



AGENDA

Town Council

Monday, July 14, 2025

6:00 pm Work Session and 7:00 p.m. Regular Meeting

Sunnyvale Town Hall

Council Chambers

127 N Collins Rd.

Sunnyvale, TX. 75182

A. **Work Session - 6 p.m.**

1. Discussion related to the Comprehensive Plan steering committee appointments.
2. Discussion related to appointing members to serve on the Charter Review Committee.
3. Discussion related to calling a special election for a council vacancy.
4. Discussion related to board and commission vacancies and appointments.

B. **Regular Meeting - 7 p.m.**

C. **Invocation**

D. **Pledge of Allegiance**

E. **Call Meeting to Order**

F. **Announcements and Acknowledgements**

Pursuant to Texas Government Code Section 551.0415 the Mayor, Council and Staff may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

G. **Public Comment**

The Town Council invites citizens to address the Town Council on any matter, except items on the agenda and public hearings that are included on the agenda. Comments related to items on the agenda and public hearings will be heard when the specific item/hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a Public Comment Card and submit it to a staff member prior to the Public Comment section on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. Council may choose to place the item on a future agenda.

H. Introductions

1. Introduction of New Employees:
 - Lilly Clarke, Human Resources Director
 - Robert Thomas, Senior Building Inspector
 - Michael Morton, Police Officer

I. Recognitions

1. Recognition of Senior Planner Laura Evans for receiving the American Institute of Certified Planners (AICP) license.
2. Recognition of the following Firefighter/Paramedics on their recent promotion to Driver Engineer:
 - Kevin Dodd
 - Jason Rogers
 - Mike Tracy

J. Proclamations

Mayor George to issue proclamation in honor of Parks and Recreation month.

1. [Mayor George to issue proclamation in honor of Parks and Recreation month. Proclamation - Parks and Recreation Month.docx](#)

K. Consent Agenda Items

1. Consider and act upon the minutes from the June 9, 2025, Town Council meeting. [June 9, 2025 DRAFT Minutes.pdf](#)
2. Consider and act upon approval of a preliminary plat for Lot 1, Block A, Webb Addition, and Lot 10R, Block B, St. James Park, consisting of 9.942-acres of land, within Single Family 1 (SF-1) residential zoning district, located at 636 E Tripp Road and 657 St. James Allee. **Case 1843-PLT/Webb Addition and St. James Park Preliminary Plat.**
[Preliminary Plat Map](#)
3. Consider and act upon Resolution 2025-13 approving an ILA with NTMWD for a Waterline Easement Encroachment. [RES 2025-13_ILA NTMWD-Easement for Utility Relocation.docx Exhibit.pdf](#)
4. Consider and act upon Resolution 2025-14 approving an Interlocal Agreement with the City of Mesquite for Belt Line Road Traffic Signal Operations. [Fiber Exhibit.pdf RES 2025-14 ILA Sun-Mes Traffic Signals Beltline Corridor.docx](#)
5. Consider and act upon approving the purchase of 16 Toughbooks for the police department and fire department from Code 3 Technology in an amount not to exceed \$51,920. [Code 3 Quote Getac S410.pdf](#)

6. Consider and act upon Resolution 2025-15 to adopt Dallas County Hazard Mitigation Action Plan.
[Resolution 2025-15 Adopting HMAP.docx](#)
[1-APA-DallasCo-TX-SIGNED.pdf](#)
[HMAP Sunnyvale Items.pdf](#)

L. Public Hearing Items

1. Hold a public hearing, discuss, and consider and act upon approval of a residential replat of Lot 10R, St. James Park for the property located at 657 St. James Allee, and a final plat for a tract of land for property located at 636 E Tripp Road, consisting of approximately 9.942 acres of land within Single Family Residential - 1 (SF-1) zoning district. **Case 1844-PLT/Webb Addition Final Plat and St. James Park Residential Replat.**

[Map](#)
[Residential Replat/Final Plat](#)

M. Presentations and Updates

1. Presentation of the Regional Catastrophic Preparedness Grant Program by the North Central Texas Council of Governments.
[COG RCPGP 7.14.25.pptx](#)

N. Discussion and Action Items

1. Discuss, consider and act upon the purchase of traffic signal poles for the Belt Line Intersection Improvement Project in an amount not to exceed \$181,733 and authorize the Town Manager to execute all documents related to the purchase.

[BH2615 Sunnyvale Belt Line Poles.pdf](#)
[Location Exhibit.pdf](#)

2. Discuss, consider, and act upon appointing no more than 10 members to the Comprehensive Plan Steering Committee including two members from the Town Council.
3. Discuss, consider and act upon Resolution 2025-16 establishing, selecting, and appointing a 2025 Charter Review Committee.
[Resolution 2025-16 - 2025 Charter Committee.doc](#)
4. Discuss, consider and act upon the first reading of Ordinance 2025-07 to establish a Building Standards Commission by appointing the members of the Board of Adjustment as commissioners.
[Ordinance 2025-07 -Appointing Building Standards Commission \(BSC\)](#)

5. Mayor and Council requests for future Staff updates and agenda items.

O. Executive Session

1. Section 551.087 - Economic Development

To deliberate the offer of a financial or other incentive to a business prospect.

- Athletic Club
- Gateway Park
- Broadband Initiative

2.

Section 551.071 – Consultation with Attorney

To seek the advice of the Town’s attorney about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter.

- Board and Commission and Council Vacancies
- Review performance evaluation process
- Town Manager

3.

Section 551.074 – Personnel Matters

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Review performance evaluation process
- Town Manager

P. End Executive Session

1. Consider official action, if any, on matters discussed in executive session.

Section 551.087 – Economic Development

- Athletic Club
- Gateway Park
- Broadband Initiative

Section 551.071 – Consultation with Attorney

- Board and Commission and Council Vacancies
- Review performance evaluation process
- Town Manager

Section 551.074 – Personnel Matters

- Review performance evaluation process
- Town Manager

Q. Adjourn

NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071

(private consultation with the attorney for the Town); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

The Town of Sunnyvale is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Town Secretary at 972-226-7177 at least 48 hours prior to the meeting.

Notice is hereby given that the Sunnyvale Town Council will conduct its Regular Meeting on Monday, July 14, 2025 at the Sunnyvale Town Hall. The public is encouraged to attend the meeting. Email comments may also be submitted to rachel.ramsey@townofsunnyvale.org by 3 p.m. the day of the meeting. The link to the live stream of the meeting will be posted on Sunnyvale's Facebook page Town of Sunnyvale – Government.

I hereby certify that the foregoing notice was posted at Town Hall, 127 N. Collins Rd., Sunnyvale, Texas and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting:



Rachel Ramsey, Director of Administration/Town Secretary

Date Posted: July 11, 2025

Time Posted: 4:30 p.m.

Date Removed from Bulletin Board: _____

Removed By: _____