Brownsburg Fire Territory

Vigilantly Serving Our Community

EXECUTIVE BOARD REGULAR MEETING

AGENDA
Tuesday, September 16, 2025
5:30 P.M.
Brownsburg Town Hall
61 N. Green St.
Brownsburg, Indiana 46112

To view the regular meeting please visit: https://www.brownsburg.org/591/Live-Archived-Meetings

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE

III. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER

IV. CITIZENS COMMENTS RELATED TO AGENDA ITEMS

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):

- Regular Meeting Minutes: Tuesday, November 19, 2025, at 5:30 p.m.

VI. APPROVAL OF EXPENSE AND REVENUE REPORT(S):

- August 2025 Activity

VII. STAFF REPORTS

- August Staff Reports

VIII. PREVIOUSLY CONSIDERED ITEMS

- Kramer Contract

IX. NEW FOR CONSIDERATION

- Appropriation
- Levy Appeal

X. ATTORNEY ITEMS

XI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

XII. COMMENTS FROM FLOOR

The BFT acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretive services, alternative audio/video devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the BFT requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at 317-852-1190 or Admin@BrownsburgFire.org.

XIII. DATE, TIME, AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETINGS

Date and Time:	Tuesday, October 21, 2024, at 5:30 p.m.
Location:	Brownsburg Town Hall 61 . Green St. • Brownsburg, IN 46112

XIV. ADJOURNMENT

BROWNSBURG FIRE TERRITORY EXECUTIVE BOARD

Angela Delp Term: 2025 Appointed by: Brown Township Trustee	Steve Patterson Term: 2025 Appointed by: Lincoln Township Trustee	Travis Tschaenn Term: 2025 Appointed by: Town of Brownsburg Representative

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EXECUTIVE BOARD
Regular Meeting

Town of Brownsburg
61 N Green Street
Brownsburg, Indiana 46112
Council Room

MEETING MINUTES
Tuesday August 19, 2025
5:30 P.M.

Attendees
Travis Tschaenn, Town of Brownsburg Representative
Angela Delp, Brown Township Trustee (Chairman)
Steve Patterson, Lincoln Township Trustee
Larry C. Alcorn, Fire Chief
Scott Krapf, Attorney
Andrea Hill, Recording Secretary
Jeff Schlageter, Deputy Chief of Administration

I. CALL TO ORDER

a. Angela Delp called the Brownsburg Fire Territory ("BFT") Executive Board (the "Board") meeting to order at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE

a. Everyone in attendance recited the Pledge of Allegiance and observed a moment of silence.

III. ROLL CALL TO DETERMINE QUORUM BY PRESIDING OFFICER

a. Roll call was taken, and it was determined that all Board members were present.

IV. CITIZENS' COMMENTS RELATED TO AGENDA ITEMS

Jim Murphy- 10726 N SR 267, Brownsburg, 46112
David Wyant- PO Box 513, Brownsburg, IN 46112

V. APPROVAL OF PREVIOUS MINUTES FROM PREVIOUS MEETING(S):

a. Regular Meeting Minutes: Tuesday, July 21, 2025,
Motion: Steve Patterson made a motion to APPROVE Tuesday, July 21, 2025, Executive Board Regular Meeting Minutes. Motion 2nd by Travis Tschaenn. The motion carried 3 in favor/ 0 Opposed/ 0 abstained.

VI. APPROVAL OF EXPENSE REPORT(S):

a. July Expense and Revenue Reports
Motion: Travis Tschaenn. made a motion to APPROVE the July Expense Reports. Motion 2nd by Steve Patterson. The motion carried 3 in favor/ 0 Opposed/ 0 abstained.

b. July Revenue Reports
Motion: Steve Patterson made a motion to APPROVE the July Revenue Report. Motion 2nd by Travis Tschaenn. The motion carried 3 in favor/0 Opposed/0 abstained.

VII. PREVIOUSLY CONSIDERED ITEMS

None

VIII. STAFF REPORTS

a. July Staff Report

IX. PREVIOUSLY CONSIDERED ITEMS

a. 2026 Budget items

X. NEW FOR CONSIDERATION

a. General Order 2025-701 - Employee Conduct and Work Rules (Larry Alcorn, Fire Chief)
   i. **Motion:** Steve Patterson made a motion to APPROVE General Order 2025-701 - Employee Conduct and Work Rules. Motion 2nd by Travis Tschaenn. The motion carried 3 in favor/ 0 Opposed/ 0 abstained.

b. EMS Precepting & Affliation (Larry Alcorn, Fire Chief)
   i. **Motion:** Travis Tschaenn. made a motion to APPROVE EMS Precepting & Affliation. Motion 2nd by Steve Patterson. The motion carried 3 in favor/ 0 Opposed/ 0 abstained.

c. Kramer Contract For Services
   i. **Motion**: Travis Tschaenn made a motion to APPROVE (Larry Alcorn, Fire Chief) to be the signer as well as the approver of the contract. Motion 2nd by Steve Patterson.

   ii. **Discussion:** Steve Patterson asked about the inspections being in addition to the contract.

   iii. Motion withdrawn by Travis Tschaenn and move to table until next meeting. 2nd motion by Steve Patterson withdrawn.

   iv. **Motion:** Travis Tschaenn made a motion to **TABLE** until next meeting. Motion 2nd by Angela Delp. The motion to TABLE carried 3 in favor/ 0 Opposed/ 0 abstained.

XI. ATTORNEY ITEMS

None

XII. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

a. Steve Patterson made announcement regarding Lincoln Townships vote for Station 133 construction project and capitol plans.

b. Angel Delp made announcement that Brown Township will also be discussing capitol plans at next Brown Township meeting.

c. Chief Alcorn request to change all safety board to merit commission in policy manual
   i. Motion by Steve Patterson to change all safety board to merit commission in policy manual. Motion 2nd by Angela Delp. 3 in favor/ 0 opposed/ 0 abstained.

XIII. COMMENTS FROM THE FLOOR

a. Jim Murphy- 10726 N SR 267, Brownsburg, 46112
b. David Wyant- PO Box 513, Brownsburg, IN 46112

XIV. DATE AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

a. The Board members confirmed the next meeting, as published:

Date and Time: Tuesday, September 16, 2025, at 5:30 pm

Location: Council Room

XV. ADJOURNMENT

Travis Tschaenn made a motion to adjourn. Steve Patterson seconded the motion, and the meeting adjourned at 5:55 p.m.

Meeting minutes are a summary of actions taken at the Brownsburg Fire Territory Executive Board meeting. Please visit www.Brownsburg.org, select "Live and Archived Meetings" from the Government menu, and scroll for the desired "Fire Territory Executive Board meeting.
Questions may be directed to Fire Chief Larry C. Alcorn at lalcorn@BrownsburgFire.org or via mail to 470 East Northfield Drive, Brownsburg, IN 46112

_____ _____
Angela Delp, Brown Township Trustee (Chairman) *Date*

_____ _____
Steve Patterson, Lincoln Township Trustee *Date*

_____ _____
Travis Tschaenn, Town of Brownsburg Representative *Date*

Attest: _____ _____
Andrea Hill, Recording Secretary *Date*

Budgetary Posting Journal

Account Description / Date	Mo/Yr	Transaction Description	Account Number / Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
FIRE ADMINISTRATION PAY			2243.207.113							
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	4,728.96	*10702
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	4,728.96	*10754
8/29/2025	08/2025	PAYROLL 08/29/25				*	DR	Pd Exp	4,728.96	*10757
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 14,186.88	Encumb= .00						
SECRETARY PAY			2243.207.114							
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	1,788.80	*10702
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	1,788.80	*10754
8/29/2025	08/2025	PAYROLL 08/29/25				*	DR	Pd Exp	1,788.80	*10757
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 5,366.40	Encumb= .00						
SUPPORT SERVICES PAY			2243.207.115							
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	1,800.00	*10702
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	1,920.00	*10754
8/29/2025	08/2025	PAYROLL 08/29/25				*	DR	Pd Exp	1,920.00	*10757
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 5,640.00	Encumb= .00						
COMMISSION/SEC PAY			2243.207.116							
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	225.00	*10754
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 225.00	Encumb= .00						
DEPUTY FIRE MARSHALL PAY			2243.207.117							
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	3,118.15	*10702
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	3,118.15	*10754
8/29/2025	08/2025	PAYROLL 08/29/25				*	DR	Pd Exp	3,118.15	*10757
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 9,354.45	Encumb= .00						
CIVILIAN MEDICS PAY			2243.207.119							
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	36,611.99	*10702

Budgetary Posting Journal

Account Description			Account Number								
Date	**Mo/Yr**	**Transaction Description**		**Trans Number**	**(T)**	**Ven/Cus**	**(T)**	**Type**	**Transaction**	**Amount**	**Reference**
8/15/2025	08/2025	PAYROLL 08-15-25					*	DR	Pd Exp	36,988.20	*10754
8/29/2025	08/2025	PAYROLL 08/29/25					*	DR	Pd Exp	37,234.04	*10757
	Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 110,834.23	Encumb= .00						
FIREFIGHTER PAY			2243.207.120								
8/1/2025	08/2025	PAYROLL 08-01-25					*	DR	Pd Exp	211,942.04	*10702
8/15/2025	08/2025	PAYROLL 08-15-25					*	DR	Pd Exp	211,884.88	*10754
8/29/2025	08/2025	PAYROLL 08/29/25					*	DR	Pd Exp	211,873.30	*10757
	Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 635,700.22	Encumb= .00						
FIRE MARSHAL PAY			2243.207.121								
8/1/2025	08/2025	PAYROLL 08-01-25					*	DR	Pd Exp	4,056.41	*10702
8/15/2025	08/2025	PAYROLL 08-15-25					*	DR	Pd Exp	4,056.41	*10754
8/29/2025	08/2025	PAYROLL 08/29/25					*	DR	Pd Exp	4,056.41	*10757
	Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 12,169.23	Encumb= .00						
IT ADMINISTRATOR			2243.207.122								
8/1/2025	08/2025	PAYROLL 08-01-25					*	DR	Pd Exp	477.35	*10702
8/15/2025	08/2025	PAYROLL 08-15-25					*	DR	Pd Exp	477.35	*10754
8/29/2025	08/2025	PAYROLL 08/29/25					*	DR	Pd Exp	477.35	*10757
	Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 1,432.05	Encumb= .00						
OVERTIME PAY			2243.207.123								
8/1/2025	08/2025	PAYROLL 08-01-25					*	DR	Pd Exp	70,288.84	*10702
8/15/2025	08/2025	PAYROLL 08-15-25					*	DR	Pd Exp	204.63	*10754
8/29/2025	08/2025	PAYROLL 08/29/25					*	DR	Pd Exp	33,447.95	*10757
	Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 103,941.42	Encumb= .00						
SPECIAL/CYCLE PAY			2243.207.124								
8/1/2025	08/2025	PAYROLL 08-01-25					*	DR	Pd Exp	611.34	*10702
8/29/2025	08/2025	PAYROLL 08/29/25					*	DR	Pd Exp	2,743.66	*10757

Account Description / Date	Mo/Yr	Transaction Description	Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 3,355.00 Encumb= .00										
RIDE OUT PAY FLSA PAY		2243.207.125								
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	1,999.00	*10702
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	24.00	*10754
8/29/2025	08/2025	PAYROLL 08/29/25				*	DR	Pd Exp	1,602.00	*10757
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 3,625.00 Encumb= .00										
HOLIDAY PAY		2243.207.126								
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	2,400.00	*10702
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 2,400.00 Encumb= .00										
FICA & MEDICARE		2243.207.130								
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	9,966.04	*10702
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	8,196.38	*10754
8/29/2025	08/2025	PAYROLL 08/29/25				*	DR	Pd Exp	8,959.62	*10757
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 27,122.04 Encumb= .00										
HEALTH INSURANCE		2243.207.131								
8/8/2025	08/2025	8249 MO. HEALTH RISK TRANSFER - june	165195	C	237		DR	Pd Exp	192,500.00	
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 192,500.00 Encumb= .00										
PERF		2243.207.132								
8/1/2025	08/2025	PAYROLL 08-01-25				*	DR	Pd Exp	59,665.51	*10702
8/15/2025	08/2025	PAYROLL 08-15-25				*	DR	Pd Exp	58,631.55	*10754
8/29/2025	08/2025	PAYROLL 08/29/25				*	DR	Pd Exp	58,925.29	*10757
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 177,222.35 Encumb= .00										
POSTAGE		2243.207.221								
8/15/2025	08/2025	8305 STAMPS AND RETUNED ITEM	165397	C	7866		DR	Pd Exp	18.59	
8/15/2025	08/2025	8305 STAMPS AND RETUNED ITEM	165397	C	7866		DR	Pd Exp	29.65	

Budgetary Posting Journal

Account Description				Account Number							
Date	**Mo/Yr**		**Transaction Description**		**Trans Number**	**(T)**	**Ven/Cus**	**(T)**	**Type**	**Transaction**	**Amount**	**Reference**
8/22/2025	08/2025	8497	UPS SHIP FEE		5684	E	16670		DR	Pd Exp	32.45	
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 80.69 Encumb= .00												
OFFICE SUPPLIES				2243.207.223								
8/15/2025	08/2025	8305	BUSINESS CARDS: Z.BOWERS/J.NELSON		165397	C	22579		DR	Pd Exp	33.98	
8/15/2025	08/2025	8305	BUSINESS CARDS: Z.BOWERS/J.NELSON		165397	C	22579		DR	Pd Exp	44.98	
8/22/2025	08/2025	8493	BATTERIES		165407	C	9486		DR	Pd Exp	10.14	
8/22/2025	08/2025	8493	CREDIT MEMO - BATTERIES		165407	C	9486		DR-RV	Pd Exp	(10.14)	
8/22/2025	08/2025	8493	BATTERIES		165407	C	9486		DR	Pd Exp	20.29	
8/22/2025	08/2025	8493	CREDIT MEMO - BATTERIES		165407	C	9486		DR-RV	Pd Exp	(20.29)	
8/22/2025	08/2025	8493	BATTERIES		165407	C	9486		DR	Pd Exp	18.96	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	138.98	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	106.54	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	12.34	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	12.60	
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 368.38 Encumb= .00												
FIREFIGHTER UNIFORMS				2243.207.225								
8/14/2025	08/2025	8188	R.MOORE: BELT, ZIP TCAT BOOTS		165311	C	7380		DR	Pd Exp	165.00	
8/28/2025	08/2025	8453	RYAN MOORE;PANTS		165491	C	7380		DR	Pd Exp	82.62	
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 247.62 Encumb= .00												
FUEL				2243.207.226								
8/14/2025	08/2025	8229	FUEL		165382	C	19586		DR	Pd Exp	5,028.58	
8/14/2025	08/2025	8228	FUEL		165382	C	19586		DR	Pd Exp	4,163.07	
8/15/2025	08/2025	8305	FIREMANSHIP CON: FUEL		165397	C	8916		DR	Pd Exp	28.02	
8/15/2025	08/2025	8305	FIREMANSHIP CON: FUEL		165397	C	813		DR	Pd Exp	24.54	
8/15/2025	08/2025	8305	FIREMANSHIP CON: GAS		165397	C	8916		DR	Pd Exp	28.82	
8/15/2025	08/2025	8305	FIREMANSHIP CON: FUEL		165397	C	8909		DR	Pd Exp	40.10	
8/15/2025	08/2025	8305	FIREMANSHIP CON: FUEL		165397	C	15909		DR	Pd Exp	35.44	
8/28/2025	08/2025	8461	REIMBURSE; FUEL		165465	C	14949		DR	Pd Exp	100.00	

Date	Mo/Yr	Transaction Description	Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
8/28/2025	08/2025	8360 FUEL	165540	C	19586		DR	Pd Exp	4,388.56	
	Totals:	Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 13,837.13 Encumb= .00								
COMPUTER SUPPLIES		2243.207.227								
8/28/2025	08/2025	8465 BFT HQ JULY SUPPLIES	165418	C	4717		DR	Pd Exp	195.94	
8/28/2025	08/2025	8465 BFT HQ JULY SUPPLIES	165419	C	4717		DR	Pd Exp	279.97	
8/28/2025	08/2025	8465 BFT HQ JULY SUPPLIES	165419	C	4717		DR	Pd Exp	17.67	
	Totals:	Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 493.58 Encumb= .00								
SPECIAL OPS SUPPLIES		2243.207.231								
8/14/2025	08/2025	8208 TEST OF GAS COMPRESSOR	165304	C	7186		DR	Pd Exp	170.00	
	Totals:	Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 170.00 Encumb= .00								
TRAINING SUPPLIES		2243.207.233								
8/14/2025	08/2025	8201 BFT HQ: TRAINING GROUNDS RESTROOM	165342	C	19263		DR	Pd Exp	133.06	
8/14/2025	08/2025	8201 BFT HQ: TRAINING GROUNDS RESTROOM	165342	C	19263		DR	Pd Exp	133.06	
	Totals:	Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 266.12 Encumb= .00								
FIRE PREVENTION SUPPLIES		2243.207.274								
8/14/2025	08/2025	8206 KEY DEFENDER DUAL KEY ASSY	165297	C	2022		DR	Pd Exp	1,058.00	
8/28/2025	08/2025	8465 BFT HQ JULY SUPPLIES	165418	C	4717		DR	Pd Exp	38.11	
8/28/2025	08/2025	8458 DECALS	165494	C	12814		DR	Pd Exp	417.50	
	Totals:	Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 1,513.61 Encumb= .00								
MEDICAL SUPPLIES		2243.207.290								
8/14/2025	08/2025	8194 SUPPLIES EMS: JULY	165290	C	13557		DR	Pd Exp	1,551.63	
8/14/2025	08/2025	8194 SUPPLIES EMS	165290	C	13557		DR	Pd Exp	2,554.21	
8/14/2025	08/2025	8195 BVM AND TRANSPORT MATRESS	165329	C	17336		DR	Pd Exp	608.75	
8/14/2025	08/2025	8204 COLD PK PAPID	165329	C	17336		DR	Pd Exp	31.99	
8/28/2025	08/2025	8463 PHARAMCY DRUGS: JULY SUPPLIES	165470	C	3349		DR	Pd Exp	2,282.75	
8/28/2025	08/2025	8456 MEDICAL SUPP.	165476	C	13557		DR	Pd Exp	2,686.74	

Account Description				Account Number							
Date	Mo/Yr	Transaction Description			Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
8/28/2025	08/2025	8449	MEDICAL SUPPLIES		165503	C	17336		DR	Pd Exp	1,169.54	
8/28/2025	08/2025	8464	EMS SUPPLIES: FACE MASK, NEEDLES		165503	C	17336		DR	Pd Exp	26.85	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 10,912.46	Encumb= .00						
OPERATING SUPPLIES				2243.207.292								
8/14/2025	08/2025	8199	BFT HQ SUPPLIES: PAPER TOWEL/PAPER		165327	C	14662		DR	Pd Exp	502.84	
8/15/2025	08/2025	8305	WATER FOR LATER CLIMB		165397	C	2384		DR	Pd Exp	41.88	
8/15/2025	08/2025	8305	GLOVES FORLADDER CLIMB		165397	C	10334		DR	Pd Exp	25.98	
8/15/2025	08/2025	8305	18 BOX LUNCHES FOR LADDER CLIMB		165397	C	10225		DR	Pd Exp	117.00	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	74.94	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	131.94	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	102.31	
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165418	C	4717		DR	Pd Exp	400.82	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 1,397.71	Encumb= .00						
FIREFIGHTING SUPPLIES				2243.207.293								
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165419	C	4717		DR	Pd Exp	67.99	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 67.99	Encumb= .00						
EMPLOYEE RECOGNITION				2243.207.299								
8/15/2025	08/2025	8305	HIRING COM: LUNCH7.16.25		165397	C	10882		DR	Pd Exp	55.97	
8/15/2025	08/2025	8305	HIRING COM: LUNCH 7.17.25		165397	C	12743		DR	Pd Exp	54.73	
8/15/2025	08/2025	8305	HIRING COM LUNCH 7.15.25		165397	C	8727		DR	Pd Exp	56.49	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 167.19	Encumb= .00						
PROFESSIONAL SERVICES				2243.207.309								
8/14/2025	08/2025	8144	BACKGROUND SCREENS - JULY 2025		165256	C	19309		DR	Pd Exp	94.96	
8/15/2025	08/2025	8305	APPLICANT TESTING BOOKLETS		165397	C	21258		DR	Pd Exp	4,364.00	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 4,458.96	Encumb= .00						
AMBULANCE COLLECTION/ACCT				2243.207.310								

Account Description				Account Number							
Date	Mo/Yr	Transaction Description			Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
8/28/2025	08/2025	8454	BILLING SRV FEE		165414	C	10343		DR	Pd Exp	6,971.00	
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 6,971.00 Encumb= .00												
ATTORNEY FEES				2243.207.312								
8/28/2025	08/2025	8455	BFT GEN COUNSEL		165459	C	10869		DR	Pd Exp	2,184.00	
8/28/2025	08/2025	8455	BFT GEN COUNSEL		165459	C	10869		DR	Pd Exp	2,681.60	
8/28/2025	08/2025	8455	BFT GEN COUNSEL		165459	C	10869		DR	Pd Exp	3,145.60	
8/28/2025	08/2025	8455	BFT FLSA		165459	C	10869		DR	Pd Exp	5,377.60	
8/28/2025	08/2025	8455	BFT FLSA		165459	C	10869		DR	Pd Exp	559.50	
8/28/2025	08/2025	8455	BFT FLSA		165459	C	10869		DR	Pd Exp	15,251.80	
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 29,200.10 Encumb= .00												
TRAINING AND TRAVEL				2243.207.313								
8/14/2025	08/2025	8203	REEL DX PROGRAM LIC		165336	C	22864		DR	Pd Exp	775.00	
8/15/2025	08/2025	8305	FIREMANSHIP CON: LUNCH/DIN		165397	C	22830		DR	Pd Exp	62.18	
8/15/2025	08/2025	8305	FIRESHIPMAN CON: LUNCH		165397	C	18396		DR	Pd Exp	40.03	
8/15/2025	08/2025	8305	FIREMANSHIP CON: LUNCH		165397	C	22831		DR	Pd Exp	41.07	
8/15/2025	08/2025	8305	FIREMANSHIP CON: LUNCH/DIN		165397	C	22830		DR	Pd Exp	50.27	
8/15/2025	08/2025	8305	FIREMANSHIP CON: DINNER		165397	C	19493		DR	Pd Exp	30.40	
8/15/2025	08/2025	8305	FIREMANSHIP CON: CAR RENTAL		165397	C	5897		DR	Pd Exp	327.25	
8/15/2025	08/2025	8305	FIREMANSHIP CON: K.WITT HOTEL		165397	C	9628		DR	Pd Exp	330.00	
8/15/2025	08/2025	8305	J.SCHLAGETER: NEW MBRSHIP		165397	C	7420		DR	Pd Exp	150.42	
8/15/2025	08/2025	8305	IAFC MEMBER CON		165397	C	265		DR	Pd Exp	699.00	
8/15/2025	08/2025	IAFC CONFERENC-JEFF			165397	C	265		DR	Pd Exp	749.00	
8/28/2025	08/2025	8470	REIMBURSEMENT: HALF OF AIRFARE		165415	C	10791		DR	Pd Exp	368.46	
8/28/2025	08/2025	8470	REIMBURSEMENT: RIDES		165415	C	10791		DR	Pd Exp	143.82	
8/28/2025	08/2025	8450	REIMBURSE;PARKING		165431	C	6695		DR	Pd Exp	72.00	
Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 3,838.90 Encumb= .00												
TELEPHONE				2243.207.324								
8/15/2025	08/2025	8307	BFT PHONE SERV - 08/25 #55596548		165387	C	9946		DR	Pd Exp	332.00	

Account Description				Account Number								
Date	**Mo/Yr**	**Transaction Description**			**Trans Number**	**(T)**	**Ven/Cus**	**(T)**	**Type**	**Transaction**	**Amount**	**Reference**
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 332.00	Encumb= .00								
ON-LINE SERVICES			2243.207.325									
8/8/2025	08/2025	8298 VOICE/EQUIP 6/12-8/11 - #287288283428			165172	C	8075		DR	Pd Exp	1,388.27	
8/8/2025	08/2025	8261 STA133 JULY INTERNET			165174	C	6197		DR	Pd Exp	169.99	
8/15/2025	08/2025	8306 MO FIBER AUGUST #B91910202364-R			165390	C	8127		DR	Pd Exp	635.32	
8/29/2025	08/2025	8535 STA133 AUGUST INT #165031301			165543	C	6197		DR	Pd Exp	169.99	
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 2,363.57	Encumb= .00								
CELL PHONES			2243.207.326									
8/29/2025	08/2025	8508 CELL VOICE/EQUIP #287288283428			165541	C	8075		DR	Pd Exp	1,439.69	
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 1,439.69	Encumb= .00								
PROFESSIONAL BOOKS			2243.207.334									
8/28/2025	08/2025	8465 TEXTBOOKS			165418	C	4717		DR	Pd Exp	189.98	
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 189.98	Encumb= .00								
HEALTH & WELLNESS			2243.207.346									
8/28/2025	08/2025	8451 C.WHITE TESTS			165471	C	8033		DR	Pd Exp	187.00	
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 187.00	Encumb= .00								
STORMWATER			2243.207.350									
8/8/2025	08/2025	8266 TOWN UTILITY WATER/SEWER/STORM BILLING			165194	C	1210		DR	Pd Exp	137.50	
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 137.50	Encumb= .00								
ELECTRICITY			2243.207.351									
8/8/2025	08/2025	8282 TOWN MONTHLY BILLING			5664	E	5858		DR	Pd Exp	52.15	
8/15/2025	08/2025	8304 TOWN MONTHLY ELECTRIC BILLING			5667	E	253		DR	Pd Exp	1,166.67	
8/15/2025	08/2025	8301 MONTHLY ELECTRIC BILLING			165384	C	6113		DR	Pd Exp	1,719.55	
8/29/2025	08/2025	8520 TOWN MONTHLY ELECTRIC BILLING			5693	E	5858		DR	Pd Exp	5,145.18	
Totals: Orig-App= .00	Rev/Amend= .00	Transfers= .00	Per-Exp= 8,083.55	Encumb= .00								

Account Description / Date	Mo/Yr		Transaction Description	Account Number / Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
HEAT				2243.207.353							
8/22/2025	08/2025	8495	MONTHLY GAS BILLING	165400	C	310		DR	Pd Exp	735.11	
	Totals: Orig-App= .00		Rev/Amend= .00	Transfers= .00	Per-Exp= 735.11	Encumb= .00					
WATER				2243.207.354							
8/8/2025	08/2025	8266	TOWN UTILITY WATER/SEWER/STORM BILLING	165194	C	1210		DR	Pd Exp	646.64	
8/15/2025	08/2025	8326	STA133 JULY 2025	165388	C	432		DR	Pd Exp	152.25	
	Totals: Orig-App= .00		Rev/Amend= .00	Transfers= .00	Per-Exp= 798.89	Encumb= .00					
TRASH SERVICE				2243.207.355							
8/8/2025	08/2025	8259	20 YD PERM ROLLOFF - 7/31/25	165182	C	20184		DR	Pd Exp	150.00	
8/29/2025	08/2025	8507	20 YD PERMANENT ROLLOFF 8/25/25	165547	C	20184		DR	Pd Exp	150.00	
	Totals: Orig-App= .00		Rev/Amend= .00	Transfers= .00	Per-Exp= 300.00	Encumb= .00					
FACILITY MAINTENANCE				2243.207.360							
8/8/2025	08/2025	8262	STA133 PEST CONTROL	165164	C	10164		DR	Pd Exp	64.00	
8/8/2025	08/2025	8262	HQ PEST CONTROL	165164	C	10164		DR	Pd Exp	77.00	
8/8/2025	08/2025	8262	STA131 PEST CONTROL	165164	C	10164		DR	Pd Exp	66.00	
8/8/2025	08/2025	8262	STA133 PEST CONTROL	165164	C	10164		DR	Pd Exp	64.00	
8/8/2025	08/2025	8262	STA132 PEST CONTROL	165164	C	10164		DR	Pd Exp	76.00	
8/8/2025	08/2025	8299	STA133 SWR JN&JLY - #001337932 1000343	165171	C	9121		DR	Pd Exp	189.00	
8/8/2025	08/2025	8297	STA132 JULY LEASE PAYMENT	165188	C	9242		DR	Pd Exp	85.00	
8/8/2025	08/2025	8297	STA133 JULY LEASE PAYMENT	165188	C	9242		DR	Pd Exp	85.00	
8/14/2025	08/2025	8191	BFT HQ: AUGUST CLEANING	165303	C	20302		DR	Pd Exp	687.50	
8/14/2025	08/2025	8202	ANNUAL SERVICE: BFT HQ,131,132,133	165318	C	488		DR	Pd Exp	3,127.64	
8/14/2025	08/2025	8198	BFT HQ: JUNE	165346	C	21913		DR	Pd Exp	12.00	
8/14/2025	08/2025	8190	STA 133# N. BAY DOOR	165358	C	3421		DR	Pd Exp	3,058.00	
8/14/2025	08/2025	8189	STA 131# N.ENG BAY DOOR	165358	C	3421		DR	Pd Exp	665.00	
8/14/2025	08/2025	8187	STA 133: INSPECT BLOWER MOTOR	165370	C	19753		DR	Pd Exp	601.76	
8/15/2025	08/2025	8328	STA132 PEST CONTROL AUGUST	165383	C	10164		DR	Pd Exp	76.00	

Account Description				Account Number							
Date	Mo/Yr	Transaction Description			Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
8/15/2025	08/2025	8327	STA131 AUGUST LEASE PAYMENT		165395	C	9242		DR	Pd Exp	85.00	
8/15/2025	08/2025	8305	GROUNDS MAIN		165397	C	10334		DR	Pd Exp	202.74	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165407	C	9486		DR	Pd Exp	151.90	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165407	C	9486		DR	Pd Exp	7.38	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165407	C	9486		DR	Pd Exp	94.98	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165407	C	9486		DR	Pd Exp	64.08	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES-CREDIT MEMO		165407	C	9486		DR-RV	Pd Exp	(64.08)	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165407	C	9486		DR	Pd Exp	64.08	
8/22/2025	08/2025	8493	CREDIT MEMO		165407	C	9486		DR-RV	Pd Exp	(64.08)	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165407	C	9486		DR	Pd Exp	59.89	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165407	C	9486		DR	Pd Exp	91.94	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165408	C	9486		DR	Pd Exp	8.53	
8/22/2025	08/2025	8493	MAINTENANCE SUPPLIES		165408	C	9486		DR	Pd Exp	199.08	
8/28/2025	08/2025	8447	BFT HQ: JULY CLEANING		165488	C	20302		DR	Pd Exp	550.00	
8/28/2025	08/2025	8460	JULY SHRED.SERVICE		165518	C	21913		DR	Pd Exp	18.00	
8/29/2025	08/2025	8534	STA133 SEPTEMBER LEASE		165549	C	9242		DR	Pd Exp	85.00	
8/29/2025	08/2025	8534	STA132 SEPTEMBER LEASE		165549	C	9242		DR	Pd Exp	85.00	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 10,573.34		Encumb= .00					
TURNOUT GEAR MAINTENANCE				2243.207.361								
8/28/2025	08/2025	8465	BFT HQ JULY SUPPLIES		165419	C	4717		DR	Pd Exp	41.26	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 41.26		Encumb= .00					
COPIER & LEASE MAINTENANCE				2243.207.362								
8/8/2025	08/2025	8260	MO PRINTER LEASE - #2006011		165198	C	22122		DR	Pd Exp	1,025.43	
8/29/2025	08/2025	8533	MO PRINTER LEASE #2006011		165552	C	22122		DR	Pd Exp	973.72	
Totals: Orig-App= .00		Rev/Amend= .00		Transfers= .00	Per-Exp= 1,999.15		Encumb= .00					
VEHICLE/EQUIPMENT REPAIRS				2243.207.363								
8/14/2025	08/2025	8196	BC139-OIL CHANGE		165217	C	16996		DR	Pd Exp	152.10	
8/14/2025	08/2025	8196	M131-OIL CHANGE		165217	C	16996		DR	Pd Exp	100.71	

Account Description			Account Number								
Date	Mo/Yr	Transaction Description		Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
8/14/2025	08/2025	8196 M139- OIL CHANGE		165217	C	16996		DR	Pd Exp	100.97	
8/14/2025	08/2025	8196 C1330-OIL CHANGE		165217	C	16996		DR	Pd Exp	73.74	
8/14/2025	08/2025	8205 MD134: CIRCUIT BREAKER		165272	C	1565		DR	Pd Exp	2.46	
8/14/2025	08/2025	8186 L139: PREVENT MAIN		165304	C	7186		DR	Pd Exp	27,050.79	
8/14/2025	08/2025	8185 COOLANT HOSE		165322	C	35		DR	Pd Exp	56.99	
8/14/2025	08/2025	8192 HQ STOCK: QT FUEL MIX		165326	C	6837		DR	Pd Exp	939.37	
8/14/2025	08/2025	8200 BRAKE CHECK/CEL CHECK		165373	C	5884		DR	Pd Exp	1,113.92	
8/14/2025	08/2025	8197 DECALS FOR C1350		165375	C	19250		DR	Pd Exp	375.00	
8/15/2025	08/2025	8305 LADDER 139 WEIGH-IN		165397	C	8916		DR	Pd Exp	14.75	
8/28/2025	08/2025	8466 REPLC FRT & REAR BRAKES		165427	C	16996		DR	Pd Exp	1,061.11	
8/28/2025	08/2025	8467 E139;REPAIRS		165450	C	17414		DR	Pd Exp	2,394.60	
8/28/2025	08/2025	8452 F550;COOLANT RPLCMT		165466	C	958		DR	Pd Exp	3,653.35	
8/28/2025	08/2025	8469 FUEL CAP REPAIR		165502	C	6837		DR	Pd Exp	16.91	
8/28/2025	08/2025	8459 ENG 139;REPLACE STEERS		165504	C	7299		DR	Pd Exp	1,713.32	
Totals: Orig-App= .00		Rev/Amend= .00	Transfers= .00	Per-Exp= 38,820.09		Encumb= .00					
IT SUPPORT FEES			2243.207.364								
8/8/2025	08/2025	8258 CIVIL/FIRE APPLICANT/RECRUITING		165170	C	16856		DR	Pd Exp	696.15	
8/8/2025	08/2025	8281 167709/167710 XC COPPER/FIBER #LBS985		165175	C	17015		DR	Pd Exp	33.75	
8/8/2025	08/2025	8248 INT/FIBER #B91910205987-R		165178	C	8127		DR	Pd Exp	532.61	
8/14/2025	08/2025	8193 OFFICE 360 MNTHLY:		165310	C	9816		DR	Pd Exp	839.00	
8/14/2025	08/2025	8145 MONTHLY MAINTENANCE FEES - JULY		165352	C	14947		DR	Pd Exp	156.25	
8/15/2025	08/2025	8305 EXTRA STORAGE		165397	C	11630		DR	Pd Exp	2.99	
8/15/2025	08/2025	8305 BUSINESS ESSENTIALS		165397	C	11630		DR	Pd Exp	53.51	
8/28/2025	08/2025	8468 IT SUPPORT		165490	C	9816		DR	Pd Exp	839.99	
Totals: Orig-App= .00		Rev/Amend= .00	Transfers= .00	Per-Exp= 3,154.25		Encumb= .00					
RADIO MAINTENANCE			2243.207.365								
8/28/2025	08/2025	8462 1320 RAIDO REPAIR		165495	C	8457		DR	Pd Exp	665.00	
Totals: Orig-App= .00		Rev/Amend= .00	Transfers= .00	Per-Exp= 665.00		Encumb= .00					

Budgetary Posting Journal

Account Description **Account Number**

Date	Mo/Yr	Transaction Description	Trans Number	(T)	Ven/Cus	(T)	Type	Transaction	Amount	Reference
EMS MAINTENANCE			2243.207.369							
8/28/2025	08/2025	8448 STERISAFE SUBSCRIPT	165525	C	1423		DR	Pd Exp	808.31	

Totals: Orig-App= .00 Rev/Amend= .00 Transfers= .00 Per-Exp= 808.31 Encumb= .00

TOWN OF BROWNSBURG

FIRE TERRITORY EXPENSE REPORT-ALL FUNDS

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
FIRE ADMINISTRATION PAY	124,200.00	.00	14,186.88	13,605.18	.00	38,478.72
2243.207.113	.00	124,200.00	85,721.28	82,231.08	69.02	38,478.72
SECRETARY PAY	48,400.00	.00	5,366.40	5,321.40	.00	16,179.24
2243.207.114	.00	48,400.00	32,220.76	31,928.40	66.57	16,179.24
SUPPORT SERVICES PAY	40,000.00	.00	5,640.00	3,840.00	.00	13,300.00
2243.207.115	.00	40,000.00	26,700.00	24,510.00	66.75	13,300.00
COMMISSION/SEC PAY	2,700.00	.00	225.00	225.00	.00	2,250.00
2243.207.116	.00	2,700.00	450.00	1,275.00	16.67	2,250.00
DEPUTY FIRE MARSHALL PAY	100,200.00	.00	9,354.45	10,975.98	.00	55,944.79
2243.207.117	.00	100,200.00	44,255.21	67,187.60	44.17	55,944.79
PUBLIC EDUCATOR	82,300.00	.00	.00	9,039.06	.00	82,300.00
2243.207.118	.00	82,300.00	.00	54,834.36	.00	82,300.00
CIVILIAN MEDICS PAY	1,476,500.00	.00	110,834.23	118,086.34	.00	784,166.33
2243.207.119	.00	1,476,500.00	692,333.67	718,061.48	46.89	784,166.33
CIVILIAN TARGET PAY OT	.00	.00	63,254.98	57,433.81	.00	-379,149.50
2243.207.119.01	.00	.00	379,149.50	339,804.52	.00	-379,149.50
FIREFIGHTER PAY	6,045,900.00	.00	635,700.22	627,016.17	.00	2,141,389.80
2243.207.120	.00	6,045,900.00	3,904,510.20	3,927,886.52	64.58	2,141,389.80
FIRE MARSHAL PAY	106,700.00	.00	12,169.23	11,725.14	.00	33,084.62
2243.207.121	.00	106,700.00	73,615.38	70,950.84	68.99	33,084.62
IT ADMINISTRATOR	12,500.00	.00	1,432.05	1,376.97	.00	3,907.70
2243.207.122	.00	12,500.00	8,592.30	8,261.82	68.74	3,907.70
OVERTIME PAY	250,000.00	.00	103,941.42	56,364.09	.00	-109,496.80
2243.207.123	.00	250,000.00	359,496.80	263,316.10	143.80	-109,496.80
SPECIAL/CYCLE PAY	100,000.00	.00	3,355.00	4,799.23	.00	83,744.60
2243.207.124	.00	100,000.00	16,255.40	18,979.14	16.26	83,744.60
RIDE OUT PAY FLSA PAY	50,000.00	.00	3,625.00	7,859.00	.00	28,922.50
2243.207.125	.00	50,000.00	21,077.50	32,101.00	42.16	28,922.50
HOLIDAY PAY	45,000.00	.00	2,400.00	2,160.00	.00	20,150.00
2243.207.126	.00	45,000.00	24,850.00	25,333.75	55.22	20,150.00
FICA & MEDICARE	232,500.00	.00	27,122.04	26,415.23	.00	73,600.94
2243.207.130	.00	232,500.00	158,899.06	160,589.00	68.34	73,600.94
HEALTH INSURANCE	2,310,000.00	.00	192,500.00	189,197.51	.00	770,000.00
2243.207.131	.00	2,310,000.00	1,540,000.00	1,513,580.08	66.67	770,000.00
PERF	1,654,600.00	.00	177,222.35	168,500.63	.00	569,442.44
2243.207.132	.00	1,654,600.00	1,085,157.56	1,039,007.29	65.58	569,442.44
OTHER BENEFITS	1,900.00	.00	.00	.00	.00	.00
2243.207.133	.00	1,900.00	1,900.00	1,900.00	100.00	.00
TOTAL SALARY/BENEFITS	12,683,400.00	.00	1,368,329.25	1,313,940.74	.00	4,228,215.38
	.00	12,683,400.00	8,455,184.62	8,381,737.98	66.66	4,228,215.38
POSTAGE	500.00	.00	80.69	.00	.00	346.68
2243.207.221	15.49	515.49	168.81	206.74	32.75	346.68
OFFICE SUPPLIES	7,000.00	.00	368.38	223.70	.00	4,969.23
2243.207.223	246.89	7,246.89	2,277.66	4,809.98	31.43	4,969.23
FIREFIGHTER UNIFORMS	15,500.00	.00	247.62	556.81	973.47	8,035.08
2243.207.225	.00	15,500.00	6,491.45	9,352.72	41.88	9,008.55

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
FUEL	90,000.00	.00	13,837.13	3,262.20	.00	40,527.18
2243.207.226	3,735.26	93,735.26	53,208.08	54,778.38	56.76	40,527.18
COMPUTER SUPPLIES	4,000.00	.00	493.58	1,063.93	144.98	2,038.28
2243.207.227	236.60	4,236.60	2,053.34	3,574.16	48.47	2,183.26
SPECIAL OPS SUPPLIES	5,000.00	.00	170.00	.00	1,253.99	-4,046.55
2243.207.231	.00	5,000.00	7,792.56	1,347.32	155.85	-2,792.56
SCBA	2,500.00	.00	.00	2,727.23	.00	2,240.91
2243.207.232	.00	2,500.00	259.09	3,092.23	10.36	2,240.91
TRAINING SUPPLIES	15,000.00	.00	266.12	545.58	133.06	4,049.82
2243.207.233	44.97	15,044.97	10,862.09	11,451.62	72.20	4,182.88
FIRE PREVENTION SUPPLIES	16,000.00	.00	1,513.61	.00	293.98	9,631.52
2243.207.274	293.98	16,293.98	6,368.48	3,333.47	39.08	9,925.50
CPR SUPPLIES	2,000.00	.00	.00	.00	.00	844.90
2243.207.289	.00	2,000.00	1,155.10	1,991.30	57.76	844.90
MEDICAL SUPPLIES	80,000.00	.00	10,912.46	3,266.96	4,572.85	30,101.41
2243.207.290	.00	80,000.00	45,325.74	56,072.86	56.66	34,674.26
OPERATING SUPPLIES	33,000.00	.00	1,397.71	210.68	515.03	13,399.55
2243.207.292	1,556.00	34,556.00	20,641.42	9,548.55	59.73	13,914.58
FIREFIGHTING SUPPLIES	20,000.00	.00	67.99	1,213.21	1,026.08	10,503.94
2243.207.293	910.12	20,910.12	9,380.10	5,869.87	44.86	11,530.02
PROTECTIVE CLOTHING	20,000.00	.00	.00	2,038.75	.00	6,423.91
2243.207.296	.00	20,000.00	13,576.09	12,648.79	67.88	6,423.91
EMPLOYEE RECOGNITION	5,000.00	.00	167.19	.00	.00	1,888.26
2243.207.299	.00	5,000.00	3,111.74	.00	62.23	1,888.26
TOTAL SUPPLIES	315,500.00	.00	29,522.48	15,109.05	8,913.44	130,954.12
	7,039.31	322,539.31	182,671.75	178,077.99	56.64	139,867.56
CLERK-TREASURER ACCT & P/R	30,000.00	.00	.00	.00	.00	.00
2243.207.303	.00	30,000.00	30,000.00	15,000.00	100.00	.00
PROFESSIONAL SERVICES	38,000.00	.00	4,458.96	160.90	.00	28,503.20
2243.207.309	.00	38,000.00	9,496.80	24,047.20	24.99	28,503.20
AMBULANCE COLLECTION/ACCT	55,000.00	.00	6,971.00	.00	.00	-9,911.69
2243.207.310	.00	55,000.00	64,911.69	20,336.00	118.02	-9,911.69
ATTORNEY FEES	75,000.00	.00	29,200.10	1,795.70	9,106.91	-34,819.00
2243.207.312	9,106.91	84,106.91	109,819.00	88,716.37	130.57	-25,712.09
TRAINING AND TRAVEL	38,100.00	.00	3,838.90	6,086.00	2,854.50	15,380.27
2243.207.313	1,547.75	39,647.75	21,412.98	37,313.48	54.01	18,234.77
MISC OTHER SERVICES	11,700.00	.00	.00	318.90	2,500.00	7,529.08
2243.207.316	1,680.00	13,380.00	3,350.92	6,137.15	25.04	10,029.08
TELEPHONE	5,800.00	.00	332.00	352.00	.00	1,942.74
2243.207.324	.00	5,800.00	3,857.26	3,563.60	66.50	1,942.74
ON-LINE SERVICES	10,000.00	.00	2,363.57	850.37	.00	-1,090.31
2243.207.325	.00	10,000.00	11,090.31	6,782.86	110.90	-1,090.31
CELL PHONES	15,000.00	.00	1,439.69	1,394.20	.00	3,817.01
2243.207.326	.00	15,000.00	11,182.99	9,462.11	74.55	3,817.01
PRINTING & ADVERTISING	300.00	.00	.00	.00	.00	300.00
2243.207.331	.00	300.00	.00	.00	.00	300.00

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
LEGAL NOTICES	500.00	.00	.00	.00	.00	191.62
2243.207.332	.00	500.00	308.38	29.88	61.68	191.62
PROFESSIONAL BOOKS	2,700.00	.00	189.98	.00	.00	2,510.02
2243.207.334	.00	2,700.00	189.98	.00	7.04	2,510.02
WARNING SIRENS	8,000.00	.00	.00	.00	952.16	4,958.52
2243.207.336	.00	8,000.00	2,089.32	.00	26.12	5,910.68
LIABILITY INS DEDUCTIBLES	8,000.00	.00	.00	.00	.00	7,908.73
2243.207.339	.00	8,000.00	91.27	.00	1.14	7,908.73
INSURANCE/DEDUCTIBLES	75,000.00	.00	.00	.00	.00	-13,648.66
2243.207.340	.00	75,000.00	88,648.66	911.00	118.20	-13,648.66
WORKERS COMPENSATION	80,000.00	.00	.00	.00	.00	80,000.00
2243.207.343	.00	80,000.00	.00	.00	.00	80,000.00
HEALTH & WELLNESS	127,500.00	.00	187.00	.00	314.32	41,702.68
2243.207.346	.00	127,500.00	85,483.00	118,823.91	67.05	42,017.00
STORMWATER	2,900.00	.00	137.50	365.00	.00	1,251.00
2243.207.350	.00	2,900.00	1,649.00	1,957.50	56.86	1,251.00
ELECTRICITY	76,200.00	.00	8,083.55	9,584.73	.00	28,561.87
2243.207.351	.00	76,200.00	47,638.13	43,812.23	62.52	28,561.87
HEAT	42,200.00	.00	735.11	693.50	.00	23,201.90
2243.207.353	.00	42,200.00	18,998.10	15,045.46	45.02	23,201.90
WATER	9,900.00	.00	798.89	1,245.37	.00	3,421.35
2243.207.354	.00	9,900.00	6,478.65	6,538.38	65.44	3,421.35
TRASH SERVICE	5,000.00	.00	300.00	.00	.00	137.40
2243.207.355	.00	5,000.00	4,862.60	2,926.50	97.25	137.40
FACILITY MAINTENANCE	96,700.00	.00	10,573.34	7,569.78	2,339.10	22,410.74
2243.207.360	131.32	96,831.32	72,081.48	80,454.54	74.44	24,749.84
TURNOUT GEAR MAINTENANCE	15,000.00	.00	41.26	678.29	1,394.00	10,734.90
2243.207.361	1,394.00	16,394.00	4,265.10	5,104.50	26.02	12,128.90
COPIER & LEASE MAINTENANCE	9,000.00	.00	1,999.15	688.72	.00	2,232.20
2243.207.362	.00	9,000.00	6,767.80	4,904.00	75.20	2,232.20
VEHICLE/EQUIPMENT REPAIRS	150,000.00	.00	38,820.09	6,282.40	14,620.57	-23,818.61
2243.207.363	43.52	150,043.52	159,241.56	125,514.41	106.13	-9,198.04
IT SUPPORT FEES	83,500.00	.00	3,154.25	4,276.40	993.34	13,205.37
2243.207.364	.00	83,500.00	69,301.29	50,460.31	83.00	14,198.71
RADIO MAINTENANCE	20,000.00	.00	665.00	289.20	.00	4,332.95
2243.207.365	.00	20,000.00	15,667.05	5,176.81	78.34	4,332.95
SCBA MAINTENANCE	7,000.00	.00	.00	.00	3,045.41	-2,443.44
2243.207.367	.00	7,000.00	6,398.03	.00	91.40	601.97
EMS MAINTENANCE	30,400.00	.00	808.31	.00	518.00	25,903.73
2243.207.369	518.00	30,918.00	4,496.27	5,810.19	14.54	26,421.73
SUBSCRIPTIONS/DUES	1,800.00	.00	.00	.00	.00	247.99
2243.207.393	.00	1,800.00	1,552.01	733.57	86.22	247.99
PROFESSIONAL MEMBERSHIPS	4,300.00	.00	.00	.00	.00	2,182.66
2243.207.398	.00	4,300.00	2,117.34	2,735.50	49.24	2,182.66
TOTAL MISC. SVCS.	1,134,500.00	.00	115,097.65	42,631.46	38,638.31	246,836.22
	14,421.50	1,148,921.50	863,446.97	682,297.46	75.15	285,474.53

TOWN OF BROWNSBURG

FIRE TERRITORY EXPENSE REPORT-ALL FUNDS

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
LAND ACQUISITIONS	.00	.00	.00	.00	.00	.00
2243.207.401	.00	.00	.00	487,537.09	.00	.00
TOTAL CAPITAL EXPENSES	.00	.00	.00	.00	.00	.00
	.00	.00	.00	487,537.09	.00	.00
TOTAL FUND 2243.207 BUDGET	14,133,400.00	.00	1,512,949.38	1,371,681.25	47,551.75	4,606,005.72
	21,460.81	14,154,860.81	9,501,303.34	9,729,650.52	67.12	4,653,557.47
FIREFIGHTING EQUIPMENT	220,700.00	.00	.00	2,859.85	165,190.63	15,591.47
4444.207.231	1,646.50	222,346.50	41,564.40	61,860.39	18.69	180,782.10
SCBA EQUIPMENT	22,500.00	.00	.00	.00	.00	10.00
4444.207.232	.00	22,500.00	22,490.00	.00	99.96	10.00
TOTAL SUPPLIES	243,200.00	.00	.00	2,859.85	165,190.63	15,601.47
	1,646.50	244,846.50	64,054.40	61,860.39	26.16	180,792.10
FACILITY UPDATES	115,600.00	.00	12,250.00	3,402.18	6,700.00	59,045.10
4444.207.350	63,238.00	178,838.00	113,092.90	114,471.36	63.24	65,745.10
PPE EQUIPMENT	40,000.00	.00	.00	7,962.55	4,020.16	35,696.21
4444.207.387	245.50	40,245.50	529.13	28,230.99	1.31	39,716.37
TOTAL MISC. SVCS.	155,600.00	.00	12,250.00	11,364.73	10,720.16	94,741.31
	63,483.50	219,083.50	113,622.03	142,702.35	51.86	105,461.47
BUILDINGS	.00	.00	.00	.00	83,900.00	-103,900.00
4444.207.420	.00	.00	20,000.00	.00	.00	-20,000.00
TRAINING	18,000.00	.00	.00	13,805.23	1,530.50	875.00
4444.207.422	1,530.50	19,530.50	17,125.00	29,255.23	87.68	2,405.50
SCBA AIRPACKS	.00	.00	.00	.00	.00	.00
4444.207.424	.00	.00	.00	32,152.53	.00	.00
FITNESS EQUIPMENT	9,700.00	.00	.00	.00	.00	9,700.00
4444.207.436	.00	9,700.00	.00	18,396.67	.00	9,700.00
COMPUTERS/SOFTWARE	10,000.00	.00	.00	.00	3,977.10	4,614.54
4444.207.442	879.95	10,879.95	2,288.31	1,450.39	21.03	8,591.64
EMS	68,000.00	.00	.00	.00	.00	19,554.66
4444.207.447	37,900.00	105,900.00	86,345.34	56,572.42	81.53	19,554.66
VEHICLES	477,200.00	.00	7,577.45	1,030.00	40,035.23	252,980.63
4444.207.451	6,329.39	483,529.39	190,513.53	925,998.27	39.40	293,015.86
FACILITY EQUIPMENT	5,000.00	.00	.00	.00	.00	5,000.00
4444.207.453	.00	5,000.00	.00	4,072.61	.00	5,000.00
OTHER CAPITAL EQUIPMENT	12,500.00	.00	.00	.00	.00	9,841.22
4444.207.491	.00	12,500.00	2,658.78	.00	21.27	9,841.22
TOTAL CAPITAL EXPENSES	600,400.00	.00	7,577.45	14,835.23	129,442.83	198,666.05
	46,639.84	647,039.84	318,930.96	1,067,898.12	49.29	328,108.88
TOTAL FUND 4444.207 BUDGET	999,200.00	.00	19,827.45	29,059.81	305,353.62	309,008.83
	111,769.84	1,110,969.84	496,607.39	1,272,460.86	44.70	614,362.45
GRAND TOTAL ALL FIRE BUDGETS	15,132,600.00	.00	1,532,776.83	1,400,741.06	352,905.37	4,915,014.55
	133,230.65	15,265,830.65	9,997,910.73	11,002,111.38	65.49	5,267,919.92

TOWN OF BROWNSBURG

REVENUE REPORT
FIRE REVENUE ACCOUNTS

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
GENERAL PROPERTY TAX	12,749,156.00	.00	.00	.00	55.94	
2243.110		12,749,156.00	7,131,253.32	6,936,853.46	55.66	5,617,902.68
AUTO & AIRCRAFT EXCISE	1,000,000.00	.00	.00	.00	46.37	
2243.122		1,000,000.00	463,718.14	452,177.96	49.28	536,281.86
COMM VEHICLE EXCISE TAX (CVET)	7,700.00	.00	.00	.00	39.43	
2243.125		7,700.00	3,035.82	3,095.06	50.00	4,664.18
FIRE BLDG. PERMITS	16,500.00	.00	3,724.30	450.00	161.26	
2243.221		16,500.00	26,607.56	9,966.60	24.51	-10,107.56
EMS REPORTS	330.00	.00	.00	30.00	13.64	
2243.420		330.00	45.00	225.00	68.18	285.00
FIRE INCIDENT REPORTS	130.00	.00	11,610.70	.00	9,104.38	
2243.421		130.00	11,835.70	180.00	66.67	-11,705.70
SIGNS REFLECTIVE 20-9090-2	.00	.00	.00	.00	.00	
2243.451		.00	.00	15.00	100.00	.00
FIRE MARSHALL INSPECTIONS	120.00	.00	.00	.00	12.50	
2243.453		120.00	15.00	135.00	69.23	105.00
AMBULANCE RUN REVENUE	590,000.00	.00	91,749.36	85,256.49	159.32	
2243.456		590,000.00	940,005.65	404,426.01	41.90	-350,005.65
FACILITY RENTALS	4,800.00	.00	.00	400.00	83.33	
2243.475		4,800.00	4,000.00	3,200.00	100.00	800.00
CPR CLASS FEES	1,800.00	.00	237.50	20.00	105.82	
2243.498		1,800.00	1,904.75	1,198.60	64.58	-104.75
MISC REVENUE	10,000.00	.00	.00	.00	3.50	
2243.600		10,000.00	350.00	63,698.60	100.00	9,650.00
INTEREST	205,200.00	.00	23,312.89	29,955.77	81.19	
2243.609		205,200.00	166,593.49	185,806.69	67.44	38,606.51
TASK FORCE ONE REIMBURSEMENT	.00	.00	.00	.00	.00	
2243.676		.00	61,302.78	.00	.00	-61,302.78
REFUND COSTS	.00	.00	.00	.00	.00	
2243.960		.00	1,840.82	.00	.00	-1,840.82
TAKE HOME FUEL SURCHARGE	1,000.00	.00	405.00	405.00	214.50	
2243.961		1,000.00	2,145.00	2,430.00	72.00	-1,145.00
2 YEAR OLD VOIDED CHECKS	.00	.00	.00	.00	.00	
2243.989		.00	.00	138.90	100.00	.00
***2243 FIRE OPERATING TOTAL	14,586,736.00	.00	131,039.75	116,517.26	60.43	
		14,586,736.00	8,814,653.03	8,063,546.88	54.65	5,772,082.97
*** - GRAND TOTALS - ***	14,586,736.00	.00	131,039.75	116,517.26	60.43	
		14,586,736.00	8,814,653.03	8,063,546.88	54.65	5,772,082.97

August 2025

Building Maintenance

Replaced expired fire extinguishers at Station 131. Completed roof repairs at HQ. Repaired rotting trim and soffit at station 131, started painting exterior of station 131. Replaced oil stock and other fluids at HQ. repairs completed on bay doors at Station 131 and Station 133. Annual HVAC service completed at all stations and HQ.

Vehicle Maintenance

Oil change for Engine 139, completed ladder testing on all fire apparatus. Maintenance completed on Medic 139 replaced exhaust manifold studs, exhaust manifold and gaskets, purchased motor oil for Headquarters. Repairs completed on Engine 134 and Tac134. New emergency lights installed on C1301 and C1340. Weighed current ladder 131 to ensure safety. Oil change completed on medic 131, BC 139 Engine 139. Decals installed on C1350. Replaced tires on Engine 139. Ladder 139 preventative maintenance.

Brownsburg Fire Territory
Operations Staff Report
August 2025

Meetings Attended

- Operations Group Staff Meetings
- Hendricks County Operations
- Hendricks County Special Operations
- Indiana Task Force One Manager Meeting

Brownsburg Operations Updates

- Hazmat Tac 134 – Back inservice finally!
- Ladder 131 – No update and still waiting on insurance.
- Next recruit class will start October 13th 2025. We were hiring 6. We had 2 firefighters leaving for Carmel but 1 decided to stay. We will be doing a joint process with Plainfield, Wayne, and Speedway Fire Departments
- Policy Development: Multiple policy documents currently under review and being updated. This will be a lengthy process.
- Fleet Maintenance: Everything is good!
- Radio Communications: 8 new radios have been placed inservice with admin. The old admin radios will go to Engine 134 and fire training.
- August run stats attached.
- Roof replacement on the 4 story building training building will start this month.
- Equipment purchased for Engine 134 to have it run ready as a reserve in the event that we need to do a call back of personnel for a large-scale event. Engine 134 will be the dedicated reserve pumper for Brownsburg. It shouldn't ever be loaned out. Engine 139 will be the loaner engine.

Special Operations

- Crews have been working on a Rope Rescue Ops and Tech
- Conducted Hendricks County Rescue Task Force drill on trench rescue here at HQ.
- Taught a Trench Rescue Ops and Tech for INTF. This class included Training Chief Jason Cahill and Lt. Todd Miller.
- New Paratech Trench Struts order has been placed. These will replace the outdated borrowed Air shores from IFD and Westfield Fire. These struts have a higher weight rating and are easier to use. 6 month delivery time.

Brownsburg Fire Territory

Deputy Chief of Operations

Vigilantly Serving Our Community

August 1 thru August 31 2025

Types of Calls	Totals
(11) Structure Fire	5
(13) Mobile property (vehicle) fire	1
(14) Natural vegetation fire	2
(16) Special outside fire	0
(30) Rescue, emergency medical call (EMS), other	4
(31) Medical assist	2
(32) Emergency medical service (EMS) incident	240
(33) Lock-In	1
(34) Search for lost person	1
(35) Extrication, Rescue	2
(36) Water or ice-related rescue	0
(38) Rescue or EMS standby	0
(41) Combustible/flammable spills & leaks	1
(42) Chemical release, reaction, or toxic condition	2
(44) Electrical wiring/equipment problem	5
(50) Service call, other	1
(51) Person in distress	0
(52) Water problem	2
(54) Animal problem or rescue	0
(55) Public service assistance	24
(60) Good intent call, other	2
(61) Dispatched and canceled en route	56
(62) Wrong location, no emergency found	2
(65) Steam, other gas mistaken for smoke	0
(66) EMS call where party has been transported	0
(67) HazMat release investigation w/no HazMat	5
(70) False alarm and false call, other	14
(71) Malicious, mischievous false alarm	1
(73) System or detector malfunction	7
(74) Unintentional system/detector operation (no fire)	22
Total August 2025 Calls	**410**

Total August 2024 Calls	**443**

January 1st 2025 to August 31st 2025	**3327**

January 1st 2024 to August 31st 2024	**3227**

Out of District (OOD) Calls	Total
OOD - Pittsboro Fire Dept	4
OOD - Pike Township Fire Dept	4
OOD - Plainfield Fire Dept	1
OOD - Avon FD	4
OOD - Wayne Township Fire Dept	0
Total Out of District Responses	**13**

Brownsburg Fire Stations Calls	Total
Brownsburg Fire Headquarters	3
Station 131	283
Station 132	12
Station 133	95

August Calls Per Shift	Total
A-Shift	138
B-Shift	131
C-Shift	141

Calls per Apparatus for August 2025	Total
Medic 131	110
Medic 133	73
Medic 134	95
Engine 131	199
Engine 132	23
Engine 133	71
Ladder 131	75
BC 130	43
Cart 132 (Urban Search) **Been OOS**	0
Tac 134 (Hazmat) **Been OOS**	0

Deputy Chief Jerry Harder
jharder@brownsburgfire.org
ffice 317.852.1190
obile 317.437.2851
470 E. Northfield Drive
Brownsburg Indiana 46112

August 2025

Division Chief of EMS, Zach Bowers

Meetings: Executive Board Meeting; Fall 2025 Recruit Class; IU Health EMS Town Hall; BFT Operations;

EMS Training: Attended HRH ALS Audit and Review; Shift training: Response to Sports Related Injuries at BHS with AT Staff; State of Indiana Monthly EMS In-service;

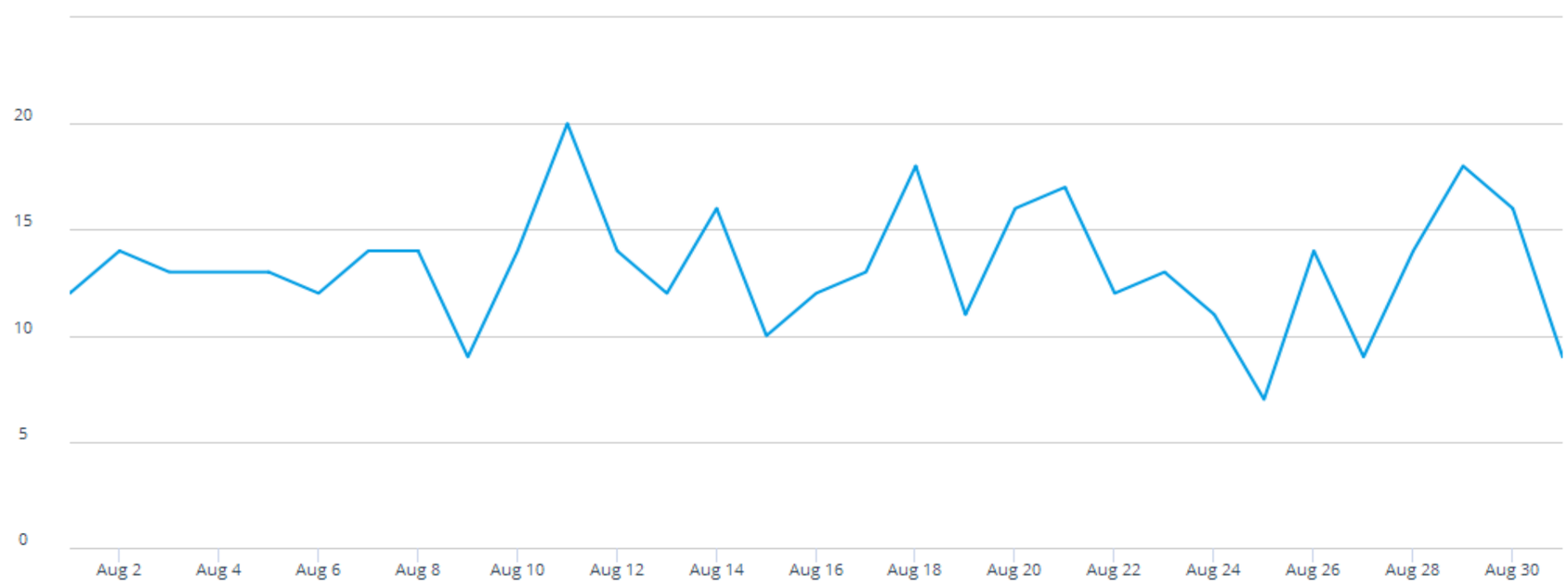
ANALYTICS
Total Record Volume By Incident Type

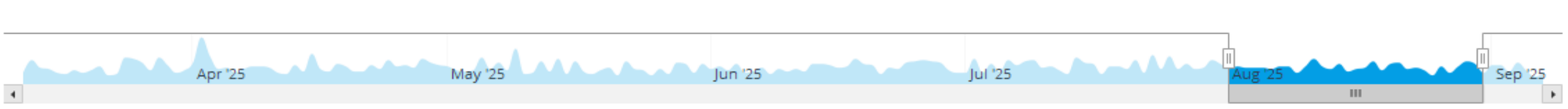
40%
FIRE
Percentage of Total Incidents

60%
EMS
Percentage of Total Incidents

410
INCIDENTS
In Selected Time Slice

31
DAYS
In Selected Time Slice





Counts

Week Ending	8/3/25	8/10/25	8/17/25	8/24/25	8/31/25	9/7/25	9/14/25	9/21/25	9/28/25	10/5/25	10/12/25	10/19/25	10/26/25	Total
(11) Structure Fire		2		2	1									5
(12) Fire in mobile property used as a fixed structure	1													1
(13) Mobile property (vehicle) fire				1										1
(14) Natural vegetation fire					2									2
(15) Outside rubbish fire	1				2									3
(20) Overpressure rupture, explosion, overheat, other		1												1
(30) Rescue, emergency medical call (EMS), other	1	1	2											4
(31) Medical assist		1		1										2
(32) Emergency medical service (EMS) incident	23	56	58	58	44									239
(34) Search for lost person		1												1
(35) Extrication, rescue	1			1										2
(41) Combustible/flammable spills & leaks				1										1
(42) Chemical release, reaction, or toxic condition			2											2
(44) Electrical wiring/equipment problem		1	3	1										5
(50) Service call, other					1									1
(52) Water problem				1										1
(55) Public service assistance		8	6	5	5									24
(56) Unauthorized burning			1											1
(57) Cover assignment, standby at fire station, move-up					2									2
(60) Good intent call, other		1	1											2
(61) Dispatched and canceled en route	7	7	14	18	10									56
(62) Wrong location, no emergency found		1			1									2
(63) Controlled burning	1				1									2
(67) HazMat release investigation w/no HazMat			2	3										5
(70) False alarm and false call, other	1	1	3	1	8									14
(71) Malicious, mischievous false alarm	1													1
(73) System or detector malfunction		3	2	1	1									7
(74) Unintentional system/detector operation (no fire)	2	5	3	3	9									22
NULL				1										1
Total	39	89	97	98	87									410

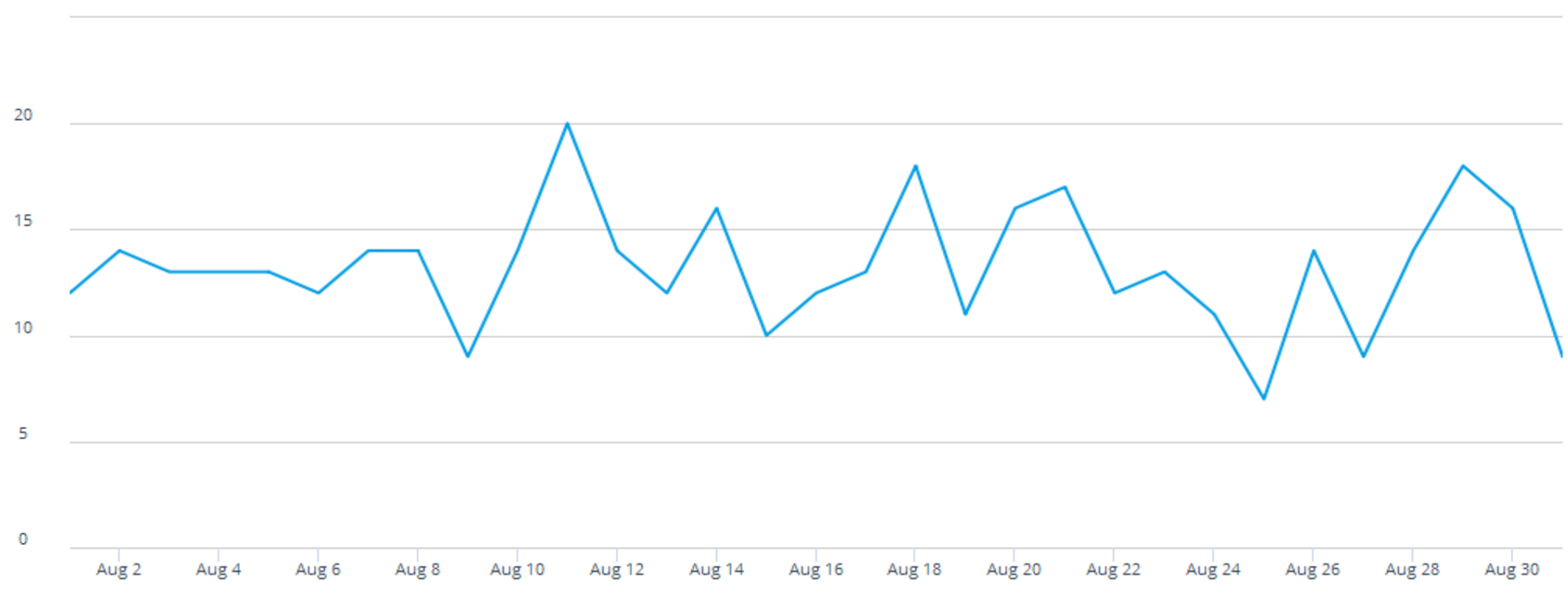
ANALYTICS
Station Report

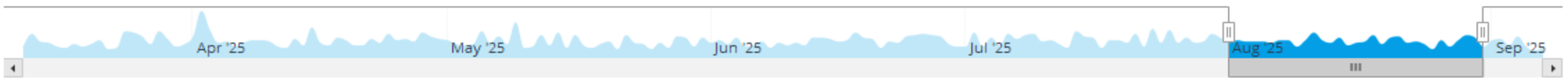
40%
FIRE
Percentage of Total Incidents

60%
EMS
Percentage of Total Incidents

410
INCIDENTS
In Selected Time Slice

31
DAYS
In Selected Time Slice





Counts

Week Ending	8/3/25	8/10/25	8/17/25	8/24/25	8/31/25	9/7/25	9/14/25	9/21/25	9/28/25	10/5/25	10/12/25	10/19/25	10/26/25	Total
Brownsburg Fire Headquarters		1	1	1										3
Out of District Station- Pittsboro Fire Dept	2		1	1										4
Out of District Station-Danville Fire Dept					1									1
Out of District Station-Indianapolis Fire Dept				1										1
Out of District Station-Pike Township Fire Dept	1			3										4
Out of District Station-Plainfield Fire Dept	1													1
Out of District Station-Washington Twsp/Avon FD				2	2									4
Out of District Station-Whitestown Fire Dept				2										2
Station 131	25	67	74	61	56									283
Station 132	1	3	2	2	4									12
Station 133	9	18	19	25	24									95
Total	39	89	97	98	87									410

Training Division Report
Prepared by: Division Chief of Training Jason Cahill
Date: September 1, 2025
Reporting Period: August 1, 2025 – August 30, 2025

KEY ACCOMPLISHMENTS

-Rope Rescue Technician Course Completed:
The territory successfully conducted the Rope Rescue Operations and Technician course. This program provided firefighters with advanced knowledge in rope systems, patient packaging, and complex rescue scenarios. Multiple firefighters participated, increasing county/regional interoperability and enhancing our ability to respond to technical rescue incidents.

-Driver/Operator Certification Course Well Underway:
The Driver/Operator Pumper course officially launched on the Resource One platform, marking the first fully hybrid certification class. August sessions covered apparatus inspection, safety, positioning, water principles, and theoretical pressure calculations. Student engagement has been strong, and the platform has allowed for flexible learning while maintaining accountability.

-Trench Rescue Certification
Two members of the Territory successfully achieved Trench Rescue Technician certification, strengthening our technical rescue capabilities. As the designated Trench Rescue Team for the county, this accomplishment significantly improves our ability to respond within our jurisdiction while also enhancing overall response capacity for the entire county.

-Attended Specialized HazMat Training Exercise
Station 133 completed an eight-hour hazardous materials training exercise at Indianapolis International Airport. The program focused on recognizing and managing anhydrous ammonia incidents. This training provided both classroom instruction and practical application, enhancing our personnel's ability to respond safely and effectively to high-risk hazmat situations.

NEXT STEPS

The month of August demonstrated measurable growth within Training Division, particularly in the areas of technical rescue certifications. Our personnel showed a high level of dedication by completing the rigorous training courses that directly improve operational readiness and community service delivery. As we transition into September, the division will expand upon these successes through a Fire Instructor II certification course, and final preparations for the recruit academy beginning in October. In addition, we are preparing to deliver a Fire Officer II certification course later this fall and will participate in the Indiana Fire and EMS Leadership Conference, which will provide valuable opportunities for professional networking and leadership development. These ongoing efforts not only preserve our ISO Class 1 standing but also reaffirm our role as a leader in fire service training within the county and the state.

Community Risk Reduction – Staff Report – August 2025

Prevention Division Staffing

FM Hudson and DFM Nelson attended Indiana Fire Investigation conference at Hendricks County Fairgrounds.
Conducted interviews for Public Education Manager – Deputy Fire Marshal position.

Major Construction and Remodel Projects

Address	Business	Project
9600 E CR 400 N	Broad Ocean	office expansion and cleanrooms
7950 Ortho Ln	American Pain Consortium	surgery center
10015 Archer Dr	Project Crusader	racking
901 Northfield Dr STE-100	Sur la Table	remodel
10255 Archer Dr	Fiber Global	exhaust
1800 N Green St	Connection Point	gymnasium renovation
104 N Jefferson St	Stauffer Family Insurance Agency	wheelchair ramp
1650 E Northfield Dr 900/1000	Hoosier Trainer	remodel
9600 E CR 400 N	Broad Ocean	racking
5492 N Ronald Reagan Pkwy	HRH Pharmacy	renovation
5801 N Green St.	Union Green Retail	white box build out
850 E Northfield Dr	Home Goods Distribution Center	robotic pallet unloader
9600 E CR 400 N	Broad Ocean	shipping/receiving offices
499 Southpoint Cir	John Force Building	remodel from storm damage
1000 S Odell St	Brownsburg High School	interior renovation
341 W Northfield Dr	TJ Nails	remodel
1665 W Northfield Dr	Visscher-Caravelle	racking
9210 E 56th St	Meijer mExpress Gas Station	new building
9202 E 56th St	Meijer	new building
5801 N Green St	Union Green Tattoo Shop	tenant finish
915 N Green St	Beauty Nails and Lashes	tenant finish
1680 S Green St	Reinbold Development	new building
450 S Jefferson St	Brownsburg Public Library	plumbing/mechanical upgrades
450 S Jefferson	Brownsburg Public Library	remodel
9559 E 300 N	Wawa	underground storage tanks
9559 E 300 N	Wawa Convenience Store #7423	new building
4713 Corrugated Ave	Quik Trip #7263	new building
9863 E US 136	JCM Racing	new building

8877 Motorsports Way	Cornerstone Flooring	new building
10015 Archer Dr	Crusader TI	tenant build out
1126 S Odell St	Soccer	new pressbox
5492 N Ronald Reagan Parkway	HRH Medical Office Building	new building
7858 N CR 650 E	Bethesda Christian School	addition
10267 E US HWY 136	LORP Race Control Tower	new building
1000 S Odell	BHS Stadium	new storage building press box reno
2531 S Green St	Christian Brothers Automotive	new building
1570 E US 136	Kid City Daycare	new building
60 E Garner Road	Wawa Convenience Store	new building

Community Risk Reduction Engagement

Code compliance consulting with architects, engineers and business reps.
Existing occupancy inspections
Construction TECH review, plan review and inspections
Town of Brownsburg event meetings
Fire investigations
NHRA US Nationals (IRP) event inspections

Public Education and Community Events

Fire station tours
STAR Soccer
Hometown Heros night at Brownsburg Farmer's Market

During the month of August, I accomplished the following:

1. Completed Fire Instructor II certification.

2. Onboarded and managed recruit PERF paperwork and appointments.

3. Managed multiple workman's compensation & FMLA claims, attended requisite trainings, filed employee health information, and completed requisite documentation.

4. Planned for upcoming joint recruit class with Plainfield, Speedway, and Wayne Township Fire departments.

5. Established expansion of mental health care. Contracted through Harper Rose Counseling.

PROFESSIONAL SERVICES AGREEMENT
PROJECT DELIVERY SERVICES

This Professional Services Agreement (the "Agreement") is entered into as of the ___ day of _____, 2025 (the "Effective Date"), by and between the Brownsburg Fire Territory (the "Territory") with an address of 470 East Northfield Drive, Brownsburg, Indiana 46112 and Kramer Inc. (the "Consultant") with an office and principal place of business located at 36 East Main Street, Brownsburg, Indiana 46112 (collectively, the "Parties") for the purpose of setting forth the terms and conditions by which the Consultant agrees to provide "Project Delivery Services" for the Territory in regard to the design of a New Fire Station (the "Project") in Brownsburg, Indiana. The parties agree as follows:

I. Performance of the Services. The Consultant shall:

A. The Consultant shall furnish all labor and other materials necessary in order to perform the services as set forth in Exhibit A (the "Services").

B. Give prompt notice to the Territory should the Consultant observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the Agreement.

C. Remit to the Territory after the termination of this Agreement, all files and documents pertaining to the project that have been obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs, and similar materials. The Consultant shall be entitled to retain copies of the Consultant's files.

II. Obligations of the Territory. The Territory shall:

A. Assist the Consultant by placing at its disposal all available information pertinent to the Services for the Project.

B. Use its best efforts to secure the release of other data applicable to the project held by others.

C. Give prompt notice to the Consultant should the Territory observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the Agreement.

D. Comply with the terms of this Agreement, including without limitation the payment provisions provided herein.

III. Term and Termination. The Agreement shall commence upon signature and delivery to the Consultant and shall terminate upon the completion of Services, but in no case shall the Term exceed twenty four (24) months from the Effective Date.

The Territory may, without prejudice to any other remedy Territory may have, terminate this Agreement at any time by giving the Consultant ten (10) days advance written notice. In the event this Agreement is terminated by the Territory prior to its natural expiration, the Consultant

shall be paid the amounts for work performed in accordance with this Agreement to the date of this early termination.

IV. Payment.

A. The Consultant shall be compensated in an amount not to exceed two hundred seventy thousand dollars ($270,000), unless otherwise agreed to by the Territory in writing, for the aforementioned scope of Services.

B. The Territory shall pay the Consultant for the performance of the Services hereunder the sum of as follows starting with the date of this agreement.

1. Fee for Consultant Services is 3% of the communicated estimated construction cost (station only).
2. The Consultant Shall Invoice Monthly at $11,250.
3. Fee is lump sum and not subject to adjustment for early completion.
4. If the project is extended for any reason not in control of the Consultant, the Territory agrees that fee shall also be extended at the rate identified.
5. On-Site Compliance Inspections as requested by the Territory
    a. Inspection Hours are not-to-exceed 16 hours/week
    b. Inspection Rate is $85.00/hour.

C. The Consultant shall submit a monthly invoice for Services rendered from the date of this Agreement through to completion of the Agreement. Invoices shall be submitted on or before the 15th of each month and paid by the Territory to the Consultant within sixty (60) days from invoice.

D. The Consultant is subject to and responsible for all applicable federal, state, and local taxes.

V. Relationship of the Parties.

A. The Consultant shall be empowered to act on behalf of the Territory in order that Services may be optimized. Means and methods in order that Services may be optimized shall be submitted by the Consultant for review and approval by the Territory prior to execution.

B. The parties agree that the Consultant is an independent contractor as that term is commonly used and is not an agent or employee of the Territory. Nothing in this Agreement shall be construed to create a relationship between the Parties of a partnership, association, or joint venture.

C. The Consultant is solely responsible for all taxes, and none shall be withheld from the sums paid to the Consultant. The Consultant acknowledges that it is not insured in any manner by the Territory for any loss of any kind whatsoever. The Consultant has no authority, express or implied, to bind or obligate the Territory in any way.

D. The parties agree that the Consultant may subcontract, assign, or delegate any portion of this Agreement or the Services to be performed hereunder. In the event of any such subcontracting, assignment, or delegation, the Consultant shall remain solely responsible for managing, directing, and paying the person or persons to whom such responsibilities or obligations are sublet, assigned, or delegated. The Consultant shall be responsible for compliance by any person or persons to whom such responsibilities or obligations are sublet, assigned, or delegated under this Agreement and the Consultant shall be held liable for any such person or persons not following the provisions of this Agreement. The Territory shall have no obligation whatsoever toward such persons. The Consultant shall take sole responsibility for the quality and quantity of any Services rendered by such persons. Any consent given in accordance with this provision shall not be construed to relieve the Consultant of any responsibility for performing under this Agreement.

VI. Change Orders. Only the Territory may authorize orders for changes in the work subsequent to the execution of the contract. All requests for changes submitted to the Consultant shall be forwarded to the Territory with recommendations. The Consultant will initiate the change orders only upon receipt of written confirmation of the approval of the change (written confirmation to include email).

VII. Correction of Work. The Territory may require the Consultant to correct any work that fails to reasonably conform to the requirements of the Agreement and that appears during the progress of the work. In the event that the Consultant disputes any correction requested by the Territory as being necessary under contracts, plans and specifications for the Services, the Consultant shall report such dispute immediately to the Territory for further action.

VIII. Insurance.

1. The Consultant shall secure and maintain, at its' own expense, General Liability insurance in an amount not less than One Million Dollars ($1,000,000.00) per occurrence.

2. The Territory shall be held harmless for any damage to the Consultant's property and/or equipment during the course of performance under the Agreement.

3. The above referenced insurance shall be maintained in full force and effect during the life of this Agreement and for one year beyond, where specified. Certificates showing that the Consultant is carrying the above referenced insurance in at least the above specified minimum amounts shall be furnished to, and approved by, the Territory prior to the start of work on the project and before the Territory is obligated to make any payments to the Consultant for the work performed under the provision of this Agreement.

IX. Miscellaneous

A. **Necessary Documentation.** The Consultant certifies that it will furnish the Territory, if requested, any and all documentation, certification, authorization, license, permit, or registration required by the laws or rules, regulations, and ordinances of the Territory, and all other units of local government, the State of Indiana, and the United States. The Consultant further

certifies that it is now and will remain in good standing with such governmental agencies and that it is now and will maintain its license, permit, registration, authorization, or certification, as applicable, in force during the term of this Agreement. Failure of the Consultant to comply with this paragraph shall constitute a material breach of this Agreement.

B. **Confidentiality**. The obligations of this section shall survive the termination of this Agreement and shall be applicable to the full extent permissible under statutes governing access to public records. The Consultant understands that the information provided to it or obtained from the Territory during the performance of its Services is confidential and may not, without prior written consent of the Territory, be disclosed to a person not in the Territory's employ except to employees or agents of the Consultant who have a need to know in order to provide the Services. Further, the Consultant's work product generated during the performance of this Agreement is confidential to the Territory. The failure to comply in all material respects with this section shall be considered a material breach of this Agreement. Confidential information shall not include information, that: (a) was known by the Consultant at the time it was received; (b) is, as of the time of its disclosure or thereafter becomes, part of the public domain through a source other than the Consultant; (c) is made known to the Consultant by a third person who does not impose any obligation of confidence on the Consultant with respect to such information; (d) is required to be disclosed pursuant to governmental authority, law, regulation, duly authorized subpoena, or court order whereupon the Consultant shall provide notice to the Territory prior to such disclosure; or (e) information that is independently developed by the Consultant without references to the confidential information.

The Consultant shall not, under any circumstances, release information provided to it by, or on behalf of, the Territory that is required to be kept confidential by the Territory pursuant to Indiana law except as above.

The Consultant acknowledges that the Territory will not treat this Agreement as confidential information. Use by the public of any document or the information contained therein shall not be considered an act of the Territory.

During the term of this Agreement and thereafter in perpetuity, the Consultant acknowledges and agrees that it will not process, submit, or use any information provided to it by, or which it receives on behalf of, or which is in any way related to, the Territory in connection with any artificial intelligence or machine learning model or system, nor shall it permit any third party to do any of the foregoing.

C. **Records; Audit.** The Consultant shall maintain books, records, documents, and other evidence directly pertinent to performance of Services under this Agreement. The Consultant shall make such materials available at its offices at all reasonable times during the Agreement period and for three (3) years from the date of final payment under this Agreement for inspection by the Territory or any other authorized representative of the Territory. Copies thereof, if requested, shall be furnished at no cost to the Territory.

4. **Ownership and Use of Works.** "Works" means works of authorship fixed in any tangible medium of expression by the Consultant or its officers, employees, agents, or

subcontractors in the course of performing the Services under this Agreement, including, but not limited to, computer programs, electronic art, computer generated art, notes, specifications, drawings, flow charts, memoranda, correspondence, records, notebooks, documentation, reports, and charts, regardless of the medium in which they are fixed, and all copies thereof.

All Works made or created by the Consultant, either solely or jointly with the Territory, which arise from or relate to Consultant's performance of Services under this Agreement shall be deemed to be works for hire and are and shall be the exclusive property of the Territory. At the Territory's request, the Consultant will execute all documents reasonably required to effect, confirm, or perfect the Territory's ownership of such Works and any corresponding copyright rights in and to such Works. Without the prior written consent of the Territory, the Consultant shall not use, copy or prepare derivative works of the Works, or any parts of them, other than as related to the performance of this Agreement. The Consultant shall be responsible for loss or damage to the Works while they are in the Consultant's possession or control. Any loss or damage shall be restored at the Consultant's expense. The Territory shall have free and unlimited access to the Works at all times and, upon demand, shall have the right to claim and take possession of the Works and all copies. Notwithstanding the foregoing, the Consultant shall be entitled to retain a set of its work papers for archival purposes only, in accordance with applicable professional standards.

The Consultant shall retain all rights in and to its know-how, methods, techniques, discoveries, concepts, and ideas, whether patentable or not, and whether possessed by the Consultant prior to or acquired by the Consultant during the performance of this Agreement. The Consultant also shall retain all rights in and to all works of authorship fixed in a tangible medium of expression which were made, created or acquired by the Consultant prior to the effective date of this Agreement ("Pre-Existing Works"), provided that a listing of such Pre-Existing Works is attached to this Agreement.

E. **Indemnification**. The Consultant agrees to indemnify, defend, and hold harmless the Territory and its respective officers, agents, representatives, elected and appointed officials, and employees for any and all third party claims, actions, causes of action, judgments and liens to the extent they arise out of any negligent or wrongful act or omission or breach of any provision of this Agreement by the Consultant or any of its officers, agents, employees, or subcontractors regardless of whether or not it is caused in part by the negligence of a party indemnified hereunder.

Such indemnity shall include attorney's fees and all costs and other expenses arising therefrom or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein. The Territory shall not provide such indemnification to the Consultant, provided, however, that shall the Consultant be relieved of its indemnification obligation to the extent any injury, damage, death, or loss is attributable to the acts or omissions of the Territory.

F. **Premises/Facilities**. The Consultant agrees to take all action necessary while on the Territory's premises and any and all other premises and facilities relating to this Agreement to ensure that anyone performing work under this Agreement, shall not jeopardize, injure, threaten, or in any way compromise the health, safety, and/or well-being of the person at the Territory's

facility or any other facility relating to this Agreement, including, but not limited to its employees. In addition thereto, the Consultant agrees to adhere to any and all applicable safety and procedure policies in place and used at the Territory's facility and any other facility relating to this Agreement. The Consultant further agrees that any property situated on the Territory's premises and owned by the Territory and any and all other premises relating to this Agreement, including disks and other storage media, filing cabinets, or other work areas, is subject to inspection by the Territory personnel at any time with or without notice.

G. **Force Majeure**. In the event that either party is unable to perform any of its obligations under this Agreement – or to enjoy any of its benefits – because of fire, explosion, power blackout, natural disaster , strike, embargo, labor disputes, war, terrorism, acts of God, acts or decrees of governmental bodies or other causes beyond such party's reasonable control (hereinafter referred to as Force Majeure Event), the party who has been so affected shall immediately give notice to the other and shall take commercially reasonable actions to resume performance. Upon receipt of such notice, all obligations under this Agreement shall immediately be suspended except for payment obligations with respect to Services already provided. If the period of nonperformance exceeds sixty (60) days from the receipt of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this Agreement.

H. **Applicable Laws; Forum.** The Consultant agrees to comply with all applicable federal, state, and local laws, rules, regulations, or ordinances, and all provisions required thereby to be included in this Agreement are hereby incorporated by reference. This includes, but is not limited to, the Federal Civil Rights Act of 1964 and, if applicable, the Drug-Free Workplace Act of 1988. The enactment of any state or federal statute or the promulgation of regulations thereunder after execution of this Agreement shall be reviewed by the Territory and the Consultant to determine whether the provisions of the Agreement require formal modification.

This Agreement shall be construed in accordance with the laws of the State of Indiana. The Consultant hereby expressly consents to the personal jurisdiction of the state and federal courts located in Hendricks County, Indiana for any lawsuit filed there against the Consultant by the Territory arising from or related to this Agreement.

I. **Non-discrimination**. Without limiting any other provision hereunder, the Consultant and its officers, agents, employees, and subcontractors shall comply with all applicable federal, state, and local laws, rules, and regulations regarding non-discrimination in employment. The Consultant and its officers, agents, employees, and subcontractors shall not discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to her or his hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of her or his race, sex, sexual orientation, gender identity, religion, color, national origin, ancestry, age, disability, or United States military service veteran status. All non-discrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference. Breach of this section shall be regarded as a material breach of this Agreement.

J. **Debarment and Suspension**. The Consultant certifies, by entering into this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from or ineligible for participation in any Federal assistance program by any Federal department or agency, or by any department, agency, or political subdivision of the State of Indiana. The term "principal" for purposes of this Agreement means an officer, director, client, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Consultant.

The Consultant certifies, by entering into this Agreement, that it does not engage in investment activities in Iran as more particularly described in IC 5-22-16.5.

The Consultant shall provide immediate written notice to the Territory if, at any time after entering into this Agreement, the Consultant learns that its certifications were erroneous when submitted, or the Consultant is debarred, suspended, proposed for debarment, declared ineligible, has been included on a list or received notice of intent to include on a list created pursuant to IC 5-22-16.5, voluntarily excluded from or becomes ineligible for participation in any Federal assistance program. Any such event shall be cause for termination of this Agreement as provided herein.

The Consultant shall not subcontract with any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in any Federal assistance programs by any Federal department or agency, or by any department, agency, or political subdivision of the State of Indiana.

K. **E-Verify Program.** Pursuant to IC 22-5-1.7, the Consultant shall enroll in and verify the work eligibility status of all newly hired employees of the Consultant through the E-Verify Program ("Program"). The Consultant is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists.

The Consultant and its subcontractors shall not knowingly employ or contract with an unauthorized alien or retain an employee or contract with a person that the Consultant or its subcontractor subsequently learns is an unauthorized alien. If the Consultant violates this Section, the Territory shall require to the Consultant remedy the violation not later than thirty (30) days after the Territory notifies the Consultant. If the Consultant fails to remedy the violation within the thirty (30) day period, the Territory shall terminate the contract for breach of contract.

If the Territory terminates the contract, the Consultant shall, in addition to any other contractual remedies, be liable to the Territory for actual damages. There is a rebuttable presumption that the Consultant did not knowingly employ an unauthorized alien if the Consultant verified the work eligibility status of the employee through the Program.

If the Consultant employs or contracts with an unauthorized alien but the Territory determines that terminating the contract would be detrimental to the public interest or public property, the Territory may allow the contract to remain in effect until the Territory procures a new contractor.

The Consultant shall, prior to performing any work, require each subcontractor to certify to the Consultant that the subcontractor does not knowingly employ or contract with an unauthorized alien and has enrolled in the Program. The Consultant shall maintain on file a certification from each subcontractor throughout the duration of the Project. If the Consultant determines that a subcontractor is in violation of this Section, the Consultant may terminate its contract with the subcontractor for such violation.

Pursuant to IC 22-5-1.7 a fully executed affidavit, attached as Exhibit B, affirming that the business entity does not knowingly employ an unauthorized alien and confirming the Consultant's enrollment in the Program, unless the Program no longer exists, shall be filed with the Territory prior to the execution of this Agreement. This Agreement shall not be deemed fully executed until such affidavit is filed with the Territory.

L. **Non Appropriation.** The obligations of the Territory under this contract are expressly contingent upon the availability of appropriated funds. The Territory and/or the Town of Brownsburg, Hendricks County, Indiana (the "Town") which serves as the Provider Unit for the Territory, shall not be liable for any obligations under this contract in the absence of such appropriated funds. In the event that funds are not appropriated by the Town or otherwise made available to support the continuation of this contract, the Territory reserves the right to terminate the contract without penalty or further obligation. Such termination shall be effective upon the Territory providing written notice to the Consultant.

M. **Key Persons.** The parties agree that the work described in this Agreement to be performed by the Consultant is a personal service, highly professional in nature, and that the identity of the individual who is to be personally responsible for such work is of prime importance to the Territory. The parties therefore agree that in the event of the death or disability of the Consultant or, if the Consultant is a firm, partnership, or corporation, in the event of the death, or disability, or termination of employment of anyone understood to be personally responsible for the work described in this Agreement, the Territory may, without penalty and in its discretion, terminate this Agreement, and make its own new Agreement with any other party for completion of the work herein described.

N. **Electronic Signature.** The Consultant and the Territory agree to signature both in counterparts and by facsimile.

O. **Additional Information Upon Request**. The Consultant shall, upon request of the Territory, make available its policies, practices, and standards for the hiring of applicants, except as prohibited under IC 22-2-17-3, to the extent such information is related to the provision of Services under this Agreement.

X. Entire Agreement. It is further agreed that this instrument contains all of the promises, covenants, agreements, or warranties of the parties.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written. This Agreement shall be binding upon the heirs, administrators, executors, and assignees of the respective parties hereto.

KRAMER INC. ("Consultant")

By_____ Date: _____

Printed: _____

Title: _____

BROWNSBURG FIRE TERRITORY (the "Territory")

By: _____ Date: _____

Printed: _____

Title: _____

EXHIBIT A

SCOPE OF WORK

Kramer Inc. shall provide Project Delivery Services for Brownsburg Fire Territory as follows:

Kramer Inc. shall serve as an extension of the Owner, Advisors, and/or Assistants. The primary focus to be the "Best Interests" of the Owner monitoring Cost, Time, and Quality impacts of the aforementioned Projects, as well as Professional Services Accountability.

Services to be provided for the Projects are proposed, inclusive, under five phases as follows:

1. Monitoring and review of the Feasibility Study / Schematic Phase
   Professional fees and negotiation
   Contract negotiation
   Current and future program needs
   Current and future facility needs
   Future growth projections
   Study results presentation
   Approval process
   Schedule
   Estimating
   Reporting

2. Monitoring and review of the Design Phase

   Professional fees negotiation
   Contract negotiation
   Design Development Phase
   Construction Document Phase
   Project Phasing
   Local and governing agency controls
   Alternates
   Schedule
   Estimating
   Reporting

3. Monitoring and review of the Bid and Award Phase

   Pre-Bid meeting
   Addendum preparation and distribution
   Bid review and recommendation
   Pre-Award meeting — constructability
   Contract negotiation
   Schedule
   Reporting

4. Monitor and review of Construction Phase

   Pre-Construction meeting
   Submittal review
   Progress meetings
   Project changes
   Project controls (RFI, RFP, testing, non-compliance, inspections, etc.)
   A/E inspections
   Construction Inspection
   Pay application review
   Schedule
   Reporting

5. Monitor and review of Project Close-out

   Punch List
   Sign off by governing agencies
   Substantial completion
   Final pay application
   As-built drawings
   Operation manuals
   Schedule
   Reporting

EXHIBIT B

E-VERIFY AFFIDAVIT

AFFIDAVIT

E-Verify. Pursuant to Indiana Code 22-5-1.7-11, the Consultant entering into a contract with the Territory is required to enroll in and verify the work eligibility status of all its newly hired employees through the E-Verify program. The Consultant is not required to verify the work eligibility status of all its newly hired employees through the E-Verify program if the E-Verify program no longer exists.

The undersigned, on behalf of the Consultant, being first duly sworn, deposes and states that the Consultant does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with the Territory, the undersigned Consultant will enroll in and agrees to verify the work eligibility status of all its newly hired employees through the E-Verify program.

(Consultant): _____

By (Written Signature): _____

(Printed Name): _____

(Title): _____

STATE OF _____ SS:

COUNTY OF _____

Subscribed and sworn to before me this_____ day of _____ 20_____

My commission expires_____ (Signed)_____

Residing in _____County, State of _____

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Executive Board Action Item

September 16, 2025

Agenda Item: Additional Appropriation

Presenter: Larry Alcorn, Fire Chief

Summary: We need additional funding in the following line items

2243.207.122 – Overtime	$100,000
2243.207.312 – Attorney Fees	$50,000
2243.207.363 – Vehicle/Equipment Repairs	$50,000
Total	**$200,000**

Executive Board Action Item

September 16, 2025

Agenda Item:	Excess Levy Appeal
Presenter:	Larry Alcorn, Fire Chief
Summary:	Based on our continued growth, the Brownsburg Fire Territory is eligible to apply for an Excess Levy Appeal for 2026. We intend to request an appeal amount of **$1,635,222**, which would be used to hire the firefighters needed to staff **Station 134**—a critical step in meeting the service demands of our rapidly growing community. As this request requires the approval of the Town of Brownsburg, Brown Township, and Lincoln Township, I would like to request a **joint meeting with all three governing units** for your consideration of this appeal.