PROPERTY SPECIALISTS, INC.
TRI-LAKE CONSULTANTS, INC.
WINSTON SERVICES, INC.

Omnibus Written Consent of Directors Without a Meeting

May 17, 2022

Pursuant to:

(a) Section 7-108-202 of the Colorado Corporations and Associations Act (the "***CO Act***") and the Bylaws of BroadSpec Inc., a Colorado corporation ("***BroadSpec***");

(b) Section 607.0821 of the Florida Business Corporation Act and the Bylaws of Calvin, Giordano & Associates, Inc., a Florida corporation ("***Calvin***");

(c) Section 21.415 of the Texas Business Organizations Code ("***TX Code***") and the Amended and Restated Bylaws of Dal-Tech Engineering Inc., a Texas corporation ("***Dal-Tech***");

(d) Section 7-108-202 of the CO Act and the Bylaws of Interwest Consulting Group, Inc., a Colorado corporation ("***Interwest***");

(e) Section 603 of the Corporations Code of California (the "***CA Code***") and the Bylaws of Kutzmann & Associates, Inc., a California corporation ("***Kutzmann***");

(f) Section 7-108-202 of the CO Act and the Bylaws of Meritage Systems, Inc., a Colorado corporation ("***Meritage***");

(g) Section 603 of the CA Code and the Bylaws of Property Specialists, Inc., a California corporation ("***Property***"); and

(h) Section 603 of the CA Code and the Bylaws of Tri-Lake Consultants, Inc., a California corporation ("***Tri-Lake***");

(i) Section 21.415 of the TX Code and the Bylaws of Winston Services, Inc., a Texas corporation ("***Winston***" and, collectively with BroadSpec, Calvin, Dal-Tech, Interwest, Kutzmann, Meritage, Property and Tri-Lake, the "***Companies***");

the undersigned, being all of the directors of each of the Companies, hereby consent in writing by this Omnibus Written Consent of Directors Without a Meeting (this "***Consent***") to the adoption of the following resolutions:

NAI-1529638385v5

Election of Director

RESOLVED, that Christopher Giordano is hereby duly elected as a director of each of the Companies, to serve until such individual's successor is duly elected or appointed or until the earlier of such individual's resignation, removal or death; and

FURTHER RESOLVED, that, for the avoidance of doubt, the current directors of the Companies are as follows:

Elizabeth Burke
Christopher Giordano
Michael C. McCurdie
Bradley J. Mundt (Chairman)
Loren J. Schlachet

Removal of Officers

RESOLVED, that Avner Alkhas is hereby removed as Chief Financial Officer of the Companies;

FURTHER RESOLVED, that Dennis Giordano is hereby removed as President and General Manager of Calvin;

FURTHER RESOLVED, that Curt Keyser is hereby removed as Vice President of Calvin; and

FURTHER RESOLVED, that Sarah Sinatra-Gould is hereby removed as Director of Calvin.

Appointment of Officers

RESOLVED, that Christopher Giordano is hereby duly appointed as Chief Executive Officer of each of BroadSpec, Interwest, Kutzmann, Property and Tri-Lake and President and Chief Executive Officer of each of Calvin, Dal-Tech, Meritage and Winston, to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death;

FURTHER RESOLVED, that Sean English is hereby duly appointed as Chief Financial Officer of each of the Companies (other than Meritage), to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death;

FURTHER RESOLVED, that Paul Meschino is hereby duly appointed as President of each of BroadSpec, Interwest, Kutzmann, Property and Tri-Lake, to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death;

FURTHER RESOLVED, that Matthew Causley is hereby duly appointed as Vice President of Operations of each of Dal-Tech and Winston and Vice President of Operations and Assistant Secretary of Calvin, to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death;

FURTHER RESOLVED, that Jenna Martinetti is hereby duly appointed as Vice President of Operations of Calvin, to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death;

FURTHER RESOLVED, that David Kniff is hereby duly appointed as Assistant Secretary of each of BroadSpec, Interwest, Kutzmann, Property and Tri-Lake, to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death;

FURTHER RESOLVED, that Michelle Aiken is hereby duly appointed as Assistant Secretary of each of the Companies (other than Meritage), to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death;

FURTHER RESOLVED, that Dawn Hopkins is hereby duly appointed as Assistant Secretary of each of Calvin and Dal-Tech, to serve until such individual's successor is duly appointed and qualified or until the earlier of such individual's resignation, removal or death; and

FURTHER RESOLVED, that, for the avoidance of doubt, the current officers of the Companies are as listed on **Exhibit A** hereto.

General

RESOLVED, that any and all actions heretofore or hereafter taken by the officers of the Companies (the "***Authorized Officers***"), or any of them, within the foregoing resolutions, be and each of them is hereby ratified, confirmed and approved; and

FURTHER RESOLVED, that the Authorized Officers be, and each of them hereby is, authorized, empowered and directed to execute and deliver such additional agreements, instruments and documents, and to take or cause to be taken such other actions, as such Authorized Officers or any such Authorized Officer may deem necessary, advisable or appropriate to implement the purposes and intent of the foregoing resolutions; each such agreement, instrument and document to be in such form and to contain such terms and conditions, consistent with the foregoing resolutions, as such Authorized Officers or any such Authorized Officer executing the same may approve, the execution and delivery of any such agreement, instrument or document by any such Authorized Officers or any such Authorized Officer or the taking of such action to be conclusive evidence of such authorization and approval.

[Signature Page Follows]

This Consent may be executed in separate counterparts, each of which shall constitute an original and all of which together shall form a single instrument. Delivery of an executed signature page to this Consent by facsimile or other electronic transmission (including in Adobe PDF format) will be effective as delivery of a manually executed counterpart to this Consent. This Consent shall be effective as of the date first set forth above when executed by all of the directors of each of the Companies in the places designated for their signatures below.

Upon execution of this Consent, the undersigned hereby direct that this Consent be filed in each Company's minute book.

[redacted]
Elizabeth Burke
Director

[redacted]
Michael C. McCurdie
Director

[redacted]
Bradley J. Mundt
Director

[redacted]
Loren J. Schlachet
Director

NAI-1529638385v5

Exhibit A

Interwest Officers

Christopher Giordano	Chief Executive Officer
Paul Meschino	President
Sean English	Chief Financial Officer
Loren J. Schlachet	Vice President
Elizabeth Burke	Vice President and Secretary
Daniel J. Haynes	Vice President and Treasurer
Warren Kent Jorgensen	Vice President of Real Estate and Broker of Record
Michelle Aiken	Assistant Secretary
David Kniff	Assistant Secretary



Introduction/Approach

Firm Overview

Founded in 2002, Interwest initially focused on engineering services in California but has since broadened its scope to encompass a comprehensive range of community development services:

- Building Department Services
  - Full Service Building Department Services
  - Plan Review Services
  - Inspection Services
  - Code Enforcement Services
  - Building Officials
  - Permit Technicians
  - Fire Protection Services
- Building Safety
- Capital Project Delivery
- City Engineering
- Construction Management
- Development Services
- Grant Writing & Administration
- Land Development Design
- Planning & Urban Design
- Right of Way & Real Estate
- Traffic Engineering
- Transportation Planning
- Transportation Programming

In January 2020, Interwest joined SAFEbuilt, LLC, a renowned community services development company. This acquisition marked a pivotal moment for Interwest, as it became a part of a national corporation, unlocking many benefits for its California clientele. As part of the SAFEbuilt family, Interwest has access to cutting-edge technology, scalable systems, and refined processes tailored to enhance quality and efficiency, specifically for clients in California. This affiliation ensures that Interwest is equipped to deliver top-notch services while leveraging the resources and expertise of a larger national organization.

As the City's trusted community development partner, our team is dedicated to providing unparalleled support, leveraging local expertise, and offering customized solutions to meet the unique needs of each project.

INTERWEST
A SAFEbuilt COMPANY

YEAR FOUNDED & BUSINESS STRUCTURE:
2002, Corporation

FIRM CAPACITY:
Nearly 400 Employees

PROJECT OFFICE:
9320 Chesapeake Drive
Suite 208
San Diego, CA, 92123
858.560.1468

MAIN CONTACT
David Kniff, AIA
Project Manager
dkniff@interwestgrp.com
619.385.1307

OFFICE LOCATIONS

California
San Diego | Irvine | Fresno
Fremont | Roseville | Elk Grove

Other Offices
Las Vegas, NV

Organizational Structure

SAFEbuilt, LLC is headquartered in Loveland, Colorado. Since 2014, SAFEbuilt has acquired 17 companies across the country, bringing our current footprint to 41 states plus the District of Columbia.

The SAFEbuilt Family of Brands



Why Interwest?

Interwest brings a comprehensive understanding of the challenges and needs of municipal governments, enriched by the fact that many of our team members have held senior and executive management roles in various California cities. This wealth of background and experience is pivotal, especially when serving as the "owner" for local agencies, demanding a heightened sensitivity to community and special interest group issues. Our professional staff is dedicated to prioritizing the representation of our public agency clients' interests in a manner that positively reflects on the cities we serve.

Moreover, Interwest can provide the City with access to our National Plan Review Program, granting immediate availability to multi-disciplinary plans examiners who are prepared to offer support whenever needed.

"The Interwest team is always very responsive and accommodating to our city's demands. They have great customer service from the admin team, reviewing team, and management team. They are always willing to resolve any problem that arises."

Michell Amezcua, Senior Management Analyst/Permit Center Coordinator

Our client references stand as a testament to Interwest's prowess in delivering the County's desired services with professionalism and meticulous attention to detail. At Interwest, we prioritize the cultivation of lasting relationships with our clients, extending beyond daily service provision. Our team has a proven track record of collaborative work and effective communication with County staff, aligning our efforts with common goals. We are dedicated to close coordination with County staff, ensuring the establishment of clear deadlines and the rigorous fulfillment of expectations.

Our commitment to client satisfaction is evidenced by our Net Promoter Scores (NPS), consistently placing Interwest in the "excellent" category. Interwest utilizes client surveys, employing the NPS metric to gauge client satisfaction and measure their willingness to recommend our company to others. NPS is widely recognized as one of the most effective tools for predicting long-term customer satisfaction.

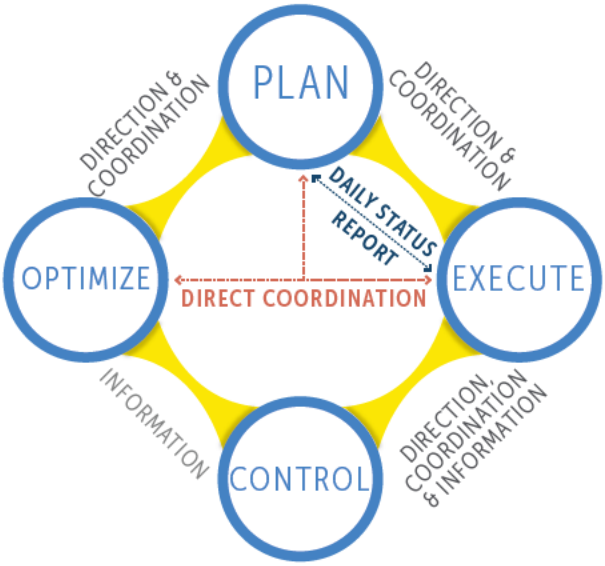
Approach

General Project Management Approach

Our project management approach begins with applying our Plan, Execute, Control, Optimize (PECO) philosophy. The PECO framework, illustrated to the right, is based on our team's experience and industry best practices endorsed by the Project Management Institute. We identify, prioritize, allocate, manage, and control the work requirements through this singular, integrated method.

Using the PECO framework illustrated to the right, the Interwest team delivers a project management approach that combines the right people, processes, and tools to perform the Scope of Services required. Our support for the City requires a methodology to operate and maintain all areas of service efficiently. The Interwest Team's process is structured to streamline our resources and provide responsive services. Successful execution of building support services starts with a responsive team structure that can anticipate and address resource needs.

Our team works on multiple tasks simultaneously and our organizational structure supports the staff in overseeing this process effectively. Project Manager **David Kniff, AIA**, will ensure overall project performance and completion.



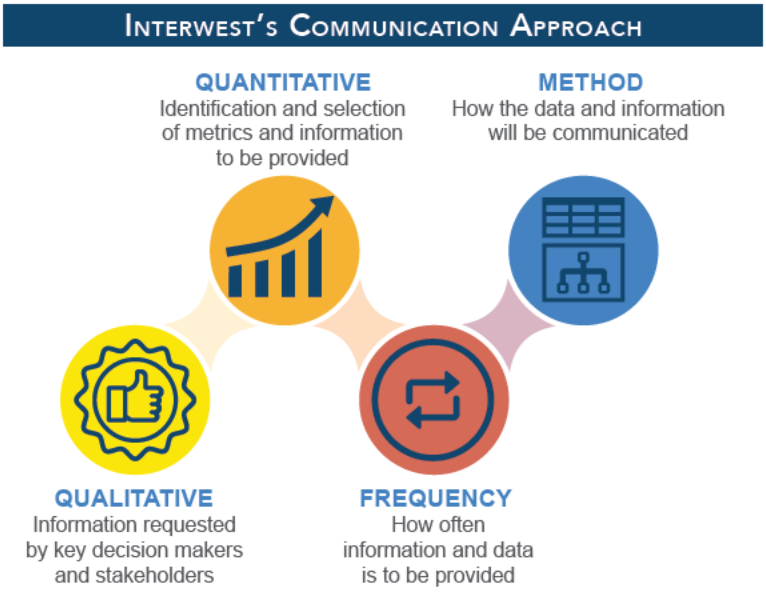
The PECO framework delivers a contract management approach that combines the right people, processes, and tools to perform contract work.

Approach to Communication & Coordination

One of the keys to the efficient and successful flow of information is clear, effective communication. Everyone involved with a contract of this size and scope must be aware of changes, progress, and challenges. We commit to working with you to determine the best ways to communicate the right information to the right people at the right time. Our priority is to ensure the best possible experience working with our team—with minimum impact on the City and its citizens.

Meetings are an integral part of the plan, especially at contract start-up. Everyone involved must be aware of progress and changes to expect going forward. We will prepare communications that can be shared with all City staff, detailing what to expect during contract transition and moving forward.

We work with you to develop a schedule and format to meet your needs for aggregate reporting. Report formats may include monthly, quarterly, and annual reports summarizing activity levels, adherence to performance metrics, and other items of special interest to the City. We ensure our work effort is clearly communicated to the City throughout the contract's life, adjusting as necessary.



What the City Can Expect from their Interwest Team

Our team will deliver services according to processes, local concerns, expected schedules, and the level of customer service required to provide outstanding support for the project. Interwest's goal is to make our clients successful. Our quality and training, proven business practices, and a core commitment to customer satisfaction, ensure you will receive the highest levels of performance, professionalism, and responsiveness in the industry.

All Interwest Team Members will:

Wear/display proper identification.	Possess & maintain required licenses/certifications to perform all professional services.	Be knowledgeable of design principles, local zoning, and topographical site plans.	Be proficient in and knowledgeable of all applicable federal, state, and local laws, rules, regulations, directives, codes, and ordinances.
Extend exemplary customer service while performing duties and interacting with client staff, elected and appointed officials, construction firms, and the public.	Attend meetings as required by the client.	Exhibit professional and courteous conduct and appearance during interactions.	Meet all job safety requirements and OSHA safety standards.

Approach to Customer Service

We understand that building department processes and procedures can be confusing and frustrating to property owners, developers, contractors, and others, no matter if it is their first or 100th time building in your community. For this reason, our staff takes a proactive and personalized approach to our service delivery, whereby we educate each client that engages with your building department.

This means each client receives:

- ✓ A step-by-step explanation of the process
- ✓ Transparent communication
- ✓ Identification of timelines and costs
- ✓ Checklists and forms needed for approvals
- ✓ Advice and consultation to streamline approvals

Our staff's experience and training, combined with our proven business practices and a core commitment to customer satisfaction, ensure each client receives the highest levels of contract performance, professionalism, and responsiveness in the industry.

Plan Review Services

All plans examination services will be performed by a licensed Civil or Structural Engineer and/or an ICC Certified or otherwise qualified Plans Examiner. For more complex projects and when needed to meet peak workload demands, additional support will be provided from our other regional offices. Our Plans Examiners understand and are intimately familiar with applicable building codes and plan review procedures and policies and will readily assist with solutions to complicated plan review issues.

Our staff will work with project applicants in a collaborative and professional manner to quickly identify and resolve violations of codes, standards, or local ordinances. They will provide thorough plan reviews in an effort to ensure complete and accurate construction documents to minimize questions and problems during the construction phase of projects.

Our proposed Plans Examiners will review plans during the City's normal business hours. Plans Examiners will approve applications when the file complies with all applicable laws, codes, and ordinances. The review of plans will result in the recommendation of approval, approval with modification, or denial. If the permit file is deficient, the assigned Plans Examiner will provide concise comments identifying the deficiencies and citing the applicable code section. Our staff will provide the customer with a clear path to approval. The Plans Examiners will be available via teleconference or virtual meeting to assist design professionals, contractors, and homeowners in answering questions about the code and its intent.

The Plans Examiners will provide plan reviews for clients with schedule constraints or an aggressive schedule at the discretion of the City's Building Official. All trades or disciplines included in the proposed services will be reviewed to ensure compliance with ordinances, adopted codes, code reference standards, utility provider requirements, and engineered designs. When the review is complete, all plan reviews will be documented in the City's system of record.

The proposed Plans Examiners for the City will perform the following services:

- Examine, review, and analyze construction drawings, plans, and specifications to ensure compliance with adopted local, state, and federal codes, ordinances, policies, and regulations.
- Receive and record incoming plans submitted, providing the customer with the ability to track progress.
- Attend pre-submittal and pre-construction meetings as requested and be available for consultations as needed.
- Process plan review comments and plan review actions via Bluebeam or the City's preferred method for electronic plan review.
- Office administration to return all emails within three (3) hours and be available for calls during normal business hours.
- Plan Review Examiners to return all emails/voicemails within 24 hours.
- Determine the scope of the project before plan review.

We present our plan review process in the illustration below.



Technical Capabilities in Plan Check Areas

Interwest staff possesses significant technical capabilities in all areas of plans examination competence. Plans examiners are licensed engineers and/or ICC Certified or otherwise qualified Plans Examiners with extensive experience providing plan review services. Plans examination activities will be performed under the direction of a California licensed professional engineer and/or licensed architect. Our staff will conduct an accelerated plan review on an as-needed basis as requested by the Building Official.

In the following pages, we have provided our general approach which demonstrates our experience in the following disciplines:

- Residential
- Commercial
- Energy

Non-Structural Life Safety

Interwest's non-structural plan reviewers furnish plan review services for a vast array of projects including large residential, commercial, institutional, industrial, retail, and OSHPD 3 medical office buildings. Many of our plan examiners are CASp certified. Completed plan review projects range from single-story residential projects to complex high rise buildings and numerous building additions and remodels. We are experienced and familiar with the use and application of the most current editions of the following codes:

- California Building Standards Code
- Americans with Disabilities Act Standards for Accessible Design
- ANSI Standards
- NFPA Codes & Standards
- CA Code of Regulations (CCR) Titles 19 and 25
- Jurisdiction-adopted amendments or ordinances

Structural

Our California licensed Structural Engineers have experience designing and reviewing projects utilizing virtually all building materials:

- Wood
- Masonry
- Heavy Timber / Timber Frame
- Concrete
- Structural Steel
- Cold-Formed Steel Framing
- Straw Bale
- Rammed Earth
- Aluminum

Our engineers have designed or reviewed an array of lateral force resisting systems including the following:

- Steel Moment Frames
- Buckling Restrained Braced Frames
- Eccentric Braced Frames
- Concentric Braced Frames
- Concrete Moment Frames
- Wood Shearwall Systems
- Masonry Shearwall Systems
- Concrete Shearwall Systems
- Cantilevered Column Systems
- Various Proprietary Lateral Force Resisting Systems

Our structural engineers are experienced with current versions of the following codes and standards:

- CCR Title 24, Part 2, Volume 2
- AISC 341, 358 and 360
- ASCE 7
- ASCE 41
- AISI Standards for Cold Formed Steel
- ANSI / AF&PA NDS for wood framing
- ACI 318
- ACI 530 / TMS 402/602
- CA Historic Building Codes
- CA Existing Building Codes
- NEHRP Requirements for Existing Building

Mechanical, Electrical and Plumbing

Interwest's California-licensed Mechanical and Electrical Engineers are well-versed in the application CA Mechanical, Plumbing, and Electrical Codes, including, but not limited to the following:

- California Building Code
- California Residential Code

- California Plumbing Code
- California Mechanical Code
- California Electrical Code
- Jurisdiction-adopted ordinance

Energy Compliance

Our engineers and plan reviewers are up-to-date on all California Energy requirements as they relate to both new and remodel construction on large residential and commercial projects. Further, our staff is familiar with the incorporation of CALGreen building criteria and LEED certification and rating systems into project designs and the resulting potential impact as related to the building codes, should either or both be part of a building project.

Flood Zones

Interwest's staff of engineers and plans examiners have experience in providing plan reviews for projects located in flood zones, as several of our clients have developments that occur in areas prone to flooding. Interwest's staff has provided numerous plan reviews for projects located in flood zones using FEMA's Technical Bulletins as well as the local jurisdiction's ordinances. In addition, members of Interwest's staff have participated in state-sponsored committees to establish guideline and regulations for construction in areas designated as flood zones.



Access Compliance - CASp Review

All Interwest's CASp-Certified professionals are knowledgeable of state and federal accessibility laws and regulations and possess the expertise necessary to promote access to facilities for persons with disabilities. They are fully trained and familiar with CA Building Code Accessibility requirements and ADA compliance regulations. We offer support to municipalities for compliance enforcement and/or developing a transition plan towards compliance, and successfully partner with persons with disabilities to address the needs and requirements for both entities. We are available for plan review and/or evaluations and consultation, and can assist our clients in interpreting various issues relating to access compliance.

LEED

Developed by the US Green Building Council (USGBC), LEED provides building owners and operators a framework for identifying and implementing measurable green building design, construction, operations, and maintenance solutions. LEED certification consists of a number of different rating systems that apply to many building types—commercial as well as residential and measures how well a building performs across many sustainability metrics, including: energy savings, water efficiency, CO_2 emissions reduction, improved indoor environmental quality, and stewardship of resources and sensitivity to their impacts.

Green Building Standards

Our staff is familiar with the incorporation of CALGreen building criteria into project designs and the resulting potential impact as related to the building codes. In addition, staff members have participated in the development of various "green" standards for super adobe, rammed earth, and straw bale construction, to name a few.

OSHPD 3

Our staff of plans examiners has extensive experience in providing plan reviews for OSHPD 3 projects. Our staff is well versed with the OSHPD 3 requirements contained in the California Building Code. We also have OSHPD-certified inspectors available on an as-needed basis.

Fire Code Plan Review

We have a complete staff of experienced and licensed professional fire protection plans examiners and inspectors for your fire life safety needs. Our staff can check plans for compliance with all applicable fire code and standard requirements, including but not limited to the following: ICC Fire Code, Uniform Fire Code, California Fire Code, Life Safety Code, NFPA standards, and your local/regional amendments.

Our Fire Plans Examiners and Inspectors are well-versed in the use and application of the following model codes, standards, and regulations:

- California Fire Code (CFC)
- California Building Code (CBC)
- Local amendments and policies related to the CFC and CBC
- Adopted National Fire Protection Standards
- California Health and Safety Code
- Appropriate listings (CSFM, U.L., etc.) for common systems and materials
- Fire Department Standards
- National Fire Protection Referenced Standards pursuant to the above Codes
- Municipal, State or Federal regulations enforced by Fire Departments and Fire Districts.

Code Interpretations

Code interpretations are subject to final review and approval by the Chief Building Official or City designated staff. Interwest's engineers and plans examiners will provide unbiased recommendations and background information to help the Building Official or Fire Marshal make an informed decision. All plan review comments are subject to review and approval by the City Building Department.

Transporting Plans

Interwest will arrange for all pick-up and delivery of hard copy plan review documents from the City at no additional cost. Interwest uses varied methods of pick-up and delivery with the goal of providing same-day service.

Special Projects and Accelerated Services

Interwest can accommodate special project plan review needs such as fast-track, multi-phased, or accelerated plan reviews. We establish project-specific turnaround goals and procedures with City staff for these types of projects based on the complexity of the projects as well as the construction schedule. Our staff of engineers and plan examiners will work with the City to resolve all plan review issues. Our staff will deal directly with applicants and their designers during the plan review process to resolve all issues in a collaborative manner to resolve plan review issues as quickly as possible.

Electronic Plan Review Services

Interwest currently provides electronic plan review services for multiple jurisdictions throughout California, and we are prepared to provide electronic plan checks for the City. We are familiar with many electronic plan review platforms. More and more jurisdictions are seeing the benefits of electronic permits and plan checks, especially for large, complex projects. Electronic plan check services deliver many benefits to municipalities, including substantially improved turnaround times; instantaneous comments to the developer, applicant, or architect; secured accessibility to documents; and reduced paper storage. Our staff is experienced in providing electronic plan reviews and can work closely with the City on any electronic plan check software program that is utilized. Our goal is always to collaborate with and support the building department by providing thorough, accurate, and timely plan reviews.

On-Site Consultant Services & Meeting Attendance

Our staff is available for pre-construction or pre-design meetings, field visits, contacts with the design team, and support for field inspection personnel as needed. With some reasonable limitations, pre-construction and pre-design meetings associated with projects that we plan review are considered part of the plan review service. Interwest's engineers and plans examiners will be available to meet with City staff, the design team, applicants, and/or contractors at City Hall, at the City's request, to discuss and resolve plan review and code-related issues. We will be available within one business day to respond to questions from the City that may be generated during field inspections for each authorized plan check that is subsequently issued a permit for construction. Voicemails, e-mails and faxes will be responded to as quickly as possible, always within 24 hours.

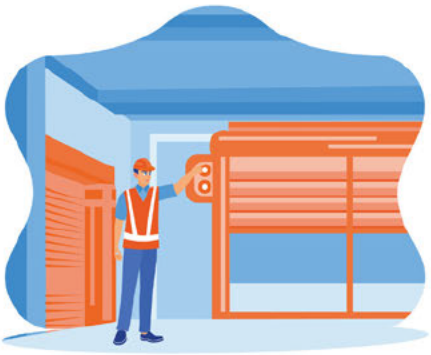
Plan Review Tracking Methods

Our staff has experience working with most project tracking databases utilized by building departments. Our staff will update electronic records and make project related database entries as directed by the City. Interwest uses a custom-designed database to maintain and track all plans throughout the review process from the moment you request a pick-up and/or shipment to delivery of the final, approved documents. Information such as project name, City's project number, assigned plan reviewer(s), date documents were received, plan review cycle and completion date for current review can be provided. In addition to standard phone communication, custom reports can be emailed.

In addition, we can provide online tracking for the City with a custom-designed web template geared to provide any reporting and information needs required.









Permit Processing and Permit Technician Services

Permit technician services are crucial to the success of the entire building safety process as they are the first impression the public gets of your building department. Contact with the public at this initial point sets the tone for any additional interaction throughout the life of a project, whether engaging the homeowner, architect, developer or contractor, or other community members. Delivery of excellent customer service, maintaining a smooth flow of documents and plans throughout departments, and tracking and reporting, are all key elements to furnishing first-rate, efficient, and memorable experiences to your clients.

At the request of the City, we will provide one or more Building Permit Technicians for the City. Our Building Permit Technicians will welcome and work closely with customers at the public counter answering all questions. They will provide information about permit applications, plan review, and inspection requirements, and will be excellent at organizing and maintaining the filing systems necessary for tracking in-progress applications, permits issued, plan check-in progress, approved plans, and any other information required by the City. Resumes for proposed Building Permit Technicians will be presented to the Chief Building Official for approval and acceptance prior to providing services.

- ✓ Provide customer support and assistance at the permit center counter and over the phone.
- ✓ Assist the public in completing permit applications and other necessary forms.
- ✓ Determine permit, plan, and process requirements for permit applicants and notifying the applicant when construction documents or permits are ready for pick up or issuance.
- ✓ Answer questions quickly and correctly directly from the public, from phone calls and emails.
- ✓ Receive, process, and issue building permits and coordinate the plan review and inspection process, including tracking, routing, and storage of plans.
- ✓ Review permit applications and other pertinent information to verify accuracy and completeness of information.
- ✓ Maintain a variety of public records and filing systems necessary for tracking in-progress applications, permits issued, plan checks in progress, approved plans, and other counter-related items.
- ✓ Verify projects have obtained all necessary approvals before issuing permits and that the following have been filed with the County: valid contractor's license, workers' compensation, and valid business license information.
- ✓ Review and approve less complicated non-structural plan checks over the counter.
- ✓ Create public informational documents and handouts explaining technical issues or requirements for permit issuance, if needed.
- ✓ Welcome and receive customers at the public services counter in a professional and courteous manner.

Building Inspection Services (Value-Added Services)



Building inspectors qualified to perform residential and commercial inspections can be made available as-needed during normal business hours (40 hours/week). Inspectors can also be flexible to assist during special off-hours by request with advance notice.

The assigned staff will perform inspection services, as needed, to verify that the work of construction is in conformance with the approved project plans as well as identify issues of non-compliance with applicable building and fire codes. Our field inspection services will include site inspections and writing legible and understandable correction and violation notices and field reports. In addition, we will be available to answer in-person or telephone inquiries.

We understand that municipal codes are frequently updated, so we will ensure that the projects we are inspecting are compliant with current code requirements. More specifically, we will ensure compliance with Title 24 California Building Codes, parts 1, 2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11, and 12, covering structural, fire prevention, life safety, disabled access, energy conservation, green building, plumbing, mechanical and electrical installations in residential, commercial, industrial, existing and historic buildings.

Interwest's ICC/CASp certified inspectors have performed both building and fire inspection services on a wide variety of construction projects including new residential developments, large custom homes, and commercial, institutional, assembly, essential service buildings, and industrial projects. When necessary for large or fast-track projects, multiple inspectors are available.

Interwest's inspectors will provide field inspections including site inspections of projects to verify conformance with approved drawings and specifications, which will include a review of the permit documents to verify that onsite conditions are consistent with the approved documents for square footage, setbacks, heights, and any other applicable conditions. At the completion of inspections, Interwest's inspectors will complete all necessary City forms and documents as required to provide seamless service.

We understand that personality and customer service are crucial to on-the-job success; therefore, we have selected inspectors who are well-versed in customer service and skilled in dealing with people both at the public counter and in the field. All inspection personnel assigned will be ICC and/or CASp certified as required.



Experience

Below is a sampling of local public sector clients for whom we currently provide similar services. A comprehensive list of all clients throughout California for whom we provide similar services is available upon request.

CLIENT	SERVICES
City of Anaheim	Plan Review, Inspection, Permit Technician
City of Calexico	Building Plan Check
City of Chino Hills	Building & Accessibility Plan Review & Inspection
City of Corona	Building Inspection, Fire Plan Check & Inspection and Permit Tech
City of Coronado	Plan Check, Permit Tech services
City of El Cajon	Building Plan Check and Inspection Services
City of Encinitas	Building Official, Plan Check, Inspection and Permit Tech
City of Escondido	Plan Check
Imperial County	Plan Check
City of Lake Elsinore	Plan Review and Inspection
City of Lake Forest	Building Official, Plan Review, Inspection, Permit Technician
City of La Mesa	Inspection, Plan Check and Permit Techs
City of Lemon Grove	BO, Plan Check and Inspections
City of Murrieta	Plan Review, Inspection
City of National City	Building Official and Plan Check Services
City of Palmdale	Plan Review, Inspection
City of Rancho Palos Verdes	Plan Review, Inspection, Building Code Enforcement, Permit Technician
City of Rosemead	Building Official, Plan Review, Inspection, Permit Technician, Front Counter Support
City of Santa Clarita	Plan Review, Inspection
City of Tustin	Plan Review
City of Upland	Building Official, Building & Fire Plan Review, Inspection, Permit Technician
City of Vernon	Plan Review, Inspection
City of Wildomar	Plan Review, Inspection, Permit Technician
County of Los Angeles	Building Inspection, Permit Technician
County of Riverside	Plan Review, Inspection

BUILDING DEPARTMENT SERVICES // CITY OF ENCINITAS, CA



YEARS OF PERFORMANCE: 2017 – ONGOING

Interwest and our sister company, EsGil, provide Building Plan Review, Inspection, and Permitting Services to the City of Encinitas. Encinitas is a beach city of 63,000 located near San Diego, California. Known for its pristine beaches, prime surfing, historic architecture, beautiful parks and livability, the Encinitas area takes pride in its history, cultural arts, and support of immigrants and refugees. We provide the following on-time and within budget services for the City:

- Plan Check Engineers, Building Plan Review, including Plumbing, Mechanical, Electrical, Accessibility.
- Next-Day Inspections and Counter and Permitting Services.
- Prepare ordinances, provide special studies, research, analysis, enforcement actions for the abatement of dangerous buildings, and provide emergency services and assistance during or after a disaster.

CLIENT REFERENCE CONTACT

ANDREW MAYNARD
PRINCIPAL PLANNER
760.633.2718
AMAYNARD@ENCINITASCA.GOV

BUILDING DEPARTMENT SERVICES // CITY OF SANTEE, CA

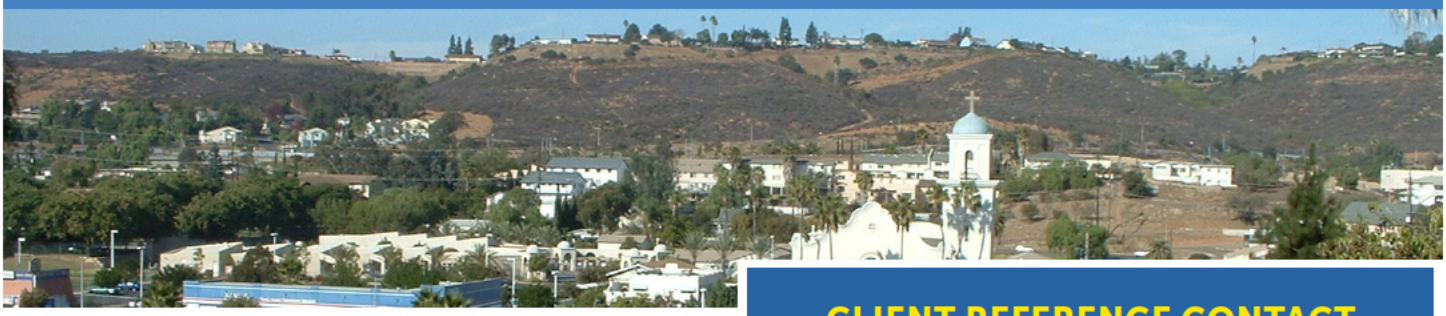
YEARS OF PERFORMANCE: 1981 – ONGOING

Just 18 miles from the Pacific Ocean, Santee is a community with a population of 58,000 surrounded by abundance of open space and bisected by the San Diego River, parks, and trails. A partner since 1981, we provide ongoing full building department services, including a Deputy Building Official, plan review, Permit Technician/administrative services, inspection services, fire review, permitting software, emergency response services, and additional staffing resources for increases in activity levels.

CLIENT REFERENCE CONTACT

AARON STURM
BUILDING OFFICIAL
619.258.4100 EXT. 173
ASTURM@CITYOFSANTEECA.GOV

BUILDING DEPARTMENT SERVICES // CITY OF LEMON GROVE, CA



YEARS OF PERFORMANCE: 1991 – ONGOING

Interwest has provided the City of Lemon Grove with full Building Department services for nearly 35 years. Interwest currently provides the City with a Building Official, Permit Technician, Building Inspector and multiple Plan Reviewers to cover all of their Plan Review services. Recently, Interwest has provided plan review and inspection services for many complex, multi-story, mixed-use buildings throughout the City.

CLIENT REFERENCE CONTACT

MICHAEL FELLOWS, AICP
COMMUNITY DEVELOPMENT MANAGER
619.825.3812
MFELLOWS@LEMONGROVE.CA.GOV

BUILDING DEPARTMENT SERVICES // COUNTY OF SAN DIEGO, CA

YEARS OF PERFORMANCE: 2020 – ONGOING

Interwest has worked in collaboration with San Diego County providing both residential and commercial plan review services and additional Building Department staff support for several years. The County recently approached Interwest, requesting that we take a larger role to help reduce their plan review backlog. Interwest currently provides the County with five (5) permit technicians to staff the Department counter and assist new permit applicants as needed. In addition, Interwest provides electrical review personnel to assist with photo-voltaic/solar reviews.

CLIENT REFERENCE CONTACT

DENNIS HOWE, PE
CHIEF OF BUILDING, BUILDING OFFICIAL
619.241.1991
DENNIS.HOWE@DOT.CA.GOV

Project Overview

The content for this section provides the list of services provided by Interwest and Service Offering Differentiators as directed by the City since this proposal is not project-specific.

Services Interwest Provides:

- Building Department Services
  - Full Service Building Department Services
  - Plan Review Services
  - Inspection Services
  - Code Enforcement Services
  - Building Officials
  - Permit Technicians
  - Fire Protection Services
- Building Safety
- Capital Project Delivery
- City Engineering
- Construction Management
- Development Services
- Grant Writing & Administration
- Land Development Design
- Planning & Urban Design
- Right of Way & Real Estate
- Traffic Engineering
- Transportation Planning
- Transportation Programming

Service Offering Differentiators

Interwest has been providing Building Department services to National City since 2016 and is familiar with the City's processes, procedures, codes, regulations, and personnel. As the largest Building Services firm in California, Interwest offers the following additional differentiators:

- We have provided and managed Building Officials, Building Inspectors, Permit Technicians, and various other engineering personnel and administrators for more than 330 clients throughout California. We provide full service staffing.
- We provide expedited reviews.
- We provide multiple service lines under one company (see above list).
- We are knowledgeable in the latest software programs for electronic plan review.
- We have a local presence in San Diego for attending meetings as required at National City's City Hall, and to provide general coordination and administration services.
- We have a fully staffed office providing personnel with a variety of skills and knowledge in the services required. We have knowledgeable staff who can review AMMRs.
- We have a responsive team who can quickly provide guidance and support for any issues that may occur. We understand some projects are politically driven, or may require emergency services; our full staff can respond quickly to fast moving projects or unique needs.

Detailed Work Plan

Staff Availability

STAFF	AVAILABILITY
David Kniff, AIA	Commercial and Residential: 40%
Ali Sadre, SE, CE, CASp, ICC	Commercial and Residential:50%
Jessica Tuazon, PE, MS, ICC	Commercial and Residential: 40%
Brian Murillo, RA	Commercial Building and Residential: 50%
Mark Seven, ICC	Commercial Electrical: 50%
Aaron Collins, PE, CPD, ICC	Commercial Mechanical Plumbing: 50%
Soon Cho, PE, CASp, ICC	Commercial and Residential:50%
Greg Favereaux, PE	Commercial Structural and Residential: 50%
Poojitha Shashi, PE	Commercial Structural and Residential: 50%
Franco Tanguilig, RA, CBO, ICC	Commercial Building and Residential: 50%
Saaed Amirazizi, SE, CBO, CASp, ICC	Commercial and Residential: 25%
Justin Story, ICC	Commercial and Residential Fire: 80%
Steven Gaffrey, ICC	Residential and Fire: 60%
Eric Dennis	Deputy Building Official: 100%
Francisco Cesena	Permit Technician: 100%

The proposed team will be available to work with the City as requested. We ensure senior staff availability never falls below 40% and technical support staff availability never drops below 30%, amending our staffing needs as necessary. This strategy allows us to meet our clients' impromptu and unexpected demands without neglecting the needs of any of our clients. Interwest will notify the City within the agreed upon time of any staff changes.

Service Delivery Time Frames and Cost

Expedited Plan Check

Expedited plan check services can be provided in half the normal turnaround times listed in the table below at a rate of 150% the normal fees charged.

Communicating Plan Review Results

Plan reviews, when not immediately approved, will result in lists of comments referring to specific details and drawings, and referencing applicable code sections. Interwest will provide the City a clear, concise and thorough document from which clients, designers, contractors and owners can work.

Maximum Turnaround Times

We work hard to accommodate any turnaround schedule desired by the City. Multi-disciplinary reviews are typically performed in our offices, but we are available for on-site work when required, upon the City's request.

TYPE OF JOB	MAXIMUM TURN AROUND TIME FIRST CHECK	TURNAROUND TIME RE-CHECK
RESIDENTIAL*		
New Construction	10 Business Days	5 Business Days
Addition	10 Business Days	5 Business Days
Remodel	10 Business Days	5 Business Days
Solar or ESS Systems	3 Business Days	3 Business Days
NON-RESIDENTIAL*		
New Construction	10 Business Days	5 Business Days
Addition	10 Business Days	5 Business Days
Remodel/Tenant Improvement	10 Business Days	5 Business Days
Solar or ESS Systems	5 Business Days	5 Business Days
Large (greater than 10,000 SF) or Complex Commercial Projects	15 Business Days or Turnaround Time Negotiated on a Project-by-Project Basis	

** Our days begin once the plans are received by our administrative staff.*

Proximity to City Hall

Interwest's San Diego office, located at **9323 Chesapeake Dr, Suite 208, San Diego, CA 92123**, is approximately 13 miles, or less than a 20-minute drive to National City's City Hall, traffic permitting. Interwest is glad to offer the option for National City customers to conduct necessary related business at our office in San Diego. It is our goal to provide both the City and its citizens the highest level of customer service by offering these services.

Method of Package Transmittal

Our staff has experience working with most project-tracking databases utilized by building departments. Our staff will update electronic records and make project-related database entries as directed by the City. We will create and maintain a Jurisdiction File containing our research on any unique amendments or specifications required by your jurisdiction, billing arrangements, contact information, and any special requests you would like us to keep in mind.

Interwest uses a custom-designed database to maintain and track all plans throughout the review process from the moment you request a pick-up and/or shipment to delivery of the final, approved documents. Information such as project name, City's project number, assigned plan reviewer(s), date documents were received, plan review cycle, and completion date for the current review can be provided. In addition to standard phone communication, custom reports can be emailed.

In addition, we can provide online tracking for the City with a custom-designed web template geared to provide any reporting and information needs required. Our staff is available during standard business hours to answer questions via phone or email regarding the actual plan review in progress. We maintain active email accounts and our staff will be responsive to any City or applicant's needs. If we cannot speak directly to a caller, we will return calls no later than 24 hours.

Project Team

Organizational Chart

Our proposed team members have significant direct experience working as municipal employees and as contract staff in jurisdictions throughout California. Our team possesses the professional capability to innovatively create and implement effective solutions to serve the interests of your community. The organizational chart provided below highlights our project team, company roles, areas of expertise, and the organization of our project team.

DIRECTOR OF OPERATIONS/ PROJECT MANAGER

David Kniff, AIA

INTERWEST TEAM

Alternate Representative

Ali Sadre, SE, CE, CASp, ICC | *Structural Plans Examiner*

Jessica Tuazon, PE, MC, ICC | *Plan Review Supervisor – Structural*

Brian Murillo, RA | *Plan Review Architect*

Franco Tanguilig, RA, CBO, ICC | *Plan Review Architect*

Eric Dennis, CBO | *Certified Deputy Building Official*

Mark Seven, ICC | *Electrical Plans Examiner*

Justin Story, ICC | *Fire Marshal/Fire Inspector*

Aaron Collins, PE, CPD, ICC | *Mechanical/Plumbing Plans Examiner*

Steven Gaffrey, ICC | *Plan Reviewer*

Greg Favereaux, PE | *Structural Plans Examiner*

Poojitha Shashi, PE | *Structural Plans Examiner*

Saaed Amirazizi, SE, CBO, CASp, ICC | *Structural Plans Examiner*

Soon Cho, PE, CASp, ICC | *Structural Plans Examiner*

Francisco Cesena | *Permit Technician*

Qualifications Summary

Name | Title | Location	Qualifications
David Kniff, AIA *Director of Operations/ Project Manager* *San Diego, CA*	• 40 Years of Experience • CA Registered Architect (C-19040) • Currently Manages Interwest's Team of Plans Examiners
Ali Sadre, SE, CE, CASp, ICC *Structural Plans Examiner* *San Diego, CA*	• 37 Years of Experience • CA Structural Engineer (S3715) • CA Civil Engineer (C42877) • State Certified Access Specialist (CASp-861)
Jessica Tuazon, PE, MS, ICC *Plan Review Supervisor – Structural* *San Diego, CA*	• 13 Years of Experience • CA Licensed Civil Engineer (84065) • Master's Degree in Structural Engineering • Bachelor's Degree in Structural Engineering
Brian Murillo, RA *Plan Review Architect* *San Diego, CA*	• 10 Years of Experience • WA Licensed Architect • Master of Science in Architecture, Cal Poly San Luis Obispo • Bachelor of Architecture, Cal Poly San Luis Obispo
Franco Tanguilig, RA, CBO, ICC *Plan Review Architect* *San Diego, CA*	• 31 Years of Experience • Licensed Architect, State of California, C36402 • ICC Certification 10076418 • ICC Certified Building Official • ICC Certified Building Plans Examiner • ICC Certified Building Inspector • ICC Certified Accessibility Inspector/Plans Examiner • ICC Certified Electrical Plans Examiner • ICC Certified Residential Mechanical Inspector • ICC Certified Plumbing Plans Examiner • ICC Certified CalGreen Plans Examiner • Bachelor of Arts Degree, Marshal University
Eric Dennis, CBO *Certified Deputy Building Official* *San Diego, CA*	• 49 Years of Experience • Current Building Official for National City • ICC Certification 806482 • ICC Certified Building Official • ICC Building Inspector • ICC Combination Inspector • ICC Plumbing Inspector • ICC Electrical Inspector • ICC Mechanical Inspector • CABO Certified Building Official • CA State Contractors License B529408 • Certified CACEO Member PC-832 • Certified LEAD Abatement Supervisor • ATC-20 Disaster Response Certification • SEMS Certified • Bachelor of Arts Degree, Public Administration, San Diego State University
Mark Seven, ICC *Electrical Plans Examiner* *Irvine, CA*	• 20 Years of Experience • ICC Certification 5102152 • ICC Electrical Plans Examiner • Bachelor's Degree in Electrical Engineering, Aswan University, Egypt

Name | Title | Location	Qualifications
Justin Story, ICC *Fire Marshal/Fire Inspector* *San Diego, CA*	• 9 Years of Experience • International Code Council, 8324820 • ICC Fire Marshal • ICC Fire Plans Examiner • ICC Fire Code Specialist • ICC Fire Inspector I • ICC Fire Inspector II • CA OFSM Certification – Fire Inspector I – Fire Inspector II – Plan Examiner • Bachelor of Science Degree, Fire Protection Administration, Eastern Kentucky University • Associate of Science Degree, Fire Science, Columbia Southern University
Aaron Collins, PE, CPD, ICC *Mechanical/Plumbing Plans Examiner* *Irvine, CA*	• 12 Years of Experience • California Licensed Mechanical Engineer, M37735 • Certified in Plumbing Design (CPD), ASPE • ICC Plumbing Plans Examiner Certification • ICC Mechanical Plans Examiner Certification • Quality Commissioning Provider QCxP Certification – University of Wisconsin • Bachelor of Science Degree, Mechanical Engineering, California State University, Los Angeles
Steven Gaffrey, ICC *Plan Reviewer* *San Diego, CA*	• 42 Years of Experience • ICC Fire Inspector I • ICC Building Plans Examiner • CAL EMA • SAP Evaluator • Bachelor of Arts Degree, Applied Arts and Sciences, Emphasis in Environmental Design, San Diego State University
Greg Favereaux, PE *Structural Plans Examiner* *San Diego, CA*	• 13 Years of Experience • California Licensed Civil Engineer, C86487 • Master of Science, Civil Engineering, Specialty in Structural Engineering, San Diego State University • Bachelor of Applied Science, Civil Engineering, San Diego State University
Poojitha Shashi, PE *Structural Plans Examiner* *San Diego, CA*	• 9 Years of Experience • OR Licensed Civil Engineer (99169PE) • Master of Science, Civil Engineering and Structural Engineering, University of California, Irvine • Bachelor of Science, Civil Engineering, Vidya Vikas Institute of Engineering and Technology
Saeed Amirazizi, SE, CBO, CASp, ICC *Structural Plans Examiner* *Roseville, CA*	• 39 Years of Experience • ICC Certified Building Official • Certified Access Specialist (670) • California Licensed Structural Engineer (S3499) • California Licensed Civil Engineer (C43751) • Master's Degree in Structural Engineering • Bachelor's Degree in Civil Engineering

Name | Title | Location	Qualifications
Soon Cho, PE, CASp, ICC *Structural Plans Examiner* *San Diego, CA*	• 31 Years of Experience • Certified Access Specialist, CASp-178 • CA Licensed Civil Engineer, 57903 • International Code Council, 5286419 • ICC California Building Plans Examiner • ICC California Commercial Building Inspector • ICC California Residential Building Inspector • ICC Residential Fire Sprinkler Inspector/Plans Examiner • ICC Building Inspector • Master of Science Degree, Civil Engineering (emphasis on structural engineering), California State University, Long Beach • Bachelor of Science Degree,Physics, University of California, Berkeley
Francisco Cesena *Permit Technician* *San Diego, CA*	• 9 Years of Experience • Current Permit Technician for National City

"Professional staff, responsive to requests, positive feedback from the community."

Amy Stonich, AICP, Assistant Director of Community Development
City of Lake Forest, CA

"[Interwest has] timely, out of the box thinking. No cookie cutter approach. Presents well to Council and inspires confidence."

Doug Willmore, City Manager (retired)
City of Rancho Palos Verdes, CA

"[Interwest provides] a timely response to request for service. [They have] a team approach with high quality and experienced staff."

Gary Nordquist, City Manager
City of Wildomar, CA



David Kniff, AIA

Director of Operations/Project Manager

45 Years of Experience | 7 Years with the Firm

Education

Mesa Community College

Licenses & Certifications

State of California
Registered Architect No. C-19040
General Building Contractor, Class B License No. 707752

State of Texas
Registered Architect No. 19798

ICC W12 National Building Contractor

Work History

- **Director of Operations**
  Interwest Consulting Group
  2021 – Present
- **Architectural Plans Examiner**
  Esgil – A SAFEbuilt Company
  2019 – 2021
- **Principal Architect**
  KEA Architecture – Development
  1987 – 2019
- **Project Manager**
  Architects Coombs – Mesquita
  1980 – 1987

Project Experience

- **Project Manager**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Brawley, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Calexico, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Chula Vista, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Coronado, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Encinitas, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Escondido, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Healdsburg, CA
- **Project Manager**
  Interwest Consulting Group Contract with Imperial County, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of La Mesa, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Lemon Grove, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Menifee, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of National City, CA
- **Project Manager**
  Interwest Consulting Group Contract with the Pechanga Resort and Casino
- **Project Manager**
  Interwest Consulting Group Contract with the City of Poway, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Rancho Mirage, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of San Diego, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of San Jacinto, CA
- **Project Manager**
  Interwest Consulting Group Contract with the San Pasqual Band of Mission
- **Project Manager**
  Interwest Consulting Group Contract with the City of San Rafael, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Solana Beach, CA
- **Project Manager**
  Interwest Consulting Group Contract with the City of Temecula, CA
- **Project Manager**
  Interwest Consulting Group Contract with the University of California, San Diego
- **Project Manager**
  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Project Manager**
  Interwest Consulting Group Contract with the Viejas Tribal Government

Jessica Tuazon, PE, MS

Plan Review Supervisor – Building & Structural

14 Years of Experience | 4 Years with the Firm

Education

MS, Structural Engineering
University of California, San Diego

BS, Structural Engineering, Studio Arts Minor
University of California, San Diego

Licenses & Certifications

State of California
Licensed Civil Engineer No. C84065

Work History

- **Plan Review Engineer Supervisor**
  Interwest Consulting Group
  2021 – Present
- **Research and Development Engineer**
  Jacobs School of Engineering
  2015 – 2021
- **Structural Project Engineer**
  DCI Engineers
  2012 – 2015
- **Engineering Intern**
  KPFF Consulting Engineers
  2011

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Calexico, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Chula Vista, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Coronado, CA
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  Interwest Consulting Group Contract with the City of Encinitas, CA
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  Interwest Consulting Group Contract with the City of Escondido, CA
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  Interwest Consulting Group Contract with the City of Healdsburg, CA
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  Interwest Consulting Group Contract with Imperial County, CA
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  Interwest Consulting Group Contract with the City of La Mesa, CA
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  Interwest Consulting Group Contract with the City of Lemon Grove, CA
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  Interwest Consulting Group Contract with the City of Rancho Mirage, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of San Diego, CA
- **Plans Examiner**
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- **Plans Examiner**
  Interwest Consulting Group Contract with the University of California, San Diego
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government

Memberships & Affiliations

Member
San Diego ICC Local Chapter

BM

Brian Murillo, RA

Plan Review Architect

9 Years of Experience | 2 Years with the Firm

Education

MS, Architecture
Cal Poly San Luis Obispo

Bachelor of Architecture
Cal Poly San Luis Obispo

Licenses & Certifications

State of California
Licensed Architect No. C41100

State of Washington
Licensed Architect No. 21005171

Work History

- **Plan Review Architect**
  Interwest Consulting Group
  2023 – Ongoing
- **Architect**
  DAHLIN Group
  2017 – 2023
- **Senior CAD Staff**
  Belli Architectural Group
  2016 – 2017
- **Student Construction Crew**
  Solar Cal Poly
  2015

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Calexico, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Chula Vista, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Coronado, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Encinitas, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Escondido, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Healdsburg, CA
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  Interwest Consulting Group Contract with Imperial County, CA
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  Interwest Consulting Group Contract with the Pechanga Resort and Casino
- **Plans Examiner**
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- **Plans Examiner**
  Interwest Consulting Group Contract with the University of California, San Diego
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government



Franco Tanguilig, RA, CBO, ICC

Plan Review Architect

31 Years of Experience | 2 Years with the Firm

Education

Bachelor of Arts
Marshal University

Licenses & Certifications

International Code Council (ICC)
Registration No. 10076418
Building Official
Building Plans Examiner
Building Inspector
Accessibility Inspector/Plans Examiner
Electrical Plans Examiner
Residential Mechanical Inspector
Plumbing Plans Examiner
CalGreen Plans Examiner

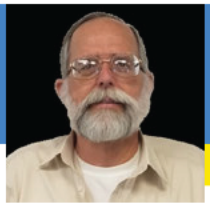
State of California
Licensed Architect No. C36402

Work History

- **Plan Review Architect**
  Interwest Consulting Group
  2023 – Present
- **Consultant / Designer / Draftsman**
  Studio f
  2020
- **Senior Building Plans Examiner / Permit Center Supervisor / Building Plans Examiner / Inspector**
  Monterey County Building Services
  2004 – 2019
- **Project Manager / Designer / Draftsman**
  Gruen Associates
  2001 – 2003
- **Project Coordinator / Designer / Draftsman**
  MCG Architecture
  2000 – 2001
- **Designer / Draftsman / Fabricator**
  Frances E. Knight Landscape Architects
  1999 – 2000
- **Architectural Designer / Consultant**
  Ove Arup and Partners
  1999
- **Design Engineer / Project Coordinator / Draftman**
  Tajima Corporation
  1997 – 1998
- **Designer / Draftsman**
  Ross Haber Woodworks
  1997
- **Designer / Draftsman / Carpenter**
  TSO Construction
  1993 – 1997

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
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  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government



Eric Dennis, CBO

Certified Deputy Building Official

49 Years of Experience | 8 Years with the Firm

Education

BA, Public Administration
San Diego State University

Licenses & Certifications

International Code Council (ICC)
Registration No. 806482
Building Official
Mechanical Inspector UMC
Combination Inspector
Electrical Inspector
Building Inspector
Plumbing Inspector UPC

State of California Contractor's License
B529408

FEMA
IS-00100
IS-00200
IS-00300
IS-00400
IS-00700
IS-00800

Certified CACEO Member PC-832

Certified LEAD Abatement Supervisor

ATC-20 Disaster Response Certification

SEMS Certified

Work History

- **Building Official & Building Inspection Services**
  Interwest Consulting Group
  2017 – Present
- **Building Official**
  City of Pico Rivera, CA, Public Works Dept.
  2014 – 2015
- **Building Official / Code Enforcement Supervisor**
  City of Pico Rivera, CA, Community & Economic Development Department
  2010 – 2014
- **CMOQ (Construction Management Quality Assurance)**
  Department of Navy, NAVFAC SW, ROICC
  2009 – 2010
- **Deputy Building Official**
  City of Vista, CA, Community & Economic Development Department
  2000 – 2009
- **Senior Building Inspector**
  City of Vista, CA, Community & Economic Development Department
  1990 – 2000
- **Building Inspector II**
  City of Vista, CA, Community & Economic Development Department
  1985 – 1990
- **Owner / Operator**
  Dennis Construction II
  1976 – Present

Project Experience

- **Building Official**
  Interwest Contract with the City of National City, CA



Mark Seven, ICC

Electrical Plans Examiner

20 Years of Experience | 4 Years with the Firm

Education

BS, Electrical Engineering
Aswan University, Egypt

Licenses & Certifications

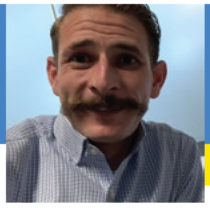
International Code Council (ICC)
Electrical Plans Examiner
Mechanical Plans Examiner
Plumbing Plans Examiner

Work History

- **Plans Examiner**
  Interwest Consulting Group, a SAFEbuilt Company
  2022 – Present
- **MEP Project Manager**
  Arco Interiors, Abu Dhabi, UAE
  2017 – 2022
- **MEP Project Manager**
  Kele Constracting, LLC, United Arab Emirates
  2014 – 2017
- **MEP Project Coordinator**
  BESIX, United Arab Emirates
  2010 – 2014
- **Electrical Site Engineer**
  Al Shafar United, United Arab Emirates
  2006 – 2010
- **Electrical Engineer**
  Ministry of Housing, United Arab Emirates
  2005 – 2006

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Calexico, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Chula Vista, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Coronado, CA
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  Interwest Consulting Group Contract with the City of Escondido, CA
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  Interwest Consulting Group Contract with the City of Healdsburg, CA
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  Interwest Consulting Group Contract with Imperial County, CA
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  Interwest Consulting Group Contract with the City of La Mesa, CA
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- **Plans Examiner**
  Interwest Consulting Group Contract with the University of California, San Diego
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government



Justin Story, ICC

Fire Marshal/Fire Inspector

9 Years of Experience | 3 Years with the Firm

Education

Fire Protection Administration Coursework (working toward BS)
Eastern Kentucky University

Licenses & Certifications

International Code Council (ICC)
Registration No. 8324820
Fire Marshal
Fire Plans Examiner
Fire Code Specialist
Fire Inspector I
Fire Inspector II

State of California OFSM Certification
Fire Inspector I
Fire Inspector II
Plan Examiner

Work History

- **Fire Plans Examiner**
  Interwest Consulting Group
  2022 – Present
- **Deputy Campus Fire Marshal**
  University of California Merced
  2023
- **Senior Fire Plan Examiner**
  City of Arlington, Texas
  2021 – 2022
- **Fire Protection Inspector**
  San Diego Metro Fire & Emergency Services
  2021 – 2022
- **Designated Campus Fire Marshal**
  University of California San Diego Health Center
  2016 – 2020

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Calexico, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Chula Vista, CA
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  Interwest Consulting Group Contract with the City of Coronado, CA
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- **Plans Examiner**
  Interwest Consulting Group Contract with the University of California, San Diego
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government



Aaron Collins, PE, CPD, ICC

Mechanical/Plumbing Plans Examiner

12 Years of Experience | 2 Years with the Firm

Education

BS, Mechanical Engineering
California State University, Los Angeles

Licenses & Certifications

International Code Council (ICC)
Plumbing Plans Examiner
Commercial Fire Sprinkler Plans Examiner

State of California
Licensed Mechanical Engineer No. M37735

State of Texas
Licensed Professional Engineer No. 136209

American Society of Plumbing Engineers
Certified Plumbing Designer (CPD)

University of Wisconsin
Quality Commissioning Provider QCxP Certification

Work History

- **Senior Mechanical Engineer**
  Interwest Consulting Group
  2024 – Present
- **Associate Mechanical Engineer (E-5)**
  Kennedy – Jenks Consulting
  2022 – 2023
- **Mechanical Systems Engineer III**
  Jet Propulsion Laboratory (JPL) – California Institute of Technology
  2018 – 2022
- **Mechanical Engineer (E-5)**
  Gannett-Fleming, Inc.
  2017 – 2018
- **Mechanical Engineer**
  PBS Engineers, Inc.
  2016 – 2017
- **Project Manager & Engineer**
  Suburban Water Systems
  2015 – 2016
- **Mechanical Engineer**
  AECOM Technical Service
  2013 – 2015

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
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  Interwest Consulting Group Contract with the University of California, San Diego
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government

Memberships & Affiliations

Member
ASHRAE (American Society of Heating, Refrigeration, and Air Conditioning Engineers)
ASPE (American Society of Plumbing Engineers)
AWWA (American Water Works Association)

Steven Gaffrey, ICC

Plan Reviewer

42 Years of Experience | 2 Years with the Firm

Education

BA, Applied Arts and Sciences, Emphasis in Environmental Design
San Diego State University

Licenses & Certifications

International Code Council (ICC)
Building Plans Examiner
Fire Inspector I

California Governor's Office of Emergency Services
SAP Evaluator

Work History

- **Plans Examiner**
  Interwest Consulting Group
  2023 – Present
- **Deputy Fire Marshal I**
  City of Encinitas Fire Department
  2021 – 2023
- **Fire Prevention Specialist II**
  San Diego County Fire Authority
  2012 – 2021
- **Plans Examiner**
  County of San Diego - DPLU Building Division
  2007 – 2012
- **Building Enforcement Supervisor**
  County of San Diego - DPLU Building Division
  2006 – 2007
- **Plans Examiner**
  County of San Diego - DPLU Building Division
  2001 – 2006
- **Land Use Technician I & II**
  County of San Diego - DPLU Building Division
  2000 – 2001
- **Architectural Draftsman / Designer / Project Captain**
  San Diego, CA
  1988 – 2000
- **Project Captain**
  Nicoloff & Associates Architects
  1987 – 1988
- **Architectural Draftsman**
  Self-Employed
  1987
- **Draftsman**
  Design Haus Architectural Associates
  1984 – 1987
- **Draftsman**
  Atlas Hotels, Inc.
  1983 –1984

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
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- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government



Ali Sadre, MS, PE, SE, CE, CASp, ICC

Structural Plans Examiner

38 Years of Experience | 38 Years with the Firm

Education

BE, CE, MSCE
Georgia Institute of Technology

Licenses & Certifications

International Code Council (ICC)
Building Inspector
Combination Inspector
Plans Examiner

State of California
Certified Access Specialist (CASp) No. 861
Licensed Civil Engineer No. C42877
Licensed Structural Engineer No. S3715

State of Arizona
Licensed Civil Engineer No. 68573

State of Maine
Licensed Civil Engineer No. 15622

State of Washington
Licensed Civil Engineer No. 56625

Washington, District of Columbia
Licensed Civil Engineer No. 920878
Licensed Structural Engineer No. 9020118

Work History

- **Senior Lead Structural Engineer**
  Interwest Consulting Group, a SAFEbuilt Company
  1986 – Present

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Calexico, CA
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  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government

Memberships & Affiliations

Fellow
Structural Engineers Association of California (SEAOC)

President (2010-2011 & 2020-2021)
Structural Engineers Association of California (SEAOC)

Member, Board of Directors (2010-2012)
Structural Engineers Association of California (SEAOC)

Member (Ongoing)
Structural Engineers Association of California (SEAOC)

GF

Greg Favereaux, PE

Structural Plans Examiner

14 Years of Experience | 2 Years with the Firm

Education

MS, Civil Engineering, Specialty in Structural Engineering
San Diego State University

BAS, Civil Engineering
San Diego State University

Licenses & Certifications

State of California
Licensed Civil Engineer No. C86487

Work History

- **Plan Review Engineer**
  Interwest Consulting Group
  2023 – Present
- **Structural Design Engineer**
  SEE Studio Inc.
  2017 – 2023
- **Structural Design Engineer**
  SMR - ISD
  2016
- **Civil Engineer**
  TCE: Tran Consulting Engineers
  2013 – 2015
- **Geotechnical Engineering Lab Instructor**
  San Diego State University
  2012 – 2013

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
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  Interwest Consulting Group Contract with the City of Calexico, CA
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  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Idaho Springs, CO
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Wellington, CO

Memberships & Affiliations

Member
Associated Engineering Student Council (AESC)



Poojitha Shashi, PE

Structural Plan Examiner

9 Years of Experience | 2 Years with the Firm

Education

MBA
Carnegie Mellon University – Tepper School of Business

MS, Civil Engineering and Structural Engineering
University of California, Irvine

BS, Civil Engineering
Vidya Vikas Institute of Engineering and Technology

Licenses & Certifications

State of Oregon
Professional Engineer No. 99169PE

Construction Project Management Certification

Construction Manager-in-Training Certification (CMAA)

Work History

- **Plan Review Engineer**
  Interwest Consulting Group
  2023 – Present
- **Project Engineer**
  Distribution Centers/Warehouse Facilities – PNW & SoCal Region
  2019 – 2022
- **Project Engineer**
  Zenith Engineers, Inc.
  2017 – 2019
- **Bridge/Structures Intern II**
  Michael Baker International
  2016

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
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- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government



Saeed Amirazizi, ICC, SE, PE, CBO, CASp

Structural Plan Examiner

40 Years of Experience | 2 Years with the Firm

Education

MS, Structural Engineering
Stanford University

BS, Civil Engineering
Northwestern University

Licenses & Certifications

International Code Council (ICC)
Certified Building Official
Building Code Specialist
Plans Examiner
Accessibility Inspector/Plans Examiner
Building Inspector
Commercial Building Inspector
Residential Building Inspector

State of California
Licensed Structural Engineer No. S3499

State of California
Licensed Civil Engineer No. C43751

State of California
Certified Access Specialist (CASp) No. 670

Work History

- **Certified Building Official**
  Interwest Consulting Group, a SAFEbuilt Company
  2023 – Present
- **Regional Manager**
  West Coast Code Consultants (WC-3)
  2021 – 2023
- **Building and Safety Manager/Building Official**
  City of Norwalk, CA
  2019 – 2021
- **Interim Building Official**
  City of San Clemente, CA
  2018 – 2019
- **Senior Plan Check Engineer**
  City of San Clemente, CA
  2017 – 2019
- **Plan Check Engineer**
  City of Garden Grove, CA
  2016 – 2017
- **Supervising Plan Check Engineer**
  Wildan Engineering
  2014 – 2014
- **Senior Structural Engineer**
  State of California, Division of State Architect
  2013 – 2014
- **Plan Check Engineer**
  Bureau Veritas
  2011 – 2013
- **Principle Structural Engineer/Plan Check Engineer**
  SRA Engineering
  2000 – 2011

Project Experience

- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Barstow, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Brawley, CA
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  Interwest Consulting Group Contract with the City of Healdsburg, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with Imperial County, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of La Mesa, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Lemon Grove, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Menifee, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of National City, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the Pechanga Resort and Casino
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Poway, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Rancho Mirage, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of San Diego, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of San Jacinto, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the San Pasqual Band of Mission
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of San Rafael, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Solana Beach, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the City of Temecula, CA
- **Plans Examiner**
  Interwest Consulting Group Contract with the University of California, San Diego
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Gaming Commission
- **Plans Examiner**
  Interwest Consulting Group Contract with the Viejas Tribal Government

Soon Cho, PE, CASp, ICC

Structural Plan Check Engineer

31 Years of Experience | 3 Years with the Firm

Education

MS, Civil Engineering, emphasis on Structural Engineering
California State University, Long Beach

BS, Physics
University of California, Berkeley

Licenses & Certifications

International Code Council (ICC)
Registration No. 5286419
California Building Plans Examiner
California Commercial Building Inspector
California Residential Building Inspector
Residential Fire Sprinkler Inspector/Plans Examiner
Building Inspector

State of California
Licensed Civil Engineer No. 57903
Certified Access Specialist, CASp-178

Work History

- **Senior Plan Check Engineer**
  Interwest Consulting Group
  2023 – Present
  2021
- **Senior Plan Check Engineer / Plan Check Engineer**
  City of Newport Beach, CA
  2008 – 2020
  2022
- **Associate Plan Check Engineer**
  City of Fullerton, CA
  2005 – 2008
- **Associate Plan Check Engineer**
  City of Los Angeles, CA
  1999 – 2005
- **Structural Engineer Associate**
  Barber & Hoffman, Inc., Cleveland, OH
  1998 – 1999
- **Intern-level Engineer**
  Jack Choi & Associates
  1995
- **Associate Engineer**
  Gouvis Engineering
  1994-1995
- **Engineering Intern**
  City of Huntington Beach
  1992 – 1994

Project Experience

- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Blythe, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Rancho Mirage, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Encinitas, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Escondido, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Healdsburg, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with Imperial County, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Laguna Beach, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Menifee, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of National City, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Newport Beach, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Poway, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of San Diego, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of San Jacinto, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of San Rafael, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Santee, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Solana Beach, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the City of Temecula, CA
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the University of California San Diego
- **Plan Check Engineer**
  Interwest Consulting Group Contract with the Viejas Tribal Government

FC

Francisco Cesena

Permit Technician

9 Years of Experience >1 Years with the Firm Bilingual-English some Spanish

Work History

- **Permit Technician**
  SAFEbuit
  2025 – Present
- **Maintenance Supervisor**
  Atria La Jolla
  2020 – 2025
- **Receptionist**
  Express Professionals
  2020
- **Customer Service Representative**
  Kohl's
  2018 – 2020
- **Floor Associate / Omni Associate**
  Kohl's
  2018 – 2020
- **Office Assistant**
  Newport Avenue Optometry
  2016 – 2020

Project Experience

- **Permit Technician**
  Interwest Contract with the City of National City, CA

Awards

Received Mark Twain Scholarship

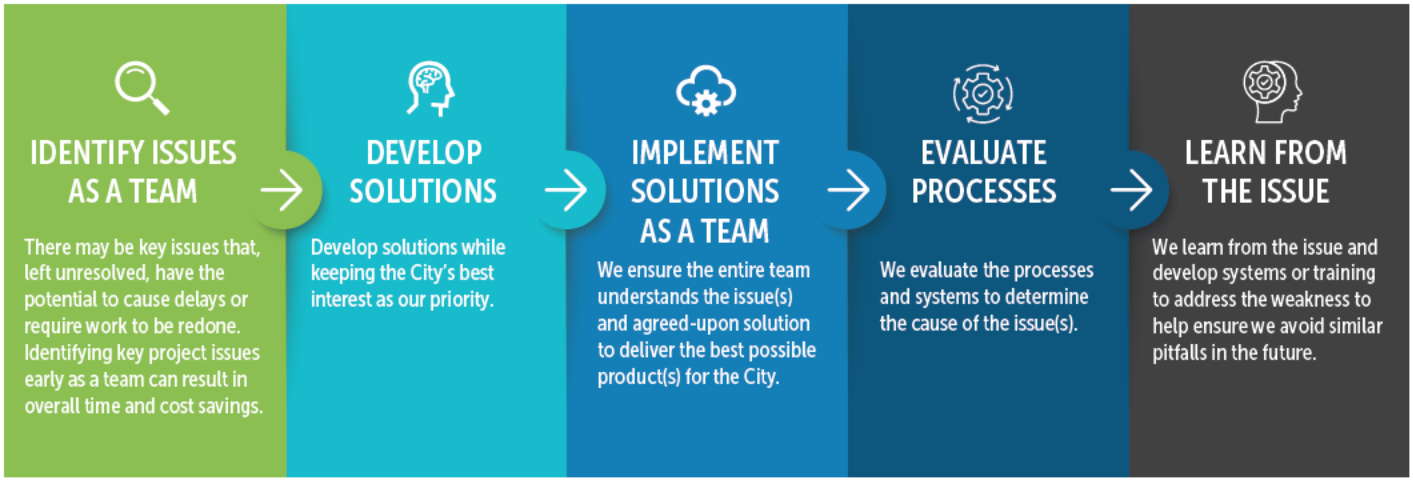
Quality Control

For all projects, Interwest staff is committed to creating and applying a tailored management system that works for the City and will carefully monitor program effectiveness, closely tracking work quality, quantity, and cost.

Delivering projects under aggressive schedules requires careful management, administration, and oversight of project development teams from inception to completion with committed, complete ownership of all aspects. Despite this approach, some projects may fall behind schedule. If this occurs, Interwest will quickly review the reasons for the delay, identify options for getting the project back on track, and implement the selected option after consulting with the City. Scope, schedule, and budget impacts of the delay will be scrutinized to ensure critical elements are not jeopardized by implementation of the corrective action.

We know that our continued success relies upon delivering high quality products to our clients with attention paid to details. Quality control is not just a review of the final work product prior to its delivery; rather, true quality control is a commitment to a process of ongoing "critical eye" review and team and project oversight. Routine and formal checks on assignment progress to us is critical for successful completion and client satisfaction. Therefore, we will create and maintain detailed schedules and provide progress reports where needed and provide internal quality control reviews of data collected and recommendations made.

As most of our staff are former public officials, we understand the public impacts of our reports and recommendations. Recognizing the importance of Quality Control / Quality Assurance, **David Kniff, AIA**, as the Project Manager, will assure Interwest's services are of the highest quality and integrity. We feel that the following approach to resolving issues is a key reason we have been successful with our clients:





References

Andrew Maynard

Principal Planner

City of Encinitas, CA
505 South Vulcan Ave
Encinitas, CA 92024
760.633.2718
amaynard@encinitasca.gov

Building Dept. Services
2017 - Present

Michael Fellows, AICP

Community Development Mgr.

City of Lemon Grove, CA
123 Main Street
Lemon Grove, CA 91945
619.825.3812
mfellows@lemongrove.ca.gov

Building Dept. Services
1991 - Present

Dennis Howe, PE

Chief of Building, Building Official

County of San Diego, CA
5560 Overland Ave., 4th Floor, MS-0200
San Diego, California 92123-1294
619.241.1991
dennis.howe@dot.ca.gov

Building Dept. Services
2020 - Present



Required Statements

Interwest shall adhere to all federal laws and regulations, notwithstanding any state or local laws and regulations. In case of conflict between federal, state, or local laws or regulations, the strictest shall be adhered to.

Interwest shall allow all authorized federal, state, county, and City officials access to place of work, books, documents, papers, fiscal records, payroll materials, and other relevant contract records pertinent to this project. All relevant records shall be retained for at least three (3) years.

Interwest will not discriminate illegally against any employee or applicant for employment pursuant to applicable law.

Interwest shall comply with the California Labor Code, pursuant to said regulations entitled: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.

Agreement for Professional Services

Interwest respectfully requests the following exceptions to the City's Agreement for Professional Services indicated in **red** below and reason in **blue**:

7. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT for this project, whether paper or electronic, shall: (1) be free from defects; (2) become the property of the CITY for use with respect to this project; and (3) shall be turned over to the CITY upon completion of the project, or any phase thereof, as contemplated by this Agreement.

Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY, and CONSULTANT thereby expressly waives and disclaims any copyright in, and the right to reproduce, all written material, drawings, plans, specifications, or other work prepared under this Agreement, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer. **For the avoidance of doubt, nothing in this Agreement shall be understood to grant CITY rights to pre-existing intellectual property of CONSULTANT, including CONSULTANT software and licensed software, or to any improvements thereto.**

Reason: We have developed methods of performing the services and workflow software that we use for nearly all of our clients. We want to be clear that we will continue to own these methods and software, including any improvements thereto.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium, or method utilize the CONSULTANT's written work product for the CITY's purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Notwithstanding any provision of this Agreement to the contrary, CONSULTANT shall have no liability, with respect to (i) the use by CITY of unfinished or draft work product or (ii) the use of work product for any project other than that for which they were prepared or (iii) the use of work product after a change in applicable codes or law.

Reason: Work Product will be provided based upon the specific requirement of and attributes of the project at hand. Use of those Work Product for other projects may be inappropriate due to differences in requirements or attributes.

Any modification or reuse by the CITY of documents, drawings, or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 15, but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of Services of this project, unless otherwise mutually agreed.

16. **INDEMNIFICATION AND HOLD HARMLESS**. To the maximum extent provided by law, the CONSULTANT agrees to defend, indemnify, and hold harmless the City of National City, its officers, officials, agents, employees, and volunteers against and from any and all **third-party (Reason: We would not indemnify you against first party claims, such as if we were to sue you for non-payment.)** liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, **to the extent (Reason: We fully understand and agree that we are liability for damages that arise from our negligent or wrongful acts or omission. Insurance provides defense of claims alleging that we were negligent, but only covers liability to the extent arising from our negligent acts or omissions. It does not provide coverage for liability due to the negligent acts or omissions of**

City. Accordingly, we would like a carve out from damages to the extent that they arise from the acts or omissions of the City or any of the indemnitees.) resulting from or arising out of the CONSULTANT's negligence, recklessness, or willful misconduct in the performance of this Agreement. CITY will cooperate reasonably in the defense of any action, and CONSULTANT shall employ competent counsel, reasonably acceptable to the City Attorney **and selected from CONSULTANT's insurance carrier's panel counsel (Reason: Our coverage provides that the carrier provide a defense for us and any additional insureds, including the City. That defense will be provided by counsel vetted by the carrier and experienced in the area of work applicable to the case. It is in both our and the City's best interest to make sure that the lawyers involved have experience in dealing with these kinds of cases.)**.

The indemnity, defense, and hold harmless obligations contained herein shall survive the termination of this Agreement for any alleged or actual omission, **intentionally wrongful** act, or negligence under this Agreement that occurred during the term of this Agreement.

16. **INDEMNIFICATION AND HOLD HARMLESS.** To the maximum extent provided by law, the CONSULTANT agrees to defend, indemnify, and hold harmless the City of National City, its officers, officials, agents, employees, and volunteers against and from any and all **third-party (Reason: We would not indemnify you against first party claims, such as if we were to sue you for non-payment.)** liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, **to the extent (Reason: We fully understand and agree that we are liability for damages that arise from our negligent or wrongful acts or omission. Insurance provides defense of claims alleging that we were negligent, but only covers liability to the extent arising from our negligent acts or omissions. It does not provide coverage for liability due to the negligent acts or omissions of City. Accordingly, we would like a carve out from damages to the extent that they arise from the acts or omissions of the City or any of the indemnitees.)** resulting from or arising out of the CONSULTANT's **intentionally wrongful or negligent (Reason: We fully understand and agree that we are liability for damages that arise from our negligent or wrongful acts or omission. Insurance provides defense of claims alleging that we were negligent, but only covers liability to the extent arising from our negligent acts or omissions. It does not provide coverage for liability due to the negligent acts or omissions of City. Accordingly, we would like a carve out from damages to the extent that they arise from the acts or omissions of the City or any of the indemnitees.)** performance or other obligations under this Agreement; provided, however, that this indemnification and hold harmless shall not include any claims or liability arising from the established sole **or active** negligence or willful misconduct of the CITY, its agents, officers, employees, or volunteers. CITY will cooperate reasonably in the defense of any action, and CONSULTANT shall employ competent counsel, reasonably acceptable to the City Attorney **and selected from CONSULTANT's insurance carrier's panel counsel**. **Reason: Our coverage provides that the carrier provide a defense for us and any additional insureds, including the City. That defense will be provided by counsel vetted by the carrier and experienced in the area of work applicable to the case. It is in both our and the City's best interest to make sure that the lawyers involved have experience in dealing with these kinds of cases.**

The indemnity, defense, and hold harmless obligations contained herein shall survive the termination of this Agreement for any alleged or actual omission, **intentionally wrongful** act, or negligence under this Agreement that occurred during the term of this Agreement.

Notwithstanding any provision of law to the contrary, CONSULTANT shall have the right to control the defense and settlement of any action for which indemnification is sought, provided that it shall not enter into any settlement that requires an admission of wrongdoing by any indemnitees without that indemnitees' approval. CONSULTANT's obligations under this Agreement are contingent upon timely receipt of notice of the claim for which indemnification is sought, such that defense of the claim is not prejudiced, and the reasonable assistance of the indemnitees in connection with the defense of the claim.

Reason: CA law provides that the indemnified party may defend an action. Our insurance coverage includes defense costs, but requires that the carrier be given the opportunity to defend. In order for our

policies of insurance to apply, the carrier needs to be given the chance to defend the claim. If the carrier does not receive the claim early enough, that defense may be compromised and a default judgment may be issued.

17.3 Indemnification for Employee Payments. CONSULTANT agrees to defend and indemnify the CITY for any obligation, claim, suit, or demand for tax, retirement contribution including any contribution to PERS, social security, salary or wages, overtime payment, or workers' compensation payment which the CITY may be required to make on behalf of (1) CONSULTANT, (2) any employee of CONSULTANT, or (3) any employee of CONSULTANT construed to be an employee of the CITY, for work performed under this Agreement. This is a continuing obligation that survives the termination of this Agreement. **Notwithstanding the preceding, CONSULTANT shall have no liability under this section to the extent that the acts or omissions leading to the determination that a CONSULTANT employee was eligible for enrollment in PERS were taken at the direction of CITY. (Reason: In order to avoid CalPERS liability, we need to be able to manage how we staff. If the City requires us to staff in a way that triggers CalPERS liability, that should be on the City, not us.)**

19. **INSURANCE.**

E. **Except with respect to Workers' Compensation coverage, the** ~~**The**~~ aforesaid policies shall constitute primary insurance as to the CITY, its officers, officials, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the CITY's Risk Manager, at the address listed in subsection G below, of cancellation or material change.

~~**K. If the CONSULTANT maintains broader coverage or higher limits (or both) than the minimum limits shown above, the CITY shall be entitled to the broader coverage or higher limits (or both) maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.**~~ **Reason: We have insurance to cover all of our business, we allocate that by contract. you may get the benefit of higher limits but may not, depending on the number and nature of claims filed.**

2.5 **ADMINISTRATIVE PROVISIONS.**

G. *Assignment & Assumption of Rights.* CONSULTANT shall not assign this Agreement, in whole or in part, to any other party without first obtaining the written consent of CITY **", which consent shall not be unreasonably delayed or withheld (Reason: We are fine with you approving, but just ask that it be done on a timely basis.)**.

END OF EXCEPTIONS

INTERWEST

A SAFEbuilt COMPANY



NATIONAL CITY

On-Call Permit Processing, Plan Review, and Inspection Services

CALIFORNIA NATIONAL CITY 1887 INCORPORATED

March 5, 2025 | 2:00 PM PST

MAIN PROPOSAL CONTACT:
DAVID KNIFF
Director of Operations/Project Manager
619.385.1307
dkniff@interwestgrp.com

www.interwestgrp.com

COST PROPOSAL ORIGINAL

Cost Proposal

Building Plan Review Services

For the building department plan review services as identified in this proposal, Interwest proposes to charge 67% of the building department plan review fees charged by the City in accordance with the National City building fee schedule as adopted by the City. This percentage of fee is based on our understanding of the support required by the City as detailed in the RFP. This percentage will be mutually agreed upon by National City and Interwest Consulting Group.

This percentage does not include fire plan check services, engineering/grading plan review services, or subconsultant services which will be charged at the hourly rates listed in the Schedule of Hourly Billing Rates on the following page.

Please note that the percentage of fees stated in this document include an initial plan review plus two re-checks. Additional re-checks beyond the third review (due to lack of significant progress by the designer to address the corrections) will be charged on an hourly basis using the Schedule of Hourly Rates provided, with prior approval from the City.

The minimum Plan Review fee for any proposed project shall be two hundred dollars ($200.00).

Plan check fee for repetitive identical buildings shall be assessed at 100% Plan Check fee for the first or basic building, and a 20% Plan Check fee for each additional building proposed.

Restamp reviews of a project will be provided for a $150 fee. Re-stamp includes review of project documents due to corrections from other city departments after Building has already been approved/completed review.

Expedited Fees

Expedited plan reviews will be provided at a rate of 150% of the fees stated and will be completed in one-half the time frames proposed for non-expedited plan reviews. Expedited plan reviews should be requested prior to the initial submittal and will apply to each review cycle up to completion.

Hourly Reviews

For the review of deferred submittals, such as truss calculations, stairs, etc., submitted after the projects have been approved, reviews will be completed on an hourly basis (per submittal) utilizing the Schedule of Hourly Billing Rates provided.

For the review of revisions to previously approved drawings, reviews will be completed on an hourly basis (per submittal) utilizing the Schedule of Hourly Billing Rates provided.

Rechecks due to significant designer changes after Building has already been approved/completed review will be assessed on an hourly basis (per submittal) utilizing the Schedule of Hourly Billing Rates provided.

Fire Protection Plan Review Services

For the fire protection plan review services as identified in this proposal, Interwest proposes plan review services at an hourly basis (per submittal) using the rates in the Schedule of Hourly Billing Rates outlined in this document.

The minimum Plan Review fee for any proposed project shall be 1.5 hours.

Plan check fee for repetitive identical buildings shall be assessed at 100% Plan Check fee for the first or basic building, and a 20% Plan Check fee for each additional building proposed. Final plan check fees of the project will be clarified prior to the work being done.

Rechecks due to significant designer changes after Building has already been approved/completed review will be assessed on an hourly basis (per submittal) utilizing the Schedule of Hourly Billing Rates provided.

Re-stamp reviews of a project will be provided for a $150 fee. Re-stamp includes review of project documents due to corrections from other city departments after Building has already been approved/completed review.

Expedited Fees

Expedited plan reviews will be provided at a rate of 150% of the fees stated and will be completed in one-half the time frames proposed for non-expedited plan reviews. Expedited plan reviews should be requested prior to the initial submittal and will apply to each review cycle up to completion.

Building Inspection & Code Enforcement Services

At the City's direction, we can also provide building inspection and/or code enforcement services on an hourly basis using the rates in the Schedule of Hourly Billing Rates outlined on the following page.

Hourly Rate Schedule

Effective January 1, 2025

Beginning on the 1st anniversary of the Effective Date of the Agreement and annually thereafter, the hourly rates listed below shall be automatically increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the "CPI"). Such increase shall not exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.

Classification	Hourly Billing Rate
Building Safety Services	
Certified Building Official	$165
Deputy Building Official	$150
Licensed Plan Review Engineer (structural, civil, electrical, mechanical) / Architect	$160
Supervising Structural Engineer	$200
Senior Structural Engineer	$185
Senior Plans Examiner	$145
CASp	$135
Inspector III	$115
Inspector II	$105
Inspector I	$95
Permit Technician	$80
Fire Protection Engineer	$160
Senior Fire Plans Examiner	$135
Fire Plans Examiner / Fire Inspector	$125
ICC Building Plans Examiner	$125
Senior Code Enforcement Officer	$140
Code Enforcement Officer	$130
Trainee	$75

Engineering

Principal in Charge	$255
Principal Engineer	$230
City Surveyor	$220
City Engineer	$225
Project Manager	$210
Senior Traffic Engineer	$200
Traffic Engineer III	$190
Traffic Engineer II	$180
Traffic Engineer I	$170
Traffic Engineering Associate II	$160
Traffic Engineering Associate I	$150
Transportation Engineer	$210
Supervising Engineer	$205
Senior Engineer	$200
Licensed Land Surveyor	$190
Engineering Associate III	$160
Engineering Associate II	$150
Engineering Associate I	$140
Survey Technician	$130
Senior Engineering Technician	$130
Engineering Technician III	$130
Engineering Technician II	$115
Engineering Technician I	$105
Student Trainee	$50
Grading Plans Examiner	$165

Construction Management

Construction Manager	$180
Assistant Construction Manager	$160
Supervising Public Works Observer	$175
Senior Public Works Observer	$170
Public Works Observer III	$160
Public Works Observer II	$145
Public Works Observer I	$130

Real Estate

Supervising Corporate Broker	$260
Senior Project Manager	$200
Project Manager	$180
Senior Acquisition / Relocation Agent	$140
Acquisition / Relocation Agent	$125
ROW Technician	$115
ROW Coordinator	$100
Administrative Support	$80

Landscape Design Review Services

Project Manager	$185
Senior Landscape Design Reviewer	$165
Landscape Design Reviewer	$150
Landscape Maintenance Inspector	$130
Landscape Field Supervisor	$130

Planning Services

Community Development Director	$220
Project Manager	$190
Planning Manager	$200
Principal Planner	$180
Senior Planner	$165
Associate Planner	$135
Assistant Planner	$110
Planning Technician	$90

Environmental Services

CEQA/NEPA Project Manager	$225
CEQA/NEPA Principal Planner	$215
CEQA/NEPA Senior Planner	$195
CEQA/NEPA Associate Planner	$160
CEQA/NEPA Assistant Planner	$130
CEQA/NEPA Planning Tech	$110

Administrative

Grant Manager	$165
Grant Writer	$155
Management Analyst II	$125
Management Analyst I	$115
Senior Administrative	$115
Administrative III	$100
Administrative II	$90
Administrative I	$75

Miscellaneous

Work Outside Standard Hours – Services provided in excess of eight (8) hours per day, outside regular business hours, nights, weekends and holidays will be invoiced at 150% of the above standard rates.

Prevailing Wages – Where work is required under the CA Labor Code for prevailing wages per jurisdiction, there will be a supplemental charge per hour to the above rates per applicable job classification, established at the time of commencement of work and adjusted from time to time in accordance with future wage determinations pursuant to the labor rates as determined by the CA Department of Industrial Relations.

Mileage & Tolls – For inspection staff reporting to the job site from out of town, mileage will be reimbursed to and from the employee's reporting location, including their home location if not reporting to a company office, at the effective standard federal rate established at time of service. Tolls will be billed with no markup.

Other Charges – Other project-specific costs, such as rentals, expendable or special supplies, special project insurance, permits and licenses, shipping, subsistence, tolls and parking, outside copying/printing, etc., will be charged at cost plus 15%. Mileage will be charged at the current IRS rate. Meals, lodging, and travel expenses, when pre-approved by the City, will be charged at cost or at standard per diem rates, as applicable.

Client will be responsible for any applicable taxes in addition to the fees due for Services.

True North
COMPLIANCE SERVICES

Your Trusted Partner for Comprehensive Municipal Services

On-Call Permit Processing, Plan Review, and Inspection Services

City of National City
Community Development Department

PRIMARY CONTACT:

ISAM HASENIN, MSCE, PE, CBO

EMAIL: ISAM@TNCSERVICES.COM

Phone: 858-260-0495

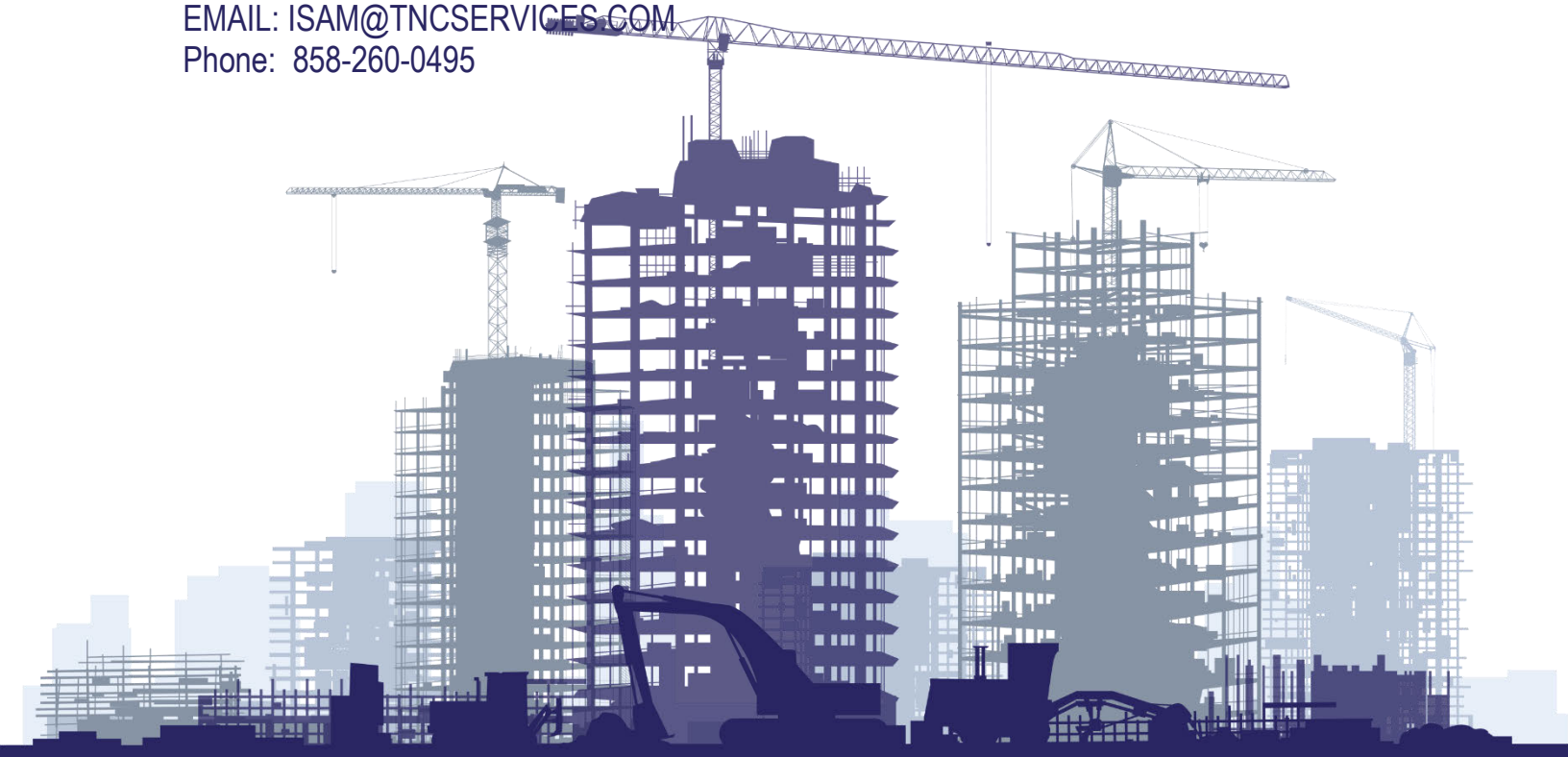


Table of Contents

1. COVER LETTER 3

2. INTRODUCTION AND APPROACH 4

3. EXPERIENCE 7

4. PROJECT OVERVIEW 16

5. DETAILED WORK PLAN 20

6. PROJECT TEAM 26

7. QUALITY CONTROL 32

8. REFERENCES 36

9. ACKNOWLEDGEMENT 38

10. CORPORATE RESOLUTION 39

11. APPENDIX 42

Section 1. Cover Letter

February 26, 2025
Samuel Marrinan, Building Official
Community Development Department
1243 National City Blvd.,
National City, CA 91950

Dear Mr. Marrinan,
True North Compliance Services Inc. is pleased to present our proposal for the On-Call Permit Processing, Plan Review, and Inspection Services RFP. Our philosophy and guiding principles are centered around the commitment to providing public agencies with the highest quality of professional consulting services in a timely and cost-effective manner. We take pride in our ability to provide exemplary services and deep technical expertise to our clients.

True North Compliance Services, Inc. was founded and incorporated in California in 2020. Our Secretary of State Entity Number is C4554500. True North Compliance is a full-service comprehensive provider of Building, Fire, Planning and Engineering Services including plan review, building inspection, permit technician, building department administration, code enforcement, planning and fire services and other related services. Our proposal is valid for 120 days.

Isam Hasenin is President and CEO of True North and the main contact for the firm. He is authorized to represent, sign and bind True North Compliance Services, Inc. in a contractual agreement with the City of National City. His email address is Isam@TNCServices.com., phone number 858-260-0495. We will serve the City of National City from our office in San Diego.

The founder and president of True North Compliance Services, Inc., Isam Hasenin, has developed an impeccable reputation, over his 30-year career, as a forward-thinking customer services-centric public agency administrator, licensed Civil Engineer and technical manager providing high quality responsive service to public agencies and their citizens.

I am confident True North Compliance Services, Inc. will meet and exceed the City's expectations and provide unparalleled high-quality and timely services to the City.

We look forward to working with you and your team and building a long and successful relationship with the City of National City.

Sincerely,



Isam Hasenin, MSCE, P.E., CBO, President

Section 2. Introduction and Approach

Our team of over 60 highly qualified, licensed/certified plan review engineers, plans examiners, inspectors and permit technicians with many years of experience are ready to serve the needs of the City of National City including 7 SE's, 15 PE's in Civil, Mechanical, Electrical and Fire Protection disciplines in addition to experienced and certified plans examiners, inspectors and permit technicians.

We understand the City's needs for Building and Safety services to augment its staff due to the high level of permit activities and the need to provide high quality, responsive and timely service. Our depth and breadth of resources will allow us to meet the demands and requests of the City in a timely and effective manner. We are able to quickly respond to requests to review building plans and perform inspection services on an as-needed basis. We can respond to fluctuations in workload, as well as requests for expedited project reviews. Our project manager will keep an open line of communication with Building & Safety managers and respond to requests within 24 hours of requests.

Our commitment to the City of National City is to provide the highest quality Building and Safety services to you and your clients. More specifically, we commit to the following:

1. Unparalleled Building & Safety expertise of team members, and highest quality of plan review and inspection services.
2. Our Director of Operations will serve as the single point of contact for all communication with the City.
3. We will provide the necessary plan review staffing levels to meet the volume of work and level of permit activities.
4. Open line of communications with City staff and managers and permit applicants.
5. Implementation of a rigorous quality assurance program for all services we provide to the City.
6. Availability to work directly with designer and developers to provide high quality responsive plan review services and address plan check comments.
7. Create a balance of consistency, conformance, and efficiency in all plan reviews.
8. Daily pick up of plans at City offices (for paper plans).
9. Professionally prepared comment lists with clear reference to applicable code sections.
10. Commitment to reviewing plans within the agreed upon turn-around times.
11. Ability to meet with customers at our San Diego office less than 30 minutes from City Hall.
12. Ability to provide expedited plan review services upon request.

13. Availability to meet virtually and in-person with applicants during pre-application and discretionary phase to provide high level code review.
14. Ability to provide technical support to the Building Official and staff such as training, code adoption, developing technical policies, procedures and review/recommendations for Alternate Materials and Methods Requests (AMMR).

Customer Service Commitment

Our singular focus on our motto "***personal attentive service and excellence in the delivery of our services"*** allowed us to become the go-to provider for most of our clients. The common denominator for our success serving our clients is the absolute focus on delivering high quality, responsive and timely services. We will partner with city staff, applicants and designers to come up with practical common-sense solutions to difficult code compliance challenges. Our team is available to handle questions and issues raised by City staff and/or the applicants throughout the day. Our managers are available around the clock to handle whatever needs our clients might have. We keep an open line of communications with staff and applicants to streamline and expedite the review and approval of projects being reviewed. Our customer service commitment includes the following elements:

1. Application of the code in a reasonable practical yet safe manner, and understanding and applying the spirit and intent of the code whenever needed.
2. Our plan review philosophy is to perform a thorough and accurate plan review during the first submittal in order to avoid new comments and delays during subsequent review cycles and frustrating the applicants and designers.
3. Open lines of communication with the Building Official and other city managers and staff to ensure an efficient and high level of customer service.
4. When an applicant disputes plan check comments, our plan check staff is trained and instructed to quickly elevate the issues to our QC manager to work toward quick and effective resolution of the issues.
5. Implementation of our "Express Recheck By Appointment" system to enhance customer service and expedite approval of projects.
6. Office hours: our staff is available Monday through Friday from 8:00 am- 5:00 pm to respond to phone calls and email inquiries.
7. We respond to phone calls and emails no later than the next business day and in most cases on the same business day.

8. Our plan check staff is available, during regular business hours, to discuss and clarify plan check issues with applicants, designers, owners and consultants. Resolution of code issues may be performed by telephone, or meetings, prior to resubmitting corrected plans and documents.

Section 3. Experience

Our team members have performed reviews and/or inspections of thousands of projects over their long careers including hundreds of projects of variety of sizes and occupancies during their tenure with True North Compliance Services. True North has been a trusted partner for our clients to review the most complex high profile or sensitive projects including highly complex custom homes in Malibu and Dana Point to a large, enclosed IC-Hockey Arena for Riverside County, 30-story high rise mixed-use building in San Jose, multiple 5 or 6 story over concrete podiums mixed-use buildings in Pasadena, La Habra, Dana Point and Redwood City. In addition, we just started the review of a large $2-Billion complex of life sciences buildings in Burlingame which will include multiple high-rise buildings, many hazardous occupancy labs and other uses. We also reviewed multiple hotels, educational buildings for universities and OSHPD-3 clinics. Below is a listing of a few recent projects our team reviewed. We can provide many more if requested by the City.

1. Coachella Valley Sports Arena - Riverside County, CA: The arena serves as a multi-use facility for sporting events, concerts, and various exhibition-type events. The arena consists of two assembly seating areas, a primary seating bowl and a practice ice arena. True North Compliance Services provided the Building, MEP, and Fire Protection plan review for the arena.

Occupancy: A-4, A-3, A-2, B, M and S-2
Type of Construction: I-B Fully Sprinklered
Floor Area: 560,000 square feet
Number of Stories: 4
Valuation: $250 Million



2. BO Town- San Jose: This project consists of a 30-story mixed-use building with office, retail, conference facilities, restaurants and parking. True North Compliance Services provided the Building, MEP, and Fire Protection plan review for project.

Occupancy: R-2, B, M, A-2, S-2

Type of Construction: I-A
Floor Area: 900,000 square feet
Number of Stories: 30 stories
Valuation: $250M



3. Stanford Medical Office Building- Redwood City: The site consisted of a new 9-story outpatient clinic hospital services building, a 5-story parking structure and site development. True Noth Compliance Services provide the Building, MEP and fire protection plan review for the entire site.

Occupancy: I-2.1 (OSHPD-3), A-3, B, F-1
Type of Construction: I-A Fully Sprinklered
Floor Area: 276,383 square feet
Number of Stories: 9



4. The Wave Hotel- Dana Point: This project consists of 3 stories below grade, 3 stories above grade high end hotel with conference facilities, restaurants and retail. True North Compliance Services provided the Building, MEP, and Fire Protection plan review for project.

Occupancy: R-1, A-2, A-3, M, B
Type of Construction: I-A, V-A
Floor Area: 114,872 square feet
Number of Stories: 3 stories below grade, 3 stories above grade
Valuation: $25M



5. Top Golf- Burlingame: This project consists of a new three-story golf entertainment venue with restaurants, meeting spaces and associated improvements.

Occupancy: A-2, A-3, M and B
Type of Construction: II-B Fully Sprinklered
Floor Area: 70,663 square feet
Number of Stories: 3
Valuation: $25.5 Million



6. 1200-1340 Bayshore Highway – Burlingame: This project consists of the redevelopment of a 12-acre site with three, 11-story office/life science buildings totaling 1.46 million square feet. The project includes two, 10-story parking structures each with two levels of below grade parking. True North Compliance Services provided the preliminary code review, and will be providing the Building, MEP, Fire, grading and MWELO plan review for this project.

Occupancy: B, A-3, L, S-1 and S-2
Type of Construction: I-A Fully Sprinklered
Floor Area: 1.5 million square feet
Number of Stories: 2-11 stories
Valuation: Over $2 billion.



7.Green Mills Place – Pasadena: This project consists of a new 4-story mixed use building and renovation of an existing historic building on the same site in Old Town Pasadena. True North Compliance Services provided the Building, MEP, Fire, grading and MWELO plan review for this project.

Occupancy: R-2, A-3, M and S-2
Type of Construction: III-A Fully Sprinklered
Floor Area: 26,607 square feet
Number of Stories: 4
Valuation: $17 Million



8. Best Western Plus Hotel - Adelanto: True North Compliance Services provided the Building and MEP plan review for the new 4-story hotel and associated site development. The hotel consisted of 54,000 square feet, 90 guest rooms, meeting rooms, a gymnasium, swimming pool, bar and restaurant.

Occupancy: R-1, A-2, A-3 and B
Type of Co: III-B
Valuation: $5.6M



9. Impossible Foods – Redwood City, CA: This project consists of a 4-story tenant improvement for the Impossible Foods Research Facility. Scope of work included demo of existing walls, ceiling and MEP systems, creating new rooms, relocating of walls, ceilings, Electrical lighting and data systems, new AC/heating units, mechanical equipment, flooring, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: A-3, B and S-1
Type of Construction: II-A Fully Sprinklered
Floor Area: 150,622 square feet
Number of Stories: 4
Valuation: $12 Million

10. Divine Arts of Yoga Center – La Habra, CA: This project consists of a new religious institution and yoga center. The building contains classrooms, assembly halls, a dining hall and onsite living accommodation. True North Compliance Services provided the Building and MEP plan review for this project.

Occupancy: A-3, A-2 and R-3
Type of Construction: V-A Fully Sprinklered
Floor Area: 18,000 square feet
Number of Stories: 1, Valuation: $3,250,000



11. Wilson Avenue Warehouse Project – Perris, CA: This project consists of a new concrete tilt-up warehouse building. True North Compliance Services provided the Building and MEP plan review for this project.

Occupancy: S-1, F-1 and B
Type of Construction: III-B Fully Sprinklered
Floor Area: 153,735 square feet
Number of Stories: 1
Valuation: $4,509,212.

12. 1021 Anacapa Drive – University California, Santa Barbara: This project consisted of a three–story tenant improvement in an existing office/training building. Scope of work included demo of existing walls, ceiling and MEP systems, creating new rooms, relocating of walls, ceilings, Electrical lighting and data systems, new AC/heating units, mechanical equipment, flooring, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: A-3, B and S-2
Type of Construction: V-A Fully Sprinklered
Floor Area: 13,158 square feet
Number of Stories: 3
Valuation: $1.2 Million

13. Strand Beach, Dana Point: True North Compliance Services provided the Building plan review for the new custom home located at "The Strand" in Dana Point. The dwelling consisted of 6,015 square feet of living space above grade, a 2,455 square foot basement below grade basement and a 2,246 square foot subterranean garage that is accessed through a car lift.

Valuation: 2.5 million

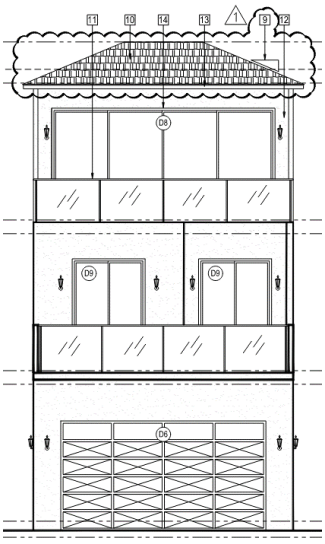


14. Alteryx- 500 Arguello Street, Redwood City. This project consisted of tenant improvements to an existing R& D facility. Scope of work included demo of existing walls, ceiling and MEP systems, relocating of walls, ceilings, Electrical lighting and data systems, new AC/heating units, mechanical equipment, flooring, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: A-3, B and S-2
Type of Construction: III-A Fully Sprinklered
Floor Area: 18,443 square feet
Number of Stories: 5
Valuation: $1.2 Million

15. 6th Street, Huntington Beach: True North Compliance Services provided the Building plan review for the new custom home in Huntington Beach. The dwelling consisted of 3-stories, a total of 3,100 square feet and an attached ADU.

Valuation: 1.1 million



16. 1819 Aston Ave, Carlsbad, Ca- University California, Santa Barbara project: This project consisted of tenant improvement in an existing one-story building., The tenant space is used for mitigation monitoring purposes for ocean studies. Scope of work included demo of existing walls, ceiling and MEP systems, creating new rooms, relocating of walls, ceilings, Electrical lighting, new AC/heating units, mechanical equipment, flooring, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: B, S-1, F-1
Type of Construction: V-A Fully Sprinklered
Floor Area: 5,731 square feet
Number of Stories: 1
Valuation: $150,000

17. Moss Adams Pasadena TI, 225 South Lake Ave, # 900, Pasadena: This project consisted of large tenant improvements to an existing office space in a high-rise building. Scope of work included demo of existing walls, ceiling and MEP systems, relocating of walls, ceilings, Electrical lighting and data systems, new AC/heating units, mechanical equipment, flooring, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: B
Type of Construction: I-A Fully Sprinklered
Floor Area: 12,000 square feet
Number of Stories:16
Valuation: $620,000

18. Broad Center for Biological Sciences/David Van Valen Laboratory Renovation, 360 Wilson Ave, Building # 96, Pasadena: This project consisted of a renovation to an existing biological sciences laboratory in an existing R&D building. Scope of work included demo of existing walls, ceiling and MEP systems, relocating of walls, ceilings, Electrical lighting and data systems, new AC/heating units, mechanical equipment, flooring, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: B offices and research laboratories
Type of Construction: II-B Fully Sprinklered
Floor Area: 1,263 square feet
Number of Stories: 3 + Basement
Valuation: $145,000

19. California Institute of Technology- Professor Hsieh Laboratory Renovation, 1200 E. California Blvd, Building # 47, Pasadena: This project consisted of a renovation to an existing science laboratory in an existing R&D and classroom building. Scope of work included demo of existing walls, and MEP systems, relocating of walls, new AC/heating units, mechanical equipment, lab equipment, hazardous materials quantities determination, chemicals, fire alarms renovation, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: B, A-3, I-3, S
Type of Construction: I-A Fully Sprinklered
Floor Area: 2,600 square feet
Number of Stories: 6
Valuation: $195,000

20. California Institute of Technology- Professor Hsieh Laboratory Renovation, 1200 E. California Blvd, Building # 47, Pasadena: This project consisted of a renovation to an existing science laboratory in an existing R&D and classroom building. Scope of work included demo of existing walls, and MEP systems, relocating of walls, new AC/heating units, mechanical equipment, lab equipment, hazardous materials quantities determination, chemicals, fire alarms renovation, new bathrooms, etc. True North Compliance Services provided Building and MEP plan review for the project.

Occupancy: B, A-3, I-3, S
Type of Construction: I-A Fully Sprinklered
Floor Area: 2,600 square feet
Number of Stories: 6
Valuation: $195,000

Section 4. Project Overview

We offer the full range of development review & inspection services including Building & Safety services ranging from plan review to inspection and permit technician services and other related services. We have the depth and breadth of resources to perform any and all of the following services:

a. **Building Plan Review Services:** True North Compliance will provide plan review in compliance with the City of National City's Municipal Code, all applicable federal and state laws and regulations and the City's Building Safety Division plan review standards and policies. Our plan review covers the following:

i. California Building Code
ii. California Residential Code
iii. Structural Engineering Plan Review will be performed by licensed or graduate Civil or Structural Engineers
iv. Title 24 Energy
v. California Mechanical Code
vi. California Plumbing Code
vii. California Electrical Code
viii. Disabled Access- CASp plan review and/or site surveys, inspections and reports.
ix. Green Building and Energy Conservation
x. OSHPD-3 reviews and certification
xi. California Fire Code
xii. California Title 25
xiii. Preliminary review of discretionary applications (Conditional-Use Permits and conditions of Approval) for significant code compliance issues that may impact the overall design and planning approval of the project.
xiv. Review of Floodplain provisions where required.
xv. Review of soils conditions and other geotechnical hazards such as fault zones, liquefactions, etc.
xvi. Civil Engineering (grading, drainage, National Pollutant Discharge Elimination System (NPDES), MWELO, and Low Impact Development (Hydromodification); Sustainable Use Standard Mitigation Program (SUSMP), permit requirements related to the Management Stormwater System (MS4 permit).
xvii. Review/recommendations for Alternate Materials and Methods Requests (AMMR).
xviii. Code adoption, Local Amendments and Ordinances.

b. **Inspection Services:** True North Compliance has the capabilities to provide inspection and reinspection for compliance with all applicable codes, standards and regulations including: California Building Code; California Residential Code; California Plumbing Code; California Mechanical Code; California Electrical Code; California Fire Code; California Energy Code; California Green Building Standards Code; California Disabled Access Regulations; California Title 25, Mobile Home Parks, as locally adopted and amended. Our inspection staff is certified by the International Code Council or other appropriate entities in accordance with AB717 and possess many years of building code inspection experience with a municipality or a private municipal consultant. Our inspectors have extensive construction and trade experience in addition to their Code knowledge, allowing for a practical approach to applying Code provisions during the inspection process.

c. **Building Official Services:** When requested, True North Compliance will provide a qualified certified and experienced Building Official. The individual will report to the Community Development Director and provide supervision and direction to the Building & Safety Division staff, code administration and interpretations, develop policies and ordinances, interface with customers, City staff and elected officials, and perform related administrative functions as assigned.

d. **Permit Processing Services:** True North Compliance has the capabilities to provide Permit Processing services as needed by the City. Our staff will provide technical support and application of City policies, methods and practices to support professional engineering, plan review, planning, and building and safety staff. Our Counter Technicians have knowledge of construction terms and operations, development and building codes required to process plans and permits along with government functions and processes. Review permit application for completeness, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments. Maintain communications with applicants, interested parties, property owners, homeowner associations, various governmental agencies, and other City departments. Respond to inquiries about projects from residents and applicants.

e. **Code Enforcement Services:** True North Compliance has the capabilities to provide Code Enforcement and Housing services and assist the City of National City in the enforcement of applicable Zoning codes, Building codes, Housing codes, public nuisance

codes and State health & safety codes. Our Code Enforcement Officers have extensive experience and capabilities in the following areas: Code enforcement program review and analysis; Code enforcement inspections; Preparing administrative remedies including administrative citations; Conducting administrative hearings; Preparing program documentation and staff reports as well as committee or Council presentations; Testifying on behalf of clients in criminal court; License and permit application review and processing; Coordination of activities with multiple departments including Building, Planning, Community Development, Police and City Attorney; Providing information on municipal regulations to property owners, residents, businesses, the general public, as well as to other departments and divisions.

f. **Fire Plan Review & Inspection Services:** True North Compliance has the capabilities to provide plan review and/or inspection for the State regulated occupancies such as private schools and clinics (OSHPD 3), to determine compliance with City and State codes and regulations including but not limited to locally adopted fire related ordinances and amendments of the local Municipal Code; California Fire Code; California Building Code; California Residential Code; California Title 19, California Wild Land Urban Interface regulations, review for fire apparatus access, water supply requirements, fire flow requirements, etc. Typically, fire review will include review of building plans for code compliance, as well as review of fire plans (fire sprinkler systems, fire alarm systems, NFPA standards, etc.)

g. **City Engineering Services:** True North Compliance has the capabilities to provide plan review and inspection of Civil/public improvements projects from one small lot to large subdivisions. Our experts bring an extensive history of review of a broad range of projects in all engineering/civil disciplines such as review of grading, subdivision and topographic maps; examining existing and proposed contour lines, spot elevations, pad and finish floor elevations; review of hydrology reports and maps; review of low impact development measures to comply with the requirements of NPDES; review of erosion and sediment control plans for proposed BMPs. Our licensed land surveyors have extensive experience in reviewing tentative and final maps, lot line mergers, lot line adjustments, certificate of compliance, dedications, vacations, and easements

h. **Planning Services:** True North Compliance has the capabilities to provide Planning, Zoning and Environmental services. Our staff serve as an extension of City staff and function as the project manager on assigned planning projects while protecting the interests of the City and its residents throughout the life of each assigned development project. This could include managing projects from the planning entitlement phase through construction; Perform technical review and evaluation of a wide variety of land

development, subdivision, building permit and use permit applications; Process development applications in accordance with local policies and ordinances, make recommendations, and enforce mitigation monitoring and compliance with City ordinances; Prepare written project analyses and reports including identifying appropriate land use policy, design, fiscal issues and environmental requirements; Conduct site inspections to determine if projects are in compliance with laws, regulations, conditions of approval, ordinances, and make recommendations regarding changes; Prepare and update various planning documents such as the City's General Plan, Specific Plans, ordinances, resolutions, codes, and related planning studies and reports; Provide technical advice and make clear, well organized presentations.

i. **Special Projects-** Our management team and staff can participate in a variety of special projects, as needed. These projects may include, but not limited to, analysis of processes and procedures; Business process re-engineering, fee studies; Review and recommendations of permitting software; Preparation of engineered plan details; Conducting training on a variety of code-related topics; Interim or permanent Building Official duties; Preparation of documents/handouts; Public presentation to community groups, City Committees or Council.

Section 5. Detailed Work Plan

Our established internal procedures and policies will ensure that we provide the City of National City with the highest quality, accurate, timely, and responsive service. Our goal is to provide consistent and uniform service, eliminate errors and confusion and ensure compliance with the City's standards, policies, interpretations, and procedures. To that end, we have the following established procedures for each of the services we offer:

Plan Review Procedures

The following approach and procedures will apply to Plan Review Services. It may be adjusted to better accommodate the specific needs of the City of National City:

1. All document/plan reviews shall be based on the City of National City Municipal Code, applicable federal and state laws and regulations, Title 24 California Code of Regulations, and the City's Building & Safety Division plan review standards and policies. Plan review shall cover structural, fire and life safety, architectural, accessibility, OSHPD-3, energy conservation, green building, grading, plumbing, mechanical and electrical installations.
2. We will pick up plans at the City of National City Permit Center within 24 hours of notification or upload immediately into our cloud-based database for electronic submittals.
3. Review all plan check applications for accuracy and make all necessary revisions to such items as description, square footage, type of construction, occupancy and uses.
4. Format plan review comment lists to compliment the style and requirements of the City of National City.
5. Prepare a standard template specific to the City of National City to identify specific requirements and items of interest and focus to the City Building & Safety Division.
6. Our plan review philosophy is to perform a thorough and complete review during the first submittal of plans in order to avoid new comments on any subsequent submittals.
7. Open lines of communication with the Building Official and other City managers and staff to ensure accuracy in enforcing City policies, procedures and regulations.
8. Conduct plan reviews within the agreed upon turn-around times established by the City of National City.
9. Our team is available to review projects on an expedited basis within the designated turn-around times.
10. Review deferred submittals and revisions within assigned due dates.

11. Email plan check comments to designated Building staff and provide pertinent building/project data and information required on permit application. Building/project data such as description of work, type of construction, uses, occupancy classification, floor area, number of stories, etc. will be provided on the transmittal letter.
12. Supply hard copy or electronic plan review comment, approval letters, and project invoices as required by the City of National City.
13. When final review is approved, we will deliver two final sets of approved plans with approval stamps and signatures to the City within 24 (twenty-four) hours of final review and approval.
14. Be available, during regular business hours, to discuss and clarify plan check issues with applicants, designers, owners and consultants. Resolution of code issues may be performed by telephone, or meetings, prior to resubmitting corrected plans and documents.
15. Any plan check issues not resolved between the reviewer and the architect/engineer of record after the second review cycle will be quickly elevated to our QC Manager who will in turn discuss with the Building Official and come up with resolution to the outstanding issues.
16. Communicate and/or meet with the applicant, architect, engineer, other City departments or agencies, as necessary to assist with plan review responses.
17. Participate in pre-submittal meetings during preliminary design or working drawing stages to provide high level code review and discussion to ensure a smooth and timely plan review process.
18. Our President, Isam Hasenin will be available to provide technical support and advice to the Building Official, and city staff and managers related to code application and review of Requests for Alternate materials and Methods, administrative aspects of the department, permit fee analysis, preparing local amendments and ordinances and similar services.
19. We have a fully automated web-based project tracking system to enter and track all projects assigned by the City. City staff and managers can access the system anytime to check the backlog, status and due dates of any project. They can also review copies of comment lists prepared by our staff. If the City agrees, we can provide access to applicants so they can check status of their projects online without having to call the City or come to the Building & Safety counter.

Electronic Plan Review

True North Compliance Services is able to receive, process, plan review, markup and approval stamp plans electronically and return the electronic plans back to the City. In fact,

over 75% of our reviews currently are performed electronically using the Bluebeam platform. More specifically:

1. We will adhere to the City's Electronic Plan Review guidelines and policies.
2. We are able to receive and route submittal documents utilizing cloud storage (Box, SharePoint, Drop Box, etc.) links or any other preferred method of the City.
3. Our staff will use Blue Beam to perform the review or other City-required platform.
4. We will provide redline mark ups on the plans with Blue Beam. Then transferring a marked-up image of the plans onto the plan review comments. This process will simplify the comments for the applicant resulting in less plan review iterations.
5. When the plan check and recheck processes are complete and the plans and corresponding documentation are deemed in full code compliance, we will sign and stamp the electronic plan set and corresponding documents.
6. Our entire team is equipped with the latest technology (highspeed computers, multiple large monitors, latest version of Blue Beam, access to cloud storage, etc.) to easily perform plan reviews electronically.

Plan Check Turn-Around Times

We commit to meeting the City's turn-around times on all projects reviewed by our team. Our web-based project tracking system allows both our reviewers and permit technicians to stay on top of project due dates. **Expedited plan reviews will be completed in half the time frames listed below.**

Below are our standard review times.

PLAN CHECK TYPE	1ST REVIEW (working days)	RE-CHECKS* (working days)
Residential Solar & ESS	2	2
Single-family Dwellings	7	5
Apartment Projects	10	5
Tenant Improvements	7	5
Commercial/Industrial Projects	12	5

* "Express Rechecks By Appointment"

We are pleased and excited to offer the City of National City our new and innovative solution to expedite and streamline the recheck process. The program, "Express Recheck By Appointment"

is a revolutionary approach to expedite the recheck process, minimize the number of review cycles, reduce frustrations and miscommunications between applicants and plan checkers and reduce the workload of City staff in intaking, routing and tracking of the many cycles of plan check and rechecks on submitted projects. The program will be offered at no additional cost to the applicant or City. The service applies to the vast majority of projects reviewed by our staff. Once the applicant is ready for the recheck, he/she will contact True North Office to schedule the "Express Recheck By Appointment". The appointment will be scheduled within 48 hours of the request. Our plan reviewer will perform the recheck over video-conferencing meeting and sign off items completed.

Building Inspection Services

True North Compliance Services, Inc. is pleased to offer excellent on-call Building Inspection Services to the City of National City. Our inspectors have extensive construction and trade experience in addition to their Code knowledge, allowing for a practical approach to applying Code provisions during the inspection process. Similar to our Plan Review process, our inspectors employ the following procedures to maximize project success. These procedures may be adjusted to better accommodate your jurisdiction.

1. Become familiar with the inspection style and requirements of the City of National City.
2. Provide inspection services and assure that construction complies with plans and is in compliance with the most recently adopted codes, policies, and procedures.
3. Perform inspections on construction projects to verify compliance with City of National City Municipal Code and State codes and regulations: California Building Code, Residential Code, Plumbing Code, Mechanical Code, Electrical Code, Fire Code, Energy Code, Green Building Standards Code, Disabled Access Regulations, and Title 25; Mobile Home Parks regulations; State Water Resource Control Board regulations related to storm water pollution prevention; Sound Transmission Control regulations; and, locally adopted building ordinances and amendments thereof.
4. Inspect for compliance with applicable conditions of approval set forth by the City's Community Development Department, Planning Commission, and/or City Council.
5. Inspectors will possess and maintain necessary certifications required to perform inspections.
6. Be equipped with all necessary tools needed to perform inspections, including a complete set of current code books.
7. Assist in the coordination of job site conferences with technical consultants, engineers, architects, representatives of the owner, equipment manufacturers, and subcontractors to review project requirements, and clarify or resolving any questions or problems prior to commencing work.

8. Prepare inspection notices of noncompliance on incorrect construction methods or material found during inspection; confer with contractor or representative regarding construction methods and procedures as they relate to compliance with plans and specifications.
9. Maintain a record of non-complying items and follow up to achieve resolution of such items. Record all significant construction-related activities and events such as work completed to provide a chronological and factual history of inspection on assigned construction projects.
10. Engage with Building & Safety Division staff to understand the City's permitting process, forms, policies, and clients.
11. Adapt to the City's needs to allow for easy integration into the day-to-day inspection operations.
12. Communicate daily with the City's Principal Building Inspector for assignments and to identify potential issues.
13. Coordinate with various City and County agencies and departments and other governmental agencies providing services, and/or having jurisdiction over any aspect of a development project.
14. Maintain contact while in the field to answer questions, reschedule inspections, and support City staff.
15. Serve as a resource and provide information on City regulations to property owners, residents, businesses, the general public and other City departments.
16. Build a rapport with frequent contractors and teams on continuing projects.
17. Update the City's permit tracking software as necessary, including transferring all applicable field notes.
18. Perform and/or attend on-site and in-office preconstruction meetings as required.
19. Communicate and/or meet with applicants, contractors, engineers, architects, etc., as necessary to assist with corrections and general project questions.

Permit Processing Services

True North Compliance Services, Inc. believes that the permit technician position is one of the toughest positions in the Building & Safety Division. Being at the counter all day long handling customer contacts, questions and issues is challenging, especially as we experience the high volume of work and high customer traffic at the public counter. That's why we believe it takes a certain type of personality to be successful at the position. It's someone who is pleasant, calm, patient, has excellent interpersonal skills and ability to use automation systems. We are pleased to

offer staff who meet these criteria and qualifications. More specifically, the permit technician will:

1. Enter permit data into the automated database.
2. Research, compile and prepare various limited reports and presentation graphics.
3. Assist the general public at the front counter or by phone regarding building, planning and engineering permit requirements, plan check fees, plan check filing procedures and processing, and permit status.
4. Research information for the public.
5. Accept permit applications and collect permit fees.
6. Review and evaluate plans for completeness and for conformance with ordinances and department standards, policies and guidelines.
7. Review plans for conditions of prior approval.
8. Route plans to other city departments for review.
9. Approve minor permits.
10. Research and respond to public inquiries.
11. Build and maintain positive working relationships with co-workers, City employees and the public using principles of good customer service.
12. Perform related duties as assigned.
13. Utilize City electronic and paper files to research previous and/or related permits.
14. Review permit application for completeness, perform fee calculations, route plans, verify approvals and conditions and issue permits.
15. Provide excellent service to all customers from homeowners to large developers and designers.
16. Have excellent interpersonal skills, calm demeanor, patient and be a good listener

Section 6. Project Team

Principal/Project Leader

For this contract, Isam Hasenin, P.E., C.B.O., will serve as Principal/Team Lead and will serve as the main point of contact of True North Compliance Services, Inc. staff and the City of National City. Isam will ensure that services are delivered in accordance with the Scope of Services established by the City and the Consultant Services Agreement.

Isam will maintain an open line of communications with City of National City Building Official and other managers as well as project applicants and design teams. He will provide oversight and management of all True North's staff assigned to City projects.

Isam will be available for meetings at the City office. He will be available to discuss complex code compliance/interpretation questions or process/procedural issues with the Building Official and design team members as the needs arise. He will provide technical or administrative training and participate in any special assignments or meetings at City managers' direction.

Isam has 30 years of experience in code enforcement and building department administration and technical review and inspections. Mr. Hasenin has the perfect mix of public sector experience and private sector experience managing both small and large operations. He has deep understanding and appreciation for the challenges and demands of local municipalities in meeting the needs and expectations of their citizens and applicants for building permits.

Project Manager/Director of Operations

Amar Hasenin, Director of Operations for True North, will serve as the day-to-day operational and technical manager for the City of National City projects. He will assign and monitor the workload of staff, quality of reviews and timeliness of the review process. He will be available to discuss code compliance/interpretation questions or process/procedural issues with the Building Official and his staff as the needs arise. He will provide technical and administrative training and participate in any special assignments or meetings at City managers' direction. Amar has over 10 years of experience as a design engineer, plan check engineer, and regional manager in Southern California. He served as the Bay Area Regional Manager for a third-party building department services provider prior to joining True North. He is a highly competent plan review engineer and technical expert in the application of the California Codes and a certified Plans Examiner and Inspector by ICC.

Amar is an effective manager of building operations and managing the needs of our public agency partners and delivering high quality, responsive and timely service.

Lead Structural Plan Check Engineer

Gary Ho, SE, will serve as the Lead Structural Plan Check Engineer. He is an experienced, licensed structural engineer. He is currently the Senior Structural Plan Review Engineer for True North Compliance. Gary has a master's degree in structural engineering and many years of experience designing and reviewing the entire range of buildings and unique structures such as high rise, mixed-use, concrete parking structures, complex public buildings, heavy industrial, refineries, nuclear power plants, etc. He will work closely with City staff to ensure high quality and timely reviews and answer questions and handle complex issues.

Lead Building Plan Check Engineer/CASp Plan Reviewer

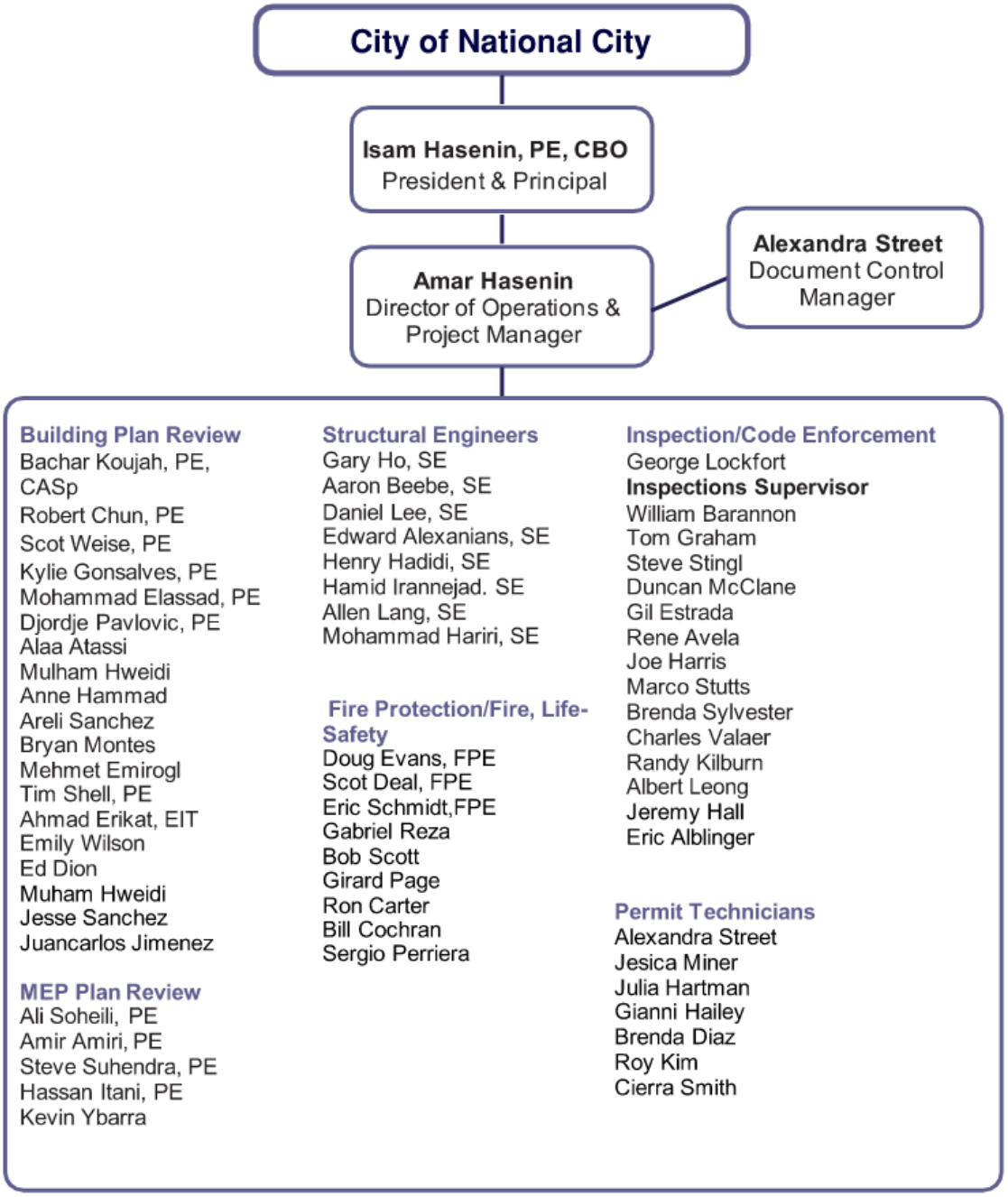
Bachar Koujah, PE, CASp will serve as the Lead Building Plan Review Engineer. He is an experienced, licensed Civil Engineer. Bachar has over 20 years of experience as a plan check engineer for multiple jurisdictions where he reviewed the entire range of projects from residential remodels to complex new homes, tenant improvements and new commercial, office and multi-family projects. Bachar is a multi-discipline reviewer and can review building, MEP and grading disciplines. He provides high quality reviews and excellent customer service and is always ready to offer solutions and ideas on how to comply with code provisions.

Project Team

Our team is comprised of over 60 highly qualified and experienced Plan Check Engineers, Plans Examiners, Building Inspectors and Permit Technicians able to handle reviews, inspections and permit processing for all aspects of the Building Services. Our team members have many years of experience working for public agencies in California. Our staff is licensed and/or certified in all disciplines including Licensed Structural Engineers, Licensed Civil, MEP Engineers, ICC Certified Building Plan Reviewers, Licensed Fire Protection Engineers, Certified HazMat Specialists, ICC Certified Plans Examiners, ICC Certified Fire Plan Reviewers, ICC Certified Building Officials and ICC Certified Permit Technicians. Our team is capable of reviewing and inspecting the entire spectrum of projects submitted to the City from single-family homes to highly complex high-rise hotels and large office buildings, mixed-use projects, R&D lab facilities, biotech buildings, data centers, distribution centers, large scale solar farms, complex tenant improvements and public buildings. Below is a table of key staff who will be assigned to work on City of National City projects. Resumes of key staff are included in the Appendix.

Organization Chart

Our staff is licensed and/or certified in all disciplines including Licensed Structural Engineers, Licensed Civil, MEP Engineer, Licensed Fire Protection Engineers, ICC Certified Plans Examiners, ICC Certified Inspectors, ICC Certified Permit Technicians, and more.



Staffing Table

Name & Role	Experience & Credentials
Isam Hasenin, PE, CBO, MSCE **President & Building Official**	30+ years experience CA Licensed Professional Engineer Certified: Building Official, Building Plans Examiner
Amar Hasenin **Project Manager/ Director of Operations**	10+ years experience Certified: Commercial Building Plans Examiner, Building Inspector, Plumbing Plans Examiner, Plumbing Inspector, Accessibility Plans Examiner, Accessibility Inspector
Gary Ho, SE, PE **Structural Review Engr.**	30+ years experience CA Licensed Professional & Structural Engineer
Aaron Beebe, SE, PE **Structural Review Engr.**	20+ years experience CA Licensed Professional & Structural Engineer
Allen Lang, SE, PE **Structural Review Engr.**	20+ years experience CA Licensed Professional & Structural Engineer
Daniel Lee, SE, PE **Structural Review Engr.**	20+ years experience CA Licensed Professional & Structural Engineer
Edward Alexanian, SE, PE **Structural Review Engr.**	30+ years experience CA Licensed Professional & Structural Engineer
Henry Hadidi, SE, PE **Lead Structural Review Engr.**	30+ years experience CA Licensed Professional & structural Engineer
Bachar Koujah, PE, CASp **Lead Building Plan Review Engineer**	20+ years experience CA Licensed Professional Engineer Certified Accessibility Specialist; Certified Plans Examiner
Scot Weise, PE **Building Plan Review Engr.**	15+ years experience CA Licensed Professional Engineer, ICC Certified Plans Examiner
Robert Chun, PE **Building Plan Review Engr.**	25+ years experience CA Licensed Professional Engineer, ICC Certified Plans Examiner
Djordje Pavlovic, PE **Structural Review Engr.**	20+ years experience Licensed Professional & Structural Engineer
Mohammed Elassad, PE **Building Plan Review Engr.**	20+ years experience CA Licensed Professional Engineer, ICC Certified Plans Examiner
Alaa Atassi **Building Plan Review Engr.**	5+ years experience ICC Certified Plans Examiner
Areli Sanchez **Building Plan Review Engr.**	5+ years experience ICC Certified Plans Examiner
Bryan Montes **Building Plan Review Engr.**	5+ years experience ICC Certified Plans Examiner
Jesse Sanchez **Senior Plans Examiner**	10+ years experience ICC Certified Plans Examiner
Mulham Hweidi **Building Plan Review Engr.**	5 years experience BS in Civil Engineering
Mehmet Amiroglu **Building Plan Review Engr.**	3+ years experience BS in Civil Engineering

Ed Dion **Building Plan Review Engr.**	10 years experience BS in Civil Engineering
Emily Wilson **Building Plan Review Engr.**	2 years experience BS in Civil Engineering
Tim Shell, PE **Civil Plan Review Engr.**	30 years experience CA Licensed Professional Engineer
Anne Hamad **Building Plan Review Engr.**	2 years experience BS in Civil Engineering
Jamal Naji, PE **Civil Plan Review Engr.**	25 years experience CA Licensed Professional Engineer
Ahmad Erikat, EIT **Civil Plan Review Engr.**	15 years experience EIT Certificate
Ali Soheili, PE **MP Plan Review Engineer**	20+ years experience CA Licensed Engineer; ICC Certified Plans Examiner
Hassan Itani, PE **MP Plan Review Engineer**	10+ years experience CA Licensed Engineer; ICC Certified Plans Examiner
Amir Amiri, PE **Electrical Plan Review Engineer**	20+ years experience CA Licensed Professional Engineer; ICC Certified Plans Examiner
Kevin Ybarra **Electrical Plans Examiner**	20+ years experience ICC Certified Plans Examiner
Dan Larsen, CASp **CASp Plan Reviewer/Insp.**	20+ years experience Certified Accessibility Specialist
Gabriel Reza **Lead Fire Plan Reviewer**	10+ years experience Certified Fire Plans Examiner
Doug Evans, FPE **Fire Protection Engineer**	20+ years experience CA Licensed Fire Protection Engineer
Bob Scott **Fire Plans Examiner**	25+ years experience Fire Plan Review and Former Fire Marshal; Fire Inspector II, Building Inspector, Building Plans Examiner
William Barranon **Manager, Inspection Services**	30+ years experience
George Lockfort **Senior Combination Inspector**	30+ years experience Over 15 ICC Certifications including Plans Examiner, combination inspector
Duncan McLane **Combination Inspector**	25+ years experience with multiple certifications
Tom Graham **Combination Inspector**	25+ years experience ICC Certified Building Inspector, ICC Certified Residential Inspector
Steve Stingl **Combination Inspector**	30+ years experience ICC Certified Building Inspector
Charles Valaer **Combination Inspector**	20+ years experience ICC Certified: Building Inspector, Combination Inspector
Joe Harris **Combination Inspector**	20+ years experience
Rene Avela	30+ years experience ICC Certified: Building Inspector, Combination Inspector

Senior Combination Inspector/Plans Examiner	
Randy Kilburn **Senior Combination Inspector**	30+ years experience ICC Certified: Building Inspector, Combination Inspector
Marco Stutts **Combination Inspector**	5+ years experience
Ramon Hernandez **Senior Combination Inspector**	25+ years experience Multiple ICC certificates
Jeremy Hall **Senior Combination Inspector**	15+ years experience Multiple ICC certificates
Brenda Sylvester **Combination Inspector**	25+ years experience
Alexandra Street **Lead Permit Technician**	Supervising Permit Technician
Roy Kim **Permit Technician**	Permit Technician
Jesica Miner **Permit Technician**	Permit Technician
Cierra Smith **Permit Technician**	Permit Technician

Section 7. Quality Control

True North Compliance's core values in delivering municipal services are Ethics, Transparency, Collaboration, Empathy, Customer-Centric service, Communications, and Fiscal Prudence. High quality service, professionalism and excellence in the delivery of municipal services are at the core of what True North Compliance stands for. We share the City's commitment to delivering responsive and timely service without compromising the quality of the service. To that end, we developed and implemented a rigorous internal quality control and assurance program for all of our services. Here are the major components of our quality control program:

Plan Review and Counter Services

Our established internal intake, plan review, quality control and customer contact procedures ensure that submittals are properly coordinated, tracked and managed. Our plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal. To accomplish this goal, we follow this procedure:

1. We monitor our staff's performance and interaction with customers at the counter by having customer surveys available for the applicants to complete. We will also randomly call applicants who received our service to check on their satisfaction with the services received from our staff. We will monitor phone calls and produce period reports of customer satisfaction. We will train and provide feedback to our staff related to their customer service skills.
2. Once we receive a project for review from the City, our document control staff screens and logs the project into our internal project tracking system with all appropriate information such as description, scope, review disciplines, Building Department staff, design team contact person and due dates.
3. Our QC Manager will perform an initial cursory review of the project to determine if there are any major code compliance issues that may require immediate discussion with the Building & Safety Division staff and/or design team, then depending on the complexity of the project, assigns to appropriate True North plan review engineers/plans examiners.
4. Plans are assigned to engineers or plans examiners for each of the required disciplines with notes from the QC manager
5. Once the plan review is complete, True North QC Manager will perform quality control of the project by reviewing the project and comments prepared by the assigned plan review engineer/plans examiner.

6. Following the QC phase, final comments will be generated and sent to the Building & Safety Division staff and designated design team members.

Inspection Services

Similar to our plan check quality control program, we have a rigorous internal quality control and assurance program for our inspection services. Main elements of our program include:

1. Rigorous hiring program to ensure that we only hire highly competent professional and friendly inspectors who believe in True North's core values and guiding principles.
2. Thorough on-boarding and training program for our team.
3. On-going technical training on the latest codes, interpretations, technology and construction methods and techniques.
4. Regular staff meetings to communicate policies and procedures and provide directions.
5. Regular feedback on staff performance.
6. Announced and un-announced audits of inspectors by our Chief of Inspections.
7. Regular feedback meetings with City's Building Official and staff to obtain feedback and input on our staff's performance.
8. Periodic calls to contractors to seek feedback on the performance of our inspection staff.
9. Regular meetings with our inspectors to evaluate performance, offer critique and corrective actions if necessary.

Transition and Implementation Plan

Our managers and staff are highly experienced in transitioning services from other consultants. We have successfully and effectively transitioned services from other consultants for our current clients such as City of the Del Mar, Carlsbad, Dana Point, Malibu, Redwood City, San Bruno and others. We are prepared to immediately engage with the City of National City's Building Official and other City staff to initiate the transition process. Elements of our implementation plan would include the following steps:

1. Our President and Director of Operations will hold an initial implementation meeting with the Chief Building Official and his staff as soon as the contract is signed to gain an insight on current key issues, challenges and needs of the Building & Safety Division.
2. Tour the City's Building Services operation and meet and greet with manager/staff of City departments that are involved in the development review and permitting process.

3. Meet with Planning Division managers to review current applications for discretionary reviews to gain insight of upcoming construction projects and key project conditions.
4. We would collect all the policies and procedures of the Building & Safety Division's plan review and inspection process.
5. We would provide internal training to our staff on City of National City process, technical policies and other applicable local ordinances and regulations.
6. We will establish an internal policy manual for City of National City plan review and inspection process to ensure our staff follows established procedures and local ordinances and regulations.
7. Set up the process and procedures for plan pick-up, delivery and return of plans.
8. Train our staff on the City's permitting software system.
9. We would develop standardized plan review checklists specific for the City of National City.
10. Process and deliver projects during the last week of transition to test the system and tweak as necessary.
11. Our President, Isam Hasenin will set up regular meetings with the Chief Building Official and other City managers to discuss process, procedures, technical issues and receive feedback on the performance of True North staff.

Philosophy

A primary reason for early success and rapid growth is our strong ethics and professional standards. Our Philosophy & Guiding Principles are: ***To provide the highest quality, timely, cost-effective service and build strong successful long-term partnerships with municipal clients.***

Our core values in delivering building services are: **Ethics, Transparency, Collaboration, Communications, Excellent Customer Service, Empathy, Fiscal Prudence.**
We apply our philosophy & Guiding Principles along with our core values to everything we do in the day-to-day operations and in the delivery of all of our services. To that end, we will:

- Partner and collaborate with City's Building Official, Fire Marshal and their staff to deliver a streamlined and expeditious process for plan reviews.
- We deliver on every promise we make to our clients.
- Deliver timely, high-quality service.
- Thorough and complete plan review with clear concise comments during the first review to minimize delays and frustrations.
- Reasonable, practical yet safe approach to code compliance.
- Availability of our staff and managers to City staff and applicants.

- Free early global code review during discretionary process.
- ***Our motto is personal attentive service and excellence in the delivery of municipal services***.

We avoid any real or perception of conflict of interest and hold ourselves to the highest ethical standards in the delivery of our services. To that end, we have the following policies and procedures in place:

1. We only work for public agencies in the assessment and verification services. We do not provide any design services to private or public agencies.
2. We do not work for any private developers, designers or engineers.
3. Our staff are not permitted to perform any design or consulting work on their own in any client city.
4. Our staff and managers are required to disclose any personal financial interest in any city client.
5. Our staff is not permitted to be involved in any way in project reviews, inspections or approval of their personal projects, or their family members or friends.
6. Our staff and managers are not permitted to accept gifts of any monetary value from clients or project applicants and contractors.
7. Our staff and managers are not permitted to develop personal relationships or friendships with project applicants or builders of projects they are working on.

Section 8. References

Client	Dates	Services Provided
City of Chula Vista Shayne Wagner, Chief Building Official 276 Fourth Ave, Chula Vista, CA 91910 (619)409-1960, swagner@chulavistaca.gov	2022-Current	Building Official, Plan Review, Inspection and Permit processing services
City of Del Mar Karen Brindley, Director of Planning Dept. 1050 Camino Del Mar, Del Mar, CA 92014 (858) 442-2512, kbrindley@delmar.ca.us	2020-Current	Building Official, Plan Review, Inspection and Permit processing services
City of Carlsbad Mike Strong, Assistant Director Community Development Department 1635 Faraday Ave, Carlsbad, CA 92008 (442) 339-2721, mike.strong@carlsbadca.gov	2022-Current	Plan Review, Inspection and Permit processing services
City of San Marcos David Yorba, Chief Building Official 1 Civic Center Dr., San Marcos, CA 92069 (760) 744-1050 x3243, dyorba@san-marcos.net	2022-Current	Building Official, Plan Review, Inspection and Permit processing services
City of Dana Point Brenda Wisneski, Director of Community Development Department 33282 Golden Lantern, Dana Point, CA 92629 (949) 248-3560, bwisneski@danapoint.org	2021-Current	Plan review & Inspection services
City of Huntington Beach Jasmine Daley, Chief Building Official 2000 Main St, Huntington Beach, CA 92648 (714) 375-5147, Jasmine.daley@surfcity-hb.org	2021-Current	Plan review & Inspection services
City of Malibu Yolanda Bundy, PE, Chief Building Official 23825 Stuart Ranch Rd, Malibu, CA 90265 (310) 804-6648, ybundy@malibucity.org	2021-Current	Plan review & Inspection services
City of La Habra Susan Kim, Community and Economic Development Director 110 E La Habra Blvd, La Habra, CA 90631 (562) 383-4100, skim@lahabraca.gov	2020-Current	Plan review & Inspection services
City of Redwood City Christina McTaggart, Building Official 1017 Middlefield Rd, Redwood City, CA 94063 (650) 780-7228, cmctaggart@redwoodcity.org	2020-Current	Plan review & Inspection services

City of San Jose Lisa Joiner, Chief Building Official 200 E. Santa Clara St, San Jose, CA 95113 (408) 535-7757,mailto: lisa.joiner@sanjoseca.gov	2023-Current	Plan review & Inspection services
City of Rialto Colby Cataldi, Director of Community Development 150 S. Palm Ave, Rialto, CA 92376 (909) 820-8008, ccataldi@rialtoca.gov	2022-Current	Building Official, Plan Review, Inspection and Permit processing services
City of Perris Jorge Caballero, Chief Building Official 101 North D St., Perris, CA 92570 (951) 643-6100 x415, jcaballero@cityofperris.org	2022-Current	Building Official, Plan Review, Inspection and Permit processing services

Section 9. Acknowledgements

True North Compliance Services, Inc. will adhere to all federal laws and regulations notwithstanding any state or local laws and regulations. In case of conflict between federal, state or local laws or regulations, the strictest shall be adhered to.

True North Compliance Services, Inc. shall allow all authorized federal, state, county, and City officials access to place of work, books, documents, papers, fiscal records, payroll materials, and other relevant contract records pertinent to this project. All relevant records shall be retained for at least three (3) years.

True North Compliance Services, Inc. will not discriminate illegally against any employee or applicant for employment pursuant to applicable law.

True North Compliance Services, Inc. shall comply with the California Labor Code., pursuant to said regulations entitled: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.

True North Compliance Services, Inc proposes no exceptions or deviations from the requirements of this RFP and accepts the City of National City Standard Professional Services Agreement without exceptions.

True North Compliance Services, Inc. certifies that we are able to provide the insurance coverage required by the City of National City.

True North Compliance Services, Inc. acknowledges that our proposal shall remain effective for a minimum of 120 days beyond the submittal date.

RESOLUTION ADOPTED BY UNANIMOUS WRITTEN CONSENT OF THE SHAREHOLDERS OF TRUE NORTH COMPLIANCE SERVICES, INC. AND ANNUAL MEETING OF THE SHAREHOLDERS AND BOARD OF DIRECTORS JANUARY 15, 2021

The Meeting of the Shareholders of True North Compliance Services, Inc., a California corporation company ("Company") was held on January 15, 2021, at 3939 Atlantic Ave, # 224 Long Beach, CA 90807 at 9:00 a.m.

CHAIR AND SECRETARY

Isam Hasenin, CEO of the Corporation, acted as Chair and presided over the meeting, Isam Hasenin, CEO of the Corporation, Secretary of the Corporation, acted as the Secretary of the meeting

NOTICE

The Chief Executive Officer stated that notification of the time, place and purpose of the meeting were waived.

ATTENDANCE AND QUORUM

A quorum of the Chief Executive Officer and Shareholders were present, and the Chair called the meeting to order.

The Chief Executive Officer reported that the following Directors and Shareholders were present at the meeting in person:

DIRECTOR:

Isam Hasenin

SHAREHOLDERS:

Isam Hasenin

The undersigned, constituting the Shareholders of True North Compliance Services, Inc., a California corporation ("Company"), do by this writing consent to take the following actions and adopt the following resolution:

WHEREAS, The principal place of business of True North Compliance Services, Inc. shall now be located at 3939 Atlantic Ave, # 224 Long Beach, CA 90807.

ELECTION OF DIRECTORS

The Chairman stated that the following Director of the Corporation were designated by the management for re-election, and upon motion duly made and seconded, he was nominated to serve as Director of the Corporation until the next Annual Meeting of the Shareholder of the Corporation and until his successors are elected and qualify:

Isam Hasenin – Director

RESOLVED, that the forenamed persons be and are hereby elected and appointed as Directors of the Corporation to serve until the next Annual Meeting of the Shareholders or until his successor is elected and qualified.

ELECTION OF OFFICERS

The Chairman stated that the following persons were designated by management to serve as officers of the Corporation for the ensuing year and until their successors are elected and qualify:

Chief Executive Officer	Isam Hasenin
President	Isam Hasenin
Chief Financial Officer	Isam Hasenin
Secretary	Isam Hasenin

CORPORATE OVERVIEW

Isam Hasenin, CEO of the Corporation reported on the business and affairs of the Corporation generally and following agenda was followed:

- Review and approve year-to-date operations summary
- Review and approve year-to-date income and expenses
- Review and approve year-to-date profit and loss statements
- Review and approve year-to-date accounts receivable and payable with financial consultants.

NEXT ANNUAL MEETING

It is **RESOLVED** that the next Annual Meeting of Shareholder and Director will be held at January 15, 2022 at 9:00 a.m.

IT IS HEREBY RESOLVED, The undersigned direct that this consent be filed with the minutes of the proceedings of the Chief Executive Officer of the Company.

GENERAL AUTHORIZATION

RESOLVED, that the Shareholders of this Company be, and each of them hereby is, authorized and directed to execute all documents and to take such action as they may deem necessary or advisable in order to carry out the purposes of the foregoing resolutions.

The undersigned directs that this Unanimous Written Consent be filed with the Minutes of the proceeding of the Sole Director of the Company. This Unanimous Written Consent is executed pursuant to the applicable provisions of the California Corporations Code of the State of California, as well as the Bylaws of this Company.

This Action may be signed in one or more counterparts, each of which shall be deemed an original, and all of which shall constitute one instrument. This Action shall be filed with the minutes of the proceedings of the Shareholders of the Company.

IN WITNESS WHEREOF, the undersigned have executed this Action by Unanimous Written Consent as of 15th day of January 2021.

[redacted]

Isam Hasenin, CEO and Director

[redacted]

Isam Hasenin, Secretary

APPENDIX: RESUMES



Isam Hasenin, P.E., CBO

President/Building Official

Education

B.S. Degree - Civil Engineering
San Diego State University

M.S. Degree – Structural Engineering
Pennsylvania State University

Licenses and Certifications

- Licensed Professional Engineer in the State of California
- ICC Certified Building Official
- ICC Certified Plan Examiner

Professional Activities

- Vice Chair of the International Accreditation Services (IAS) 2008- 2016.
- California Building Standards Commission- Member and Vice Chair 2002-2010
- Vice-Chair of the Division of the State Architect Access Advisory Board 1995 – 2000
- ICC Education Committee 2000-2007
- CALBO Education Committee 1995-2002
- DSA Accessibility Committee 1992-1998
- Numerous other ad hoc professional committees

Affiliations

- International Code Council
- Member of the American Society of Civil Engineers.

Background

An accomplished senior-level technical manager and building official with over 25 years of experience in the code compliance services in both the private sector as well as the public sector. Isam developed an impeccable reputation, over his long career, as a forward-thinking customer services-centric public agency administrator, licensed Civil Engineer and technical manager providing high quality responsive service to public agencies and their citizens.

Experienced building official with hundreds of decisions and ruling on complex code issues, interpretation and application of equivalencies and Alternate Materials and Methods. Highly respected technical expert with many years of service on many technical standard writing committees. Served as a Vice Chair of the California Building Standard Commission for over 4 years responsible for the adoption and application of the building codes in California. Active participant in the code development & administration process both on the state and national levels and serving on many technical committees and boards.

Select Work Experience

True North Compliance Services, Inc.
President/ Building Official

Isam serves as Principal/Team Leader and main point contact for True North Compliance. He ensures that services are delivered in accordance with the Scope of Services established with the client; he recruits and hires staff; he provides oversight and management of all True North's staff; he manages the firm's rigorous quality control program; he provides technical and administrative training to staff and clients; assist clients in code adoption, development of policies and procedures and provide recommendations for alternative solutions and methods of compliance for unique complex code compliance challenges that don't fit squarely in the prescriptive provisions of the Code.

Bureau Veritas
Chief Operating Officer

Manage the code compliance division with hundreds of local building department clients throughout the U.S. Division; provides local jurisdictions and agencies with a comprehensive range of municipal services and building department operations including plan review, inspection and permit processing services and fire and health review services. Clients include over 200 cities and public agencies throughout the country.

City and County of San Francisco -Development Services
Director/Chief Building Official

Managed the Department of Building Inspection with a staff of over 400 and an operating budget exceeding $50 million. Responsible for the plan review and inspection process and code enforcement program for the city. As the Chief Building Official, led the adoption and local amendment process of the City's construction codes in compliance with state law, set technical policies and procedures for the application and enforcement of the City's codes, authored code interpretations and reviewed and acted upon numerous submitted requests for modifications or approvals of alternate materials and methods to prescriptive code requirements.

- American Public Work Association
- AIA -San Diego Chapter
- AIA -Orange County Chapter

City of San Diego -Planning & Development Department
Chief Building Official/Chief Deputy Director

Managed the entire ministerial review and construction permits Division with a staff of over 300 and an operating budget exceeding $30 million. Responsible for the plan review and inspection process with functions and disciplines ranging from the traditional review and inspection of the California Codes to civil engineering reviews, public improvement plans, drainage and grades, traffic and transportation engineering review, landscape and zoning, geology, mapping review and the fire services section responsible for plan review and inspection of fire suppression systems, sprinklers, alarm systems, hazardous materials and fire department access. Managed staff included professional engineers in many disciplines, certified inspectors in all construction trades, planners, landscape architects, licensed surveyors, engineering geologists, fire fighters, counter technicians, and administrative and clerical staff. As the Chief Building Official, led the adoption and local amendment process of the City's construction codes in compliance with state law; set technical policies and procedures for the application and enforcement of the City's codes; author code interpretations and review and act upon numerous submitted requests for modifications or approvals of alternate materials and methods to prescriptive code requirements.

City of Long Beach -Department Building & Planning
Engineering & Operations Officer/Chief Engineer

Managed the Plan Review and Engineering Services Division, the Development Services Center and the Office and Support Division. The combined staff of the three divisions was over 22 with an operating budget of over $2 million. Duties included supervision of the professional engineering staff and inspectors performing the review and subsequent approval of proposed building structural, mechanical, plumbing and electrical plans for compliance with local and State codes; providing code interpretations; reviewing requests for modifications or approvals of alternates to prescriptive code requirements. Other duties included acting as the lead senior technical manager for the City's Access Appeals Board and leading the City's efforts in the upcoming adoption of the latest editions of model building codes.

City of San Diego -Planning & Development Department
Senior Structural Engineer

Planned, assigned, and directed the work of plan check engineers. Consulted with contractors, architects, and building owners regarding application of building codes and other state and local ordinances. Performed structural damage assessments and feasibility studies. Researched and determined acceptability of new materials and methods of construction. Trained and evaluated work performance of subordinates. Managed complex projects for division. Provided leadership and direction to staff. Provided second opinion to customers and was responsible for resolution of project-related conflicts. Served on committees and performed special assignments.

Amar Hasenin

Director of Operations/ Senior Plan Review Engineer

Education

B.S. Degree - Civil Engineering
Long Beach State University

Certifications

- ICC- certified Building Plans Examiner
- ICC- certified Building Inspector
- ICC-certified Commercial Plumbing Plans Examiner
- ICC-certified Commercial Plumbing Inspector
- ICC-certified Accessibility Plans Examiner and Inspector

Background

An accomplished technical manager, director of operations and plan review engineer with over 10 years of experience in the code compliance services in both the private sector as well as the public sector. Amar is an effective manager of building operations and managing the needs of our public agency partners and delivering high quality, responsive and timely service.
A graduate engineer and ICC-certified plans examiner with many years of experience as a design engineer and Plan Reviewer of the entire range of construction projects ranging from small residential projects to complex commercial facilities, R&D, hazardous occupancies, biotech industry and mixed-use projects. Amar provided in-house plan review and counter services for various jurisdictions throughout the state. He provides recommendations and solution to complex code-compliance issues to building officials. Amar managed regional operations for third party consultants throughout the state of California.

Work Experience

True North Compliance Service, Inc.
Director of Operations/Senior Plan Review Engineer

As the Director of Operations for True North, Amar serves as the day-to-day operational and technical manager for True North. He ensures that services are delivered in accordance with contracts and meeting clients' needs and expectations; He recruits and hires staff; he provides oversight and management of all True North's staff; He will assign and monitor the workload of staff, quality of reviews and timeliness of the review process; He manages the firm's rigorous quality control program; He provides technical and administrative training to staff and clients; He assists clients in code adoption, development of policies and procedures and provides recommendations for alternative solutions and methods of compliance for unique complex code compliance challenges. Amar is also a senior-level Plan Reviewer who performs reviews on the entire range of constructions projects, especially complex buildings such as large mixed-use projects, R&D facilities, hazardous materials, labs, educational uses and large assembly occupancies.

West Coast Code Consultants
Regional Manager

Amar served as the Southern California Regional Manager for the firm providing building department services to multiple public agencies throughout the region. He also served a supervising Plan Reviewer for the Peninsula office of the firm. He served as in-house plan reviewer in multiple jurisdictions throughout the state including Redwood City and Dana Point. Amar was also the key plan reviewer of complex and challenging construction projects.

CSG Consultants
Plan Examiner

Reviewed plans and specification to ensure compliance with building codes, regulations and ordinances. Performed in-house plan review and counter plan check services for several cities including Fontana, Fullerton, Redlands, County of San Bernardino and the City of Huntington Beach.

Hasenin Consulting Engineers
Design Engineer

Performed design services for residential projects; used AUTOCAD to prepare structural drawings and details; prepared cost estimates; consulted with homeowners and contractors; provided inspections of construction projects; provided design of grading and other public improvements and developed AutoCAD drawing; interacted with local building and engineering departments for review and approval of submitted projects; performed site assessments, took measurements and prepared drawings; performed ADA site assessments and measurements; performed site assessments of damaged commercial and assembly buildings for insurance companies to determine extent of damage and required code upgrades.

Gary Ho, SE, PE

Senior Structural Review Engineer

Education

B.S. Degree - Civil Engineering
University of California-Davis

M.S. Degree - Civil Engineering
Utah State University

Licenses and Certifications

- Licensed Structural Engineer in the State of California
- Licensed Civil Engineer in the State of California
- ICC Certified Plans Examiner
- ICC Certified Building Inspector
- ICC Certified Accessibility Plans Examiner

Background

Highly accomplished Professional Engineer who is effective at reviewing the entire range of residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Senior Structural Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations. Provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of routine building problems and the interpretation of building codes and ordinances; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

City of San Francisco -Department of Building Inspections

Plan Review Engineer

Joined the department in December 1994 as an Associate Civil Engineer, promoted to Civil Engineer in July 1997, to Structural Engineer in October 2001 and Senior Engineer in July 2017. Managed permit processing and reviewing for all building permit applications in the City. Structural, Architectural and Accessibilities plan review for compliance of applicable codes. Plan review buildings for all types of construction and occupancy classifications; projects include alternation, addition and retrofitting of existing buildings, and new constructions ranging from single story to multi-stories tall buildings.

AGS

Senior Structural Design Engineer

Provided structural evaluation and reports of existing buildings. Prepared structural calculations, specifications and plans for retrofitting of commercial and residential buildings. Reviewed plans for structural compliance. Prepared proposals and presentations of projects to clients. Set up design criteria, budgets and schedules of projects. Supervised staff engineers and designers in preparing calculations, specification and plans for projects. Provided co-ordinations of projects between clients, architects, engineers and contractors. Provided construction support and field inspection.

Aaron Beebe, PE, SE

Structural Plan Review Engineer

Education

M.S. Degree – Structural Engineering
Purdue University

B.S. Degree – Structural Engineering
Purdue University

Licenses and Certifications

- Licensed Structural Engineer in the State of California
- Licensed Engineer in the State of California
- LEED Accredited Professional
- Registered California Emergency Management Agency Safety Assessment Program Evaluator (SAP)
- Certified DSA Structural Plan Reviewer

Background

Over 20 years of experience in structural design and plan review of a wide range of structures and building from single family homes to high-rise, mixed use, schools, courts, and prisons. Management of design team members and supervise the work of engineers and draft persons; directed project staff in preparing contract documents, such as drawings and specifications; communicate with clients to understand project requirements and resolve complex engineering problems.

Work Experience

True North Compliance Services, Inc.
Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

Division of State Architect
Senior Structural Engineer

Structural plan review of more than $500M of California K-12 and Community College projects; review and evaluate structural construction documents submitted for permit approval utilizing applicable state codes/standards/guidelines/laws, code interpretation and construction and engineering standards, determine review fees, and authorize the release of approved documents for construction; check engineering calculations and provide timely oral and/or written communication detailing design and/or construction deficiencies in plans and specifications; interact with the school district project managers, design consultants and contractors, to communicate permit application procedures and regulatory and code requirements and interpretations.
- Participate in recommending and establishing technical policies, procedures, standards, guidelines, and specifications for plan review and construction of public schools.

Thornton Tomasetti
Vice President, San Diego Office Manager

Managed the San Diego office for a national structural engineering firm; assigned the work to design engineers; provided technical leadership and direction to design engineers; set up design criteria for new structural design of new projects; Structural design engineer for highly complex structures and buildings including university buildings, courthouses and high-rise buildings, complex non-building structures and unusual structures.

Henry Hadidi, Ph.D., S.E.

Senior Structural Plan Review Engineer

Education

Ph.D. Degree -Structural Engineering
Stanford University

M.S Degree - Structural Engineering
Stanford University

Licenses and Certifications

- Licensed Professional Engineer in the State of California
- Licensed Structural Engineer in the State of California
- ICC certified Plans Examiner

Background

Mr. Hadidi is a highly respected structural engineer. He has over 30 years in structural plan check and structural design field. With a Ph.D. degree is structural Engineering from Stanford University and many years of experience designing the full range of structures including complex building and structures. He also has years of experience in structural review of variety of buildings and structures.

Select Work Experience

True North Compliance Services, Inc.
Senior Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances. Henry is the go-to Structural Plan Review Engineer for complex structures and challenging issues.

Various Public Agencies
Structural Plan Review Engineer

Provided structural plan review for many state agencies such as DSA, DGS, LAUSD throughout California. Projects reviewed included the seismic retrofit of two reinforced concrete building at Atascadero State Hospital in Atascadero, of numerous hospital buildings as part of plan check review for OSHPD, Westinghouse AP 1000 nuclear power plants, the design of a segment of the Los Angeles Metropolitan Purple Line underground metro tunnel in Los Angeles, California, as part of LA Metro internal review, seismic retrofit of the Caltrans Headquarters buildings located at Sacramento, California.

Owen Group
Structural Engineer

Provided structural analysis and design for variety of buildings and structures, ranging from single family residential to multi-story apartment, commercial buildings.

Allen Lang, PE, SE

Structural Plan Review Engineer

Education

M.S. Degree – Structural Engineering
University of Virginia

B.S. Degree - Civil Engineering
Taiwan Municipal College

Licenses and Certifications

- Licensed Structural Engineer in the State of California
- Licensed Engineer in the State of California
- ICC Certified Plan Examiner

Background

Allen is a seasoned engineer and building official with extensive experience in all aspects of building department functions. Highly technical expertise in structural engineering of complex buildings. Building Official for many local cities in the Bay Area. Provides technical support and training to staff and clients.

Select Work Experience

True North Compliance Services, Inc.
Structural Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

City of Santa Clara
Interim Building Official

Plan, organize and maintain the daily operation of the Building Department. Managed 36 people in the Permit Center, plan check, inspections, and code enforcement. Participated in preliminary, plan review and preconstruction for high profile projects.

City of Fremont
Special Program Manager Community Development Department

Managing Plan Check division in Plans and Permit and developing special programs and processes improvements for the City.

County of Alameda
Building Official

Managing the Building Department including permit center, plan check, inspection, and code enforcement with an annual budget of over $3M and a staff of 17. Serve as technical advisor to the County Board of Supervisors. Led many initiatives to improve and streamline service and automate the permitting process.

City of San Jose
Department of Building & Planning Program Manager

Managed a special program to assist applicants for over the counter projects to improve service and expedite review and permitting. Prior to that, managed plan review team, assigned work and evaluated performance of staff. Conducted plan review of complex projects and interacted with designers and applicants.

Daniel H. Lee, S.E.

Senior Structural Plan Review Engineer

Education

B.S. Degree – Civil Engineering
University of California Berkeley

Licenses and Certifications

- Structural Engineer in California & Hawaii
- Civil Engineer in California & Hawaii
- ICC Certified Building Official
- ICC Building Plans Examiner

Background

30 years of expertise as a technical expert. Planned, assigned, and directed the work of plan check engineers. Consulted with contractors, architects, and building owners regarding application of building codes and other state and local ordinances. Performed structural damage assessments and feasibility studies. Researched and determined acceptability of new materials and methods of construction. Seismic design in structural engineering consulting firms. Structural plan review in California and Hawaii building departments. Responsible for plan review of complex and challenging building.

Select Work Experience

True North Compliance Services, Inc.
Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

County of Hawaii -Department of Public Work
Structural Engineer

Responsible for the structural plan review and approval of all complex residential and commercial buildings on the Island of Hawaii. Provide code interpretations and engineered solutions/technical responses to architects, engineers, drafting personnel, contractors, and owners. Conduct in-house and public (island-wide) training seminars on local building codes and other engineering/field-inspection related topics as needed. Perform the structural design of minor County-funded buildings and structures. Work closely with County building inspectors to ensure buildings are constructed in conformance with the plans & create County standard designs for the public.

Bureau Veritas North America Inc.
Consultant

Senior Structural Engineer and plan review specialist. Responsible for the structural plan review of high-rise, commercial, and residential buildings (See Major USA Plan Review Projects on page 1 for some recent projects) - Third party plan reviewer for the City and County of Honolulu.

City of Dana Point
Senior Structural Engineer

Served as a division head within Building and Safety. Reviewed designs and checked calculations for complex custom-built residential homes, commercial buildings, and earth-retaining structures. Directed and supervised inspection staff in resolving difficult field problems. Coordinated and expedited plan check activities with other departments and outside agencies. Prepared technical guidelines/manuals and provided training to the staff and public. Created city standard designs as needed.

City of Huntington Beach
Senior Plan Check Engineer

Reviewed architectural and structural designs (plans and specifications) from a life safety and engineering standpoint to ensure compliance with all applicable codes and regulations for fire and life safety, structural integrity, disabled access, energy and utilities requirements. Worked effectively and sensitively in teams and with government counterparts. Provided information and solutions to developers, architects, engineers, contractors, and owners regarding matters such as design, engineering, and regulations governing building plans and construction. Supervised the Permit and Plan Check Services Division in the absence of the Division Head/ Manager.

City of Long Beach
Civil Plan Check Engineer

Performed building, structural, and life safety design reviews of commercial, industrial, and residential buildings per uniform codes, state of California regulations, and local ordinances. Presented departmental reports at monthly community development program meetings. Enforced city environmental codes of practice. Evaluated the performance of consultant engineers. Conducted training seminar to the inspection/engineering staff.

Hamid Irannejad, S.E., P.E.

Senior Structural Plan Review Engineer

Education

M.S. Degree & B.S Degree–Structural/Civil Engineering
University of Akron

Licenses and Certifications

- Licensed Structural Engineer in the State of California

Background

Hamid has a Master of Science degree in Civil/Structural Engineering and a Bachelor of Science degree in Civil Engineering. Hamid has over 25 years of plan check experience as the Lead Senior Structural Engineer/ managing the day-to-day operations of the Structural Plan Check Discipline, Senior/supervising Structural Engineer and Associate/plan check Engineer with the City of San Diego Development Services Department. In San Diego, Hamid oversaw review of major projects such as mid-rise and high-rise residential and commercial buildings as well as many other types of complex structures and occupancies. Hamid has over 14 years of structural design experience of residential and commercial buildings and other structures including 8 years of structural design of steel and concrete-framed high-rise buildings with CBM Engineers, Inc. in Houston, Texas. Hamid provides structural plan check on major buildings. He is a licensed Structural and Civil Engineer in the State of California.

Select Work Experience

True North Compliance Services, Inc.
Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

City of San Diego
Senior Structural Engineer

As a Senior Structural Engineer with City of San Diego, Development Services Department, Mr. Zamani is responsible to supervise team of up to six Associates and Assistants Structural Engineers to review architectural, structural plans, structural calculations and construction specifications to verify their conformance and compliance with current California Building Codes (CBC) and local amendments for Life Safety, Structural, and Disabled Access requirements. He is also responsible to provide preliminary reviews and code interpretations for large and complex projects prior to their full submittal for plan check.

City of San Diego
Structural Engineer Associate

As a Structural Engineer Associate with City of San Diego Development Services Department, He was responsible to review architectural, structural, plans, structural calculations and specifications to verify their conformance and compliance with current CBC and local amendments for Life Safety, Structural, and Disabled Access requirements.

CBM Engineers
Structural Design Engineer

Provided structural analysis and design for all type's buildings and structures, ranging from single family residential to multi-story apartment, commercial buildings. Hamid has over 14 years of structural design experience of residential and commercial buildings and other structures including 8 years of structural design of steel and concrete-framed high-rise buildings with CBM Engineers, Inc. in Houston, Texas.

Edward Alexanians, P.E., S.E.

Senior Structural Plan Review Engineer

Education

M.S Degree -Structural Engineering
UCLA

M.S Degree -Structural Engineering
Tehran University

Licenses and Certifications

- Licensed Professional Engineer in the State of California
- Licensed Structural Engineer in the State of California

Background

Ed is an accomplished and highly respected structural engineer. He has over 30 years in structural plan check and structural design field. He has designed or reviewed thousands of projects over his career including high rise buildings, hotels, mixed-use buildings with subterranean garage, concrete parking structures, university projects and many others. He specializes in complex and unique structural projects. Samples of complex projects reviewed by Ed included : The Burbank Studios high-rise concrete office buildings, four high-rise buildings with parking structure in the City of Burbank, Waldorf Astoria, a thirteen-story concrete hotel in Beverly Hills, nine-story office and dorm and a five-story hotel in El Segundo, nine and seven-story office buildings in Burbank, three-story hotel conversion into condominiums in Hancock Park, multi-unit apartment buildings with subterranean garage, Chase Bank building and a multi-story mixed used occupancy building, five-story post tension concrete open parking structure in the City of Alhambra, two high-rise buildings in Beverly Hills, several Cal State university facilities

Select Work Experience

True North Compliance Services, Inc.
Senior Structural Plan Review Engineer

Provide structural plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

County of Los Angeles
Office Manager
Supervision of plan checking, permitting and inspection services for the South Whittier District Office and two contract cities of La Mirada and Santa Fe Springs. Supervision of the plan check engineers, permit technicians and inspectors. Interpretation of the Building Code requirements and conflict resolution between the public and office staff. Responding to the Board of Supervisors' inquiries about the area's issues.

County of Los Angeles
Supervising Civil Engineer
Senior plan check engineer, responsible for review of complex structures, high-rise and mid-rise buildings, amusement rides at the Universal and Six-Flags Magic Mountain and earthquake damaged buildings for the Los Angeles County Building Code compliance. A team member for damage assessment of several buildings after the Los Angeles riots and the 1994 Northridge Earthquake.

Frank Lucas & Assoc.
Design Structural Engineer
Design of a variety of structures and buildings throughout the region.

Bachar Koujah, P.E., CASp

Senior Plan Review Engineer

Education

B.S. Degree -Civil Engineering

M.S. Degree - Structural Engineering

Licenses and Certifications

- Licensed Engineer in the State of California
- CASp
- Building Inspector

Background

Over 25 years experience as a plan check engineer. Highly accomplished Professional Engineer and CASp who is effective at reviewing the entire range of residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; perform CASp plan reviews and inspections and prepare CASp reports as needed; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

Bureau Veritas

Plan Review Engineer

Combination plan review engineer for the full range of construction projects for conformance with adopted Building Codes and local ordinance and regulations; performed plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; served as in-house plan check engineer at the City of Corona; provided technical assistance to city staff; performed CASp plan reviews and inspections.

City of Irvine

Senior Plan Check Engineer

Plan review of architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforce all applicable building codes including fire, life safety, and accessibility requirements. Coordinate a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code. Advised and interpreted codes to homeowners, business owners, laymen, contractors, architects, and the public; and coordinated inspection activities and the construction progress with other City departments and outside agencies as needed. Mentored and supervise colleagues to improve their skills and education by providing technical knowledge.

City of Riverside

Plan Review Engineer

Plan review of architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforced all applicable building codes including fire, life safety, and accessibility requirements. Coordinated a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code.

Scot Weisse, P.E.

Senior Plan Review Engineer

Education

B.S. Degree- Architectural Engineering- California Polytechnical University, San Luis Obispo

Licenses and Certifications

- Licensed Engineer in the State of California
- CA Commercial Building Plans Examiner

Background

California Licensed Civil Engineer with nineteen years of experience in structural engineering, construction, and plan review of the entire range of construction projects. Areas of expertise include structural engineering and plan checking complex commercial and residential projects. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

City of Ventura

Supervising Plan Check Engineer

Manage the plan check and permit counter operations for the city. Plan check architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforce all applicable building codes including fire, life safety, and accessibility requirements. Coordinate a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code. Advised and interpreted codes to homeowners, business owners, laymen, contractors, architects, and the public; and coordinated inspection activities and the construction progress with other City departments and outside agencies as needed. Mentored and supervise colleagues to improve their skills and education by providing technical knowledge; served as acting building official in the absence of the building official

Li & Associates

Senior Design Engineer

Served as lead engineer / project manager for multiple projects; met with clients, architects, contractors and building officials; designed simple to large residential and commercial projects including complex lateral and gravity systems; developed plans and details for construction; construction administration; managed project budgets and time schedules; delegating work to draftsmen and other engineers.

Robert Chun, P.E.

Senior Plan Review Engineer

Education

B.S. Degree - Civil Engineering
University of California-Berkeley

M.S. Degree - Civil Engineering
San Jose State University

Licenses and Certifications

- Licensed Engineer in the State of California

Background

Highly accomplished Professional Engineer who is effective at reviewing the entire range of residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans check engineer who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; evaluate alternate methods of construction/materials and provides recommendations; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of routine building problems and the interpretation of building codes and ordinances; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

City and County of San Francisco- Department of Building Inspection

Senior Plan Check Engineer

Plan check architectural & structural plans for large, medium, & small sized residential & commercial projects. Enforce all applicable building codes including fire, life safety, and accessibility requirements. Coordinate a smooth process between clients and the City to ensure great customer service in meeting code requirements per the Building Code. Advised and interpreted codes to homeowners, business owners, laymen, contractors, architects, and the public; and coordinated inspection activities and the construction progress with other City departments and outside agencies as needed. Mentored and supervise colleagues to improve their skills and education by providing technical knowledge. Managed the City's Soft Story Program.

Mohamad Elasaad, PE

Civil Engineer

Education

B.S. Degree - Civil Engineering

Licenses and Certifications

- Licensed Civil Engineer in the State of California

Background

Mohamad Elasaad has over 30 years of California and International experience in Engineering Design and Project Management in the development business of variety of building structures, marine structures, large-scale mixed-use master plans, commercial and residential projects, and bridges. Throughout his career, Mohamad has acquired a tremendous ability of recognizing construction and design issues before they become potential problems. He is able to resolve technical issues, integrating all project objectives and goals to meet the targeted schedule without compromising the level of safety

Select Work Experience

True North Compliance Services, Inc.
Senior Civil Engineer

Review of building and engineering plans for compliance with public standards and building codes. Reviews include complex structures and large subdivisions.

Los Angeles County Department of Public Works
Senior Civil Engineer (Office Manager)

Supervise plan check engineers, building inspectors and permit technicians. Manage the plan review and inspection process for Antelope Valley office of Los Angeles County. Coordinate with design consultants and developers to ensure the safety of local and state rules and regulations are properly implemented and achieved

Los Angeles County Department of Public Work
Senior Civil Engineer

Plan review of commercial, residential and industrial building projects for building codes and engineering standards. Work with other LA County departments and the public to coordinate permit review process. Long-term experience ensuring the Building Code is applied correctly to ensure design standards are properly implemented.

Kylie Gonsalves, PE

Plan Review Engineer

Education

B.S. Degree - Civil Engineering
California Polytechnical University- Pomona

Licenses and Certifications

- Licensed Engineer in the State of California

Accomplishments

- Chi Epsilon; Civil Engineering Honor Society
- Cum Laude

Background

Highly accomplished Professional Engineer with over 8 years of experience as a plan check engineer. Highly competent at reviewing residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient licensed plans examiner who is knowledgeable about current codes and their effective interpretation.

Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; provide technical assistance to city staff; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; maintain liaison with city staff related to project reviews and code compliance.

CSG

Plan Review Engineer

Reviewed Architectural, Structural, Mechanical, Electrical and Plumbing drawings for code compliance and structural integrity on behalf of various jurisdictions/agencies; provided in-house and over-the-counter review services for the Cities of Redlands and Huntington Beach.

Rene Avila

Interim Building Official

Education

- Public Administration/ Political Science- California Baptist University

Background

Rene is a seasoned and experienced combination building inspector, supervisor and building official. He is a dedicated professional with strong interpersonal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during his inspections. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationships with peers, management, and customers. He has excellent organizational skills, computer savvy and a proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Interim Building Official/Senior Building Inspector

Rene serves as a True North Compliance Services interim building official when requested by our clients. As an Interim Building Official for client cities, Rene provides leadership and technical support to the Building Division staff. He reviews plans; provides over the counter plan review; conducts field inspections; attends weekly staff meetings; provides recommendations to staff as it relates to code application/interpretations and other Building Department questions; he works with other departments and agencies to facilitate customer requests and needs.

He also conducts field inspections of a variety of construction projects for compliance with the latest edition of the CRC, CBC and other standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Rene provides technical support to staff/contractors/ clients, trouble-shoots & investigates complaints of code violations.

Consulting Plans Examiner
City of Fontana

Rene's duties included performing plan reviews for compliance with applicable codes and regulations. He assisted in intake of projects and building permit applications. He provided assistance to permit applicants and the public. Assisted inspectors and city staff with questions on building permits and compliance with the adopted codes and city ordinances and regulations.

Assistant Director
City of Perris

Managed a department of 18 staff. Prepared and managed annual budget. Ensured compliance with codes and regulations for the city. Hired and trained staff. He successfully resolved disputes between building division staff and developers, contractors, architects, engineers, and the public. He trained inspectors and other staff and responded to inspectors' questions and inquires on codes and city regulations and policies. He prepared and presented reports to the City Council and other city boards and commissions.

Plans Examiner & Senior Building Inspector
City of Ontario

Kept up to date on inspection regulations, codes, ordinances and techniques.
Re-inspected commercial and residential constructions which previously failed

Alaa Atassi

Senior Plans Examiner

Education

M.S. Degree – Structural Engineering
San Francisco State University

B.S. Degree - Civil Engineering
San Francisco State University

Certifications

- ICC Certified Commercial Plan Examiner
- ICC Certified Commercial Inspector

Background

Experienced Plans Examiner and Engineer who is effective at reviewing residential and commercial plans for compliance with applicable building codes. Detail-oriented and analytical professional with an efficient and thorough approach. Proficient certified plans examiner who is knowledgeable about current codes and their effective interpretation.

Select Work Experience

True North Compliance Services, Inc.

Senior Plans Examiner

Perform plan review of the entire range of residential, commercial and industrial projects; examine and check structural engineering designs, calculations and plans for conformance with adopted Building Codes and local ordinance and regulations; perform plan review of electrical, mechanical and plumbing projects for conformance with the Mechanical Code, Plumbing Code and National Electrical Code and local ordinances and regulations; provide interpretations of building codes, State laws and local ordinances to city staff and the public; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of routine building problems and the interpretation of building codes and ordinances; check plans for compliance with California Title 24, Energy and Disabled Access Requirements; assist contractors, architects, engineers and others in the solution of complex code issues; maintain liaison with city staff related to project reviews and code compliance.

WC3

Plans Examiner

Performed plan review of architectural & structural plans for large, medium, & small sized residential & commercial projects; Enforced all applicable building codes including fire, life safety, and accessibility requirements; Assisted contractors, architects, engineers and others in the solution of complex structural, mechanical, electrical and related problems with interpretation of the building codes and ordinances; Maintained cooperation with other departments concerned with building and related code compliance; Performed structural inspections in the field as required.

Engineering Intern
City of South San Francisco Public Works, Engineering Division

Supported city engineers on daily tasks, related to transportation, construction, public works and city streets for the City of South San Francisco.

Bryan Montes, EIT

Plan Review Engineer

Education

B.S. Degree – Civil Engineering
UC- Irvine University

Licenses and Certifications

- Engineer-in-Training (EIT)
- ICC-Certified Residential Plans Examiner

Skills & Awards

- UCI Dean's Structural Engineering Senior Design Choice Award
- Computer Literate: MS Word, Excel, PowerPoint, Pages, Keynote; MATLAB, AutoCAD, Bluebeam, Sketch-up, Stella, EPANet

Background

Over 3 years of experience in the plan review of a wide range of structures and building from residential and commercial projects and tenant improvements. Pleasant and customer service oriented professional with a helpful can-do attitude. Team player with an enthusiastic attitude. Versed in multiple permitting software and computer systems.

Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Provide plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

Currently, Bryan provides in-house plan review services to the Cities of Dana Point and Santa Monica. He performs over-the-counter plan reviews, assists applicants with code compliance questions, and reviews rechecks, field changes and revisions.

Interwest Consulting Group

Engineering Plans Examiner

Perform comprehensive and complete reviews of residential projects, including for Building & Life Safety, M/E/P, CalGREEN, and Energy Conservation Requirements; Review calculations, specifications, and technical reports to determine compliance with the applicable building codes and standards for different jurisdictions; Conduct structural plan reviews for residential and commercial projects including single family dwellings, tract homes, high-pile storage racks, temporary stages, etc.; Serve the City of El Monte as its only in-house plan check engineer performing the aforementioned duties as well as answering and assisting any inquiries from the public over-the-counter.

City of Eastville, City of Bell
City Engineer Intern

Served as the principal assistant responsible for collecting, transferring, and organizing necessary data on to the newly implemented Survey 123 for ArcGIS, a form-centric data gathering system; Worked with city engineers, public works, and building & safety on various projects that would positively impact the city; Under direction, carried out site inspections and conducted field assessments.

Areli Sanchez

Plan Review Engineer

Education

B.S. Degree – Civil Engineering
San Francisco State University

Certifications

- ICC-Certified Building Plans Examiner

Skills & Awards

- Computer Literate: MS Word, Excel, PowerPoint, Pages, Viewpoint, Plangrid, MATLAB, AutoCAD, Bluebeam

Background

Over 3 years of experience in the plan review of a wide range of structures and building from residential and commercial projects and tenant improvements. Pleasant and customer service oriented professional with a helpful can-do attitude. Team player with an enthusiastic attitude. Versed in multiple permitting software and computer systems.

Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Areli provides plan review for various projects. Review projects including single family/duplex residential construction, multifamily residential construction, commercial construction, and non-building structures. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

West Coast Code Consultants

Engineering Plans Examiner

Perform comprehensive and complete reviews of residential projects, including for Building & Life Safety, M/E/P, CalGREEN, and Energy Conservation Requirements; Review calculations, specifications, and technical reports to determine compliance with the applicable building codes and standards for different jurisdictions; Conduct structural plan reviews for residential and commercial projects including single family dwellings, tract homes, high-pile storage racks, temporary stages, etc.; Serve the City of El Monte as its only in-house plan check engineer performing the aforementioned duties as well as answering and assisting any inquiries from the public over-the-counter.

Cahill Contractors
Project Engineering Intern

Handled RFIs and field changes; meeting coordination, quality control on construction projects; safety inspections; under direction, carried out site inspections and conducted field assessments.

Amer Atassi

Plan Review Engineer

Education

B.S. Degree – Civil Engineering
Bilgi University

Skills

- Computer Literate: MS Word, Excel, PowerPoint, Pages, Keynote; MATLAB, AutoCAD, Bluebeam, Sketch-up, Stella, EPANet

Background

Amer is an experienced Plans Examiner and Engineer who is effective at reviewing residential designs for compliance with applicable building codes He has experience plan reviewing a wide range of residential structures and building. Amer has a pleasant and customer service oriented professional with a helpful can-do attitude. Team player with an enthusiastic attitude.

Work Experience

True North Compliance Services, Inc.

Plan Review Engineer

Provide plan review for various projects. Review projects including single family/duplex residential construction, ADU's, swimming pools, photvoltaic systems, etc. Review and evaluate architectural and structural construction documents submitted for permit approval from various municipalities utilizing applicable codes/standards/guidelines/laws, code interpretation, appropriate municipal ordinances and construction and engineering standards; interact and communicate with design professionals and city staff on technical requirements and plan review comments; provide technical assistance to city staff; perform structural inspections in the field as needed; determine valuation and building fees; check calculations and test reports; provide assistance and information to contractors, architects, engineers and the public in the solution of complex building problems and the interpretation of building codes, structural standards and ordinances.

Misk Insaat LTD

Site Engineer

Provided construction project management and site operations on various types of structures.

Timothy M. Shell, PE

Senior Civil Engineer

Education

B.S. Degree - Civil Engineering

MBA- Government Management

Licenses and Certifications

- Licensed Civil Engineer in the State of California

Background

Tim has 25+ years of broad experience in funding, planning, designing, permitting, and constructing municipal public works improvements, including coordination with Caltrans, San Diego Association of Governments, County of San Diego, North County Transit District, franchise utility companies, and other local municipal agencies and special districts. 10 years with the City of Vista, 9 years with the San Diego Water Authority and many years as a design civil engineer with design firms in Southern California. Tim also served as staff augmentation in the City of Lake Elsinore in the 90s.

Select Work Experience

True North Compliance Services, Inc.
Senior Civil Engineer

Review engineering cost estimates; storm water projects; Compliance with Current NPDES Permits; Water Quality Management Plans; transportation projects, grading plans and other assignments as necessary. Tim prepares, implements, and manages capital improvement plans and prepares plans, specifications and cost estimates for variety of municipal projects. He also serves as project manager or construction manager for municipal projects.

City of Vista
Principal Engineer

Manages consultant and construction contracts for the city's Capital Improvement Program, serving the Streets Section of the Public Works Department, the Parks and Recreation Department, and the Sanitation and Stormwater Sections of the Public Works Department. Prepares plans, specifications, and estimates for variety of municipal public works projects, for transportation, drainage, parks, and facilities.

San Diego County Water Authority
Senior Civil Engineer

Managed consultant and construction contracts for large waterworks facilities providing wholesale water supplies to member agencies in San Diego County. Provided studies, reports, and designs for System Operation upgrades and modifications.

BSI Consultants, Inc. San Diego, CA
Associate Civil Engineer

Prepared plans, specifications, and estimates for variety of municipal clients, for transportation, waterworks, drainage, and sanitation facilities. Served as design team leader. Prepared Engineer's Reports and provided cost analysis for Assessment Districts. Provided staff augmentation managing capital projects at cities of Santee and Lake Elsinore, and single-family private developments at cities of Lake Elsinore and Canyon Lake.

Jamal Naji, PE

Senior Civil Engineer

Education

B.S. Degree - Civil Engineering
SDSU

Licenses and Certifications

- Licensed Civil Engineer in the State of California

Background

Over 30 years extensive experience in the Civil Engineering discipline that includes Wastewater and Land Development. Considerable experience in designing and inspecting construction of pipelines, wastewater facilities, grading, and flood control channels. Reviewed subdivision, grading and street improvement plans in accordance with the State of California Subdivision Map Act, and the City of Chula Vista and County of San Diego ordinances and policies. Taught workshop on reading grading and topographic maps to various departments in the County of San Diego. Performed field review and prepared conditions for Tentative Parcel Map Resolution

Work Experience

True North Compliance Services, Inc.
Civil Engineer

Jamal leads major reviews for the team; he provides quality control and technical support to our team; he performs complex plan review of improvement plans, documents, and technical studies including: Rough and Precise Grading Plans; Wet Utility Plans (e.g. Sewer, Water, Recycled Water, Storm Drain); Street Improvement Plans; Hydrology Studies and Hydraulic Calculations; Water Quality Management Plans (WQMPs); Water Quality reports; Erosion Control Plans and Engineering Cost Estimates; Reviews studies and inspects wastewater facilities, sewer lines, flood control channels and building projects and performs feasibility studies for wastewater treatment plants and pump stations.

City of Chula Vista – Department of Public Works
Associate Civil Engineer

Wastewater Management
Project Manager for capital improvement projects that included pipe rehabilitation projects using micro-tunneling, pipe bursting, pipe lining and slip-lining technologies; Managed and coordinated Industrial Waste Program with the City of San Diego Wastewater Pretreatment Program; Prepared Requests for Proposal and executed contracts for designing Salt Creek Sewer Trunk project (over $20 million project); coordinated and managed sewer capacity agreements between the City of Chula Vista and the County of San Diego. Coordinated wastewater projects with Field Operations and Engineering Design Divisions; Designed and inspected grading, wastewater facilities, sewer lines, flood control channels and building projects; Prepared project specifications and plans using AutoCAD and WordPerfect software for wastewater facilities; Prepared operation & maintenance manuals, and feasibility studies for wastewater treatment plants and pump stations.

Land Development
Reviewed subdivision, grading and street improvement plans in accordance with the State of California Subdivision Map Act, and the City of Chula Vista and County of San Diego ordinances and policies; Taught workshop on reading grading and topographic maps to various departments in the County of San Diego; Performed field review and prepared conditions for Tentative Parcel Map Resolution; Established an inspection program on borrow pit operations in the County of San Diego.

Geotechnical Engineering
Performed soil tests in accordance with the American Standard for Testing Materials Specifications.

Ali Soheili, PE

MP Plan Review Engineer

Education

B.S. Degree – Mechanical Engineering
San Diego State University

Licenses and Certifications

- Licensed Engineer, Mechanical
- ICC- Certified Mechanical Inspector

Background

- Highly qualified plan review engineer and design engineer with over 25 years of experience in the review and design of heating, ventilation and air conditioning (HVAC), plumbing systems for compliance with local and state codes and energy standards.
- knowledge and experience in large scale alternative energy generation plants.
- Strong background in project management and evaluation of existing HVAC/MEP systems.
- Registered professional mechanical engineer
- Bachelor of Science in Mechanical Engineering
- Past member of ASHRAE and American Association of Plumbing Engineers (ASPE).

Select Work Experience

True North Compliance Services, Inc.

Senior MEP Plan Review Engineer

Provide plan review for compliances with mechanical and plumbing codes and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D and Biotech Facilities.

City of Portland

Mechanical Plan Review Engineer

Review of plumbing, mechanical, heating, ventilation and air –conditioning (HVAC), as well as electrical building plans of commercial, multi-family and industrial for compliances with mechanical, plumbing, and electrical codes and standards. Review of energy compliance documents. Provide information on codes and regulations to engineers, architects and contractors. Resolve issues between the field inspectors and contractors. Perform calculations for ventilation, mechanical equipment, piping, wiring, and load verifications.

City of San Diego

Associate Plan Review Engineer

As a mechanical plan reviewer, job duties included review of mechanical and plumbing plan for multifamily buildings, hotels, and all type of commercial buildings, including San Diego Convention Center, air port projects, office buildings, city facilities, fire stations, retail buildings, laboratories, restaurants, OSHPD 3 facilities, and industrial buildings for California Mechanical, Plumbing (CPC and CMC) compliance, and energy title 24 to approve plans for permits. In- addition assist city inspector with technical questions and day to day field issues for HVAC and plumbing. This position required everyday contact with city inspectors, architects, engineers, building owners or representatives, plan runner services, and other individual building owners to discuss codes, and approve plans.

Mechanical Consulting Engineer

Mechanical Consulting Engineering providing HVAC system design, plumbing design, load calculation & Title 24 for all types of non-residential buildings such as industrial, retail, restaurants, office buildings, medical facilities, laboratories, schools, in addition to residential buildings including single family homes, and multifamily residential (low-rise & high-rise) buildings. Part of my responsibilities was to field verify and evaluate condition of existing plumbing system, HVAC equipment and electrical system, field inspection and provide as-built drawings.

Hassan Itani, PE

M/P Plan Review Engineer

Education

B.S. Degree – Mechanical Engineering
California State Polytechnic University, Pomona

Licenses and Certifications

- Licensed Engineer, Mechanical
- ICC -Certified Mechanical Plans Examiner

Background

Hassan is a highly qualified plan review engineer and design engineer with over 8 years of experience in the review and design of heating, ventilation, and air conditioning (HVAC), plumbing systems for compliance with local and state codes and energy standards. He has knowledge and experience in large scale alternative energy generation plants. Hassan has a strong background in project management and evaluation of existing HVAC/MEP systems.

Select Work Experience

True North Compliance Services, Inc.
Mechanical/Plumbing Plan Review Engineer

Provide plan review and field investigations for compliances with mechanical and plumbing codes and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D, and Biotech Facilities.

City of Los Angeles
Mechanical Engineering Associate II

Review of plumbing, mechanical, heating, ventilation, and air-conditioning (HVAC), as well as electrical building plans of commercial, multi-family and industrial for compliances with mechanical, plumbing, and electrical codes, and standards. Review of energy compliance documents. Provide information on codes and regulations to engineers, architects, and contractors. Resolve issues between the field inspectors and contractors. Perform calculations for ventilation, mechanical equipment, piping, wiring, and load verifications.

Boeing
Fleet System Engineer

Monitor multiple airplane fleets and provide targeted maintenance recommendations for critical faults, enabling real-time situational awareness of in-flight Boeing airplanes; work directly with airlines to help improve reliability metrics by implementing prognostic alerting systems.

Applied Medical
Mechanical Engineering Intern

Assisted in developing and testing Kii Dissecting Balloon, promoting its reliability in the field to expedite product release; collaborated with senior engineers in product development to revise manufacturing process and equipment maintenance schedules to increase efficiency; sole generator of maintenance manuals, installation, operational, and performance qualification reports to document product progress; meeting FDA requirements in case of audit.

Amir Amiri, P.E.

Electrical Plan Review Engineer

Education

B.S. Degree – Electrical Engineering
CAL State University, Northridge

Licenses and Certifications

- **Licensed Engineer in the State of California**

Background

Amir has over 20 years of diverse experience in the electrical engineering construction design and plan review for a variety of construction projects ranging from TIs to complex occupancies, high rise buildings, high voltage systems and sub-stations. He reviews complex building plans for conformance to applicable electrical regulations and calculates electrical adequacy; prepares reports and written recommendations and coordinates construction activities with other agencies and citizen groups.

Select Work Experience

True North Compliance Services, Inc.
Electrical Plan Review Engineer

Provide plan review and field investigations for compliances with the National Electrical Code (NEC) and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D, and Biotech Facilities. Amir is also our internal expert for high voltage systems and sub-stations and large-scale solar farms.

120 Degreez, Inc.
Senior Electrical Engineer

Performs engineering designs and calculations, prepares plans, estimates, and specifications. Consults with department representatives and other agencies on electrical engineering problems, and checks plans, and specifications developed by consultants. Inspects major electrical or electronic contract work; checks material lists to ensure conformance with specifications; makes field investigations and surveys. Prepares calculations for photometric, power, and energy studies and load characteristics. Supervise and check the work of subordinate engineers and drafting personnel, drafted and designed power distribution and electrical site plans, panel schedules, and lighting plans per NEC and local codes under engineering supervision. Performed all aspects of project, including Title 24, load calculation, and single line diagrams.

City of San Diego -Building & Safety
Associate Electrical Engineer

As an electrical plan review engineer, performed plan review of the Electrical Code for multifamily buildings, hotels, and all type of commercial buildings, including San Diego Convention Center, airport projects, office buildings, city facilities, fire stations, retail buildings, laboratories, restaurants, OSHPD 3 facilities, and industrial buildings. In addition, assist city inspector with technical questions and day to day field issues for compliance with the National Electrical Code.

Jerome Schreiber, P.E.

Senior Electrical Plan Review Engineer

Education

B.S. Degree – Electrical Engineering
CAL Polytechnical University

Licenses and Certifications

- Licensed Electrical Engineer in the State of California
- ICC Certified Building Inspector
- ICC Certified Mechanical Inspector
- ICC Certified Plumbing Inspector
- IAEI Certified Electrical Inspector
- IAEI Certified Electrical Plans Examiner

Background

Jerome has over 30 years of diverse experience in the electrical engineering design and plan review for a variety of construction projects ranging from TIs to complex occupancies, high rise buildings, high voltage systems and sub-stations. He reviews complex building plans for conformance to applicable electrical regulations and calculates electrical adequacy; prepares reports and written recommendations and coordinates construction activities with other agencies and citizen groups.

Select Work Experience

True North Compliance Services, Inc.
Electrical Plan Review Engineer

Provides plan review and field investigations for compliances with the National Electrical Code (NEC) and standards and review of energy compliance documents (Title 24) for wide range of construction projects ranging from residential additions to new high-rise buildings, hotels, malls, large public facilities, hazardous occupancies, R&D, and Biotech Facilities. Amir is also our internal expert for high voltage systems and sub-stations and small or large-scale solar farms.
Jerome will provide plan reviews of solar projects submitted to the VPP Program.

City of Glendale
Building Inspector

Performed building, electrical, mechanical and plumbing inspections; performed electrical plan reviews.

City of Vernon
Senior Electrical Inspector

Responsible for City of Vernon Electrical Plans Examination and Building, Plumbing, Mechanical, & Electrical inspections and all electrical installations in the City and for the City municipal facilities.

Southern California Edison
Distribution Engineer

Service Planning and Customer Coordination.

Daniel Larson, CASp

Senior Plans Examiner and Inspector

Education

A.S. Degree – Math/Engineering
Sacramento City College

Licenses and Certifications

- **CASp Accessibility Specialist**
- **ICC Building Inspector**
- **ICC Certified Plan Examiner**
- **ICC Accessibility Inspector and Plan Examiner**
- **ICC Residential Plan Examiner**

Background

Daniel Larsen has over 30 years of experience in performing non-structural plan reviews for commercial, residential, and industrial projects. He has extensive experience in building inspection and the construction trades as it relates to Fire and Life Safety and Disabled access under the International Building Codes, ADA Standards and the Fair Housing Laws.

Select Work Experience

True North Compliance Services, Inc.
Senior Plan Examiner and Inspector

Provide Title 24 accessibility plan review, inspection, ADA surveys and site investigations of variety of projects ranging from commercial buildings to hotels, public buildings and similar buildings. Perform ADA surveys and transition plans for public agencies and universities. Duties included plan review and site verification for compliance with Federal ADA Access Standards, Fair Housing Laws, and California Disabled Access regulations.

DPL Consulting and Inspection Services
Senior Plan Examiner and Inspector

10 years of experience providing ADA and California T-24 Accessibility surveys and plan review and inspections to local Architectural firms and small business owners. The majority of the surveys provided have been to various local State of California agencies that occupy privately owned commercial and residential apartment buildings within the Cities and Counties of California, Oregon, Washington, Nevada, Arizona, Utah & Florida.

Cosumnes River College
Fire Life Safety/Disabled Access Inspector

Reviewed drawings and assessed construction against plans. Completed inspections of current construction, refurbishment, and repair projects. Noted violations and issued documentation such as stop work orders to contractors or owners. Kept up to date on inspection regulations, codes, ordinances, and techniques. Investigated complaints, incidents, and accidents at work sites. Re-inspected commercial and residential constructions which previously failed inspections.

County of Sacramento -Building Inspection Division
Senior Technical Manager

11 years' experience performing fire and life safety and disabled access plan reviews of commercial and industrial projects in addition to complete plan reviews of residential dwellings. Provided jurisdictional audits of disabled access procedures, plan review and inspection services.

Douglas Evans, FPE

Fire Protection Engineer

Education

B.S. Degree – Civil Engineering
CSULA

Licenses and Certifications

- Licensed Fire Protection Engineer -CA, NV
- Member, ICC Fire Code Interpretation Committee
- Fellow of Society of Fire Protection Engineers (SFPE)
- Member of NFPA Technical Committee on Smoke Management

Background

Technical expert on all fire protection aspects for the mega-resorts on the Las Vegas Strip. These facilities are essentially "cities under one roof". His duties included review, comment and approval of fire protection plans on a wide range of issues and occupancy types, for new as well as existing facilities. He has been responsible for malls, atria, theaters, arenas, and mega-resorts, as well as numerous high-rise residential and office towers. He was also responsible for developing fire protection-related policy statements and guidelines for internal and external use.

His experience includes suppression and detection/alarm systems, fire-resistive construction, exiting, elevators, secondary power supplies, fire testing, fire modeling, hazardous materials and the codes/standards requirements that apply to the specific fire protection aspects. Some of his areas of specialization include: alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

Mr. Evans has published several articles in trade journals and has given a number of professionally related presentations.

Select Work Experience

True North Compliance Services, Inc.
Fire-Life Safety Plan Review Technical Lead

Performs complex fire safety plan review services for a variety of occupancies, including but not limited to high rise buildings, malls, atria, theaters, arenas, and mega-resort. Reviews complex fire modeling and alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

Clark County
Senior Fire Protection Engineer

Performed complex plan review and conducted field construction inspections for new and existing buildings. Conduct field inspections and testing of new and existing fire protection systems. Reviewed blueprints for construction projects, including but not limited to grading plans, fire lane and fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems and general fire safety. Oversee special construction projects and represent the city fire and building department to ensure timely completion of plan review and onsite construction inspections to ensure project completion.

Fire Protection Engineer
Design Engineer

Performed design of complex fire safety systems; examining existing structures to determine if the fire protection aspects were compliant with applicable codes and standards; designing exit systems, specifying fire-resistive aspects of building components; specifying when fire suppression and alarm systems were required; reviewing code requirements and negotiating levels of protection with stakeholders.

Scot Deal, FPE

Fire Protection Engineer

Education

M.S. Degree – Fire Protection Engineering
Worcester Polytechnic Institute

B.S. Degree - Chemical Engineering
Oregon State University

Licenses and Certifications

- Licensed Fire Protection Engineer- CA, TX
- Chartered Engineer in European Schengen
- Contributor to International Building Code Council Interpretations Committee
- Bilingual (English and Spanish)

Background

Technical expert on all fire protection aspects for complex project. His experience includes suppression and detection/alarm systems, fire-resistive construction, exiting, elevators, secondary power supplies, fire testing, fire modeling, hazardous materials and the codes/standards requirements that apply to the specific fire protection aspects. Some of his areas of specialization include: alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

Select Work Experience

True North Compliance Services, Inc.
Senior Fire Protection Engineer

Performs complex fire safety plan review services for a variety of occupancies, including but not limited to high rise buildings, malls, atria, theaters, arenas and mega-resort. Reviews complex fire modeling and alternates/equivalences (performance-based designs) to prescriptive code requirements, smoke management systems, plastics/ foam plastics as building materials, interior finishes, unique interior features, combustible exterior facades, grease duct enclosures and product listings/applications for use on and within structures.

$24 Billion Metro Project
Riyadh Metro Project, Saudi Arabi

Suggest FEED strategies, templates for Alternative Methods approach, Risk evaluation of combustible materials, Hazard likelihoods and local tolerance level, Identify deviations from Employer’s Requirements and prescriptive codes, Value engineering.

Gabriel Reza

Fire, Life-Safety Plan Reviewer

Education

B.S. Degree – Urban Planning

Certifications

- Certified Fire Inspector, NCSA #CFC040513
- Certified Fire Safety Officer, Office of the State Fire Marshal
- Hazardous Waste Operations and Emergency Response Certified

Affiliations

- International Code Council Los Angeles Basin Chapter- Fire Life Safety Chairman
- International Code Council – Appreciation Award
- California Building Officials – 2020 Educator of the Year
- California Fire Chiefs Association, Executive Board Member, SoCal FPO, President

Background

Extensive experience of over 15 years conducting Title 19/24 fire and life safety inspections. Concise knowledge and experience with California State Fire Codes, local regulations, federal codes, laws and NFPA guidelines. Ability to properly research, interpret and properly apply these related codes.
Comprehensive knowledge of fire detection, sprinkler fire protection and other life safety systems, including NFPA requirements for inspection, installation, testing and evaluation of systems.

Select Work Experience

True North Compliance Services, Inc.

Fire-Life Safety Plan Reviewer

Performs complex fire safety plan review services for a variety of occupancies, including but not limited to public college campuses, mid and high rise buildings, storage buildings, hazardous and high pile storage, multi-family residential use and solar/PV in both new and existing buildings. Reviews blueprints for construction projects, including but not limited to grading plans, fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems, and general fire safety. Conducts inspection and testing of fire detection systems including fire sprinklers, fire alarm, standpipe, and wet chemical systems.

City of Glendale

Senior Fire Safety Specialist

Conduct advanced and complex project and blueprint plan review for new construction projects, tenant improvements, fire apparatus access, hazardous material storage and fire detection and fire protection systems; Interpret, apply, and enforce all applicable codes and standards including: Title’s 8, 19/24, CA. Fire, Building and Mechanical Codes, CA. Health and Safety Code and NFPA codes; Sampled and tested hazardous and industrial waste; Performed new construction inspections abiding by standardized methods; Conducted fire prevention training activities for fire department operations; Prepared and maintained precise reports following record-keeping procedures.

City of Glendale
Planning Assistant

Reviewed commercial and single/multi-family projects for zoning code compliance; Processed planning entitlements and housing projects, CEQA review and analysis; Processed and presented applications to the City's Design Review Board, Planning Commission, and City Council.

Sergio Perreira

Senior Fire-Life Safety Plans Examiner/ Inspector

Education

Fire Prevention Officer –
California State Fire Marshal

Fire Science Degree –
Miramar College

Licenses and Certifications

- Automatic Fire Alarm - Association Fire Alarm Testing & Inspection
- California State Fire Academy Hydraulics for Fire Sprinklers
- National Fire Academy - Management of Fire Prevention Programs
- National Fire Academy - Evaluating Performance Based Designs
- National Fire Sprinkler- Association Sprinkler Design Residential to High-Rise
- National Fire Sprinkler Association Pumps for Fire Protection

Background

Sergio has over 30 years of experience in all operations of a fire rescue department, starting in firefighting, then moving to performing plan review and inspections of all types of occupancies and construction projects and Supervising the Plan Check and Inspections for New Construction/Fire Protection Systems.

Extensive knowledge and experience conducting Title 19/24 fire and life safety plan review and inspections of numerous complex projects in the City of San Diego including convention facilities, high rise hotels, biotech research & development companies, research labs and high-tech manufacturing facilities.

Sergio has been a Fire Science Instructor at Miramar and Southwest Community Colleges in San Diego for over 10 years.

Expert in preparing Emergency Preparedness Plans.

Select Work Experience

True North Compliance Services, Inc.
Fire-Life Safety Plan Reviewer/Inspector

Performing complex fire safety plan review & inspection services for a variety of occupancies, including but not limited to public college campus, mid and high rise buildings, storage buildings, hazardous and high pile storage, multi-family residential use and solar/PV in both new and existing buildings. Review fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems. Consult on Fire Department management and Emergency management plans.

City of San Diego
Supervisor Plan Check & Inspection for New Construction/Fire Protection Systems

Supervise and train inspectors in plan check of building plans and fire protections system, including fire alarm systems, smoke control, fire pumps, sprinklers, kitchen suppression system, spray paint booths, clean agent systems, fixed and semi-fixed suppression systems for tank farms, standpipe systems including high-rise standpipes.

Develop and update sprinkler policies and many other Fire Prevention polices. Provided applicability of fire, building and alternate means and methods of fire protection. Conducted new hire interviews. Investigated and made recommendations for disciplinary action. Responsible for supervising inspection teams and approving occupancy of all high-rise construction in previous 15 years and other major projects including the San Diego Convention Center expansion, Petco Park, San Diego County Jail, and airport expansion. Provided solutions for complex problem such as: City Administration Building, Sun Road high-rise, Petco Park, Grant Hyatt, and Hilton explosion.

City of San Diego
Fire Plans Examiner

Plan review for Fire Access and Water Supply for the City of San Diego. Consultant for Project Managers, Architects, Engineers. And Homeowners for Fire Access, Brush Management Mitigation and Fire Code information. Provided training for Electrical and Plumbing inspectors for fire alarm and sprinkler inspections.

Ron Carter

Fire-Life Plans Examiner/Inspector

Licenses and Certifications

- Fire Academy -City of San Diego
- Certified as a Paramedic through Palomar College
- EMT Certified
- State Fire Marshal, Certificates in Fire/Sprinkler and Alarm plan check

Background

Over 25 years of experience in all operations of a fire rescue department, starting in firefighting/paramedic, then moving to performing plan review and inspection of all types of occupancies and construction projects.

Extensive experience conducting Title 19/24 fire and safety plan review and inspections of numerous complex projects in the City of San Diego including convention facilities, high rise hotels, biotech research & development companies, research labs and high-tech manufacturing facilities.

Knowledge and experience with California Fire Codes, local regulations, and NFPA guidelines.

Comprehensive knowledge of fire detection, sprinkler fire protection and other life safety systems, including NFPA requirements for inspection, installation, testing, and evaluation of systems.

Select Work Experience

True North Compliance Services, Inc.
Fire-Life Safety Plan Reviewer

Performing fire safety plan review services for a variety of occupancies, including but not limited to public college campus, mid and high rise buildings, storage buildings, hazardous and high pile storage, multi-family residential use and solar/PV in both new and existing buildings. Review fire apparatus access roads, fire alarm and detection systems, fire sprinkler and standpipe systems.

City of San Diego
Fire Plans Examiner

Plan review for Fire Access and Water Supply for the City of San Diego. Consultant for Project Managers, Architects, Engineers, and Homeowners for Fire Access, Brush Management Mitigation and Fire Code information. Provided training for Electrical and Plumbing inspectors for fire alarm and sprinkler inspections and performed fire inspections as needed.

City of San Diego
Acting Fire Inspection Supervisor

In addition to Fire Plans Officer and Fire Inspector duties; supervised five Fire Inspectors tasked with all fire plan check and inspections in the City of San Diego. Section provided plan review and inspections and over the counter schedule for the section. Responsible for Fire Inspector training, performance evaluations and attended Fire management meetings.

City of San Diego
Fire Inspector

Inspection and plan review for all phases of sprinkler/suppression and alarm systems for single use family homes, commercial/high-rise buildings; underground/rough & final. Rotated duties from inspections, plan check and counter plan review. Responsible for hydrant flow testing and training for new inspectors.

George Lockfort

Senior Combination Inspector/Manager of Inspections

Licenses and Certifications

- ICC Certified Building Inspector
- ICC Certified Combination Inspector
- ICC Certified Plumbing Inspector
- ICC Certified Mechanical Inspector
- ICC Certified Plans Examiner
- ICC Certified Special Inspector: Masonry
- ICC Certified Special Inspector: Reinforced Concrete
- ICC Certified Special Inspector: Prestressed Concrete
- ICC Certified Special Inspector: Structural Steel/Welding

Background

George is accomplished combination building inspector with over 30 years of experience. He has experience inspecting a wide range of different project for several jurisdictions throughout the San Diego area.
George is a dedicated professional with strong organizational skills, who is detail-oriented, conscientious and thorough. Thrives in a fast-paced and dynamic work environment. All while maintaining a positive working relationship with peers, management and customers. Dependable and capable of providing leadership with strong decision-making skills. Proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Combination Building Inspector

George serves as True North Compliance Services senior building inspector. He conduct Field Inspections of all building aspects on Residential/Commercial Structures (TI, Parking Garages, Tilt Up, ADA and Multi Family) to determine compliance with (2019 CBC, CPC, CMC, 2017 NEC Code) and other adopted jurisdiction ordinances. Interpret/ Enforce Adopted City Codes & Ordinance, Review Plans, Calculations & Specifications, Coordinate & Schedule Daily Inspection Assignments. Provide Technical Support to Staff/Contractors/ Clients, Trouble-shoot & Investigate Complaints of Code Violations. Manage and Maintain records/logs/ reports & other documentation, Issue Violations and Corrections.

As the Manager of Inspections for True North, George recruits, evaluates and hires new inspectors for the firm. He also provides oversight, training and quality control for our inspection team.

City of Chula Vistas

Senior Inspector

Provide inspection services for the entire range of projects in the City of Chula Vista for compliance with applicable codes, standards and local regulations and ordinances.

City of San Diego

Senior Combination Inspector

Assign and supervise the work of Combination Inspectors who inspect residential and other structures for compliance with the City's Underground Program (UP), Storm Water regulations, California Health and Safety Codes, and provisions of the California Model Codes and San Diego Municipal Code; investigate and resolve inspection issues; provide technical information to builders, contractors, engineers, designers and the public; prepare reports and memorandums; utilize computer software for training and scheduling purposes; train and evaluate the work performance of subordinates; develop policies and procedures; and perform other duties as assigned.

Gilbert Estrada

Building Official/Senior Building Inspector

Education

- MS in Public Administration- Cal State University

ICC Certifications

- Certified Building Official
- Certified Mechanical Inspector
- Certified Plans Examiner
- Certified Plumbing Inspector
- Residential Combination Inspector
- Cal OES Safety Assessment Program

Background

Gil is a seasoned and experienced building Official, plans examiner, and combination building inspector. He is a dedicated professional with extensive technical background, strong interpersonal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during the permitting and inspection process. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationships with staff, management, and customers. He has excellent organizational skills, computer savvy and a proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.
Interim Building Official/Senior Building Inspector
Gil serves as a True North Compliance Services interim building official when requested by our clients. He also performs plan reviews and conducts field inspections of a variety of construction projects for compliance with the latest editions of the CRC, CBC and other codes, standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Gil provides technical support to staff/contractors/ clients, trouble-shoots and investigates complaints of code violations.

City of Cathedral City
Chief Building Official
As the Building Official for the city, Gil provided leadership and technical support to the Building & Safety Division staff. He directed and coordinated the activities of the Building & Safety Division. He reviewed plans; provided over the counter plan review; conducted field inspections; attended weekly staff meetings; provided recommendations to staff as it relates to code application/interpretations and other Building Department questions; he worked with other departments and agencies to facilitate customer requests and needs.

City of Indio
Chief Building Official
As the Building Official for the city, Gil provided leadership and technical support to the Building & Safety Division staff. He directed and coordinated the activities of the Building & Safety Division. He reviewed plans; provided over the counter plan review; conducted field inspections; attended weekly staff meetings; provided recommendations to staff as it relates to code application/interpretations and other Building Department questions; he worked with other departments and agencies to facilitate customer requests and needs.

City of Palm Springs
Chief Building Official
As the Building Official for the city, Gil provided leadership and technical support to the Building & Safety Division staff. He directed and coordinated the activities of the Building & Safety Division. He reviewed plans; provided over the counter plan review; conducted field inspections; attended weekly staff meetings; provided recommendations to staff as it relates to code application/interpretations and other Building Department

Randy Kilburn

Senior Combination Inspector

Licenses and Certifications

- ICC Certified Building Inspector
- ICC Certified Combination Inspector

Background

Randy is accomplished combination building inspector with over 30 years of experience. He has experience inspecting a wide range of different project for several jurisdictions throughout the San Diego area.
Randy is a dedicated professional with strong organizational skills, who is detail-oriented, conscientious and thorough. Thrives in a fast-paced and dynamic work environment. All while maintaining a positive working relationship with peers, management and customers. Dependable and capable of providing leadership with strong decision-making skills. Proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.
Combination Building Inspector

Randy serves as True North Compliance Services senior building inspector. He conduct Field Inspections of all building aspects on Residential/Commercial Structures (TI, Parking Garages, Tilt Up, ADA and Multi Family) to determine compliance with (2019 CBC, CPC, CMC, 2017 NEC Code) and other adopted jurisdiction ordinances. Interpret/ Enforce Adopted City Codes & Ordinance, Review Plans, Calculations & Specifications, Coordinate & Schedule Daily Inspection Assignments. Provide Technical Support to Staff/Contractors/ Clients, Trouble-shoot & Investigate Complaints of Code Violations. Manage and Maintain records/logs/ reports & other documentation, Issue Violations and Corrections.

City of Coronado
Senior Inspector

Provide inspection services for the entire range of projects in the City of Coronado for compliance with applicable codes, standards and local regulations and ordinances; Checks field conditions and enforces compliance with zoning laws; Prepares reports and correction notices.

City of San Diego
Combination Inspector II

Inspect residential structures including multi-family units and mobile homes for compliance with all applicable building, electrical, mechanical and related codes; Checks and enforces field conformance to approved plans; Checks field conditions and enforces compliance with zoning laws applicable to residential and accessory structures; Investigates complaints of code violations and inspects appliances for conformance with applicable regulations; Obtains evidence for use in building code-related court cases; Prepares reports and correction notices; Reviews construction, repair, replacement, installation, and repair plans, and inspects sites for practicability of plans; Keeps records and prepares reports.

Steve Stingl

Building Official/Senior Building Inspector

ICC Certifications

- Plans Examiner
- Combination Building Inspector
- Combination Dwelling Inspector
- Cal OES Safety Assessment Program

Background

Steve is a seasoned and experienced combination building inspector, supervisor and building official. He is a dedicated professional with extensive technical background, strong interpersonal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during the permitting and inspection process. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationships with staff, management, and customers. He has excellent organizational skills, computer savvy and a proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.
Interim Building Official/Senior Building Inspector
Steve serves as a True North Compliance Services interim building official when requested by our clients. He also conducts field inspections of a variety of construction projects for compliance with the latest editions of the CRC, CBC and other codes, standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Steve provides technical support to staff/contractors/ clients, trouble-shoots and investigates complaints of code violations.

Interim Building Official/ City of Imperial Beach
Contract Assignment
As the Interim Building Official for the city, Steve provided leadership and technical support to the Building Division staff. He reviewed plans; provided over the counter plan review; conducted field inspections; attended weekly staff meetings; provided recommendations to staff as it relates to code application/interpretations and other Building Department questions; he worked with other departments and agencies to facilitate customer requests and needs.

City of Chula Vista
Building Inspections Manager
As the Inspection Manager for the City of Chula Vista, Steve planed, scheduled, and coordinated the field operations of the building division; he conducted the most complex field inspections of industrial, commercial, and residential buildings during various stages of construction and remodeling; he performed field review of plans and specifications; maintained records and prepared appropriate paperwork, correspondence, records, and reports; he successfully resolved disputes between building division staff and customers; he developed and implemented policies and procedures; He hired and trained inspectors and provided technical support and leadership to the inspection staff; he coordinated final inspections with other departments and agencies.

City of Chula Vista
Senior Building Inspector
Steve provided combination inspections on a variety of construction projects ranging from residential remodels to new multi-story office and hotel buildings to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations.

Duncan McClane

Senior Building Inspector

Certifications

- Building Inspector
- Residential Combination Inspector
- Mechanical Inspector UMC
- Plumbing Inspector UPC
- Commercial Building Inspector
- Accessibility Inspector/Plans Examiner
- Electrical Inspector
- Cal OES Safety Assessment Program

Background

Duncan is a seasoned and experienced combination building inspector. He is a dedicated professional with strong interpersonal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during his inspections. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationships with peers, management, and customers. He has excellent organizational skills, computer savvy and a proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.
Senior Building Inspector
Duncan serves as a True North Compliance Services senior building inspector. He conducts field inspections of a variety of construction projects for compliance with the latest edition of the CRC, CBC and other standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Tom provides technical support to staff/contractors/ clients, trouble-shoots & investigates complaints of code violations.

City of San Diego
Combination Inspector
Duncan provided combination inspections on a variety of construction projects ranging from residential remodels to new custom homes to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations.

Southern California
Contract Inspector
Duncan's duties included performing inspections and providing general support to Building Departments in Southern California. In addition, Tom acted as a liaison with the jurisdictions served. He ensures compliance with the adopted building codes and local regulations and installation of plumbing and HVAC systems in new construction and alterations.

Southern California
Inspector of Record
Duncan was the Inspector of Record for many large and complex public projects throughout Southern California for public agencies such as Cal State Los Angeles, UCLA, UC Irvine, LA Department of Public Works and Caltrans. Projects inspected included power plants, lab facilities, dormitory projects, water filtration projects, high voltage installations, pile driving and other complex projects.

Tom Graham

Senior Building Inspector

Certifications

- Building Inspector
- Residential Combination Inspector
- Mechanical Inspector UMC
- Plumbing Inspector UPC

Background

Tom is a seasoned and experienced combination building inspector. He is a dedicated professional with strong inter-personal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during his inspections. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationship with peers, management, and customers. He has excellent organizational skills, computer savvy and proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Senior Building Inspector

Tom serves as a True North Compliance Services senior building inspector. He conducts field inspections of variety of construction projects for compliance with the latest edition of the CRC, CBC and other standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Tom provides technical support to staff/contractors/ clients, trouble-shoots & investigates complaints of code violations.

Contract Inspector

Tom's duties included performing inspections and providing general support to Building Departments in Southern California. In addition, Tom acted as a liaison with the jurisdictions served. He ensures compliance with the adopted building codes and local regulations and installation of plumbing and HVAC systems in new construction and alterations.

City of Huntington Beach
Inspections Supervisor

As the Inspection Supervisor for the City of Huntington Beach, Tom planed, scheduled, and coordinated the field operations of the building division. He conducted the most complex field inspections of industrial, commercial, and residential buildings during various stages of construction and remodeling. He performed field review of plans and specifications; maintained records and prepared appropriate paperwork, correspondence, records, and reports. He successfully resolved disputes between building division staff and developers, contractors, architects, engineers, and the public. He coordinated final inspections with other departments and agencies and trained inspectors and responded to inspector's questions and inquires on codes and city regulations and policies.

City of Long Beach
Building Inspector

Tom provided combination inspections on a variety of construction projects ranging from residential remodels to new multi-story office and hotel buildings to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations

Gerald Vredenburg

Senior Building Inspector

Certifications

- Certified Building Inspector
- Certified Combination Dwelling Inspector

Background

Jerry is a seasoned and experienced combination building inspector. He is a dedicated professional with strong inter-personal skills and great customer service. He is capable, dependable, detail-oriented, conscientious, courteous, helpful and will look for ways to help customers find solutions during his inspections. He works very well under pressure and in a fast-paced environment. He builds and maintains positive working relationship with peers, management, and customers. He has excellent organizational skills, computer savvy and proven ability to adhere to the established procedures of the jurisdiction.

Select Work Experience

True North Compliance Services, Inc.

Senior Building Inspector

Jerry serves as a True North Compliance Services senior building inspector. He conducts field inspections of variety of construction projects ranging from minor residential to complex new homes and commercial projects for compliance with the latest edition of the CRC, CBC and other standards and adopted jurisdiction ordinances. He interprets and enforces adopted City codes & ordinance; reviews plans, calculations & specifications; coordinates & schedules daily inspection assignments. Jerry provides technical support to staff/contractors/ clients, trouble-shoots & investigates complaints of code violations.

Contract Building Inspector
City of San Bernardino

Jerry's duties included performing inspections and providing general support to Building Departments in the City of San Bernardino. In addition, Jerry acted as a liaison with the jurisdictions served. He ensures compliance with the adopted building codes and local regulations and installation of plumbing and HVAC systems in new construction and alterations.

Contract Building Inspector
City of Orange

Jerry provided combination inspections on a variety of construction projects ranging from residential remodels to new multi-story office and hotel buildings to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations.

City of Redlands
Building Inspector

Jerry provided building inspections on a variety of construction projects ranging from residential remodels to new homes and commercial buildings to verify compliance with adopted codes and standards including Building, MEP, Energy, Accessibility and local ordinances and regulations.

Alexandra Perkins

Senior Permit Technician/Document Control

Education

- Bachelor's degree in Marketing

Background

Alex is an experienced permit technician and document control with many years of experience serving in multiple jurisdictions. She provides counter services to property owners, business owners, and developers for permitting and processing of discretionary and administrative permits, subdivisions, approvals, and property development entitlements, as well as neighborhood code compliance and zoning violation matters.

Select Work Experience

True North Compliance Services, Inc.
Supervising Permit Technician

Performs document control and intake of submitted projects. Communicates with clients and project applicants related to status of projects. Process projects and calculate fees and other building data. Review permit application for completeness, perform preliminary review for completeness and accuracy, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments.

Use of different types of computer programs to determine building permit requirements, plan check fees, water & sewer fees, and building permit fees. Perform residential and TI plan reviews and communicates effectively with clients and applicants.

Contract Permit Technician
Multiple Jurisdictions in CA

Provided counter services to property owners, business owners, and developers for permitting and processing of building and other permits; Interprets and explains policies and regulations accurately and tactfully to the public with the completion of building permit applications; Issues multiple permits, including building, plumbing, electrical and mechanical; Calculates and processes permit and fees and provides fee estimates as requested; Records and reconciles the daily permit-related monetary transactions.

Graphics Designer

Defining requirements, visualizing and creating graphics including illustrations, logos, layouts and photos for websites, books, magazines, product packaging, and exhibitions.

Jesica Miner

Permit Technician/Document Control

Education

- Associate Degree in Marketing

Background

Jesica is an experienced permit technician and document control with many years of experience serving in multiple jurisdictions. She provides counter services to property owners, business owners, and developers for permitting and processing of discretionary and administrative permits, subdivisions, approvals, and property development entitlements, as well as neighborhood code compliance and zoning violation matters.

Select Work Experience

True North Compliance Services, Inc.
Permit Technician

Performs document control and intake of submitted projects. Communicates with clients and project applicants related to status of projects. Process projects and calculate fees and other building data. Review permit application for completeness, perform preliminary review for completeness and accuracy, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments.

Use of different types of computer programs to determine building permit requirements, plan check fees, water & sewer fees, and building permit fees. Perform residential and TI plan reviews and communicates effectively with clients and applicants.

Office Manager
Sugar Loaf, Long Beach, CA

Provide excellent customer service; Train new employees on services and products; Perform services on clients; Booking clients and maintain schedule; Manage supplies and inventory; Maintain daily/monthly sales goals; Assist with monthly reports and overlook hours related to payroll; Conduct weekly team meetings & team bonding activities.

Roy Kim

Permit Technician/Document Control

Education

- College of San Mateo Art-Enrolled

Background

Roy is an experienced permit technician and document control. He provides excellent customer service. He provides counter services to property owners, business owners, and developers for permitting and processing of discretionary and administrative permits, subdivisions, approvals, and property development entitlements, as well as neighborhood code compliance and zoning violation matters.

Select Work Experience

True North Compliance Services, Inc.

Permit Technician

Performs document control and intake of submitted projects. Communicates with clients and project applicants related to status of projects. Process projects and calculate fees and other building data. Review permit application for completeness, perform preliminary review for completeness and accuracy, perform fee calculations, route plans, verify approvals and conditions and issue permits. Use the City's permitting system to file permit applications, calculate fees, research zoning and planning requirements, enter approvals and route plans to appropriate divisions and departments.

Use of different types of computer programs to determine building permit requirements, plan check fees, water & sewer fees, and building permit fees. Perform residential and TI plan reviews and communicates effectively with clients and applicants.

Personal Arts Project Works

Designer

Progressed through personal art projects and assets for Live2D Avatars and streaming setups. Self-trained use of Live2D Cubism, and assortment of illustration programs.

Game Stop

Operate registers to assist customers in locating and exchange desired products; Advise customers on products and payment plans; Organize incoming and outgoing inventory; Inspect and verify customer trade-in items are in a respectable state prior to placing it into inventory.

True North
COMPLIANCE SERVICES

Your Trusted Partner for Comprehensive Municipal Services

On- Call Permit Processing, Plan review, And Inspection Services Cost Proposal

City of National City

Building & Safety Division
Community Development Department

PRIMARY CONTACT:

ISAM HASENIN, MSCE, PE, CBO

EMAIL: ISAM@TNCSERVICES.COM

Phone: 858-260-0495



Cost Proposal

True North Compliance Services is pleased to propose the following competitive fees for the services listed. Additional services not listed below may be negotiated.

Our pricing reflects our commitment to delivering the highest quality responsive and timely service to the City of National City. These include:

- Reduced plan review turnaround times.
- Ability to expedite plan review at the request of the City Building Official.
- Implementation of established electronic plan review processes.
- Highly qualified staff compensated commensurate with their duties and responsibilities.

PLAN REVIEW SERVICES

- Building Plan review: True North proposes to charge 60% of the City's total Plan Review Fee for our Building plan review services.
- Fire Plan Review: True North proposes to charge 30% of the City's total Plan Review Fee for our Fire plan review services.
- Our fee includes initial review and all subsequent rechecks. Our fee includes shipping and delivery of plans to/from City Hall.
- Expedited Plan Check services will be charged at 150% of the proposed fees.

Revisions/Deferred Submittals/RFIs will be billed using the hourly rate table below.

Additional Services: The following hourly rate table applies to on-site staffing services and/or additional services included in our Scope of Services that may be required by the City of National City. Our hourly rates are all-inclusive and include salaries, overhead, benefits, PTO, etc.

Hourly Rates for Additional Services

Position	Hourly Rate
Interim Certified Building Official	$145.00
Plan Review Engineer	$125.00
Senior Plan Review Engineer	$135.00
Structural Engineer I	$145.00
Structural Engineer II	$160.00
Certified Engineering Geologist/Geotechnical Engineer	$155.00

Licensed Fire Protection Engineer	$145.00
Certified Plans Examiner I	$100.00
Certified Plans Examiner II	$115.00
Building/Housing Inspector I	$90.00
Building/Housing Inspector II	$105.00
Senior Building/Housing Inspector	$120.00
Code Enforcement Officer	$100.00
CASp Plan Reviewer/Inspector	$125.00
Fire Plan Reviewer/Inspector I	$110.00
Fire Plan Reviewer/Inspector II	$125.00
Grading/Public Improvements Plan Review Engineer I	$125.00
Grading/Public Improvements Plan Review Engineer II	$140.00
Planner	$145.00
Senior Planner	$160.00
Permit Technician I	$75.00
Permit Technician II	$85.00
Administrative Assistant	$65.00

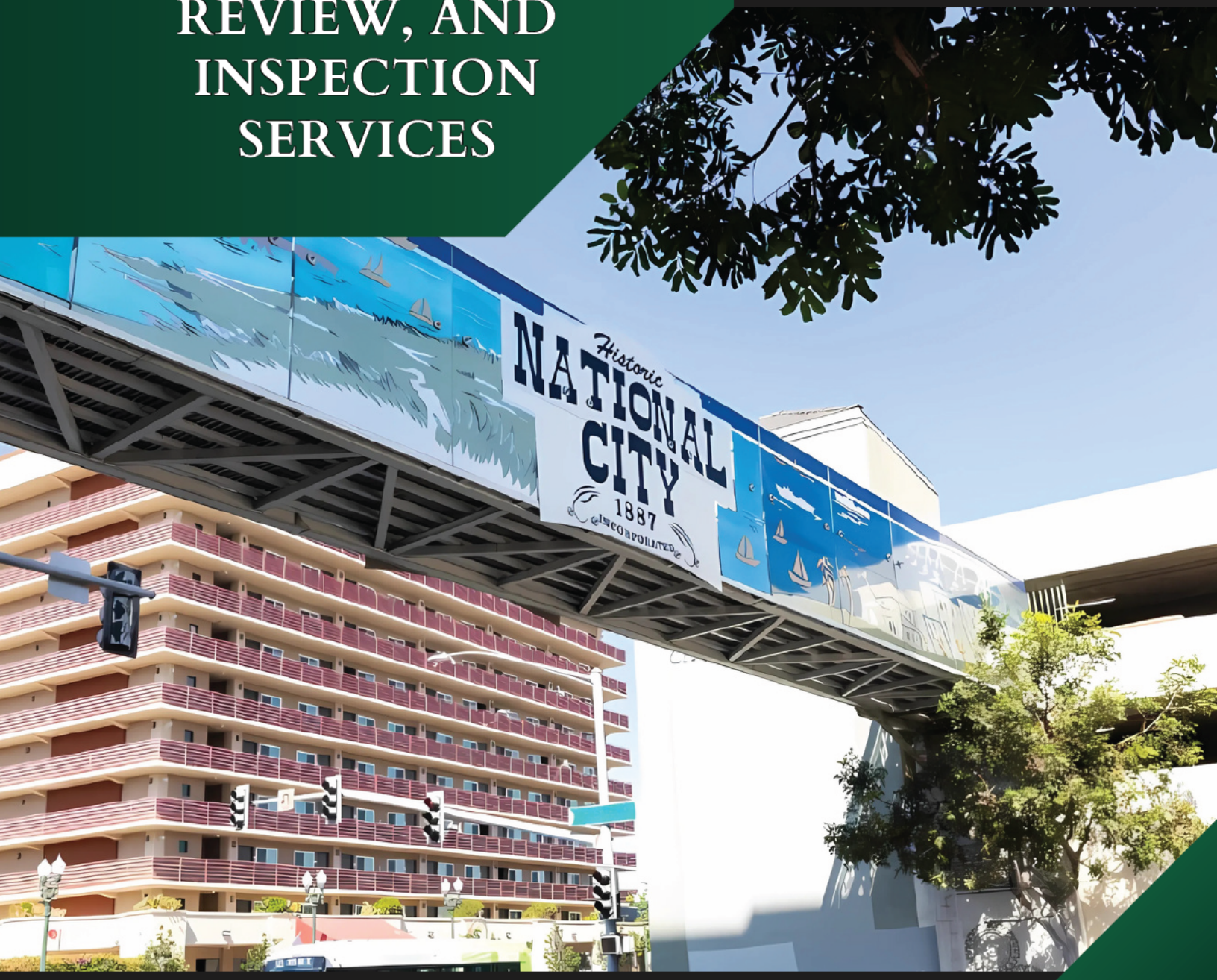
- Overtime for on-site staffing will be charged at 140% of the rates above.
- Mileage for tasks related to requested scope such as inspections or site visits will be charged at the current IRS mileage rate measured from City Hall.
- Inspections outside of the City's business hours will be charged at 140% of rates above with a 3-hour minimum.
- Incidental expenses will be charged at cost.
- Annual increases to hourly rates to be negotiated with the city and not exceed the annual CPI rate for the San Diego region.

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



4LEAF, INC.
402 W. BROADWAY, STE. 400
SAN DIEGO, CA 92101
(619) 595-4873

MARCH 5, 2025

City of National City
Community Development Department
1243 National City Blvd.
National City, CA 91950
Attn: Samuel Marrinan, Building Official

March 5, 2025

RE: Proposal to Provide On-Call Permit Processing, Plan Review, and Inspection Services to the City of National City

4LEAF, Inc. (4LEAF) is pleased to present our proposal to provide On-Call Permit Processing, Plan Review, and Inspection Services to the City of National City (City). 4LEAF has been providing these services to approximately 500 clients throughout the country for more than 24 years and is looking forward to the opportunity of providing services to the City. 4LEAF is the ideal choice for the following reasons:

☑ Proven Regional Expertise and Local Commitment

At 4LEAF, our commitment to excellence extends throughout the San Diego area. We have successfully completed numerous projects across the region, demonstrating our deep understanding of local requirements and our capacity to deliver exceptional Community Development Services. We have a regional office in the City of San Diego with the local personnel available to service the City's project and staffing needs. We are supplying services to many public agencies throughout California, including Southern California municipalities including, but not limited to:

- City of San Diego
- City of Del Mar
- City of Escondido
- City of Carlsbad
- City of San Marcos
- City of Santee
- City of Imperial Beach
- City of Coronado
- City of Menifee
- City of San Clemente
- County of San Diego
- County of San Bernardino

☑ Full-Service Firm

As a full-service firm, 4LEAF can provide Professional Consulting services to aid with high project workloads that require additional staff assistance. We provide jurisdictions with Plan Review, Inspection, Permitting, Planning, Code Enforcement, and more. We have qualified staff available to serve the County with remote, on-site, part-time, or full-time project needs. Regarding the County's needs, our services include:

- **Plan Review:** 4LEAF is an industry leader in Plan Review services and has a team of Structural Engineers, Accessibility Specialists, and Mechanical/Electrical/Plumbing/Fire Plans Examiners available to work on the County's projects. We provide courier services that guarantee less than 24-hour pickup and delivery of all plan reviews performed off-site. We also offer electronic and expedited plan review services upon request.
- **Inspection:** We have over 200 inspectors on staff who specialize in Residential, Commercial, Industrial, Energy, Fire, ADA, Solar, and Public Works projects. We have a track record of providing inspectors as-needed for long- or short-term projects, including one day assignments to cover staff training, sick days, vacation days, or spikes in permit activity.

402 WEST BROADWAY • SAN DIEGO, CA 92101 • PHONE (619) 595-4873

- **Permitting:** 4LEAF's pool of talented professionals includes qualified and experienced permit technicians capable of providing all permit processing and counter services. 4LEAF can deploy such staff on short notice and offer training programs for department staff, if needed.
- **Code Enforcement:** 4LEAF staff have experience working with property owners and other responsible parties to bring properties and conditions into compliance. Our Code Enforcement team is skilled in using processes including issuing administrative citations to establish whether violations of law exist on a property and ensuring compliance.

☑ Procedural Quality

Our firm values the importance of a robust and transparent quality control process. We utilize a dedicated team of QA analysts and managers to ensure our clients receive accurate information regarding on-going procedures, methodologies, and billing. All services rendered and corresponding documentation are meticulously scrutinized before being provided to our clients. 4LEAF believes that providing quality services does not start and end with technical prowess; rather, we see our services as holistic processes involving clear communication, attention to detail, and cost-effective solutions.

☑ Primary Contact

The contract with the City of National City will be managed by Marcus Johnson. Marcus will serve as primary contact during the period of proposal evaluation as well as throughout the entirety of the contract. Marcus has over 20 years of municipal Building Department experience. He is a valuable team member and skilled Project Manager who will dedicate his time and resources to fulfilling the needs communicated by the City.

Project Manager / Director of SoCal Operations	President	4LEAF Local Office
Marcus Johnson, CBO Office: (619) 595-4873 Mobile: (909) 580-4055 Email: MJohnson@4leafinc.com	Kevin J. Duggan Office: (619) 595-4873 Mobile: (925) 250-7602 Email: KDuggan@4leafinc.com	402 West Broadway San Diego, CA 92101 Office: (619) 595-4873 Website: 4LEAFINC.COM

As President of 4LEAF, Inc., I have authority to sign contracts and bind the firm. This proposal is a firm offer for at least 120 calendar days.

4LEAF California Secretary of State Business Entity Number: C2272268

We appreciate this opportunity to present our proposal. If you have any questions or require additional information, please do not hesitate to reach out using the contact information above.

Respectfully submitted,

[redacted]

Kevin J. Duggan
President

[redacted]

Marcus Johnson, CBO
Director of Southern California Operations

TABLE OF CONTENTS

4LEAF, INC.

SECTION 1 INTRODUCTION/APPROACH	1 - 4
SECTION 2 EXPERIENCE	5 - 8
SECTION 3 PROJECT OVERVIEW	9 - 16
SECTION 4 DETAILED WORK PLAN	17
SECTION 5 PROJECT TEAM	18 - 20
SECTION 6 QUALITY CONTROL	21
SECTION 7 REFERENCES	22
SECTION 8 REQUIRED STATEMENTS	23
SECTION 9 AGREEMENT FOR PROFESSIONAL SERVICES	24
APPENDIX RESUMES	

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY

SECTION 1

INTRODUCTION / APPROACH

4LEAF, INC.

SECTION 1: INTRODUCTION/APROACH

Background

4LEAF, Inc. (4LEAF) is a California "C" Corporation that was established in 1999 and incorporated in 2001. Our extensive team of engineers and managers are fully equipped with training and experience to provide complete services including code enforcement, plan check, CASp, inspection, permit technician assistance, professional development training, and other related professional and technical services to the City. Our goal is to set the industry standard for excellent customer service, and we have grown to nearly 500 personnel throughout California, Washington, Nevada, and New England, and we are able to serve any full-time or part-time need the City may have, regardless of scope and duration.

Firm Management

Project Manager/Dir. SoCal Ops: Marcus Johnson, CBO
Phone: (909) 996-0511
Email: MJohnson@4leafinc.com

Quality Control Manager: Scott Martin, PE
Phone: (559) 348-7101
Email: SMartin@4leafinc.com

SoCal Building Inspection Manager: Peter Lim, CBO
Phone: (626) 681-6371
Email: PLim@4leafinc.com

Dir. Structural Engineering: Michael Loomis, SE
Phone: (831) 620-2305
Email: MLoomis@4leafinc.com

Supervising Plan Review Engr.: Davison Chanda, PE
Phone: (949) 274-6966
Email: DChanda@4leafinc.com

Plan Review Coordinator Manager: Vanessa Mota
Phone: (949) 244-5673
Email: VMota@4leafinc.com

Office Locations

San Diego
402 W. Broadway, Suite 400
San Diego, CA 92101

Bay Area (HQ)
2126 Rheem Drive
Pleasanton, CA 94588

Arizona
2 N. Central Ave., Suite 1800
Phoenix, AZ 85004

Newport Beach
4440 Von Karman, Suite 300
Newport Beach, CA 92660

Monterey
409 Washington Steet, #100
Monterey, CA 93940

Sacramento
8896 N. Winding Way
Fair Oaks, CA 95628

San Bernardino
424 E. Vanderbilt Way, Suite A
San Bernardino, CA 92408

4LEAF Consulting, LLC
157 E. Warm Springs Rd.
Las Vegas, NV 89119

New England
132 Central St., Suite 210
Foxboro, MA 02035

Professionals

Title	# of Staff	Title	# of Staff
ICC Certified Plans Examiners	55+	Registered Engineers (PE, SE)	20+
ICC Certified Inspectors & IORs	200+	ICC Permit Technicians	45+
Registered Architects	5	ICC Certified Building Officials	30+
Code Enforcement Staff (PC832)	85+	CASp	14
Construction Managers/Inspectors	40+	Fire Plans Examiners & Inspectors	30+

Mission

4LEAF strives to be the best firm by providing our clients with outstanding customer service and first-rate services. We put our philosophy into action by building client relationships and prioritizing the needs of our clients—this has led us to become an industry leader in providing Building & Fire Life Safety Services to both public and private clients. We have worked with municipal departments in the construction, rehabilitation, and repair of public and private buildings and have partnered with design review and preservation boards to determine building improvement criteria and associated project requirements. We have a depth of experience in working with all types of building structures and have performed Inspection and Plan Review services on more than $50 billion dollars in construction throughout the past 24 years.

We have provided plan review and inspection services for thousands of residential projects, tenant improvements, and complex commercial projects including marijuana facilities office campuses, parking garages, hotels/resorts, transportation facilities, city/county-owned buildings, universities, hospitals, sports arenas, infrastructure, essential service facilities, solar projects, and laboratories. In addition, our team has performed inspections and plan reviews for public and private building structures for compliance with life-safety and Americans with Disabilities Act (ADA) accessibility requirements.

4LEAF has also been an industry leader across numerous other disciplines, such as Code Enforcement and Planning. Our Code Enforcement staff is dedicated to preserving and enhancing the quality of life for the residents in our client jurisdictions and work toward a goal of resolving problems efficiently and safely. Enforcing and upholding municipal codes is of utmost importance to us. Our Code Enforcement Division endeavors to improve communities through education, cooperation, and responsive enforcement.

We have provided Plan Review and Inspection services for thousands of residential projects, tenant improvements, and complex commercial projects including marijuana facilities office campuses, parking garages, hotels/resorts, transportation facilities, city/county-owned buildings, universities, hospitals, sports arenas, infrastructure, essential service facilities, solar projects, and laboratories. In addition, our team has performed inspections and plan reviews for public and private building structures for compliance with life-safety and Americans with Disabilities Act (ADA) accessibility requirements.

We have a proven track record of reviewing and inspecting projects of all sizes and complexities including:

Type B Commercial Construction	Refinery Facilities	Laboratories
City/County-Owned Facilities	Site Work	Power & Energy
Large Campuses	Waterfront	Marijuana Facilities
Fire Recovery Services	Multi-Family Projects	Military Projects
Stadiums/Arenas	Healthcare Facilities	Essential Service Facilities
Commercial Office Parks	Transportation Facilities	Detention Facilities

Large Project Experience

4LEAF is uniquely qualified to work on projects of any size. Our team completed the Project Inspections for the entire $6 billion Apple Campus 2 Corporate Headquarters in the City of Cupertino, CA where we comprised a team of Building Inspectors, Plans Examiners, and Permitting Specialists

.



4LEAF also provided the Plan Review and Inspection services for the $2.6 billion Wynn Casino Project in the City of Everett, MA; San Jose State University's Interdisciplinary Science Building in the City of San Jose, CA; and the County Office Building III in the County of San Mateo.







We have the resources to deploy staff to any state and as you can see from the limited examples listed above, we have provided services all over the country. Our team is well-equipped and qualified to perform services for any project and in any location. By choosing 4LEAF, you are choosing a company that prides itself on quality work, top-notch customer service, experienced staff, and a multitude of project experience. Please review our scope of services and project examples in the sections that follow to gain more understanding about our firm and how we can help achieve the City's project goals.

Snapshot of Services

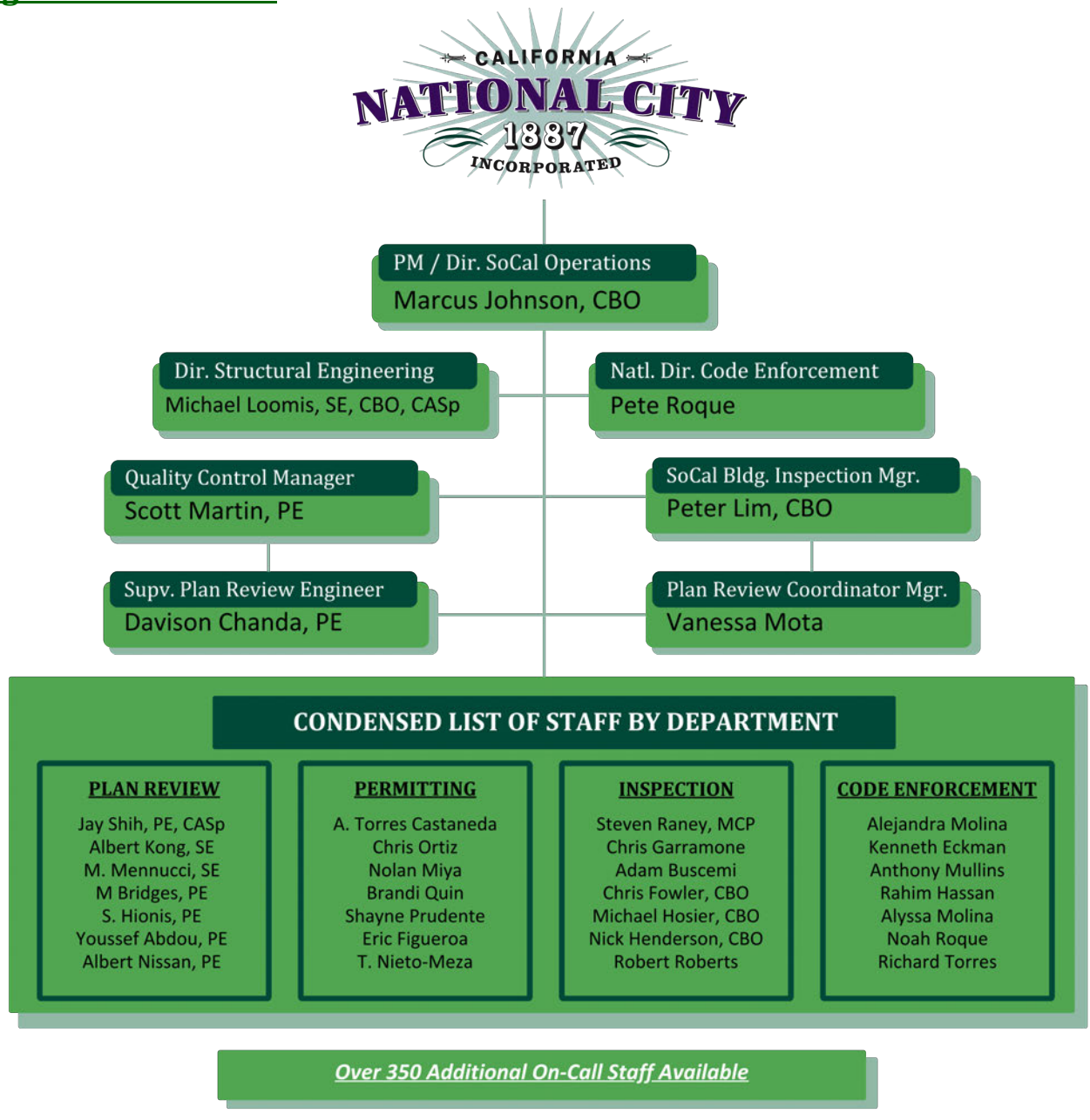
Plan Review / Inspection	Permitting	Code Enforcement
• LEED Accredited Professionals	• Over-the-counter reviews	• Staff Augmentation Services
• Inspectors of Record	• Intake of plans	• Department Assessments
• Program Analysis & Studies	• Routing for plan review	• Vendor Enforcement
• Correcting Code Deficiencies	• Assignment management	• Blight Enforcement
• Investigating Complaints	• Hosting page turn sessions	• Substandard Housing
• Violation Issuance	• Virtual permit technician services	• Lead Paint
• Jurisdictional Inspectors		• Tobacco Enforcement
• ICC-certified Plan Reviewers	• Prepare approval packages	• Short Term Rentals
• Certified Accessibility Specialists	• Inspection scheduling	• RRP Training
• ICC-certified Building Officials	• Application Processing	• ICC & CACEO Trainings
• Building Dept. Services	• Developing Submittal Forms	• Rental Housing Programs
• Expedited Plan Reviews	• Solar Permitting	• Cannabis Enforcement
• On- and Off-Site Plan Review	• Property Research	• Business License Enforcement
• Property Condition Surveys	• Public interface	• Parking Enforcement
• Industrial, Energy, & Solar	• Special events permits	• Zoning

Approach

Our staff incorporates the right combination of experience, education, certifications, and registrations, allowing the 4LEAF team to provide a wide range of resources customized to the specific requirements of each client and project. You can be confident that your team will be partnering with staff that understands your department and service protocols. Our approach to providing professional services to the City is straight forward:

- Provide **qualified professionals** who know how to partner successfully with the City
- Supply **proven resources and innovative ideas**
- Offer **resource reliability and flexibility**
- **Communicate** with the City, Developers, Contractors, Architects, and homeowners

Organizational Chart



PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



SECTION 2

EXPERIENCE

4LEAF, INC.

SECTION 2: EXPERIENCE

City of San Marcos

Plan Review, Inspection, and Permit Technician Services

4LEAF provides Plan Review and Building Inspection Services as requested by the City of San Marcos. Services include enforcement of the City's building laws and codes and all applicable State code, review of construction drawings to assure compliance with conducting City and State adopted laws and code, interfacing with permit applicants and City staff, and conducting inspections.

Plan Review Services

4LEAF reviews all plans and supporting documents submitted for projects for which a building, plumbing, mechanical, or re-roofing permit was requested for compliance with California State Building Codes and local ordinances. Should any corrections be found, 4LEAF prepares a report specifying the needed corrections and transmits them to the applicant with a copy provided to the City. When plans and supporting documents are deemed acceptable for permit issuance, 4LEAF approves plans and returns plans and supporting documents to the City for issuance of permit.

Building Inspection Services



4LEAF provides building inspection services during construction to enforce compliance with the conditions of approval, provisions of the City's Building Laws and Code requirements set forth on the approved plans for which a permit was issued. In the performance of such duties, 4LEAF observes each project at the completion of the various stages of construction for compliance with the appropriate City and State codes. 4LEAF assists City staff with building code enforcement as needed upon request from the City. 4LEAF assistance is primarily identifying potential building code enforcement issues in progress and helping to generate proper documentation.

North City Park



4LEAF provided Plan Review and is currently providing Inspector of Record services for the 12-story, 1.5 million sq. ft. North City Park development on behalf of the City of San Marcos. This project included over 3400 residential units (including mixed-family residences, student housing, and affordable housing), and 450 hotel rooms in addition to 345,000 sq. ft. of retail. The project aimed to solve the immediate housing needs of the City and the surrounding area, and the project was notable in the region for its unique density and verticality. The North City Park development functions as the new downtown for San Marcos and CSUSM's University Village.

Agency Name: City of San Marcos
Client Contact: David Yorba, Building Official
Client Telephone: (760) 744-1050
Contact Email: Dyorba@San-Marcos.net
Project Dates: 2022 – Present
Contract Value: NTE – $ 2.25 Million

City of Rialto

Fire & Building Plan Review, Inspection, Permit Technician, Code Enforcement and Fire Prevention

4LEAF is currently providing On-Call Building and Fire Plan Check, Inspection, and related services, and has recently added Fire Prevention Services to our scope of work we are providing to the City. We provide on- and off-site plan review for all building codes, including fire code plan checks, architectural, structural, plumbing, mechanical and electrical plan check. 4LEAF currently staffs six positions including three Permit Technicians, two Inspectors, and one part-time Plans Examiner and ensures that all project deadlines are delivered as per the City's contract.

Services include:



- Checking for compliance with all applicable codes adopted by the City, including, but not limited to California Building, Mechanical, Plumbing, and Electrical Codes, Uniform Solar Energy Code, and any applicable adopted local amendments, State of California codes or regulations.
- Confirming building use, occupancy, and type of construction, and reviewing construction of buildings and structures to determine satisfaction of safety requirements.
- Coordinating building permit requirements and interface with City Departments and other agencies, including but not limited to the Public Works Department, Planning Division, the Rialto Fire Department and County of San Bernadino as needed.
- Enforcing conditions of approval associated with discretionary permits regarding building and safety regulations, as adopted by the City.
- Providing special inspections by qualified inspectors and conduct investigations as directed by the City, including field and office research and the preparation of letters and/or documents.
- Preparing inspection logs, notice of violations and other documents of building and safety code violation cases for submittal to the City Attorney's office when prosecution action is necessary to obtain compliance with the above codes and regulations.
- Receiving, processing, and issuing building permits and coordinate the plan check and inspection process, including the tracking, routing and storage of building plans and the filing of building permit applications. Input information into the City's computer tracking system.

Agency Name: City of Rialto
Client Contact: Cody Clarke, Building Center Manager
Client Telephone: (909) 820-2689
Client Email: CClarke@Rialtoca.gov
Project Dates: 2021 – Present
Contract Value: NTE – $300,000

County of San Bernardino

On-Call Building & Safety Plan Review, Permit Inspection, Emergency Response, and Special Projects

4LEAF is currently performing On-Call Plan Check and Inspection (including Special Inspection) for the County of San Bernardino for a NTE contract amount of $5.2 Million. Since 2021, 4LEAF has provided personnel numerous services on project types that include structural, civil, building, electrical, mechanical, plumbing, fire protection, energy (Title 24, accessibility, green building, LEED, Historical, Floodplain, WUI, and Title 25).

Plan Review



Our plan review scope includes reviewing plans for compliance with the current editions of the California codes, development approvals, and other applicable local, State, and Federal regulations. Additional responsibilities include providing a detailed list of deficiencies, making recommendations for approval, and resolving issues regarding reviewed plans. 4LEAF plan review staff assigned to the County shall be ICC-certified and professional engineers shall be licensed by the State of California. Additionally, we have a dedicated CASp plans examiner available for disabled access review. 4LEAF performs partial or emergency reviews over the counter and within 48-hours, with residential remodels and additions over the counter within 5 working days. Full Document Plan Reviews are completed within 10 working days and rechecks are completed within 5 working days.

Inspection

4LEAF provides certified and qualified inspectors to perform building code inspections in accordance with the current editions of the California Codes, pertinent local, State, and Federal regulations, and other rules and regulations. Additional responsibilities include reviewing the permit package to verify that on-site conditions are consistent with the County's records for development approvals, performing inspections of existing buildings for violations of building codes and ordinances as adopted by the County, researching properties for prior approvals and information regarding violations, etc.

Special Projects

These projects may include the preparation of engineered plan details, conducting training of a variety of code-related topics, performing Building Official duties, providing front counter services, etc.

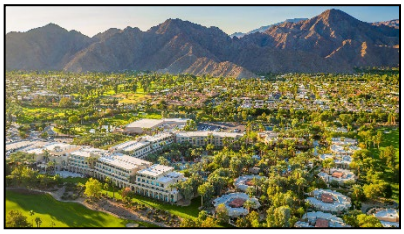
Agency Name: County of San Bernardino
Client Contact: Xochitl Alvarez
Client Telephone: (909) 387-4130
Client Email: Xochitl.Alvarez@lus.SBCounty.gov
Project Dates: 2021 – Present
Contract Value: NTE – $5.2 million

City of Indian Wells

Building Plan Review, Building Inspection Permit Services

4LEAF provides the City of Indian Wells third party plan check services, including electronic plan review, for the City's Building and Safety Division in the Community Development Department. 4LEAF works with the Building Official and staff to review plans and documents for code compliance.

4LEAF provides highly qualified plan check professionals who work under the supervision of an ICC Certified Plans Examiner or Licensed Professional Engineer (P.E.) to provide efficient, accurate and timely plan checks services with sufficient staffing to meet the City's needs. All 4LEAF staff have previous experience working for municipalities and have experience successfully managing multiple tasks, assignments, and responsibilities.



4LEAF performs review of structural, life safety, accessibility, plumbing, electrical, mechanical, energy compliance, and building code standards to ensure compliance with the adopted model codes as amended and municipal codes of the City of Indian Wells. All changes/corrections are identified, documented, and addressed prior to approval. Approved plans are stamped and signed as approved once they meet all requirements.

Services include:

- Provide highly qualified plan check professionals who will work under the supervision of an ICC Certified Plans Examiner or Licensed Professional Engineer.
- Provide efficient, accurate, and timely plan check services with sufficient staff to meet the City's needs.
- Provide staff with previous experience working for cities, be customer-service oriented, and have experience successfully managing multiple tasks, assignments, and responsibilities.
- Have the capability to conduct electronic plan review.
- Commercial and residential building plan checks will be performed by 4LEAF, as well as all plumbing, electrical, mechanical, and related plans submitted to the City by private developers or other applicable government agencies for construction and reconstruction projects.
- Check plans for compliance with California Building Codes and all applicable codes and statues.
- All changes/corrections will be identified, documented, and addressed prior to approval.
- Stamp and sign approved plans once they meet all requirements.

Agency Name: City of Indian Wells
Client Contact: Wes Remaklus, CBO, MCP, Building Official
Client Telephone: (760) 776-0230
Client Email: WRemaklus@IndianWells.com
Project Dates: 2020 – Present
Contract Value: NTE – $12.5 Million

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



SECTION 3

PROJECT OVERVIEW

4LEAF, INC.

SECTION 3: PROJECT OVERVIEW

Plan Review Services

4LEAF will provide Plan Review for any and all types of structures to ensure compliance with all adopted codes, local ordinances (including Tier 1 of Cal Green, if required) and State and federal laws that pertain to Building and Safety, and for compliance with the adopted International Code Council (ICC) Building, Plumbing, Electrical, Mechanical, National Fire Protection codes and standards, and the Accessibility and Noise and Energy Conservation requirements as mandated by the State of California Title 24, State of California Water Efficient Landscape Ordinance, the State of California Certified Access Specialist (CASp) compliance, and all other applicable ordinances. We provide these services for project types including Single-Family Dwellings, large Multi-Family Mixed-Use Dwelling Units, Commercial, and Industrial.

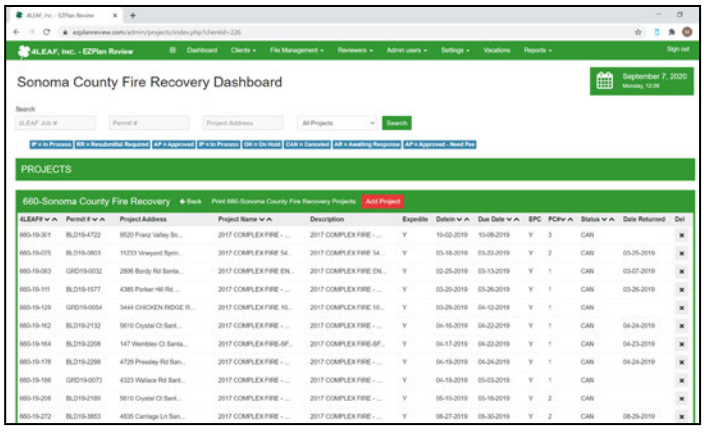
Approach

We understand that the specific building plan review responsibilities will include, but are not limited to:

- Examining plans, drawings, specifications, computations documents, soils reports, and additional data;
- Ascertaining whether projects are in accordance with applicable building and fire codes, and City ordinances, including but not limited to Title 24 and Title 25;
- Performing such reviews as structural, MEP, green building, fire and life safety, grading and drainage;
- Reviewing plans to ensure conformity to the required strengths, stresses, strains, loads, and stability as per the applicable laws;
- Reviewing plans to ensure conformity with use and occupancy classification, general building heights and areas, types of construction, fire resistance construction and protection systems, means of egress, accessibility, structural design, soils and foundations; and masonry;
- Providing additional plan review services as requested by the City;
- Conducting all plan review at the City Department or at a site mutually agreed upon in writing and;
- Supplying all plan review staff with all code books and other basic professional references.

4LEAF's EZPlan Review

EZPlan Review is our in-house tracking software that acts as a communication tool between 4LEAF and the jurisdictions we work with. The use of EZPlan makes communication easy. This web portal allows users visualize project due dates, notes, and status updates so that projects can be followed from start to finish. Additionally, 4LEAF provides electronically stamped and uploaded copies of approved project plans, a value which saves clients time and resources. With the use of EZPlan, 4LEAF hopes to provide a level of ease and transparency during the off-site plan review process.



QA/QC Review Process

Task 1 – Project Tracking Set-up

The first step of our process will be to set up the project in our system to enable 4LEAF and the City each to track the progress of the review. Our plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal.

Task 2 - Complete Submittal Review

Upon receiving the plans from the City, 4LEAF will triage (preliminary plan review performed by 4LEAF plan review project lead) the submittal to verify that the submittal received is complete (i.e., all pertinent plans, calculations, reports, and other related documents) in order that we can begin our review. If the submitted package is incomplete, we will communicate with the City to discuss the deficient documents needed to proceed with our review.

Task 3 - Plan Review Assignment

After the triage process is performed and a complete package is verified, the project will be assigned to the most qualified Plans Examiner and a turnaround time will be established. We will log each application into our database the same day the plans are received to assure that they are routed in a timely manner and to allow for daily project tracking.

Task 4 - Plan Review

4LEAF will provide the project contact (Developer, Contractor, Architect, or Engineer) desired by the City with a list of any items needing correction and clarification to comply with applicable building codes, ordinances, and regulations. A correction list will be created based on the missing codes and ordinances.

Task 5 - Quality Control

Prior to submitting the plan review correction list to the City, the designated plan review project lead will review the correction list for adherence to applicable codes and ordinances as well as for accuracy and completeness. After completion of our quality control review a correction list will be e-mailed to a designated staff member at the City or as directed by the City. The correction list and a 4LEAF transmittal form will include the following information: a description of the work, type of construction, occupancy group, square footage, number of floors, and sprinkler requirements.

Task 6 - Plan Review Rechecks

Plans received for rechecks will be reviewed for conformance. Our goal is to actively work with the designers to resolve all unresolved issues after our second review. If it appears that there are complicated issues that might cause a project to go beyond our second review, we will communicate directly with the designer to resolve these concerns.

Task 7 - Project Approval

Once the final plan reviews are completed and ready for approval, 4LEAF will organize the plans and supporting documents per the City processing requirements and return them to the City, along with our letter of completion.

Turn-Around Times

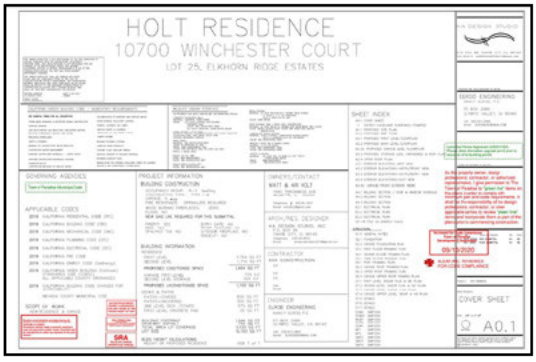
4LEAF has a tremendous reputation for completing projects on-time and under budget. 4LEAF's plan review team is widely recognized for quick turn-around times and prompt service. Off-site plan reviews are performed at our office, with plans transmitted by personal delivery or overnight service. The standard turn-around time is within 10 business days for residential plan reviews and within 10 days for commercial/industrial plan reviews; however, these timeframes are negotiable based on your needs. **4LEAF also provides Fire Plan Review services.**

Type of Plans	Transportation	Initial Review	Resubmittal Review	Resubmittal Review #2	Expedited Review	Expedited Resubmittal
*Residential	< 24 Hours (pick up & delivery)	< 10 Days	< 5 Days	< 5 Days	< 5 Days	< 3 Days
**Multi-Family	< 24 Hours (pick up & delivery)	< 10 Days	< 5 Days	< 5 Days	< 5 Days	< 3 Days
Commercial	< 24 Hours (pick up & delivery)	< 10 Days	< 5 Days	< 5 Days	< 5 Days	< 3 Days
***Large Commercial > 15,000 s.f.	< 24 Hours (pick up & delivery)	Negotiable	Negotiable	Negotiable	Negotiable	Negotiable

***Larger complex plan reviews can be negotiated to achieve the best possible pricing. 4LEAF has a proven track record of working with municipalities to provide expedited reviews with special discounted pricing.**

Document Control

When plans and documents are received for review, 4LEAF's Plan Review Manager and Document Control Technician analyze the project, creates a job number, and completes a Job Setup Sheet. This form highlights both the jurisdiction, applicable contact information, and all project specific design criteria and notes. Jobs are then transmitted through 4LEAF's easily accessed EZPlan Review Portal which tracks initial and subsequent reviews and is open for view by the client. The City and their customers can view 4LEAF's plan review control log through 4LEAF's EZPlan Review Portal.



Plans then get distributed for review to a 4LEAF team consisting of Plan Review Engineers, Architect (a licensed state professional) and/or an ICC Certified Plans Examiner, as applicable. Our staff then performs his or her function of analyzing the plans and documentation for effective conformance to the state codes, referenced

construction standards, and City amendments. 4LEAF's code review methodology is "The Effective Use of the Codes" reinforced through proprietary and jurisdictional checklists. When complete, the Plan Review Manager overviews the project for quality control purposes and forwards comments or approvals to the client's pre-designated contacts.

Off-Site Electronic Plan Review

Digital plan review allows 4LEAF the ability to review, markup and transport plans of any size electronically. We strongly encourage this service for our clients. This process delivers a high degree of cost effectiveness, time efficiency and a "green" and environmentally friendly system. Through our strong focus on utilizing this digital capability, we offer full access to all 4LEAF engineers and plans examiners company-wide, from any of our office locations. A protected online portal will be established to allow property owners, contractors, developers, businesses, designers, and stakeholders to submit plans electronically for review. Access to the online portal will be given to City staff for immediate access to information regarding project status during the review process.

4LEAF has successfully implemented and used **Bluebeam** for electronic review of files to help eliminate the use of paper and take the plan review workflow to a whole new level. 4LEAF's offices are equipped with large scale monitors for easy review of plans. Bluebeam Revu combines powerful PDF editing, markup, and collaboration technology with reliable file creation. Bluebeam integrates flawlessly with our Green Line approach for electronic and timely turnarounds resulting in permit issuance within 5-7 business days.

Additional Technologies

Having served more than 400 jurisdictions, 4LEAF and our staff are knowledgeable and have experience working with a variety of different technologies for Electronic Plan Review, Permit Tracking, and Building Inspections. 4LEAF's experience with tracking technologies includes, but is not limited to:

e-PlanSoft™ CRW SYSTEMS ProjectDox EnerGov Accela eTRAKiT Online Permitting System iWorks CORPORATION esri

Permit Technician Services

4LEAF has a proven track record of providing Permit Technician/Counter staff to Building Divisions and Community Development Departments. 4LEAF's provided staff shall review, process, record, coordinate construction projects and serve customers at the public counter, providing information and assistance in written and oral form to the public according to departmental procedures and legal requirements.

Our staff encompasses the right combination of experience, education, and certifications. 4LEAF prides itself on providing experienced and dedicated professionals to work with the City and serve the public at the Building Division counter.

Understanding



4LEAF Permit Technician Staff must be experienced and dedicated to serving the public at the Planning and Building Department counter. 4LEAF has numerous Permit/Counter Technicians on staff, many who are currently assigned to Building Departments throughout the state. All staff will have the materials, resources, tools, and training required to perform the job, including software applications such as Accela, Bluebeam, etc.. Typical Permit Technician duties include:

- Accepting plans for plan check
- Verification that plans are accurate and complete
- Calculating permit fees
- Explaining ordinances and procedures to owners, contractors, developers, architects, and general public
- Assisting with preparation of permit applications
- Receiving plans for Planning and Building permits and route to various agencies (if requested)
- Accepting complaints on code violations, process, and record complaints
- Answering phone calls for field and office staff
- Processing inspection requests
- Maintaining files for building permits
- Operating the Building Department's computerized information system
- Inputting a variety of information, including building permits and inspections
- Completing related duties and responsibilities as assigned by Building Official and Senior staff members

Public Assistance



All building permits and plan reviews will be tracked for expeditious processing, considering legal timelines and response time to the Department's requests from applicants, outside agencies, and other City departments. At a minimum, project milestone estimates and dates shall be tracked. In addition, the City will be tracking data regarding workload, processing times and associated costs of the Department's operations. These performance metrics will be used to evaluate 4LEAF's performance. Some enhanced performances are:

- Questionnaires rating our customer service satisfaction
- Report the response time related to the type of call.
- Monitor and report the response time of 4LEAF staff.

Placement Schedule

Building Department Staff	Interim	Full-Time
Permit Technician (ICC Certified)	< 2 Days	< 5 Days
Assistant Permit Technician/ Counter Staff	< 2 Days	< 5 Days

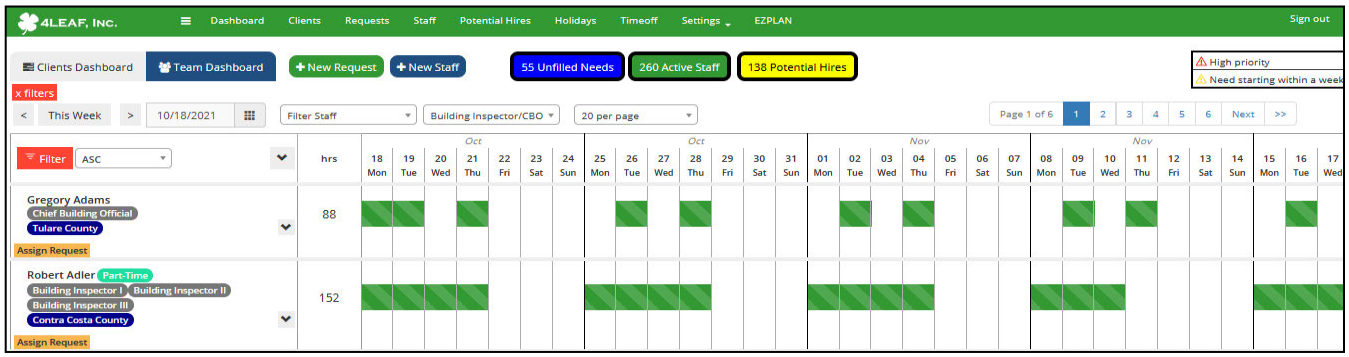
Process Mapping

4LEAF aims to bring departmental processes together by identifying and eliminating obstacles to streamline processes. Our subject-matter experts visit each department within a municipality to conduct an analysis of existing processes, identify how best to streamline separate departmental processes to improve workflow, and provide guidance and recommendations on an improved work plan. 4LEAF implementation staff work both on- and off-site during this process and offer extensive training to existing municipal staff members on the use of a jurisdiction's preferred permitting software.

Inspection Services

4LEAF has a team of more than 200 ICC Certified Building Inspectors, OSHPD/DSA Inspectors of Record, Fire Personnel, and Construction Inspectors working on various contracts. 4LEAF has a team committed to work throughout California who will remain for the duration of projects to ensure we capture the goals and performance that have made our inspection system successful.

We maintain the largest database of qualified inspectors of varied qualifications. Inspectors vary from current full-time inspection staff, idle staff (temporarily between assignments), and pre-qualified staff which include inspectors who are available subject to client demand. 4LEAF's inspectors are all ICC Certified and experienced working within a municipal work environment. 4LEAF will provide inspectors with all the necessary tools, equipment, and current code books sufficient to facilitate all required inspections. **4LEAF can provide interim or full-time inspectors same-day or within one business day—**simply call, email, or text our assigned Project Manager for an immediate response. Our on-call database is utilized for all our clients for as-needed requests.



Periodic Inspection Services → Available Next Day

4LEAF can fulfill inspection requests immediately upon request including same day. 4LEAF has a wealth of local and available inspectors ready to serve the City. In addition, 4LEAF has a proven track record of providing such services to a number of different building departments.

Part-Time Inspection Services → Available Next Day

4LEAF will provide the City with part-time inspectors upon request. 4LEAF can provide part-time staff within 24 hours of request for any duration of time. 4LEAF's Project Manager will work closely with the department to identify the right personnel and determine the appropriate work schedule.

Full-Time Inspection Services → Available Two Days or Less

4LEAF can provide full-time inspectors upon request. 4LEAF provides this service regularly to many clients throughout Northern California, Southern California, the Central Valley, Central Coast, Sacramento Valley, Peninsula/South Bay, East Bay, and North Bay.

Project Specific Inspection Services → Available Two Days or Less

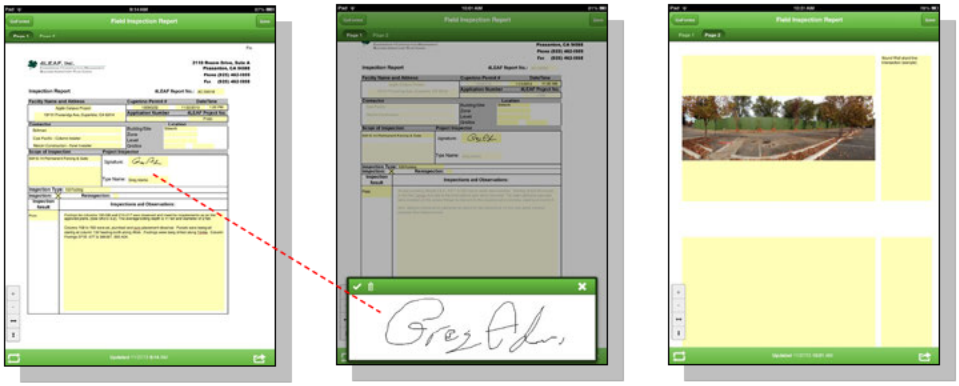
4LEAF is often tasked with providing inspection services to large projects on behalf of municipalities. 4LEAF currently handles large-scale projects for such clients as the City of Palo Alto, City of Cupertino, etc. These projects are developer funded into a separate City account which is distributed to 4LEAF using a separate invoice and contract number. This is particularly helpful to fast paced projects looking for continuous inspection services over a short period of time (i.e. 6 - 36 Months).

GoFormz

4LEAF will implement the GoFormz software for inspection requests. With licenses owned by the City, 4LEAF's Administration team will prepare inspection requests and inspection results documenting construction activity. In addition, 4LEAF will be able to extract information and provide detailed monthly reports detailing the construction activity. The reports will be detailed to identify contractors, subcontractors, work progress, pictures, and a detailed explanation of the field activities.

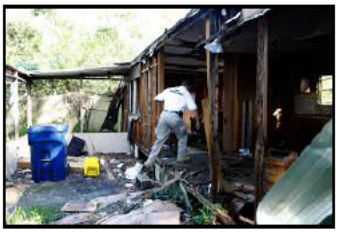
GoFormz allows every piece of information collected on a project to be accessible by all staff as every form is stored securely and safely in the Cloud. The information can be accessed through a user's web account where they can view any inspection report and run reports on project data. The information can be accessed through a user's web account where they can view any inspection report and run reports on project data.

The inspector will be able to leave detailed notes under the inspections and observations box and instantaneously attach pictures to the report to show the item inspected. The inspector will also be able to sign the report by hand on the iPad through the mobile signature block and pictures taken from the iPad are stored on the inspection document.



Code Enforcement Services

Our Code Enforcement personnel are certified through the **International Code Council, CACEO, and various training programs offered through accredited institutions**. In addition, most of our personnel hold a PC832, ICC Property Maintenance and Housing Inspector, and/or CACEO certification.



4LEAF staff have experience collaborating with property owners and other responsible parties to bring properties into compliance with regulatory standards. Our team is entrusted with the responsibility of ensuring adherence to local, state, and federal laws, codes, ordinances, and regulations pertaining to various aspects of community development and public safety. Our Code Enforcement team possesses a diverse skill set and expertise covering a wide area, including building construction, zoning, land use, property maintenance, health and sanitation, environmental protection, and public nuisances. Our Code Enforcement team is adept at utilizing various procedural mechanisms, such as issuing administrative citations, to investigate potential violations and ensure prompt resolution while upholding legal integrity. At 4LEAF, our primary goal for our code enforcement team is to promote and maintain the health, safety, and welfare of residents and visitors within the municipality or jurisdiction we serve.

4LEAF Code Enforcement Officers have experience in writing criminal citations and in working with legal counsel to assist in the successful prosecution of Code Enforcement cases either in criminal or civil court when necessary. We focus on nearly every area of Code Enforcement including, but not limited to, the following categories detailed below:

- **Blight Enforcement**: Identifying and enforcing laws related to the maintenance of private property, addressing conditions like overgrown weeds, trash, debris, and graffiti.
- **Community Outreach**: Reviewing and enhancing current outreach initiatives, including community events, pamphlets, social media engagement, and municipal code enforcement web pages.
- **Hearing Officers**: Providing seasoned officers to handle violations, make knowledgeable determinations, and issue fines or compliance extensions.
- **Inspections**: Performing lawful inspections respecting residents' privacy and security, ensuring compliance with applicable codes and standards.
- **Lead Abatement**: Ensuring proper lead-safe practices in the removal of lead-based paint, protecting citizens from exposure.
- **Parking Enforcement**: Conducting patrol of the City to ensure compliance with parking regulations.
- **Policy Review**: Reviewing and defining current policies and procedures to set clear expectations for the Code Enforcement Program.
- **Program Analysis**: Conducting investigative inspections, reviewing citations, and providing guidance for resolving high caseloads along commercial corridors.
- **Program Development**: Collaborating with clients to enhance the Code Enforcement Program, including policy creation, training manuals, and public education materials.
- **Project-Specific Assignments**: Consulting on long-standing cases, providing expert analysis, and developing step-by-step strategies for compliance.
- **Review & Develop SOPs**: Conduct a comprehensive evaluation of the City’s current Code Enforcement Standard Operating Procedures and evaluate all forms and ordinances to ensure compliance with state and federal regulations.
- **Stormwater Enforcement**: Inspecting stormwater management infrastructure and addressing violations related to erosion control and illegal dumping.
- **Tobacco Enforcement**: Ensuring retailers comply with licensing and notification requirements, including workplace smoking and vaping prohibitions.
- **Training**: Offering field training, including ride-alongs, to enhance communication, technical skills, and enforcement of municipal codes.
- **Vendor Enforcement**: Enforcing state and local laws regarding unpermitted vending, issuing citations, and providing strategic planning for large-scale vending activities.
- **Zoning**: Verifying that development and construction align with approved zoning plans, addressing issues such as illegal operations and pollution control.

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY

SECTION 4

DETAILED WORK PLAN

4LEAF, INC.

SECTION 4: DETAILED WORK PLAN

4LEAF maintains approximately 300 service agreements with municipalities throughout the country at any given time and has several key projects on backlog to begin sometime this year. With over 500 qualified professionals on staff, 4LEAF is fully capable of fulfilling the City's requests for Plan Review, Inspection, and Permit Processing.

The most common compliment that 4LEAF receives from our clientele is our timely responsiveness. Our management team is diligent about being available to our clients. 4LEAF is a 24/7 operation. Phone calls and emails will be returned each day as soon as possible. We understand the need for timely responses, so we have implemented a company-wide policy that all correspondence must be answered within 24 hours.

** Please refer to **Section 3 – Project Overview** for complete delivery timeframes and plan submittal processes for the requested services.*

4LEAF Southern California Offices

4LEAF's closest office to the City's City Hall is located approximately 7 miles away. 4LEAF staff will have no issues reporting to City Hall when necessary.

San Diego
402 W Broadway
Suite 400
San Diego, CA 92101

Newport Beach
4440 Von Karman Avenue
Suite 300
Newport Beach, CA 92600

San Bernardino
424 E Vanderbilt Way
Suite A
San Bernardino, CA 92408

Management / Transition of Work

At 4LEAF, we prioritize building strong, lasting relationships with our clientele. Our approach to working with clients is very different from those you might find when working with a large corporation. Our philosophy is to strive to be the best firm providing our clients with outstanding customer service and first-rate plan review and inspection services. 4LEAF has been the industry leader in providing Building Department Services to public and private clients throughout California.

4LEAF's Director of Southern California Operations, Marcus Johnson, will serve as the Project Manager to meet with the City to review the City's policies, workflow, and job duties of current staff. In working with the City, we will determine how to best integrate our staff and achieve a seamless flow within the City's structure.

The first step is to acclimate our team to the culture of the City by communicating and introducing our staff. Creating a plan together, establishing goals and learning everyone's roles will help the team to work together. After the "transition period" where we have gone through several reviews and/or inspections of projects, Marcus will check in with the City to ensure the processes in place are efficient and effective, as well as make any adjustments as necessary.

We anticipate a comfortable relationship where we can discuss needs and resolutions openly and honestly. You will find 4LEAF's email, office phone, and mobile numbers in *Section 5 – Project Team.* Most importantly, we hope this is the beginning of a long-lasting relationship. 4LEAF has an impeccable reputation of client retention.

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



SECTION 5

PROJECT TEAM

4LEAF, INC.

SECTION 5: PROJECT TEAM

Management Team

As your consultant, 4LEAF understands that our role is to advocate on behalf of the City of National City and represent the City's best interests. 4LEAF's team will function as an extension of your staff, seamlessly integrating with the personnel and practices established by the City while adding the perspective and expertise that only 4LEAF can offer. Our goal, which we have successfully accomplished on previous clients' projects, is to be accepted as an essential part of the City.

Marcus Johnson, CBO – Project Manager / Director of Southern California Operations



Marcus is a knowledgeable project manager and inspector with 20+ years of experience. Marcus is responsible for the day-to-day contact with many of 4LEAF's Building & Safety, Engineering, and Construction Management contracts. He manages many of our clients and is responsible for recruiting and placing staff throughout the organization. His experience encompasses the more complex field inspections of building construction, plumbing, mechanical, and electrical installations in residential, commercial, and industrial construction.

Office - (619) 595-4873 **|** Cell - (909) 996-0511 | Email – MJohnson@4leafinc.com

Michael Loomis, SE, CBO, CASp, PMP – Director of Structural Engineering



With more than 28 years of expertise in the industry, Michael has an excellent working knowledge of all types of construction, including architectural, structural, electrical, mechanical, and plumbing systems. Michael is extremely committed and has shown dedication by obtaining multiple certifications through the International Code Council (ICC), and is a Certified Access Specialist, (CASp). Michael has experience managing and overseeing the continual operations of the Building Department and has served as the Building Official for the cities of Salinas, Gonzales, and the Town of Woodside. Michael is an adaptable leader that quickly identifies departmental issues and solves them by utilizing his ample experience.

Office - (619) 595-4873 | Cell - (831) 620-2305 | Email – MLoomis@4leafinc.com

Pete Roque – National Director of Code Enforcement



Pete brings over 19 years of experience in Code Enforcement and has served in the capacities of Code Enforcement Administrator, Code Enforcement Manager, and Community Development Inspector II for multiple municipalities. With a demonstrated history of working in the government administration industry, Pete is skilled in Government, Emergency Management, Law Enforcement, Disaster Response, and Plan Review. Pete is proficient in conflict resolution and has a wealth of knowledge in the subjects of permit regulations, City codes, housing investigations, citation issuance, and lien appeals.

Office – (619) 595-4873 | Cell – (949) 230-4968 | Email – PRoque@4leafinc.com

Peter Lim, CBO – Southern California Building Inspection Manager



Peter is a highly experienced ICC Certified Building Official and Building Inspector with over 27 years of experience working in the Building and Safety Department. He has an abundance of experience in Building Department day-to-day operations and an in-depth knowledge of Building Code, making him an asset to any Building and Safety Department. Peter utilizes excellent communication skills and has the unique ability to handle any situation that may arise. Peter can foresee and quickly resolve Building Code issues in the field and on plans, which allows him to effectively maintain excellent relations with staff, property owners, and design professionals.

Office - (619) 595-4873 | Cell - (626) 681-6371 | Email – PLim@4leafinc.com

Scott Martin, PE – Quality Control Manager / Senior Plan Review Engineer



Scott has over 27 years of engineering experience and has performed a multitude of plan reviews for many different project types including commercial structures, residential structures, schools, hospitals, and various municipal reviews for clients throughout the country. Scott's duties include the review of plans submitted to local jurisdictions, creation and submission of plan check letters, and constant communication with all project stakeholders.

Office - (619) 595-4873 | Cell - (559) 348-7101 | Email – SMartin@4leafinc.com

Davison "David" Chanda, PE – Supervising Plan Review Engineer



David is a Professional Engineer with 13+ years of structural design background with a focus on structural system analysis, design, and preparation of construction documents from inception to completion in accordance with overall project requirements. David's strengths include seismic and wind design analysis, steel design, timber design, reinforced concrete design, prestressed concrete design, foundation design, structural analysis, design of masonry structures, architectural drafting, electrical, mechanical and plumbing systems, and soil dynamics.

Office - (619) 595-4873 | Cell - (949) 274-6966 | Email – DChanda@4leafinc.com

Vanessa Mota – Plan Review Coordinator Manager



Vanessa serves as 4LEAF's Plan Review Coordinator Manager, leveraging her extensive experience as a permit technician and coordinator across various municipalities throughout California. In her role, Vanessa oversees the plan review process, ensuring that all submissions are thoroughly evaluated and comply with relevant codes and regulations. Her expertise in management, recordkeeping, and data auditing supports her ability to streamline workflows and maintain accurate records. Vanessa's in-depth knowledge of permit requirements and her exceptional communication skills enable her to guide applicants through the review process efficiently and address any concerns with clarity and precision.

Office - (619) 595-4873 | Email - VMota@4leafinc.com

On-Call Supporting Staff

Jay Shih, PE, CBO, CASp – Senior Plan Review Engineer

Jay is a Building Inspector, Building Official, Accessibility Specialist, and Construction Manager with over 38 years of experience in the industry. Given his background in various specialties, Jay is an ideal team member who can adapt to any project, team, and municipality he is assigned. He has spent the entirety of his professional career working for public agencies and consulting companies providing highly skilled design, plan check, and construction management for buildings, sewers, storm drains, streets, sidewalk, curb ramps, grading, SWPPP, and WQMPs.

Albert Kong, SE – Senior Plan Review Engineer

Albert is a tremendously talented and experienced Structural Plan Review Engineer with nearly 40 years of municipal and private sector experience. He has a well-rounded knowledge of the industry, and extensive experience – ranging from construction and design, to plan review, structural peer review and inspection. He is also highly skilled in a variety of structural design software, as well as in the different permitting systems that universities utilize

Steven Raney, CBO, MCP, CASp – Senior Combination Building Inspector / Plans Examiner

Steven is an ICC Certified Building Official with more than 29 years of hands-on experience in facility construction and development, as well as multidisciplinary industrial research, production, and management. He is equally adept as an individual contributor or in a team environment with senior managerial experience. Steven has acted as a project lead directly responsible for design, construction, and commissioning of numerous capital improvement and build-out bio-tech projects..

Christopher Garramone – Senior Combination Building Inspector

With over 43 years of specialized electrical field experience in all aspects of commercial and industrial electrical inspection, Christopher exhibits a valuable skillset and is an asset to each project he is assigned. His proven track record of maintaining expert communication skills with clients, craftsmen, contractors, and government agencies help bring projects in on time, on budget, and to successful completion of project goals. Christopher is skilled in his craft and has a wealth of energy experience that provides the needed time, effort, and quality to client projects.

Brandi Quin – Permit Technician

Brandi is a Permit Technician with over 29 years of professional experience within an office. She excels in plan check procedures, ensuring accuracy in information, and calculating permit fees. Brandi is proficient in communicating procedures to various stakeholders, she is a valuable asset in facilitating smooth operations and maintaining compliance in permit processes. Overall, Brandi works hard and strives to achieve the best results in anything that she does.

Nolan Miya – Permit Technician

Nolan's diverse experience has thoroughly prepared him for Permit Technician duties with diligence and accuracy. A meticulous professional, he has extensive administrative skills, managing multiple projects and deadlines across various municipalities, while adapting procedures to meet evolving demands. With over 11 years of customer service experience, Nolan excels at fielding calls, directing visitors, word processing, and creating detailed spreadsheets and presentations. Fluent in Mandarin, Cantonese, and Spanish, Nolan's experience in verifying quality and precision in projects has honed his keen eye for detail and efficacy in every role.

4LEAF has over 350 additional personnel available to serve the City of National City.

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



SECTION 6

QUALITY CONTROL

4LEAF, INC.

SECTION 6: QUALITY CONTROL

Since our inception, 4LEAF has excelled in providing professional consulting services to approximately 500 clients including private entities, cities, counties, state, and federal agencies. Having worked with many public agencies, we know how to accomplish the roles of permitting, plan review, inspection, and code enforcement services on projects of all sizes, durations, and complexities from conception to completion. We realize this is not an easy task—procedures must be followed, and documentation must be maintained to properly fulfill the City's requests. 4LEAF is dedicated to improving the effectiveness of our methodology which will assist the City in achieving its goals. **Below, we have detailed out general methodology/process managing tasks/projects:**



We understand that an effective quality control/quality assurance program is necessary to deliver a quality project and that the program has a place in each stage of the project's life. We take pride in making quality assurance our top priority when it comes to providing community development services to our clients. We not only strive to uphold current quality control and assurance standards, but also continuously refine and enhance them to implement more rigorous and effective practices over time.

Our promise to the City:

- We will ensure QA/QC Plan compliance throughout the contract duration.
- We will monitor and assist with QA/QC deviations/non-compliance actions until resolved.
- We will systematically and continually review permitting, plan review, inspection, and code enforcement procedures, and activities for compliance with QA/QC standards.
- We will implement and maintain effective procedures to ensure that all complies with requirements.
- Our QA/QC program will emphasize both preventative and verification activities. We will conduct and formally document verification processes, including both daily and weekly review of documents and maintenance of checklists and/or logs for control of documentation.

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



SECTION 7

REFENCES

4LEAF, INC.

SECTION 7: REFERENCES

Agency Name:	City of San Marcos
Contact Name:	David Yorba, Building Official
Contact Telephone:	(760) 744-1050
Contact Email:	Dyorba@San-Marcos.net
Date of Service:	2022 – Present
Services:	Plan Review, Inspection, and Permit Technician Services

Agency Name:	City of Rialto
Contact Name:	Cody Clarke, Building Center Manager
Contact Telephone:	(909) 820-2689
Contact Email:	CClarke@Rialtoca.gov
Date of Service:	2021 – Present
Services:	Fire & Bldg. Plan Review, Inspection, Permit Tech, Code Enforcement, and Fire Prevention Services

Agency Name:	County of San Bernardino
Contact Name:	Xochitl Alvarez
Contact Telephone:	(909) 387-4130
Contact Email:	Xochitl.Alvarez@lus.SBCounty.gov
Date of Service:	2021 – Present
Services:	On-Call Building & Safety Plan Review, Inspection, Emergency Response, and Special Projects

Agency Name:	City of Indian Wells
Contact Name:	Wes Remaklus, CBO, MCP, Building Official
Contact Telephone:	(760) 776-0230
Contact Email:	WRemaklus@IndianWells.com
Date of Service:	2020 – Present
Services:	Building Plan Review, Inspection, and Permit Services

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



SECTION 8

REQUIRED STATEMENTS

4LEAF, INC.

SECTION 8: REQUIRED STATEMENTS

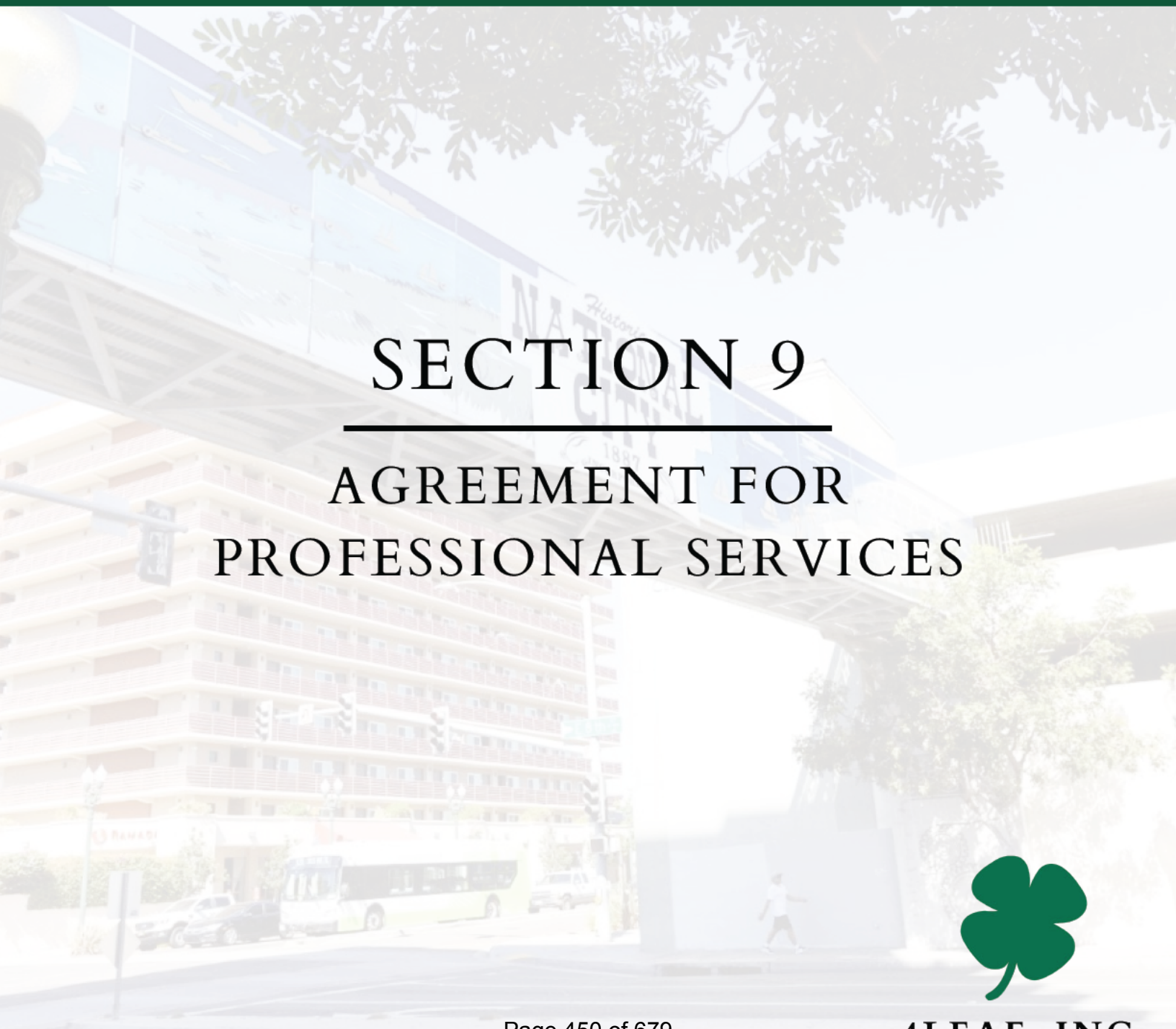
- 4LEAF will adhere to all federal laws and regulations notwithstanding any state or local laws and regulations. We confirm that in the event of a conflict between federal, state, or local laws or regulations, the strictest shall be adhered to.
- 4LEAF will allow all authorized federal, state, county, and City officials access to place or work, books, documents, papers, fiscal records, payroll materials, and other relevant contract records pertinent to this project. We confirm that all relevant records shall be retained for at least three (3) years.
- 4LEAF will not discriminate illegally against any employee or applicant for employment pursuant to applicable law.
- 4LEAF will comply with California Labor Code, pursuant to said regulations entitles: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



SECTION 9

AGREEMENT FOR PROFESSIONAL SERVICES

4LEAF, INC.

SECTION 9: AGREEMENT FOR PROFESSIONAL SERVICES

4LEAF has reviewed the City's copy of the Agreement for Professional Services. Our firm is willing to accept ***all*** the terms of the Agreement. 4LEAF ***would not*** like to make any exceptions to the Agreement at this time.

PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY

APPENDIX

RESUMES

4LEAF, INC.

Marcus Johnson, CBO

Project Manager / Director of Southern California Operations

Experience
20+ years

Education
AA, Architectural Technology

Certifications
ICC Certified Building Official
ICC Building Plans Examiner
ICC Permit Technician
ICC Accessibility Inspector/Plans Examiner
ICC Commercial Plumbing Inspector
ICC Residential Plumbing Inspector
ICC Plumbing Inspector
ICC Building Inspector
ICC CALGreen Inspector
SAP CA DSW Local Inspector

Professional Affiliations
California Building Officials
County Building Officials Assoc. of CA.
East Bay Chapter, ICC
Napa Solano Chapter, ICC
Sac. Valley Assoc. of Building Officials
Redwood Empire Chapter. ICC

Experience Summary

Marcus is responsible for day-to-day contact with many of 4LEAF's valuable clients in the Building & Safety, Engineering, Construction Management, and Plan Check industries. Marcus manages 4LEAF's Southern California offices including San Diego, Newport Beach, and San Bernardino.

Marcus carries comprehensive experience as an ICC certified senior level inspector, Inspector of Record, Building Official, and plans examiner. His experience encompasses the more complex plan review and field inspections of building construction, plumbing, mechanical and electrical installations in residential single, multi-family, commercial, and industrial construction. He is extremely knowledgeable of required compliance with applicable building, plumbing, electrical, energy, green, accessibility and mechanical codes along with applicable jurisdictional ordinances, state, and local statutes. His high-level of experience and invaluable personal skills allows him to quickly improve and acclimate to jurisdiction procedures. Marcus thoroughly understands the construction process and the need for speedy project completion in conjunction with accurate compliance and positive customer relations.

Select Project Experience

4LEAF, Inc.
Project Manager / Director of Southern California Operations
2019 - Present
Marcus is 4LEAF's Director of Southern California Operations. Marcus's responsibilities include the day-to-day contact with many of 4LEAF's clients in the Building & Safety, Engineering, and Construction Management industries. Additional responsibilities:

- Recruiting and interviewing prospective employees.
- Mentoring and developing plan review, building inspectors, and permit staff.
- Managing the placement of inspection staff including the tracking of customer service delivery.
- Providing quality answers to code-related or situational questions from inspection staff or clientele.
- Project Inspections/Inspector of Record Services
- Performing plan reviews and Building Official Services on as-needed basis.

Town of Paradise, CA, Fire Recovery
Operations Manager
In 2018, the most destructive wildfire in California history began in Butte County, CA and quickly spread to the Town of Paradise, displacing over 10% of the County's population. Marcus oversees a staff of more than 15 that provides complete Community Development Services to the Town of Paradise. This four-year contract provides Permitting, Plan Review, Building Inspections, Public Works Inspections, Planning, Code Enforcement, Debris Removal Management, and Public Outreach for this **$9.5 Billion rebuild**.

County of Sonoma, CA, Resiliency Permit Center (RPC)
Operations Manager
Marcus oversees all the daily operations including plan review and inspections. He ensures the staffing and training is completed for a skilled team to expedite the recovery process. Marcus ensures a cohesive partnership between the County of Sonoma and 4LEAF.

South Napa Earthquake Recovery – City of Napa, CA
Building Inspector
Marcus assisted the City of Napa during the South Napa Earthquake recovery. The earthquake caused close to $1 billion in damage. Marcus's responsibilities included providing rapid assessment (RESA), processing FEMA valuation reports, providing inspections, and completing plan review to expedite the recovery process and ensure the safety of the community.

West Coast Code Consultants, Inc. – San Ramon, CA
Manager of Jurisdictional Services
Marcus provided client services for jurisdictional clients encompassing plan review and inspection services. He was responsible for coordination of all staff augmentation throughout the state of California. His experience included working in complex municipalities to provide permits processing, inspections, and plan review services.

City of Hesperia, CA
Building Inspector & Plans Examiner
Marcus reviewed plans and issued building permit applications for new construction, alterations, and remodeling of existing structures. He also verified compliance with applicable codes and ordinances and accepted construction practices and issued certificates of occupancy. Marcus provided technical information and professional advice to City staff, officials, and the public regarding city codes relating to construction, assisted project stakeholders in interpreting and meeting code requirements, and responded to/resolved inspection complaints.

JAS Pacific – Upland, CA
Permit Technician & Building Inspector
Marcus reviewed plans and building permit applications for new construction, alterations, and remodeling of existing structures, verified compliance with applicable codes and ordinances and accepted construction practices; and issued certificates of occupancy. He also acted as project coordinator for the routing of plans.

Michael Loomis, SE, CBO, CASp, PMP

Director of Structural Engineering

Experience

28+ years

Education

MS, Structural Engineering, Santa Clara University, 2022

BS, Civil Engineering, , Santa Clara University, 2022

Additional Coursework: Stanford University, San Jose State University, De Anza College, Foothill College, Skyline College, Monterey Peninsula College, CalPoly San Luis Obispo

Registrations

CA & NV Registered Professional Structural Engineer

CA, TX & FL Registered Professional Civil Engineer

Certifications

ICC Certified Building Official

ICC California Building Plans Examiner

ICC CALGreen Plans Examiner

ICC Accessibility Inspector/Plans Examiner

ICC California Residential Building Inspector

ICC California Commercial Building Inspector

ICC Building Inspector

ICC Plumbing Inspector

ICC CA Residential Plumbing Inspector

ICC CA Commercial Plumbing Inspector

Certified Access Specialist, CASp

SAP Evaluator (CalOES)

Teaching and Accomplishments

"Accessibility in the Public Right-of-Way" CASI Central, Volume #8, Summer 2019

Adjunct Lecturer (Earthquake Engineering, Timber Design, Strength of Materials) Santa Clara University, Department of Civil Engineering 2008 - 2017

Instructor (various topics) CALBO & ICC 2010 - 2021

Experience Summary

With more than 28 years of expertise in the industry, Michael has an excellent working knowledge of all types of construction, including architectural, structural, electrical, mechanical, and plumbing. Michael is extremely committed and has shown dedication by obtaining multiple certifications through the International Code Council (ICC), and is a Certified Access Specialist, (CASp).

Michael has experience managing and overseeing the continual operations of the Building Department and has served as the Building Official for the cities of Salinas, Gonzales, and the Town of Woodside. Michael is an adaptable leader that quickly identifies departmental issues and solves them by utilizing his ample experience. He prides himself on his ability to problem solve and react well under pressure, while maintaining the effectiveness of his team.

Michael is a Registered Professional Structural Engineer in the states of California and Nevada and is a Registered Professional Civil Engineer in California, Texas, and Florida.

Select Professional Experience

4LEAF, Inc.

Director of Structural Engineering

2024 – Present

Michael is 4LEAF's Director of Structural Engineering for 4LEAF. Michael will manage a large area of 4LEAF including the Silicon Valley and Monterey Areas and will be responsible for the management of 4LEAF's nationwide technical plan reviews. Michael will also self-perform critical commercial reviews on behalf of 4LEAF. In addition, Michael will lead the firm in Plan Review recruitment and training to help bolster 4LEAF's team as well as additional contributions to the Building and Safety industry. Michael will also be a key contributor to our page-turn sessions for complex projects for Cities, Counties, University's and other Large Government agencies such as laboratories as assigned.

ABS Consulting, Houston, Texas

Director of Engineering, Natural Hazards

2023

- Oversaw technical staff evaluating, monitoring, and mitigating risk from natural hazard events. Staff included engineers, meteorologists, computer programmers and support staff.
- Managed budget for approximately $3.5 million service line. Reduced operating expenses by approximately 10% in the first 12 months.
- Business development and marketing, including developing new service offerings through collaboration with other departments.
- Changed leadership during reorganization. Mentorship of emerging leaders.
- Collaborated with other directors on resource allocation, development of fees and cross-promoting services.
- Hired, trained, reassigned, and address redundancies among staff as needed based on team requirements and market conditions.

CSG Consultants, Inc., Foster City, California

Building Services Manager, Building Official, Senior Principal Structural Engineer

2008 – 2023

- Chief Building Official, City of Salinas, City of Gonzales, Town of Woodside. Designate building official as needed for multiple additional jurisdictions.
- Assist jurisdictions on interpreting and implementing laws and code changes.
- Act as owner's representative and subject matter expert for design-build and design-bid-build projects at public agencies. Code analysis and interpretation, value engineering, technical peer review of complex, multi-phase projects.
- Oversee building plan review services for Northern California Region. Annual department revenue of approximately $6 million and processing almost 2000 submittals per month. Manage multidisciplinary team of over 25 staff with 6 direct reports located in 4 regional offices as well as remote workers.
- Set quality standards and ensure accuracy of code and legal interpretations company wide.
- Interface with other internal departments regarding resource allocation, proposal writing, marketing.
- Respond to RFPs and RFQs. Set project budgets and identify project team. Attend interviews for potential jobs.
- Program manager and project manager over dozens of contracts. Manage cross-disciplinary contracts. Ensure project delivery from each service line. Negotiate budgets and schedules across services lines.
- Work closely with public agencies to study and resolve complex code issues related to structural design, disabled access, egress, and other critical building systems.
- Multi-discipline plan review for thousands of projects located throughout California.
- Perform site inspections to verify compliance with approved design. Work with design team and contractors to develop solutions to field conditions.

GPLA, Inc, Santa Clara, California

Associate/Production Manager

2008-2023

- Coordinate workload throughout the organization to meet client expectations.
- Manage a growing team of engineers and technical staff on a wide variety of projects in almost

every region of the country.
- Hire and train new staff, develop client relationships, issue proposals, and maintain budgets.
- Travel throughout the county representing the company at project sites, client offices and at public agencies.
- Work with the federal government on designs incorporating anti-terrorism and progressive collapse requirements.
- Performed structural design and drafting.

Peoples Associates Structural Engineers, Milpitas, California

Project Engineer

1997 – 2004

- Responsible for the design of hundreds of projects in Northern California.
- Specializing in multi-family light-frame construction, seismic retrofit/rehabilitation, and industrial projects.
- Develop project budgets and schedules. Issue proposals.
- Work with AHJ, architects and contractors to drive project success.
- Manage assistant engineers and drafters.
- Address field issues and change orders from active construction sites.

Pedro “Pete” Roque

National Director of Code Enforcement

Experience
19+ years

Education
B.S., Management & Human Resources
Minor in Organizational Leadership
California State University Dominguez

A.A., General Education
Long Beach City College

Certifications
EPA Lead Renovation, Repair, & Painting
Environmental Protection Agency (EPA)

National Storm Water Inspector
National Stormwater Center

Certified Code Enforcement Officer
CA Association of Code Enforcement

PC 832
Rio Hondo College

Renovation, Repair, Painting (RRP)
Certified

Experience Summary

Pete is a Code Enforcement expert with PC 832 and Advanced Certificates. He brings more than 19 years of experience in Code Enforcement and has served in the capacities of Code Enforcement Administrator, Code Enforcement Manager, and Community Development Inspector II for multiple California public agencies.

With a demonstrated history of working in the government administration industry, Pete is skilled in Government, Emergency Management, Law Enforcement, Disaster Response, and Plan Review. He is a strong Business Development professional with a Bachelor of Science focused in Business Administration. Pete is proficient in conflict resolution and has a wealth of knowledge in the subjects of permit regulations, City codes, housing investigations, citation issuance, and lien appeals. Pete is also skilled in working with others to achieve compliance while maintaining a safe working environment.

Select Professional Experience

4LEAF, Inc.
National Director of Code Enforcement
2021- Present

Pete is the Director of Code Enforcement where he is responsible for a growing division of more than 30 Code Enforcement Officers and Managers. Pete is experienced in receiving and documenting complaints from citizens regarding jurisdictional ordinance violations. Pete regularly recruits and trains new Code Compliance personnel and provides classroom and field training throughout California. Pete also works in a director level capacity assisting with Standard Operating Procedures updates to focus on recommendations on abatement for violations of fire, building, business license, zoning, housing, dangerous building and property maintenance codes, and ordinances regulating abandoned vehicles, trash, and weeds. In addition, Pete also takes on complicated Code Cases for legal action and can provide testimony at administrative hearings, City Council, Planning Commission hearings, and court proceedings. Some of Pete’s current Code Enforcement clients include:

- City of Fontana, CA
- City of Glendale, CA
- City of Artesia, CA
- City of Lomita, CA
- City of Lathrop, CA
- City of Apache Junction, AZ

City of Garden Grove – City of Garden Grove, CA
Code Enforcement Administrator
July 2018 - 2021

- Supervised Senior and Junior Code Compliance Personnel as well as Administrative Staff.
- Prepared staff evaluations and performance measures.
- Acted in the capacity of Grant Coordinator of Proposition 56 Tobacco Grant Program.
- Prepared criminal prosecutions and receivership.
- Created and implemented divisional policies and procedures.
- Public Speaking and Training Facilitator for Building, Safety, and Law Enforcement personnel.
- Performed community outreach to multiple agencies and community groups.
- Prepared and presented City Council and other commission hearings/presentations.
- Oversaw cost recovery and neighborhood preservation programs.

City of Montebello – Montebello, CA
Code Enforcement Manager
May 2014 - July 2018

- Supervised Senior and Junior Code Compliance Personnel.
- Formulated and implemented municipal code text amendments and ordinances.
- Evaluated staff performance and created professional development plans.
- Prepared and presented staff reports for City Administrator and City Council.
- Prepared criminal prosecutions for nuisance properties.
- Prepare outstanding problem properties for receivership process.
- Created and implemented departmental policies and procedures.
- Provided public speaking and training to Community Development Department.
- Spearheaded community outreach programs for seniors, community events, and schools.
- Prepared City Council and various commissions hearings and presentations.
- Created and implemented Cost Recovery and Neighborhood Preservation Programs.
- Program Coordinator and Administrator for the Community Development Block Grant (CDBG).

City of Bellflower – Bellflower, CA
Community Development Inspector II / Lead Code Enforcement Inspector
June 2005 - May 2014

- Created and Implemented Cost Recovery and Neighborhood Preservation Programs.
- Program Coordinator and Administrator for the Community Development Block Grant (CDBG).
- Created and administered Administrative Citation Program.

Driving and Training Instructor – Long Beach, CA
Driving Instructor / Drivers Education Trainer / Traffic School Instructor
May 2005 - February 2020

- Taught the rules of the road and safety to traffic violators and new drivers.
- Taught behind the wheel training for seniors and teenage drivers.
- Certified Department of Motor Vehicles (DMV) trainer.

United States NAVY – San Diego CA
Gas Turbine Systems Engineer - Petty Officer Third Class
August 1996 - August 1999

- Contributed to the repair and maintenance of gas turbine electrical systems.
- Supervised 15 Officers

Peter Lim, CBO

Southern California Building Inspection Manager

Experience
27+ years

Certifications
ICC Certified Building Official
ICC Certified Building Plan Examiner
ICC Certified Building Core Specialist
ICC Certified Building Inspector
ICC Certified Combination Dwelling Inspector

Experience Summary

Peter is a highly experienced ICC Certified Plans Examiner, Inspector, and Building Official with over 27 years of experience working in the Building and Safety Department. He has a broad experience in Building Department day-to-day operations, and in-depth knowledge of Building Code, making him an asset to any Building and Safety Department. Peter utilizes excellent communication skills and has the unique ability to defuse any situation that may arise.

Peter can foresee and quickly resolve Building Code issues in the field and on plans, which allows him to effectively maintaining excellent relations with staff, property owners, and design professionals.

Select Professional Experience

4LEAF, Inc.
Southern California Building Inspection Manager
2021 - Present
Peter is proficient in providing inspections, evaluations, approving construction of structural systems, and overseeing effective implementation of accessibility requirements. Peter has served in many different capacities including Building Official, Combination Inspector, and Plans Examiner. Peter has excellent communication skills and works well at the Counter with applicants. In addition, Peter can also provide over-the-counter plan check. Some of Peter's assignments from 4LEAF have included the Cities of Rialto, Whittier, Fontana, and Ventura County.

Transtech Engineering, Inc.
Building Official/Plan Checker
2020 - 2021
Responsible for day-to-day operations for the City of Alhambra and plan check. Supervised and manage Building Inspectors and Permit Technicians. Implemented protocols for electronic plan check submittal and electronic plan check.

J Lee Engineering, Inc.
Building Official/Manager
2019 – 2020

Managed daily activities and training of the Building Department personnel. Supervised plan checker(s), permit technicians and building inspectors. Prepared staff reports to be presented to Department director and council meetings at municipalities. Prepared code adoptions to be presented to Council. Performed digital, paper and counter plan review. Managed Building Depart budget for Municipalities.

CSG Consultant, Inc.
Building Official/Manager
2017 – 2018

Supervised plan checker, permit technicians and building Inspectors. Provided over the counter plan check. Implemented policies and procedures. Managed and trained building Inspectors, permit technician and code enforcement officers and provided back-up inspections when inspectors are on vacation. Manage 36 Plan Checkers, Building Inspectors, Permit Technicians and Code Enforcement Officers.

Willdan Engineering
Building Official
2013 – 2017

Managed daily activities of the Building Department. Prepared and present staff reports to be presented to City Council City Manager. Developed of the department's annual budget. Researched and examined supporting data and make decisions or recommendations on proposed alternate materials or methods of design and construction. Coordinated various agencies or departments in the permit application process.

City of Monterey Park
Interim Building Official
2003 – 2012

Responsible for combination inspection of two-multi-family complexes. Oversaw daily building division activities. Provided code interpretations and technical assistance to the public and the design construction professionals. Prepared and managed the annual budget for the Division.

City of Baldwin Park
Senior Building Inspector
2001 – 2003

Involved in residential, commercial, and industrial combination inspections. Oversaw daily inspections and two building inspectors. Oversaw daily building division activities. Issued permits and plan check.

Charles Abbott and Associates
Building Inspector I
1998 – 2001

Involved in residential, commercial, and Industrial combination inspections, and plan check. Inspected Mission Viejo Mall expansion of 500,000 sq. ft., addition to mall Sax Fifth Avenue, Robinson-May, and Nordstrom's, and tenant improvement to Mission Viejo.

Scott Martin, P. E.

Quality Control Manager / Civil, Structural & MEP Plan Review Engineer

Experience
27+ years

Education
B.S., Civil Engineering
University of California, Irvine

Certifications
CA Registered Civil Engineer
License # 59091
NV Registered Civil Engineer
License # 019922
ICC, Building Plans Examiner

Professional Affiliations
ICC – International Code Council
Structural Engineers of Northern California (SEAOC)
ASCE

Experience Summary

Scott has more than 27 years of engineering experience and has performed a multitude of plan reviews for many different disciplines including OSHPD 3, DSA Projects, and various municipal reviews for clients throughout California. Scott's day-to-day activities include the review of plans submitted to local jurisdictions, creation and submission of plan check letters, and constant communication with all project stakeholders.

In addition, Scott is often tasked with the education of building code to applicants. He is instrumental in establishing the new templates for all new clients to establish the municipal preferences for commercial and residential plan check and makes an asset to any team, project, and jurisdiction he is assigned.

Select Professional Experience

4LEAF, Inc.
Quality Control Manager / Senior Plan Review Engineer
2014 - Present
Since 2014, Scott has been 4LEAF's Senior Plan Check Engineer with a focus on Structural review. Scott has worked on a plethora of 4LEAF's largest commercial reviews. Currently, Scott reviewed the Zuckerberg Chen School for the City of East Palo Alto, several large Commercial Projects for the County of San Mateo's Project Development Unit including a $120 Million Medical Office Building, two large County facility buildings, and several large reviews for the University of California, Santa Barbara including the $1.5 Billion Munger Hall Project. In addition, Scott is 4LEAF's Lead Quality Control Plan Review Manager where he is responsible for the final reviews of all outgoing projects. Scott also regularly trains 4LEAF personnel (Engineers and non-structural) on various plan review guidelines and code updates.

4LEAF, Inc. (City of Palo Alto)
Structural Plan Check Engineer
2012 - 2013
Starting in December of 2013, Scott accepted a position to perform and manage plan reviews in the Central Valley and Central Coast for many of 4LEAF's clientele. Since 2012, Scott has worked for 4LEAF as a structural plan review engineer and was tasked to the City of Palo Alto where he was often assigned to work with the public and architects to answer building code related questions and to provide excellent customer service. In addition, Scott performed many large-scale plan reviews for the City including:

- Workday Campus (6 Stories) - $50 Million
- Stanford Medical Center (6 Stories) - $32 Million
- VMWare HTE Tenant Improvement - $25 Million
- Hilton Hotel and Underground Parking - $18 Million
- VMWare Parking Structure 2 - $14 Million
- Stanford Hospital Site Development - $13 Million
- 260 California (3 Story mixed-use & underground parking) - $10 M
- Thermal Vacuum Chamber - $9.7 Million
- VMWare Parking Structure (4 Levels) - $6.8 Million
- 4-Story Tenant Improvement for Survey Monkey - $6.1 Million

Willdan Engineering – Fresno, CA
Structural Plan Check Engineer
2007 - 2010
Scott performed structural plan reviews on behalf of Willdan Engineering for numerous jurisdictions throughout California. Scott was tasked with the plan review, creation of the plan check letter, communicating with project stakeholders, and educating the applicants on current building codes and standards. Some of Scott's projects included:

- CSU Humboldt Student Center Expansion; Arcata, CA
- Park Place: Res/Office/Retail over Parking; Paso Robles, CA
- CalRENEW-1 Solar Power Farm; Mendota, CA
- City of Winters Police/Fire Complex; Winters, CA
- UC Davis Hyatt Place Hotel; Davis, CA

Advanced Structural Design, Inc. – Fresno, CA
Project Engineer
1998 - 2007
Scott was a Project Engineer for nearly ten years with Advanced Structural Design out of Fresno. Scott was responsible for engineering design, drafting (AutoCAD & hand), shop drawing review, and coordination with clients.

- Mt. Whitney Classroom Buildings; Visalia CA (DSA #02-107633)
- Plumber's Union Expansion; Fresno, CA
- Oak Valley New Admin; Tulare Co., CA
- Paul Evert's RV Expansion and New Canopies; Fresno, CA
- Grizzlies Stadium; Fresno, CA

Davison “David” Chanda, P.E.

Supervising Plan Review Engineer

Experience
13 + years

Education
M.S. Civil Engineering (Structural)
CSU Long Beach, CA 2011
B.S. Civil Engineering (Minor in Construction Management)
Cal State Fresno 2007

Licenses/Certifications
Professional Engineer – Civil #83946
ICC, Building Plans Examiner

Affiliations
American Society of Civil Engineers
Structural Engineers Association of Northern California
International Code Council
Foothill Chapter

Experience Summary

David is a registered Structural Engineer with more than 9 years of structural design background with a focus on structural system analysis, design, and preparation of construction documents from inception to completion in accordance with overall project requirements. David is also experienced with field structural observation to ensure their compliance with approved drawings and is experienced with RFI’s and solutions for field conditions.

David’s strengths include seismic and wind design analysis, steel design, timber design, reinforced concrete design, prestressed concrete design, foundation design, structural analysis, design of masonry structures, architectural drafting, electrical, mechanical and plumbing systems, and soil dynamics.

Select Professional Experience

4LEAF, Inc.
Senior Structural Plan Review Engineer
2019 – Present
David joined 4LEAF as a Senior Structural Plan Review Engineer and is responsible for the review of commercial and residential structures as well as Quality Control of other 4LEAF Plan Review personnel. Some of his recent assignments include the counties of San Bernardino and Los Angeles, where he leads structural plan reviews and page-turning sessions.

VCA
Senior Plan Check Engineer – Supervisor
2017 – 2019

- Assigned work to staff members and mentored junior plan checkers.
- Reviewed residential and commercial building plans for mechanical, plumbing, electrical, architectural structural and accessibility requirements (Chapter 11A and 11B) for conformance with the California title 2A.
- Researched into the intent of the code requirement to assist applicants, architects, and engineers to comply the code interpretation.
- Prepared clear and concise written plan review comments/corrections that are necessary to prepare plans for approval.

- Established and maintained effective working relations with engineers and architects to resolve problems regarding code interpretations.
- Attended meetings with applicants, engineers, and architects for clarification of review comments and verifications of corrections.
- Reviewed structural plans for wind and seismic requirements (ASCE/SI 7-10), including drag force shear wall design, diaphragm design and foundation design.

Bureau Veritas
Plan Check Engineer
2015 – 2017

- Researched into the intent of the California building codes (Title 24) requirement to assist architects and engineers to comply the code interpretation.
- Prepared plan review comments/corrections that are necessary to prepare plans for approval.
- Established and maintained effective working relations with engineers and architects to resolve problems regarding code interpretations.
- Reviewed structure plans for wind and seismic requirements (ASCE/SE 7-10), including drag force, shear wall design, diaphragm design and foundation design.
- Worked at the public counter at the City of Corona to conduct over the counter plan review.

RADCO
Plan Examiner
2015 – 2015

- Reviewed mobile homes and factory-built structures with respect to California title 25.
- Reviewed residential and commercial building plans for conformance with the California title 2A.
- Researched into the intent of the California building codes (Title 24) requirement to assist architects and engineers to comply the code interpretation.

K.B. Leung and Associates (Structural Engineers)
Staff Engineer
2014

- Worked under the supervision of structural engineers to assess and analyze structures for seismic and wind analysis.
- Estimated the quantities of concrete, steel, wood, and masonry from structural drawings.
- Reviewed structural corrections/comments provided by plan checkers from the City and DSA (Division of state Architects office) for code compliance.

City of Rancho Cucamonga
Plans Examiner
2011 – 2012

- Reviewed design-engineering calculations on proposed construction, alterations, or repair of buildings to ensure compliance with public safety standards.
- Reviewed residential, commercial, and industrial plans to determine compliance with relevant laws, regulations, and codes (AISC, ASCE/SEI, ACI, BCRMS and Title 24, etc.).

Vanessa Mota

Plan Review Coordinator Manager

Experience
21+ years

Education
Economic & Social Opportunity
- Permit Technician I & II Program

Certifications
Permit Technician I & II Certificate
Computerized Office Specialist

Technical Abilities
Tyler Encode- Permitting Software
Naviline- Permitting Software
Metroscan, Geomedia, Microsoft Office, GIS

Professional Affiliations
International Code Council

Experience Summary

Vanessa serves as 4LEAF's Plan Review Coordinator Manager, leveraging her extensive experience as a permit technician and coordinator across various municipalities throughout California. In her role, Vanessa oversees the plan review process, ensuring that all submissions are thoroughly evaluated and comply with relevant codes and regulations. Her expertise in management, recordkeeping, and data auditing supports her ability to streamline workflows and maintain accurate records. Vanessa's in-depth knowledge of permit requirements and her exceptional communication skills enable her to guide applicants through the review process efficiently and address any concerns with clarity and precision.

Select Professional Experience

4LEAF, Inc.
Plan Review Coordinator Manager
2024 – Present
As 4LEAF's Plan Review Coordinator Manager, Vanessa leverages her broad experience in permit coordination throughout Southern California. She manages the plan review process, ensuring each submission meets local codes and regulations. Her expertise in managing records and auditing data allows her to optimize workflows and keep precise documentation. Vanessa's knowledge of permit requirements and exceptional communication skills enable her to assist applicants effectively and address any issues clearly.

City of Victorville - 4LEAF, Inc.
Senior Permit Technician
2019 - 2024
Vanessa worked for the City of Victorville through 4LEAF as an administrative support specialist. Her responsibilities included assisting at the front counter, responding to inquiries, handling phone calls and emails, inputting correction notices and case-related comments into the City's permitting software, filing and scanning documents post-field inspections, and providing expertise on related tasks as needed. Before this role, Vanessa had experience in similar administrative support functions, demonstrating her capability in various related tasks.

Central Contra Costa Sanitary District - 4LEAF, Inc.
Senior Permit Technician
2018 - 2019

Vanessa worked at the Central Contra Costa Sanitary District as a Senior Permit Technician where her responsibilities included permit issuance, reviewing plans for completeness, data entry, collection of fees, customers service and coordination of projects. Prior to working onsite Vanessa worked in our Pleasanton office helping to coordinate the distribution of plans to our plans examiner team.

City of Wildomar
Senior Development Services Technician
2013 - 2018
Duties included:

- Provide primary support to the Chief Building Official, Community Development Director and City Officials
- Create/Implement New Permit Types, Update Fee Structures per Adoption changes
- Calculate and process Permit Fees, Development Impact and Mitigation Fees (For all permits)
- Process & Calculate Developer Deposit & Permit refunds
- Provide technical support to the public, contractors, developers & other internal departments
- Trouble-shoot and mediate customer complaints and/or problems
- Process Monthly, Quarterly & Annual Reports for the City, State and various entities/ Organize & Conduct Annual City Audits
- Track/Coordinate all project corrections & approvals for all city departments *(Building, Planning, Engineering, and outside Agencies)*
- Process permits for Public Works/Engineering, Building & Planning Departments /Issue C of O's
- Monitor and Track Development Agreements (Tract / Commercial Projects)
- Review plan check document submittal for completeness (Plans, Calculation, Specification and etc.)/ Coordinate & process all plan checks / Monitor deadlines (For all Development Service Departments)
- Interpret Plans and Inspection corrections
- Research, update and monitor Contractor Licenses & Worker's Compensation Requirements
- Central Cashier: Permit Payments, Developer Deposit Payments, Process Refunds, Audit & Monitor Developer Deposit Accounts for Finance Department

City of Hollister - 4LEAF, Inc.
Senior Permit Technician
2009 - 2013

- Provide primary support to the Chief Building Official, Community Development Director and City Officials
- Handled Building Development front counter operations
- Developed and Implemented Technician Procedure Manuals
- Track and coordinate all approvals for city departments *(Building, Planning, Plan Check, Engineering, Fire Department and Health Department)*
- Provide technical support to customers and other internal departments
- Process all permits for Building Department, Issue certificate of occupancies
- Process inspections reports, Input inspection correction and approval result into permit system
- Train and manage new staff and technicians
- Research property information utilizing City of Hollister GIS System

- Process Monthly and Quarterly Reports for the City, State and various entities
- Trouble-shoot and mediate customer complaints and/or problems
- Review plan check submittal for completeness, Monitor, coordinate and process all plan checks,
- Ensure plan check deadlines are being met.
- Calculate and process valuations and permit fees for all types of construction
- Research, update and monitor Contractor Licenses & Worker's Compensation Requirements
- Primary Front Counter Support *(Guide and assist developers, contractors and general public through the permit process)*

City of Manteca
Senior Permit Technician
2007 - 2009

- Provide primary support to the Chief Building Official, City Official Managers and Building Inspectors
- Handled Building Development front counter operations
- Developed and Implemented Technician Procedure Manuals
- Assisted in re-development of the department to streamline process
- Calculate building permit fees *(using 2001 Uniform Administrative Code)*
- Track and coordinate all approvals for City Departments *(Building, Planning, Plan Check, Engineering and Fire)*
- Process all building permits for Building Department
- Consult, coordinate and monitor all Multi-Million-dollar projects
- Train and supervise all building office technicians
- Process Monthly and Quarterly Report for the City and State
- Trouble-shoot and mediate customer complaints and/or problems
- Coordinate, monitor and ensure all plan check deadlines are met
- Manage the office, workload and calendars for all department staff
- Research update and monitor Contractor License & Worker's Compensation Requirements
- Interface directly with city officials, developers, contractors and general public.

City of Newman
Project Manager
2003 - 2007

- Supervise all Technician Staff, coordinate work schedules and provide back-up coverage
- Conduct Employee Annual Evaluations
- Develop Training Programs for New Plan Examination Staff
- Provide training and technical support to all levels of management
- Re-development of the plan check department daily operations and database programs to streamline process
- Implement new client set-up, manage and monitor active contracts
- Mediate customer complaints and/or problems
- Manage operations of the plan check department
- Developed and Implemented Technician Procedure Manuals
- Create and Implement audit system
- Facilitate all department staff and management meetings
- Report all weekly operations to management
- Provide primary support to the Department Director

Jay Shih, PE, CASp, CBO

Senior Plan Review Engineer / Accessibility Specialist

Experience
38+ years

Education
M.S., Geotechnical Engineering
University of Sao Paulo
B.S., Civil Engineering
University of Sao Paulo
Construction Management
UCLA Extension

Licenses
CA Registered Civil Engineer, No. 46841

Certifications
ICC Certified Building Plans Examiner
ICC Certified Building Official
ICC Certified Fire Plans Examiner
ICC Certified Commercial Building Inspector
ICC Certified Fire Marshal
ICC Certified Residential Plans Examiner
ICC Certified Residential Building Inspector
ICC Certified Building Inspector
ICC Certified Building Code Specialist
CA State Certified Access Specialist
Certified Grading Deputy Inspector

Experience Summary

Jay is a veteran Plan Review Engineer, Building Official, Accessibility Specialist, and Construction Manager with over 38 years of experience in the industry. Given his background in various specialties, Jay is an ideal team member who can adapt to any project, team, and municipality he is assigned.

Jay has spent the entirety of his professional career working for public agencies and consulting companies providing highly skilled design, plan check, and construction management for buildings, sewers, storm drains, streets, sidewalk, curb ramps, grading, SWPPP, and WQMPs.

Select Professional Experience

4LEAF, Inc.
Senior Plan Review Engineer
2021 – Present
Jay is working on behalf of 4LEAF performing Plan Review services on residential and commercial levels in conformance with applicable building codes, as needed. He has worked with multiple jurisdictions across all of Southern California.

Infrastructure Engineers, Inc.
Director of Building & Safety / Vice President, Engineering
2017 – 2021

- Directed and supervised professional and technical staff, identified training needs, and oversaw plan check, permitting, and inspection services.
- Negotiated, administered, and monitored contracts and agreements.
- Managed all aspects of building and engineering plan check, building and engineering inspections.
- Provided building standards code, stormwater, and low impact development training to staff.
- Check complex structural architectural, disabled access, land development, and public improvement plans.

City of Los Angeles, Community Redevelopment Agency
Director of Engineering
2014 – 2017

- Directed Engineering Department operations in revitalizing blighted communities within the City.
- Managed the design and construction of Upper 2nd Street Bridge which connects the old downtown Los Angeles with Grand Ave.
- Oversaw staff construction managers and inspectors in managing construction contracts.
- Provided construction management services for a new 8,645 SF Community Center.

City of Rosemead & City of La Puente
Principal Plan Check Engineer
2012 – 2014

- Led the review and approval process for complex engineering plans, ensuring compliance with local, state, and federal regulations.
- Oversaw the coordination of plan check activities with other departments including fire, public works, and environmental services to ensure comprehensive plan evaluations.
- Developed and implemented standard operating procedures for plan check processes to improve efficiency and consistency.

City of Baldwin Park, City of Huntington Park, City of Montebello
Building Official
2006 – 2012

- Coordinated with City Engineers in the review of tentative and final tract maps, parcel maps for lot split, and lot merger in compliance with the Subdivision Map Act.
- Provided counter plan check and building code consultation, checked residential and commercial plans including mechanical, electrical, and plumbing.
- Provided input to the Planning Department in the drafting of conditional use permits.

City of Baldwin Park & City of Huntington Park
Senior Plan Check Engineer
2001 – 2006

- Provided counter plan check and building code consultation for the building departments.
- Checked residential and commercial plans, including mechanical, electrical and plumbing.
- Checked boundary, topographic, ALTA surveys, grading, drainage, low impact development, erosion control, and WQMP plans.

City of Corona
CASp Plans Examiner, Inspector, and Instructor
1999 – 2001

- Checked ADA improvement plans including 36 City parks restrooms, handicap parking, and playgrounds.
- Inspected various existing City facilities for ADA compliance and made recommendations on required improvements.
- Provided inspection and certification for completed improvements and also provided design consultation and plan review services.

City of Costa Mesa
Fire Plans Examiner
1997 – 1999

- Reviewed fire protection plans/systems for code compliance and for life safety and fire issues including construction type, occupancy type, interior finish, height and area limitations.
- Verified code compliance to protect against hazards of specified occupancies and uses, such as cannabis extractions which employ flammable gases and liquids.
- Worked with fire and building inspectors to resolve field related code issues and coordinated activities with other municipal departments as directed.

City of Los Angeles, Department of Public Works
Civil Engineer
1992 – 1997

- Designed seismic retrofits to strengthen the City's reinforced masonry buildings.
- Managed construction of public improvements including grade separations, bulkheads, trunklines, tilt ups, and wastewater treatment plans.
- Checked subdivision maps and metes and bounds legal descriptions. Designed retaining walls and concrete bulkheads.
- Prepared public improvement plans including sidewalks, sewers, and storm drains and preformed construction management of public improvements.

City of Los Angeles, Department of Building & Safety
Structural Engineering Associate
1989 – 1992

- Provided counter plan check and building code consultation for the building departments.
- Checked residential and commercial plans, including mechanical, electrical and plumbing.
- Reviewed soil, compaction, hydrology analyses and SUSMP reports.

City of Los Angeles, Department of Water & Power
Civil Engineering Associate
1987 – 1989

- Performed geotechnical field reconnaissance and monitored grading operations and soil compaction.
- Prepared soil reports and compaction reports, managed grading projects including mass grading operations, installation of three storm water basins, a divergent structure, and numerous interior roadway improvements for vehicular and pedestrian access.

Albert Kong, S.E.

Senior Structural Plan Review Engineer

Experience
39+ years

Registrations
Registered Structural Engineer, California No.3942
Registered Civil Engineer, California, No. 44809
Registered Civil Engineer, Arizona, No. 31265
Registered Civil Engineer, Colorado, No. 31870

Education
M.S. Civil Engineering, California State University, Sacramento

B.S. Civil Engineering, California State University, Sacramento

Certifications
ICBO Certified Plans Examiner No. 23831

Affiliations
Member, American Society of Civil Engineers.
Member, Construction Management Association of America

Experience Summary

Albert is a tremendously talented and experienced Structural Plan Review Engineer with nearly 40 years of municipal and private sector experience. He has a well-rounded knowledge of the industry, and extensive experience – ranging from construction and design, to plan review, structural peer review and inspection. He is also highly skilled in a variety of structural design software, as well as in the different permitting systems that jurisdictions utilize.

Albert is an adaptable hard worker who has performed many challenging and complex architectural and structural plan reviews on behalf of 4LEAF. He thrives on challenge and innovation and is an asset to the work we provide to a number of municipalities.

Albert is also fluent in Cantonese and can act as a language interpreter as needed in any jurisdiction.

Select Project Experience

4LEAF, Inc.
Senior Plan Review Engineer
2015 – Present
Albert works on behalf of 4LEAF as a Plan Review Engineer and works on all types and sizes of projects and for all design disciplines. He reviews building plans and related documents for compliance with Building Codes, policies, and jurisdiction requirements for commercial, industrial, and residential buildings. Albert also performs pre-submittal “page turning” sessions with design teams to facilitate smoother and faster plan review and permitting process. He is experienced in managing the plan review and document control for large multi-disciplinary projects.

AW Kong Building Consultant
Principal Plan Review Engineer
1995 – 2006

Albert owned and managed an extremely successful business for over 10 years, employed up to 8 consultants at a time, and managed roughly 40 active jobs concurrently. He provided complete plan review services. Albert is known for providing outstanding client care, communication, honesty, and reliability. Services included Planning, Design, Review, and Inspection. Select consulting projects included:

- Broadstone Power Center – Folsom, CA
- Galleria Power Center – Roseville, CA
- City Hall – Roseville, CA
- Apartments and Broadstone – Folsom, CA
- Sacramento County Jail – Sacramento, CA
- Kaiser Medical Center – Rancho Cordova, CA
- Costco – Folsom, CA
- Capital Christian High School – Rancho Cordova, CA
- Lakeside Church – Folsom, CA
- The Rock Church – Roseville, CA
- Church of Latter-Day Saints – Sacramento, CA
- Century 21 Theater – Folsom, CA
- Kinder Care – Folsom, CA
- Eskaton Senior Residence – Carmichael, CA
- Tahoe Joe's – multiple locations
- McDonald's – multiple locations

Sacramento County Building Department
Engineer/Architect
1986 – 1994

Albert supervised Assistant Engineers/Architects and Building Inspectors, assisted Senior Engineer/Architects with departmental administration, and provided technical code requirement training for assistant engineers. He also reviewed plans for structural and architectural compliance, provided building code interpretation for the public, and performed field inspections for unusual and problematic structural elements as needed. He conducted structural damage assessments of buildings after the 1994 Northridge earthquake.

Hoi Wong & Associates
Plan Check Consultant
1990 – 1994

- City of Folsom architectural plan review consultant
- City of Sacramento architectural plan review consulting engineer

Steven Raney, MCP, CASp, CBO

Building Official

Experience

29+ years

Education

BS – Northern Arizona University

Pasadena Supervisory Academy

Certifications

Certified Access Specialist (CASp) #519

Certified Building Official

Master Code Professional

Accessibility Inspector/Plans Examiner

CA Residential Building Inspector

CA Commercial Building Inspector

Electrical Inspector

Plumbing Inspector

Mechanical Inspector

Combination Inspector

Building Plans Examiner

Building Code Specialist

Structural Masonry Special Inspector

Fire Plans Examiner

Energy Plans Examiner

Property Maintenance and Housing Inspector

Fire Inspector I

Fire Inspector II

Fire Code Specialist

CALGreen Inspector/Plans Examiner

Mechanical Plans Examiner

Certified Fire Marshal

Plumbing Plans Examiner

Mechanical Code Specialist

Plumbing Code Specialist

Certified Sustainability Professional

California Building Plans Examiner

Experience Summary

Steven is an ICC Certified Building Official with more than 29 years of hands-on experience in facility construction and development, multidisciplinary industrial research, production, and management. He is equally adept as an individual contributor or in a team environment with senior managerial experience. Steven has acted as a project lead directly responsible for design, construction and commissioning of numerous capital improvement and build-out bio-tech projects. He has extensive hands-on research and production experience in all aspects of biotechnology science, process optimization, and implementation. His proven effective experience in working with local jurisdictions for project completions make Steven a vital asset to any team.

Select Professional Experience

4LEAF, Inc.
Project Manager/Building Official
2021 - Present
Steven is proficient in providing inspections, evaluations, approving construction of structural systems, and overseeing effective implementation of accessibility requirements.

City of Palmdale – Palmdale, CA
Building Official
2021 – 2021

- Administrated of all functions of the Building & Safety Division including plan check, inspection, and permit issuance
- Prepared of yearly budget
- Participated in the Development Advisory Board representing Building & Safety to provide conditions of approval for proposed projects
- Prepared reports, ordinances, and memos for City Council
- Completed inspections and plan review for complicated projects

City of Big Bear Lake – Big Bear Lake, CA
Chief Building Official
2019 – 2021

- Supervised a staff of Building Inspectors, Plans Examiners, and Building Permit Technicians

- Resolved code interpretation issues for new and existing buildings for compliance with the adopted Plumbing, Mechanical, Building, Electrical, and City municipal Codes
- Adopted modifications to the State T-24 codes when necessary

CA Housing & Community Development (HCD) – Southern California Area
Codes & Standards Administrator
2019 – 2019
Directed, organized, scheduled, and monitored activities and inspections for the Mobile Home Parks program and staff in the Southern California Area offices. Enforced Title 24, 25, and HSC codes, installation and alteration of all manufactured, modular buildings, and mobile home parks.

City of Palmdale – Palmdale, CA
Supervising Building Inspector
2018 – 2019
Oversaw plans, supervision, coordination, and assignment of activities and operations of building inspection within the Building & Safety Division of the Development Services department. Performed sensitive and difficult inspections. Projects included multi-family, commercial, single family, and city capital improvement projects.

County of San Bernadino – Hesperia, CA
Regional Building Inspector Supervisor
2015 – 2018
Supervised 3 County Satellite offices including Inspection, Plan Check, Counter Duty, and Permit Technicians. Conducted CASp inspections throughout the county. Performed inspection of County capital improvement projects.

Right at Home Construction Services – El Cajon, CA
Building Inspector
2006 – 2015
Directly supervised the design, construction, and completion of a Clinical Manufacturing Facility (CMF – Inspection of new residential projects in single- and multi-family homes. Checked construction including MEP's, framing, lath and roofing, and all structural and life safety components to ensure code standard.

JAS Pacific – Barstow, CA
Building Inspector
2004 – 2006
Inspection of residential, commercial, and industrial projects throughout City.

Raney's Masonry – Hesperia, CA
Masonry Superintendent
1996 – 2004
Managed the daily operations of a masonry construction company.

Christopher L. Garramone

Senior Combination Building Inspector

Experience

43+ years

Registrations/Certifications

NFPA 70E Certified Electrical Safety Compliance Professional (CESCP)
Licensed Electrical Contractor
ICC E-1 Residential Electrical Inspector
ICC E-2 Commercial Electrical Inspector
ICC Building Inspector
CAL EMA Safety Assessment Program
FHA 203K Consultant Certification
PVI – Boiler Technician Certification
Building Specs Inc., Pool, Spa, Pier & Bulkhead Inspections Certification
Building Specs Inc., Home Inspection Education Course Certification
Advanced Auto CAD 2000 Certification

Professional Affiliations

International Code Council
International Conf. of Building Officials
National Fire Protection Association
American Construction Inspectors Assoc.
Divers Alert Network

Experience Summary

With over 43 years of specialized electrical field experience in all aspects of commercial and industrial electrical inspection, Christopher Garramone exhibits a valuable skillset and is an asset to the projects he is assigned. Adept in management, design, installation, termination, and control as a Quality Assurance (QA) Manager, Quality Control (QC) Electrical Inspector, Consultant, Electrician, and Supervisor, Christopher's professional experience is practiced, successful, and ever-growing. He has been involved in several energy projects for the California Energy Commission ranging from the CPV Sentinel Project to the Ivanpah Project.

His proven track record of maintaining expert communication skills with clients, craftsmen, contractors, and government agencies help bring projects in on time, on budget, and to successful completion of project goals. He is skilled in his craft and has a wealth of energy experience that provides the needed time, effort, and quality to client projects.

Select Project Experience

4LEAF, Inc.
Senior Combination Building Inspector
Christopher is our lead Inspector in energy-related projects that require an expert hand. He leads inspections and provides management for all teams involved to reach successful project completion.

West Coast Code Consultants
Lead Building Inspector
Pio Pico Energy Center
Lead Inspector for the Pio Pico Energy Center, 318 MW, LMS 100 power project, privately owned for the California Energy Commission, located on the Otay Mesa in San Diego County.

Carlsbad Energy Center
Commercial / Industrial Building Inspector
Carlsbad, CA
Building Inspector on staff for the 500+ MW, LMS 100 gas turbine power project Carlsbad Energy Center, Carlsbad, CA for NRG Energy.

Bureau Veritas, North America

Solar Electrical Inspector

County of Fresno (Various Projects)

Inspected multiple new solar installations for the County of Fresno including: Terranova Helms Solar, Helms, CA; FCP Solar Project, Kerman, CA; JSA Phelps/CalCom Solar, Coalinga, CA. Additionally, the Chevron Cogen Upgrade for Fresno County, Coalinga, CA was inspected.

Quality Assurance Inspector

Edgewater Project

Edgewater Unit 5 Air Quality Control System (AQCS)-Alliant Energy, Wisconsin Power and Light Company. Duties included field surveillance and reporting on construction activities to the Project Owners of the EPC and their subcontractors. Assisting the owner's engineering staff with Inspection Test Plan (ITP) review and verification. Field installation personnel utilized these ITP plans.

Electrical Inspector

Ivanpah Project

Ivanpah Solar Generating System- California Energy Commission / BrightSource Energy. Duties included providing support for the CBO and staff, including field inspections, and verifying test results. Ivanpah Solar Energy Generating System (ISEGS) is a 392 MW (gross) solar thermal power facility developed by BrightSource Energy. Utilizing BrightSource Energy efficient and environmentally responsible LPT 550 technology, the project combined innovative solar technology with conventional, off-the-shelf power components to produce clean, reliable power at scale.

Electrical Inspector

CPV Sentinel Project

California Energy Commission / Competitive Power Ventures. Duties included field inspections, documentation of inspections and support of the Senior On-Site Inspector. Project consisted of eight natural gas-fired, GE Energy LMS-100 Combustion Turbine Generators (CTGs) operating in simple cycle mode. Each exhaust stack being 13.5 feet in diameter and 90 feet tall. The station produces up to 850MW power in Desert Hot Springs, CA.

Brandi Quin

Permit Technician

Experience
29+ years

Certification
ICC Permit Technician Certification

Skills
MS Office Suite
QuickBooks

Experience Summary

Brandi is a Permit Technician with over 29 years of professional experience within an office. She excels in plan check procedures, ensuring accuracy in information, and calculating permit fees. Her background involves tasks such as managing permit applications, supervising office personnel, and handling financial tasks. Brandi is proficient in communicating procedures to various stakeholders, she is a valuable asset in facilitating smooth operations and maintaining compliance in permit processes. Overall, Brandi works hard and strives to achieve the best results in anything that she does.

Select Professional Experience

4LEAF Inc.
Permit Technician
2022 – Present

Brandi is a dedicated team member who excels in her role as a Permit Technician. She performs a wide variety technical and clerical duties to support Building Departments by assisting customers, reviewing applications and plan submittals, collaborating with other departments and agencies, handling fees, and scheduling inspections. Brandi's responsibilities as a Permit Technician include:

- Issuing and tracking permits throughout the course of the permitting process.
- Managing incoming and outgoing calls and obtaining appropriate permits for construction a variety of construction projects.
- Assisting applicants throughout the permit application process by answering questions, addressing concerns, and providing guidance.
- Coordinating and scheduling appointments for project inspections.
- Filing blueprints, permits, drawings, and other physical documents in addition to managing, retrieving, organizing, recording, and preserving data electronically.
- Collaborating with designers to develop handouts and other informational material for clients.
- Examining plans, blueprints, and other documents to verify accuracy and completeness according to the build code and assisting building inspectors.
- Creating permit files and distributing applications for review, updating, and maintaining permitting records, tracking, and reporting on permit activity, and determining and collecting permit fees.

Curtis Plumbing
Office Manager
2006 – 2022

- Submitted permit applications to obtain an accurate permit according to the scope of work.
- Answered customer calls and scheduled their appointments accordingly based on the severity of their plumbing issues.
- Supervised and trained all office personnel.
- Responsible for all financial tasks including processing payroll & taxes, preparing accounts payable & accounts receivable transactions, and reconciling bank statements, deposits, and cash flow balances.
- Monitored and purchased material for all field work, including a weekly review of inventory stock of individual technician vehicles.

CSIS Insurance
Customer Service Representative / Agent
2016 – 2019

- Provided and delivered policies to clients.
- Assisted agents with quotes and policy specific documents for commercial, residential, and personal accounts.

Albertsons
Bookkeeper – Administrative Personnel Coordinator
1996 – 2006

- Prepared weekly submittal of payroll for all employees.
- Organized and processed all new hire paperwork.
- Reconciled daily cash vault including the replenishment of finances as necessary.

Nolan Miya

Permit Technician

Experience Summary

Experience
11+ years

Education
B.A. from UC Irvine

Skills
Accela
Permits Plus
DAPTS
Permit City
DELTEK
TIDEMARK

Certification
ICC Certified Permit Technician

Languages
Mandarin
Cantonese
Spanish

Nolan's diverse professional experience has thoroughly prepared him to perform all Permit Technician duties with diligence and accuracy. He is a meticulous professional with extensive administrative skills serving multiple municipalities, managing multiple professional projects and deadlines simultaneously, and creating new and adaptive procedures to meet continually changing demand. Nolan has over 11 years of customer service experience, and is skilled at fielding phone calls, receiving and directing visitors, word processing, and creating detailed spreadsheets and presentations. He is also fluent in Mandarin, Cantonese, and Spanish.

Nolan's years of experience with verifying the quality, precision, and usefulness of various tools during multiple projects, has provided him keen eye for detail and efficacy which he brings into every professional role.

Select Professional Experience

4LEAF, Inc.
Permit Technician
2021 – Present
Nolan helps contribute to the productivity of 4LEAF's Building Department by:

- Assisting in the processing and issuing of permits to the public.
- Assisting in the examination of plans, blueprints, and other documents to verify completeness and accuracy according to the building code.
- Thoroughly explaining requirements and assisting permit applicants through the duration of the application process.
- Communicating and establishing effective professional relationships with developers, building contractors, and the general public.
- Performing other related duties as assigned.

Interwest Consulting Group – Anaheim, CA
Permit Coordinator
2019 – 2021

- Coordinated all plan check logistics for multiple departments for the Hollywood Park Development in the City of Inglewood
- Created and maintained logs for plan check and contract tracking
- Worked directly with applicants to assist with consultant and City processes

- Assisted the applicant and City with the permitting of large developments in Hollywood Park
- Delivered incoming and outgoing projects between Cities and consultants=

CSG Consultants – Fullerton, CA
Permit Technician
2016 – 2019

- Helped property owners and contractors understand current City building code requirements
- Maintained interdepartmental communications to track and progress project workflow
- Assisted applicants through permit process and issued permits when projects complied
- Coordinated inspections with the community and various City divisions
- Recorded and issued building permits when applicants have complied with city requirements

Bureau Veritas North America, Inc. – Costa Mesa, CA
Marketing Associate/Administrative Support
2014 – 2017

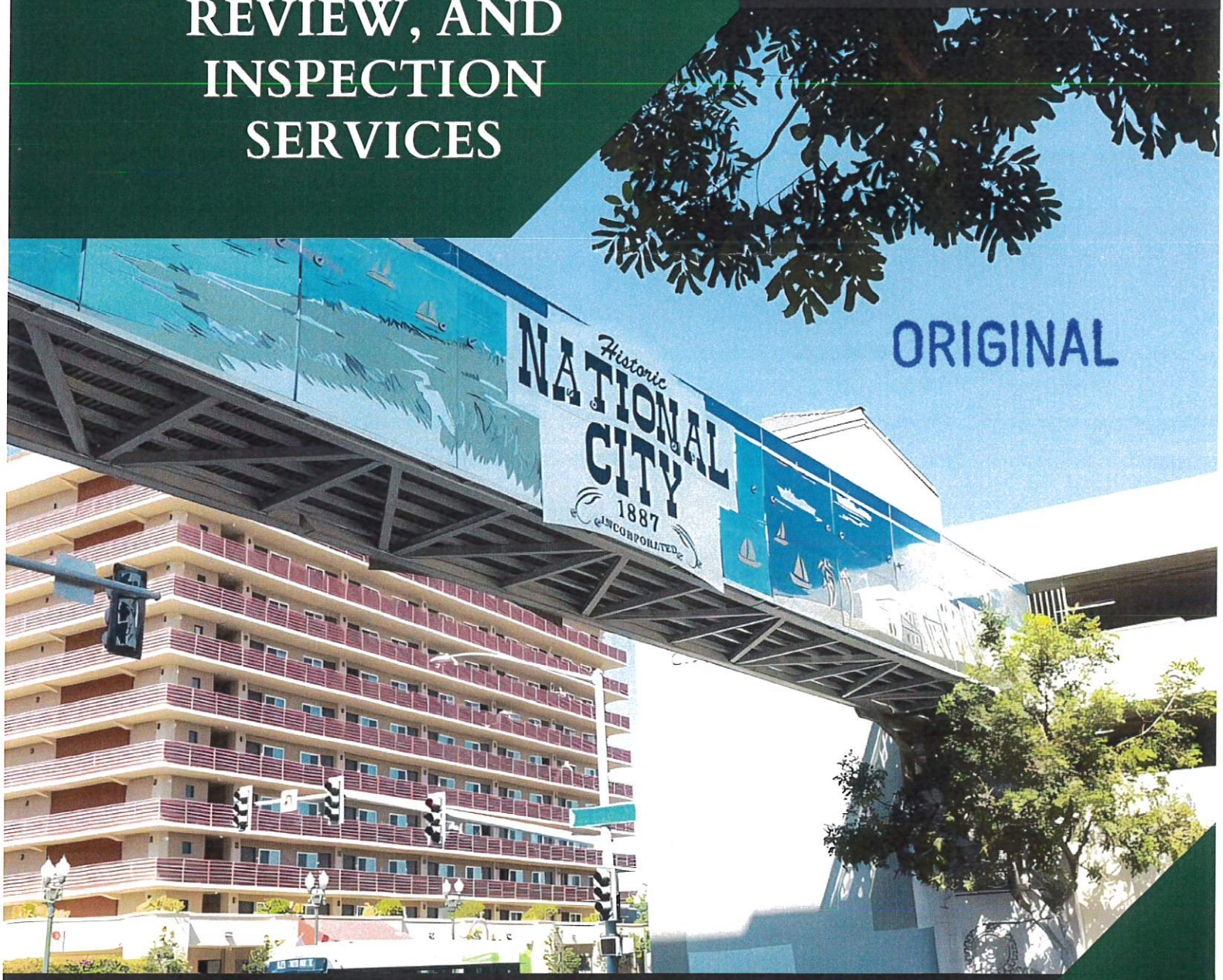
- Sent out proposals to prospective cities that are requesting assistance with building and fire inspections and plan checks
- Kept records of incoming and outgoing plans in Deltek project management system
- Inspected incoming plan checks and delegated work amongst independent contractors
- Updated applicants with the status of their projects and directed them to the appropriate contacts for technical inquiries
- Kept records of hours in Deltek billing system to bill applicants and fulfill employee invoices

COST PROPOSAL TO PROVIDE

ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES

TO THE

CITY OF NATIONAL CITY



4LEAF, INC.
402 W. BROADWAY, STE. 400
SAN DIEGO, CA 92101
(619) 595-4873

MARCH 5, 2025

COST PROPOSAL

FY2025-2026 FEE SCHEDULE & BASIS OF CHARGES

FOR THE CITY OF NATIONAL CITY

All Rates are Subject to Basis of Charges

PLAN REVIEW COST STRUCTURE	NOTES
Plan Review Percentage: 65% *(Inclusive of all disciplines except Fire and Civil which are billed on an hourly basis)* **Hourly Plan Review**: $145 Non-Structural Review $160 Structural Review	Fee includes: ➢ Initial review and two (2) rechecks. Hourly charges apply after three (3) or more rechecks. ➢ Shipping, courier, and electronic service.

Building

Chief Building Official	$170/hour
Deputy Building Official	$145/hour
Structural Plan Review Engineer	$160/hour
Non-Structural Plans Examiner	$145/hour
Certified Access Specialist (CASp) Inspector	$160/hour
Certified Access Specialist (CASp) Plans Examiner	$160/hour
Senior Combination Building Inspector (Building Inspector III)	$130/hour
Commercial Building Inspector II	$115/hour
Building Inspector I	$100/hour
Permit Manager	$100/hour
Senior Permit Technician	$95/hour
Permit Technician	$85/hour
Supervising Inspector of Record	$165/hour
Inspector of Record	$145/hour
DSA Class 1 / OSHPD A Inspector	$170/hour
DSA Class 2 / OSHPD B Inspector	$140/hour
DSA Class 3 / OSHPD C Inspector	$100/hour
Clerk/Administrator	$70/hour
Civil Plan Review (Grading, Improvement Plans)	$175/hour

Code Enforcement

Code Enforcement Director	$195/hour
Code Enforcement Manager	$160/hour
Code Enforcement Supervisor	$145/hour
Senior Code Enforcement Officer	$115/hour
Code Enforcement Officer II	$95/hour
Code Enforcement Officer I	$85/hour
Code Enforcement Technician	$70/hour
Housing Inspector	$95/hour
Hearing Officer	$150/hour

Project Management

Project Manager $195/hour
Principal-in-Charge $245/hour

BASIS OF CHARGES

Rates are inclusive of "tools of the trade" such as forms, telephones, and consumables.

- All invoicing will be submitted monthly.
- Staff Augmentation work (excluding plan review) is subject to 4-hour minimum charges unless stated otherwise. Services billed in 4-hour increments.
- Most plan reviews will be done in 10 business days or less and 5 business days or less for re-checks. This is not inclusive of holidays or the day of the pick-up of plans.
- Expedited reviews will be billed at 1.5x the plan review fee listed in the fee schedule. Return time will be within seven (7) days of receipt of the plans from the City.
- Plan review of deferred submittals & revisions will be billed at the hourly rates listed.
- All plan review services will be subject to a $305.00 minimum fee if percentage-based fee or 2-hour minimum charge if hourly rates apply.
- Larger complex plan reviews can be negotiated to achieve the best possible pricing.
- All plan review services will be subject to 2-hour minimum fee.
- All plan review services are billed on a percentage basis and include the initial review and 2 rechecks.
    - Plan reviews will be billed on an hourly basis only after the initial review and 2 rechecks unless otherwise agreed upon on a case-by-case basis.
    - Fire and Civil Reviews are billed on an hourly basis and are not included in our plan review percentage.
- 4LEAF assumes that these rates reflect the FY2025-2026 contract period. There will be a 3% escalation for FY2026-2027, FY2027-2028.
- Overtime and Premium time will be charged as follows:
    - *Regular time (work begun after 5AM or before 4PM)* — *1 x hourly rate*
    - *Nighttime (work begun after 4PM or before 5AM)* — *1.125 x hourly rate*
    - *Overtime (over 8-hour M-F or Saturdays)* — *1.5 x hourly rate*
    - *Overtime (over 8 hours Sat or 1st 8-hour Sun)* — *2 x hourly rate*
    - *Overtime (over 8 hours Sun or Holidays)* — *3 x hourly rate*
- Overtime will only be billed with prior authorization of the Director or other designated City personnel.
- All work with less than 8 hours rest between shifts will be charged the appropriate overtime rate.
- Mileage driven during the course of Inspections will be charged at cost plus 20%.
- Payment due on receipt. All payments over 30 days will be assessed a 1.5% interest charge.
- Client shall pay attorneys' fees, or other costs incurred in collecting delinquent amounts.
- Client agrees that 4LEAF's liability will be limited to the value of services provided.
- In accordance with California's Meal Break and Rest Break Law requirements, Client will be billed one (1) additional hour per day at the regular rate for each missed meal or rest break due to Client-directed tasks or requirements. Client should allow 4LEAF's non-exempt, hourly employees the opportunity to take their entitled rest and meal breaks during each work shift.

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AGREEMENT
BY AND BETWEEN
THE CITY OF NATIONAL CITY
AND
4LEAF, INC.

THIS AGREEMENT is entered into by and between the CITY OF NATIONAL CITY, a municipal corporation ("CITY"), and 4LEAF, INC., a California Corporation ("CONSULTANT").

R E C I T A L S

WHEREAS, the CITY desires to employ a CONSULTANT to provide permit processing, plan review, and inspection services.

WHEREAS, the CITY has determined that the CONSULTANT is a plan review and community development services firm and is qualified by experience and ability to perform the services desired by the CITY, and the CONSULTANT is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONSULTANT.** The CITY agrees to engage the CONSULTANT to provide permit processing, plan review, and inspection services and the CONSULTANT agrees to perform the services set forth here in accordance with all terms and conditions contained herein.

The CONSULTANT represents that all services shall be performed directly by the CONSULTANT or under direct supervision of the CONSULTANT.

2. **EFFECTIVE DATE AND LENGTH OF AGREEMENT.** This Agreement shall not become effective and binding until fully executed by both the CITY and CONSULTANT. The duration of this Agreement is from the effective date through April 21, 2028. This Agreement may be extended by mutual agreement upon the same terms and conditions for an additional one (1) year term. The Parties may exercise up to three (3) one-year extensions. Any extension of this Agreement must be approved in writing by the City Manager.

3. **SCOPE OF SERVICES.** The CONSULTANT will perform services as set forth in the attached Exhibit "D".

The CONSULTANT shall be responsible for all research and reviews related to the work and shall not rely on personnel of the CITY for such services, except as authorized in advance by the CITY.

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The CITY may unilaterally, or upon request from the CONSULTANT, from time to time reduce or increase the Scope of Services to be performed by the CONSULTANT under this Agreement. Upon doing so, the CITY and the CONSULTANT agree to meet in good faith and confer for the purpose of negotiating a corresponding reduction or increase in the compensation associated with said change in services.

4. **PROJECT COORDINATION AND SUPERVISION.** Samuel Marrinan, Building Official, hereby is designated as the Project Coordinator for the CITY and will monitor the progress and execution of this Agreement. The CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this Agreement for the CONSULTANT. Marcus Johnson thereby is designated as the Project Director for the CONSULTANT.

5. **COMPENSATION AND PAYMENT.** The compensation for the CONSULTANT shall be based on monthly billings covering actual work performed. Billings shall include labor classifications, respective rates, hours worked and, also materials, if any. The total cost for all work described in Exhibit "D", shall not exceed $1,350,000 for the entirety of the contract. The compensation for the CONSULTANT's work shall not exceed the rates set forth in Exhibit "D". Monthly invoices will be processed for payment and remitted within thirty (30) days from receipt of invoice, provided that work is accomplished consistent with Exhibit "D", as determined by the CITY.

The CONSULTANT shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred, and shall make such materials available at its office at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment under this Agreement, for inspection by the CITY, and for furnishing of copies to the CITY, if requested.

6. **ACCEPTABILITY OF WORK.** The CITY shall decide any and all questions which may arise as to the quality or acceptability of the services performed and the manner of performance, the acceptable completion of this Agreement, and the amount of compensation due. In the event the CONSULTANT and the CITY cannot agree to the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT in this Agreement, the CITY or the CONSULTANT shall give to the other written notice. Within ten (10) business days, the CONSULTANT and the CITY shall each prepare a report which supports their position and file the same with the other party. The CITY shall, with reasonable diligence, determine the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT.

7. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT for this project, whether paper or electronic, shall: (1) be free from defects; (2) become the property of the CITY for use with respect to this project; and (3) shall be turned over to the CITY upon completion of the project, or any phase thereof, as contemplated by this Agreement.

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Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY, and CONSULTANT thereby expressly waives and disclaims any copyright in, and the right to reproduce, all written material, drawings, plans, specifications, or other work prepared under this Agreement, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium, or method utilize the CONSULTANT's written work product for the CITY's purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Any modification or reuse by the CITY of documents, drawings, or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 15, but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of Services of this project, unless otherwise mutually agreed.

8. **INDEPENDENT CONTRACTOR.** Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners, or joint venturers with one another. Neither the CONSULTANT nor the CONSULTANT's employees are employees of the CITY, and are not entitled to any of the rights, benefits, or privileges of the CITY's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

This Agreement contemplates the personal services of the CONSULTANT and the CONSULTANT's employees, and it is recognized by the parties that a substantial inducement to the CITY for entering into this Agreement was, and is, the professional reputation and competence of the CONSULTANT and its employees. Neither this Agreement, nor any interest herein, may be assigned by the CONSULTANT without the prior written consent of the CITY. Nothing herein contained is intended to prevent the CONSULTANT from employing or hiring as many employees, or SUBCONSULTANTS, as the CONSULTANT may deem necessary for the proper and efficient performance of this Agreement. All agreements by CONSULTANT with its SUBCONSULTANT(S) shall require the SUBCONSULTANT(S) to adhere to the applicable terms of this Agreement.

9. **CONTROL.** Neither the CITY, nor its officers, agents, or employees shall have any control over the conduct of the CONSULTANT or any of the CONSULTANT's employees, except as set forth in this Agreement. The CONSULTANT, or the CONSULTANT's agents, servants, or employees are not in any manner agents, servants, or employees of the CITY. The CONSULTANT and its agents, servants, and employees are wholly independent from the CITY and CONSULTANT's obligations to the CITY are solely prescribed by this Agreement.

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10. **COMPLIANCE WITH APPLICABLE LAW.** The CONSULTANT, in the performance of the services to be provided herein, shall comply with all applicable state and federal statutes and regulations, and all applicable ordinances, rules, and regulations of the City of National City, whether now in force or subsequently enacted. The CONSULTANT and each of its SUBCONSULTANT(S), shall obtain and maintain a current City of National City business license prior to and during performance of any work pursuant to this Agreement.

11. **LICENSES, PERMITS, ETC.** The CONSULTANT represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. CONSULTANT must promptly produce a copy of any such license, permit, or approval to CITY upon request. The CONSULTANT represents and covenants that the CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the CONSULTANT to practice its profession.

12. **STANDARD OF CARE.**

A. The CONSULTANT, in performing any services under this Agreement, shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT's trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the CONSULTANT's employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

B. Unless disclosed in writing prior to the date of this Agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration, or litigation proceedings concerning the CONSULTANT's professional performance or the furnishing of materials or services relating thereto.

C. The CONSULTANT is responsible for identifying any unique products, treatments, processes, or materials whose availability is critical to the success of the project the CONSULTANT has been retained to perform, within the time requirements of the CITY, or, when no time is specified, then within a commercially reasonable time. Accordingly, unless the CONSULTANT has notified the CITY otherwise, the CONSULTANT warrants that all products, materials, processes, or treatments identified in the project documents prepared for the CITY are reasonably commercially available. Any failure by the CONSULTANT to use due diligence under this sub-section will render the CONSULTANT liable to the CITY for any increased costs that result from the CITY's later inability to obtain the specified items or any reasonable substitute within a price range that allows for project completion in the time frame specified or, when not specified, then within a commercially reasonable time.

13. **DRUG FREE WORKPLACE.** The CONSULTANT agrees to comply with the CITY's Drug-Free Workplace requirements. Every person awarded a contract by the CITY for the provision of services shall certify to the CITY that it will provide a drug-free workplace. Any subcontract entered into by the CONSULTANT pursuant to this Agreement shall contain this provision.

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14. **NON-DISCRIMINATION PROVISIONS.** The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the CITY setting forth the provisions of this non-discrimination clause.

15. **CONFIDENTIAL INFORMATION.** The CITY may from time to time communicate to the CONSULTANT certain confidential information to enable the CONSULTANT to effectively perform the services to be provided herein. The CONSULTANT shall treat all such information as confidential and shall not disclose any part thereof without the prior written consent of the CITY. The CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services to be provided herein. The foregoing obligation of this Section 15, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of the CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is already in the possession of the CONSULTANT without any obligation of confidentiality; or (iv) has been or is hereafter rightfully disclosed to the CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

The CONSULTANT shall not disclose any reports, recommendations, conclusions, or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the CITY. In its performance hereunder, the CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm, or corporation.

CONSULTANT shall be liable to CITY for any damages caused by breach of this condition, pursuant to the provisions of Section 16.

16. **INDEMNIFICATION AND HOLD HARMLESS.** To the maximum extent provided by law, the CONSULTANT agrees to defend, indemnify, and hold harmless the City of National City, its officers, officials, agents, employees, and volunteers against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, resulting from or arising out of the CONSULTANT's performance or other obligations under this Agreement; provided, however, that this indemnification and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the CITY, its agents, officers, employees, or volunteers. CITY will cooperate reasonably in the defense of any action, and CONSULTANT shall employ competent counsel, reasonably acceptable to the City Attorney.

The indemnity, defense, and hold harmless obligations contained herein shall survive the termination of this Agreement for any alleged or actual omission, act, or negligence under this Agreement that occurred during the term of this Agreement.

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17. **EMPLOYEE PAYMENTS AND INDEMNIFICATION.**

17.1 PERS Eligibility Indemnification. If CONSULTANT's employee(s) providing services under this Agreement claims, or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS of the CITY, CONSULTANT shall indemnify, defend, and hold harmless CITY for the payment of any employer and employee contributions for PERS benefits on behalf of the employee as well as for payment of any penalties and interest on such contributions which would otherwise be the responsibility of the CITY.

CONSULTANT'S employees providing service under this Agreement shall not: (1) qualify for any compensation and benefit under PERS; (2) be entitled to any benefits under PERS; (3) enroll in PERS as an employee of CITY; (4) receive any employer contributions paid by CITY for PERS benefits; or (5) be entitled to any other PERS-related benefit that would accrue to a CITY employee. CONSULTANT's employees hereby waive any claims to benefits or compensation described in this Section 17. This Section 17 applies to CONSULTANT notwithstanding any other agency, state, or federal policy, rule, regulation, law, or ordinance to the contrary.

17.2 Limitation of CITY Liability. The payment made to CONSULTANT under this Agreement shall be the full and complete compensation to which CONSULTANT and CONSULTANT's officers, employees, agents, and subcontractors are entitled for performance of any work under this Agreement. Neither CONSULTANT nor CONSULTANT's officers, employees, agents, and subcontractors are entitled to any salary or wages, or retirement, health, leave, or other fringe benefits applicable to CITY employees. The CITY will not make any federal or state tax withholdings on behalf of CONSULTANT. The CITY shall not be required to pay any workers' compensation insurance on behalf of CONSULTANT.

17.3 Indemnification for Employee Payments. CONSULTANT agrees to defend and indemnify the CITY for any obligation, claim, suit, or demand for tax, retirement contribution including any contribution to PERS, social security, salary or wages, overtime payment, or workers' compensation payment which the CITY may be required to make on behalf of (1) CONSULTANT, (2) any employee of CONSULTANT, or (3) any employee of CONSULTANT construed to be an employee of the CITY, for work performed under this Agreement. This is a continuing obligation that survives the termination of this Agreement.

18. **WORKERS' COMPENSATION.** The CONSULTANT shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code, and all amendments thereto; and all similar state or federal acts or laws applicable; and shall indemnify, and hold harmless the CITY and its officers, employees, and volunteers from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description, including reasonable attorney's fees and defense costs presented, brought, or recovered against the CITY or its officers, employees, or volunteers, for or on account of any liability under any of said acts which may be incurred by reason of any work to be performed by the CONSULTANT under this Agreement.

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19. **INSURANCE.** The CONSULTANT, at its sole cost and expense, shall purchase and maintain, and shall require its SUBCONSULTANT(S), when applicable, to purchase and maintain throughout the term of this Agreement, the following insurance policies:

A. ☒ If checked, **Professional Liability Insurance** (errors and omissions) with minimum limits of $1,000,000 per occurrence.

B. **Automobile Insurance** covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of $1,000,000 combined single limit per accident. Such automobile insurance shall include owned, non-owned, and hired vehicles. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided.

C. **Commercial General Liability Insurance**, with minimum limits of either $2,000,000 per occurrence and $4,000,000 aggregate, or $1,000,000 per occurrence and $2,000,000 aggregate with a $2,000,000 umbrella policy, covering all bodily injury and property damage arising out of its operations, work, or performance under this Agreement. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided. The general aggregate limit must apply solely to this "project" or "location". The "project" or "location" should be noted with specificity on an endorsement that shall be incorporated into the policy.

D. **Workers' Compensation Insurance** in an amount sufficient to meet statutory requirements covering all of CONSULTANT's employees and employers' liability insurance with limits of at least $1,000,000 per accident. In addition, the policy shall be endorsed with a waiver of subrogation in favor of the CITY. Said endorsement shall be provided prior to commencement of work under this Agreement.

If CONSULTANT has no employees subject to the California Workers' Compensation and Labor laws, CONSULTANT shall execute a Declaration to that effect. Said Declaration shall be provided to CONSULTANT by CITY.

E. The aforesaid policies shall constitute primary insurance as to the CITY, its officers, officials, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the CITY's Risk Manager, at the address listed in subsection G below, of cancellation or material change.

F. If required insurance coverage is provided on a "claims made" rather than "occurrence" form, the CONSULTANT shall maintain such insurance coverage for three (3) years after expiration of the term (and any extensions) of this Agreement. In addition, the "retro" date must be on or before the date of this Agreement.

G. The Certificate Holder for all policies of insurance required by this Section shall be:

City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA 91950-4397

Docusign Envelope ID: 4B23CC12-A0E3-42CC-BBEF-CD483BCBFC7D

H. Insurance shall be written with only insurers authorized to conduct business in California that hold a current policy holder's alphabetic and financial size category rating of not less than A:VII according to the current Best's Key Rating Guide, or a company of equal financial stability that is approved by the CITY's Risk Manager. In the event coverage is provided by non-admitted "surplus lines" carriers, they must be included on the most recent List of Approved Surplus Line Insurers ("LASLI") and otherwise meet rating requirements.

I. This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the CITY's Risk Manager. If the CONSULTANT does not keep all insurance policies required by this Section 19 in full force and effect at all times during the term of this Agreement, the CITY may treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

J. All deductibles and self-insured retentions in excess of ten-thousand dollars ($10,000) must be disclosed to and approved by the CITY. CITY reserves the right to modify the insurance requirements of this Section 19, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

K. If the CONSULTANT maintains broader coverage or higher limits (or both) than the minimum limits shown above, the CITY shall be entitled to the broader coverage or higher limits (or both) maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

20. **LEGAL FEES.** If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's fees incurred by the CITY in its prosecution or defense of the action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

21. **TERMINATION.**

A. This Agreement may be terminated with or without cause by the CITY. Termination without cause shall be effective only upon sixty (60) day's written notice to the CONSULTANT. During said sixty (60) day period the CONSULTANT shall perform all services in accordance with this Agreement.

B. This Agreement may also be terminated immediately by the CITY for cause in the event of a material breach of this Agreement, misrepresentation by the CONSULTANT in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the CITY.

C. Termination with or without cause shall be effected by delivery of written Notice of Termination to the CONSULTANT as provided for herein.

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D. In the event of termination, all finished or unfinished Memoranda Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT, whether paper or electronic, shall immediately become the property of and be delivered to the CITY, and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the CITY by the CONSULTANT's breach, if any. Thereafter, ownership of said written material shall vest in the CITY all rights set forth in Section 7.

E. The CITY further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the CONSULTANT; (2) a reorganization of the CONSULTANT for the benefit of creditors; or (3) a business reorganization, change in business name, or change in business status of the CONSULTANT.

22. **NOTICES.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile, or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified, or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile, or fax, when sent. Any notice, request, demand, direction, or other communication delivered or sent as specified above shall be directed to the following persons:

To CITY: Samuel Marrinan
Building Official
Community Development
City of National City
1243 National City Boulevard
National City, CA 91950-4397

To CONSULTANT:
Marcus Johnson
Project Manager/ Director of SoCal Operations
4Leaf, Inc.
402 West Broadway
San Diego, CA 92101

Docusign Envelope ID: 4B23CC12-A0E3-42CC-BBEF-CD483BCBFC7D

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request, or communication sent. Any notice, request, demand, direction, or other communication sent by cable, telex, telecopy, facsimile, or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

23. **CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS.** During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interests conflict in any way with those of the City of National City. The CONSULTANT also agrees not to specify any product, treatment, process, or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the National City Conflict of Interest Code. The CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

☐ If checked, the CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act and the National City Conflict of Interest Code. Specifically, the CONSULTANT shall file a Statement of Economic Interests with the City Clerk of the City of National City in a timely manner on forms which the CONSULTANT shall obtain from the City Clerk.

The CONSULTANT shall be strictly liable to the CITY for all damages, costs, or expenses the CITY may suffer by virtue of any violation of this Section 23 by the CONSULTANT.

24. **PREVAILING WAGES**. State prevailing wage rates may apply to work performed under this Agreement. State prevailing wage rates apply to all public works contracts as set forth in California Labor Code, including but not limited to, Sections 1720, 1720.2, 1720.3, 1720.4, and 1771. Consultant is solely responsible to determine if state prevailing wage rates apply and, if applicable, pay such rates in accordance with all laws, ordinances, rules, and regulations.

25. **ADMINISTRATIVE PROVISIONS.**

A. *Computation of Time Periods.* If any date or time period provided for in this Agreement is or ends on a Saturday, Sunday, or federal, state, or legal holiday, then such date shall automatically be extended until 5:00 p.m. Pacific Time of the next day which is not a Saturday, Sunday, or federal, state, or legal holiday.

B. *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute but one and the same instrument.

C. *Captions.* Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

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D. *No Obligations to Third Parties.* Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the parties hereto, to any person or entity other than the parties hereto.

E. *Exhibits and Schedules.* The Exhibits and Schedules attached hereto are hereby incorporated herein by this reference for all purposes. To the extent any exhibits, schedules, or provisions thereof conflict or are inconsistent with the terms and conditions contained in this Agreement, the terms and conditions of this Agreement shall control.

F. *Amendment to this Agreement.* The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

G. *Assignment & Assumption of Rights*. CONSULTANT shall not assign this Agreement, in whole or in part, to any other party without first obtaining the written consent of CITY.

H. *Waiver.* The waiver or failure to enforce any provision of this Agreement shall not operate as a waiver of any future breach of any such provision or any other provision hereof.

I. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California. The venue for any legal action arising under this Agreement shall be in either state or federal court in the County of San Diego, State of California.

J. *Audit*. If this Agreement exceeds ten-thousand dollars ($10,000), the parties shall be subject to the examination and audit of the State Auditor for a period of three (3) years after final payment under the Agreement, per Government Code Section 8546.7.

K. *Entire Agreement.* This Agreement supersedes any prior agreements, negotiations, and communications, oral or written, and contains the entire agreement between the parties as to the subject matter hereof. No subsequent agreement, representation, or promise made by either party hereto, or by or to an employee, officer, agent, or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

L. *Successors and Assigns.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

M. *Subcontractors or Subconsultants.* The CITY is engaging the services of the CONSULTANT identified in this Agreement. The CONSULTANT shall not subcontract any portion of the work, unless such subcontracting was part of the original proposal or is allowed by the CITY in writing. In the event any portion of the work under this Agreement is subcontracted, the subconsultant(s) shall be required to comply with and agree to, for the benefit of and in favor of the CITY, both the insurance provisions in Section 19 and the indemnification and hold harmless provision of Section 16 of this Agreement.

N. *Construction.* The parties acknowledge and agree that (i) each party is of equal bargaining strength, (ii) each party has actively participated in the drafting, preparation, and negotiation of this Agreement, (iii) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement, (iv) each party and such party's counsel and advisors have reviewed this Agreement, (v) each party has agreed to enter into this Agreement following such review and the rendering of such advice, and (vi) any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any amendments hereto.

Docusign Envelope ID: 4B23CC12-A0E3-42CC-BBEF-CD483BCBFC7D

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year written below.

CITY OF NATIONAL CITY

By: _____
Ron Morrison, Mayor

Date: _____

4LEAF, INC.
(Corporation – signatures of two corporate officers required)
(Partnership or Sole proprietorship – one signature)

DocuSigned by:
By: Gene A. Barry, P.E. Vice President
F39C2ACA1C3D430...
(Name)
(Title)

Date: 4/10/2025

By: _____
(Name)
(Title)

Date: _____

APPROVED AS TO FORM:

By: _____
Barry J. Schultz
City Attorney

Date: _____

Docusign Envelope ID: 4B23CC12-A0E3-42CC-BBEF-CD483BCBFC7D

CONTACT INFORMATION

CITY OF NATIONAL CITY
1243 National City Boulevard
National City, CA 91950-4397

Phone: (619) 336-4351
Contact: Samuel Marrinan
Title: Building Official
Dep.: Community Development
Email: smarrinan@nationalcityca.gov

4LEAF, INC.
402 West Broadway
San Diego, CA 92101

Phone: (619) 595-4873
Contact: Marcus Johnson
Title: Project Manager/ Director of SoCal Operations
Email: mjohnson@4leafinc.com
Taxpayer I.D. No.: 94-3393574

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AGREEMENT
BY AND BETWEEN
THE CITY OF NATIONAL CITY
AND
TRUE NORTH COMPLIANCE SERVICES, INC.

THIS AGREEMENT is entered into by and between the CITY OF NATIONAL CITY, a municipal corporation ("CITY"), and TRUE NORTH COMPLIANCE SERVICES, INC., a California Corporation ("CONSULTANT").

R E C I T A L S

WHEREAS, the CITY desires to employ a CONSULTANT to provide permit processing, plan review, and inspection services.

WHEREAS, the CITY has determined that the CONSULTANT is a plan review and community development services firm and is qualified by experience and ability to perform the services desired by the CITY, and the CONSULTANT is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONSULTANT.** The CITY agrees to engage the CONSULTANT to provide permit processing, plan review, and inspection services and the CONSULTANT agrees to perform the services set forth here in accordance with all terms and conditions contained herein.

The CONSULTANT represents that all services shall be performed directly by the CONSULTANT or under direct supervision of the CONSULTANT.

2. **EFFECTIVE DATE AND LENGTH OF AGREEMENT.** This Agreement shall not become effective and binding until fully executed by both the CITY and CONSULTANT. The duration of this Agreement is from the effective date through April 21, 2028. This Agreement may be extended by mutual agreement upon the same terms and conditions for an additional one (1) year term. The Parties may exercise up to three (3) one-year extensions. Any extension of this Agreement must be approved in writing by the City Manager.

3. **SCOPE OF SERVICES.** The CONSULTANT will perform services as set forth in the attached Exhibit "C".

The CONSULTANT shall be responsible for all research and reviews related to the work and shall not rely on personnel of the CITY for such services, except as authorized in advance by the CITY.

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The CITY may unilaterally, or upon request from the CONSULTANT, from time to time reduce or increase the Scope of Services to be performed by the CONSULTANT under this Agreement. Upon doing so, the CITY and the CONSULTANT agree to meet in good faith and confer for the purpose of negotiating a corresponding reduction or increase in the compensation associated with said change in services.

4. **PROJECT COORDINATION AND SUPERVISION.** Samuel Marrinan, Building Official, hereby is designated as the Project Coordinator for the CITY and will monitor the progress and execution of this Agreement. The CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this Agreement for the CONSULTANT. Isam Hasenin thereby is designated as the Project Director for the CONSULTANT.

5. **COMPENSATION AND PAYMENT.** The compensation for the CONSULTANT shall be based on monthly billings covering actual work performed. Billings shall include labor classifications, respective rates, hours worked and, also materials, if any. The total cost for all work described in Exhibit "C", shall not exceed $1,350,000 for the entirety of the contract. The compensation for the CONSULTANT's work shall not exceed the rates set forth in Exhibit "C". Monthly invoices will be processed for payment and remitted within thirty (30) days from receipt of invoice, provided that work is accomplished consistent with Exhibit "C", as determined by the CITY.

The CONSULTANT shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred, and shall make such materials available at its office at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment under this Agreement, for inspection by the CITY, and for furnishing of copies to the CITY, if requested.

6. **ACCEPTABILITY OF WORK.** The CITY shall decide any and all questions which may arise as to the quality or acceptability of the services performed and the manner of performance, the acceptable completion of this Agreement, and the amount of compensation due. In the event the CONSULTANT and the CITY cannot agree to the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT in this Agreement, the CITY or the CONSULTANT shall give to the other written notice. Within ten (10) business days, the CONSULTANT and the CITY shall each prepare a report which supports their position and file the same with the other party. The CITY shall, with reasonable diligence, determine the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT.

7. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT for this project, whether paper or electronic, shall: (1) be free from defects; (2) become the property of the CITY for use with respect to this project; and (3) shall be turned over to the CITY upon completion of the project, or any phase thereof, as contemplated by this Agreement.

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY, and CONSULTANT thereby expressly waives and disclaims any copyright in, and the right to reproduce, all written material, drawings, plans, specifications, or other work prepared under this Agreement, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium, or method utilize the CONSULTANT's written work product for the CITY's purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Any modification or reuse by the CITY of documents, drawings, or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 15, but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of Services of this project, unless otherwise mutually agreed.

8. **INDEPENDENT CONTRACTOR.** Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners, or joint venturers with one another. Neither the CONSULTANT nor the CONSULTANT's employees are employees of the CITY, and are not entitled to any of the rights, benefits, or privileges of the CITY's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

This Agreement contemplates the personal services of the CONSULTANT and the CONSULTANT's employees, and it is recognized by the parties that a substantial inducement to the CITY for entering into this Agreement was, and is, the professional reputation and competence of the CONSULTANT and its employees. Neither this Agreement, nor any interest herein, may be assigned by the CONSULTANT without the prior written consent of the CITY. Nothing herein contained is intended to prevent the CONSULTANT from employing or hiring as many employees, or SUBCONSULTANTS, as the CONSULTANT may deem necessary for the proper and efficient performance of this Agreement. All agreements by CONSULTANT with its SUBCONSULTANT(S) shall require the SUBCONSULTANT(S) to adhere to the applicable terms of this Agreement.

9. **CONTROL.** Neither the CITY, nor its officers, agents, or employees shall have any control over the conduct of the CONSULTANT or any of the CONSULTANT's employees, except as set forth in this Agreement. The CONSULTANT, or the CONSULTANT's agents, servants, or employees are not in any manner agents, servants, or employees of the CITY. The CONSULTANT and its agents, servants, and employees are wholly independent from the CITY and CONSULTANT's obligations to the CITY are solely prescribed by this Agreement.

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

10. **COMPLIANCE WITH APPLICABLE LAW.** The CONSULTANT, in the performance of the services to be provided herein, shall comply with all applicable state and federal statutes and regulations, and all applicable ordinances, rules, and regulations of the City of National City, whether now in force or subsequently enacted. The CONSULTANT and each of its SUBCONSULTANT(S), shall obtain and maintain a current City of National City business license prior to and during performance of any work pursuant to this Agreement.

11. **LICENSES, PERMITS, ETC.** The CONSULTANT represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. CONSULTANT must promptly produce a copy of any such license, permit, or approval to CITY upon request. The CONSULTANT represents and covenants that the CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the CONSULTANT to practice its profession.

12. **STANDARD OF CARE.**

A. The CONSULTANT, in performing any services under this Agreement, shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT's trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the CONSULTANT's employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

B. Unless disclosed in writing prior to the date of this Agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration, or litigation proceedings concerning the CONSULTANT's professional performance or the furnishing of materials or services relating thereto.

C. The CONSULTANT is responsible for identifying any unique products, treatments, processes, or materials whose availability is critical to the success of the project the CONSULTANT has been retained to perform, within the time requirements of the CITY, or, when no time is specified, then within a commercially reasonable time. Accordingly, unless the CONSULTANT has notified the CITY otherwise, the CONSULTANT warrants that all products, materials, processes, or treatments identified in the project documents prepared for the CITY are reasonably commercially available. Any failure by the CONSULTANT to use due diligence under this sub-section will render the CONSULTANT liable to the CITY for any increased costs that result from the CITY's later inability to obtain the specified items or any reasonable substitute within a price range that allows for project completion in the time frame specified or, when not specified, then within a commercially reasonable time.

13. **DRUG FREE WORKPLACE.** The CONSULTANT agrees to comply with the CITY's Drug-Free Workplace requirements. Every person awarded a contract by the CITY for the provision of services shall certify to the CITY that it will provide a drug-free workplace. Any subcontract entered into by the CONSULTANT pursuant to this Agreement shall contain this provision.

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

14. **NON-DISCRIMINATION PROVISIONS.** The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the CITY setting forth the provisions of this non-discrimination clause.

15. **CONFIDENTIAL INFORMATION.** The CITY may from time to time communicate to the CONSULTANT certain confidential information to enable the CONSULTANT to effectively perform the services to be provided herein. The CONSULTANT shall treat all such information as confidential and shall not disclose any part thereof without the prior written consent of the CITY. The CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services to be provided herein. The foregoing obligation of this Section 15, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of the CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is already in the possession of the CONSULTANT without any obligation of confidentiality; or (iv) has been or is hereafter rightfully disclosed to the CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

The CONSULTANT shall not disclose any reports, recommendations, conclusions, or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the CITY. In its performance hereunder, the CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm, or corporation.

CONSULTANT shall be liable to CITY for any damages caused by breach of this condition, pursuant to the provisions of Section 16.

16. **INDEMNIFICATION AND HOLD HARMLESS.** To the maximum extent provided by law, the CONSULTANT agrees to defend, indemnify, and hold harmless the City of National City, its officers, officials, agents, employees, and volunteers against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, resulting from or arising out of the CONSULTANT's performance or other obligations under this Agreement; provided, however, that this indemnification and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the CITY, its agents, officers, employees, or volunteers. CITY will cooperate reasonably in the defense of any action, and CONSULTANT shall employ competent counsel, reasonably acceptable to the City Attorney.

The indemnity, defense, and hold harmless obligations contained herein shall survive the termination of this Agreement for any alleged or actual omission, act, or negligence under this Agreement that occurred during the term of this Agreement.

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

17. **EMPLOYEE PAYMENTS AND INDEMNIFICATION.**

17.1 PERS Eligibility Indemnification. If CONSULTANT's employee(s) providing services under this Agreement claims, or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS of the CITY, CONSULTANT shall indemnify, defend, and hold harmless CITY for the payment of any employer and employee contributions for PERS benefits on behalf of the employee as well as for payment of any penalties and interest on such contributions which would otherwise be the responsibility of the CITY.

CONSULTANT'S employees providing service under this Agreement shall not: (1) qualify for any compensation and benefit under PERS; (2) be entitled to any benefits under PERS; (3) enroll in PERS as an employee of CITY; (4) receive any employer contributions paid by CITY for PERS benefits; or (5) be entitled to any other PERS-related benefit that would accrue to a CITY employee. CONSULTANT's employees hereby waive any claims to benefits or compensation described in this Section 17. This Section 17 applies to CONSULTANT notwithstanding any other agency, state, or federal policy, rule, regulation, law, or ordinance to the contrary.

17.2 Limitation of CITY Liability. The payment made to CONSULTANT under this Agreement shall be the full and complete compensation to which CONSULTANT and CONSULTANT's officers, employees, agents, and subcontractors are entitled for performance of any work under this Agreement. Neither CONSULTANT nor CONSULTANT's officers, employees, agents, and subcontractors are entitled to any salary or wages, or retirement, health, leave, or other fringe benefits applicable to CITY employees. The CITY will not make any federal or state tax withholdings on behalf of CONSULTANT. The CITY shall not be required to pay any workers' compensation insurance on behalf of CONSULTANT.

17.3 Indemnification for Employee Payments. CONSULTANT agrees to defend and indemnify the CITY for any obligation, claim, suit, or demand for tax, retirement contribution including any contribution to PERS, social security, salary or wages, overtime payment, or workers' compensation payment which the CITY may be required to make on behalf of (1) CONSULTANT, (2) any employee of CONSULTANT, or (3) any employee of CONSULTANT construed to be an employee of the CITY, for work performed under this Agreement. This is a continuing obligation that survives the termination of this Agreement.

18. **WORKERS' COMPENSATION.** The CONSULTANT shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code, and all amendments thereto; and all similar state or federal acts or laws applicable; and shall indemnify, and hold harmless the CITY and its officers, employees, and volunteers from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description, including reasonable attorney's fees and defense costs presented, brought, or recovered against the CITY or its officers, employees, or volunteers, for or on account of any liability under any of said acts which may be incurred by reason of any work to be performed by the CONSULTANT under this Agreement.

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

19. **INSURANCE.** The CONSULTANT, at its sole cost and expense, shall purchase and maintain, and shall require its SUBCONSULTANT(S), when applicable, to purchase and maintain throughout the term of this Agreement, the following insurance policies:

A. ☒ If checked, **Professional Liability Insurance** (errors and omissions) with minimum limits of $1,000,000 per occurrence.

B. **Automobile Insurance** covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of $1,000,000 combined single limit per accident. Such automobile insurance shall include owned, non-owned, and hired vehicles. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided.

C. **Commercial General Liability Insurance**, with minimum limits of either $2,000,000 per occurrence and $4,000,000 aggregate, or $1,000,000 per occurrence and $2,000,000 aggregate with a $2,000,000 umbrella policy, covering all bodily injury and property damage arising out of its operations, work, or performance under this Agreement. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided. The general aggregate limit must apply solely to this "project" or "location". The "project" or "location" should be noted with specificity on an endorsement that shall be incorporated into the policy.

D. **Workers' Compensation Insurance** in an amount sufficient to meet statutory requirements covering all of CONSULTANT's employees and employers' liability insurance with limits of at least $1,000,000 per accident. In addition, the policy shall be endorsed with a waiver of subrogation in favor of the CITY. Said endorsement shall be provided prior to commencement of work under this Agreement.

If CONSULTANT has no employees subject to the California Workers' Compensation and Labor laws, CONSULTANT shall execute a Declaration to that effect. Said Declaration shall be provided to CONSULTANT by CITY.

E. The aforesaid policies shall constitute primary insurance as to the CITY, its officers, officials, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the CITY's Risk Manager, at the address listed in subsection G below, of cancellation or material change.

F. If required insurance coverage is provided on a "claims made" rather than "occurrence" form, the CONSULTANT shall maintain such insurance coverage for three (3) years after expiration of the term (and any extensions) of this Agreement. In addition, the "retro" date must be on or before the date of this Agreement.

G. The Certificate Holder for all policies of insurance required by this Section shall be:

City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA 91950-4397

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

H. Insurance shall be written with only insurers authorized to conduct business in California that hold a current policy holder's alphabetic and financial size category rating of not less than A:VII according to the current Best's Key Rating Guide, or a company of equal financial stability that is approved by the CITY's Risk Manager. In the event coverage is provided by non-admitted "surplus lines" carriers, they must be included on the most recent List of Approved Surplus Line Insurers ("LASLI") and otherwise meet rating requirements.

I. This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the CITY's Risk Manager. If the CONSULTANT does not keep all insurance policies required by this Section 19 in full force and effect at all times during the term of this Agreement, the CITY may treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

J. All deductibles and self-insured retentions in excess of ten-thousand dollars ($10,000) must be disclosed to and approved by the CITY. CITY reserves the right to modify the insurance requirements of this Section 19, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

K. If the CONSULTANT maintains broader coverage or higher limits (or both) than the minimum limits shown above, the CITY shall be entitled to the broader coverage or higher limits (or both) maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

20. **LEGAL FEES.** If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's fees incurred by the CITY in its prosecution or defense of the action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

21. **TERMINATION.**

A. This Agreement may be terminated with or without cause by the CITY. Termination without cause shall be effective only upon sixty (60) day's written notice to the CONSULTANT. During said sixty (60) day period the CONSULTANT shall perform all services in accordance with this Agreement.

B. This Agreement may also be terminated immediately by the CITY for cause in the event of a material breach of this Agreement, misrepresentation by the CONSULTANT in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the CITY.

C. Termination with or without cause shall be effected by delivery of written Notice of Termination to the CONSULTANT as provided for herein.

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

D. In the event of termination, all finished or unfinished Memoranda Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT, whether paper or electronic, shall immediately become the property of and be delivered to the CITY, and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the CITY by the CONSULTANT's breach, if any. Thereafter, ownership of said written material shall vest in the CITY all rights set forth in Section 7.

E. The CITY further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the CONSULTANT; (2) a reorganization of the CONSULTANT for the benefit of creditors; or (3) a business reorganization, change in business name, or change in business status of the CONSULTANT.

22. **NOTICES.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile, or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified, or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile, or fax, when sent. Any notice, request, demand, direction, or other communication delivered or sent as specified above shall be directed to the following persons:

To CITY: Samuel Marrinan
Building Official
Community Development
City of National City
1243 National City Boulevard
National City, CA 91950-4397

To CONSULTANT:
Isam Hasenin
CEO, Principal/Project Leader
True North Compliance Services, Inc.
3939 Atlantic Ave, #224
Long Beach, CA 90807

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request, or communication sent. Any notice, request, demand, direction, or other communication sent by cable, telex, telecopy, facsimile, or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

23. **CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS.** During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interests conflict in any way with those of the City of National City. The CONSULTANT also agrees not to specify any product, treatment, process, or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the National City Conflict of Interest Code. The CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

☐ If checked, the CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act and the National City Conflict of Interest Code. Specifically, the CONSULTANT shall file a Statement of Economic Interests with the City Clerk of the City of National City in a timely manner on forms which the CONSULTANT shall obtain from the City Clerk.

The CONSULTANT shall be strictly liable to the CITY for all damages, costs, or expenses the CITY may suffer by virtue of any violation of this Section 23 by the CONSULTANT.

24. **PREVAILING WAGES**. State prevailing wage rates may apply to work performed under this Agreement. State prevailing wage rates apply to all public works contracts as set forth in California Labor Code, including but not limited to, Sections 1720, 1720.2, 1720.3, 1720.4, and 1771. Consultant is solely responsible to determine if state prevailing wage rates apply and, if applicable, pay such rates in accordance with all laws, ordinances, rules, and regulations.

25. **ADMINISTRATIVE PROVISIONS.**

A. *Computation of Time Periods.* If any date or time period provided for in this Agreement is or ends on a Saturday, Sunday, or federal, state, or legal holiday, then such date shall automatically be extended until 5:00 p.m. Pacific Time of the next day which is not a Saturday, Sunday, or federal, state, or legal holiday.

B. *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute but one and the same instrument.

C. *Captions.* Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

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D. *No Obligations to Third Parties.* Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the parties hereto, to any person or entity other than the parties hereto.

E. *Exhibits and Schedules.* The Exhibits and Schedules attached hereto are hereby incorporated herein by this reference for all purposes. To the extent any exhibits, schedules, or provisions thereof conflict or are inconsistent with the terms and conditions contained in this Agreement, the terms and conditions of this Agreement shall control.

F. *Amendment to this Agreement.* The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

G. *Assignment & Assumption of Rights*. CONSULTANT shall not assign this Agreement, in whole or in part, to any other party without first obtaining the written consent of CITY.

H. *Waiver.* The waiver or failure to enforce any provision of this Agreement shall not operate as a waiver of any future breach of any such provision or any other provision hereof.

I. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California. The venue for any legal action arising under this Agreement shall be in either state or federal court in the County of San Diego, State of California.

J. *Audit*. If this Agreement exceeds ten-thousand dollars ($10,000), the parties shall be subject to the examination and audit of the State Auditor for a period of three (3) years after final payment under the Agreement, per Government Code Section 8546.7.

K. *Entire Agreement.* This Agreement supersedes any prior agreements, negotiations, and communications, oral or written, and contains the entire agreement between the parties as to the subject matter hereof. No subsequent agreement, representation, or promise made by either party hereto, or by or to an employee, officer, agent, or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

L. *Successors and Assigns.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

M. *Subcontractors or Subconsultants.* The CITY is engaging the services of the CONSULTANT identified in this Agreement. The CONSULTANT shall not subcontract any portion of the work, unless such subcontracting was part of the original proposal or is allowed by the CITY in writing. In the event any portion of the work under this Agreement is subcontracted, the subconsultant(s) shall be required to comply with and agree to, for the benefit of and in favor of the CITY, both the insurance provisions in Section 19 and the indemnification and hold harmless provision of Section 16 of this Agreement.

N. *Construction.* The parties acknowledge and agree that (i) each party is of equal bargaining strength, (ii) each party has actively participated in the drafting, preparation, and negotiation of this Agreement, (iii) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement, (iv) each party and such party's counsel and advisors have reviewed this Agreement, (v) each party has agreed to enter into this Agreement following such review and the rendering of such advice, and (vi) any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any amendments hereto.

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year written below.

CITY OF NATIONAL CITY

By: _____
Ron Morrison, Mayor

Date: _____

TRUE NORTH COMPLIANCE SERVICES, INC.
(Corporation – signatures of two corporate officers required)
(Partnership or Sole proprietorship – one signature)

Signed by:
By: Isam Hasenin
B9047B67823F401...
(Name)
(Title)

Date: 4/10/2025

By: _____
(Name)
(Title)

Date: _____

APPROVED AS TO FORM:

By: _____
Barry J. Schultz
City Attorney

Date: _____

Docusign Envelope ID: 14E9C7D4-D083-485D-945C-41F1FDF794B0

CONTACT INFORMATION

CITY OF NATIONAL CITY
1243 National City Boulevard
National City, CA 91950-4397

Phone: (619) 336-4351
Contact: Samuel Marrinan
Title: Building Official
Dep.: Community Development
Email: smarrinan@nationalcityca.gov

TRUE NORTH COMPLIANCE SERVICES, INC.
3939 Atlantic Ave, #224
Long Beach, CA 90807

Phone: (858) 260-0495
Contact: Isam Hasenin
Title: CEO, Principal/Project Leader
Email: isam@tncservices.com
Taxpayer I.D. No.: 84-4583205

AGREEMENT
BY AND BETWEEN
THE CITY OF NATIONAL CITY
AND
INTERWEST CONSULTING GROUP

THIS AGREEMENT is entered into by and between the CITY OF NATIONAL CITY, a municipal corporation ("CITY"), and INTERWEST CONSULTING GROUP, a California Corporation ("CONSULTANT").

R E C I T A L S

WHEREAS, the CITY desires to employ a CONSULTANT to provide permit processing, plan review, and inspection services.

WHEREAS, the CITY has determined that the CONSULTANT is a plan review and community development services firm and is qualified by experience and ability to perform the services desired by the CITY, and the CONSULTANT is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONSULTANT.** The CITY agrees to engage the CONSULTANT to provide permit processing, plan review, and inspection services and the CONSULTANT agrees to perform the services set forth here in accordance with all terms and conditions contained herein.

The CONSULTANT represents that all services shall be performed directly by the CONSULTANT or under direct supervision of the CONSULTANT.

2. **EFFECTIVE DATE AND LENGTH OF AGREEMENT.** This Agreement shall not become effective and binding until fully executed by both the CITY and CONSULTANT. The duration of this Agreement is from the effective date through April 21, 2028. This Agreement may be extended by mutual agreement upon the same terms and conditions for an additional one (1) year term. The Parties may exercise up to three (2) one-year extensions. Any extension of this Agreement must be approved in writing by the City Manager.

3. **SCOPE OF SERVICES.** The CONSULTANT will perform services as set forth in the attached Exhibit "B".

The CONSULTANT shall be responsible for all research and reviews related to the work and shall not rely on personnel of the CITY for such services, except as authorized in advance by the CITY.

The CITY may unilaterally, or upon request from the CONSULTANT, from time to time reduce or increase the Scope of Services to be performed by the CONSULTANT under this Agreement. Upon doing so, the CITY and the CONSULTANT agree to meet in good faith and confer for the purpose of negotiating a corresponding reduction or increase in the compensation associated with said change in services.

4. **PROJECT COORDINATION AND SUPERVISION.** Samuel Marrinan, Building Official, hereby is designated as the Project Coordinator for the CITY and will monitor the progress and execution of this Agreement. The CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this Agreement for the CONSULTANT. David Kniff thereby is designated as the Project Director for the CONSULTANT.

5. **COMPENSATION AND PAYMENT.** The compensation for the CONSULTANT shall be based on monthly billings covering actual work performed. Billings shall include labor classifications, respective rates, hours worked and, also materials, if any. The total cost for all work described in Exhibit "B", shall not exceed $1,350,000 for the entirety of the contract. The compensation for the CONSULTANT's work shall not exceed the rates set forth in Exhibit "B". Monthly invoices will be processed for payment and remitted within thirty (30) days from receipt of invoice, provided that work is accomplished consistent with Exhibit "B", as determined by the CITY.

The CONSULTANT shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred, and shall make such materials available at its office at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment under this Agreement, for inspection by the CITY, and for furnishing of copies to the CITY, if requested.

6. **ACCEPTABILITY OF WORK.** The CITY shall decide any and all questions which may arise as to the quality or acceptability of the services performed and the manner of performance, the acceptable completion of this Agreement, and the amount of compensation due. In the event the CONSULTANT and the CITY cannot agree to the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT in this Agreement, the CITY or the CONSULTANT shall give to the other written notice. Within ten (10) business days, the CONSULTANT and the CITY shall each prepare a report which supports their position and file the same with the other party. The CITY shall, with reasonable diligence, determine the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT.

7. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT for this project, whether paper or electronic, shall: (1) be free from defects; (2) become the property of the CITY for use with respect to this project; and (3) shall be turned over to the CITY upon completion of the project, or any phase thereof, as contemplated by this Agreement.

Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY, and CONSULTANT thereby expressly waives and disclaims any copyright in, and the right to reproduce, all written material, drawings, plans, specifications, or other work prepared under this Agreement, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium, or method utilize the CONSULTANT's written work product for the CITY's purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Any modification or reuse by the CITY of documents, drawings, or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 15, but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of Services of this project, unless otherwise mutually agreed.

8. **INDEPENDENT CONTRACTOR.** Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners, or joint venturers with one another. Neither the CONSULTANT nor the CONSULTANT's employees are employees of the CITY, and are not entitled to any of the rights, benefits, or privileges of the CITY's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

This Agreement contemplates the personal services of the CONSULTANT and the CONSULTANT's employees, and it is recognized by the parties that a substantial inducement to the CITY for entering into this Agreement was, and is, the professional reputation and competence of the CONSULTANT and its employees. Neither this Agreement, nor any interest herein, may be assigned by the CONSULTANT without the prior written consent of the CITY. Nothing herein contained is intended to prevent the CONSULTANT from employing or hiring as many employees, or SUBCONSULTANTS, as the CONSULTANT may deem necessary for the proper and efficient performance of this Agreement. All agreements by CONSULTANT with its SUBCONSULTANT(S) shall require the SUBCONSULTANT(S) to adhere to the applicable terms of this Agreement.

9. **CONTROL.** Neither the CITY, nor its officers, agents, or employees shall have any control over the conduct of the CONSULTANT or any of the CONSULTANT's employees, except as set forth in this Agreement. The CONSULTANT, or the CONSULTANT's agents, servants, or employees are not in any manner agents, servants, or employees of the CITY. The CONSULTANT and its agents, servants, and employees are wholly independent from the CITY and CONSULTANT's obligations to the CITY are solely prescribed by this Agreement.

10. **COMPLIANCE WITH APPLICABLE LAW.** The CONSULTANT, in the performance of the services to be provided herein, shall comply with all applicable state and federal statutes and regulations, and all applicable ordinances, rules, and regulations of the City of National City, whether now in force or subsequently enacted. The CONSULTANT and each of its SUBCONSULTANT(S), shall obtain and maintain a current City of National City business license prior to and during performance of any work pursuant to this Agreement.

11. **LICENSES, PERMITS, ETC.** The CONSULTANT represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. CONSULTANT must promptly produce a copy of any such license, permit, or approval to CITY upon request. The CONSULTANT represents and covenants that the CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the CONSULTANT to practice its profession.

12. **STANDARD OF CARE.**

A. The CONSULTANT, in performing any services under this Agreement, shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT's trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the CONSULTANT's employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

B. Unless disclosed in writing prior to the date of this Agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration, or litigation proceedings concerning the CONSULTANT's professional performance or the furnishing of materials or services relating thereto.

C. The CONSULTANT is responsible for identifying any unique products, treatments, processes, or materials whose availability is critical to the success of the project the CONSULTANT has been retained to perform, within the time requirements of the CITY, or, when no time is specified, then within a commercially reasonable time. Accordingly, unless the CONSULTANT has notified the CITY otherwise, the CONSULTANT warrants that all products, materials, processes, or treatments identified in the project documents prepared for the CITY are reasonably commercially available. Any failure by the CONSULTANT to use due diligence under this sub-section will render the CONSULTANT liable to the CITY for any increased costs that result from the CITY's later inability to obtain the specified items or any reasonable substitute within a price range that allows for project completion in the time frame specified or, when not specified, then within a commercially reasonable time.

13. **DRUG FREE WORKPLACE.** The CONSULTANT agrees to comply with the CITY's Drug-Free Workplace requirements. Every person awarded a contract by the CITY for the provision of services shall certify to the CITY that it will provide a drug-free workplace. Any subcontract entered into by the CONSULTANT pursuant to this Agreement shall contain this provision.

14. **NON-DISCRIMINATION PROVISIONS.** The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the CITY setting forth the provisions of this non-discrimination clause.

15. **CONFIDENTIAL INFORMATION.** The CITY may from time to time communicate to the CONSULTANT certain confidential information to enable the CONSULTANT to effectively perform the services to be provided herein. The CONSULTANT shall treat all such information as confidential and shall not disclose any part thereof without the prior written consent of the CITY. The CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services to be provided herein. The foregoing obligation of this Section 15, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of the CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is already in the possession of the CONSULTANT without any obligation of confidentiality; or (iv) has been or is hereafter rightfully disclosed to the CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

The CONSULTANT shall not disclose any reports, recommendations, conclusions, or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the CITY. In its performance hereunder, the CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm, or corporation.

CONSULTANT shall be liable to CITY for any damages caused by breach of this condition, pursuant to the provisions of Section 16.

16. **INDEMNIFICATION AND HOLD HARMLESS.** To the maximum extent provided by law, the CONSULTANT agrees to defend, indemnify, and hold harmless the City of National City, its officers, officials, agents, employees, and volunteers against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, resulting from or arising out of the CONSULTANT's performance or other obligations under this Agreement; provided, however, that this indemnification and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the CITY, its agents, officers, employees, or volunteers. CITY will cooperate reasonably in the defense of any action, and CONSULTANT shall employ competent counsel, reasonably acceptable to the City Attorney.

The indemnity, defense, and hold harmless obligations contained herein shall survive the termination of this Agreement for any alleged or actual omission, act, or negligence under this Agreement that occurred during the term of this Agreement.

17. **EMPLOYEE PAYMENTS AND INDEMNIFICATION.**

17.1 PERS Eligibility Indemnification. If CONSULTANT's employee(s) providing services under this Agreement claims, or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS of the CITY, CONSULTANT shall indemnify, defend, and hold harmless CITY for the payment of any employer and employee contributions for PERS benefits on behalf of the employee as well as for payment of any penalties and interest on such contributions which would otherwise be the responsibility of the CITY.

CONSULTANT'S employees providing service under this Agreement shall not: (1) qualify for any compensation and benefit under PERS; (2) be entitled to any benefits under PERS; (3) enroll in PERS as an employee of CITY; (4) receive any employer contributions paid by CITY for PERS benefits; or (5) be entitled to any other PERS-related benefit that would accrue to a CITY employee. CONSULTANT's employees hereby waive any claims to benefits or compensation described in this Section 17. This Section 17 applies to CONSULTANT notwithstanding any other agency, state, or federal policy, rule, regulation, law, or ordinance to the contrary.

17.2 Limitation of CITY Liability. The payment made to CONSULTANT under this Agreement shall be the full and complete compensation to which CONSULTANT and CONSULTANT's officers, employees, agents, and subcontractors are entitled for performance of any work under this Agreement. Neither CONSULTANT nor CONSULTANT's officers, employees, agents, and subcontractors are entitled to any salary or wages, or retirement, health, leave, or other fringe benefits applicable to CITY employees. The CITY will not make any federal or state tax withholdings on behalf of CONSULTANT. The CITY shall not be required to pay any workers' compensation insurance on behalf of CONSULTANT.

17.3 Indemnification for Employee Payments. CONSULTANT agrees to defend and indemnify the CITY for any obligation, claim, suit, or demand for tax, retirement contribution including any contribution to PERS, social security, salary or wages, overtime payment, or workers' compensation payment which the CITY may be required to make on behalf of (1) CONSULTANT, (2) any employee of CONSULTANT, or (3) any employee of CONSULTANT construed to be an employee of the CITY, for work performed under this Agreement. This is a continuing obligation that survives the termination of this Agreement.

18. **WORKERS' COMPENSATION.** The CONSULTANT shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code, and all amendments thereto; and all similar state or federal acts or laws applicable; and shall indemnify, and hold harmless the CITY and its officers, employees, and volunteers from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description, including reasonable attorney's fees and defense costs presented, brought, or recovered against the CITY or its officers, employees, or volunteers, for or on account of any liability under any of said acts which may be incurred by reason of any work to be performed by the CONSULTANT under this Agreement.

19. **INSURANCE.** The CONSULTANT, at its sole cost and expense, shall purchase and maintain, and shall require its SUBCONSULTANT(S), when applicable, to purchase and maintain throughout the term of this Agreement, the following insurance policies:

A. ☒ If checked, **Professional Liability Insurance** (errors and omissions) with minimum limits of $1,000,000 per occurrence.

B. **Automobile Insurance** covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of $1,000,000 combined single limit per accident. Such automobile insurance shall include owned, non-owned, and hired vehicles. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided.

C. **Commercial General Liability Insurance**, with minimum limits of either $2,000,000 per occurrence and $4,000,000 aggregate, or $1,000,000 per occurrence and $2,000,000 aggregate with a $2,000,000 umbrella policy, covering all bodily injury and property damage arising out of its operations, work, or performance under this Agreement. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided. The general aggregate limit must apply solely to this "project" or "location". The "project" or "location" should be noted with specificity on an endorsement that shall be incorporated into the policy.

D. **Workers' Compensation Insurance** in an amount sufficient to meet statutory requirements covering all of CONSULTANT's employees and employers' liability insurance with limits of at least $1,000,000 per accident. In addition, the policy shall be endorsed with a waiver of subrogation in favor of the CITY. Said endorsement shall be provided prior to commencement of work under this Agreement.

If CONSULTANT has no employees subject to the California Workers' Compensation and Labor laws, CONSULTANT shall execute a Declaration to that effect. Said Declaration shall be provided to CONSULTANT by CITY.

E. The aforesaid policies shall constitute primary insurance as to the CITY, its officers, officials, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the CITY's Risk Manager, at the address listed in subsection G below, of cancellation or material change.

F. If required insurance coverage is provided on a "claims made" rather than "occurrence" form, the CONSULTANT shall maintain such insurance coverage for three (3) years after expiration of the term (and any extensions) of this Agreement. In addition, the "retro" date must be on or before the date of this Agreement.

G. The Certificate Holder for all policies of insurance required by this Section shall be:

City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA 91950-4397

H. Insurance shall be written with only insurers authorized to conduct business in California that hold a current policy holder's alphabetic and financial size category rating of not less than A:VII according to the current Best's Key Rating Guide, or a company of equal financial stability that is approved by the CITY's Risk Manager. In the event coverage is provided by non-admitted "surplus lines" carriers, they must be included on the most recent List of Approved Surplus Line Insurers ("LASLI") and otherwise meet rating requirements.

I. This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the CITY's Risk Manager. If the CONSULTANT does not keep all insurance policies required by this Section 19 in full force and effect at all times during the term of this Agreement, the CITY may treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

J. All deductibles and self-insured retentions in excess of ten-thousand dollars ($10,000) must be disclosed to and approved by the CITY. CITY reserves the right to modify the insurance requirements of this Section 19, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

K. If the CONSULTANT maintains broader coverage or higher limits (or both) than the minimum limits shown above, the CITY shall be entitled to the broader coverage or higher limits (or both) maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

20. **LEGAL FEES.** If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's fees incurred by the CITY in its prosecution or defense of the action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

21. **TERMINATION.**

A. This Agreement may be terminated with or without cause by the CITY. Termination without cause shall be effective only upon sixty (60) day's written notice to the CONSULTANT. During said sixty (60) day period the CONSULTANT shall perform all services in accordance with this Agreement.

B. This Agreement may also be terminated immediately by the CITY for cause in the event of a material breach of this Agreement, misrepresentation by the CONSULTANT in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the CITY.

C. Termination with or without cause shall be effected by delivery of written Notice of Termination to the CONSULTANT as provided for herein.

D. In the event of termination, all finished or unfinished Memoranda Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT, whether paper or electronic, shall immediately become the property of and be delivered to the CITY, and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the CITY by the CONSULTANT's breach, if any. Thereafter, ownership of said written material shall vest in the CITY all rights set forth in Section 7.

E. The CITY further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the CONSULTANT; (2) a reorganization of the CONSULTANT for the benefit of creditors; or (3) a business reorganization, change in business name, or change in business status of the CONSULTANT.

22. **NOTICES.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile, or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified, or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile, or fax, when sent. Any notice, request, demand, direction, or other communication delivered or sent as specified above shall be directed to the following persons:

To CITY: Samuel Marrinan
Building Official
Community Development
City of National City
1243 National City Boulevard
National City, CA 91950-4397

To CONSULTANT:
David Kniff
Director of Operations/Project Manager
Interwest Consulting Group
9320 Chesapeake Drive, STE 208
San Diego, CA 92123

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request, or communication sent. Any notice, request, demand, direction, or other communication sent by cable, telex, telecopy, facsimile, or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

23. **CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS.** During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interests conflict in any way with those of the City of National City. The CONSULTANT also agrees not to specify any product, treatment, process, or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the National City Conflict of Interest Code. The CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

☐ If checked, the CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act and the National City Conflict of Interest Code. Specifically, the CONSULTANT shall file a Statement of Economic Interests with the City Clerk of the City of National City in a timely manner on forms which the CONSULTANT shall obtain from the City Clerk.

The CONSULTANT shall be strictly liable to the CITY for all damages, costs, or expenses the CITY may suffer by virtue of any violation of this Section 23 by the CONSULTANT.

24. **PREVAILING WAGES**. State prevailing wage rates may apply to work performed under this Agreement. State prevailing wage rates apply to all public works contracts as set forth in California Labor Code, including but not limited to, Sections 1720, 1720.2, 1720.3, 1720.4, and 1771. Consultant is solely responsible to determine if state prevailing wage rates apply and, if applicable, pay such rates in accordance with all laws, ordinances, rules, and regulations.

25. **ADMINISTRATIVE PROVISIONS.**

A. *Computation of Time Periods.* If any date or time period provided for in this Agreement is or ends on a Saturday, Sunday, or federal, state, or legal holiday, then such date shall automatically be extended until 5:00 p.m. Pacific Time of the next day which is not a Saturday, Sunday, or federal, state, or legal holiday.

B. *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute but one and the same instrument.

C. *Captions.* Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

D. *No Obligations to Third Parties.* Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the parties hereto, to any person or entity other than the parties hereto.

E. *Exhibits and Schedules.* The Exhibits and Schedules attached hereto are hereby incorporated herein by this reference for all purposes. To the extent any exhibits, schedules, or provisions thereof conflict or are inconsistent with the terms and conditions contained in this Agreement, the terms and conditions of this Agreement shall control.

F. *Amendment to this Agreement.* The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

G. *Assignment & Assumption of Rights*. CONSULTANT shall not assign this Agreement, in whole or in part, to any other party without first obtaining the written consent of CITY.

H. *Waiver.* The waiver or failure to enforce any provision of this Agreement shall not operate as a waiver of any future breach of any such provision or any other provision hereof.

I. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California. The venue for any legal action arising under this Agreement shall be in either state or federal court in the County of San Diego, State of California.

J. *Audit*. If this Agreement exceeds ten-thousand dollars ($10,000), the parties shall be subject to the examination and audit of the State Auditor for a period of three (3) years after final payment under the Agreement, per Government Code Section 8546.7.

K. *Entire Agreement.* This Agreement supersedes any prior agreements, negotiations, and communications, oral or written, and contains the entire agreement between the parties as to the subject matter hereof. No subsequent agreement, representation, or promise made by either party hereto, or by or to an employee, officer, agent, or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

L. *Successors and Assigns.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

M. *Subcontractors or Subconsultants.* The CITY is engaging the services of the CONSULTANT identified in this Agreement. The CONSULTANT shall not subcontract any portion of the work, unless such subcontracting was part of the original proposal or is allowed by the CITY in writing. In the event any portion of the work under this Agreement is subcontracted, the subconsultant(s) shall be required to comply with and agree to, for the benefit of and in favor of the CITY, both the insurance provisions in Section 19 and the indemnification and hold harmless provision of Section 16 of this Agreement.

N. *Construction.* The parties acknowledge and agree that (i) each party is of equal bargaining strength, (ii) each party has actively participated in the drafting, preparation, and negotiation of this Agreement, (iii) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement, (iv) each party and such party's counsel and advisors have reviewed this Agreement, (v) each party has agreed to enter into this Agreement following such review and the rendering of such advice, and (vi) any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any amendments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year written below.

CITY OF NATIONAL CITY

By: _____
Ron Morrison, Mayor

Date: _____

INTERWEST CONSULTANT GROUP
(Corporation – signatures of two corporate officers required)
(Partnership or Sole proprietorship – one signature)

By: _____
(Name)
(Title)

Date: _____

By: _____
(Name)
(Title)

Date: _____

APPROVED AS TO FORM:

By: _____
Barry J. Schultz
City Attorney

Date: _____

CONTACT INFORMATION

CITY OF NATIONAL CITY
1243 National City Boulevard
National City, CA 91950-4397

Phone: (619) 336-4351
Contact: Samuel Marrinan
Title: Building Official
Dep.: Community Development
Email: smarrinan@nationalcityca.gov

INTERWEST CONSULTANT GROUP
9320 Chesapeake Drive, STE 208
San Diego, CA 92123

Phone: (619) 385-1307
Contact: David Kniff
Title: Director of Operations/Project Manager
Email: dkniff@interwestgrp.com
Taxpayer I.D. No.: 73-1630909

RESOLUTION NO. 2025-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE A THREE-YEAR AGREEMENT WITH INTERWEST CONSULTING GROUP, TRUE NORTH COMPLIANCE SERVICES INC., AND 4LEAF INC. TO PROVIDE ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES FOR THE COMMUNITY DEVELOPMENT DEPARTMENT FOR A NOT-TO-EXCEED AMOUNT OF $1,350,000 PER AGREEMENT

WHEREAS, on February 5, 2025, the City of National City requested services via a Request for Proposal (RFP) for on-call services to provide assistance with permit processing, plan reviews, and inspection services; and

WHEREAS, the City has an existing contract with EsGil Corporation (SafeBuilt), who provides services for permit processing, plan reviews, construction inspections and code enforcement services for the Building and Fire Department; and

WHEREAS, the City's current contract with EsGil Corporation (SafeBuilt) is set to expire on April 20, 2025 and the new contracts would replace the City's current contract as a result of the RFP; and

WHEREAS, on March 26, 2025, staff conducted a panel review and ultimately Interwest Consulting Group, True North Compliance Services Inc., and 4Leaf Inc. were selected which would provide the Building Division with three firms to provide on-call services; and

WHEREAS, staff recommends executing three separate three-year Agreements with Interwest Consulting Group, True North Compliance Services Inc., and 4Leaf Inc., with a not-to-exceed amount of $1,350,000 per Agreement, to provide on-call permit processing, plan review, and inspection services for the Community Development Department.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council of the City of National City hereby approves the selection of Interwest Consulting Group, True North Compliance Services, Inc., and 4Leaf Inc. to provide on-call permit processing, plan review, and inspection services for the City's Community Development Department and authorizes the Mayor to execute three separate Agreements, attached to the Agenda Report as Exhibits E, F, and G, with a not-to-exceed amount of $1,350,000 per Agreement.

Section 2: That the City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th Day of April, 2025.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Shultz, City Attorney

AGENDA REPORT

Department: **Fire Department**
Prepared by: **Walter Amedee, Emergency Manager**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Fire Department On-Call Services RFP

RECOMMENDATION:
Adopt the Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute an Agreement By and Between the City of National City and Interwest Consulting Group to Provide On-Call Permit Processing, Plan Review, and Inspection Services for the Fire Department for a Not-to-Exceed Amount of $100,000 Per Year for a Term of Three Years".

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
The City has an existing agreement with Interwest, a SAFEBuilt company (formerly EsGil Corporation), for permit processing, plan reviews, construction inspections, and code enforcement services supporting the Building and Fire Departments. This agreement is set to expire on April 20, 2025.

On February 5, 2025, the City issued a Request for Proposal (RFP) for on-call services to assist with permit processing, plan reviews, and inspections for the Building Department. The RFP was emailed to professional consulting firms, with a submission deadline of March 5, 2025. On March 12, 2025, the City issued an addendum extending the RFP to five firms who bid originally to include on-call services for the Fire Department, with a submission deadline of March 20, 2025. The Fire Department received and evaluated five proposals.

Proposals were assessed based on cost, percentage share, and past performance. During the evaluation, Interwest was found to be highly competitive, offering comparable or lower pricing than other firms, helping maintain the City's fiscal budget. Based on this assessment, the Fire Department recommends selecting Interwest for a new three-year term, with the option of three one-year extensions.

The proposed agreement has a not-to-exceed amount of $100,000 per year for three years. By mutual agreement, it may be extended for up to three additional one-year terms.

Staff recommends that the Council approve the agreement for on-call permit processing, plan review, and inspection services on an as-needed basis for the Fire Department and authorize the Mayor to execute the agreement.

FINANCIAL STATEMENT:
Revenues 120-86-63-63100-3545- Plan Checking Fee
Expenses 100-70-22-22100-7213- Professional Services
No net financial impact. This Agreement is an as needed basis and funded by fees collected, developer deposits, and various capital improvement projects.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Public Safety

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Interwest On-Call Services Agreement
Exhibit B – Resolution

AGREEMENT
BY AND BETWEEN
THE CITY OF NATIONAL CITY
AND
INTERWEST CONSULTING GROUP

THIS AGREEMENT is entered into by and between the CITY OF NATIONAL CITY, a municipal corporation ("CITY"), and INTERWEST Consulting Group, a California corporation ("CONSULTANT").

R E C I T A L S

WHEREAS, the CITY desires to employ a CONSULTANT to provide on-call permit processing, plan review, and inspection services for the Fire Department.

WHEREAS, the CITY has determined that the CONSULTANT is a plan review firm and is qualified by experience and ability to perform the services desired by the CITY, and the CONSULTANT is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONSULTANT.** The CITY agrees to engage the CONSULTANT to provide on-call permit processing, plan review, and inspection services for the Fire Department, and the CONSULTANT agrees to perform the services set forth here in accordance with all terms and conditions contained herein.

The CONSULTANT represents that all services shall be performed directly by the CONSULTANT or under direct supervision of the CONSULTANT.

2. **EFFECTIVE DATE AND LENGTH OF AGREEMENT.** This Agreement will become effective on April 21, 2025. The duration of this Agreement is for the period of April 21, 2025 through April 20, 2028. This Agreement may be extended by mutual agreement upon the same terms and conditions for an additional one (1) year term. The Parties may exercise up to three (3) one-year extensions. Any extension of this Agreement must be approved in writing by the City Manager.

3. **SCOPE OF SERVICES.** The CONSULTANT will perform on-call permit processing, plan review, and inspection services for the Fire Department as set forth in the attached Exhibit "A". Additionally, CONSULTANT must follow all departmental guidelines, policies and procedures communicated by CITY to CONSULTANT.

The CONSULTANT shall be responsible for all research and reviews related to the work and shall not rely on personnel of the CITY for such services, except as authorized in advance by the CITY.

The CITY may unilaterally, or upon request from the CONSULTANT, from time to time reduce or increase the Scope of Services to be performed by the CONSULTANT under this Agreement. Upon doing so, the CITY and the CONSULTANT agree to meet in good faith

and confer for the purpose of negotiating a corresponding reduction or increase in the compensation associated with said change in services.

4. **PROJECT COORDINATION AND SUPERVISION.** Robert Hernandez, Division Chief/Fire Marshal, hereby is designated as the Project Coordinator for the CITY and will monitor the progress and execution of this Agreement. The CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this Agreement for the CONSULTANT. David Kniff thereby is designated as the Project Director for the CONSULTANT.

5. **COMPENSATION AND PAYMENT.** The CITY establishes the plan checking fee by resolution of the City Council. The CITY collects the plan checking fee from the applicant. The CONSULTANT's compensation for reviewing Fire Department plan reviews shall be forty percent (40%) of the plan checking fee collected by the CITY for each permit based upon the CITY's adopted fee schedule in effect at the time of the plan check submittal.

The compensation for the CONSULTANT shall be based on monthly billings covering actual work performed. Billings shall include labor classifications, respective rates, hours worked and, also materials, if any. The total cost for all work described in Exhibit "A" shall not exceed $100,000 per year for plan reviews, plan checking, or both, without prior written authorization from Robert Hernandez, Division Chief/Fire Marshal. Monthly invoices will be processed for payment and remitted within thirty (30) days from receipt of invoice, provided that work is accomplished consistent with Exhibit "A", as determined by the CITY.

The CONSULTANT shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred, and shall make such materials available at its office at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment under this Agreement, for inspection by the CITY, and for furnishing of copies to the CITY, if requested.

6. **ACCEPTABILITY OF WORK.** The CITY shall decide any and all questions which may arise as to the quality or acceptability of the services performed and the manner of performance, the acceptable completion of this Agreement, and the amount of compensation due. In the event the CONSULTANT and the CITY cannot agree to the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT in this Agreement, the CITY or the CONSULTANT shall give to the other written notice. Within ten (10) business days, the CONSULTANT and the CITY shall each prepare a report which supports their position and file the same with the other party. The CITY shall, with reasonable diligence, determine the quality or acceptability of the work, the manner of performance, and/or the compensation payable to the CONSULTANT.

7. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT for this project, whether paper or electronic, shall: (1) be free from defects; (2) become the property of the CITY for use with respect to this project; and (3) shall be turned over to the CITY upon completion of the project, or any phase thereof, as contemplated by this Agreement.

Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY, and CONSULTANT thereby expressly waives and disclaims any copyright

in, and the right to reproduce, all written material, drawings, plans, specifications, or other work prepared under this Agreement, except upon the CITY's prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium, or method utilize the CONSULTANT's written work product for the CITY's purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Any modification or reuse by the CITY of documents, drawings, or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 15, but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of Services of this project, unless otherwise mutually agreed.

8. **INDEPENDENT CONTRACTOR.** Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners, or joint venturers with one another. Neither the CONSULTANT nor the CONSULTANT's employees are employees of the CITY, and are not entitled to any of the rights, benefits, or privileges of the CITY's employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

This Agreement contemplates the personal services of the CONSULTANT and the CONSULTANT's employees, and it is recognized by the parties that a substantial inducement to the CITY for entering into this Agreement was, and is, the professional reputation and competence of the CONSULTANT and its employees. Neither this Agreement, nor any interest herein, may be assigned by the CONSULTANT without the prior written consent of the CITY. Nothing herein contained is intended to prevent the CONSULTANT from employing or hiring as many employees, or SUBCONSULTANTS, as the CONSULTANT may deem necessary for the proper and efficient performance of this Agreement. All agreements by CONSULTANT with its SUBCONSULTANT(S) shall require the SUBCONSULTANT(S) to adhere to the applicable terms of this Agreement.

9. **CONTROL.** Neither the CITY, nor its officers, agents, or employees shall have any control over the conduct of the CONSULTANT or any of the CONSULTANT's employees, except as set forth in this Agreement. The CONSULTANT, or the CONSULTANT's agents, servants, or employees are not in any manner agents, servants, or employees of the CITY. The CONSULTANT and its agents, servants, and employees are wholly independent from the CITY and CONSULTANT's obligations to the CITY are solely prescribed by this Agreement.

10. **COMPLIANCE WITH APPLICABLE LAW.** The CONSULTANT, in the performance of the services to be provided herein, shall comply with all applicable state and federal statutes and regulations, and all applicable ordinances, rules, and regulations of the City of National City, whether now in force or subsequently enacted. The CONSULTANT and each of its SUBCONSULTANT(S), shall obtain and maintain a current City of National City business license prior to and during performance of any work pursuant to this Agreement.

11. **LICENSES, PERMITS, ETC.** The CONSULTANT represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. CONSULTANT must promptly produce a copy of any such license, permit, or approval to CITY upon request. The CONSULTANT represents and covenants that the CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the CONSULTANT to practice its profession.

12. **STANDARD OF CARE.**

A. The CONSULTANT, in performing any services under this Agreement, shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT's trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the CONSULTANT's employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

B. Unless disclosed in writing prior to the date of this Agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration, or litigation proceedings concerning the CONSULTANT's professional performance or the furnishing of materials or services relating thereto.

C. The CONSULTANT is responsible for identifying any unique products, treatments, processes, or materials whose availability is critical to the success of the project the CONSULTANT has been retained to perform, within the time requirements of the CITY, or, when no time is specified, then within a commercially reasonable time. Accordingly, unless the CONSULTANT has notified the CITY otherwise, the CONSULTANT warrants that all products, materials, processes, or treatments identified in the project documents prepared for the CITY are reasonably commercially available. Any failure by the CONSULTANT to use due diligence under this sub-section will render the CONSULTANT liable to the CITY for any increased costs that result from the CITY's later inability to obtain the specified items or any reasonable substitute within a price range that allows for project completion in the time frame specified or, when not specified, then within a commercially reasonable time.

13. **DRUG FREE WORKPLACE.** The CONSULTANT agrees to comply with the CITY's Drug-Free Workplace requirements. Every person awarded a contract by the CITY for the provision of services shall certify to the CITY that it will provide a drug-free workplace. Any subcontract entered into by the CONSULTANT pursuant to this Agreement shall contain this provision.

14. **NON-DISCRIMINATION PROVISIONS.** The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous

places available to employees and applicants for employment any notices provided by the CITY setting forth the provisions of this non-discrimination clause.

15. **CONFIDENTIAL INFORMATION.** The CITY may from time to time communicate to the CONSULTANT certain confidential information to enable the CONSULTANT to effectively perform the services to be provided herein. The CONSULTANT shall treat all such information as confidential and shall not disclose any part thereof without the prior written consent of the CITY. The CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services to be provided herein. The foregoing obligation of this Section 15, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of the CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is already in the possession of the CONSULTANT without any obligation of confidentiality; or (iv) has been or is hereafter rightfully disclosed to the CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

The CONSULTANT shall not disclose any reports, recommendations, conclusions, or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the CITY. In its performance hereunder, the CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm, or corporation.

CONSULTANT shall be liable to CITY for any damages caused by breach of this condition, pursuant to the provisions of Section 16.

16. **INDEMNIFICATION AND HOLD HARMLESS.** To the maximum extent provided by law, the CONSULTANT agrees to defend, indemnify, and hold harmless the City of National City, its officers, officials, agents, employees, and volunteers against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, resulting from or arising out of the CONSULTANT's performance or other obligations under this Agreement; provided, however, that this indemnification and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the CITY, its agents, officers, employees, or volunteers. CITY will cooperate reasonably in the defense of any action, and CONSULTANT shall employ competent counsel, reasonably acceptable to the City Attorney.

The indemnity, defense, and hold harmless obligations contained herein shall survive the termination of this Agreement for any alleged or actual omission, act, or negligence under this Agreement that occurred during the term of this Agreement.

17. **EMPLOYEE PAYMENTS AND INDEMNIFICATION.**

17.1 PERS Eligibility Indemnification. If CONSULTANT's employee(s) providing services under this Agreement claims, or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS of the CITY, CONSULTANT shall indemnify, defend, and hold harmless CITY for the payment of any employer and employee contributions for PERS benefits on behalf of the employee as well

as for payment of any penalties and interest on such contributions which would otherwise be the responsibility of the CITY.

CONSULTANT'S employees providing service under this Agreement shall not: (1) qualify for any compensation and benefit under PERS; (2) be entitled to any benefits under PERS; (3) enroll in PERS as an employee of CITY; (4) receive any employer contributions paid by CITY for PERS benefits; or (5) be entitled to any other PERS-related benefit that would accrue to a CITY employee. CONSULTANT's employees hereby waive any claims to benefits or compensation described in this Section 17. This Section 17 applies to CONSULTANT notwithstanding any other agency, state, or federal policy, rule, regulation, law, or ordinance to the contrary.

17.2 Limitation of CITY Liability. The payment made to CONSULTANT under this Agreement shall be the full and complete compensation to which CONSULTANT and CONSULTANT's officers, employees, agents, and subcontractors are entitled for performance of any work under this Agreement. Neither CONSULTANT nor CONSULTANT's officers, employees, agents, and subcontractors are entitled to any salary or wages, or retirement, health, leave, or other fringe benefits applicable to CITY employees. The CITY will not make any federal or state tax withholdings on behalf of CONSULTANT. The CITY shall not be required to pay any workers' compensation insurance on behalf of CONSULTANT.

17.3 Indemnification for Employee Payments. CONSULTANT agrees to defend and indemnify the CITY for any obligation, claim, suit, or demand for tax, retirement contribution including any contribution to PERS, social security, salary or wages, overtime payment, or workers' compensation payment which the CITY may be required to make on behalf of (1) CONSULTANT, (2) any employee of CONSULTANT, or (3) any employee of CONSULTANT construed to be an employee of the CITY, for work performed under this Agreement. This is a continuing obligation that survives the termination of this Agreement.

18. **WORKERS' COMPENSATION.** The CONSULTANT shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code, and all amendments thereto; and all similar state or federal acts or laws applicable; and shall indemnify, and hold harmless the CITY and its officers, employees, and volunteers from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description, including reasonable attorney's fees and defense costs presented, brought, or recovered against the CITY or its officers, employees, or volunteers, for or on account of any liability under any of said acts which may be incurred by reason of any work to be performed by the CONSULTANT under this Agreement.

19. **INSURANCE.** The CONSULTANT, at its sole cost and expense, shall purchase and maintain, and shall require its SUBCONSULTANT(S), when applicable, to purchase and maintain throughout the term of this Agreement, the following insurance policies:

A. ☒ If checked, **Professional Liability Insurance** (errors and omissions) with minimum limits of $1,000,000 per occurrence.

B. **Automobile Insurance** covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of $1,000,000

combined single limit per accident. Such automobile insurance shall include owned, non-owned, and hired vehicles. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided.

C. **Commercial General Liability Insurance**, with minimum limits of either $2,000,000 per occurrence and $4,000,000 aggregate, or $1,000,000 per occurrence and $2,000,000 aggregate with a $2,000,000 umbrella policy, covering all bodily injury and property damage arising out of its operations, work, or performance under this Agreement. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided. The general aggregate limit must apply solely to this "project" or "location". The "project" or "location" should be noted with specificity on an endorsement that shall be incorporated into the policy.

D. **Workers' Compensation Insurance** in an amount sufficient to meet statutory requirements covering all of CONSULTANT's employees and employers' liability insurance with limits of at least $1,000,000 per accident. In addition, the policy shall be endorsed with a waiver of subrogation in favor of the CITY. Said endorsement shall be provided prior to commencement of work under this Agreement.

If CONSULTANT has no employees subject to the California Workers' Compensation and Labor laws, CONSULTANT shall execute a Declaration to that effect. Said Declaration shall be provided to CONSULTANT by CITY.

E. The aforesaid policies shall constitute primary insurance as to the CITY, its officers, officials, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the CITY's Risk Manager, at the address listed in subsection G below, of cancellation or material change.

F. If required insurance coverage is provided on a "claims made" rather than "occurrence" form, the CONSULTANT shall maintain such insurance coverage for three (3) years after expiration of the term (and any extensions) of this Agreement. In addition, the "retro" date must be on or before the date of this Agreement.

G. The Certificate Holder for all policies of insurance required by this Section shall be:

City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA 91950-4397

H. Insurance shall be written with only insurers authorized to conduct business in California that hold a current policy holder's alphabetic and financial size category rating of not less than A:VII according to the current Best's Key Rating Guide, or a company of equal financial stability that is approved by the CITY's Risk Manager. In the event coverage is provided by non-admitted "surplus lines" carriers, they must be included on the most recent List of Approved Surplus Line Insurers ("LASLI") and otherwise meet rating requirements.

I. This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the CITY's Risk Manager. If the CONSULTANT does not keep all insurance policies required by this Section 19 in full force and effect at all times during the term of this Agreement, the CITY may

treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

J. All deductibles and self-insured retentions in excess of ten-thousand dollars ($10,000) must be disclosed to and approved by the CITY. CITY reserves the right to modify the insurance requirements of this Section 19, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

K. If the CONSULTANT maintains broader coverage or higher limits (or both) than the minimum limits shown above, the CITY shall be entitled to the broader coverage or higher limits (or both) maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

20. **LEGAL FEES.** If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's fees incurred by the CITY in its prosecution or defense of the action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

21. **TERMINATION.**

A. This Agreement may be terminated with or without cause by the CITY. Termination without cause shall be effective only upon sixty (60) day's written notice to the CONSULTANT. During said sixty (60) day period the CONSULTANT shall perform all services in accordance with this Agreement.

B. This Agreement may also be terminated immediately by the CITY for cause in the event of a material breach of this Agreement, misrepresentation by the CONSULTANT in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the CITY.

C. Termination with or without cause shall be effected by delivery of written Notice of Termination to the CONSULTANT as provided for herein.

D. In the event of termination, all finished or unfinished Memoranda Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT, whether paper or electronic, shall immediately become the property of and be delivered to the CITY, and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the CITY by the CONSULTANT's breach, if any. Thereafter, ownership of said written material shall vest in the CITY all rights set forth in Section 7.

E. The CITY further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the CONSULTANT; (2) a reorganization of the CONSULTANT for the benefit of creditors; or (3) a business reorganization, change in business name, or change in business status of the CONSULTANT.

22. **NOTICES.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile, or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified, or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile, or fax, when sent. Any notice, request, demand, direction, or other communication delivered or sent as specified above shall be directed to the following persons:

To CITY: Robert Hernandez
Division Chief/Fire Marshal
National City Fire Department
City of National City
1243 National City Boulevard
National City, CA 91950-4397

To CONSULTANT:
David Kniff
Director of Operations/Project Manager
INTERWEST Consulting Group
9320 Chesapeake Drive Suite #208
San Diego, Ca. 92123

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request, or communication sent. Any notice, request, demand, direction, or other communication sent by cable, telex, telecopy, facsimile, or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

23. **CONFLICT OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS.** During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interests conflict in any way with those of the City of National City. The CONSULTANT also agrees not to specify any product, treatment, process, or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the National City Conflict of Interest Code. The CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT

represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

☐ If checked, the CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act and the National City Conflict of Interest Code. Specifically, the CONSULTANT shall file a Statement of Economic Interests with the City Clerk of the City of National City in a timely manner on forms which the CONSULTANT shall obtain from the City Clerk.

The CONSULTANT shall be strictly liable to the CITY for all damages, costs, or expenses the CITY may suffer by virtue of any violation of this Section 23 by the CONSULTANT.

24. **PREVAILING WAGES**. State prevailing wage rates may apply to work performed under this Agreement. State prevailing wage rates apply to all public works contracts as set forth in California Labor Code, including but not limited to, Sections 1720, 1720.2, 1720.3, 1720.4, and 1771. Consultant is solely responsible to determine if state prevailing wage rates apply and, if applicable, pay such rates in accordance with all laws, ordinances, rules, and regulations.

25. **ADMINISTRATIVE PROVISIONS.**

A. *Computation of Time Periods.* If any date or time period provided for in this Agreement is or ends on a Saturday, Sunday, or federal, state, or legal holiday, then such date shall automatically be extended until 5:00 p.m. Pacific Time of the next day which is not a Saturday, Sunday, or federal, state, or legal holiday.

B. *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute but one and the same instrument.

C. *Captions.* Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

D. *No Obligations to Third Parties.* Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the parties hereto, to any person or entity other than the parties hereto.

E. *Exhibits and Schedules.* The Exhibits and Schedules attached hereto are hereby incorporated herein by this reference for all purposes. To the extent any exhibits, schedules, or provisions thereof conflict or are inconsistent with the terms and conditions contained in this Agreement, the terms and conditions of this Agreement shall control.

F. *Amendment to this Agreement.* The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

G. *Assignment & Assumption of Rights*. CONSULTANT shall not assign this Agreement, in whole or in part, to any other party without first obtaining the written consent of CITY.

H. *Waiver.* The waiver or failure to enforce any provision of this Agreement shall not operate as a waiver of any future breach of any such provision or any other provision hereof.

I. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California. The venue for any legal action arising under this Agreement shall be in either state or federal court in the County of San Diego, State of California.

J. *Audit*. If this Agreement exceeds ten-thousand dollars ($10,000), the parties shall be subject to the examination and audit of the State Auditor for a period of three (3) years after final payment under the Agreement, per Government Code Section 8546.7.

K. *Entire Agreement.* This Agreement supersedes any prior agreements, negotiations, and communications, oral or written, and contains the entire agreement between the parties as to the subject matter hereof. No subsequent agreement, representation, or promise made by either party hereto, or by or to an employee, officer, agent, or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

L. *Successors and Assigns.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

M. *Subcontractors or Subconsultants.* The CITY is engaging the services of the CONSULTANT identified in this Agreement. The CONSULTANT shall not subcontract any portion of the work, unless such subcontracting was part of the original proposal or is allowed by the CITY in writing. In the event any portion of the work under this Agreement is subcontracted, the subconsultant(s) shall be required to comply with and agree to, for the benefit of and in favor of the CITY, both the insurance provisions in Section 19 and the indemnification and hold harmless provision of Section 16 of this Agreement.

N. *Construction.* The parties acknowledge and agree that (i) each party is of equal bargaining strength, (ii) each party has actively participated in the drafting, preparation, and negotiation of this Agreement, (iii) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement, (iv) each party and such party's counsel and advisors have reviewed this Agreement, (v) each party has agreed to enter into this Agreement following such review and the rendering of such advice, and (vi) any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any amendments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year written below.

CITY OF NATIONAL CITY

By: _____
Ron Morrison, Mayor

Date: _____

APPROVED AS TO FORM:

By: _____
Barry J. Schultz, City Attorney

Date: _____

INTERWEST CONSULTING GROUP

By: _____
Paul Meschino, President

Date: _____

By: _____
David Kniff, Assistant Secretary

Date: _____

CONTACT INFORMATION

CITY OF NATIONAL CITY
1243 National City Boulevard
National City, CA 91950-4397

Phone: (619) 336-4552
Fax: (619) 336-4562
Contact: Robert Hernandez
Title: Division Chief/Fire Marshal
Dep.: Fire
Email: rhernandez@nationalcityca.gov

INTERWEST Consulting Group
9320 Chesapeake Drive Suite #208
San Diego, CA 92123

Phone: (619) 385-1307
Contact: David Kniff
Title: Director of Operations/Project Manager
Email: dkniff@interwestgrp.com
Taxpayer I.D. No.: 73-1630909

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BY AND BETWEEN THE CITY OF NATIONAL CITY AND INTERWEST CONSULTING GROUP TO PROVIDE ON-CALL PERMIT PROCESSING, PLAN REVIEW, AND INSPECTION SERVICES FOR THE FIRE DEPARTMENT FOR A NOT-TO-EXCEED AMOUNT OF $100,000 PER YEAR FOR A TERM OF THREE YEARS

WHEREAS, the City has an existing agreement with Interwest, a SAFEBuilt company (formerly EsGil Corporation), for permit processing, plan reviews, construction inspections, and code enforcement services supporting the Building and Fire Departments, which is set to expire on April 20, 2025; and

WHEREAS, on February 5, 2025, the City issued a Request for Proposal (RFP) for on-call services to assist with permit processing, plan reviews, and inspections for the Building Department; and

WHEREAS, the RFP was emailed to professional consulting firms, with a submission deadline of March 5, 2025; and

WHEREAS, on March 12, 2025, the City issued an addendum extending the RFP to five firms who bid originally to include on-call services for the Fire Department, with a submission deadline of March 20, 2025; and

WHEREAS, the Fire Department received and evaluated five proposals based on cost, percentage share, and past performance; and

WHEREAS, Interwest was found to be the most qualified to provide these services to the City; and

WHEREAS, the City and Interwest desire to enter into a three-year Agreement with a not–to-exceed amount of $100,000 per year with an option to extend the term of the agreement by one year with no more than three extensions; and

WHEREAS, the Agreement will be funded by fees collected, developer deposits, and various capital improvement projects.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council of the City of National City hereby approves the selection of Interwest Consulting Group and authorizes the Mayor to execute a three (3) year Agreement, attached to the Agenda Report as Exhibit A, to provide on-call permit processing, plan review, and inspection services for the Fire Department for a not-to-exceed amount of $100,000 per year.

Section 2: That the City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of April, 2025.

Ron Morrison, Mayor

ATTEST:

Shelley Chapel, MMC
City Clerk

APPROVED AS TO FORM:

Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Planning**
Prepared by: **Martin Reeder, AICP, Asst. Director of Community Development**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Partial Termination of a Notice of Restriction Related to the San Diego Rescue Mission Conditional Use Permit (CUP) Approved in 2021.

RECOMMENDATION:
Adopt the Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the Partial Termination of a Recorded Notice of Restriction for Conditional Use Permit 2021-13 CUP for a Transitional Housing Facility Located at 2400 Euclid Avenue."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
The San Diego Rescue Mission was granted a Conditional Use Permit for a transitional housing facility and "Navigation Center" for the homeless in November 2021.The property on which the use is located (2400 Euclid Avenue) is a large 7.35-acre lot on which the Rescue Mission occupies only the northern end. The Property owners have since subdivided the lot into two, with the Rescue Mission located on its own property (Assessor's Parcel Number or "APN" 563-070-32 on the attached map). The remainder property (APN 563-070-33) will be developed in the future, likely as an affordable housing site. The Rescue Mission is on a 3.84-acre parcel. The remainder property is 3.51 acres.

The financing entity for the remainder lot is requesting that the Notice of Restriction (a document memorializing the requirements of an approved CUP) be modified to remove any reference to the Rescue Mission or the CUP. Therefore, a partial termination of the Notice of Restriction would need to be recorded to remove the area consisting of the vacant remainder lot. No change in operations or use is proposed or would be approved as part of this change. The end result would be that the previously-recorded Notice of Restriction would only be applicable to APN 563-070-32 (2400 Euclid Avenue), where the San Diego Rescue Mission is located, as was intended. This would allow the remainder lot (APN 563-070-33) to be unencumbered and free to develop accordingly. The property is zoned RS-3 (Medium Density Residential), which allows low-rise, medium-low density (ten to fifteen units per acre), single-family attached and multiple family residential development.

FINANCIAL STATEMENT:
No impact. The restriction refers to an existing and continuing Conditional Use Permit. No change in use will occur.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Housing and Community Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Assessor's Parcel Map
Exhibit B – Recorded Notice of Restriction
Exhibit C – Partial Termination of Restriction
Exhibit D – Resolution

561/42 | 06 | 564/1 | 564/2 | 564/4

563-07

1" = 100'

563-070

EUCLID (ORANGE ST.) AVE — EUCLID AVE. EXT.

ST. N17°53'45"W 312.61 OP. N18°59'30"W 130 28 60 70 70 80.02 N28°19'E

PM 22137

CITY OF NATIONAL CITY

PAR 1 (32) 3.84 AC

PAR 2 (33) 3.51 AC

8 1.06 AC — 133

24 — 26 — 27 — 25

S 71°00'30" W 230.59

S 35°36'E 510.31

N 55°08' W 542.21

134 — 13 1.05 AC

135 — 14 1.25 AC — 070

CITY OF NATIONAL CITY

N.53°47'05"W. 545.62 — 540.06 — N.53°47'05"W 527.53 — 523.85

BDY. — 15 0.90 AC — 136

16 1.19 AC. — 137

138 — 17 1.52 AC.

139 — 18 1.05 AC

140 — 19 0.95 AC

141 — 20 0.85 AC

0.09 Ac. — 194.56 — 193.61 — 177.55 — 490.37 — 434.68 — 387.15 — 355.94 — 339.61 — 321.93

RIDGEWAY DR.

18

PAR 1 (30) — PAR 2 (31) PM 11312

POR 143 (23) 0.57 AC

POR 144 (28)

N.53°36'43"W — N.53°39'52"W — N.55°08'W. — N.55°55'30"W

N.32°23'24"W — N.2°53'19"W — N.32°44'02"W

INTERSTATE 805 (16) SHT. 2 — HWY. OP

24TH ST. — PROSPECT ST.

N70°03'15"E 470.16 — 252.12 — 143.32 — 115.54 — 141.72 — 279.53 — N40°37'11"W 82.98 — 160.34

S85°07'45"E — S88°05'30"E — N70°47'E — N2°04'50"W 51.25 — R=9.57

BDY 75 — 29 — 3 — 4 — 1 — 2

CITY OF NATIONAL CITY

6

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL SUBDIVISION OR BUILDING ORDINANCES.

MC 1-2675

SAN DIEGO COUNTY ASSESSOR'S MAP BOOK 563 PAGE 07

MAP 166 - RHO. DE LA NACION - POR. QSEC. 127
MAP 1745 - LINCOLN ACRES ANNEX
ROS 13280, 15264, 22355

01/11/2025 PVM

CHANGES				
BLK	OLD	NEW	YR	CUT
Pick-Up		28	74	6119
070	8	SAME & OP.	75	3124 CANC.
	7	SAME & OP.	75	3059 CANC.
	2 & 6	29	77	663
	ST. CLSD. El. 2,29	SAME	80	5696
	22	30 & 31	82	1625
	16	SAME & AC. CHG.	88	5705
	5	PORS. 26A-28,29	89	1818
	1 & 29	B/L CHG.	89	5560
	16 & 17	SAME & AC. CHG.	90	5601
	7	32 & 33	25	1193

Provided by: PARCELQUEST

PLEASE COMPLETE THIS INFORMATION.

RECORDING REQUESTED BY:

Planning Divison

AND WHEN RECORDED MAIL TO:

Planning Division
City of National City
1243 National City Blvd.
National City, CA 91950

DOC# 2022-0096245

Mar 03, 2022 11:52 AM
OFFICIAL RECORDS
Ernest J. Dronenburg, Jr.,
SAN DIEGO COUNTY RECORDER
FEES: $41.00 (SB2 Atkins: $0.00)

PAGES: 10

THIS SPACE FOR RECORDER'S USE ONLY

Notice of Restriction on Real Property

(Please fill in document title(s) on this line)

THIS PAGE ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING INFORMATION
(Additional recording fee applies)

9/95
Rec.Form #R25

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Planning Division
City of National City
1243 National City Boulevard
National City, CA 91950

NOTICE OF RESTRICTION ON REAL PROPERTY:

Address: 2400 Euclid Avenue

Assessor's Parcel # 563-070-07

The real property located in the City of National City, County of San Diego, State of California described as follows:

SEE ATTACHED EXHIBIT "A"

is restricted by conditions of approval of Planning Commission Resolution No. 2021-12 issued by the City of National City. The obligations and restrictions imposed by Planning Commission Resolution No. 2021-12 approving the Conditional Use Permit (2021-13 CUP) are binding on all present or future interest holders or estate holders of the property. A copy of Planning Commission Resolution No. 2021-12 is on file with the National City Planning Division (See attached EXHIBIT "B").

OWNER:

AKA: Donald F. Dee Jr.

~~Donnie Dee~~ Donnie Dee

Property Owner's Name

[redacted]

Property Owner's Signature

3-1-22

Date

APPROVED AS TO FORM:

[redacted]

CHARLES E. BELL JR., City Attorney

Date

[redacted]

BRAD RAULSTON, City Manager, National City

12/16/21

Date

ALL PURPOSE ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not to the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO }

On MARCH 1, 2022 before me, ROSOLYN HARPER, NOTARY PUBLIC,
(Insert Name and Title of Officer

personally appeared DONALD F. DEE, JR.

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature [redacted]

ROSOLYN J HARPER
Commission No. 2297705
NOTARY PUBLIC-CALIFORNIA
SAN DIEGO COUNTY
My Comm. Expires JULY 19, 2023

(This area for official notarial seal)

Rec.Form #R11 (1/01/08)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Diego)

On January 19, 2022 before me, Shelley Chapel, Notary Public
Date *Here Insert Name and Title of the Officer*

personally appeared Brad Rallston
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

SHELLEY CHAPEL
Notary Public - California
San Diego County
Commission # 2324656
My Comm. Expires Mar 16, 2024

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [redacted]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Notice of Restriction Document Date: Dec. 16, 2021
Number of Pages: 7 Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer — Title(s): _____	☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General	☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer Is Representing: _____	Signer Is Representing: _____

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EXHIBIT "A"

LEGAL DESCRIPTION

Real property in the City of National City, County of San Diego, State of California, described as follows:

LOT 132 OF LINCOLN ACRES ANNEX, IN THE CITY OF NATIONAL CITY, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO THE MAP THEREOF NO. 1745, FILED IN THE OFFICE OF THE RECORDER OF SAN DIEGO COUNTY, JANUARY 3, 1923 AND THAT PORTION OF LOT 1 IN QUARTER SECTION 127 OF RANCHO DE LA NACION, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO THE MAP THEREOF NO. 166 MADE BY MORRILL, FILED IN THE OFFICE OF THE RECORDER OF SAID SAN DIEGO COUNTY, MAY 11, 1869, LYING NORTHERLY OF AND ADJOINING THE NORTHERLY LINE OF SAID LOT 132 AND LYING EASTERLY OF THE EASTERLY LINE OF PROSPECT STREET AS SHOWN ON SAID MAP NO. 1745.

EXCEPTING FROM THE ABOVE DESCRIBED PROPERTY THAT PORTION THEREOF LYING WESTERLY OF A LINE DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERLY LINE OF LOT 1 IN SAID QUARTER SECTION 127, DISTANT THEREOF NORTH 70°47' EAST, 140.51 FEET FROM ITS INTERSECTION WITH THE AFOREMENTIONED EASTERLY LINE OF PROSPECT STREET; THENCE SOUTH 8°42'34" WEST, 395.55 FEET TO A POINT ON THE SOUTHWESTERLY LINE OF SAID LOT 132 OF LINCOLN ACRES ANNEX DISTANT THEREON SOUTH 41°59' EAST, 160.34 FEET FROM ITS INTERSECTION WITH SAID EASTERLY LINE OF PROSPECT STREET.

ALSO EXCEPTING THEREFROM THAT PORTION CONVEYED TO THE CITY OF NATIONAL CITY FOR STREET PURPOSES BY DEED RECORDED JUNE 3, 1974 AS FILE NO. 74-144997 OF OFFICIAL RECORDS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEASTERLY CORNER OF LOT 132, SAID CORNER BEING 20 FEET SOUTHERLY OF THE NORTHEASTERLY CORNER OF QUARTER SECTION 127, SAID 20 FEET BEING MEASURED ALONG THE EASTERLY LINE OF SAID QUARTER SECTION 127; THENCE SOUTH 70°47'00" WEST ALONG THE NORTHERLY LINE OF LOT 132, 29.94 FEET; THENCE SOUTH 19°09'46" EAST, 512.49 FEET TO A POINT ON THE SOUTHERLY LINE OF LOT 132; THENCE NORTH 71°00'30" EAST, 28.41 FEET TO THE MOST SOUTHEASTERLY CORNER OF LOT 132; THENCE NORTH 18°59'30" WEST, 512.61 FEET TO THE POINT OF COMMENCEMENT.

APN: 563-070-07-00

EXHIBIT "B"

RESOLUTION NO. 2021-12

A RESOLUTION OF THE PLANNING COMMISSION
OF THE CITY OF NATIONAL CITY, CALIFORNIA
APPROVING A CONDITIONAL USE PERMIT MODIFICATION
FOR THE FORMER SOUTH BAY COMMUNITY CHURCH
LOCATED AT 2400 EUCLID AVENUE TO ADD A
TRANSITIONAL HOUSING FACILITY
CASE FILE NO. 2021-13 CUP
APN: 563-070-07

WHEREAS, the Planning Commission of the City of National City considered a Conditional Use Permit modification for the former South Bay Community Church located at 2400 Euclid Avenue to add a transitional housing facility at a duly advertised public hearing held on November 15, 2021, at which time oral and documentary evidence was presented; and,

WHEREAS, at said public hearings the Planning Commission considered the staff report contained in Case File No. 2021-13 CUP maintained by the City and incorporated herein by reference along with evidence and testimony at said hearing; and,

WHEREAS, this action is taken pursuant to all applicable procedures required by State law and City law.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the City of National City, California, that the testimony and evidence presented to the Planning Commission at the public hearing held on November 15, 2021, support the following findings:

1. The proposed use is allowable within the applicable zoning district pursuant to a Conditional Use Permit and complies with all other applicable provisions of the Land Use Code, because transitional housing is allowable within the RS-3 zone and the proposed use meets the required guidelines in the Land Use Code for such use, as discussed in the staff report.

2. The proposed use is consistent with the General Plan and any applicable specific plan, because the homeless population in the City is identified as a special needs group by the Housing Element of the General Plan, which would be benefited by approval of this CUP. There is no Specific Plan in the area.

3. The design, location, size, and operating characteristics of the proposed activity would be compatible with the existing and future land uses in the vicinity, because no expansion of the building is proposed. The proposal involves an existing public assembly and residential space, which was previously analyzed for traffic impacts when it was constructed.

4. The site is physically suitable for the type, density, and intensity of use being proposed, including access, utilities, and the absence of physical constraints, because the property is developed less than 25% of its overall area and no expansion of the existing development is proposed.

5. Granting the permit would not constitute a nuisance or be injurious or detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone in which the property is located, because the proposed use will be subject to conditions that control operations of the transitional housing/navigation center use, including the time, manner, and place in which activities may occur, so that any potential community impacts are minimized.

6. The proposed project has been reviewed in compliance with the California Environmental Quality Act (CEQA) and staff has determined that the proposed use is categorically exempt from a CEQA environmental review as defined in Categorical Exemption Class 1, Section 15301 (Existing Facilities); no construction is proposed and the proposed use will generate less in the way of traffic or parking impacts than the previous use for which the site was developed.

BE IT FURTHER RESOLVED that the application for a Conditional Use Permit is approved subject to the following conditions:

General

1. This Conditional Use Permit authorizes a 160-bed transitional housing facility and "Navigation Center" catering to homeless individuals located at 2400 Euclid Avenue. Plans submitted for permits associated with this project shall conform to Exhibit A, Case File No. 2021-13 CUP, dated 10/21/2021.
2. Before this *Conditional Use Permit* shall become effective, the applicant and the property owner shall both sign and have notarized an Acceptance Form, provided by the Planning Division, acknowledging and accepting all conditions imposed upon the approval of this permit. Failure to return the signed and notarized Acceptance Form within 30 days of its receipt shall automatically terminate the *Conditional Use Permit*. The applicant shall also submit evidence to the satisfaction of the Planning Division

that a Notice of Restriction on Real Property is recorded with the County Recorder. The applicant shall pay necessary recording fees to the County. The Notice of Restriction shall provide information that conditions imposed by approval of the *Conditional Use Permit* are binding on all present or future interest holders or estate holders of the property. The Notice of Restriction shall be approved as to form by the City Attorney and signed by the Director of Community Development prior to recordation.

3. This permit shall become null and void if not exercised within one year after adoption of the resolution of approval unless extended according to procedures specified in the Municipal Code.
4. This permit shall expire if the use authorized by this resolution is discontinued for a period of 12 months or longer. This permit may also be revoked, pursuant to provisions of the Land Use Code, if discontinued for any lesser period of time.
5. This *Conditional Use Permit* may be revoked if the operator is found to be in violation of any Conditions of Approval.

Building

6. Plans submitted for demolition or construction improvements must comply with the 2016 editions of the California Building, Electrical, Plumbing, Mechanical, and Fire Codes.

Fire

7. Plans submitted for improvements must comply with the current editions of the California Fire Code (CFC), National Fire Protection Association (NFPA), and California Code of Regulations (CCR).
8. Fire alarms and fire sprinklers shall be evaluated and installed on the entire site for the intended use per code.
9. If entrance/exit gates are used, they shall be equipped with Knox Box and emergency strobes so as to provide emergency vehicle access and egress. A Knox Key Switch shall be required in conjunction with strobe for emergency access and shall be placed at front of property. Please contact the National City Fire Department for exact field location.
10. A fire suppression system for under the cooking hood in kitchen is required. Plans shall be submitted to the Fire Department if changes are proposed with the currently installed system. Please contact Deputy Fire Marshal Bob Drew for direction (619-336-4558).

Planning

11. The facility shall only accept clients between the hours of 7:00 a.m. and 8:00 p.m.

12. Guests of the Rescue Mission shall not be permitted to gather outside the building.

13. There shall be no loitering outside the facility or in the immediate area. The applicant shall post anti-loitering signs near all entrances to the facility. At least twice each day a San Diego Rescue Mission employee shall inspect the site and discourage loitering.

14. The applicant shall, at its own cost and expense, be responsible for trash abatement on the site and the immediate area, and shall keep the site and the immediate area free of graffiti, litter, trash and other related nuisances.

15. The San Diego Rescue Mission shall provide 24-hour in-person security and video surveillance of the site to provide on-site security.

16. The subject property and associated common areas on site shall be maintained in a neat and orderly fashion at all times.

17. The facility shall create and maintain a management plan. The management plan must document that management and staffing is sufficient for adequate control of the facility. The management plan shall include descriptions of:

    a. On-site management.

    b. Staffing levels and qualifications.

    c. Client services offered and case management.

    d. Behavior guidelines including no drug or alcohol use.

    e. Facility maintenance.

    f. Emergency plan.

    g. Security plan.

18. All activities shall comply with the limits contained in Table III of Title 12 (Noise) of the National City Municipal Code.

19. Plans submitted for construction shall include an outdoor lighting plan consistent with the requirements of NCMC 18.46. The plan shall identify the type and intensity of lighting, including measures taken to prevent lighting from creating a nuisance to residents within adjacent residential zones. Adequate external lighting shall be provided for security purposes to ensure fully lit parking and entry areas.

20. The operator of the business shall maintain an active business license and ensure that the business license is renewed annually.

BE IT FURTHER RESOLVED that copies of this Resolution be transmitted forthwith to the applicant and to the City Council.

BE IT FINALLY RESOLVED that this Resolution shall become effective and final on the day following the City Council meeting where the Planning Commission resolution is set for review, unless an appeal in writing is filed with the City Clerk prior to 5:00 p.m. on the day of that City Council meeting. The City Council may, at that meeting, appeal the decision of the Planning Commission and set the matter for public hearing.

CERTIFICATION:

This certifies that the Resolution was adopted by the Planning Commission at their meeting of November 15, 2021, by the following vote:

AYES: Sendt, Yamane, Roman, Dela Paz, Natividad, Valenzuela

NAYS: Sanchez

ABSENT: None.

ABSTAIN: None.

[redacted]

CHAIRPERSON

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

City of National City
c/o Planning Division
1243 National City Blvd.
National City, CA 91950

APNs 563-070-32 and 564-070-33

(*SPACE ABOVE THIS LINE FOR RECORDER'S USE*)

PARTIAL TERMINATION OF RESTRICTION

THIS PARTIAL TERMINATION OF RESTRICTION ("**Termination**") is made as of this 15th day of April, 2025 by the City of National City and National City Planning Division (collectively, **"City"**), relative to that certain Notice of Restriction on Real Property executed by City on December 16, 2021, and recorded in the Official Records on March 3, 2022 as Instrument No. 2012-0081758 ("**Restriction**"). The Restriction affects the following described property (**"Property**"):

Address: 2400 Euclid Avenue
APN: 563-070-32
Legal Description:

Lot 132 of Lincoln Acres Annex, in the City of National City, County of San Diego, state of California, according to the map thereof No. 1745, filed in the office of the County Recorder of San Diego County, January 3, 1923, and that portion of Lot 1 in Quarter Section 127 of Rancho de la Nacion, in the County of San Diego, State of California, according to the map thereof No. 166 made by Morrill, filed in the office of the County Recorder of San Diego County, May 11, 1869, lying northerly of and adjoining the northerly line of Lot 132 and lying easterly of the easterly line of Prospect Street as shown on Map No. 1745.

Excepting from the above described property that portion thereof lying westerly of a line described as follows: Beginning at a point on the northerly line of Lot 1 in Quarter Section 127, distant thereof north 70° 47' east, 140.51 feet from its intersection with the aforementioned easterly line of Prospect Street; thence south 8° 42' 34" west, 395.55 feet to a point on the southwesterly line Lot 132 of Lincoln Acres Annex distant thereon on south 41° 59' east, 160.34 feet from its intersection with said easterly line of Prospect Street.

Also excepting therefrom the portion of land conveyed to the City of National City for street purposes by deed recorded June 3, 1974, as File No. 74-144997 official records.

Parcel Map No. 22137 has been recorded in the Official Records to divide the Property into two (2) separate parcels: (i) Assessor's Parcel Number 563-070-32 as described on Exhibit "A", attached hereto and incorporated herein by reference (**"Lot A**"), and (ii) Assessor's Parcel Number 563-070-33 as described on Exhibit "B", attached hereto and incorporated herein by reference (**"Lot B**"). The purpose of this Partial Termination is to terminate the Restriction with respect to Lot B, and to memorialize that the Restriction affects only Lot A. In this regard, City hereby terminates the Restriction and releases and quitclaims any interest it may have in and to Lot B arising out of the Restriction, to the owner thereof. City further confirms that the Property subject to the Restriction is Lot A.

OWNER:

_____
Property Owner's Name

_____
Property Owner's Signature

_____
Date

APPROVED AS TO FORM:

_____
BARRY J. SCHULTZ, City Attorney
City of National City

_____
Date

_____
RON MORRISON, Mayor
City of National City

_____
Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)
)
COUNTY OF _____) ss.

On _____, before me, _____,
(insert name and title of officer)
personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Notary Public

EXHIBIT "A"
LEGAL DESCRIPTION OF LOT A

That certain real property located in the County of San Diego, State of California, more particularly described as follows:

LOT A:

Parcel 1 of Case File No. 2021-13 LS in the City of National City, County of San Diego, State of California, according to the Map Thereof No. 22137, Filed in the office of the County Recorder of San Digo County as 2024-7000580 on December 3, 2024.

APN: 563-070-32

EXHIBIT "B"
LEGAL DESCRIPTION OF LOT B

That certain real property located in the County of San Diego, State of California, more particularly described as follows:

LOT B:

Parcel 2 of Case File No. 2021-13 LS in the City of National City, County of San Diego, State of California, according to the Map Thereof No. 22137, Filed in the office of the County Recorder of San Digo County as 2024-7000580 on December 3, 2024.

APN: 563-070-33

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE PARTIAL TERMINATION OF A RECORDED NOTICE OF RESTRICTION FOR CONDITIONAL USE PERMIT 2021-13 CUP FOR A TRANSITIONAL HOUSING FACILITY LOCATED AT 2400 EUCLID AVENUE

WHEREAS, a Conditional Use Permit was approved by the City Council for a transitional housing facility located at 2400 Euclid Avenue on December 7, 2021; and

WHEREAS, subsequent to said approval a Notice of Restriction was recorded against the property at 2400 Euclid Avenue (APN 563-070-07); and

WHEREAS, subsequent to the recording of said Notice of Restriction, a subdivision was processed that caused the Notice of Restriction to partially refer to one of the new parcels, which has created a cloud on the title that is complicating the potential for future development; and

WHEREAS, the financing entity for the development of Lot "B" is requesting that the Notice of Restriction be modified to make it applicable to only Lot "A"; and

WHEREAS, staff has determined that the requested partial termination of the Notice of Restriction would not change the use under the original approval, nor would any new use be granted.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the Partial Termination of the Notice of Restriction for 2021-13 CUP that was recorded with the San Diego County Recorder as document 2022-0096245 to specify that the restriction applies only to Assessor's Parcel Number 563-070-32 (Lot "A") and not Assessor's Parcel Number 563-070-33 (Lot "B") of Parcel Map No. 22137.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of April, 2025.

_____

Ron Morrison, Mayor

ATTEST:

_____

Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____

Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Finance**
Prepared by: **Kecia Carrasco, Accountant**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Investment Report for the Quarter Ended December 31, 2024.

RECOMMENDATION:
Accept and File the Investment Report for the Quarter Ended December 31, 2024.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
The California Government Code (§53646(b)(1)) requires that, when the Treasurer or the Chief Fiscal Officer of a local agency renders to the legislative body of the agency a quarterly report on the agency's investment portfolio, such report shall include the following information regarding all securities, investments, and moneys held by the local agency:

- type of investment;
- issuer (bank or institution);
- date of maturity;
- dollar amount invested; and
- current market valuation as of the date of the report.

In addition, Government Code §53646(b)(2) requires that the report state the City's compliance with its investment policy and Government Code §53646(b)(3) requires that it include a statement regarding the ability of the local agency to meet its pool's expenditure requirements over the next six months.

OVERVIEW OF CITY INVESTMENTS

The City's pooled investment portfolio balance as of December 31, 2024, is summarized below and compared to the balance as of December 31, 2023.

Table 1

	12/31/2024	12/31/2023
Book Value [1]	$ 113,970,822	$ 115,959,372
Market Value [2]	$ 113,591,706	$ 114,619,023

[1] actual cost of investments
[2] amount at which the investments could be sold

The assets of the City of National City's investment portfolio are managed by Chandler Asset Management, the California Treasurer's Local Agency Investment Fund (LAIF) and the San Diego

County Treasurer's Pooled Money Fund ("San Diego County Pool") that represents the largest portion of the assets with 34.90%.

The San Diego County Pool and LAIF are liquid investment pools that allow participants to earn market-rate returns while retaining access to funds within 24 to 48 hours of a withdrawal request with no penalty. The City's assets managed by Chandler Asset Management may be liquidated and withdrawn at any time. However, these investments likely do not provide the short liquidity (i.e., quick access to funds) of the pooled money funds, and liquidation of these investments is at the risk of loss and/or penalty to the City.

Summaries of the City's investment portfolio are illustrated below.

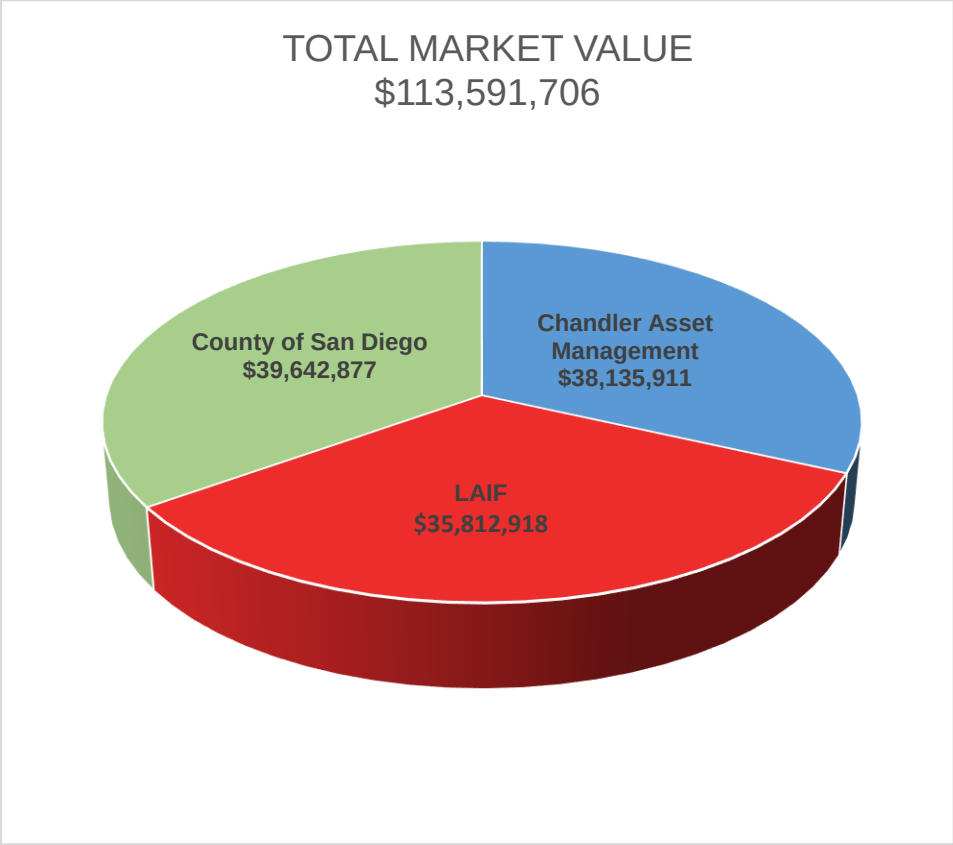
INVESTMENT PORTFOLIO SUMMARY BY ISSUER/MANAGER

As of December 31, 2024

Table 2

Issuer/Manager	Book Value	Total Market Value	Market YTM	% of Portfolio
Chandler Asset Management	38,720,136	38,135,911	4.46%	33.57%
County of San Diego	39,424,226	39,642,877	3.75%	34.90%
Local Agency Investment Fund	35,826,460	35,812,918 [1]	4.43%	31.53%
Totals for December 31, 2024	$113,970,822	$113,591,706		100.00%

[1] reflects LAIF participation factor of 0.999621985



INVESTMENT PERFORMANCE BY ISSUER/MANAGER

For the Quarter Ended December 31, 2024

Table 3 **Total Market Value**

Issuer/Manager	12/31/2024	9/30/2024	Change	Percent Change
Chandler Asset Management	$38,135,911	$38,513,780	($377,869)	-0.98%
County of San Diego	$39,642,877	$39,101,394	$541,483	1.38%
Local Agency Investment Fund	$35,812,918	$41,421,454	($5,608,536)	-13.54%
Totals for Dec 31, 2024	$113,591,706	$119,036,628	($5,444,922)[1]	-4.57%

[1] total includes withdrawal of $6,000,000 on 10/18/24

Economic Update:

"Recent economic data suggest slower growth in 2025 and greater market uncertainty as the effects of fiscal policy unfold. Inflationary trends have subsided, but some components remain sticky, and core levels remain above the Fed's target. The labor market reflects improved balance between supply and demand for workers. While job creation has been robust, continuing jobless claims remain elevated. Given the economic outlook, we expect gradual normalization of monetary policy and a steepening yield curve.

As broadly anticipated, the Federal Open Market Committee (FOMC) left the Fed Funds Rate unchanged at the range of 4.25-4.50% at the January meeting. Chair Jerome Powell reiterated previous statements indicating the economy is in a good place and that monetary policy is well positioned, adding that the committee is in no hurry to make any changes to monetary policy. The Chandler team believes monetary policy easing will continue at a slower cadence, and lower short-term yields will likely contribute to a steepening yield curve.

US Treasury yields declined, and the curve flattened in February. The 2-year Treasury yield declined 21 basis points to 3.99%, the 5- year Treasury fell 31 basis points to 4.02%, and the 10-year Treasury yield dropped 33 basis points to 4.21%. The spread between the 2-year and 10-year Treasury yield points on the curve narrowed to +22 basis points at February month-end versus +34 basis points at January month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -37 basis points. The spread between the 3-month and 10-year Treasury yield points on the curve was -9 basis points in February, versus +25 basis points in January."[1]

[1] December 31, 2024 Chandler Asset Management Quarterly Investment Report

COMPLIANCE STATEMENT

All of the City's investments are in compliance with the City's investment policy (City Council Policy No. 203) and the California Government Code (§53601) et seq.

FINANCIAL STATEMENT:

Realized gains for the period, reflected below, were $872,223. This amount is the result of a combination of factors including gains or losses from the sale of assets, accrued interest, and reinvested interest/earnings.

Table 4

Issuer/Manager	Gain/(Loss)
Chandler Asset Management	$ 156,862
County of San Diego	285,896
LAIF	429,464
Totals for December 31, 2024	$ 872,223

The difference between the changes reflected in the previous two tables is attributable to the purchase and sale of securities for which the first of the tables accounts but the second table typically does not (unless an investment is sold before maturity).

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – 2024-1231 Investment Reports

CHANDLER ASSET MANAGEMENT

MONTHLY ACCOUNT STATEMENT

City of National City | Account | As of December 31, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

Bank of New York Mellon

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures at the end of the statement.

PORTFOLIO SUMMARY

City of National City | Account | December 31, 2024

Portfolio Characteristics

Average Modified Duration	2.62
Average Coupon	3.35%
Average Purchase YTM	3.48%
Average Market YTM	4.46%
Average Quality	AA+
Average Final Maturity	3.00
Average Life	2.69

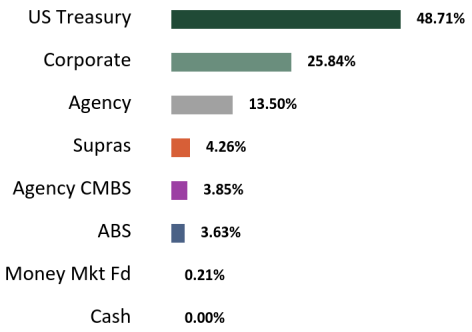
Account Summary

	End Values as of 11/30/2024	End Values as of 12/31/2024
Market Value	38,207,442.85	38,135,911.36
Accrued Interest	270,327.99	285,720.74
Total Market Value	**38,477,770.84**	**38,421,632.10**
Income Earned	52,776.05	156,862.49
Cont/WD	0.00	0.00
Par	38,844,559.12	38,907,146.56
Book Value	38,639,106.21	38,720,135.63
Cost Value	38,639,106.21	38,720,135.63

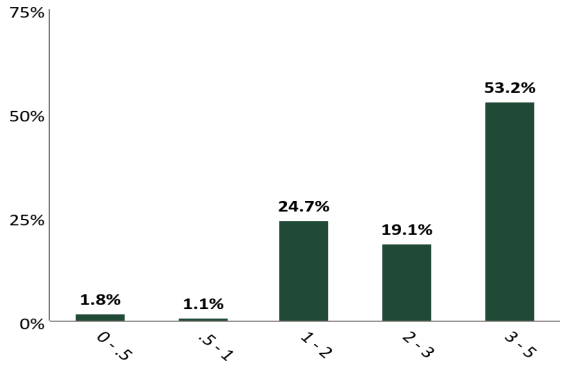
Top Issuers

Government of The United States	48.71%
FHLMC	6.63%
Federal Home Loan Banks	6.21%
Farm Credit System	4.51%
International Bank for Recon and Dev	2.16%
Apple Inc.	1.76%
State Street Corporation	1.45%
Morgan Stanley	1.33%

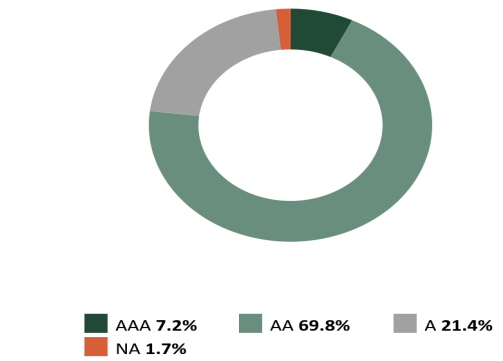
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (03/01/12)
City of National City	(0.15%)	(0.77%)	3.75%	3.75%	4.20%	1.16%	1.23%	1.42%	1.22%
Benchmark Return*	(0.07%)	(0.76%)	3.42%	3.42%	3.86%	0.74%	0.94%	1.17%	1.03%

*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark:
The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch

STATEMENT OF COMPLIANCE

City of National City | Account | December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV)	20.0	3.8	Compliant	
Max % Issuer (MV)	5.0	3.8	Compliant	
Max Maturity (Years)	5.0	3.7	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV)	20.0	3.6	Compliant	
Max % Issuer (MV)	5.0	1.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A- by 2, A-1 by 2)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A by 2, A-1 by 2)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	25.8	Compliant	
Max % Issuer (MV)	5.0	1.8	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				

STATEMENT OF COMPLIANCE

City of National City | Account | December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	100.0	13.5	Compliant	
Max Maturity (Years)	5	3	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.2	Compliant	
Max % Issuer (MV)	20.0	0.2	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 2)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A by 2, A-1 by 2 if > FDIC Limit)	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	4.3	Compliant	
Max % Issuer (MV)	10.0	2.2	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	48.7	Compliant	

STATEMENT OF COMPLIANCE

City of National City | Account | December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	5	Compliant	

RECONCILIATION SUMMARY

City of National City | Account | December 31, 2024

Maturities / Calls

Month to Date	**0.00**
Fiscal Year to Date	**(1,555,000.00)**

Principal Paydowns

Month to Date	**(28,679.96)**
Fiscal Year to Date	**(202,438.91)**

Purchases

Month to Date	**1,629,911.80**
Fiscal Year to Date	**8,662,451.85**

Sales

Month to Date	**(1,459,762.10)**
Fiscal Year to Date	**(6,310,079.80)**

Interest Received

Month to Date	**145,552.15**
Fiscal Year to Date	**613,364.12**

Purchased / Sold Interest

Month to Date	**(4,082.41)**
Fiscal Year to Date	**(7,646.53)**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Book Value	38,639,106.21	38,302,695.14
Maturities/Calls	0.00	(1,555,000.00)
Principal Paydowns	(28,679.96)	(202,438.91)
Purchases	1,629,911.80	8,662,451.85
Sales	(1,459,762.10)	(6,310,079.80)
Change in Cash, Payables, Receivables	(50,421.38)	(35,188.90)
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	(10,018.95)	(142,303.76)
Ending Book Value	38,720,135.63	38,720,135.63

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Market Value	38,207,442.85	37,169,370.25
Maturities/Calls	0.00	(1,555,000.00)
Principal Paydowns	(28,679.96)	(202,438.91)
Purchases	1,629,911.80	8,662,451.85
Sales	(1,459,762.10)	(6,310,079.80)
Change in Cash, Payables, Receivables	(50,421.38)	(35,188.90)
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	(152,560.90)	549,100.62
Realized Gain (Loss)	(10,018.95)	(142,303.76)
Ending Market Value	38,135,911.36	38,135,911.36

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
60934N807	FEDERATED HRMS GV O SVC	80,508.00	188,819.23 145,107.11 (253,418.34) 80,508.00	0.00 578.70 0.00 578.70	0.00 0.00 0.00 578.70	578.70
CCYUSD	Cash	(0.00)	0.00 0.00 0.00 (0.00)	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
CCYUSD	Receivable	663.86	51,085.24 0.00 0.00 663.86	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		**81,171.86**	**239,904.47** **145,107.11** **(253,418.34)** **81,171.86**	**0.00** **578.70** **0.00** **578.70**	**0.00** **0.00** **0.00** **578.70**	**578.70**
FIXED INCOME						
023135CF1	AMAZON.COM INC 3.3 04/13/2027	04/11/2022 04/13/2022 205,000.00	204,577.70 0.00 0.00 204,577.70	902.00 0.00 1,465.75 563.75	0.00 0.00 0.00 563.75	563.75
037833EB2	APPLE INC 0.7 02/08/2026	01/13/2022 01/18/2022 700,000.00	677,908.00 0.00 0.00 677,908.00	1,538.06 0.00 1,946.39 408.33	0.00 0.00 0.00 408.33	408.33
06051GHD4	BANK OF AMERICA CORP 3.419 12/20/2028	01/17/2024 01/19/2024 500,000.00	467,680.00 0.00 0.00 467,680.00	7,645.26 8,547.50 522.35 1,424.58	0.00 0.00 0.00 1,424.58	1,424.58
06368FAC3	BANK OF MONTREAL 1.25 09/15/2026	11/18/2021 11/22/2021 500,000.00	491,120.00 0.00 0.00 491,120.00	1,319.44 0.00 1,840.28 520.83	0.00 0.00 0.00 520.83	520.83

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	03/07/2022 03/15/2022 430,000.00	429,918.30 0.00 0.00 429,918.30	2,087.89 0.00 2,912.06 824.17	0.00 0.00 0.00 824.17	824.17
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	06/04/2024 06/11/2024 165,000.00	164,974.94 0.00 0.00 164,974.94	142.45 712.25 142.45 712.25	0.00 0.00 0.00 712.25	712.25
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 395,000.00	394,890.51 0.00 0.00 394,890.51	905.87 1,698.50 905.87 1,698.50	0.00 0.00 0.00 1,698.50	1,698.50
24422EXT1	JOHN DEERE CAPITAL CORP 4.85 06/11/2029	06/06/2024 06/11/2024 230,000.00	229,692.95 0.00 0.00 229,692.95	5,267.64 5,577.50 619.72 929.58	0.00 0.00 0.00 929.58	929.58
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	900,000.00	923,373.00 0.00 0.00 923,373.00	9,112.50 0.00 12,487.50 3,375.00	0.00 0.00 0.00 3,375.00	3,375.00
3130AWN63	FEDERAL HOME LOAN BANKS 4.0 06/30/2028	07/13/2023 07/14/2023 720,000.00	718,084.80 0.00 0.00 718,084.80	12,080.00 14,400.00 80.00 2,400.00	0.00 0.00 0.00 2,400.00	2,400.00
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/12/2023 09/14/2023 750,000.00	746,200.50 0.00 0.00 746,200.50	7,565.10 0.00 10,299.48 2,734.37	0.00 0.00 0.00 2,734.37	2,734.37
3133EPC45	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028	11/27/2023 11/28/2023 440,000.00	443,150.40 0.00 0.00 443,150.40	1,017.50 0.00 2,713.33 1,695.83	0.00 0.00 0.00 1,695.83	1,695.83
3133EPN50	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	12/18/2023 12/19/2023 550,000.00	556,110.50 0.00 0.00 556,110.50	10,778.47 11,687.50 1,038.89 1,947.92	0.00 0.00 0.00 1,947.92	1,947.92

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	08/09/2023 08/14/2023 725,000.00	723,332.50 0.00 0.00 723,332.50	9,696.88 0.00 12,415.63 2,718.75	0.00 0.00 0.00 2,718.75	2,718.75
3137EAEP0	FEDERAL HOME LOAN MORTGAGE CORP 1.5 02/12/2025	06/04/2020 06/05/2020 625,000.00	652,443.75 0.00 0.00 652,443.75	2,838.54 0.00 3,619.79 781.25	0.00 0.00 0.00 781.25	781.25
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	09/24/2020 09/25/2020 450,000.00	448,857.00 0.00 0.00 448,857.00	318.75 0.00 459.38 140.63	0.00 0.00 0.00 140.63	140.63
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	07/10/2023 07/13/2023 190,000.00	179,891.41 0.00 0.00 179,891.41	530.42 530.42 530.42 530.42	0.00 0.00 0.00 530.42	530.42
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	05/24/2023 05/30/2023 720,000.00	706,781.25 0.00 0.00 706,781.25	2,310.00 2,310.00 2,310.00 2,310.00	0.00 0.00 0.00 2,310.00	2,310.00
3137FGZT5	FHMS K-079 A2 3.926 06/25/2028	07/10/2023 07/13/2023 300,000.00	290,332.03 0.00 0.00 290,332.03	981.50 981.50 981.50 981.50	0.00 0.00 0.00 981.50	981.50
3137H4BY5	FHMS K-746 A2 2.031 09/25/2028	10/26/2023 10/31/2023 320,000.00	275,587.50 0.00 0.00 275,587.50	541.60 541.60 541.60 541.60	0.00 0.00 0.00 541.60	541.60
34535VAD6	FORDO 2024-D 4.61 08/15/2029	11/19/2024 11/22/2024 230,000.00	229,992.62 0.00 0.00 229,992.62	265.08 677.41 471.24 883.58	0.00 0.00 0.00 883.58	883.58
43813YAC6	HAROT 2024-3 A3 4.57 03/21/2029	08/09/2024 08/21/2024 235,000.00	234,963.08 0.00 0.00 234,963.08	298.32 894.96 298.32 894.96	0.00 0.00 0.00 894.96	894.96

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	02/15/2022 02/23/2022 61,506.14	70,420.95 0.00 (8,924.07) 61,496.88	58.85 110.34 51.39 102.88	0.00 0.00 0.00 102.88	102.88
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	11/16/2021 11/24/2021 18,824.71	23,233.53 0.00 (4,412.80) 18,820.74	5.68 17.04 4.60 15.96	0.00 0.00 0.00 15.96	15.96
438516CJ3	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	02/13/2023 02/15/2023 450,000.00	460,093.50 0.00 0.00 460,093.50	6,558.75 0.00 8,415.00 1,856.25	0.00 0.00 0.00 1,856.25	1,856.25
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029	02/15/2024 02/20/2024 475,000.00	470,782.00 0.00 0.00 470,782.00	5,769.27 0.00 7,402.08 1,632.81	0.00 0.00 0.00 1,632.81	1,632.81
459058KL6	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.625 09/21/2029	09/26/2024 09/27/2024 450,000.00	450,283.50 0.00 0.00 450,283.50	3,171.88 0.00 4,531.25 1,359.38	0.00 0.00 0.00 1,359.38	1,359.38
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029	10/28/2024 10/29/2024 400,000.00	395,284.00 0.00 0.00 395,284.00	1,937.50 0.00 3,229.17 1,291.67	0.00 0.00 0.00 1,291.67	1,291.67
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	07/06/2023 07/13/2023 330,000.00	329,633.70 0.00 0.00 329,633.70	5,692.50 0.00 6,930.00 1,237.50	0.00 0.00 0.00 1,237.50	1,237.50
46625HRY8	JPMORGAN CHASE & CO 3.782 02/01/2028	06/13/2023 06/15/2023 450,000.00	426,834.00 0.00 0.00 426,834.00	5,673.00 0.00 7,091.25 1,418.25	0.00 0.00 0.00 1,418.25	1,418.25
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	03/10/2022 03/16/2022 43,914.34	49,891.05 0.00 (5,986.43) 43,904.62	51.45 96.48 45.28 90.31	0.00 0.00 0.00 90.31	90.31

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	07/13/2021 07/21/2021 17,108.79	20,515.95 0.00 (3,408.69) 17,107.27	4.74 8.89 3.95 8.10	0.00 0.00 0.00 8.10	8.10
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	07/12/2022 07/20/2022 94,620.73	100,555.20 0.00 (5,943.50) 94,611.70	167.16 313.43 157.28 303.55	0.00 0.00 0.00 303.55	303.55
532457CK2	ELI LILLY AND CO 4.5 02/09/2029	02/07/2024 02/09/2024 275,000.00	274,818.50 0.00 0.00 274,818.50	3,850.00 0.00 4,881.25 1,031.25	0.00 0.00 0.00 1,031.25	1,031.25
57636QAW4	MASTERCARD INC 4.875 03/09/2028	03/06/2023 03/09/2023 225,000.00	224,781.75 0.00 0.00 224,781.75	2,498.44 0.00 3,412.50 914.06	0.00 0.00 0.00 914.06	914.06
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 105,000.00	104,914.95 0.00 0.00 104,914.95	165.38 0.00 519.75 354.38	0.00 0.00 0.00 354.38	354.38
61747YET8	MORGAN STANLEY 4.679 07/17/2026	07/18/2022 07/20/2022 205,000.00	205,000.00 0.00 0.00 205,000.00	3,570.34 0.00 4,369.67 799.33	0.00 0.00 0.00 799.33	799.33
61747YFF7	MORGAN STANLEY 5.449 07/20/2029	09/10/2024 09/11/2024 300,000.00	311,868.00 0.00 0.00 311,868.00	5,948.49 0.00 7,310.74 1,362.25	0.00 0.00 0.00 1,362.25	1,362.25
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	09/28/2022 09/30/2022 500,000.00	485,540.00 0.00 0.00 485,540.00	1,166.67 0.00 2,833.33 1,666.67	0.00 0.00 0.00 1,666.67	1,666.67
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	01/24/2024 01/31/2024 475,000.00	474,225.75 0.00 0.00 474,225.75	7,344.03 0.00 9,164.86 1,820.83	0.00 0.00 0.00 1,820.83	1,820.83

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
74340XBL4	PROLOGIS LP 4.375 02/01/2029	10/28/2024 10/29/2024 300,000.00	298,371.00 0.00 0.00 298,371.00	4,375.00 0.00 5,468.75 1,093.75	0.00 0.00 0.00 1,093.75	1,093.75
74340XCG4	PROLOGIS LP 4.875 06/15/2028	06/26/2023 06/28/2023 115,000.00	114,297.35 0.00 0.00 114,297.35	2,585.10 2,803.13 249.17 467.19	0.00 0.00 0.00 467.19	467.19
74456QBX3	PUBLIC SERVICE ELECTRIC AND GAS CO 3.65 09/01/2028	12/18/2023 12/20/2023 450,000.00	433,890.00 0.00 0.00 433,890.00	4,106.25 0.00 5,475.00 1,368.75	0.00 0.00 0.00 1,368.75	1,368.75
756109CF9	REALTY INCOME CORP 4.75 02/15/2029	02/28/2024 02/29/2024 450,000.00	440,946.00 0.00 0.00 440,946.00	6,293.75 0.00 8,075.00 1,781.25	0.00 0.00 0.00 1,781.25	1,781.25
808513BY0	CHARLES SCHWAB CORP 2.45 03/03/2027	03/01/2022 03/03/2022 80,000.00	79,913.60 0.00 0.00 79,913.60	479.11 0.00 642.44 163.33	0.00 0.00 0.00 163.33	163.33
857477BR3	STATE STREET CORP 1.746 02/06/2026	02/02/2022 02/07/2022 125,000.00	125,000.00 0.00 0.00 125,000.00	697.19 0.00 879.06 181.88	0.00 0.00 0.00 181.88	181.88
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024 03/18/2024 425,000.00	425,000.00 0.00 0.00 425,000.00	4,303.00 0.00 6,071.35 1,768.35	0.00 0.00 0.00 1,768.35	1,768.35
87612EBM7	TARGET CORP 1.95 01/15/2027	01/19/2022 01/24/2022 215,000.00	214,634.50 0.00 0.00 214,634.50	1,583.83 0.00 1,933.21 349.38	0.00 0.00 0.00 349.38	349.38
89114TZG0	TORONTO-DOMINION BANK 1.25 09/10/2026	11/17/2021 11/19/2021 500,000.00	489,720.00 0.00 0.00 489,720.00	1,406.25 0.00 1,927.08 520.83	0.00 0.00 0.00 520.83	520.83

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	09/12/2023 09/13/2023 450,000.00	450,900.00 0.00 0.00 450,900.00	5,250.00 0.00 7,218.75 1,968.75	0.00 0.00 0.00 1,968.75	1,968.75
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	10/10/2024 10/17/2024 120,000.00	119,993.30 0.00 0.00 119,993.30	234.67 440.00 234.67 440.00	0.00 0.00 0.00 440.00	440.00
91159HJM3	US BANCORP 5.775 06/12/2029	07/31/2024 07/31/2024 450,000.00	462,163.50 0.00 0.00 462,163.50	12,199.69 12,993.75 1,371.56 2,165.63	0.00 0.00 0.00 2,165.63	2,165.63
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	1,000,000.00	1,019,062.50 0.00 0.00 1,019,062.50	4,402.17 0.00 5,665.76 1,263.59	0.00 0.00 0.00 1,263.59	1,263.59
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	10/25/2021 10/26/2021 1,000,000.00	1,050,234.38 0.00 0.00 1,050,234.38	3,832.42 0.00 5,748.63 1,916.21	0.00 0.00 0.00 1,916.21	1,916.21
912828P46	UNITED STATES TREASURY 1.625 02/15/2026	1,300,000.00	1,303,801.76 0.00 0.00 1,303,801.76	6,199.73 0.00 7,979.28 1,779.55	0.00 0.00 0.00 1,779.55	1,779.55
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	10/25/2021 10/26/2021 1,000,000.00	1,022,500.00 0.00 0.00 1,022,500.00	718.23 0.00 2,109.81 1,391.57	0.00 0.00 0.00 1,391.57	1,391.57
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	03/29/2022 03/30/2022 360,000.00	355,387.50 0.00 0.00 355,387.50	2,377.17 0.00 3,059.51 682.34	0.00 0.00 0.00 682.34	682.34
91282CAT8	UNITED STATES TREASURY 0.25 10/31/2025	11/29/2021 11/30/2021 0.00	435,832.03 0.00 (435,832.03) 0.00	96.34 124.31 0.00 27.97	0.00 0.00 0.00 27.97	27.97

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	 0.00	780,535.15 0.00 (780,535.15) 0.00	8.24 1,706.05 0.00 1,697.81	0.00 0.00 0.00 1,697.81	1,697.81
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	11/18/2021 11/19/2021 1,000,000.00	995,507.81 0.00 0.00 995,507.81	963.40 0.00 1,926.80 963.40	0.00 0.00 0.00 963.40	963.40
91282CDK4	UNITED STATES TREASURY 1.25 11/30/2026	12/22/2021 12/23/2021 1,000,000.00	1,001,601.56 0.00 0.00 1,001,601.56	34.34 6,250.00 1,098.90 7,314.56	0.00 0.00 0.00 7,314.56	7,314.56
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	05/25/2022 05/26/2022 690,000.00	682,722.66 0.00 0.00 682,722.66	2,938.19 0.00 4,407.28 1,469.09	0.00 0.00 0.00 1,469.09	1,469.09
91282CET4	UNITED STATES TREASURY 2.625 05/31/2027	06/21/2022 06/22/2022 850,000.00	820,847.66 0.00 0.00 820,847.66	61.30 11,156.25 1,961.54 13,056.49	0.00 0.00 0.00 13,056.49	13,056.49
91282CEV9	UNITED STATES TREASURY 3.25 06/30/2029	07/29/2024 07/30/2024 600,000.00	577,406.25 0.00 0.00 577,406.25	8,160.33 9,750.00 53.87 1,643.54	0.00 0.00 0.00 1,643.54	1,643.54
91282CFB2	UNITED STATES TREASURY 2.75 07/31/2027	08/30/2022 08/31/2022 325,000.00	317,001.95 0.00 0.00 317,001.95	2,987.26 0.00 3,740.15 752.89	0.00 0.00 0.00 752.89	752.89
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	10/05/2022 10/06/2022 125,000.00	120,214.84 0.00 0.00 120,214.84	992.75 0.00 1,327.26 334.51	0.00 0.00 0.00 334.51	334.51
91282CFJ5	UNITED STATES TREASURY 3.125 08/31/2029	09/10/2024 09/11/2024 450,000.00	443,021.48 0.00 0.00 443,021.48	3,573.90 0.00 4,778.14 1,204.25	0.00 0.00 0.00 1,204.25	1,204.25

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	 1,025,000.00	1,035,717.78 0.00 0.00 1,035,717.78	7,201.75 0.00 10,802.63 3,600.88	0.00 0.00 0.00 3,600.88	3,600.88
91282CFZ9	UNITED STATES TREASURY 3.875 11/30/2027	12/28/2022 12/29/2022 760,000.00	756,971.88 0.00 0.00 756,971.88	80.91 14,725.00 2,589.01 17,233.10	0.00 0.00 0.00 17,233.10	17,233.10
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	01/24/2023 01/25/2023 1,000,000.00	1,012,890.63 0.00 0.00 1,012,890.63	16,216.03 19,375.00 107.04 3,266.01	0.00 0.00 0.00 3,266.01	3,266.01
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	05/25/2023 05/26/2023 425,000.00	420,185.55 0.00 0.00 420,185.55	2,624.14 0.00 3,936.21 1,312.07	0.00 0.00 0.00 1,312.07	1,312.07
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	 800,000.00	777,078.13 0.00 0.00 777,078.13	2,397.79 0.00 4,795.58 2,397.79	0.00 0.00 0.00 2,397.79	2,397.79
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	02/26/2024 02/27/2024 700,000.00	690,292.97 0.00 0.00 690,292.97	9,358.70 0.00 11,717.39 2,358.70	0.00 0.00 0.00 2,358.70	2,358.70
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	 700,000.00	683,417.97 0.00 0.00 683,417.97	4,918.27 0.00 7,377.40 2,459.13	0.00 0.00 0.00 2,459.13	2,459.13
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	05/28/2024 05/29/2024 700,000.00	701,394.53 0.00 0.00 701,394.53	2,772.44 0.00 5,544.89 2,772.44	0.00 0.00 0.00 2,772.44	2,772.44
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	 750,000.00	757,001.96 0.00 0.00 757,001.96	92.72 16,875.00 2,967.03 19,749.31	0.00 0.00 0.00 19,749.31	19,749.31

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	08/22/2024 08/23/2024 500,000.00	506,308.59 0.00 0.00 506,308.59	6,684.78 0.00 8,369.57 1,684.78	0.00 0.00 0.00 1,684.78	1,684.78
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	12/18/2024 12/19/2024 500,000.00	0.00 483,769.53 0.00 483,769.53	0.00 (3,846.15) 4,471.15 625.00	0.00 0.00 0.00 625.00	625.00
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	11/19/2024 11/20/2024 500,000.00	497,558.59 0.00 0.00 497,558.59	1,766.23 0.00 3,532.46 1,766.23	0.00 0.00 0.00 1,766.23	1,766.23
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	12/09/2024 12/10/2024 500,000.00	0.00 501,250.00 0.00 501,250.00	0.00 (566.62) 1,813.19 1,246.57	0.00 0.00 0.00 1,246.57	1,246.57
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	12/30/2024 12/31/2024 500,000.00	0.00 499,785.16 0.00 499,785.16	0.00 0.00 60.43 60.43	0.00 0.00 0.00 60.43	60.43
91324PEC2	UNITEDHEALTH GROUP INC 1.15 05/15/2026	11/24/2021 11/29/2021 500,000.00	490,095.00 0.00 0.00 490,095.00	255.56 0.00 734.72 479.17	0.00 0.00 0.00 479.17	479.17
931142ER0	WALMART INC 1.05 09/17/2026	09/08/2021 09/17/2021 80,000.00	79,848.80 0.00 0.00 79,848.80	172.67 0.00 242.67 70.00	0.00 0.00 0.00 70.00	70.00
931142EX7	WALMART INC 3.95 09/09/2027	10/05/2022 10/07/2022 350,000.00	341,393.50 0.00 0.00 341,393.50	3,149.03 0.00 4,301.11 1,152.08	0.00 0.00 0.00 1,152.08	1,152.08
			38,399,201.74 **1,484,804.69** **(1,245,042.67)** **38,638,963.77**	**270,327.99** **140,891.04** **285,720.74** **156,283.79**	**0.00** **0.00** **0.00** **156,283.79**	
Total Fixed Income		**38,825,974.70**				**156,283.79**

INCOME EARNED

City of National City | Account | December 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
			38,639,106.21 1,629,911.80 (1,498,461.01)	270,327.99 141,469.74 285,720.74	0.00 0.00 0.00	
TOTAL PORTFOLIO		**38,907,146.56**	**38,720,135.63**	**156,862.49**	**156,862.49**	**156,862.49**



COUNTY OF SAN DIEGO INVESTMENT POOL

TREASURY INVESTMENT RESULTS

Dec 2024

County of San Diego Treasurer-Tax Collector | 1600 Pacific Hwy, San Diego, CA 92101 | www.sdttc.com

SUMMARY PORTFOLIO STATISTICS

County of San Diego Pooled Money Fund

As of December 31, 2024

Investment Type	Par Value	Book Value	Market Value	% of Portfolio	Market Price	Days To Maturity	YTM	Accrued Interest	Unrealized Gain/Loss
ABS	952,386,401	952,300,515	956,163,043	5.78%	100.40	1113	4.62%	1,876,118	3,862,528
Agency	4,392,563,000	4,370,722,695	4,300,914,386	25.99%	97.91	464	2.97%	13,836,843	(69,808,308)
AP/AR		-	-	0.00%	0.00	0	0.00%	-	-
Bank Deposit	214,720,498	214,720,498	214,720,498	1.30%	100.00	0	3.94%	-	-
Commercial Paper	2,415,000,000	2,368,942,214	2,368,981,755	14.32%	98.09	157	4.57%	-	39,541
Corporate	255,145,000	253,944,525	253,816,762	1.53%	99.48	168	3.11%	2,286,478	(127,763)
Local Gov Investment Pool	253,815,969	253,815,969	253,815,969	1.53%	100.00	0	4.65%	-	-
Money Market Fund FI	442,500,000	442,500,000	442,500,000	2.67%	100.00	0	4.41%	-	-
Municipal Bonds	556,905,000	557,732,801	553,699,426	3.35%	99.42	704	3.20%	4,382,789	(4,033,376)
Negotiable CD	3,485,000,000	3,485,000,000	3,485,540,500	21.06%	100.02	135	4.72%	52,387,954	540,500
Supranationals	1,933,274,000	1,916,073,414	1,899,835,912	11.48%	98.27	964	3.63%	17,530,748	(16,237,502)
US Treasury	1,860,000,000	1,848,014,014	1,817,699,904	10.98%	97.73	412	2.34%	7,251,093	(30,314,110)
Total for December 2024	16,761,309,868	16,663,766,644	16,547,688,155	100%	98.73	416	3.75%	99,552,022	(116,078,489)
Total for November 2024	14,447,758,178	14,373,562,603	14,263,478,682	100%	98.72	464	3.70%	98,107,458	(110,083,921)
Change from Prior Month	2,313,551,690	2,290,204,041	2,284,209,473		0.00	(47)	0.05%	1,444,565	(5,994,568)
Portfolio Effective Duration	0.96								

Return Information	Monthly Return	Annualized	Fiscal Year To Date Return	Annualized	Calendar YTD Return	Annualized
Book Value	0.31%	3.83%	1.82%	3.67%	3.75%	3.75%

Notes

Yield to maturity (YTM) is the estimated rate of return on a bond given its purchase price, assuming all coupon payments are made on a timely basis and reinvested at this same rate of return to the maturity date. Weighted Days to Maturity is average time it takes for securities in a portfolio to mature, weighted in proportion to the dollar amount that is invested in the portfolio. Yields for the portfolio are aggregated based on the book value of each security.

Monthly Investment Returns are reported gross of fees. Administration fees since fiscal year 17-18 have averaged approximately 7 basis points per annum. **All Investments held during the month of December 2024 were in compliance with the Investment Policy dated January 1, 2023. The County Treasurer believes the Treasury Investment Pool contains sufficient cash flow from liquid and maturing securities, bank deposits, and incoming cash to meet the next six months of expected expenditures.

While Safety, Liquidity, and Yield remain the Fund's primary investment objectives, all else being equal and acting under statutory investment limitations, the County Treasurer affirms his/her commitment to the consideration of ESG criteria in evaluating securities. Sustainalytics, a Morningstar Company, provides high-quality, analytical environmental, social and governance (ESG) research, ratings and data to institutional investors and companies. Using Sustainalytics scoring, which is available on Bloomberg, the Pool had a weighted average MTN/CP/CD score of 20.13 as of 12/31/24, placing it in the "Medium Risk" category. Sustainalytics' ratings categories are: negligible (0-9.99), low (10-19.99), medium (20-29.99), high (30-39.99) and severe (40+).

PARTICIPANT CASH BALANCES

County of San Diego Pooled Money Fund

As of December 31, 2024

($000)

PARTICIPANT	FMV 10/31/24	FMV 11/30/24	FMV 12/31/24	% of Total
COUNTY	2,235,757	2,607,630	3,345,490	20.22%
COUNTY - SPECIAL TRUST FUNDS	1,893,478	1,984,123	2,609,528	15.77%
NON-COUNTY INVESTMENT FUNDS	123,630	136,499	124,358	0.75%
SCHOOLS - (K THRU 12)	7,761,428	7,671,690	8,460,734	51.13%
COMMUNITY COLLEGES				
Grossmont-Cuyamaca	182,359	182,960	197,616	1.19%
MiraCosta	207,113	198,539	230,275	1.39%
Palomar	240,107	232,617	267,784	1.62%
San Diego	232,474	214,389	262,284	1.60%
Southwestern	173,874	182,388	184,167	1.11%
Total Community Colleges	**1,035,927**	**1,010,893**	**1,142,126**	**6.90%**
FIRST 5 COMMISSION	24,678	22,144	23,056	0.14%
SDCERA	8,621	8,509	1,205	0.01%
CITIES				
Chula Vista	5,945	5,951	6,039	0.04%
Coronado	9,149	7,664	7,823	0.05%
Del Mar	2,975	2,978	3,022	0.02%
Encinitas	1,308	1,310	1,329	0.01%
National City	39,030	39,070	39,643	0.24%
Oceanside*	0	0	0	0.00%
Solana Beach*	0	0	0	0.00%
Vista	89	90	91	0.00%
INDEPENDENT AGENCIES				
Air Pollution Control District	104,502	104,605	105,347	0.64%
Alpine FPD	571	654	511	0.00%
Bonita-Sunnyside FPD	1,719	2,074	2,592	0.02%
Borrego Springs FPD	15	15	15	0.00%
Canebrake County Water District	0	0	0	0.00%
Deer Springs FPD	20,752	21,316	22,394	0.14%
Grossmont Healthcare District	2	2	2	0.00%
Julian-Cuyamaca FPD	0	0	0	0.00%
Lake Cuyamaca Rec & Park District	80	50	21	0.00%

PARTICIPANT	FMV 10/31/24	FMV 11/30/24	FMV 12/31/24	% of Total
Lakeside FPD	1,705	3,049	3,926	0.02%
Leucadia Wastewater District	0	0	0	0.00%
Lower Sweetwater FPD	477	505	661	0.00%
Metropolitan Transit System	321,098	346,812	350,956	2.12%
Mission Resource Conservation District	40	44	59	0.00%
North County Transit District	42,941	42,984	43,614	0.26%
North County Cemetery District	11,268	10,973	11,223	0.07%
North County Dispatch	7,754	7,510	7,016	0.04%
North County FPD	4,393	4,377	3,440	0.02%
Otay Water District	9,053	9,062	9,194	0.06%
Palomar Health	0	0	0	0.00%
Pomerado Cemetery District	2,080	2,210	2,396	0.01%
Public Agencies Self-Insurance System	0	0	0	0.00%
Ramona Cemetery District	1,716	1,733	1,837	0.01%
Rancho Santa Fe FPD	8,330	8,080	12,265	0.07%
Resource Conservation District of Greater SD*	0	0	0	0.00%
Rincon del Diablo Municipal Water District	2,977	2,980	3,030	0.02%
SANDAG	14,868	14,382	10,798	0.07%
SD County Regional Airport Authority	135,249	137,207	133,829	0.81%
San Diego Housing Commission	8,384	8,392	8,515	0.05%
San Diego Geographic Information Source	705	974	930	0.01%
San Diego Law Library	7,830	7,961	8,202	0.05%
San Diego Local Agency Formation Comm	3,136	2,958	2,786	0.02%
San Diego Regional Training Center	1,529	1,438	1,570	0.01%
San Dieguito River Park	1,783	1,788	1,640	0.01%
San Marcos FPD	1	1	1	0.00%
San Miguel Consolidated FPD	11,440	13,152	25,239	0.15%
Santa Fe Irrigation District	84	84	100	0.00%
Upper San Luis Rey Resource Conserv Dist	27	28	31	0.00%
Vallecitos Water District	966	967	999	0.01%
Valley Center FPD	1,489	1,263	1,714	0.01%
Valley Center Cemetery District	471	476	498	0.00%
Valley Center Water District	2,641	2,643	2,682	0.02%
Vista FPD	1,851	2,176	3,210	0.02%
Whispering Palms Community Services District*	0	0	0	0.00%
Total Voluntary Participants	**825,727**	**852,644**	**865,451**	**5.23%**
Pooled Money Fund Total	**$ 13,875,948**	**$ 14,263,479**	**$ 16,547,688**	**100.00%**

*** Footnote:** The Oracle ending balances for these pool participants are under $500. Due to rounding, the FMV will show as zero even though there is an Oracle balance.

Below is the market price for December 2024.

National City

Conversion of Oracle Cash Balance to COSD Pool Market Price

Month Ended December 31 2024

Pool YTM: 3.75

		Current Month	Prior Month	Prior Quarter	Prior Year
		12/31/2024	11/30/2024	9/30/2024	12/31/2023
	COSD Pool Market Price	100.555%	99.635%	99.906%	99.033%
	COSD Pool Market Value	16,547,688,155	14,263,478,682	13,784,842,199	16,605,172,310
	National City percentage of MV share in COSD Pool	0.2396%	0.2739%	0.2837%	0.2264%

Fund	Description	Oracle Cash Balance	Market Value	Market Value	Market Value	Market Value
44077	NATIONAL CITY INVESTMENT FUND	39,424,226	39,642,877	39,070,174	39,101,394	37,587,565
	Total for National City	**39,424,226**	**39,642,877**	**39,070,174**	**39,101,394**	**37,587,565**

**** Please note that the National City Market Value reported above is a prorated share of National City in the COSD Investment Pool and based on National City Cash Balance.***

Below is the market price for November 2024.

National City — Pool YTM: 3.70

Conversion of Oracle Cash Balance to COSD Pool Market Price

Month Ended November 30 2024

		Current Month	Prior Month	Prior Quarter	Prior Year
		11/30/2024	10/31/2024	8/31/2024	11/30/2023
	COSD Pool Market Price	99.635%	99.533%	99.359%	97.566%
	COSD Pool Market Value	14,263,478,682	13,875,948,164	13,098,414,101	14,699,955,577
	National City percentage of MV share in COSD Pool	0.2739%	0.2813%	0.2952%	0.2504%

Fund	Description	Oracle Cash Balance	Market Value	Market Value	Market Value	Market Value
44077	NATIONAL CITY INVESTMENT FUND	39,213,422	39,070,174	39,030,455	38,664,698	36,815,448
	Total for National City	**39,213,422**	**39,070,174**	**39,030,455**	**38,664,698**	**36,815,448**

**** Please note that the National City Market Value reported above is a prorated share of National City in the COSD Investment Pool and based on National City Cash Balance.***

Below is the market price for October 2024.

National City — Pool YTM: 3.67

Conversion of Oracle Cash Balance to COSD Pool Market Price

Month Ended October 31, 2024

			Current Month	Prior Month	Prior Quarter	Prior Year
			10/31/2024	9/30/2024	7/31/2024	10/31/2023
	COSD Pool Market Price		99.533%	99.906%	102.434%	97.127%
	COSD Pool Market Value		13,875,948,164	13,784,842,199	13,966,423,274	14,064,750,769
	National City percentage of MV share in COSD Pool		0.2813%	0.2837%	0.2854%	0.2606%
Fund	**Description**	**Oracle Cash Balance**	**Market Value**	**Market Value**	**Market Value**	**Market Value**
44077	NATIONAL CITY INVESTMENT FUND	39,213,422	39,030,455	39,101,394	39,861,560	36,649,462
	Total for National City	**39,213,422**	**39,030,455**	**39,101,394**	**39,861,560**	**36,649,462**

**** Please note that the National City Market Value reported above is a prorated share of National City in the COSD Investment Pool and based on National City Cash Balance.***

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 09, 2025

LAIF Home
PMIA Average Monthly Yields

CITY OF NATIONAL CITY

FINANCE DIRECTOR
1243 NATIONAL CITY BLVD
NATIONAL CITY, CA 91950-4397

Tran Type Definitions

Account Number:

December 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	35,826,460.49
Total Withdrawal:	0.00	Ending Balance:	35,826,460.49

MALIA M. COHEN

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name NATIONAL CITY

Account Number

As of 01/15/2025, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2024.

Earnings Ratio		.00012664187216722
Interest Rate		4.62%
Dollar Day Total	$	3,391,171,507.12
Quarter End Principal Balance	$	35,826,460.49
Quarterly Interest Earned	$	429,464.31

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 02, 2024

LAIF Home
PMIA Average Monthly Yields

CITY OF NATIONAL CITY

FINANCE DIRECTOR
1243 NATIONAL CITY BLVD
NATIONAL CITY, CA 91950-4397

Tran Type Definitions

Account Number:

November 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	35,826,460.49
Total Withdrawal:	0.00	Ending Balance:	35,826,460.49

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 02, 2024

LAIF Home
PMIA Average Monthly Yields

CITY OF NATIONAL CITY

FINANCE DIRECTOR
1243 NATIONAL CITY BLVD
NATIONAL CITY, CA 91950-4397

Tran Type Definitions

Account Number:

October 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/15/2024	10/14/2024	QRD	1762358	N/A	SYSTEM	490,204.14
10/18/2024	10/17/2024	RW	1762703	N/A	RACHELLE BARRERA	-6,000,000.00

Account Summary

Total Deposit:	490,204.14	Beginning Balance:	41,336,256.35
Total Withdrawal:	-6,000,000.00	Ending Balance:	35,826,460.49

State of California
Pooled Money Investment Account
Market Valuation
12/31/2024

Description	Carrying Cost Plus Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
United States Treasury:				
Bills	$ 37,200,362,729.27	$ 37,578,467,975.08	$ 37,598,038,116.50	NA
Notes	$ 49,665,562,393.13	$ 49,643,342,570.29	$ 49,613,793,037.00	$ 456,248,631.50
Federal Agency:				
SBA	$ 222,988,043.71	$ 222,988,043.71	$ 224,917,838.54	$ 986,692.09
MBS-REMICs	$ 1,239,158.24	$ 1,239,158.24	$ 1,224,593.17	$ 5,405.72
Debentures	$ 7,776,611,325.51	$ 7,776,123,304.68	$ 7,750,461,150.00	$ 83,135,528.50
Debentures FR	$ -	$ -	$ -	$ -
Debentures CL	$ 2,550,000,000.00	$ 2,550,000,000.00	$ 2,548,389,000.00	$ 21,607,623.50
Discount Notes	$ 25,790,437,970.76	$ 26,046,333,391.63	$ 26,049,911,000.00	NA
Supranational Debentures	$ 2,896,697,399.81	$ 2,896,274,656.75	$ 2,873,776,000.00	$ 30,191,592.50
Supranational Debentures FR	$ -	$ -	$ -	$ -
CDs and YCDs FR	$ -	$ -	$ -	$ -
Bank Notes	$ -		$ -	$ -
CDs and YCDs	$ 13,150,000,000.00	$ 13,150,000,000.00	$ 13,151,991,371.89	$ 189,510,569.41
Commercial Paper	$ 9,942,308,583.28	$ 10,047,868,071.48	$ 10,051,627,805.51	NA
Corporate:				
Bonds FR	$ -	$ -	$ -	$ -
Bonds	$ 898,812,556.16	$ 898,667,140.88	$ 888,168,435.00	$ 8,541,998.72
Repurchase Agreements	$ -	$ -	$ -	$ -
Reverse Repurchase	$ -	$ -	$ -	$ -
Time Deposits	$ 5,088,500,000.00	$ 5,088,500,000.00	$ 5,088,500,000.00	NA
PMIA & GF Loans	$ 194,249,000.00	$ 194,249,000.00	$ 194,249,000.00	NA
TOTAL	$ 155,377,769,159.87	$ 156,094,053,312.74	$ 156,035,047,347.61	$ 790,228,041.94

Fair Value Including Accrued Interest $ 156,825,275,389.55

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and
Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.999621985).
As an example: if an agency has an account balance of $20,000,000.00, then the agency would report its participation in the LAIF valued at $19,992,439.69 or $20,000,000.00 x 0.999621985.

LOCAL AGENCY INVESTMENT FUND

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831	2.870	2.993	3.167	3.305*	3.434	3.534	3.670	3.843	3.929
2024	4.012	4.122	4.232	4.272	4.332	4.480	4.516	4.579	4.575	4.518	4.477	4.434
2025	4.366	4.333										

* Revised

AGENDA REPORT

Department: **Finance**
Prepared by: **Kecia Carrasco, Accountant**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Investment Transactions for the Month Ended January 31, 2025.

RECOMMENDATION:
Accept and File the Investment Transaction Ledger for the Month Ended January 31, 2025.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
In accordance with California Government Code Section 53646 and Section XIIA of the City of National City's investment policy, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.

The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending January 31, 2025.

FINANCIAL STATEMENT:
In this period, there were acquisitions of $847,669.96 and dispositions of $752,937.69.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – Investment Transaction Ledger 2025-0131

CHANDLER ASSET MANAGEMENT

MONTHLY ACCOUNT STATEMENT

City of National City | Account | As of January 31, 2025

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

Bank of New York Mellon

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures at the end of the statement.

PORTFOLIO SUMMARY

City of National City | Account | As of January 31, 2025

Portfolio Characteristics

Average Modified Duration	2.60
Average Coupon	3.40%
Average Purchase YTM	3.56%
Average Market YTM	4.40%
Average Quality*	AA+
Average Final Maturity	2.98
Average Life	2.67

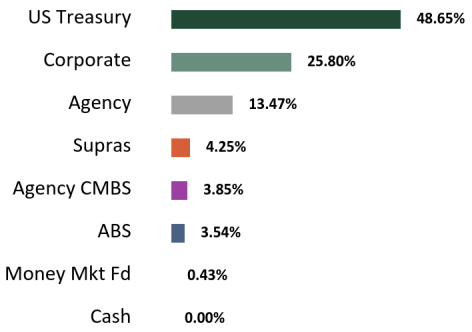
Account Summary

	End Values as of 12/31/2024	End Values as of 01/31/2025
Market Value	38,135,911.36	38,295,052.52
Accrued Interest	285,720.74	324,082.66
Total Market Value	**38,421,632.10**	**38,619,135.18**
Income Earned	156,862.49	109,582.45
Cont/WD	0.00	(8,190.51)
Par	38,907,146.56	38,961,676.61
Book Value	38,720,135.63	38,760,875.41
Cost Value	38,720,135.63	38,760,875.41

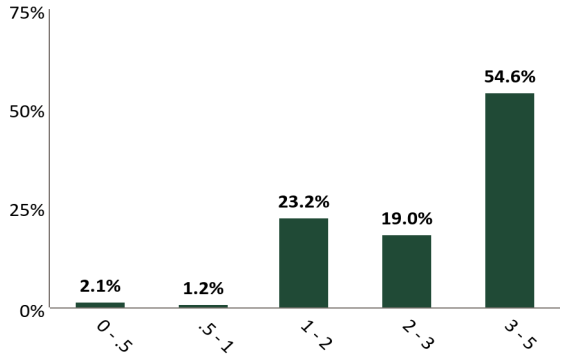
Top Issuers

Government of The United States	48.65%
Federal Home Loan Banks	6.20%
Farm Credit System	4.50%
FHLMC	3.85%
Federal Home Loan Mortgage Corp	2.78%
International Bank for Recon and Dev	2.16%
Apple Inc.	1.76%
State Street Corporation	1.45%

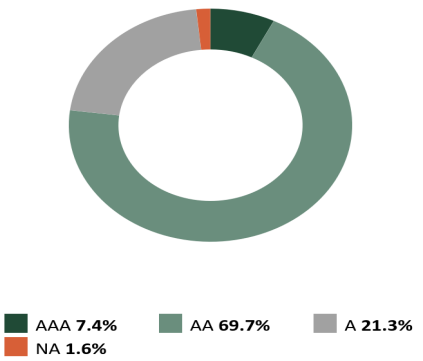
Sector Allocation



Maturity Distribution



Credit Quality (S&P)



Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (03/01/12)
City of National City	0.54%	0.83%	0.54%	3.90%	3.98%	1.65%	1.22%	1.44%	1.26%
Benchmark Return	0.49%	0.80%	0.49%	3.56%	3.58%	1.20%	0.93%	1.17%	1.06%

*The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch
**Periods over 1 year are annualized.
Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark:

STATEMENT OF COMPLIANCE

City of National City | Account | As of January 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV)	20.0	3.9	Compliant	
Max % Issuer (MV)	5.0	3.8	Compliant	
Max Maturity (Years)	5.0	3.6	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV)	20.0	3.5	Compliant	
Max % Issuer (MV)	5.0	1.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A- by 2, A-1 by 2)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A by 2, A-1 by 2)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	25.8	Compliant	
Max % Issuer (MV)	5.0	1.8	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				

STATEMENT OF COMPLIANCE

City of National City | Account | As of January 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	100.0	13.5	Compliant	
Max Maturity (Years)	5	3	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.4	Compliant	
Max % Issuer (MV)	20.0	0.4	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 2)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A by 2, A-1 by 2 if > FDIC Limit)	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	4.3	Compliant	
Max % Issuer (MV)	10.0	2.2	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	48.7	Compliant	

STATEMENT OF COMPLIANCE

City of National City | Account | As of January 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	4	Compliant	

RECONCILIATION SUMMARY

City of National City | Account | As of January 31, 2025

Maturities / Calls

Month to Date	**0.00**
Fiscal Year to Date	**(1,555,000.00)**

Principal Paydowns

Month to Date	**(30,884.25)**
Fiscal Year to Date	**(233,323.16)**

Purchases

Month to Date	**841,321.22**
Fiscal Year to Date	**9,503,773.07**

Sales

Month to Date	**(747,406.95)**
Fiscal Year to Date	**(7,057,486.75)**

Interest Received

Month to Date	**72,038.53**
Fiscal Year to Date	**685,402.65**

Purchased / Sold Interest

Month to Date	**(818.00)**
Fiscal Year to Date	**(8,464.53)**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Book Value	38,720,135.63	38,302,695.14
Maturities/Calls	0.00	(1,555,000.00)
Principal Paydowns	(30,884.25)	(233,323.16)
Purchases	841,321.22	9,503,773.07
Sales	(747,406.95)	(7,057,486.75)
Change in Cash, Payables, Receivables	(296.85)	(35,485.75)
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	(21,993.39)	(164,297.14)
Ending Book Value	38,760,875.41	38,760,875.41

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Market Value	38,135,911.36	37,169,370.25
Maturities/Calls	0.00	(1,555,000.00)
Principal Paydowns	(30,884.25)	(233,323.16)
Purchases	841,321.22	9,503,773.07
Sales	(747,406.95)	(7,057,486.75)
Change in Cash, Payables, Receivables	(296.85)	(35,485.75)
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	118,401.38	667,502.00
Realized Gain (Loss)	(21,993.39)	(164,297.14)
Ending Market Value	38,295,052.52	38,295,052.52

TRANSACTION LEDGER

City of National City | Account | As of January 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/03/2025	60934N807	663.87	FEDERATED HRMS GV O SVC	1.000	4.12%	(663.87)	0.00	(663.87)	0.00
Purchase	01/13/2025	60934N807	7,425.00	FEDERATED HRMS GV O SVC	1.000	4.12%	(7,425.00)	0.00	(7,425.00)	0.00
Purchase	01/15/2025	60934N807	5,601.90	FEDERATED HRMS GV O SVC	1.000	4.12%	(5,601.90)	0.00	(5,601.90)	0.00
Purchase	01/15/2025	60934N807	26,547.89	FEDERATED HRMS GV O SVC	1.000	4.12%	(26,547.89)	0.00	(26,547.89)	0.00
Purchase	01/17/2025	60934N807	4,795.98	FEDERATED HRMS GV O SVC	1.000	4.12%	(4,795.98)	0.00	(4,795.98)	0.00
Purchase	01/21/2025	60934N807	4,336.36	FEDERATED HRMS GV O SVC	1.000	4.12%	(4,336.36)	0.00	(4,336.36)	0.00
Purchase	01/21/2025	60934N807	9,082.26	FEDERATED HRMS GV O SVC	1.000	4.12%	(9,082.26)	0.00	(9,082.26)	0.00
Purchase	01/27/2025	60934N807	5,075.77	FEDERATED HRMS GV O SVC	1.000	4.12%	(5,075.77)	0.00	(5,075.77)	0.00
Purchase	01/29/2025	91282CMD0	250,000.00	UNITED STATES TREASURY 4.375 12/31/2029	100.035	4.37%	(250,087.89)	(876.21)	(250,964.10)	0.00
Purchase	01/29/2025	91282CLN9	250,000.00	UNITED STATES TREASURY 3.5 09/30/2029	96.367	4.37%	(240,917.97)	(2,908.65)	(243,826.62)	0.00
Purchase	01/29/2025	91282CLR0	250,000.00	UNITED STATES TREASURY 4.125 10/31/2029	98.957	4.37%	(247,392.58)	(2,563.88)	(249,956.46)	0.00
Purchase	01/31/2025	60934N807	39,393.75	FEDERATED HRMS GV O SVC	1.000	4.04%	(39,393.75)	0.00	(39,393.75)	0.00
Total Purchase			**852,922.78**				**(841,321.22)**	**(6,348.74)**	**(847,669.96)**	**0.00**
TOTAL ACQUISITIONS			**852,922.78**				**(841,321.22)**	**(6,348.74)**	**(847,669.96)**	**0.00**
OTHER TRANSACTIONS										
Sale	01/07/2025	60934N807	(5,460.53)	FEDERATED HRMS GV O SVC	1.000	4.12%	5,460.53	0.00	5,460.53	0.00

TRANSACTION LEDGER

City of National City | Account | As of January 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Sale	01/29/2025	912828P46	(750,000.00)	UNITED STATES TREASURY 1.625 02/15/2026	97.359	1.90%	730,195.31	(5,530.74)	735,726.05	(21,998.01)
Sale	01/29/2025	60934N807	(9,021.13)	FEDERATED HRMS GV O SVC	1.000	4.12%	9,021.13	0.00	9,021.13	0.00
Sale	01/30/2025	60934N807	(2,729.98)	FEDERATED HRMS GV O SVC	1.000	4.12%	2,729.98	0.00	2,729.98	0.00
Total Sale			**(767,211.64)**				**747,406.95**	**(5,530.74)**	**752,937.69**	**(21,998.01)**
TOTAL OTHER TRANSACTIONS			**(767,211.64)**				**747,406.95**	**(5,530.74)**	**752,937.69**	**(21,998.01)**
OTHER TRANSACTIONS										
Cash Transfer	01/07/2025	CCYUSD	(5,460.53)	Cash		0.00%	(5,460.53)	0.00	(5,460.53)	0.00
Cash Transfer	01/30/2025	CCYUSD	(2,729.98)	Cash		0.00%	(2,729.98)	0.00	(2,729.98)	0.00
Total Cash Transfer			**(8,190.51)**				**(8,190.51)**	**0.00**	**(8,190.51)**	**0.00**
Coupon	01/01/2025	3137FG6X8	0.00	FHMS K-077 A2 3.85 05/25/2028		4.35%	2,310.00	0.00	2,310.00	0.00
Coupon	01/01/2025	3137FGZT5	0.00	FHMS K-079 A2 3.926 06/25/2028		4.60%	981.50	0.00	981.50	0.00
Coupon	01/01/2025	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.60%	530.42	0.00	530.42	0.00
Coupon	01/01/2025	3137H4BY5	0.00	FHMS K-746 A2 2.031 09/25/2028		5.22%	541.60	0.00	541.60	0.00
Coupon	01/13/2025	45950KDD9	0.00	INTERNATIONAL FINANCE CORP 4.5 07/13/2028		4.53%	7,425.00	0.00	7,425.00	0.00
Coupon	01/15/2025	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026		0.52%	7.41	0.00	7.41	0.00
Coupon	01/15/2025	43815BAC4	0.00	HAROT 2022-1 A3 1.88 05/15/2026		1.88%	96.36	0.00	96.36	0.00
Coupon	01/15/2025	87612EBM7	0.00	TARGET CORP 1.95 01/15/2027		1.99%	2,096.25	0.00	2,096.25	0.00
Coupon	01/15/2025	47787JAC2	0.00	JDOT 2022 A3 0.36 09/15/2026		2.33%	84.90	0.00	84.90	0.00

TRANSACTION LEDGER

City of National City | Account | As of January 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	01/15/2025	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.74%	294.90	0.00	294.90	0.00
Coupon	01/15/2025	89239TAD4	0.00	TAOT 2024-D A3 4.4 06/15/2029		4.40%	440.00	0.00	440.00	0.00
Coupon	01/15/2025	34535VAD6	0.00	FORDO 2024-D A3 4.61 08/15/2029		4.61%	883.58	0.00	883.58	0.00
Coupon	01/15/2025	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.17%	1,698.50	0.00	1,698.50	0.00
Coupon	01/17/2025	61747YET8	0.00	MORGAN STANLEY 4.679 07/17/2026		4.68%	4,795.98	0.00	4,795.98	0.00
Coupon	01/20/2025	61747YFF7	0.00	MORGAN STANLEY 5.449 07/20/2029		4.32%	8,173.50	0.00	8,173.50	0.00
Coupon	01/21/2025	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026		0.89%	13.80	0.00	13.80	0.00
Coupon	01/21/2025	43813YAC6	0.00	HAROT 2024-3 A3 4.57 03/21/2029		4.57%	894.96	0.00	894.96	0.00
Coupon	01/25/2025	096919AD7	0.00	BMWOT 2024-A A3 5.18 02/26/2029		5.18%	712.25	0.00	712.25	0.00
Coupon	01/31/2025	91282CFB2	0.00	UNITED STATES TREASURY 2.75 07/31/2027		3.30%	4,468.75	0.00	4,468.75	0.00
Coupon	01/31/2025	91282CLC3	0.00	UNITED STATES TREASURY 4.0 07/31/2029		3.72%	10,000.00	0.00	10,000.00	0.00
Coupon	01/31/2025	91282CJW2	0.00	UNITED STATES TREASURY 4.0 01/31/2029		4.31%	14,000.00	0.00	14,000.00	0.00
Coupon	01/31/2025	69371RS80	0.00	PACCAR FINANCIAL CORP 4.6 01/31/2029		4.64%	10,925.00	0.00	10,925.00	0.00
Total Coupon			**0.00**				**71,374.66**	**0.00**	**71,374.66**	**0.00**
Dividend	01/31/2025	60934N807	0.00	FEDERATED HRMS GV O SVC		4.04%	367.04	0.00	367.04	0.00
Total Dividend			**0.00**				**367.04**	**0.00**	**367.04**	**0.00**
Principal Paydown	01/15/2025	47789QAC4	4,365.65	JDOT 2021-B A3 0.52 03/16/2026		0.52%	4,365.65	--	4,365.65	0.39
Principal Paydown	01/15/2025	43815BAC4	8,868.05	HAROT 2022-1 A3 1.88 05/15/2026		1.88%	8,868.05	--	8,868.05	1.33

TRANSACTION LEDGER

City of National City | Account | As of January 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Principal Paydown	01/15/2025	47787JAC2	5,601.93	JDOT 2022 A3 0.36 09/15/2026		2.33%	5,601.93	--	5,601.93	1.24
Principal Paydown	01/15/2025	47800AAC4	7,712.26	JDOT 2022-B A3 3.74 02/16/2027		3.74%	7,712.26	--	7,712.26	0.74
Principal Paydown	01/21/2025	43815GAC3	4,336.36	HAROT 2021-4 A3 0.88 01/21/2026		0.89%	4,336.36	--	4,336.36	0.92
Total Principal Paydown			**30,884.25**				**30,884.25**	**--**	**30,884.25**	**4.62**
TOTAL OTHER TRANSACTIONS			**22,693.74**				**94,435.44**	**0.00**	**94,435.44**	**4.62**

IMPORTANT DISCLOSURES

City of National City | Account | As of January 31, 2025

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

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Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a high rating by S&P, Moody's and Fitch respectively.

Benchmark	Disclosure
ICE BofA 1-5 Yr US Treasury & Agency Index	The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of $1 billion for sovereigns and $250 million for agencies.

AGENDA REPORT

Department: **Finance**
Prepared by: **Karla Apalategui, Sr. Accounting Assistant**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Warrant Register No. 34 for the Period of 2/14/25 through 2/20/25 in the Amount of $3,754,597.55

RECOMMENDATION:
Ratify Warrants Totaling $3,754,597.55

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
Per Government Section Code 37208, below are the payments issued for the period of 2/14/25 – 2/20/25. Consistent with the Department of Finance's practice, listed below are all payments above $50,000.

Vendor	Check/Wire	Amount	Explanation
Devaney Pate Morris	373453	161,779.74	Legal Services – Cummins Matter
ACCI Roofing Svcs	373389	96,330.00	CIP 24-07 ARTS Building Roof Replacement
Rove Engineering	373423	101,755.55	CIP 21-28 Paradise Creek Wetland Bldng
Wright Construction	373433	192,674.09	CIP 19-11 Paradise Creek Water Quality
SDG&E	373481	91,518.54	Gas & Electric for Facilities
Health Net Inc	373406	58,438.82	GRP# R1192A – March 2025
Kaiser Foundation	373467	215,607.87	March 2025 – Group# 104220
City of San Diego	2383	1,893,570.00	Transportation / Treatment Fees
Adminsure	787	134,955.07	WC Acct Replenishment / JAN 2025

FINANCIAL STATEMENT:
Warrant Register Total $3,754,597.55

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Not Applicable

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – FY25 Warrant Register No. 34

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
Mayor and Council				
			Total for Department	**0.00**
Building/Planning				
4LINK NETWORK CONSUL	COLLECT AND TRACK HOME INSPECTION REQUEST	373434	2/20/25	200.00
ESGIL LLC	ON-CALL PLAN REVIEWS, PERMIT REVIEWS, ETC.	373456	2/20/25	23,200.00
ESGIL LLC	ON-CALL PLAN REVIEWS, PERMIT REVIEWS, ETC.	373457	2/20/25	1,699.20
			Total for Department	**25,099.20**
CAO				
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR GVRO	373442	2/20/25	37.50
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR GVRO	373442	2/20/25	7,304.45
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR GVRO	373442	2/20/25	6,175.26
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR CIVIL SERVICES	373442	2/20/25	86.10
BURKE WILLIAMS & SOR	LEGAL SERVICES GVRO	373442	2/20/25	4,614.35
CIVICA LAW GROUP APC	LEGAL SERVICES FOR CODE MATTER STARDUST INN	373445	2/20/25	944.00
CIVICA LAW GROUP APC	LEGAL SERVICES FOR MATTER STUDIO 6	373445	2/20/25	9,207.69
CIVICA LAW GROUP APC	LEGAL SERVICES FOR CODE MATTER 220 14TH ST	373445	2/20/25	9,843.06
COLANTUONO HIGHSMITH	SERVICES FOR ELECTION LAW	373446	2/20/25	1,575.00
DEVANEY PATE MORRIS	LEGAL SERVICES FOR CALI MOTA MATTER	373453	2/20/25	451.00
DEVANEY PATE MORRIS	LEGAL SERVICES FOR CUMMINS MATTER	373453	2/20/25	161,779.74
FOZI DWORK & MODAFFE	MATTER ARREAGA V CITY	373460	2/20/25	803.50
FOZI DWORK & MODAFFE	LEGAL SERVICES / SD UNIFIED MATTER	373460	2/20/25	1,787.50
MCDOUGAL BOEHMER	LEGAL SERVICES FOR ADMIN HEARING	373472	2/20/25	375.00
MCDOUGAL BOEHMER	LEGAL SERVICES FOR ADMIN HEARING	373472	2/20/25	1,400.00
MCDOUGAL BOEHMER	LEGAL SERVICES FOR ADMIN HEARING	373472	2/20/25	1,675.00
MCDOUGAL BOEHMER	LEGAL SERVICES FOR ADMIN HEARING	373472	2/20/25	675.00
SHER EDLING LLP	LEGAL SERVICES FOR SWEETWATER MARSH MATTE	373484	2/20/25	36.00
			Total for Department	**208,770.15**
City Clerk				
			Total for Department	**0.00**
CMO				
COLT SERVICES, INC.	CARPET STEEMER FOR BRIAN HARDLEY ROOM OFFI	373447	2/20/25	300.00
LIEBERT CASSIDY WHI	POA LABOR NEGOTIATION 2024	373469	2/20/25	1,364.00
LIEBERT CASSIDY WHI	MATTER# NA040-00035 - FIRE LABOR NEGOTIATION	373469	2/20/25	4,268.00
LIEBERT CASSIDY WHI	MEA LABOR NEGOTIATION 2024	373469	2/20/25	5,764.00
LIEBERT CASSIDY WHI	MEA LABOR NEGOTIATION 2024	373469	2/20/25	5,720.00
LIEBERT CASSIDY WHI	LEGAL SERVICES - FIRE LABOR NEGOTIATIONS 2024	373469	2/20/25	6,072.00
LIEBERT CASSIDY WHI	POA LABOR NEGOTIATION 2024	373469	2/20/25	6,600.00

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
LIEBERT CASSIDY WHI	MEA LABOR NEGOTIATION 2024	373469	2/20/25	44.00
T'S & SIGNS INC	BRIAN HADLEY REQUESTED CITY SHIRT	373495	2/20/25	117.45
			Total for Department	**30,249.45**
Community Services/Nutrition/Library				
COAST QUARTERS LLC	RFW VIRTUAL REALITY SESSIONS FAB/CSD PRC#144	373399	2/19/25	1,370.00
AIR EXHAUST CORP CO	CLEANING SERVICES OF HOODS, FANS, DUCTS AT NI	373435	2/20/25	72.00
AIR EXHAUST CORP CO	CLEANING SERVICES OF HOODS, FANS, DUCTS AT NI	373435	2/20/25	1,790.00
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	605.86
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	623.00
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	1,101.76
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	688.25
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	2,394.89
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	283.91
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	1,135.12
ALDEMCO	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373436	2/20/25	2,197.64
ALLSTATE SECURITY	ALLSTATE SECURITY- LIBRARY GUARD CONTRACT F'	373437	2/20/25	43,463.85
ALLSTATE SECURITY	ALLSTATE SECURITY- LIBRARY GUARD CONTRACT F'	373437	2/20/25	-38,431.55
AMAZON CAPITAL SERVI	DANCE PROGRAM AND OFFICE SUPPLIES/CSD	373439	2/20/25	54.36
AMAZON CAPITAL SERVI	DANCE PROGRAM AND OFFICE SUPPLIES/CSD	373439	2/20/25	27.54
AMAZON CAPITAL SERVI	BUTTONS FOR FAB PROGRAMMING CRAFTS/CSD	373439	2/20/25	21.62
BAKER & TAYLOR	BAKER AND TAYLOR- BLUE LOCK 1, 2	373440	2/20/25	21.66
BAKER & TAYLOR	BAKER AND TAYLOR- BOOKS, FY 24/25	373440	2/20/25	22.51
BAKER & TAYLOR	BAKER AND TAYLOR- 2 SPANISH BOOKS	373440	2/20/25	26.22
BAKER & TAYLOR	BAKER AND TAYLOR- AVATAR THE LAST AIRBENDER	373440	2/20/25	26.95
BAKER & TAYLOR	BAKER AND TAYLOR- NUCLEAR WAR, PROGRAMMINC	373440	2/20/25	34.07
BAKER & TAYLOR	BAKER AND TAYLOR- 2 ERUPTION, HER SOUL	373440	2/20/25	35.98
BAKER & TAYLOR	BAKER AND TAYLOR- 3 BOOKS	373440	2/20/25	50.84
BAKER & TAYLOR	BAKER AND TAYLOR- 4 BOOKS	373440	2/20/25	101.94
BAKER & TAYLOR	BAKER AND TAYLOR- 7 BOOKS	373440	2/20/25	150.17
BAKER & TAYLOR	BAKER AND TAYLOR- PRIMER 1	373440	2/20/25	8.84
BAKER & TAYLOR	BAKER AND TAYLOR- SLYVIA DO AND 100 YR FLOOD	373440	2/20/25	12.30
BAKER & TAYLOR	BAKER AND TAYLOR- MINI MARVELS	373440	2/20/25	16.09
BAKER & TAYLOR	BAKER AND TAYLOR- 2 BOOKS	373440	2/20/25	22.89
BAKER & TAYLOR	BAKER AND TAYLOR- SANTAS 1ST CHRISTMAS, SPOC	373440	2/20/25	30.48
BAKER & TAYLOR	BAKER AND TAYLOR- 2 SPANISH BOOKS	373440	2/20/25	34.11
BAKER & TAYLOR	BAKER AND TAYLOR- 4 BOOKS	373440	2/20/25	54.73
BAKER & TAYLOR	BAKER AND TAYLOR- 7 BOOKS	373440	2/20/25	91.68
BAKER & TAYLOR	BAKER AND TAYLOR- DARK FOREST	373440	2/20/25	21.97
BAKER & TAYLOR	BAKER AND TAYLOR- 60 HIKES W/IN 60 MILES	373440	2/20/25	33.54
BAKER & TAYLOR	BAKER AND TAYLOR- HABITOS ATOMICOS	373440	2/20/25	34.52
BAKER & TAYLOR	BAKER AND TAYLOR- 2 BOOKS	373440	2/20/25	35.96
BAKER & TAYLOR	BAKER AND TAYLOR- 6 BOOKS	373440	2/20/25	88.17
COZZINI BROS., INC.	KNIFE SHARPENING SERVICES FOR FY 25	373449	2/20/25	64.17
COZZINI BROS., INC.	KNIFE SHARPENING SERVICES FOR FY 25	373449	2/20/25	64.17
DELGADO, ELYANA	RFW EMP REIMB - ELYANA WINTER CELEBRATION/C	373452	2/20/25	21.74
LASER SAVER INC	MOP 45725 TONER FOR PRINTER AT POOL/CSD	373468	2/20/25	380.41

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
PRUDENTIAL OVERALL S	LAUNDRY AND CONSUMABLES FOR FY25	373478	2/20/25	152.65
PRUDENTIAL OVERALL S	LAUNDRY AND CONSUMABLES FOR FY25	373478	2/20/25	152.65
SEAPORT MEAT COMPANY	FOOD AS NEEDED FOR NUTRITION CTR. FY25	373483	2/20/25	835.62
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373494	2/20/25	272.13
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373494	2/20/25	6,244.74
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373494	2/20/25	463.69
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373494	2/20/25	4,137.41
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373494	2/20/25	21.57
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373494	2/20/25	335.69
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373494	2/20/25	612.87
THE LLOYD PEST CONTR	PEST CONTROL FOR MONTH OF JANUARY 2025	373497	2/20/25	162.00
			Total for Department	**32,275.38**
Engineering / PW's				
ACCI ROOFING SERVICE	CIP 24-07 ARTS BUILDING ROOF REPLACEMENT	373389	2/19/25	96,330.00
ANSER ADVISORY MANAG	CIP 22-35 NTP 5-5-21- SWEETWATER RD PROTECTED	373390	2/19/25	10,754.92
ANSER ADVISORY MANAG	CIP 22-35 NTP-CONTINUED GRANT SUPPORT	373390	2/19/25	11,052.70
ANSER ADVISORY MANAG	CIP 22-35 NTP-CONTINUED GRANT SUPPORT	373390	2/19/25	17,670.36
ANSER ADVISORY MANAG	CIP 19-25 NTP 5-5-21- SWEETWATER RD PROTECTED	373390	2/19/25	3,366.00
ANSER ADVISORY MANAG	CIP 22-35 NTP-CONTINUED GRANT SUPPORT	373390	2/19/25	14,990.49
AP GENERAL CORPORATI	CIP 24-13 LAS PALMAS PARK IMPROVEMENTS	373391	2/19/25	40,014.00
ATLAS TECHNICAL CONS	CIP 24-11 3131 HOOVER AVE STORM DRAIN REPLACE	373394	2/19/25	5,425.00
ATLAS TECHNICAL CONS	NTP -PARADISE CREEK WATER QUALITY & COMM. EN	373394	2/19/25	88.50
BMW MOTORCYCLES OF E	PARTS FOR PD MOTORCYCLE FY25-PW/EQM	373395	2/19/25	101.53
BOOT WORLD	MOP 64096 WORK BOOTS FOR R.PRATHER FY25-PW/	373396	2/19/25	200.00
CABLE, PIPE, & LEAK	EMERGENCY PLUMBING WORK FY25-PW/FAC	373397	2/19/25	625.00
CIRCUIT TRANSIT INC	SPECIALIZED SERVICES FOR CLEAN MOBILITY	373398	2/19/25	24,897.39
CIRCUIT TRANSIT INC	SPECIALIZED SERVICES FOR CLEAN MOBILITY	373398	2/19/25	26,047.99
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373401	2/19/25	564.80
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373401	2/19/25	530.00
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373401	2/19/25	474.23
HOME DEPOT CREDIT SE	MISC PARK MAINTENANCE SUPPLIES FOR FY25-PW/F	373410	2/19/25	713.27
HOME DEPOT CREDIT SE	MISC PARK MAINTENANCE SUPPLIES FOR FY25-PW/F	373410	2/19/25	331.53
HOME DEPOT CREDIT SE	BPO: BUILDING MATERIAL SUPPLIES FOR FY25-PW/F	373410	2/19/25	230.68
INNOVATIVE CONSTRUCT	CIP 21-28 PARADISE CREEK WETLAND EXPANSION BI	373411	2/19/25	10,154.00
INNOVATIVE CONSTRUCT	CIP 22-09 EASTSIDE I-805 GREENBELT	373411	2/19/25	36,444.00
KIMLEY HORN AND	CIP 19-23 CENTRAL COMNTY MOBILITY	373412	2/19/25	6,292.35
KIMLEY HORN AND	CIP 21-28 PARADISE WETLAND	373412	2/19/25	6,998.16
KIMLEY HORN AND	E 8TH ST. AND ROOSEVELT ATP	373412	2/19/25	11,714.77
LEIGHTON CONSULTING	CIP 22-09 E SIDE I-805 COMMUNITY GREENBELT PRO.	373413	2/19/25	1,890.50
NINYO & MOORE	CIP 24-12 GEOTECHN SERVICES E 16TH ST AND M AV	373414	2/19/25	7,152.87
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY25-PW/EQM	373415	2/19/25	2,320.46
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY25-PW/EQM	373415	2/19/25	2,117.22
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373416	2/19/25	244.20
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373416	2/19/25	20.14
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373417	2/19/25	46.44
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373417	2/19/25	68.69

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
PRO BUILD COMPANY	BUILDING SUPPLIES FY25-PW/FAC	373418	2/19/25	512.19
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/PARKS	373418	2/19/25	259.96
PROJECT PROFESSIONAL	AMENDMENT # 2 FOR SOLID WASTE ADMINISTRATIOI	373419	2/19/25	1,192.50
PROJECT PROFESSIONAL	ON-CALL PROJECT SUPPORT SERVS FOR WASTEWA	373419	2/19/25	1,457.50
PROJECT PROFESSIONAL	CIP 24-09 KIMNBALL PARK BASKETBALL COURT FENC	373419	2/19/25	1,118.25
PROJECT PROFESSIONAL	STORM - 3131 HOOVER AVE STORM DRAIN REPAIR	373419	2/19/25	1,396.00
PROJECT PROFESSIONAL	CIP 24-23 POLICE DEPT WALKWAY WATERPROOFING	373419	2/19/25	1,656.25
PROJECT PROFESSIONAL	ON-CALL PROJ. SUPPORT SVCS FOR WASTEWATER /	373419	2/19/25	1,987.50
PROJECT PROFESSIONAL	CIP 24-10 - KIMBALL PARK BALLFIELD LIGHTING -ARP/	373419	2/19/25	2,638.00
PROJECT PROFESSIONAL	CIP 24-20 - STORM 16TH AND Q AVE STORM DRAIN RE	373419	2/19/25	3,936.00
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/PARKS	373420	2/19/25	73.78
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/WW	373420	2/19/25	44.27
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/PARKS	373420	2/19/25	79.98
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/STS	373420	2/19/25	104.90
RED WING BUSINESS	WORK BOOTS FOR WASTEWATER FY25-PW/WW	373421	2/19/25	181.05
RENEWELL FLEET SERVI	VEHICLE BRAKE PARTS FY25-PW/EQM	373422	2/19/25	645.84
RENEWELL FLEET SERVI	BRAKE DRUMS FOR FIRE AERIAL 034 FY25-PW/EQM	373422	2/19/25	1,381.91
RENEWELL FLEET SERVI	VEHICLE BRAKES FY25-PW/EQM	373422	2/19/25	1,505.94
ROVE ENGINEERING INC	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	373423	2/19/25	101,755.55
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373424	2/19/25	27.35
SEDANO FORD OF LM, I	R&M CITY VEHICLES FY25-PW/EQM	373425	2/19/25	997.06
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY25-PW/PARKS	373426	2/19/25	19.41
VISTA PAINT	MOP 68834 TRAFFIC PAINT SUPPLIES FY25-PW/STS	373428	2/19/25	476.55
VORTEX INDUSTRIES IN	CIP 24-06 LIBRARY DOOR UPGRADES	373429	2/19/25	44,905.33
VULCAN MATERIALS COM	ASPHALT & ROCK MATERIALS FOR FY25-PW/STS	373430	2/19/25	1,079.60
WRIGHT CONSTRUCTION,	CIP 19-11 PARADISE CREEK WATER QUALITY	373433	2/19/25	192,674.09
CHEN RYAN ASSOCIATES	RESEARCH AND DOCUMENT LOCAL COASTAL PROG.	373443	2/20/25	2,386.25
CITY OF SAN DIEGO	TRANSPORTATION / TREATMENT FEES FY 2025	373444	2/20/25	1,316.89
DIVISION 8 INCORPORA	GLASS AND WINDOW REPAIR FOR FY25-PW/FAC	373454	2/20/25	890.00
ENTERPRISE FLEET MAN	FY25 FLEET LEASE MANAGEMENT	373455	2/20/25	15,433.10
ENTERPRISE FLEET MAN	FY25 FLEET LEASE MANAGEMENT	373455	2/20/25	24,952.90
GRAINGER	MOP 65179 BUILDING SUPPLIES FY25-PW/FAC	373463	2/20/25	125.98
GRAINGER	MOP 65179 BUILDING SUPPLIES FY25-PW/FAC	373463	2/20/25	275.99
GRAINGER	MOP 65179 SEWER SUPPLIES FY25-PW/WW	373463	2/20/25	368.28
HASA INC	CHEMICALS FOR MUNICIPAL POOL FY25-PW/FAC	373464	2/20/25	934.81
HASA INC	CHEMICALS FOR MUNICIPAL POOL FY25-PW/FAC	373464	2/20/25	304.23
MAINTEX INC	JANITORIAL SUPPLIES FY25-PW/FAC	373470	2/20/25	745.43
MASON'S SAW & LAWNMO	MOP 45729 STREET SUPPLIES FY25-PW/STS	373471	2/20/25	117.54
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	173.50
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	142.59
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	169.48
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	14.16
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	55.73
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	254.80
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	391.60
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373477	2/20/25	107.74
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/WW	373477	2/20/25	261.53
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/FAC	373478	2/20/25	20.72

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR FACILITIES FEB FY25-PW/FA	373480	2/20/25	3,344.21
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373480	2/20/25	11.45
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373480	2/20/25	33.12
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373480	2/20/25	97.11
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR FACILITIES FEB FY25-PW/FA	373480	2/20/25	208.98
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373480	2/20/25	653.47
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373480	2/20/25	10,556.67
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR FACILITIES FEB FY25-PW/FA	373481	2/20/25	91,518.54
SAN DIEGO MECHANICAL	PREVENTATIVE HVAC MAINTENANCE FY25-PW/FAC	373482	2/20/25	1,882.00
SAN DIEGO MECHANICAL	PREVENTATIVE HVAC MAINTENANCE FY25-PW/FAC	373482	2/20/25	16,946.00
STAPLES BUSINESS ADV	MOP 45704 OFFICE SUPPLIES FY25-PW/ENG	373488	2/20/25	93.88
SWEETWATER AUTHORITY	WATER BILL FOR WASTEWATER DEC-JAN FY25-PW/W	373491	2/20/25	136.85
SWEETWATER AUTHORITY	WATER BILL FOR WASTEWATERDEC-JAN FY25-PW/W	373491	2/20/25	136.85
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373491	2/20/25	84.12
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373491	2/20/25	791.63
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373491	2/20/25	3,124.05
VALLEY INDUSTRIAL SP	MOP 46453 INDUSTRIAL SUPPLIES FY25-PW/FAC	373502	2/20/25	209.28
VALLEY INDUSTRIAL SP	MOP 46453 INDUSTRIAL SUPPLIES FY25-PW/FAC	373502	2/20/25	396.72
VALLEY INDUSTRIAL SP	MOP 46453 INDUSTRIAL SUPPLIES FY25-PW/FAC	373502	2/20/25	435.87
VISTA PAINT	MOP 68834 PAINT SUPPLIES FY25-PW/FAC	373503	2/20/25	290.36
VISTA PAINT	MOP 68834 PAINT SUPPLIES FY25-PW/FAC	373503	2/20/25	376.36
VISTA PAINT	MOP 68834 TRAFFIC PAINT SUPPLIES FY25-PW/STS	373503	2/20/25	477.04
WAXIE SANITARY SUPPL	BPO: JANITORIAL SUPPLIES FY25-PW/FAC	373504	2/20/25	2,182.48
WINSUPPLY SOUTH BAY	PLUMBING SUPPLIES FY25-PW/FAC	373505	2/20/25	19.92
WINSUPPLY SOUTH BAY	PLUMBING SUPPLIES FY25-PW/FAC	373505	2/20/25	436.98
WINSUPPLY SOUTH BAY	PLUMBING SUPPLIES FY25-PW/FAC	373505	2/20/25	436.98
WINSUPPLY SOUTH BAY	PLUMBING SUPPLIES FY25-PW/FAC	373505	2/20/25	31.78
			Total for Department	**886,334.90**
Finance				
HEALTH NET INC	GRP #GX011A – MARCH 2025 HEALTH NET INSURANC	373402	2/19/25	36,587.94
HEALTH NET INC	GRP #LB439A – MARCH 2025 HEALTH NET INSURANCE	373403	2/19/25	26,411.03
HEALTH NET INC	GRP #LB439F – MARCH 2025 HEALTH NET INSURANCE	373404	2/19/25	816.26
HEALTH NET INC	GRP #N8240A – MARCH 2025 HEALTH NET INSURANCE	373405	2/19/25	2,120.10
HEALTH NET INC	GRP #R1192A – MARCH 2025 HEALTH NET INSURANCE	373406	2/19/25	58,438.82
HEALTH NET INC	GRP #R1192R – MARCH 2025 HEALTH NET - D. JONES	373407	2/19/25	6,658.29
HEALTH NET INC	GRP #ZI454A – MARCH 2025 HEALTH NET INSURANCE	373408	2/19/25	280.41
HEALTH NET INC	GRP #ZI454F – MARCH 2025 HEALTH NET INSURANCE	373409	2/19/25	21.14
THE LINCOLN NATIONAL	FEB 2025 - GRP #415491 LIFE & AD&D, STD, LTD INS	373427	2/19/25	2,801.96
THE LINCOLN NATIONAL	FEB 2025 - GRP #415491 LIFE & AD&D, STD, LTD INS	373427	2/19/25	1,581.79
THE LINCOLN NATIONAL	FEB 2025 - GRP #415491 LIFE & AD&D, STD, LTD INS	373427	2/19/25	6,030.91
BRINK'S INCORPORATED	TRANSPORTATION - BILLING PERIOD 02/01/25-02/28/25	373441	2/20/25	611.44
KAISER FOUNDATION HE	MARCH 2025 - GROUP #104220 KAISER ACTIVE INSUR	373467	2/20/25	215,607.87
KAISER FOUNDATION HE	MARCH 2025 - GROUP #104220 KAISER ACTIVE INSUR	373467	2/20/25	46,796.71
SMART SOURCE OF CALI	BUSINESS LICENSE DECALS FOR FINANCE - VMD/COI	373486	2/20/25	600.26
SMART SOURCE OF CALI	BUSINESS LICENSE DECALS FOR FINANCE /VPD	373486	2/20/25	648.30
WOODRUFF & SMART	RSWA - GENERAL MANAGER MONTHLY INVOICE - FEB	373506	2/20/25	4,750.00

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
WOODRUFF & SMART	RSWA - LEGAL SERVICES - FEBRUARY 2025	373507	2/20/25	2,500.00
			Total for Department	**413,263.23**
Fire				
FIRE ETC	CAUTION TAPE	373458	2/20/25	469.80
FIRSTWATCH	FIRSTWATCH DATA ANALYTICS	373459	2/20/25	1,299.38
FREAK ATHLETE ESSENT	PHYSICAL FITNESS EQUIPMENT	373461	2/20/25	644.76
FREAK ATHLETE ESSENT	PHYSICAL FITNESS EQUIPMENT	373461	2/20/25	2,479.88
HOME DEPOT CREDIT SE	BBQ FOR FIRE STATION 31 - REPLACE BROKEN ONE	373465	2/20/25	113.13
HOME DEPOT CREDIT SE	BBQ FOR FIRE STATION 31 - REPLACE BROKEN ONE	373465	2/20/25	11.84
HOME DEPOT CREDIT SE	BBQ FOR FIRE STATION 31 - REPLACE BROKEN ONE	373465	2/20/25	1,615.17
MES CALIFORNIA	RESCUE MANIKINS	373473	2/20/25	4,105.23
MES CALIFORNIA	FOAM	373473	2/20/25	2,499.13
MONTANO, HECTOR	LISTOS CLASSES 1-14-25, STOP THE BLEED 1/18-25 8	373475	2/20/25	1,500.00
PRUDENTIAL OVERALL S	MOP#45742, 18X18 PURPLE SHOP TOWEL	373478	2/20/25	25.00
STREAMLINE AUTOMATIO	READ ONLY LICENSE FOR ADMIN STAFF TO 10/1/25	373490	2/20/25	174.79
ZOLL MEDICAL CORP	SPO2 SUPPLIES	373508	2/20/25	429.88
			Total for Department	**15,367.99**
Housing / Sec 8				
OFFICE SOLUTIONS BUS	OFFICE SUPPLIES FOR SECT 8 DEPARTMENT	373476	2/20/25	26.74
OFFICE SOLUTIONS BUS	OFFICE SUPPLIES FOR SECT 8 DEPARTMENT	373476	2/20/25	515.55
SOUTH BAY SHREEDDING	MONTHLY FEE FOR DEC/24 AND JAN/25 FOR SEC 8 DI	373487	2/20/25	175.00
U.S. INSPECTION GROU	NSPIRE-V STANDARDS FOR HQS TRAINING FOR SEC	373498	2/20/25	229.00
			Total for Department	**946.29**
Human Resources				
ALTA LANGUAGE SERVIC	EMPLOYEE BILINGUAL TESTING	373438	2/20/25	276.00
CONCENTRA MEDICAL CE	PRE-EMPLOYMENT PHYSICAL	373448	2/20/25	232.00
G2SOLUTIONS, INC	NEW EMPLOYEE FINGERPRINT TEST SUBMISSION/JA	373462	2/20/25	1.50
RALPH ANDERSEN & AS	COMPENSATION SURVEY FOR SERVICES RENDERED	373479	2/20/25	10,800.00
SMART SOURCE OF CALI	BUSINESS CARDS FOR HR STAFF/MOP #63845	373486	2/20/25	166.90
URIBE, VICTOR	REIMBURSEMENT FOR CITY REQUIRED LICENSE	373499	2/20/25	95.00
			Total for Department	**11,571.40**
MIS				
AT&T	SBC/AT&T DATA/PHONES FY25	373392	2/19/25	107.22
AT&T	AT&T PRI CIRCUIT FY2025	373393	2/19/25	193.74
AT&T	AT&T INTERNET CIRCUIT SERVICES FY2025	373393	2/19/25	1,926.61
COX COMMUNICATIONS	COX BUSINESS DATA/VIDEO FY25	373400	2/19/25	2,169.36
COX COMMUNICATIONS	COX BUSINESS DATA/VIDEO FY25	373400	2/19/25	302.53
WILLY'S ELECTRONIC S	WILLY'S ELECTRONICS ACCESSORIES MOP FY25	373431	2/19/25	72.74
WILLY'S ELECTRONIC S	WILLY'S ELECTRONICS ACCESSORIES MOP FY25	373431	2/19/25	397.79
WILLY'S ELECTRONIC S	WILLY'S ELECTRONICS ACCESSORIES MOP FY25	373431	2/19/25	138.59

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
WILLY'S ELECTRONIC S	WILLY'S ELECTRONICS ACCESSORIES MOP FY25	373431	2/19/25	67.95
WILLY'S ELECTRONIC S	WILLY'S ELECTRONICS ACCESSORIES MOP FY25	373431	2/19/25	150.08
WILLY'S ELECTRONIC S	WILLY'S ELECTRONICS ACCESSORIES MOP FY25	373431	2/19/25	487.42
WILLY'S ELECTRONIC S	WILLY'S ELECTRONICS ACCESSORIES MOP FY25	373431	2/19/25	94.66
IMPERIAL COUNTY OFFI	LIBRARY ICOE QUARTERLY INTERNET CIRCUIT CHAR	373466	2/20/25	5,729.54
IMPERIAL COUNTY OFFI	LIBRARY ICOE QUARTERLY INTERNET CIRCUIT CHAR	373466	2/20/25	5,712.54
IMPERIAL COUNTY OFFI	CENIC LIBRARY BROADBAND INTERNET FY25	373466	2/20/25	7,133.44
IMPERIAL COUNTY OFFI	CENIC LIBRARY BROADBAND INTERNET FY25	373466	2/20/25	4,613.49
MOBILE WIRELESS LLC	NETMOTION/ABSOLUTE - VPN 12 MONTHS SUBSCRIP	373474	2/20/25	5,880.00
			Total for Department	**35,177.70**
NSD				
DATA TICKET INC	ELECTRONIC PERMIT CITATION SYSTEM&PARKING S	373450	2/20/25	2,262.00
DATA TICKET INC	ELECTRONIC PERMIT CITATION SYSTEM&PARKING S	373451	2/20/25	2,185.00
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SVC	373478	2/20/25	108.72
SWPTA	SWPTA MEMBERSHIP	373492	2/20/25	350.00
			Total for Department	**4,905.72**
Police				
WITMER PUBLIC SAFETY	STINGER SPIKE SYSTEM RAT TRAP	373432	2/19/25	1,999.90
STAPLES BUSINESS ADV	MOP 45753. OFFICE SUPPLIES VARIOUS OFFICE SUPI	373488	2/20/25	317.59
STAPLES BUSINESS ADV	MOP 45753. OFFICE SUPPLIES / POLICE	373488	2/20/25	262.74
SYMBOLARTS, LLC	BADGES, BADGE REPAIRS AND PINS FOR FY25	373493	2/20/25	1,027.70
T'S & SIGNS INC	REMODEL BRANDING AND WALL BADGES FOR POLIC	373495	2/20/25	761.25
T'S & SIGNS INC	POLICE DEPARTMENT ACRYLIC PLAQUE	373495	2/20/25	266.44
T'S & SIGNS INC	POLICE DEPARTMENT HOLIDAY CHRISTMAS CARDS	373495	2/20/25	105.49
TEC-DURAZO, FREDDY	REIM: FTEC - IPICD TRAINING	373496	2/20/25	278.48
			Total for Department	**5,019.59**
Risk				
SMART SOURCE OF CALI	MOP #63845/OFFICE SUPPLIES/RISK MANAGEMENT	373485	2/20/25	176.02
STENO AGENCY, INC.	UMANA, ROBERTO, ET AL. VS. CNC, ET AL.	373489	2/20/25	597.75
US LEGAL SUPPORT INC	GOGUE, III, TOMAS VS. CITY OF NATIONAL CITY, ET A	373500	2/20/25	1,039.88
US LEGAL SUPPORT INC	GOGUE, III, TOMAS VS. CITY OF NATIONAL CITY, ET A	373501	2/20/25	762.95
			Total for Department	**2,576.60**
			A/P Total	**1,671,557.60**
WIRED PAYMENTS				
Community Services/Nutrition/Library				
NEWSPAPER DIRECT,INC	ONLINE PERIODICAL AND MAGAZINE SUBSCRIPTION	250218	2/18/25	4,800.00
Engineering / PW's				

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
CITY OF SAN DIEGO	TRANSPORTATION / TREATMENT FEES FY 2025	2383	2/20/25	1,893,570.00
Human Resources				
PAYCHEX BENEFIT TECH	BENETRAC ESR SVCS BASE FEE/FEB25	250440138	2/14/25	824.00
ADMINSURE INC	WC ACCT REPLENISHMENT FOR JANUARY 2025	787	2/18/25	134,955.07
SECTION 8 HAPS	**Start Date** 2/14/2025 **End Date** 2/14/2025			15,496.42
PURCHASE CARDS				
Mayor and Council				
CANTON	DITAS YAMANE - CITY COUNCIL MEETING MIDDLE SNACKS		12/23/24	15.00
COSTCO WHOLESALE	KURIG COFFEE BLENDER CULTURE CLUB /BIRTHDAY CELEBR		12/23/24	31.98
EPIC WINGS	CM BUSH COUNCIL SPECIAL MEETING CORNBREAD		12/23/24	14.08
SMART & FINAL	CM YAMANE - OPEN HOUSE REFRESHMENT		12/23/24	40.31
SMART & FINAL	SNACKS SERVE FOR CM LUZ MOLINA CONFERENCE MEETING		12/23/24	41.32
ZARLITOS FAMILY RESTAURAN	YAMANE'S AND ROMAN AXON POLICE PRESENTATION LUNCH		12/23/24	26.76
			Total for Department	**169.45**
Building/Planning				
BLITZZ, INC.	BLITZZ, INC. - INSPECT - ENTERPRISE ANNUAL - 600		12/23/24	3,855.33
			Total for Department	**3,855.33**
CAO				
INTER-CONTINENTAL	HOTEL - CEQA CONFERENCE - LUTES		12/23/24	633.20
SAN DIEGO UNION TRIB-SUB	SAN DIEGO UNION TRIB-SUB		12/23/24	16.00
WATER COFFEE DELIVERY	WATER COFFEE DELIVERY		12/23/24	43.95
			Total for Department	**693.15**
City Clerk				
AMAZON.COM	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - FLOW		12/23/24	8.07
AMAZON.COM	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - PLAT		12/23/24	25.31
AMAZON.COM	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - FLOW		12/23/24	34.45
AMAZON.COM	PRINTER INK		12/23/24	37.87
AMAZON.COM	PRINTER PAPER		12/23/24	43.18
COSTCO WHOLESALE	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - CAKE		12/23/24	49.98
PARTY CITY	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - DECO		12/23/24	34.37
PARTY CITY	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - BALL		12/23/24	43.49
SMART & FINAL	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - REFR		12/23/24	83.01
WAL-MART	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - DECO		12/23/24	8.97
WHOLESALE FLOWERS AND SUP	CITY COUNCIL MTG. - CERTIFYING THE ELECTION - WHOL		12/23/24	52.40
			Total for Department	**421.10**

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
CMO				
COSTCO WHOLESALE	CULTURE CLUB - HOLIDAY EMPLOYEE DESSERT		12/23/24	48.95
COSTCO WHOLESALE	REFRESHMENT ITEMS FOR EMPLOYEE'S CHRISTMAS PARTY		12/23/24	205.10
COSTCO WHOLESALE	CULTURE CLUB DEPARTMENT EMPLOYEES MONTHLY COFFEE		12/23/24	474.53
COSTCO WHOLESALE	KURIG COFFEE BLENDER CULTURE CLUB /BIRTHDAY CELEBR		12/23/24	64.64
DUNKIN' DONUTS	VISITATION OF TECATE MAYOR TO MAYOR MORRISON		12/23/24	19.55
EINSTEIN BROS BAGELS	BRKFST TO SERVE TECATE'S MAYOR VST - 1 DOZ BAKER'		12/23/24	82.68
HOME DEPOT CREDIT SE	CMO - BRIAN HADLEY DACENA PLANTS FOR THE OFFICE		12/23/24	64.63
ICC CHICAGO REGIONAL OFFI	FIRE CODES AND STANDARDS		12/23/24	160.00
LEAGUE OF CALIFORNIA	MEMBER CITY OFFICIAL AND CITY STAFF REGISTRATION		12/23/24	675.00
LEAGUE OF CALIFORNIA	MEMBER CITY OFFICIAL REGISTRATION - CM DITAS YAMAN		12/23/24	675.00
LEAGUE OF CALIFORNIA	MEMBER CITY OFFICIALS REGISTRATION - BEN MARTINEZ		12/23/24	675.00
LEAGUE OF CALIFORNIA	MEMBER CITY OFFICIALS AND CITY STAFF REGISTRATION		12/23/24	675.00
LEAGUE OF CALIFORNIA	MEMBER CITY OFFICIALS REGISTRATION - MAYOR RON MO		12/23/24	675.00
LEAGUE OF CALIFORNIA	MEMBER CITY OFFICIALS REGISTRATION - JOSE RODRIGUE		12/23/24	675.00
LEAGUE OF CALIFORNIA	MEMBER CITY OFFICIALS REGISTRATION - LUZ MOLINA		12/23/24	675.00
OFFICE DEPOT	COUNCIL OFFICE SUPPLIES - WRITING BOARD FOR COUNCI		12/23/24	30.43
SAP CENTER TRAINING	SAP CENTER TRAINING REFUND B.HADLEY		12/23/24	-50.00
SHELL	QUICK STOP FOR COUNCIL MEETING ICE		12/23/24	3.80
SMART & FINAL	CULTURE CLUB DESSERT FOR EMPLOYEE CHRISTMAS PARTY		12/23/24	44.05
SMART & FINAL	CULTURE CLUB - WATER CASES FOR EMPLOYEE HOLIDAY PA		12/23/24	50.97
STARBUCKS	CULTURE CLUB GIFT CARD FOR EMPLOYEE HOLIDAY PRICES		12/23/24	20.00
WAL-MART	SMALL FOAM FOR SNOW COUNCIL OFFICE CHRISTMAS DECOR		12/23/24	9.22
WAL-MART	COUNCIL OFFICE DECORATION/COUNCIL MEETING ICE AND		12/23/24	20.29
WAL-MART	CHRISTMAS BALLS DECORATIONS		12/23/24	21.72
WAL-MART	YEARLY BUDGET FOR CHRISTMAS DECORARTION		12/23/24	53.91
WAL-MART	ADDITIONAL CHRISTMAS DECORATION FOR CMO LOBBY AND		12/23/24	79.16
			Total for Department	**6,128.63**
Community Services/Nutrition/Library				
AMAZON.COM	SUPPLIES FOR MUSIC CLASS AT CASA/CSD PRC#14433		12/23/24	7.60
AMAZON.COM	SUPPLIES FOR A KIMBALL HOLIDAY		12/23/24	18.79
AMAZON.COM	MLK OFFICE SUPPLIES/CSD		12/23/24	21.74
AMAZON.COM	CASA WINTER CELEBRATION/CASA PRC#14433		12/23/24	28.26
AMAZON.COM	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14433		12/23/24	31.53
AMAZON.COM	SUPPLIES FOR A KIMBALL HOLIDAY/CSD PRC#14433		12/23/24	31.80
AMAZON.COM	CASA RECREATION SUPPLIES/CSD PRC#14433		12/23/24	32.93
AMAZON.COM	A KIMBALL HOLIDAY SUPPLIES/CSD		12/23/24	43.09
AMAZON.COM	SUPPLIES FOR A KIMBALL HOLIDAY/CSD PRC#14433		12/23/24	45.66
AMAZON.COM	SUPPLIES FOR A KIMBALL HOLIDAY/CSD PRC#14433		12/23/24	54.36
AMAZON.COM	CASA WINTER CELEBRATIONS/CSD PRC#14433		12/23/24	55.42
AMAZON.COM	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14433		12/23/24	66.85
AMAZON.COM	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14433		12/23/24	129.60
AMAZON.COM	SUPPLIES FOR MUSIC CLASS AT CASA/CSD PRC#14433		12/23/24	155.41
AMAZON.COM	SUPPLIES FOR A KIMBALL HOLIDAY/CSD		12/23/24	172.36
ARCO	GAS FOR U-HAUL A KIMBALL HOLIDAY/CSD		12/23/24	22.41

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
ARCO	GAS FOR U-HAUL A KIMBALL HOLIDAY/CSD		12/23/24	46.16
COSTCO BY INSTACART	SNACKS FOR STAFF DURING A KIMBALL HOLIDAY EVENT/CS		12/23/24	317.92
COSTCO WHOLESALE	A KIMBALL HOLIDAY SUPPLIES-SLEDS/CSD		12/23/24	387.68
DOLLAR TREE	CASA WINTER CELEBRATION/CSD		12/23/24	6.90
EL SUPER	CASA WINTER CELEBRATION/CSD		12/23/24	17.14
EL SUPER	CASA WINTER CELEBRATION/CSD		12/23/24	136.74
FACEBOOK	MARKETING FOR A KIMBALL HOLIDAY/CSD		12/23/24	10.00
GUITAR CENTER	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14414		12/23/24	128.23
GUITAR CENTER	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14414		12/23/24	175.87
GUITAR CENTER	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14414		12/23/24	302.70
GUITAR CENTER	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14414		12/23/24	329.24
GUITAR CENTER	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14414		12/23/24	369.47
GUITAR CENTER	SUPPLIES FOR MUSIC PROGRAM AT CASA/CSD PRC#14414		12/23/24	534.02
IN-N-OUT BURGERS	STAFF MEALS FOR HOLIDAY PORTRAIT EVENT/CSD		12/23/24	36.00
ISTOCKPHOTO	MONTHLY SUBSCRIPTION/CSD		12/23/24	40.00
OFFICE DEPOT	EVENT SUPPLIES/CSD		12/23/24	72.26
SAFIROS SANITATIONS	SINK FOR VENDOR COURT AT A KIMBALL HOLIDAY/CSD PRC		12/23/24	587.25
SAN DIEGO RESTAURANT SUPP	COMMUNITY BREAKFAST SUPPLIES PITCHERS WITH LIDS, 2		12/23/24	14.87
SHELL	GAS FOR VAN A KIMBALL HOLIDAY/CSD		12/23/24	13.55
SPOTIFY	MONTHLY SUBSCRIPTION/CSD		12/23/24	19.99
STARBUCKS	COFFEE FOR STAFF DURING A KIMBALL HOLIDAY/CSD		12/23/24	66.00
TACOS BAJA	STAFF MEALS FOR A KIMBALL HOLIDAY/CSD PRC#14415		12/23/24	652.50
U HAUL INTERNATIONAL	U-HAUL FOR A KIMBALL HOLIDAY/CSD		12/23/24	210.84
U HAUL INTERNATIONAL	U-HAUL FOR A KIMBALL HOLIDAY/CSD		12/23/24	213.86
VALLARTA SUPERMARKETS	FAB-SENIOR PROGRAMMING SUPPLIES/CSD		12/23/24	32.26
WAL-MART	CASA WINTER CELEBRATION/CSD		12/23/24	64.57
WAL-MART	A KIMBALL HOLIDAY SUPPLIES - BATTERIES/CSD		12/23/24	299.08
WASH & GO LAUNDRY	LAUNDRIED LINENS AFTER COMMUNITY BREAKFAST, DEC 20		12/23/24	29.65
		Total for Department		**6,032.56**
Engineering / PW's				
CALIFORNIA WATER ENV	PRC# 14354 CWEA MEMBERSHIP RENEWAL FOR FFIATOA WW		12/23/24	111.00
DALTON HYUNDAI NATIONAL C	DALTON HYNDAI - EMERGENCY CAR PART PURCHASE- FLEET		12/23/24	54.81
OFFICE DEPOT	OFFICE DEPOT #0963 ERASER FOR SPECIAL ENGINEERING		12/23/24	7.49
VITALCHEK	SD COUNTY DOC FILING FEE- PEDESTRIAN CROSSING ENHA		12/23/24	52.50
WAL-MART	WM SUPERCENTER #5684 STORMWATER CALENDAR GIFT CARD		12/23/24	500.00
		Total for Department		**725.80**
Fire				
AMAZON.COM	WHEEL CASTERS FOR PUMP TESTING EQUIPMENT		12/23/24	26.09
AMAZON.COM	KITCHEN SUPPLIES FOR KITCHEN NEEDS		12/23/24	28.16
AMAZON.COM	STRIKE TEAM EQUIPMENT SLEEPING BAGS - NEED FOR NEW		12/23/24	54.36
AMAZON.COM	STRIKE TEAM EQUIPMENT SLEEPING BAGS - NEED FOR NEW		12/23/24	163.08
AMAZON.COM	KITCHEN SUPPLIES FOR KITCHEN NEEDS		12/23/24	192.91
C C A I	CALIFORNIA CONFERENCE OF ARSON INVESTIGATION MEMBE		12/23/24	110.00
C C A I	CALIFORNIA CONFERENCE OF ARSON INVESTIGATIONS PRC#		12/23/24	110.00

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
CHIPOTLE MEXICAN GRILL	FOOD FOR 1 YEAR TEST PROCTORS		12/23/24	77.76
EXCELLENCE AUTO DETA	OES 373 WINDOW TINT		12/23/24	250.00
GLORIETTA BAY INN	LODGING FOR INSTRUCTOR - CHIEF OFFICER SYMPOSIUM -		12/23/24	300.24
IT'S A PIECE A CAKE	CAKE FOR RIG UNVEILING		12/23/24	96.00
K & J PARTY RENTALS	CHAIRS FOR RIG UNVEILING		12/23/24	195.70
NAFI	MEMBERSHIP FEES FOR FIRE INVESTIGATIONS PRC#14264		12/23/24	60.00
NATIONWIDE MEDICAL SURGIC	FENTANYL CITRATE AND KETAMINE		12/23/24	131.90
SMART & FINAL	WATER FOR TRAINING		12/23/24	7.90
STARBUCKS	RIG UNVEILING EVENT COFFEE		12/23/24	66.00
SUPER SERGIO'S	FOOD DUE TO EXTENDED CALL		12/23/24	70.64
UPS	SHIPPING EQUIPMENT		12/23/24	35.61
		Total for Department		**1,976.35**
Human Resources				
TARGET	EMPLOYEE ANNIVERSARY GIFT CARD		12/23/24	150.00
		Total for Department		**150.00**
MIS				
MURF.AI	MURF AI CREATOR		12/23/24	228.00
SYSINFO	SYSINFO PST CONVERTER APP		12/23/24	199.00
TREND MICRO	TREND MICRO MOBILITY SECURITY APP		12/23/24	152.95
ZOOM	ZOOM MONTHLY SUBSCRIPTION		12/23/24	843.02
		Total for Department		**1,422.97**
NSD				
SAP CENTER TRAINING	SAP EVALUATOR CENTER TRAINING FOR A.CORDOVA PRC#T3		12/23/24	50.00
SAP CENTER TRAINING	SAP EVALUATOR CENTER TRAINING FOR R.SORIANO PRC#T3		12/23/24	50.00
		Total for Department		**100.00**
Police				
AMAZON.COM	AMZN MKTP US*Z16P11CP1		12/23/24	325.41
AMAZON.COM	AMAZON MARK* Z38201C31		12/23/24	29.33
AMAZON.COM	AMAZON MARK* ZX5YT2N41		12/23/24	51.83
AMAZON.COM	AMAZON MARK* Z96JL2VC2		12/23/24	76.67
AMAZON.COM	AMAZON MARK* Z10LA98P2		12/23/24	106.56
ATAP	ASSOC OF THREAT ASSESSMEN ANNUAL ATAP MEMBERSHIP F		12/23/24	150.00
AYRES HOTELS	AYRES HOTEL - ORANGE THIS IS THE CREDIT FROM THE E		12/23/24	-100.00
AYRES HOTELS	AYRES HOTEL ANAHEIM LODGING CHARGE FOR TC INV FOR		12/23/24	46.80
AYRES HOTELS	AYRES HOTEL - ORANGE ERROR TRANSACTION SEE THE CRE		12/23/24	100.00
AYRES HOTELS	AYRES HOTEL & SPA - MO PRC T3292 LODGING FOR TRAIN		12/23/24	561.94
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 FIRST WEEK FOR TEC		12/23/24	705.35
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 SECOND WEEK OF TRAI		12/23/24	705.35
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 SECOND WEEK OF TRAI		12/23/24	705.35
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 FIRST WEEK OF LODGI		12/23/24	760.45
AYRES HOTELS	AYRES HOTEL & SPA - MO PRC T3292 LODGING FOR TRAIN		12/23/24	304.00

WARRANT REGISTER # 34
2/20/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 FIRST WEEK FOR TEC		12/23/24	336.00
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 FIRST WEEK OF LODGI		12/23/24	336.00
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 SECOND WEEK OF TRAI		12/23/24	336.00
AYRES HOTELS	AYRES HOTEL - ORANGE PRC T3245 SECOND WEEK OF TRAI		12/23/24	336.00
CALIFORNIA NARCOTIC	WWW.CNCA.COM PRC T3276 TRAINING TUITION K9 CONFERE		12/23/24	45.00
CALIFORNIA NARCOTIC	WWW.CNCA.COM PRC T3276 TUITOIN FOR THE IPCA FOR CA		12/23/24	450.00
FOX VALLEY TECH	NBS-FVT*FOX VALLEY TECH PRC T3338 PROCESSED BY SME		12/23/24	12.11
FOX VALLEY TECH	FOX VALLEY TECH PRC T3338 PROCESSED BY SMENDIOLA		12/23/24	425.00
HOME DEPOT CREDIT SE	THE HOME DEPOT #0658		12/23/24	12.40
HOME DEPOT CREDIT SE	THE HOME DEPOT #0658		12/23/24	17.94
HOME DEPOT CREDIT SE	THE HOME DEPOT #0658		12/23/24	187.83
HOME DEPOT CREDIT SE	THE HOME DEPOT #0658		12/23/24	272.29
IDVILLE	IDVILLE CUSTOM BADGE REEL		12/23/24	563.07
INTERNATIONAL ASSOC OF CH	IACP INVOICE# 0237575		12/23/24	270.00
OC SHERIFFS DEPT	OC SHERIFFS DEPT KATELLA TRAINING TUITION FOR GUTI		12/23/24	175.00
ORANGE COUNTY SHERIF	OC PARKING CIVIC CTR PRC T3245 THIS WAS FOR PARKIN		12/23/24	15.00
PELOTON	PELOTON ALL ACCESS MEMBERSHIP		12/23/24	44.00
RESIDENCE INN	RESIDENCE INN BY MARRI PRC T3310 LODGING FOR TRAIN		12/23/24	526.57
RESIDENCE INN	RESIDENCE INN BY MARRI PRC T3310 LODGING FOR TRAIN		12/23/24	526.57
TACTICAL DISPATCHE	EB *TACTICAL DISPATCHE PRC T3266 TUITION FOR TRAIN		12/23/24	353.98
THE COSMOPOLITAN OF LAS V	COSMOPOL-FRONT DESK PRC T3245 LODGING FOR TRAINING		12/23/24	830.66
THE COSMOPOLITAN OF LAS V	COSMOPOL-FRONT DESKPRC T3245 FOR TRAINING LODGING		12/23/24	623.66
US CPTED ASSOCIATION LLC	US CPTED ASSOCIATION PRC T3335, PROCESSED BY SMEND		12/23/24	495.00

Total for Department **11,719.12**

Purchase Card Total **33,394.46**

GRAND TOTAL **3,754,597.55**

AGENDA REPORT

Department: **Finance**
Prepared by: **Karla Apalategui, Sr. Accounting Assistant**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Warrant Register No. 35 for the Period of 2/21/25 through 2/27/25 in the Amount of $3,268,250.39

RECOMMENDATION:
Ratify Warrants Totaling $3,268,250.39.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
Per Government Section Code 37208, below are the payments issued for the period of 2/21/25 – 2/27/25. Consistent with the Department of Finance's practice, listed below are all payments above $50,000.

Vendor	Check/Wire	Amount	Explanation
Law Office of Emily Howe	373535	1,000,000.00	Umana, Brian ET AL CNC Settlement
Public Emp Retirement	250570194	361,668.54	Service Period 2/4/25 – 2/17/25

FINANCIAL STATEMENT:
Warrant Register Total $3,268,250.39

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Not Applicable

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – FY25 Warrant Register No. 35

WARRANT REGISTER # 35
2/27/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
Mayor and Council				
STAPLES BUSINESS ADV	MOP#45704-CNCLS OFF SUPLS- SUGTNS BX/TRPL A E	373558	2/27/25	23.28
STAPLES BUSINESS ADV	MOP#45704-CNCLS OFF SUPLS- SUGTNS BX/TRPL A E	373558	2/27/25	23.28
STAPLES BUSINESS ADV	MOP#45704-CNCLS OFF SUPLS- SUGTNS BX/TRPL A E	373558	2/27/25	23.28
STAPLES BUSINESS ADV	MOP#45704-CNCLS OFF SUPLS- SUGTNS BX/TRPL A E	373558	2/27/25	24.30
STAPLES BUSINESS ADV	MOP#45704-CNCLS OFF SUPLS- SUGTNS BX/TRPL A E	373558	2/27/25	22.27
			Total for Department	**116.41**
Building/Planning				
STAPLES BUSINESS ADV	MOP#45704 BUILDING OFFICE SUPPLIES	373559	2/27/25	218.36
STAPLES BUSINESS ADV	MOP 45704 BUILDING OFFICE SUPPLIES	373560	2/27/25	148.11
SUNRUN INSTALLATION	REFUND A PORTION OF PERMIT BD24-00203	373562	2/27/25	133.80
			Total for Department	**500.27**
CAO				
DEVANEY PATE MORRIS	LEGAL SERVICES FOR CUMMINS MATTER	373527	2/27/25	45,492.33
			Total for Department	**45,492.33**
City Clerk				
			Total for Department	**0.00**
CMO				
LIEBERT CASSIDY WHI	POA LABOR NEGOTIATION	373537	2/27/25	1,628.00
LIEBERT CASSIDY WHI	MEA LABOR NEGOTIATION - 2024	373537	2/27/25	308.00
LIEBERT CASSIDY WHI	FIRE LABOR NEGOTIATION - 2024	373537	2/27/25	1,223.97
LIEBERT CASSIDY WHI	POA LABOR NEGOTIATION - 2024	373537	2/27/25	2,552.00
SPARKLETTS	BALANCE CHARGES FOR FINANCE WATER	373557	2/27/25	9.98
			Total for Department	**5,721.95**
Community Services/Nutrition/Library				
SEAPORT MEAT COMPANY	FOOD AS NEEDED FOR NUTRITION CTR. FY25	373555	2/27/25	1,830.67
STAPLES BUSINESS ADV	STAPLES, 1000 COUNT	373558	2/27/25	63.28
STAPLES BUSINESS ADV	MOP- STAPLES, LIBRARY- CREDIT PLANNER	373558	2/27/25	-20.37
STAPLES BUSINESS ADV	OFFICE SUPPLIES FOR NUTRITION	373558	2/27/25	23.64
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	339.36
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	14.13
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	13.16
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	91.54
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	110.76
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	993.56
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	1,153.88

WARRANT REGISTER # 35
2/27/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
SYSCO SAN DIEGO INC	FOOD/CONSUMABLES AS NEEDED FOR NUTRITION C	373566	2/27/25	3,977.04
			Total for Department	**8,590.65**
Engineering / PW's				
BEST BEST & KRIEGER	STORMWATER MANDATES RENDERED THROUGH JAN	373513	2/27/25	550.68
BOOT WORLD	MOP 64096 WORK BOOTS FOR F.RIVERA FY25-PW/EC	373514	2/27/25	122.32
BOOT WORLD	MOP 64096 WORK BOOTS FOR O.BECCERRIL FY25-PV	373514	2/27/25	132.11
BOOT WORLD	MOP 64096 WORK BOOTS FOR P.RAMIREZ FY25-PW/S	373514	2/27/25	136.38
BOOT WORLD	MOP 64096 WORK BOOTS FOR E.FONSECA FY25-PW/	373514	2/27/25	146.79
BOOT WORLD	MOP 64096 WORK BOOTS FOR J. HERRERA FY25-PW/	373514	2/27/25	156.58
BOOT WORLD	MOP 64096 WORK BOOTS FOR J.CASILLAS FY25-PW/F	373514	2/27/25	165.60
BOOT WORLD	MOP 64096 WORK BOOTS FOR P.LOPEZ FY25-PW/PAF	373514	2/27/25	166.37
BOOT WORLD	MOP 64096 WORK BOOTS FOR T.LUJAN FY25-PW/STS	373514	2/27/25	171.26
BOOT WORLD	MOP 64096 WORK BOOTS FOR F.ORNELAS FY25-PW/I	373514	2/27/25	195.73
BOOT WORLD	MOP 64096 WORK BOOTS FOR J. GONZALES FY25-PV	373514	2/27/25	195.73
BOOT WORLD	MOP 64096 WORK BOOTS FOR J.CASTILLO FY25-PW/S	373514	2/27/25	195.73
BOOT WORLD	MOP 64096 WORK BOOTS FOR J.WOODS FY25-PW/ST	373514	2/27/25	195.73
BOOT WORLD	MOP 64096 WORK BOOTS FOR R.JIMENEZ FY25-PW/V	373514	2/27/25	195.73
BOOT WORLD	MOP 64096 WORK BOOTS FOR D.GALLEGOS FY25-PV	373514	2/27/25	195.73
BOOT WORLD	MOP 64096 WORK BOOTS FOR O.GARCIA FY25-PW/PA	373514	2/27/25	200.00
CALIFORNIA ELECTRIC	MOP 45698 ELECTRIC SUPPLIES FY25-PW/FAC	373515	2/27/25	123.98
CANON SOLUTIONS AMER	EQUIPMT BASE CHARGE OF ENG SCANNER 02/01-02/2	373516	2/27/25	97.43
COSCO FIRE PROTECTIO	FIRE SAFETY INSPECTIONS FY25-PW/FAC	373517	2/27/25	2,932.50
COSCO FIRE PROTECTIO	FIRE SAFETY INSPECTIONS FY25-PW/FAC	373517	2/27/25	3,330.50
COSCO FIRE PROTECTIO	FIRE SAFETY INSPECTIONS FY25-PW/FAC	373517	2/27/25	4,306.50
COUNTY OF SAN DIEGO	SD STORMWATER COPERMITTEE SHARED COST FY2	373518	2/27/25	8,889.89
D-MAX ENGINEERING IN	NC PC WETLAND EXPANSION & PARK SITE PROJ.	373520	2/27/25	696.28
D-MAX ENGINEERING IN	CIP 22-09 CONSTRUCTION INSPECTION SERVICES	373521	2/27/25	252.55
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	978.96
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	48.19
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	48.19
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	175.12
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	216.75
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	2,994.13
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	742.53
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	790.51
DANIELS TIRE SERVICE	BPO: TIRES FOR CITY FLEET FY25-PW/EQM	373522	2/27/25	724.94
GEOSYNTEC CONSULTANT	NTP- FY25 COMPLIANCE SUPPORT FOR CITY OF NC	373528	2/27/25	4,602.55
GRAINGER	MOP 65179 BUILDING SUPPLIES FY25-PW/FAC	373529	2/27/25	79.00
GRAINGER	MOP 65179 BUILDING SUPPLIES FY25-PW/FAC	373529	2/27/25	435.77
GRAINGER	MOP 65179 STREET SUPPLIES FY25-PW/STS	373529	2/27/25	195.40
HAAKER EQUIPMENT COM	PARTS AND SMALL EQUIPMENT FY25-PW/EQM	373531	2/27/25	1,174.50
HOME DEPOT CREDIT SE	BPO: BUILDING MATERIAL SUPPLIES FOR FY25-PW/F	373532	2/27/25	82.31
INNOVATIVE CONSTRUCT	CIP 21-28 PARADISE CREEK WETLAND EXPANSION BI	373533	2/27/25	3,333.00
INNOVATIVE CONSTRUCT	NTP - LAS PALMAS POOL SITE REVIE AND REPAIR/CC	373533	2/27/25	4,974.50
INNOVATIVE CONSTRUCT	CIP 23-15 PAVEMENT REHABILITATION PROJECT	373533	2/27/25	8,034.00
INNOVATIVE CONSTRUCT	CIP 19-23 CENTRAL COMMNTY MOBILE ENHANCEMEN	373533	2/27/25	8,926.00

WARRANT REGISTER # 35
2/27/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
INNOVATIVE CONSTRUCT	CIP 22-26 EL TOYON PARK	373533	2/27/25	14,663.50
INNOVATIVE CONSTRUCT	CIP 24-04 FY24 AND FY25 ADA IMPROVEMENTS PROJ	373533	2/27/25	23,883.00
KIMLEY HORN AND	CIP 20-09 NC EASTSIDE I-805 COMM	373534	2/27/25	2,472.68
KIMLEY HORN AND	CIP 21-28 PARADISE WETLAND	373534	2/27/25	5,287.55
KIMLEY HORN AND	ON-CALL PROJ. SUPPORT SVCS E 8TH ST. & ROOSEV	373534	2/27/25	12,469.49
LEIGHTON CONSULTING	CIP 22-09 EASTSIDE I-805 COMM. GREENBELT PROJE	373536	2/27/25	749.00
LOUIES GARAGE CORPOR	BODY REPAIR/PAINT PD VEH #011 FY25-PW/EQM	373538	2/27/25	1,279.80
MASON'S SAW & LAWNMO	MOP 45729 STREET SUPPLIES FY25-PW/STS	373539	2/27/25	61.28
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY25-PW/EQM	373542	2/27/25	2,065.65
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373543	2/27/25	35.30
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373543	2/27/25	11.04
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373543	2/27/25	13.88
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373543	2/27/25	221.06
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373543	2/27/25	49.96
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373543	2/27/25	96.28
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373544	2/27/25	20.29
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373545	2/27/25	21.99
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY25-PW/EQM	373546	2/27/25	33.82
PERRY FORD-NATIONAL	REPAIR TO FIRE VEH #086 FY25-PW/EQM	373547	2/27/25	16,491.72
POWERSTRIDE BATTERY	MOP 67839 AUTO BATTERIES FY25-PW/EQM	373548	2/27/25	242.23
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/PARKS	373549	2/27/25	90.92
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/WW	373549	2/27/25	39.14
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373549	2/27/25	50.38
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/STS	373549	2/27/25	67.46
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373549	2/27/25	101.22
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/STS	373549	2/27/25	192.85
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373549	2/27/25	26.40
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373549	2/27/25	37.20
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/STS	373549	2/27/25	122.65
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373549	2/27/25	256.08
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373549	2/27/25	45.15
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/STS	373549	2/27/25	76.11
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/FAC	373549	2/27/25	199.11
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY25-PW/STS	373549	2/27/25	215.24
PROJECT PROFESSIONAL	CIP 20-05 PD PISTOL SAFETY ENHANCEMENT	373550	2/27/25	859.75
PROJECT PROFESSIONAL	CIP 20-01 P-1 SEWER UPSIZING PH II	373550	2/27/25	412.68
PROJECT PROFESSIONAL	CIP 20-04 PD GENERATOR & ELECTRIC UPGRADES	373550	2/27/25	1,299.50
PROJECT PROFESSIONAL	CIP 24-15 PD DEPT ROLL-UP & SALLYPORT DOORS - N	373550	2/27/25	1,694.50
PROJECT PROFESSIONAL	CIP 22-25- AMENDMENT # 1 FOR FRANC ADMINISTRAT	373550	2/27/25	2,003.00
PROJECT PROFESSIONAL	CIP 23-12 PD AND MLK FIRE BACKFLOW PREVENTER	373550	2/27/25	2,145.50
PROJECT PROFESSIONAL	3131 VALLEY RD STORM DRAIN REPAIRS	373550	2/27/25	3,621.00
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/EQM	373551	2/27/25	69.51
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/WW	373551	2/27/25	54.67
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/EQM	373551	2/27/25	69.51
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/PARKS	373551	2/27/25	71.48
PRUDENTIAL OVERALL S	MOP 45742 LAUNDRY SERVICES FY25-PW/STS	373551	2/27/25	104.90
ROVE ENGINEERING INC	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	373552	2/27/25	5,355.56
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373553	2/27/25	93.00

WARRANT REGISTER # 35
2/27/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR WASTEWATER FEB FY25-PV	373554	2/27/25	2,387.92
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FEB FY25-PW/STS	373554	2/27/25	37,450.35
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY25-PW/PARKS	373556	2/27/25	191.24
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY25-PW/PARKS	373556	2/27/25	372.64
STAPLES BUSINESS ADV	MOP 45704 OFFICE SUPPLIES FY25-PW/ENG	373558	2/27/25	64.88
STC TRAFFIC INC	CIP 23-04 PROPOSAL FOR RETROREFLECTIVE BACK-	373561	2/27/25	41,415.00
STC TRAFFIC INC	STC - HSIP CYCLE 10 GRANTS- PLAZA BLVD. TSA & S'	373561	2/27/25	8,860.00
STC TRAFFIC INC	STC - HSIP CYCLE 10 GRANTS- PLAZA BLVD. TSA & S'	373561	2/27/25	3,020.00
STC TRAFFIC INC	CIP 23-04 PROPOSAL FOR RETROREFLECTIVE BACK-	373561	2/27/25	400.00
STC TRAFFIC INC	PLAZA BLVD. TSA & SYNCHRO RESO 2019-164	373561	2/27/25	13,270.00
STC TRAFFIC INC	CIP 23-04 PROPOSAL FOR RETROREFLECTIVE BACK-	373561	2/27/25	300.00
SWEETWATER AUTHORITY	CIP 24-13 LAS PALMAS PARK IMPROVEMENTS PROJE	373563	2/27/25	2,500.00
SWEETWATER AUTHORITY	WATER SERVICE FOR PARKS DEC-FEB FY25-PW/PAR	373564	2/27/25	33.38
SWEETWATER AUTHORITY	WATER SERVICE FOR PARKS DEC-FEB FY25-PW/PAR	373564	2/27/25	33.38
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	46.26
SWEETWATER AUTHORITY	WATER SERVICE FOR PARKS DEC-FEB FY25-PW/PAR	373564	2/27/25	55.02
SWEETWATER AUTHORITY	WATER SERVICE FOR PARKS DEC-FEB FY25-PW/PAR	373564	2/27/25	136.85
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	169.54
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	340.71
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	517.72
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	654.67
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	1,921.53
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	2,750.15
SWEETWATER AUTHORITY	WATER SERVICE FOR FACILITIES DEC-FEB FY25-PW/	373564	2/27/25	3,484.25
SWRCB	ANNUAL PERMIT FEES FOR EASTSIDE I-805 COMMUN	373565	2/27/25	619.00
URBAN SDK, INC.	NATIONAL CITY ROADWAY COMPREHENSIVE SPEED	373568	2/27/25	9,750.00
VALLEY INDUSTRIAL SP	MOP 46453 INDUSTRIAL SUPPLIES FY25-PW/FAC	373569	2/27/25	223.59
VALLEY INDUSTRIAL SP	MOP 46453 INDUSTRIAL SUPPLIES FY25-PW/FAC	373569	2/27/25	259.68
VALLEY INDUSTRIAL SP	MOP 46453 INDUSTRIAL SUPPLIES FY25-PW/FAC	373569	2/27/25	499.98
VISTA PAINT	MOP 68834 PAINT SUPPLIES FY25-PW/STS	373571	2/27/25	282.28
WETMORES	MOP 80333 369858CREDIT FY25-PW/EQM	373572	2/27/25	-71.62
WETMORES	BATTERIES FOR ST #34 GENERATOR-PW/EQM	373572	2/27/25	773.41
WETMORES	MOP 80333 AUTO SUPPLIES FY25-PW/EQM	373572	2/27/25	259.28
WILLY'S ELECTRONIC S	MOP 45763 ELECTRIC SUPPLIES FY25-PW/EQM	373573	2/27/25	56.82
WILLY'S ELECTRONIC S	MOP 45763 ELECTRIC SUPPLIES FY25-PW/EQM	373573	2/27/25	114.33
			Total for Department	**294,994.68**
Finance				
DELTA DENTAL INSURAN	MARCH 2025 GROUP #05-7029600002 COBRA DENTAL	373523	2/27/25	17.00
DELTA DENTAL INSURAN	MARCH 2025 GRP #05-7029600000 PMI DENTAL INS	373524	2/27/25	1,205.42
DELTA DENTAL OF CALI	MARCH 2025 GRP #05-0908601002 COBRA PREMIER D	373525	2/27/25	180.88
DELTA DENTAL OF CALI	MARCH 2025 GRP #05-908600000 DENTAL INS PREMIE	373526	2/27/25	19,638.37
			Total for Department	**21,041.67**
Fire				
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	-227.34

WARRANT REGISTER # 35
2/27/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	532.51
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	532.51
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	753.19
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	19.40
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	19.40
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	546.82
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	187.97
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	188.55
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	25.86
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	25.86
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	377.07
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	215.45
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	25.86
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	454.49
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	215.49
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	216.57
ACE UNIFORMS & ACCES	CLASS B, CLASS A AND UNIFORM ACCESSORY	373509	2/27/25	443.81
STILES, JAMES	EDUC REIMBRSMT: FIRE PREVENTION ORG&MGT FIR	373575	2/27/25	764.00
			Total for Department	**5,317.47**
Housing / Sec 8				
NAN MCKAY AND ASSOCI	HCV FINANCIAL MANG. MB DIGITAL REV. SERV. FOR S	373541	2/27/25	239.00
			Total for Department	**239.00**
Human Resources				
AETNA BEHAVIORAL HEA	EMPLOYEE ASSISTANCE PROGRAM/MAR25	373510	2/27/25	825.60
			Total for Department	**825.60**
MIS				
AT&T	SBC/AT&T DATA/PHONES FY25	373511	2/27/25	125.27
AT&T	AT&T SERVICES FY25	373512	2/27/25	6,565.55
COX COMMUNICATIONS	COX BUSINESS DATA/VIDEO FY25	373519	2/27/25	174.00
COX COMMUNICATIONS	COX BUSINESS DATA/VIDEO FY25	373519	2/27/25	224.72
GRANICUS	SWAGIT WEBCASTING FY25	373530	2/27/25	2,199.16
TYLER TECHNOLOGIES I	TYLER MUNIS ERP	373567	2/27/25	740.00
TYLER TECHNOLOGIES I	TYLER MUNIS ERP	373567	2/27/25	740.00
TYLER TECHNOLOGIES I	TYLER MUNIS ERP	373567	2/27/25	4,440.00
VERIZON WIRELESS	VERIZON WIRELESS DATA/PHONES FY25	373570	2/27/25	2,680.67
VERIZON WIRELESS	VERIZON WIRELESS DATA/PHONES FY25	373570	2/27/25	432.09
			Total for Department	**18,321.46**
NSD				
ACE UNIFORMS & ACCES	ACE UNIFORMS PARKING URQUIDEZ	373509	2/27/25	633.57
STAPLES BUSINESS ADV	MOP 45704 OFFICE SUPPLIES	373558	2/27/25	38.44

WARRANT REGISTER # 35
2/27/2025

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
STAPLES BUSINESS ADV	MOP 45704 OFFICE SUPPLIES	373558	2/27/25	142.55
STAPLES BUSINESS ADV	MOP 45704 OFFICE SUPPLIES	373558	2/27/25	288.66
STAPLES BUSINESS ADV	MOP 45704 OFFICE SUPPLIES	373558	2/27/25	178.69
			Total for Department	**1,281.91**
Police				
MCGOUGH, JOHN T	TRAINING POST PLN 4 AOT REIMBURSMENT PRC 325	373540	2/27/25	110.54
			Total for Department	**110.54**
Risk				
LAW OFFICES OF EMILY E. HOWE	UMANA, BRIAN, ET AL. VS. CNC SETTLEMENT	373535	2/27/25	1,000,000.00
			Total for Department	**1,000,000.00**
			A/P Total	**1,402,553.94**

PAYROLL

Pay period	Start Date	End Date	Check Date	
5	2/4/2025	2/17/2025	2/26/2025	**1,503,827.91**

WIRED PAYMENTS

Finance				
PUBLIC EMP RETIREMEN	SERVICE PERIOD 02/04/2025 - 02/17/2025	250570194	2/27/25	361,668.54
PUBLIC EMP RETIREMEN	RETIRED ANNUITANT LATE FEES / NUNEZ, MARIA	250570198	2/27/25	200.00
	GRAND TOTAL			**3,268,250.39**

AGENDA REPORT

Department: **Engineering & Public Works**
Prepared by: **Ricardo Rodriguez, Assistant Engineer-Civil**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Public Hearing and Adoption of Updated Sewer Capacity Fees.

RECOMMENDATION:
Hold a Public Hearing, Receive Public Comments, and Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Adopting Updated Sewer Capacity Fees."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
As part of the City of National City's Sewer Rate Study, accepted by City Council on March 4, 2025 per Resolution No. 2025-21, it was identified that the City's Sewer Capacity Fees were due for review and potential revision. While the last update to the Master Fee Schedule was effective December 4, 2023 per Resolution No. 2023-143, Sewer Capacity Fees remained the same and had not been updated since October 2, 2018 per Resolution No. 2018-173. Although the City is currently working with Willdan Financial Services to review and update the Master Fee Schedule for other City-wide fees, it was determined that Sewer Capacity Fees require specialized technical review and therefore the Engineering & Public Works department, which has oversight of the municipal sewer system, took the lead in the review of these fees.

Sewer Capacity Fees are charged by nearly all agencies that operate a public sewer system and are allowed by Government Code Section 66013(a). The purpose of these fees is to provide a mechanism for the agency to collect funds that will contribute towards the cost of future system capacity upgrades that become necessary over time as wastewater flows increase as a result of the aggregate development and growth in the service area. A sewer capacity fee is a charge for a service provided by a governmental agency to the public for services that benefit an individual user rather than the community at large. The fees do not apply to properties that already have a sewer connection, where the new improvements do not increase sewer flows (as could happen for industrial or commercial properties when the change in use/activity impacts water usage and subsequent wastewater production).

The City hired Ardurra Group, Inc. ("Ardurra"), through Anser Advisory, to complete the Sewer Rate Study, previously presented to City Council, which recommended conducting a review of the City's Sewer Capacity fee. Ardurra then developed the Sewer Capacity Fee Memorandum, attached hereon as Exhibit A, which provides the basis for and the recommended increases to these capacity fees. Sewer Capacity Fees are charged to developers and builders based upon the size of the property being constructed and the intended use(s), making a technical assumption of sewer flows that will be generated by a property.

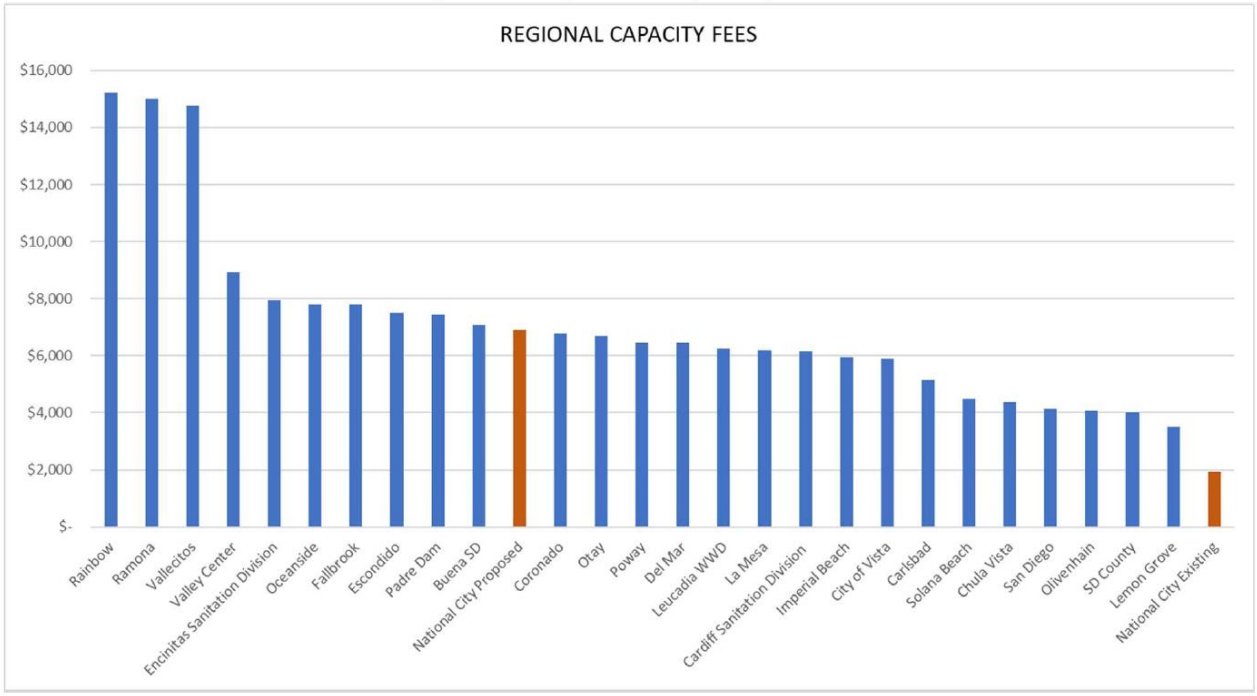
Each type of development, from single family homes to multi-family and commercial properties, all have an associated Equivalent Dwelling Unit (EDU) that is calculated based upon the anticipated sewer flows relative to a Single Family Residential (SFR) Dwelling Unit. If a property changes their usage or additional units or increased EDUs are added to the property, for example when bedrooms and bathrooms are added to a home or when a commercial property adds area that increases the occupancy in that higher square footage, then these charges apply. Another example is when a commercial property changes its use to one that results in a higher amount of wastewater generated like in the conversion to a restaurant use from a retail use. Per recently revised State law, accessory dwelling units (ADUs) cannot be charged these fees if built on a property with an existing Single Family Dwelling Unit.

Sewer Capacity fees are developed based upon the cost to 'buy into' the sewer collection and treatment system that has been constructed by the City and others over many years. The system was sized for anticipated growth and thus, it is appropriate that this future growth pay an appropriate share of the costs. As development occurs, the aggregated increase in flows will eventually also result in the need to increase the capacity of the sewer transmission and treatment systems.

It is critical for the City to ensure that the fees requested for services are developed and updated to ensure maximum appropriate cost recovery, so that the revenues generated by fees cover the cost of those services to the best extent possible. As required and in order to inform the public and those who may be impacted by this proposed change in fees, staff published a notice of public hearing to present the findings and recommendation to adopt the updated Sewer Capacity Fee schedule, included in this report as Exhibit D.

The memorandum prepared by Ardurra provides the analysis and calculations that resulted in the recommendation to increase the City's Sewer Capacity Fee, currently at $1,930 per EDU. Based upon a conservative approach with total assets and depreciation plus the cost of City of San Diego Metropolitan Wastewater System, the recommended Sewer Capacity Fee would be $6,906.

Figure 1 Regional Capacity Fees



As shown in the graph above, currently the City has the lowest Sewer Capacity Fees in San Diego County. The recommended increase would bring these fees up to just below the median which is approximately $6,960.

Consistent with the existing categories listed in the City's Master Fee Schedule, the attached Exhibit D would be become effective sixty (60) days after adoption by City Council.

FINANCIAL STATEMENT:
The proposed changes in user fees are anticipated to have a small positive impact on the revenue generated for the Sewer Fund and will be used to offset the cost of providing services and increasing capacity in the long-term as the system is upgraded over time.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Transportation Choices and Infrastructure

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Sewer Capacity Fee Memorandum
Exhibit B – Notice of Public Hearing
Exhibit C – Resolution
Exhibit D – Sewer Capacity Fees

ARDURRA

MEMORANDUM

Date: March 28, 2025

To: Stephen Manganiello, Director of Public Works/City Engineer, City of National City

From: Carmen Kasner, Ardurra Group, Inc.

Subject: Sewer Capacity Fee Analysis

Background

This memorandum was prepared in response to the City's request to analyze the Sewer Capacity Fees to make a determination on whether or not these fees should be increased at this time, and if so, to what level. One-time sewer capacity fees are charged to developers connecting to the wastewater system for the first time, or for customers seeking to increase the capacity of their existing sewer connection due to a facility expansion.

The current sewer capacity fee is $1,930 per 1.0 EDU. It was last updated in October 2018 and went into effect on January 1, 2019. The calculation basis for that capacity fee update was not detailed in the study provided.

Recommended capacity fees determined in this memorandum are based on system facilities values and system capacity.

Findings & Methodology

Based on the "Reproduction Costs and Reprojection Cost less Depreciation" calculation approach, it is recommended that the City increase sewer capacity fees by 360 percent, or 3.6 time what it currently charges. This approach uses the Total assets and depreciation and adds the City of San Diego Metropolitan Wastewater System (Metro) Assets excluding Pure Water improvements.

As a basis for this analysis, we utilized the financial asset information for both the network of collection pipeline and pump stations, owned by the City, and for the treatment facilities, owned by Metro. The Total Assets value of $20.5 million is divided by the system audited flows to Metro to get a total per gallon fee of times 220 Gallons per Equivalent Dwelling Unit (EDU) for a Single Family Residence (SFR) to derive $1,101per EDU plus Metro Assets of $5,805. The Metro Asset data was updated for inflation from 2011 data and averaged for 6 different methodologies. The two values are combined for the total capacity fee of $6,906 based on the "Reproduction Costs and Reprojection Cost less Depreciation" methodology.

Table 1 City of National City Wastewater Capacity Fee Based on Reproduction Costs Less Depreciation

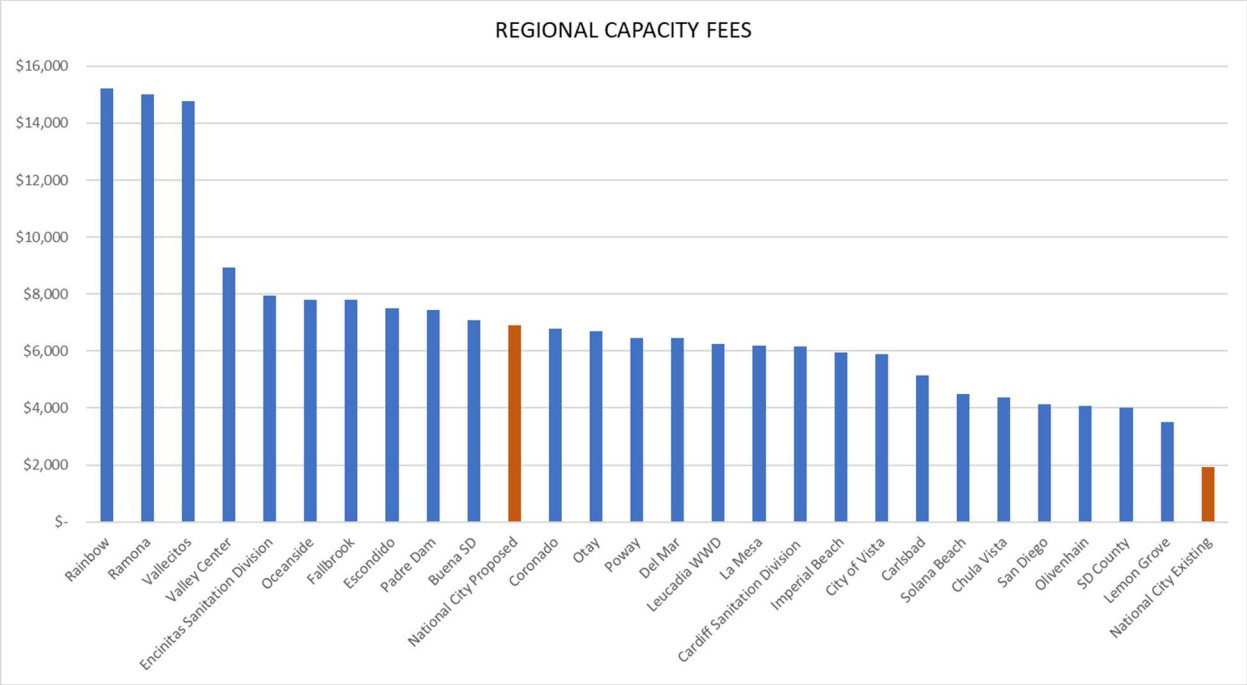
	Assets as of 6/30/2023*	Depreciation as of 6/30/2023*	Reproduction Costs Less Depreciation
Total Assets & Depreciation	$ 20,485,876	$ 9,792,283	$ 10,693,593
2009 Audited Metro Flow (MGD)	4,094,000		
Total Per Gallon	$ 5.00		$ 2.61
Total Capacity Fee/EDU no Metro	$ 1,101		$ 574.64
Metro Assets (Excluding Pure Water)	$ 5,805		
Total Capacity Fee	$ 6,906		
* Totals from 2023 Financial Statements			

Capacity Fees are charged for any new residential or commercial construction projects that will require a new sewer connection, or for existing properties with additions or changes in use that result in an increase in flows to the system.

Capacity fees are not charged for Accessory Dwelling Units (ADUs) currently based upon State Law. If the state law changes at some point in the future, ADU's should be charged a multi-family rate.

The table below is a reference for capacity fees throughout San Diego County from available information. The recommended update would bring the city more in line with other Public Agencies (PA's) where the median is $6,960.

Figure 1: Regional Capacity Fees



Other methodologies were considered in this analysis including full replacement costs, replacement less depreciation, and an analysis of these with the reserves plus future CIP costs and each of those methodologies were significantly higher and more out of range from other methodologies. Using just City facilities with asset and depreciation plus City reserves and City CIP and then adding just the Metro assets with depreciation method resulted in a similar value to the recommended value.

The City's current sewer capacity fee schedule provides various values based upon typical categories or uses. Consistent with those categories, prorated from the per EDU rate, the updated fee schedule would be as shown below.

Table 2: Sewer Capacity Fees for Typical Users

Sewer Capacity Fees			
1	District Service Fee Equivalent Dwelling Unit of 220 GPD	$	6,906.00
2	Apartment House/Duplex 1 Bedroom Unit	$	4,151.00
3	Apartment House/Duplex 2 Bedroom Unit	$	5,188.00
4	Apartment House/Duplex 3 Bedroom Unit	$	6,906.00
5	Apartment House/Duplex Each Bedroom in excess of 3 Bedrooms	$	1,718.00
6	Condominiums Each Individual Unit	$	6,906.00
7	Hotels/Motels/Auto Courts per living unit w/o kitchen	$	1,896.00
8	Hotels/Motels/Auto Courts per living unit w/ kitchen	$	3,435.00
9	Churches per Seating unit of 150 or any fraction thereof	$	9,196.00
10	Restaurants No Seating (Drive Thru/Take Out)	$	18,464.00
11	Restaurants With Seating per each unit of 7 seats or fraction thereof	$	6,906.00
12	Yogurt Shoppe	$	6,226.00
13	Automobile Service Stations not more than 4 pumps	$	13,812.00
14	Automobile Service Stations more than 4 pumps	$	20,754.00
15	Self-Service Laundry per Each Washer	$	5,188.00
16	Mobile Home Parks per Each Trailer Space	$	5,188.00
17	Stores/Offices/Business/Small Industrial not listed	$	6,906.00
18	All Others not Listed see Formula J (Engineering to Calculate)	Number of Units X unit Equivalent % X 220 GPD X 6.9	

Finally, we recommend that the City include language in the capacity fee schedule that all fees are subject to review and validation by the Director of Public Works/City Engineer for commercial services not specifically identified in the capacity fee schedule.

Attachments

- Capacity Fee Calculations
- Capacity Fee Metro Cost

City of National City - Sewer Capacity Fee Calculations
Based on Reproduction Costs & Reproduction Costs Less Depreciation

		Assets as of 6/30/2023*		Depreciation as of 6/30/2023*		Reproduction Costs Less Depreciation
Total Assets & Depreciation	$	20,485,876	$	9,792,283	$	10,693,593
2009 Audited Metro Flow (MGD)		4,094,000				
Total Per Gallon	$	5.00			$	2.61
Total Capacity Fee/EDU no Metro	$	1,101			$	574.64
Metro Assets (Excluding Pure Water)	$	5,805				
Total Capacity Fee	$	6,906				

* Totals from 2023 Financial Statements

City of National City
Capacity Fee Study
March 2025

Metropolitan Sewer Costs Associated with National City's System Capacity

Value Approach/Pricing Perspective	Total Value (2009)	Divisor	Original Study Price per gpd (2005)	Inflation Indexed Original Price per gpd (2007)	Price per gpd (2009)	% Increase (2007 to 2009)	National City Metro Capacity	Capacity Valuation	Capacity Fee Based on Valuation Method	Updated for 2024 ENR
Asset Approach	(billion)	(mgd)		($/gpd)	($/gpd)					154%
- Without depreciation adjustment	2.203	255	7.27	7.64	8.63948392	13.1%	7,487,000	$ 64,683,816	**$ 1,901**	$ 2,934.33
- With depreciation adjustment	1.251	255	4.94	5.19	4.9049882	-5.5%	7,487,000	$ 36,723,647	**$ 1,079**	$ 1,665.94
Other Drivers of Investment Value										
Prior Sale										
- Without inflationary adjustment	3.362	255	13.185	13.185	13.185	0.0%	7,487,000	$ 98,716,095	**$ 2,901**	$ 4,478.18
- With inflationary adjustment	4.189	255	15.21	15.99	16.4260662	2.7%	7,487,000	$ 122,981,957	**$ 3,614**	$ 5,578.98
Buyer's Avoided Cost										
Stand-Alone (B&C Report)										
- Best case alternative	4.369	255	15.87	16.68	17.1348833	2.7%	7,487,000	$ 128,288,871	**$ 3,770**	$ 5,819.72
- Worst case alternative	7.099	255	25.78	27.1	27.839049	2.7%	7,487,000	$ 208,430,960	**$ 6,125**	$ 9,455.30
Collaboration (RMC Report)										
- Best case alternative	3.872	255	14.06	14.78	15.183068	2.7%	7,487,000	$ 113,675,630	**$ 3,340**	$ 5,156.80
- Worst case alternative	5.836	255	21.2	22.28	22.8876019	2.7%	7,487,000	$ 171,359,475	**$ 5,035**	$ 7,773.58
Seller's Potential Future Cost										
- Without upgrade adjustment	5.252	255	23.08	24.26	24.9215988	2.7%	7,487,000	$ 186,588,010	**$ 5,483**	$ 8,464.41
- With upgrade adjustment*	6.355	255	19.08	20.05	20.5967872	2.7%	7,487,000	$ 154,208,145	**$ 4,531**	$ 6,995.53
Alternative Investment Value	4.153	255	12.7	14.38	16.2856612	13.3%	7,487,000	$ 121,930,745	**$ 3,583**	$ 5,531.29
									Average	**$ 5,804.91**

This information was obtained from the City of San Diego in 2005-2009 through the Metropolitan Joint Powers Authority (Metro JPA) Executive Director and prior finance consultant for the Metro JPA. This data was updated to 2024 utilizing the Engineering News Record Construction cost index for Los Angeles. The various asset approaches to the Capacity fees are different ways of quantifying the cost of providing future capacity into the Metropolitan system through the City of National City (City). There are different merits to each different methodology and therefore it is recommended that an average of these different methodologies be utilized for the City of National City's Capacity Fees. There are significant other costs that are being undertaken as part of the Pure Water Program by the City of San Diego that will affect future capacity costs for the City, none of those costs are included here in. When the Pure Water Program is completed and the City starts paying for treatment that includes treatment as part of the Pure Water Program, this data should be updated as some of these elements may be reduced due to other improvements and other costs will be added.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Clerk of the City of National City is in receipt of a written memorandum providing analysis of the City's current Sewer Capacity Fees resulting in the recommendation to increase the fees. The memorandum may be viewed at the City Clerk's Office, 1243 National City Blvd., during normal business hours.

NOTICE IS FURTHER GIVEN that the City Council of the City of National City will hold a Public Hearing after the hour of 6:00 p.m., **Tuesday, April 15, 2025**, in the City Council Chambers, Civic Center, 1243 National City Boulevard, National City, California:

TO CONSIDER PUBLIC HEARING AND ADOPTION OF THE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, ADOPTING UPDATED SEWER CAPACITY FEES.

Anyone interested in this matter may appear at the above time and place and be heard.

If you have any questions about this process, or this notice in general, please contact the Engineering / Public Works Department at 1243 National City Boulevard, National City, CA 91950 or by calling (619) 336-4380.

Shelley Chapel, MMC, City Clerk, City of National City
Published in the Star News, Friday, April 4 and 11, 2025

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, ADOPTING UPDATED SEWER CAPACITY FEES.

WHEREAS, cities throughout the State face limited financial resources, making it critical for cities to ensure their fees for requested services reflect the cost recovery that is consistent with California law and do not exceed the estimated reasonable cost of providing the service for which the fee is charged; and

WHEREAS, on April 19, 2022, the City of National City ("City") adopted the City of National City Master Fee Schedule via Resolution 2022-61; and

WHEREAS, the Master Fee Schedule includes a number of user fees, which are charges for service provided by a governmental agency to the public for services that primarily benefit individual users rather than the community at large; and

WHEREAS, though the Master Fee Schedule adopted in 2022 includes Sewer Capacity Fees, the amount of such fees has not been updated since October 2, 2018, pursuant to Resolution No. 2018-173, and such fees were due for review and potential revision; and

WHEREAS, Sewer Capacity Fees are charged by nearly all agencies that operate a public sewer system and are authorized by Government Code section 66013; and

WHEREAS, updating Sewer Capacity Fees requires specialized technical review and, therefore, the Engineering & Public Works Department retained Ardurra Group, Inc., through Anser Advisory, to prepare the Sewer Capacity Fee Memorandum which provides the basis for and the recommended increases to these capacity fees; and

WHEREAS, based upon a conservative approach with total assets and depreciation plus expected costs from the City of San Diego Metropolitan Wastewater System, it was recommended the City's Sewer Capacity Fee, currently at $1,930 per Equivalent Dwelling Unit ("EDU"), be increased to $6,906 per EDU; and

WHEREAS, the City currently has the lowest Sewer Capacity Fees in San Diego County, and the recommended increase would bring these fees up to just below the median; and

WHEREAS, a Public Hearing was noticed and held in accordance with state law; and

WHEREAS, fee changes do not become effective for sixty (60) days, therefore the updates adopted will become effective on June 15, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the adoption of the Sewer Capacity Fees as listed in Exhibit 1, while all other user fees adopted by Resolution 2022-61, as revised by Resolution 2023-143, shall remain the same.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of April, 2025.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Schultz, City Attorney

Sewer Capacity Fees			
1	District Service Fee Equivalent Dwelling Unit of 220 GPD	$	6,906.00
2	Apartment House/Duplex 1 Bedroom Unit	$	4,151.00
3	Apartment House/Duplex 2 Bedroom Unit	$	5,188.00
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9	Churches per Seating unit of 150 or any fraction thereof	$	9,196.00
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17	Stores/Offices/Business/Small Industrial not listed	$	6,906.00
18	All Others not Listed see Formula J (Engineering to Calculate)	Number of Units X unit Equivalent % X 220 GPD X 6.9	

AGENDA REPORT

Department: **Planning**
Prepared by: **Martin Reeder, AICP – Asst. Director of Community Development**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Adoption of an Ordinance Amending Chapter 9.60 of the National City Municipal Code to Expand Operating Hours for Store Front Cannabis Retail Facilities.

RECOMMENDATION:
Adopt Ordinance Entitled: "An Ordinance of the City Council of the City of National City, California, Amending Chapter 9.60 'Commercial Cannabis Activity' of the National City Municipal Code to Modify Operating Hours for Store Front Retail Facilities."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
The City Council introduced an Ordinance at their April 1, 2025 meeting amending Chapter 9.60 'Commercial Cannabis Activity' of the National City Municipal Code to Modify Operating Hours for Store Front Retail Facilities. The Ordinance would change permitted hours from nine a.m. to nine p.m. daily to six a.m. to ten p.m. daily. Adoption of this Ordinance is required as the next step. If adopted, the Ordinance will take effect 30 days after adoption.

Background:
In response to a Policy 105 Request by Vice-Mayor Bush following a meeting with Sessions by the Bay, a cannabis consumption lounge, the City Council requested that consideration of modifying hours of operation for licensed cannabis retailers in National City be placed on the Council agenda for discussion and consideration. This request was presented at the February 18, 2025 City Council meeting, where it was voted on and approved for placement on the March 4, 2025 agenda for discussion. At the March 4, 2025 meeting, the City Council directed staff to return with an ordinance amending operating hours for store front cannabis retailers in alignment with the state.

The current National City Municipal Code (NCMC) Section 9.60.250(G) limits operating hours for store front cannabis retailers from nine a.m. to nine p.m. daily. The proposed amendment would expand retail operating hours to six a.m. to ten p.m., consistent with California State law, which allows cannabis retailers to operate within these hours. This change is intended to:

- Align local regulations with State law, promoting consistency for cannabis businesses operating in National City.
- Support economic growth by allowing cannabis retailers to maximize operational hours.
- Enhance community safety and compliance by regulating hours uniformly across all licensed cannabis retailers.

This amendment will affect all licensed cannabis retailers operating within National City. It does not increase the number of cannabis licenses or modify any other operational regulations. The amendment strictly pertains to operating hours. Similarly, this amendment does not modify operating hours for non-store front (delivery) retail facilities.

The ordinance proposes to amend *NCMC Section 9.60.250(G)* to read:

"Operating hours of the Store Front Retailer License shall be limited to the hours of six a.m. through ten p.m., seven days a week."

For reference, other cities in San Diego County that permit retail cannabis sales and allowed hours are as follows:

San Diego – 6 a.m. to 10 p.m.
Chula Vista – Same as state (6 a.m. to 10 p.m.)
Imperial Beach – 8 a.m. to 10 p.m.
La Mesa – 7 a.m. and 9 p.m.
Lemon Grove – 6 a.m. to 10 p.m. or as specified with a CUP
Oceanside – Per approved CUP
Vista – 6 a.m. to 10 p.m.
Encinitas – 7 a.m. and 9 p.m.

FINANCIAL STATEMENT:
There is no direct financial impact on the City's General Fund from this ordinance. Indirect economic benefits may be realized through increased sales tax revenue from extended operational hours for cannabis retailers.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Second Reading

EXHIBIT:
Exhibit A - Ordinance

ORDINANCE NO. 2025 -

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AMENDING CHAPTER 9.60 "COMMERCIAL CANNABIS ACTIVITY" OF THE NATIONAL CITY MUNICIPAL CODE TO MODIFY OPERATING HOURS FOR STORE FRONT RETAIL FACILITIES.

WHEREAS, Chapter 9.60 of the National City Municipal Code regulates the cultivation, processing, manufacturing, testing, sale, delivery, distribution, and transportation of cannabis and cannabis products to protect the health, safety, and welfare of the residents of the City of National City ("City"); and

WHEREAS, the regulations of Chapter 9.60 include operating requirements for various types of cannabis businesses, including limitations on operating hours for store front retail facilities; and

WHEREAS, the proposed amendments to Chapter 9.60 of the National City Municipal Code would modify the operating hours for store front retail facilities to expand such hours to 6:00 a.m. to 10:00 p.m., consistent with state law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, HEREBY ORDAINS AS FOLLOWS:

Section 1: That the City Council hereby amends Chapter 9.60 of the National City Municipal Code, entitled "Commercial Cannabis Activity," by amending section 9.60.250 to read as follows:

9.60.250 Additional operating requirements for store front retail facilities.

A. Retailers shall verify the age and all necessary documentation of each individual to ensure the customer is not under the age of eighteen years. If the potential customer is eighteen to twenty years old, retailer shall confirm the customer's possession of a valid doctor's recommendation and/or Health and Safety Code Section 11362.71 identification card (medical cannabis card). For adult use or recreational purchases, retailers shall verify that all customers are twenty-one years of age or older for the purchase of cannabis or cannabis products.

1. Access to the premises of a retail licensee/permittee shall be limited to individuals who are at least twenty-one years of age.

2. Notwithstanding Section 9.60.250(A)(1), individuals who are at least eighteen years of age and in possession of a valid physician's recommendation shall be granted access to the premises of a retail licensee/permittee for the sole purpose of purchasing medicinal cannabis consistent with the physician's recommendation.

3. All individuals seeking access to the commercial cannabis retail business must show their government-issued identification, and, if appropriate, doctor's recommendation of Medical Cannabis card, in order to gain access into the retailer. These documents must also be shown at the point-of-sale station at the time of

purchase. Doctor recommendations are not to be obtained or provided at the retail location.

B. Entrances into the retailer shall be locked at all times with entry strictly controlled. A "buzz-in" electronic/mechanical entry system shall be utilized to limit access to and entry to the retailer to separate it from the reception/lobby area.

C. Retailers may have only that quantity of cannabis and cannabis products to meet the daily demand readily available for sale on-site in the retail sales area of the retailer. Additional product may be stored in a secured, locked area to which customers, vendors, and visitors shall not have access.

D. All restroom facilities shall remain locked and under the control of management.

E. Limited Access Areas. A retailer shall establish limited-access areas and permit only authorized individuals to enter the limited-access areas. Authorized individuals include individuals employed by the retailer as well as any outside vendors, contractors, or other individuals conducting business that requires access to the limited access area. All individuals granted access to the limited access area shall be at least twenty-one years of age, and if not employed by the retailer, shall be escorted at all times by an employee of the licensee/permittee. A retailer shall maintain a log of all individuals who are not employees who are granted access to the limited access area. These logs shall be made available to the city manager or their designee upon request.

F. Microbusiness Commercial Activity. All cultivation, manufacturing, distribution, and retail activities performed by a licensee under a Type 12-Microbusiness permit shall occur on the same licensed premises. Areas of the premises for manufacturing and cultivation shall be separated from the distribution and retail areas by a wall and all doors between the areas shall remain closed when not in use.

G. Operating hours of the Store Front Retailer License shall be limited to the hours of six a.m. through ten p.m., seven days a week.

H. Store Front/Retail Security Requirements. All provisions incorporated within Section 9.60.230(M) of this chapter (security requirements), are directly applicable to and binding on all commercial cannabis businesses, including all store front/retail businesses. Uniformed licensed security personnel shall be employed to monitor site activity, control loitering and site access, and to serve as a visual deterrent to unlawful activities. Security personnel may be allowed to carry firearms if permitted by San Diego County sheriff's department and authorized by the chief of police.

Section 2: This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the members of the City Council voting for and against the same in the Star News, a newspaper of general circulation published in the County of San Diego, California.

Section 3: The City Clerk shall certify to the adoption of this Ordinance and shall public in accordance with the law.

INTRODUCED at a regular meeting of the City Council of the City of National City, California, held on the 1st day of April, 2025.

PASSED and ADOPTED this 15th day of April, 2025.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Engineering and Public Works**
Prepared by: **Luca Zappiello, Associate Engineer - Civil**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Public Hearing and Adoption of an Ordinance Amending National City Municipal Code Title 11, Section 11.32.140, Pertaining to Stopping and Parking Prohibitions.

RECOMMENDATION:
Adopt an Ordinance entitled, "Ordinance of the City Council of the City of National City, California, Amending Chapter 11.32 'Stopping, Standing and Parking' of the National City Municipal Code Pertaining to Stopping and Parking Prohibitions."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
California recently passed Assembly Bill (AB) 413, commonly referred to as California's Daylighting Law, which prohibits parking twenty (20) feet in advance (upstream) of a crosswalk or fifteen (15) feet in advance when the location has a curb extension. The parking restrictions apply to both "marked" (striped) and "unmarked" crosswalks. Daylighting is the concept of removing parked vehicles or other obstructions at approaches to crosswalks to improve line of sight for drivers and pedestrians attempting to cross the street. As of January 1, 2025, citations may be issued for vehicles parked in violation of AB 413.

The new law, which was subsequently amended into Section 22500 of the California Vehicle Code, does not require the restricted areas to be red-curbed or signed for "No Parking". Rather, the onus is placed on local agencies to make those types of determinations and to decide how best to inform the public and provide enforcement. Staff recommends prioritizing installation of signage or curb markings in areas with high pedestrian activity, such as business districts, as well as locations frequented by vulnerable user groups such as schools, parks, and senior centers.

At the City Council meeting held on March 18, 2025, staff presented an overview of AB 413, including details on implementation, community outreach strategies, and enforcement. A copy of the presentation is attached for reference. Staff recommended returning to City Council with an Ordinance to consider modifications to Title 11, Section 11.32.140 of the National City Municipal Code to codify the parking prohibitions established by AB 413.

Attached are the proposed amendments to Title 11, Section 11.32.140 and Ordinance.

On April 1, 2025, the City Council held a public hearing and introduced the Ordinance.

FINANCIAL STATEMENT:
The cost to implement and enforce the measures required under AB 413 has not been determined.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Public Safety

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Second Reading and Adoption

EXHIBITS:
Exhibit A – Daylighting Law Presentation
Exhibit B – Amendment to NCMC Title 11, Section 11.32.140
Exhibit C – Ordinance

EXHIBIT A

DAYLIGHTING LAW, AB 413
PARKING RESTRICTIONS AT INTERSECTIONS TO ENHANCE PEDESTRIAN SAFETY

CITY COUNCIL MEETING
MARCH 18, 2025

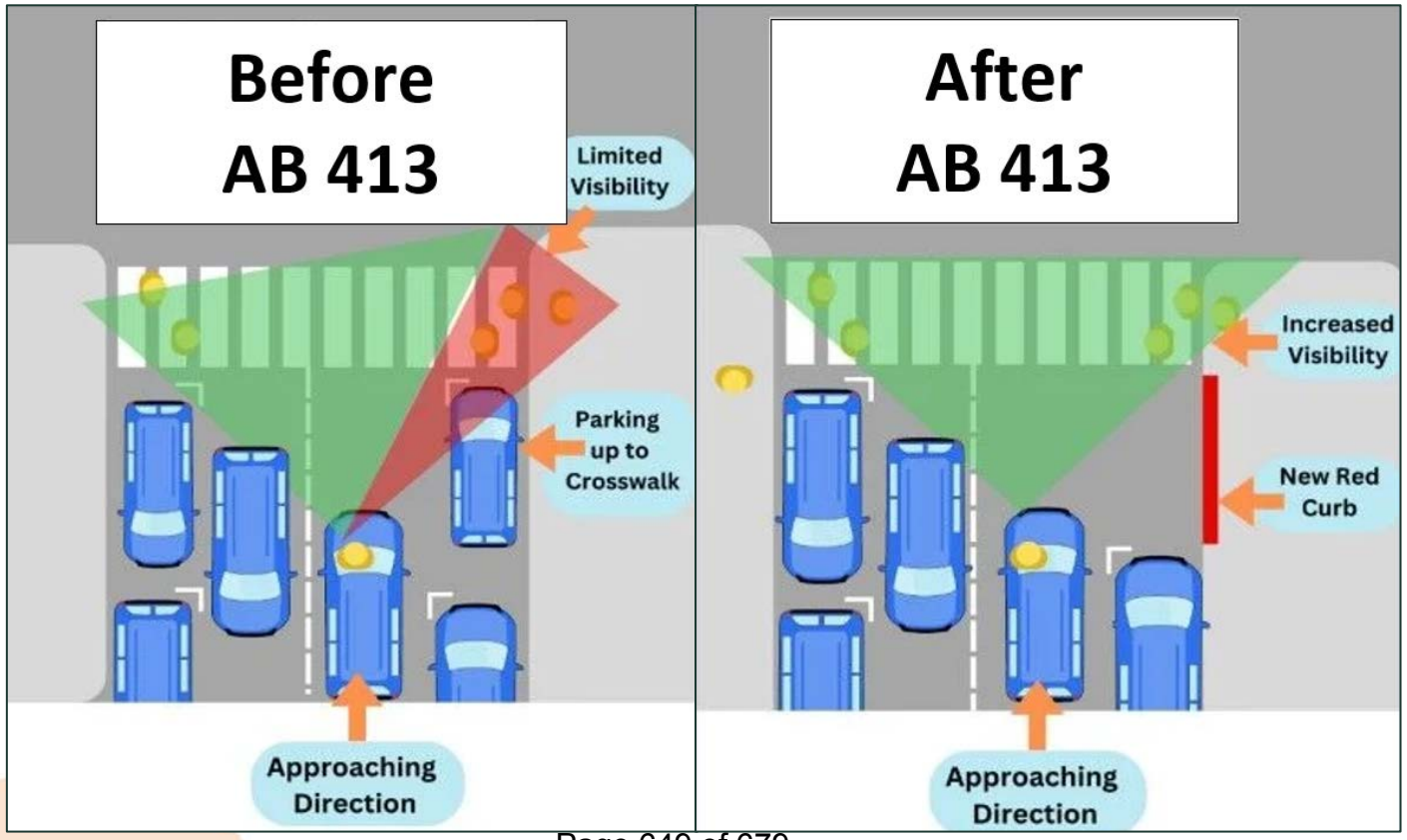


Overview

- What is “Daylighting”?
- Assembly Bill (AB) 413 - The Daylighting Bill
- Crosswalks – Definition
- Example
- Implementation
- Prioritization Criteria
- Outreach
- Enforcement
- Schedule

What is “Daylighting”?

Daylighting is the concept that traffic safety is improved by removing parked cars or other obstructions approaching a crosswalk. By keeping the area next to crosswalks clear of parked vehicles or other obstructions, drivers can better see people using or about to use the crosswalk.



Assembly Bill (AB) 413 - The Daylighting Bill

AB 413 amended section 22500 of the California Vehicle Code (CVC) to state:

22500. A person shall not stop, park, or leave standing any vehicle whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or official traffic control device, in any of the following places:

(n) (1) (A) **Within 20 feet of the vehicle approach side of any marked or unmarked crosswalk or within 15 feet of any crosswalk where a curb extension is present**.

Exceptions.

Certain exceptions to this rule allow for the repurposing of these areas as 24-hour commercial loading zones, provided they are appropriately signed and striped (CVC Section 22500(n)(2)), or as bicycle or motorized scooter parking (CVC Section 22500(n)(3)).

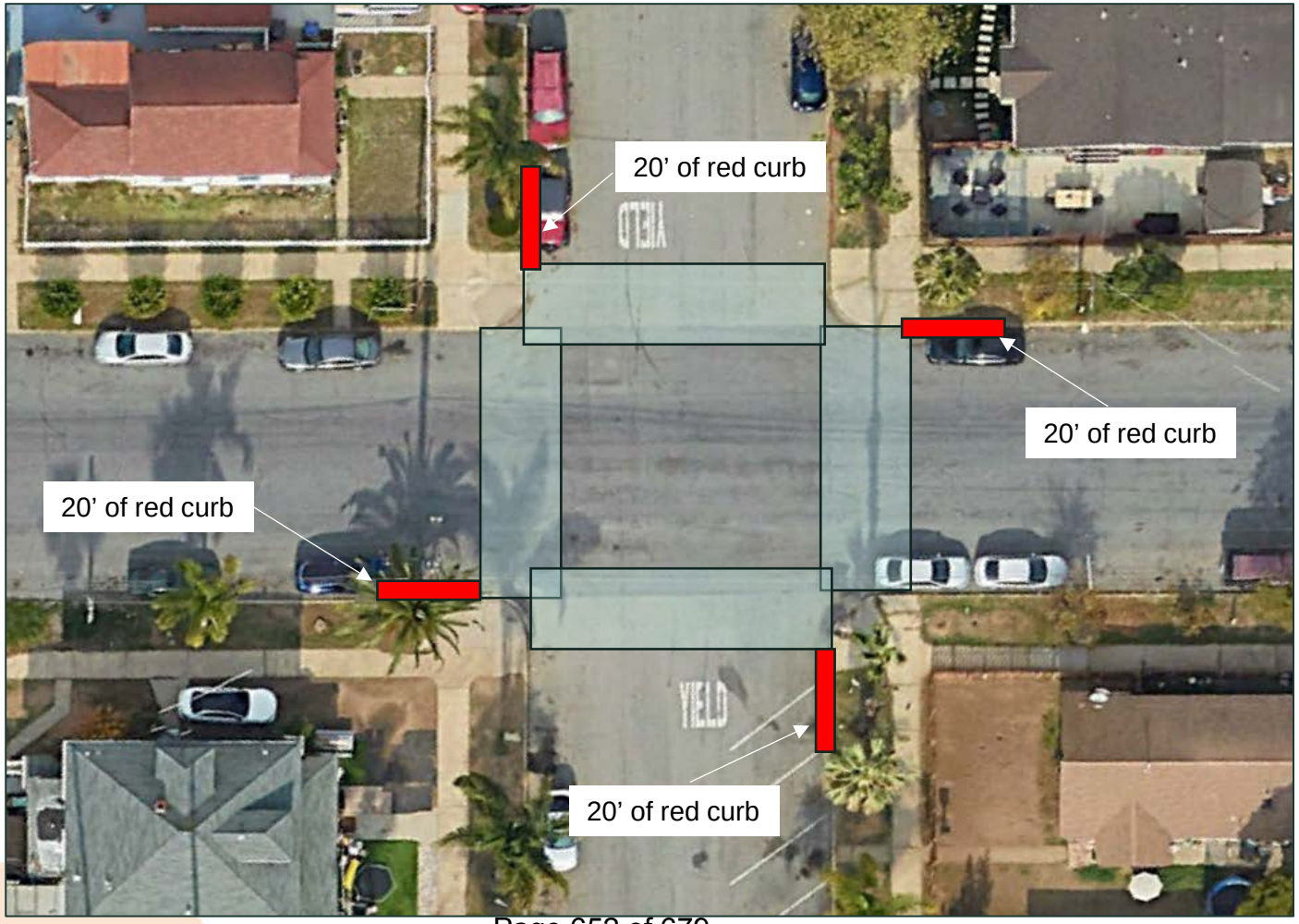
Crosswalks - Definition

As defined by the California Vehicle Code (CVC) 275, “crosswalks” are defined as either:

a) That portion of a roadway included within the prolongation or connection of the boundary lines of sidewalks at intersections where the intersecting roadways meet at approximately right angles, except the prolongation of such lines from an alley across a street.
b) Any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface.

Notwithstanding the foregoing provisions of this section, there shall not be a crosswalk where local authorities have placed signs indicating no crossing.

Crosswalks - Unmarked





Implementation

- Prioritization Criteria
- Community Outreach Strategies
- Enforcement
- Schedule

Prioritization Criteria

- Capital Improvement Projects (CIPs)
- Schools and parks
- Locations frequented by seniors (senior housing, churches, etc.)
- Commercial corridors
- Other locations with high pedestrian and bicycle activities

Community Outreach Strategies

- Distribute informational flyers to residents
- Provide informational flyers at public facilities (City Hall, Library, Rec Centers, etc.)
- Provide information on the City's website
- Share information on the City's social media platforms
- Include informational flyers with parking enforcement

Enforcement

- Initial Phase: Issuing warnings and informational flyers on windshields
- Targeted Enforcement: Prioritizing high-traffic/pedestrian areas
  - Schools
  - Business districts
- Residential Enforcement: Checking for violations and providing warnings/information during existing enforcement activities
- Primary Goal: Educate the public and provide warnings before issuing citations
- Citation Issuance: Citations will begin on June 1, 2025

Schedule

February 2025 – staff provided an overview of AB 413 to the Traffic Safety Committee

March 2025

- Initiate community outreach
- Staff report and presentation to the City Council

April 2025 –hold public hearings to update ordinance and municipal code

May 2025 – prioritize installation of red curbs in designated areas

June 2025 – begin issuing citations

Questions?

Safety tips for pedestrians:



Engineering & Public Works Department
1243 National City Boulevard, National City, CA 91950-4301
(619) 336-4380 www.nationalcityca.gov

Chapter 11.32 - STOPPING, STANDING AND PARKING

11.32.140 - Stopping or parking prohibited~~—Signs required~~.

No person shall stop, stand or park a vehicle in any of the following places:

1. Within fifteen feet of a fire hydrant;
2. Within fifteen feet of the driveway entrance to a fire station;
3. Within twenty feet of the vehicle approach side of any marked or unmarked crosswalk or within fifteen feet of any crosswalk where a curb extension is present.

The Director of Public Works or designee shall appropriately sign or mark the following places and when so signed or marked no person shall stop, stand or park a vehicle in any of such places:

1. Within a designated no parking zone as indicated by signs or red curb markings;
~~2. Within fifteen feet of a fire hydrant;~~
~~3. Within twenty-five feet of the approach to any traffic signal, stop sign, or yield sign;~~
~~4~~2. At any place where the City Engineer determines that it is necessary ~~in order to eliminate an unusual traffic hazard~~ to restrict or prohibit parking to enhance safety on the basis of an engineering study;
~~5~~3. Except where a different distance is prescribed by City Council resolution, within fifty feet of any intersection marked with a sign that prohibits any vehicle whose height with or without a load exceeds six feet;
~~6~~4. At any location where parking is restricted or prohibited between hours designated by resolution of the city council~~;~~.
~~7. Any vehicle parked in violation of this section may also be towed after a parking citation has been issued, provided a sign has been posted authorizing the removal of vehicles parked in violation of such parking restriction.~~

(Ord. No. 2023-2520, 4-18-2023)

ORDINANCE NO. 2025 -

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AMENDING CHAPTER 11.32 "STOPPING, STANDING AND PARKING" OF THE NATIONAL CITY MUNICIPAL CODE PERTAINING TO STOPPING AND PARKING PROHIBITIONS.

WHEREAS, California recently passed Assembly Bill 413 ("AB 413"), referred to as the "daylighting" law," which amended section 22500 of the California Vehicle Code to prohibit parking twenty (20) feet in advance (upstream) of a crosswalk or fifteen (15) feet in advance when the location has a curb extension; and

WHEREAS, "daylighting" is the concept of removing parked vehicles or other obstructions at approaches to crosswalks to improve line of sight for drivers and pedestrians attempting to cross the street; and

WHEREAS, the parking restrictions of AB 413 apply to both "marked" (striped) and "unmarked" crosswalks and, while AB 413 does not require the restricted areas to be red curbed or signed for "No Parking" to conduct enforcement or issue citations, staff recommends prioritizing installation of signage or curb markings in areas with high pedestrian activity, such as business districts, as well as locations frequented by vulnerable user groups such as schools, parks, and senior centers; and

WHEREAS, local agencies are responsible for ensuring compliance through education and enforcement and, as of January 1, 2025, citations may be issued for vehicles parked in violation of AB 413; and

WHEREAS, Chapter 11.32 of the National City Municipal Code (in addition to the California Vehicle Code) regulates parking, standing, and stopping in the City of National City ("City"), including where stopping and parking are prohibited; and

WHEREAS, the proposed amendments to Chapter 11.32 of the National City Municipal Code would modify the stopping or parking regulations to align with and be consistent with state law as established by AB 413.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, HEREBY ORDAINS AS FOLLOWS:

Section 1: That the City Council hereby amends Chapter 11.32 of the National City Municipal Code, entitled "Stopping, Standing and Parking," by amending section 11.32.140 to read as follows:

11.32.140 Stopping or parking prohibited.

No person shall stop, stand or park a vehicle in any of the following places:

1. Within fifteen feet of a fire hydrant;

2. Within fifteen feet of the driveway entrance to a fire station;

3. Within twenty feet of the vehicle approach side of any marked or unmarked crosswalk or within fifteen feet of any crosswalk where a curb extension is present.

The Director of Public Works or designee shall appropriately sign or mark the following places and when so signed or marked no person shall stop, stand or park a vehicle in any of such places:

1. Within a designated no parking zone as indicated by signs or red curb markings;

2. At any place where the City Engineer determines that it is necessary to restrict or prohibit parking to enhance safety on the basis of an engineering study;

3. Except where a different distance is prescribed by City Council resolution, within fifty feet of any intersection marked with a sign that prohibits any vehicle whose height with or without a load exceeds six feet;

4. At any location where parking is restricted or prohibited between hours designated by resolution of the City Council.

Section 2: This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the members of the City Council voting for and against the same in the Star News, a newspaper of general circulation published in the County of San Diego, California.

Section 3: The City Clerk shall certify to the adoption of this Ordinance and shall publish it in accordance with the law.

INTRODUCED at a regular meeting of the City Council of the City of National City, California, held on the 1st day of April, 2025.

PASSED and ADOPTED this 15th day of April, 2025.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Engineering & Public Works**
Prepared by: **Luca Zappiello, Associate Engineer - Civil**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Public Hearing and Adoption of a Resolution of the City Council of the City of National City Amending the Previously Adopted Transportation Development Impact Fee (TDIF) Schedule and Annual Adjustment to the TDIF.

RECOMMENDATION:
Public Hearing and Adoption of a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Amending the Previously Adopted Transportation Development Impact Fee (TDIF) Schedule and Annual Adjustment to the TDIF, Pursuant to National City Municipal Code Section 4.52.100 and Consistent with Government Code Section 66017, Approving an Adjustment to the TDIF as Required by the San Diego Association of Governments (SANDAG) for Receipt of TransNet Local Street Improvement Revenues, Resulting in the TDIF Increasing from $2,875.06 per New Residential Dwelling Unit to $3,047.57 Per Unit Beginning July 1, 2025."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
In November 2004, San Diego County voters approved local Proposition A extending the TransNet ½ cent sales tax to fund the region's transportation system for 40 years. As part of Proposition A and the *TransNet* Extension Ordinance, the Regional Transportation Congestion Improvement Program (RTCIP) was created to ensure that new development directly invests in the region's transportation system to offset the negative impacts of growth on congestion and mobility. One of the requirements of the RTCIP was that by July 1, 2008, each local agency must contribute $2,000 from exactions imposed on the private sector for each new residence constructed within each jurisdiction. Failure to do so would result in an agency's loss of *TransNet* funding for improvement of local streets. Cities have the authority to impose impact fees under the *Mitigation Fee Act* contained in California Government Code sections 66000 through 66025.

Therefore, on April 1, 2008, to satisfy the requirements of the *TransNet* RTCIP for receipt and expenditure of *TransNet* funds, City Council adopted Ordinance No. 2008-2310 amending Title 4 of the National City Municipal Code by adding Chapter 4.52 "Establishing and Approving a Transportation Development Impact Fee for Capital Improvement Projects Necessary to Maintain Acceptable Levels of Traffic and Transportation Service Within the City".

The *TransNet* Extension Ordinance requires that the RTCIP transportation mitigation fee charged by local jurisdictions be adjusted every year on July 1 in order to maintain the purchasing power of the program for improvements to the Regional Arterial System. On February 28, 2025, the SANDAG Board of Directors approved an adjustment to the RTCIP, raising the minimum fee from $2,875.06 per new residential dwelling unit to $3,047.57 per unit beginning July 1, 2025.

The following table summarizes the adjusted Transportation Development Impact Fee (TDIF) schedule for new residential development, which will go into effect on July 1, 2025, if adopted by City Council. The TDIF shall be collected prior to the issuance of any building permit for new residential development in the City of National City. A copy of the City's Transportation Impact Fee Program Report is available at the Office of the City Engineer.

Residential Land Use	*Fee*
Single-family	*$3,047.57 per dwelling unit*
Multi-family	*$3,047.57 per dwelling unit*

FINANCIAL STATEMENT:
Funds will be deposited into the following TDIF Revenue Accounts: 326-00000-3162 and 326-00000-3163

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Transportation Choices and Infrastructure

ENVIRONMENTAL REVIEW:
This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Public Hearing Notice
Exhibit B – Resolution

CITY OF NATIONAL CITY
CITY COUNCIL
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of National City, California, will hold a Public Hearing to Consider the adoption of a Resolution entitled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AMENDING THE PREVIOUSLY ADOPTED TRANSPORTATION DEVELOPMENT IMPACT FEE (TDIF) SCHEDULE AND ANNUAL ADJUSTMENT TO THE TDIF, PURSUANT TO NATIONAL CITY MUNICIPAL CODE SECTION 4.52.100 AND CONSISTENT WITH GOVERNMENT CODE SECTION 66017, APPROVING AN ADJUSTMENT TO THE TDIF AS REQUIRED BY THE SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) FOR RECEIPT OF TRANSNET LOCAL STREET IMPROVEMENT REVENUES, RESULTING IN THE TDIF INCREASING FROM $2,875.06 PER NEW RESIDENTIAL DWELLING UNIT TO $3,047.57 PER UNIT BEGINNING JULY 1, 2025."

DATE OF MEETING: Tuesday, April 15, 2025
TIME OF MEETING: 6:00 p.m.
LOCATION OF MEETING: City of National City
1243 National City Blvd.
National City, CA 91950
STAFF: Luca Zappiello, Associate Engineer
EMAIL: lzappiello@nationalcityca.gov
PHONE NUMBER: (619) 336-4360

If you wish to express concerns in favor or against the above, you may appear in person at the above described meeting or submit your concerns in writing to the City Clerk at publiccomment@nationalcityca.gov.

If you challenge the matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. If you have special needs requiring assistance at the meeting, please call the City Clerk's Office at (619) 336-4228 at least 24 hours prior to the meeting so that accommodations can be arranged.

Shelley Chapel, MMC,
City Clerk
Published in the Star News, Friday, April 4, 2025

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AMENDING THE PREVIOUSLY ADOPTED TRANSPORTATION DEVELOPMENT IMPACT FEE (TDIF) SCHEDULE AND ANNUAL ADJUSTMENT TO THE TDIF, PURSUANT TO NATIONAL CITY MUNICIPAL CODE SECTION 4.52.100 AND CONSISTENT WITH GOVERNMENT CODE SECTION 66017, APPROVING AN ADJUSTMENT TO THE TDIF AS REQUIRED BY THE SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) FOR RECEIPT OF TRANSNET LOCAL STREET IMPROVEMENT REVENUES, RESULTING IN THE TDIF INCREASING FROM $2,875.06 PER NEW RESIDENTIAL DWELLING UNIT TO $3,047.57 PER UNIT BEGINNING JULY 1, 2025.

WHEREAS, in November 2004, San Diego County voters approved local Proposition A extending the TransNet ½ cent sales tax to fund the region's transportation system for 40 years and, as part of Proposition A and the *TransNet* Extension Ordinance, the Regional Transportation Congestion Improvement Program (RTCIP) was created to ensure that new development directly invests in the region's transportation system to offset the negative impacts of growth on congestion and mobility; and

WHEREAS, one of the requirements of the RTCIP was that, by July 1, 2008, each local agency must contribute $2,000 from exactions imposed on the private sector for each new residence constructed within each jurisdiction, and failure to do so would result in an agency's loss of *TransNet* funding for improvement of local streets; and

WHEREAS, on April 1, 2008, to satisfy the requirements of the *TransNet* RTCIP for receipt and expenditure of *TransNet* funds, City Council adopted Ordinance No. 2008-2310 amending Title 4 of the National City Municipal Code by adding Chapter 4.52 "Establishing and Approving a Transportation Development Impact Fee for Capital Improvement Projects Necessary to Maintain Acceptable Levels of Traffic and Transportation Service Within the City"; and

WHEREAS, the *TransNet* Extension Ordinance requires that the RTCIP transportation mitigation fee charged by local jurisdictions be adjusted every year on July 1 in order to maintain the purchasing power of the program for improvements to the Regional Arterial System; and

WHEREAS, on February 28, 2025, the SANDAG Board of Directors approved an adjustment to the RTCIP, raising the minimum fee from $2,875.06 per new residential dwelling unit to $3,047.57 per unit beginning July 1, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the amendment of the Transportation Development Impact Fee from $2,875.06 per new residential dwelling unit to $3,047.57 per unit beginning July 1, 2025.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of April, 2025.

Ron Morrison, Mayor

ATTEST:

Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

Barry J. Schultz, City Attorney

AGENDA REPORT

Department: **Finance**
Prepared by: **Bruce Foltz, Finance Director**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
City Council Expenditure Report July 2024 through January 2025 – FY2025

RECOMMENDATION:
Receive and File Expenditure Report for the City Council July 2024 through January 2025

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
On June 4, 2024 the City Council of the City of National City adopted the Fiscal Year 2025, operating and capital budget. Within the City's adopted General Fund budget of $73,572,536, an additional $400,000 was allocated to the City Council's total operating budget of $832,684. The adopted budget allocated $100,000 to each of the four Council Districts to support each of the City Councilmember in providing better customer service to the individual Districts. These funds can be used in any combination towards necessary operating cost and support staff. Along with the additional allocation of resources, the City Council also updated City Council Policy 121, which identified the parameters and eligible uses of these funds. These funds may be used to support full or part-time staffing, professional services, travel, training, and conferences. These funds shall not be used to contribute to or support non-profit or tax-exempt organizations; for political activities, or gifts of public funds. The use of these funds shall be in alignment with the City adopted Strategic Plan and must be used in accordance with the City's purchasing policy. All funds will expire at the end of the fiscal year and may not be carried over to subsequent years.

This report encompasses the period of July 1, 2024 through January 31, 2025, and is an analysis of the expenditure of the Mayor's Office and each of the four City Councilmember's operating budgets. Below is a summary of the Mayor's and all City Councilmember's operating budget for Fiscal Year 2024/2025. This table reflects the first seven months of actual expenditures in relation to the adopted budget and the available funds for this fiscal year.

Total City Council Expenditures	FY 2025 Annual Budget	FY 2025 July to January Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
Councilmembers Salary & Benefits	263,706.00	148,176.87	115,529.13	56%
Support Staff Salary & Benefits	363,978.00	237,142.65	126,835.35	65%
Operating Expenditures	205,000.00	19,576.07	185,423.93	10%
Total	832,684.00	404,895.59	427,788.41	49%

Exhibit A of this report shows the comparison of actual expenditures to budget for each of the four Council District along with the Mayor's Office. For the first seven months or 7/12th (58%) of the fiscal year completed, total expenditures for this fiscal year are $404,896 compared to the adopted budget of $832,684. Year-to-date expenditures represent 49% of the current year's budget has been consumed.

FINANCIAL STATEMENT:
Staff Receive and File Expenditure Report for the City Council July 2024 through January 2025.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – City Council Expenditure Report

Exhibit A

FY 2025
City Council Actual to Budget Expenditures
For the Period July 2024 through January 2025

Mayor Ron Morrison			FY 2025 Annual Budget	FY 2025 July to January Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
Councilmember Salary & Benefits			$ 109,274.00	$ 67,713.12	$ 41,560.88	62%
Support Staff Salary & Benefits						
Josie Flores				68,853.62		
Total Support Staff Salaries & Benefits			$ 123,978.00	$ 68,853.62	$ 55,124.38	56%
Government						
Date	**Payee**	**Description**	**Budget**	**Actual Exp.**	**Balance**	**Percentage**
09/23/2024	SMART SOURCE OF CALIFORNIA LLC	PEDRO GARCIA JOB TITLE UNDER M		45.73		
07/22/2024	KUJO EATS	KUJO EATS - CITY REIMBURSED BY		17.00		
Total Government			$ 30,000.00	$ 62.73	$ 29,937.27	0%
Training, Travel & Subsistence						
Date	**Payee**	**Description**	**Budget**	**Actual Exp.**	**Balance**	**Percentage**
11/19/2024	SMART & FINAL	MOP # 4575 - VM YAMANES OPEN H		16.20		
11/20/2024	FLORES CLARK, JOSIE	SDRC BINATIONAL DELEGATION TO		21.33		
11/04/2024	FLORES CLARK, JOSIE	JOSIE CLARK TRAVEL REIMBURSEME		1,312.67		
11/22/2024	VOLARIS	VOLARIS PITY3H - CREDIT- N		-440.87		
11/22/2024	ST. REGIS HOTEL	BINATIONAL DELEGATION MEXICO -		376.65		
09/23/2024	SD REGIONAL CHAMBER OF CO	SD REGIONAL CHAMBER - 2024 BIN		1,000.00		
09/23/2024	VOLARIS	VOLARIS - DOUBLE FLIGHT CHARGE		560.77		
09/23/2024	VOLARIS	VOLARIS MOTO DEB 2 - PART OF R		18.52		
09/23/2024	VOLARIS	JOSIE CLARK - PLANE TICKET - B		440.87		
Total Tranining & Subsistence			$ 10,000.00	$ 3,306.14	$ 6,693.86	33%
Materials & Supplies						
Date	**Payee**	**Description**	**Budget**	**Actual Exp.**	**Balance**	**Percentage**
01/29/2025	STAPLES BUSINESS ADVANTAGE	MOP#45704-CNCLS OFF SUPLS- SUG		23.28		
11/22/2024	DOLLAR TREE	PAPER PLATES/FORKS FOR TECATE		4.08		
11/22/2024	COSTCO WHOLESALE	SNACKS PROVIDED TO TECATE MAYO		105.27		
10/31/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE		-45.24		
10/07/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE SUP		45.24		
Total Materials & Supplies			$ 5,000.00	$ 132.63	$ 4,867.37	3%
Total			$ 278,252.00	$ 140,068.24	$ 138,183.76	50%

Exhibit A

FY 2025
City Council Actual to Budget Expenditures
For the Period July 2024 through January 2025

District 1 Luz Molina			FY 2025 Annual Budget	FY 2025 July to January Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
Councilmember Salary & Benefits			$ 38,608.00	$ 19,787.69	$ 18,820.31	51%
Support Staff Salary & Benefits						
Pedro Garcia			$ 60,000.00	$ 32,058.80	$ 27,941.20	53%
Government			$ 28,000.00	$ -	$ 28,000.00	0%
Training, Travel & Subsistence						
Date	**Payee**	**Description**				
11/14/2024	MOLINA, LUZ	TRAVEL REIMB / SDRC BINATIONAL		47.74		
10/28/2024	MOLINA, LUZ	REIMBURSEMENT FOR TRAVEL EXPEN		1,349.46		
09/23/2024	VOLARIS	CM MOLINA - 2024 BINATIONAL DE		474.65		
08/22/2024	SOUTH COUNTY ECONOMIC	SOUTH COUNTY EDC BINATIONAL F		25.00		
Total Tranining & Subsistence			$ 8,000.00	$ 1,896.85	$ 6,103.15	24%
Materials & Supplies						
Date	**Payee**	**Description**				
01/29/2025	STAPLES BUSINESS ADVANTAGE	MOP#45704-CNCLS OFF SUPLS- SUG		23.28		
12/23/2024	SMART & FINAL	SNACKS SERVE FOR CM LUZ MOLINA		41.32		
10/22/2024	SMART & FINAL	CM MOLINA SNACKS FOR SENIOR ME		88.68		
10/22/2024	AMAZON.COM	NEW DESK FOR CM MOLINA & PEDRO		452.52		
10/22/2024	AMAZON.COM	REFUND FROM CM MOLINA DESK		-150.84		
10/22/2024	AMAZON.COM	CM MOLINA SPIRAL FOLDER NOTEBO		20.14		
10/22/2024	AMAZON.COM	SMALL TABLE FOR CM MOLINA OFFI		74.51		
10/31/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE		-45.24		
10/07/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE SUP		45.24		
08/19/2024	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES/COFFEE FOR COU		58.43		
Total Materials & Supplies			$ 4,000.00	$ 608.04	$ 3,391.96	15%
Total			$ 138,608.00	$ 54,351.38	$ 84,256.62	39%

Exhibit A

FY 2025
City Council Actual to Budget Expenditures
For the Period July 2024 through January 2025

District 2 Jose Rodriguez			FY 2025 Annual Budget	FY 2025 July to January Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
Councilmember Salary & Benefits			$ 38,608.00	$ 19,787.69	$ 18,820.31	51%
Support Staff Salary & Benefits						
Cindy Lopez				14,969.64		
Yovannys Mierez				12,810.42		
Emesto Rodriguez				12,929.56		
Luis Vasquez Gama				9,487.83		
Total Support Staff Salaries & Benefits			$ 60,000.00	$ 50,197.45	$ 9,802.55	84%
Government						
Date	**Payee**	**Description**	**Budget**	**Actual Exp.**	**Balance**	**Percentage**
11/22/2024	CONSTANT CONTACT INC	CONSTANT CONTACT - CM RODRIGUE		12.00		
10/22/2024	NATIONAL CITY CHAMBER OF	CM RODRIGUEZ REGISTRATION - GA		-150.00		
10/22/2024	CONSTANT CONTACT INC	CONSTANT CONTACT - AUTOMATIC S		12.00		
09/23/2024	CONSTANT CONTACT INC	SUBSCRIPTION FOR CM RODRIGUEZ		12.00		
09/23/2024	SAN DIEGO RESCUE MISSION	MEAL CHARGE FOR JOSE RODRIGUEZ		15.00		
09/23/2024	CHICANO FEDERATION	THE CHICANO FEDERATION GEN ADM		100.00		
09/23/2024	NATIONAL CITY CHAMBER OF	NATIONAL CITY CHAMBER OF- REQU		150.00		
Total Government			$ 28,000.00	$ 151.00	$ 27,849.00	1%
Training, Travel & Subsistence						
Date	**Payee**	**Description**	**Budget**	**Actual Exp.**	**Balance**	**Percentage**
09/10/2024	RODRIGUEZ, JOSE	CM RODRIGUEZ REIMBURSEMENT - S		118.50		
08/22/2024	SOUTHWEST AIRLINES	COUNCIL JOSE RODRIGUEZ AIRPLAN		397.96		
08/22/2024	SOUTHWEST AIRLINES	COUNCIL JOSE RODRIGUEZ - HOUSI		125.00		
Total Tranining & Subsistence			$ 8,000.00	$ 641.46	$ 7,358.54	8%
Materials & Supplies						
Date	**Payee**	**Description**	**Budget**	**Actual Exp.**	**Balance**	**Percentage**
01/29/2025	STAPLES BUSINESS ADVANTAGE	MOP#45704-CNCLS OFF SUPLS- SUG		23.28		
12/23/2024	COSTCO WHOLESALE	KURIG COFFEE BLENDER CULTURE C		31.98		
12/09/2024	SMART & FINAL	CM RODRIGUEZ COFFEE FOR SENIOR		14.58		
11/22/2024	SMART & FINAL	SMART AND FINAL - CM RODRIGUEZ		19.32		
11/22/2024	COSTCO WHOLESALE	CM RODRIGUEZ SNACKS FOR SENIOR		127.29		
11/22/2024	COSTCO WHOLESALE	RENTAL FORUM MEETING SNACKS FO		103.89		
10/22/2024	COSTCO WHOLESALE	CM RODRIGUEZ SNACKS FOR RENT C		101.63		
10/22/2024	SMART & FINAL	CM RODRIGUEZ SNACK - SENIOR FO		86.52		
10/22/2024	COSTCO WHOLESALE	CM RODRIGUEZ SNACKS FOR SENIOR		68.94		
10/22/2024	SMART & FINAL	CM RODRIGUEZ SNACK FOR SENIOR		81.60		
10/31/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE		-45.24		
10/07/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE SUP		45.24		
09/23/2024	SAN DIEGO UNION TRIB-SUB	SAN DIEGO UNION TRIB- CM RODRI		139.59		
09/09/2024	SMART SOURCE OF CALIFORNIA LLC	BUSINESS CARD FOR RODRIGUEZ AS		110.93		
09/10/2024	SMART & FINAL	CM RODRIGUEZ SNACKS FOR MOBILE		94.03		
09/10/2024	SMART & FINAL	CM RODRIGUEZ SNACKS FOR MOBILE		83.16		
08/19/2024	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES/COFFEE FOR COU		58.43		
Total Materials & Supplies			$ 4,000.00	$ 1,145.17	$ 2,854.83	29%
Total			$ 138,608.00	$ 71,922.77	$ 66,685.23	52%

Exhibit A

FY 2025
City Council Actual to Budget Expenditures
For the Period July 2024 through January 2025

District 3 Ditas Yamane			FY 2025 Annual Budget	FY 2025 July to January Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
Councilmember Salary & Benefits			$ 38,608.00	$ 19,348.78	$ 19,259.22	50%
Support Staff Salary & Benefits						
Roman Cruiz			$ 60,000.00	$ 37,448.61	$ 22,551.39	62%
Government						
Date	**Payee**	**Description**				
01/09/2025	4 IMPRINT INC	NEW HIRE GIVE AWAYS		$ 1,038.88		
12/20/2024	DEKRA-LITE INDUSTRIES INC	DITAS YAMANE'S DISTRICT 3 BANN		8,213.64		
11/27/2024	T'S & SIGNS INC	DITAS YAMANE EMPLOYEES JACKET		60.90		
11/14/2024	SMART & FINAL	SNACKS FOR VM YAMANE OPEN HOUS		38.96		
02/25/2025	CHOWKING NATIONAL OLO	HOT BREAD FOR DIRECTOR AND COU		24.08		
02/25/2025	H M HENNES & MAURITZ	YAMANE BLACK BLAZER UNIFORM FO		38.16		
02/25/2025	CANVA INC	VM YAMANE CANVA MONTHLY SUBCRI		15.00		
02/25/2025	H M HENNES & MAURITZ	YAMANE BLACK BLAZER UNIFORM F		87.09		
02/12/2025	CANVA	DITAS YAMANE SUBSCRIPTION CHAR		15.00		
02/12/2025	CANVA INC	CANVA- DITA YAMANE SUBSCRIPTI		132.49		
02/12/2025	VALERIOS BAKE SHOP	CHEESE BREAD FROM YAMANE'S REM		50.00		
02/12/2025	CANVA INC	CANVA- SEPERATE SUBSCRIPTION F		15.00		
08/13/2024	STAPLES BUSINESS ADVANTAGE	MOP#45704 - YAMANES OFFICE SUP		32.07		
Total Government			$ 28,000.00	$ 9,761.27	$ 18,238.73	35%
Training, Travel & Subsistence			$ 8,000.00	$ -	$ 8,000.00	0%
Materials & Supplies						
Date	**Payee**	**Description**				
01/22/2025	WAL-MART	EXTENTION CORD / COFFEE FILTER		34.08		
01/22/2025	ROYAL MANDARIN	CITY COUNCIL MEETING LUNCH - D		30.34		
01/22/2025	WAL-MART	RIBBON FOR COUNCIL YAMANE'S CE		4.32		
01/22/2025	WAL-MART	RIBBON FOR COUNCIL YAMANE CERI		4.32		
01/29/2025	STAPLES BUSINESS ADVANTAGE	MOP#45704-CNCLS OFF SUPLS- SUG		24.30		
01/27/2025	CM ENTERPRISE	YAMANES CERTIFICATE HOLDR - DI		404.06		
12/23/2024	CANTON	DITAS YAMANE - CITY COUNCIL ME		15.00		
12/23/2024	ZARLITOS FAMILY RESTAURAN	YAMANE'S AND ROMAN AXON POLICE		26.76		
12/23/2024	SMART & FINAL	CM YAMANE - OPEN HOUSE REFRESH		40.31		
11/22/2024	TITA'S KITCHENETTE	CM YAMANE - COUNCIL MEETING LU		11.31		
11/22/2024	CANVA INC	CANVA - SUBSCRIPTION FOR DITAS		15.00		
11/22/2024	COSTCO WHOLESALE	SNACKS PROVIDED TO TECATE MAYO		61.82		
10/22/2024	AMAZON.COM	11X17 CERTIFICATE/PICTURE FRAM		142.43		
10/22/2024	COSTCO WHOLESALE	VICE MAYOR YAMANE - OPEN HOUSE		51.72		
10/22/2024	TITA'S KITCHENETTE	30 LUMPIA PCS FOR MARIA ARCEGA		27.64		
10/31/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE		-45.24		
10/10/2024	SMART SOURCE OF CALIFORNIA LLC	BUSINESS CARD FOR YAMANE'S EXE		45.98		
10/08/2024	SMART & FINAL	YAMANE'S OPEN HOUSE SNACKS		87.97		
10/07/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE SUP		45.24		
09/23/2024	CANTON	BREAD FOR CONFERENCE MEETING D		18.00		
09/23/2024	ZARLITOS FAMILY RESTAURAN	ZARLITOS FAMILY RESTAURAN- CIT		38.99		
09/23/2024	SMART SOURCE OF CALIFORNIA LLC	MOP# 63845 - BUS CARD FOR DITA		45.73		
09/10/2024	SMART & FINAL	VM YAMANES SNACKS FOR DISTRICT		27.17		
09/09/2024	SMART & FINAL	MOP# 45756 - YAMANE SNACKS FOR		44.16		
08/22/2024	OFFICE DEPOT	OFFICE DEPOT #0963 - CARD STOC		28.26		
08/22/2024	ROYAL MANDARIN	ROYAL MANDARIN- COUNCIL MEETIN		17.35		
08/19/2024	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES/COFFEE FOR COU		58.43		
08/13/2024	SMART & FINAL	MOP 45756 - YAMANE'S OPEN HOUS		62.64		
Total Materials & Supplies			$ 4,000.00	$ 1,368.09	$ 2,631.91	34%
Total			$ 138,608.00	$ 67,926.75	$ 70,681.25	49%

Exhibit A

FY 2025
City Council Actual to Budget Expenditures
For the Period July 2024 through January 2025

District 4 Marcus Bush			FY 2025 Annual Budget	FY 2025 July to January Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
Councilmember Salary & Benefits			$ 38,608.00	$ 21,539.59	$ 17,068.41	56%
Support Staff Salary & Benefits						
Daniel Gonzalez			$ 60,000.00	$ 48,584.17	$ 11,415.83	81%
Government						
Date	**Payee**	**Description**				
Total Government			$ 28,000.00	$ -	$ 28,000.00	0%
Training, Travel & Subsistence						
Date	**Payee**	**Description**	**Budget**	**Actual Exp.**	**Balance**	**Percentage**
09/16/2024	ENTERPRISE RENT A CAR OF	CM MARCUS BUSH MEETING WITH DA		94.47		
Total Tranining & Subsistence			$ 8,000.00	$ 94.47	$ 7,905.53	1%
Materials & Supplies						
Date	**Payee**	**Description**				
01/29/2025	STAPLES BUSINESS ADVANTAGE	MOP#45704-CNCLS OFF SUPLS- SUG		22.27		
12/23/2024	EPIC WINGS	CM BUSH COUNCIL SPECIAL MEETIN		14.08		
11/22/2024	SIZZLER	CM BUSH - COUNCILS MEETING LUN		27.45		
10/31/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE		-45.25		
10/07/2024	SMART & FINAL	MOP#45704 - COUNCIL OFFICE SUP		45.25		
10/07/2024	STAPLES BUSINESS ADVANTAGE	MOP#45704 - MARCUS BUSH SIGNAT		56.32		
09/30/2024	SMART SOURCE OF CALIFORNIA LLC	COUNCIL MARCUS BUSH BUSINESS C		54.48		
09/10/2024	STAPLES BUSINESS ADVANTAGE	MOP# 45704 - CM BUSH SIGNATURE		126.13		
08/19/2024	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES/COFFEE FOR COU		58.45		
07/22/2024	VALLARTA SUPERMARKETS	MARCUS BUSH EXECUTIVE ASSISTAN		33.68		
07/22/2024	VALLARTA SUPERMARKETS	MARCUS BUSH EXECUTIVE ASSISTAN		15.36		
Total Materials & Supplies			$ 4,000.00	$ 408.22	$ 3,591.78	10%
Total			$ 138,608.00	$ 70,626.45	$ 67,981.55	51%

AGENDA REPORT

Department: **City Manager's Office**
Prepared by: **Councilmember Luz Molina, District 1**
Meeting Date: **Tuesday, April 15, 2025**
Approved by: **Benjamin A. Martinez, City Manager**

SUBJECT:
Discussion on Recommendation to Amend City Council Policy No. 105

RECOMMENDATION:
Discuss and Provide Direction to Staff.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
At the City Council Meeting held on Tuesday, March 18, 2025, Councilmember Molina submitted a City Council Policy No. 105 Request considering updates to Policy 105 for Efficiency. Council consensus was received for Councilmember Molina to return with a report outlining recommendations. The following is that outline:

Below is a list of different ways the policy can be amended. Please note that additional recommendations are expected as a result of the Council discussion.

1. Justification & Impact Statement Requirement
   - ❖ Amend Section 2(a) to require that each request includes a justification statement outlining:
     - How the item addresses a documented community need or priority
     - Impact on City resources, budget, and staffing
     - Alignment with City's Strategic Plan or Council's adopted goals
     - If request is deemed urgent, then include an explanation of the significant consequences if not addressed immediately, such as financial loss, legal implications, or safety risks.
     - The City Manager or Mayor or City Attorney, or a combo must review and confirm the justification before placement on the agenda.
     - Including consideration given to other tasks or processes or disruptions in overall operations that will be delayed due to completion of the urgent request, and the resulting backlog created.

2. Councilmember Sponsorship Requirement
   - Require one additional councilmember to co-sponsor the item before it is placed on the agenda to ensure broader support.
   - If a request is tied geographically to a specific district, the representative of that district should be consulted.

3. Priority Alignment Evaluation
   - ❖ The City Manager, in consultation with the City Attorney, should determine whether the request aligns with:
     - Ongoing City initiatives
     - High-priority issues (e.g., financial stability, public safety, economic development)
     - Items that do not align with City priorities can be deferred or require a supermajority vote of the Council (4 out of 5 votes) to be placed on the agenda.

4. Explore Policy Subcommittee:
   - Consider establishing a quarterly council subcommittee to review non-essential, non-time sensitive policy requests from council members, ensuring efficient prioritization and thoughtful consideration of these issues.

5. Mandatory Cost-Benefit & Staff Time Analysis
   - ❖ Any item requiring staff research, legal opinion, or financial evaluation must include:
     - Estimated staff hours needed
     - Associated costs (e.g., consultant fees, legal review costs)
     - If estimated costs exceed a threshold (e.g., $5,000 in staff time), it requires a Council majority vote before further consideration

For a City Council Policy, the explanation of urgency might include:

1. Immediate Need: A situation requiring quick action to meet a deadline or respond to an urgent community issue, such as a public safety concern.

2. Impact on Residents: If delayed, it could affect residents' well-being, local businesses, or the city's functioning.

3. Legal or Regulatory Requirements: A law or regulation that demands prompt attention or compliance.

4. External Pressure: Requests from the public or other governing bodies that require quick decision-making.

The explanation should clearly convey why fast action is necessary and the consequences of delay for the city and its residents.

FINANCIAL STATEMENT:
Not Applicable.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Communication and Outreach

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – City Council Policy No. 105

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Request by Member of City Council to Place an Item on a City Council Agenda	**POLICY # 105**
ADOPTED: March 12, 1985	**AMENDED:** October 5, 2021

PURPOSE

In compliance with the Ralph M. Brown Act, items not already on the agenda cannot be discussed or considered during a City Council Meeting. Discussing without notice does not provide the public, staff, or other City Councilmembers time to review the subject matter, and contemplate a response for discussion or provide direction.

This policy is to establish a clear and effective process for the City Councilmembers to place items on the City Council Agenda for consideration.

POLICY

1. The City Councilmembers may request that an item be placed on a future City Council Meeting Agenda for discussion and possible action.

2. For any item to be placed on the City Council Meeting Agenda, by the City Councilmembers, the following will assist in the City Manager in the agenda planning process:

    a. A single page Council Item Request Form to agendize the request to be discussed, and the City Councilmember's recommended action to address the matter. No additional material other than the single page request may be submitted to be agendized at the initial City Council Meeting in which the matter will be heard.

    b. The request must be submitted no later than 5:00 p.m. on the Tuesday prior to the regularly scheduled City Council Meeting to allow the City Manager and City Attorney time to review the item and determine, if the matter as written, in the single page request, should be placed on the open or closed session of the City Council Agenda.

    c. If the City Manager, in consultation with the City Attorney, determines the matter is appropriate to be included in the open session agenda it will be added to the agenda as written. If the City Attorney, determines the matter should be discussed in Closed Session, the City Manager's Office will draft the required agenda wording for listing the matter under Closed Session on the City Council Meeting Agenda. The single page request, written by the City Councilmember, will be provided to the entire City Council in Closed Session.

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Request by Member of City Council to Place an Item on a City Council Agenda	**POLICY # 105**
ADOPTED: March 12, 1985	**AMENDED:** October 5, 2021

d. Discussion would be limited to whether an item should be added to an agenda and a date, not the merit of the item.

e. If a majority of the City Council votes to include the item as an action item at a subsequent City Council meeting it will be determined who will provide the report:

   i. The City Councilmember prepares a report including supporting information and documentation, and a presentation of the item to be discussed at the meeting, with City Manager and City Attorney review; or

   ii. The City staff will be directed to provide a report analysis including fiscal review, legal review, and policy review of the action by the City Councilmember, requesting and recommendation (if any) among alternatives (if any) as soon as the research and staff report can be reasonably completed at a subsequent City Council Meeting.

f. If the request requires further study of the item from staff, a full analysis shall be prepared at the direction of the City Manager with at least thirty (30) calendar days to prepare, unless otherwise directed by the City Council. Status updates will be provided to the City Council every sixty (60) days as an informational memo.

g. This policy would provide the City Manager the authority to determine placement and timing, unless City Council direction is time-sensitive, and requires immediate placement on the next regularly scheduled City Council Meeting.

Related Policy References
National City Municipal Code, Chapter 2.04
Ralph M. Brown Act

Prior Policy Amendments
June 11, 2013 (Revised – No Resolution – Refer to Meeting Minutes)
October 8, 2013 (Resolution No. 2013-147)
March 21, 2017 (Resolution No. 2017-37)
October 5, 2021 (Resolution No. 2021-148)

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Request by Member of City Council to Place an Item on a City Council Agenda	**POLICY # 105**
ADOPTED: March 12, 1985	**AMENDED:** October 5, 2021

CITY COUNCIL ITEM REQUEST

The City Council Item Request Form is for members of the City Council to submit written requests to the City Manager's Office for inclusion of an item on a future City Council Meeting Agenda. At the meeting where the initial written request is heard, discussion should be limited to whether the item should be added to an agenda and a date, not the merit of the item. A majority vote of the City Council is required for the item to be added to a future City Council Meeting Agenda for action.

Requesting Member of City Council: _____

Today's Date: _____

Is this matter considered Time-Sensitive by another entity deadline? _____

WRITTEN REQUEST

I, _____, hereby request that the following item be placed on the City of National City – City Council meeting agenda for consideration.

_____

_____

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