



City Council Regular Meeting Agenda

August 19, 2025 at 6:30 PM

City Hall Council Chambers - 210 W 6th Ave and Virtual

Meetings are broadcast live at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

Public comment registration and instructions are available at <https://www.go2kennewick.com/PublicComments>.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

HONORS & RECOGNITIONS

- Proclamation: Attendance Awareness Month
- Recognition: Certificate of Municipal Leadership Presented to Councilmember Millbauer

2. VISITORS

A total of thirty minutes is allocated for visitor comments, with each person permitted to speak once for a maximum of three minutes. Visitors are welcome to address any topic, except for: campaigns; ballot measures; candidates running for office; items under public hearing; and quasi-judicial matters. Comments can be submitted in person, remotely via Zoom, or in writing. Written comments will be distributed to each Councilmember but not read into the record. If you want to provide feedback through Zoom or written format, please reach out to the City Clerk or our website for guidance. www.go2kennewick.com

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All items included in the Consent Agenda have been provided to each member of the Kennewick City Council for review and consideration. These items are deemed routine and will be approved with a single motion from the Council, without any separate discussion. A Councilmember may remove an item for further consideration under New Business.

- Meeting Minutes: July 15, 2025, City Council Regular Meeting**
Motion to approve the minutes as presented.
- Meeting Minutes: July 22, 2025, City Council Workshop**
Motion to approve the minutes as presented.
- Meeting Minutes: August 12, 2025, City Council Workshop**
Motion to approve the minutes as presented.
- Board & Commission Vacancy: Arts Commission Appointment Position 3**
Motion to approve the Interview Committee's recommendation to appoint Thomas Lopez to Position 3 of the Arts Commission with a term expiring March 31, 2029.

- e. **Boards & Commissions: Appointing Michael Garza to the Tourism Promotion Area (TPA) Commission and Lodging Tax Advisory Committee (LTAC) for Terms Expiring August 31, 2026.**

Motion to appoint Michael Garza to Position 2 of the Tourism Promotion Area Commission and Position 3 of the Lodging Tax Advisory Committee with terms expiring August 31, 2027.

- f. **Claims Roster: July 2025**

Motion to approve the Claims Roster for July 2025 in the amount of \$5,606,526.26 comprised of electronic payments and check numbers 320243-320624.

- g. **Claim Roster: Toyota Center Operations and Box Office Accounts**

Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for June 2025 in the amount of \$592,284.58 comprised of check numbers 28395-28454 in the amount of \$106,310.15 and electronic transfers in the amount of \$485,974.43.

- h. **Claims Roster: Columbia Park Golf Course Account**

Motion to approve the Claims Roster for the Columbia Park Golf Course Account for June 2025 in the amount of \$49,063.88 consisting of check numbers 2910-2926 and 321-322 in the amount of \$12,780.94 and electronic transfers in the amount of \$36,282.94.

- i. **Payroll Roster: For the Pay Period Ending 7/15/2025**

Motion to approve the payroll roster for the pay period ending 07/15/2025.

- j. **Payroll Roster: For the Pay Period Ending 07/31/2025**

Motion to approve the payroll roster for the pay period ending 07/31/2025.

- k. **Three Rivers Convention Center Expansion Project: Authorization to Utilize Lot E for Surface Parking**

Motion to authorize the use of Lot E (parcel # 313143) for a surface parking lot.

- l. **Final Plat: Maple Meadows located at 5512 W Metaline Ave; SUB-2025-0007**

Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Maple Meadows, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

- m. **Contract: 2026-2028 Tri-Cities HOME Consortium Agreement**

Motion to authorize the City Manager to sign the Tri-Cities HOME Consortium Agreement for Program Years 2026-2028.

- n. **Project Acceptance: E 4th & Elm Waterline Replacement (Re-bid) Project**

Motion to accept the work of Sonray Enterprises, LLC for contract P2308-23, E. 4th & Elm Waterline Replacement (Re-bid) Project, in the amount of \$1,196,495.68.

- o. **Project Acceptance: Water Filtration Plant Miscellaneous Upgrades Phase 1 Project**

Motion to accept the work of Industrial Construction of Washington, LLC for contract P2117-23, Water Filtration Plant Miscellaneous Upgrades Phase 1 (Re-Bid) Project, in the amount of \$995,105.76.

p. **Project Acceptance: Water Filtration Plant Miscellaneous Upgrades Phase 2 Project**

Motion to accept the work of Vincent Brothers, LLP for contract P2117-24, Water Filtration Plant Miscellaneous Upgrades Phase 2 Project, in the amount of \$1,501,019.69

q. **Contract: 7th Avenue Corridor & Cherry Blossom Heights Stormwater Alternatives Analyses Project**

Motion to approve the agreement with Aspect Consulting for the two stormwater alternatives analyses (P2510) as presented.

r. **Resolution: Accepting WWTP Phase 2 SRF Additional Funding**

Motion to adopt the resolution as presented and authorize the City Manager to sign DOE's amended funding agreement.

5. ORDINANCES & RESOLUTIONS

- a. Ordinance: Non-Emergency Transport Ambulance Permitting, Amending KMC 9.36.110, 9.36.120 & 9.36.150
- b. Ordinance: Housekeeping Code Updates Pertaining to Domestic Violence Definitions, Amending KMC Sections 10.01.290 and 10.01.300
- c. Resolution: Adopting a Master Fee Schedule
- d. Ordinance: Housekeeping Code Update Docket Pertaining to Citywide Fee Schedules
 - 1) Ordinance: Updating Impact Fees for Parks, Open Spaces, and Recreation Facilities, Amending KMC 3.90.160
 - 2) Ordinance: Updating Small Cell Deployment Fees for Franchise and Small Cell Permits and Amending KMC 4.14.020
 - 3) Ordinance: Updating Fees Relating to Public Works Construction Standards and Amending KMC 5.56.095
 - 4) Ordinance: Updating Licensing Fee Procedures and Requirements, Amending KMC 6.01.070 and 6.01.110
 - 5) Ordinance: Updating Business License Fees and Trade Show Provisions, Amending KMC 6.08.150 and 6.08.250
 - 6) Ordinance: Updating Licensing Fees for Dealers in Used Goods, Amending KMC 6.17.050
 - 7) Ordinance: Updating Peddler License Fees and Requirements, Amending KMC 6.23.050
 - 8) Ordinance: Updating Dance License Fees and Regulations, Amending KMC 6.33.050
 - 9) Ordinance: Updating License Fees for Adult Concessions, Amending KMC 6.35.050
 - 10) Ordinance: Updating License Fees for Circuses, Carnivals, and Musical Assemblies, Amending KMC 6.47.050
 - 11) Ordinance: Updating Fees for Security System Permits, Amending KMC 6.60.025
 - 12) Ordinance: Updating Civil Penalty Fees for Nuisance Violations, Amending KMC 9.48.040

*To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.
Please be advised that all Kennewick City Council Meetings are Audio and Video Taped*

- 13) Ordinance: Updating Fees Related to the Model Traffic Ordinance, Amending KMC 11.90.635
- 14) Ordinance: Updating Transportation Impact Fees, Amending KMC 13.16.070
- 15) Ordinance: Updating Fees for Neighborhood Traffic Calming Measures, Amending KMC 13.40.270 and 13.40.280
- 16) Ordinance: Updating Fees for Account Servicing, Delinquency Actions, Utility Liens, Meter Readings, and Phone Transactions, Amending KMC 14.07.030, 14.07.070, 14.07.100, 14.07.110, and 14.07.120
- 17) Ordinance: Updating Fees for Water Service Connections and Usage Rates, Amending KMC 14.13.010, 14.13.030, 14.13.040, 14.13.050, and 14.13.090
- 18) Ordinance: Updating Sanitary Sewerage Connection Fees, Amending KMC 14.24.010 and 14.24.020
- 19) Ordinance: Updating Sanitary Sewer User Fees, Amending KMC 14.26.020, 14.26.030, and 14.26.040
- 20) Ordinance: Updating Fees for Unfit and Substandard Structures, Amending KMC 9.44.090 and 9.44.110
- 21) Ordinance: Centralizing Fire Prevention Code Fee in the Master Fee Schedule, Amending KMC 15.30.240
- 22) Ordinance: Centralizing Blasting Permit Fee in the Master Fee Schedule, Amending KMC 15.35.040

6. COUNCIL COMMENTS & DISCUSSION

7. CONCLUSION