Utility Special District Meeting
Agenda
Marina Event Center - 190 E. 13th Street
Riviera Beach, FL 33404
September 17, 2025
5:30 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Chairperson
Shirley D. Lanier - District 3

Vice Chair
KaShamba Miller-Anderson - District 2

Board Members
Bruce Guyton - District 1
Glen Spiritis - District 4
Fercella Davis-Panier - District 5

Ex-Officio Board Member
Mayor Douglas A. Lawson

Administration
Jonathan Evans, City Manager
Deborah Hall, CMC, Acting District Clerk
Dawn S. Wynn, District Attorney
Randy Sherman, District Finance Director

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff prior to Board discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the Board based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The Board has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA Approval
Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA
Routine Board Business. The Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Board member or member of staff.

1. Minutes

1.a **July 16, 2025 Utility Special District Board of Directors Meeting Minutes**

Debrah Hall, Acting District Clerk, (561) 845-4090

Staff recommends a Motion for the Board of Directors' to approve the July 16, 2025 Utility Special District Board of Directors Meeting Minutes.
Cover Page
July 16, 2025 Utility Special District Meeting Minutes.docx

1.b **June 18, 2025 Utility Special District Board of Directors Meeting Minutes**

Debrah Hall-McCullon, Acting District Clerk, (561) 845-4090

Staff recommends a Motion for the Board of Directors' to approve the June 18, 2025 Utility Special District Board of Directors Meeting Minutes.
Cover Page
June 18, 2025 Utility Special District Meeting Minuttes.docx

2. Resolutions

END OF CONSENT AGENDA

3. Unfinished Business

Petitions and Communications for filing

4. Awards and Presentations

5. Public Hearings

COMMENTS FROM THE PUBLIC - 5:45 PM Non-Agenda Item Speakers (Three Minute Limitation)

Public Comments shall begin at 5:45 PM unless there is no further business of the Board, which in that event, it shall begin sooner. In addition, if an item is being considered at 5:45 PM, then comments from the public shall begin immediately after the item has been concluded.

6. Items Tabled

7. REGULAR AGENDA

Resolutions on Regular Agenda

7.a **Resolution Number 20-25UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, adopting the fiscal year 2025-2026 operating budget and providing an effective date.**

Randy M. Sherman, Chief Financial Officer, CPA, CGFO, CTP, (561) 845-4045

Staff recommends a Motion to approve Resolution Number 20-25UD.
Cover Page
Resolution Number 20-25UD.docx
USD Operating Fund.pdf

7.b **Resolution Number 29-25UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, modifying and updating the District's Five-Year Capital Projects Plan for Fiscal Years 2025/2026 through 2029/2030; providing for a severability clause; and providing for an effective date.**

Randy M. Sherman, Chief Financial Officer, CPA, CGFO, CTP, (561) 845-4045

Staff recommends a Motion to approve Resolution Number 29-25UD.
Cover Page
5-YEAR CAPITAL IMPROVEMENT PLAN FY 2026 TO FY 2030 USD.pdf
Resolution_Number_29-25UD.docx

7.c **Resolution Number 25-25UD: A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, authorizing the City Manager to issue a work order in an amount not to**

exceed $1,088,878.00 to Brown and Caldwell from infrastructure project 23039 to provide owners representative services for construction of GMP #4 for the construction of a deep injection and dual monitoring well and design to IFC development activities, using the current continuing contract consulting services, as recently authorized by the District Board under GMP #4 (August 20, 2025); and providing an effective date.

Joshua Niemann, Utility Special District Executive Director, (561) 845-4185

Staff recommends a Motion to approve Resolution Number 25-25UD.
Cover Page
Resolution Number 25-25UD.docx
Brown & Caldwell- Proposal, Owners Representative phase 2, Injection well construction
Resolution 21-25UD- Haskell-CDM Smith JV GMP#4.docx
Brown Caldwell - Contract_2.19.2025_Prof_Svcs_Consulting.pdf

8. Discussion and Deliberation

9. Discussion by City Manager/Executive Director

10. Discussion by District Attorney

11. Statements by the Mayor and Board

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the Board with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.