Wednesday, June 18, 2025
Board of Supervisors Regular Meeting 5:00 p.m.
Regular Meetings will be held in the Board Chambers (Room 104) located within the County Administration building located at 23296 Courthouse Avenue - Accomac, VA 23301.
To listen to the live audio, please visit: https://www.co.accomack.va.us/how-do-i/listen-to-meeting-audio

1. Opening of Meeting

Subject :	1.1 Invocation
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	
Subject :	1.2 Pledge of Allegiance
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	Procedural

Public Content

Subject :	1.3 Adoption of Agenda
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	
Subject :	1.4 Consider Allowing Remote Participation of Board Member(s) (if warranted)
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	1. Opening of Meeting
Type :	Procedural

Public Content

COUNTY REMOTE MEETING PARTICIPATION POLICY LINK(Section 3.06/Page 6):

https://go.boarddocs.com/va/coa/Board.nsf/files/DA5RW96FE4B7/$file/2024%20Adopted%20Rules%20of%20Procedure%20Amended%202024.10.16.pdf

Chairman Script for Remote Participation

- Supervisor _____ notified me earlier today that he would like to participate in this evenings meeting remotely because he is _____.

- Our adopted Remote Participation Policy requires that all requests from Board members to remotely participate in a public meeting must be received by the Chair in writing on or before the day of the meeting and subject to approval by the Board.
    - I can attest that the request to participate remotely was received by me in writing on __/__/__
- It is my understanding that Supervisor _____is currently connected via Zoom to this meeting.
    - Supervisor _____ can you hear me?
- For the record, Supervisor _____ would you state the reason you wish to participate remotely and the exact location from where you are participating from?
- Members of the Board, since we have a quorum physically assembled here tonight, would someone like to make a motion to allow Supervisor _____ to remotely participate in tonights meeting in accordance with our Board-adopted remote participation policy?

2. Public Comment

Subject :	2.1 Public Comment Rules
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	2. Public Comment
Type :	Information

Public Content

The Board shall set aside a citizens comment period. During the citizens comment period, speakers wishing to address the Board must abide by the rules of conduct outlined herein and shall clearly state their name and address, and shall be subject to such time limitations as the Chairman and these rules may impose. The following rules shall apply:

i.Public comments shall not address matters on the public hearing calendar for the day. Public comments shall address matters on the current meeting agenda; however, the Chair shall have the authority toallow comments not related to agenda items, provided doing so does not interfere with the timely and orderly conduct of the public matters on the agenda.

ii. No individual speaker shall be permitted to address the Board for more than four (4) minutes.

iii. The Chair shall allocate the time among the speakers in an equitable manner.

iv. Individuals who have previously spoken on a subject at a public hearing shall not be allowed to re-address the Board on the same subject during the public comment period.

v. Specific questions should be resolved prior to the meeting by contacting a Board member or the appropriate staff member.

vi. Anyone who would like to present a PowerPoint presentation for a public meeting must have to present the presentation 24 hours in advance for review by staff for appropriateness.

vii. Questions shall be directed to the Chair, who will, at his/her discretion, solicit the response from the appropriate person.

viii. Persons addressing the Board shall not use inappropriate or threatening language or verbally attack any Board member or any member of the public.

ix. The Chair shall direct any person whose behavior is violent or disruptive to leave the meeting room.

3. Consideration of Minutes

Subject :	3.1 Meeting Minutes
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	3. Consideration of Minutes
Type :	Action
Recommended Action :	Consideration of meeting minutes as presented.

Public Content

Staff Contact: Tina Mears, Executive Assistant

Number of Attachments & Description: 1: May 21, 2025 Draft Meeting Minutes

File Attachments

2025.5.21 BOS Regular Meeting -DRAFT.pdf (1,636 KB)

4. Recognitions

Subject :	4.1 After-the-Fact Approval of Resolution to Tangier Combined School Valedictorian Lukas Neil Thomas
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	4. Recognitions
Type :	Presentation

Public Content

Key Points: Supervisor Crockett presented the Resolution to Lukas Neil Thomas at his graduation ceremony on June 13, 2025

Staff Contact: Tina Mears, Executive Assistant

Number of Attachments & Description: 1 - After-the-Fact Resolution

File Attachments

2024.06.06 Thomas - Tangier Combined Valedictorian Resolution.pdf (171 KB)

Subject :	4.2 Presentation of Resolution to Arcadia High School 2025 Valedictorian Alischa Possien-Rodriguez
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.

Category :	4. Recognitions
Type :	Presentation

Public Content

Resolution for presentation by Supervisor Parks.

Staff Contact: Tina Mears, Executive Assistant

Number of Attachments & Description: 1 - Resolution

File Attachments

2025.06.18 Possien-Rodriguez - Arcadia Valedictorian Resolution.pdf (194 KB)

Subject :	4.3 Presentation of Resolution to Chincoteague High School 2025 Valedictorian Mikhya Cropper
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	4. Recognitions
Type :	Presentation

Public Content

Key Points: Resolution for presentation by Supervisor Tarr

Staff Contact: Tina Mears, Executive Assistant

Number of Attachments & Description: 1 Resolution

File Attachments

2025.06.18 Cropper - Chincoteague.docx (62 KB)

Subject :	4.4 Presentation of Resolution to Nandua High School 2025 Valedictorian Emma Holt
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	4. Recognitions
Type :	Presentation

Public Content

Key Points: Resolution for presentation by Supervisor Major

Staff Contact: Tina Mears, Executive Assistant

Number of Attachments & Description: 1 - Resolution

File Attachments

2025.06.18 Holt - Nandua Valedictorian Resolution.pdf (193 KB)

5. Consent Agenda

Subject :	5.1 Consider approval of a refund for personal property taxes in excess of $5,000.00, pursuant to Code of Virginia §58.1-3981 and Section 82-8
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Dollar Amount :	$17,305.36
Recommended Action :	Approve the Treasurer to issue a refund to Twin Maple Farms LLC

Public Content

Virginia Code authorizes the Treasurer to issue refunds up to $10,000 as a result of an erroneous assessment with Board approval. Accomack County Code Section 82-8 allows the Treasurer to issue refunds up to $5,000 without Board approval. A refund of $17,305.36 is due to Twin Maple Farms LLC due to an erroneous assessment and this amount exceeds the allowed threshold for the Treasurer to issue and will need Board approval. The Commissioner of the Revenue, Treasurer and County Attorney have reviewed this refund request.

File Attachments

Commissioner's Letter Twin Maple Farms LLC.pdf (23 KB)
Treasurer's Letter Twin Maple Farms LLC.pdf (29 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.2 Consider approval of a refund for personal property taxes in excess of $5,000.00, pursuant to Code of Virginia §58.1-3981 and Section 82-8
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	5. Consent Agenda
Type :	Action (Consent)
Dollar Amount :	$11,879.88
Recommended Action :	Approve the Treasurer to issue a refund to Accomack

Public Content

Virginia Code authorizes the Treasurer to issue refunds up to $10,000 as a result of an erroneous assessment with Board approval. Accomack County Code Section 82-8 allows the Treasurer to issue refunds up to $5,000 without Board approval. A refund of $11,879.88 is due to Accomack Manor LLC due to an erroneous assessment and this amount exceeds the allowed threshold for the Treasurer to issue and will need Board approval. The County Assessor, Treasurer and County Attorney have reviewed this refund request, and the owners have agreed to waive interest.

File Attachments

Treasurer's Letter for Accomack Manor.pdf (27 KB)
County Assessor's Letter for Accomack Manor.pdf (52 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. Items Removed from Consent Agenda

7. Report of Public Officials

Subject :	7.1 Introduction of New Accomack County Public School Superintendent, Dr. Gennifer Miller
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	7. Report of Public Officials
Type :	Information

Public Content

Key Points: New Superintendent Dr. Gennifer Miller will be introduced to the Board of Supervisors by Ed Taylor, Vice-Chairman of the Accomack County School Board

Subject :	7.2 Receive update on Eastern Shore Rails to Trails Project
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	7. Report of Public Officials
Type :	Information, Presentation

Public Content

Key Points: Ron Wolff, Executive Director for Eastern Shore Rail Trail Foundation, will be providing a status update on the project Rail Trail Project. Pictures attached.

Number of Attachments & Description: 1 - Presentation Pictures

File Attachments

6.18.2025 WOLFF -RAILS TO TRAILS PRESENTATION.pdf (31,629 KB)

8. Committee Reports

9. Old Business

Subject :	9.1 Continue Discussion of Storm Drainage and Ditch Maintenance Policy Statement & General Operating Guidelines
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	9. Old Business
Type :	Action
Preferred Date :	Jun 18, 2025
Fiscal Impact :	No
Recommended Action :	Move to approve the proposed revisions to the Storm Drainage and Ditch Maintenance Policy Statement & General Operating Guidelines.

Public Content

Key Points: Staff will present updated revisions to the Policy Statement & General Operating Guidelines, for consideration by the Board of Supervisors.

Staff Contact: Stewart Hall, Deputy County Administrator - Public Works & Facilities

Number of Attachments & Description:

1. PowerPoint slides

2. Proposed revisions to Policy Statement & General Operating Guidelines

3. Updated Citizen Guide (provided for informational purposes only)

File Attachments

PowerPoint slides.pdf (278 KB)
Ditch Maintenance Policy - Proposed Revisions 250618.pdf (109 KB)
Citizen Guide Version 6-2025.pdf (774 KB)

Subject :	9.2 Consider Approval of Wachapreague Ambulance Purchase Agreement
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting

	5:00 p.m.
Category :	9. Old Business
Type :	Action
Recommended Action :	Approve Wachapreague Ambulance Purchase Agreement

Public Content

Key Points: The attached purchase agreement stipulates that the County is to pay $300,000 for two previously discussed fully equipped ambulances from Wachapreague Volunteer Fire Company on July 1, 2025. This July 1st date coincides with the effective date of our recently approved ambulance fees, the effective date of the lease of space for housing these ambulances from the Painter Volunteer Fire Company (next agenda item 9.3) and the start of all applicable insurance coverages associated with EMS response.

The Board of Supervisors previously directed the County Administrator to develop and advance this and other related agreements necessary to ensure continuity of EMS services in the southern portion of Accomack due to Wachapreague Volunteer Fire Company's election to discontinue providing ambulance services later this year.

Staff Contact: Mike Mason, CPA, County Administrator & Charles Pruitt, DPS Director

Number of Attachments & Description: 1 - Ambulance Purchase Agreement

Subject :	9.3 Consider Approving Lease with Painter VFC to House Ambulances
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	9. Old Business
Type :	Action
Recommended Action :	Approve Lease with Painter Volunteer Fire Company to House Ambulances

Public Content

Key Points: The attached lease agreement stipulates that the County is to pay $3,500 per month to the Painter Volunteer Fire Company beginning on July 1, 2025 for housing of the County's ambulances. This July 1st date coincides with the effective date of the planned purchase of ambulances from Wachapreague Volunteer Fire Company (previous agenda item 9.2), the County's recently approved ambulance fees, and the start of all applicable insurance coverages associated with County EMS response from this facility.

The Board of Supervisors previously directed the County Administrator to develop and advance this and other related agreements necessary to ensure continuity of EMS services in the southern portion of Accomack due to Wachapreague Volunteer Fire Company's election to discontinue providing ambulance services later this year.

Note the attached lease also provides that the Painter Volunteer Fire Company agrees to donate an ambulance to the County and that the County agrees to accept this donation.

Staff Contact: Mike Mason, CPA, County Administrator & Charles Pruitt, DPS Director

Number of Attachments & Description: 1 - Lease Agreement with Painter Volunteer Fire Company

File Attachments

LEASE OF SPACE FOR AMBULANCE6.12.2025 sbf.pdf (153 KB)

Subject :	9.4 Consider Approval of 1.5% Employee Bonus for all regularly scheduled and hours worked driven bonus for active part-time County employees as opposed to just full-time State-supported local employees effective 7/1/25
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	9. Old Business
Type :	Action
Preferred Date :	Jun 18, 2025
Fiscal Impact :	Yes
Dollar Amount :	$266,716.00
Budgeted :	No
Budget Source :	Excess investment earnings
Recommended Action :	Approval the attached resolution authorizing employee bonuses for FY26 and amending/appropriating the FY26 County budget to pay for the cost of this action.

Public Content

Key Points: Based on a presentation to the Board of Supervisors on May 21, 2025, a 1.5% employee bonus for the remaining regularly scheduled employees would prevent employees within the same office from receiving different treatment. As the State recently revised their FY25 budget to include a 1.5% bonus to all state employees and state-supported local employees, this action would adopt a 1.5% bonus for the remaining regularly scheduled employees of the County active as of June 18, 2025.

Staff Contact: Leslie Lewis, CPA

Number of Attachments & Description:

1) A resolution to approve payment of bonuses to County and State Supported Local Positions in Fiscal Year 2026

2) Ordinance enabling employee bonus adopted December 15, 2010

File Attachments

A Resolution to Approve the Payment of Bonuses to County and State 071525 ll edits and mtm edits.pdf (90 KB)
Employee BONUS enabling ORDINANCE.pdf (176 KB)

10. Appointments

Subject :	10.1 Appointments
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	10. Appointments
Type :	Action
Budget Source :	June 2025 Appointments

Public Content

Staff Contact: Tina Mears, Executive Assistance

Entity	Requested Action	C
Accomack County Parks & Recreation Advisory Commission	New Appointment Needed	(resigne
Accomack County Parks & Recreation Advisory Commission	New Appointment Needed	(resigne
Accomack County Parks & Recreation Advisory Commission	Reappointment	
Accomack County Parks & Recreation Advisory Commission	Reappointment	
Accomack County Parks & Recreation Advisory Commission	Reappointment	
Accomack County Board of Social Services	New Appointment Needed	
Accomack County Board of Social Services	New Appointment Needed	
Accomack County Board of Social Services	New Appointment Needed	
Accomack County Wetlands Board	Reappointment	
Accomack- Northampton Planning District Commission	Reappointment	G

Accomack- Northampton Planning District Commission	**Reappointment**	
Eastern Shore Area Agency on Aging/Community Action Agency	**Reappointment**	
Eastern Shore Community College Advisory Board	**New Appointment Needed**	**M**
Eastern Shore Community College Advisory Board	**Reappointment**	**Brit**
Eastern Shore Community College Advisory Board	**Reappointment**	
Eastern Shore Community College Advisory Board	**Reappointment**	
Eastern Shore of Virginia Ground Water Committee	**Reappointment**	
Eastern Shore Regional Navigable Waterways Committee	**Reappointment**	
Eastern Shore Regional Navigable Waterways Committee	**Reappointment**	
Workforce Investment Board	**Reappointment**	

File Attachments

2025 June Appointments_final.pdf (94 KB)

Subject :	10.2 Attendance Reports
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	10. Appointments
Type :	Information

Public Content

File Attachments

ESVA911-CommMeetingAttendance-053025.pdf (80 KB)

11. Public Hearing (6:00 PM)

Subject :	11.1 Public Hearing Rules

Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	11. Public Hearing (6:00 PM)
Type :	Information

Public Content

Speakers are requested to leave written statements and/or comments with the County Administrator.

A. **All persons wishing to speak should sign the register.**

B. **Persons addressing the Board should stand behind the lectern.**

C. **Persons addressing the Board shall be limited to four (4) minutes.**

D. **Persons addressing the Board shall not use inappropriate language or verbally attack any Board member or any member of the public.**

E. **Signs and placards are not allowed inside the meeting room.**

F. **Any person whose behavior is disruptive shall be asked to leave the meeting room.**

G. **Persons may not question individual supervisors or staff members without the unanimous consent of the Board.**

H. **Persons addressing the Board shall limit their comments to the issue of the Public Hearing.**

I. **A speaker may reserve their time, but shall not delegate their time to another speaker.**

J. **Attorneys representing clients will be limited to ten (10) minutes, and if any attorney speaks under this provision, a representative holding an opposing view shall be provided ten (10) minutes to present their view.**

The Chair has the right and duty to maintain proper order in accordance with these rules.

12. New Business

Subject :	12.1 Consider Request to HRSD to Expand the Sewer Service Area
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business
Type :	Action, Discussion, Presentation
Recommended Action :	Approve resolution to request the Hampton Roads Sanitation District to expand its service area to include certain designated areas described herein and shown on the attached exhibit

Public Content

Key Points:

The current Hampton Roads Sanitation Districtsewer service area needs to be expanded to include various areas of existing and anticipated development. The County Staff r**equests passage of the attached resolution**pursuant to Section 4.1.3.B of HRSD's adopted Sewer Service Area Expansion Policy, also attached.

HRSD operates and maintains the Onancock sewer plant, which has a finite, maximum daily capacity and treated discharge of **712,500gallons per day**. Therefore, HRSD has provided an allocation to various localities along the force main that opted into the system. Accomack County has been initially provided an allocation of **187,720 gallons per day** of average daily flow/ discharge into the sewer system.

Existing development in this case also includes individual users like the Department of Health and the Extension Service buildings.Those users and areas of known and anticipated development requested for inclusion in an expanded area are:

Development or User	Status	Notes
Coastal Square and Residences	Under Review	464 dwelling units;Rezoning & CUPapprovedJune2024
The Grove at Onley Town Center	Under Construction	32 single family units
Duncan Manor	Anticipated	Adjacent/ south of Coastal Square, north of Market Street
Whispering Pines Site	Anticipated	County-owned;on-site sewer solution lowers desire
Department of Health and Extension Office	Existing	No major discharge; close to Accomac pump statio

All of these are in the central Accomack area, are adjacent to or within reasonable distance of the force main or an existing collection system, including pump stations.

They are also located within the County's adopted Central Accomack Utility Service Area,and this area includes HRSD's current service area.Furthermore, the sites are designated either Commercial and Village Development Area on the current future land use map. These designations support a mix of uses and higher residential densities, which are already prevalent or anticipated for additional development in the Accomac/ Onley/ Onancock area.

Staff Contacts:

Stewart Hall, Deputy County Administrator for Public Works & Facilities

Leander N. "Lee" Pambid, Deputy County Administrator for Community & Economic Development

Number of Attachments & Description: (4) Staff slide deck; Maps of proposed expansion areas; HRSD Service Area Expansion Policy; Draft Resolution

File Attachments

Request to HRSD to Expand the Sewer Service Area.pptx (62 KB)
MAPS Sewer Service Area Expansion Request for BoS Mtg 2025-06-18.pdf (10,594 KB)
HRSD Adopted Service Area Expansion Policy 2019-09-30.pdf (793 KB)
Resolution in Support of Request to Expand HRSD Sewer Service Area.pdf (89 KB)

Subject : 12.2 Consider a 2026 Route 175 Chincoteague Road VDOT SMARTSCALE Application

Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business
Type :	Discussion

Public Content

Key Points:

Introduction

The County Staff requests the Board of Supervisors direction regarding the submission of another VDOT SMART SCALE application for proposed Route 175 improvements in Spring 2026. To date, the County has previously applied for funding on this roadway in 2020, 2022, and 2024.

- Should the Board consent to another application, the Staff will discuss the scope and next steps with the consulting engineer and VDOT Staff in July/ August 2025.**A resolution is not needed at this time.**
- Should the Board decline, staff will close this activity.

Evaluation Criteria

For reference, SMART SCALE-eligible projects are evaluated on the following criteria and given a score based on anticipated benefits and project cost (i.e., B/C Ratio):

- Congestion Mitigation
- Safety
- Accessibility (Jobs, Jobs for Disadvantaged Populations, and Multimodal Travel Choices)
- Economic Development
- Environment
- Land Use

The score of this application is then compared against other project applications across the District and/or the Commonwealth.

Review of 2024 Application(Project ID: 11686)

County Staff, along with consulting engineers Kimley-Horn, evaluated the merits and challenges of the most recent $103 million VDOT SMART SCALE application (Spring 2024). The project aimed to build an undivided 3-lane thoroughfare, with widened 8 shoulders along a 3-mile segment of Chincoteague Road (State Route 175) between Ts Corner and Atlantic Road. **If cost had not been a prohibiting scoring factor on previous SMART SCALE Applications, the scope of the County's submission would have be greater encompassing widening Route 175 in its entirely.**

In the 2024 application debrief, VDOT indicated that project cost significantly impacted the projects overall score and ranking (24 out of 31 District-wide, with a score of **1.1**). For comparison, the lowest-scored project selected for funding had a score of **4.45**.

To improve our application score, reducing the project cost is essential. The 2024 application **scored highly in safety** (the highest contributing factor in a Typology Type D area, which Accomack County qualifies as). **Economic Development** was the second highest contributing factor.

The application also featured multiple letters of support.

- State legislators Delegate Bloxom and Senator DeSteph

- NASA
- Virginia Space
- Town of Chincoteague
- Accomack - Northampton Planning District Commission

Proposed Adjustments

To be competitive, the project scope must be reduced, potentially by 75%. A revised scope may involve the following strategies:

- Physically reducing the roadway width
- Focus on specific safety/high crash locations along the corridor
- Incorporating specific dedicated turn lanes, where needed
- Lessening impacts to adjacent properties, limited ROW needs, and significantly reducing cost.

Additionally, the emphasis on oversized loads for Wallops Island necessitating a 53 pavement width may be reconsidered, with potentially directing those loads through the proposed Sloop Gut marine access.

Staff Recommendation: Staff recommends submitting another application with a revised scope for Route 175 focused on reducing overall project costs for the next round of SMART SCALE funding (Spring 2026).

Staff Contact: Leander N. "Lee" Pambid, Deputy County Administrator for Community & Economic Development

Number of Attachments & Description: (2 attachments)- Route 175 Project Sketch, 2024 SMARTSCALE Application; Board Resolution dated August 21, 2024

File Attachments

Route 175 Project Sketch for Accomack BoS Mtg 2025-06-18.pdf (876 KB)
2024.08.21 Resolution Supporting SMARTSCALE Project - Route 175 widening.pdf (56 KB)

Subject :	12.3 Receive Overview of Child Care Roundtable Meeting Held on June 5th
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business
Type :	Discussion, Information

Public Content

Key Points:

The County held a Childcare Roundtable Discussion on June 5, 2025, at the Chincoteague Bay Field Station. The purpose of this meeting was to provide an open forum for employers located in the northern portion of Accomack County to discuss their workforces childcare needs with County representatives, local child care providers, legislators and other stakeholders with a goal of identifying solutions for improving childcare availability in this area. The County will use information gleaned from this meeting to scope the next round of Childcare Expansion Grants the County intends to open in August.

The event was well attended with 28 representatives taking part. The attached presentation was made which included the results of a child care needs survey that was distributed by the County in the weeks prior to the meeting. The survey received approximately 70 responses.

Below is a concise list of takeaways from the roundtable for the Boards consumption.

Guest list:

- 30 entities were invited to participate
- 22 entities were present including 4 out of the 5 licensed providers (center based) plus two YMCA care providers, aerospace industry was well represented, community non-profits, local public school & local community college.
- 28 total attendees.

Provider hurdles with expanding:

- Licensing (several licensure requirements were noted all placing a heavier burden on smaller providers)
- Building requirements specifically septic which limits what real estate is available
- Cost
- Adequate, qualified staff staffing ratio for infants (1 staff per 4 infants)
- Maintaining staff salary expectations vs. whats possible
- After school programs- teachers are not available as it is, hard to staff
- Cost of insurance

Employee/Employer concerns:

- Very limited provider options!
- Driving distance to closest/only provider
- Extended hours (before & after school and extended hours for later shifts, launch events)
- Cost
- In addition to traditional services, there is a need for before and after school care, infant care, services during non-traditional hours, services for special needs children and the overall cost of care.

Suggestions:

- While there is a general lack of availability of services in the northern end of Accomack, there is even a greater need for infant care and services that dont follow a traditional 9-5 schedule.
- Consider using County or School buildings or property for a new childcare center.
- Increase the maximum grant amount the County will issue to incentivize providers above $150,000.
- Federal/State level Loosen licensure requirements. State needs to provider quicker inspections and permit reviews.
    - Perhaps a component of the Boards next legislative agenda?
- Some employers are willing to reserve/pay for daycare slots in advance so that their employees have access when needed even if the slots are not always filled..

Summary:

Overall agreement was evident that there is a need for childcare notably infant care, and after school care in Northern Accomack. Discussion was interactive. Each concern and hurdle that was brought up was discussed accordingly with possible solutions, possible connections made to work together to achieve goals. Overwhelming agreement on licensing difficulties including only one state employee assigned to the Shore who is responsible for initial licensing, inspections, etc. and has a very extensive waiting list. Also the costs involved for just applying for a license is significant with no guarantee of being approved. It was pointed out about 40% of employees in the aerospace area live in Maryland due to its proximity and availability of resources that Northern Accomack does not have, mainly childcare and housing. If it was to become available, people may choose to live in Virginia instead.

Staff Contact: Mike Mason, CPA

Number of Attachments & Description: 1-Child Care Roundtable PowerPoint Presentation

File Attachments

Child Care Roundtable Discussion 2025.06.05.pdf (1,873 KB)

Subject :	12.4 Consider Adopting Child Day Care Incentive Grant Program Terms and Conditions and increasing its current appropriation by $75,000
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	12. New Business
Type :	Action, Discussion
Fiscal Impact :	Yes
Budgeted :	Yes
Budget Source :	$150,000 already appropriated with an additional $75,000 requested (source: FY25 excess investment earnings)
Recommended Action :	Approve the proposed program terms and conditions allowing for any minor revisions requested by the Economic Development Authority and approved by the County Attorney and appropriate an additional $75,000 for the program bringing the total maximum grant to $225,000.

Public Content

Key Points: The Child Day Center Incentive Grant Program before the Board for consideration is a collaboration between the County of Accomack and the Economic Development Authority (EDA) of Accomack County. The proposed program combines the EDA's authority to provide grants to organizations for economic development purposes with the County's ability to manage the grant program and to cover all costs associated with it. The proposed program seeks to provide incentive grants for the creation of new childcare slots in Accomack County, with these grants disbursed by the EDA.

Eligibility criteria are listed in the terms and conditions. The following is a summary of the more significant requirements:

1. A qualifying Child Day Center shall present viable plans to create at least 15 new slots for children under the age of 13. The new slots shall be established and available to parents and guardians no later than one year after the award of the Incentive Grant.
2. A qualifying Child Day Center shall present viable plans to maintain the 15 or more new slots for at least two (2) years from the date on which the last of the new slots is established and offered to parents and guardians.
3. A qualifying Child Day Center shall be licensed with the Commonwealth of Virginia to provide a Child Day Program and shall maintain such license so long as the Child Day Center is operating. If exempt from the licensure requirements, the Child Day Center shall comply with the criteria set out in Virginia Code Section 22.1-289.031, as amended. If establishing a new Child Day Center, the operator shall demonstrate its ability to obtain a state license and shall so obtain a state license within six (6) months of the award of the Incentive Grant under this Program.
4. A qualifying Child Day Center shall adopt and implement a policy that ensures equal access to the Child Day Program regardless of disability, race, national origin, gender, or other characteristic of the child or the childs parents or guardians.

If approved, the County will use a weighted scoring system to determine which application(s) to recommend to the Board of Supervisors and EDA for approval. This scoring system will be focused on the proposed location of the new child day care slots, the experience of the applicant in delivering childcare services, the applicants demonstrated ability to obtain and maintain a child day facility license from the Commonwealth of Virginia, proposed use of funds etc.

Note the EDA has been briefed on contents of the agreement and is expected to approve the program at their next regular meeting which is scheduled for July 14, 2025. There is a potential for the EDA to request minor revisions to the program which is why the recommended action is worded the way it is.

In addition to the Board consideration of the Child Day Center Program's terms and conditions, the County Administrator requests the Board consider increasing the current appropriation for the program from $150,000 to $225,000. This increase reflects the rise in childcare delivery costs and takes into account feedback obtained from the childcare roundtable discussion held on June 5, 2025. This amount will serve as the maximum grant amount available to an applicant(s).

Staff Contact: Mike Mason, CPA, County Administrator

Number of Attachments & Description: 1 - Proposed Child Day Center Incentive Grant Program

File Attachments

Child Day Center Incentive Grant Program Final as of 6.12.2025.pdf (119 KB)

Subject :	12.5 Consider Sending Proposed Changes to Chapter 82 of the Accomack County Code to incorporate changes in state law related to collection and remittance of transient occupancy tax
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	12. New Business

Type :	Action
Recommended Action :	Schedule a public hearing on July 16, 2025, to gain public input on the proposed changes to Chapter 82 due to changes in state law pertaining to transient occupancy tax.

Public Content

Key Points: Amendments to Chapter 82 of the Accomack County Code are necessary due to changes in state law in relation to the transient occupancy tax. House Bill 2383 alleviates accommodations providers from the obligation to file a tax return with the Commissioner of the Revenue if (i) all of the providers retail sales of accommodations are facilitated by a accommodations intermediary, and (ii) the accommodations provider attests to the locality, on an annual basis, that all such sales were faulted by an accommodations intermediary. The accommodations intermediary shall submit to the locality on a monthly basis the property addresses and gross receipts for all accommodations facilitated by such accommodations intermediary and shall be responsible for the collection and payment of the transient occupancy tax. The state law amendments are effective July 1, 2025. The Commissioner of the Revenue has developed an Accommodations Provider Annual Attestation to be filled out by accommodations providers in the County.

Staff Contact: Jan Proctor, County Attorney

Number of Attachments & Description: 1-Proposed amendments to Accomack County Code Chapter 82

File Attachments

Proposed Ordinance Amending Accomack County Code Chapter 82 relating to transient occupancy taxes.pdf (169 KB)

13. County Administrator's Report

Subject :	13.1 Receive status update on the County's Congressionally Directed Spending (CDS) & Community Project Funding (CPF) Applications
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5: 00 p.m.
Category :	13. County Administrator's Report
Type :	Information

Public Content

Key Points: TheCongressionally Directed Spending (CDS) & Community Project Funding (CPF) allow Members of Congress to request specific funding for community projects within their states, localities, or districts. The County submitted two projects funding applications for consideration.The projects put forth were Natural Gas Expansion into Accomack County and construction of a Wallops Research Park access road. We have been notified that Senators Kaine and Warner chose to advance one of our two CDS applications to the Appropriations Committee for consideration. It was the WRP access road that made the cut. We also submitted an application to Congresswoman Kiggans for Natural Gas Expansion. No word from her office yet on the outcome.

Staff Contact: Mike Mason, CPA, County Administrator

Subject :	13.2 The Center for Rural Virginia will hold its Board Meeting here on the Eastern Shore on August 8th at the Virginia Space Office
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	13. County Administrator's Report
Type :	Information

Public Content

Key Points:

The VA Center for Rural VA will be holding their August board meeting at Wallops. The meeting will be held at Virginia Space's main office MARSCOM.The center aims to expand economic and social opportunities for Americas rural communities; promote equal treatment of rural communities by government agencies and the private sector; and provide a voice for rural Virginians.

Their Board consists of a number of Virginia Senators and and the Lt. Governor. Accomack has been asked to attend and make a short presentation.

Staff Contact: Mike Mason CPA

Subject :	13.3 New Sawmill Park Pickleball Court and Pavillion Overlays Completed
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	13. County Administrator's Report
Type :	Information, Presentation

Public Content

Key Points: Work on the planned surface overlays for the Sawmill Park Pavilion and Pickleball Courts is essentially complete. The only remaining task is to apply a acrylic color over the pavilion surface area to reduce heat generation from exposure to the sun.

Staff Contact: Mike Mason CPA

Number of Attachments & Description: 2 - Pictures of Improvements

File Attachments

Sawmill Park Pavillion Slab Overlay 2025.06.pdf (783 KB)
Sawmill Park Pickleball Court Overlay 2025.06.pdf (909 KB)

Subject :	13.4 Consider directing the County Administrator to draft a letter to our federal legislators requesting they make every

	attempt necessary to restore funding for lifeguard services on Assateague and to consider other options for providing these services for the remainder of this season
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p. m.
Category :	13. County Administrator's Report
Type :	Discussion, Information

Public Content

Key Points: The County has asked for direction from its federal legislators as to what the most effective action the County can initiate to spur reconsideration of the federal government's decision to not provide lifeguards at Assateague this year. The County Administrator has also discussed this matter with the Chincoteague Town Manager and other options are being explored. More information on these options will be disclosed once they have been properly vetted.

Staff Contact: Mike Mason, CPA, County Administrator

Subject :	13.5 Consider directing the County Administrator to draft a letter to our federal legislators requesting they oppose federal budget cuts negatively impacting the NASA Wallops Flight Facility and by default, the overall Accomack County economy and well being of its citizens
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p. m.
Category :	13. County Administrator's Report
Type :	Discussion, Information

Public Content

Subject :	13.6 Other
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	13. County Administrator's Report
Type :	

Public Content

14. Board of Supervisors Comment Period

15. Budget and Appropriation Items

Subject :	15.1 Consider Approving Resolution to Amend the FY25 and FY26 Budgets

Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	15. Budget and Appropriation Items
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$93,215.00
Budgeted :	No
Budget Source :	State funds and Contingency
Recommended Action :	Consider Approving Resolution to Amend the FY25 and FY26 Budgets.

Public Content

Key Points: Theattached resolution contains an FY2025 budget amendment totaling $63,158, which will recognize State grant funding. The resolution also contains an FY26 budget amendment totaling $30,057 to recognize additional tax relief and use of local contingency.

FY25 Budget Contingency Balance as of 7/1/2024: $311,685

FY25 Budget Contingency Balance as of 6/9/2025:$161,880

FY26 Budget Contingency Balance as of 7/1/2025:$338,854

FY26 Budget Contingency Balance as of 6/9/2025: $328,251

Staff Contact: Amy Ford, Deputy Director of Finance

Number of Attachments & Description: (1) Resolution to Amend FY25 and FY26 Budgets

File Attachments

Resolution to Amend the FY25 and FY26 Budget 20250618 Jun.pdf (161 KB)

16. Payables

Subject :	16.1 Consider Payables
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	16. Payables
Type :	Action
Fiscal Impact :	Yes
Budgeted :	Yes

Public Content

Key Points:

Pursuant to Code of Virginia§ 15.2-1243 (A), approval of the attached listing ofbills payable to be paid from the County Treasury is requested. Note that all payables have been reviewed by the County Administrator.

A listing of bills payable for the Board's review and approval are attached.

File Attachments

Accounts Payable Payment for Publication May 22 2025.pdf (64 KB)
Accomack CSA GFS Final Report 05-22-25.pdf (18 KB)
Northampton CSA GFS Final Report 05-22-25.pdf (16 KB)
Refund Extract GFS Final Report 05-22-25.pdf (8 KB)
Accounts Payable Payment for Publication June 05 2025.pdf (40 KB)
Refund Extract Final Report 06-05-25.pdf (10 KB)
Accomack CSA GFS Final Report 06-05-25.pdf (15 KB)
Northampton CSA GFS Final Report 06-05-25.pdf (10 KB)

17. Closed Meeting

Subject :	17.1 Closed Meeting
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	17. Closed Meeting
Type :	Action
Subject :	17.2 Closed Session pursuant to Va. Code Section 2.2-3711.A.1 - Personnel Matters
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	17. Closed Meeting
Type :	

Public Content

Key Points: Closed session pursuant to Virginia Code Section 2.2-3711.A.1 - for discussion and consultation of personnel matters pertaining to the performance and compensation of the County Attorney and County Administrator.

Subject :	17.3 Certification of Closed Meeting
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	17. Closed Meeting
Type :	Action
Recommended Action :	Motion to certify closed meeting.

18. Adjournment

Subject :	18.1 Adjournment
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	18. Adjournment
Type :	Action
Recommended Action :	Motion to adjourn.

Public Content

19. Informational Items

Subject :	19.1 The Virginia Board of Historic Resources considering a new historical marker for placement - Whitesville Elementary School
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	19. Informational Items
Type :	Information

Public Content

Key Points: The Virginia Board of Historic Resources will be considering a new historical highway marker for placement in Accomack County at its meeting on June 12, 2025.

Number of Attachments & Description: 1 - Letter from Virginia Board of Historic Resources

File Attachments

Accomack County Whitesville School highway marker.pdf (207 KB)

Subject :	19.2 Eastern Shore Public Library Report
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	19. Informational Items
Type :	Information

Public Content

File Attachments

202506 Accomack BoS Ltr.pdf (263 KB)

Subject :	19.3 Hampton Roads Sanitation District (HRSD) FY26

	Rates Schedule Announced
Meeting :	Jun 18, 2025 - Board of Supervisors Regular Meeting 5:00 p.m.
Category :	19. Informational Items
Type :	Information

Public Content

File Attachments

HRSD Rate Schedule.pdf (24 KB)