Regular City Council Meeting
Agenda
Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404
July 16, 2025
6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Mayor
Douglas A. Lawson

Chairperson
Shirley D. Lanier - District 3

Chair Pro-Tem
KaShamba Miller-Anderson - District 2

Councilpersons
Bruce Guyton - District 1
Glen Spiritis - District 4
Fercella Davis-Panier - District 5

Administration
Jonathan E. Evans, City Manager
Debrah Hall, CMC, FCRM, Acting City Clerk
Dawn S. Wynn, City Attorney

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA APPROVAL

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA

Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.

1. Minutes

1.a **May 21, 2025 Regular City Council Meeting Minutes**

Debrah Hall, Acting City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the May 21, 2025 Regular City Council Meeting.
Cover Page
May 21, 2025 Regular City Council Meeting Minutes.pdf

2. Board Appointments

2.a **Appointment of Board Member to the Riviera Beach Housing Authority**

Douglas Lawson, Mayor, (561) 845-4145

Staff recommends a Motion for the City Council to approve the Mayor's appointment of Tara Bennett to serve on the Riviera Beach Housing Authority Board.
Cover Page
RBHA Board Application - Tara Bennett.pdf

3. Resolutions on Consent

3.a **Resolution Number 66-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, Authorizing Settlement of the Workers' Compensation Claims of James Harris v. City of Riviera Beach; OJCC Claim Nos. 18-021288GJJ and 18-021283GJJ; Authorizing Preferred Governmental Claims Solutions to make payment in the amount of Eighty-Seven Thousand Nine Hundred Thirty-Two Dollars and Sixteen Cents ($87,932.16) as full and final settlement; and providing an effective date.**

Dawn S. Wynn, City Attorney, (561) 845-4068

Staff recommends a Motion to approve Resolution Number 66-25.
Cover Page
Resolution No. 66-25-James Harris-Updated.doc
Settlement Agreement.PDF

END OF CONSENT AGENDA

4. Unfinished Business

5. Petitions and Communications for Filing

6. Awards and Presentations

6.a **Legislative Update from Florida State Representative Jervonte Edmonds, District 88**

Debrah Hall, Acting City Clerk, (561) 845-4095

Staff recommends a Motion that the Mayor and City Council receive this Presentation.
Cover Page
Florida Legislative Session Update.pptx

6.b **Proclamation to Retired Palm Beach County Administrator Verdenia Baker**

Mayor Douglas Lawson, (561) 845-4145

Staff recommends a Motion that the Mayor and City Council receive this Presentation.
Cover Page
Proclamation - Verdenia Baker.pdf

6.c **Presentation from the Palm Beach County Commission on Ethics**

Debrah Hall, Acting City Clerk, (561) 845-4090

Staff recommends a Motion that the City Council receive the presentation from the Palm Beach County Commission on Ethics.
Cover Page

6.d **Proclamation designating July 2025 as Parks and Recreation Month in the City of Riviera Beach.**

Kacy Young, Parks & Recreation Director, (561) 845-3411

Staff recommends a Motion that the Mayor and City Council receive this Proclamation.
Cover Page
Proclamation National Parks & Recreation Month-July 16 2025.pdf

6.e **Recap of Bahamian Delegation Visit & Sister City Partnership**

Erik Range, Chief of Staff to the Mayor, (561) 845-4145

Staff recommends a Motion for the council to accept and receive the presentation on the Bahamian Delegation Visit.
Cover Page
Bahamian Delegation Recap_.pdf

7. Public Hearings

8. Ordinances on Second and Final Reading

9. Ordinances on First Reading

COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)
Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.

10. Items Tabled

REGULAR AGENDA

11. Resolutions on Regular Agenda

11.a **Resolution Number 62-25: A Resolution of The City Council of the City of Riviera Beach, Palm Beach County, Florida, formally establishing a Sister City Relationship with the City of Freeport, Common Wealth of the Bahamas; Recognizing the significance of the Official Delegation visit from May 17 through May 24, 2025' Affirming mutual commitments to International Cooperation in the areas of culture, economic development,**

tourism, governance, sustainability, and emergency management; authorizing the City Manager to coordinate a formal framework for collaboration; providing for an effective date; and for other purposes.

Erik Range, Chief of Staff to the Mayor, (561) 845-4145

Staff recommends a Motion to approve Resolution Number 62-25.
Cover Page
Resolution Number 62-25.pdf

11.b **Resolution Number 46-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the execution of a Broker of Record for Employee Group Insurance Plans Agreement between the City of Riviera Beach and RSC Insurance Brokerage, Inc., for Benefit Consultant Services Agreement obtained through a Request for Qualification No. 1179-25-3; for an initial one-year period, with an option to renew for four (4) additional one (1) year renewal periods; and providing an effective date.**

LaTonya Ammons, Procurement Director, (561) 845-4180

Staff recommends a Motion to approve Resolution Number 46-25.
Cover Page
RESOLUTION NUMBER 46-25.pdf
1179-RFQ-25-3_Contract_Signed.pdf
Gehring Group-Risk Strategies Complete Proposal and Exhibits - Riviera Beach.pdf
1179-RFQ-25-3_Scores.pdf
1179-RFP-25-3_Procurement Department Vetting Form.pdf
1179-RFQ-25-3_Historical Memo.pdf
Press Releases _ Brown & Brown, Inc. enters into agreement to acquire Accession Risk Management Group.pdf

11.c **Resolution Number 55-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, setting the maximum millage rate for the City of Riviera Beach for Fiscal Year 2025/2026 at a rate of 8.3500 mills; setting the date, time, and place of the first public hearing; and providing for an effective date.**

Randy M. Sherman, Chief Financial Officer, CPA, CGFO, CTP, (561) 845-4045

Staff recommends a Motion to approve Resolution Number 55-25.
Cover Page
Resolution 55-25.docx
Tax Year 2025 - FY 2025_2026.pdf
DR420_2025_681.pdf

DR420MMP_2025_681.pdf
DR420Tif_2025_681.pdf
2025 Estimate of Taxable Value.pdf
2024_Annual Comprehensive Financial Report.pdf

11.d **Adoption of Resolution Number 72-25: Establishing a Customer, Resident, Business, and Visitor Bill of Rights**

Jonathan E. Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM, (561) 812-6597

The Administration respectfully recommends that the City Council approve the attached resolution establishing the *Riviera Beach Bill of Rights for Customers, Residents, Businesses, and Visitors*, and authorize the City Manager to carry out associated organizational measures, including dissemination, training, departmental implementation, and performance alignment.
Cover Page
Revised Bill of Rights Resolut JEE - July 3 2025 (002).docx

11.e **A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending the structure and appointment process of the Riviera Beach Education Advisory Committee (RBEAC) to enhance clarity and transparency.**

Dr. Latronda Hayes, Assistant to the City Manager, PH.D., (561) 840-4826

Staff recommends a Motion to approve Resolution No. 56-25.
Cover Page
Resolution_Number_56-25_RBEAC_6.7.25_.pdf

11.f **Resolution Number 73-25: A Resolution of the City Council of the City of Riviera Beach, Florida, establishing the Riviera Beach Youth Council**

KaShamba Miller-Anderson, Chairperson Pro Tem
Douglas Lawson, Mayor, (561) 845-4000

Staff recommends a Motion to approve Resolution Number 73-25, formally establishing the Riviera Beach Youth Council.
Cover Page
YCC Resolution 2025-JE-Final.docx
Youth city council presentation.pdf

11.g **Resolution Number 75-25: A Resolution of the City Council of the City of Riviera Beach, Florida, authorizing the award of $28,300 to RAW Academic Services, Inc., for the implementation of the READ Program at Wells Recreation Center and Dan Calloway Recreation Complex from July 21,**

2025 through August 1, 2025; providing for continuity of academic and social-emotional services for youth during summer camp; providing an effective date.

LaTonya Ammons, Procurement Director, (561) 845-4180

Staff recommends a Motion to approve Resolution Number 75-25.
Cover Page
RESOLUTION_NUMBER_75-25.pdf
1192-RFP-25-3_Contract_Signed.pdf
Copy of Raw Academic Services Inc_ READ Proposal -.pdf
Revised Price Proposal.pdf
1192-RFP-25-3_Procurement Department Vetting Form.pdf
1192-RFP-25-3_Scores.pdf

12. **Discussion and Deliberation**

13. **Discussion by City Manager**

14. **Discussion by City Attorney**

15. **City Council Committee Reports**

16. **Statements by the Mayor and City Council**

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.