

AGENDA

CANFIELD CITY COUNCIL REGULAR MEETING July 16, 2025-5:30 P.M.

FRANCIS J. McLAUGHLIN MUNICIPAL BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call: Quorum is Present - Meeting is in Session.
4. Proclamations & Presentations.
5. Approval of Minutes.
6. Reading of Communications.
7. Reports of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.
8. Public questions from residents (or representative) related to the above referenced reports. Questions may be limited to three (3) minutes.
9. Recognition of Persons Desiring to Appear Before Council.

10. OLD BUSINESS

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

11. NEW BUSINESS

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

- A. An **Ordinance** Amending the Sign Regulations of the City of Canfield.

Description: This Ordinance addresses changes to the sign regulations, specifically violation for temporary signage.

Action Needed: This will be set for a public hearing on September 3, 2025 @ 5:30pm

Attachment(s): Changes to the Sign Regulations

Public Comments

- B. An **Ordinance** Authorizing the City Manager to Enter Into An Agreement for Leaf Pick-Up.

Description: The City advertised for bids on our website, with a bid opening date of July 1, 2025. The only bid was from Jeff's B&B Lawn and Landscaping, LLC, who is our current contractor. This is a 5-year contract 2026-2030. Years 2026-2029 the bid was \$52,500.00 and 2030 the bid was \$55,000.00.

Action Needed:

Attachment(s): Bid tabulation and agreement.

Public Comments

- C. An **Ordinance** Approving the Replat of MCCTC Plat No.1, Part of Outlot 75., on N. Palmyra Road by Mahoning County Career and Technical Center.

Description: This replat at MCCTC is for the Medical Wellness Center. MS
Consultants certified the replat.

Action Needed:

Attachment(s): Supporting documents.

Public Comments

12. Council Comments.

13. Adjournment

Introduced by: _____
First Reading: _____

AN ORDINANCE AMENDING
THE SIGN REGULATIONS OF THE CITY OF CANFIELD

WHEREAS, the Council of the City of Canfield has determined it to be in the best interest of the citizens of the City to amend Chapter 1183 of the Codified Ordinance of the City; and

WHEREAS, the amendment specifically addresses violations of Chapter 1183 related to temporary signage and the enforcement of the ordinance related to such violations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section1: That Chapter 1183, specifically section 1183.99 of the Codified Ordinances of the City of Canfield shall be amended to read as attached hereto.

Section2: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned, Clerk of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: _____
_____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

CHAPTER 1183

Sign Regulations

1183.01 Purpose.

1183.02 General regulations.

1183.03 Design standards.

1183.04 Pre-existing or nonconforming signs.

1183.05 Exempt signs.

1183.06 Administration and enforcement.

1183.07 Procedure for obtaining a sign permit.

1183.08 D-Design Area and Historic Preservation Area regulations.

1183.09 Sign permit; fee.

1183.10 Appeals.

1183.11 Definitions.

1183.99 Penalty.

CROSS REFERENCES

Advertising on State and interstate highways - see Ohio R.C. Ch. 5516

Advertising on public streets - see TRAF. 311.04

Unauthorized signs - see TRAF. 313.07

1183.01 PURPOSE.

The intent of the standards for sign control of Canfield is to provide an attractive visual environment for business, while at the same time protecting and enhancing the physical appearance of the community and ensuring public safety. All signs not specifically allowed herein shall be prohibited.

(Ord. 1997-11. Passed 3-19-97.)

1183.02 GENERAL REGULATIONS.

Except as specifically provided in this Chapter 1.183, the following general regulations apply to all signs located within the Municipality.

(Ord. 2017-22. Passed 8-2-17.)

(a) Structure, Type and Location.

(1) Portable signs shall not be permitted.

(2) Billboards shall not be permitted.

(3) All signs shall be permanently fixed to the ground or be attached to a building by means of adequate wood, aluminum, steel or masonry supports designed to carry the weight of the sign.

(4) All signs shall be secured in such a manner as to prevent swinging or other significantly noticeable movement resulting from the wind.

(5) No sign may be attached to or supported by a tree, utility pole or trash receptacle.

(6) Any sign utilizing or containing glass in its construction shall use safety or wire reinforced glass.

(7) No sign shall contain words, statements or graphic descriptions of an obscene, indecent or immoral nature.

(8) No pennants, banners, streamers, spinning or similar moving devices shall be permitted.

(Ord. 1997-11. Passed 3-19-97.)

(9) No sign advertising or promoting an activity, service or product no longer available shall be permitted.

(10) No sign shall be located in such a manner as to hinder or prevent free ingress or egress from any door, window or fire escape.

(11) No sign shall be located at or near an intersection of two or more streets in such a manner as to hinder or obstruct free and clear vision; and no sign shall be of a shape or color that may be confused with traffic control signs or devices.

(12) No sign shall be located on a vacant lot unless used for the purpose of advertising the lot for sale or lease.

(13) No signs shall be located nearer than eight feet vertically or four feet horizontally from any overhead electric wires or conductors.

(14) Signs not located on the same site as the advertised business shall not be permitted.

(15) Signs and sign structures that project above the building line or are placed on the top of a building structure shall be prohibited.

(16) Fire or other emergency or public signs shall not be included in the calculation of permitted sign area.

(17) Advertising signs identifying give-a-ways, stamps and/or optional purchases secondary to the primary goods or services sold on the premises shall not be permitted.

(18) All free-standing signs shall be located a minimum of five (5) feet from all property lines. (Ord. 1997-11. Passed 3-19-97.)

(19) Signs mounted on, painted on or affixed in any manner to a vehicle of any kind, or a trailer, parked on private property for the primary purpose of attracting public attention or directing the public to a use, business, event, product on the same property, or service are prohibited.

(Ord. 2020-22. Passed 5-20-20; Ord. 2020-29. Passed 7-15-20.)

(b) Lighting.

(1) Where permitted, all lighting used in the illumination of signs shall be adequately shielded or shaded, and properly directed so as to not be objectionable to adjacent and surrounding properties.

(2) All lighting shall be internal to the sign or of indirect illumination.

(3) All lighting shall consist of constant illumination which is uniform in intensity.

(4) No colored lights shall be used in a location or manner in which they might be confused with traffic control devices or vehicular traffic.

(5) All wiring materials used in the construction and operation of electrically illuminated signs shall be installed and maintained in accordance with local electrical codes.

(Ord. 1997-11. Passed 3-19-97.)

1183.03 DESIGN STANDARDS.

(a) Permanent Signs.

(1) Location and type. The following types of signs shall be permitted in the R/O, O, B-1, B-2, B-3, M-1 and S Zoning Districts, subject to the provisions specified in these sign regulations.

A. No wall sign shall project more than twenty-four inches from the face of the building or structure upon which it is located.

B. Free-standing signs must be located a minimum of five (5) feet off the adjacent property line.

(2) Maximum number. Except as provided for within subsection (b) hereof, a maximum number of three signs shall be permitted per business and not more than one sign shall be a free-standing sign having not more than two individual sign faces.

(3) Maximum size. Except as provided for within a shopping center development and office complex development, a maximum total of 100 square feet of sign area shall be permitted per business; and in no case shall any individual sign contain more than fifty square feet per sign face, further provided that:

A. The total sign area permitted per establishment shall not exceed two square feet of sign area per lineal foot of width of the building occupied by the establishment. Width shall be measured along the building face which is nearest parallel to the street line. In the case of a corner lot, either frontage may be used in determining the maximum permitted sign area.

B. The total sign area permitted in shopping center and office complex developments shall be governed by provisions specified in subsection (b) hereof.

(4) Maximum height.

A. The top edge of a wall sign shall not extend above the building on or to which it is painted, attached or supported.

(Ord. 1997-11. Passed 3-19-97.)

B. No free-standing sign shall exceed fifteen (15) feet in height. No free-standing sign shall extend without support more than eight (8) feet horizontally, nor within five (5) feet of the right-of-way edge of the street next to which it is located or placed. All free-standing signs shall be placed within an approved landscaped area which shall be at least as large as one side or face of the proposed sign. Such landscaped area shall be separated from any paved area by curbing.

Where a free-standing sign is located within a paved area which may be subject to vehicular or pedestrian traffic, the sign must be:

1. Situated so as to not unduly obstruct the normal traffic pathways; and
2. Have its bottom edge either within two (2) feet of grade or not less than nine (9) feet above grade to provide adequate and safe clearance.

No free-standing sign shall have its supporting structure located closer than fifty (50) from any R-1, R-1A, R-2, R-3, R-4, R-5, R- PUD or R-MHP Zoning District.

(Ord. 2014-06. Passed 2-5-14.)

(b) Shopping Center, Office or Business Complexes and Multiple Business Buildings.

(1) Location. The following types of signs shall be permitted in shopping centers, subject to the following provisions:

- A. Free-standing signs must be located a minimum of five (5) feet from the property line.
- B. Wall signs.
- C. Marquee signs.

(2) Maximum number.

A. One free-standing sign having not more than two individual sign faces, shall be permitted at a shopping center to serve all of the businesses within the center.

B. The maximum number of wall signs and marquee signs permitted within a shopping center shall be limited by the number of establishments located within the center. One wall sign and one marquee sign having not more than two individual sign faces shall be permitted per establishment.

(3) Maximum size.

A. The maximum permitted sign area of a free-standing sign shall be 150 square feet and in no case shall any individual sign contain more than seventy-five square feet per sign face.

B. The maximum permitted sign area of the wall sign permitted per business shall not exceed two square feet of sign area per lineal foot of width of the building or part of the building occupied by the establishment. Width shall be measured along the building face which is nearest parallel to the street line. In the case of a corner lot or location, either frontage may be used in determining the maximum permitted sign area.

C. The maximum permitted sign area of the marquee sign permitted per establishment shall be four square feet and in no case shall any individual sign contain more than two square feet per sign face.

(4) Maximum height.

- A. No free-standing sign shall exceed thirty feet in height.

No free-standing sign shall extend without support more than eight feet horizontally, nor within five feet of the right-of-way edge of the street next to which it is located or placed.

Where a free-standing sign is located within a paved area which may be subject to vehicular or pedestrian traffic, the sign shall be:

1. Situated so as to not duly obstruct normal traffic or pathways; and
2. Have its bottom edge either within two feet of grade, or not less than nine feet above grade to provide adequate and safe clearance.

No free-standing sign shall have its supporting structure located closer than fifty feet from any R-1, R-2, R3, R-4, R-5, or R-PUD Zoning District.

B. The top edge of a wall sign shall not extend above the building on or to which it is painted, attached or supported.

(Ord. 2022-05. Passed 2-2-22.)

(c) Business Complexes and Multiple Business Buildings.

(1) Location. The following types of signs shall be permitted in office or business complexes and multiple business buildings, subject to the provisions specified in these sign regulations.

- A. Free-standing signs must be located a minimum of five (5) feet from the property line.
- B. Wall signs (except that no wall signs shall be permitted in the Design Review/Historical Preservation Area)
- C. Marquee signs.

(2) Maximum number.

A. One free-standing sign having not more than two individual sign faces, shall be permitted at an office or business complex and multiple business building development to serve all of the businesses within such development.

B. The maximum number of wall signs and marquee signs permitted at an office complex development shall be limited by the number of establishments located within the development. One wall sign and one marquee sign having not more than two individual sign faces shall be permitted per establishment.

(3) Maximum size.

A. The maximum permitted sign area of a free-standing sign shall be 150 square feet and in no case shall any individual sign contain more than seventy-five square feet per sign face.

B. The maximum permitted sign area of the marquee sign permitted per establishment shall be four square feet and in no case shall any individual sign contain more than two square feet per sign face.

(4) Maximum height.

A. No free-standing sign shall exceed thirty feet in height.

No free-standing sign shall extend without support more than eight feet horizontally, nor within five feet of the right-of-way edge of the street next to which it is located or placed.

Where a free-standing sign is located within a paved area which may be subject to vehicular or pedestrian traffic, the sign shall be:

1. Situated so as to not duly obstruct normal traffic or pathways; and
2. Have its bottom edge either within two feet of grade, or not less than nine feet above grade to provide adequate and safe clearance.

No free-standing sign shall have its supporting structure located closer than fifty feet from any R-1, R-2, R3, R-4, R-5, or R-PUD Zoning District.

B. The top edge of a wall sign shall not extend above the building on or to which it is painted, attached or supported.

(Ord. 2022-06. Passed 2-2-22.)

(d) Temporary Signs. Construction signs, political signs, real estate signs, and religious, charitable and civic organization signs where permitted in all zoning districts shall be considered as temporary signs and shall only be permitted subject to the provisions specified in these regulations. (Ord. 2018-04. Passed 3-7-18.)

(1) Construction signs. Construction signs shall be permitted in any location where current, on-going construction projects are in progress.

A. Construction signs shall not be illuminated.

B. One construction sign having not more than two individual sign faces shall be permitted per construction site.

C. The maximum permitted sign area of a construction sign shall be six (6) square feet per side.

D. Construction signs may identify the name of the building or project under construction, the name of the architect, engineer, contractor, project costs, completion date and agencies associated with the project.

E. Construction signs shall be located on the same property as the specific project under construction, and shall be located (i) in the required front yard, either behind the existing sidewalk or if no sidewalk exists, fifteen feet (15') from the paved portion of the road right of way, or (ii) place on the structure being constructed or renovated. (Ord. 2021-57. Passed 11-17-21.)

(2) Religious, charitable or civic organization signs. Religious, charitable or civic organization signs shall also meet the following requirements:

A. No flashing illumination or illumination which involves movement or causes the illusion of movement resulting from the arrangement of lighting.

B. Permitted use shall not exceed two weeks.

C. The maximum permitted sign area shall be four feet by five feet or twenty square feet per sign face, with a maximum of two individual sign faces.

(Ord. 1997-11. Passed 3-19-97.)

D. Signs shall be located either behind the existing sidewalk, or if no sidewalk exists, fifteen feet (15') from the paved portion of the road right of way.

(Ord. 2018-04. Passed 3-7-18.)

E. No signs shall be placed upon utility poles or trees.

F. No sign shall be located at or near an intersection of two or more streets in such a manner as to hinder or obstruct free and clear vision; and no sign shall be of a shape or color that may be confused with traffic control signs or devices.

(Ord. 1997-11. Passed 3-19-97.)

(3) Political signs. It is the intent of this section to regulate, restrict and control the display of political signs as to duration, size and location. It is further not the intent of this section to prohibit or discourage political signs, rather, to maintain the appearance of the community before, during and after a political election, as well as to provide for the health, safety and welfare of residents of the City who may be endangered due to defective construction and/or location of the signs.

A. Political signs shall not be illuminated and shall not have more than two individual sign faces.

B. The maximum permitted area of a political sign shall be no more than twelve (12) total square feet and in no case shall any individual sign contain more than six (6) square feet per sign face. Such signs shall be permitted for the period beginning forty-five (45) days before an

election to ten (10) days thereafter. Should any signs remain after this period, the Municipality may remove such signs and charge the expenses of removal to the owner of the property where such sign(s) are located. (Ord. 2009-15. Passed 4-1-09.)

C. No political signs shall be permitted upon utility poles or trees. Such signs shall be located behind the existing sidewalk, or if no sidewalk exists, fifteen feet (15') from the paved portion of the road right of way. (Ord. 2018-04. Passed 3-7-18.)

D. No more than two (2) political signs shall be placed on any lot by any candidate or issue opponent or proponent.

(Ord. 2019-59. Passed 12-18-19.)

(4) Real estate signs.

A. Real estate signs shall not be illuminated.

B. One real estate sign or similar sign, having not more than two individual sign faces, designating an individual parcel of land for sale, lease or rent shall be permitted on that particular parcel being offered for sale.

C. The maximum permitted sign area of a real estate sign shall be eight square feet, and in no case shall any individual sign contain more than four square feet per sign face.

D. No real estate signs shall be permitted upon utility poles or trees. Such signs shall be located behind the existing sidewalk, or if no sidewalks exists, fifteen feet (15') from the paved portion of the road right of way.

E. Real estate signs shall only be permitted during the duration that the subject property is actively listed for sale with a real estate agent or actively offered for sale by the owner.

(Ord. 2020-12. Passed 3-18-20.)

(e) Signs in R-PUD District.

(1) Location.

A. Sign shall be located at the main or primary entrance to the District.

B. Signs shall be situated so as not to unduly obstruct normal traffic or clear sight distance at an intersection.

(Ord. 1997-11. Passed 3-19-97.)

C. Signs shall not be permitted upon utility poles or trees. Such signs shall be located behind the existing sidewalk, or if no sidewalk exists, fifteen feet (15') from the paved portion of the private roadway in the R-PUD. (Ord. 2018-04. Passed 3-7-18.)

D. Sign shall not be within fifty feet of R-1 property.

(2) Maximum number.

A. Only one sign per individual district containing not more than two individual sign faces shall be allowed.

B. All signs must be permanently mounted and properly landscaped.

(3) Type.

A. All signs shall be ground mounted and shall not exceed six feet in height.

B. All signs must be permanently mounted and properly landscaped.

(4) Total size. Total sign area shall not exceed sixty square feet and in no case shall any individual sign face exceed thirty square feet.

(5) Lettering. The sign shall only contain the name of the development.

(6) Approval. All signs for an R-PUD shall receive the prior approval of the Planning and Zoning Commission.

(7) Lighting. All lighting shall be ground mounted and directed so as not to be objectionable to adjacent and surrounding properties.

(f) Signs at Historic Structures.

(1) Location.

A. Sign shall be located in the front yard.

(Ord. 1997-11. Passed 3-19-97.)

B. Signs shall not be permitted upon utility poles or trees. Such signs shall be located behind the existing sidewalk, or if no sidewalk exists, fifteen feet (15') from the paved portion of the road right of way. (Ord. 2018-04. Passed 3-7-18.)

C. Sign shall not obstruct the clear sight distance of any vehicular or pedestrian traffic.

D. Minimum distance with regard to location of sign from any side yard shall not be less than twenty-five percent (25%) of the total frontage measurement of property.

(2) Maximum number. Only one sign per structure, containing not more than two individual sign faces shall be allowed.

(3) Type.

A. All signs shall be ground mounted not to exceed six feet in height.

B. All signs shall be properly landscaped.

(4) Total size. Total sign area shall not exceed forty square feet and in no case should any individual sign face exceed twenty square feet.

(5) Lettering. Sign shall only contain the name of the historic structure and dates.

(6) Approval. All signs shall receive approval of the Planning and Zoning Commission and the Design Review/Historic Preservation Committee prior to being erected.

(7) Lighting. All lighting shall be ground mounted and directed so as not to be objectionable to adjacent and surrounding properties.

(g) Signs in R-1a, R-1, R-2, R-3 and R-4 Districts.

(1) Requirements. The subdivision must be in excess of fifty acres.

(2) Location.

A. The sign(s) shall be located at only one main or primary entrance to the subdivision.

B. The sign(s) shall be situated so as not to unduly obstruct normal traffic or clear sign distance at an intersection.

C. Sign shall not be within fifty feet of any building.

(Ord. 1997-11. Passed 3-19-97.)

D. Signs shall be located behind the existing sidewalk, or if no sidewalk exists, fifteen feet (15') from the paved portion of the road right of way.

(Ord. 2018-04. Passed 3-7-18.)

(3) Maximum number.

A. One sign per individual subdivision containing not more than two individual sign faces shall be allowed, or not more than two signs having not more than one sign face shall be allowed.

B. Single-sided signs shall have the blank side obstructed from view by utilizing an ornamental wall, shrubs or trees.

(4) Type.

A. All signs shall be ground mounted and shall not exceed six feet in height. If signs are placed on earth mounds, the height of sign shall be calculated from the base of the earth mound to the top of the sign.

B. All signs must be permanently mounted and properly landscaped.

(5) Total size. Total sign area shall not exceed sixty square feet and in no case shall any individual sign face exceed thirty square feet.

(6) Lettering. The sign shall only contain the name of the development.

(7) Lighting. All lighting shall be ground mounted and directed so as not to be objectionable to adjacent and surrounding properties.

(8) Approval. All signs for an R-1a, R-1, R-2, R-3 and R-4 Districts shall receive the prior approval of the Planning and Zoning Commission.

(h) Signs in R-5 District.

(1) Requirements. The complex shall contain a minimum of sixteen dwelling units to qualify for a sign.

(2) Locations.

A. Sign shall be located at the main entrance to the complex.

B. Sign shall be situated so as not to unduly obstruct normal traffic or clear sight distance at an intersection.

C. Sign shall not be within fifty feet of R-1a, R-1, R-2, R-3 and R-4 property.

(Ord. 1997-11. Passed 3-19-97.)

D. Signs shall be located behind the existing sidewalk, or if no sidewalk exists, fifteen feet (15') from the paved portion of the road right of way.

(Ord. 2018-04. Passed 3-7-18.)

(3) Maximum number. Only one sign per individual complex containing not more than two individual sign faces shall be allowed.

(4) Type.

A. All signs shall be ground mounted and shall not exceed six feet in height.

B. All signs must be permanently mounted and properly landscaped.

(5) Total size. Total sign area shall not exceed sixty square feet and in no case shall any individual sign face exceed thirty square feet.

(6) Lettering. The sign shall only contain the name of the complex.

(7) Lighting. All lighting shall be ground mounted and directed so as not to be objectionable to adjacent and surrounding properties.

(8) Approval. All signs shall receive the prior approval of the Planning and Zoning Commission. Signs which were existing at the time of the adoption of these sign regulations, but which were erected in compliance with previously adopted regulations shall be considered preexisting signs which may be continued as long as they are kept in good repair and maintained in safe condition.

(Ord. 1997-11. Passed 3-19-97.)

(i) Electronic Changeable Copy Signs. Multiple message and variable message electronic or digital signs ("Changeable Copy Signs" or "Signs") shall conform with the following requirements:

(1) Full color Electronic Changeable Copy Signs shall be allowed with a black background.

(2) Changeable Copy Signs shall be permitted in B-2, B-3, M-1, and S Zoning districts except that no signs shall be permitted in the Historical District areas as defined in Section 1129.01.

(3) Messages shall remain fixed for at least fifteen (15) seconds.

(4) Messages shall not spin, rotate, scroll, flash, or contain video displays, animation or intermittent light.

(5) Changes to messages must be accomplished instantaneously without fading or other special effects.

(6) Signs must be capable of regulating display intensity and the light intensity level of the display must automatically adjust to natural light conditions.

(7) No sign shall be of such intensity as to create a distraction to motorists, or emulate traffic control devices.

(8) Signs must contain a default design that will cause them to go dark if a malfunction occurs.

(9) The changeable copy portion of any sign shall not exceed seventy-five percent (75%) of the total allowable area of the subject sign.

(10) Electronic or digital portions of such signs must be turned off at the later of (i) when the subject business or subject owner is closed for business or (ii) 10:00 p.m.

(11) All Changeable Copy Signs shall include a photocell providing for dimmed illumination at night.

(12) One (1) Changeable Copy Sign shall be permitted per single property or unified site, i.e., a plaza.

(13) Upon (a) installation, or (b) at any time subsequent thereto upon the City's request, the owner shall provide the City with proof of compliance with the following illuminance requirement.

Illuminance shall be measured with an illuminance meter set to measure footcandles accurate to at least two decimals and shall be measured with the sign off, and again with the sign displaying a white image for a full color-capable sign, or a solid message for a single-color sign. All measurements shall be taken perpendicular to the face of the sign at the distance determined by the total square footage of the sign as set forth in the table below. The difference between the off and solid-message measurements using the measurement criteria shall not exceed 0.3 footcandles.

Area of Sign Sq. Ft.	Measurement distance (ft.)
10	32
15	39
20	45
25	50
30	55
35	59
40	63
45	67
50	71
55	74
60	77

65	81
70	84
75	87
80	89
85	92
90	95
95	97
100	100
110	105
120	110
130	114
140	118
150	122
160	126
170	130
180	134
190	138

Area of Sign Sq. Ft.	Measurement distance (ft.)
200	141
220	148
240	155
260	161

280	167
300	173

(14) There shall be a minimum distance of 200 feet between any Changeable Copy Signs.

(15) At no time shall the total digital illumination area of a Sign fall below ninety-five percent (95%). If a sign falls below the ninety-five percent (95%) minimum illumination requirement, the sign shall be shut off until it is repaired and complies with the illumination requirement.

(16) Messages displayed must be static and complete in themselves, without continuation in context to another message or to another sign.

(17) Changeable Copy Signs should be limited to monument signs only.

(18) All Changeable Copy Signs must comply with all other applicable provisions contained in this Chapter 1183.

(Ord. 2020-61. Passed 12-16-20.)

(j) Sandwich Board Type Sign. In any B-1 zoning district, one (1) sandwich Board type sign per building may be displayed in the frontage area adjacent to the business, subject to the following:

(1) The sign shall be submitted to the Zoning Inspector by the Owner of the subject property for review and approval prior to use.

(2) The sign shall advertise only goods and/or services offered by a business in the building whose frontage the sign occupies.

(3) The sign shall have no moving parts.

(4) The sign shall not be illuminated.

(5) The sign may have no more than two sides.

(6) The sign and supporting structure's overall dimensions shall not exceed a height of four (4) feet, or a width of three (3) feet when open, and the sign's advertising space shall not exceed nine (9) square feet.

(7) The sign shall not block pedestrian or vehicular traffic or be placed in a loading area or fire or emergency vehicle area.

(8) The sign shall not hinder the ability of persons to exit or enter vehicles parked along the curb and shall not hinder exit from or entry to a building.

(9) The sign shall be constructed of finished all-weather materials.

(10) The sign shall not be secured, tethered, or installed on traffic devices, utility equipment, street trees, street lights, or any other public fixture.

(11) The sign may be on display only during those hours during which the subject business is open to the public.

(12) The sign shall be well maintained.

(13) Applicant shall execute a Hold Harmless Agreement with the City as adopted from time to time by the City.

(14) Sandwich board type signs permitted by this section are not be considered when determining other signage allowed by other provisions in this Chapter 1183.

(15) If the sign is to be located in the right of way, the Owner must (i) add the City as an additional insured to the comprehensive general liability policy of the Owner in an amount of at least one hundred thousand and no/100 dollars (\$100,000.00), and (ii) provide proof of such coverage.

The placement of a Sandwich Board sign in accordance with this section shall not require approved by the Design Review Historical Preservation Committee, the Planning and Zoning Commission, or the Board of Zoning Appeals.

There shall be an administrative processing fee of twenty dollars (\$20.00) as a permanent fee for the use of a sandwich board sign in accordance with Section 1183.03.

(Ord. 2020-29. Passed 7-15-20.)

(k) Window Signs. Window signs placed within four (4) feet of a window, or directly on the window and visible to the outside shall not cover more than thirty percent (30%) of the window space between 4 feet and 7 feet above grade and shall not block views to any cashier area if one exists. Only seventy-five percent (75%) of the total area(s) where letters are placed directly on windows shall count toward the maximum amount of allowable window coverage.

(Ord. 2020-23. Passed 5-20-20.)

1183.04 PRE-EXISTING OR NONCONFORMING SIGNS.

Any sign which exists at the time of adoption of these sign regulations which does not conform to the provisions specified herein shall be regarded as a pre-existing or nonconforming sign.

All pre-existing or nonconforming signs are considered by these sign regulations to be incompatible with the intent and specifications of these sign regulations. Such nonconforming signs may be continued subject to the following provisions:

(a) All pre-existing and nonconforming signs shall be kept in good repair and be maintained in safe condition.

(b) Any pre-existing or nonconforming signs which are structurally altered, enlarged, relocated, replaced, reprinted, excluding normal touch-up, repainting or routine maintenance repainting, or involved in converting the sign through the replacing or changing of removable sign panels, shall thereafter comply with all of the requirements and provisions specified in these regulations.

(c) However, nothing contained in this section shall require the obtaining of a permit for, or prohibit the ordinary maintenance of a sign such as repainting a sign to contain the same general content and the same color(s), or the replacing or repairing of removable panels with panels of similar size, color(s) and general content. Such changes or maintenance of a sign which does not require a permit under this chapter shall not be required to be approved or considered by the Design Review/Historical Preservation Area Review Committee. Nothing in this section shall alleviate the requirements imposed by other sections within this chapter.

(d) Any pre-existing or nonconforming signs which are part of an establishment which discontinues its operation for a period of ninety consecutive days shall thereafter comply with these sign regulations.

(e) (EDITOR'S NOTE: Former subsection (e) hereof was repealed by Ordinance 1979-58, passed November 7, 1979.)

(Ord. 1997-11. Passed 3-19-97.)

1183.05 EXEMPT SIGNS.

The following signs are exempt and therefore are not subject to the provisions of these regulations:

(a) Municipal signs, legal notices, warning or street signs or other similar signs used for traffic control purposes; public service company or temporary emergency signs as may be approved by the Zoning Inspector.

(b) Monuments, markers, emblems, flags or insignia of any local governmental entity.

(c) Bulletin boards not larger than twenty square feet in size for public, religious or charitable institutions when located on the premises of such institutions.

(d) Informational or directional signs such as "Parking", "Entrance", "Exit", "Service", "Parts", "Shipping", "Receiving" and the like, provided that they meet the requirements of these sign regulations, and further provided that:

(1) The number of informational or directional signs used shall be the minimum number necessary to provide information and/or direction as approved and authorized on the Sign Permit.

(2) All such signs shall be free-standing which do not exceed three feet in height.

(3) The maximum permitted sign area shall be the minimum necessary to provide the information and/or direction, and in no case shall be more than eight square feet per individual sign face.

(4) All informational or directional signs shall be set back a minimum of ten feet from any property line.

(5) All informational or directional signs shall not be located in a manner as to obstruct free and clear vision at an intersection or a point of ingress or egress to the establishment or any adjacent property.

(e) Product identification signs identifying the brand name, logo or type of gasoline sold in approved automobile service station or service station and repair garage shall be permitted on the gasoline pumps. Such signs may be used to indicate the type of gasoline dispensed from each pump located on the premises.

(Ord. 1997-11. Passed 3-19-97.)

(f) Incidental signs not exceeding two square feet in area per side.

(Ord. 2007-05. Passed 1-17-07.)

1183.06 ADMINISTRATION AND ENFORCEMENT.

The administration of these regulations shall be under the jurisdiction of Council. Enforcement shall be the responsibility of the Zoning Inspector as designated by the Manager. No person, business or organization shall erect, alter or otherwise change an existing sign without first obtaining a Sign Permit from the Zoning Inspector.

However, nothing contained in this section shall require the obtaining of a permit for, or prohibit, the ordinary maintenance of a sign such as repainting a sign to contain the same general content and the same color(s), or the replacing or repairing of removable panels with panels of similar size, color(s) and general content. Such changes or maintenance of a sign which does not require a permit under this chapter shall not be required to be approved or

considered by the Design Review/Historical Preservation Area Review Committee. Nothing in this section shall alleviate the requirements imposed by other sections within this chapter.

(Ord. 1997-11. Passed 3-19-97.)

1183.07 PROCEDURE FOR OBTAINING A SIGN PERMIT.

Application for a Sign Permit shall be made through the Zoning Inspector, on a standard form which shall contain the following information:

- (a) The name, address and telephone number of the applicant.
- (b) Signed authorization of the owner of the property on which the sign is to be located, if the applicant is not the owner.
- (c) The location of the sign and/or a scale drawing of the building showing the dimensions of all walls on which a sign is to be placed, including the building and signs in relation to adjacent property.
- (d) A scale drawing of the sign in ink on reproducible base showing the size, height, construction details, type of materials to be used and information to be included on the sign.
- (e) The name and address of the person, firm, association or corporation responsible for the construction, erection and maintenance of the sign.
- (f) Written authorization permitting the Zoning Inspector or his duly authorized representative, to inspect the property, building or structure upon which the sign is to be located, supported or attached to.
- (g) Any other information deemed necessary by the Zoning Inspector to ensure that the sign will be in full compliance with these regulations.

(Ord. 1997-11. Passed 3-19-97.)

1183.08 D-DESIGN AREA AND HISTORIC PRESERVATION AREA REGULATIONS.

In addition to the provisions and requirements specified in these Sign Regulations, any sign which is to be placed on a property located within the D-Design Area and Historic Preservation Area, shall be approved by the Design Review and Historic Preservation Committee prior to the issuing of the required Sign Permit.

The Zoning Inspector shall review the application for the Sign Permit and prior to issuing the Sign Permit shall forward the application to the Design Review and Historic Preservation Committee for review.

(a) The Committee shall review the application and shall approve, disapprove, modify or request additional information concerning the application within thirty days of the date which such application was referred to the Committee by the Inspector. If additional information is requested, the Committee shall have an additional thirty days to further review the application from the date which the additional information is submitted to the Committee by the applicant.

(b) The Committee shall certify their decision in writing to the Inspector. If the decision is favorable, the Inspector shall issue the Sign Permit.

(Ord. 1997-11. Passed 3-19-97.)

1183.09 SIGN PERMIT; FEE.

(a) It shall be the responsibility of the Zoning Inspector to fully examine the application for a Sign Permit, and upon approval, issue a Sign Permit to the applicant.

(b) The Sign Permit shall become void 120 days from the date it is issued if construction has not commenced, unless the time to commence construction is extended to a maximum period of six months for cause as approved by the Zoning Inspector.

(c) Any individual who constructs, alters, replaces or relocates a sign without first obtaining the required Sign Permit from the Zoning Inspector, in accordance with this chapter, shall pay two times the amount of the fee as calculated in subsection (d) hereof.

(d) A non-refundable fee of ten dollars (\$10.00) for the first twenty square feet of sign plus two dollars (\$2.00) for each additional square foot of sign area shall accompany each application for a Sign Permit, except as stated herein.

(e) Temporary signs are exempt from this section.

(Ord. 1997-11. Passed 3-19-97.)

1183.10 APPEALS.

Appeals from these Sign Regulations shall be made to the Planning and Zoning Commission as the Board of Appeals.

(Ord. 1997-11. Passed 3-19-97.)

1183.11 DEFINITIONS.

As used in these Sign Regulations, the following words and phrases shall have the meaning ascribed to them herein.

(a) "Animated sign" means a sign with action or motion, flashing, color changes requiring electrical energy, electronic or manufactured sources of supply, but not including wind activated elements.

(b) "Billboard" or "signboard" means any sign situated on private property on which the written or graphic information is not directly related to the principal use of the land on which the sign is located.

(c) "Bulletin board sign" means any sign or structure located on the property of a public, institutional, religious or charitable organization which is used to announce their activities.

(d) "Business sign" means any sign, advertisement, announcement, logo or symbol attached to, painted or illuminated directly or indirectly, upon any land or building which directs attention to any business, professional service or similar activity which is conducted on the premises where the sign is located. A business sign shall not include the flag,

(e) "Construction sign" means a sign which is located on a lot where current on-going construction is in progress which indicates the name of the project, architect, engineer, contractor or other similar information concerning the project.

(f) "Folding portable sign" means any sign which is supported by an A frame or T-frame base which is designed to be easily moveable and is intended for advertising price and/or incidental goods or services.

(g) "Free standing sign" means a sign which is supported by one or more columns, in or upon the ground.

(h) "Incidental sign" means signs which are by their nature temporary and minor, and do not have a material adverse affect on the surrounding neighborhood. For example, a sign showing support for a certain school sport or other event on a temporary basis would be considered an "Incidental Sign".

(i) "Marquee sign" means a sign which is attached to the underside of a marquee or canopy which extends from a building and covers the walkway, which identifies the entrance to an establishment.

(j) "Political sign" means a sign which announces the candidacy of a person, or slate of persons running for elective office, a political party or issue or slate of issues.

(k) "Portable sign" means any sign which is attached to, supported by a part of a structure which is designed to be moved on wheels, runners, casters, trailers, skids or other similar device; or transported, pushed or pulled by a motor vehicle.

(l) "Projection sign" means a sign which is suspended from, attached to or supported by a building or structure extending away from such building or structure a distance of more than eighteen inches.

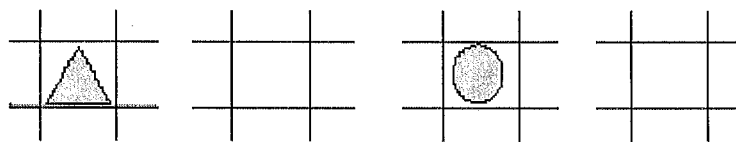
(m) "Real estate sign" means any sign which advertises or announces the sale, rental or lease of the premises upon which lot the sign is located.

(n) "Revolving sign" means a sign which rotates.

(o) "Sign" means any arrangement of letters, writing, name, identification, description, display, flag, symbols, emblem, insignia, graphic representation, or devices which are contained on a structure or part thereof, or attached to or painted on a building or structure; to advertise, direct attention to, or announce an object, place, product, person, activity, organization or business. This definition shall not include any flag, pennant or insignia of any nation, state, city or other political unit, as well as any sign, board or surface used to display or announce official notice of such political units, shall not be included. The word "sign" shall be interpreted to include the structure of such sign.

(p) The area of a sign shall be computed as the maximum area of a square or rectangle described by two pairs of parallel lines tangent to the extremities of the sign face and totally enclosing every portion thereof. (Refer to figures 1 through 4).

1. 2. 3. 4.



(q) "Sign face" or "individual sign face" means the surface upon which or through which the word or graphic message of the sign is displayed. Each such surface shall be construed as an individual sign face and the area included as a part of that sign face shall be computed into the total permitted sign area.

(r) "Temporary sign" means a sign which is intended to advertise construction projects, real estate sales, civic, religious or charitable events, leases or rentals, political candidates, parties or issues, where the duration of such sign is not permanent, and the sign structure is not affixed in a lasting or permanent manner to the ground or a structure.

(s) "Wall sign" means a sign which is affixed to any exterior wall which carries the name of the business, person, firm or corporation occupying the premises and the principal goods sold or services rendered.

(t) "Zoning Inspector" means the Municipal Zoning Inspector.

(Ord. 2007-05. Passed 1-17-07.)

1183.99 PENALTY.

Any person, firm, association or corporation who neglects or refuses to comply with these Sign Regulations in placing a sign upon a building, structure or other property shall be notified in writing via certified mail by the Zoning Inspector of such offense, and shall be fined not more than one hundred dollars (\$100.00) for each day the violation continues following receipt of written notification. Notwithstanding the above, in the case of a violation of these Sign Regulations related to Temporary Sign(s), the Zoning Inspector shall place a door hanger at the subject property informing the owner or occupant of the specific violation. If the subject sign is not removed within five (5) days, the property owner shall be cited for the violation and subject to the fines described hereinabove.

CODIFIED ORDINANCES OF CANFIELD

Introduced By: _____
First Reading: _____

ORDINANCE

AN ORDINANCE AUTHORIZING THE
CITY MANAGER TO ENTER INTO AN
AGREEMENT FOR LEAF PICK-UP

WHEREAS, The City of Canfield has previously hired the assistance of
contracted Professionals for the Pick-up and Disposal of Leaves; and

WHEREAS, the City desires to enter into an agreement for said Leaf Pick-up
Services;

WHEREAS, a bid opening was held on July 1, 2025 and B&B Lawn and
Landscaping, LLC was the low bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF CANFIELD, OHIO:

Section 1: That the City shall enter into an agreement with Jeff’s B&B Lawn
and Landscaping, LLC. for Leaf Pick-up in 2026, 2027, 2028, 2029 and 2030 according to the
agreement attached hereto.

Section 2: That the City Manager is hereby authorized and directed to execute
such Agreement and to take all further action necessary as contemplated in such Agreement.

Section 3: That this Ordinance and all deliberations relating to the passage of
this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of
the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2025.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that
the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield,
Ohio for seven continuous days, to-wit:

_____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

BID TABULATION SHEET
BRUSH PICK-UP
JULY 1, 2025-10:00AM

NAME	INSURANCE	BID	ALTERNATE BID
B&B LAWN AND LANDSCAPING 241 HILLTOP CANFIELD, OHIO 44406	X__yes _____ no \$1,000,000-LIABILITY	2026-\$52,500.00 2027-\$52,500.00 2028-\$52,500.00 2029-\$52,500.00 2030-\$55,000.00	\$10,000.00 \$10,00000 \$10,000.00 \$10,00000 \$10,000.00

AGREEMENT

This agreement, made this _____ day of _____, 2025 by and between the City of Canfield, Ohio hereinafter called the "City" and Jeff's B&B Lawn and Landscaping LLC hereinafter called the "Contractor" for a term of five (5) years commencing in the fall of 2026 (see specification sheet). In consideration of the promises and covenants contained herein, the parties agree as follows:

1. Contractor will commence and complete the Leaf Removal, in the City of Canfield, Ohio for the years, 2026, 2027, 2028, 2029 and 2030 in accordance with the Proposals and Specifications for Leaf Removal attached hereto and incorporated herein as Exhibit A ("Services"). Commencement each year will be as requested by the City.
2. Contractor is an independent contractor and will furnish all materials, supplies, tools, equipment and labor and other services necessary for the completion of the services described herein, including removal and disposal.
3. Contractor will commence the work required annually upon City's request and will substantially complete the same by December of each year, unless the period for completion is extended by written confirmation of the City of Canfield.
4. Contractor agrees to perform all of the work described on Exhibit A.
5. The City will pay the Contractor upon completion annually in the amounts as follows:
 - Year 1- 2026-\$52,500.00
 - Year 2-2027 -\$52,500.00
 - Year 3-2028 -\$52,500.00
 - Year 4-2029- \$52,500.00
 - Year 5-2030- \$55,000.00
6. This Agreement shall be binding upon all parties herein and their respective heirs, executors, administrators, successors and assigns.
7. Contractor hereby covenants and agrees to defend, protect, indemnify and save harmless the City together with its officers, agents and employees from losses, costs, claims, expenses, costs of damage on account of any act or omission of the Contractor, its agents, or employees during or occasioned by the work or otherwise related to or arising out of the Services to be provided by Contractor herein.

Contractor shall keep the Contract under his own control and may not sublet, sell, transfer, or assign by power of attorney, or otherwise dispose of the Contract or any portion thereof or his title, right, or interest therein, to any person, firm or corporation without written consent of the owner.

8. Contractor shall provide proof of liability insurance to the City upon execution of the Agreement. Such policies shall be in amounts as reasonably requested by the City and such policies shall name the City of Canfield as additional insured.
9. Ohio law. This Agreement shall in all respects be construed under and governed by the laws of the State of Ohio, and venue shall exclusively vest in the courts of Mahoning County.
10. Entire Agreement. This Agreement contains the entire understandings between the parties with respect to the transaction and term contemplated herein. No prior or oral agreements shall be binding. This Agreement may only be amended pursuant to a written document executed by all parties.

THE CITY OF CANFIELD

By: _____

Date: _____

Name: _____

David A. D'Apolito

ATTEST:

Date: _____

**JEFF'S B&B LAWN AND
LANDSCAPING LLC**

By: _____

Date: _____

Name: _____

Jeffrey Tach

ATTEST:

Date: _____

Introduced by: _____
First Reading: _____

ORDINANCE

AN ORDINANCE APPROVING THE REPLAT OF MCCTC PLAT NO.1, PART OF OUTLOT 75, ON
N. PALMYRA ROAD BY MAHONING COUNTY CAREER & TECHNICAL CENTER

WHEREAS, MS Consultants, Inc. reviewed the requirements for the replat and it does meet
the standards as outlined in 4733-37-05 plat of survey.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, MAHONING
COUNTY, OHIO:

Section 1: The Council of the City of Canfield approves MCCTC Plat No.1, Part of
Outlot 75, on N. Palmyra Road.

Section 2: That this Ordinance and all deliberations relating to the passage of this
Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the
Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2025.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio hereby certify that the
foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield,
Ohio for seven continuous days, to-wit: _____
_____.

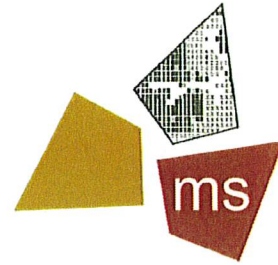
CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

ms consultants, inc.
engineers, architects, planners

333 East Federal Street
Youngstown, Ohio 44503-1821
p 330.744.5321
f 330.744.5256
www.msconsultants.com



MCCTC
PLAT NO. 1

This is to certify that the subdivision creating MCCTC Plat No. 1 prepared by Advanced Land Measurement, Inc. for the Board of Education of the Mahoning County Joint Vocational School District of Ohio does not exceed the mathematical error in closure as stated in Administrative Code Chapter 4733-37-04, Measurement specifications for the Standard for Boundary Surveys in Ohio. I also certify that the acreage for the subdivided portion of Outlot No. 75 is 5.4850 acres. The owner's deed references are as stated and current. The boundary monuments are found and set at the corners as required by 4733-37-03, Monumentation for the Standards for Boundary Surveys in Ohio and that the subdivision of part of Outlot No. 75 does meet the standards as outlined in 4733-37-05, Plat of Survey.

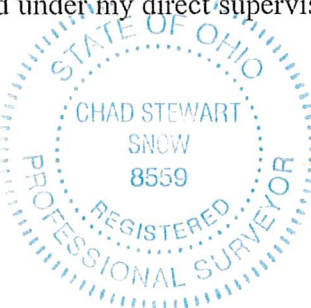
I hereby certify that this report was prepared under my direct supervision.

A handwritten signature in blue ink, appearing to read 'Chad S. Snow', is written over the printed name.

4/30/25

Chad S. Snow

Registered Professional Surveyor No. 8559





BROWNFIELD, OHIO 44003
PHONE: (216) 444-6200 FAX: (216) 444-6201

MC CARTER & P. HART 6-13-25
MATTHEW A. HART P.S. NO. 7447

AS WITNESS (SIGNED) WITNESSES: James C. Galt DATE June 20 1885
OWNERS: Robert Bell
THE BOARD OF REGISTRATION OF THE U.S.

[illegible]

SET MY HAND AND AFFIRM MY OATH
2025
WOMAN MUSIC

CITY ENGINEER

DATE OF _____, 20____

MAHONING COUNTY RECORDS

MAINTAINING COUNTRY SETBACKS

MINUTES

CANFIELD CITY COUNCIL **REGULAR MEETING** JUNE 18, 2025- 5:30 P.M.

The meeting was called to order by Christine Oliver, President of Council, followed by the Pledge of Allegiance. The Clerk called the roll to which a quorum responded as followed: Mr. Graham, Mr. Neff, Mrs. Oliver and Mr. Tieche.

Absent: Mr. Dragish.

Staff present: Christine Stack-Clayton, Finance Director; Charles Colucci, Chief of Police, John Rapp, Public Works Superintendent and Tyler Thorn, Zoning Inspector.

Under **PRESENTATIONS & PROCLAMATIONS**, there were none.

Under **MINUTES**, the Minutes of the Regular Meeting on June 4, 2025 were approved as presented.

Under **READING OF COMMUNICATIONS**, there were none.

Under **REPORTS** of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector, and Public Works Superintendent.

MR. TIECHE: My report is not related to the Parks Board. I am a member of the Mahoning Valley Sanitary District Board and there has been a lot of discussion in the paper and that kind of thing, about the fact that the rates are going to go up and it's all because of the bid for the dam being \$106,000,000; which is true that, that was the amount that was submitted but today at their meeting they rejected that bid because it was well over the estimate of \$59,850,000. So, they are going to be process of relooking at that and rebidding it. It will probably be rebid late this year. At any rate, it's a dead issue, as far as the \$106,000,000 dam repair. That concludes my report.

MR. NEFF: We had a Planning & Zoning Meeting that just set some preliminary public meetings for the coming months. I'll let our zoning inspector fill-in, if there is anymore details that should be discussed.

MR. GRAHAM: I have no report this evening.

MRS. OLIVER: I do not have any updates for the Fire Board this evening. Let's move onto our Public Works Superintendent, Mr. Rapp.

PUBLIC WORKS SUPERINTENDENT: Thank you. Crews repaired a water leak on Callahan. Work has begun on the back-up generator behind Giant Eagle for the sanitary lift-station. Meter replacements continue. We have just a little over 500 remaining for residential. We're hoping to get that wrapped up this year. Crack sealing is going to be starting next week. We're going to start on Herbert and any roads within 1 or 2 years of age, as long as we have the material to finish those out. It prevents the water from going down inside and getting under the pavement and heaving it. It extends the life of the streets. Sure-Line started yesterday, painting streets and our Public Works Department is doing all the side streets and it should take about a week to finish. With the weather, it might be hit and miss. I do believe the main parade route will be completed in time for the 4th of July. We are also in contact with Armstrong and we have a list of some of these, we'll call them double poles, where Ohio Edison replaces a pole and the other communication companies don't run off of it. We think we have good contact now. The city manager and I were in a meeting with one of their representatives and we forwarded over a list of all the double pole areas and they're going to check them out. Anything that is Armstrong, hopefully they'll remove and then we can move onto AT&T and whoever else is on these poles. That's all I have.

MR. TIECHE: Did Armstrong say anything to you about the new fiber that they're running down Court Street?

PUBLIC WORKS SUPERINTENDENT: No. I have no knowledge of it.

MR. TIECHE: Okay. I know that they had a truck over there blocking the road and directing traffic, so I asked them what they were doing and they're running fiber down, apparently, to the old court.

PUBLIC WORKS SUPERINTENDENT: It might be aerial.

FINANCE DIRECTOR: It is.

PUBLIC WORKS SUPERINTENDENT: If it's not underground.

MR. TIECHE: I just didn't know whether they notified you of what they're doing.

PUBLIC WORKS SUPERINTENDENT: They have not.

MR. TIECHE: Okay.

MRS. OLIVER: Our Finance Director, Mrs. Clayton.

FINANCE DIRECTOR: The State Auditors told me they plan to finish their field work here next week. It will still be quite some time before a report is released because it has to go through reviews at their end before it gets released. It will probably be like August. In the 2023-2024 Audit Report for Millennial Moments JEDD was released yesterday. I can provide anybody a

copy of it, if they like. It's also available to view and/or download it from the Auditor of State website under the Audit Tab and then click on Audit Search. It's a whopping 3 pages, unlike ours that will be over 100. That's all I have tonight.

MRS. OLIVER: Thank you. Our Zoning Inspector, Mr. Thorn.

ZONING INSPECTOR: Thank you, Mrs. Oliver. For the month of June, so far we've issued 15 permits. That puts the total for this year to 72, so far. Next month, as Mr. Neff was saying, we set 3 public hearings, those will be on July the 10th. Those are residents that are seeking adjustments to our ordinance. Certified mail went out to anybody that is neighboring them. Those are the people that get notified because they are within a certain radius of the project. The times for the meeting will be 5:00, 5:10 and 5:20pm. Those will be the 3 public hearings that we have next month. That's all I got.

MRS. OLIVER: Thank you. Mrs. Bernat.

CLERK: Thank you. Just a reminder that we only have one council meeting in July and one in August. The July meeting will be July 16th and the August meeting will be August 13th.

MRS. OLIVER: Thank you. Mr. D'Apolito, I meant to ask you if you have anything for the Mayor's Report?

MR. D'APOLITO: I do not.

MRS. OLIVER: We'll move onto Mr. D'Apolito.

MR. D'APOLITO: I wanted council to be aware that we had another successful auction on our own website, we sold a backhoe that was declared surplus earlier this year. It sold for \$14,500. It exceeded our expectations. So far, all of our auctions have done very, very well. On Tuesday, June 10th, the city along with the township co-hosted a program called Komara Outdoors on the Village Green. It's a show for kids, it's very interactive. More events are coming all summer and into the fall. The next event will be Safety Day coming up this Saturday from 2 to 6 pm. You may have heard there are some issues on how we enforce our zoning ordinances regarding yard signs. We are reexamining how we do that, as a result of some incident a couple of weeks ago. We will definitely proceed in a different manner with something less intrusive and give notification. We have the Zoning markers on our zoning vehicle, so everyone knows that vehicle that is out there and all our employees are required to wear their city ID.

MRS. OLIVER: And the vehicle will be identified on both sides?

MR. D'APOLITO: It's already done. Both sides of the vehicle have the current seal of the city as well. I think the zoning vehicle had a blue seal before, that one was removed and there are two brand-new current ones on there. It says, zoning very clearly on it.

MRS. OLIVER: Thank you. Any timeline on when those updates will be out and how we're going to proceed in the future?

MR. D'APOLITO: The timeline is coming soon. Along with the city attorney, we're working on it, we had meetings and we're addressing it. I think pretty soon. We'll have a new process in place that will be acceptable. Again, we're always trying to learn, we're always trying to do better. We want to deliver the services to our residents as well as we can, as professionally as we can, as efficiently as we can. It will be coming soon.

MRS. OLIVER: Thank you. I appreciate that. Anything else?

MR. D'APOLITO: No.

MRS. OLIVER: Our Police Chief, Chief Colucci.

CHIEF OF POLICE: Thank you. I'll be leaving the meeting soon. The City Manager gave me permission. The Canfield Fair traffic control plan meeting is tonight at 6:00pm. It's usually in July but we're doing it earlier because we're going to make some changes. As far as, the Canfield 4th of July Parade, business as usual. Everything is going great. We're on pace and consistent with years past. As far as parade participants, one thing that was predicted by Mark Lipinsky from Second Sole, the race applicants due to it being a Friday, will be increased. They are expecting more runners than ever before, 1,300-1,600 is what they're anticipating. We'll be prepared for that. We got extra porta-potty's for the start and finish. The most important thing that I'll report to you tonight and it's an honor to be able to announce this, J.T. take good notes. Hopefully, you can do something for this. The 2025 Canfield 4th of July Parade Grand Marshal is Enid Maldonado. Enid is well deserving of the honor of being the Grand Marshal. She was a long-time serving member of that committee. She has done an amazing job helping us out, preparing us to take it over. Enid is Grand Marshal. I'm excited to watch her enjoy that day. She can sit back and it will be a little less chaos for her. I'd really like to do something special J.T., if possible. She humbly accepted it, while she was grocery shopping. (Laughter)

MRS. OLIVER: Hopefully, she was in Giant Eagle.

CHIEF OF POLICE: I think she was.

MRS. OLIVER: I think that's absolutely wonderful. She is very deserving. She worked hard on this parade.

MR. GRAHAM: For years.

MRS. OLIVER: Every single year, year-in, year-out. I think that is wonderful. Congratulations to her. That's awesome. Anything else?

CHIEF OF POLICE: No, thank you.

MRS. OLIVER: We'll move onto our City Attorney, last but not never least.

ATTY. FORTUNATO: MSC (Material Sciences Corp) had been cited recently for failure to remove contaminated materials, primarily water. They were leaving the water that they had removed in holding tanks on the property longer than is allowed, prior to taking it to dispose of it. They were sent a letter by the EPA-Notice of Violation. They quickly complied. They cured the violation. What came out of the conversation that I had with Todd Anderson and the EPA he agreed to notify the city of any communication relative to compliance or citations with MSC. I just felt like (inaudible) we weren't aware of. They absolutely agreed that they will keep us in the loop of all communications.

MRS. OLIVER: I think that's a good thing. Unfortunately, in the past, that is where our residents, they were not aware that we were left in the dark. I think it's a good thing for our residents to know that we are going to be notified going forward, every single time. That way, that know, that we're on top of it.

ATTY. FORTUNATO: Other than that, there were no compliance issues.

MRS. OLIVER: Thank you.

QUESTIONS ON REPORTS:

MR. TIECHE: For the City Attorney. Did you have any discussion about the ground water testing in the backyards of the folks that live on S. Briarcliff?

ATTY. FORTUNATO: I have not.

MR. TIECHE: Okay. I know there had been some issues about property owners not wanting to give them access and that kind of thing.

ATTY. FORTUNATO: A few weeks ago, there was an issue raised and we got involved in that. The property owners were indicating that the contractor for MSC was placing posts or fences on their property. They hadn't granted permission. At the end of the day, that was correct. They were placing fences outside of where they could place them. That was quickly rectified. I think within a matter of days. Testing ground water, testing results, I don't have any knowledge but we were involved resolving the issue relative to where the fence should be.

MR. TIECHE: Going back to the MVSD Committee, I mentioned that at a couple of meetings, talking to individuals up there and they said, they have absolutely seen no signs of anything that far north.

ATTY. FORTUNATO: Great.

MRS. OLIVER: Any other questions from Council? Hearing none. Residents, any questions? Hearing none.

Under **PERSONS DESIRING TO APPEAR BEFORE COUNCIL**, there were none.

Under **OLD BUSINESS**, there was none.

Under **NEW BUSINESS**:

ITEM A: An Ordinance Authorizing the City Manager to Enter Into A Contract for the Purchase, Installation and Grinding of Asphaltic Concrete (Street Paving).

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of two readings of the proposed Ordinance and authorize adoption of the same upon its first reading.

MR. GRAHAM: Second.

ROLL CALL ON MOTION:	4 Votes-Yes
	0 Votes-No
	Motion passes.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. TIECHE: Second.

ROLL CALL ON MOTION:	4 Votes-Yes
	0 Votes-No.
	Motion passes.

MR. GRAHAM: Madam President, I have an Ordinance Authorizing the City Manager to Enter Into A Contract for the Purchase, Installation and Grinding of Asphaltic Concrete (Street Paving). I move for passage.

MRS. OLIVER: I don't think we need any further explanation on this but Mr. D'Apolito.

MR. TIECHE: Do we need a second to that motion?

MR. NEFF: I'll second.

MRS. OLIVER: I was going to but I was going to see if there was any more detail first.

MR. D'APOLITO: I think Council has been provided with the bids. The low base bid came from a different company than what we're recommending because of some of the alternates. Mainly alternate 5. There is a huge difference. I don't know if council had a chance to review it.

MR. TIECHE: Was there any explanation as to why alternate 5 was so much higher than the other bidders?

PUBLIC WORKS SUPERINTENDENT: Traffic control. Pretty much where it was located. It was almost double from everyone else.

MR. D'APOLITO: More than double than what the low bidder was.

MR. TIECHE: Knowing the vendor, I shook my head and was surprised. I don't know the low bidder.

MR. D'APOLITO: They were competitive on the other roads but for some reason not on Alternate 5. The North Broad Street project, they're more than double. They tried to give an explanation but I don't understand it, to be honest with you.

ROLL CALL ON ORDINANCE:	4 Votes-Yes
	0 Votes-No
	Ordinance passes
	Ordinance 2025-14.

ITEM B: An Ordinance Amending the Public Records Policy for the City of Canfield.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of two readings of the proposed Ordinance and authorize adoption of the same upon its first reading.

MR. TIECHE: Second.

ROLL CALL ON MOTION:	4 Votes-Yes
	0 Votes-No
	Motion passes.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. GRAHAM: Second.

ROLL CALL ON MOTION:

4 Votes-Yes

0 Votes-No

Motion passes.

MR. TIECHE: Madam President, I have an Ordinance Amending the Public Records Policy for the City of Canfield. I move for passage.

MRS. OLIVER: Mr. D'Apolito or Atty. Fortunato could you explain this Ordinance.

ATTY. FORTUNATO: The legislature recently passed some legislation that allows municipalities and government entities in the state to charge actual costs for public records requests for video records including body cams. That was a big gaping hole in the law. What this does is, it allows us to charge a fee for producing those records and providing those records to anybody that requests them in a way that makes sense. What they've done is whatever rational costs are, based on the hourly rate of the employee, not to exceed \$75.00 an hour and not to exceed a total of \$750.00; which is a vast improvement over our five cents a page. In any event, we're blessed at the city to have Lynda Seabrook, who I think, it probably one of the most knowledgeable public records individual in the State of Ohio. She was on top of this, she provided us with some legislation. We took this language verbatim from legislation. I would advocate and ask that you approve this.

MRS. OLIVER: Thank you. Any questions? Hearing none. Mr. Tieche made a motion, do I have a second.

MR. GRAHAM: Second.

ROLL CALL ON ORDINANCE:

4 Votes-Yes

0 Votes-No

Ordinance passes

Ordinance 2025-15.

Under **COUNCIL COMMENTS:**

MR. NEFF: I was told that Rotary was going to be here to ask the city to consider moving the port-a-potty that is beside the gazebo. Has anybody contacted you?

MR. D'APOLITO: I had one person contact me and we had some text exchanged. I told them, I'm open-minded but I still think it's the best wrong answer. I don't think there is a right answer. We had one individual call on Tuesday who was so thankful for that. They were at a concert on Monday evening and they were thankful that we have that available now.

MR. NEFF: I just think that the placement of it should be improved.

MR. D'APOLITO: I spent a lot of time on it and I told the individual that I was texting with, I'm open-minded, if someone thinks there is a better solution, I'd love to hear it. Nothing is permanent. Everything is subject to change. No one has given me a better alternative. No one has given me any alternative.

MR. NEFF: I had like 6 people contact me and they suggested to hide it in the pine tree at the south end of the middle green.

MR. D'APOLITO: We actually attempted that. We even cut out the tree.

MR. NEFF: I was going to say, it looks like it was cut out for it.

MR. D'APOLITO: Mr. Rapp will tell you, we put it in there and it wasn't the right fit. It doesn't work. That was something that was suggested by Mr. Rapp. He cut out a little cove in the tree and stuck it in there.

MR. NEFF: It looked like a cove was there and I said, that's perfect.

MR. D'APOLITO: We redid all the landscaping around the gazebo. Again, it's not perfect. There is not a perfect solution. I do still think it's the best wrong answer. As those bushes grow, I think it will be less and less distinguishable. When you're watching a concert, you can't see it at all. The only time you see it is from north end, as you're heading south. That's the only time you can see it. Otherwise, it's really not visible.

MRS. OLIVER: I will say, I'm on Rotary and I haven't heard from anybody.

MR. D'APOLITO: I heard from one person and only one. I told them, I'm open-minded. If you have a better idea, I'd be willing to listen. I haven't gotten any alternatives yet. We did try the tree. It's funny that you mentioned that. We had Public Works out there and carved it out. We stuck it in and everybody was like, that does not work. Everything is subject to change.

MRS. OLIVER: Since we won't be here again before the 4th of July, I hope to see our residents (which they do) come out and support our parade. The fireworks at the Canfield Fair on June 28th. I've been sharing that. We're looking forward to that. Have a good evening.

MR. D'APOLITO: There will be a lot of events on the Green after the parade. The 4th of July Committee has done an incredible job. There will be bounce houses and games.

MRS. OLIVER: My daughter will be doing face painting with the cheerleaders.

MR. D'APOLITO: The Green will be alive.

MRS. OLIVER: Looking forward to it. Anything else? Hearing none. Do I have a motion to adjourn.

MR. GRAHAM: So, moved.

MR. TIECHE: Second.

MRS. OLIVER: This meeting is adjourned.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL