



**AGENDA
CITY COUNCIL REGULAR MEETING
CITY COUNCIL CHAMBERS
5803 THUNDERBIRD
LAGO VISTA, TX
SEPTEMBER 4, 2025 AT 1:00 PM**

REGULAR SESSION WILL RECONVENE AT 3:00PM

JOIN MEETING VIA VIDEO CONFERENCE

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/242387805>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 242-387-805

1. CALL TO ORDER, CALL OF ROLL

Kevin Sullivan, Mayor

Rob Durbin, Mayor Pro-Tem

Shane Saum, Council Member

Adam Benefield, Council Member

Norma Owen, Council Member

Paul Roberts, Council Member

Paul Prince, Council Member

2. EXECUTIVE SESSION

Convene into a closed Executive Session pursuant to:

- a. Consultation with Legal Counsel concerning all regular meeting agenda items requiring confidential, attorney/client advice (as needed) pursuant to Texas Government Code Section 551.071.
- b. City Council will convene into executive session pursuant to Texas Government Code § 551.071(1) to consult with the City Attorney regarding legal issues related to a former Police employee, a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Open Meetings Act and pending or contemplated litigation related thereto.
- c. City Council will convene into executive session pursuant to Texas Government Code § 551.071(1) to consult with the City Attorney regarding legal issues related to

a former IT employee, a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Open Meetings Act and pending or contemplated litigation related thereto.

- d. City Council will convene into executive session pursuant to Texas Government Code § 551.071(1) to consult with the City Attorney regarding legal issues related to gifting of funds to non-profits.

3. ACTION ON EXECUTIVE SESSION ITEMS (action and/or vote may be taken on the following agenda items):

Reconvene from Executive Session into open session to act as deemed appropriate in City Council's discretion regarding:

- a. Consultation with Legal Counsel concerning all regular meeting agenda items requiring confidential, attorney/client advice (as needed) pursuant to Texas Government Code Section 551.071.
- b. City Council will convene into executive session pursuant to Texas Government Code § 551.071(1) to consult with the City Attorney regarding legal issues related to a former Police employee, a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Open Meetings Act and pending or contemplated litigation related thereto.
- c. City Council will convene into executive session pursuant to Texas Government Code § 551.071(1) to consult with the City Attorney regarding legal issues related to a former IT employee, a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Open Meetings Act and pending or contemplated litigation related thereto.
- d. City Council will convene into executive session pursuant to Texas Government Code § 551.071(1) to consult with the City Attorney regarding legal issues related to gifting of funds to non-profits.

4. INVOCATION

5. PLEDGE OF ALLEGIANCE, PLEDGE TO TEXAS FLAG

6. CITIZEN COMMENTS

In accordance with the Open Meetings Act, Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

To participate in the citizen comments portion of the meeting, you must submit a completed form. If you are attending the meeting in the City Council Chambers you must complete the form available at that location and provide it to the Mayor prior to the start of the meeting. If you will be participating using the online videoconferencing tool, you must complete the form and submit it by email in accordance with the instructions included within the form. It is found on the City's website at the link below. The Council will reconvene from executive session at or around 3:00 p.m.

[Citizen Participation Registration Form](#)

7. ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Code Section 551.0415, the City Council may report on any of the following items:

- a. Expression of thanks, gratitude, and condolences.
- b. Information regarding holiday schedules.
- c. Recognition of individuals, i.e. Proclamations.
- d. Reminders regarding City Council events.
- e. Reminders regarding community events.
- f. Health and safety announcements.

8. CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the City Council and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Action regarding the July 24, 2025, Regular City Council Meeting Minutes.
- b. Action on Ordinance No. 25-09-04-01 regarding an amendment to the City of Lago Vista Code of Ordinances, Chapter 14 (Zoning), to clarify eligibility to place Items on an agenda and application completeness requirements, and to establish a 15-day notice period for required publication, posting, and website notices related to rezoning requests, site plans, permits, calendar, and design reviews.

9. ACTION ITEMS

- a. Discussion regarding fiscal year (FY) 2025-2026 proposed annual budget.
- b. Discussion, consideration, and possible action regarding a roll call vote on adoption of a proposal to set a 2026 tax rate (\$0.42000) for the City of Lago Vista.
- c. Discussion, consideration, and possible action to set dates for a public hearing and vote on the Fiscal Year 25/26 adoption of the Budget calendar year 2025 tax rate.
- d. Discussion, consideration, and possible action regarding Resolution No. 25-2149 authorizing the City Manager to release easements without City Council approval.
- e. Discussion, consideration, and possible action regarding Ordinance No.25-09-04-02 regarding clarification and amendment of Chapter 10 ordinance language related to public notice and signage requirements prior to preliminary plat hearings.

10. WORK SESSION

- a. Discussing the need for the City of Lago Vista to comment on the Draft SFY 2026 Drinking Water State Revolving Fund Intended Use Plan.

11. STAFF AND COUNCIL LIAISON REPORTS

- a. Routine Staff Reports.
- b. Routine Reports from City Council Board/Commission/Committee Liaisons

- Building and Standards Commission, Councilmember Benefield
- Keep Lago Vista Beautiful, Councilmember Benefield
- Lago Vista Starry Skies, Councilmember Benefield
- Planning & Zoning Commission, Mayor Pro Tem Durbin
- Economic Development Advisory Committee, Councilmember Owen
- Lago Vista Independent School District, Councilmember Owen
- Lago Vista Property Owner's Association, Councilmember Owen
- Turnback Canyon Trail Conservancy, Councilmember Owen
- Golf Course Advisory Committee, Councilmember Prince
- Library Advisory Board, Councilmember Prince
- Parks & Recreation Advisory Committee, Councilmember Prince
- Board of Adjustment, Councilmember Roberts
- Airport Advisory Board, Councilmember Saum
- Governmental Affairs, Councilmember Saum
- Water Issues; Lower Colorado River Authority Board, Texas Water
- Development Board, and other entities as appropriate, Councilmember Saum
- Youth Advisory Committee, Mayor Sullivan
- Capital Area Council of Governments, Mayor Sullivan
- Texas Department of Transportation, Mayor Sullivan

12. ADJOURNMENT

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board in accordance with Government Code section 551.041 located at all times in City Hall in said City by 5:00 PM on the 28th day of August 2025.

Robin Smith, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071, 551.072, 551.073, 551.074, 551.075 OR 551.076.

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.

AT THIS MEETING AT THE STATED LOCATION, A QUORUM OF THE CITY COUNCIL WILL BE PHYSICALLY PRESENT, AND THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT THERE, AND THE MEMBER OF THE CITY COUNCIL PRESIDING OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THAT LOCATION. ONE OR MORE MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE

IN THIS MEETING REMOTELY, AND IF SO, VIDEOCONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND VIDEO DISPLAY AND COMMUNICATION WITH EACH MEMBER WHO IS PARTICIPATING BY VIDEOCONFERENCE CALL WILL BE MADE AVAILABLE.