AGENDA
NEWBURGH CIVIL SERVICE COMMISSION MEETING
August 20, 2025

Roll Call:

Minutes: July 16, 2025

Personnel Report: August 2025

Certifications:
Assistant City Comptroller #60007180
Human Resource Director #60014810
Public Housing Manger #60018720
Purchasing Agent #60014800
Sanitation Enforcement Officer #60028230
Sanitation Enforcement Officer #70013670
Section 8 Program Manager #60009690

Pending Exams

Library Assistant	September 1, 2025
Librarian I	September 1, 2025
Librarian II	September 1, 2025
Librarian III	September 1,2025
Assistant Library Director II	September 1, 2025
Help Desk Coordinator	September 10, 2025
Clerk	September 20, 2025
Bi-Lingual Clerk	September 20, 2025
Police Lieutenant	October 18, 2025

New Business:
1. Request for Alternate Test Date for Clerk Exam – (Daniels)
2. Request to amend job description for Economic Development Specialist for City of Newburgh
3. Request to amend job description for City Assessor for City of Newburgh
4. Request to amend job description for Deputy Superintendent of Public Works for City of Newburgh
5. Request to amend job description for Senior Clerk Typist for NECSD
6. Request to adopt title of Human Resources Analyst for NECSD
7. Request to adopt title of Human Resources Generalist for NECSD
8. Request to adopt title of Case Manager for NECSD
9. Information Memorandum from NYS – Exam Schedule

Old Business:
None

Executive Session:
To discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a particular person or corporation.

Motion to Enter:
Second:
Motion to Exit:
Second:

Adjourned: