

AGENDA



4:30 P.M.

CITY COUNCIL MEETING

TUESDAY, JULY 8, 2025

NOTES:

- Public Forum:
Comments are generally limited to **3 minutes**.
- Consent Items:
Items listed under Consent Items have been distributed to Council Members in advance for study and will be enacted by one motion. Any member of the Council, staff or the public may remove an item from the Consent Items for discussion. For additional information on pulling a Consent Item, please contact the City Clerk's Office staff, preferably in advance of the Call to Order. Items removed from the Consent Items may be acted upon before proceeding to the next agenda item.
- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

www.SedonaAZ.gov

THE MEETING CAN BE VIEWED
LIVE ON THE CITY'S WEBSITE AT
WWW.SEDONAAZ.GOV OR ON
CABLE CHANNEL 4.

GUIDELINES FOR PUBLIC COMMENT

PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.
- No disruptive behavior or profane language will be allowed.

PROCEDURES:

- Fill out a "Comment Card" and deliver it to the City Clerk.
- When recognized, use the podium/microphone.
- State your:
 1. Name and
 2. City of Residence
- Limit comments to **3 MINUTES**.
- Submit written comments to the City Clerk.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

2. ROLL CALL/MOMENT OF ART

3. CONSENT ITEMS - APPROVE

LINK TO DOCUMENT =

- a. Minutes - June 24, 2025 City Council Special Meeting - Executive Session.
- b. Minutes - June 24, 2025 City Council Special Meeting - Budget.
- c. Minutes - June 24, 2025 City Council Regular Meeting.
- d. Minutes - June 25, 2025 City Council Special Meeting.
- e. Approval of Anna's Hummingbird official Bird of Sedona Hummingbird Festival, July 2025.
- f. AB 3234 Approval of recommendation regarding a new Series 12 Restaurant, Liquor License for Tres Amigos Mexican Restaurant, located at 1655 W State RTE 89A, Sedona, AZ (Job/Application # 349005).
- g. AB 3235 Approval of the Renewal of the Existing Undercover License Plates for Undercover Vehicles.
- h. AB 3223 Approval of an Ordinance amending Sedona City Code Chapter 3.10 Claims and Demands Against the City.
- i. AB 3224 Approval of an Ordinance amending Sedona City Code Chapter 3.05 Purchasing.

4. APPOINTMENTS - None.

5. SUMMARY OF CURRENT EVENTS BY MAYOR/COUNCILORS/CITY MANAGER & COUNCIL ASSIGNMENTS

- a. Executive Session Report.

6. PUBLIC FORUM

(This is the time for the public to comment on any issue within the jurisdiction of City Council not listed on the agenda. The City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

7. PROCLAMATIONS, RECOGNITIONS & AWARD - None.

8. REGULAR BUSINESS

- a. AB 3207 **Discussion/possible action** regarding approval of the Small Grant Review Committee recommendations for the fiscal year 2026 Small Grants Program in the amount of \$350,000.
- b. AB 3226 **Presentation/discussion** regarding an update of Greater Sedona Recreation Collaborative's (GSRC) work towards improved management and mitigation of impacts of motorized recreational uses in and around Sedona.
- c. AB 3233 **Discussion/possible action** regarding the award of a construction contract for the Little Horse Shared-Use Pathway Improvements Project, Indian Cliffs Road to Little Horse Trailhead Parking Lot, to Mulcaire & Son Contracting, LLC, in an amount not to exceed \$160,724.40.

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

AGENDA



4:30 P.M.

CITY COUNCIL MEETING

TUESDAY, JULY 8, 2025

Note: Pursuant to A.R.S. § 38-431.02 notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that a quorum of members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with materials relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at www.SedonaAZ.gov. The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting.

NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before the City of Sedona makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Sedona City Council meetings are recorded and may be viewed on the City of Sedona website. If you permit your child to attend/participate in a televised City Council meeting, a recording will be made. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting.

Page 2, City Council Meeting Agenda Continued

- d. AB 3239 **Discussion/possible action** regarding the approval of a Sister Cities Letter of Intent with Jaslo, Poland including a presentation and update by Sedona Sister Cities' Board of Directors Chair Chuck Marr. 
- e. AB 3236 **Discussion/possible action** regarding the appointment of a Special Magistrate for the Sedona Municipal Court to serve on an on-call basis for a two-year term, effective July 18, 2025. 
- f. AB 3188 **Discussion/possible direction/action** regarding proposed State legislation, short-term rental legislation, lobbying efforts, and State budget and their potential impact on the City of Sedona. 
- g. AB 3066 **Discussion/possible action** regarding future meeting/agenda items. 

9. EXECUTIVE SESSION

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. **Discussion/possible action** on executive session items.

10. ADJOURNMENT

Posted: 7/02/2025

By: MG

JoAnne Cook, CMC, City Clerk

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.

**Action Minutes
Special City Council Meeting
Sedona City Hall, Council Chambers
102 Roadrunner Drive, Sedona, Arizona
Tuesday, June 24, 2025, 2:30 p.m.**

1. Call to Order

Mayor Jablow called the meeting to order at 2:30 p.m.

2. Roll Call

Council Present: Mayor Scott Jablow, Vice Mayor Holli Ploog, Councilor Melissa Dunn, Councilor Pete Furman, Councilor Kathy Kinsella, and Councilor Derek Pfaff. Councilor Brian Fultz absent and excused.

Staff Present item: Magistrate Judge Paul Schlegel, Human Resources Manager Russ Martin, Assistant City Attorney Monique Coady, City Manager Anette Spickard, and City Clerk JoAnne Cook.

3. Executive Session

Motion: Councilor Kinsella moved to enter into Executive Session at 2:31 p.m. **Seconded by Councilor Dunn. Motion carried with six (6) in favor (Jablow, Ploog, Dunn, Furman, Kinsella, and Pfaff) and zero (0) opposed.**

Monique Coady gave the admonition.

- a. **Discussion and consideration of the judicial mid-year evaluation and other terms of employment and resignation of City Magistrate Paul Schlegel and discussion with the City Attorney for legal advice. This matter is brought in executive session pursuant to A.R.S. § 38-431.03(A)(1&3).**
- b. **Discussion and consideration regarding employment and appointment of interim presiding magistrate judge including qualifications and salary; employment and appointment of presiding magistrate judge including qualifications and salary; and discussion with the City Attorney for legal advice. This matter is brought in executive session pursuant to A.R.S. § 38-431.03(A)(1&3).**

Russ Martin entered the meeting at 2:34 p.m.

JoAnne Cook stepped out of the meeting at 2:54 p.m. and returned to the meeting at 2:56 p.m.

Anette Spickard entered the meeting at 3:01 p.m. and left the meeting at 3:05 p.m.

Judge Schlegel left the meeting at 3:09 p.m.

- c. **Return to open session. Discussion/possible action regarding executive session items.**

Reconvened in open session at 4:03 p.m.

No action taken.

4. Adjournment

Mayor Jablow adjourned the meeting at 4:04 p.m. without objection.

I certify that the above are the true and correct actions of the Special City Council Meeting held on June 24, 2025.

JoAnne Cook, CMC, City Clerk

Date

Action Minutes
Regular City Council Meeting
City Council Chambers, Sedona City Hall,
102 Roadrunner Drive, Sedona, Arizona
Tuesday, June 24, 2025, 4:30 p.m.

1. Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Jablow called the meeting to order at 4:30 p.m.

Council Present: Mayor Scott Jablow, Vice Mayor Holli Ploog, Councilor Melissa Dunn, Councilor Pete Furman, Councilor Kathy Kinsella, and Councilor Derek Pfaff. Councilor Brian Fultz was absent and excused.

Staff Present: City Manager Anette Spickard, Deputy City Manager Andy Dickey, Assistant City Attorney Monique Coady, Director of Financial Services Barbara Whitehorn, Procurement Officer Ian Coubrough, PD Commander Chris Dowell, Police Chief Stephanie Foley, Public Works Director/City Engineer Kurt Harris, Planning Manager Cari Meyer, Special Initiatives Coordinator Kegn Moorcroft, Assistant Director of Public Works Sandy Phillips, Associate Engineer Johnathan Hoffman, Deputy City Clerk Marcy Garner, and City Clerk JoAnne Cook.

2. Roll Call

3. Consent Items

- a. **Minutes - May 27, 2025 City Council Special Meeting - Executive Session.**
- b. **Minutes - May 27, 2025 City Council Regular Meeting.**
- c. **Minutes - May 28, 2025 City Council Special Meeting.**
- d. **Minutes - June 10, 2025 City Council Special Meeting - Executive Session.**
- e. **Minutes - June 10, 2025 City Council Regular Meeting.**
- f. **Minutes - June 11, 2025 City Council Special Meeting.**
- g. **AB 3229 Approval of a Final Plat for Navajo Lofts, to create 60 separate condominium units (30 duplexes) on approximately 4.5 acres. (Navajo Lofts Project currently under construction). The subject property is zoned Commercial (CO) and is located at 10 Navajo Drive. APN: 408-24-536B. Applicant: MK Company (Keith Holben) Case Number: PZ24-00004 (SUB)**
- h. **AB 3231 Approval of Amendment #1 to the contract with Tourism Economics to extend the contract for an additional fiscal year and increase the cost by \$51,775 for a total contract amount not-to-exceed \$108,775.**
- i. **AB 3217 Approval of an Ordinance amending Sedona City Code Title 6 (Animals), by adopting a new Chapter 6.20 (Wild or Exotic Animal Display or Performance).**
- j. **AB 3228 Approval of a Resolution designating the Chief Fiscal Officer for officially submitting the fiscal year 2026 expenditure limitation report to the Arizona Auditor General.**

Item 3g AB 3229 was pulled by Councilor Kinsella. Item 3i AB 3217 was pulled by Councilor Dunn. Councilor Kinsella advised that she pulled item 3g AB 3229 so she could vote differently and that no discussion was necessary.

Motion: Councilor Kinsella moved to approve consent items 3a, 3b, 3c, 3d, 3e, 3f, 3h, and 3j. Seconded by Vice Mayor Ploog. Vote: Motion passed with six (6) in favor (Jablow, Ploog, Kinsella, Dunn, Furman, Pfaff) and zero (0) opposed.

Motion: Councilor Ploog moved to approve the proposed Final Plat as set forth in case number PZ24-00004 (SUB), Navajo Lofts, based on compliance with all ordinance requirements and satisfaction of the Subdivision criteria and applicable Land Development Code requirements. Seconded by Councilor Furman. Vote: Motion passed with five (5) in favor (Jablow, Ploog, Dunn, Furman, Pfaff) and one (1) opposed (Kinsella).

Questions and comments from City Council regarding item 3i AB 3217.

PD Commander Dowell and Chief Stephanie Foley answered questions from City Council.

Opened to the public at 4:57 p.m.

Questions and comments from City Council

The following voiced concerns regarding the proposed ordinance as written:

Alan Abul-Haj, Sedona, John Duff Jr., Sedona, Seth Byerley, Sedona.

Brought back to City Council at 5:07 p.m.

Motion: Councilor Kinsella moved to defer item 3i AB 3217 to the August 12, 2025 City Council meeting. Seconded by Vice Mayor Ploog. Vote: Motion passed with six (6) in favor (Jablow, Ploog, Dunn, Furman, Kinsella, Pfaff) and zero (0) opposed.

4. Appointments - None.

5. Summary of Current Events by Mayor/Councilors/City Manager & Council Assignments

Mayor Jablow –

Advised the Sedona Community Center serves lunch daily and is open to the public, and volunteer drivers are needed for the Meals on Wheels program.

Met with the League of AZ Cities and Towns regarding Short-Term Rental issues.

Attended meeting hosted by Yavapai County Supervisor, Nikki Check along with Deputy City Manager, Andy Dickey.

Attended a meeting with Police Support Services Manager, Erin Loeffler regarding a communications dispatch center.

Vice Mayor Ploog –

Invited all to attend the official signing ceremony for the first Sister City Canmore, Canada will be held at the library on June 28th, a live broadcast from Canada will be streamed.

Councilor Furman –

The Northern Arizona Municipal Water Users Association held its biannual Water Utilities User Forum, presentations are available at namwua.org.

June 18th Coconino Water Plateau hosted a Rural Groundwater Resilience Workshop.

Councilor Kinsella –

Thanked Yavapai County Supervisor, Nikki Check for making an additional \$10K in funding available to the Sedona Community Center and encouraged all interested in serving as a board member to reach out to the Center.

a. Executive Session Report

Monique Coady advised that City Council accepted the resignation of Magistrate Judge Schegel, effective July 17, 2025, and City Council will hold an executive session meeting on July 8th to meet with candidates for interim presiding magistrate candidates.

6. Public Forum

Opened to the public at 5:28 p.m.

Marlys Mallet, Sedona and Mural Project Artist spoke regarding the destruction of the art she created at the Sedona Art Center and stated that she has not yet received compensation.

Michael Redhawk, Sedona, spoke regarding the destruction of his wife's Mural Project at Sedona Art Center. He said the Mural Project launched the city's art program and said they need to have a resolution of the matter.

Alice Madar, Sedona, invited all to attend the Sedona Hummingbird Festival on July 25th -27th. There is no fee to attend.

The following spoke in favor of affordable housing at the Western Gateway:

Linda Scott, Village of Oak Creek and Anne Emerson, Sedona.

Brought back to City Council at 5:38 p.m.

7. Proclamations, Recognitions & Awards

a. Recognition of Lew Hoyt.

Mayor Jablow presented Lew Hoyt an award from City Council for his generous philanthropic support and mentorship he has provided to children in Sedona. Lew was commended for being a role model and a true community champion. Tom Swaniger, Sedona Oak-Creek School District Superintendent commended Lew for his mentorship, love and care.

Lew expressed his thanks to City Council and commended them for being good custodians of the city budget and Sedona. He acknowledged his wife Nancy, Tom Swaninger, Heather Isom, Principal Sedona Red Rock High School/Jr. High School Principal, Jay Weber, Patrick Schwiess of the Sedona Film Festival, Mike and Kathy Stevenson, Cherie and Randal Reed. He thanked the Sedona Police Officers and encouraged all to do the same.

8. Regular Business

a. AB 3230 Discussion/possible action to approve the Arts & Culture Organizations Grants program effective in FY26.

Councilor Kinsella left the dais at 5:51 p.m. She returned to the dais at 5:53 p.m.

Councilor Furman moved to go into Executive Session for legal advice regarding item 8a AB 3230 at 5:52 pm. Seconded by Councilor Dunn. Vote: Motion passed with five (5) in favor (Jablow, Ploog, Dunn, Furman, Pfaff) and zero (0) opposed (Councilor Kinsella was away from the dais).

Reconvened in open session at 6:15 p.m.

No action taken.

Presentation by Anette Spickard and Sedona Small Grants Program Citizen Work Group Chair and Program Facilitator, Stephanie Giesbrecht.

Questions and comments from Council.

Opened to the public at 6:41 p.m.

Tim Perry, Sedona, spoke in opposition of the program.

The following spoke in favor of the program: Melissa Pontikos, Sedona, Chair of Sedona Art Center, Patrick Schwiess, Sedona, Executive Director of the Sedona International Film Festival.

Brought back to City Council at 6:50 p.m.

Comments from City Council.

By majority consensus, City Council directed staff to make the following changes to the proposed, 1) include a definition of arts and culture, 2) broaden what the mission can include, 3) cleanup on being consistent with the operating income vs. budget qualifier, 4) applicants need to state how the entity provides a direct benefit to the city or how their activity provides a direct benefit to the city, 5) define what the economic benefit is to the community, 6) add that activities funded by the grant can include festivals.

Motion: Councilor Kinsella moved to defer this item to future date, when staff is ready. Seconded by Councilor Furman. Vote: Motion passed with six (6) in favor (Jablow, Ploog, Dunn, Furman, Kinsella, Pfaff) and zero (0) opposed.

Mayor Jablow moved item 8d AB 3237 ahead of the following item.

b. AB 3111 Discussion/possible action regarding the award of a construction contract for the Dry Creek Road Shared-Use Pathway Improvements Project, Gringo Road to White Bear Road, to Doege Development LLC, in an amount not to exceed \$1,930,259.00.

Presentation by Sandy Phillips and Johnathan Hoffman.

Questions and comments from City Council.

Opened to the public at 8:53 p.m.

Dyanna Nichols, Sedona, spoke regarding the access to the Kachina subdivision neighborhood and in favor of the project.

Tim Perry, Sedona, spoke against the project.

Brought back to City Council at 8:58 p.m.

Comments from City Council.

Motion: Vice Mayor Ploog moved to approve the award of the construction contract with Doege Development LLC for the Dry Creek Road Shared-Use Pathway Improvements Project, Gringo Road to White Bear Road, including the path alignment change between Kachina Drive and White Bear Road, in an amount not-to-exceed \$1,930,259.00, subject to approval of the written contract by the City Attorney's Office. Seconded by Councilor Dunn. Vote: Motion passed with six (6) in favor (Jablow, Ploog, Dunn, Furman, Kinsella, Pfaff) and zero (0) opposed.

- c. AB 3188 Discussion/possible direction/action regarding proposed State legislation, short-term rental legislation, lobbying efforts, and State budget and their potential impact on the City of Sedona.**

Monique Coady advised that Governor, Katie Hobbs signed the AZ Budget Bill this afternoon.

Question and comments from City Council.

- d. AB 3237 Discussion/possible direction/action regarding a Resolution formally opposing the mandatory disposal of Bureau of Land Management Land and National Forest System Land for Housing provision added to the One Big Beautiful Bill Act and authorizing and directing the Mayor to execute and deliver a letter to federal representatives to this effect.**

Presentation by Monique Coady.

Questions and comments from City Council.

Opened to the public at 7:14 p.m.

The following spoke in opposition of the mandatory disposal of Bureau of Land Management Land and National Forest System Land for Housing provision added to the One Big Beautiful Bill Act and encouraged City Council to contact their legislators:

Nikki Check, Jerome and Yavapai County Supervisor, Judy Sulltrap, Prescott, spoke on behalf of Senator Kelly's office, Kevin Adams, Village of Oak Creek, Peggy Chaikin, Sedona, Birgit Loewenstein, Sedona.

Tim Perry, Sedona, spoke in favor of the disposal of Bureau of Land Management Land and National Forest System Land for Housing provision.

Closed the public comment at 7:33 p.m.

Mayor Jablow read comments from Councilor Brian Fultz in opposition to the disposal of Bureau of Land Management Land and National Forest System Land for Housing provision added to the One Big Beautiful Bill Act, and in support of the Resolution.

Brought back to City Council at 7:34 p.m.

City Council directed staff to amend the proposed Resolution to use more broad language

so the Resolution is applicable to any mandatory sale of Bureau of Land Management Land or National Forest System Land for any reason or in the future. City Council agreed to have Councilor Kinsella review the Resolution prior to the letter being sent.

Motion: Councilor Kinsella moved to approve Resolution 2025-11, formally opposing the mandatory disposal of Bureau of Land Management Land and National Forest System Land as amended at Council and directing the Mayor to execute and deliver a letter to federal representatives to this effect and to the League of AZ cities and towns as amended by the Assistant City Attorney. Seconded by Councilor Furman. Vote: Motion passed with six (6) in favor (Jablow, Ploog, Dunn, Furman, Kinsella, Pfaff) and zero (0) opposed.

Break at 7:39 p.m. Reconvened at 8:00 p.m.

e. AB 3066 Discussion/possible action regarding future meeting/agenda items.

Mayor Jablow advised that there is a Council meeting tomorrow at 3:00 p.m. Councilor Dunn requested two items be added to a future work session meetings, 1) development of policy and procedures for evaluations for all positions that report directly to City Council, 2) a discussion regarding flock cameras, City Council supported her requests.

9. Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).

Councilor Kinsella left the dais at 5:51 p.m. She returned to the dais at 5:53 p.m.

Councilor Furman moved to go into Executive Session for legal advice regarding item 8a AB 3230 at 5:52 pm. Seconded by Councilor Dunn. Vote: Motion passed with five (5) in favor (Jablow, Ploog, Dunn, Furman, Pfaff) and zero (0) opposed (Councilor Kinsella was away from the dais).

b. Return to open session. Discussion/possible action on executive session items.

Reconvened in open session at 6:15 p.m.

No action taken.

10. Adjournment

Mayor Jablow adjourned the meeting at 9:23 p.m. without objection.

I certify that the above are the true and correct actions of the Regular City Council Meeting held on June 24, 2025.

JoAnne Cook, CMC, City Clerk

Date

**Action Minutes
Special City Council Meeting
City Council Chambers, Sedona City Hall
102 Roadrunner Drive, Sedona, Arizona
Wednesday, June 24, 2025, 4:00 p.m.**

1. Call to Order

Mayor Jablow called the meeting to order at 4:12 p.m.

2. Roll Call

Roll Call: Mayor Scott Jablow, Vice Mayor Holli Ploog, Councilor Kathy Kinsella, Councilor Melissa Dunn, Councilor Pete Furman and Councilor Derek Pfaff. Councilor Brian Fultz was absent and excused.

Staff in attendance: City Manager Anette Spickard, Deputy City Manager Andy Dickey, Assistant City Attorney Monique Coady, Director of Financial Services Barbara Whitehorn, Financial Analyst Sterling West, Police Chief Stephanie Foley, PD Commander Chris Dowell, Deputy City Clerk Marcy Garner, Associate Engineer Johnathan Hoffman, and City Clerk JoAnne Cook.

3. Special Business

a. AB 3156 Public hearing/discussion/possible action regarding approval of a Resolution adopting the City of Sedona's Budget for Fiscal Year 2025-26.

Presentation by Sterling West and Barbara Whitehorn.

Questions and comments from City Council.

Public Hearing Opened at 4:24 p.m.

Tim Perry, Sedona, spoke in opposition to the budget.

Closed Public Hearing and brought back to City Council at 4:28 p.m.

By majority consensus, Council directed staff to bring them an update on the 2025 financial results in January 2026.

Motion: Vice Mayor Ploog moved to approve Resolution No. 2025-09 adopting the Budget for Fiscal Year 2025-26 including the budget attachments. Seconded by Councilor Kinsella. Vote: Motion passed with six (6) in favor (Jablow, Ploog, Dunn, Furman, Kinsella, Pfaff) and zero (0) opposed.

b. Discussion/possible action regarding ideas for future meetings/agenda items – None.

4. Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. Return to open session. Discussion/possible action on executive session items.**

No executive session held.

5. Adjournment

Mayor Jablow adjourned the meeting at 4:29 p.m. without objection.

I certify that the above are the true and correct actions of the Special City Council Meeting held on June 24, 2025.

JoAnne Cook, CMC, City Clerk

Date

**Action Minutes
Special City Council Meeting
City Council Chambers, Sedona City Hall
102 Roadrunner Drive, Sedona, Arizona
Wednesday, June 25, 2025, 3:00 p.m.**

1. Call to Order

Mayor Jablow called the meeting to order at 3:00 p.m.

2. Roll Call

Roll Call: Mayor Scott Jablow, Vice Mayor Holli Ploog, Councilor Kathy Kinsella, Councilor Melissa Dunn, Councilor Pete Furman and Councilor Derek Pfaff. Councilor Brian Fultz was absent and excused.

Staff in attendance: City Manager Anette Spickard, Deputy City Manager Andy Dickey, Assistant City Attorney Monique Coady, Police Chief Stephanie Foley, Parking Manager Lance Lunsway, Director of Public Works/City Engineer Kurt Harris, Transit Administrator Amber Wagner and Deputy City Clerk Marcy Garner.

3. Special Business

- a. AB 3225 Presentation/discussion/possible direction regarding the transit program update and services, including ridership, grant funding, the Sedona Transit Implementation Plan, and capital planning efforts including the proposed Transit Operations and Maintenance Facility.**

Presentation by Amber Wagner.

Questions and comments by City Council throughout the presentation.

By majority consensus, council directed staff to provide transit connect ride coupons to council for public distribution. Conduct public outreach to business owners and stake holders regarding enhancing local connections. Explore possibilities of future potential growth, services (cost informed), and collaborations. Explore AEDs (Automated External Defibrillator) on shuttles and explore a regional governance plan.

- b. Discussion/possible action regarding ideas for future meetings/agenda items – None.**

4. Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
- b. Return to open session. Discussion/possible action on executive session items.**

No executive session held.

5. Adjournment

Mayor Jablow adjourned the meeting at 5:08 p.m. without objection.

I certify that the above are the true and correct actions of the Special City Council Meeting held on June 26, 2025.

Marcy Garner, Deputy City Clerk

Date



City of Sedona Proclamation Request Form

Full Name of Contact Person	Alice Madar
Contact Phone Number	928 274-2374
Contact Mailing Address	PO Box 4222, Sedona AZ 86336
Contact Email Address	alice@hummingbirdsociety.org
Group, Organization, Activity or Event Being Recognized (Please make sure you provide complete and current information about the group or event)	Anna's Hummingbird
Website Address (if applicable)	hummingbirdsociety.org
Name of the sponsor(s) of the Proclamation (2 Council members or the City Manager)	Holli Ploog, Kathy Kinsella, and Melissa Dunn
What is the proclaimed day, days, week or month? (e.g. 10/11/12, October 11-17, 2012, October 2012)	July 2025
Would you like to attend a Council meeting for formal presentation of the Proclamation or would you like to pick it up?	Presentation at Meeting X Pick up Proclamation
If you would like the Proclamation presented at a Council meeting, please provide the full name and contact information (phone number and email address) of the party who will accept it on behalf of the group.	

Provide information about the organization/event including a mission statement, founding date, location and achievements.

The International Hummingbird Society is requesting this proclamation. IHS was founded on May 14, 1996 in Maryland. It relocated to the Sedona area in 2006. Our office is now in West Sedona at 2756 West SR89a, very close to City Hall.

Our mission is to educate people about hummingbirds and work internationally to protect them.

We conduct outreach activities with Sedona and nearby towns and cities, and we host the annual Sedona Hummingbird Festival, which is now in its 11th year. It has become a part of Sedona's culture. Last year it attracted 900 attendees — 500 from around the world and 400 local. Most of the local participants attended at no charge because there were many free activities to enjoy, and by volunteering they could earn free access to ticketed activities. Our local participants are proud of the Festival, "where hummingbird enthusiasts gather to celebrate the science, beauty, and charisma of these amazing birds!"

As for the Anna's Hummingbird itself, it is an important pollinator, critical to our local ecosystem. The Anna's is a local year-round resident that brings joy to everyone who encounters one of these birds..

Please explain why this Proclamation and any events accompanying it are important to the Community and are consistent with the City's vision statement and Community Plan goals. What is the clear reason for the Proclamation and why are you requesting this honor? What activities/events are planned around this Proclamation and how do you plan to promote this to the community?

I have attached a document explaining why this proclamation is in complete alignment with the vision stated in the community plan. The reason for the proclamation is to: strengthen Sedona's connection to the environment, enhance our cultural identity, and remind everyone of the delicate balance required to preserve Sedona's unique biodiversity. The charismatic Anna's Hummingbird could become an emissary representing the beauty of the wild creatures in Sedona, and could help raise awareness of the importance of gardening for wildlife.

Please include a draft of the proposed Proclamation with this request, preferably a Word file in electronic format.



International Hummingbird Society

Teaching about hummingbirds and working internationally to protect them

2756 West SR 89a, Suite 1
Sedona, AZ 86336

info@hummingbirdsociety.org
www.hummingbirdsociety.org

June 22, 2025

Dear Members of the Sedona City Council:

As a Sedona-based non-profit business and host of the annual Sedona Hummingbird Festival, we at the International Hummingbird Society propose that the City of Sedona proclaim the Anna's Hummingbird as our official City Bird.

There are a number of reasons why this makes good sense and is in complete alignment with the vision stated in Sedona's Community Plan:

"Sedona is a diverse, livable, and vibrant community that nurtures connections between people and place, celebrates the arts, encourages healthy and active lifestyles, and places priority on the protection of the environment."

Building Bridges to Nature

The Anna's Hummingbird is a vibrant year-round resident of Sedona, abundant and easily seen, bringing a thrill and a smile to everyone who encounters them. The joy these birds deliver is universally accessible: seniors, children, and people with disabilities can all easily enjoy close encounters with hummingbirds. Anyone can become a hummingbird host by adding feeders and/or hummingbird plants to their yard. Even in an outdoor space as small as a balcony, people can attract hummingbirds and experience the bridge to the natural world embodied in these tiny flying jewels.



Feeding and enjoying hummingbirds can be the first step to a deepening awareness of the importance and beauty of a thriving ecosystem. It can encourage people to plant native plants that attract hummingbirds and are naturally adapted to our dry environment, and to minimize the use of pesticides and herbicides that can harm hummingbirds. Avoiding these harmful chemicals makes the local environment healthier for all plants and animals, including humans.

Expanding Natural Habitat

Sedona is known for its stunning red rock formations that contrast with the green of its abundant flora. Anna's Hummingbirds are important pollinators for many of the iconic flowering plants in Sedona, including sage, yucca, ocotillo, and desert willow. The bird's presence in Sedona is a reflection of the city's diverse natural environment, making it a fitting symbol of our unique ecosystem.

The International Hummingbird Society has created a program to encourage Sedona residents to plant native flowers that support hummingbirds and other pollinators. They can register their garden as a "Certified Hummingbird Haven" that welcomes and support hummingbirds — and because the

Certified Hummingbird Havens have bountiful hummingbird flowers, they enhance the beauty of Sedona's residential areas. In the next year, we will be expanding this program with local educational offerings. Having the Anna's as the official City Bird would provide additional awareness and inspiration for people to attract these birds to their homes.

Attracting Anna's into local gardens has no downside. Unlike seed feeders, hummingbird feeders do not attract rats, mice, and other animals that people don't want near buildings. Most plants that hummingbirds feed on are not desired by deer, javelina, rabbits, or other mammals—they are just beautiful to look at. Homeowners can relax and enjoy the hummingbirds and hummingbird flowers without worry. More humminbird gardens in Sedona would enhance the city's existing beauty and increase the overall health of the local ecosystem.

Artistic Inspiration

There is no doubt that hummingbirds inspire artists and art-lovers. A great example is the Anna's Hummingbird sculpture titled "Village Treasures" now being prepared for installation at a key roundabout in the Village of Oak Creek (intersection of 179/ Verde Valley School Road/Jacks Canyon). That sculpture, featuring Anna's Hummingbirds feeding on cactus blossoms, will be the first piece of community art that travelers see as they enter red rock country. The hummingbirds will be welcoming them to Sedona. This is just one of many examples of artists choosing hummingbirds as their subject. Imagine how

inspirational it will be to know that the Anna's Hummingbird is Sedona's City Bird! It will create wonderful opportunities for showcasing Anna's set within Sedona's landscape, such as in the image at right, which will be on our Sedona Hummingbird Festival souvenir items this year.



Hummingbird Magic

Hummingbirds represent joy, resilience, beauty, easily accessible nature, and spirituality. They delight everyone who sees them, whether it is for the first time or a daily occurrence. The iridescent feathers of the male Anna's Hummingbird, which shimmer in bright colors like rose-pink and green, mirror the beauty and vibrancy of Sedona's landscapes. As for spirituality, it can be argued that no animal represents the spiritual world better than a hummingbird. There are countless myths about these tiny birds. They are fiesty Lilliputian warriors who also seem ethereal. They seem to appear out of nowhere, hang nearby, then shoot up into the atmosphere where they disappear again — to another world? The Anna's Hummingbird is an excellent manifestation of Sedona's dual connection to the natural and spiritual worlds.

A Symbol of Resilience and Year-Round Residency

Tiny but mighty, Anna's Hummingbirds are known for their incredible resilience. They can survive in challenging conditions, from extreme desert heat to snowy cold winters. Unlike many local bird species, the Anna's Hummingbird is a year-round resident in Sedona, making it a consistent and familiar sight for locals and visitors. Its ability to adapt to different climates serves as a symbol of resilience, continuity and stability.

Unique to Sedona

While at least 40 other American municipalities have a City Bird (some species represent more than one city), Sedona would be unique in choosing the Anna's Hummingbird as its City Bird. Two cities list "Hummingbird" as their City Bird. We believe that "hummingbird" is too generic and a disservice to the uniqueness of each of the 365 species of hummingbird in the Americas. Fourteen species of hummer can be found in Arizona and 8 can be found in Sedona during the summer months. But the Anna's stands on its own with its striking brilliance, its incredible ability to adapt, and its strong year-round presence in Sedona.

Tourism

As the official City Bird, the Anna's Hummingbird could serve as an educational tool for visitors and residents alike. It could encourage awareness about local wildlife conservation efforts and the importance of protecting habitats. It would also contribute to Sedona's reputation as a place that values its natural beauty and wildlife, enhancing its appeal to eco-tourists, nature enthusiasts, and the rapidly growing global birding community. According to the U.S. Fish and Wildlife Service, 96 million Americans identify as birders or birdwatchers and spend 107.6 billion per year on birding-related activities including travel.

The desired visitors to Sedona are those who stay multiple nights—generally people from farther away who travel long distances and want to enjoy the scenery and outdoors. They would be drawn to the Anna's Hummingbird. The Anna's is a thrilling bird for anyone to see, but especially for those who have never seen a hummingbird. Visitors from Europe, Africa, Asia, and Australia do not have hummingbirds on their continents. Visitors from the eastern US do not encounter hummingbirds as frequently or as easily as we do in the Southwest.

We at the International Hummingbird Society would publicize the Anna's Hummingbird as the official Sedona City Bird on our Sedona Hummingbird Festival website, connecting it to the Sedona Hummingbird Festival.



Our perpetual Sedona Hummingbird Festival logo at right already features a male and female Anna's Hummingbird In front of Sedona's red rocks. This has been our logo since our first festival in 2012. Now in its 11th year, the Sedona Hummingbird Festival is part of Sedona's culture. Last year some 400 local residents participated in the festival, with another 500 participating from around the world. Each year these numbers grow.

Tourists come to the Festival and add revenue to the city during an otherwise quiet time of year—the last weekend in July. In a survey of the 500 attendees who came from out of town, 42% reported they were staying in a local hotel, and most were staying more than one night. With an average \$200 per person per night expenditure, this amounts to an infusion of at least \$150,000 to \$200,000 into Sedona hotels, restaurants, and shops just from out of town participants at the Sedona Hummingbird Festival.

The Future

With the Anna's as the official City Bird, the International Hummingbird Society would use the proclamation to help motivate residents and businesses to plant hummingbird-friendly vegetation that

beautifies the area and is more sustainable than non-native plants. Community open spaces could also become hummingbird friendly and the beautiful native flowers would appeal to residents and tourists alike. The International Hummingbird Society would reach out to other local organizations such as Keep Sedona Beautiful and Gardens for Humanity to teach and inspire their members to develop hummingbird-friendly gardens. We are already working with Northern Arizona Audubon and Butterfly Enthusiasts of Northern Arizona to raise awareness of wildlife-friendly gardening.

By proclaiming the Anna's Hummingbird to be the official city bird, Sedona would join a select group of forward-thinking towns and cities in America that recognize the importance of celebrating their wildlife. Designating the Anna's Hummingbird as the official City Bird would underscore the vision stated in the community plan. It would strengthen our community's connection to the environment, enhance our cultural identity, and serve as a reminder of the delicate balance required to preserve the area's unique biodiversity.

We hope you will vote to proclaim the Anna's Hummingbird as the official City Bird of Sedona. Such a proclamation will benefit us all.

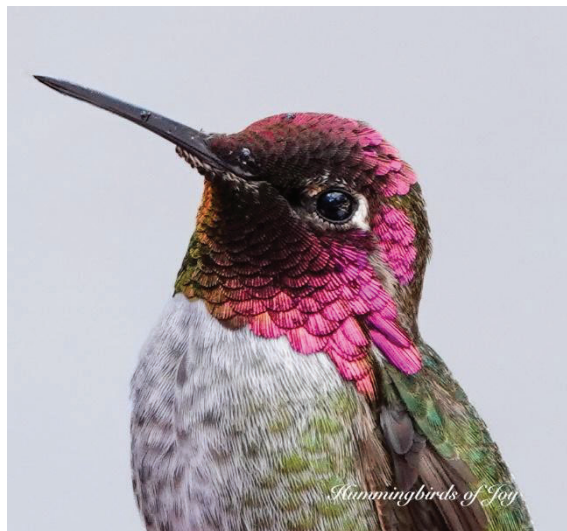
If approved, we would love to have a city representative announce the proclamation at our Festival Dinner on Saturday, July 26.

Respectfully submitted,



Alice Madar

Executive Director, International Hummingbird Society



Partial list of U.S. Cities and Towns with an Official City Bird

Alabaster, Alabama – Eastern bluebird (*Sialia sialis*)
Algona, Washington – Great blue heron (*Ardea herodias*)
Aransas Pass, Texas – Brown pelican (*Pelecanus occidentalis*)
Bakersfield, California – American robin (*Turdus migratorius*)
Berkeley, California – Barn owl (*Tyto alba*)
Cape Coral, Florida – Burrowing owl (*Athene cunicularia*)
Chicago, Illinois – Peregrine falcon (*Falco peregrinus*)
Crystal City, Texas – Wild turkey (*Meleagris gallopavo*)
Deltona, Florida – Florida scrub-jay (*Aphelocoma coerulescens*)
Dunedin, Florida – Osprey (*Pandion haliaetus*)
Fort Worth, Texas – Eastern bluebird (*Sialia sialis*)
Galveston, Texas – Reddish egret (*Egretta rufescens*)
Germantown, Tennessee – Eastern bluebird (*Sialia sialis*)
Griggsville, Illinois – Purple martin (*Progne subis*)
Harlingen, Texas – Great kiskadee (*Pitangus sulphuratus*)
Honolulu, Hawaii – White tern (*Gygis alba*)
Houston, Texas – Yellow-crowned night heron (*Nyctanassa violacea*)
Huber Heights, Ohio – Dove (Family Columbidae)
Ingleside, Texas – Great blue heron (*Ardea herodias*)
Kenmore, Washington – Great blue heron (*Ardea herodias*)
Key West, Florida – Chicken (*Gallus gallus*)
La Plata, Maryland – Purple martin (*Progne subis*)
Lake Forest, California – Hummingbird (family Trochilidae)
McAllen, Texas – Green jay (*Cyanocorax yncas*)
Mission, Texas – Couch's kingbird (*Tyrannus couchii*)
Oakland, California – Black-crowned night heron (*Nycticorax nycticorax*)
Pine Lake, Georgia – Belted kingfisher (*Megaceryle alcyon*)
Port Aransas, Texas – Roseate spoonbill (*Platalea ajaja*)
Portland, Oregon – Great blue heron (*Ardea herodias*)
Rockford, Illinois – Peregrine falcon (*Falco peregrinus*)
San Francisco, California – California quail (*Callipepla californica*)
Santa Monica, California – Brown pelican (*Pelecanus occidentalis*)
Seattle, Washington – Great blue heron (*Ardea herodias*)
Shoreacres, Texas – Great blue heron (*Ardea herodias*)
St. Augustine, Florida – Roseate spoonbill (*Platalea ajaja*)
St. Petersburg, Florida – Brown pelican (*Pelecanus occidentalis*)
Topeka, Kansas – Western meadowlark (*Sturnella neglecta*)
Tustin, California – Hooded oriole (*Icterus cucullatus*)
Villa Park, California – Hummingbird (*Calypte & Selasphorus*)
Washington, D.C. – Wood thrush (*Hylocichla mustelina*)

Cool Facts about the Anna's Hummingbird



Primarily a resident of North America's west coast, the Anna's Hummingbird's southern range extends east into Arizona. Unfazed by snow, they are year-round residents of Sedona — and as far north as British Columbia. They are even seen with some regularity in southwestern Alaska, although their numbers there are very small. Highly adaptable, Anna's are comfortable in urban areas as well as wild open space such as scrub and chaparral or stands of oak or eucalyptus trees.

Prior to the 1950s these birds were mostly found in Baja and Southern California and did not breed north of San Francisco. But as humans expanded their gardens and planted eucalyptus trees that bloom in winter, the Anna's kept extending their range. These hardy little birds seem to take snow in stride and generally don't migrate south. In winter they are able to find food: soft-bodied insects and spiders, some flowering trees and shrubs, tree sap, and of course nectar from feeders. In some areas they will migrate short distances to reach higher elevations in summer and lower in winter.

Extreme Diving and Other Courtship Maneuvers

During courtship, a male will put on a memorable display of exorbitant speed and strength, rising up some 130 feet before diving down at a speed as fast as 60mph and creating a single loud "pop" sound as air whips through his specialized tail feathers when he pulls up at the bottom of the dive. The speed of 60 miles

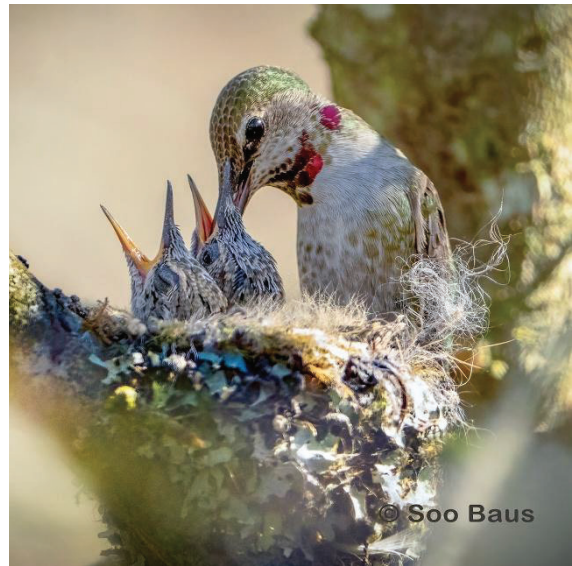


per hour equates to 385 times his own body length every second: faster than a peregrine falcon (200 body lengths per second), or even a space shuttle re-entering earth's atmosphere (207 body lengths per second). Researcher Chris Clark found that for a split second as the tiny bird pulls up, he experiences G-forces 10 times that of normal gravity. No other living being (except fighter pilots) experiences forces like that.

He will also perform a shuttle display in front of the female, facing her as he hovers left and right and flares his gorget. And he sings to her. Anna's males sing more than most other hummingbirds — a high-pitched, somewhat complex, metallic song they learn as youngsters. The male Anna's brain has a larger, more active vocal center than that of other hummers; it is similar to that of songbirds.

Nesting

Anna's typically breed several times per year and begin nesting as early as late December. As with other hummingbird species, the female creates her nest and raises her chicks alone. She doesn't want a brightly colored male bringing predators' attention to her fragile youngsters. She builds the 1.5-inch wide, cup-shaped nest out of soft plant material and spider webs, tamping down the inside with her feet and using her bill to create the outer structure. The spider webs are highly elastic, allowing the nest to hold together while expanding to



hold the growing chicks. While Anna's naturally nest in sheltered trees, they often build nests close to a home on a windchime, clothes line or light string: human activity keeps predators away.

There are generally two eggs per clutch, almost always a male and a female, with the female hatching a day or so earlier than the male. The mother incubates the eggs for 16 days. The chicks leave the nest after 20 days and the mother will continue to feed them for a short time after that.

When she is ready to lay a new set of eggs a female will often return to her previous nest and refurbish it by adding a new floor and extending the sides upward. Some nests will be four or five "stories" tall!

About that Name

When they were first classified as a species by French ornithologist René Lesson in 1829, these birds were named Anna's Hummingbirds to honor Anna Masséna, wife of Francois Victor Masséna, the Duke of Rivoli and Prince d'Essling—a dedicated French amateur ornithologist. Side note: The large Rivoli's Hummingbird that can be found in Oak Creek Canyon was named after the Duke of Rivoli himself!

Office of the Mayor



Proclamation
Celebrating the Anna's Hummingbird as the Official Bird of the Sedona
Hummingbird Festival
July, 2025

WHEREAS, Sedona, Arizona, is world-renowned for its natural beauty, vibrant red rock landscapes, and a rich diversity of native flora and fauna; and

WHEREAS, the Anna's Hummingbird (*Calypte anna*), with its iridescent plumage, remarkable agility, and year-round presence, embodies the spirit of resilience, grace, and wonder that characterizes the Sedona community; and

WHEREAS, the Anna's Hummingbird is a pollinator critical to the health of local ecosystems, symbolizing the city's deep commitment to environmental stewardship, sustainability, and biodiversity; and

WHEREAS, this remarkable bird, with its dazzling emerald feathers and rose-pink throat and head, enchants residents and visitors alike, serving as a daily reminder of the beauty and vitality of the natural world that surrounds and defines Sedona; and

WHEREAS, recognizing the Anna's Hummingbird as the Official Bird of the Sedona Hummingbird Festival reflects our dedication to honoring and preserving the unique wildlife that thrives in harmony with our community.

NOW, THEREFORE, I, SCOTT JABLOW, MAYOR OF THE CITY OF SEDONA, ARIZONA, ON BEHALF OF THE SEDONA CITY COUNCIL, do hereby proclaim We celebrate the Anna's Hummingbird as the Official Bird of the Sedona Hummingbird Festival. Let this designation inspire continued appreciation for the natural environment and reinforce our collective responsibility to protect the diverse species that share our home. Issued this 8th day of July, 2025.

Scott M. Jablow, Mayor

ATTEST:

JoAnne Cook, CMC, City Clerk



CITY COUNCIL AGENDA BILL

AB 3234
July 8, 2025
Consent Items

Agenda Item: 3f

Proposed Action & Subject: Approval of recommendation regarding a new Series 12 Restaurant, Liquor License for Tres Amigos Mexican Restaurant, located at 1655 W State RTE 89A, Sedona, AZ (Job/Application #349005).

Department	City Clerk/ JoAnne Cook and Marcy Garner
Time to Present	N/A
Total Time for Item	N/A
Other Council Meetings	N/A
Exhibits	Liquor license application is available to view in the City Clerk's Department.

Finance Approval	Reviewed 6/30/25 BGW	
City Attorney Approval	Reviewed 6/19/25 KWC	Expenditure Required
		\$ 0
City Manager's Recommendation	Recommend approval ABS 6/26/25	Amount Budgeted
		\$ 0
		Account No. (Description)

SUMMARY STATEMENT

Background: State liquor laws require Sedona's City Council to forward a recommendation for approval or denial of applications for liquor licenses.

The City has received new Series 12 Restaurant Liquor License for Tres Amigos Mexican Restaurant, located at 1655 W State RTE 89A, Sedona, AZ (Job/Application #349005). The liquor license application is available for review and inspection in the City Clerk's office or by email.

A Series 12 Liquor License is a non-transferable, on-sale retail privileges liquor license that allows the holder of a restaurant license to sell and serve all types of spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food. Failure to meet the 40% food requirement may result in revocation of the license.

Community Development, Finance, the City Clerk's Office, the Sedona Police Department (SPD), and Sedona Fire District (SFD) have conducted a review of the application. No objections regarding its approval were noted.

Climate Action Plan/Sustainability Consistent: ☐Yes - ☐No - ☒Not Applicable

Board/Commission Recommendation: ☐Applicable - ☒Not Applicable

Alternative(s): Recommend denial of a new Series 12 Restaurant, Liquor License for Tres Amigos Mexican Restaurant, located at 1655 W State RTE 89A, Sedona, AZ (Job/Application #349005). Reasons for a recommendation of denial would need to be specified.

MOTION

I move to: recommend approval of a new Series 12 Restaurant, Liquor License for Tres Amigos Mexican Restaurant, located at 1655 W State RTE 89A, Sedona, AZ (Job/Application #349005).



CITY COUNCIL AGENDA BILL

AB 3235
July 8, 2025
Consent Items

Agenda Item: 3g

Proposed Action & Subject: Approval of the Renewal of the Existing Undercover License Plates for Undercover Vehicles.

Department Police Department/Chief Foley

Time to Present N/A

Total Time for Item N/A

Other Council Meetings N/A

Exhibits N/A

Finance Approval	Reviewed 6/30/25 BGW
City Attorney Approval	Reviewed 6/19/25 KWC
City Manager's Recommendation	Recommend approval ABS 6/30/25

Expenditure Required

\$ N/A

Amount Budgeted

\$ N/A

Account No.
(Description)

SUMMARY STATEMENT

Background: In adherence to Arizona Revised Statutes (A.R.S.) § 38-538.03, an exemption approval from the Governor or relevant agency governing body is required each year for vehicles that are issued plates under the provisions of A.R.S. § 28-2511(A) or (E) regardless of the vehicle's expiration date. This is the annual renewal for the Police Department's current vehicles in the program

The list of vehicles by year, make, model and VIN has been prepared and will be available for review in the Executive Assistant to the Chief of Police's office.

Climate Action Plan/Sustainability Consistent: ☐ Yes - ☐ No - ☒ Not Applicable

Board/Commission Recommendation: ☐ Applicable - ☒ Not Applicable

Alternative(s):

MOTION

I move to: approve the renewal of the existing undercover license plates for the undercover vehicles.



CITY COUNCIL AGENDA BILL

AB 3223
July 8, 2025
Consent Items

Agenda Item: 3h

Proposed Action & Subject: Approval of an Ordinance amending Sedona City Code Chapter 3.10 Claims and Demands Against the City.

Department City Attorney's Office

Time to Present N/A

Total Time for Item N/A

Other Council Meetings June 10, 2025

Exhibits
A. Ordinance
B. 2025 Amendments to SCC 3.10 Redline

Finance Approval	Reviewed 6/30/25 BGW	
City Attorney Approval	Reviewed 6/19/25 KWC	Expenditure Required
		\$ 0
City Manager's Recommendation	Recommend approval ABS 6/26/25	Amount Budgeted
		\$ 0
		Account No. (Description)

SUMMARY STATEMENT

Background:

Staff is seeking Council's approval of revisions to the Sedona City Code Chapter 3.10, Claims and Demands Against the City. The intent of the revisions is to provide clarity and allow flexibility in resolving claims, demands, and lawsuits.

A summary of the major proposed revisions is as follows:

- Adds authority for the City Manager to settle claims, disputes, and lawsuits filed by the City, including those made in connection with easement and property acquisitions or condemnation actions (all condemnation actions have to first be approved by City Council by Resolution).
- Adds authority for the City Manager to file a lien against real property for unpaid civil penalties, abatement costs, and any other costs owed to the city in connection with the real property.
- Clarifies authority for the City Council to settle claims, disputes, and lawsuits brought by or against the city, including claims involving the Sedona Land Development Code.

Per SCC Section 2.25.040, two public meetings are required prior to the adoption of this ordinance. This is the second public meeting. City Council reviewed the proposed ordinance on June 10, 2025, and had no revisions.

Climate Action Plan/Sustainability Consistent: ☐ Yes - ☐ No – X ☒ Not Applicable

Board/Commission Recommendation: ☐ Applicable – X ☒ Not Applicable

Alternative(s): Council could not approve the proposed ordinance.

MOTION

I move to: approve Ordinance 2025-__, amending Sedona City Code Chapter 3.10 Claims and Demands Against the City.

ORDINANCE NO. 2025-__

AN ORDINANCE OF THE CITY OF SEDONA, ARIZONA, DECLARING THE DOCUMENT TITLED “2025 AMENDMENTS TO SCC CHAPTER 3.10, CLAIMS AND DEMANDS AGAINST THE CITY” AS A PUBLIC RECORD, ADOPTING THE SAME BY REFERENCE, AND AMENDING THE SEDONA CITY CODE AS SET FORTH THEREIN; PROVIDING FOR SEVERABILITY, AND REPEAL OF CONFLICTING ORDINANCES.

WHEREAS, the City deems it necessary to adopt certain amendments to Sedona City Code Chapter 3.10, Claims and Demands Against the City, in the best interests of the City.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA, ARIZONA, as follows:

Section 1. Adoption. That certain document titled the “2025 Amendments to SCC Chapter 3.10, Claims and Demands Against the City” (“SCC 3.10 Amendment”), of which one paper copy and one electronic copy are maintained, in compliance with A.R.S. § 44-7041, on file in the office of the City Clerk as required by A.R.S. § 9-802, and available for public use and inspection during normal business hours, is hereby declared to be a public record and said copies thereof are hereby ordered to remain on file with the City Clerk. The Sedona City Code Chapter 3.10 (Claims and Demands Against the City) is hereby amended as set forth in the SCC 3.10 Amendment, which is hereby referred to, adopted, and made a part hereof as if fully set forth herein.

Section 2. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance or any part of the SCC 3.10 Amendment adopted herein is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 3. Repeal. All other Code provisions, ordinances, parts of ordinances in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict as of the effective date hereof.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona, this 8th day of July, 2025.

Scott M. Jablow, Mayor

ATTEST:

JoAnne Cook, CMC, City Clerk

APPROVED AS TO FORM:

Kurt W. Christianson, City Attorney

Chapter 3.10

CLAIMS, ~~AND DEMANDS, LAWSUITS, AND LIENS AGAINST THE CITY~~

Sections:

- 3.10.010 In General.**
- 3.10.020 Claim filing procedures.**
- 3.10.030 Alternative dispute resolution.**
- 3.10.040 Authority of the city manager to settle claims and file liens.**
- 3.10.050 Authority of the city council to settle claims.**

3.10.010 In General.

This chapter is intended to set forth the process, ~~and~~ settlement, ~~and lien~~ authority of designated city representatives ~~in settlement~~ of any monetary ~~or non-monetary~~ claims, ~~or~~ disputes, ~~or lawsuits~~ brought ~~by or~~ against the city. ~~The provisions of this chapter incorporate and supersede the provisions of Ordinances 95-20 and 97-05.~~ [Code 2006 § 3-7-1. Ord. 99-04, 3-9-1999; Ord. 2017-03 § 1, 2-14-2017; Res. 2017-07 Exh. A, 2-14-2017].

3.10.020 Claim filing procedures.

A. A person or legal entity that believes they have a claim for monetary damages against the city shall serve a notice of claim in accordance with A.R.S. Section 12-821.01.

B. Upon receipt of a statutorily compliant notice of claim, the city attorney will determine if a response is appropriate along with the form and substance in which any such response shall be communicated to a claimant. [Code 2006 § 3-7-2. Ord. 99-04, 3-9-1999; Ord. 2017-03 § 1, 2-14-2017; Res. 2017-07 Exh. A, 2-14-2017].

Exhibit A "2025 Amendments to SCC Chapter 3.10, Claims and Demands Against the City"

Page 2 of 4

3.10.030 Alternative dispute resolution.

- A. For any claim against the city other than a breach of contract or claims for additional cost or time relative to the performance of any contract for which the contractual remedy has not been exhausted, and compulsory arbitration is not required, the city attorney shall determine whether may determine that the process of alternative dispute resolution (ADR) should be employed, and which ADR mechanism should be utilized. in which case the city attorney shall acknowledge, in writing to the claimant, receipt of the notice of claim and, if applicable, provide ~~give notice of the ADR mechanism to be utilized. that the alternative dispute resolution procedures must be complied with. The city attorney shall then refer the claim to either the city volunteer mediation service, a private mediation service, or the State Attorney General's Mediation Office. The city attorney may also stipulate with the claimant to use any other alternative dispute resolution mechanism.~~
- B. The mediation service, to which the city attorney refers the claim ~~is referred~~, shall set a mediation meeting at a time convenient to the parties, but no later than 60 days of the receipt of referral from the city. Written notice of the mediation hearing date shall be provided to both parties and to the claimant by first class mail.
- C. The parties shall meet at the appointed time as scheduled. The city shall be represented by a person with knowledge and understanding concerning the claim.
- D. Any agreement developed during the mediation shall be submitted to the city manager who may, in histheir discretion, consummate a final settlement of the claim if it falls within the parameters of histheir settlement authority as set forth in SCC [3.10.040](#), or if not, the proposed settlement agreement shall be submitted to the city council for approval.
- E. Upon agreement of the parties, mediation may be continued for more than one session if the need exists.
- F. The mediator shall issue a written final decision or notice of disposition at the conclusion of the mediation, including, in the event the parties do not reach agreement in resolving the claim, notice that the claim is unresolved and is, therefore, presented to the city for action pursuant to A.R.S. Section [12-821.01](#) ~~(A) and (E). The time frame set out in A.R.S. Section 12-821.01 for giving notice of a potential claim and initiating suit shall run from the date a final decision or notice of~~

Exhibit A "2025 Amendments to SCC Chapter 3.10, Claims and Demands Against the City"

Page 3 of 4

~~disposition is issued at the conclusion of mediation.~~ In the event the parties are not able to agree to a resolution of the dispute during mediation, the claimant may proceed as provided for in A.R.S. Section [12-821.01](#). [Code 2006 § 3-7-3. Ord. 99-04, 3-9-1999; Ord. 2017-03 § 1, 2-14-2017; Res. 2017-07 Exh. A, 2-14-2017].

3.10.040 Authority of the city manager to settle claims and file liens.

A. The city manager is authorized to negotiate and settle claims, ~~and~~ disputes, and lawsuits brought by or against the city, its officers, appointees and employees, subject to the following conditions:

1. The city manager or the city manager's designated representative has made a thorough investigation regarding questions of liability and damages and has determined a reasonable dollar value of the claim.
2. The claim and any proposed settlement has been reviewed and approved by the city attorney.
3. The settlement is conditioned upon an appropriate written release by the claimant or defendant as applicable in favor of the city, its officers, appointees and employees.

B. The settlement authority of the city manager is limited in the following respects:

1. For claims which have been submitted to the city's insurance carrier, the city manager is authorized to pay any deductible assessed by the insurance carrier, contingent upon the review and approval of the city attorney.
2. The city manager is authorized to settle any claims, disputes, or lawsuits made in connection with easement and property acquisitions or condemnation actions ~~claims in an amount~~ not to exceed \$25,000, contingent upon for settlement of claims or disputes made in connection with easement and property acquisitions or condemnation actions. ~~Such settlements shall be~~ the reviewed and approved ~~of by~~ the city engineer and the city attorney.

Exhibit A "2025 Amendments to SCC Chapter 3.10, Claims and Demands Against the City"

Page 4 of 4

3. For any other claims ~~brought by or~~ presented to the city, including but not limited to claims for bodily injury, property damage or claims in settlement of personnel actions, the city manager shall have authority to settle such claims for an amount not to exceed \$25,000, contingent upon the review and approval of the city attorney.

4. The city manager or ~~his~~their designee may process workers' compensation claims in accordance with the Arizona workers' compensation law, A.R.S. Section [23-901](#) et seq., and the provisions of the city personnel manual.

C. ~~The city manager is authorized to file a lien with the county recorder's office against real property for unpaid civil penalties, abatement costs, and any other costs owed to the city in connection with the real property if the property owner fails to pay the city within thirty (30) days after the monetary sum is due. Once the monetary sum owed is paid in full to the city, the city manager shall file a lien release with the county recorder's office. All other claims, which cannot be resolved within the parameters set forth above, will be submitted to the city council for review and approval or denial.~~

D. The city manager will submit, to the city council, a periodic report of all claims settled pursuant to subsection [\(B\)](#) of this section. [Code 2006 § 3-7-4. Ord. 99-04, 3-9-1999; Ord. 2006-14, 7-11-2006; Ord. 2017-03 § 1, 2-14-2017; Res. 2017-07 Exh. A, 2-14-2017].

3.10.050 Authority of the city council to settle claims.

A. ~~The city council has authority to settle all claims, disputes, and lawsuits brought by or against the city, its officers, appointees and employees, including claims involving the Sedona Land Development Code, which are not resolved within the parameters set forth in set forth in SCC 3.10.040.~~



CITY COUNCIL AGENDA BILL

AB 3224
July 8, 2025
Consent Items

Agenda Item: 3i

Proposed Action & Subject: Approval of an Ordinance amending Sedona City Code Chapter 3.05 Purchasing.

Department	City Attorney's Office/Finance, Ian Coubrough
Time to Present	NA
Total Time for Item	NA
Other Council Meetings	June 10, 2025
Exhibits	A. Ordinance B. 2025 Amendments to SCC 3.05 Redline C. 2025 Amendments to SCC 3.05 Clean with new Redline

Finance Approval	Reviewed 6/30/25 BGW	
City Attorney Approval	Reviewed 6/19/25 KWC	Expenditure Required
City Manager's Recommendation	Recommend approval ABS 6/26/25	Amount Budgeted
		\$ 0
		Account No. (Description)

SUMMARY STATEMENT

Background:

Other than minor amendments in 2008 and 2014, the Sedona City Code (SCC) Chapter 3.05, Purchasing, has not been updated since 2007. The Arizona State Legislature has amended the procurement requirements for construction projects numerous times since then and the proposed amendments align the city code with the current construction requirements placed on cities.

Although specific legislative requirements and purchasing thresholds exist for state agencies and counties for non-construction procurement, no such legislative thresholds exist for cities. A city-wide Contracts and Procurement Liaison committee was formed to discuss and recommend revisions to the Purchasing Chapter. This committee proposes updating the SCC 3.05 purchasing thresholds which were last updated in 2007 by:

1. Increasing City Manager approval for purchases and contracts from \$100,000 to \$150,000.
2. Increasing the formal solicitation threshold for goods and services from \$100,000 to \$150,000.
3. Increasing Department head authority to purchase goods and services without three written price quotes from \$10,000 to \$25,000.

4. Revising City Manager amendment/change order approval authority for contracts previously approved by Council from “up to an accumulative amount of 10 percent of the original contract or \$75,000, whichever is greater” to “up to 10 percent of the original contract cost but not to exceed \$150,000.”

As reference, the City of Phoenix threshold for Council approval for goods and services is currently \$250,000 (which is also their threshold for formal solicitations). And City of Flagstaff does not require written price quotes for purchases of goods and services of less than \$25,000.

Other proposed revisions to SCC 3.05 are consistent with current best practices for procurement and intended to ensure that all purchases provide the best value for the City.

Per SCC Section 2.25.040, two public meetings are required prior to the adoption of this ordinance. This is the second public meeting. City Council reviewed the proposed ordinance on June 10, 2025, and had the following revisions which are reflected in the updated 2025 Amendments to SCC 3.05:

1. Clarify that contracts and purchases of professional services and construction professional services shall be pursuant to the Procurement Manual, and
2. Revise the City Manager’s approval authority for amendments/change orders to “up to 10 percent of the original contract cost but not to exceed \$150,000.”

Climate Action Plan/Sustainability Consistent: ☐Yes - ☐No – X ☒Not Applicable

Board/Commission Recommendation: ☐Applicable – X ☒Not Applicable

Alternative(s): Council could not approve the proposed ordinance.

MOTION

I move to: approve Ordinance 2025-__, amending Sedona City Code Chapter 3.05 Purchasing.

ORDINANCE NO. 2025-__

AN ORDINANCE OF THE CITY OF SEDONA, ARIZONA, DECLARING THE DOCUMENT TITLED “2025 AMENDMENTS TO SEDONA CITY CODE CHAPTER 3.05 PURCHASING” AS A PUBLIC RECORD, ADOPTING THE SAME BY REFERENCE, AND AMENDING THE SEDONA CITY CODE AS SET FORTH THEREIN; PROVIDING FOR SEVERABILITY, AND REPEAL OF CONFLICTING ORDINANCES.

WHEREAS, the City deems it necessary to adopt certain amendments to Sedona City Code Chapter 3.05, Purchasing, in the best interests of the City.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SEDONA, ARIZONA, as follows:

Section 1. Adoption. That certain document titled the “2025 Amendments to Sedona City Code Chapter 3.05 Purchasing” (“SCC 3.05 Amendment”), of which one paper copy and one electronic copy are maintained, in compliance with A.R.S. § 44-7041, on file in the office of the City Clerk as required by A.R.S. § 9-802, and available for public use and inspection during normal business hours, is hereby declared to be a public record and said copies thereof are hereby ordered to remain on file with the City Clerk. The Sedona City Code Chapter 3.05 (Purchasing) is hereby amended as set forth in the SCC 3.05 Amendment, which is hereby referred to, adopted, and made a part hereof as if fully set forth herein.

Section 2. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance or any part of the SCC 3.05 Amendment adopted herein is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 3. Repeal. All other Code provisions, ordinances, parts of ordinances in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict as of the effective date hereof.

PASSED AND ADOPTED by the Mayor and Council of the City of Sedona, Arizona, this 8th day of July, 2025.

Scott M. Jablow, Mayor

ATTEST:

JoAnne Cook, CMC, City Clerk

APPROVED AS TO FORM:

Kurt W. Christianson, City Attorney

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 1 of 13

Chapter 3.05 PURCHASING

Sections:

- ~~3.05.010~~ **Definitions.**
- ~~3.05.0210~~ **In General.**
- ~~3.05.030~~ **Purchasing Thresholds and Approvals.**
- ~~3.05.040~~ **Contract Amendments (Change Orders).**
- ~~3.05.0520~~ **Exceptions to SCC 3.05.0310.**
- ~~3.05.0630~~ **Formal SolicitationsBidding.**
- ~~3.05.040~~ **Determination of lowest responsible bidder.**
- ~~3.05.0750~~ **Performance bond.**
- ~~3.05.0680~~ **Emergency purchases.**
- ~~3.05.070~~ **Professional services.**
- ~~3.05.0980~~ **Surplus supplies and equipment.**
- ~~3.05.1090~~ **Signatures on checks.**

3.05.010 Definitions.

For purposes of this chapter, the following words or phrases shall have the following meanings:

“Construction” means the process of building, altering, repairing, improving or demolishing any public structure or building or other public improvements of any kind to any public real property, but does not include the routine operation, routine repair or routine maintenance of existing facilities, structures, buildings or real property.

“Construction Professional Services” means design services provided by an individual or firm that is registered with the state board of technical registration pursuant to Title 32, Chapter 1, Arizona Revised Statutes, including architect services, engineer services, landscape architect

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 2 of 13

services, assayer services, geologist services and land surveying services and any combination of those services.

“Cooperative Purchasing Agreement” means a cooperative contract between a vendor, consultant, or contractor and a political subdivision, state agency or department, or nonprofit corporation created for cooperative purchasing purposes and the contract was awarded through a competitive process where multiple offers were received and documentation is available to substantiate the award, including bidder’s list, evaluation factors, bid tabulation, and basis for cooperative contract award.

“Goods” means tangible items, including supplies, equipment, materials, and articles or subjects of commerce of any character, other than real property, regardless of lifespan.

“Procurement Officer” means the individual appointed by the City who is authorized act as a purchasing agent of the City pursuant to this chapter of the City Code and the Procurement Manual.

“Professional Services” means those services rendered by a person or persons engaging in a recognized discipline that necessarily requires advanced training and specialized knowledge to perform and typically result from the predominant use of intellectual skills rather than physical skills, including but not limited to financial services, consulting services, public relations, and marketing services.

“Services” means those services unrelated to a construction project rendered by a person or persons that do not require advanced training and specialized knowledge to perform, including but not limited landscape services, cleaning services, vehicle maintenance and repair, painting, and skilled trades such as plumbers and electricians.

3.05.0210 In General.

The city manager, or ~~their~~^{his} designee(s), and the procurement officer shall be the purchasing agents for the city and shall prepare and maintain the Procurement Manual which may be

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 3 of 13

modified or changed from time to time with the city manager’s approval, with the current version prevailing over any prior version.

No purchases or contracts for goods, services, professional services, construction, or construction professional services or materials of any kind or description, for which payment is to be made from any funds of the city, shall be made by the purchasing agents, or any officer, employee or agent of the city, except in the manner set forth in this chapter and pursuant to the Procurement Manual.

Unless in conflict with the particular provisions of this chapter, the principles of law and equity, including the uniform commercial code of Arizona, the common law of contracts as applied in Arizona and law relative to agency, fraud, misrepresentation, duress, coercion and mistake supplement the provisions of this chapter.

The following are excluded from this chapter:

- i. Intergovernmental agreements entered into pursuant to Section 11-952, Arizona Revised Statutes;
- ii. Any process used to award grants and grant funds by or through the City;
- iii. Legal services, including the services of attorneys, expert witnesses, legal advisors, investigators or consultants hired by the city attorney;
- iv. Petroleum, fuels or energy purchases authorized by the council;
- v. Development agreements entered into pursuant to Section 9-511.01, Arizona Revised Statutes.

3.05.030 Purchasing Thresholds and Approvals.

The following threshold levels and approval requirements apply to all purchases using city funds and apply to the entire sum of the purchase or contract, including all applicable taxes and fees. Purchases and contracts shall not be artificially divided or fragmented to circumvent these threshold levels and approval requirements.

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 4 of 13

A. Approval Requirements.

- i. The department head or their designee may approve all purchases or contracts costing less than \$50,000.
- ii. City manager approval is required on all purchases or contracts costing between \$50,000 and \$150,000.
- iii. Council approval is required for all purchases and contracts over \$150,000.
- iv. All contracts require City Attorney approval as to form.

B. Goods or Services Under \$2510,000. Whenever any contemplated purchase or contract for goods or services, as those terms are defined in SCC 3.05.010, supplies or materials is for the sum of less than \$2510,000, the department head or their designee may purchase order the item pursuant to the Procurement Manual as needed without obtaining three written price quotes. The department head or their designee shall use reasonable judgment in making purchases or awarding contracts for \$25,000 or less and in determining that the cost provides the best value to the city. bidding. If the price of supplies or materials made with or containing recycled products is within five percent of the price of materials not made with or containing recycled products, the department head or designee may give preference to and purchase the supplies or materials made with or containing recycled products, so long as quality or performance are not compromised by such purchasing preference.

CB. Goods or Services Between \$25,000 and Ten Thousand One Dollars to \$150,000 Inclusive. Whenever any contemplated purchase or contract for goods or services, as those terms are defined in SCC 3.05.010, supplies or materials is for the sum of at least \$2510,0001 but not more than \$150,000, the department head or their designee shall let contracts by obtaining at least three written price quotations. The department head or their designee may then purchase the item pursuant to the Procurement Manual from the entity providing the best value to the city. award the purchase or contract of service to the lowest responsible supplier. Dividing invoices on a single purchase so each invoice is less than \$50,000 is prohibited. Notice of SCC 3.05.040(G), purchase preference for supplies or materials made with or containing recycled products, shall be placed in or otherwise made a part of all city solicitations for informal bids or written price quotations.

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 5 of 13

~~DC. Goods or Services Fifty Thousand One Dollars to \$150,000 or More. Whenever any contemplated purchase or contract for goods or services, as those terms are defined in SCC 3.05.010, ~~supplies or materials~~ is for the sum of \$50,001 to \$150,000 or more, the department head or their designee shall coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060 and the Procurement Manual. ~~written request for bid to at least three vendors, if possible. The notice herein required shall include a general description of the articles to be purchased or services to be performed and the time and place for opening bids. Notice of SCC 3.05.040(G), bid preference for supplies or materials made with or containing recycled products, shall be placed in or otherwise made a part of all city bid notices and solicitations. If only one responsive quotation is received, the buyer may initiate a second solicitation. Once all bids are received, the city manager shall make the final approval. If he or she determines that the price is fair and reasonable, the purchase may be made from a single responding vendor. City manager approval is required on all purchases or contracts for services, supplies or materials costing \$50,001 to \$100,000.~~~~

~~ED. Professional Services Under \$150,000. Whenever any contemplated contract for professional services, as that term is defined in SCC 3.05.010, is for the sum of less than \$150,000, the department head or their designee may direct select the consultant or contractor pursuant to the Procurement Manual, using reasonable judgment in the selection and in determining that the cost provides the best value to the city.~~

~~F. Professional Services \$150,000 or More. Whenever any contemplated contract for professional services, as that term is defined in SCC 3.05.010, is for the sum of \$150,000 or more, the department head or their designee shall coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060 and the Procurement Manual.~~

~~G. Construction Professional Services Under \$500,000. Whenever any contemplated contract for construction professional services, as that term is defined in SCC 3.05.010, is for the sum of less than \$500,000, the department head or their designee may, pursuant to the Procurement Manual:~~

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 6 of 13

- i. Direct select the consultant or contractor using reasonable judgment in the selection and in determining that the cost provides the best value to the city; or
- ii. Coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060 and the Procurement Manual; or
- iii. Coordinate with the procurement officer to issue a procurement in the manner prescribed in Title 34, Chapter 6, Arizona Revised Statutes; or
- iv. Coordinate with the procurement officer to solicit for public competition pursuant to Section 34-103, Arizona Revised Statutes.

H. *Construction Professional Services \$500,000 or More.* Whenever any contemplated contract for construction professional services, as that term is defined in SCC 3.05.010, is for the sum of \$500,000 or more, the department head or their designee shall, pursuant to the Procurement Manual, coordinate with the procurement officer to issue a formal solicitation pursuant to Title 34, Arizona Revised Statutes.

I. ~~Products, Construction Projects and General Services over \$100,000.~~ Whenever any contract for construction, as that term is defined in SCC 3.05.010, is contemplated, the department head or their designee shall coordinate with the procurement officer to determine whether the construction project cost meets the applicable bidding threshold pursuant to Title 34, Arizona Revised Statutes.

If the construction project cost meets the applicable Title 34 bidding threshold, the department head or their designee shall coordinate with the procurement officer to issue a formal solicitation pursuant to Title 34, Arizona Revised Statutes.

If the construction project cost does not meet the applicable Title 34 bidding threshold, the department head or their designee may, pursuant to the Procurement Manual:

- i. Coordinate with the procurement officer to voluntarily issue a solicitation in the manner prescribed in Title 34, Arizona Revised Statutes, or
- ii. For construction projects for the sum of less than \$25,000, direct select the contractor using reasonable judgment in the selection and in determining that the cost provides the best value to the city.

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 7 of 13

- iii. For construction projects for the sum of at least \$25,000 but not more than \$150,000, obtain at least three written price quotes and select the contractor providing the best value to the city.
- iv. For construction projects for the sum of \$150,000 or more, coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060.

~~No contract of \$100,000 or more for budgeted products, construction projects and general services shall be let, except by the city council. Whenever any contemplated purchase or contract is for the sum of \$100,000 or more, the city manager shall present the bids to the council for approval and advise the council of the advantages or disadvantages of the contract and bid proposal.~~

~~E. Zero Dollars to \$100,000 for Street and Drainage Maintenance, Repair and Improvement. Notwithstanding subsections (B), (C) and (D) of this section, whenever any contemplated purchase or contract for services of work to be done for the purpose of street and drainage maintenance, repair and improvement is for a sum of up to \$100,000, the city shall obtain a written bid for the work to be done, and the city manager may then award a contract; provided, that:~~

- ~~1. The project does not require plans and specifications to be prepared by a civil engineer registered in the state of Arizona pursuant to the requirements of A.R.S. Titles 32 and 34.~~
- ~~2. The cumulative mileage of work to be done during one fiscal year does not exceed one mile (24-foot width) for paving projects or four miles (24-foot width) for chip seal projects.~~
- ~~3. The project requirements shall not be artificially divided or fragmented so as to circumvent the limitations or requirements of this chapter. [Code 2006 § 3-4-1. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2005-15, 11-22-2005; Ord. 2007-19, 12-11-2007].~~

3.05.040 Contract Amendments (Change Orders).

~~F. Contract Amendments (Change Orders).~~ The city manager may authorize amendments (change orders) to any contracts ~~for purchases of services, supplies or materials previously~~ approved by the council for up to 10 percent of the original contract cost but not to exceed \$150,000. ~~an-~~

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 8 of 13

~~accumulative amount of 10 percent of the original contract or \$75,000, whichever is greater. For amendments (change orders) over this amount, e~~ accumulative amount of 10 percent of the original contract or \$75,000, the city manager shall present the amendment (change order) to the council for approval.

~~G. Direct Appointment of Professional Services.~~ Regarding the procurement of professional services as described in SCC ~~3.05.070~~, the following approval levels will apply:

- ~~1. For unbudgeted consulting services over \$25,000, excluding the procurement of legal services, no contract shall be let except by the city council.~~
- ~~2. For professional services under \$50,000 the department head or designee may order the service as needed without bidding.~~
- ~~3. For professional services from \$50,001 to \$100,000 the city manager shall make the final approval without bidding.~~
- ~~4. For professional services \$100,000 or more no contract shall be let, except by the city council. Whenever any contemplated purchase or contract for professional services is for the sum of \$100,000 or more, the city manager shall present the contract to the council for approval and advise the council of the advantages or disadvantages of the contract. [Code 2006 § 3-4-1. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2005-15, 11-22-2005; Ord. 2007-19, 12-11-2007].~~

3.05.0520 Exceptions to SCC 3.05.0310.

The procurements below are exempt from the purchasing thresholds found in SCC 3.05.030. These procurements are subject to the approval requirements in SCC 3.05.030.A.

A. Competition Impracticable/Exclusive Service. When the city manager or procurement officer determines that a procurement requirement exists for goods, services, professional services, or construction which makes compliance with this chapter impracticable, unnecessary or contrary

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 9 of 13

~~to the public interest, In the event that there is only one firm, company or individual capable of providing a particular service or commodity, and such services or commodities cannot be secured from other persons or companies, the procurementsuch services or commodities may be secured-made pursuant to the Procurement Manual without obtaining three written price quotes or issuing a formal solicitation. bidding.~~ Departments must have documented competition impracticable approval from the city manager or procurement officer prior to purchase that documents the unusual or unique situation that justifies the competition impracticable need.

B. *Used Equipment.* Upon recommendation of the department head or their designee, the city manager or procurement officer may waive the bid procedures with respect to the purchase of used equipment and the procurement is made pursuant to the Procurement Manual.

C. *Cooperative Purchasing.* When the city manager or procurement officer determines that a procurement requirement exists that may be procured by linking to a Cooperative Purchasing Agreement, the procurement may be made pursuant to the Procurement Manual without obtaining three written price quotes or issuing a formal solicitation if the cost is determined to be fair and reasonable and provides the best value to the city.

~~In the event of a purchase made by, through or with the U.S. government, state of Arizona or its political subdivisions, or any other state cooperatives, purchase or award of such contracts for services or materials may be made without the bidding process in SCC 3.05.010. Such purchases would require the following approval:~~

~~1. Items under \$100,000 inclusive must be approved by the city manager.~~

~~2. Items \$100,000 or over must be approved by the city council.~~

~~3. Contract number and backup be provided.~~

~~D. Professional services as described in SCC 3.05.070.~~

~~E. Notwithstanding any other provision of this chapter, in the event any purchase or contract falls within the definitions for limitations of A.R.S. Section 34-201 et seq., as amended, the~~

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 10 of 13

~~provisions, requirements and specifications of the relevant portions of the Arizona Revised Statutes shall supersede this chapter and control any such bidding procedures.~~

~~F. Procurement of design and construction services in accordance with the provisions of A.R.S. Section 34-602, as they currently exist or as they may be amended in the future, is permitted. The use of any method of construction procurement, except the traditional, "design-bid-build" method, shall be initiated only after approval by the city manager authorizing the use of such a procurement method for a specific project. [Code 2006 § 3-4-2. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2004-06, 10-12-2004; Ord. 2005-11, 9-27-2005; Ord. 2005-15, 11-22-2005; Ord. 2007-14, 8-14-2007; Ord. 2007-19, 12-11-2007; Ord. 2008-08, 8-12-2008; Ord. 2014-11 § 1, 7-8-2014].~~

3.05.0630 Formal SolicitationsBidding.

~~The department and all parties interested in contracting with the city shall follow the procedure set forth in this section in relation to all bids~~A. *Formal competitive method.* Formal solicitations required under SCC 3.05.0310(C), will be solicited by the procurement officer using one of the following formal competitive methods:

- i. *Competitive sealed bidding;*
- ii. *Multi-step competitive sealed bidding;*
- iii. *Competitive sealed proposals; or*
- iv. *Qualifications based selection.*

~~AB. *Selection of formal competitive method.* The department head or their designee and the procurement officer will determine which formal solicitation method will provide the best value to the city. All notices and solicitation of bids shall state the date, time and place for bid opening.~~

~~BC. *Evaluation criteria.* The department head or their designee and the procurement officer will determine the appropriate evaluation criteria for each formal solicitation. Examples of evaluation criteria may include such factors as: past performance; experience; references;~~

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 11 of 13

~~financial, management and technical capability; quality and performance of goods or services; and cost. All bids shall be submitted sealed to the soliciting department and shall be identified as bids on the front of the envelope.~~

~~C. All bids shall be opened on the date, time and place stated in the request for bid, unless such bids are required to be opened at a city council meeting in accordance with A.R.S. Section 34-201.~~

D. Authority to reject. The city shall have the authority to reject any and all, or any parts of, submittals in response to a formal solicitation bids and parts of all bids and to issue a new formal solicitation, readvertise or resolicit bids. [Code 2006 § 3-4-3. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

~~3.05.040 — Determination of lowest responsible bidder.~~

~~Unless the council, city manager or department head or designee exercise the right of rejection as provided by SCC 3.05.030, the purchase or contract shall be made with the lowest responsible bidder for the entire purchase or contract or for any part thereof. In determining the lowest responsible bidder, the following shall be considered:~~

~~A. The ability, capacity and skill of the bidder to perform the contract or provide the service required.~~

~~B. Whether the bidder can perform the contract or provide the services promptly or within the specified time, without delay or interference.~~

~~C. The quality of performance of previous contracts.~~

~~D. The previous and existing compliance by the bidder with laws and ordinances of the city.~~

~~E. The financial resources and ability of the bidder to perform the contract.~~

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 12 of 13

~~F. The quality, availability and adaptability of the supplies, services or materials.~~

~~G. If the price of supplies or materials made with or containing recycled products is within five percent of the price of materials not made with or containing recycled products, the department head or designee may give preference to and purchase the supplies or materials made with or containing recycled products so long as quality or performance are not compromised by such purchasing preference. [Code 2006 § 3-4-4. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].~~

3.05.0570 Performance bond.

~~The city manager or procurement officer may require Aa~~ performance bond, in cash or otherwise, for such amount ~~as~~ may be deemed sufficient to secure the execution of the contract in the best interest of the city. [Code 2006 § 3-4-5. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

3.05.0680 Emergency purchases.

In case of an emergency as defined in SCC [2.10.040](#), which requires immediate purchase of supplies or services and when time is of the essence, the ~~city manager, procurement officer, and~~ mayor shall be empowered to purchase or secure services or materials without complying with the procedures of this chapter. A full report in writing of the circumstances of any emergency purchase shall be filed by the purchasing agent with the city council at its next meeting. [Code 2006 § 3-4-6. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

Exhibit A "2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing"

Page 13 of 13

3.05.070 — Professional services.

~~Unless required by the city council, bidding and other requirements of this chapter shall not apply to professional services. Such services shall include, but not be limited to, the following: physicians, attorneys, engineers, architects, and similar professions. [Code 2006 § 3-4-7. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].~~

3.05.0890 Surplus supplies and equipment.

All departments and offices shall submit to the financial services department at such time, and in such form as that office shall prescribe, reports showing all supplies and equipment which are no longer used or have become obsolete or worn out. Each department shall have the authority to sell all supplies and equipment which cannot be used or which have become unsuitable for city use, or to exchange the same for, or trade in the same for new supplies and equipment, ~~pursuant to the Procurement Manual, in accordance with applicable state statutes and the city's auction policy.~~ [Code 2006 § 3-4-8. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

3.05.10090 Signatures on checks.

All checks for expenditures of city monies shall bear two signatures of either the city manager, ~~deputy city manager,~~ city clerk, mayor, vice mayor, or City Finance Director or designee. [Code 2006 § 3-4-9. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 1 of 9

Chapter 3.05

PURCHASING

Sections:

- 3.05.010 Definitions.**
- 3.05.020 In General.**
- 3.05.030 Purchasing Thresholds and Approvals.**
- 3.05.040 Contract Amendments (Change Orders).**
- 3.05.050 Exceptions to SCC 3.05.030.**
- 3.05.060 Formal Solicitations.**
- 3.05.070 Performance bond.**
- 3.05.080 Emergency purchases.**
- 3.05.090 Surplus supplies and equipment.**
- 3.05.100 Signatures on checks.**

3.05.010 Definitions.

For purposes of this chapter, the following words or phrases shall have the following meanings:

“Construction” means the process of building, altering, repairing, improving or demolishing any public structure or building or other public improvements of any kind to any public real property, but does not include the routine operation, routine repair or routine maintenance of existing facilities, structures, buildings or real property.

“Construction Professional Services” means design services provided by an individual or firm that is registered with the state board of technical registration pursuant to Title 32, Chapter 1, Arizona Revised Statutes, including architect services, engineer services, landscape architect services, assayer services, geologist services and land surveying services and any combination of those services.

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 2 of 9

“Cooperative Purchasing Agreement” means a cooperative contract between a vendor, consultant, or contractor and a political subdivision, state agency or department, or nonprofit corporation created for cooperative purchasing purposes and the contract was awarded through a competitive process where multiple offers were received and documentation is available to substantiate the award, including bidder’s list, evaluation factors, bid tabulation, and basis for cooperative contract award.

“Goods” means tangible items, including supplies, equipment, materials, and articles or subjects of commerce of any character, other than real property, regardless of lifespan.

“Procurement Officer” means the individual appointed by the City who is authorized act as a purchasing agent of the City pursuant to this chapter of the City Code and the Procurement Manual.

“Professional Services” means those services rendered by a person or persons engaging in a recognized discipline that necessarily requires advanced training and specialized knowledge to perform and typically result from the predominant use of intellectual skills rather than physical skills, including but not limited to financial services, consulting services, public relations, and marketing services.

“Services” means those services unrelated to a construction project rendered by a person or persons that do not require advanced training and specialized knowledge to perform, including but not limited landscape services, cleaning services, vehicle maintenance and repair, painting, and skilled trades such as plumbers and electricians.

3.05.020 In General.

The city manager, or their designee, and the procurement officer shall be the purchasing agents for the city and shall prepare and maintain the Procurement Manual which may be modified or

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 3 of 9

changed from time to time with the city manager’s approval, with the current version prevailing over any prior version.

No purchases or contracts for goods, services, professional services, construction, or construction professional services of any kind or description, for which payment is to be made from any funds of the city, shall be made by the purchasing agents, or any officer, employee or agent of the city, except in the manner set forth in this chapter and pursuant to the Procurement Manual.

Unless in conflict with the particular provisions of this chapter, the principles of law and equity, including the uniform commercial code of Arizona, the common law of contracts as applied in Arizona and law relative to agency, fraud, misrepresentation, duress, coercion and mistake supplement the provisions of this chapter.

The following are excluded from this chapter:

- i. Intergovernmental agreements entered into pursuant to Section 11-952, Arizona Revised Statutes;
- ii. Any process used to award grants and grant funds by or through the City;
- iii. Legal services, including the services of attorneys, expert witnesses, legal advisors, investigators or consultants hired by the city attorney;
- iv. Petroleum, fuels or energy purchases authorized by the council;
- v. Development agreements entered into pursuant to Section 9-511.01, Arizona Revised Statutes.

3.05.030 Purchasing Thresholds and Approvals.

The following threshold levels and approval requirements apply to all purchases using city funds and apply to the entire sum of the purchase or contract, including all applicable taxes and fees. Purchases and contracts shall not be artificially divided or fragmented to circumvent these threshold levels and approval requirements.

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 4 of 9

A. *Approval Requirements.*

- i. The department head or their designee may approve all purchases or contracts costing less than \$50,000.
- ii. City manager approval is required on all purchases or contracts costing between \$50,000 and \$150,000.
- iii. Council approval is required for all purchases and contracts over \$150,000.
- iv. All contracts require City Attorney approval as to form.

B. *Goods or Services Under \$25,000.* Whenever any contemplated purchase or contract for goods or services, as those terms are defined in SCC 3.05.010, is for the sum of less than \$25,000, the department head or their designee may purchase the item pursuant to the Procurement Manual without obtaining three written price quotes. The department head or their designee shall use reasonable judgment in making purchases or awarding contracts for \$25,000 or less and in determining that the cost provides the best value to the city.

C. *Goods or Services Between \$25,000 and \$150,000.* Whenever any contemplated purchase or contract for goods or services, as those terms are defined in SCC 3.05.010, is for the sum of at least \$25,000 but not more than \$150,000, the department head or their designee shall obtain at least three written price quotes. The department head or their designee may then purchase the item pursuant to the Procurement Manual from the entity providing the best value to the city.

D. *Goods or Services \$150,000 or More.* Whenever any contemplated purchase or contract for goods or services, as those terms are defined in SCC 3.05.010, is for the sum of \$150,000 or more, the department head or their designee shall coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060 and the Procurement Manual.

E. *Professional Services Under \$150,000.* Whenever any contemplated contract for professional services, as that term is defined in SCC 3.05.010, is for the sum of less than \$150,000, the department head or their designee may direct select the consultant or contractor pursuant to the Procurement Manual, using reasonable judgment in the selection and in determining that the cost provides the best value to the city.

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 5 of 9

F. *Professional Services \$150,000 or More.* Whenever any contemplated contract for professional services, as that term is defined in SCC 3.05.010, is for the sum of \$150,000 or more, the department head or their designee shall coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060 and the Procurement Manual.

G. *Construction Professional Services Under \$500,000.* Whenever any contemplated contract for construction professional services, as that term is defined in SCC 3.05.010, is for the sum of less than \$500,000, the department head or their designee may, pursuant to the Procurement Manual:

- i. Direct select the consultant or contractor using reasonable judgment in the selection and in determining that the cost provides the best value to the city; or
- ii. Coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060 and the Procurement Manual; or
- iii. Coordinate with the procurement officer to issue a procurement in the manner prescribed in Title 34, Chapter 6, Arizona Revised Statutes; or
- iv. Coordinate with the procurement officer to solicit for public competition pursuant to Section 34-103, Arizona Revised Statutes.

H. *Construction Professional Services \$500,000 or More.* Whenever any contemplated contract for construction professional services, as that term is defined in SCC 3.05.010, is for the sum of \$500,000 or more, the department head or their designee shall, pursuant to the Procurement Manual, coordinate with the procurement officer to issue a formal solicitation pursuant to Title 34, Arizona Revised Statutes.

I. *Construction.* Whenever any contract for construction, as that term is defined in SCC 3.05.010, is contemplated, the department head or their designee shall coordinate with the procurement officer to determine whether the construction project cost meets the applicable bidding threshold pursuant to Title 34, Arizona Revised Statutes.

If the construction project cost meets the applicable Title 34 bidding threshold, the department head or their designee shall coordinate with the procurement officer to issue a formal solicitation pursuant to Title 34, Arizona Revised Statutes.

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 6 of 9

If the construction project cost does not meet the applicable Title 34 bidding threshold, the department head or their designee may pursuant to the Procurement Manual:

- i. Coordinate with the procurement officer to voluntarily issue a solicitation in the manner prescribed in Title 34, Arizona Revised Statutes, or
- ii. For construction projects for the sum of less than \$25,000, direct select the contractor using reasonable judgment in the selection and in determining that the cost provides the best value to the city.
- iii. For construction projects for the sum of at least \$25,000 but not more than \$150,000, obtain at least three written price quotes and select the contractor providing the best value to the city.
- iv. For construction projects for the sum of \$150,000 or more, coordinate with the procurement officer to issue a formal solicitation pursuant to SCC 3.05.060.

[Code 2006 § 3-4-1. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2005-15, 11-22-2005; Ord. 2007-19, 12-11-2007].

3.05.040 Contract Amendments (Change Orders).

The city manager may authorize amendments (change orders) to any contracts previously approved by the council for up to 10 percent of the original contract cost but not to exceed \$150,000.~~an accumulative amount of 10 percent of the original contract cost or \$100,000, whichever is greater.~~ For amendments (change orders) over this amount,~~e-accumulative amount of 10 percent of the original contract or \$100,000,~~ the city manager shall present the amendment (change order) to the council for approval.

[Code 2006 § 3-4-1. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2005-15, 11-22-2005; Ord. 2007-19, 12-11-2007].

3.05.050 Exceptions to SCC 3.05.030.

The procurements below are exempt from the purchasing thresholds found in SCC 3.05.030. These procurements are subject to the approval requirements in SCC 3.05.030.A.

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 7 of 9

A. *Competition Impracticable*. When the city manager or procurement officer determines that a procurement requirement exists for goods, services, professional services, or construction which makes compliance with this chapter impracticable, unnecessary or contrary to the public interest, the procurement may be made pursuant to the Procurement Manual without obtaining three written price quotes or issuing a formal solicitation. Departments must have documented competition impracticable approval from the city manager or procurement officer prior to purchase that documents the unusual or unique situation that justifies the competition impracticable need.

B. *Used Equipment*. Upon recommendation of the department head or their designee, the city manager or procurement officer may waive the bid procedures with respect to the purchase of used equipment and the procurement is made pursuant to the Procurement Manual.

C. *Cooperative Purchasing*. When the city manager or procurement officer determines that a procurement requirement exists that may be procured by linking to a Cooperative Purchasing Agreement, the procurement may be made pursuant to the Procurement Manual without obtaining three written price quotes or issuing a formal solicitation if the cost is determined to be fair and reasonable and provides the best value to the city.

[Code 2006 § 3-4-2. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2004-06, 10-12-2004; Ord. 2005-11, 9-27-2005; Ord. 2005-15, 11-22-2005; Ord. 2007-14, 8-14-2007; Ord. 2007-19, 12-11-2007; Ord. 2008-08, 8-12-2008; Ord. 2014-11 § 1, 7-8-2014].

3.05.060 Formal Solicitations.

A. *Formal competitive method*. Formal solicitations required under SCC [3.05.030](#) will be solicited by the procurement officer using one of the following formal competitive methods:

- i. Competitive sealed bidding;
 - ii. Multi-step competitive sealed bidding;
 - iii. Competitive sealed proposals; or
 - iv. Qualifications based selection.
-

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 8 of 9

B. *Selection of formal competitive method.* The department head or their designee and the procurement officer will determine which formal solicitation method will provide the best value to the city.

C. *Evaluation criteria.* The department head or their designee and the procurement officer will determine the appropriate evaluation criteria for each formal solicitation. Examples of evaluation criteria may include such factors as: past performance; experience; references; financial, management and technical capability; quality and performance of goods or services; and cost.

D. *Authority to reject.* The city shall have the authority to reject any and all, or any parts of, submittals in response to a formal solicitation and to issue a new formal solicitation. [Code 2006 § 3-4-3. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

3.05.070 Performance bond.

The city manager or procurement officer may require a performance bond, in cash or otherwise, for such amount as may be deemed sufficient to secure the execution of the contract in the best interest of the city. [Code 2006 § 3-4-5. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

3.05.080 Emergency purchases.

In case of an emergency as defined in SCC [2.10.040](#), which requires immediate purchase of supplies or services and when time is of the essence, the city manager and procurement officer shall be empowered to purchase or secure services or materials without complying with the procedures of this chapter. A full report in writing of the circumstances of any emergency purchase shall be filed by the purchasing agent with the city council at its next meeting. [Code 2006 § 3-4-6. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

Exhibit A “2025 Amendments to Sedona City Code

Chapter 3.05 Purchasing”

Page 9 of 9

3.05.090 Surplus supplies and equipment.

All departments and offices shall submit to the financial services department at such time, and in such form as that office shall prescribe, reports showing all supplies and equipment which are no longer used or have become obsolete or worn out. Each department shall have the authority to sell all supplies and equipment which cannot be used or which have become unsuitable for city use, or to exchange the same for, or trade in the same for new supplies and equipment, pursuant to the Procurement Manual. [Code 2006 § 3-4-8. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].

3.05.100 Signatures on checks.

All checks for expenditures of city monies shall bear two signatures of either the city manager, deputy city manager, city clerk, mayor, vice mayor, or designee. [Code 2006 § 3-4-9. Ord. 98-10, 5-12-1998; Res. 98-27; Ord. 2005-11, 9-27-2005; Ord. 2007-19, 12-11-2007].



CITY COUNCIL AGENDA BILL

AB 3207
July 8, 2025
Regular Business

Agenda Item: 8a

Proposed Action & Subject: Discussion/possible action regarding approval of the Small Grant Review Committee recommendations for the fiscal year 2026 Small Grants Program in the amount of \$350,000.

Department City Manager's Office

Time to Present 15 minutes

Total Time for Item 45 minutes

Other Council Meetings N/A

Exhibits

- A. Award recommendations based on applications received
- B. Award recommendations if new ACOG program approved and large organizations are removed
- C. Award recommendations if new ACOG program is not approved and the \$200,000 set aside for ACOG is distributed through the Small Grants process
(Copies of the complete grant applications are available in the City Clerk's office for review and are not included due to size).

Finance Approval	Reviewed 6/30/25 BGW	
City Attorney Approval	Reviewed 6/30/25 KWC	Expenditure Required
		\$ 350,000
City Manager's Recommendation	Recommend approving the motion that includes both Exhibit B and C. ABS 6/30/25	Amount Budgeted
		\$ 350,000
		Account No. 10-5245-01-6720 (Description) Community Service Contracts

SUMMARY STATEMENT

Background: The City of Sedona created a small grants program to encourage and fund programs, activities, or events developed by 501c organizations that provide a public service or benefit and are consistent with the City's funding priorities. Programs, activities or events may be funded if they contribute to the well-being and prosperity of the City and its residents and provide a benefit to the City. The purpose of this agenda item is to approve the distribution of FY2026 grant awards. This year the Council has also asked to consider two alternative funding scenarios that are dependent on the outcome of the new Arts & Culture Organization Grant (ACOG) being established or not.

During the FY2026 budget work sessions, City Council recommended a budget of \$350,000 for the small grants program, where 40% of the budget would be designated for the arts, 40%

of the budget would be designated for social services and 20% would be designated for other projects not fitting into those two categories. The Council also set aside a new allocation of \$200,000 for ACOG pending approval of the grant program eligibility requirements. Council will discuss ACOG at a future meeting this fall.

FY2026 Small Grants Timeline:

- February 12, 2025, Grant applications available
- March 12, 2025, Optional Applicant Workshop
- April 24, 2025, Grant applications due by 12:00 pm (noon)
- June 11-12, 2025, Evaluation Committee met with applicants, reviewed and scored applications and formulated funding recommendations to City Council
- July 8, 2025, City Council approves funding awards

The City received 34 grant applications totaling \$553,233.00 for FY2026.

As is done annually, a citizen work group came together to review and make recommendations regarding funding of the FY2026 grant applications.

The citizen participants are as follows:

- Stephanie Giesbrecht – Chair and Program Facilitator
- Dean Gain, Resident
- Christine Siddoway, Resident
- Patty Reski, Resident
- Ed Southwell, Resident
- James Carpenter, Resident
- Rosemary Zimmerman, Resident

Executive Assistant to the City Manager Kristie Turck served as City staff liaison to the group.

Committee Chair and Program Facilitator Stephanie Giesbrecht together with the work group further vetted each grant application for completeness and program compliance. The Committee interviewed representatives from each of the 34 applicant organizations on June 11, 2025, and formulated their funding recommendations on June 12, 2025. Following extensive reviews by staff and the Committee, 29 of the eligible 34 applications are recommended for funding. The difference between the amount of funding requested versus the amount of funding budgeted made partial funding for most of the organizations a necessity. Five organizations did not receive recommendations for funding; those five recommendations are explained below.

- **Carpetbag Brigade:** The minimum required to fund this piece is \$10,000. The Committee could not cut enough from other programs to fund this single performance.
- **Gardens for Humanity:** This program is currently part of the Wildcat Extended Day schedule. Due to City funding constraints this year, the Committee is hopeful that the garden program can be supported financially by the Wildcat Extended Day program.
- **Hope House:** The Committee is impressed by the organization mission and would like Hope House to apply in the next cycle with a program clearly focused on a City priority/need and that meets the application eligibility criteria.
- **Sedona Bridge Club:** Although the Sedona Bridge Club satisfied the City's requests for funding last year, we are unable to fund this year due to funding constraints.

- **Wisdom Age Metaverse:** Although participant feedback from the 1st Annual Fashion Lab was positive, due to funding constraints, we are unable to fund this year.

Exhibit A was prepared by Committee Chair and Program Facilitator Stephanie Giesbrecht. This exhibit provides a synopsis of each grant application, the Committee's funding recommendations, and applicable summaries of the discussion and deliberation by the Committee. Funding recommendations are as follows:

FY2026 City of Sedona Small Grant Review Committee Recommendations		
Organization	Requested Amount	Awarded Amount
Sedona Arts Center	\$75,000	\$30,000
Sedona International Film Festival (SIFF)	\$60,000	\$27,300
Sedona Chamber Ballet	\$20,000	\$15,000
Chamber Music Sedona	\$20,000	\$15,000
Sedona Symphony	\$20,000	\$15,000
Sedona Arts Festival	\$12,000	\$10,000
Emerson Theatre	\$20,000	\$15,000
Sedona Visual Arts	\$8,000	\$7,000
Piano on the Rocks	\$11,000	\$8,000
Arts Academy of Sedona	\$15,000	\$10,000
Sedona Sister Cities	\$8,000	\$6,000
Keep Sedona Beautiful (KSB)	\$15,000	\$12,000
Carpetbag Brigade	\$15,000	\$0
Wild Steps	\$20,000	\$8,890
Sedona Foodbank	\$15,000	15,000
St. Vincent De Paul	\$20,000	\$18,000
Rotary Club of Sedona	\$20,000	\$18,000
Low Income Student Aide (LISA)	\$25,000	\$18,935

Sedona Oak Creek Unified School District Educational Foundation (SOCUSD)	\$35,000	\$30,000
Cancer Support Community Arizona	\$10,000	\$10,000
Wheel Fun	\$10,000	\$10,000
Verde Valley Imagination Library	\$6,000	\$2,000
Gardens for Humanity	\$4,500	\$0
Rotary Club of Village of Oak Creek	\$3,000	\$3,000
StreeHeat Ministries	\$10,740	\$8,000
Sedona Mountain Bike Club	\$10,000	\$8,000
Hope House	\$19,823	\$0
Verde Search and Rescue (VSAR)	\$10,000	\$10,000
Hummingbird Society	\$8,000	\$6,000
Sedona Area Veteran & Community Outreach (SAVCO)	\$3,575	\$3,575
Sonoran Reptiles	\$3,500	\$3,500
Verde Valley Cyclists Coalition (VVCC)	\$6,800	\$6,800
Sedona Bridge Club	\$4,500	\$0
Wisdom Age Metaverse	\$8,795	\$0
Total:		\$350,000

Alternative Recommendations for consideration due to potential ACOG program

The review committee prepared Exhibit B as the recommendation to Council if the ACOG program is approved for FY26 and the large arts and culture organizations, SIFF and SAC, receive funds from that program which would result in their small grants being forfeited. Exhibit B shows how those forfeited funds would be reallocated.

The review committee also prepared Exhibit C, showing how if the ACOG program was not put in place by the Council for FY26, the \$200,000 for that program could be reallocated to the small grants program and fully fund all qualified requests. The Council could continue to work establishing an ACOG program for the FY27 grant cycle.

Climate Action Plan/Sustainability Consistent: ☐ Yes - ☐ No - ☒ Not Applicable

Board/Commission Recommendation: ☐ Applicable - ☒ Not Applicable

Alternative(s):

Council can choose not to award the grants and direct the committee to solicit new applications.

MOTION

I move to: approve the Small Grants Review Committee Fiscal Year 2026 recommendations in the total amount of \$350,000 as itemized in Exhibit A with the contingency that Exhibit B will be implemented instead if the ACOG program is established for Fiscal Year 2026.

Or

approve the Small Grants Review Committee Fiscal Year 2026 recommendations in the total amount of \$350,000 as itemized in Exhibit A with the contingency that Exhibit B will be implemented if the ACOG program is established for Fiscal Year 2026 and that Exhibit C will be implemented if the ACOG program is not established for Fiscal Year 2026.

COMMITTEE COMMENTS IN RED		Requested	Recommended	Description	Fully fund ?
CATEGORY ARTS ORGANIZATIONS					
Arts Academy of Sedona		\$ 15,000	\$10,000 Minimum required	Funding is in support of Arts Academy's holiday series production of A Vintage Christmas, a live performance of Old-Time Radio programs broadcast during the Golden Age of Radio (1920-1950).	Yes
Arts Academy of Sedona and its sister organization Emerson Theatre Collaborative provide consistently high quality, socially relevant, live productions largely performed by Sedona residents					
Chamber Music Sedona		\$ 20,000	\$ 15,000	Funding from the City this year will specifically partially provide a free "Concert for Youth" to Sedona students, music teacher stipends for music lessons and Sedona Community Youth Orchestra for up to 50 students.	Yes
Sedona schools have come to depend on CMS to provide music exposure and instruction students. Due to underfunded schools Sedona has only one music teacher for all 12 grades.					
Emerson Theater Collaborative		\$ 20,000	\$ 15,000	ETC will produce an perform "Silence is NOT Golden", and original play focused on domestic violence awareness. The performance will be followed by an after-show discussion and a full-day educational and resource availability symposium.	Yes
Arts Academy of Sedona and its sister organization Emerson Theatre Collaborative provide consistently high quality, socially relevant, live productions.					
Keep Sedona Beautiful		\$ 15,000	\$12,000 Minimum required	Funding will allow KSB, under the creative and professional direction of artist James Havens to interactively create, with Sedona residents of all ages who wish to participate, a building-wall-sized mural on canvas, titled "Red Rock Soul, Sedona Sky". The completed mural will initially be on display at the historic Heart of Sedona Ranger Center.	Yes
The creation of this mural has been vetted and approved by City of Sedona.					
Piano on the Rocks		\$ 11,000	\$ 8,000	Funds will support 3 day festival of internationally renowned musicians, vocalists and composers to Sedona.	Yes
This unique festival is presented without ticket cost to the community. It is entirely funded by grants and donations. The program is in its 11th successful season with an almost exponentially-increasing audience count.					
Sedona Chamber Ballet		\$ 20,000	\$ 15,000	Partial funding to support a full-length ballet performance by Ballet Arizona, the State's premiere professional ballet company, an historical first for this performance genre in Sedona.	Yes
This performance represents the culmination of a decades-long collaborative relationship between Sedona Chamber Ballet and Ballet Arizona.					
Sedona Arts Center		\$ 75,000	\$ 30,000	Funding this year will support a SAC's exhibition series titled "FACE(S)".	Yes
SAC is the only organization in the City of Sedona providing this genre of robust arts programming.					
Sedona Arts Festival		\$ 12,000	\$ 10,000	Funding to support this signature City event	Yes
No additional Committee comment					

		\$	60,000	\$	27,300	The Committee is recommending funding this year to again support SIFF's "Movies on the Move" (\$4,800) which is a movie truck and screening setup to take film into Sedona communities, some of which are at no ticket cost, the "Courtyard Concerts" (\$5,000) series to spotlight Sedona talent and the Closing Night Concert free to Sedona residents (\$7,500). This funding is also in support of SIFF's Red Rock High School presentation of the anti-suicide-messaged movie concert "Right in the Eye" (\$10,000).	Other than elements recommended for funding, focus of this application was on driving visitor revenues, which is not currently a City criterion for Small Grant funding.
	Sedona International Film Festival and Workshop						
	Sedona International Film Festival and Workshop is the only organization in our region providing art-as-film and related programming. And, does so with much generosity and heart-felt celebration of Sedona and its residents.						
	Sedona Sister Cities	\$	8,000	\$	6,000	Funding is to support an international artistic exchange of outstanding emerging classical talent from our newly adopted sister city, Canmore, Alberta, Canada.	Yes
	This type of programmatic exchange is vital and obligatory to Sedona's participation in Sister Cities International. Sedona's partnership with Canmore has been officially encouraged and approved by City of Sedona.						
	Sedona Symphony (formerly Sinfionetta)	\$	20,000	\$	15,000	Funding is in support of SS's annual Pop's Concert which is among the organization's most widely attended signature symphonic event.	Yes
	Based on historic data, anticipated Pops Concert attendance will be 600+, 95% being Sedona residents.						
	Sedona Visual Arts	\$	8,000	\$	7,000	Funding is to partially support expansion of marketing both locally and into proximate surrounding areas including Phoenix to increase attendance for the Spring tour. A portion of the award will also be used to replace worn out sandwich-board street signage. SVA open studio tours are solely to support local artists.	Yes
	The SVA open studio tours include artists throughout the Verde Valley. Funds from this grant award are proportionate to the number of Sedona artists on the tours.						
	The Carpetbag Brigade	\$	15,000	\$		The request is for a single performance of "Whale Fall". The offering is an installation piece which would be a unique, first-time experience for Sedona.	See comments
	The minimal required to fund this piece is \$10K. The Committee could not cut enough from other programs to fund this single performance.						
	Wild Steps	\$	20,000	\$	8,890	Funding is for 3 workshops as follows: (1) Dances of Early Arizona: Education, instruction and participant dance at Sedona Heritage Museum's Apple Barn (\$2,130). (2) Arizona Folk Music - residents bring your instruments, learn and explore at Community Library Sedona (\$2,130). (3) Dancing Black History in collaboration with Sedona Arts Academy (4,630).	Likely
	This organization has been successfully running this workshop model since 2019, primarily in Flagstaff						
	Total for CATEGORY ARTS ORGANIZATIONS	\$	319,000	\$	179,190		

CATEGORY SOCIAL SERVICES ORGANIZATIONS					Fully Funded
Cancer Support Community Arizona	\$	10,000	\$	10,000	The organization provides important psycho-social support to cancer patients and their families. And, wigs for cancer patients who have lost their hair due to treatments.
Last year organization served 14-17 patients (37 individuals including impacted family members) funded at 50% of requested funding amount. Organization estimates it can serve 40 patient residents with the full funding as recommended this year. Additional funding will allow organization to have more frequent physical presence in Sedona as opposed to having patients commute to Flagstaff or receive support virtually.					
Gardens for Humanity	\$	4,500	\$	-	Established after school art and gardening program.
This program is currently part of the Wildcat Extended Day schedule. Due to City funding constraints this year, the Committee is hopeful that the garden program can be supported financially by the Wildcat extended day program.					
Hope House	\$	19,823	\$	-	Funds were requested to host an outdoor pop-up thrift store concept to make lower-cost necessity items accessible to those who may not be able to afford them otherwise. The organization also viewed the event as a fundraising opportunity for the organization which is a disallowed activity for Small Grants funding.
The Committee is impressed by the organization mission and would like it to apply for another program next cycle with a program clearly focused on a City priority / need.					
Low Income Student Aid	\$	25,000	\$	18,935	This organization's mission of meeting students' basic human needs is now open to all Sedona schools. The organization may be contacted by school staff, concerned citizens, parents who realize a low-income-family-child needs clothing, a pair of shoes, educational intervention programs, medical or dental care to function at school. The list grows as needs are identified.
Since 2018, this organization has helped literally hundreds of students, thousands of times in the Verde Valley with basic needs. The organization added students at W Sedona School in January, 2024 and subsequently added RR High and Sedona Charter School to its service roster. The organization keeps impeccable records of its impacts. Its service dashboard may be viewed at https://nao1.safelinks.protection.outlook.com/?url=https%3A%2F%2Fflookerstudio.google.com%2Freporting%2F47ef11a-b8d5-47c7-835a-e97ffd75f6ba&data=05%7C02%7C%7C750da2bbdbf48cd8d9d04ca0%7C84df9e7fe9f640afba35aaaaa%7C1%7C0%7C638853434292075890%7CUnknown%7CTWFFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIHYiOiJlLjAuMDAwMCIiIAIOUXaW4zMiliisikF0joiTWFpbCisidUjjoyfQ%3D%7C0%7C%7C7C%7C8data=lpALpoXBuYAUuXGGotDHWJwaR%2BisIOhjPUHnTPzToc%3D&reserved=0					
Rotary Club Village of Sedona	\$	20,000	\$	18,000	These funds will go toward an annual salary amount of \$105,000 for a new Extended Day Community Education Director position. This necessary position will be responsible for developing, implementing and managing the before school, after school, summer and holiday, school-education-integrated programs vital to many families in Sedona's working force. See additional comments in red below.
There is a federal funding available for Extended Day. The State of AZ currently provides NO funding for this program. The new Education Director will be responsible to apply for future federal funding. However, in order to apply for this federal funding, the Extended Day program must already be in place, integrated with current school curriculum and be run by a designated Extended Day Community Education Director. Future federal funding will be applied for by the Director with Rotary Club of Sedona as the fiscal agent. An MOU is in place between the School District and the Rotary for the purposes of enabling this program.					

Rotary Club Village of Oak Creek	\$ 3,000	\$3,000 is minimum	In collaboration with Sedona Parks and Rec, this award will fund the Missoula Children's Theatre week-long summer program engaging 60 students to perform in 2 performances widely attended by family, friends and community members-at-large.	Fully Funded
Safeway Sedona has funded this program the past 3 years, but stated that "corporate" requests its stores no longer fund "events".				
Sedona Community Food Bank	\$ 15,000	\$ 15,000	Funds needed to meet increased demand and costs. Most notably, the organization has seen a sharp increase in the number of Sedona families it serves daily.	Fully Funded
No additional Committee comment				
Sedona School Mountain Biking Club	\$ 10,000	\$ 8,000	Funding requested this year is to repair bicycles, provide and replace worn team jerseys and provide healthy food and snacks for their active teenage participants.	Yes
This mountain biking, sport-based youth development program continues to grow its program incrementally year after year with both biking and non-biking participation. This program promotes camaraderie and teamwork under the guidance of healthy, committed, intelligent, compassionate male and female roll models. Outcomes are in the form of personal growth victories in social interaction, self-esteem and feelings of well-being. The founders of SSMBC continue to achieve much with ongoing resource challenges. Regardless of financial capacity, every child who wants to participate in this program is welcomed, outfitted and honored.				
Sedona Oak Creek Unified School District Educational Foundation	\$ 35,000	\$ 30,000	Partial funding to allow 18 Sedona resident children to attend School District managed pre-school. Without this support, these 18 children would not be receiving any pre kindergarten educational opportunity.	Yes
State of AZ provides no preschool funding. The current School District Superintendent uses a small amount of discretionary monies to fund a minischool preschool effort. Structured educational preschool activity is now widely accepted as a highly impactful element for a child's future success. That, coupled with Sedona's current need to provide a significant number of workers with a safe option for their children from 6am-6pm, daily, year-round, necessitated the formation of a pre-school. Integrating the pre-school within the current educational curriculum also makes for easier and more productive learning transitions and experiences for children moving through the progressive classroom years.				
St Vincent de Paul	\$ 20,000	\$ 18,000	Funding to provide individual / family rent and utility payment assistance in non-repetitive emergency situations.	Yes
St Vincent de Paul demonstrates admirable capacity with regard to vetting its award recipients, holding award recipients accountable, tracking expenditures and outcomes.				
StreeHeat Ministries	\$ 10,740	\$8,000 is minimum	250 school backpacks and supplies for under-served students.	Yes
StreeHeat Ministries is currently the only resource in Sedona for under-served school backpack assistance. StreeHeat has run this program successfully in Sedona the past 3 years.				
Verde Valley Imagination Library	\$ 6,000	\$ 2,000	This worthy program mails age-appropriate books to children age birth to 5 at no cost, under the umbrella of the Dolly Parton Foundation.	Yes
The organization is reporting a program net positive of \$5,000+ and a large spendable reserve.				
Wheel Fun	\$ 10,000	\$ 10,000	K-8 mountain bike sport-based youth development program. FUN's turn key program provides 48 under-served children at W Sedona and Sedona Middle School with this well-run and competently-managed program.	Fully Funded
FUN has proven to be such a valuable rural program for under-served youth, it has been targeted to be set up in K-8 schools nationally.				
Total for CATEGORY SOCIAL SERVICES	\$ 189,063	\$ 140,935		

CATEGORY OTHER ORGANIZATIONS					
The Hummingbird Society	\$	8,000	\$ 6,000	Funding would assist this long-standing organization in its always successful annual festival showcasing Sedona's unique and internationally renowned hummingbird environment.	Yes
No additional Committee comment					Fully Funded
Sedona Area Veterans Community Outreach	\$	3,575	\$ 3,575	Funding for Memorial Day Celebration honoring our veterans.	
No additional Committee comment					
Sedona Bridge Club	\$	4,500	\$ -	Sedona Bridge Club offers nationally organized adult activity to 74 regular participants, 3-days per week with an additional game added twice per month as a result of last year's City award. Additionally, the Club actively recruited new players through Community Library and Community Center.	Likely
Sedona Bridge Club satisfied the City's requests for funding last year. The Committee regrets we are unable to fund this year.					
Sonoran Reptiles	\$	3,500	\$ 3,500	Funding is to host a free community event in expo format bringing a variety of AZ-based conservation and education organizations particularly focused on wildlife conservation to an outdoor venue in Sedona. The overriding theme is the focus of this wildlife rescue nonprofit. The expo is titled "Conservation through Education".	Fully Funded
Sonoran Reptiles held this City-supported expo last year at Tlaquepaque exceeding both the number of expo participants and attendees.					
Verde Search and Rescue Posse, Inc.	\$	10,000	\$ 10,000	Funds will replace consumables and time-limited equipment such as medical supplies (\$3,000), frayed ropes, gear rendered unsafe from age or use (\$3,000), renew mandatory training and expiring certifications to continue operation (\$4,000)	Fully Funded
VSAR is the only search and rescue team in Sedona / Verde Valley. As the competency and technical scope of this all-volunteer operation expands, YCSO, Sedona Police and SFD, all of which are challenged by increased demand on services, continuously rely more heavily on VSAR's ability to conduct search and rescue operations. VSAR provides excellent data as to its life-saving deployment in and immediately surrounding Sedona. VSAR is also the only area resource available for removal of deceased individuals in the back country. VSAR rescuers were called out by YCSO to reach a hiker in distress on the back side of Thunder Mountain while we were interviewing their leadership for this request.					
Verde Valley Cyclists' Coalition	\$	6,800	\$ 6,800	Funding is to replace Bike Patrol uniforms, identification labels and provide business cards for on-trail patrollers. Additionally, funds will provide 1,662 trail safety bike bells to be given to bikers by retail bike shops.	Fully funded
The Bike Patrol actively engages area trail users as ambassadors, reports trail-safety issues, provides assistance such as minor first aid, emergency water/glucose sources (infrequent but critical when needed), assists visitors with directions. The Bike Patrol has been visible on our trails for 15 years. One patroller logs his encounters. In the past 12 months he has engaged with 2,177 mountain bikers, 6,286 hikers, 125 trail runners and 22 equestrians in 207 hours of patrol.					
Wisdom Age Metaverse	\$	8,795	\$ -	Wisdom Age requested funding for its 2nd Annual Fashion Lab, a year-long program to learn to upcycle clothing, sew, dye and get creative with donated clothing, trim, bling, feathers, leathers, fringe... The program culminates in a 48-hours "create-a-thon" and fashion show.	See comment
Although participant feedback from the 1st Annual Fashion Lab was positive, due to funding constraints, we are unable to fund this year.					
Total for CATEGORY OTHER	\$	45,170	\$ 29,875		
Total for ALL CATEGORIES	\$	553,233	\$ 350,000		

Exhibit B

ARTS AND CULTURE GRANT (ACOG) APPROVED

FY2026 City of Sedona Small Grant Review Committee Recommendations		
Organization	Requested Amount	Awarded Amount
Sedona Chamber Ballet	\$20,000	\$19,500
Chamber Music Sedona	\$20,000	\$19,500
Sedona Symphony	\$20,000	\$19,500
Sedona Arts Festival	\$12,000	\$12,000
Emerson Theatre	\$20,000	\$15,000
Sedona Visual Arts	\$8,000	\$7,000
Piano on the Rocks	\$11,000	\$10,500
Arts Academy of Sedona	\$15,000	\$10,000
Sedona Sister Cities	\$8,000	\$7,000
Keep Sedona Beautiful (KSB)	\$15,000	\$12,000
Carpetbag Brigade	\$15,000	\$10,000
Wild Steps	\$20,000	\$8,890
Sedona Foodbank	\$15,000	15,000
St. Vincent de Paul	\$20,000	\$20,000
Rotary Club of Sedona	\$20,000	\$20,000
Low Income Student Aide (LISA)	\$25,000	\$25,000
Sedona Oak Creek Unified School District Educational Foundation (SOCUSD)	\$35,000	\$33,225
Cancer Support Community Arizona	\$10,000	\$10,000
Wheel Fun	\$10,000	\$10,000
Verde Valley Imagination Library	\$6,000	\$2,000

Gardens for Humanity	\$4,500	\$4,500
Rotary Club of Village of Oak Creek	\$3,000	\$3,000
StreeHeat Ministries	\$10,740	\$8000
Sedona Mountain Bike Club	\$10,000	\$8,000
Hope House	\$19,823	\$0
Verde Search and Rescue (VSAR)	\$10,000	\$10,000
Hummingbird Society	\$8,000	\$7,000
Sedona Area Veteran & Community Outreach (SAVCO)	\$3,575	\$3,575
Sonoran Reptiles	\$3,500	\$3,500
Verde Valley Cyclists Coalition (VVCC)	\$6,800	\$6,800
Sedona Bridge Club	\$4,500	\$4,500
Wisdom Age Metaverse	\$8,795	\$5,000
Total:		\$350,000

COMMITTEE COMMENTS IN RED		Requested	Recommended	Description	Fully fund ?
CATEGORY ARTS ORGANIZATIONS					
Arts Academy of Sedona	\$ 15,000	\$ 15,000	Funding is in support of Arts Academy's holiday series production of A Vintage Christmas, a live performance of Old-Time Radio programs broadcast during the Golden Age of Radio (1920-1950).	Fully funded	
Arts Academy of Sedona and its sister organization Emerson Theatre Collaborative provide consistently high quality, socially relevant, live productions largely performed by Sedona residents.					
Chamber Music Sedona	\$ 20,000	\$ 20,000	Funding from the City this year will specifically <u>partially</u> provide a free "Concert for Youth" to Sedona students, music teacher stipends for music lessons and Sedona Community Youth Orchestra for up to 50 students.	Fully funded	
Sedona schools have come to depend on CMS to provide music exposure and instruction students. Due to underfunded schools Sedona has only one music teacher for all 12 grades.					
Emerson Theater Collaborative	\$ 20,000	\$ 20,000	ETC will produce an perform "Silence is NOT Golden", and original play focused on domestic violence awareness. The performance will be followed by an after show discussion and a full-day educational and resource availability symposium.	Fully funded	
Arts Academy of Sedona and its sister organization Emerson Theatre Collaborative provide consistently high quality, socially relevant, live productions.					
Keep Sedona Beautiful	\$ 15,000	\$ 15,000	Funding will allow KSB, under the creative and professional direction of artist James Havens to interactively create, with Sedona residents of all ages who wish to participate, a building-wall-sized mural on canvas, titled "Red Rock Soul, Sedona Sky". The completed mural will initially be on display at the historic Heart of Sedona Ranger Center.	Fully funded	
The creation of this mural has been vetted and approved by City of Sedona.					
Piano on the Rocks	\$ 11,000	\$ 11,000	Funds will support 3 day festival of internationally renown musicians, vocalists and composers to Sedona.	Fully funded	
This unique festival is presented without ticket cost to the community. It is entirely funded by grants and donations. The program is in its 11th successful season with an almost exponentially-increasing audience count.					
Sedona Chamber Ballet	\$ 20,000	\$ 20,000	Partial funding to support a full-length ballet performance by Ballet Arizona, the State's premiere professional ballet company, an historical first for this performance genre in Sedona.	Fully funded	
This performance represents the culmination of a decades-long collaborative relationship between Sedona Chamber Ballet and Ballet Arizona.					
Sedona Arts Center	\$ 75,000	\$ 75,000	Funding this year will support a SAC's exhibition series titled "FACE(S)".	Fully funded	
SAC is the only organization in the City of Sedona providing this genre of robust arts programming.					
Sedona Arts Festival	\$ 12,000	\$ 12,000	Funding to support this signature City event	Fully funded	
No additional Committee comment					
Sedona International Film Festival and Workshop	\$ 60,000	\$ 60,000	The Committee is recommending funding this year to again support SIFF's "Movies on the Move" (\$4,800) which is a movie truck and screening setup to take film into Sedona communities, some of which are at no ticket cost, the "Courtyard Concerts" (\$5,000) series to spotlight Sedona talent and the Closing Night Concert free to Sedona residents (\$7,500). This funding is also in support of SIFF's Red Rock High School presentation of the anti-suicide-messaged movie concert "Right in the Eye" (\$10,000). Additional funding to support year-round programming found nowhere else in Sedona, a tremendous value add to the community	Fully funded	
Sedona International Film Festival and Workshop is the only organization in our region providing art-as-film and related programming. And, does so with much generosity and heart-felt celebration of Sedona and its residents.					
Sedona Sister Cities	\$ 8,000	\$ 8,000	Funding is to support an international artistic exchange of outstanding emerging classical talent from our newly adopted sister city, Canmore, Alberta, Canada.	Fully funded	
This type of programatic exchange is vital and obligatory to Sedona's participation in Sister Cities International. Sedona's partnership with Canmore has been officially encouraged and approved by City of Sedona.					
Sedona Symphony (formerly Sinfionetta)	\$ 20,000	\$ 20,000	Funding is in support of SS's annual Pop's Concert which is among the organization's most widely attended signature symphonic event.	Fully funded	
Based on historic data, anticipated Pops Concert attendance will be 600+, 95% being Sedona residents.					
Sedona Visual Arts	\$ 8,000	\$ 8,000	Funding is to partially support expansion of marketing both locally and into proximate surrounding areas including Phoenix to increase attendance for the Spring tour. A portion of the award will also be used to replace worn out sandwich-board street signage. SVA open studio tours are solely to support local artists.	Fully funded	
The SVA open studio tours include artists throughout the Verde Valley. Funds from this grant award are proportionate to the number of Sedona artists on the tours.					
The Carpetbag Brigade	\$ 15,000	\$ 15,000	The request is for a single performance of "Whale Fall". The offering is an installation piece which would be a unique, first-time experience for Sedona.	Fully funded	
The minimal required to fund this piece is \$10K. The Committee could not cut enough from other programs to fund this single performance.					
Wild Steps	\$ 20,000	\$ 20,000	Funding is for 3 workshops as follows: (1) Dances of Early Arizona: Education, instruction and participant dance at Sedona Heritage Museum's Apple Barn (\$2,130). (2) Arizona Folk Music - residents bring your instruments, learn and explore at Community Library Sedona (\$2,130). (3) Dancing Black History in collaboration with Sedona Arts Academy (4,630). Additional funding provided to hold 7 more local folk music and dance workshops.	Fully funded	
This organization has been successfully running this workshop model since 2019, primarily in Flagstaff.					
Total for CATEGORY ARTS ORGANIZATIONS	\$ 319,000	\$ 319,000			

CATEGORY SOCIAL SERVICES ORGANIZATIONS				
Cancer Support Community Arizona	\$ 10,000	\$ 10,000	The organization provides important psycho-social support to cancer patients and their families. And, wigs for cancer patients who have lost their hair due to treatments.	Fully Funded
Last year organization served 14-17 patients (37 individuals including impacted family members) funded at 50% of requested funding amount. Organization estimates it can serve 40 patient residents with the full funding as recommended this year. Additional funding will allow organization to have more frequent physical presence in Sedona as opposed to having patients commute to Flagstaff or receive support virtually.				
Gardens for Humanity	\$ 4,500	\$ 4,500	Established after school art and gardening program.	Fully Funded
This program is offered during the Wildcat Extended Day program. Due to City funding constraints this year, the Committee is hopeful the garden program can be incorporated into the Wildcat curriculum.				
Hope House	\$ 19,823	\$ -	Funds were requested to host an outdoor pop-up thrift store concept to make lower-cost necessity items accessible to those who may not be able to afford them otherwise. The organization also viewed the event as a fundraising opportunity for the organization which is a disallowed activity for Small Grants funding.	See comment
The Committee is impressed by the organization mission and would like it to apply for another program next cycle with a program clearly focused on a City priority / need.				
Low Income Student Aid	\$ 25,000	\$ 25,000	This organization's mission of meeting students' basic human needs is now open to all Sedona schools. The organization may be contacted by school staff, concerned citizens, parents who realize a low-income-family-child needs clothing, a pair of shoes, educational intervention programs, medical or dental care to function at school. The list grows as needs are identified.	Fully Funded
Since 2018, this organization has helped literally hundreds of students, thousands of times in the Verde Valley with basic needs. The organization added students at W Sedona School in January, 2024 and subsequently added RR High and Sedona Charter School to its service roster. The organization keeps impeccable records of its impacts. Its service dashboard may be viewed at https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Flookerstudio.google.com%2Freporting%2F47ef11a-b8d5-47c7-835a-e97fd75f6ba&data=05%7C02%7C%7C7C50da2bbdf48cdbacd08da9d04ca0%7C84df9e7fe9f640afb435aaaaa%7C1%7C0%7C638853434292075890%7CUnknown%7CTWFPbGZsb3d8eyJFbXB0eU1hGkiOnRydWUiYi0iIlwJAUADAwMCIslAI0iXaW4zMisIkI0iJoiTWFPbCIslldUijoyfQ3D%3D%3D%7C0%7C%7C%7C&sdata=lpALpoXbUYAuNNGotDHVJwaR%2BIsI0hJPUHnTPzToc%3D&reserved=0				
Rotary Club Village of Sedona	\$ 20,000	\$ 20,000	These funds will go toward an annual salary amount of \$105,000 for a new Extended Day Community Education Director position. This necessary position will be responsible for developing, implementing and managing the before school, after school, summer and holiday, school-education-integrated programs vital to many families in Sedona's working force. See additional comments in red below.	Fully Funded
There is a federal funding available for Extended Day. The State of AZ currently provides NO funding for this program. The new Education Director will be responsible to apply for future federal funding. However, in order to apply for this federal funding, the Extended Day program must already be in place, integrated with current school curriculum and be run by a designated Extended Day Community Education Director. Future federal funding will be applied for by the Director with Rotary Club of Sedona as the fiscal agent. An MOU is in place between the School District and the Rotary for the purposes of enabling this program.				

Rotary Club Village of Oak Creek	\$ 3,000	\$ 3,000	In collaboration with Sedona Parks and Rec, this award will fund the Missoula Children's Theatre week-long summer program engaging 60 students to perform in 2 performances widely attended by family, friends and community members-at-large.	Fully Funded
Safeway Sedona has funded this program the past 3 years, but stated that "corporate" requests its stores no longer fund "events".				
Sedona Community Food Bank	\$ 15,000	\$ 15,000	Funds needed to meet increased demand and costs. Most notably, the organization has seen a sharp increase in the number of Sedona families it serves daily.	Fully Funded
No additional Committee comment				
Sedona School Mountain Biking Club	\$ 10,000	\$ 10,000	Funding requested this year is to repair bicycles, provide and replace worn team jerseys and provide healthy food and snacks for their active teenage participants.	Fully Funded
This mountain biking, sport-based youth development program continues to grow its program incrementally year after year with both biking and non-biking participation. This program promotes camaraderie and teamwork under the guidance of healthy, committed, intelligent, compassionate male and female role models. Outcomes are in the form of personal growth victories in social interaction, self-esteem and feelings of well-being. The founders of SSMBC continue to achieve much with ongoing resource challenges. Regardless of financial capacity, every child who wants to participate in this program is welcomed, outfitted and honored.				
Sedona Oak Creek Unified School District Educational Foundation	\$ 35,000	\$ 35,000	Partial funding to allow 18 Sedona resident children to attend School District managed pre-school. Without this support, these 18 children would not be receiving any pre kindergarden educational opportunity.	Fully Funded
State of AZ provides no preschool funding. The current School District Superintendent uses a small amount of discretionary monies to fund a miniscule preschool effort. Structured educational preschool activity is now widely accepted as a highly impactful element for a child's future success. That, coupled with Sedona's current need to provide a significant number of workers with a safe option for their children from 6am-6pm, daily, year-round, necessitated the formation of a pre-school. Integrating the pre-school within the current educational curriculum also makes for easier and more productive learning transitions and experiences for children moving through the progressive classroom years.				
St Vincent de Paul	\$ 20,000	\$ 20,000	Funding to provide individual / family rent and utility payment assistance in non-repetitive emergency situations.	Fully Funded
St Vincent de Paul demonstrates admirable capacity with regard to vetting its award recipients, holding award recipients accountable, tracking expenditures and outcomes.				
StreeHeat Ministries	\$ 10,740	\$ 10,740	250 school backpacks and supplies for under-served students.	Fully Funded
StreeHeat Ministries is currently the only resource in Sedona for under-served school backpack assistance. StreeHeat has run this program successfully in Sedona the past 3 years.				
Verde Valley Imagination Library	\$ 6,000	\$ 6,000	This worthy program mails age-appropriate books to children age birth to 5 at no cost, under the umbrella of the Dolly Parton Foundation.	Fully Funded
The organization is reporting a program net positive of \$5,000+ and a large spendable reserve.				
Wheel Fun	\$ 10,000	\$ 10,000	K-8 mountain bike sport-based youth development program. FUN's turn key program provides 48 under-served children at W Sedona and Sedona Middle School with this well-run and competently-managed program.	Fully Funded
FUN has proven to be such a valuable rural program for under-served youth, it has been targeted to be set up in K-8 schools nationally.				
Total for CATEGORY SOCIAL SERVICES	\$ 189,063	\$ 169,240		

CATEGORY OTHER ORGANIZATIONS				
The Hummingbird Society	\$ 8,000	\$ 8,000	Funding would assist this long-standing organization in its always successful annual festival showcasing Sedona's <i>unique</i> and internationally reknown hummingbird environment.	Fully Funded
No additional Committee comment				
Sedona Area Veterans Community Outreach	\$ 3,575	\$ 3,575	Funding for Memorial Day Celebration honoring our veterans.	Fully Funded
No additional Committee comment				
Sedona Bridge Club	\$ 4,500	\$ 4,500	Sedona Bridge Club offers nationally organized adult activity to 74 regular participants, 3-days per week with an additional game added twice per month as a result of last year's City award. Additionally, the Club actively recruited new players through Community Library and Community Center.	Fully Funded
Sedona Bridge Club satisfied the City's requests for funding last year. The Committee regrets we are unable to fund this year.				
Sonoran Reptiles	\$ 3,500	\$ 3,500	Funding is to host a free community event in expo format bringing a variety of AZ-based conservation and education organizations particularly focused on wildlife conservation to an outdoor venue in Sedona. The overriding theme is the focus of this wildlife rescue nonprofit. The the expo is titled "Conservation through Education".	Fully Funded
Sonoran Reptiles held this City-supported expo last year at Tlaquepaque exceeding both the number of expo participants and attendees.				
Verde Search and Rescue Posse, Inc.	\$ 10,000	\$ 10,000	Funds will replace consumables and time-limited equipment such as medical supplies (\$3,000), frayed ropes, gear rendered unsafe from age or use (\$3,000), renew mandatory training and expiring certifications to continue operation (\$4,000)	Fully Funded
VSAR is the only search and rescue team in Sedona / Verde Valley. As the competency and technical scope of this all-volunteer operation expands, YCSO, Sedona Police and SFD, all of which are challenged by increased demand on services, continuously rely more heavily on VSAR's ability to conduct search and rescue operations. VSAR provides excellent data as to its life-saving deployment in and immediately surrounding Sedona. VSAR is also the only area resource available for removal of deceased individuals in the back country. VSAR rescuers were called out by YCSO to reach a hiker in distress on the back side of Thunder Mountain while we were interviewing their leadership for this request.				
Verde Valley Cyclists' Coalition	\$ 6,800	\$ 6,800	Funding is to replace Bike Patrol uniforms, identification labels and provide business cards for on-trail patrollers. Additionally, funds will provide 1,662 trail safety bike bells to be given to bikers by retail bike shops.	Fully funded
The Bike Patrol actively engages area trail users as ambassadors, reports trail-safety issues, provides assistance such as minor first aid, emergency water/glucose sources (infrequent but critical when needed), assists visitors with directions. The Bike Patrol has been visible on our trails for 15 years. One patroller logs his encounters. In the past 12 months he has engaged with 2,177 mountain bikers, 6,286 hikers, 125 trail runners and 22 equestrians in 207 hours of patrol.				
Wisdom Age Metaverse	\$ 8,795	\$ 8,795	Wisdom Age requested funding for its 2nd Annual Fashion Lab, a year-long program to learn to upcycle clothing, sew, dye and get creative with donated clothing, trim, bling, feathers, leathers, fringe... The program culminates in a 48-hours "create-a-thon" and fashion show.	Fully Funded
Participant feedback from the 1st Annual Fashion Lab was positive. The Committee would like to fund a unique and engaging community-building event such as the Fashion Lab.				
Total for CATEGORY OTHER	\$ 45,170	\$ 45,170		
Total for ALL CATEGORIES	\$ 553,233	\$ 533,410		



CITY COUNCIL AGENDA BILL

AB 3226
July 8, 2025
Regular Business

Agenda Item: 8b

Proposed Action & Subject: Presentation/discussion regarding an update of Greater Sedona Recreation Collaborative's (GSRC) work towards improved management and mitigation of impacts of motorized recreational uses in and around Sedona.

Department	City Council
Time to Present	30 minutes
Total Time for Item	60 minutes
Other Council Meetings	NA
Exhibits	Exh. A GSRC PowerPoint Presentation

City Attorney Approval	Reviewed 7/2/25 KWC	Expenditure Required
		\$ N/A
City Manager's Recommendation	For presentation and discussion only Abs 07/2/2025	Amount Budgeted
		\$ N/A
		Account No. (Description)

SUMMARY STATEMENT

Background: In Spring 2022, the City Council approved the use of \$25,000, previously allocated to the Sedona Chamber of Commerce and Tourism Bureau, to fund an assessment of the impacts of motorized/off-highway vehicle (OHV) use in the Broken Arrow neighborhood. Southwest Decision Resources (SDR) was retained to facilitate that work in conjunction with the USFS. Shortly after commencing that process, it was determined that a more comprehensive and regional look at the issues surrounding motorized use would yield better results, rather than assessing and addressing each area in a vacuum. From there, work began to convene a larger group of stakeholders to evaluate these issues regionally and attempt to find more comprehensive mitigations to address the bigger picture.

The facilitators from SDR presented an update to the City Council in May 2023 and provided updates on several key areas. They reviewed the assessment and preparation process, which included identifying co-conveners and stakeholders, conducting resident meetings and site visits, and designing a collaborative process. They also reported on the progress of the Working Group, highlighting activities such as identifying root causes and potential strategies, participating in group learning sessions and field visits, and advancing the work of Action Teams. Lastly, they outlined the following steps: evaluating strategies, agreeing on viable approaches, and gathering public input.

On April 9, 2024, the GSRC presented its final report for phase 1 and made recommendations to the City Council regarding the need for continued work with the Forest Service on motorized trail and off-highway vehicle use in and around the Greater Sedona area.

For the past year, the GSRC has continued to work with the Forest Service and stakeholders and will present updated information to Council. Councilor Dunn is the city's representative to the GSRC.

The GSRC facilitators will present to the City Council and provide updates on the current representation, the proposed strategies, accomplishments, funding of current projects, and possible next steps, including permits and weight limits.

Climate Action Plan/Sustainability Consistent: ☐Yes - ☐No - ☒Not Applicable

Board/Commission Recommendation: ☐Applicable - ☒Not Applicable

Alternative(s): For presentation/discussion only.

MOTION

I move to: For presentation/discussion only.

Greater Sedona Recreation Collaborative Update

July 7, 2025

Sedona City Council

Presented by Nena Barlow & Melissa Pontikes



GSRC Overview



Arizona Game & Fish



Arizona State Parks & Trails



City of Sedona



Coconino National Forest



Yavapai County



GSRC Overview – Current Representatives

Environmental Organizations

Friends of the Forest
Keep Sedona Beautiful

Law Enforcement

Yavapai County Sheriff's Office

Ranching Permittees

Windmill Mountain Ranch

Recreation User Groups/NGOs

Verde Front Trails
Sedona Metaphysical Association
Backcountry Horsemen
Tread Lightly!

Local Businesses

Trail Partners of AZ (RROCC)
Pink Jeep
Barlow Adventures
Outback ATV

Residential

Broken Arrow
Dry Creek
Bear Mountain

Universities (monitoring)

UA Cooperative Extension
Northern Arizona University

GSRC Proposed Strategies

Strategies

Implement Speed Limits and Monitor efficacy

Explore options for implementing Permit System

Continue to Coordinate Voluntary Efforts with RROCC/TPA & Others

Conduct Short - & Long - Term Motorized System Planning

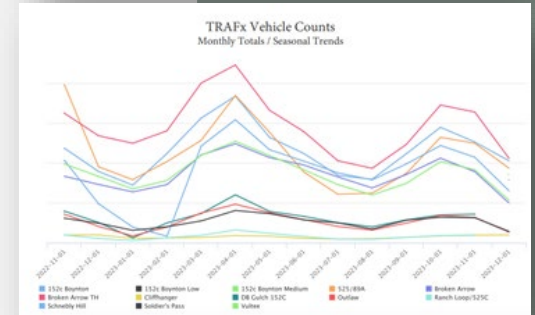
Increase the Visibility of Existing Educational Programs & Create New

Increase Effectiveness/Consistency of Signage & Barriers

Increase Enforcement

Accomplishments to Date

- Voluntary efforts
- Enforcement
- Monitoring & data collection
- Speed limit on Morgan Road
- Decision authorizing Broken Arrow Trailhead redesign & “Eyebrow Road”
- Supported AZ’s OHV regulation changes
- Created nonprofit for funding
- USFS Project Management Plan (PMP)



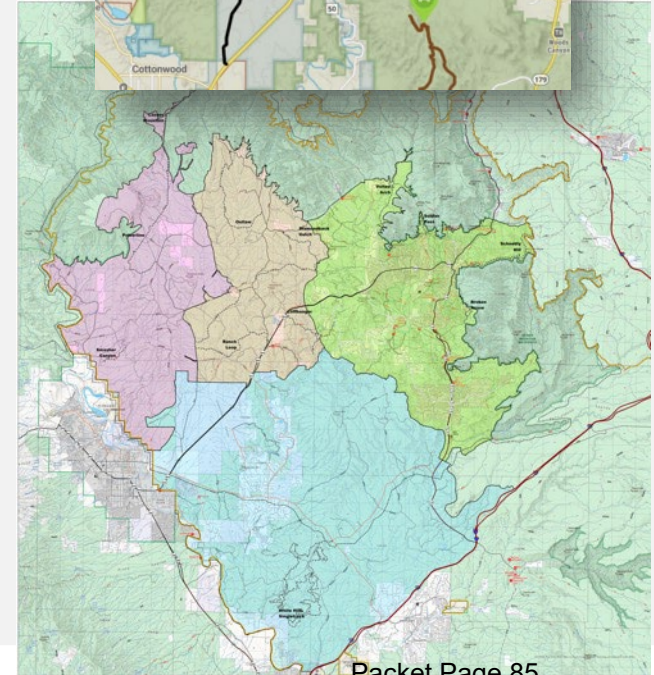
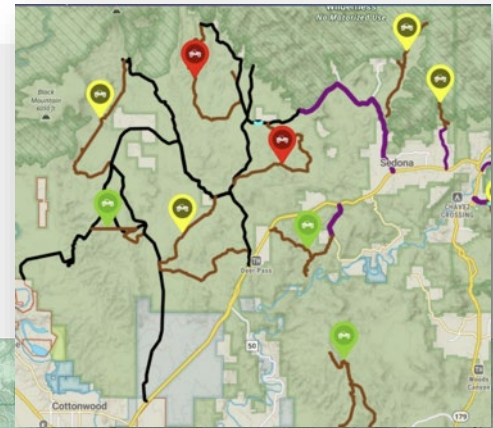
Seeking Funds for Current Projects

- Approved route/trailhead modifications (Broken Arrow & Eyebrow Road)
- Monitoring – vehicles, land use change, user surveys with NAU & U of A
- Signage – inventory, plan, & implementation
- Rapid response team – coordinator
- Road maintenance and restoration



In the works!

- Developing reroutes to reduce social/environmental impacts
- Exploring maintenance agreements
- Pilot speed limit on Forest Road 152C (near Bear Mountain area)
- Appreciate AZ educational campaign
- USFS implementing PMP - priorities are Sedona - Oak Creek and West Sedona zones



Next Steps

- **Completion** of 1-year vehicle observation study
- Continue seeking **increased enforcement**
- **Completion** of Visitor Capacity worksheets
- Continue **PMP** implementation
- Selected projects will enter **NEPA planning process**
- Re-route and potential **89A crossing** – ADOT and City of Sedona collaboration

Weight Limits?

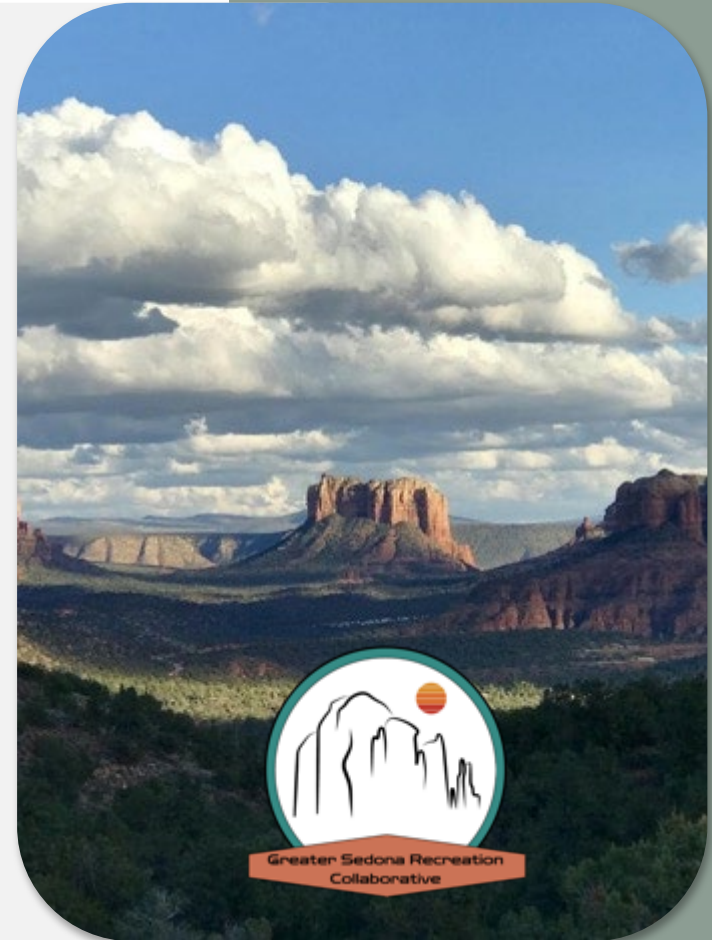


Permits?



Thank you!

**Learn more and stay informed:
www.greatersedonarecreation.com**





**CITY COUNCIL
AGENDA BILL**

**AB 3233
July 8, 2025
Regular Business**

Agenda Item: 8c

Proposed Action & Subject: Discussion/possible action regarding the award of a construction contract for the Little Horse Shared-Use Pathway Improvements Project, Indian Cliffs Road to Little Horse Trailhead Parking Lot, to Mulcaire & Son Contracting, LLC, in an amount not to exceed \$160,724.40.

Department Public Works/Sandy Phillips

Time to Present 5 Minutes

Total Time for Item 10 Minutes

Other Council Meetings N/A

Exhibits
A. Construction Contract
B. Project Map
C. Project Plans

Finance Approval	Reviewed 6/30/25 BGW		
City Attorney Approval	Reviewed 6/19/25 KWC	Expenditure Required	
City Manager's Recommendation	Recommend approval 7/1/25 ABS	\$	160,724.40
		Amount Budgeted	
		\$	150,000.00
		Account No. (Description)	22-5320-89-68E8 (Construction) SIM-11s Little Horse Shared Use Path \$150,000 \$10,724 available in FY26 CIP

SUMMARY STATEMENT

Staff is requesting council approval of a construction contract with Mulcaire & Son Contracting, LLC (the contractor) in the amount of \$160,724.40 for the Little Horse Shared-Use Pathway Improvements Project, from Indian Cliffs Road to the Little Horse Trailhead Parking Lot. The project is located on the east side of State Route 179 Northbound Lanes and runs

approximately 825 feet. The scope of work includes a concrete pathway, reseeding of the disturbed area with native mix and other miscellaneous improvements will be completed as shown in the construction plans and described in the specifications.

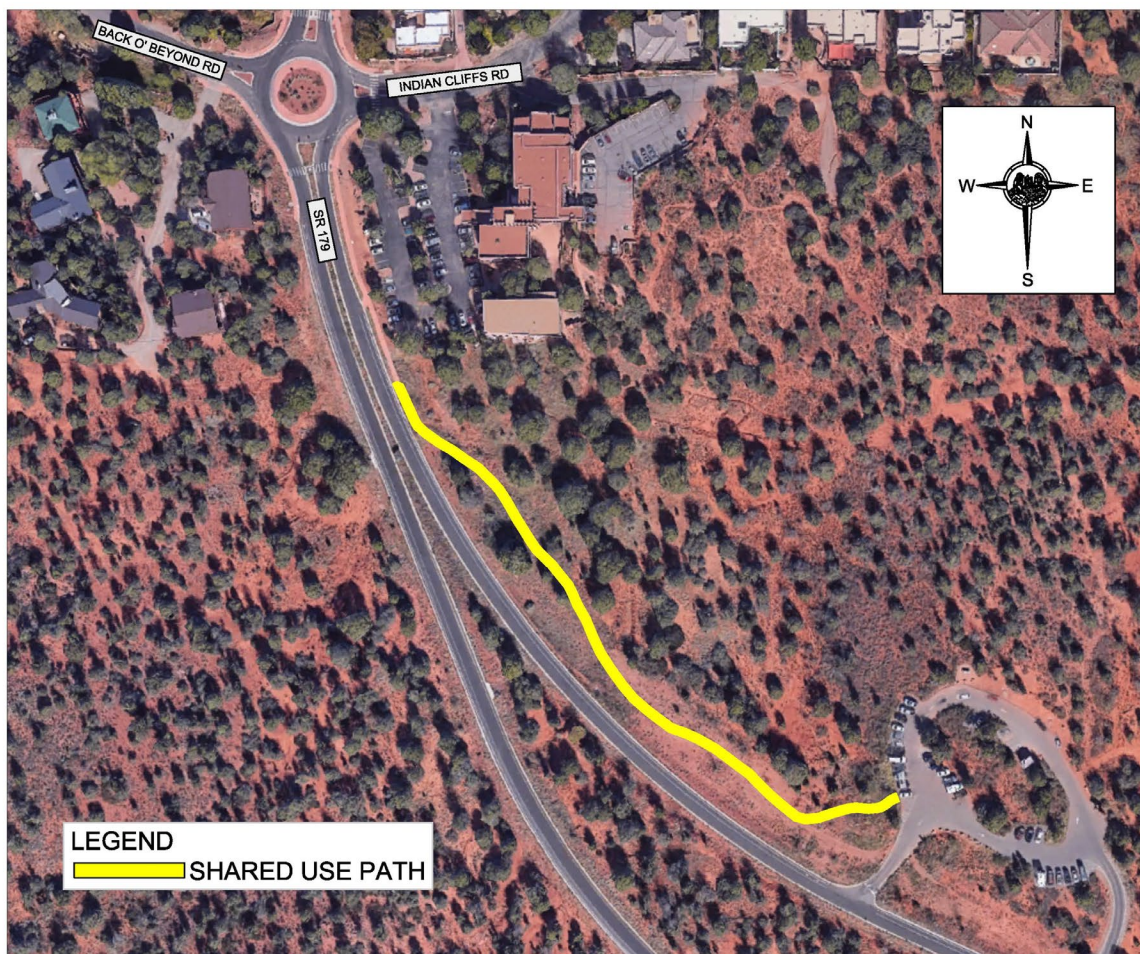


Figure 1: Extents of Project on State Route 179

Background:

The 2018 Transportation Master Plan, Strategy 11, Walking and Bicycling Facilities, indicates these improvements collectively encourage use of alternative modes of travel in Sedona, and support a park-once culture where visitors and residents are encouraged to leave their vehicles at their place of lodging/residence. For a measurable impact on traffic congestion, shared use path connections will be required.

Over the past 25 years, many plans have supported the increased availability of bicycle and pedestrian routes. These plans include the following:

- 1994 Red Rock Pathways Plan
- 1996 Trails and Urban Pathways Plan 007 Sedona Bicycle Plan
- 2017 Community Survey
- 2018 Transportation Master Plan (Strategy 11)
- FY2020/2021 Budget Survey
- 2020 GO Sedona, Trails and Pathways Master Plan Update

By investing in bicycle and pedestrian infrastructure, the city is demonstrating a commitment to providing safe and convenient alternatives (or “active”) transportation options. In addition, accessibility to active transportation infrastructure encourages healthier lifestyles.

Project Description:

The proposed shared use pathway in this project will begin just south of Indian Cliffs Road on the north end, with a concrete pathway on the east side of State Route 179.



Figure 2: Standing on social trail, looking south.

The project will follow what appears to be the old gas trench which has now become a well-established social trail. It appears that this trail is traveled by pedestrians and bicyclists from the 179 corridor down to the trailhead, by residents and visitors alike. Unlike some other pathway projects, the front end was more difficult than the actual design or construction of the pathway.

This project is identified in the Get Outside! Sedona Pathways Plan (Go Plan). Per the State Route 179 construction documents, the desired alignment for the shared use pathway is within the new right-of-way however also on USFS land. In order to perform any construction on USFS land, a National Environmental Policy Act (NEPA) clearance would be required. Staff requested proposals to perform this task and unfortunately the cost greatly exceeded the potential cost of constructing the pathway. Remembering that ADOT would have done a NEPA study for the 179 construction, staff reached out requesting information. City staff traveled to Phoenix to research the historic construction files and find the report. Unfortunately, the report date was more than 10 years in the past and therefore did not meet the Forest requirements. However, it did shorten the time required for the USDA to prepare their own clearance to allow the project to move ahead. Even though city staff offered to construct the pathway of stabilized decomposed granite, the Red Rock Ranger District team requested red concrete. This decision was provided to staff on March 18th, 2025 with the caveat that the City maintain the pathway

through an agreement. Previous District Rangers were not as open to entertaining multi-modal concrete pathways within the National Forest, so this partnering is greatly appreciated and a great opportunity to demonstrate our respect and appreciation for the forest.

Red Rock Ranger District has reviewed and commented on the plans. Their request to provide native seeding for disturbed areas is included in the final plan set along with adjusting the location of existing boulders in the trailhead area and further delineating where vehicles are restricted.

As this project is within Arizona Department of Transportation's right-of-way, a right-of-way permit is required. Staff has applied for the permit, made minor adjustments to address ADOT feedback, and if Council approves the contract, the permit application can be completed.

This project will not be adding fiber conduit under the shared use pathway as future broadband project in this area is unlikely.

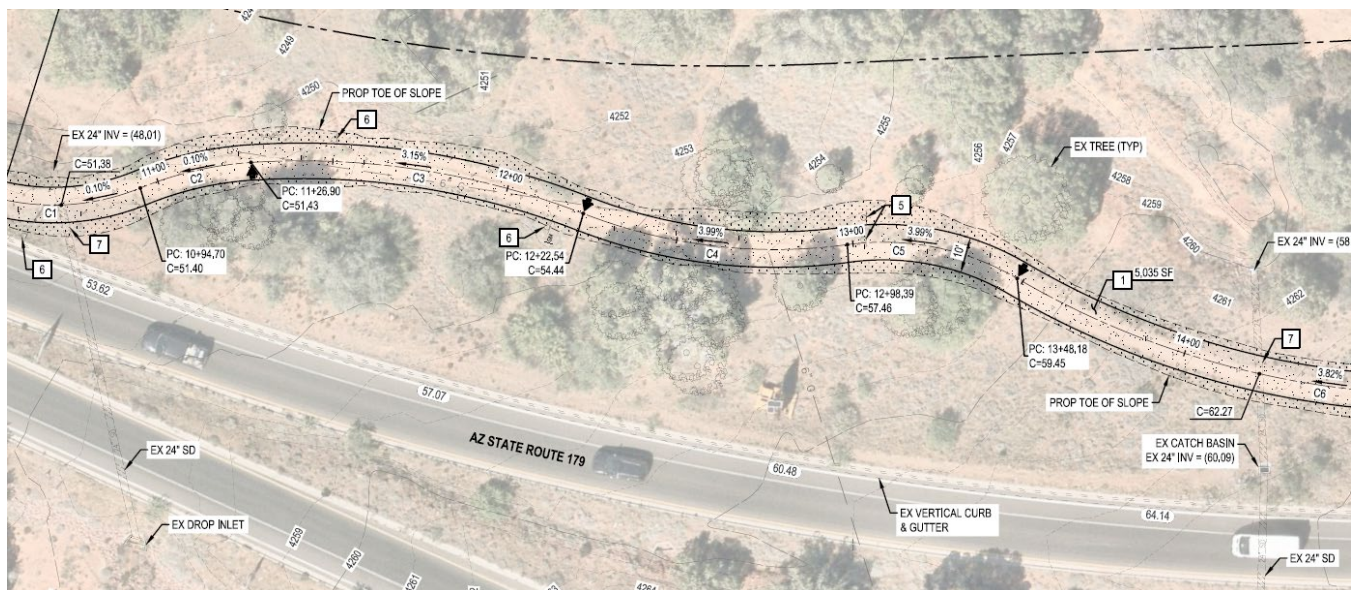


Figure 3: Plan view of proposed shared use pathway.

Please note, the sidewalk to the north of the project improvements is narrower than the 10' multi-modal width. This project focused on the area no sidewalk existed and did not include the area to the north. The area within the USFS was prioritized due to not having an improved facility, having USFS support, and needing to provide these improvements while support exists.

Amenities:

Interest has been expressed in amenities accompanying the shared-use pathway projects, the following are elements incorporated in this project:

- This project will connect to the Trailhead Parking Lot which has a kiosk, picnic tables, restroom, horse trailer parking and tie-up areas as well as vehicle parking.
- Complete street elements included in this project are sidewalk/shared use path (with accessibility), bicycle lanes, transit access, green space (in forest), amenities listed above, traffic calming (north of the segment), and the context of the project location has been considered.
- No further amenities are believed to be needed for this pathway segment.



Figures 4 & 5: Existing amenities at Little Horse Trailhead.

Project Area Outreach Efforts:

Letters were sent to properties within 300 ft of the project to share information with residents along the project corridor. The letter shared information that includes the current status, important details, the current design, the project background, contact information, and other helpful details. Meetings have also been scheduled with property owners at their residence to discuss the project.

- Additional public outreach continues via email and in person, door to door.
- Staff has received support from the Methodist Church.

Schedule and Access:

- The construction timeframe is set at 45 days and is anticipated to begin in July 2025 and be completed by early September 2026.
- No permanent easements or additional rights-of-way are necessary to construct this project.
- ADOT permit has been initiated and will be finalized if contract approved by Council.
- Throughout the construction period, the contractor is required to coordinate directly with owners/residents regarding impacts. This is expected to be minimal.
- During the project, State Route 179 traffic flow will be maintained with periodic, short duration closures.

Procurement Method:

This project contract was processed through our Procurement Team utilizing Bonfire Software.

Sealed Bid:

This construction contract was advertised for bids beginning May 14, 2025. A non-mandatory pre-bid meeting was held on May 28th, 2025 to ensure contractors were familiar with the project location and site conditions. Four bids were received at the bid opening on June 4, 2025, listed as follows:

Bidder, (Office Location)	Bid
MULCAIRE & SON CONTRACTING, LLC (Camp Verde, AZ)	\$160,724.40
NEVE LLC (Phoenix, AZ)	\$184,051.00
PRONGHORN SERVICES (Prescott Valley, AZ)	\$168,305.00
STANDARD CONSTRUCTION COMPANY	\$206,535.00

The bid documents state: “The successful bidder will be determined based on the lowest responsive and responsible Proposal. The City of Sedona, Arizona reserves the right (A.R.S. § 34-221) to reject any or all Proposals, to waive or not to waive any informalities, or irregularities in the Proposals received, and to accept a Proposal which in its judgment best serves the interests of the City.”

Staff is recommending the award of the contract to Mulcaire & Son Contracting, LLC in the amount of \$160,724.40. The submitted bid met all requirements, and staff have researched their references and licenses and have found no reason not to award the contract. Mulcaire & Son Contracting, LLC has successfully completed work on the Phase II portion of the Dry Creek Road shared use pathway previously. Staff feels awarding this bid is in the best interest of the City.



Figure 6: Rendering of pathway.

Priority Matrix:

The project was budgeted prior to staff developing the priority matrix for shared use path projects. However, staff have evaluated the project through the matrix, the score was determined to be 165, which correlates with the following scale:

- Immediate Priority > 160
- High Priority 131 - 160
- Medium Priority 101 - 130
- Low Priority 0 - 100

Budget

- Available project budget in FY26 is \$150K.
- Additional funding to cover remaining budget requirement will be utilized from other projects in the FY26 capital improvement program.

Staff believes the bid is responsive and responsible, is reflective of the current bid environment, and no errors were found within. Therefore, staff is requesting approval of the proposed construction contract.

Climate Action Plan/Sustainability Consistent: ☒Yes - ☐No - ☐Not Applicable

In the Climate Action Plan, transportation related desired actions includes bike/pedestrian infrastructure, and reduced congestion. Identified strategies include developing and maintaining a safe, convenient, and effective system for walking, biking and other active forms of transportation. This project addresses those desired actions and strategies.

Board/Commission Recommendation: ☐Applicable - ☒Not Applicable

Alternative(s): Council could not approve the contract. Not approving this contract would result in:

- Not moving forward with a project that creates a more walkable and bike-able community as supported in many plans and citizen surveys.
- Pedestrians and cyclists not having a stable, separate and safe facility to travel through this corridor.

MOTION

I move to: approve the award of the construction contract with Mulcaire & Son Contracting, LLC for the Little Horse Shared-Use Pathway Improvements Project, including the aggregate under the concrete pathway, in an amount not-to-exceed \$160,724.40, subject to approval of the written contract by the City Attorney's Office.

CONSTRUCTION CONTRACT

THIS CONTRACT, made and entered into this ____ day of _____, 2025 by and between the City of Sedona, Arizona, an Arizona municipal corporation, hereinafter called the "City", and **Mulcaire & Son Contracting, LLC**, hereinafter called the "Contractor."

WITNESSETH:

WHEREAS, the City has caused Contract Documents to be prepared for the construction of the SIM-11s Little Horse SUP (the **"Project"**), City of Sedona, Arizona, as described therein; and

WHEREAS, the Contractor has offered to perform the proposed work in accordance with the terms of the Contract; and

WHEREAS, the Contractor, as will appear by reference to the minutes of the proceedings of the City Council was duly awarded the work.

NOW, THEREFORE, the parties hereto hereby stipulate, covenant and agree as follows:

1. The Contractor promises and agrees to and with the City that it shall perform everything required to be performed and shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required to perform and complete in a workmanlike manner all of the work required in connection with construction of the Project all in strict accordance with the Specifications and Drawings, including any and all Addenda, and in strict compliance with the Contractor's Proposal and all other Contract Documents, which are a part of the Contract; and the Contractor shall do everything required by this Contract and the other documents constituting a part thereof.
2. The Contractor agrees to perform all of the work described above in accordance with the Contract Documents and comply with the terms therein for the initial estimated Contract price of \$176,264.400, subject to increase or decrease in accordance with the Contract Documents, and the Bid Schedule set forth therein; and the City agrees to pay the Contract Prices in accordance with the Bid Schedule for the performance of the work described herein in accordance with the Contract Documents.
3. The Contractor and the City agree that the terms, conditions, and covenants of the Contract are set forth in the Contract Documents and the Plans and Technical Specifications, and the Drawings numbered 1 through 4 dated 4/17/2025, all defined as the Contract Documents, and by this reference made a part hereof as if fully set forth herein.
4. The Contractor and the City agree that each will be bound by all terms and conditions of all of the Plans and Technical Specifications, and Contract Documents, as if the same were fully set forth herein, and hereby incorporate all of the foregoing into this Agreement.
5. The Contractor shall abide by all the laws of the United States of America, State of Arizona, Coconino/Yavapai Counties, and the City of Sedona, including a requirement that Contractor obtain an annual Sedona Business License for every year that they do business with Sedona or within the City limits.

6. The Contractor shall carry Workers' Compensation Insurance and require all Subcontractors to carry Workers' Compensation Insurance as required by the Law of the State of Arizona, and all other insurance as set forth in the General Conditions.
7. Contractor, its agents, employees, and subcontractors, shall not discriminate in any employment policy or practice. "Discrimination" means to exclude individuals from an opportunity or participation in any activity or to accord different or unequal treatment in the context of a similar situation to similarly situated individuals because of race, color, gender, gender identity, sexual orientation, religion, national origin or ancestry, marital status, familial status, age, disability, or veteran status. (Ordinance 2015-10 (2015)).
8. As applicable, Contractor certifies and agrees it is not currently engaged in and for the duration of the Agreement will not engage in a boycott of Israel, as that term is defined in A.R.S. §35-393 and will not use forced labor or goods or services produced by forced labor of ethnic Uyghurs in the People's Republic of China (PRC) or any contractors, subcontractors or suppliers that use forced labor or goods or services produced by forced labor of ethnic Uyghurs in the PRC as provided by A.R.S. §35-394.
9. Work under this Contract shall commence on the date specified in the written Notice to Proceed from the City to the Contractor. Upon receipt of said Notice, the Contractor shall diligently and continuously prosecute and complete all work under this Contract within the time specified on page A-2.
10. The Contract Document consist of the following component parts, all of which are a part of this Contract whether herein set out verbatim, or attached hereto:

Advertisement for Bids
Information for and Instructions to Bidders
Bid Proposal and Bid Guaranty Bond
Contract (this document)
Change Orders
Addenda
Performance Bond, Labor and Material Payment Bond
Special Conditions
General Conditions
Technical Specifications
Notice of Award
Notice to Proceed
Plans and Drawings
Design Reports
Standard Specifications
Insurance Certificates

The above-named documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete work. In case of discrepancy, the order of precedence is as follows:

1. Change Orders

2. Contract (this document), including addenda
3. Payment and Performance Bonds
4. Advertisement for Bids
5. Information for and Instructions to Bidders
6. Notice of Award
7. Notice to Proceed
8. Special Conditions
9. Bid Proposal
10. Technical Specifications
11. Plans and Drawings
12. General Conditions
13. Bid Guaranty Bond
14. Standard Specifications

In the event there is a conflict between any of the above listed documents, the provision of the document with the lower numerical value shall govern those documents with a higher numerical value. Within a category, the last in time is first in precedence.

The Contractor shall not take advantage of any apparent error or omission in the Plans or Specifications. In the event the Contractor discovers such an error or omission, he shall immediately notify the City. The City will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the Plans and Specifications.

11. As part of the inducement for City to enter into this Agreement, Contractor makes the following representations:
 - A. Contractor has familiarized himself with the nature and extent of the Contract Documents, work, locality, and with all local conditions and federal, state and local laws, ordinances, rules and regulations that in any manner may affect cost, progress, or performance of the work.
 - B. Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or those reports that otherwise may affect cost, progress or performance of the work, which were utilized by Design Engineer in the preparation of the Drawings and Specifications and which have been identified in the Contract Documents.
 - C. Contractor has made or caused to be made examinations, investigations and tests, and studies of such reports and related data as he deems necessary for the performance of the work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by Contractor for such purposes.
 - D. Contractor has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.
 - E. **Contractor has given the City Engineer written notice of all conflicts, errors or**

discrepancies that he has discovered in the Contract Documents and the written resolution thereof by City Engineer is acceptable to Contractor.

F. Contractor has attended mandatory pre-bid meetings and walk-throughs.

12. No assignment by a party hereto of any rights under or interest in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
13. City and Contractor each bind itself, its partners, successors, assigns and legal representatives to the other party hereto, and its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
14. Pursuant to Arizona Revised Statutes Section 38-511, the provisions of which are incorporated by reference as if fully set forth herein, all parties are hereby given notice that this Agreement is subject to cancellation by the City if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract or Contract Documents on behalf of the City is, at any time while the Contract or Contract Document or any extension thereof is in effect, an employee or agent of any other party to the Contract or Contract Documents in any capacity or a consultant to any other party to the Contract or Contract Documents with respect to the subject matter of the Contract or Contract Documents.
15. Every payment obligation of the City under this Agreement is conditioned upon the availability of funds appropriated or allocated for payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the City at the end of the period for which funds are available. No liability shall accrue to the City in the event this provision is exercised, and City shall not be obligated or liable for any future payments or for any damages resulting from termination under this provision.
16. During the performance of this Agreement, Contractor may also be under contract with the City for performance of work on other projects. A breach in the performance of any of Contractor's obligations under this Agreement shall constitute a breach of Contractor's obligations under any other agreement with the City and the breach by Contractor under other agreement with the City shall also constitute a breach of Contractor's obligations under this Agreement. The City may offset any amounts owed by Contractor under any such other agreement from any amounts owed to Contractor under this Agreement.
17. The Contract Documents constitute the entire Agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement which shall be deemed an original on the date first above written.

CITY: City of Sedona, Arizona

BY: _____

NAME: _____

TITLE: _____

(SEAL)

ATTEST:

BY: _____

NAME: _____

CONTRACTOR: DOEGE DEVELOPMENT LLC

BY: _____

NAME: _____

TITLE: _____

(SEAL)

ATTEST:

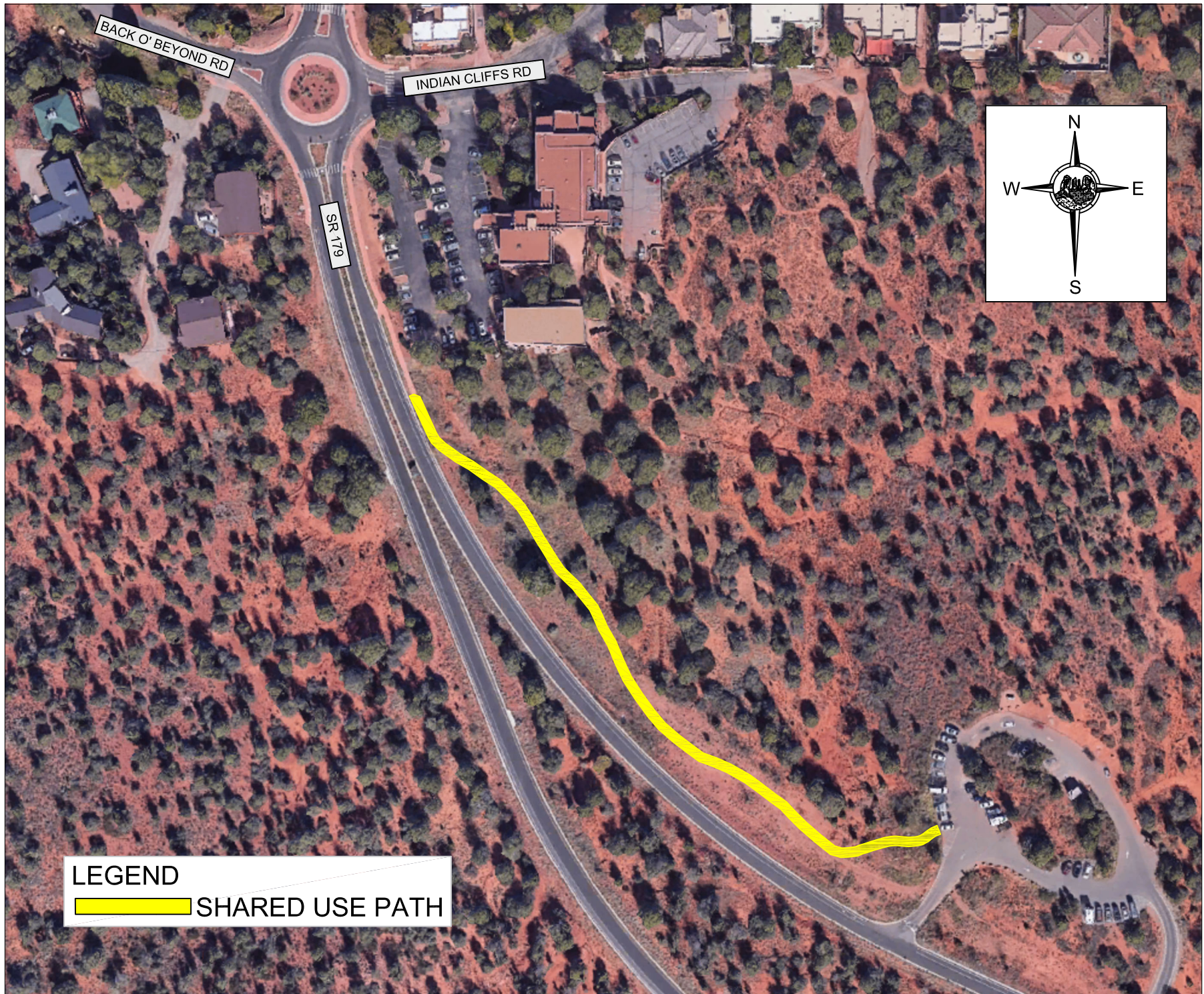
BY: _____

NAME: _____

APPROVED AS TO LEGAL FORM:

BY: _____
(City Attorney)

DATE: _____





CITY OF SEDONA

SIM-11S LITTLE HORSE SUP

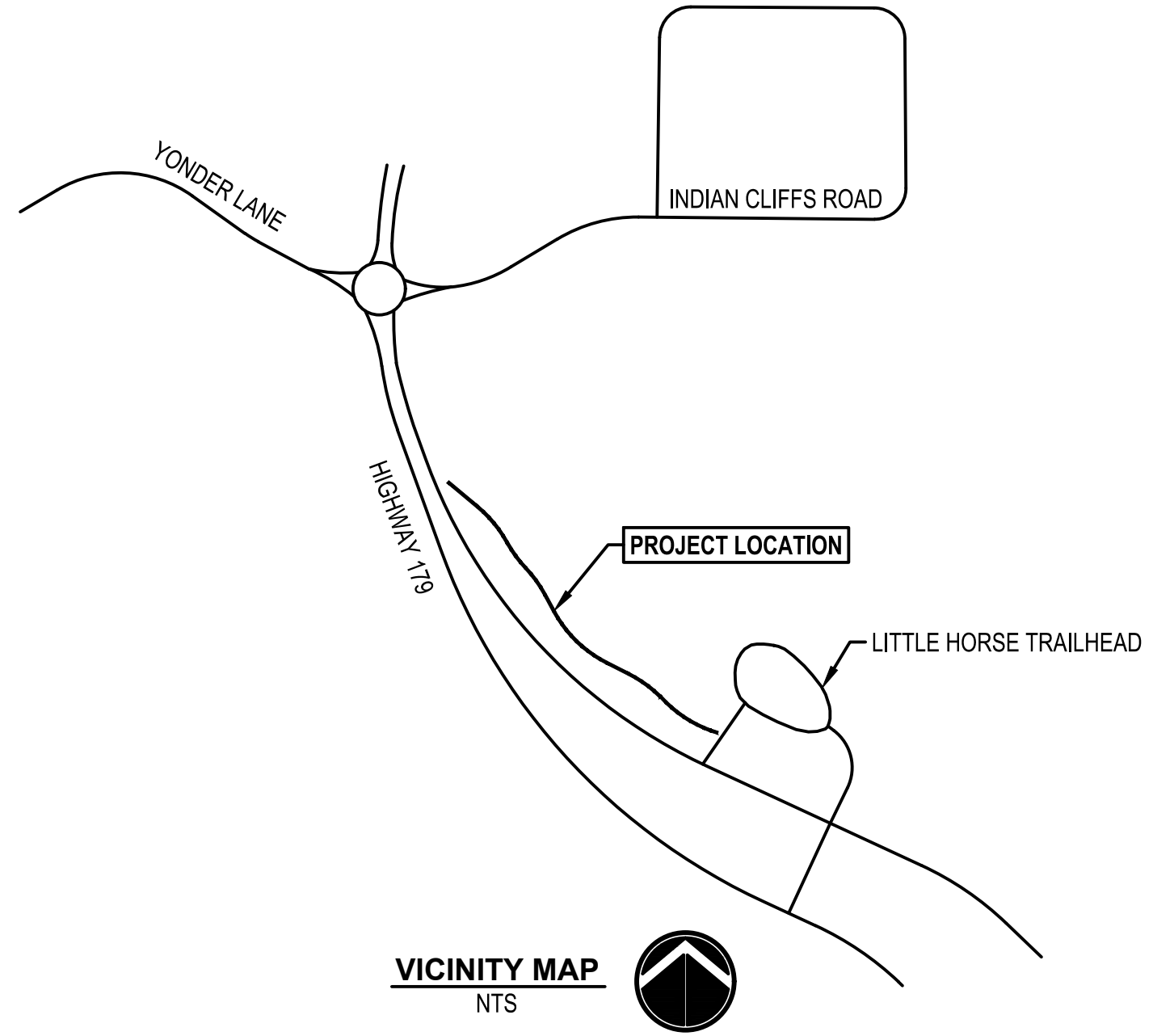
IMPROVEMENT PLANS

SEDONA, AZ 86336

BEING A PORTION OF SECTION 30, TOWNSHIP 17 NORTH, RANGE 6 EAST,
OF THE GILA & SALT RIVER MERIDIAN, COCONINO COUNTY, ARIZONA



SITE MAP
NTS



VICINITY MAP
NTS



BASIS OF BEARING

THE BASIS OF BEARING FOR THE PROJECT IS GEODETIC NORTH BASED ON THE CITY OF SEDONA CONTROL SURVEY AND COORDINATE SYSTEM ACCORDING TO BOOK 183 OF LAND SURVEYS, PAGE 94, OFFICIAL RECORDS OF YAVAPAI COUNTY, AZ.

BENCHMARK

CP BM 59 CITY OF SEDONA
3-1/4" BLM BRASS CAP ON STEEL PIPE STAMPED $\frac{3}{4}$ " S19/S30 T17N R6E 1957 1984" (DH5788)
DESIGNATION: BM 59

NORTHING: 1394471.302
EASTING: 744024.0875
ORTHOMETRIC ELEVATION: 4383.92817
DATUM: ARIZONA STATE PLAN CENTRAL ZONE 0202 LDP MODIFIED

LATITUDE: 34°49'58.01435"N
LONGITUDE: 111°44'8"11.85177"W
ELLIPSOID HEIGHT: 4303.45459

NAD 88 HORIZONTAL/NAVD 88 VERTICAL
INTERNATION FEET
GEOID 03 (PER CITY OF SEDONA CONTROL SURVEY)
GRID TO COUNT COMBINED SCALE FACTOR: 1.0003

BASED ON PUBLISHED VALUES FROM "CITY OF SEDONA CONTROL SURVEY" RECORDED AS BOOK 183 OF LAND SURVEYS, PAGE 94, OFFICIAL RECORDS OF YAVAPAI COUNTY, AZ.

PROPERTY OWNER

CITY OF SEDONA
102 ROADRUNNER DRIVE
SEDONA, AZ 86336
CITY ENGINEER - KURTIS HARRIS
CITY MANAGER - ANETTE SPICKARD

MAYOR

SCOTT JABLOW

CITY COUNCIL

MELISSA DUNN KATHY KINSELLA
BRIAN FULTZ DEREK J. PFAFF
PETE FURMAN

CIVIL ENGINEER

HUITT-ZOLLARS, INC.
6737 CORSAIR AVENUE, SUITE B
PRESCOTT, AZ 86301
PHONE: (602) 252-8384
CONTACT: PHANI KALIGOTLA, P.E.
EMAIL: PKALIGOTLA@HUITT-ZOLLARS.COM

SHEET INDEX

DESCRIPTION	SHEET NO.
COVER SHEET	1
GENERAL NOTES, QUANTITIES & LEGEND	2
SHARED USE PATH PLANS	3
GRADING DETAILS	4

APPROVED BY

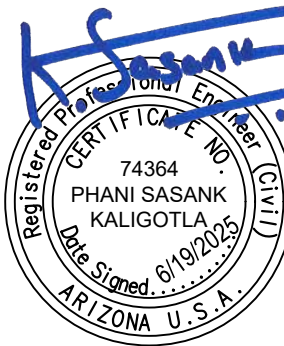
CITY ENGINEER DATE

U.S. FOREST SERVICE DATE

COCONINO NATIONAL FOREST
8375 STATE ROUTE 179
SEDONA, AZ 86351
PHONE: (928) 821-5998
CONTACT: ALEXANDER SCHLUETER, DISTRICT RANGER
EMAIL: ALEXANDER.SCHLUETER@USDA.GOV

UTILITY COORDINATION

☐ ARIZONA PUBLIC SERVICE	COMPANY REPRESENTATIVE CONTACTED	RECEIVED: _____
☐ ARIZONA WATER COMPANY	COMPANY REPRESENTATIVE CONTACTED	RECEIVED: _____
☐ SUDDEN LINK	COMPANY REPRESENTATIVE CONTACTED	RECEIVED: _____
☐ UNISOURCE	COMPANY REPRESENTATIVE CONTACTED	RECEIVED: _____
☐ CENTURYLINK	COMPANY REPRESENTATIVE CONTACTED	RECEIVED: _____



EXPIRES 9/30/2027

CITY OF SEDONA
SIM-11S LITTLE HORSE SUP

COVER SHEET

HUITT ZOLLARS

6737 Corsair Avenue, Suite B | Prescott, Arizona 86301
Office (602) 252-8384 | Fax (602) 252-8385
www.huitt-zollars.com



DRAWN BY: ICB

REVIEWED BY: PK

VERIFIED BY: TR

DATE	PROJECT NO.	SHEET
6/19/2025	R317808.02	1 OF 4

REVIEW #:

1. ALL QUANTITIES SHOWN ARE APPROXIMATE AND ARE FURNISHED SOLELY FOR THE CONTRACTOR'S CONVENIENCE. IT IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE ACTUAL QUANTITIES OF WORK REQUIRED AND BASE THEIR BID ON THEIR OWN INDEPENDENT ESTIMATE OF THE WORK SCOPE AND QUANTITIES OF MATERIALS REQUIRED. THEY DO NOT NECESSARILY CORRESPOND TO BID SCHEDULE ITEMS. PAYMENT WILL BE BASED ON BID SCHEDULE ITEMS. THE CONTRACTOR SHALL NOT BE RELIEVED OF RESPONSIBILITY FOR INDEPENDENTLY ESTIMATING QUANTITIES PRIOR TO BIDDING. THE CONTRACTOR REPRESENTS THAT THE TOTAL CONTRACT SUM IS ADEQUATE COMPENSATION FOR COMPLETING THE ENTIRE PROJECT AS SHOWN ON THE PLANS. THE LOCATION OF EXISTING FEATURES INDICATED ON THE PLANS ARE APPROXIMATE ONLY. THE CONTRACTOR SHALL NOT BE RELIEVED OF RESPONSIBILITY FOR MAKING COMPLETE AND ACCURATE ONSITE DETERMINATIONS OF THE LOCATIONS OF ALL UTILITIES, STRUCTURES, AND FIELD CONDITIONS, WHICH MAY AFFECT THE PROGRESS OF THE WORK.
2. ALL THESE PLANS ARE SUBJECT TO THE INTERPRETATION OF THE INTENT BY THE ENGINEER. ALL QUESTIONS REGARDING THESE PLANS SHALL BE DIRECTED TO THE ENGINEER. ANY INTERPRETATION OF THE PLANS BY ANYONE OTHER THAN THE ENGINEER SHALL BE RESPONSIBLE FOR ANY CONSEQUENCES THEREOF.
3. ADEQUATE DRAINAGE OF THE CONSTRUCTION AREA SHALL BE PROVIDED AT ALL TIMES. CONSTRUCTION DRAINS SHALL BE PROVIDED AS NEEDED TO ENABLE WATER TO DRAIN FROM THE CONSTRUCTION AREA RAPIDLY AND WITHOUT DAMAGING THE WORK IN PROGRESS. TO FURTHER PROMOTE GOOD DRAINAGE OF THE SITE, DRAINAGE CHANNELS, CULVERTS, AND STRUCTURES, SHALL BE CONSTRUCTED FROM DOWNSTREAM TO UPSTREAM IN SUCH A WAY THAT, DURING CONSTRUCTION, THEY DO NOT IMPEDE THE FLOW OF WATER FROM THE CONSTRUCTION AREA. DAMAGE TO ADJACENT PROPERTIES OR TO ANY PORTION OF THE WORK CAUSED BY THE CONTRACTOR'S FAILURE TO PROVIDE ADEQUATE DRAINAGE OF THE CONSTRUCTION SITE OR TO ORDER THE WORK SO AS TO MINIMIZE THE POSSIBLE EXTENT OF SUCH DAMAGE SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
4. ALL WORK SHALL CONFORM TO CURRENT MAG STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION AND CURRENT REVISIONS THERETO AS MODIFIED BY THE CITY OF SEDONA CITY CODE SECTION 7.
5. EXACT POINT OF MATCHING AND TERMINATION OF IMPROVEMENTS MAY BE ADJUSTED IN THE FIELD BY THE ENGINEER IF NECESSARY.
6. ELEVATIONS SHOWN ON PLAN ARE TO FINISHED GRADE, UNLESS OTHERWISE NOTED OR SPECIFIED.
7. A SET OF SIGNED AND APPROVED CONSTRUCTION DOCUMENTS WILL BE KEPT AT ALL TIMES AT THE JOB SITE ON WHICH ALL CHANGES OR VARIATIONS IN THE WORK, INCLUDING ALL EXISTING UTILITIES, ARE TO BE RECORDED AND/OR CORRECTED DAILY AND SUBMITTED TO THE CITY ENGINEER WHEN THE WORK TO BE DONE IS COMPLETED.
8. CONTRACTOR SHALL PROVIDE AND MAINTAIN SUFFICIENT BARRICADES TO PROVIDE FOR THE SAFETY OF THE GENERAL PUBLIC TO THE SATISFACTION OF THE PUBLIC WORKS DIRECTOR.
9. ALL MATERIALS SHALL BE FURNISHED AND INSTALLED BY THE CONTRACTOR UNLESS OTHERWISE NOTED.
10. THE CONTRACTOR SHALL PROVIDE AND MAINTAIN ACCESS AT ALL TIMES TO ADJACENT PROPERTY.
11. ALL EXPOSED CONCRETE SHALL BE SEDONA RED.
12. PRIOR TO COMMENCEMENT OF CONSTRUCTION CONTRACTOR TO COORDINATE WORK WITH ALL UTILITY COMPANIES.
13. THE DISTURBANCE FOR THIS PROJECT SITE IS LESS THAN 1 ACRE AND COMPLIANCE WITH PROVISIONS OF AZPDES STORMWATER PERMIT DO NOT REQUIRE A STORMWATER POLLUTION PREVENTION PLAN (SWPPP). CONTRACTOR SHALL MINIMIZE POLLUTANTS IN STORMWATER DISCHARGE WITH THE FOLLOWING EROSION AND SEDIMENT CONTROLS:
 - THE DISTURBED AREA SHALL BE MINIMIZED.
 - THE UNCOVERED DISTURBED AREA SHALL BE COVERED WITH CRUSHED RED ROCK GRAVEL OR SEEDED. SEEDING PER COCONINO COUNTY SEEDING SPECIFICATION. SEED MIX SHALL BE A WEED FEED, NATIVE ONLY US FOREST SERVICE APPROVED MIX. CONTRACTOR SHALL GET MIX APPROVED PRIOR TO INSTALLATION.
 - NATURAL VEGETATION SHALL BE PRESERVED. IN PARTICULAR, THE VEGETATION IN PROTECTED AREAS SHALL NOT BE DAMAGED.
 - THE CONSTRUCTION SITE SHOULD BE KEPT IN GOOD ORDER. CONSTRUCTION MATERIALS, CONSTRUCTION WASTE, GARBAGE, SANITARY WASTES SHALL BE PROPERLY CONTAINED TO PREVENT CONTAMINATION OF STORMWATER RUNOFF. ACCIDENTAL SPILLS SHALL BE PROMPTLY CLEANED UP.

CONSTRUCTION SURVEY CREWS AND/OR CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER, PRIOR TO CONSTRUCTION, IN REGARDS TO ANY AND ALL CONFLICTING INFORMATION AND DISCREPANCIES PERTAINING TO THE STATIONING, ELEVATIONS, OR CONSTRUCTION CALLOUTS SHOWN WITHIN THESE PLANS. ELECTRONIC FILES MAY BE PROVIDED FOR THE CONSTRUCTION SURVEY CREWS CONVENIENCE. HOWEVER, ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE APPROVED DESIGN DRAWINGS. IN THE EVENT OF CONFLICTING INFORMATION, AND UPON REQUEST FROM AN OWNER'S REPRESENTATIVE, ENGINEER WILL WORK PROMPTLY TO DETERMINE A RESOLUTION. IF ENGINEER IS NOT CONTACTED TO ASSIST IN CONFLICT RESOLUTION THE RESPONSIBILITY FOR ANY RESULTING FUTURE CONSTRUCTION ERROR OR CONFLICT SHALL RESIDE WITH THE FIELD ENGINEER, FIELD SURVEYOR AND/OR THE CONTRACTOR.

NOTHING CONTAINED IN THE CONTRACT DOCUMENTS SHALL CREATE, NOR SHALL BE CONSTRUED TO CREATE, ANY CONTRACTUAL RELATIONSHIP BETWEEN THE ENGINEER AND THE CONTRACTOR OR ANY SUBCONTRACTOR.

A THOROUGH ATTEMPT HAS BEEN MADE TO SHOW THE LOCATIONS OF ALL UNDERGROUND OBSTRUCTIONS AND UTILITY LINES IN THE WORK AREA, HOWEVER, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO OBSTRUCTIONS AND UTILITY LINES ENCOUNTERED DURING CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE UTILITY COMPANIES, PRIOR TO ANY EXCAVATION, TO VERIFY THE PRECISE HORIZONTAL AND VERTICAL LOCATION OF THEIR UTILITIES.

DATA FOR EARTHWORK CALCULATIONS IS PROVIDED IN THE SOILS REPORT AND (IF APPLICABLE) ANY SUPPLEMENTS THERETO.

CONTRACTOR WILL NOT BEGIN CONSTRUCTION UNLESS ALL NECESSARY APPROVALS ARE OBTAINED.

THE CONTRACTOR SHALL MAKE NO CLAIM AGAINST THE OWNER/DEVELOPER OR THE ENGINEER REGARDING ANY ALLEGED INACCURACIES OF CONSTRUCTION STAKES SET BY THE ENGINEER UNLESS ALL SURVEY STAKES SET BY THE ENGINEER ARE MAINTAINED INTACT AND CAN BE VERIFIED AS TO THEIR ORIGIN, IF, IN THE OPINION OF THE ENGINEER, THE STAKES ARE NOT MAINTAINED INTACT AND CANNOT BE VERIFIED AS TO THEIR ORIGIN, ANY REMEDIAL WORK REQUIRED TO CORRECT ANY ITEM OR IMPROPER CONSTRUCTION WORK IN THIS DEVELOPMENT SHALL BE PERFORMED AT THE SOLE EXPENSE OF THE RESPONSIBLE CONTRACTOR OR SUBCONTRACTOR.

ALL COMPACTION IN STREETS TO BE PER MAG SPEC SECTION 601.

ALL DRAINAGE PROTECTIVE DEVICES SUCH AS SWALES, PIPES, PROTECTIVE BERMS OR OTHER MEASURES DESIGNED TO PROTECT BUILDINGS OR PROPERTY FROM STORM RUNOFF MUST BE COMPLETED PRIOR TO ANY STRUCTURE BEING BUILT.

THE CONTRACTOR IS RESPONSIBLE FOR ADHERING TO THE EPA'S REQUIREMENTS FOR AN NPDES PERMIT & AZPDES PERMIT.

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE MOST CURRENT ADOPTED MAG SPECIFICATIONS AND STANDARD DETAILS AS MODIFIED BY THE "JURISDICTIONAL AGENCIES".

THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO CONSTRUCTION.

LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE BASED ON INFORMATION SUPPLIED TO THE ENGINEER BY UTILITY COMPANIES. NO GUARANTEE ON LOCATIONS OR ACCURATENESS IS IMPLIED OR GIVEN.

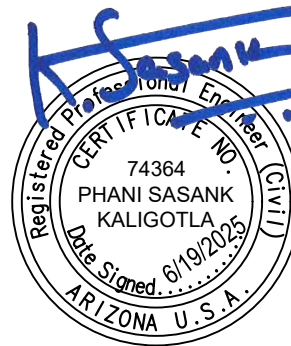
IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONTACT BLUE STAKE (1-800-782-5348) AND OTHER INVOLVED AGENCIES TO LOCATE UTILITIES PRIOR TO CONSTRUCTION.

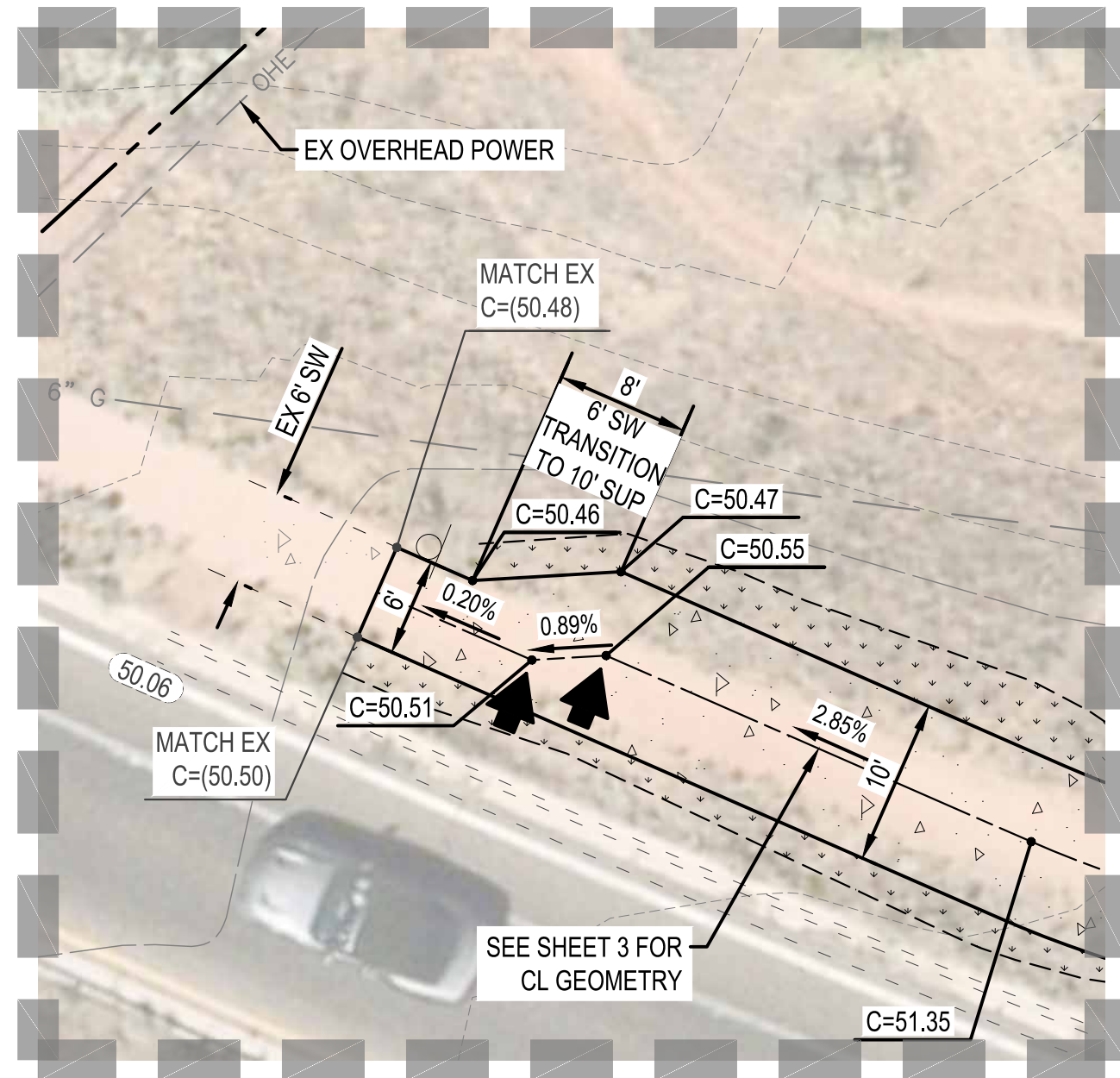
THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO OBSTRUCTIONS AND UTILITY LINES ENCOUNTERED DURING CONSTRUCTION.

	RIGHT-OF-WAY
	PROPOSED CENTERLINE
	PROPOSED SIDEWALK
	PROPOSED SEEDING AREA
	EXISTING EDGE OF PAVEMENT
	EXISTING SIDEWALK
	EXISTING CURB
	EXISTING STORM DRAIN
	EXISTING CATCH BASIN
	EXISTING OVERHEAD ELECTRIC
	EXISTING GAS LINE
	EXISTING TREE
	EXISTING SIGN / MARKER
	EXISTING GAS MARKER
	EXISTING CONTOUR
	EXISTING TOP OF CURB ELEVATION
	EXISTING GRADE
	PROPOSED GRADE
	GRADE BREAK
	GRADING DAYLIGHT LINE

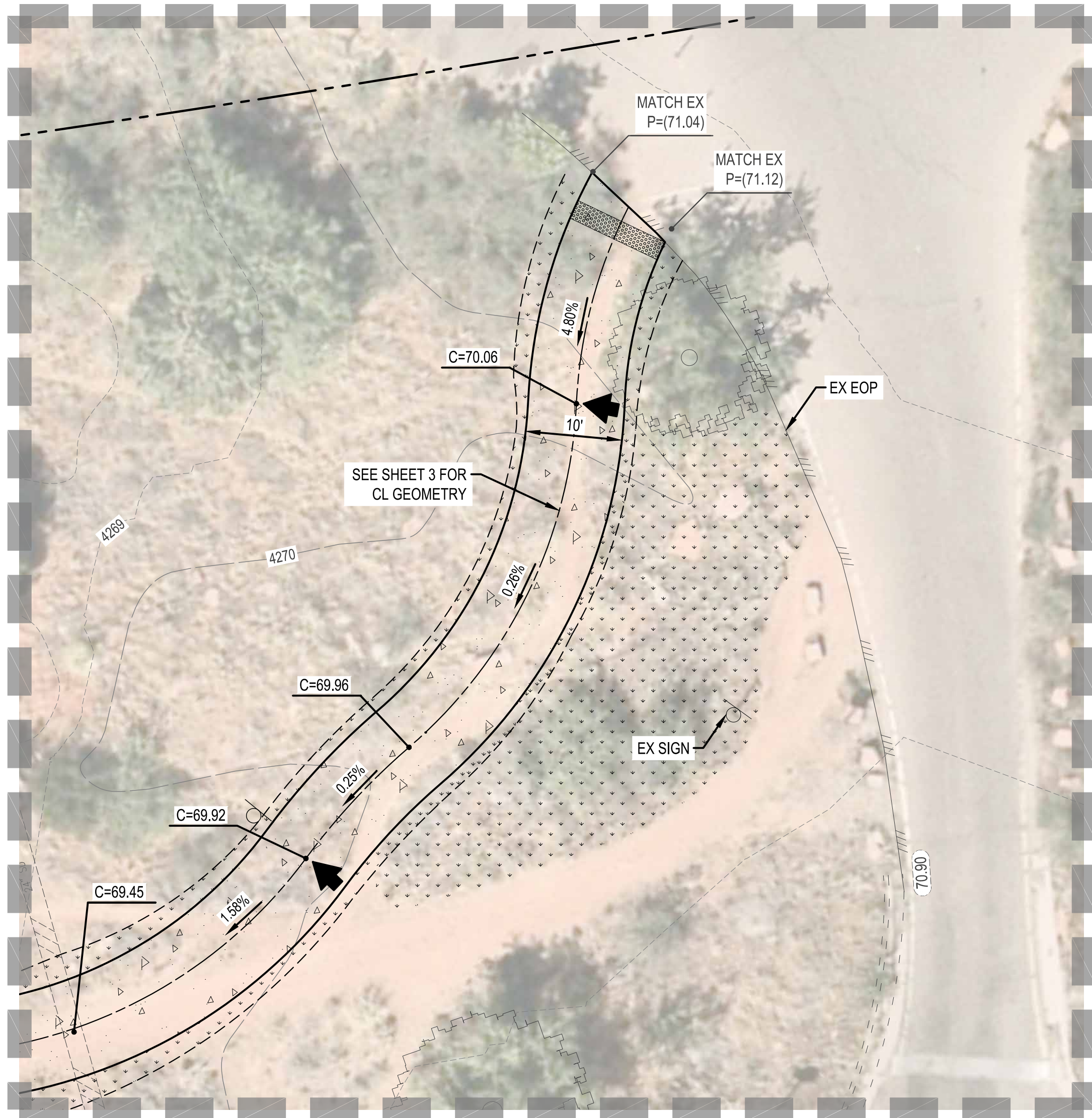
ABC	AGGREGATE BASE COURSE
CL	CENTERLINE
C	CONCRETE
CY	CUBIC YARD
DET	DETAIL
EOP	EXISTING EDGE OF PAVEMENT
EX	EXISTING
INV	INVERT
LF	LINEAR FEET
P	PAVEMENT
PROP	PROPOSED
SF	SQUARE FEET
STD	STANDARD
SUP	SHARED USE PATH
SW	SIDEWALK
TC	TOP OF CURB
TYP	TYPICAL

<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>
10-FT SHARED USE PATH	8,170	SF
TRUNCATED DOME DETECTABLE WARNING PANEL	1	EA
EXPANSION JOINT SEALANT	10	LF
INSTALL NEW SIGN / MARKER	1	EA
SALVAGE & RELOCATE EXISTING SIGN / MARKER	1	EA
AGGREGATE BASE COURSE	50	CY

		EXPIRES 9/30/2027	
CITY OF SEDONA SIM-11S LITTLE HORSE SUP			
GENERAL NOTES, QUANTITIES & LEGEND			
 6737 Corsair Avenue, Suite B Prescott, Arizona 86301 Office (602) 252-8384 Fax (602) 252-8385 www.huitt-zollars.com			
 Call at least two full working days before your required date of service. Dual 8-1-1 or 1-800-STAKE-IT (752-3348) in Maricopa County (602) 250-1100		DRAWN BY: ICB REVIEWED BY: PK VERIFIED BY: TR	
DATE	PROJECT NO.	SHEET	
6/19/2025	R317808.02	2	OF 4



CONNECTION TO EXISTING SIDEWALK DETAIL



CONNECTION TO PARKING LOT DETAIL

AREA TO BE SEEDED
(REFER TO COCONINO COUNTY
SEEDING SPECIFICATION)

CAUTION
EXISTING GAS LINE AND OVERHEAD
ELECTRIC
CONTRACTOR TO VERIFY EXACT LOCATION OF UNDERGROUND
UTILITIES PRIOR TO CONSTRUCTION



EXPIRES 9/30/2027

CITY OF SEDONA
SIM-11S LITTLE HORSE SUP

GRADING DETAILS

HUITT
HZ **ZOLLARS**
6737 Corsair Avenue, Suite B | Prescott, Arizona 86301
Office (602) 252-8384 | Fax (602) 252-8385
www.huittzollars.com



DRAWN BY: ICB
REVIEWED BY: PK
VERIFIED BY: TR

DATE	PROJECT NO.	SHEET
6/19/2025	R317808.02	4 OF 4



CITY COUNCIL AGENDA BILL

AB 3239
July 8, 2025
Regular Business

Agenda Item: 8d

Proposed Action & Subject: Discussion/possible action regarding the approval of a Sister Cities Letter of Intent with Jaslo, Poland including a presentation and update by Sedona Sister Cities' Board of Directors Chair Chuck Marr.

Department City Manager's Office

Time to Present 10 Minutes

Total Time for Item 30 Minutes

Other Council Meetings

Exhibits A. Friendship Letter of Intent

Finance Approval	Reviewed 6/30/25 BGW		
City Attorney Approval	Reviewed 6/30/25 KWC	Expenditure Required	
		\$	0.00
City Manager's Recommendation	Recommend approval 06/30/25	Amount Budgeted	
		\$	N/A
		Account No. (Description)	

SUMMARY STATEMENT**Background:**

On February 8, 2022 Council supported the establishment of a non-profit volunteer membership Sedona Sister Cities Association, which will be self-sustaining and requires no City Funding, with limited staff involvement. The Mayor selected a Council liaison Vice Mayor Ploog. On November 12, 2024, Council approved an updated Sister Cities agreement that allows minor use of staff time and resources for the program. On May 27, 2025 Council approved a Sister Cities agreement with Canmore Canada.

The Sister Cities Association has identified Jaslo, Poland as the next city for which they recommend a Sister Cities Friendship Agreement with Sedona. The Sedona Sister Cities' Board of Directors Chair Chuck Marr will present the request to sign the Letter of Intent and will explain the connection between Sedona and Jaslo.

Climate Action Plan/Sustainability Consistent: ☐ Yes - ☐ No - ☒ Not Applicable

Board/Commission Recommendation: ☐ Applicable - ☒ Not Applicable

Alternative(s): N/A

MOTION

I move to: approve the Sister Cities Letter of Intent with Jaslo, Poland.



June 18, 2025

REQUEST FOR APPROVAL OF A FRIENDSHIP CITIES AGREEMENT WITH JASŁO, POLAND

On behalf of the Sedona Sister Cities Association, we respectfully request City Council approval of a formal Friendship Cities Agreement with the City of Jasło, Poland.

Initial contact was made by Edyta Wieczorek, expressing Jasło's strong interest in developing a cultural and community partnership with Sedona. Jasło is a vibrant community of 35,000 residents in southern Poland, located at the foot of the Carpathian Mountains, with a proud 650-year history. The city is currently focused on the development of its local wine industry, with seventeen wineries in the surrounding region.

To explore the potential for a meaningful relationship, an eight-member Sedona delegation visited Jasło during their renowned Days of Wine International Festival. Delegates were warmly welcomed and deeply impressed by the city's hospitality and spirit of friendship.

Earlier this year, Sedona hosted a reciprocal visit from Jasło's former Vice Mayor and current chair of their Friendship Committee. During this visit, several areas of potential exchange were identified, including a youth science and innovation exchange, historic photography exhibits, and international film and media collaboration.

As a next step in nurturing this growing relationship, Sedona's first *Polish Picnic* is scheduled for September, co-sponsored by the Polish American Congress of Arizona.

We believe a Friendship Cities Agreement with Jasło is an ideal step forward—honoring citizen diplomacy and setting the foundation for educational, cultural, and economic exchange. We respectfully request Council's approval to proceed with this international partnership.



LETTER OF INTENT

signed by and between

the City of Jasło (Republic of Poland) and the City of Sedona (United States of America)

the City of Jasło, represented by Adam Kostrzab – Mayor of the City of Jasło

the City of Sedona, represented by Scott Jablow – Mayor of the City of
Sedona

hereinafter referred to as the “Parties”,

With a view to fostering friendship and cooperation between nations for the
purpose of building a better future, the Parties agree as follows:

§ 1

The Parties consider it appropriate to sign a letter of intent aimed at initiating
actions intended to establish mutual partnership relations and cooperation,
which will ultimately lead to the preparation and signing of a partnership
agreement between the two Cities.

§ 2

In the spirit of bilateral cooperation, based on mutual trust, with the aim of
ensuring equality and mutual benefit, the Contracting Parties shall cooperate
in particular in the following areas:

- a) economic development, including the promotion of cooperation between
business entities and the encouragement of local entrepreneurship,
- b) culture, sports and education, including the organization of joint cultural
and sporting events, as well as educational projects,
- c) tourism, with particular emphasis on wine tourism.

☐





§ 3

Cooperation between the Parties shall be carried out in particular through non-governmental organizations engaged in activities consistent with the areas covered by this agreement, and shall be conducted primarily through the use of information and communication technologies.

§ 4

The activities of the Parties shall be conducted with full respect for the laws in force in their respective countries, particularly with regard to the statutory powers of local government authorities.

§ 5

The Parties declare that the planned actions arising from this letter shall promote the idea of city partnerships aimed at the development of local communities, which will contribute to jointly establishing the terms of cooperation to be set out in a future partnership agreement.

§ 6

This letter of intent has been prepared in both Polish and English, both versions having equal legal force. In the event of any discrepancies in interpretation, the provisions in the Polish language shall prevail.

Adam Kostrzab

Scott Jablow

Mayor of the City of Jaslo

Mayor of the City of Sedona



CITY COUNCIL AGENDA BILL

AB 3236
July 8, 2025
Regular Business

Agenda Item: 8e

Proposed Action & Subject: Discussion/possible action of the appointment of a Special Magistrate for the Sedona Municipal Court to serve on an on-call basis for a two-year term, effective July 18, 2025.

Department Magistrate Court

Time to Present 5 mins

Total Time for Item 15 mins

Other Council Meetings June 24, 2025

Exhibits None

Finance Approval	Reviewed 6/30/25 BGW	
City Attorney Approval	Reviewed 6/19/25 KWC	Expenditure Required
		\$ Varies
City Manager's Recommendation	N/A	Amount Budgeted
		\$
		Account No. 10-5520-01-6011 (Description)

SUMMARY STATEMENT

Background: A Special Magistrate is a judge appointed by City Council to serve on an on-call basis for a period of two years, including to temporarily fill the role of a presiding magistrate. This could occur when a permanent presiding magistrate position is vacant due to death, resignation, or other reasons, and an interim appointment is made until a permanent replacement is selected.

Judge Goimarac and Judge Levin are two potential candidates for the Special Magistrate position.

The Special Magistrate will be paid at a rate of \$65 per hour.

Community Plan Consistent: ☐ Yes - ☐ No – ☒ Not Applicable

Board/Commission Recommendation: ☐ Applicable – ☒ Not Applicable

Alternative(s): N/A

MOTION

I move to: approve the appointment of _____ as a Special Magistrate for the Sedona Municipal Court to serve on an on-call basis for a two-year term at the rate of \$65 per hour, effective July 14, 2025.



CITY COUNCIL AGENDA BILL

AB 3188
July 8, 2025
Regular Business

Agenda Item: 8f

Proposed Action & Subject: Discussion/possible direction/action regarding proposed State legislation, short-term rental legislation, lobbying efforts, and State budget and their potential impact on the City of Sedona.

Department	City Attorney/ Kurt Christianson
Time to Present	15 Minutes
Total Time for Item	30 Minutes
Other Council Meetings	February 11, 2025; February 25, 2025; March 11, 2025; March 25, 2025; April 8, 2025; April 22, 2025; May13, 2025, May 27, 2025; June 10, 2025; June 24, 2025
Exhibits	None

Finance Approval	Reviewed 7/01/25 BGW	Expenditure Required \$ N/A
City Attorney Approval	Reviewed 7/01/25 KWC	
City Manager's Recommendation	Reviewed 7/01/25 ABS	Amount Budgeted \$ N/A Account No. N/A (Description)

SUMMARY STATEMENT

Background: During the course of the State Legislative Session, many bills are introduced that have a potential impact on the City of Sedona. The League of Arizona Cities and Towns, the City's legislative advocate and City staff routinely monitor bills of interest as they progress through the legislative process.

This item is scheduled to provide a summary update on relevant bills and the proposed State budget, to answer questions that the City Council may have regarding any individual bill or the budget, and to consider the need for the City Council to take a formal position in support or opposition of any particular bill.

Climate Action Plan/Sustainability Consistent: ☐ Yes - ☐ No - ☒ Not Applicable

Board/Commission Recommendation: ☐ Applicable - ☒ Not Applicable

Alternative(s): None

MOTION

I move to: For presentation and direction purposes only.



CITY COUNCIL AGENDA BILL

AB 3066
July 8, 2025
Regular Business

Agenda Item: 8g

Proposed Action & Subject: Discussion/possible action regarding future meeting/agenda items.

Department City Manager

Time to Present 2 Minutes

Total Time for Item 5 Minutes

Other Council Meetings Included in City Council regular meeting agenda packets as of May 14, 2024

Exhibits A. Future Agenda Items

Finance Approval	Reviewed 6/30/25 BGW	
City Attorney Approval	Reviewed 6/19/25 KWC	Expenditure Required
		\$ N/A
City Manager's Recommendation	Reviewed 7/1/25 ABS	Amount Budgeted
		\$ N/A
		Account No. N/A (Description)

SUMMARY STATEMENT

Background: Council requested a document showing future agenda items be added to the Council packet going forward. Attached as Exh. A is the Future Agenda Items document for review and discussion, and possible direction purposes.

Climate Action Plan/Sustainability Consistent: ☐ Yes - ☐ No - ☒ Not Applicable

Board/Commission Recommendation: ☐ Applicable - ☒ Not Applicable

Alternative(s): None

MOTION

I move to: For presentation and direction only.

Date	Day	Time	Type	Topic	Agenda Section	Requestor	Estimated Total Time
8/12/2025	Tuesday	4:30 p.m.	Special Meeting				
				Tentative for Council review Magistrate candidate applications.	Exec Session	Martin	60 min
				Discussion and consultation regarding personnel matters, specifically to discuss City Attorney Kurt Christianson's annual evaluation. This matter is brought in executive session pursuant to A.R.S. 38-431.03(A)(1).	Exec Session	Christianson	60 min
8/12/2025	Tuesday	4:30 p.m.	Regular Meeting				
				AB 3128 Approval of a purchase agreement for APN 401-64-006A,490 E. Sedona Vista Drive in an amount of \$70,000.	Consent	Harris	NA
				AB 3238 Approve Resolution No. 2025-__ to join the Coconino County Free Library District, approve Resolution No. 2025-__ authorizing the execution of an IGA between the City of Sedona and the Coconino County Free Library District, and approve the service contract with the Sedona Public Library authorizing the City Manager to sign said agreement subject to approval by the City Attorney.	Consent	Spickard	NA
				AB 3222 Discussion/possible action regarding approval of a Resolution for a Development Agreement with Dutchman's Cove, LLC and Axys Capital Total Return Fund, LLC regarding the canopy walk on the proposed Ambiente Creekside property.	Regular	Christianson	30 min
				AB 3133 Discussion/possible action regarding approval of PT-04B SR179 Park and Ride Construction Contract in the amount of \$XXXXXXX.	Regular	Hall	15 min
				AB 3187 Discussion/possible action regarding approval of a contract for software purchase, with xxxxxxx, in the amount of \$xxxxx.	Regular	Dickey	30 min
				AB 3066 Discussion/possible action regarding future meeting items.	Regular	Spickard	5 min
8/13/2025	Wednesday	3:00 p.m.	Special Meeting				

				AB 3240 Discussion and presentation from the Sedona Police Department regarding Automated License Plate Rader (ALPR) Technology with updates and overview of the system that has been deployed across the city	Special	Foley	120 min
8/26/2025	Tuesday	4:30 p.m.	Regular Meeting				
				AB 3066 Discussion/possible action regarding future meeting items.	Regular	Spickard	5 min
8/27/2025	Wednesday	3:00 p.m.	Special Meeting				
9/9/2025		1:00 p.m.					
				Tentative HOLD City Council Magistrate Interviews- 1	Exec Session	Martin	3 hours
9/9/2025	Tuesday	4:30 p.m.	Regular Meeting				
				Approval of The Sedona Women Day Proclamation, September 6, 2025	Consent	Jablow/Ploog	NA
				The Sedona Women Day Proclamation, September 6, 2025	Proclamations	Jablow/Ploog	5 min
					Regular		
9/10/2025	Wednesday	12:00 p.m.	Special Meeting				
				Tentative HOLD City Council Magistrate Interviews- 1	Exec Session	Martin	3 hours
9/10/2025	Wednesday	2:00 p.m.	Special Meeting				
				AB 3206 Discussion/possible direction regarding the Draft Western Gateway Master Plan.	Special	Meyer	120 min
9/23/2025	Tuesday	4:30 p.m.	Regular Meeting				
				AB 3151 Discussion/possible action regarding approval of a construction contract with XXXXXXXXXXXXXXX, for the Improvements at Ranger Station / Interior Restoration of House and Barn Project, in the amount of \$XXXXXXXX.	Regular	Phillips	30 min
9/24/2025	Wednesday	3:00 p.m.	Special Meeting				

				AB 3135 Discussion/possible action regarding the Sedona in Motion transportation program.	Special	Harris	120 min
10/14/2025	Tuesday	4:30 p.m.	Regular Meeting				
10/15/2025	Wednesday	3:00 p.m.	Special Meeting				
				AB 3215 Discussion/possible direction regarding the needs assessment and strategic plan to address homelessness with a focus on recommendations, including a regionally coordinated implementation plan for addressing homelessness in the Verde Valley.	Special	Blum	2 hours
10/28/2025	Tuesday	4:30 p.m.	Regular Meeting				
10/29/2025	Wednesday	3:00 p.m.	Special Meeting				
				AB 3232 Presentation/discussion by Arizona Water Company and City staff regarding water conservation initiatives.	Special	Beck	60 min