



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Council Member

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Mayor Pro Tem

Monday, June 16, 2025
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 889 1912 5104** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Discussion Calendar** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council

Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC

Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Police Middle Management Association, La Verne Police Officers Association, and all Unrepresented Employees.

Conference with Legal Counsel, Existing Litigation pursuant to Government Code Section 54956.9(d)(1) Gonzalez v. City of La Verne, Los Angeles Superior Court Case No. 24STCV34625.

The City Council will recess and reconvene at 6:30 for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

PRESENTATION

Police Chaplain Kevin Yriarte - The Police Department will be honoring Chaplain Yriarte for his 13 years of dedicated service to the department and community.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. **City Council Minutes of the Study Session, Regular Meeting and Closed Session of June 2, 2025.**

Recommendation: That the City Council approve the minutes.

2. **Register of Audited Demands in the amount of \$1,021,507.26, dated 05/28/25.** Register of Audited Demands in the amount of \$1,021,507.26, dated 5/28/25

Recommendation: That the City Council approve the demands.

3. **Adoption of Traffic Control Plan for 2025 Fourth of July Parade.** The City prepares and annually updates the traffic control plan for the City's annual Fourth of July Parade to facilitate pedestrians/bicyclists and drivers through and around a temporary disruption of the normal traffic flow conditions.

Recommendation: That the City Council adopt the Traffic Control Plan, developed by the City Engineer, for the 2025 Fourth of July Parade.

4. **Senate Bill 1: California Road Maintenance and Rehabilitation Act (SB 1 RMRA) - Fiscal Year 2025-26 Project List.** Adoption of a Resolution, as required by the California Transportation Commission, designating the Annual Pavement Management Program as the FY 2025-26 project funded by Senate Bill 1 funding, the Road Repair and Accountability Act of 2017.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, ADOPTING A PROJECT LIST FOR FISCAL YEAR 2025-26 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017," approving the proposed SB 1 project list, designating the Annual Pavement Management Program as the Fiscal Year 2025–26 project.

5. **Adoption of a Resolution Authorizing One-Year Extensions to Annual Maintenance Services Agreements for Fiscal Year 2025-2026 Related to Public Works Services.** The City has historically entered into annual maintenance service agreements with various trade contractors to provide specialized maintenance services in support of Public Works operations. At the close of each fiscal year, a review of each of these agreements is conducted to determine which require one-year extensions, incorporating any inflationary adjustments proposed by the contractors.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, AUTHORIZING ANNUAL CITY AGREEMENTS FOR FISCAL YEAR 2025-26 FOR PUBLIC WORKS AND COMMUNITY DEVELOPMENT RELATED SERVICES," approving amendments to the annual City maintenance services agreements related to Public Works and Community Development services and authorizing the Mayor and Deputy City Clerk to execute the amendments to the agreements as listed in the Resolution.

6. **Operation & Maintenance Community Facilities District No. 90-1; Special Tax Levy Fiscal Year 2025-26.** Operation and Maintenance Community Facilities District No 90-1 (O&M CFD 90-1), a special tax district within the La Verne Industrial Specific Plan, requires the City Council to authorize the levy annually. Exhibit "A" of the attached resolution lists the properties and their respective levy amounts included in the district.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, DETERMINING SPECIAL TAX FOR THE 2025-26 FISCAL YEAR (COMMUNITY FACILITIES DISTRICT NO. 90-1 – LA VERNE INDUSTRIAL SPECIFIC PLAN)," levying a special tax for the 2025-26 Fiscal Year, increasing the rate by 3.0% to address the cost of living increase based on the annual consumer price index ending March 2025.

7. **Community Facilities District No. 11-1; Special Tax Levy Fiscal Year 2025-26.** The City Council, on an annual basis, must authorize a tax levy for Community Facilities District No. 11-1 (CFD No. 11-1), a special fire tax for buildings three stories (thirty-five feet) and above or with

fire flows of 3,500 gallons per minute or more, which was first established in 2011. Per the enabling Ordinance, the levy will be increased by 3.0% for FY 2025-26.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, DETERMINING SPECIAL TAX FOR THE 2025-26 FISCAL YEAR (COMMUNITY FACILITIES DISTRICT NO. 11-1)," levying a special tax for Fiscal Year (FY) 2024-25 within Community Facilities District No. 11-1, increasing the levy by 3% as called for in Ordinance No. 1023.

8. **Bond Reduction Consideration for Tract Map No. 83604 (2820 Amherst Street).** KB Home Greater Los Angeles Inc., the developer of the 5.57 acre site located at 2820 Amherst Street (Tract Map No. 83604), a 42 unit detached single family residential project, has requested to reduce bonds that were established with the approval of the final map for the project on September 19, 2022.

Recommendation: That the City Council authorize the reduction of the bond amounts for the Performance Bond and the Labor & Materials Bond to approximately 10% of each original value and authorize City Staff to release the remaining portion of the bonds valued one year after this action.

9. **Resolution for FY 2025-26 Appropriations Limit.** Every year, the City must adopt the annual appropriations limit for expenditures paid by tax proceeds, consistent with the requirements of California law. Appropriations financed by service fees, grants, and other non-tax revenues are exempt. The City's proposed FY 2025-26 budget reflects appropriations well under the limit set by law.

Recommendation: That the City Council adopt a resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING AN APPROPRIATIONS LIMITATION FOR THE 2025-26 FISCAL YEAR."

10. **Continued Service Provider Agreement For Crisis Assistance Response & Engagement Program.** This item seeks City Council's authorization and agreement to continue participation in the San Gabriel Valley Council of Governments (SGVCOG) Crisis Assistance Response & Engagement Program (SGV CARE) to co-respond to mental health crisis situations.

Recommendation: That the City Council:

1. Approve the City's continued participation in the San Gabriel Valley Council of Government's Crisis Assistance & Engagement (SGV CARE) Program through March 31, 2028; and
2. Authorize the City Manager to execute the continued service provider agreement with the San Gabriel Valley Council of Governments.

11. **Authorizing the Execution of Side Letter Agreements Amending the Memorandums of Understandings Between the City of La Verne and the La Verne City Employees' Association, La Verne Police Officers' Association, and the La Verne Firefighters' Association Regarding Education Incentives.** In February and again in April, the City Council approved Side Letter Agreements to the Memorandums of Understanding (MOUs) with the La Verne City Employees' Association (CEA), La Verne Police Officers' Association (POA), and La Verne Firefighters' Association (LFVA) that formalized tentative agreements on language changes needed for compliance with California Public Employees Retirement System (CalPERS) requirements. After further discussion with CalPERS, each of the respective side

letters requires additional modification to be in compliance.

Recommendation: That the City Council:

1. Authorize the City Manager to execute a Side Letter Agreement amending the Memorandum of Understanding between the City of La Verne and the La Verne City Employees' Association;
2. Authorize the City Manager to execute a Side Letter Agreement amending the Memorandum of Understanding between the City of La Verne and the La Verne Police Officers' Association; and
3. Authorize the City Manager to execute a Side Letter Agreement amending the Memorandum of Understanding between the City of La Verne and the La Verne Firefighters' Association.

- 12. Memorandum of Understanding with Los Angeles County Department of Military and Veterans Affairs for Veterans Benefits Assistance Services.** This MOU formalizes a collaborative partnership that will allow MVA to provide on-site veterans benefits assistance at the La Verne Community Center. The partnership ensures that local veterans and their families receive direct access to vital services including benefits counseling, claims filing assistance, and referrals to housing and health care resources.

Recommendation: That the City Council:

1. Approve the Memorandum of Understanding with the Los Angeles County Department of Military and Veterans Affairs; and
2. Authorize the City Manager, or their designee, to execute the agreement; and
3. Direct staff to implement the terms of the agreement in coordination with MVA personnel.

PUBLIC HEARINGS

- 13. Citywide Landscaping and Lighting District No. 6 and Special Zones Public Hearing & Resolution for Annual Levy.** On May 19, 2025, the City Council adopted a Resolution setting June 16, 2025 at 6:30 PM as the date and time for the public hearing for the subject assessment district and its zones. Attached is the Engineer's Report from the May 19, 2025 meeting. No change in the assessment levy is proposed for the subject special benefit in Zones 2, 3, 4-II, and 5. The assessment rate for these zones is set at the maximum rate allowed. Zone 5 is proposed to have the levied assessment reduced below the maximum assessment amount to draw down reserves. Zones 4-I and 6 allow for CPI increases which have been applied to their respective assessments for the proposed Fiscal Year 2025-26 levy.

Recommendation: That the City Council adopt the attached Resolution providing for the annual levy and collection of assessments for the special zones in District No. 6 for Fiscal Year 2025-2026.

- 14. Landscaping and Lighting District No.7 Public Hearing & Resolution for Annual Levy.** On May 19, 2025, the City Council adopted a Resolution setting June 16, 2025 at 6:30 PM as the date and time for the public hearing for the subject assessment district. There is no increase to assessment amount levied for this Fiscal Year from the prior year assessment. The proposed assessment amount of \$693.26 per parcel is at the maximum allowable assessment for the District.

Recommendation: That City Council adopt the attached Resolution, providing for the annual levy for Fiscal Year 2025-2026.

- 15. Landscaping and Lighting District No. 8 Public Hearing & Resolution for Annual Levy.** On May 19, 2025, the City Council adopted a Resolution setting June 16, 2025 at 6:30 PM as the date and time for the public hearing for the subject assessment district. There is no proposed increase in the assessment from last year's levy. It is proposed to set the levy at the 1996-97 approved full year's assessment of \$249.70 per parcel.

Recommendation: That City Council adopt the attached Resolution, providing for the annual levy for Fiscal Year 2025-2026.

- 16. Maintenance District No. 84-1M Public Hearing & Resolution for Annual Levy.** On May 19, 2025, the City Council adopted a Resolution setting June 16, 2025 at 6:30 PM as the date and time for the public hearing for the subject assessment district. The 2025-2026 assessment is proposed to remain at the same level since 1992. It is proposed that there will be no change in the levy from the previous thirty years (\$8.00 per parcel).

Recommendation: That the City Council adopt the attached Resolution, providing for the annual levy for Fiscal Year 2025-2026.

DISCUSSION CALENDAR

- 17. Annual Partnership Agreement with the La Verne Chamber of Commerce.** The La Verne Chamber of Commerce is proposing a new Partnership Agreement for a 12-month term from July 1, 2025, through June 30, 2026. Staff is proposing to reduce the financial subsidy from last year from \$45,000 to \$40,000 for various services and programs which would benefit the La Verne business community.

Recommendation: As recommended by the City Council Chamber Liaison Committee, that the City Council approve a Partnership Agreement with the La Verne Chamber of Commerce for July 1, 2025, through June 30, 2026.

- 18. Resolution Adopting the Fiscal Year 2025-26 Budget.** The City operates on a July 1st to June 30th fiscal year and is required to have a balanced budget adopted prior to entering the new Fiscal Year. The City Council will consider a final budget in which ongoing expenditures exceed ongoing revenues, but it is operationally balanced through the use of one-time funds. Total General Fund expenditures are proposed at \$49,951,566 with total appropriations (all funds) at \$99,223,658. In addition to approving a final budget, the City Council is asked to adopt a Resolution to formally approve the Fiscal Year 2025–26 budget.

Recommendation: That the City Council adopt a resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING A BUDGET FOR THE 2025-26 FISCAL YEAR," approving the Fiscal Year 2025-26 Operating Budget and appropriating \$99,223,658 to cover expenditures across all funds.

- 19. Citywide Tree Maintenance and Arborist Services Award of Contract.** The City initiated a Request for Proposals (RFP) process to select a qualified contractor for annual, comprehensive tree maintenance and arborist services. This includes routine trimming, removals, planting, emergency response for City-maintained trees, and professional arborist work such as tree health assessments and risk evaluations. After evaluating written proposals and conducting interviews, staff is recommending a contract award to West Coast Arborists, Inc.

Recommendation: That the City Council authorize the City Manager to execute a Professional Services Agreement, and any amendments related hereto, with West Coast Arborists, Inc., for a term of five (5) years commencing July 1, 2025, at prices proposed, in an amount not to exceed \$450,000 annually, for citywide tree maintenance and arborist services.

- 20. Resolutions Establishing the Active Transportation and Public Infrastructure Commission, Finance Commission, and Parks and Recreation Commission and Amending the Conflict of Interest Code.** This item formally adopts resolutions establishing three new advisory commissions approved by the Council on May 5, 2025, for Finance, Active Transportation & Infrastructure, and Parks & Recreation, each requiring a resolution to define responsibilities and updating the City's Conflict of Interest Code to include these new bodies.

Recommendation: That the City Council:

1. Adopt resolutions approving the Active Transportation and Infrastructure Commission, Finance Commission, and Parks and Recreation Commission; and
2. Approve a resolution amending the Conflict of Interest Code to add/delete Commission members as required.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

Adjournment in honor of John Davis - John passed away on Monday, June 2, 2025 at the age of 75. Born July 19, 1949, he was originally from Worcester, Massachusetts. He moved to California to attend UC Berkeley, where he earned a bachelor's degree in history and economics and a master's degree in business. Since 1996, when Haven Management partnered with the City in the purchase of the La Verne Mobile Country Club as part of the Sports Park construction bond, John has been a valued and trusted partner. Over the past 29 years, his leadership in managing the City-owned mobile home parks has been instrumental, and his insight and guidance on broader issues affecting La Verne have made a lasting impact. More than a business partner, John was a dear friend to many City employees—a kind, steady presence whose contributions extended well beyond contracts and meetings. John is survived by his wife, Joan; daughter, Kathryn; son Michael and sister Ellen. In his memory and with gratitude for all he gave to this community, we adjourn tonight's meeting.

**THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED
FOR MONDAY, JULY 7, at 5:30 P.M.**

Posting Statement: A true copy of this Agenda was posted on June 10, 2025, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Wednesday, June 18 - Senior Advisory Committee meeting, Community Center, 10:00 am

Tuesday, June 24 - Youth & Family Committee meeting, City Hall, 5:00 pm

Saturday, June 28 - Family Night Swim, La Verne Aquatic Center, 4:00 pm - 7:00 pm

Sunday, June 29 - Concerts in the Park, Heritage Park, 6:30 pm (The Silverados - Eagles Tribute)

Tuesday, July 1 - Development Review Committee meeting, City Hall, 9:00 am - 10:00 am

Wednesday, July 2 - Youth Sports Committee meeting, City Hall, 6:00 pm

Friday, July 4 - Pancake Breakfast, Methodist Church, 6:30 am - 10:30 am

Friday, July 4 - Fourth of July Parade, 10:00 am

Friday, July 4 - Free Swim, La Verne Aquatic Center, 12:00 pm - 4:00 pm

Friday, July 4 - Fireworks Show, Vendors & More, Bonita HS Stadium, 6:00 am - 9:30 pm

Monday, July 7 - Old Town La Verne Business Improvement District meeting, Café Wang, 8:30 am - 9:30 am

Monday, July 7 - City Council meeting, City Hall Council Chamber, 5:30 pm