**Regular City Council Meeting**
**Agenda**
**Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404**
**June 18, 2025**
**6:00 PM**

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*Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.*

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**Mayor**
Douglas A. Lawson

**Chairperson**
Shirley D. Lanier - District 3

**Chair Pro-Tem**
KaShamba Miller-Anderson - District 2

**Councilpersons**
Bruce Guyton - District 1
Glen Spiritis - District 4
Fercella Davis-Panier - District 5

**Administration**
Jonathan E. Evans, City Manager
Debrah Hall, CMC, FCRM, Acting City Clerk
Dawn S. Wynn, City Attorney

## ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

## Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

**Consent Agenda:** Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

**Regular Agenda:** Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

**Civility and Decorum:** Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

## Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

## CALL TO ORDER

**Roll Call**

**Invocation**

**Pledge of Allegiance**

## AGENDA APPROVAL

**Additions, Deletions, Substitutions**

**Disclosures**

**Adoption of Agenda**

**Comments From the Public on Consent Agenda (Three Minutes Limitation)**

## CONSENT AGENDA

*Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.*

### 1. Minutes

1.a **April 16, 2025 Regular City Council Meeting Minutes**

Debrah Hall, Acting City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the April 16, 2025 Regular City Council Meeting.
Cover Page
April 16, 2025 Regular City Council Meeting Minutes.pdf

1.b **May 7, 2025 Regular City Council Meeting Minutes**

Debrah Hall, Acting City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the May 7, 2025 Regular City Council Meeting.
Cover Page
May 7, 2025 Regular City Council Meeting Minutes.pdf

### 2. Board Appointments

2.a **Appointment of Board Members to the Riviera Beach Housing Authority**

Mayor Douglas Lawson, (561) 845-4145

Staff recommends a Motion for the City Council to approve the Mayor's appointment of Jeffrey Jackson, Jessica Thurmond, and Michael Carter to serve on the Riviera Beach Housing Authority Board.
Cover Page
Name Michael Carter.pdf
Thurmond - RBHA Board Application - January 2025.pdf
Jackson - RBHA Board Application - January 2025 (2).pdf

**3. Resolutions on Consent**

3.a **Resolution Number 59-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the Mayor and Acting City Clerk to execute a Subrecipient Equipment/Supplies Distribution Agreement with Palm Beach County to facilitate the transfer of specialized photographic and forensic equipment for the Riviera Beach Police Department; and providing an effective date.**

Michael Coleman, Chief of Police, MS, (561) 845-4159

Staff recommends a Motion to approve Resolution Number 59-25.
Cover Page
Resolution Number 59-25 Subrecipient Equipment Distribution Agreement with Palm Beach County.docx
FDLE Equipment MOU for Riviera Beach Police Department Final 06-05-2025.pdf
Section 3.7 DOJ Financial Guide - Property Standards.pdf
Equipment List.pdf

3.b **Resolution Number 66-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the City Manager to execute an agreement with Inner Vision International, Inc. for The New Conversation Community-Based Training Part II; authorizing the Director of Finance and Administrative Services to make payments in the amount of $17,095.25; and providing an effective date.**

Michael Coleman, Chief of Police, MS, (561) 845-4159

Staff recommends a Motion to approve Resolution Number 66-25.
Cover Page
Resolution Number 66-25 - Speaking Agreement with Inner Vision International.docx
Inner Vision - Riviera Beach - Community Engagement - Proposal.pdf
Inner Vision - Riviera Beach - Community Engagement - Proposal.pdf
Inner Vision Training with Riviera Beach PD and community - July Training

Invoice.pdf

3.c **Authorization of Contract Amendment and Extension of Time for Continuation of Investigative Services related to Former Mayor's Report and Adversely Affected Individuals**

Deirdre M. Jacobs, Assistant City Manager, MPA, (561) 812-6592

Staff recommends a Motion authorizing an amendment to the Professional Services Agreement between Attorney Tayson Gaines and the City to allow for a sixty (60) business days extension of time and an adjustment to compensation (non-monetary), subject to legal sufficiency review.
Cover Page
mayorsreporttaygainescontract.pdf

**END OF CONSENT AGENDA**

**4. Unfinished Business**

**5. Petitions and Communications for Filing**

**6. Awards and Presentations**

6.a **Proclaiming Willie Spence, Jr. Day**

Mayor Douglas Lawson, (561) 845-4095

Staff recommends a Motion that the City Council receive the Proclamation of Willie Spence, Jr. Day.
Cover Page
Proclamation - Willie Spence Day June 19 2025.pdf

6.b **Proclamation Declaring June 19, 2025, as 'Juneteenth' Freedom Day**

Debrah Hall, Acting City Clerk, (561) 845-4090

Staff recommends a Motion that the Mayor and City Council receive this Presentation.
Cover Page
Proclamation - Juneteenth 2025.pdf

6.c **Recap of Bahamian Delegation Visit & Sister City Partnership**

Erik Range, Chief of Staff to the Mayor, (561) 845-4145

Staff recommends a Motion for the council to accept and receive the presentation

on the Bahamian Delegation Visit.
Cover Page

6.d **Proclamation Declaring June as National Homeownership Month**

Annetta Jenkins, CRA Director of Neighborhood Services, (561) 844-3408

Staff recommends a Motion for the City Council to receive this presentation.
Cover Page
Proclamation__-_National_Homeowners_Month.pdf

**7. Public Hearings**

**8. Ordinances on Second and Final Reading**

**9. Ordinances on First Reading**

**COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)**
*Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.*

**10. Items Tabled**

**REGULAR AGENDA**

**11. Resolutions on Regular Agenda**

11.a **Resolution Number 57-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving a Site Plan application (SP-24-0028) from CSA Architects on behalf of the City of Riviera Beach for a proposed new fire station (Fire Station No. 86) located at 5010 North Ocean Drive (PCN 56-43-42-22-01-000-0011) and 5020 North Ocean Drive (PCN 56-43-42-22-01-000-0021), providing for conditions of approval, providing for an effective date, and for other purposes.**

Clarence L. Sirmons, Director of Development Services, AICP , (561) 845-4062

The Planning and Zoning Board reviewed this project on June 12, 2025, and, along with Staff, recommends that the City Council approve the proposed Site Plan application related to Fire Station 86.
Cover Page
Resolution Number 57-25.docx
Staff_Report_Fire_Station_86.CC.docx
Site Plan.FS 86.pdf
Exterior Building Elevations.pdf

RIVIERA BEACH FS86 NARRATIVE_V1.PDF
UNIFORM_LAND_USE_APP SITE SECTION FILLED 12-13-2024_V1.PDF
FS 86 COVER.PDF
2025-3-5 RIVIERA BEACH FS86 Elevation.pdf
CM signed - Agent Authorization form - CRB Fire Station and Water Tank System Properties - Aug. 8, 2024_v1.pdf
WARRANTY QUIT DEED FIRE STATION_V1.PDF
WARRANTY DEED TANK_V1.PDF
2025-04-07 City of Riviera Beach - Fire Station #86 Plat_Narrative_v1 (2).pdf
86 PROPERTY LEGAL DESCRIPTION 1_V1.PDF
241213-48471_DRAINAGE REPORT_20241213 SS_V1.PDF
Palm Beach County Traffic Letter RIVIERA BEACH FIRE RESCUE #86 - 5010 N OCEAN DR._V1.PDF
SIte & Signage Details.pdf
Floor and Roof Plan & Elevations.pdf
Waiver Request SP-24-0028 April 29, 2025.pdf
2025-6-6 Revised Arch Site Plan A1-01.pdf
LP-1-SP-24-0028.pdf
RIVIERA BEACH FIRE STATION #86 2025 06-06_Civil Set ss.pdf
19071.01 Autoturn-AUTOTURN-CAR_06-06.pdf
19071.01 Autoturn-AUTOTURN-TRUCK_06-06.pdf

11.b **Resolution Number 64-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving a right-of-way use request from Inner City Youth Golfers Incorporated to permit the construction of a putting green and landscaping at the east end of old 13th street; and providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, (561) 845-4062

Staff recommends a Motion that the City Council approve the proposed Resolution approving the use of public right-of-way at the east end of old 13th street.
Cover Page
Resolution Number 64-25.docx
ICYG.Concept. ROW Use Plan.pdf
ROW-USE Location Map.pdf

11.c **Resolution Number 60-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, Providing for the City to make contributions to a defined contribution plan, 401(a), for elected officials who are not eligible to participate in the Florida Retirement System (FRS); and providing for an effective date.**

Tennille E. DeCoste, Director of Human Resources & Risk Management, (561) 840-4874

Staff recommends a Motion to approve Resolution Number 60-25.
Cover Page
Resolution Number 60-25.pdf
FRS Contribution Rates.pdf

11.d **Resolution Number 61-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, on behalf of the Riviera Beach Community Redevelopment Agency (RBCRA) (Applicant), approving a Replat application for property located at the southeast corner of Broadway Avenue and East 12th Street, consisting of three parcels of property; 1124 Broadway Avenue (PCN: 56-43-42-33-02-000-0010 – +/-2.05 acres), 57 E. 12th Street (PCN: 56-43-42-33-02-000-0160 - +/-0.24 acres) and 1195 Avenue C (PCN: 56-43-42-33-02-000-0171 - +/-0.15 acres), for a total of +/- 2.44 acres; providing for applicability, conflicts, severability and codification; and providing for an effective date.**

Clarence L. Sirmons, Director of Development Services, AICP , (561) 845-4062

Staff Recommends a Motion to approve the proposed Replat.
Cover Page
Resolution Number 61-25.pdf
Staff Report.MVElement_8_Replat.CC.docx
Element 8. PLAT.pdf
Marina Village - Element 8 - Uniform Land Use Application.pdf
Background. Element 8 Site Plan A2.0-04-23-2025.pdf
Marina Village - Element 8 - Warranty Deed - ORB 8328_PG 1578_v1 (1).pdf
Marina Village - Element 8 - Legal Description_v1 (1).docx
Marina Village - Element 8 - Survey - 2024.05.25_v1 (5).pdf

11.e **Resolution Number 62-25: A Resolution of The City Council of the City of Riviera Beach, Palm Beach County, Florida, formally establishing a Sister City Relationship with the City of Freeport, Common Wealth of the Bahamas; Recognizing the significance of the Official Delegation visit from May 17 through May 24, 2025' Affirming mutual commitments to International Cooperation in the areas of culture, economic development, tourism, governance, sustainability, and emergency management; authorizing the City Manager to coordinate a formal framework for collaboration; providing for an effective date; and for other purposes.**

Erik Range, Chief of Staff to the Mayor, (561) 845-4145

Staff recommends a Motion to approve Resolution Number 62-25.
Cover Page
Resolution Number 62-25.pdf

**12. Discussion and Deliberation**

12.a **This Item is being presented at the request of a City Council member for the purposes of discussion and deliberation related to the reporting structure, operational independence, and functional responsibilities of the Internal Auditor position.**

Deirdre M. Jacobs, Assistant City Manager, MPA, (561) 812-6590

This Item is being presented for discussion purposes only. No formal action is contemplated at this time, as it has been placed on the agenda at the request of a City Councilmember. Unless otherwise directed by a majority of the City Council to proceed differently, staff stands prepared to address any questions or provide additional information as requested during deliberation.
Cover Page
Ordinance Number 4173.pdf
June 27 2024 Audit Committee Meeting80.pdf
January 23 2025 Riviera Beach - Audit Committee Meeting.pdf
February 3 2025 Riviera Beach - Audit Committee Meeting33.pdf

**13. Discussion by City Manager**

**14. Discussion by City Attorney**

**15. City Council Committee Reports**

**16. Statements by the Mayor and City Council**

**ADJOURNMENT**

***Appeals***

*If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.*