

PRE-COMMISSION WORK SESSION

May 6, 2025

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted

ENVIRONMENTAL SERVICES

1. Grant Street Group - Amendment #2 - Credit Card Payment Processing Upgrade for Accela Permitting

Authorization of work for the upgrade of the Payment Express credit card system interface to work with the Accela SaaS (Cloud) Environment.

<i>Contract Term:</i>	<i>N/A</i>
<i>Original Budget:</i>	<i>\$0.00</i>
<i>Current Remaining Budget:</i>	<i>\$0.00</i>
<i>Requested Amount:</i>	<i>\$0.00 (No Funds Required)</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted

HUMAN RESOURCES

No items submitted

COMPLIANCE OFFICE

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

1. **Contract - PBJC contract with LinkedIn for Advertising 2025-2028**

Acknowledgement of an agreement between the Personnel Board and LinkedIn - Acknowledgement Only

ACKNOWLEDGEMENT ONLY

<i>Contract Term:</i>	<i>May 28, 2025 - May 27, 2028</i>
<i>Original Budget:</i>	<i>\$130,602</i>
<i>Current Remaining Budget:</i>	<i>\$117,600</i>
<i>Requested Amount:</i>	<i>\$ 56,050 per year</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 61,550</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 1 REPORT/OTHER BUSINESS

No items submitted

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES

No items submitted

DISTRICT ATTORNEY

No items submitted

FAMILY COURT

No items submitted

SHERIFF

No items submitted

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

1. Community Grant - A.G. Gaston Boys and Girls Club

Community Grant to assist A.G. Gaston Boys and Girls Club with its programs that benefit Jefferson County youth through enrichment sports programs in safe facilities with adult supervision.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$729,883.23</i>
<i>Current Remaining Budget:</i>	<i>\$146,883.23</i>
<i>Requested Amount:</i>	<i>\$ 27,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$119,383.23</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. Community Grant - The Center For Negro League Baseball Research

Community Grant to assist The Center For Negro League Baseball Research with its programs that recognizes, documents and preserves the history of African American baseball in America.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$729,883.23</i>
<i>Current Remaining Budget:</i>	<i>\$119,383.23</i>
<i>Requested Amount:</i>	<i>\$ 23,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 96,383.23</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **IGA - City of Lipscomb - FY 2025 Roadway Improvements**
Intergovernmental Agreement with the City of Lipscomb to provide roadway maintenance services within the city limit for the fiscal year of 2025. The City of Lipscomb will cover the project cost.

<i>Contract Term:</i>	<i>Per Agreement</i>
Revenue Amount:	\$3,532.50
30 Day Cancellation:	<i>Per Agreement</i>

2. **Construction Contract - APAC - Alabama, Inc.- Resurfacing 2025 - Group 1**
Contract Resurfacing 2025 - Group 1, Project No. 37-25-001- Lock 17 Road, Warrior River Road, Allison-Bonnet Memorial Drive, Chalkville Mountain Road, and Tyler Road.

<i>Contract Term:</i>	<i>Per Agreement</i>
Original Budget:	\$57,355,247.47
Current Remaining Budget:	\$20,088,553.95
Requested Amount:	\$ 7,421,180.26
Remaining Budget after Requested Amount:	\$12,667,373.69
30 Day Cancellation:	<i>Per Agreement</i>

3. **Construction Change Order #1 - Chilton Contractor - Project 37-21-016**
Change Order to increase the contract amount by \$105,175.28 due to the discovery of unsuitable material beneath the proposed roadway, requiring removal, replacement, and stabilization of the soil, and resulting in increased unclassified and borrow excavation quantities.

<i>Contract Term:</i>	<i>Per Agreement</i>
Original Budget:	\$57,355,247.47
Current Remaining Budget:	\$20,193,729.23
Original Contract Amount:	\$11,133,759.68
Change Order No. 1 Amount:	\$ 105,175.28
Revised Contract Amount:	\$11,238,934.96
Requested Amount:	\$ 105,175.28
Remaining Budget after Requested Amount:	\$20,193,729.23
30 Day Cancellation:	<i>Per Agreement</i>

4. **Resolution - Mitigation Stream Credits - Headwaters, LLC**
Jefferson County, as permittee, is directed to purchase 5,209 Stream Mitigation Credits from The Cahaba River Mitigation Bank through Headwaters, LLC for stream impacts to waters of the United States detailed in the Department of the Army Nationwide Permit Verification – Project Number SAM- 2024-00623-AKG related to the Lakeshore Drive Extension Project, Project No. 37-18-376.

5. **Non-Reimbursable Agreement - Bessemer Water Services**
Non-Reimbursable Utility Relocation Agreement for the relocation of Bessemer Water Services facilities located in conflict with the Harmer Street Bridge Replacement over Valley Creek. The work will be included in the roadway contract but paid for by Bessemer Water Services.

6. **Pay Resolution - Carson Road Project 37-18-429 - Tract 8**
Payment for 0.073 acres of right-of-way.

7. **Pay Resolution - 2023 PS02 Mason City Pump Station Upgrades**
Payment for 0.220 acres - Tract 1

8. **Permission to Condemn - 2022 PS01 Upgrade - Adamsville, Chesswood & Med. Ctr. East**
Request for permission to condemn Tract 1 - 2022 PS01 - Adamsville, Chesswood & Med. Ctr. East Pump Station Upgrades Project.
9. **Permission to Condemn - 2021 AMP03 - West Homewood Park Sewer Capacity Improvements Project**
Request for permission to condemn Tracts 1, 2, 4, 5, and 9 - 2021 AMP03 - West Homewood Park Sewer Capacity Improvements Project
10. **Dollar General - Stormwater Maintenance Agreement, Pinson, AL**
Agreement with the Owners of Dollar General, Pinson AL detailing the owners' requirements for operation and maintenance of the permitted stormwater management facilities on the site.

COUNTY ATTORNEY

1. Minutes from the Commission Meeting April 24, 2025
2. **Property Damage Claim - Valencia Carlton**
Resolution to deny the property damage claim of Valencia Carlton.
3. **Property Damage Claim - Spire Gas**
Resolution to deny the property damage claim of Spire Gas.
4. **Property Damage Claim - Brenda Redrick**
Resolution to deny the property damage claim of Brenda Redrick.

COUNTY MANAGER

1. **ARPA - EMS Upgrades -Amendment #2 Jeff County 911 Emergency Communications District Infrastructure**
Amendment #2 to extend the period of performance through December 31, 2025.

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Infrastructure Grant- City of Hoover - Russet Woods Park Phase 2**
Infrastructure Agreement for park improvements in the City of Hoover

<i>Contract Term:</i>	<i>Upon Execution</i>
<i>Original Budget:</i>	<i>\$1,073,661</i>
<i>Current Budget Amount:</i>	<i>\$765,074.09</i>
<i>Requested Amount:</i>	<i>\$ 75,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$690,074.09</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
Unusual Demand Report
2. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 04/10/2025 - 04/16/2025.
3. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 04/17/2025 - 04/23/2025.
4. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exception Report for the week 04/10/2025 - 04/16/2025.
5. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exception Report for the week 04/17/2025 - 04/23/2025.
6. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 04/10/2025- 04/16/2025.
7. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 04/17/2025- 04/23/2025.
8. **Procurement Card Statement- Jefferson Credit Union**
Jefferson Credit Union Statement Closing Date 04.03.2025 for Ratification
9. **Southlake Capital - Certificate of Incumbency Authorizing Execution of Copier Lease Agreements**
Certificate of Incumbency authorizing Purchasing Agent, Chief Financial Officer and/or County Manager to execute legally binding Equipment Lease Agreements between Lessee (the County) and Southlake Capital LLC

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>No Funds Required</i>
<i>Current Remaining Budget:</i>	<i>No Funds Required</i>
<i>Requested Amount:</i>	<i>No Funds Required</i>
<i>Remaining Budget after Requested Amount:</i>	<i>No Funds Required</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

BUDGET MANAGEMENT OFFICE

1. Budget Agenda

- (1) Other Budget Transactions 1) Commission Support - Increase the budget to fund the community grant to benefit House District 52 (see District 4 -Item #3). A refund of \$98,510.77 was received by the county in FY23- 24. No additional funds are required.

2.

MULTIPLE STAFF DEVELOPMENT

Commissioner District 2

Sheila Tyson	4,174.99
Michael Miller	10,178.21
Paris Airshow Economic Development	
Paris, France – June 13-22, 2025	

Community Development

Octavia Henry	2,655.71
Coleecia Perryman	2,895.40
RISE 2025 SAMHSA	
Kissimmee, FL – May 27-31, 2025	
Paid with Grant Funds	

Development Services

Charles Smith	2,569.16
Glenda Herndon	2,043.02
COAA Conference	
Orange Beach, AL – May 4-8, 2025	

Family Court

Tiffany Large Adams	15.00
Bert Charles	
Marsha Wright-Carter	
Sibling Sexual Abuse	
Online – May 2, 2025	

Erica Dozier	80.00
Bert Charles*	
Cannabis Trends – Synthetic Trends	
Online – March 17, 2025 *April 15, 2025	

Finance

Malinda Parker	956.12
Natasha Kathiany	915.73
Real and Personal Property Abatements	
Prattville, AL – June 25-27, 2025	

INDIVIDUAL STAFF DEVELOPMENT

Commissioner District 3

Chris Willis	925.00
5 ACCA Classes Registration Only	
Prattville, AL - Various	

Commissioner District 4

Zach Brooks	1,671.88
ACCMA Conference	
Orange Beach, AL – May 28-30, 2025	

Compliance

Cricket Snyder	1,303.25
Women in Compliance Summit	
Austin, TX – June 4-7, 2025	

Coroner

Doug Griffith	2,867.25
Skeletal Recovery Training	
Knoxville, TN – May 4-8, 2025	

County Attorney

Regina Burpo	1,838.74
NBPA Conference	
College Park, MD – June 20-26, 2025	

County Manager

David Howell	2,296.68
ACAA Conference	
Perdido Beach, AL – May 6-9, 2025	

Cal Markert	427.96
Meeting for Jefferson County Projects	
Arlington, VA – May 20, 2025	

District Attorney-Bessemer

Stephen Talley	1,988.01
PLECET Conference	
Chicago, IL – June 3-8, 2025	

Environmental Services

Tiffany Collier	3,572.01
Hyland Community Live	
Las Vegas, NV – August 24-29, 2025	

CJ Knight	2,008.55
Control Association Conference	
Orange Beach, AL – August 9-13, 2025	

Information Technology

Joshua Chris	368.28
UNA Geography Conference	
Florence, AL – April 10-11, 2025	

Public Information

Helen Hays	1,716.13
City County Communications Conference	
Las Vegas, NV – September 3-5, 2025	

Revenue

Scott Moore	2,855.59
AATA Conference	
Orange Beach, AL – June 8-12, 2025	

Roads and Transportation

Shatonia Adams	415.00
Principles of Land Acquisition	
Online - Various	

Tax Assessor Bessemer

Quin Hameen	2,828.36
AATA Conference	
Orange Beach, AL – June 8-12, 2025	

Tax Collector Bessemer

Viette Smith	1,865.12
Property Tax Administration	
Huntsville, AL – August 10-15, 2025	

Viette Smith	2,561.40
ACMA Conference	
Gulf Shores, AL – May 27-31, 2025	

FOR INFORMATION ONLY

Personnel Board

Brian Bellenger	2,576.51
SIOP Conference	
Denver, CO – April 2-6, 2025	

BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

1. Z-25-0006

Jeannie C. Hyde Joiner, owner, Requests a change of zoning to C-1 (Commercial) to remove split zoning for a proposed daycare center. Property zoned C-1 (Commercial) & R-2 (Single Family). PID# 2100123003023000 in section 12/ Township 17 Range 4 W. (Site address 2028 Pratt Hwy, Forestdale, AL 35214)(3.35 Acres +/-)

P&Z Recommendation: Approval

2. Z-25-0007

Virginia Beck, owner; Requests a change of zoning to A-1 (Agriculture) with the removal of covenant number one (1). Property zoned A-1 with the covenants 1. No mobile homes are permitted for any purpose other than temporary emergency relief; and 2. There shall be no electric fencing within 10 feet of the property line. PID# 3800321001002000 in section 32/ Township 19 Range 4 W. (Site address 5730 Rockdale Road, Bessemer, AL 35022)(9.78 Acres +/-)

P&Z Recommendation: Approval of removing covenant #1 but retaining covenant #2.

Staff Recommendation: Remove both covenants and add a condition: there shall be no electric fencing within 10 feet of the property line.

3. Z-25-0008

William & Judy Marie Artman, owners; John Herron, agent; Requests a change of zoning to A-1 (Agriculture) for compliance of an existing residence and to construct an accessory structure. Property zoned C-1 (Commercial) & R-1 (Single Family). PID# 0900184001003000 in section 18/ Township 15 Range 1 W. (Site address 7623 Highway 79, Pinson, AL 35126)(5.64 Acres +/-)

P&Z Recommendation: Approval

4. Demolition Contract - CJ's Ventures, LLC

Contract Agreement for the Demolition of Unsafe & Nuisance Structures

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$500,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$129,925.00</i>
<i>Requested Amount:</i>	<i>\$125,925.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$4,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

EMERGENCY MANAGEMENT AGENCY

No items submitted

GENERAL SERVICES

1. **Pinnacle Networx - Security Cameras - Jefferson County Operations Center & Elections**

Contract for the purchase and installation of security cameras at the Jefferson County Operations Center and Elections.

Contract Term:	1 year
Original Budget:	\$15,000,000.00
Current Remaining Budget:	\$11,590,346.51
Requested Amount:	\$93,229.33
Remaining Budget after Requested Amount:	\$11,497,117.18
30 Day Cancellation:	Yes

2. **Rapiscan Systems, Inc. - X-Ray Scanners - Various Jefferson County Locations**

Contract for the disposal/removal, purchase, and installation of X-Ray scanners at various Jefferson County facilities.

Contract Term:	1 year
Original Budget:	\$15,000,000.00
Current Remaining Budget:	\$12,215,563.95
Requested Amount:	\$344,141.70
Remaining Budget after Requested Amount:	\$11,871,422.25
30 Day Cancellation:	Yes

3. **EOLA Power - UPS (Uninterrupted Power Supply) service - General Services Department**

Contract for uninterruptible power supply (UPS) maintenance, inspections, and testing in various Jefferson County facilities resulting from ITB 49-25.

Contract Term:	3 years
Original Budget:	\$8,092,455.00
Current Remaining Budget:	\$1,427,307.11
Annual Amount	\$8,436.00
Total Amount:	\$24,690.00
Remaining Budget after Requested Amount:	\$1,419,077.11
30 Day Cancellation:	Yes

LAW LIBRARY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

STATE COURT

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - City of Kimberly

Community Grant to assist the Kimberly Police Department with the purchase of a new police vehicle

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$500,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$324,500.00</i>
<i>Requested Amount:</i>	<i>\$30,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$294,500.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. Community Grant - City of Fultondale

Community Grant to assist the City of Fultondale with the purchase and installation of outdoor senior fitness equipment at Black Creek Park

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$500,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$284,500.00</i>
<i>Requested Amount:</i>	<i>\$15,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$283,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. Community Grant - Red Mountain Theatre Company

Community Grant to assist Red Mountain Theatre Company with its 2025 educational outreach residency program to schools and community organizations for children and adults residing in Jefferson County

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$500,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$294,500.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$289,500.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

4. Community Service Grant Funds Reallocation - House District 52

Community Service Grant Fund Reallocation for House District 52 for FY23-24 subject to the approval of the associated budget amendment.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$98,510.77</i>
<i>Current Remaining Budget:</i>	<i>\$98,510.77</i>
<i>Requested Amount:</i>	<i>\$98,510.77</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **Tax Abatement - Major Addition - Publix Super Markets, Inc.**

Resolution authorizing the execution of a Sales and Use Tax Abatement for Publix Super Markets, Inc. for a Major Addition

INFORMATION TECHNOLOGY

1. **2025 City of Bessemer AL & Jeffco, GIS Consortium, Cost Sharing Agreement**

City of Bessemer, AL & Jefferson County Commission Orthophotography Data Cost Sharing Agreement

<i>Contract Term:</i>	<i>2 Years</i>
<i>Original Budget:</i>	<i>\$1,930,800.00</i>
<i>Current Remaining Budget:</i>	<i>\$539,863.90</i>
<i>Requested Amount:</i>	<i>Revenue, \$66,285.10</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$539,863.90</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Vestavia Hills Library Foundation - Community Grant**

Community grant to aid the Vestavia Hills Library Foundation with funding for its summer educational reading program which assists children with summer reading challenges.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$500,000</i>
<i>Current Remaining Budget:</i>	<i>\$455,0000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$450,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Mt. Brook Fire Department- Community Grant**

Community Grant to support the Mt. Brook Fire Department

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget</i>	<i>\$500,000</i>
<i>Current Remaining Amount</i>	<i>\$450,000</i>
<i>Requested Amount:</i>	<i>\$19,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$431,000</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **City of Vestavia Hills - Community Grant**

Resolution authorizing the Community Grant Program Agreement with the City of Vestavia in the amount of \$50,000.00, to aid in the construction of the Veterans Memorial Pavilion at the entrance of Altadena Valley Park.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget</i>	<i>\$200,000</i>
<i>Current Remaining Amount</i>	<i>\$50,000.00</i>
<i>Requested Amount:</i>	<i>\$50,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>