



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, AUGUST 12, 2025 at 5:30 P.M.

EARLY WORK SESSION
Training Room – 5:30 P.M.

Convene Meeting in Open Session

1. Discuss the Utility Fund Budget and Follow Up Discussion on the General Fund Budget for Fiscal Year 2025-2026
2. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for August 12, 2025

CLOSED SESSION
Training Room

3. Hold a Closed Meeting in accordance with the following Section(s) of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.074 – Personnel – Deliberate the Employment of the City Manager and City Secretary

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

OPEN SESSION
Council Chambers – 7:00 P.M.

4. Call Meeting to Order
5. Prayer led by Mayor Pro Tem Brian Fiorenza
6. Pledge of Allegiance to the U.S. and Texas flags led by Mayor Pro Tem Brian Fiorenza: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

We are committed to promoting a spirit of integrity, partnership and excellence of service for the benefit of our citizens, guests and neighboring communities; to ensure that Highland Village continues to be a vital and dynamic city with a vision for the future.

7. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety
8. City Manager/Staff Reports
 - Nonprofit of the Year Video
9. Visitor Comments *(Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items. An item will be moved to the Action Agenda for discussion if a Speaker's Request Form is submitted indicating the person desires to comment on an item posted on the Consent Agenda.

10. Consider approval of Minutes of the Regular City Council Meeting held on July 22, 2025
11. Receive Investment Report for Quarter ending June 30, 2025
12. Receive Budget Reports for Period ending June 30, 2025

ACTION AGENDA

13. Take action, if any, on Matters discussed in Closed Session in accordance with the following Section(s) of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.074 – Personnel - Deliberate the Employment of the City Manager and City Secretary

14. Conduct a Public Hearing and consider Ordinance 2025-1326 amending Regulations relating to the Development and Use of Lots 1 and 2, Block B, Edgewood Estates, commonly known as 234 Edgewood Drive, by changing the Zoning from Single Family Residential Zoning (SF-12) to a Planned Development Overlay District with Single Family Residential (SF-10) (*1st of two reads*)
15. Consider Resolution 2025-3202 suspending the September 17, 2025 effective date of the Proposal by CoServ Gas, Ltd. to Implement Interim GRIP Rate Adjustments for Gas Utility Investment in 2024
16. Consider Ordinance 2025-1327 adopting Amendments to the Fiscal Year 2024-2025 Budget (*1st of two reads*)
17. Consider the Ad Valorem Tax Rate for Year 2025 and Set a Public Hearing Date on the Proposed Fiscal Year 2025-2026 Budget and Proposed Tax Rate
18. Consider Ordinance 2025-1328 Amending Chapter 10 “Health and Sanitation” of the Code of Ordinances of the City of Highland Village, Texas, by adding Article 10.07 “Handbills” regulating the Distribution of Handbills on Residential Property within the City (*1st of two reads*)

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

19. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
20. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 8TH DAY OF AUGUST 2025 NOT LATER THAN 5:30 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 for additional information.

Removed from posting on the _____ day of _____, 2025 at _____
am / pm by _____.



CITY COUNCIL MEMORANDUM AGENDA ITEM 1

MEETING DATE: August 12, 2025

SUBJECT: Receive a Presentation on the Utility Fund Budget and Follow Up Discussion on the General Fund Budget for Fiscal Year 2025-2026

PREPARED BY: Heather Miller, Finance Director

BACKGROUND

City staff will present information on the Utility Fund Budget and will follow up on the General Fund Budget for Fiscal Year 2025-2026.

BUDGETARY IMPACT

Included within the presentation.

RECOMMENDATION

This item is for informational purposes only.



CITY COUNCIL MEMORANDUM AGENDA ITEM 7

MEETING DATE: August 12, 2025

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen McCoy, Executive Assistant

BACKGROUND

Pursuant to Texas Government Code Section 551.0415, the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

BUDGETARY IMPACT

N/A

RECOMMENDATION

N/A



CITY COUNCIL MEMORANDUM AGENDA ITEM 10

MEETING DATE: August 12, 2025

SUBJECT: Consider approval of Minutes of the Regular City Council Meeting held on July 22, 2025

PREPARED BY: Angela Miller, City Secretary

BACKGROUND

Minutes are approved by a majority vote of Council and listed on the Consent Agenda.

Council is encouraged to contact the City Secretary's Office prior to the meeting if there are any suggested changes. Upon doing so, staff can make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote, or could be moved to a future meeting for approval.

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

BUDGETARY IMPACT

N/A

RECOMMENDATION

To approve minutes of the Regular City Council Meeting held on July 22, 2025.



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, JULY 22, 2025**

EARLY WORK SESSION

Mayor Wilcox called the meeting to order at 6:06 p.m.

Present: Charlotte J. Wilcox Mayor
Jon Kixmiller Councilmember
Shawn Nelson Councilmember
Rhonda Hurst Councilmember
Robert Fiester Deputy Mayor Pro Tem
Brian A. Fiorenza Mayor Pro Tem

Absent: Kevin Cox Councilmember

Staff Members: Paul Stevens City Manager
Kevin Laughlin City Attorney
Angela Miller City Secretary
Heather Miller Finance Director
Michael McWhorter Budget and Accounting Administrator
Scott Green Fire Chief
Scott Kriston Public Works Director
Kim Lopez Human Resources Director
Phil Lozano Park and Recreation Director
Sunny Lindsey Information Services Director
Laurie Mullens Marketing and Communications Director

1. Receive a Presentation on Special Revenue Funds and Follow Up Discussion on the General Fund Budget for Fiscal Year 2025-2026

Finance Director Miller presented a budget overview for the Special Revenue Funds for the current fiscal year and projections for next fiscal year.

Debt Service Fund – Issuance of certificates of obligation are proposed for FY 2025, which will fund the City's portion of the Highland Shores Boulevard and Highland Village Road reconstruction projects; Denton County will fund the other portion

There could be a potential debt issuance in 2029 for future projects.

Municipal Court (includes Technology Fee Fund and Building Security Fund), Public Safety Fund and Peg Fee Fund were also reviewed with no significant changes.

Park Development Fee Fund – Staff anticipates collection of fees from Magnolia Village in FY 2026

Drainage Utility Fund – Includes expenditures for the following:

- Pond Maintenance Service Contracts - \$30,000
- Concrete Driveway and Sidewalk Replacements - \$18,000
- Various Tree Mitigations - \$10,000
- Engineering & USACE - \$4,500
- Drainage Maintenance - \$131,000
- Collections Systems Maintenance – 38,000
- Capital – Mini Loader – \$31,500

A rate increase may need to be considered in FY 2027, and will be discussed with next year's budget.

Capital Projects Fund

Streets and drainage projects budgeted from FY 2022 through FY 2028 were presented. Park projects from FY 2022 through FY 2027 were also presented. Equipment that was identified for Fire, Police, Streets, Parks and Drainage was presented and targeted in the FY 2026 and FY 2027 budget, to be financed via Tax Note, Series 2024.

Corps Leased Parks Fund

Revenues and expenditures since FY 2024 were presented, along with estimates for FY 2026. Proposed supplemental requests include:

- Upgrade the Ventek payment machines at Copperas and Pilot Knoll Parks - \$5,100
- Replacement Trailer - \$6,000
- Addition of a new Disc Golf Course at Copperas Branch Park - \$17,500 (covers equipment purchase with installation by City and volunteers)

HV Community Development Corporation (4B) – Director Miller provided an update on current year projections and next fiscal year budget. Ongoing personnel and parks maintenance items were presented. Proposed supplemental requests for next fiscal year included:

- Stairs to access Doubletree Ranch Park (DRP) Soccer Fields - \$36,324
- Replace Chessboard Shade Structure at DRP - \$62,000
- Village Trail Repair (2 different options presented) - approximately \$16,000

The Community Development Corporation requested staff explore different options for the supplemental requests.

Supplemental Requests

Based on feedback received from some members of Council, staff reviewed the list of supplemental requests.

Director Miller presented a calendar of upcoming budget related discussion/actions, which will continue through August and September.

2. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for July 22, 2025

No items were discussed.

Mayor Wilcox announced Council would meet in Closed Session and read Agenda Item #3(b).

CLOSED SESSION

Council convened into Closed Session at 7:25 p.m.

3. **Hold a Closed Meeting in accordance with the following Section(s) of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) **Section 551.074 – Personnel – Deliberate the Employment of the City Manager**

Council concluded Closed Session at 7:40 p.m. and returned to open session; Early Work Session ended immediately after.

OPEN SESSION

4. Call Meeting to Order

Mayor Wilcox called the meeting to order at 7:45 p.m.

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Shawn Nelson	Councilmember
	Rhonda Hurst	Councilmember
	Robert Fiester	Deputy Mayor Pro Tem
	Brian A. Fiorenza	Mayor Pro Tem

Absent:	Kevin Cox	Councilmember
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Staff Members:	Paul Stevens	City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Heather Miller	Finance Director
	Doug Reim	Chief of Police
	Scott Green	Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Kim Lopez	Human Resources Director
	Sunny Lindsey	Information Services Director
	Laurie Mullens	Marketing and Communications Director

5. Prayer led by Deputy Mayor Pro Tem Robert Fiester

Deputy Mayor Pro Tem Fiester gave the invocation.

6. Pledge of Allegiance to the U.S. and Texas flags led by Deputy Mayor Pro Tem Robert Fiester

Deputy Mayor Pro Tem Fiester led the Pledge of Allegiance to the U.S. and Texas flags.

7. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information

about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Councilmember Hurst reminded residents interested in applying for a position on a board/commission to submit their application by July 31. As the start of school draws near, she also reminded everyone to watch out for children as they are heading back to school.

8. City Manager/Staff Reports

City Manager Stevens reported on the following:

- Joint meeting of the Parks and Recreation Advisory Board and Highland Village Community Development Corporation scheduled for August 4
- Tip A Cop Benefitting Special Olympics Texas scheduled for July 24
- An update on new businesses that are open or coming soon to Highland Village

9. Visitor Comments

No one wished to speak.

CONSENT AGENDA

10. Consider approval of Minutes of the Regular City Council Meeting held on July 8, 2025
11. Consider Resolution 2025-3199 receiving the Annual Report from the Highland Village Community Development Corporation and approving the Annual Updates to the Facilities Development Capital Improvement Program (FDCIP)
12. Consider Resolution 2025-3200 authorizing the Purchase of a Dump Truck from Premier Truck Group of Fort Worth through the City's Cooperative Purchasing Agreement with Sourcewell
13. Consider Resolution 2025-3201 authorizing a Task Order with Schaumburg & Polk, Inc. to provide Professional Services for the Electrical Improvements Project at the Public Works Building and City Hall Building

Motion by Deputy Mayor Pro Tem Fiester, seconded by Mayor Pro Tem Fiorenza, to approve Consent Agenda Items #10 through #13. Motion carried 6-0.

ACTION AGENDA

14. Take action, if any, on Matters discussed in Closed Session in accordance with the following Section(s) of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.074 – Personnel - Deliberate the Employment of the City Manager

No action taken.

LATE WORK SESSION

15. Receive a Presentation on Results of the Safe Routes to School Survey and Proposed Plan for the Upcoming School Year

Marketing and Communications Director Mullens reported staff sought input from parents on how the closing of Highland Village Elementary would impact their child's travel to one of the remaining elementary schools in the city. Results of the survey and data were used to create a safety plan and address areas of concern. Existing and proposed crossing guard locations were presented. Chief Reim stated the areas will be actively monitored the first few weeks of school to ensure safety and may be adjusted, if needed.

16. Receive an Update and Discuss Proposed Pilot Knoll Park Improvements

Parks and Recreation Director Lozano reported a draft Construction Manager At-Risk (CMAR) agreement is currently being reviewed and drafted. He stated that in 2016, City staff was working to obtain costs for water and sewer in 2016. If no cabins are built at Pilot Knoll Park, the following will be needed to continue park operations:

- Replacement of a 2" waterline
- Replacement of the septic system that services the RV restroom and showers, two park staff RV slips and the dump station
- A new or renovated gatehouse that addresses workplace safety, and compliance with current building codes and ADA, additional storage
- Address ADA compliance in the day use area – including pavilions and shelters
- Replace electrical in the large pavilion
- Remove shelters that flooded after significant rain events
- Replace roofing on a few shelters and pavilions
- Renovate the sand volleyball court
- New lighting for the boat ramp area, along with improvements to the boat ramp such as a courtesy dock
- Move/modify the existing courtesy dock and add a non-motorized watercraft ADA launch
- Add an ADA parking space

Deputy Mayor Pro Tem Fiester stated some of the items seem to be improvements/enhancements rather than something needed in order to keep the park operating. Director Lozano explained while it's not a required element, the volleyball court does currently exist and he feels it's a park amenity and necessary as a programming element. He stated water and sewer are essential elements. City Manager Stevens added that some of the improvements are included in the bond package.

In reviewing the recorded repairs by City staff to the existing water and sewer lines, Councilmember Kixmiller voiced concern about investing so much money on something with such limited amount of incidents over two to three years, and he doesn't see evidence that such a costly investment for this is warranted. Mayor Pro Tem Fiorenza voiced his concern with risk of failure and contamination in the case of a break. Councilmember Hurst added that it's not uncommon to have sewer and septic systems in a flood plain.

Director Lozano reported KBC Engineering was contacted and provided a quote for engineering for three septic systems, which totaled \$15,600. Based on similar projects done by KBC Engineering, their educated guess on the cost to build is an estimated \$375,000. Director Lozano clarified no references have been contacted, and site visits have not been done.

17. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Councilmember Hurst requested a discussion on a drone privacy policy that limits the surveillance of our citizens and private property.

18. **Adjournment**

Mayor Wilcox adjourned the meeting at 8:51 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary



CITY COUNCIL MEMORANDUM AGENDA ITEM 11

MEETING DATE: August 12, 2025

SUBJECT: Investment Report for the Quarter Ending June 30, 2025

PREPARED BY: Heather Miller, Finance Director

BACKGROUND

The Public Funds Investment Act, Chapter 2256.023 of the Government Code requires the investment officer of each local government to submit its governing body a quarterly report of investment transactions. The City staff has compiled the following information for your review and to comply with this reporting requirement.

The detailed transactions for March 31, 2025 through June 30, 2025 follow this briefing.

- TexPool (Texas Local Government Investment Pool, a public funds investment pool that matures July 1, 2025)
- TexSTAR (Texas Short Term Asset Reserve Program, a public funds investment pool, custodial, and depository services are provided by JP Morgan Chase Bank and subsidiary J.P. Morgan Investor Services Co. that matures July 1, 2025)
- Wells Fargo DDA (Demand Deposit Account that matures July 1, 2025 collateralized by pledged securities held in custody by the Bank of New York Mellon)
- Independent Financial DDA (Demand Deposit Account that matures July 1, 2025 collateralized by pledged securities held in custody by the Federal Home Loan Bank)
- Southside MMA (Money Market Account that matures July 1, 2025, collateralized by pledged securities held in custody by the Federal Home Loan Bank)
- InterBank MMA (Money Market Account that matures July 1, 2025, fully insured by the Federal Deposit Insurance Corporation)
- InterBank ICS (Insured Cash Sweep that matures July 1, 2025, fully insured by the Federal Deposit Insurance Corporation)
- East West Bank CD (Certificate of Deposit that matures May 7, 2025 collateralized by a letter of credit held in custody by the Federal Home Loan Bank)
- East West Bank CD (Certificate of Deposit that matures May 19, 2025 collateralized by a letter of credit held in custody by the Federal Home Loan Bank)
- East West Bank CD (Certificate of Deposit that matures August 18, 2025 collateralized by a letter of credit held in custody by the Federal Home Loan Bank)
- East West Bank CD (Certificate of Deposit that matures August 20, 2025 collateralized by a letter of credit held in custody by the Federal Home Loan Bank)



CITY COUNCIL MEMORANDUM AGENDA ITEM 11

- East West Bank CD (Certificate of Deposit that matures November 19, 2025 collateralized by a letter of credit held in custody by the Federal Home Loan Bank)
- East West Bank CD (Certificate of Deposit that matures November 20, 2025 collateralized by a letter of credit held in custody by the Federal Home Loan Bank)
- East West Bank CD (Certificate of Deposit that matures February 20, 2026 collateralized by a letter of credit held in custody by the Federal Home Loan Bank)

This information reports that the beginning market value for all cash and investments was \$44,034,172 and the ending market value on June 30, 2025 was \$40,576,615. The average yield for the quarter ending June 30, 2025 in pooled, demand deposit, negotiable order of withdrawal, and money market accounts (4.34%) is greater than the six-month term treasuries. The beginning pool, demand deposit, negotiable order of withdrawal, and money market accounts invested balance at March 31, 2025 was \$22,219,159 and the ending balance on June 30, 2025 was \$21,311,920 or 53% of the City's total portfolio. The weighted average maturity of the City's portfolio on June 30, 2025 is 64 days.

The average total portfolio yield for the quarter ending June 30, 2025 was 4.36%.

The book value and market value for the City's total portfolio for the beginning and end of the reporting period is as follows:

	<u>Book Value</u>	<u>Market Value</u>
June 30, 2025	\$40,576,615	\$40,576,615
March 31, 2025	\$44,034,172	\$44,034,172

I hereby certify that the attached report is in compliance with the Public Funds Investment Act and that all investments held and transactions made during the reporting period were duly authorized and properly recorded and valued.

Heather Miller
Finance Director / Investment Officer

¹Note:

Par is the stated legal dollar value or principal value at maturity.

Book value is what we paid for the instrument adjusted by any accretion or amortization costs.

Market value is what we could reasonably sell the instrument for in the current market.



CITY COUNCIL MEMORANDUM AGENDA ITEM 11

BUDGETARY IMPACT

No budgetary impact

RECOMMENDATION

Council to receive the Investment Reports for the quarter ending June 30, 2025.



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

June 30, 2025

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Highland Village is in compliance with the Public Funds Investment Act and the City of Highland Village Investment Policy and Strategies.

Heather Miller, Finance Director

Michael McWhorter, Budget and Accounting Administrator

Disclaimer: These reports were compiled using information provided by the City of Highland Village. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type	March 31, 2025			June 30, 2025		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
MMA/NOW/Pools	4.22%	\$ 22,219,159	\$ 22,219,159	4.34%	\$ 21,311,920	\$ 21,311,920
Securities/CDs	4.45%	21,815,013	21,815,013	4.38%	19,264,695	19,264,695
Totals	4.33%	\$ 44,034,172	\$ 44,034,172	4.36%	\$ 40,576,615	\$ 40,576,615

Current Quarter Average Yield (1)

Total Portfolio	4.36%
Rolling Three Month Treasury	4.37%
Rolling Six Month Treasury	4.27%
TexPool	4.30%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio	4.46%
Rolling Three Month Treasury	4.42%
Rolling Six Month Treasury	4.42%
TexPool	4.40%

Interest Earnings (Approximate)

Quarterly Interest	\$ 441,654
Fiscal Year-to-Date Interest	\$ 1,413,916

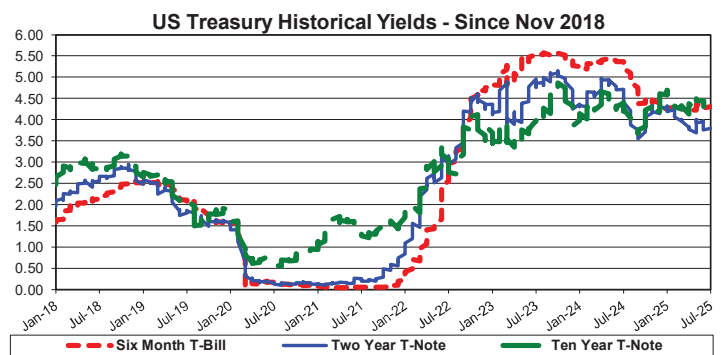
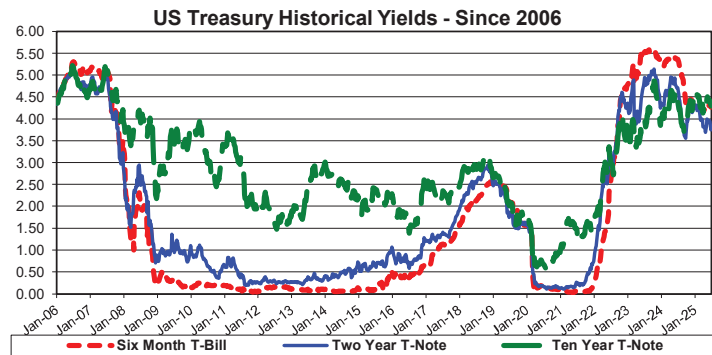
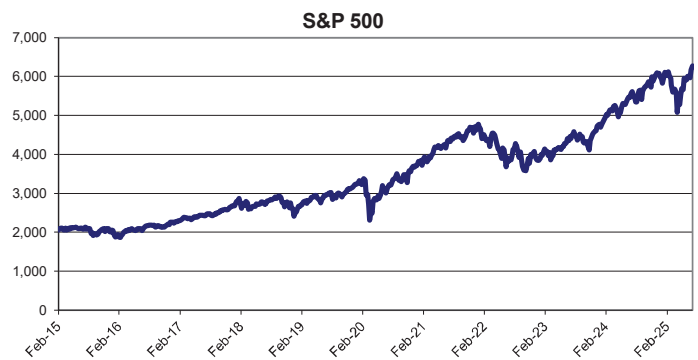
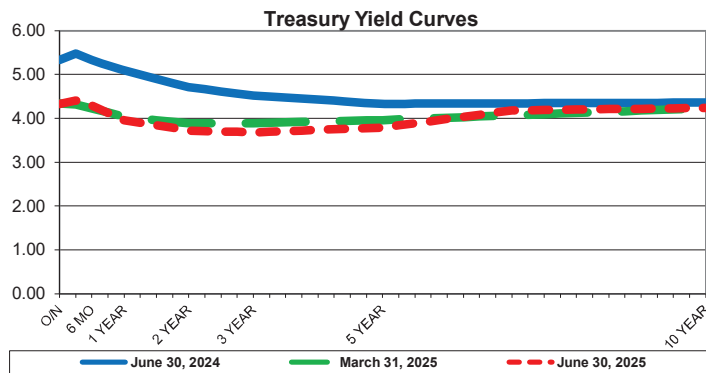
(1) **Current Quarter Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

6/30/2025

The Federal Open Market Committee (FOMC) kept the Fed Funds target range at 4.25% - 4.50% (Effective Fed Funds trade +/-4.33%). Expectations for additional rate cuts are volatile with current estimates for two 0.25% cuts projected late 2025. June Non-Farm Payroll added +147k new jobs, prior months' revisions increased the Three Month Rolling Average to +150k (from the previous +135k). First Quarter 2025 final estimate GDP declined slightly to -0.5%. An Import surge increased the trade deficit. The S&P 500 Stock Index reached a new high (+/-6,175) from February's previous high (over 6,115). The yield curve still bottoms out in the 2-3 year maturity section. Crude Oil remains below \$70 per barrel. Inflation continues above the FOMC 2% target (Core PCE +/-2.7% and Core CPI +/-2.8%). Uncertainty abounds throughout global economic outlooks, tariff negotiations and violent political disruptions.



Investment Holdings
June 30, 2025

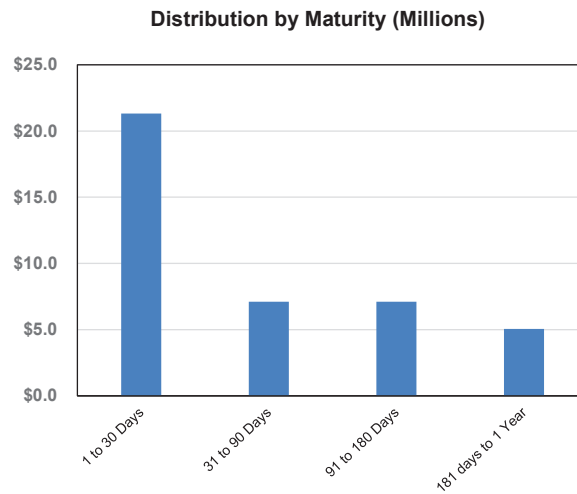
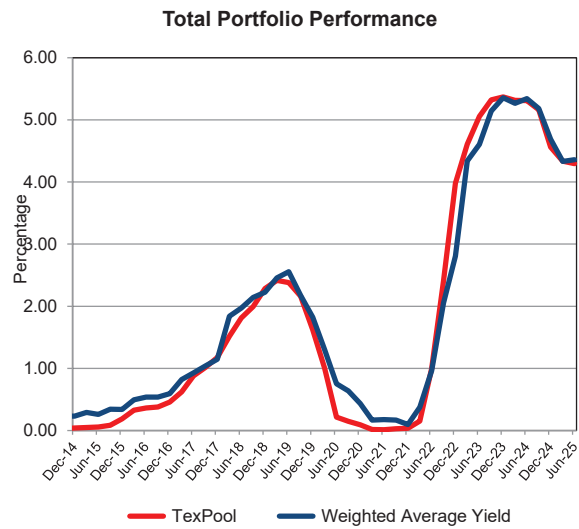
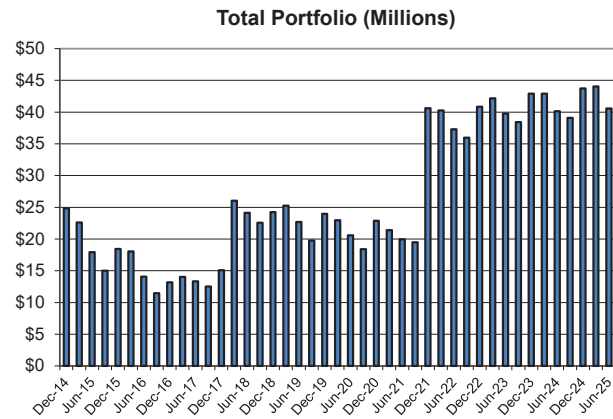
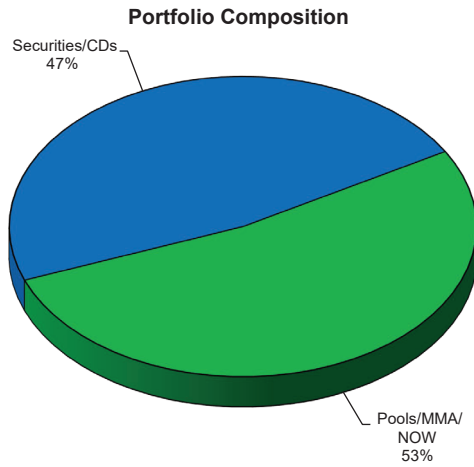


Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Wells Fargo DDA (3)		1.18%	07/01/25	06/30/25	124,097	124,097	1.00	124,097	1	1.18%
SouthState DDA		4.50%	07/01/25	06/30/25	866,968	866,968	1.00	866,968	1	4.50%
Southside MMA		4.43%	07/01/25	06/30/25	2,874,139	2,874,139	1.00	2,874,139	1	4.43%
InterBank MMA		4.59%	07/01/25	06/30/25	50,185	50,185	1.00	50,185	1	4.59%
InterBank IntraFi MMA		4.50%	07/01/25	06/30/25	3,356,062	3,356,062	1.00	3,356,062	1	4.50%
TexPool	AAAm	4.31%	07/01/25	06/30/25	7,363,135	7,363,135	1.00	7,363,135	1	4.31%
TexSTAR	AAAm	4.30%	07/01/25	06/30/25	6,677,333	6,677,333	1.00	6,677,333	1	4.30%
East West Bank CD		4.31%	08/18/25	02/18/25	2,539,570	2,539,570	100.00	2,539,570	49	4.40%
East West Bank CD		4.31%	08/20/25	02/20/25	4,570,146	4,570,146	100.00	4,570,146	51	4.40%
East West Bank CD		4.34%	11/19/25	05/19/25	2,539,910	2,539,910	100.00	2,539,910	142	4.44%
East West Bank CD		4.28%	11/20/25	02/20/25	4,569,654	4,569,654	100.00	4,569,654	143	4.37%
East West Bank CD		4.24%	02/20/26	05/20/25	3,014,672	3,014,672	100.00	3,014,672	235	4.33%
East West Bank CD		4.25%	02/20/26	02/20/25	2,030,743	2,030,743	100.00	2,030,743	235	4.34%
					\$ 40,576,615	\$ 40,576,615		\$ 40,576,615	64	4.36%
									(1)	(2)

(1) **Weighted average life** - For purposes of calculating weighted average life, pool and bank account investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

(3) **Wells Fargo Earnings Credit Rate** - 0.50% floor. Effective ECR reported.



Book & Market Value Comparison



Issuer/Description	Yield	Maturity Date	Book Value 03/31/25	Increases	Decreases	Book Value 06/30/25	Market Value 03/31/25	Change in Market Value	Market Value 06/30/25
Wells Fargo DDA	1.18%	07/01/25	\$ 1,262,729	\$ —	\$ (1,138,632)	\$ 124,097	\$ 1,262,729	\$ (1,138,632)	\$ 124,097
SouthState DDA	4.50%	07/01/25	426,822	440,146	—	866,968	426,822	440,146	866,968
Southside MMA	4.43%	07/01/25	2,843,093	31,046	—	2,874,139	2,843,093	31,046	2,874,139
InterBank MMA	4.59%	07/01/25	50,191	—	(6)	50,185	50,191	(6)	50,185
InterBank IntraFi MMA	4.50%	07/01/25	3,318,058	38,004	—	3,356,062	3,318,058	38,004	3,356,062
TexPool	4.31%	07/01/25	7,332,601	30,534	—	7,363,135	7,332,601	30,534	7,363,135
TexSTAR	4.30%	07/01/25	6,985,664	—	(308,331)	6,677,333	6,985,664	(308,331)	6,677,333
East West Bank CD	4.75%	05/07/25	3,225,697	—	(3,225,697)	—	3,225,697	(3,225,697)	—
East West Bank CD	4.45%	05/19/25	5,025,089	—	(5,025,089)	—	5,025,089	(5,025,089)	—
East West Bank CD	4.40%	08/18/25	2,512,429	27,141	—	2,539,570	2,512,429	27,141	2,539,570
East West Bank CD	4.40%	08/20/25	4,521,304	48,843	—	4,570,146	4,521,304	48,843	4,570,146
East West Bank CD	4.44%	11/19/25	—	2,539,910	—	2,539,910	—	2,539,910	2,539,910
East West Bank CD	4.37%	11/20/25	4,521,155	48,499	—	4,569,654	4,521,155	48,499	4,569,654
East West Bank CD	4.33%	02/20/26	—	3,014,672	—	3,014,672	—	3,014,672	3,014,672
East West Bank CD	4.34%	02/20/26	2,009,340	21,403	—	2,030,743	2,009,340	21,403	2,030,743
TOTAL/AVERAGE	4.36%		\$ 44,034,172	\$ 6,240,198	\$ (9,697,754)	\$ 40,576,615	\$ 44,034,172	\$ (3,457,557)	\$ 40,576,615

Allocation by Fund
June 30, 2025
Book and Market Value



Utility Funds	Wells Fargo DDA	SouthState DDA	Southside MMA	InterBank MMA	InterBank IntraFi MMA	TexPool	TexSTAR
Interest & Sinking	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 429,250	\$ —
Replacement Reserve	—	—	—	—	—	544,472	—
Operations	—	—	323,013	—	—	1,729,024	—
Impact Fees	—	—	1,031,654	—	—	71,408	—
American Rescue Plan Act	—	—	—	—	—	—	—
Sub Total	\$ —	\$ —	\$ 1,354,667	\$ —	\$ —	\$ 2,774,153	\$ —
General Funds							
Operations	\$ —	\$ —	\$ 1,519,472	\$ 50,185	\$ 3,356,062	\$ 817,558	\$ 557,886
Pooled Cash	122,477	798,103	—	—	—	—	—
Pooled Cash Credit Card Clearing	1,620	68,865	—	—	—	—	—
Interest & Sinking	—	—	—	—	—	387,481	75,692
Sub Total	\$ 124,097	\$ 866,968	\$ 1,519,472	\$ 50,185	\$ 3,356,062	\$ 1,205,039	\$ 633,578
General Capital Project Funds							
Park Development	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 94,098	\$ —
2024 Tax Notes	—	—	—	—	—	—	1,991,157
2021 CO Capital Projects	—	—	—	—	—	—	4,038,335
Sub Total	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 94,098	\$ 6,029,492
Corp Leased Park Funds							
Corp LeasedTXDot Mitigation	\$ —	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 7,291
Operations	—	—	—	—	—	1,062,624	—
Sub Total	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 1,062,624	\$ 7,291
HV Community Development Funds							
Operations	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 2,227,221	\$ —
HVCDC TXDot Mitigation	—	—	—	—	—	—	6,972
Sub Total	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 2,227,221	\$ 6,972
Totals	\$ 124,097	\$ 866,968	\$ 2,874,139	\$ 50,185	\$ 3,356,062	\$ 7,363,135	\$ 6,677,333

**Allocation by Fund
June 30, 2025
Book and Market Value**

(Continued)



Utility Funds	Certificate of Deposit						Total	Interest This Quarter
	08/18/2025	08/20/2025	11/19/2025	11/20/2025	02/20/2026	02/20/2026		
Interest & Sinking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 429,250	\$ 2,839
Replacement Reserve	-	-	-	-	-	-	544,472	5,813
Operations	-	2,031,176	2,539,910	-	-	-	6,623,123	70,978
Impact Fees	-	-	-	-	-	-	1,103,062	11,880
American Rescue Plan Act	-	-	-	-	-	-	-	3,326
Sub Total	\$ -	\$ 2,031,176	\$ 2,539,910	\$ -	\$ -	\$ -	\$ 8,699,907	\$ 94,836
General Funds								
Operations	\$ 2,539,570	\$ -	\$ -	\$ 2,538,697	\$ -	\$ 2,030,743	\$ 13,410,172	\$ 157,727
Pooled Cash	-	-	-	-	-	-	920,580	568
Pooled Cash Credit Card Clearing	-	-	-	-	-	-	70,485	-
Interest & Sinking	-	-	-	-	-	-	463,173	4,887
Sub Total	\$ 2,539,570	\$ -	\$ -	\$ 2,538,697	\$ -	\$ 2,030,743	\$ 14,864,411	\$ 163,182
General Capital Project Funds								
Park Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,098	\$ 1,005
2024 Tax Notes	-	-	-	-	-	-	1,991,157	22,284
2021 CO Capital Projects	-	2,538,970	-	2,030,958	3,014,672	-	11,622,934	125,966
Sub Total	\$ -	\$ 2,538,970	\$ -	\$ 2,030,958	\$ 3,014,672	\$ -	\$ 13,708,189	\$ 149,255
Corp Leased Park Funds								
Corp LeasedTXDot Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,291	\$ 78
Operations	-	-	-	-	-	-	1,062,624	11,652
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,069,916	\$ 11,730
HV Community Development Funds								
Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,227,221	\$ 22,576
HVCDC TXDot Mitigation	-	-	-	-	-	-	6,972	74
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,234,193	\$ 22,651
Totals	\$ 2,539,570	\$ 4,570,146	\$ 2,539,910	\$ 4,569,654	\$ 3,014,672	\$ 2,030,743	\$ 40,576,615	\$ 441,654

Allocation by Fund
March 31, 2025
Book and Market Value



Utility Funds	Wells Fargo DDA	SouthState DDA	Southside MMA	InterBank MMA	InterBank IntraFi MMA	TexPool	TexSTAR
Interest & Sinking	\$ —	\$ —	\$ —	\$ —	\$ —	95,116	\$ —
Replacement Reserve	—	—	—	—	—	538,658	—
Operations	—	—	319,523	—	—	2,035,609	—
Impact Fees	—	—	1,020,511	—	—	63,631	—
American Rescue Plan Act	—	—	—	—	—	—	439,079
Sub Total	\$ —	\$ —	\$ 1,340,034	\$ —	\$ —	\$ 2,733,014	\$ 439,079
General Funds							
Operations	\$ —	\$ —	\$ 1,503,059	\$ 50,191	\$ 3,318,058	\$ 935,406	\$ 272,401
Pooled Cash	1,245,568	426,822	—	—	—	—	—
Pooled Cash Credit Card Clearing	17,161	—	—	—	—	—	—
Interest & Sinking	—	—	—	—	—	319,913	74,886
Drainage Utility	—	—	—	—	—	0	—
Sub Total	\$ 1,262,729	\$ 426,822	\$ 1,503,059	\$ 50,191	\$ 3,318,058	\$ 1,255,319	\$ 347,286
General Capital Project Funds							
Park Development	\$ —	\$ —	\$ —	\$ —	\$ —	93,093	\$ —
2024 Tax Notes	—	—	—	—	—	—	2,272,503
2021 CO Capital Projects	—	—	—	—	—	—	3,912,684
Sub Total	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 93,093	\$ 6,185,187
Corp Leased Park Funds							
Corp LeasedTXDot Mitigation	\$ —	\$ —	\$ —	\$ —	\$ —	—	\$ 7,214
Operations	—	—	—	—	—	1,207,816	—
Sub Total	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 1,207,816	\$ 7,214
HV Community Development Funds							
Operations	\$ —	\$ —	\$ —	\$ —	\$ —	2,043,359	\$ —
HVCDC TXDot Mitigation	—	—	—	—	—	—	6,898
Sub Total	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 2,043,359	\$ 6,898
Totals	\$ 1,262,729	\$ 426,822	\$ 2,843,093	\$ 50,191	\$ 3,318,058	\$ 7,332,601	\$ 6,985,664

**Allocation by Fund
March 31, 2025
Book and Market Value**

(Continued)



Utility Funds	Certificate of Deposit						Total	Interest This Quarter
	05/07/2025	05/19/2025	08/18/2025	08/20/2025	11/20/2025	02/20/2026		
Interest & Sinking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,116	\$ 4,856
Replacement Reserve	-	-	-	-	-	-	538,658	5,751
Operations	-	2,512,544	-	2,009,468	-	-	6,877,145	74,065
Impact Fees	-	-	-	-	-	-	1,084,141	12,252
American Rescue Plan Act	-	-	-	-	-	-	439,079	4,690
Sub Total	\$ -	\$ 2,512,544	\$ -	\$ 2,009,468	\$ -	\$ -	\$ 9,034,140	\$ 101,614
General Funds								
Operations	\$ -	\$ 2,512,544	\$ 2,512,429	\$ -	\$ 2,511,753	\$ 2,009,340	\$ 15,625,180	\$ 172,151
Pooled Cash	-	-	-	-	-	-	1,672,390	-
Pooled Cash Credit Card Clearing	-	-	-	-	-	-	17,161	-
Interest & Sinking	-	-	-	-	-	-	394,799	10,616
Drainage Utility	-	-	-	-	-	-	0	-
Sub Total	\$ -	\$ 2,512,544	\$ 2,512,429	\$ -	\$ 2,511,753	\$ 2,009,340	\$ 17,709,530	\$ 182,767
General Capital Project Funds								
Park Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,093	\$ 994
2024 Tax Notes	-	-	-	-	-	-	2,272,503	26,849
2021 CO Capital Projects	3,225,697	-	-	2,511,835	2,009,402	-	11,659,618	197,736
Sub Total	\$ 3,225,697	\$ -	\$ -	\$ 2,511,835	\$ 2,009,402	\$ -	\$ 14,025,214	\$ 225,579
Corp Leased Park Funds								
Corp LeasedTXDot Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,214	\$ 77
Operations	-	-	-	-	-	-	1,207,816	12,874
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,215,030	\$ 12,951
HV Community Development Funds								
Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,043,359	\$ 21,281
HVCDC TXDot Mitigation	-	-	-	-	-	-	6,898	74
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,257	\$ 21,355
Totals	\$ 3,225,697	\$ 5,025,089	\$ 2,512,429	\$ 4,521,304	\$ 4,521,155	\$ 2,009,340	\$ 44,034,172	\$ 544,266



CITY COUNCIL MEMORANDUM AGENDA ITEM 12

MEETING DATE: August 12, 2025

SUBJECT: Receive Budget Reports for Period Ending June 30, 2025

PREPARED BY: Mike McWhorter, Budget & Accounting Administrator

BACKGROUND

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for June represents the ninth report in the Fiscal Year.

BUDGETARY IMPACT

N/A

RECOMMENDATION

Council to receive the budget reports for the period ending June 30, 2025.

General Fund Summary

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 14,527,735	\$ 14,527,735	\$ 14,070,260	\$ (457,475)	97%
Sales Tax	4,209,200	4,209,200	2,246,837	(1,962,363)	53%
Franchise Fees	1,563,455	1,563,455	843,242	(720,213)	54%
Licensing & Permits	285,552	285,552	244,097	(41,456)	85%
Park/Recreation Fees	190,355	190,355	136,804	(53,551)	72%
Public Safety Fees	849,344	849,344	693,848	(155,496)	82%
Rents	164,431	164,431	145,909	(18,522)	89%
Municipal Court	132,600	132,600	116,244	(16,356)	88%
Interest Income	935,788	935,788	489,118	(446,670)	52%
Miscellaneous	80,000	80,000	146,844	66,844	184%
Total Revenues	\$ 22,938,460	\$ 22,938,460	\$ 19,133,203	\$ (3,805,257)	83%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Sale of Assets	\$ 180,400	\$ 180,400	\$ 196,105	\$ 15,705	109%

Total Available Resources	\$ 23,652,860	\$ 23,652,860	\$ 19,329,308	\$ (4,339,257)	
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 656,960	\$ 656,960	\$ 459,460	\$ 197,499	70%
Finance (includes Mun. Court)	1,581,412	1,581,412	1,260,044	321,369	80%
Human Resources	664,959	664,959	400,502	264,458	60%
City Secretary Office	510,780	510,780	272,865	237,915	53%
Information Services	1,478,069	1,478,069	991,141	486,928	67%
Marketing and Communications	499,359	499,359	387,499	111,860	78%
Police	6,543,557	6,543,557	4,693,712	1,849,844	72%
Fire	4,022,228	4,027,428	2,864,293	1,163,135	71%
Community Services	547,618	547,618	312,880	234,738	57%
Streets/Drainage	1,830,200	1,830,200	1,315,504	514,696	72%
Maintenance	3,237,943	3,237,943	1,745,360	1,492,584	54%
Parks	2,535,756	2,535,756	1,842,811	692,945	73%
Recreation	666,929	685,379	441,736	243,642	64%
Total Expenditures	\$ 24,775,768	\$ 24,799,418	\$ 16,987,807	\$ 7,811,612	69%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 823,100	\$ 823,100	\$ 256,867	\$ 566,233	31%

Other Uses					
Transfers Out	\$ 16,000	\$ 16,000		16,000	0%

Total Expenditures	\$ 24,791,768	\$ 24,815,418	\$ 16,987,807	\$ 7,827,612	
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Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	10,422,216	11,647,042	11,647,042
+ Net Increase (Decrease)	(1,138,908)	(1,162,558)	2,341,502
Ending Fund Balance	\$ 9,283,308	\$ 10,484,484	\$ 13,988,544

General Fund Expenditure Summary

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 16,564,371	\$ 16,564,371	\$ 11,840,404	\$ 4,723,967	71%
Services / Supplies	7,388,297	7,411,947	4,890,536	2,521,411	66%
Capital	823,100	823,100	256,867	566,233	31%
	<u>\$ 24,775,768</u>	<u>\$ 24,799,418</u>	<u>\$ 16,987,807</u>	<u>\$ 7,811,612</u>	<u>69%</u>

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 11,800,052	\$ 11,800,052	\$ 8,425,628	\$ 3,374,424	71%
Employee Benefits	4,764,319	4,764,319	3,414,775	1,349,543	72%
Total Personnel	<u>\$ 16,564,371</u>	<u>\$ 16,564,371</u>	<u>\$ 11,840,404</u>	<u>\$ 4,723,967</u>	<u>71%</u>

Services / Supplies

Professional Services	\$ 2,332,482	\$ 2,332,482	\$ 1,632,352	\$ 700,130	70%
Employee Development	420,920	420,920	225,539	195,381	54%
Office Supplies / Equipment	1,646,908	1,646,908	975,459	671,449	59%
Utilities	428,640	428,640	277,007	151,633	65%
Other	2,559,347	2,582,997	1,780,178	802,819	69%
Total Services / Supplies	<u>\$ 7,388,297</u>	<u>\$ 7,411,947</u>	<u>\$ 4,890,536</u>	<u>\$ 2,521,411</u>	<u>66%</u>

Capital

Equipment / Vehicles	\$ 823,100	\$ 823,100	\$ 256,867	\$ 566,233	31%
Total Capital	<u>\$ 823,100</u>	<u>\$ 823,100</u>	<u>\$ 256,867</u>	<u>\$ 566,233</u>	<u>31%</u>

Total General Fund Expenditure Summary

	\$ 24,775,768	\$ 24,799,418	\$ 16,987,807	\$ 7,811,612	69%
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General Fund Revenue

FY 2024/2025 Budget

YEAR TO DATE JUNE

<i>Percent of Budget Year Transpired</i>	75.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 14,527,735.00	\$ 14,527,735	\$ 14,070,260	\$ (457,475)	97%
Sales Tax	4,209,200.00	4,209,200	2,246,837	(1,962,363)	53%
Franchise Fees	1,563,455.00	1,563,455	843,242	(720,213)	54%
Licensing & Permits	285,552.00	285,552	244,097	(41,456)	85%
Park/Recreation Fees	190,355.00	190,355	136,804	(53,551)	72%
Public Safety Fees	849,344.00	849,344	693,848	(155,496)	82%
Rents	164,431.00	164,431	145,909	(18,522)	89%
Municipal Court	132,600.00	132,600	116,244	(16,356)	88%
Interest Income	935,788.00	935,788	489,118	(446,670)	52%
Miscellaneous	80,000.00	80,000	146,844	66,844	184%
Total Revenues	\$ 22,938,460	\$ 22,938,460	\$ 19,133,203	\$ (3,805,257)	83%

City Manager Office

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 471,597	\$ 471,597	\$ 347,902	\$ 123,695	74%
Services / Supplies	185,363	185,363	111,559	73,804	60%
Capital	-	-	-	-	0%
	\$ 656,960	\$ 656,960	\$ 459,460	\$ 197,499	70%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
Salaries / Wages	367,328	367,328	\$ 270,489	\$ 96,839	74%
Employee Benefits	104,268	104,268	77,412	26,856	74%
Total Personnel	\$ 471,597	\$ 471,597	\$ 347,902	\$ 123,695	74%

Services / Supplies					
Professional Services (City-wide legal - \$98,500)	\$ 121,600	121,600	\$ 100,205	\$ 21,395	82%
Employee Development	11,755	11,755	10,293	1,462	88%
Supplies / Equipment	1,720	1,720	1,061	659	62%
Utilities	-	-	-	-	0%
Other (Contingency + Data Processing)	50,288	50,288	-	50,288	0%
Total Services / Supplies	\$ 185,363	\$ 185,363	\$ 111,559	\$ 73,804	60%

Capital					
Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Manager	\$ 656,960	\$ 656,960	\$ 459,460	\$ 197,499	70%
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Finance Department

FY 2024/2025 Budget

YEAR TO DATE JUNE

<i>Percent of Budget Year Transpired</i>	75.0%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,011,173	\$ 1,011,173	\$ 757,082	\$ 254,091	75%
Services / Supplies	570,239	570,239	502,961	67,278	88%
Capital	-	-	-	-	0%
	\$ 1,581,412	\$ 1,581,412	\$ 1,260,044	\$ 321,369	80%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 739,418	\$ 739,418	\$ 572,176	\$ 167,242	77%
<i>Employee Benefits</i>	271,756	271,756	184,906	86,849	68%
Total Personnel	\$ 1,011,173	\$ 1,011,173	\$ 757,082	\$ 254,091	75%

Services / Supplies					
<i>Professional Services</i> (City-wide liability insurance - \$219,337 / DCAD - \$119,000)	\$ 535,550	\$ 535,550	\$ 489,983	\$ 45,567	91%
<i>Employee Development</i>	13,564	13,564	6,516	7,048	48%
<i>Supplies / Equipment</i>	6,725	6,725	5,185	1,540	77%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Data Processing Equipment + Supplies)</i>	14,400	14,400	1,278	13,123	9%
Total Services / Supplies	\$ 570,239	\$ 570,239	\$ 502,961	\$ 67,278	88%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Finance Department	\$ 1,581,412	\$ 1,581,412	\$ 1,260,044	\$ 321,369	80%
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Human Resources

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 449,053	\$ 449,053	\$ 279,850	\$ 169,203	62%
Services / Supplies	215,906	215,906	120,652	95,254	56%
Capital	-	-	-	-	0%
	\$ 664,959	\$ 664,959	\$ 400,502	\$ 264,458	60%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 355,063	\$ 355,063	\$ 209,511	\$ 145,553	59%
Employee Benefits	93,990	93,990	70,339	23,650	75%
Total Personnel	\$ 449,053	\$ 449,053	\$ 279,850	\$ 169,203	62%

Services / Supplies

Professional Services	\$ 108,856	\$ 108,856	\$ 67,020	\$ 41,836	62%
Employee Development	89,775	89,775	50,841	38,934	57%
Supplies / Equipment	2,275	2,275	1,354	921	59%
Utilities	-	-	-	-	0%
Other (Safety Programs)	15,000	15,000	1,438	13,562	10%
Total Services / Supplies	\$ 215,906	\$ 215,906	\$ 120,652	\$ 95,254	56%

Capital

Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Human Resources	\$ 664,959	\$ 664,959	\$ 400,502	\$ 264,458	60%
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City Secretary Office

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 316,291	\$ 316,291	\$ 182,485	\$ 133,806	58%
Services / Supplies	194,489	194,489	90,380	104,109	46%
Capital	-	-	-	-	-
	\$ 510,780	\$ 510,780	\$ 272,865	\$ 237,915	53%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 218,145	\$ 218,145	\$ 135,631	\$ 82,514	62%
Employee Benefits	98,146	98,146	46,854	51,292	48%
Total Personnel	\$ 316,291	\$ 316,291	\$ 182,485	\$ 133,806	58%

Services / Supplies

Professional Services	\$ 46,000	\$ 46,000	\$ 12,785	\$ 33,215	28%
Employee Development (City Council related \$42,704)	72,688	72,688	21,677	51,011	30%
Supplies / Equipment	16,301	16,301	5,148	11,153	32%
Utilities	-	-	-	-	0%
Other (Outside Services)	59,500	59,500	50,770	8,730	85%
Total Services / Supplies	\$ 194,489	\$ 194,489	\$ 90,380	\$ 104,109	46%

Capital

Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 510,780	\$ 510,780	\$ 272,865	\$ 237,915	53%
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Information Services

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 887,464	\$ 887,464	\$ 655,227	\$ 232,237	74%
Services / Supplies	590,605	590,605	335,914	254,691	57%
Capital	-	-	-	-	0%
	\$ 1,478,069	\$ 1,478,069	\$ 991,141	\$ 486,928	67%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 661,289	\$ 661,289	\$ 488,180	\$ 173,109	74%
<i>Employee Benefits</i>	226,175	226,175	167,047	59,128	74%
Total Personnel	\$ 887,464	\$ 887,464	\$ 655,227	\$ 232,237	74%
Services / Supplies					
<i>Professional Services</i>	\$ 302,185	\$ 302,185	\$ 180,757	\$ 121,428	60%
<i>Employee Development</i>	25,450	25,450	7,904	17,546	31%
<i>Supplies / Equipment</i>	3,560	3,560	3,067	493	86%
<i>Utilities</i>	99,300	99,300	48,845	50,455	49%
<i>Other (Data Processing)</i>	160,110	160,110	95,341	64,769	60%
Total Services / Supplies	\$ 590,605	\$ 590,605	\$ 335,914	\$ 254,691	57%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total City Information Services	\$ 1,478,069	\$ 1,478,069	\$ 991,141	\$ 486,928	67%

Marketing and Communications FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 376,736	\$ 376,736	\$ 289,792	\$ 86,944	77%
Services / Supplies	122,623	122,623	97,707	24,916	80%
Capital	-	-	-	-	0%
	\$ 499,359	\$ 499,359	\$ 387,499	\$ 111,860	78%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 264,891	\$ 264,891	\$ 205,196	\$ 59,696	77%
Employee Benefits	111,845	111,845	84,596	27,249	76%
Total Personnel	\$ 376,736	\$ 376,736	\$ 289,792	\$ 86,944	77%

Professional Services	\$ 85,298	\$ 85,298	\$ 70,861	\$ 14,437	83%
Employee Development	9,925	9,925	2,121	7,804	21%
Supplies / Equipment	-	-	13	(13)	0%
Utilities	-	-	-	-	0%
Other (Special Events)	27,400	27,400	24,711	2,689	90%
Total Services / Supplies	\$ 122,623	\$ 122,623	\$ 97,707	\$ 24,916	80%

Capital

Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Marketing and Communications	\$ 499,359	\$ 499,359	\$ 387,499	\$ 111,860	78%
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Police Department

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 5,829,368	\$ 5,829,368	\$ 4,137,257	\$ 1,692,110	71%
Services / Supplies	698,189	698,189	540,455	157,734	77%
Capital	16,000	16,000	16,000	-	100%
	\$ 6,543,557	\$ 6,543,557	\$ 4,693,712	\$ 1,849,844	72%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 4,248,181	\$ 4,248,181	\$ 2,993,853	\$ 1,254,328	70%
<i>Employee Benefits</i>	1,581,187	1,581,187	1,143,405	437,782	72%
Total Personnel	\$ 5,829,368	\$ 5,829,368	\$ 4,137,257	\$ 1,692,110	71%

Services / Supplies					
<i>Professional Services</i>	\$ 296,118	\$ 296,118	\$ 267,492	\$ 28,626	90%
<i>Employee Development</i>	63,135	63,135	47,413	15,722	75%
<i>Supplies / Equipment</i>	176,681	176,681	134,907	41,774	76%
<i>Utilities</i>	-	-		-	0%
<i>Other (Animal Care - \$140,780)</i>	162,255	162,255	90,642	\$ 71,613	56%
Total Services / Supplies	\$ 698,189	\$ 698,189	\$ 540,455	\$ 157,734	77%

Capital					
<i>Equipment / Vehicles</i>	16,000	16,000	16,000	-	100%
Total Capital	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	100%

Total Police Department	\$ 6,543,557	\$ 6,543,557	\$ 4,693,712	\$ 1,849,844	72%
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Fire Department FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

--- Summary ---

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 3,553,895	\$ 3,553,895	\$ 2,517,712	\$ 1,036,183	71%
Services / Supplies	443,333	448,533	346,581	101,952	77%
Capital	25,000	25,000	-	25,000	0%
	\$ 4,022,228	\$ 4,027,428	\$ 2,864,293	\$ 1,163,135	71%

--- Detail ---

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 2,510,585	\$ 2,510,585	\$ 1,756,133	\$ 754,452	70%
Employee Benefits	1,043,310	1,043,310	761,579	281,731	73%
Total Personnel	\$ 3,553,895	\$ 3,553,895	\$ 2,517,712	\$ 1,036,183	71%

Services / Supplies

Professional Services	\$ 155,518	\$ 155,518	\$ 131,043	\$ 24,475	84%
Employee Development (Training - \$47,465)	61,420	61,420	37,643	23,777	61%
Supplies / Equipment	176,555	176,555	91,608	84,947	52%
Utilities	2,040	2,040	1,816	224	89%
Other (Safety Programs)	47,800	53,000	84,471	(31,471)	159%
Total Services / Supplies	\$ 443,333	\$ 448,533	\$ 346,581	\$ 101,952	77%

Capital

Equipment / Vehicles	25,000	25,000	-	25,000	0%
Total Capital	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	0%

Total Fire Department	\$ 4,022,228	\$ 4,027,428	\$ 2,864,293	\$ 1,163,135	71%
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Community Services

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 414,945	\$ 414,945	\$ 292,921	\$ 122,024	71%
Services / Supplies	132,673	132,673	19,959	112,714	15%
Capital	-	-	-	-	0%
	\$ 547,618	\$ 547,618	\$ 312,880	\$ 234,738	57%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 286,891	\$ 286,891	\$ 211,711	\$ 75,180	74%
Employee Benefits	128,054	128,054	81,210	46,845	63%
Total Personnel	\$ 414,945	\$ 414,945	\$ 292,921	\$ 122,024	71%

Services / Supplies

Professional Services	\$ 109,000	\$ 109,000	\$ 8,651	100,349	8%
Employee Development	17,678	17,678	8,274	9,404	47%
Supplies / Equipment	5,995	5,995	3,034	2,961	51%
Utilities	-	-	-	-	0%
Other	-	-	-	-	0%
Total Services / Supplies	\$ 132,673	\$ 132,673	\$ 19,959	\$ 112,714	15%

Capital

Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Building Operations	\$ 547,618	\$ 547,618	\$ 312,880	\$ 234,738	57%
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Streets Division

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 923,026	\$ 923,026	\$ 675,591	\$ 247,435	73%
Services / Supplies	886,174	886,174	520,683	365,491	59%
Capital	21,000	21,000	119,230	(98,230)	568%
	\$ 1,830,200	\$ 1,830,200	\$ 1,315,504	\$ 514,696	72%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 598,696	\$ 598,696	\$ 437,808	\$ 160,888	73%
Employee Benefits	324,330	324,330	237,783	86,547	73%
Total Personnel	\$ 923,026	\$ 923,026	\$ 675,591	\$ 247,435	73%

Services / Supplies

Professional Services	\$ 89,816	\$ 89,816	\$ 20,734	\$ 69,082	23%
Employee Development	10,543	10,543	10,075	468	96%
Supplies / Equipment	69,165	69,165	19,144	50,021	28%
Utilities (Streetlights)	99,000	99,000	71,165	27,835	72%
Other (Street Maintenance)	617,650	617,650	399,565	218,085	65%
Total Services / Supplies	\$ 886,174	\$ 886,174	\$ 520,683	\$ 365,491	59%

Capital

Equipment / Vehicles	21,000	21,000	119,230	(98,230)	568%
Total Capital	\$ 21,000	\$ 21,000	\$ 119,230	\$ (98,230)	568%

Total Streets	\$ 1,830,200	\$ 1,830,200	\$ 1,315,504	\$ 514,696	72%
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Maintenance Division

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 475,181	\$ 475,181	\$ 328,899	\$ 146,282	69%
Services / Supplies	2,147,762	2,147,762	1,416,461	731,301	66%
Capital	615,000	615,000	-	615,000	0%
	\$ 3,237,943	\$ 3,237,943	\$ 1,745,360	\$ 1,492,584	54%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 321,015	\$ 321,015	\$ 224,812	\$ 96,203	70%
Employee Benefits	154,166	154,166	104,086	50,079	68%
Total Personnel	\$ 475,181	\$ 475,181	\$ 328,899	\$ 146,282	69%

Services / Supplies

Professional Services	\$ 200,260	\$ 200,260	\$ 107,769	\$ 92,491	54%
Employee Development	5,957	5,957	2,510	3,447	42%
Supplies / Equipment	874,400	874,400	473,116	401,284	54%
Utilities	95,000	95,000	65,151	29,849	69%
Other (Capital Lease Payments)	972,145	972,145	767,915	\$ 204,230	79%
Total Services / Supplies	\$ 2,147,762	\$ 2,147,762	\$ 1,416,461	\$ 731,301	66%

Capital

Equipment / Vehicles	615,000	615,000	-	615,000	0%
Total Capital	\$ 615,000	\$ 615,000	\$ -	\$ 615,000	0%

Total Maintenance	\$ 3,237,943	\$ 3,237,943	\$ 1,745,360	\$ 1,492,584	54%
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Parks Division

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,636,828	\$ 1,636,828	\$ 1,205,587	\$ 431,241	74%
Services / Supplies	752,828	752,828	515,587	237,241	68%
Capital	146,100	146,100	121,637	24,463	83%
	<u>\$ 2,535,756</u>	<u>\$ 2,535,756</u>	<u>\$ 1,842,811</u>	<u>\$ 692,945</u>	<u>73%</u>

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 1,060,599	\$ 1,060,599	\$ 789,006	\$ 271,592	74%
Employee Benefits	576,229	576,229	416,580	159,649	72%
Total Personnel	<u>\$ 1,636,828</u>	<u>\$ 1,636,828</u>	<u>\$ 1,205,587</u>	<u>\$ 431,241</u>	<u>74%</u>

Services / Supplies

Professional Services	\$ 282,281	\$ 282,281	\$ 175,053	\$ 107,228	62%
Employee Development	24,535	24,535	12,346	12,189	50%
Supplies / Equipment	311,131	311,131	237,304	73,827	76%
Utilities	133,300	133,300	90,031	43,269	68%
Other	1,581	1,581	854	727	54%
Total Services / Supplies	<u>\$ 752,828</u>	<u>\$ 752,828</u>	<u>\$ 515,587</u>	<u>\$ 237,241</u>	<u>68%</u>

Capital

Equipment / Vehicles	146,100	146,100	121,637	24,463	83%
Total Capital	<u>146,100</u>	<u>146,100</u>	<u>121,637</u>	<u>24,463</u>	<u>83%</u>

Total Parks	<u>\$ 2,535,756</u>	<u>\$ 2,535,756</u>	<u>\$ 1,842,811</u>	<u>\$ 692,945</u>	<u>73%</u>
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Recreation Division

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 218,816	\$ 218,816	\$ 170,100	\$ 48,716	78%
Services / Supplies	448,113	466,563	271,637	194,926	58%
Capital	-	-	-	-	0%
	\$ 666,929	\$ 685,379	\$ 441,736	\$ 243,642	64%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

Salaries / Wages	\$ 167,952	\$ 167,952	\$ 131,123	\$ 36,829	78%
Employee Benefits	50,864	50,864	38,976	11,887	77%
Total Personnel	\$ 218,816	\$ 218,816	\$ 170,100	\$ 48,716	78%

Services / Supplies

Professional Services	\$ -	\$ -	\$ -	\$ -	0%
Employee Development	14,495	14,495	7,926	6,569	55%
Supplies / Equipment	2,400	2,400	518	1,883	22%
Utilities	-	-	-	-	0%
Other (Recreation Programs)	431,218	449,668	263,193	186,475	59%
Total Services / Supplies	\$ 448,113	\$ 466,563	\$ 271,637	\$ 194,926	58%

Capital

Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Recreation	\$ 666,929	\$ 685,379	\$ 441,736	\$ 243,642	64%
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Equipment Replacement / Capital Schedule

FY 2024/2025 Budget

YEAR TO DATE JUNE

<i>Percent of Budget Year Transpired</i>	75.0%
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	-	-	-	-	0%
Marketing Capital Outlay	-	-	-	-	0%
Police Dept Capital Outlay	16,000	16,000	16,000	-	100%
Fire Dept Capital Outlay	25,000	25,000	-	25,000	0%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	21,000	21,000	119,230	(98,230)	568%
Maintenance Capital Outlay	615,000	615,000	-	615,000	0%
City Parks Capital Outlay	146,100	146,100	121,637	24,463	83%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 823,100	\$ 823,100	\$ 256,867	\$ 566,233	31%

Utility Fund Revenues

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired 75.0%

Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (191,500)	\$ (191,500)	\$ (134,835)	\$ (56,665)	70%
<i>Charges / Penalties</i>	88,750	88,750	66,670	22,080	75%
<i>Total Fees</i>	\$ (102,750)	\$ (102,750)	\$ (68,165)	\$ (34,585)	66%

Licenses & Permits					
<i>Construction Inspection</i>	\$ -	\$ -		\$ -	0%
<i>Total Licenses & Permits</i>	\$ -	\$ -	\$ -	\$ -	0%

Charges for Services					
<i>Water Sales</i>	\$ 6,187,489	\$ 6,187,489	\$ 3,592,520	\$ 2,594,969	58%
<i>Sewer Sales</i>	4,484,370	4,484,370	3,034,615	1,449,755	68%
<i>Inspection Fees</i>	4,000	4,000	930	3,070	23%
<i>Total Charges for Service</i>	\$ 10,675,859	\$ 10,675,859	\$ 6,628,064	\$ 4,047,795	62%

Interest					
<i>Interest (Operations)</i>	\$ 242,621	\$ 242,621	\$ 268,569	\$ (25,948)	111%
<i>Interest (Capital Projects)</i>	241,018	241,018	-	241,018	0%
<i>Total Interest</i>	\$ 483,639	\$ 483,639	\$ 268,569	\$ 215,070	56%

Impact Fees					
<i>Impact Fees</i>	\$ 192,000	\$ 192,000	\$ 9,986	\$ 182,014	5%
<i>Total Impact Fees</i>	\$ 192,000	\$ 192,000	\$ 9,986	\$ 182,014	5%

Miscellaneous Income					
<i>Miscellaneous Income</i>	\$ 7,500	\$ 7,500	\$ 6,018	\$ 1,482	80%
<i>Grants/Contributions</i>	\$ -	\$ -		\$ -	0%
<i>Total Miscellaneous Income</i>	\$ 7,500	\$ 7,500	\$ 6,018	\$ 1,482	80%

<i>Total Utility Fund Revenues</i>	\$ 11,256,248	\$ 11,256,248	\$ 6,844,472	\$ 4,411,776	61%
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Utility Division

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

- - - Summary - Operations - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,916,064	\$ 1,916,064	\$ 1,428,506	\$ 487,557	75%
Services / Supplies	8,025,744	8,025,744	5,129,192	2,896,552	64%
Capital	84,000	84,000	56,665	27,335	67%
Total Utility Division	\$ 10,025,808	\$ 10,025,808	\$ 6,614,363	\$ 3,411,445	66%

- - - Detail - Operations - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
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Personnel

<i>Salaries / Wages</i>	\$ 1,341,852	\$ 1,341,852	\$ 992,017	\$ 349,835	74%
<i>Employee Benefits</i>	574,211	574,211	436,489	137,722	76%
Total Personnel	\$ 1,916,064	\$ 1,916,064	\$ 1,428,506	\$ 487,557	75%

Services / Supplies

<i>Professional Services</i>	\$ 432,092	\$ 432,092	\$ 213,588	\$ 218,504	49%
<i>Employee Development</i>	68,927	68,927	45,591	23,336	66%
<i>Supplies / Equipment</i>	79,012	79,012	73,090	5,922	93%
<i>Utilities</i>	504,896	504,896	289,857	215,039	57%
<i>Other (Well Lot Maintenance)</i>	1,994,580	1,994,580	898,558	1,096,022	45%
Sub-Total - Operations Services / Supplies	\$ 3,079,507	\$ 3,079,507	\$ 1,520,684	\$ 1,558,823	49%

Wholesale Water / Wastewater

<i>UTRWD - Administration Fees</i>	\$ 4,980	\$ 4,980	\$ 5,269	\$ (289)	106%
<i>UTRWD - Water Volume Cost</i>	1,269,845	1,269,845	852,437	417,408	67%
<i>UTRWD - Water Demand Charges</i>	1,618,305	1,618,305	1,213,729	404,576	75%
<i>UTRWD - Sewer Effluent Volume Rate</i>	619,967	619,967	448,809	171,158	72%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,227,270	1,227,270	920,453	306,818	75%
<i>UTRWD - HV Sewer Line to UTRWD</i>	205,870	205,870	167,811	38,059	82%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,946,237	\$ 4,946,237	\$ 3,608,507	\$ 1,337,730	73%

Total Services / Supplies	\$ 8,025,744	\$ 8,025,744	\$ 5,129,192	\$ 2,896,552	64%
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Capital

<i>Equipment / Vehicles</i>	84,000	84,000	56,665	27,335	67%
Total Capital	\$ 84,000	\$ 84,000	\$ 56,665	\$ 27,335	67%

Total Utility Division - Operations	\$ 10,025,808	\$ 10,025,808	\$ 6,614,363	\$ 3,411,445	66%
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Utility Fund Working Capital FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 6,187,489	\$ 6,187,489	\$ 3,592,520	\$ 2,594,969	58%
<i>Sewer Sales</i>	4,484,370	4,484,370	3,034,615	1,449,755	68%
<i>Other Fees / Charges</i>	100,250	100,250	73,617	26,633	73%
<i>Electronic Payment Credit</i>	(191,500)	(191,500)	(134,835)	(56,665)	70%
<i>Interest</i>	242,621	242,621	268,569	(25,948)	111%
Total Revenues	\$ 10,823,230	\$ 10,823,230	\$ 6,834,486	\$ 3,988,744	63%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$ 516,540	\$ 516,540	\$ 397,298	\$ 119,243	77%
<i>Operations</i>	4,479,030	4,479,030	2,551,893	1,927,138	57%
<i>UTRWD</i>	4,946,237	4,946,237	3,608,507	1,337,730	73%
<i>Debt Service</i>	987,428	987,428	878,756	108,672	89%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	84,000	84,000	56,665	27,335	67%
Total Expenditures	\$ 11,013,236	\$ 11,013,236	\$ 7,493,119	\$ 3,520,117	68%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	100%
<i>Operating Transfers In / Utility Capital Projects</i>			-	-	0%
<i>Operating Transfers Out / Utility Capital Projects</i>	-	-	-	-	0%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)	-	(470,000)	0%
<i>Sale of Capital Assets (Vehicles)</i>	-	-	52,410	(52,410)	0%
Total Other Sources (Uses)	\$ (320,000)	\$ (320,000)	\$ 202,410	\$ (522,410)	-63%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Net Increase/Decrease</i>	(510,006)	(510,006)	(456,222)
<i>Beginning Working Capital</i>			
Operations	4,643,480	4,758,471	4,758,471
Available Impact Fees	1,197,940	1,138,847	1,138,847
Total Available Working Capital	\$ 5,841,420	\$ 5,897,318	\$ 5,897,318
<i>Ending Working Capital</i>			
Operations	4,133,474	4,248,465	4,302,249
Designated Capital Project	-	-	-
Available Impact Fees	1,239,940	1,180,847	998,833
Total Available Working Capital	\$ 5,373,414	\$ 5,429,312	\$ 5,301,082

<i>Impact Fees</i>			
<i>Beginning Balance</i>	1,197,940	1,138,847	1,138,847
<i>+ Collections</i>	192,000	192,000	9,986
<i>- Applied to offset Debt Service</i>	(150,000)	(150,000)	(150,000)
<i>Ending Balance</i>	1,239,940	1,180,847	998,833

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 645,850	\$ 645,850	\$ 343,795	\$ 302,055	53%
<i>Annual Park Passes</i>	54,000	54,000	43,540	10,460	81%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	70,000	70,000	39,417	30,583	56%
Total Revenues	\$ 769,850	\$ 769,850	\$ 426,752	\$ 343,098	55%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 224,971	224,971	\$ 193,634	\$ 31,337	86%
<i>Services / Supplies</i>	399,018	399,018	268,883	130,135	67%
<i>Capital</i>	-	-	-	-	0%
Total Expenditures	\$ 623,989	\$ 623,989	\$ 462,518	\$ 161,472	74%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 1,104,526	\$ 1,177,078	\$ 1,177,078
<i>+ Net Increase (Decrease)</i>	145,861	145,861	(35,765)
Ending Fund Balance	\$ 1,250,387	\$ 1,322,939	\$ 1,141,313

Debt Service Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax Revenues	\$ 2,561,978	\$ 2,561,978	\$ 2,503,553	\$ 58,425	98%
Interest Income	\$ 27,780	\$ 27,780	\$ 17,166	10,614	62%
Total Revenues	\$ 2,589,758	\$ 2,589,758	\$ 2,520,719	\$ 69,039	97%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Principal Payments	\$ 2,091,000	\$ 2,091,000	\$ 2,121,000	\$ (30,000)	101%
Interest Payments	\$ 995,003	\$ 995,003	\$ 499,123	495,880	50%
Paying Agent Fees	\$ 3,000	\$ 3,000	\$ 1,576	1,424	53%
Total Expenditures	\$ 3,089,003	\$ 3,089,003	\$ 2,621,699	\$ 467,304	85%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Transfers In (Out) [To 4B]	536,025	536,025	449,950	\$ 86,075	84%
Proceeds from Refunding Debt	-	-		-	0%
Debt Issuance Cost	-	-		-	0%
Payment to Escrow Agent	-	-		-	0%
Total Financing Sources	\$ 536,025	\$ 536,025	\$ 449,950	\$ 86,075	84%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 122,719	\$ 115,293	\$ 115,293
+ Net Increase (Decrease)	36,780	36,780	348,969
Ending Fund Balance	\$ 159,499	\$ 152,073	\$ 464,262

Capital Projects Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired	75.0%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -		\$ -	0%
Contributions	-	-		-	0%
Interest Income	548,512	548,512	487,579	60,933	89%
Total Revenues	\$ 548,512	\$ 548,512	\$ 487,579	\$ 60,933	89%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2021 Bond Issue (Parks)	4,009,756	4,009,756	296,686	3,713,070	7%
2021 Bond Issue (Streets)	2,313,834	2,313,834	226,882	2,086,952	10%
2024 Tax Note	-	-	851,504		0%
Total Expenditures	\$ 6,323,590	\$ 6,323,590	\$ 1,375,072	\$ 5,800,021	22%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds		\$ -		\$ -	0%
Bond Discount / Premium	-	-		-	0%
Debt Issuance		-		-	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning fund balance	\$ 12,100,761	\$ 14,488,233	\$ 14,488,233
+Net Increase (Decrease)	(5,775,078)	(5,775,078)	(887,493)
Ending Fund Balance	\$ 6,325,683	\$ 8,713,155	\$ 13,600,740

Drainage Utilities

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ 10,000	10,000	\$ -	\$ 10,000	0%
<i>Drainage Fee Receipts</i>	654,877	654,877	422,659	232,218	65%
<i>Miscellaneous</i>	-	-		-	0%
<i>Interest</i>	9,200	9,200	395	8,805	4%
Total Revenues	\$ 674,077	\$ 674,077	\$ 423,054	\$ 251,023	63%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 405,830	\$ 405,830	\$ 299,781	\$ 106,049	74%
<i>Services / Supplies</i>	279,397	279,397	193,562	85,835	69%
<i>Capital</i>	5,250	5,250	8,950	(3,700)	170%
Total Expenditures	\$ 690,477	\$ 690,477	\$ 502,293	\$ 188,184	73%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ (16,000)	\$ (16,000)	\$ -	(16,000)	0%
<i>Operating TransfersOut / General Fund</i>	16,000	16,000	-	16,000	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 138,474	\$ 122,977	\$ 122,977
<i>+ Net Increase (Decrease)</i>	(16,400)	(16,400)	(79,239)
Ending Fund Balance	\$ 122,074	\$ 106,577	\$ 43,738

Park Development Fee Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 5,000	\$ 5,000	\$ 3,089	1,911	62%
<i>Community Park Fees</i>	-	-		-	0%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 5,000	\$ 5,000	\$ 3,089	\$ 1,911	62%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 91,095	\$ 91,008	\$ 91,008
<i>+ Net Increase (Decrease)</i>	5,000	5,000	3,089
Ending Fund Balance	\$ 96,095	\$ 96,008	\$ 94,097

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	-
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	96,095	94,097
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ 96,095	\$ 94,097

Public Safety Special Revenue Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 76,100	\$ 76,100	\$ 38,780	\$ 37,320	51%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Police Grant Related	\$ 51,600	\$ 51,600	\$ 48,960	\$ 2,640	95%
Fire Grant Related	2,500	2,500	-	2,500	0%
Total Expenditures	\$ 54,100	\$ 54,100	\$ 48,960	\$ 5,140	90%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(20,000)	(20,000)	-	(20,000)	0%
Total Other Sources (Uses)	\$ (20,000)	\$ (20,000)	\$ -	\$ (20,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 38,811	\$ 83,261	\$ 83,261
+ Net Increase (Decrease)	2,000	2,000	(10,180)
Ending Fund Balance	\$ 40,811	\$ 85,261	\$ 73,081

Municipal Court Technology Fee Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 3,100	\$ 3,100	\$ 2,557	543	82%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 3,600	\$ 3,600	\$ 3,600	-	100%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 3,600	-	100%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	-	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	-	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 14,134	\$ 14,223	\$ 14,223
+ Net Increase (Decrease)	(500)	(500)	(1,043)
Ending Fund Balance	\$ 13,634	\$ 13,723	\$ 13,180

Municipal Court Building Security Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 3,700	\$ 3,700	\$ 3,129	\$ 571	85%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 51,211	\$ 51,287	\$ 51,287
+ Net Increase (Decrease)	3,700	3,700	3,129
Ending Fund Balance	\$ 54,911	\$ 54,987	\$ 54,416

Highland Village Community Development Corporation

Working Capital Analysis (FY 2025)

	<i>Actual 2022-2023</i>	<i>Actual 2023-2024</i>
Beginning Fund Balance	\$ 650,602	\$ 1,361,972
Revenues		
4B Sales Tax	1,805,877	1,806,379
Park Fees (Rental)	62,664	63,691
Miscellaneous Income	-	-
Interest Income	37,053	79,051
Total	\$ 1,905,594	\$ 1,949,121
Expenditures		
Personnel	300,075	280,010
Services / Supplies	257,343	447,732
Reimburse GF (Support Functions)	28,000	28,000
Reimburse GF (Debt Service)	537,581	539,165
Total Non-Capital Expenditures	\$ 1,122,999	\$ 1,294,907
Capital		
Equipment	71,226	8,525
Net Increase / (Decrease)	711,370	645,689
Working Capital Balance	\$ 1,361,972	\$ 2,007,661

<i>Budget 2024-2025</i>	<i>YTD 2024-2025</i>
\$ 2,007,661	\$ 2,007,661
1,994,167	1,072,794
82,000	60,146
-	-
115,000	68,043
\$ 2,191,167	\$ 1,200,984
365,550	262,583
594,918	483,165
28,000	-
536,025	449,950
\$ 1,524,493	\$ 1,195,698
50,000	-
616,674	5,286
\$ 2,624,335	\$ 2,012,946

PEG Fee Fund

FY 2024/2025 Budget

YEAR TO DATE JUNE

Percent of Budget Year Transpired

75.0%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 21,048	\$ 21,048	\$ 10,003	\$ 22,706	48%
<i>Total Revenues</i>	\$ 21,048	\$ 21,048	\$ 10,003	\$ 22,706	48%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	7,000	7,000	3,061	3,939	44%
<i>Capital</i>		-		-	0%
<i>Total Expenditures</i>	\$ 7,000	\$ 7,000	\$ 3,061	\$ 3,939	44%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating TransfersOut</i>	-	-	-	-	0%
<i>Total Other Sources (Uses)</i>	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 179,595	\$ 178,995	\$ 178,995
<i>+Net Increase (Decrease)</i>	14,048	14,048	6,942
<i>Ending Fund Balance</i>	\$ 193,643	\$ 193,043	\$ 185,937



CITY COUNCIL MEMORANDUM AGENDA ITEM 14

MEETING DATE: August 12, 2025

SUBJECT: Conduct a Public Hearing and Consider Ordinance 2025-1326 amending the development and use regulations for Lots 1 and 2, Block B, Edgewood Estates, commonly known as 234 Edgewood Drive by changing the zoning from Single Family Residential (SF-12) to a Planned Development Overlay District with Single Family (SF-10) as the base zoning and approving special exceptions to the development regulations of the Subdivision Ordinance (*1st of two reads*)

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND

The applicant is requesting an amendment to the development and use regulations applicable to Lots 1 and 2, Block B, Edgewood Estates, commonly known as 234 Edgewood Drive (the "Property") by changing the zoning from Single Family Residential (SF-12) to a Planned Development Overlay District with a base zoning of Single Family Residential (SF-10) along with a request to approve four (4) special exceptions to the Subdivision Ordinance.

The requested zoning amendment would all the Property to be subdivided into six (6) lots for and the construction of five (5) homes in addition to the existing home occupied by the applicant that would be located on the sixth lot.

The Property is 4.138± acres. On June 22, 2021, the City Council approved a replat of the Property that subdivided the Property into two (2) lots. Approval of said replat included approval of an exception to Section 3.1.O of the Subdivision Ordinance regarding the maximum length of a cul-de-sac street.

The following exceptions to the Subdivision Regulations are being requested:

- (1) Notwithstanding Section 3.1.O of the Subdivision Regulations, the Property may be developed with a cul-de-sac street with a length greater than 600 feet but not more than 800 feet;
- (2) Notwithstanding Section 3.1.S of the Subdivision Regulations, the street within the Property may be constructed with asphalt material that complies with Division 300 Roadway Construction from the *Standard Specifications for Public Works Construction – North Central Texas Council of Governments - Fifth Edition* amended August 2023;
- (3) Notwithstanding Section 3.5.C of the Subdivision Regulations, the Property may be constructed without sidewalks; and
- (4) The Property may be developed with drainage ditches in lieu of concrete curb and gutters in accordance with Section 3.10 of the Subdivision Regulations subject to compliance with the most recent edition of the City of Highland Village Technical Construction Standards and Specifications (TCSS), inclusive of the City's Drainage Criteria Manual.

The Edgewood Estates subdivision was originally platted in 1971 and constructed with asphalt streets without curb and gutters and no sidewalks. Special Exceptions 2, 3, and 4 would



CITY COUNCIL MEMORANDUM AGENDA ITEM 14

facilitate the Property being developed in a manner consistent with the existing Edgewood Estates.

In order to grant the requested Special Exceptions, the City Council must make certain findings set forth in Section 1.11 of the City's Subdivision Ordinance, which reads as follows:

A. General. *Where the City Council finds that unreasonable hardships or difficulties may result from strict compliance with these regulations and/or the purposes of these regulations may be served to a greater extent by an alternative proposal, it may approve special exceptions to these subdivision regulations so that substantial justice may be done and the public interest secured; provided that the special exception shall not have the effect of nullifying the intent and purpose of these regulations; and further provided the City Council shall not approve special exceptions unless it shall make findings based upon the evidence presented to it in each specific case that:*

- 1. The granting of the special exception will not be detrimental to the public safety, health, or welfare or injurious to other property;*
- 2. The conditions upon which the request for a special exception is based are unique to the property for which the special exception is sought and are not applicable generally to other property;*
- 3. Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;*
- 4. The special exception will not in any manner vary the provisions of the zoning ordinance or comprehensive plan, future land use plan, thoroughfare plan, and other adopted plans, except that those documents may be amended in the manner prescribed by law;*
- 5. An alternate design will achieve the same result or intent as the standards and regulations prescribed herein.*

City staff has worked with the applicant. Most of the adjacent properties are either fully developed, owned by the City (Doubletree Ranch Park), or is federally-owned property. The property to the east of the Property could be re-developed at some unknown date in the future.

Public hearings are required to be conducted by both the Planning and Zoning Commission and City Council. All public hearing notification requirements have been met. As of the date of preparation of this briefing, August 7, 2025, staff has not received any inquiries on the nature of the request.

At the July 15, 2025, Planning and Zoning Commission meeting, the Commission unanimously (5-0) recommended sending the Ordinance forward to City Council for approval as presented.

BUDGETARY IMPACT

Not applicable.



CITY COUNCIL MEMORANDUM AGENDA ITEM 14

RECOMMENDATION

Staff recommends the City Council review and consider the recommendation made by the Planning and Zoning Commission as it considers the first read of Ordinance No. 2025-1326.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2025-1326

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE HIGHLAND VILLAGE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP BY AMENDING THE REGULATIONS RELATING TO THE USE AND DEVELOPMENT OF LOTS 1 AND 2, BLOCK B, EDGEWOOD ESTATES BY CHANGING THE ZONING FROM SINGLE FAMILY 12 (SF-12) TO A PLANNED DEVELOPMENT OVERLAY DISTRICT FOR SINGLE FAMILY 10 (SF-10)(PD 2025-1) AND ADOPTING DEVELOPMENT REGULATIONS AND A CONCEPT PLAN; PROVIDING FOR SPECIAL EXCEPTIONS TO CERTAIN SUBDIVISION REGULATIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of the legislative direction, have concluded that the Comprehensive Zoning Ordinance and Zoning Map of the City of Highland Village, Texas, as previously amended, should be further amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance (“CZO”) and the Zoning Map of the City of Highland Village, Texas, as previously amended (collectively, the “CZO”), be further amended by amending the regulations relating to the use and development of Lots 1 and 2, Block B, Edgewood Estates, a subdivision of the City of Highland Village, Denton County, Texas, according to the plat thereof recorded as Instrument No, 2022-120 (the “Property”), by changing the zoning from Single Family 12 (SF-12) to a Planned Development Overlay District for Single Family – 10 (SF-10) (PD 2025-1) subject to the use and development regulations set forth in Section 2 of this Ordinance.

SECTION 2. The Property may be developed and used for single family dwellings subject to the following:

- A. BASE ZONING:** The Property shall be developed in accordance with the development and use regulations of the Single Family 10 (SF-10) Zoning District except as modified by this Ordinance.
- B. CONCEPT PLAN:** The Property shall be developed in general conformance with the Concept Plan attached hereto as Exhibit “A” and incorporated herein by reference (“the Concept Plan”).

C. SPECIAL EXCEPTIONS TO SUBDIVISION STANDARDS: The City Council having made the findings required by Section 1.11 of the Subdivision Regulations, the Property may be developed with the following special exceptions to the development regulations of the Subdivision Regulations:

- (1) Notwithstanding Section 3.1.O of the Subdivision Regulations, the Property may be developed with a cul-de-sac street with a length greater than 600 feet but not more than 800 feet;
- (2) Notwithstanding Section 3.1.S of the Subdivision Regulations, the street within the Property may be constructed with asphalt material that complies with Division 300 Roadway Construction from the *Standard Specifications for Public Works Construction – North Central Texas Council of Governments - Fifth Edition* amended August 2023;
- (3) Notwithstanding Section 3.5.C of the Subdivision Regulations, the Property may be constructed without sidewalks; and
- (4) The Property may be developed with drainage ditches in lieu of concrete curb and gutters in accordance with Section 3.10 of the Subdivision Regulations subject to compliance with the most recent edition of the City of Highland Village Technical Construction Standards and Specifications (TCSS), inclusive of the City's Drainage Criteria Manual.

SECTION 3. All ordinances of the City of Highland Village related to the use and development of the Property heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provision of this Ordinance shall be controlling.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 5. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

**PASSED AND APPROVED BY THE CITY COUNCIL, CITY OF HIGHLAND VILLAGE, TEXAS
ON FIRST READING ON THIS THE 12TH DAY OF AUGUST 2025.**

**PASSED AND APPROVED BY THE CITY COUNCIL, CITY OF HIGHLAND VILLAGE, TEXAS
ON SECOND READING ON THIS THE ____ DAY OF _____ 2025.**

APPROVED:

Charlotte J. Wilcox, Mayor

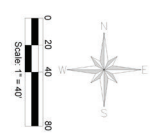
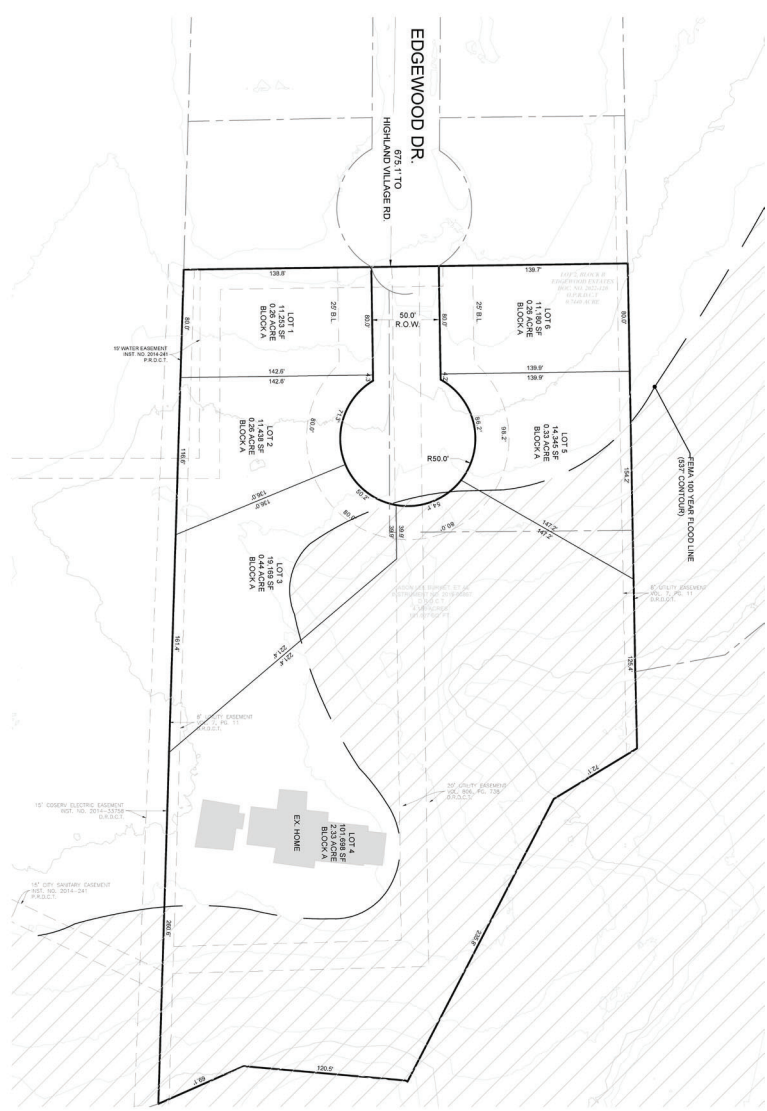
ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:7/28/2025:4921-0962-9261 v1)

Ordinance No. 2025-1326
EXHIBIT A – CONCEPT PLAN



- CURRENT ZONING: SF-12
PROPOSED ZONING: PD (BASE SF-10)
- PROPOSED VARIANCES:
1. **Cul-de-sac Length:** Minimum cul-de-sac length to be increased to 800'.
 2. **Drainage:** Bar ditches to be allowed for storm water drainage within City R.O.W.
 3. **Pavement Material:** Asphalt road pavement to be allowed for public city streets.
 4. **Sidewalks:** There will be no sidewalks installed per this development.



CITY COUNCIL MEMORANDUM AGENDA ITEM 15

MEETING DATE: August 12, 2025

SUBJECT: Consider Resolution 2025-3202, Suspending the September 17, 2025, Effective Date of the Proposal by CoServ Gas, Ltd. to Implement Interim GRIP rate Adjustments for Gas Utility Investment in 2024

PREPARED BY: Heather Miller, Finance Director

BACKGROUND

Pursuant to Texas Utilities Code Section 104.301, CoServ Gas, Ltd. ("CoServ Gas") filed an application for an Interim Rate Adjustment with the Railroad Commission of Texas and the municipalities in which it serves on July 18, 2025. This proposed Interim Rate Adjustment applies to the entire CoServ Gas service area, which includes unincorporated areas of the City of Highland Village. CoServ Gas is seeking recovery of \$267,149,471 in invested capital incurred from April 1, 2023 – December 31, 2024.

CoServ Gas proposes to increase the customer charge used to calculate the customer's monthly bill by the amount listed below. The proposed Interim Rate Adjustment effective date is September 17, 2025.

Rate Schedule	Current Customer Charge	Proposed Interim Rate Adjustment	Proposed Total Monthly Customer Charge
Residential	\$ 18.00	\$ 3.33	\$ 21.33
Commercial	\$ 40.00	\$ 8.05	\$ 48.05
Public Authority	\$ 40.00	\$ 8.05	\$ 48.05

The City as a member of the Steering Committee of Cities served by CoServ Gas, represents the interest of the affected residents. The resolution suspends the September 17, 2025 effective date of the GRIP Rate Increase proposed by CoServ by 45 days, the maximum period allowed by law, to provide adequate time to review the proposed increase, analyze all necessary information, and take appropriate action related to the increases.

This resolution will be sent to CoServ Gas and to legal counsel to the City. If the City fails to take some action regarding the filing before the effective date, CoServ Gas's Interim Rate Adjustment is deemed approved.

BUDGETARY IMPACT

Not applicable.

RECOMMENDATION

Council to approve Resolution No. 2025-3202 suspending the September 17, 2025 effective date of the proposal by CoServ Gas to implement Interim GRIP Rate Adjustments for gas utility investment in 2024.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2025-3202

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILALGE, TEXAS, SUSPENDING THE SEPTEMBER 17, 2025, EFFECTIVE DATE OF THE PROPOSAL BY COSERV GAS, LTD. TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024; REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Highland Village, Texas ("City") is a gas utility customer of CoServ Gas, Ltd., ("CoServ" or "the Company") and a regulatory authority with an interest in the rates and charges of CoServ; and

WHEREAS, CoServ made filings with the City and the Railroad Commission of Texas ("Railroad Commission") on July 18, 2025, proposing to implement interim rate adjustments ("GRIP Rate Increases") pursuant to Texas Utilities Code § 104.301 on all customers served by CoServ, effective September 17, 2025; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

Section 1. The September 17, 2025, effective date of the GRIP Rate Increases proposed by CoServ is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

Section 2. A copy of this Resolution shall be sent to CoServ, care of Brent Bishop at 7701 South Stemmons Freeway, Corinth, Texas 76210, and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Section 3. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED ON THE 12TH DAY OF AUGUST 2025.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:7/21/25:4915-5258-9911 v1)



CITY COUNCIL MEMORANDUM AGENDA ITEM 16

MEETING DATE: August 12, 2025

SUBJECT: Consider Ordinance 2025-1327 on First Reading Authorizing Amendments to the Fiscal Year 2024-2025 Budget

PREPARED BY: Heather Miller, Finance Director

BACKGROUND

Each department is responsible for not exceeding the amounts budgeted in each of three categories – Personnel, Services/Supplies, and Capital. Category subtotals of departmental expenditures thus provide the level of budgetary control. Should a need arise for reallocation between categories or between departments, budget amendments are then presented for Council consideration.

This is the third amendment presented to Council this fiscal year. This amendment mirrors the year-end projections detailed in the budget discussions. Some of the proposed adjustments reflect encumbrances from FY 2023-2024 that will actually be paid in FY 2024-2025. This amendment is to ensure sufficient appropriation for the year-end projections. In total, projected General Fund expenditures of \$23,712,523 are \$1,063,245 under the original budget of \$24,775,768. Projected General Fund revenues of \$22,262,707 reflect a decrease of \$675,753 from the original budget of \$22,938,460. The projected FY 2025 year-end fund balance is \$10,910,536 – exceeding the original budgeted projected amount by \$1,626,805, largely due to the actual FY 2024 fund balance exceeding projections. The presented amendments primarily ensure sufficient appropriation for each category; however, not every deviation from the budget amount is enumerated.

General Fund

Primary factors comprising the majority of the requested increased budget appropriation:

- Personnel budget changes in various departments are suggested to address factors incurred during the year that were not known when budgeted, such as mid-year adjustments, personnel changes, unanticipated overtime, insurance coverage election, etc. Also, some personnel expenditures are budgeted in a single department, such as incentive pay, with actual expenditures charged to the respective departments. The total financial effect in this variance is favorable; however, this year, the Communications and Marketing and Recreations departments came in over budget and \$26,000 will be added to account for that overage.
- Expenditures other than personnel are adjusted by a collective total of \$325,000. These adjustments were netted with \$637,000 in budget savings. A large portion of these changes are related to four items:
 - o Fire - \$10,000 - Rugged Terrain Vehicle (RTV) price higher than anticipated. This increase is offset by savings in personnel.
 - o Streets - \$193,500 increase in services and supplies related to the replacement of signs and barriers, additional utility cost related to street lights identified by CoServ, and cost related to the FY 2025 overlay project.
 - o Streets - \$119,500 increase in capital for the delayed delivery of a dump truck ordered in a previous fiscal year.



CITY COUNCIL MEMORANDUM AGENDA ITEM 16

- Maintenance - (\$615,000) decrease in capital related to the City Hall electrical upgrades and purchase of a generator being delayed to FY 2026.
- Parks – (\$22,000) decrease in supplies / service due to lower than anticipated cost from the Concerts in the Parks and Village Glows events.

Other suggested amendments are to reflect minor changes in the actual expense compared to the budgeted amount

Utility Fund

- Utility Administration - \$25,000 increased credit card utilization fees (split with General Fund), cost escalation in CIS software, and cost of mailing materials.
- Utility Operations - \$150,000 – emergency manhole repair due to a lift station failure and lake flooding.

Capital Projects Fund

The issuance of the 2024 \$2,805,000 Tax Note was approved by Council at the August 27, 2024 Council Meeting. A budget amendment in the amount of \$1,467,000 is requested to account for the equipment ordered and purchased in FY 2025.

Tax Note Financed Equipment		
		FY 2025
Fire	Ambulance	
	Ambulance	
	Brush Truck	248,170
	Portable Radios	
Police	Drones	
Parks	Large Tractor	131,295
	Small Tractor	60,000
	Athletic Mower	
Streets	Loader	
	Concrete Mixer	62,735
	Air Compressor	28,714
	Limb Chipper	55,853
	Roller	48,404
Drainage	Excavator	192,591
	Trailer	33,592
	Gradall	338,671
	VacStar	90,943
	Compact Escavator	
	Dump Truck	174,975
Total		1,465,943



CITY COUNCIL MEMORANDUM AGENDA ITEM 16

Special Revenue Funds -

- Corps Leased Parks – \$88,500 - Utilization of off-duty police officers to serve as security on high-volume holidays, combined with costs associated with FY 2024 asphalt overlay at Pilot Knoll constructed in FY 2025.
- Drainage Utility - \$4,000 - Additional cost related to the purchase a fogger ATV.
- Public Safety Fund - \$15,500 - Additional TXFallenPD sponsorships that were received and distributed to the Texas Police Chief Association.
- HV Economic Development - \$5,000 - Costs associated with increase in scope for design study for FM 406 Village Connector.

Individual allocations are detailed in the worksheets attached to this briefing.

BUDGETARY IMPACT

Budgetary changes to Fund Balance are detailed on the request worksheet following.

RECOMMENDATION

Council to approve the first read of Ordinance No. 2025-1327 adopting amendments to the Fiscal Year 2024-2025 Budget.



CITY COUNCIL MEMORANDUM AGENDA ITEM 16

Budget Amendment Request Worksheet

Line Item for Proposed Change:

DEPARTMENT	Category	Current Budget (Annual)	Proposed Budget (Annual)	Increase
Finance	Personnel	1,011,173	986,173	(25,000)
Finance	Supplies/Services	570,239	572,239	2,000
Marketing & Communication	Personnel	376,736	389,236	12,500
Fire	Personnel	3,553,895	3,543,895	(10,000)
Fire	Capital	25,000	35,000	10,000
Streets	Supplies/Services	886,174	1,079,674	193,500
Streets	Capital	21,000	140,500	119,500
Maintenance	Capital	615,000	-	(615,000)
Recreation	Personnel	218,816	232,316	13,500
Recreation	Supplies/Services	448,113	426,113	(22,000)
Utility Administration	Supplies/Services	153,970	178,970	25,000
Utility Operations	Personnel	1,553,493	1,558,493	5,000
Utility Operations	Supplies/Services	2,925,537	3,075,537	150,000
Corps Leased Parks	Personnel	224,971	255,971	31,000
Corps Leased Parks	Supplies/Services	399,018	487,518	88,500
Capital Projects - Fire	Capital	-	248,500	248,500
Capital Projects - Parks	Capital	-	191,500	191,500
Capital Projects - Streets	Capital	-	196,000	196,000
Capital Projects - Drainage	Capital	-	831,000	831,000
Drainage Utility	Personnel	405,830	421,830	16,000
Drainage Utility	Capital	5,250	9,250	4,000
Public Safety Fund	Revenue	(76,100)	(66,600)	9,500
Public Safety Fund	Supplies/Services	54,100	69,600	15,500
HV Economic Development	Supplies/Services	594,918	599,918	5,000
General Fund		Net Change		(321,000)
Utility Fund		Net Change		180,000
Corps Leased Parks		Net Change		119,500
Capital Projects Fund		Net Change		1,467,000
Drainage Utility Fund		Net Change		20,000
Public Safety Fund		Net Change		25,000
Economic Development Fund		Net Change		5,000
		Net Change		1,495,500



CITY COUNCIL MEMORANDUM AGENDA ITEM 16

Budget Amendment Request Worksheet

Line Item for Proposed Change:

Reason For Request	
Personnel - (Various departments) – Actual charges vary from budget resulting from various issues: employee changes in selected insurance coverage, retirements (pmt of accrued balances), certifications, promotions, etc).	
Finance - Services / Supplies - \$2,000 == Increased credit card utilization fees, fees associated with moving bank depositories from Wells Fargo to Independent Bank/SouthState Bank. This increase is offset from savings in personnel.	
Fire - Capital - \$10,000 == Rugged Terrain Vehicle (RTV) price higher than anticipated. This increase is offset by savings in personnel.	
Streets - Services / Supplies - \$193,500 == Replacement of signs of barriers, additional street light utility payments, and costs associated with FY25 overlay project.	
Streets - Capital - \$119,500 == Dump truck delivered in FY 2025 ordered in FY2021.	
Maintenance - Capital - (\$615,000) - Electrical upgrades and generated will be delayed to FY 2026.	
Utility Administration - Services / Supplies - \$25,000 == Increased credit card utilization fees (split with General Fund), cost escalation in CIS software, and cost of mailing materials.	
Utility Operations - Services / Supplies - \$150,000 == Emergency manhole replacement not accounted for on original budget.	
Corps Leased Parks - Supplies/Services - \$88,500 == Utilization of off duty police officers to serve as security on high volume holidays, combind with costs associated with asphalt overlay at Pilot Knoll and Copperas.	
Capital Projects Fund - Capital - (Various departments) - \$1,467,000 == Equipment identified as uses for the 2024 Tax Note anticipated to be expended in FY 2025.	
Drainage Utility - Capital Outlay - \$4,000 == Additional cost related to the purchase a fogger ATV.	
Public Safety Fund - Services / Supplies - \$15,500 additional TXFallenPD sponsorships that were received and distributed to the Texas Police Chief Association.	
HV Economic Development - Supplies/Services - \$5,000 == Costs associated with increase in scope for design study for FM 406 Village Connector	

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2025-1327

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ADOPTING AMENDMENTS TO THE FISCAL YEAR 2024-2025 BUDGET; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance No. 2025-1316, the City Council of the City of Highland Village, Texas, has lawfully adopted a budget for fiscal year 2024-2025, which budget has been amended pursuant to Ordinance No. 2024-1321 and Ordinance No. 2025-1323 (collectively, the “2024-2025 Budget”); and

WHEREAS, the City Manager has prepared, as required by Article VI, Section 6.08 of the City Charter, an additional amendment to certain appropriations and expenditures in the 2024-2025 Budget, and has submitted same to the City Council for its review and approval, a copy of which is attached to this Ordinance; and

WHEREAS, the City Council of the City of Highland Village has determined that this budget amendment is necessary and appropriate to preserve and protect the health, safety and welfare of the citizens of the City of Highland Village as well as other persons in the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The amendments to the 2024-2025 Budget, attached hereto as Exhibit “A” and incorporated herein by reference, are hereby authorized, approved, and adopted.

SECTION 2. If any section, subsection, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance; and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect, and to this end, the provisions of this Ordinance are declared severable.

SECTION 3. This Ordinance shall take effect immediately from and after its passage on second reading.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE FIRST READING, THIS THE 12TH DAY OF AUGUST 2025.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE SECOND READING, THIS THE ____ DAY OF _____ 2025.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:8/7/2025:4930-0812-0667 v1)

Ordinance No. 2025-1327
Exhibit "A"

Budget Amendment Request Worksheet

Line Item for Proposed Change:

DEPARTMENT	Category	Current Budget (Annual)	Proposed Budget (Annual)	Increase
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Ordinance No. 2025-1327
Exhibit "A"

Budget Amendment Request Worksheet
Line Item for Proposed Change:

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HV Economic Development - Supplies/Services - \$5,000 == Costs associated with increase in scope for design study for FM 406 Village Connector	



CITY COUNCIL MEMORANDUM AGENDA ITEM 17

MEETING DATE: August 12, 2025

SUBJECT: Consider the Ad Valorem Tax Rate for the Tax Year 2025 and Consider Setting a Public Hearing Date of September 9, 2025 on the Proposed Fiscal Year 2025-2026 Budget and Tax Rate

PREPARED BY: Heather Miller, Finance Director

BACKGROUND

Truth in Taxation requires a public hearing, preceded by certain required public notice of the public hearing and the proposed real property tax rate before implementing a property tax rate if a rate is **considered** which will exceed the lower of the Voter Approved Tax Rate or the No New Revenue Tax Rate. The No New Revenue Tax Rate is generally equal to the prior year's taxes divided by the current taxable value of properties that were also on the tax roll in the prior year. The Voter Approved Tax Rate essentially provides a ceiling for the M&O portion of the tax rate (3.5% above the No New Revenue M&O rate). There is also provision to increase this rate by applying all or a portion of any unused increment rate (the three-year rolling sum of the difference between the adopted tax rate and voter-approved tax rate). Any tax rate adopted above such rate would require an election.

The proposed tax rate, limited by the Voter Approved Rate threshold, will exceed last year's rate of \$0.500273 and also exceeds the No New Revenue rate of \$0.480268. The FY 2025 Voter Approved Rate calculation provides a rate of \$0.500984. As this rate exceeds the No New Revenue Tax Rate of \$0.480268, the Council must schedule one public hearing on the proposed tax rate before taking action to adopt the rate.

This vote does not commit Council to a tax rate; however, the Council cannot ultimately adopt a tax rate that exceeds the rate that is proposed in the motion approved by the Council. In other words, the tax rate in the Ordinance adopting the tax rate for Tax Year 2025 to fund the Fiscal Year 2025-26 budget can be less than the rate contained in the motion approved at tonight's meeting, but cannot be greater than said rate. Staff recommendation is for Council to consider a motion at tonight's meeting that proposes adoption of a tax rate of \$.500984 which is the same as the Voter Approved Rate, so that notices to that effect can be published in accordance with state law. Ultimate adoption of a tax rate of \$.500984 will not require calling a special election to approve the tax rate. Council will set the tax rate at a subsequent meeting following adoption of the budget.

The City Charter and state law require conducting one public hearing on the budget. Staff suggests that this public hearing be combined with the public hearing on the tax rate.

Suggested Calendar:

- August 26, 2025 (Regular Council Meeting)
 - Budget follow-up as needed
- August 28, 2025
 - Post recommended budget on City website
- September 9, 2025 (Regular Council Meeting)
 - Presentation of City Manager Recommended Budget
 - Public Hearing on Proposed Budget and Tax Rate



CITY COUNCIL MEMORANDUM AGENDA ITEM 17

- Adopt Tax Rate and Budget (1st Read)
- September 16, 2025 (Special Council Meeting – Tax Code requires vote on adopting the tax rate no later than 7 days following public hearing)
 - Adopt Tax Rate and Budget (2nd Read)

BUDGETARY IMPACT

Not applicable

RECOMMENDATION

Approve the following motion:

I move that \$0.500984 per \$100 valuation be proposed for adoption as the City's Ad Valorem tax rate for the 2025 tax year and set September 9, 2025, as the date for holding the public hearing to receive public comment on said tax rate and the 2025-2026 Fiscal Year budget.



CITY COUNCIL MEMORANDUM AGENDA ITEM 18

MEETING DATE: August 12, 2025

SUBJECT: Consider Ordinance 2025-1328 amending the Code of Ordinances Chapter 10 "Health and Sanitation" by adding Article 10.07 "Handbills" (*1st of two reads*)

PREPARED BY: Paul Stevens, City Manager

BACKGROUND

From time to time, advertising circulars are distributed throughout the City. They are thrown in a haphazard fashion and often end up in the street and yards, creating litter. The City receives a fair number of complaints about the handbill distribution. Our current Health and Sanitation section of the Code of Ordinances does not address "handbills" being thrown in the City. This amendment would allow the city to prohibit distribution of such handbills. It would be unlawful for any individual, handbill distributor, and/or handbill sponsor to:

- Distribute, deposit, place, throw, scatter, or cast any handbill upon any residential property; or
- Cause to be distributed, deposited, placed, thrown, scattered, or cast any handbill upon any residential property.

A handbill could be distributed if it was handed to someone at the home, placed in a manner to prevent the handbill from being blown or drifting about the residential property, or placed in a mailbox and such placement was not prohibited by federal law or regulation.

The fine for a violation could not exceed \$500 for each offense, and each violation would be considered a separate offense.

BUDGETARY IMPACT

N/A

RECOMMENDATION

To approve first read of Ordinance 2025-1328 amending the City's Code of Ordinances by adding Article 10.07 relating to the distribution of handbills on residential property.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2025-1328

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF HIGHLAND VILLAGE, TEXAS, CHAPTER 10 “HEALTH AND SANITATION” BY ADDING ARTICLE 10.07 “HANDBILLS”; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED \$500 PER OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the random and unsolicited distribution of handbills and similar materials on residential property within the City by tossing such materials on sidewalks and in yards in a manner where such materials can be blowing or otherwise transported to City’s streets and storm drainage creating litter and pollution within the City; and

WHEREAS, the City Council of the City of Highland Village, Texas, finds it in the interest of preserving public health and safety within the City to regulate the unsolicited distribution and placement of handbills on residential property within the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City of Highland Village, Texas, Chapter 10 “Health and Sanitation,” is amended by Article 10.07 “Handbills” to read as follows:

ARTICLE 10.07 HANDBILLS

§10.07.001 Definitions.

For purposes of this article, the following words and phrases shall have the following meanings unless the context indicates a different meaning:

Dwelling has the same meaning set forth in Section 39 of the Comprehensive Zoning Ordinance, as amended.

Handbill means and includes any printed or written matter, any sample or device, dodger, circular, leaflet, pamphlet, paper, booklet, or any other printed or otherwise reproduced original or copies of any matter or literature.

Handbill distributor means and includes any person engaging or engaged in the business for hire or gain of distributing handbills, other than newspapers distributed to subscribers thereof, and any person receiving compensation directly or indirectly for the distribution of such handbills.

Handbill sponsor means and includes any person who uses a handbill as a medium of advertising or spreading a message.

Individual shall mean only a natural person.

No Trespass(ing) Sign means a sign made of a weatherproof material that is (a) not less than three (3) inches high, (b) not less than four (4) inches wide, (c) and bears on the sign face the phrase "no trespassing" or "no trespass" in letters not less than two-thirds ($\frac{2}{3}$) of an inch in height.

Residential property means any lot or tract of land on which a dwelling is located.

§ 10.007.02 Handbill distribution on residential property.

- (1) It shall be unlawful for any individual, handbill distributor, and/or handbill sponsor to:
 - (a) distribute, deposit, place, throw, scatter, or cast any handbill upon any residential property; or
 - (b) cause to be distributed, deposited, placed, thrown, scattered, or cast any handbill upon any residential property.
- (2) It shall be a defense to a violation of subsection (1) if the individual, handbill distributor, or handbill sponsor:
 - (a) handed or transmitted the handbill directly to the owner, occupant, or any other person then present in or upon the residential property;
 - (b) placed or deposited the handbill in a manner to secure and prevent such handbill from being blown or drifting about the residential property; or
 - (c) placed such handbill in a mailbox and such placement was not prohibited by federal law or regulation.
- (2) It shall be unlawful for any person to distribute or cause to be distributed, deposited, placed, thrown, scattered or cast any handbill upon any residential property:
 - (a) if requested by anyone present on such residential property to not distribute or cause to be distributed, deposited, placed, thrown, scattered or cast such handbill upon such residential property; or
 - (b) if a no trespass(ing) sign is placed on such residential property in a conspicuous place upon or near the main entrance to the dwelling unit located on such residential property.

SECTION 2. Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

SECTION 3. An offense committed before the effective date of this ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 4. Any person violating any of the provisions or terms of this Ordinance shall be punished by a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 5. This ordinance shall take effect on following its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 12TH DAY OF AUGUST 2025.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE ____ DAY OF _____ 2025.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(KBL:7/24/2025:4929-2756-0791 v1)



CITY COUNCIL MEMORANDUM AGENDA ITEM 19

MEETING DATE: August 12, 2025

SUBJECT: Status Reports on Current Projects and Discussion on Future Agenda Items

PREPARED BY: Paul Stevens, City Manager

BACKGROUND

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

BUDGETARY IMPACT

N/A

RECOMMENDATION

N/A



UPCOMING MEETINGS

August 12, 2025	Regular City Council Meeting – 7:00 pm
August 18, 2025	Parks & Recreation Advisory Board Meeting – 6:00 pm
August 19, 2025	Planning & Zoning Commission Meeting – 7:00 pm
August 26, 2025	Regular City Council Meeting – 7:00 pm
September 1, 2025	City Offices Closed for the Labor Day Holiday
September 4, 2025	Zoning Board of Adjustment Meeting – 7:00 pm
September 9, 2025	Regular City Council Meeting – 7:30 pm
September 15, 2025	Parks & Recreation Advisory Board Meeting – 6:00 pm
September 16, 2025	Planning & Zoning Commission Meeting – 7:00 pm
September 23, 2025	Regular City Council Meeting – 7:00 pm
October 2, 2025	Zoning Board of Adjustment Meeting – 7:00 pm
October 14, 2025	Regular City Council Meeting – 7:00 pm
October 20, 2025	Parks & Recreation Advisory Board Meeting – 6:00 pm
October 21, 2025	Planning & Zoning Commission Meeting – 7:00 pm
October 28, 2025	Regular City Council Meeting – 7:00 pm

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.