



AGENDA

Town Council

Monday, May 12, 2025

6:30 pm Work Session and 7:00 p.m. Regular Meeting

Sunnyvale Town Hall

Council Chambers

127 N Collins Rd.

Sunnyvale, TX. 75182

A. **Work Session - 6:30 p.m.**

1. Discussion related to a professional services agreement with Houseal Lavigne to update the Sunnyvale Comprehensive Land Use Plan and Study.
2. Discussion related to a bid from Reliable Paving, Inc. for E. Tripp Road.

B. **Regular Meeting - 7 p.m.**

C. **Invocation**

D. **Pledge of Allegiance**

E. **Call Meeting to Order**

F. **Discussion and Action Items**

1. [Discuss, consider, and act upon Resolution 2025-10 canvassing returns and declaring results of the General Election held on May 3, 2025, for the purpose of electing a Mayor and two Town Council Members Places 1 and 2.](#)
[RES 2025-10 Canvass General Election.doc](#)

G. **Presentations**

1. Present Certificates of Election to Mayor Saji George, Council Member Ryan Finch, Place 1, and Council Member Kevin Clark, Place 2 following the May 3, 2025, General Election date.
2. Statement of Officer is completed by newly elected officials.
3. Administer the Oath of Office to Mayor Saji George, Council Member Ryan Finch, Place 1, and Council Member Kevin Clark, Place 2 following the May 3, 2025, General Election date in accordance with State Law and Ordinance 2025-02 that ordered the General Election.

H. **Announcements and Acknowledgements**

Pursuant to Texas Government Code Section 551.0415 the Mayor, Council and Staff may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I. Public Comment

The Town Council invites citizens to address the Town Council on any matter, except items on the agenda and public hearings that are included on the agenda. Comments related to items on the agenda and public hearings will be heard when the specific item/hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a Public Comment Card and submit it to a staff member prior to the Public Comment section on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. Council may choose to place the item on a future agenda.

J. Recognitions

1. [Recognition and Presentation of Life-Saving Award to Officer Fields in honor of his exemplary service and heroic actions.](#)

K. Proclamations

1. Mayor George to issue a proclamation for Police Memorial Week May 11-17, 2025. [2025 National Police Memorial Week.pdf](#)
2. Mayor George to issue a proclamation in honor of National Public Works Week. [2025 National Public Works Week.docx](#)

L. Consent Agenda Items

1. Consider and act upon the minutes from the April 28, 2025, Town Council meeting. [April 28, 2025 DRAFT Minutes.pdf](#)

M. Public Hearing Items

1. Hold a public hearing, discuss, consider, and act upon the first reading of Ordinance 2025-06 approving a Concept Plan Amendment for a Master Planned Development (MPD) generally located at the southeast corner of S. Collins Road and US Highway 80, known as the Long Creek Crossing MPD (MPD-02) zoning district, to allow a restaurant with drive through on Lot 2R, Long Creek Crossing Addition. **Case 1841-Z Long Creek Crossing MPD (MPD-02) Concept Plan Amendment.**

[Map](#)

[Ordinance No. 2025-06 - Amending Long Creek Crossing MPD-02 Concept Plan Amending Concept Plan Original Concept Plan Long Creek Crossing - MPD - 02 Ordinance](#)

N. Discussion and Action Items

1. [Discuss, consider and act upon electing a Council Member to serve as Mayor Pro-Tem. Section 3.04 \(B\) of the Town Charter Addressing Mayor Pro-Tem.pdf](#)
2. [Discuss, consider and act upon authorizing the Town Manager to enter into a professional services agreement with Houseal Lavigne to update the Sunnyvale Comprehensive Land Use Plan and Study with an approximate cost not to exceed \\$300,000 spanning Fiscal Years 2025 and 2026. Professional Services Agreement- Town of Sunnyvale and Houseal Lavigne Town of Sunnyvale Comprehensive Plan Request for Proposal \(RFP\)](#)
3. [Discuss, consider, and act upon Resolution 2025-09 approving a Site Plan application for a restaurant with drive through, Freddy's Hamburgers, generally located at the southeast corner of S. Collins Road and US Highway 80, on an approximate 1.233 -acre property, described as Lot 2R, Long Creek Crossing Addition, within the Long Creek Crossing MPD \(MPD-02\) zoning district. Case 1834- SP Freddy's Hamburgers Site Plan.](#)

[Map](#)
[Resolution 2025-09 Approving Freddy's Site Plan.pdf](#)
[Site Plan](#)
[Landscape Plans](#)
[Floor Plan](#)
[Building Elevations](#)
[Pylon Sign](#)
4. [Discuss, consider and act upon a bid from Reliable Paving, Inc., in the amount of \\$5,184,909.00 \(Base + Alternate Bid\) for the E. Tripp Road Water Main, Asphalt Mill & Paving, Drainage, and Fiber Optic Conduit Improvements, awarding the contract and authorizing the Town Manager to execute the contract.](#)

[2025-05-01 Sunnyvale E Tripp Rd - Contract Recommendation.pdf](#)
[2025-001_bid_summary.pdf](#)
[2025-001_bid_tab.pdf](#)
5. Mayor and Council requests for future Staff updates and agenda items.

O. Adjourn

NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the Town); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

The Town of Sunnyvale is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Town Secretary at 972-226-7177 at least 48 hours prior to the meeting.

Notice is hereby given that the Sunnyvale Town Council will conduct its Regular Meeting on Monday, May 12, 2025 at the Sunnyvale Town Hall. The public is encouraged to attend the meeting. Email comments may also be submitted to rachel.ramsey@townofsunnyvale.org by 3 p.m. the day of the meeting. The link to the live stream of the meeting will be posted on Sunnyvale's Facebook page Town of Sunnyvale – Government.

I hereby certify that the foregoing notice was posted at Town Hall, 127 N. Collins Rd., Sunnyvale, Texas and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting:



Rachel Ramsey, Director of Administration/Town Secretary

Date Posted: May 9, 2025

Time Posted: 3 p.m.

Date Removed from Bulletin Board: _____

Removed By: _____