

A G E N D A

A special meeting of the City of Waxahachie Cemetery Board to be held on ***Thursday, September 4, 2025 at 8:30 a.m.*** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members: Perry Giles, Chairman
Trudy Hankins, Vice Chair
Connie McGuire
Mark Gundert
Alex Lohmann

1. Call to Order
2. ***Public Comments:*** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Consider approval of minutes of the City Cemetery Board meeting of August 7, 2025
4. Consider request by the Perez Family to place a bench on their plot in the Family Estates (G-6)
5. Hear update on Cemetery plot sales and services
6. Hear update on the Wreaths Across America program
7. Hear update on the funding required to repair the damaged headstones
8. Hear update from the Police Department or City Manager on the investigation into the multiple vandalized headstones and the accounting of donations collected for repairs
9. Adjourn

The Cemetery Board reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum

***One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.***

Cemetery Board
August 7, 2025

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, August 7, 2025 at 8:30 a.m. in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members Present: Perry Giles, Chairman
Trudy Hankins, Vice Chair
Connie McGuire
Mark Gundert
Alex Lohmann

Others Present: Gumaro Martinez, Executive Director of Parks & Leisure Services
Kyle Cooper, Director of Parks & Recreation
Brad Barnes, Assistant Director of Parks & Recreation
Morgan Massey, Administrative Coordinator
Steve Hamm, Cemetery Supervisor
Patrick Souter, Mayor Pro Tem, Council Liaison

1. Call to Order

Chairman Perry Giles called the meeting to order at 8:30am.

2. Public Comments

None.

3. Consider approval of minutes of the City Cemetery Board meeting of June 5, 2025

Action:

Connie McGuire moved to approve the minutes of the Cemetery Board meeting of June 5, 2025 as presented. Motion was seconded by Alex Lohman and carried unanimously (5-0).

4. Hear update on Cemetery plot sales and services

Kyle Cooper provided a summary of cemetery activity year to date:

- Burials: 65
- Plot Sales: 67
- Cremation Sales: 8
- Columbarium Sales: 6

5. Hear update on staffing at the Cemetery

Kyle Cooper, Director of Parks and Recreation, introduced Steve Hamm as the new Cemetery Supervisor. Mr. Hamm provided a brief introduction of himself.

6. Consider request by the local chapter of the Sons of the American Revolution to undertake the cleaning of veterans' headstones at the Cemetery

David Hill distributed a handout and provided a brief overview of the program. The plan is to clean the headstones during the first week of September, in preparation for placing Christmas wreaths on December 13th. An Eagle Scout from Troop #232, for whom this is an official project, was in attendance. The Sons of America will oversee the effort. All volunteers have been trained and will use an approved cleaning solution. There will be no cost to the City.

Action:

Trudy Hankins moved to approve a request by the local chapter of the Sons of the American Revolution to undertake the cleaning of veterans' headstones at the City Cemetery. Motion was seconded by Connie McGuire and carried unanimously (5-0).

7. Consider request by the Perez Family to place a bench on their plot in the Family Estates (G-6)

The Perez Family was unable to attend the meeting. In their absence, Morgan Massey, Administrative Coordinator, presented the information that had been provided to her. A general discussion followed. The Board requested additional details from the family, including the size of the bench, its exact proposed location, photos, whether a pad or base will be used, and a maintenance plan.

Action:

Connie McGuire moved to table a request by the Perez Family to place a bench on their plot in the Family Estates (G-6). Motion was seconded by Trudy Hankins and carried unanimously (5-0).

8. Adjourn

There being no further business, the meeting adjourned at 8:57 a.m.

Respectfully submitted,

Morgan Massey
Administrative Coordinator