

The public is invited to observe City Council Work Sessions. However, the agenda for Work Sessions does not include an opportunity for public interaction. Seating in the Council Chambers may be limited. All seating is available on a first-come, first-serve basis. The public also may view this meeting via livestream on the City's website at <https://www.idahofallsidaho.gov/429/Live-Stream>. This meeting may be canceled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting of the City of Idaho Falls, you may contact City Clerk Emily Geisler at (208) 612-8414 or the ADA Coordinator Lisa Farris at (208) 612-8323 not less than 48 hours prior to the meeting. They can help accommodate special needs.

CITY COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Call to Order and Roll Call

Municipal Services and Parks & Recreation

Update: Bel Aire Division No. 3 Property (30)

Action: Council Direction to Staff (or take other appropriate action)

Municipal Services and City Attorney and Mayor's Office

Review: Draft Impact Fee Study with TischlerBise (15)

Action: Council Direction to Staff (or take other appropriate action)

Discussion: Tentative timeline for Impact Fee Study and Impact Fee Ordinance Workshops (15)

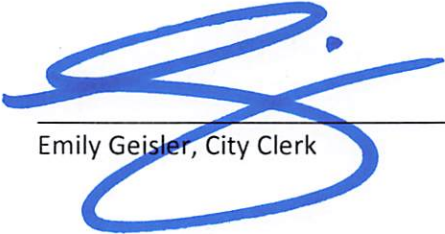
Action: Council Direction to Staff (or take other appropriate action)

Mayor and City Council

Mayor and Council Reports: Calendars; Announcements; Events; Reports; Updates; Concerns; Questions; Discussion; Proclamations; Notes or Minutes from Boards and Commissions (15)

Action: Council Direction to Staff (or take other appropriate action)

DATED this 31st day of May 2025



Emily Geisler, City Clerk



PROCLAMATION

- WHEREAS,** the values of compassion, empathy, and community support are the foundation of a united harmonious society even as they foster human connections that transcend differences; and
- WHEREAS,** to a large extent, the strength and prosperity of our city is based on the selflessness of its residents and their willingness to serve and uplift one another; and
- WHEREAS,** profound impact can be achieved when citizens extend a helping hand to neighbors, especially those of diverse backgrounds, by lifting them up and collectively working to improve lives; and
- WHEREAS,** volunteerism is not just a duty but a source of personal fulfillment and community strength; and as citizens work side by side with and learn from each other, mutual understanding increases, and new friendships are built; and
- WHEREAS,** volunteering allows citizens to support one another, and engaging in acts of service and kindness contributes to our city's betterment and its inhabitants' well-being; and
- WHEREAS,** the City of Idaho Falls joins with the President of the National League of Cities and hundreds of local community leaders to date, in making a commitment to volunteerism.

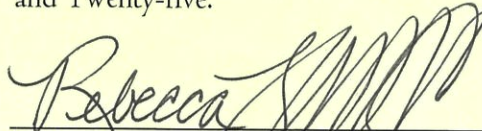
NOW THEREFORE, I, REBECCA CASPER, MAYOR of the City of Idaho Falls, do hereby proclaim a

Commitment to Volunteerism

in Idaho Falls and encourage all citizens to find ways to volunteer, leveraging entities like JustServe.org to make it easier to find and engage in volunteer opportunities and to acknowledge and celebrate the contributions of volunteers in our community.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 15th day of May, Two Thousand and Twenty-five.


Rebecca L. Noah Casper, Mayor
City of Idaho Falls



PROCLAMATION

- WHEREAS, since 2013, preeclampsia awareness month has been observed annually in May with a month-long campaign aimed to raise awareness about preeclampsia, a serious pregnancy complication that can affect both mother and baby; and
- WHEREAS, May 22 is recognized as World Preeclampsia Day; and
- WHEREAS, preeclampsia, including HELLP syndrome and eclampsia, is a dangerous condition of pregnancy that can, in its severest form, lead to maternal and/or infant mortality or premature birth with significant health risks for the mother and baby; and
- WHEREAS, as many as 320,000 cases of preeclampsia are diagnosed in America every year with approximately 25% resulting in severe, life-threatening consequences to a pregnant woman and her baby; and
- WHEREAS, public education as to the signs and symptoms of preeclampsia, HELLP syndrome and eclampsia can help women recognize the condition and seek appropriate medical care; and
- WHEREAS, prenatal education should include recognition of those signs and symptoms (spikes in maternal blood pressure, sudden swelling of face and hands, severe upper abdominal pain, blurred vision, persistent headaches, breathlessness); and
- WHEREAS, many citizens of the City of Idaho Falls have joined with the Preeclampsia Foundation to raise public awareness to minimize maternal and infant illness and death due to preeclampsia.

NOW THEREFORE, I, REBECCA CASPER, MAYOR of the City of Idaho Falls, do hereby proclaim
May 2025,

Preeclampsia Awareness Month

in the City of Idaho Falls and encourage citizens to recognize the Preeclampsia Foundation's efforts to reduce maternal and infant illness and mortality due to preeclampsia and related hypertensive disorders of pregnancy.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 22nd day of May, Two Thousand and Twenty-five.

Rebecca L. Noah Casper, Mayor
City of Idaho Falls



PROCLAMATION

- WHEREAS, on January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation declaring freedom for all persons held as slaves in the Confederate states that were in rebellion at the time; and
- WHEREAS, the Emancipation Proclamation redefined the Civil War, transforming it from a war not only to preserve the Union but also to end slavery, a decisive new course for our nation; and
- WHEREAS, the Emancipation Proclamation was only a first step in what became a three-year struggle to free the nearly 4,000,000 slaves in all parts of the United States; and
- WHEREAS, when 1800 Union soldiers landed on Galveston Island on June 19, 1865, two and a half years after the Emancipation Proclamation, their commander, General Granger, announced the end of slavery in Texas, the last of the Confederate states holding out after the official end of the war on April 9, 1865; and
- WHEREAS, "JUNETEENTH," as commemorated as a holiday on the 19th of June, has been celebrated both formally and informally, for over 150 years as a time to remember the ending of slavery; and
- WHEREAS, Juneteenth, like the July 4 Independence Day, celebrates American history with its ever-unfinished work of achieving the high ideals embodied in the words: *liberty and justice for all*; and
- WHEREAS, the Greater Idaho Falls-Ammon Metropolitan area, supported by the Eastern Idaho Jazz Society, and sponsored by a host of businesses, community organizations, and individual citizen sponsors, is committed to fostering community unity through the theme of "Making Room for Everyone;" and
- WHEREAS, this year, our communities are coming together to recognize Juneteenth with a **Community Heritage Music Festival** at the river walk bandstand beginning at 9:00 am on Jun 14th to celebrate our commonalities; and
- WHEREAS, the celebration will continue June 19th, at the Colonial Theatre, with a Readers' Theatre presentation and a series of musical performances exploring themes in American music found in the African American experience and throughout the music of the 20th Century.

NOW, THEREFORE, I, REBECCA CASPER, MAYOR of the City of Idaho Falls, do hereby proclaim June 14-19, 2025
AND,

NOW, THEREFORE, I, SEAN COLETTI, MAYOR of the City of Ammon, do hereby proclaim June 14-19, 2025, as

Juneteenth Community Heritage Days

in Idaho Falls and Ammon and encourage all citizens to discover their heritage through story, song, and family history research and to participate in the river-front celebration on June 14th and the commemoration at the Colonial Theater on June 19th.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 23rd day of May, Two Thousand and Twenty-five.

Rebecca L. Noah Casper, Mayor
City of Idaho Falls

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Ammon to be affixed on this 23rd day of May, Two Thousand and Twenty-five.

Sean Coletti, Mayor
City of Ammon



Impact Fee Committee Meeting Presentation Minutes Friday, February 28, 2025

Impact Fee Committee of the City of Idaho Falls met on Friday, February 28, 2025, at the Council Chambers, 680 Park Ave, Idaho Falls, Idaho at 9:00 a.m.

In Attendance:

Richard Stewart, Impact Fee Committee Chair
Julie Anglesey, Impact Fee Committee Member
Pamela Alexander, Impact Fee Administrator
Nick Terry; TOK Commercial Real Estate
TJ Nottestad; Discovery Construction & Design
Jacob Beck, Assistant City Attorney
Margaret Wimborne; Chief of Staff
Lisa Burtenshaw, Council President
Wade Sanner, Director of Community Development Services
Colin McAweeney, TishlerBise

Absent:

Jeff Freiberg; Impact Fee Committee Vice-Chair

The meeting was called to order by Chair Richard Stewart at 9:00 a.m.

Impact Fee Update Presentation by Colin McAweeney:

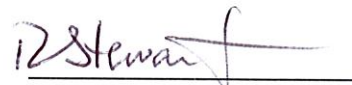
- Overview.
- Growth Predictions
- Draft Capital Plan by Pam Alexander.

Schedule future meeting:

- Next meeting will be Tuesday, April 1, 2025, at 4:00 pm.

The meeting adjourned at 10:58 a.m.


Cristina Hanson – Secretary


Richard Stewart - Chair



Impact Fee Committee Meeting Minutes Tuesday, April 1, 2025

Impact Fee Committee of the City of Idaho Falls met on Tuesday, April 1, 2025, at the Annex Conference Room, 380 Constitution Avenue, Idaho Falls, Idaho at 4:00 p.m.

In Attendance:

Richard Stewart, Impact Fee Committee Chair (Phone)
Jeff Freiberg; Impact Fee Committee Vice-Chair (Virtually)
Pamela Alexander; Impact Fee Administrator
Nick Terry; TOK Commercial Real Estate
Micheal Kirkham; City Attorney
Jacob Beck; Assistant City Attorney
Zack Jones; Prosecuting Attorney
Jim Francis; City Council Member
Margaret Wimborne; Chief of Staff
Catherine McClure; Economic Development

Absent:

Julie Anglesey, Impact Fee Committee Member
TJ Nottestad; Discovery Construction & Design

The meeting was called to order by Chair Richard Stewart at 4:12 p.m.

Review and Approve February 28, 2025, Committee Meeting Minutes:

- Chair Richard Stewart called for the approval of the minutes from February 28, 2025. All those in favor to approving those minutes say aye. Approved by all; motion carried. (Corrections were noted on the February 28th minutes)

Impact Fee Activity Report

- Pam shared the Impact Fee Activity Report. Pam will supply the supporting information.

Updates to Impact Fee Ordinance

- Micheal Kirkham went over new proposed dwelling definitions to provide clarification and cohesion between Planning & Zoning, City Code, and Impact Fee usage. A dwelling unit would now be defined as a single unit detached, a single unit attached, or a multi-unit dwelling. Micheal will supply the supporting information handed out at the meeting.

Impact Fee Study Update Timeline

- Margaret shared the dates and times for upcoming City Council Work Sessions to recap the previous impact fee training; the upcoming follow up questions meeting on April 15th with Colin McAweeney; projected date of May 5th for the Draft Copy of the Impact Fee Study and the projected adoption for the end of June. New fees would not be implemented until the new Fiscal Year in October.

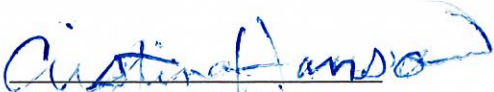
Schedule future meeting:

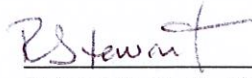


Impact Fee Committee Meeting Minutes
Tuesday, April 1, 2025

- Next meeting will be Tuesday, April 15, 2025, at 3:00 pm.

The meeting adjourned at 4:45.


Cristina Hanson – Secretary


Richard Stewart - Chair



Impact Fee Committee Meeting Presentation Minutes Tuesday, April 15, 2025

Impact Fee Committee of the City of Idaho Falls met on Tuesday, April 15, 2025, at the City Council Chambers, 680 Park Avenue, Idaho Falls, Idaho at 3:00 p.m.

In Attendance:

Richard Stewart, Impact Fee Committee Chair
Julie Anglesey, Impact Fee Committee Member
Pamela Alexander, Impact Fee Administrator
Nick Terry; TOK Commercial Real Estate
TJ Nottestad; Discovery Construction & Design
Jacob Beck, Assistant City Attorney
Lisa Burtenshaw, Council President (Virtually)
Jim Francis; City Council Member
Wade Sanner, Director of Community Development Services
Bryce Johnson, Idaho Falls Chief of Police
Chris Canfield, Idaho Falls Assistant Public Works Director
Colin McAweeney, TishlerBise
Austin Black, Bonneville County Zoning Administrator

Absent:

Jeff Freiberg; Impact Fee Committee Vice-Chair

The meeting was called to order by Chair Richard Stewart at 3:02 p.m.

Action Items:

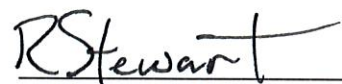
- Impact Fee Study Update and Draft Results by Colin McAweeney/TischlerBise/Galena.
- Next steps for Impact Fee Study Update. Change how the report is figured from "property descriptions" to square footage?
- Advisory Committee Recommendations. The committee would like a few weeks to discuss before making the decision to present recommendation to Council. Colin will need to know before the next meeting on May 6th. Please let Pam know if you have any further questions to prepare for Colin before the next meeting.

Schedule future meeting:

- Next meeting will be Tuesday, May 6, 2025.

The meeting adjourned at 4:27 p.m.


Cristina Hanson – Secretary


Richard Stewart - Chair



Impact Fee Committee Meeting Minutes Tuesday, May 6, 2025

Impact Fee Committee of the City of Idaho Falls met on Tuesday, May 6, 2025, at the City Hall 2nd Floor Conference Room, 308 Constitution Way, 83402, Idaho Falls, Idaho at 3:00 p.m.

In Attendance:

Richard Stewart, Impact Fee Committee Chair
Julie Anglesey, Impact Fee Committee Member
Pamela Alexander, Impact Fee Administrator
TJ Nottestad; Discovery Construction & Design
Jeff Freiberg; Impact Fee Committee Vice-Chair (Virtually)
Michael Kirkham, City Attorney
Jacob Beck, Assistant City Attorney
Wade Sanner, Director of Community Development Services
Colin McAweeney, TishlerBise (Virtually)
Margaret Wimborne, Chief of Staff
Catherine McClure, Economic Development and Government Affairs Administrator (Virtually)

Absent:

Nick Terry, Impact Fee Committee Member

The meeting was called to order by Chair Richard Stewart at 3:00 p.m.

Action Items:

- Review and Approve Meeting Minutes from April 15, 2025. All approved.
- Discussion: Impact Fee Study Update and results from TischlerBise/Galena. Collin presented the estimated fees of changing to square footage compared to Residential and Non-Residential category based impact fees. The amounts varied compared to the original description-based impact fees but in most cases, larger properties would pay higher fees than smaller properties.
- Advisory Committee Recommendations for the Impact Fee Study Update. Several options in changing the description of a "finished" residence was discussed to clarify whether a garage or basement would be considered as part of the square footage. Capital Plan items were also discussed as to which item or categories the funds would eventually be allocated to and whether some of those items were even viable (ex. Police vehicles). The committee asked that a staff member consider everything discussed and write up a recommendation for the committee to review.

Schedule future meeting:

- Next meeting will be Tuesday, May 20, 2025, at 3:00 pm.

The meeting adjourned at 4:53 p.m.


Cristina Hanson – Secretary


Richard Stewart - Chair



Board of Directors Meeting Minutes

April 8, 2025 | 9:00 a.m. | Willard Arts Center

Board of Directors Attendees: Brandi Newton, Jake Durtschi, Chip Langerak, Lisa Farris, Shanon Taylor, Jill Hansen, Councilwoman Michelle Ziel-Dingman, Kevin Cutler, Jake Durtschi, Matt Jacobsen, Caitlyn Long

IFDDC Staff: Bryan Chaffin, Kerry Hammon, Lacey Marie, and Juan Hernandez

Guest: Michelle Covert, Executive Director, Visit Idaho Falls

Topics Discussed:

- Review March 11, 2025, meeting minutes. Motion to approve, seconded, no opposed. Motion passed.
- Director's Report (Bryan Chaffin):
 - Flower Sponsorships: We are getting more sponsors each week with additional public outreach.
 - Pay to Park: The Parking Committee continues to meet monthly. Bryan and Kerry met with Community Development Services and the City's Public Information Officer to discuss signage and parking. As requested by the Board, they completed the Public Outreach Planning tool to assist with public outreach.
 - Lacey, Kerry, and Bryan presented at a recent Idaho Falls Civitan Club luncheon.
 - Lisa Farris instructed IFDDC that the façade grant money could also be used to make improvements to community centers. Bryan and Kerry have two projects in mind for the funding, one to be completed this year and one next year.
 - IFDDC staff met with Manwaring to discuss a new website design. Matt suggested that staff get one more quote to do our due diligence.
- Event Update (Lacey Marie)
 - St. Paddy's Day on Park.
 - Find the Easter Bunny and LK Adult Easter Egg Hunt and Bar Hop (new event).
 - Spring Brew will be held May 3 at the Broadway Plaza, and planning is underway.
- Financial report (Brandi Newton)
 - Beautification - Spring flowers are pre-paid.
 - Telephone/Internet budgeted for the website (\$7,500).
 - Motion to accept the financials. Motion made and seconded, no opposed.

- Façade Improvement Grant (Lisa Farris)
 - There's just over \$73,000 in the 2023/2024 grant.
 - We just finished Century 21 High Desert's awning and will be completing another facade improvement for Century 21 High Desert.
 - Jim Pletcher was approached about using the grant to make improvements to the front of the City Bagel/IFDDC building where the old, wood flower bed is deteriorating.
 - Lisa will continue working with Bryan and Kerry on improvements on the two community centers.
 - Chip suggested communicating to downtown businesses that they can also get brick improvements with the grant funds.
- City Update (Caitlyn Long)
 - No city updates for this meeting.
 - Come see CDS if you are looking for building plans.
- Guest: Introduction of Michelle Covert, Executive Director of Visit Idaho Falls. She is working to reengage Visit Idaho Falls, to collaborate, and work together to assist with tourism.

The meeting was adjourned at 9:38 am.

The next board meeting will be Tuesday, May 13, 2025, at 9:00 a.m. at the Willard Arts Center.

Reviewed & approved by Bryan Chaffin and the Board of Directors. Respectfully submitted by Kerry Hammon, IFDDC Operations Manager.



WAR BONNET ROUND UP RODEO ADVISORY COMMITTEE
Thursday, March 27th, 2025
Recreation Center
11:00 a.m.

Members in Attendance: K. Jones, K. Staten, B. Robertson, B. Skinner, P. Holm, T. Fannesbeck, S. Woolstenhulme, J. Moad

Members not in Attendance: J. Newgard, R. Buchan, E. Grossarth, C. Horsley

Call to Order

K. Jones called the meeting to order at 11:04

Approval of Minutes

B. Skinner motioned to approve the February 27th minutes. T. Fannesbeck seconded. All in favor.

Director Updates – P. Holm

P. Holm reported on the following:

- P. Holm updated the committee on the status of designing our advertising cutouts. R. Buchan has several designs and will order when our outlets decide what type they want at their location.
- He advised that the banner program in Idaho Falls, has some spots normally reserved for Idaho Falls Power, that we might be able to use for War Bonnet banners if we still have them. K. Staten will check with the Idaho Falls Power Director on a possible trade for these banner spots.
- The Las Vegas ticket outlet e-mailed P. Holm and the printed NFR tickets should be available by late April.

Chair Report/Production – K. Jones

K. Jones reported on the following:

- K. Jones recently sent out the 2022 WBR Strategic Plan and would like committee members to plan a time to discuss key performance indicators.
- She asked all committee members to come up with ideas for the celebration of the 115th War Bonnet.
- K. Jones was contacted by a potential 2nd PRCA photographer. There was group discussion on whether a second photographer is necessary, and the pros and cons. P. Holm reminded members we need to consider our budget.
- K. Jones asked committee members their thoughts on donating tickets/swag bag for Miss Wilderness Circuit who is raising funds for her travels. It was agreed that we would donate two Thursday night tickets and some swag for the raffle.
- K. Jones asked members whether we should combine the Justin Committee Selection with the Volunteer of the Year or keep them separate. Following group discussion, S. Woolstenhulme motioned to keep them separate. B. Skinner seconded. All in favor.
- Each member was given a slip of paper to write down their first and second choice for Volunteer of the Year. P. Holm counted the votes, and Janet Cozokos was named Volunteer of the Year.

Committee Reports

Tribal Relations – S. Woolstenhulme

S. Woolstenhulme reported on the following:

- S. Woolstenhulme reached out to Tyson Shay and offered him a spot singing, dancing or drumming at our next event. She also talked to him about tribal veterans.
- She also reached out to our tribal dancer Sallyanne who is happy to return this year and will talk to other dancers. Sallyanne suggested Rose as a contact regarding the tribal vets.

Military Affairs/American Legion – B. Skinner

B. Skinner reported on the following:

No updates

Vice Chair/Hospitality/Sponsorship – K. Staten

K. Staten reported on the following:

- The Civitan Club has confirmed their Alive After 5 presence at this year's kick off.
- She has finalized a \$65.00 price for tables under the Coors Tent that will also include a dinner.

Marketing/Advertising/Tickets – R. Buchan (absent)

Facilities & Grounds & Security – J. Stephens & J. Moad

J. Moad reported on the following:

- He asked the committee for a number to give to the Health Department regarding the use of the restroom that we are moving closer to the contestant area. Committee members think that this restroom would get about fifty users a day during the event. J.

Moad is planning to have the restroom door key padded, and we can give that code to production officials and the stock contractor's crew.

- J. Moad advised a ticket booth has been acquired from I.S.U. and will be placed at the front gates on the pad. It can be used for the prepaid customer check in.
- He needs to know when the cans will be wrapped so his crew can get them cleaned and ready. K. Staten will let him know.

Communications/Public Information – E. Grossarth (absent)

Youth Rodeo/Family Night – C. Horsley (absent)

Livestock Welfare – B. Robertson

No Updates

Outreach – T. Fannesbeck

T. Fannesbeck reported on the following:

- T. Fannesbeck discussed the coroplast signs we used last year at the golf course, to advertise the War Bonnet. He's trying to determine if placing these signs at the courses is worth the investment. He will check with the courses and see if they still have the signs and determine how to move forward.
- He advised that Riverside Boot & Saddle provided the trailer last year for the parade and he wonders if we should ask any of our other sponsors if they want to provide a trailer with their signage for the parade.

Adjournment

Meeting adjourned at 12:20 p.m.

Next Meeting to be held Thursday, April 24th.