Finance, Administration and Economic Development Committee Meeting

Beaufort County, SC

2nd Floor Courtroom, Arthur Horne Building
104 Ribaut Road
Beaufort, SC 29901

Monday, August 18, 2025
2:00 PM

AGENDA

COMMITTEE MEMBERS:

Mark Lawson, Chairman
Paula Brown
Anna Maria Tabernik
Logan Cunningham, Vice-Chair
Gerald Dawson
Alice Howard, Ex-Officio

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. STATEMENT OF COMPLIANCE WITH FOIA:
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
   - June 16, 2025
   - June 23, 2025
   - July 25, 2025
6. PUBLIC COMMENT PERIOD – 15 MINUTES TOTAL
7. AGENDA ITEMS
   a. An Ordinance to amend the FY2025-2026 budget ordinance to carry over FY2025 purchase orders & funds **(FISCAL IMPACT: The FY2026 Budget will increase by $24,687,840.97 carried over from FY2025.)** - Sandy Novak, Finance Director
   b. A resolution to accept and to appropriate funds from the South Carolina Opioid Recovery Fund (SCORF) **(FISCAL IMPACT:)** - Rebecca Whitt, Director, 10 minutes needed
   c. A Resolution establishing a policy that restricts and defines the allowable uses of Beaufort County Council's Economic Development 'Site & Jobs' funds, which are allocated annually for use by the Beaufort County Economic Development Corporation. **(FISCAL IMPACT: No direct fiscal impact. However, this will restrict and focus the use of funding in the account #1010-10-0000-55240)** - Hank Amundson, Special Assistant to the County Administrator, 5 minutes

d. A Resolution authorizing the County Administrator to enter into a Memorandum of Agreement with Lowcountry Regional Transit Authority (LRTA) for administrative support - Daufuskie Island Ferry Qualified Discount Rider (QDR) passes for fiscal year '26. **(FISCAL IMPACT: $28,119 for FY26)** - Hank Amundson, Special Assistant to the County Administrator, 5 minutes

e. A Resolution amending the Beaufort County Personnel Handbook policy section 3.3 remote work/telecommuting, a-9 county emergency disaster policy, and a-10 Beaufort County Emergency Attendance & Pay Policy. **(FISCAL IMPACT: N/A)** - Katherine Mead, Human Resources Director, 15-20 minutes

f. Recommendation of contract award for RFP 052024 Computer Assisted Mass Appraisal (CAMA)/Tax System software for Beaufort County to Harris Govern. **(FISCAL IMPACT: The estimated cost for the contract's first year is $1,030,697.45 for 2025 and includes the Assessor: License & Professional Services. The second year, 2026, costs $1,177,090.72, which consists of the Assessor: Professional Services and Prorated Support & Annual Fees and the Auditor & Treasurer's License & Professional Services. The third year, 2027 contract cost is $447,494.83, which includes Assessor: Support & Annual Fees Auditor & Treasurer: Professional Services & Prorated support & Annual Fees. The fourth-year contract cost is $401,566, which consists of the Assessor, Auditor & Treasurer: Support & Annual Fees. The total four-year cost is $3,056,849.00 with a 10% contingency of $305,634.00 to cover any test environment testing and the Marshall and Swift Fees cost. The total four-year cost with contingency is $3,362,483.**
This project is funded by account 4000-80-1020-54200-4IT01, with a current balance of $3,686,000.00.

) - Dave Thomas - Procurement Services Director
Hank Amundson - Special Assistant County Administrator (backup)
Daniel Morgan - Director of Mapping and Applications (backup)
Time needed for discussion = 10 minutes

g. Reappointments of Rich Sells and James Starnes to the Airports Board for a two-year term with an expiration date of August 2027. **(FISCAL IMPACT:)** - Octavia Evans, Senior Administrative Specialist

8. ADJOURNMENT

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