



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Council Member

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Mayor Pro Tem

Monday, July 7, 2025
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

Remote Location-Council Member Steven F. Johnson
1125 Nevada Street, June Lake, CA 93521

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 862 8766 4046** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Discussion Calendar** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC

Conference with Labor Negotiators, pursuant to Government Code Section 54957.6

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Police Middle Management Association, La Verne Police Officers Association, La Verne Fire Middle Management Association, and all Unrepresented Employees.

Conference with Legal Counsel, Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

Gonzalez v. City of La Verne, Los Angeles Superior Court Case No. 24STCV34625.

The City Council will recess and reconvene at 6:30 for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE - VETERAN ELIAS CASTRO, E-4 ARMY SPECIALIST

ROLL CALL Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

PRESENTATIONS

National Parks and Recreation Month - July is recognized as Parks and Recreation Month by the National Recreation and Park Association. This year's theme is "Build Together, Play Together," emphasizing the importance of collaboration and inclusivity in creating and enjoying park spaces.

Police Department Staff Introductions - Chief Sam Gonzalez will introduce three newly hired police officers, Tyler Emery, Charles Sorbel and Maximo Rojas.

Homeless Outreach Support Team (HOST) Update - Sergeant Carlos Flores will present an update on the Homeless Outreach Support Team.

New City Domain and Updated Website - The City of La Verne recently changed its website and email domain from www.cityoflaverne.org to www.laverneca.gov as part of compliance with AB 1637. In addition, the City has redesigned its website in order to improve accessibility for the residents while enhancing the City's digital presence.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Closed Session and Regular meeting of June 16, 2025.

Recommendation: That the City Council approve the minutes.

2. Register of Audited Demands in the amount of \$1,526,207.12, dated 06/04/25 and in the amount of \$920,357.84, dated 06/11/25, and in the amount of \$2,316,649.76, dated 06/18/25.

Recommendation: That the City Council approve the audited demands.

3. Deed Restrictions - State Parks General Per Capita Program & Los Angeles County Proposition A Grants; Las Flores Park Improvement Projects. The City of La Verne has received grant funds for various projects that made improvements to the facilities at Las Flores Park, including construction of new playground equipment, rehabilitation of the Aquatic Center, improvements to the tennis court, and construction of a new modular restroom building. As a component of those grant funds, the City is required to record a deed restriction for each of the grant fund sources applied to the projects on the park property.

Recommendation: That the City Council authorize the City Manager to execute the deed restrictions for each Grant funding source and record them with the County of Los Angeles Records Office.

4. California Highway Patrol Cannabis Tax Fund Grant Program Award. The La Verne Police Department was awarded \$150,900 in grant funding through the California Highway Patrol (CHP) Cannabis Tax Fund Grant Program. The grant requires a resolution of the City Council authorizing the acceptance of grant funding.

Recommendation: That the City Council adopt a Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, ACCEPTING FUNDS AND AGREEING TO THE TERMS AND CONDITIONS OF THE FY25/26 CANNABIS TAX FUND GRANT PROGRAM."

5. Approving a Class Specification for Maintenance Supervisor. The City Council is requested to update the Maintenance Supervisor job classification to accurately reflect current duties and responsibilities as well as add fleet division components.

Recommendation: That the City Council approve the attached class specification for Maintenance Supervisor.

6. Resolution Canceling the July 21, 2025 City Council Meeting. The second meeting in July 2025 is requested to be canceled due to lack of business.

Recommendation: That the City Council approve the attached Resolution titled "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, CANCELING THE JULY 21, 2025 CITY COUNCIL MEETING."

7. Metro A-Line (formerly Gold Line) Transit Oriented Development Bridge, Easement Agreement Execution Authority. The proposed pedestrian bridge crossing over Arrow Highway providing a connection between the La Verne A-Line Station and the Fairplex Campus will require easements for the portion of the facilities that land on the adjoining

properties. Discussions with both Foothill Gold Line Construction Authority, Metro, and Fairplex staff have been ongoing and are expected to be finalized soon. Agreements to execute said easements will be required prior to the recording of the documents to comply with the grant funding requirements.

Recommendation: That the City Council authorize the City Manager to enter into binding agreements to accept easements from Foothill Gold Line Construction Authority, Metro, and Fairplex or other title landholders related to or directly involved in the ultimate construction of the Metro A Line Transit Oriented Development Bridge project.

PUBLIC HEARINGS - NONE

DISCUSSION CALENDAR

8. **City of La Verne 2025 Strategic Plan.** On Saturday, May 17, 2025, the City of La Verne held a Strategic Planning Session. This session included participation from the City Council, Staff, employee representatives, and members of the community to review strategic priorities and update the City's mission statement.

Recommendation:

That the City Council:

1. Approve the attached Strategic Plan Meeting Notes from May 17, 2025; and
2. Adopt the Strategic Priorities identified during the Strategic Planning Session; and
3. Adopt an updated Mission Statement.

9. **City of La Verne Sphere of Influence and Annexation Discussion.** The City is exploring the potential annexation of unincorporated areas within its "Sphere of Influence" to improve service delivery and enhance local representation. City staff are seeking direction from the City Council regarding potential annexation strategies and priorities.

Recommendation: That the City Council provide City staff direction regarding the annexation of unincorporated areas into the City of La Verne, to include conducting education and community engagement efforts.

10. **City Council Community Forum Proposal** The City is proposing a new Community Forum program to enhance two-way dialogue between residents, City Council, and staff, aligning with the City's Strategic Plan goals for civic engagement and transparency. These forums will rotate across community locations and include both in-person and virtual options to ensure broad participation and meaningful input.

Recommendation: That the City Council provide direction to City staff regarding the proposed City Council Community Forum Program.

11. **Gateway Signage Enhancements for the Metro A-Line (formerly Gold Line) Transit Oriented Development Pedestrian Bridge Project.** The purpose of this discussion is to review potential options for architectural enhancements to the Metro A-Line Transit-Oriented Development (TOD) Pedestrian Bridge Project. While these enhancements are not necessary

for the structural or functional performance of the bridge, they present an opportunity to elevate the project's visual character and reinforce community identity. Incorporating such features can enhance the overall user experience and reflect local values, history, or design aesthetics that contribute to a stronger sense of place.

Recommendation: That the City Council provide direction on signage options presented for inclusion in the construction bidding documents for the Pedestrian Bridge Project. Final approval of features to be included in the construction contract will be subject to future consideration following the opening of bids and budget feasibility review.

- 12. Authorization to Hire a Retired Annuitant as Range Master for Oversight of Firing Range Use by Outside Agency.** The Los Angeles County Probation Department has requested to utilize the City's firing range for an agreed upon fee. The City does not have staff capacity to ensure safe operations during the requested use but has identified retired Sergeant Martin Weinreb who possesses the training and experience to provide this service. The recommended action is requested to comply with the California Public Employee's Retirement System regulations related to such retired annuitant appointments.

Recommendation: That the City Council adopt a resolution authorizing the City Manager to appoint a retired annuitant pursuant to Government Code section 21224 under the California Public Employees' Retirement System (CalPERS) to temporarily serve as a Range Master for oversight of the City's firing range during use by an external law enforcement agency.

- 13. Resolution Adopting a Salary Chart for Full-time Employees and Repealing Resolution No. 24-45.** The attached resolution and salary table reflect adjustments in compensation for Middle Management and Executive Management employees.

Recommendation: That the City Council adopt the attached Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING A SALARY CHART FOR FULL-TIME EMPLOYEES AND REPEALING RESOLUTION NO. 24-45.

- 14. Resolutions Establishing Benefits for Executive Management, Middle Management, Professional and Confidential Employees and Repealing Resolution No. 23-53 and Resolution No. 23-54.** In accordance with the City's compensation and benefit practices, and consistent with the allocations outlined in the approved budget process, the City Council is requested to approve an update to the benefit resolutions for Executive and Middle Management employees. These updates ensure alignment with established standards and supports the City's ongoing commitment to competitive and fiscally responsible employee compensation.

Recommendation: That the City Council adopt the attached resolutions, establishing benefits for Executive Management and Middle Management, Professional and Confidential Employees; and repeal Resolution No. 23-53 and No. 23-54 respectively.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

**THE REGULAR MEETING OF THE LA VERNE CITY COUNCIL SCHEDULED FOR
MONDAY, JULY 21, 2025 HAS BEEN CANCELLED.**

**THE NEXT MEETING OF THE LA VERNE CITY COUNCIL WILL BE HELD ON MONDAY,
AUGUST 4, 2025, AT 5:30 PM.**

Posting Statement: A true copy of this Agenda was posted on July 1, 2025, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.

RESIDENT INFORMATION**UPCOMING EVENTS AND MEETINGS**

Wednesday, July 9 - Planning Commission meeting, City Hall, 6:30 pm - Canceled

Sunday, July 13 - Concerts in the Park, Heritage Park, 6:30 pm (Upstream Music-Reggae)

Monday, July 14 - Senior Movie Matinee, Community Center, 12:30 pm

Sunday, July 20 - Movie Night at the Park, Heritage Park, 8:15 pm (Sonic the Hedgehog 3)

Monday, July 21 - City Council meeting, Council Chamber - Canceled

Tuesday, July 22 - Youth & Family Action Committee meeting, Council Chamber - Canceled

Sunday, July 27 - Concerts in the Park, Heritage Park, 6:30 pm (Scattered Dreams-80's)

Saturday, August 2 - Family Night Swim, LV Aquatics Center, 4:00 pm - 7:30 pm

Sunday, August 3 - Movie Night at the Park, Heritage Park, 8:15 pm (Inside Out 2)

Monday, August 4 - OTLV Business Improvement District meeting, Café Wang, 8:30 am

Monday, August 4 - City Council meeting, Council Chamber, 5:30 pm

Tuesday, August 5 - Development Review Committee meeting, Council Chamber, 9:00 am

Friday, August 8 - Red Cross Blood Drive, Veterans Hall, 10:00 am - 4:00 pm

Friday, August 8 - Dance for Those with Intellectual & Developmental Disabilities, LV Community Center, 5:00 pm - 8:00 pm

Sunday, August 10 - Concerts in the Park, Heritage Park, 6:30 pm (The Answer)

Monday, August 11 - Senior Movie Matinee, LV Community Center, 12:30 pm

Wednesday, August 13 - Planning Commission meeting, Council Chamber, 6:30 pm

Monday, August 18 - City Council meeting, Council Chamber, 5:30 pm

Wednesday, August 20 - Senior Advisory Committee meeting, LV Community Center, 10:00 am

Tuesday, August 26 - Youth & Family Action Committee meeting, Council Chamber, 5:00 pm