TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
AUGUST 19, 2025
REGULAR SESSION NO. 9
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.
AND
ONLINE ZOOM WEBINAR

ZOOM.US/JOIN
WEBINAR ID: 857 7526 8871
PASSCODE: 954955

Invocation/Pledge of Allegiance
Roll Call
Public Comments

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

1a. Approval of the August 12, 2025 Board of Aldermen meeting minutes.

REGULAR AGENDA

NEW BUSINESS

2. REPORT OF CERTIFIED ELECTION RESULTS FOR CANDIDATES FROM THE AUGUST 5, 2025 ELECTION

- ★ A motion to accept the certified election results as read by the City Clerk is in order.

3. R-3739-25: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE AND IMPROVEMENTS TO PROPERTY LOCATED AT 10312 E. 63RD STREET, RAYTOWN, MISSOURI AND AMEND THE FISCAL YEAR 2024-2025 BUDGET. Point of Contact: Missy Wilson, Economic Development Administrator and Diane Egger, City Administrator.

4. R-3740-25: A RESOLUTION AUTHORIZING AND APPROVING A GRANT APPLICATION TO THE MISSOURI DEPARTMENT OF PUBLIC SAFETY FOR THE MISSOURI BLUE SHIELD GRANT PROGRAM. Point of Contact: Robert Kuehl, Police Chief.

5. R-3741-25: A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH UNITED PRODUCTS/ICM CORPORATION FOR THE PURCHASE OF SALT SPREADER RACKS IN AN AMOUNT NOT TO EXCEED $119,916.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

6. R-3742-25: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH CFS ENGINEERS, P.A. FOR PROFESSIONAL SERVICES REGARDING A CITYWIDE TRAFFIC CALMING POLICY IN AN AMOUNT NOT TO EXCEED $34,020.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

7. **R-3743-25: A RESOLUTION** AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH HEARTLAND TRAFFIC SERVICES, INC. FOR CITYWIDE PAVEMENT MARKING IN AN AMOUNT NOT TO EXCEED $65,000.00 AND AMEND THE FISCAL YEAR 2024-2025 BUDGET. Point of Contact: Robinson Camp, Public Works Director.

COMMUNICATIONS

8. **Communication from the Mayor**

9. **Communication from the City Administrator**

10. **Communication from the Board of Aldermen**

ADJOURNMENT

MINUTES
RAYTOWN BOARD OF ALDERMEN
AUGUST 12, 2025
REGULAR SESSION NO. 8
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.
AND
ONLINE ZOOM WEBINAR

Mayor Michael McDonough called the August 12, 2025, Board of Aldermen Regular Meeting to order at 7:00 p.m. Jason Sneddon, of Skyline Church, provided the invocation and led the pledge of allegiance.

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Bonnaye Mims, Alderman Loretha Hayden, Alderman Diane Krizek, Alderman Janet Emerson, Alderman Theresa Tush, Alderman Josh Morales, Alderman Greg Walters, Alderman Jim Aziere, Alderman Theresa Garza

Absent: None

Teresa Henry, City Clerk, stated that staff had been notified of specific language that must be included in item number 4 on the Agenda, R-3735-25 regarding the purchase of the property at 10312 E 63rd Street, Raytown, Missouri. The item is being removed from the August 12, 2025 Agenda and will be brought back for consideration by Board of Aldermen at the August 19, 2025 Board of Aldermen meeting.

Public Comments

None

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

1a. Approval of the July 15, 2025 Board of Aldermen meeting minutes.

1b. R-3727-25: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF CHRIS BRUENGER TO THE PLANNING & ZONING COMMISSION**.** Point of Contact: Teresa Henry, City Clerk.

1c. R-3728-25: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF DAVID FRAZIER TO THE PLANNING & ZONING COMMISSION. Point of Contact: Teresa Henry, City Clerk.

1d. R-3729-25: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF DEEANN STOCK TO THE PLANNING & ZONING COMMISSION. Point of Contact: Teresa Henry, City Clerk.

DRAFT

1e. R-3730-25: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF ANGEL ABERCROMBIE TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk.

1f. R-3731-25: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF DAVID THURMAN TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk.

1g. R-3732-25: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF ROBBIE TUBBS TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Mims, Emerson, Walters, Tush, Aziere, Hayden, Garza, Morales, Krizek
Nays: None

REGULAR AGENDA

NEW BUSINESS

2. **R-3733-25: A RESOLUTION** APPROVING AND AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH A-1 LANDSCAPING DBA KC ELITE MANAGEMENT LLC. FOR MOWING SERVICES IN AN AMOUNT NOT TO EXCEED $18,100.00 FOR A TOTAL AMOUNT NOT TO EXCEED $50,000.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Dave Turner, Parks & Recreation Director.

The item was read by title only by Teresa Henry, City Clerk.

Dave Turner, Parks & Recreation Director, presented the item.

Alderman Morales, seconded by Alderman Garza, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Morales, Garza, Mims, Hayden, Krizek, Emerson, Tush, Walters, Aziere
Nays: None

3. **R-3734-25: A RESOLUTION** AMENDING THE FISCAL YEAR 2024-2025 BUDGET RELATED TO POLICE PERSONNEL. Point of Contact: Bob Kuehl, Police Chief.

The item was read by title only by Teresa Henry, City Clerk.

Captain Jared Rogers, of the Raytown Police Department, presented the item.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Mims, Emerson, Krizek, Aziere, Tush, Morales, Walters, Garza, Hayden
Nays: None

4. **R-3736-25: A RESOLUTION** AUTHORIZING AND APPROVING A MARKETING PARTNERSHIP WITH BUSINESS VIEW MAGAZINE. Point of Contact: Missy Wilson, Economic Development Administrator.

The item was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Economic Development Administrator, presented the item.

DRAFT

Alderman Walters made a motion to continue the item to the next regular meeting. The motion failed for lack of a second.

Alderman Garza, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 8-0-0-1.

Ayes: Aldermen Garza, Mims, Aziere, Hayden, Krizek, Tush, Morales, Emerson
Nays: None
Absent: None
Abstain: Alderman Walters

5. **R-3737-25: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO COOPERATIVELY WORK WITH THE CITY OF KANSAS CITY, MISSOURI FOR STREET RESURFACING WITHIN THE CITY LIMITS OF THE CITY OF RAYTOWN IN AN AMOUNT NOT TO EXCEED $121,083.27 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Jason Hanson, City Engineer, presented the item.

Alderman Emerson, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Emerson, Aziere, Morales, Tush, Krizek, Mims, Hayden, Walters, Garza
Nays: None

6. **R-3738-25: A RESOLUTION** AUTHORIZING AND APPROVING THE APPLICATION OF A GRANT REQUEST TO TRUMAN HEARTLAND COMMUNITY FOUNDATION IN THE AMOUNT OF $16,000.00 FOR COMMUNITY ENGAGEMENT. Point of Contact: Mayor Michael McDonough.

The item was read by title only by Teresa Henry, City Clerk.

Mayor Michael McDonough, presented the item.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Mims, Emerson, Krizek, Aziere, Tush, Morales, Walters, Garza, Hayden
Nays: None

COMMUNICATIONS

7. **Communication from the Mayor**

Mayor McDonough spoke on recent events and City business.

8. **Communication from the City Administrator**

Diane Egger, City Administrator, provided an update on the City's current projects and plans.

9. **Communication from the Board of Aldermen**

Comments were shared by Aldermen Garza and Morales.

CLOSED SESSION

DRAFT

Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

Alderman Mims, seconded by Alderman Garza, made a motion to go into Closed Session. The motion was approved by a vote of 9-0.

Ayes: Aldermen Mims, Garza, Emerson, Krizek, Aziere, Tush, Morales, Walters, Hayden
Nays: None

The meeting went into Closed Session at 7:45 p.m.

The Closed Session adjourned at 8:01 p.m.

The meeting returned to Open Session at 8:02 p.m.

ADJOURNMENT

Alderman Walters, seconded by Alderman Tush, made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:02 p.m.

_____

Teresa M Henry, City Clerk, MRCC

DRAFT

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED:

MEETING DATE: August 19, 2025

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Other

SUBJECT/REQUEST

Approval and Acceptance of the results from the August 5, Special Election.

BACKGROUND/JUSTIFICATION

On August 5, 2025, the City held a Special Election. The Jackson County Election Board certified the results of that election on August 11, 2025 for the Local Parks/Storm Water Control Sales Tax question.

Approval and acceptance of their certification is a formality.

RECOMMENDED MOTION

A motion to accept the certified election results as read by the City Clerk is in order.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

REVIEWED BY

LIST OF REFERENCE DOCUMENTS ATTACHED

1. August 5, 2025 Certified Election Results

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

OFFICIAL CERTIFICATION

SPECIAL ELECTION

CITY OF RAYTOWN

STATE OF MISSOURI

County of Jackson

Tuesday, August 5, 2025

Jackson County Board of Election Commissioners
215 N. Liberty, P.O. Box 296
Independence, Missouri 64051

Michael K. Whitehead
Member

Henry R. Carner
Secretary

Colleen M. Scott
Secretary

Lyle K. Querry
Member

Tammy L. Brown
Director

Sara A. Zorich
Director

Statement of Votes Cast
JACKSON COUNTY, MISSOURI
SPECIAL ELECTION
AUGUST 5, 2025
ELECTION DAY
OFFICIAL

Date: 8/11/2025
Time: 10:04:23 AM CDT

QUESTION 1 - CITY OF RAYTOWN

	Reg. Voters	Total Votes	YES		NO	
Jurisdiction Wide						
BR 01, 02						
Normal	3398	270	207	76.67%	63	23.33%
Absentee	3398	0	0	-	0	-
BR 03						
Normal	3573	257	186	72.37%	71	27.63%
Absentee	3573	0	0	-	0	-
BR 04						
Normal	3386	247	178	72.06%	69	27.94%
Absentee	3386	0	0	-	0	-
BR 05, 06						
Normal	1759	176	137	77.84%	39	22.16%
Absentee	1759	0	0	-	0	-
BR 07, 08						
Normal	1274	129	97	75.19%	32	24.81%
Absentee	1274	0	0	-	0	-
BR 09, 10, 11						
Normal	4216	336	252	75.00%	84	25.00%
Absentee	4216	0	0	-	0	-
ABSENTEE						
Normal	0	0	0	-	0	-
Absentee	0	147	98	66.67%	49	33.33%
Total						
Normal	17606	1415	1057	74.70%	358	25.30%
Absentee	17606	147	98	66.67%	49	33.33%
Total	17606	1562	1155	73.94%	407	26.06%

OFFICIAL BALLOT

JUDGES INITIALS

JACKSON COUNTY, MISSOURI
SPECIAL ELECTION
AUGUST 5, 2025

STYLE: 2

()

INSTRUCTIONS TO VOTERS

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this: ●
Fill in the box completely. **DO NOT MARK OUTSIDE OF THE BOX.** **VOTE BOTH SIDES OF BALLOT, IF APPLICABLE.**

To cast a vote for a write-in, use blue or black ink to fill in the box corresponding to that office. Write in the candidate's name on the write-in line provided. **MUST BE A CERTIFIED WRITE-IN CANDIDATE FOR THE VOTE TO COUNT.**

SAMPLE

REORGANIZED SCHOOL DISTRICT NO. 6

QUESTION 1

Shall the Oak Grove R-VI School District of Jackson County, Missouri be authorized to increase the operating tax levy ceiling to $3.6061 per $100 of assessed valuation in tax year 2025 for general operating expenses of the District, including without limitation increasing compensation to attract and retain quality teachers and staff, to enhance district technology and STEM (science technology, engineering, and mathematics) programs and enhance school safety.

If this question is approved, the operating tax levy of the District is estimated to increase by $0.70 per $100 of assessed valuation, and the District expects to make a corresponding reduction to its debt service tax levy of $0.70 per $100 of assessed valuation.

Approval of this question would result in no increase to the estimated overall tax levy.

- ◯ YES
- ◯ NO

See Proof on Next Page

AFFIDAVIT OF PUBLICATION

State of New Jersey, County of Camden, ss:

I, Laquansay Nickson Watkins, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Examiner, a publication that is a "legal newspaper" as that phrase is defined for the city of Independence, for the County of Jackson, in the state of Missouri, that this affidavit is Page 1 of 4 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

Publication Dates:

- Jul 26, 2025
- Aug 2, 2025

Printer's Fee: $480.00

Laquansay Nickson Watkins

Agent

SHARONN E THOMAS-POPE
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires January 23, 2027

VERIFICATION

State of New Jersey
County of Camden

Signed or attested before me on this: 08/05/2025

Notary Public

Notarized remotely online using communication technology via Proof.

STATE OF MISSOURI
JACKSON COUNTY
SPECIAL ELECTION
TUESDAY, AUGUST 5, 2025

THIS NOTICE IS BEING PUBLISHED IN ACCORDANCE WITH MISSOURI REVISED STATUTE 115.127 AND OTHER APPLICABLE STATE STATUTES.

SPECIAL ELECTION
CITY OF RAYTOWN
TUESDAY, AUGUST 5, 2025

Notice is hereby given to the registered qualified voters of the City of Raytown, Missouri, that the Board of Aldermen of said City has called a Special Election to be held on Tuesday, August 5, 2025. The polls will be open between the hours of 6:00 A.M. and 7:00 P.M. The official ballot will be substantially in the following form.

QUESTION 1

Shall the City of Raytown, Missouri continue to impose a sales tax for the purpose of funding Local Parks/Storm Water Control within the City but at an increased rate of one fourth (1/4) of one percent for a term of seven (7) years? The monies received from the Local Parks/Storm Water Control sales tax shall be distributed with Local Parks receiving eighty percent (80%) and Storm Water Control receiving twenty percent (20%) for their respective functions.

YES
NO

SPECIAL ELECTION
REORGANIZED SCHOOL DISTRICT NO. 6
TUESDAY, AUGUST 5, 2025

Notice is hereby given to the registered qualified voters of the Reorganized School District No. 6 of Jackson County, Missouri, that the Board of Education of said School District has called a Special Election to be held on Tuesday, August 5, 2025. The polls will be open between the hours of 6:00 A.M. and 7:00 P.M. The official ballot will be substantially in the following form.

QUESTION 1

Shall the Oak Grove R-VI School District of Jackson County, Missouri be authorized to increase the operating tax levy ceiling to $3.6061 per $100 of assessed valuation in tax year 2025 for general operating expenses of the District, including without limitation, increasing compensation to attract and retain quality

limitation increasing compensation to attract and retain quality teachers and staff, to enhance district technology and STEM (science technology, engineering, and mathematics) programs and enhance school safety.

If this question is approved, the operating tax levy of the District is estimated to increase by $0.70 per $100 of assessed valuation, and the District expects to make a corresponding reduction to its debt service tax levy of $0.70 per $100 of assessed valuation.

Approval of this question would result in no increase to the estimated overall tax levy.

YES
NO

IN WITNESS WHEREOF, the Jackson County Board of Election Commissioners has caused its name to be hereunto signed and the official seal affixed this 27th day of May, 2025.

INSTRUCTIONS TO VOTERS

Using blue or black ink, completely fill in the box next to the candidate or question response of your choice like this:

Fill in the box completely. Do not mark outside of the box. Vote on both sides of the ballot, if applicable.

JACKSON COUNTY BOARD OF ELECTION COMMISSIONERS

Michael K. Whitehead, Chairman
Henry R. Carner, Secretary
Colleen M. Scott, Member
Lyle K. Querry, Member

Tammy L. Brown, Director
Sara A. Zorich, Director

Attest: Henry R. Carner, Secretary

NOTICE OF ACCESSIBILITY

Further notice is given that, where a regular polling place has limited accessibility, a disabled or elderly voter may be provided an alternative means of casting his or her ballot. Such means may include reassignment to an accessible polling place, curbside voting, assisted voting or voting by absentee ballot. A voter may apply for an absentee ballot in person or by mail or may have a relative or guardian apply in person on his or her behalf. If an absentee voter is disabled or incapacitated, the notary requirement is waived. In addition, voters requiring assistance may be assisted by a

addition, voters requiring assistance may be assisted by a person of the voter's choice.

For a complete poll list go to our website:

WWW.JCEBMO.ORG

Look for your Poll Notification Card in the mail

Published in the Examiner, Jul 26, Aug 2, 2025

3610740

Affidavit of Publication

DATE: July 31, 2025

STATE OF MISSOURI SS
COUNTY OF JACKSON

John B. Spaar, being duly sworn according to law, states that he is the co-publisher of Focus on Oak Grove, a weekly newspaper located in the city of Oak Grove in Jackson County, Missouri; and that newspaper has been, and now is a newspaper of general circulation in said County; that said newspaper has been and now is admitted to the post office as second class matter in said city of Oak Grove, Missouri; said newspaper has had, and now has, a list of bona fide subscribers voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that the said notice hereto attached was published in said newspaper once a week for two week(s) as follows:

First Insertion: July 24, 2025
Second Insertion: July 31, 2025
Third Insertion:
Fourth Insertion:
Fifth Insertion:
Sixth Insertion:

John B. Spaar, co-publisher

Subscribed and sworn to before me this date of July 31, 2025.

Witness my hand and official seal.

Cynthia G Weable

Notary Public Cynthia G Weable
My commission expires 6-5-2029

CYNTHIA G WEABLE
Notary Public, Notary Seal
State of Missouri
Lafayette County
Commission # 15939700
My Commission Expires 06-05-2029

STATE OF MISSOURI
JACKSON COUNTY
SPECIAL ELECTION
TUESDAY, AUGUST 5, 2025

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YES
NO

SPECIAL ELECTION
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TUESDAY, AUGUST 5, 2025

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If this question is approved, the operating tax levy of the District is estimated to increase by $0.70 per $100 of assessed valuation, and the District expects to make a corresponding reduction to its debt service tax levy of $0.70 per $100 of assessed valuation.

Approval of this question would result in no increase to the estimated overall tax levy.

YES
NO

IN WITNESS WHEREOF, the Jackson County Board of Election Commissioners has caused its name to be hereunto signed and the official seal affixed this 27th day of May, 2025.

INSTRUCTIONS TO VOTERS

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JACKSON COUNTY BOARD OF ELECTION COMMISSIONERS

Michael K. Whitehead, Chairman
Henry R. Carner, Secretary
Colleen M. Scott, Member
Lyle K. Querry, Member

Tammy L. Brown, Director
Sara A. Zorich, Director

Attest: Henry R. Carner, Secretary

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For a complete poll list go to our website:

WWW.JCEBMO.ORG

Look for your Poll Notification Card in the mail

Published in *Focus on Oak Grove*, July 24, 31, 2025

MICHAEL K. WHITEHEAD, CHAIRMAN
HENRY R. CARNER, SECRETARY
COLLEEN M. SCOTT, MEMBER
LYLE K. QUERRY, MEMBER

TAMMY L. BROWN, DIRECTOR
SARA A. ZORICH, DIRECTOR

Jackson County Election Board

215 NORTH LIBERTY
POST OFFICE BOX 296
INDEPENDENCE, MISSOURI 64051
(816) 325-4600
FAX (816) 325-4609

https://jcebmo.org

OFFICIAL CERTIFICATION FOR AUGUST 5, 2025
SPECIAL ELECTION

STATE OF MISSOURI)
) ss
COUNTY OF JACKSON)

OFFICIAL ELECTION CERTIFICATION

We, the Jackson County Board of Election Commissioners, hereby certify that the foregoing is a true, correct and complete return of all votes counted in the Special Election held Tuesday, August 5, 2025. IN TESTIMONY THEREOF, we hereunto set our hand and affixed the seal of said Board at its office in Independence, Missouri, this 11th day of August, 2025.

Michael K. Whitehead
Chairman

Henry R. Carner
Secretary

Colleen M. Scott
Member

Lyle K. Querry
Member

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 08/14/2025

MEETING DATE: August 19, 2025

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Resolution

SUBJECT/REQUEST

R-3739-25: Budget Amendment related to the purchase and necessary improvements for property located at 10312 E. 63rd Street, Raytown, Missouri

BACKGROUND/JUSTIFICATION

Staff is requesting approval to amend the Capital Improvements Fund for the purpose of purchasing 10312 E. 63rd Street, Raytown, Missouri and constructing the necessary improvements to the property to be used by the City of Raytown, Mo.

Purchase and associated realtor/legal fees:

Purchase and associated realtor/legal fees:	$265,000.00
Building upgrades (flooring, parking lot, etc.)	$60,000.00
	$325,000.00

The building upgrades will be broken down into:

Epoxy flooring	$20,000.00
Parking lot seal and paint/ADA	$10,000.00
Trash enclosure	$8,000.00
Security system	$7,000.00
IT	$8,000.00
Miscellaneous	$7,000.00
	$60,000.00

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Amount of Request/Contract:	$325,000.00
Amount Budgeted:	$0
From Account Name and #:	Amount: 402-00-00-100-39999
To Account Name and #:	Amount: 402-00-00-100-57000

REVIEWED BY

Teresa Henry
Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso 10312 E. 63th Street Purchase and Improvements AND Budget Amendment

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

RESOLUTION NO.: R-3739-25

A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE AND IMPROVEMENTS TO PROPERTY LOCATED AT 10312 E. 63RD STREET, RAYTOWN, MISSOURI AND AMEND THE FISCAL YEAR 2024-2025 BUDGET

WHEREAS, the City desires to purchase property located at 10312 E. 63rd Street, Raytown, Missouri in the amount of $255,000.00 plus an additional $10,000.00 in associated realtor costs and/or legal fees; and

WHEREAS, the City desires to make improvements to the property located at 10312 E. 63rd Street, Raytown, Missouri in the amount of $60,000.00, after the purchase; and

WHEREAS, pursuant to Resolution R-3636-24, the Fiscal Year 2024-2025 Budget was approved; and

WHEREAS, it is necessary to amend the Fiscal Year 2024-2025 Budget related to the purchase and improvements of property located at 10312 E. 63rd Street, Raytown, Missouri; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to amend the Fiscal Year 2024-2025 Budget; and

THAT, the Board of Aldermen find it is in the best interest of the City of Raytown to approve to purchase of the property located at 10312 E. 63rd Street, Raytown, Missouri in the amount of $255,000.00 plus an additional $10,000.00 in associated realtor cost and/or legal fees, and approve improvements to the property after the purchase in the amount of $60,000.00 for a total amount not to exceed $325,000.00.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT, the purchase of the property located at 10312 E. 63rd Street, Raytown, Missouri in the amount of $255,000.00 plus an additional $10,000.00 in associated realtor cost and/or legal fees, and approve improvements to the property after the purchase in the amount of $60,000.00 for a total amount not to exceed $325,000.00, is hereby authorized and approved; and

FURTHER THAT the Fiscal Year 2024-2025 budget approved by Resolution R-3636-24 is hereby amended as follows:

Transfer From:	**Transfer To:**
402-00-00-100-39999	402-00-00-100-57000
$325,000.00	$325,000.00

FURTHER THAT the City Administrator, Diane Egger, is hereby authorized to execute all documents necessary to this transaction and the City Clerk, Teresa Henry is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of August, 2025.

_____
Michael McDonough, Mayor

ATTEST:

Approved at to Form:

_____
Teresa M. Henry, City Clerk

_____
Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 08/05/2025

MEETING DATE: August 19, 2025

SUBMITTED BY: **DEPARTMENT: Police Department**

Document Type: Resolution

SUBJECT/REQUEST

R-3740-25: Approval to apply for Missouri Blue Shield Grant Funding Opportunity of $50,000.00

BACKGROUND/JUSTIFICATION

On April 1st, 2025, the Raytown Board of Alderman passed a resolution demonstrating the City of Raytown's Commitment to Public Safety and the Reduction of Violent Crime. Due to this commitment to public safety, the City of Raytown was awarded the Missouri Blue Shield Community designation in late April. This community designation was an initiative launched by Governor Mike Kehoe to recognize counties, towns and cities for their commitment to enhancing public safety, strengthening support for law enforcement, and building sustainable public safety partnerships.

The Blue Shield Community designation allows the city to apply for grant funding through the SFY 2026 Missouri Blue Shield Grant Program (MBSGP). This program allows each local law enforcement agency to apply for and receive $50,000.00 in funding for the purchase of equipment, training, and/or technology for their law enforcement agency. The funding may be applied for through the Missouri Department of Public Safety prior to the submission deadline of September 2nd, 2025.

The Police Department is requesting approval to submit a grant application to apply for the $50,000.00 to be used toward the purchase of a marked patrol vehicle, which is an allowable item through the grant program. The grant program is a reimbursable grant where recipients must incur an allowable expense, make payment and then seek reimbursement from the Missouri Department of Public Safety. The grant performance period begins October 1st, 2025 and ends on May 15th, 2026.

RECOMMENDED MOTION

Approval to apply for Blue Shield Grant Funding

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

REVIEWED BY

Robert Kuehl
Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Blue Shield Grant Application 2025
2. Blue Shield Grant Funding Announcement

SUPPORTING DOCUMENTS (FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Other: Grant Program Document	X	

RESOLUTION NO.: R-3740-25

A RESOLUTION AUTHORIZING AND APPROVING A GRANT APPLICATION TO THE MISSOURI DEPARTMENT OF PUBLIC SAFETY FOR THE MISSOURI BLUE SHIELD GRANT PROGRAM

WHEREAS, the Board of Alderman of the City of Raytown, Missouri demonstrated a commitment to public safety, including a commitment to reduce violent crime pursuant to Resolution R-3701-25 on April 1, 2025; and

WHEREAS, grant funding is available from the Missouri Department of Public Safety for such purposes and the City desires to submit an application for such funding to enhance its Police Department operations; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to approve a grant application to the Missouri Department of Public Safety for the Missouri Blue Shield Grant Program (MBSGP).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT a grant application to the Missouri Department of Public Safety for the Missouri Blue Shield Grant Program (MBSGP) is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute the application along with any and all other documents necessary or incidental thereto and to take any and all actions necessary to effectuate the terms of the grant application and program participation.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th of August, 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

Approved as to Form:

_____
Jennifer M. Baird, City Attorney

SFY 2026 Missouri Department of Public Safety
Missouri Blue Shield Grant Program (MBSGP)
Notice of Funding Opportunity (NOFO)

Grant Issued By:

Missouri Department of Public Safety

Funding Opportunity Title:

SFY 2026 Missouri Blue Shield Grant Program (MBSGP)

Introduction:

The Missouri Department of Public Safety is pleased to announce this funding opportunity. This program is funded by the State of Missouri.

Program Description:

The Missouri Department of Public Safety (DPS) collaborates with local law enforcement agencies to provide a proactive approach for the public safety of Missourians. The purpose of the MBSGP is to provide funding to support the Missouri Blue Shield Program. This program is a collaborative initiative in Missouri that brings communities together to support the law enforcement agencies that serve and protect our cities and towns. This program acknowledges local governments for their commitment to supporting local law enforcement efforts.

Period of Performance: 7.5 months

Projected Period of Performance Start Date: October 1, 2025

Projected Period of Performance End Date: May 15, 2026

Maximum Award: Each eligible Missouri Blue Shield Program applicant will receive $50,000 for the purchase of equipment, training, and/or technology for their law enforcement agency.

Eligible Applicants:

- ☐ Local law enforcement agencies with a Missouri Blue Shield Program designation

Ineligible Applicants:

- ☐ Law enforcement agencies without a Missouri Blue Shield Program designation
- ☐ State law enforcement agencies

Eligible Cost Items:

The Missouri Department of Public Safety's objective in awarding funding is to support local efforts to enhance public safety, foster law enforcement support, and encourage community partnerships. This opportunity will allow for the purchase of equipment, training, and/or technology for law enforcement agencies. The Missouri Blue Shield Program is a reimbursement grant. Recipients must incur an allowable expense, make payment and seek reimbursement from the Missouri Department of Public Safety.

The Missouri Department of Public Safety understands in certain situations local cash flow makes payment for equipment, supplies and training difficult. To help alleviate this situation, DPS has agreed to accept requests for funds from recipients as soon as a vendor submits their invoice, and the recipient has received goods or services. Consequently, the recipient does not have to pay the vendor before submitting the claim for reimbursement.

Examples of allowable items include, but are not limited to, the following:

- ☐ License Plate Readers
- ☐ Mobile Data Terminals (MDT's)/Mobile Data Computers (MDC's)
- ☐ MOSWIN approved Radios (Portable/Handhelds, Mobiles, Repeaters, Base Stations, etc.)
- ☐ Vehicles
- ☐ Personal Protective Equipment
- ☐ Body-Worn Cameras
- ☐ Dash Cameras
- ☐ Security and Surveillance Systems
- ☐ Gunshot Detection Technology
- ☐ Justice Information Sharing Technology
- ☐ Communications Systems
- ☐ Crime Analytics Software
- ☐ Hardware and Software

Some items have additional requirements to be eligible for funding. Allowable items with additional requirements are detailed below:

- ☐ **Mobile Data Terminals (MDT's)/Mobile Data Computers (MDC's)**

  Agencies seeking funding for mobile data terminals should research the type of computer being requested. The Missouri Department of Public Safety is aware that non-ruggedized laptops and tablets are typically not durable enough for road patrol purposes and therefore not the best use of funds.

- ☐ **Interoperability Equipment (Portables/Handhelds, Mobiles, Repeaters, Base Stations, etc.)**

  Investments in emergency communications systems and equipment must meet applicable SAFECOM Guidance. All radios must meet the Missouri Department of Public Safety, Office of the Director, DPS Grants Radio Interoperability Guidelines. The Missouri Interoperability Center (MIC) will review all communications equipment applications to ensure they comply with the Radio Interoperability Guidelines. **Interoperability equipment that does not meet these guidelines will not be eligible for funding.**

NOTE: Agencies seeking any type of radio or radio-related accessory are encouraged to contact the Missouri Interoperability Center by phone at (855) 4-MOSWIN or by email at moswin.sysadmin@dps.mo.gov to ensure the appropriate communication devices are purchased for the department's needs and location to the nearest MOSWIN tower and to ensure the appropriate administrative requirements are met as it relates to the MOSWIN. The Missouri Interoperability Center staff can also provide helpful information regarding the department's ability to access the MOSWIN and how to articulate such within the grant application.

☐ **Body-Worn Cameras**

Agencies seeking funding for Body-Worn Cameras (BWCs) must have policies and procedures in place related to equipment usage, data storage and access, privacy considerations, and training. Recipients of funding for Body-Worn cameras must supply the Missouri Department of Public Safety with a copy of such policy(s) and procedure(s) at the time of claim submission.

☐ **Body Armor**

Funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards, which can be found online at https://www.nij.gov/topics/technology/body-armor/Pages/standards.aspx.

Body armor or armor vests must also be "uniquely fitted vests" which means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of:

(1) Correctly sized panels and carrier, determined through appropriate measurement and
(2) Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The requirement that body armor be "uniquely fitted" does not require body armor that is individually manufactured based on the measurements of an individual wearer.

In addition, body armor purchased must be made in the United States.

Agencies seeking funding for body armor are required to have a written "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. Recipients of funding for body armor must supply the Missouri Department of Public Safety with a copy of such policy at the time of claim submission.

☐ **License Plate Readers (LPR)**

Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:

a. LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17.

b. Prior to purchasing LPR services, the agency should verify the vendor's MOU status with the MSHP CJIS Division by emailing mshphelpdesk@mshp.dps.mo.gov.

c. Share LPR data through the MoDEx process with statewide sharing platforms (i.e., MULES).

d. Enable LPR data sharing with other Missouri law enforcement agencies and enforcement support entities within the selected vendor's software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.

e. Connect to the Missouri State Highway Patrol's Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed.

f. Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety.

g. If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s).

Unallowable Cost Items:

- ☐ Ammunition
- ☐ Surveillance Systems for Jails
- ☐ Construction or Renovation
- ☐ Firearms
- ☐ Less Lethal Weapons
- ☐ Batons or other items used in an offensive manner
- ☐ Land Acquisition
- ☐ Personnel Costs
- ☐ Bonuses or Commissions
- ☐ Lobbying
- ☐ Fundraising
- ☐ Corporate Formation
- ☐ State and Local Sales Taxes
- ☐ Cost Incurred Outside the Project Period
- ☐ Aircraft
- ☐ Confidential Funds
- ☐ Military-Type Equipment
- ☐ Radios and Radio-Related Equipment that is not compliant with the Missouri Statewide Interoperability Network (MOSWIN)
- ☐ Unmanned Aircraft (UAV)/Drones

Application and Submission Information:

1. **Applications will only be accepted through the Missouri Department of Public Safety (DPS) online WebGrants System:** Department of Public Safety DPS Grants (mo.gov)

2. **Key Dates and Times**
   a. **Application Start Date:** July 1, 2025
   b. **Application Submission Deadline:** September 2, 2025, 4:00 pm CST

3. **Agreeing to Terms and Conditions of the Award:**

   By applying, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

A PowerPoint with instructions on how to apply through the WebGrants System will be available on the Missouri Department of Public Safety website, at the following link: Missouri Department of Public Safety | Missouri Blue Shield Grant Program (MBSGP).

As part of this application, each eligible applicant must complete all application forms and provide all required documents:

1. **Contact Information Form**
2. **Interoperable Communications Form**
3. **Certified Assurances Form**
4. **Budget**
5. **Named Attachments**
   a. **Quote or Cost Basis**
   b. **Other Supporting Documentation**

Department of Public Safety Contacts:

Grant Support Specialist – Kelsey Saunders
(573) 522-6125
Kelsey.Saunders@dps.mo.gov

Community Engagement Specialist – Les Martin
(573) 526-8719
Les.Martin@dps.mo.gov

Lead Grants Specialist – Joanne Talleur
(573) 522-2851
Joanne.Talleur@dps.mo.gov

Grant Program Supervisor – Chelsey Call
(573) 526-9203
Chelsey.Call@dps.mo.gov

DPS Grants Program Manager – Joni McCarter
(573) 526-9020
Joni.McCarter@dps.mo.gov

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 08/06/2025

MEETING DATE: August 19, 2025

SUBMITTED BY: **DEPARTMENT: Public Works**

Document Type: Resolution

SUBJECT/REQUEST

R-3741-25: Purchase Salt Spreader Rack Manufacturing as a sole source from United Products / ICM Corp in the amount of $119,916.00

BACKGROUND/JUSTIFICATION

The Public Works department has identified a significant safety concern with the existing salt spreader racks located at 6417 Railroad Street, Raytown, Missouri, 64133. These racks show numerous wood splits, posing a weight risk with the current salt spreaders.

Initially, Public Works consulted Lamp Rynearson to assess the racks' load-bearing capacity. While Lamp Rynearson could not validate the existing racks' safety, they suggested that designing and building new racks to match the current ones would be the most cost-effective solution, estimating the cost at approximately $300,000. This amount is within our current budget.

However, Public Works has since identified a vendor, United Products, Inc., that offers prefabricated salt spreader racks. These prefabricated racks meet our specific requirements and engineering load specifications, and they come at a significantly lower cost of $119,916 – less than half of the estimated design and build cost. The only additional work required from Public Works would be installing the ground footings, for which United Products, Inc. will provide the necessary specifications. We were unable to find any other vendors that could provide a similar service without requiring a separate engineering design.
To address the safety concerns promptly and cost-effectively, Public Works requests a sole source purchase from United Products, Inc. for new salt spreader racks in the amount of $119,916. This purchase will replace the current unsafe racks.

RECOMMENDED MOTION

Staff recommends approval as submitted.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

Special Sales Tax Review Committee approved the purchase on November 26, 2024.

FINANCIAL IMPACT

Contractor:	United Products Inc
Amount of Request/Contract:	$119,916.00
Amount Budgeted:	$300,000.00
From Account Name	Capital Sales Tax – Capital Expenditures
From Account Number	205-62-00-100-57000
	$119,916.00

REVIEWED BY

Robinson Camp
Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso United Products ICM Corp-Salt Spreader Rack 2025
2. Salt Spreader Rack Proposal
3. Pictures of Current Salt Racks

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Other:	X	

RESOLUTION NO.: R-3741-25

A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH UNITED PRODUCTS/ICM CORPORATION FOR THE PURCHASE OF SALT SPREADER RACKS IN AN AMOUNT NOT TO EXCEED $119,916.00 FOR FISCAL YEAR 2024-2025

WHEREAS, the City of Raytown purchases parts and repairs from United Products/ICM Corporation for the maintenance and operation of City-owned equipment; and

WHEREAS, United Products/ICM Corporation is the sole local provider of such parts and repairs; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has required Board of Aldermen approval for purchases in which the cumulative value with a single vendor exceeds $15,000.00 during the fiscal year; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has further approved the practice of purchasing goods and services from sole source vendors without competitive bid; and

WHEREAS, the City of Raytown finds it is in the best interest of the citizens of the City of Raytown to authorize and approve the expenditure of funds for salt spreader racks from United Products/ICM Corporation, as a sole source vendor, in an amount not to exceed $119,916.00 for fiscal year 2024-2025.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the expenditure of funds for salt spreader racks from United Products/ICM Corporation, as a sole source vendor, in an amount not to exceed $119,916.00 for fiscal year 2024-2025; is hereby authorized and approved; and

FURTHER THAT the City Administrator is authorized to execute all agreements or documents necessary to approve the purchase of goods and services contemplated herein and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of August, 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

Approved as to Form:

_____
Jennifer M. Baird, City Attorney

PROPOSAL

Salt Spreader Rack Manufacturing

7/11/2025

Submitted to:
Rob Camp, Raytown MO

Submitted by:
United Products / ICM Corp
500 W Oklahoma Ave
Milwaukee WI 53207-2649
1800-229-4500 X 1004
Jon Ludwig
U: salt spreader rack proposal raytown

1.0 Product

United Products / ICM Corporation is providing a price for the manufacturing and delivery of salt spreader rack components. Final drawings, (component and assembly) will be provided (previously sent, but finals approval before manufacturing begins). It is the responsibility of Raytown Public Works, (RPW) to ensure that the design, layout, fit and engineering of the racks meets safety standards, required codes and needs.

Component drawings generated by United Visual / ICM Corp using standard practices.

Included in the proposal are the following:

Rack components: Posts, rafters and gussets. 2 x 6" rafters. 4' x 4' x 1/4" CR steel tubing, CR flat stock, fabricated, welded and finished with powder coat, default color is OSHA orange unless otherwise indicated.

Racks ship unassembled, bulk loaded for transportation, shipped flatbed loads.

(A) Layout is 4 sections with 11' clearance, 13' 4" on center O/C, in one chain,
(B) 5 wide layout section with 11' clearance, 10' 4" O/C in one chain. Both layouts have gussets on each end as depicted in the provided drawings.

ASSEMBLY Hardware: Provided and detailed. As specified, grade A325. Galvanized

INSTALLATION HARDWARE for BASE PLATES, to fasten to footings: Is NOT included and must be provided by customer.

Installation: Structural engineer approved footings or reinforced concrete slab required and must meet local codes. Assembly drawings with hardware assembly provided. Torque specs will be provided.

Racks are manufactured from 6" x 2" x 1/4" CR steel tubing, 4" x 4" x 1/4" CR steel tubing and 1/4" CR flat stock, fabricated, welded. Finished racks are powder coated (OSHA ORANGE is default). Racks ship unassembled, bulk loaded for transportation on individual skids.

Components, totals for both layouts, 4 wide and 4 wide

Drawings will be provided. General summary of product:

Vertical posts, 11'0"	SSR-C1	22 pcs
Side beam, 11'6"	SSR-C22	11 pcs
Salt rack rafter, 13'4"	SSR-C5-13.4	8 pcs

Salt rack rafter, 10’4”	SSR-C5-10.4	10 pcs
Gusset, short, front to back	SSR-C4	18 pcs
End Brace	SSR-C6	8 pcs
Hardware, assembly	INCL	

2.0 Lead time

United Visual / ICM Corporation will work with Raytown Public Works on lead times and delivery requirements. Standard lead time is 8 – 12 weeks. Shorter or scheduled lead times available.

3.0 Shipping and receiving

Components will ship from United Visual / ICM Corp, Milwaukee WI, to facility site via LTL, flatbed. *Very important: RPW or contractor MUST confirm the site is accessible and has equipment for unloading from flatbed. Skid weights can be estimated at 10,000 lbs, max.

Estimated weights of each skid and skid quantities will be provided.

Product should be checked for damage upon receipt and before freight company leaves. Any issues must be noted on shipping documents and BOL BEFORE receipt of components. Have driver acknowledge and sign for any damage immediately.

4.0 Use and warranty

Salt racks can be manufactured to fit a variety of applications, including storage of salt spreaders, raw materials, pylons, snow plows, etc., however, it was indicated that storage will be for salt spreaders only.

United Products / ICM warrants systems for the period of (1) year from date of delivery. Warranty is for manufactures defect and does not cover the finish on the racks themselves. See United Visual / ICM’s rack warranty policy for full details.

5.0 Billing

Credit must be established with United Visual / ICM Corporation.

Terms are 25% down, balance upon delivery with approved credit.

Govt facilities only require Purchase Order.

6.0 Pricing

Components including posts, shelves hardware and powder coating; loading onto LTL, packaging, banding and shipping materials, for layout as described in section 1.0 Product.

Project cost, date 7/11/2025		
(5) wide 10’4” O/C system		
(4) wide 13’4” O/C system		$116,966.00
Flat bed transport to Raytown MO		$2955.00
Installation and assembly not included,		
and performed by Raytown Public Works		
	Total	$119,916.00

United Products Inc.
Jon Ludwig
540 W. Oklahoma Ave.
Milwaukee, WI 53207
o 414-290-1004 / c 414-467-9557
jonl@uvpinc.com
snowplowstorage.com

U:JONL salt spreader rack proposal raytown

IMPORTANT NOTICE: This message and any attachment may contain privileged and/or confidential information. Conclusions and other information in this message that do not relate to the official business of United Visual Products Inc. and or its subsidiaries and affiliates are understood as neither given nor endorsed by it.

Go Green!

Go Green!
Keep the Water Clean!

214
215
223
224
225

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 08/06/2025

MEETING DATE: August 19, 2025

SUBMITTED BY: **DEPARTMENT: Public Works**

Document Type: Resolution

SUBJECT/REQUEST

R-3742-25: Approval of an Agreement with CFS Engineers, P.A. to analyze and produce a policy for citywide traffic calming.

BACKGROUND/JUSTIFICATION

At the last Board of Alderman Strategic Planning meeting, the Board of Aldermen shared a strong interest to explore "traffic calming" initiatives, such as speed reduction tables and speed monitoring traffic signs, to help slow traffic and create friendlier neighborhood environments. Public Works Department has reached out to CFS Engineering to assist the City to create a city-wide traffic-calming policy to address the Board of Aldermen strong interest from the Strategic Planning meeting. This project will develop a process and different ways to approach traffic-calming.

The CFS professional services include the following scope of services:
1. Research of Best Practices in Traffic Calming.
2. Research Existing Traffic Calming Measures/Design Standards.
3. Develop Traffic Calming Policy for the city.
4. Project Management/Administration for Project/Public Engagement

RECOMMENDED MOTION

Staff recommends approval as submitted.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

Special Sales Tax Review Committee approved the purchase on November 26, 2024.

FINANCIAL IMPACT

Contractor:	CFS Engineers, P.A.
Amount of Request/Contract:	$34,020.00
Amount Budgeted:	$115,000.00

From Account Name	Transportation Sales Tax – Professional Services
From Account Number	204-62-00-100-52250
Amount	$34,020.00

REVIEWED BY

Robinson Camp
Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso CFS Engineers-Traffic Calming Policy 2025
2. Traffic Calming Policy Proposal Work Authorization

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Other:	X	

RESOLUTION NO.: R-3742-25

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH CFS ENGINEERS, P.A. FOR PROFESSIONAL SERVICES REGARDING A CITYWIDE TRAFFIC CALMING POLICY IN AN AMOUNT NOT TO EXCEED $34,020.00 FOR FISCAL YEAR 2024-2025

WHEREAS, the City recognizes the importance of promoting public safety, livability, and vitality within the community as discussed during a Strategic Planning meeting with the Board of Aldermen; and

WHEREAS, there has been strong interest by the Board of Aldermen to explore a traffic calming policy; and

WHEREAS, CFS Engineers, P.A. have been identified as a qualified and experienced firm to assist in the development of such policy; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to authorize and approve an agreement with CFS Engineers P.A. for the development of a Citywide Traffic Calming Policy, in an amount not to exceed $34,020.00 for fiscal year 2024-2025.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT an agreement with CFS Engineers, P.A. for the development of a Citywide Traffic Calming Policy in an amount not to exceed $34,020.00 for fiscal year 2024-2025; is hereby authorized and approved; and

FURTHER THAT the City Administrator is authorized to execute all agreements or documents necessary to approve the purchase of goods and services contemplated herein and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of August, 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

Approved as to Form:

_____
Jennifer M. Baird, City Attorney

July 7, 2025

Mr. Robinson Camp
Director of Public Works
City of Raytown
10000 East 59th Street
Raytown, MO 64133

Re: Professional Services – Citywide Traffic Calming Policy

CFS Engineers, P.A. is excited to provide professional engineering services for the City of Raytown, in regards to the development of a citywide Traffic Calming Policy. Professional services include the following scope:

Scope of Work

Citywide Traffic Calming Policy

1. Research of Best Practices in Traffic Calming.
2. Research Existing Traffic Calming Measures/Design Standards.
3. Develop Traffic Calming Policy for the city.
4. Project Management/Administration for Project/Public Engagement

***Total Lump Sum Fee*……..$34,020.00**

Payment will be made monthly based on progress invoices prepared by CFS. CFS will begin services promptly after the receipt of your acceptance of this proposal.

If there are protracted delays exceeding one year for reasons beyond our control, we would expect to renegotiate with you the basis for our compensation in order to take into consideration changes in price indices and pay scales applicable to the period when services are in fact being rendered.

Services rendered in the customary phases which, together with the general understandings applicable to our relationship, are set forth in the printed General Provisions and Exhibit A thereto, which are attached to and made a part of this proposal and may only be modified in writing signed by both parties. Your responsibilities are set forth in the General Provisions. Provided this proposal is satisfactory, please sign the return to our office.

The opportunity to provide this service to you is appreciated.

Respectfully,

Cook Flatt & Strobel Engineers, P.A.

Sabin A. Yanez, P.E.
Senior Vice President

Accepted this _____ day of _____, 20_____

City of Raytown, Missouri

By:_____

FURTHER DESCRIPTIONS OF BASIC ENGINEERING SERVICES AND RELATED MATTERS:

This is an exhibit attached to and made part of the General Provisions attached to Letter Agreement dated July 7, 2025, between the City of Raytown, MO (**OWNER)** and Cook, Flatt & Strobel, Engineers, P.A. **(ENGINEER)** providing professional engineering services. The basic services of **ENGINEER** as described in Section 1 of the said General Provisions are amended or supplemented as indicated below and the time periods for the performance of certain services as indicated in said General Provisions are stipulated as indicated below.

ENGINEER shall perform Engineering services for the following scope of work:

Scope of Work

Citywide Traffic Calming Policy

1. Research of Best Practices in Traffic Calming.
2. Research Existing Traffic Calming Measures/Design Standards.
3. Develop Traffic Calming Policy for the city.
4. Project Management/Administration for Project/Public Engagement

***Total Lump Sum Fee*……..$34,020.00**

GENERAL PROVISIONS

Attached to and made a part of LETTER AGREEMENT dated July 7, 2025, between the City of Raytown, Missouri (OWNER) and Cook, Flatt & Strobel Engineers P.A. (ENGINEER) in respect of the Project described therein.

SECTION 1 - BASIC SERVICES OF ENGINEER

1.1 General

1.1.1 ENGINEER shall perform professional services as stated in Appendix A which include customary civil, structural, mechanical and electrical engineering services and customary architectural services incidental thereto.

1.1.2 Site Access and Control. OWNER grants to ENGINEER the right of entry to the Project Site by ENGINEER, its employees, agents, and subcontractors, to perform the Services. If OWNER does not own the Project Site, OWNER warrants to ENGINEER that OWNER has the authority and permission of the owner or occupant of the Project Site to grant such right of entry to ENGINEER. If as a requirement of performing the Services, ENGINEER damages or alters a Project Site owned by a third party, OWNER agrees to pay the cost of restoring the Project Site to the condition of the Project Site prior to the performance of the Services, unless such damage or alteration is caused by the sole negligent acts, negligent omissions, or willful misconduct of ENGINEER, its employees, agents, or contractors. OWNER acknowledges that it is now and shall remain in control of the Project Site at all times. ENGINEER shall have no responsibility or liability for any aspect or condition of the Project Site, now existing, or hereinafter arising or discovered unless caused by the sole negligent acts, negligent omissions, or willful misconduct of ENGINEER, its agents, employees or contractors. Except as set forth herein, ENGINEER does not, by its entry into the Project Site, or the performance of the Services, assume any responsibilities or liability with respect to the Project Site. ENGINEER does not undertake to report to any federal, state, or local governmental agency any conditions existing at the Project Site which may present a potential danger to public health, safety, or the environment, but shall promptly notify OWNER of any such conditions foregoing. ENGINEER shall timely notify OWNER and each appropriate federal, state, and local government agency of the existence of any condition at the Project which may present a potential danger to public health, safety, or the environment and of which it is actually aware if ENGINEER is required to so report any such condition under any applicable federal, state or local law, rule, regulation or interpretation. If at any time during the performance of the Services, ENGINEER reasonably believes the safety of its employees, agents, subcontractors, or any other person is in jeopardy, ENGINEER reserves the right to immediately suspend the performance of the Services until such condition is remedied, or if such condition cannot be remediated to the reasonable satisfaction of ENGINEER, ENGINEER may terminate this Agreement.

1.1.3 Permit Assistance. ENGINEER agrees to assist OWNER in obtaining all necessary governmental permits, licenses, approvals, and documents required for the performance of the Services. ENGINEER's obligations to perform the Services are specifically subject to the issuance of all permits, licenses, approvals, or other documents required to enable ENGINEER to perform the Services.

1.1.4 Standard Practice. The Services will be performed on behalf of and solely for the exclusive use of OWNER and for no others. The Services performed by ENGINEER shall be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the engineering and environmental consulting professions in the same locale acting under similar circumstances and conditions. EXCEPT AS SET FORTH HEREIN, ENGINEER MAKES NO OTHER REPRESENTATION, GUARANTEE, OR WARRANTY, EXPRESSED OR IMPLIED, IN FACT OR BY LAW, CONCERNING ANY OF THE SERVICES WHICH MAY BE FURNISHED BY ENGINEER TO OWNER.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1 OWNER, without invalidating this Agreement, may request changes within the general scope of the Services required by this Agreement by altering or adding to the Services to be performed, and any such changes in the Services shall be performed subject to this Agreement. Upon receiving OWNERs request, ENGINEER shall return to OWNER a change proposal setting forth an adjustment to the Services and Project Cost estimated by ENGINEER to represent the value of the requested changes. Following OWNERs review of ENGINEERs change proposal, OWNER shall execute a written change order or contract amendment directing ENGINEER to perform the changes in the Services.

2.2 If the parties agree, ENGINEER shall provide resident Project representation under ENGINEER's supervision which will be paid for by OWNER as indicated in Exhibit A "Further Description of Basic Engineering Services and Related Matters" and which will be intended to assist ENGINEER in observing performance of Contractor(s)' work, but will not involve ENGINEER in the construction means, methods, techniques, sequences or procedures or safety precautions or programs nor provide to OWNER any guarantee by ENGINEER of the accuracy, quality or timeliness of Contractor(s)' performance.

SECTION 3 - OWNER'S RESPONSIBILITIES

3.1 OWNER shall provide all criteria and full information as to OWNER's requirements for the Project; designate a person to act with authority on OWNER's behalf in respect of all aspects of the project; examine and respond promptly to ENGINEER's submissions; and give prompt written notice to ENGINEER whenever he observes or otherwise becomes aware of any defect in the work.

3.2 ENGINEER shall indicate to OWNER the information reasonably needed for rendering the Services described in each purchase order, proposal or scope of work. ENGINEER shall review existing information provided by others and shall give OWNER its opinion as to the risks associated with reliance on such information. OWNER will immediately transmit to ENGINEER any new information concerning the Project that becomes available to it, either directly or indirectly, during the performance of this agreement. OWNER agrees to render reasonable assistance as requested by ENGINEER so the performance of the Services under this Agreement may proceed without delay or interference. ENGINEER will not be liable for any advice, judgment or decision based on inaccurate or incomplete information furnished by OWNER. To the extent that ENGINEER is required to rely solely upon existing information, OWNER agrees to waive any claim against ENGINEER and to the extent permitted by law, indemnify and hold harmless ENGINEER from and against any and all claims, damages, losses, liability, and expenses, including attorneys fees, which may arise from errors, omissions, or inaccuracies in existing information provided to ENGINEER by OWNER, unless caused by or arising out of the sole negligent acts or omissions, or willful misconduct of ENGINEER or its employees, agents, or contractors.
Guarantee access to and make all provisions for ENGINEER to enter upon public and private property.

3.3 OWNER shall pay all costs incident to obtaining bids or proposals from Contractor(s).

3.4 Subcontract and Assignment Authorization. ENGINEER shall have the right to subcontract Project Services to be provided under this Agreement to qualified providers of services selected by ENGINEER. The fees and costs of such subcontractor(s) shall be included in ENGINEERs fee as specified in this Agreement, unless OWNER agrees that subcontractor services are to be directly billed to OWNER. ENGINEER shall have the right to assign and delegate any portion or all of its rights and obligations under this Agreement to qualified providers of services selected by ENGINEER, provided that such providers of services are related to ENGINEER as parent, subsidiary or otherwise affiliated entities. Such assignment and delegation shall be on the same terms and conditions as set forth in this Agreement, except that assignees share of the fee for services and the scope of work shall be set forth in a schedule that incorporates by reference the terms and conditions of this Agreement, unless otherwise modified. Such schedule shall include an express assignment and delegation by ENGINEER, and acceptance of such assignment and delegation

by the assignee. OWNER hereby prospectively consents to and ratifies such assignment and delegation, which shall be effected at the discretion of ENGINEER.

SECTION 4 – TERMS AND CONDITIONS

4.1 Betterment

If a required item or component of the project should be omitted from construction documents, ENGINEER shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will ENGINEER be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.

4.2 Billing and Payment

Invoices submitted by ENGINEER are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date. If payment is not received by ENGINEER within thirty (30) calendar days of the invoice date, invoices shall bear interest at one-and-one half (1.5) percent (or maximum allowable by law, whichever is less) of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. If the OWNER fails to make payments when due and ENGINEER incurs any costs in order to collect overdue sums from the OWNER, the OWNER agrees that all such collection costs incurred shall immediately become due and payable to ENGINEER. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable ENGINEER staff costs at standard billing rates for ENGINEER time spent in efforts to collect. This obligation of the OWNER to pay collection costs shall survive the term of this Agreement or any earlier termination by either party.

If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, ENGINEER may suspend performance of services upon seven (7) calendar days' written notice to the OWNER. ENGINEER shall have no liability whatsoever to the OWNER for any costs or damages as a result of suspension caused by any breach of this Agreement by the OWNER.

4.3 Certifications, Guarantees and Warranties

ENGINEER will, as a matter of professional practice, affix a professional seal to the final copy of all completed plans, surveys or reports. Should the OWNER's project needs require ENGINEER to sign specific certifications or other documents, either for the OWNER or for second parties (such as lenders or potential buyers), the OWNER shall provide ENGINEER with copies of all such documents, containing the language to be signed, prior to entering into this contract. ENGINEER will review the certifications or documents submitted by the OWNER to determine whether complete and sufficient information is being collected or generated as part of the proposed scope of work to allow ENGINEER, as licensed professionals, to sign documents and, if not ENGINEER may propose a modified scope of work and cost. Any certifications or document language that ENGINEER has reviewed and agreed to sign as part of the scope of work shall be attached and made part of this agreement. ENGINEER shall not be required to sign any certifications or documents, no matter by whom requested, that have not been provided prior to entering the contract or that would result in ENGINEER's having to certify, guarantee or warrant the existence of conditions whose existence cannot be ascertained. The OWNER also agrees not to make resolution of any dispute with ENGINEER or payment of any amount due to ENGINEER in any way contingent upon ENGINEER's signing any such certification.

4.4 Consequential Damages

Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the OWNER or ENGINEER, their employees, agents, sub-ENGINEERs or subcontractors. Consequential damages include, but are not limited to, loss of use, loss of income, loss of profit, loss of business, and/or loss of reputation.

4.5 Reuse of Documents.

All documents including Drawings and Specifications, prepared by ENGINEER pursuant to this Agreement are instruments of service in respect of the Project. Upon full payment of ENGINEER's compensation for this project, a license to use the instruments of service shall be transferred to the OWNER. ENGINEER shall retain ownership and copyright of the instruments of service and the right to reuse the information contained in them in the normal course of ENGINEER's practice. They are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purposes intended will be OWNER's sole risk and without liability or legal exposure to ENGINEER; and to the extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER from all claims, damages, losses, and expenses including attorneys' fees arising out of or resulting there from. The OWNER further agrees to compensate ENGINEER for any time spent or expenses incurred by ENGINEER in defense of any such claim, in accordance with ENGINEER's prevailing fee schedule and expense reimbursement policy.

4.6 Transfer of Electronic Data

When honoring a request to transfer, in electronic format, any documents to the OWNER, or others designates by the OWNER, ENGINEER makes no representations as to compatibility, usability, or readability of electronic files resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER in creating the files. Electronic drawing files typically contain sufficient data to generate a graphical representation useful for plotting hard copies, but typically do not contain all data necessary for automation of field construction staking activities (this additional data is only developed by ENGINEER if retained for construction staking). Data stored in electronic format is subject to random errors during file transfers and addition, deletions and amendments by agents outside the control of ENGINEER. For these and other reasons, information contained in the electronic files should be treated as a secondary information source to archival hard copies. Information contained in the signed and sealed documents should be deemed to be superior to electronic information. Any inconsistencies the OWNER discovers, between the electronic information and hard copy documents should immediately be reported to ENGINEER so that the source of the inconsistency may be investigated. See Reuse of Instruments of Service for additional terms and conditions related to electronic data and other instruments of service.

4.7 Opinions of Cost.

Since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, his opinions of probable Project Cost and Construction Cost provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but ENGINEER cannot and does not guarantee that proposals, bids or actual Project or Construction Cost will not vary from opinions of probable cost prepared by him. If prior to the Bidding or Negotiating Phase OWNER wishes greater assurance as to Project or Construction Cost he shall employ an independent cost estimator as provided in paragraph 3.2. Engineering services to modify the Contract Documents to bring the Construction Cost within any limitation established by OWNER will be considered Additional Services and paid for as such by OWNER.

4.8 Termination

Either Engineer or Client may terminate this Agreement upon seven (7) days written notice to the other party. Neither party shall have any liability to the other on account of such termination, except that Engineer will be entitled to invoice Client and to receive full payment for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination. Upon making such payment, Client shall have the limited right to the use of Documents, at Client's sole risk, subject to the provisions of Article 6, Section 6.3 – "Use of Documents." In the event of termination by Client, Engineer shall be entitled, in addition to invoicing for those items identified above, to invoice Client and to payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's Sub-Engineers, and other related close-out costs, using methods and rates for Additional Services as set forth here:

For services of Engineer's employees engaged directly on the Project not specifically described as Basic Services in Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses and Engineer's Sub-Engineer's charges, if any or those Reimbursable Expenses that are not specifically accounted for in the compensation for Basic Services in Exhibit A and are directly related to the provision of Additional Services, Client shall pay Engineer for said reimbursable expense.

4.9 Successor and Assigns.

4.9.1 OWNER and ENGINEER each binds himself and his partners, successors, executors, administrators, assigns and legal representatives to the other part of the Agreement and to the partners, successors, executors, administrators, assigns, and legal representatives of such other party, in respect to all covenants, agreements and obligations of this Agreement.

4.9.2 Neither OWNER nor ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except as stated in paragraph 4.5.1 and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent Engineers, associates and subcontractor, as he may deem appropriate to assist him in the performance of services hereunder.

4.9.3 Nothing herein shall be construed to give any rights or Benefits hereunder to anyone other than OWNER and ENGINEER.

4.10 Arbitration

4.10.1 All claims, counterclaims, disputes and other matters in question between the parties hereto arising out of or relating to the Agreement or the breach thereof will be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then obtaining, subject to the limitations and restrictions stated in paragraphs 4.10.3 and 4.10.4 below. This agreement so to arbitrate and any other agreement or consent to arbitrate entered into in accordance herewith as provided in this paragraph 4.6 will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction.

4.10.2 Notice of demand for arbitration must be filed in writing with the other parties to this Agreement and with the American Arbitration Association. The demand must be made within a reasonable time after the claim; dispute or other matter in question has arisen. In no event may the demand for arbitration be made after the institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

4.10.3 All demands for arbitration and all answering statements thereto which include any monetary claim must contain a statement that the total sum or value in controversy as alleged by the part making such demand or answering statement is not more than $200,000 (exclusive of interest and costs). The arbitrators will not have jurisdiction, power or authority to consider, or make findings (except in denial of their own jurisdiction) concerning any claim, counterclaim, dispute or other matter in question where the amount in controversy thereof is more than $200,000 (exclusive of interest and costs) or to render a monetary award in response thereto against any party which totals more than $200,000 (exclusive of interest and costs).

4.10.4 No arbitration arising out of, or relating to, this Agreement may include, by consolidation, joiner or in any other manner, any person or entity who is not a party to this Agreement.

4.10.5 By written consent signed by all the parties to this Agreement and containing a specific reference hereto, the limitations and restrictions contained in paragraph 4.10.3 and 4.10.4 may be waived in whole or in part as to any claim, counterclaim, dispute or other matter specifically described in such consent.

4.11 Limitation of Liability

4.11.1 In recognition of the relative risks and benefits of the project to both the OWNER and ENGINEER, the risks have been allocated such that the OWNER agrees, to the fullest extent by law, to limit the liability of ENGINEER to the OWNER for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fee and costs and expert-witness fees and costs, so that the total aggregate liability of ENGINEER to the OWNER shall not exceed $10,000 or ENGINEER's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law. Should the OWNER desire greater liability limits for the Project, the OWNER shall request such additional insurance prior to entering into this Agreement and ENGINEER will provide a cost quote for the additional insurance, based on the OWNER's requirements.

4.11.2 Insurance.

Engineer's Insurance: Engineer shall maintain worker's compensation and employer's liability insurance in conformance with applicable Missouri State Law. In addition, the Engineer shall also maintain during the term of this Contract, at its own cost and expense, comprehensive general liability insurance coverage, with a minimum limit of liability up to at least the statutory liability damage caps for Missouri Public Entities calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, as of January 1 for each calendar year and published annually in the Missouri Register pursuant to Section 537.610, RSMo. For example, during the balance of 2021 calendar year, Engineer shall provide coverage with limits of not less than $1,000,000.00 with respect to injuries, and/or death of any one person in a single occurrence, $2,000,000.00 for all claims arising out of a single occurrence and in an amount of not less than one million dollars for all claims for property damage arising out of a single occurrence. Applicable insurance coverage and limits sufficient to be equal to or greater than Missouri statutory sovereign immunity caps may be determined with any applicable umbrella excess liability insurance coverage maintained by the Engineer. The cost of the coverage is included in quoted fees. All insurance policies required by the Contract shall be taken out and maintained with insurance companies qualified to do business in the State of Missouri; shall contain a provision that the insurer shall not cancel or revise coverage thereunder without giving written notice to the insured parties at least thirty (30) days before the cancellation or revision becomes effective. All insurance policies required by this Contract shall name OWNER, all of its elected officials and employees as additional insureds on the Certificate of Insurance. A copy of the endorsement confirming coverage shall accompany the insurance certificate.

4.11.3 Indemnification. ENGINEER shall defend, indemnify and hold harmless the OWNER and its officers, employees, servants, agents, successors, and assigns from and against any and all liability, claims, demands, suits, actions, third party claims, penalties, fines, debts, accounts, damages, costs, expenses, losses and attorneys fees (hereinafter referred to collectively as Damages) which directly arise out of or result from injury or death to its employees and subcontractors or damage to property, to the extent the injury or damage is caused by the negligent act or willful misconduct of ENGINEER or its employees, servants and agents in the performance of ENGINEERs work under this Agreement. The OWNER shall give prompt notice to ENGINEER of any such suit, claim, demand, or action relating thereto in order to provide ENGINEER with the earliest opportunity to defend against any actions or proceedings for Damages. Indemnification under this provision shall exclude any and all Damages which either directly or indirectly arise out of or result from acts, errors, or omissions of the OWNER or any of their officers, employees, servants, agents, ENGINEERs, or other representatives. Neither party shall be liable to the other party for any special, indirect, incidental, punitive or consequential damages, whether based on contract, tort (including negligence), strict liability or otherwise.

4.11.4 Third Party Claims. In the event any third party brings a suit or a claim for damages against ENGINEER alleging exposure to or damage from materials, elements or constituents at or from the Project Site before, during or after services are performed by ENGINEER under this Agreement, which is alleged to have resulted in or caused any adverse condition to any third party or resulted in claims arising from remedial action, cleanup, uninhabitability of property, or

other property damage, OWNER, except to the extent of ENGINEERs gross negligence or willful misconduct, agrees to defend, indemnify and hold ENGINEER harmless against any such suit or claim and any obligation or liability arising there from.

4.11.5 Unforeseen Occurrences. If, during the performance of Services under this Agreement, any unforeseen conditions or occurrences, including without limitation unforeseen hazardous substances or waste, are encountered which, in ENGINEERs sole judgment, may significantly affect the Services, the risk involved in providing the Services, or the scope of Services, OWNER will agree with ENGINEER to modify the scope of Services and ENGINEER will provide an estimate of additional charges to include provision for the previously unforeseen circumstances. Such estimate, when calculated by OWNER and ENGINEER will be a valid change order. As an alternative, ENGINEER may terminate Services under this Agreement in writing effective on the date specified by ENGINEER, in which event OWNER shall pay ENGINEER for services performed to the date of termination, plus reasonable expenses of termination.

4.11.6 Force Majeure. ENGINEER shall not be liable to OWNER for any loss, liability, cost, damage or expense arising out of the delay or failure to render Services under this Agreement where such delay or failure arises by reason of legislative, administrative or government prohibition, fire, weather conditions, hostilities, civil disturbances, labor or industrial disputes, acts of God or any other event beyond the reasonable control of ENGINEER, in which event either party may terminate that portion of the Services under this Agreement not yet completed, and ENGINEER shall have no further liability to OWNER therefore. A change authorization extending the time to perform and stating an appropriate fee adjustment may be elected by mutual agreement of the parties hereto as an alternative to termination.

4.11.7 Captions. The captions and headings in this Agreement are for purposes of reference only, and shall in no way limit or otherwise affect any of the terms or provisions hereof.

4.12 Enrollment in Work Authorization Program. Pursuant to RSMo 285.530(1), by its sworn affidavit in substantially the form attached hereto, ENGINEER hereby affirms its enrollment and participation ina federal work authorization program with respect to the employees working in connection with the contracted services, Furthermore, ENGINEER affirms that it does not knowingly employ any person who is an unauthorizedalien in connection with the contracted services.

WORK AUTHORIZATION AFFIDAVIT
PURSUANT TO 285.530, RSMo

STATE OF MISSOURI)
) ss.
COUNTY OF Jackson_____)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE: Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM: Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY: A person acts knowingly or with knowledge, (a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or (b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN: An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

BEFORE ME, the undersigned authority, personally appeared Sabin Yanez, who, being duly sworn, states on his oath or affirmation as follows:

1. My name is Sabin A. Yanez and I am currently the Senior Vice President of Cook, Flatt & Strobel Engineers, P.A. (hereinafter "Company"), whose business address is 1421 East 104th Street, Suite 100, Kansas City, MO 64131, and I am authorized to make this Affidavit.

2. I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.

3. Company is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the contracted Project Services.

4. Company does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.

Sabin A. Yanez
Affiant / Consultant

Sabin Yanez
Printed Name

Subscribed and sworn to before me this 4 day of August, 2025.

Carrie Roberts
Notary Public

SEAL

CARRIE ROBERTS
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
MY COMMISSION EXPIRES APRIL 29, 2029
BENTON COUNTY
COMMISSION #13475067

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 08/06/2025

MEETING DATE: August 19, 2025

SUBMITTED BY: **DEPARTMENT: Public Works**

Document Type: Resolution

SUBJECT/REQUEST

R-3743-25: Authorization to approve an extended agreement with Heartland Traffic Services, Inc. for pavement marking paint improvements at a cost not to exceed $65,000.00 and amend the 2024-2025 Budget.

BACKGROUND/JUSTIFICATION

In July of 2024, the Board of Aldermen approved services with Heartland Traffic Services in the amount of $51,500.00 to improve payment markings throughout the City of Raytown. This agreement was for one year with the option to renew the contract for two (2) one (1) year extensions with Resolution R-3619-24.

Public Works has mapped out various areas throughout the City of Raytown that needs paint marking improvements and matched that to the agreed contract with Heartland Traffic Services. The estimated amount of painting is $63,881.80.

RECOMMENDED MOTION

Staff recommends approval as submitted.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

Special Sales Tax Review Committee approved expenditure on November 26, 2024.

FINANCIAL IMPACT

Contractor:	Heartland Traffic Services, Inc.
Amount of Request/Contract:	$65,000.00
Amount Budgeted:	$65,000.00
From Account Name	Transportation Sales Tax - Contract Services
From Account Number	204-00-00-100-53999

Amount	$28,500.00
To Account Name	Transportation Sales Tax - Repair & Maintenance Services
To Account Number	204-62-00-100-53600
Amount	$28,500.00
Total Amount	$65,000.00

REVIEWED BY

Robinson Camp
Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Pavement Marking-Heartland Traffic 2025
2. Heartland Traffic Services Amendment 1
3. 2025 Raytown Striping Map
4. 2025 Raytown Paint Striping List
5. 2025 Raytown Pavement Marking Project - Estimate

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Other:	X	Contract Amendment Documents

RESOLUTION NO.: R-3743-25

A RESOLUTION AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH HEARTLAND TRAFFIC SERVICES, INC. FOR CITYWIDE PAVEMENT MARKING IN AN AMOUNT NOT TO EXCEED $65,000.00 AND AMEND THE FISCAL YEAR 2024-2025 BUDGET

WHEREAS, the City of Raytown (the "City") issued a invitation to bid on the Citywide Pavement Marking Project; and

WHEREAS, pursuant to Resolution R-3619-24, the City entered into an agreement with Heartland Traffic Services, Inc. for Pavement Marking services throughout the City and such agreement contains two (2), one (1) year agreement extensions; and

WHEREAS, it is necessary to amend the Fiscal Year 2024-2025 Budget related to Citywide Pavement Marking; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to amend the Fiscal Year 2024-2025 Budget; and.

WHEREAS, the Board of Aldermen find it is in the best interest of the City to continue an agreement with Heartland Traffic Services, Inc. for Citywide Pavement Marking in an amount not to exceed $65,000.00 and amend the fiscal year 2024-2025; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT, the Board of Aldermen find it is in the best interest of the City to continue an agreement with Heartland Traffic Services, Inc., attached hereto as Exhibit "A" and incorporated herein, for the Citywide Pavement Marking within the City, in an amount not to exceed $65,000.00 for fiscal year 2024-2025, is hereby authorized and approved; and

THAT the Fiscal Year 2024-2025 budget approved by Resolution R-3636-24 is hereby amended as follows:

Transfer From:	**Transfer To:**
204-00-00-100-39999	204-62-00-100-53600
$65,000.00	$65,000.00

FURTHER THAT the City Administrator is hereby authorized to execute any and all documents and to take any and all actions necessary to effectuate the terms of the Agreement and exercise the authority granted herein on behalf of the City.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of August, 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

_____
Jennifer M. Baird, City Attorney

AMENDMENT NO. 1
TO
AGREEMENT FOR THE 2025 PAVEMENT MARKINGS

THIS AMENDMENT, made and entered into this _____ day of __August , 2025, by and between the City of Raytown, Missouri, hereinafter referred to as the "OWNER" and **Heartland Traffic Services, Inc.,** hereinafter referred to as the "CONTRACTOR".

WITNESSETH:

WHEREAS, the OWNER and CONTRACTOR entered into an Agreement dated **July 2, 2024,** wherein the OWNER retained the services of the CONTRACTOR for a project generally described as 2024 Pavement Marking Project For various types of pavement markings throughout the City of Raytown.

WHEREAS, the said Agreement provides the OWNER has the right to extend the period of the Agreement for up to two (2) additional one-year (1) terms on the same terms and conditions set forth; and

WHEREAS, the CONTRACTOR desires and is willing to provide such services to the OWNER in accordance with the terms and conditions set forth herein below.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual promises and covenants hereinafter' contained, and for other good and valuable considerations, the parties hereto agree as follows:

1. The Agreement between the OWNER and CONTRACTOR dated **July 2, 2024,** a project generally described as 2024 Pavement Marking Project For various types of pavement markings throughout the City of Raytown is hereby renewed and extended for the period of **August 25, 2025 through August 24, 2026** (hereinafter referred to as the "Renewed and Extended Period").

2. OWNER and CONTRACTOR agree that the Bid Proposal Form to the Agreement dated **July 2, 2024,** is amended in accordance with the new hourly rates identified in **Attachment A** attached to this AMENDMENT.

3. That the Contract Price for the Renewed and Extended Period shall not exceed $65,000, unless otherwise provided under the Contract Documents.

4. The OWNER must update the Performance Bond to match the 2025 Pavement Marking Project to meet the $65,000.00 expenses of the Amendment.

5. The OWNER must acquire a Payment Bond in an amount equivalent to 100% of the contract price for the Renewed and Extended Period as the increase for the Renewed and Extended Period requires such bonding to meet state statue.

6. All the remaining terms and conditions of the Agreement dated **July 2, 2024,** not otherwise modified by the provisions of this AMENDMENT, shall remain in full force and effect and shall be binding on the parties hereto during the Renewed and Extended Period stated herein.

IN WITNESS WHEREOF, the parties have caused this AMENDMENT to be executed by their duly authorized officers on the day and year first above written.

FOR THE CONTRACTOR
Heartland Traffic Services, Inc.

_____
Tyler Wright

Branch Manager
Title

FOR THE OWNER
City of Raytown, Missouri

_____
Diane Egger

City Administrator
Title

ATTEST:

_____
City Clerk

ATTACHMENT A (2025)

HEARTLAND TRAFFIC SERVICES, INC.

SCHEDULE OF UNIT PRICING

City of Raytown
2025 Pavement Marking Project

The undersigned hereby agrees to furnish all necessary equipment, materials, labor, supervision, and overhead to complete the pavement marking project. Sales tax should not be part of the unit price. All Equipment shall be F.O.B. to the job site. Include work detail sheets and project timeline.

Item No	Item Name	QTY & Unit	Unit Price
1.	4” Yellow Paint	76,487 LF	$ 0.30
2.	4” White Paint	20,651 LF	$ 0.29
3.	12” Crosswalks	3,930 LF	$ 4.26
4.	24” Stop Bars	1,068 LF	$ 8.52
5.	Turning Arrows	95.00 EA	$ 95.85

Note: All Unit Prices were derived from 2024 Pavement Marking Project percentage increase for 2025 in the amount of 6.5 percent.

FOR THE CONTRACTOR:
Heartland Traffic Services, Inc.

Sign: _____
Name: Tyler Wright

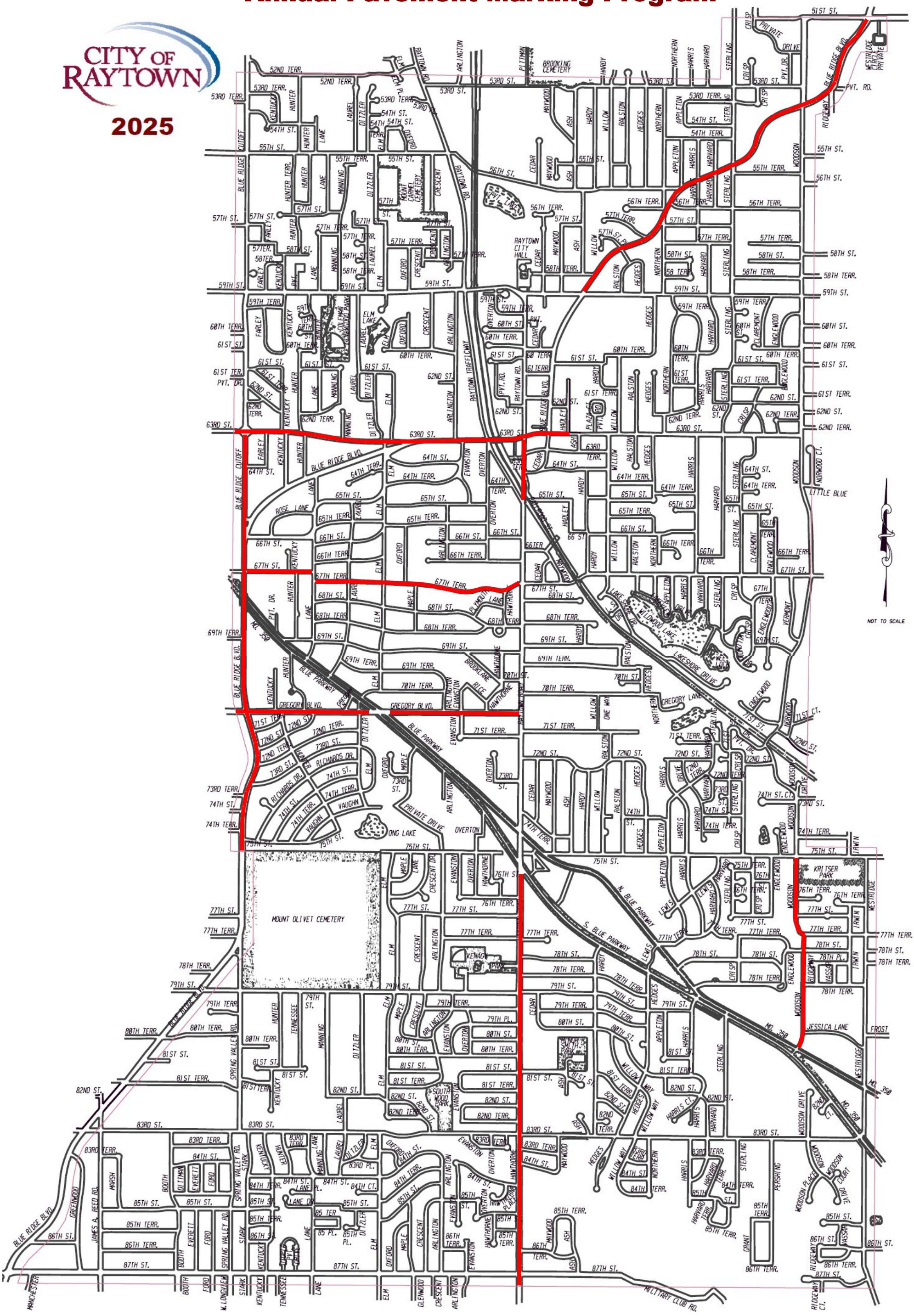
Title: Branch Manager

Date: 08/05/2025

Annual Pavement Marking Program

CITY OF RAYTOWN

2025



2025 RAYTOWN PAVEMENT MARKING PROJECT - ESTIMATED QUANTITIES

8/5/2025

	STREET	START	END	Length (LF) 4" Solid C/L Yellow	Length (LF) 4" Skip Yellow	Length (LF) 4" Solid White	Length (LF) 4" Skip White	12" Crosswalks	24" Stop Bars	"Only" & Turning Arrows at intersections	*Centerline Length*	
1.	Blue Ridge Blvd.	51st Street	59th Street	14,040	2,680	1,725	0	991	190	15	*7875*	
2.	63rd Street	180' w. of B.R.Cutoff	Raytown Trafficway	7,702	0	512	2,192	490	112	9	*4730*	
3.	63rd Street	Raytown Trafficway	Hadley	3,077	60	1,099	236	490	160	16	*1540*	
4.	Raytown Road	63rd Street	65th Street	976	0	1,294	0	181	39	7	*1190*	
5.	Blue Ridge Cutoff	63rd Street	66th Street	3,150	0	125	950	145	35	3	*1940*	
6.	Blue Ridge Blvd.	66th Street	200' south of 75th St.	12,144	0	756	2,760	419	142	10	*6020*	
7.	67th St. / 67th Terr.	Blue Ridge Cutoff	Raytown Rd.	9,902	0	141	0	218	0	4	*5305*	
8.	Gregory Blvd.	180' w. of B.R. Blvd.	Raytown Rd.	9,040	0	800	2,260	257	148	13	*5440*	
9.	Woodson Road	75th Street	350 Highway	224	0	1,450	0	0	40	2	*6070*	
10.	Raytown Road	76th Terrace	83rd Street	8,390	0	620	2,040	346	106	6	*4500*	
11.	Raytown Road	83rd Street	200' south of 87th St.	5,102	0	471	1,220	393	96	10	*2800*	
				73,747	**2,740**	**8,993**	**11,658**	**3,930**	**1,068**	**95**	*47,410*	*feet*
											8.979	*miles*

Pavement Marking Costs:	**Est. LF / EA**	**Cost / LF / EA**	**Cost**
4" Yellow Paint	76,487	$0.30	**$22,946.10**
4" White Paint	20,651	$0.29	**$5,988.79**
12" Crosswalks	3,930	$4.26	**$16,741.80**
24" Stop Bars	1,068	$8.52	**$9,099.36**
Turning Arrows	95	$95.85	**$9,105.75**

		Total Estimated Cost =	**$63,881.80**

HEARTLAND
TRAFFIC SERVICES, INC
913-428-2575

TWIN TRAFFIC MARKING | KGG STRIPING | TZS TRAFFIC ZONE SERVICES

To:	City of Raytown	**Contact:**	
Address:	10000 E. 59th St	**Phone:**	
	Raytown, MO 64133	**Fax:**	
Project Name:	CITY OF RAYTOWN: 2025 RAYTOWN PAVEMENT MARKING PROJECT	**Bid Number:**	
Project Location:	RAYTOWN, MO	**Bid Date:**	7/24/2025

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	4" YELOW PAINT	76,487.00	LF	$0.30	$22,946.10
2	4" WHITE PAINT	20,651.00	LF	$0.29	$5,988.79
3	12" CROSSWALK	3,930.00	LF	$4.26	$16,741.80
4	24" STOP BARS	1,068.00	LF	$8.52	$9,099.36
5	TURNING ARROWS	95.00	EACH	$95.85	$9,105.75

Total Bid Price: $63,881.80

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Heartland

Authorized Signature: _____

Estimator: Preston Green
8163153075 preston.green@kgstriping.com