



AGENDA

Town Council

Monday, April 28, 2025

6:00 pm Work Session and 7:00 p.m. Regular Meeting

Sunnyvale Town Hall

Council Chambers

127 N Collins Rd.

Sunnyvale, TX. 75182

A. Work Session - 6 p.m.

1. Discussion and update related to Sunnyfest.
2. Discussion related to a professional services agreement with Houseal Lavigne to update the Sunnyvale Comprehensive Land Use Plan and Study.
3. Discussion related to a contract for the design and construction of Vineyard Park.
4. Discussion related to a MOU with SISD for youth sports fields.
5. Discussion related to a contract for the Jobson Park Improvements Project.
6. Discussion related to a contract for the Tripp Road-Rebecca Road Improvement Project.
7. Discussion related to a contract for the Riverstone Pump Station.

B. Regular Meeting - 7 p.m.

C. Invocation

D. Pledge of Allegiance

E. Call Meeting to Order

F. Recognitions

1. Recognition of Matt Holzapfel, Sunnyvale Town Engineer, for four decades of dedicated service to local government.

G. Announcements and Acknowledgements

Pursuant to Texas Government Code Section 551.0415 the Mayor, Council and Staff may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

H. **Public Comment**

The Town Council invites citizens to address the Town Council on any matter, except items on the agenda and public hearings that are included on the agenda. Comments related to items on the agenda and public hearings will be heard when the specific item/hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a Public Comment Card and submit it to a staff member prior to the Public Comment section on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. Council may choose to place the item on a future agenda.

I. **Proclamations**

1. Mayor George to issue a proclamation in honor of Professional Municipal Clerks Week.
[2025 Municipal Clerks Week.pdf](#)

J. **Consent Agenda Items**

1. Consider and act upon the minutes from the April 14, 2025, Town Council meeting.
[April 14, 2025 DRAFT Minutes.pdf](#)
2. Consider and act upon Resolution 2025-08 approving an agreement with Dallas County on behalf of Dallas County Health and Human Services (DCHHS) for food establishment inspection and environmental health services to the Town of Sunnyvale and authorizing the Town Manager to execute the agreement.
[RES 2025-08 DC Food Establishment Agreement.doc](#)
[FY25 Food Establishmment ILA - Sunnyvale.pdf](#)
3. Consider and act upon Resolution 2025-07 approving and entering into an Interlocal Agreement with Dallas County Health and Human Services, concerning the Town of Sunnyvale's Participation with the County of Dallas establishing coordinated health services for the Town.
[RES 2025-07 DALCO Health Services.doc](#)
[FY25 Health Services ILA - Sunnyvale.pdf](#)
4. Consider and act upon approving the purchase of two (2) replacement trucks for the parks department fleet.
[Parks Dept. Fleet Replacement Quote.pdf](#)

K. **Discussion and Action Items**

1. Discuss, consider and act upon awarding a contract to Hellas Construction in the amount of \$1,904,198 for the design and construction of the Vineyard Park athletic fields turf conversion and lighting upgrade project; and authorizing the Town Manager to execute the contract.

[Robert Lee Vineyard Park - Lighting Proposal.pdf](#)
[Robert Lee Vineyard Park Multi Use Turf Field Proposal.pdf](#)
[TX-Robert Lee Vineyard Park \(MP\) ClirSV TSLSV 630w 650w.pdf](#)

2. Discuss, consider and act upon a MOU with SISD for the development or improvement of youth sports fields.
[Sunnyvale ISD MOU - Ball field Sites](#)
3. Discuss, consider and act upon awarding an engineering design contract to Halff Associates, Inc. in the amount of \$1,297,875 for the landscape architecture, civil engineering, survey, structural engineering, and mechanical, electrical and plumbing (MEP) engineering, bidding and construction administration necessary for the development of the Jobson Park Improvements Project; and authorizing the Town Manager to execute the contract.

[Jobson Park Improvements Engineering Design Contract - Halff.pdf](#)
4. Discuss, consider, and act upon awarding an engineering design contract to Schaumburg & Polk, Inc., (SPI) in the amount of \$766,025 for the engineering design of the Tripp Road-Rebecca Road Improvement Project, and authorizing the Town Manager to execute the contract.

[Sunnyvale-Tripp_Rebecca-LOCATION MAP.pdf](#)
[20250408 Engr Contract_Sunnvale_Tripp-Rebecca-Impr - EngrSigned.pdf](#)
5. Discuss, consider and act upon awarding an engineering design contract to Freeman-Millican, Inc., in the amount of \$799,600 for the surveying and design of improvements to the Riverstone Pump Station and authorizing the Town Manager to execute the contract.

[2025-04-17 Riverstone PS Eng Contract-FMI-Final.pdf](#)
6. Mayor and Council requests for future Staff updates and agenda items.

L. Executive Session

1. Section 551.087 - Economic Development
To deliberate the offer of a financial or other incentive to a business prospect.
 - Gateway Park

M. End Executive Session

1. Consider official action, if any, on matters discussed in executive session.

Section 551.087 - Economic Development

- Gateway Park

N. Adjourn

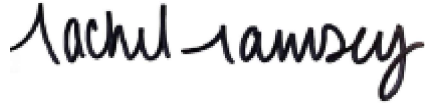
NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the Town); §551.072 (purchase, exchange, lease or

value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

The Town of Sunnyvale is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Town Secretary at 972-226-7177 at least 48 hours prior to the meeting.

Notice is hereby given that the Sunnyvale Town Council will conduct its Regular Meeting on Monday, April 28, 2025 at the Sunnyvale Town Hall. The public is encouraged to attend the meeting. Email comments may also be submitted to rachel.ramsey@townofsunnyvale.org by 3 p.m. the day of the meeting. The link to the live stream of the meeting will be posted on Sunnyvale's Facebook page Town of Sunnyvale – Government.

I hereby certify that the foregoing notice was posted at Town Hall, 127 N. Collins Rd., Sunnyvale, Texas and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting:



Rachel Ramsey, Director of Administration/Town Secretary

Date Posted: April 25, 2025

Time Posted: 3:45 p.m.

Date Removed from Bulletin Board: _____

Removed By: _____