

A G E N D A

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas to be held on ***Friday, July 18, 2025 at 12:00 p.m.*** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members: Cathy Le, Animal Services Manager
Dr. Tommy Menser, Veterinarian
Melony Jordan, Code Enforcement Officer
Nelda Corbell, Humane Society of North Texas
Cherie K. Batsel
Tiki Smith
Brian Burks

1. Call to Order
2. Invocation
3. ***Public Comments:*** Persons may address the Animal Care Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Consider approval of minutes of the Animal Care Advisory Committee meetings of April 25, 2025.
5. Discuss April – June 2025 Statistics
6. Discuss Future Outreach Events
7. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee
8. Board Member comments
9. Adjourn

The Animal Care Advisory Committee reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.

Animal Care Advisory Committee
April 25, 2025

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas was held in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas on Friday, April 25, 2025, at 12:00 p.m.

Members Present: Cathy Le, Animal Services Manager, Chair
Nelda Corbell, Humane Society of North Texas
Cherie K. Batsel
Tiki Walker Smith
Brian Burks

Members Absent: Dr. Tommy Menser, Veterinarian
Melony Jordan, Code Enforcement Officer

1. Call to Order

Cathy Le, Animal Services Manager, Chair called to order of the Animal Care Advisory Committee meeting at 12:05pm.

2. Invocation

Cathy Le, Animal Services Manager, Chair gave the invocation.

3. Public Comments

Darlene Miller, 240 Parks School House Rd. Waxahachie, Texas commented regarding an estimated time of arrival of a transport trailer used for adoption events.

Johnna Wallace, 3305 Sanger Creek Way, Waxahachie, Texas expressed her gratitude for the hard work and dedication of animal control, particularly for their efforts in providing and distributing food to those in need. She also shared her desire to assist in any way she can.

Shelia Hood, 3841 Black Champ Rd, Midlothian, Texas discussed collaborative efforts and partnerships with Ellis County, referencing her role in facilitating PetCo's donation to Tri-City. She expressed her belief that there is potential for future collaboration and partnerships within Ellis County.

4. Consider approval of minutes of the Animal Care Advisory Committee meetings of January 31, 2025

Action:

Brian Burks moved to approve the minutes of the Animal Care Advisory Committee meetings of January 31, 2025. Motion was seconded by Cherie J. Batsel and carried unanimously (5-0).

5. Discuss January – March 2025 Shelter Report

The item was presented by Cathy Le, who reported nine adoptions—a low number attributed to limited outreach efforts. However, she noted that adoption numbers are expected to rise with the arrival of warmer weather.

6. Discuss January – March 2025 and Future Outreach Events

Chairman Cathy Le introduced the item and emphasized that seven outreach events had been conducted, during which 80% of the pets were successfully adopted.

Some of the future events include:

- Pet Supplies Plus (Microchipping/adoptions) TBD
- Farmers Market: Once Every Month
- Clear the Shelter: 8/22/2025-8/24/2025
- PetFest (Tropy Club): 10/4/2025

7. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee

The next meeting is set for July 18, 2025 at 12:00pm.

8. Board Member comments

Brian Burks conveyed his appreciation for Cathy's dedication and the hard work she consistently puts in.

Cheri K. Batsel emphasized the importance of having a shelter manager who is deeply involved and committed, and she commended Cathy Le for exemplifying those qualities.

10. Adjourn

There being no further business, the meeting adjourned at 12:18 p.m.

Respectfully submitted,

April Garcia
Public Service Officer