Wylie City Council Regular Meeting

September 23, 2025 – 6:00 PM
Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PRESENTATIONS & RECOGNITIONS

PR1. Manufacturing Day.

PR2. Fire Prevention Week.

PR3. Wylie Animal Services Best Friends Animal Society Recognition.

PR4. Hispanic Heritage Month.

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Council regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Council requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Consider, and act upon, approval of September 9, 2025 Regular City Council Meeting minutes.

B. Consider, and place on file, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of August 31, 2025.

C. Consider, and act upon, the City of Wylie Monthly Revenue and Expenditure Report for August 31, 2025.

D. Consider, and act upon, the City of Wylie Monthly Investment Report for August 31, 2025.

E. Consider, and act upon, approving the Debt Management Policy.

F. Consider, and act upon, approving the Financial Management Policies.

G. Consider, and act upon, Resolution No. 2025-19(R) approving the current Investment Policy as required by the Texas Government Code, Chapter 2256, Public Funds Investment Act, Subchapter A - Authorized Investments for Governmental Entities.

H. Consider, and act upon, authorizing the City Manager to execute an Aboveground Facilities Easement Agreement with Atmos Energy Corporation to acquire an easement over, across, under and upon the lands

located on City owned property generally located at the southeast corner of Ballard Ave. and Cloudcroft Dr., and to accept an offer of $42,387.80 as just compensation for the acreage within the easement.

I. Consider, and act upon, the annual renewal of an Interlocal Jail Services Agreement with Collin County, Texas, and authorizing the City Manager to execute any necessary documents.

J. Consider, and act upon, Ordinance No. 2025-34 amending Ordinance No. 2024-25, which established the budget for fiscal year 2024-2025; providing for repealing, savings and severability clauses; and providing for an effective date of this ordinance.

K. Consider, and act upon, the approval of the attached reimbursement request for Mayor Matthew Porter presented to the City Council.

L. Consider, and act upon, Resolution No. 2025-20(R) of the City of Wylie, Texas finding that Oncor Electric Delivery Company LLC's ("Oncor" or "Company") application to amend its Distribution Cost Recovery Factor and update Generation Riders to increase distribution rates within the City should be denied; authorizing participation with the Steering Committee of Cities served by Oncor; finding that the Company's application is unreasonable and should be denied; the current rates shall not be changed; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel.

REGULAR AGENDA

1. Hold a Public Hearing, consider, and act upon, Ordinance No. 2025-35 amending Wylie's Code of Ordinances, Ordinance No. 2021-17, as amended, Chapter 114 (Utilities), adding Article VI (Municipal Drainage Utility System), Division 1 (Creation and Administration) to establish a Municipal Drainage Utility System; providing for drainage service, billing, exemptions, drainage charges, and appeals; providing a repealing clause, severability clause, savings clause; providing for a criminal penalty of a fine not to exceed the sum of five hundred dollars ($500.00); providing an effective date; and providing for the publication of the caption hereof.

2. Hold a Public Hearing, consider, and act upon, Ordinance No. 2025-36 amending Wylie's Code of Ordinances, Ordinance No. 2021-17 as amended, Appendix A (Comprehensive Fee Schedule), by adding Section XV (Drainage Utility Fees); establishing a Municipal Drainage Utility System Fee; providing for exemptions and credits; providing a repealing clause, severability clause, savings clause; providing for a criminal penalty of a fine not to exceed the sum of five hundred dollars ($500.00); providing for an effective date; and providing for the publication of the caption hereof.

3. Consider, and act upon, the submission of an Official Ballot for the Texas Municipal League (TML) Region 13 Director Election.

4. Consider, and act upon, Resolution No. 2025-21(R) casting a nomination for candidate(s) for the Board of Directors of the Collin Central Appraisal District.

5. Consider, and act upon, Resolution No. 2025-22(R) casting a nomination for a candidate(s) for the Board of Directors of the Rockwall Central Appraisal District.

READING OF ORDINANCES

Title and caption approved by Council as required by Wylie City Charter, Article III, Section 13-D.

ADJOURNMENT

CERTIFICATION
I certify that this Notice of Meeting was posted on September 17, 2025 at 5:00 p.m. on the outside bulletin board at Wylie City Hall, 300 Country Club Road, Building 100, Wylie, Texas, a place convenient and readily accessible to the public at all times.

_____ _____
Stephanie Storm, City Secretary *Date Notice Removed*

The Wylie Municipal Complex is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972.516.6020. Hearing impaired devices are available from the City Secretary prior to each meeting.

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the City Council at the date, hour and place given in this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:
§ 551.071 – Private consultation with an attorney for the City.
§ 551.072 – Discussing purchase, exchange, lease or value of real property.
§ 551.074 – Discussing personnel or to hear complaints against personnel.
§ 551.087 – Discussing certain economic development matters.
§ 551.073 – Discussing prospective gift or donation to the City.
§ 551.076 – Discussing deployment of security personnel or devices or security audit.

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: City Secretary **Account Code:**

Prepared By: Stephanie Storm

Subject

Consider, and act upon, approval of September 9, 2025 Regular City Council Meeting minutes.

Recommendation

Motion to approve the Item as presented.

Discussion

The minutes are attached for your consideration.

Wylie City Council Regular Meeting Minutes

September 09, 2025 – 6:00 PM
Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098

CALL TO ORDER

Mayor Matthew Porter called the regular meeting to order at 6:00 p.m. The following City Council members were present: Councilman David R. Duke, Councilman Dave Strang, Councilman Todd Pickens, Councilman Sid Hoover, Councilman Scott Williams, and Mayor *Pro Tem* Gino Mulliqi.

Staff present included: City Manager Brent Parker; Deputy City Manager Renae Ollie; Assistant City Manager Lety Yanez; Fire Chief Brandon Blythe; Finance Director Melissa Brown; Communications and Marketing Director Craig Kelly; Municipal Court Administrator Lisa Mangham; City Secretary Stephanie Storm; Police Chief Anthony Henderson; Parks and Recreation Director Carmen Powlen; Library Director Ofilia Barrera; Public Works Director Tommy Weir; Community Services Director Jasen Haskins; Wylie Economic Development Corporation Executive Director Jason Greiner; City Secretary Administrative Assistant Mary Bradley; and various support staff.

INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Porter led the Invocation, and Mayor *Pro Tem* Mulliqi led the Pledge of Allegiance.

PRESENTATIONS & RECOGNITIONS

PR1. Wylie Animal Services Best Friends Animal Society Recognition.

Mayor Porter stated that, due to illness, the presentation will be rescheduled for the next Council meeting.

PR2. Honoring WISD Superintendent Dr. David Vinson.

Mayor Porter presented a proclamation proclaiming September 9, 2025, as Dr. David Vinson Day in Wylie, Texas. Wylie Independent School District Superintendent Dr. David Vinson was present to receive the proclamation.

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Council regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Council requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Council is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

Bethany Sullivan addressed the City Council regarding reading materials at the Library.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Consider, and act upon, approval of August 26, 2025 Regular City Council Meeting minutes.

B. Consider, and act upon, an agreement authorizing the appointment of Steve Feil as Associate Municipal Court Judge for the City of Wylie effective October 1, 2025, setting terms and stipend of service.

Council Action
A motion was made by Mayor *Pro Tem* Mulliqi, seconded by Councilman Pickens, to approve the Consent Agenda as presented. A vote was taken and the motion passed 7-0.

REGULAR AGENDA

1. **Hold a Public Hearing, consider, and act upon, the writing of an ordinance for a change in zoning from Light Industrial (LI) to Commercial Corridor - Special Use Permit (CC-SUP) on 1.601 acres to allow for a convenience store and fueling station. Property located at 2111 W. FM 544 (ZC 2025-08).**

Staff Comments
Community Services Director Haskins stated the applicant had a presentation they would like to give and answered questions from the Council.

Applicant Akhila Reddy gave a short presentation and answered questions from the Council.

Public Hearing
Mayor Porter opened the public hearing on Item 1 at 6:24 p.m., asking anyone present wishing to address Council to come forward.

No persons were present wishing to address the Council.

Mayor Porter closed the public hearing at 6:25 p.m.

Council Action
A motion was made by Mayor *Pro Tem* Mulliqi, seconded by Councilman Pickens, to deny Item 1 as presented. A vote was taken and the motion passed 7-0.

WORK SESSION

Mayor Porter convened the Council into a Work Session at 6:37 p.m.

WS1. Discuss amendments to the College Park Planned Development (PD 2023-18).

Community Services Director Haskins addressed the Council, giving a brief update on the proposed College Park development and introducing Addison Rogers and Ron Robbins with Toll Brothers, who gave a short presentation about the Toll Brothers Company, their communities, the current and proposed planned development, and home elevations, and answered questions from the Council.

Council provided direction for staff to reach out to Dr. Khan for a timeline on the commercial development, would like to see added green space, a trail, and/or an amenity area, no second-floor windows overlooking the current neighbors in Presidential Estates, disclose the fire training center to homebuyers, and a separation from the homes and commercial property.

RECONVENE INTO REGULAR SESSION

Mayor Porter convened the Council into Regular Session at 7:20 p.m.

EXECUTIVE SESSION

Mayor Porter convened the Council into Executive Session at 7:20 p.m.

Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING.
A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on its negotiating position.

ES1. Consider the sale or acquisition of properties located at Brown/Eubanks, FM 544/Cooper, FM 544/Sanden, Jackson/Oak, Regency/Steel, State Hwy 78/Brown, and State Hwy 78/Skyview.

Sec. 551.087. DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS; CLOSED MEETING.
This chapter does not require a governmental body to conduct an open meeting:
(1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or
(2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

ES2. Deliberation regarding commercial or financial information that the WEDC has received from a business prospect and to discuss the offer of incentives for Projects: 2022-1b, 2022-1c, 2023-1c, 2023-11b, 2024-5a, 2024-5f, 2024-8d, 2024-9d, 2024-10c, 2024-12c, 2025-4a, 2025-4d, 2025-6d, 2025-9a, 2025-9b, 2025-9c, and 2025-9d.

RECONVENE INTO OPEN SESSION

Mayor Porter convened the Council into Open Session at 9:03 p.m. for a recess.

Mayor Porter convened the Council back into Executive Session at 9:16 p.m.

Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.
(a) This chapter does not require a governmental body to conduct an open meeting:
(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
(2) to hear a complaint or charge against an officer or employee.
(b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

ES3. City Manager Quarterly Evaluation.

RECONVENE INTO OPEN SESSION
Take any action as a result from Executive Session.

Mayor Porter convened the Council into Open Session at 10:30 p.m.

Council Action
A motion was made by Councilman Strang, seconded by Councilman Duke, to authorize the Wylie Economic Development Corporation to enter into a Performance Agreement with Project 2022-1c in an amount not to exceed $1.5 million. A vote was taken and the motion passed 7-0.

ADJOURNMENT

A motion was made by Councilman Strang, seconded by Mayor Porter, to adjourn the meeting at 10:32 p.m. A vote was taken and the motion passed 7-0.

Matthew Porter, Mayor

ATTEST:

Stephanie Storm, City Secretary

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: WEDC **Account Code:**

Prepared By: Jason Greiner

Subject

Consider, and place on file, the monthly Revenue and Expenditure Report for the Wylie Economic Development Corporation as of August 31, 2025.

Recommendation

Motion to approve the Item as presented.

Discussion

The Wylie Economic Development Corporation (WEDC) Board of Directors approved the attached financials on September 17, 2025.

WYLIE ECONOMIC DEVELOPMENT

August Rev/Exp Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 111 - WYLIE ECONOMIC DEVEL CORP							
Revenue							
Category: 400 - Taxes							
111-4000-40210	SALES TAX	4,990,217.00	4,990,217.00	464,675.10	3,745,147.34	-1,245,069.66	24.95 %
	Category: 400 - Taxes Total:	**4,990,217.00**	**4,990,217.00**	**464,675.10**	**3,745,147.34**	**-1,245,069.66**	**24.95%**
Category: 460 - Interest Income							
111-4000-46110	ALLOCATED INTEREST EARNINGS	112,000.00	112,000.00	21,587.75	331,755.33	219,755.33	296.21 %
	Category: 460 - Interest Income Total:	**112,000.00**	**112,000.00**	**21,587.75**	**331,755.33**	**219,755.33**	**196.21%**
Category: 480 - Miscellaneous Income							
111-4000-48110	RENTAL INCOME	4,800.00	4,800.00	1,900.00	9,100.00	4,300.00	189.58 %
111-4000-48410	MISCELLANEOUS INCOME	0.00	0.00	0.00	400.00	400.00	0.00 %
111-4000-48430	GAIN/(LOSS) SALE OF CAP ASSETS	4,121,530.00	4,121,530.00	222,203.21	1,147,796.97	-2,973,733.03	72.15 %
	Category: 480 - Miscellaneous Income Total:	**4,126,330.00**	**4,126,330.00**	**224,103.21**	**1,157,296.97**	**-2,969,033.03**	**71.95%**
	Revenue Total:	**9,228,547.00**	**9,228,547.00**	**710,366.06**	**5,234,199.64**	**-3,994,347.36**	**43.28%**
Expense							
Category: 510 - Personnel Services							
111-5611-51110	SALARIES	470,558.40	470,558.40	38,986.65	430,633.35	39,925.05	8.48 %
111-5611-51140	LONGEVITY PAY	2,807.68	2,807.68	0.00	2,664.00	143.68	5.12 %
111-5611-51310	TMRS	74,649.83	74,649.83	6,148.22	68,403.96	6,245.87	8.37 %
111-5611-51410	HOSPITAL & LIFE INSURANCE	79,943.76	79,943.76	6,505.41	71,442.78	8,500.98	10.63 %
111-5611-51420	LONG-TERM DISABILITY	1,741.07	1,741.07	82.41	814.44	926.63	53.22 %
111-5611-51440	FICA	29,348.70	29,348.70	2,233.96	25,070.53	4,278.17	14.58 %
111-5611-51450	MEDICARE	6,863.81	6,863.81	522.44	5,863.16	1,000.65	14.58 %
111-5611-51470	WORKERS COMP PREMIUM	994.07	1,175.06	0.00	1,175.06	0.00	0.00 %
111-5611-51480	UNEMPLOYMENT COMP (TWC)	585.00	585.00	0.00	315.00	270.00	46.15 %
	Category: 510 - Personnel Services Total:	**667,492.32**	**667,673.31**	**54,479.09**	**606,382.28**	**61,291.03**	**9.18%**
Category: 520 - Supplies							
111-5611-52010	OFFICE SUPPLIES	5,000.00	5,000.00	598.72	2,563.02	2,436.98	48.74 %
111-5611-52040	POSTAGE & FREIGHT	300.00	300.00	0.00	223.85	76.15	25.38 %
111-5611-52810	FOOD SUPPLIES	3,000.00	3,000.00	196.42	2,379.56	620.44	20.68 %
	Category: 520 - Supplies Total:	**8,300.00**	**8,300.00**	**795.14**	**5,166.43**	**3,133.57**	**37.75%**
Category: 540 - Materials for Maintenance							
111-5611-54610	FURNITURE & FIXTURES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
111-5611-54810	COMPUTER HARD/SOFTWARE	7,650.00	7,650.00	0.00	1,975.00	5,675.00	74.18 %
	Category: 540 - Materials for Maintenance Total:	**10,150.00**	**10,150.00**	**0.00**	**1,975.00**	**8,175.00**	**80.54%**
Category: 560 - Contractual Services							
111-5611-56030	INCENTIVES	1,741,250.00	1,741,250.00	0.00	960,000.00	781,250.00	44.87 %
111-5611-56040	SPECIAL SERVICES	87,270.00	87,270.00	157.50	86,489.73	780.27	0.89 %
111-5611-56041	SPECIAL SERVICES-REAL ESTATE	71,000.00	71,000.00	1,956.59	33,101.53	37,898.47	53.38 %
111-5611-56042	SPECIAL SERVICES-INFRASTRUCTUR	9,020,667.00	9,020,667.00	31,217.75	7,853,237.80	1,167,429.20	12.94 %
111-5611-56080	ADVERTISING	226,125.00	226,125.00	7,700.00	117,706.95	108,418.05	47.95 %
111-5611-56090	COMMUNITY DEVELOPMENT	74,450.00	74,450.00	4,564.86	42,347.86	32,102.14	43.12 %
111-5611-56110	COMMUNICATIONS	7,900.00	7,900.00	395.14	5,075.19	2,824.81	35.76 %
111-5611-56180	RENTAL	27,000.00	27,000.00	2,250.00	27,000.00	0.00	0.00 %
111-5611-56210	TRAVEL & TRAINING	95,500.00	95,500.00	7,007.50	72,626.93	22,873.07	23.95 %
111-5611-56250	DUES & SUBSCRIPTIONS	91,053.00	91,053.00	1,689.18	79,771.53	11,281.47	12.39 %
111-5611-56310	INSURANCE	6,800.00	6,800.00	0.00	6,119.85	680.15	10.00 %
111-5611-56510	AUDIT & LEGAL SERVICES	53,000.00	53,000.00	0.00	38,251.20	14,748.80	27.83 %
111-5611-56570	ENGINEERING/ARCHITECTURAL	855,300.00	855,300.00	62,678.73	195,685.57	659,614.43	77.12 %
111-5611-56610	UTILITIES-ELECTRIC	2,400.00	2,400.00	240.85	1,983.15	416.85	17.37 %

Budget Report **For Fiscal: 2024-2025 Period Ending: 08/31/2025**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Category: 560 - Contractual Services Total:		**12,359,715.00**	**12,359,715.00**	**119,858.10**	**9,519,397.29**	**2,840,317.71**	**22.98%**
Category: 570 - Debt Service & Capital Replacement							
111-5611-57410	PRINCIPAL PAYMENT	606,744.04	606,744.04	52,909.89	572,162.16	34,581.88	5.70 %
111-5611-57415	INTEREST EXPENSE	625,253.60	625,253.60	49,756.58	557,169.01	68,084.59	10.89 %
Category: 570 - Debt Service & Capital Replacement Total:		**1,231,997.64**	**1,231,997.64**	**102,666.47**	**1,129,331.17**	**102,666.47**	**8.33%**
Category: 580 - Capital Outlay							
111-5611-58110	LAND-PURCHASE PRICE	1,000,000.00	1,000,000.00	10,000.00	10,000.00	990,000.00	99.00 %
Category: 580 - Capital Outlay Total:		**1,000,000.00**	**1,000,000.00**	**10,000.00**	**10,000.00**	**990,000.00**	**99.00%**
Expense Total:		**15,277,654.96**	**15,277,835.95**	**287,798.80**	**11,272,252.17**	**4,005,583.78**	**26.22%**
Fund: 111 - WYLIE ECONOMIC DEVEL CORP Surplus (Deficit):		**-6,049,107.96**	**-6,049,288.95**	**422,567.26**	**-6,038,052.53**	**11,236.42**	**0.19%**
Report Surplus (Deficit):		**-6,049,107.96**	**-6,049,288.95**	**422,567.26**	**-6,038,052.53**	**11,236.42**	**0.19%**

Budget Report **For Fiscal: 2024-2025 Period Ending: 08/31/2025**

Group Summary

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 111 - WYLIE ECONOMIC DEVEL CORP						
Revenue						
400 - Taxes	4,990,217.00	4,990,217.00	464,675.10	3,745,147.34	-1,245,069.66	24.95%
460 - Interest Income	112,000.00	112,000.00	21,587.75	331,755.33	219,755.33	196.21%
480 - Miscellaneous Income	4,126,330.00	4,126,330.00	224,103.21	1,157,296.97	-2,969,033.03	71.95%
Revenue Total:	**9,228,547.00**	**9,228,547.00**	**710,366.06**	**5,234,199.64**	**-3,994,347.36**	**43.28%**
Expense						
510 - Personnel Services	667,492.32	667,673.31	54,479.09	606,382.28	61,291.03	9.18%
520 - Supplies	8,300.00	8,300.00	795.14	5,166.43	3,133.57	37.75%
540 - Materials for Maintenance	10,150.00	10,150.00	0.00	1,975.00	8,175.00	80.54%
560 - Contractual Services	12,359,715.00	12,359,715.00	119,858.10	9,519,397.29	2,840,317.71	22.98%
570 - Debt Service & Capital Replacement	1,231,997.64	1,231,997.64	102,666.47	1,129,331.17	102,666.47	8.33%
580 - Capital Outlay	1,000,000.00	1,000,000.00	10,000.00	10,000.00	990,000.00	99.00%
Expense Total:	**15,277,654.96**	**15,277,835.95**	**287,798.80**	**11,272,252.17**	**4,005,583.78**	**26.22%**
Fund: 111 - WYLIE ECONOMIC DEVEL CORP Surplus (Deficit):	**-6,049,107.96**	**-6,049,288.95**	**422,567.26**	**-6,038,052.53**	**11,236.42**	**0.19%**
Report Surplus (Deficit):	**-6,049,107.96**	**-6,049,288.95**	**422,567.26**	**-6,038,052.53**	**11,236.42**	**0.19%**

Budget Report **For Fiscal: 2024-2025 Period Ending: 08/31/2025**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
111 - WYLIE ECONOMIC DEVEL CORP	-6,049,107.96	-6,049,288.95	422,567.26	-6,038,052.53	11,236.42
Report Surplus (Deficit):	**-6,049,107.96**	**-6,049,288.95**	**422,567.26**	**-6,038,052.53**	**11,236.42**

Budget Report **For Fiscal: 2024-2025 Period Ending: 08/31/2025**

Wylie Economic Development Corporation
Statement of Net Position
As of August 31, 2025

Assets		
Cash and cash equivalents	$ 9,356,883.19	
Receivables	$ 684,000.00	*Note 1*
Inventories	$ 13,048,730.99	
Prepaid Items	$ -	
Total Assets	$ 23,089,614.18	
Deferred Outflows of Resources		
Pensions	$ 84,397.55	
Total deferred outflows of resources	$ 84,397.55	
Liabilities		
Accounts Payable and other current liabilities	$ 559,754.71	
Unearned Revenue	$ 1,200.00	*Note 2*
Non current liabilities:		
Due within one year	$ 115,932.80	*Note 3*
Due in more than one year	$ 14,482,701.43	
Total Liabilities	$ 15,159,588.94	
Deferred Inflows of Resources		
Pensions	$ (8,542.41)	
Total deferred inflows of resources	$ (8,542.41)	
Net Position		
Net investment in capital assets	$ -	
Unrestricted	$ 8,005,880.38	
Total Net Position	$ 8,005,880.38	

Note 1: Includes incentives in the form of forgivable loans for $34,000 (Glen Echo), $450,000 (Phoenix Ascending), and $200,000 (MLKJ)

Note 2: Deposits from rental property

Note 3: Liabilities due within one year includes compensated absences of $32,301

WYLIE ECONOMIC DEVELOPMENT

Balance Sheet
Account Summary
As Of 08/31/2025

	Name	Balance	
Fund: 111 - WYLIE ECONOMIC DEVEL CORP			
Assets			
111-1000-10110	CLAIM ON CASH AND CASH EQUIV.	9,354,883.19	
111-1000-10115	CASH - WEDC - INWOOD	0.00	
111-1000-10135	ESCROW	0.00	
111-1000-10180	DEPOSITS	2,000.00	
111-1000-10198	OTHER - MISC CLEARING	0.00	
111-1000-10341	TEXPOOL	0.00	
111-1000-10343	LOGIC	0.00	
111-1000-10481	INTEREST RECEIVABLE	0.00	
111-1000-11511	ACCTS REC - MISC	0.00	
111-1000-11517	ACCTS REC - SALES TAX	0.00	
111-1000-12810	LEASE PAYMENTS RECEIVABLE	0.00	
111-1000-12950	LOAN PROCEEDS RECEIVABLE	0.00	
111-1000-12996	LOAN RECEIVABLE	0.00	
111-1000-12997	ACCTS REC - JTM TECH	0.00	
111-1000-12998	ACCTS REC - FORGIVEABLE LOANS	684,000.00	
111-1000-14112	INVENTORY - MATERIAL/ SUPPLY	0.00	
111-1000-14116	INVENTORY - LAND & BUILDINGS	13,048,730.99	
111-1000-14118	INVENTORY - BAYCO/ SANDEN BLVD	0.00	
111-1000-14310	PREPAID EXPENSES - MISC	0.00	
111-1000-14410	DEFERRED OUTFLOWS	110,000.00	
	Total Assets:	**23,199,614.18**	**23,199,614.18**
Liability			
111-2000-20110	FEDERAL INCOME TAX PAYABLE	0.00	
111-2000-20111	MEDICARE PAYABLE	0.00	
111-2000-20112	CHILD SUPPORT PAYABLE	0.00	
111-2000-20113	CREDIT UNION PAYABLE	0.00	
111-2000-20114	IRS LEVY PAYABLE	0.00	
111-2000-20115	NATIONWIDE DEFERRED COMP	0.00	
111-2000-20116	HEALTH INSUR PAY-EMPLOYEE	5,690.18	
111-2000-20117	TMRS PAYABLE	17,975.23	
111-2000-20118	ROTH IRA PAYABLE	0.00	
111-2000-20119	WORKERS COMP PAYABLE	0.00	
111-2000-20120	FICA PAYABLE	0.00	
111-2000-20121	TEC PAYABLE	0.00	
111-2000-20122	STUDENT LOAN LEVY PAYABLE	0.00	
111-2000-20123	ALIMONY PAYABLE	0.00	
111-2000-20124	BANKRUPTCY PAYABLE	0.00	
111-2000-20125	VALIC DEFERRED COMP	0.00	
111-2000-20126	ICMA PAYABLE	0.00	
111-2000-20127	EMP. LEGAL SERVICES PAYABLE	0.00	
111-2000-20130	FLEXIBLE SPENDING ACCOUNT	8,527.70	
111-2000-20131	EDWARD JONES DEFERRED COMP	0.00	
111-2000-20132	EMP CARE FLITE	-3.00	
111-2000-20133	Unemployment Comp Payable	13.70	
111-2000-20151	ACCRUED WAGES PAYABLE	0.00	
111-2000-20180	ADDIT EMPLOYEE INSUR PAY	114.42	
111-2000-20199	MISC PAYROLL PAYABLE	0.00	
111-2000-20201	AP PENDING	0.00	
111-2000-20210	ACCOUNTS PAYABLE	0.00	
111-2000-20530	PROPERTY TAXES PAYABLE	0.00	
111-2000-20540	NOTES PAYABLE	110,000.00	
111-2000-20610	RETAINAGE PAYABLE	527,436.48	

Balance Sheet **As Of 08/31/2025**

Account	Name	Balance
111-2000-20810	DUE TO GENERAL FUND	0.00
111-2000-22270	DEFERRED INFLOW	0.00
111-2000-22275	DEF INFLOW - LEASE PRINCIPAL	0.00
111-2000-22280	DEFERRED INFLOW - LEASE INT	0.00
111-2000-22915	RENTAL DEPOSITS	1,200.00
	Total Liability:	**670,954.71**
Equity		
111-3000-34110	FUND BALANCE - RESERVED	0.00
111-3000-34590	FUND BALANCE-UNRESERV/UNDESIG	28,566,712.00
	Total Beginning Equity:	**28,566,712.00**
Total Revenue		5,234,199.64
Total Expense		11,272,252.17
Revenues Over/Under Expenses		**-6,038,052.53**
	Total Equity and Current Surplus (Deficit):	**22,528,659.47**
	Total Liabilities, Equity and Current Surplus (Deficit):	**23,199,614.18**

Balance Sheet **As Of 08/31/2025**

Account	Name	Balance	
Fund: 922 - GEN LONG TERM DEBT (WEDC)			
Assets			
	Total Assets:	**0.00**	**0.00**
Liability			
922-2000-28248	GOVCAP LOAN/SERIES 2022	7,281,368.05	
	Total Liability:	**7,281,368.05**	
	Total Equity and Current Surplus (Deficit):	**0.00**	
	Total Liabilities, Equity and Current Surplus (Deficit):		**7,281,368.05**
	***** FUND 922 OUT OF BALANCE *****		**-7,281,368.05**

*****Warning: Account Authorization is turned on. Please run the Unauthorized Account Listing Report to see if you are out of balance due to missing**

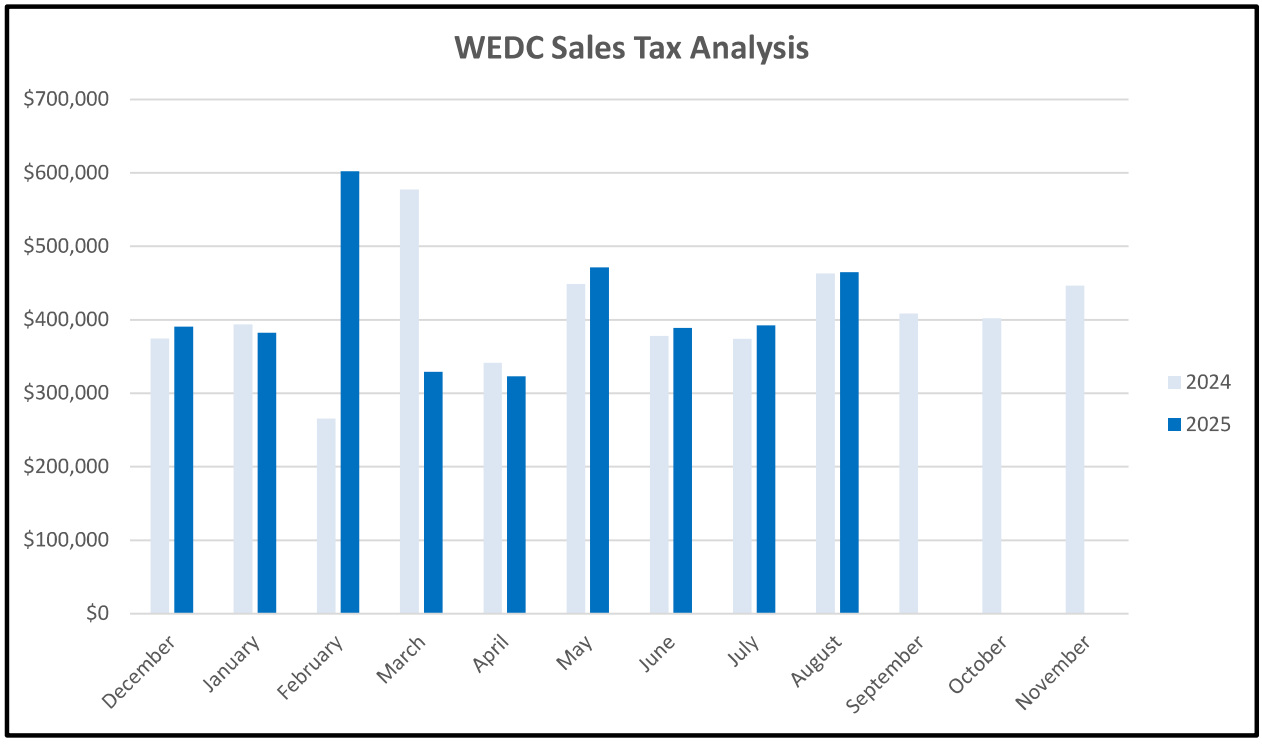
Wylie Economic Development Corporation

SALES TAX REPORT

August 31, 2025

BUDGETED YEAR

MONTH	FY 2022	FY 2023	FY 2024	FY 2025	DIFF 24 vs. 25	% DIFF 24 vs. 25
DECEMBER	$ 263,577.66	$ 338,726.54	$ 374,686.38	$ 390,604.04	$ 15,917.66	4.25%
JANUARY	$ 326,207.92	$ 368,377.73	$ 393,994.39	$ 382,610.55	$ (11,383.84)	-2.89%
FEBRUARY	$ 417,896.79	$ 480,381.11	$ 265,491.94	$ 602,324.24	$ 336,832.30	126.87%
MARCH	$ 305,605.50	$ 313,686.17	$ 577,757.71	$ 329,048.32	$ (248,709.40)	-43.05%
APRIL	$ 265,773.80	$ 310,050.94	$ 341,335.06	$ 322,976.93	$ (18,358.13)	-5.38%
MAY	$ 401,180.20	$ 434,878.33	$ 448,671.55	$ 471,458.46	$ 22,786.91	5.08%
JUNE	$ 343,371.26	$ 330,236.89	$ 377,949.25	$ 388,872.57	$ 10,923.32	2.89%
JULY	$ 331,432.86	$ 379,162.00	$ 374,225.20	$ 392,577.13	$ 18,351.93	4.90%
AUGUST	$ 429,696.16	$ 448,253.70	$ 463,185.29	$ 464,675.10	$ 1,489.80	0.32%
SEPTEMBER	$ 337,512.61	$ 371,880.65	$ 408,571.56	$ -		0.00%
OCTOBER	$ 346,236.36	$ 377,466.67	$ 402,154.81	$ -		0.00%
NOVEMBER	$ 392,790.84	$ 458,694.91	$ 446,217.04	$ -		0.00%
Sub-Total	**$ 4,161,281.96**	**$ 4,611,795.64**	**$ 4,874,240.18**	**$ 3,745,147.33**	**$ 127,850.56**	7.75%
Total	**$ 4,161,281.96**	**$ 4,611,795.64**	**$ 4,874,240.18**	**$ 3,745,147.33**	**$ 127,850.56**	7.75%



**** Sales Tax collections typically take 2 months to be reflected as Revenue. SlsTx receipts are then accrued back 2 months. Example: August SlsTx Revenue is actually June SlsTx and is therefore the 9th allocation in FY25.*

Wylie Economic Development Corporation

PERFORMANCE AGREEMENT REPORT
August 31, 2025

PERFORMANCE AGREEMENTS	TOTAL INCENTIVE	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	REMAINING AFTER CURRENT FY	PREVIOUS FY PAYMENTS	TOTAL INCENTIVE	
AMERICAN ENTITLEMENTS II	$ 35,000.00	$ 2,000.00	$ 10,000.00	$ -	$ -	$ -	$ 10,000.00	$ 23,000.00	$ 35,000.00	
AXL	$ 65,000.00	$ 5,000.00	$ -	$ -	$ -	$ -	$ -	$ 46,500.00	$ 51,500.00	
GLEN ECHO BREWING	$ 100,000.00	$ 30,000.00	$ 20,000.00	$ -	$ -	$ -	$ 20,000.00	$ 50,000.00	$ 100,000.00	A
MLKJ	$ 80,000.00	$ -	$ 40,000.00	$ 40,000.00	$ -	$ -	$ 80,000.00	$ -	$ 80,000.00	B
CLF II LI WYLIE (LOVETT)	$ 1,300,000.00	$ 650,000.00	$ -	$ -	$ -	$ -	$ -	$ 650,000.00	$ 1,300,000.00	
PHOENIX ASCENDING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	C
SANDEN INTERNATIONAL	$ 500,000.00	$ 200,000.00	$ -	$ -	$ -	$ -	$ -	$ 300,000.00	$ 500,000.00	
SANDS PHARMACY	$ 40,000.00	$ 40,000.00					$ -		$ 40,000.00	
	$ 2,120,000.00	**$ 927,000.00**	**$ 70,000.00**	**$ 40,000.00**	**$ -**	**$ -**	**$ 110,000.00**	**$ 1,069,500.00**	**$ 2,106,500.00**	
					Deferred Outflow		$ 110,000.00			

A. Performance Agreeement ($100,000) and Forgiveable Land Grant ($100,000 forgiven over 3 years). $33,000 CO, $33,000 in 2025, and $34,000 in 2026.

B. Performance Agreeement ($80,000) and Forgiveable Land Grant ($200,000 forgiven over 3 years). $50,000 CO & $50,000/year in 2027, 2028, & 2029.

C. Forgiveable Land Grant ($450,000 forgiven over 4 years). $112,500 CO & $112,500/year in 2026, 2027, & 2028.

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: Finance **Account Code:**

Prepared By: Melissa Brown

Subject

Consider, and act upon, the City of Wylie Monthly Revenue and Expenditure Report for August 31, 2025.

Recommendation

Motion to approve the Item as presented.

Discussion

The Finance Department has prepared the attached report for the City Council as required by the City Charter.

CITY OF WYLIE

MONTHLY FINANCIAL REPORT

8/31/2025

ACCOUNT DESCRIPTION	ANNUAL BUDGET 2024-2025	CURRENT MONTH ACTUAL 2024-2025	YTD ACTUAL 2024-2025	YTD ACTUAL AS A PERCENT OF BUDGET	Benchmark 91.67%
GENERAL FUND REVENUE SUMMARY					
TAXES	45,294,073	964,860	42,593,459	94.04%	A
FRANCHISE FEES	2,955,800	166,031	2,599,770	87.95%	B
LICENSES AND PERMITS	1,046,000	52,245	915,685	87.54%	
INTERGOVERNMENTAL REV.	5,121,829	205,409	2,454,760	47.93%	C
SERVICE FEES	6,459,688	654,310	5,592,779	86.58%	D
COURT FEES	350,750	45,477	463,379	132.11%	
INTEREST INCOME	1,500,000	82,807	1,018,131	67.88%	E
MISCELLANEOUS INCOME	290,416	12,472	251,641	86.65%	
OTHER FINANCING SOURCES	3,229,297	43,933	3,382,466	104.74%	F
REVENUES	**66,247,853**	**2,227,544**	**59,272,070**	**89.47%**	
USE OF FUND BALANCE	2,432,100	0	0	0.00%	
USE OF CARRY-FORWARD FUNDS	1,980,558	NA	NA	NA	G
TOTAL REVENUES	**70,660,511**	**2,227,544**	**59,272,070**	**83.88%**	
GENERAL FUND EXPENDITURE SUMMARY					
CITY COUNCIL	94,359	5,771	59,050	62.58%	
CITY MANAGER	1,472,955	106,085	1,259,819	85.53%	
CITY SECRETARY	505,633	37,527	435,826	86.19%	
CITY ATTORNEY	320,000	40,754	290,603	90.81%	
FINANCE	1,524,785	81,151	1,337,887	87.74%	
FACILITIES	1,461,530	68,522	1,148,871	78.61%	
MUNICIPAL COURT	724,335	56,189	609,899	84.20%	
HUMAN RESOURCES	998,662	66,739	828,958	83.01%	
PURCHASING	365,026	26,948	304,702	83.47%	
INFORMATION TECHNOLOGY	2,505,097	119,628	2,264,163	90.38%	
POLICE	17,512,572	1,652,297	15,629,129	89.25%	
FIRE	14,779,995	992,777	13,013,135	88.05%	
EMERGENCY COMMUNICATIONS	4,481,739	192,759	2,657,996	59.31%	H
ANIMAL CONTROL	1,778,089	60,321	1,390,465	78.20%	
EMERGENCY MEDICAL SERVICES	3,820,682	204,396	2,523,001	66.04%	I
PLANNING	445,316	32,031	372,064	83.55%	
BUILDING INSPECTION	576,329	37,561	464,895	80.66%	
CODE ENFORCEMENT	455,047	22,080	396,229	87.07%	
STREETS	5,975,988	571,598	4,205,487	70.37%	J
PARKS	2,598,402	220,600	1,920,888	73.93%	K
LIBRARY	2,796,971	210,255	2,395,294	85.64%	
COMBINED SERVICES	6,267,631	786,624	4,620,743	73.72%	
TOTAL EXPENDITURES	**71,461,143**	**5,592,612**	**58,129,103**	**81.34%**	
REVENUES OVER/(UNDER) EXPENDITURES	**-800,632**	**-3,365,067**	**1,142,968**	**2.54%**	

A. Property Tax Collections for FY24-25 as of August 31, 2025 are 99.44%, in comparison to FY23-24 for the same time period of 99.69%. Sales tax is on a 2 month lag and nine months have been received. Sales Tax has increased 3.53% from the same time period last year.

B. Franchise Fees: Most franchise fees are recognized quarterly with electric fees making up the majority. FEC pays yearly and it was received in May.

C. Intergovernmental Rev: The majority of intergovernmental revenues come from monthly WISD reimbursements and Fire Services which are billed semi annually. Fire Services has received the first semi annual payment. The $1.9 million Federal Grant for Emergency Communications was fully budgeted, but only partially recognized for this accounting period.

D. Service Fees: Trash fees billed in October are applicable towards FY 2023-24 revenue with the remaining fees coming from other seasonal fees and EMS revenue. Only ten months of Trash fees have been received.

E. Interest Rates have gone down slightly.

F. Yearly transfer from Utility Fund

G. Largest Carry Forward items: $800,000 for Animal Shelter Remodel, $615,587 for Ambulance and 2 Chassis, $126,900 for Annual Emergency Comm Annual Radio Replacement, $124,630 for Brown Street Railroad Project, $100,000 Pavement Condition Index

H. Accounting for Federal Grant partially recognized.

I. Two ambulances will be received before fiscal year end.

J. $535 thousand will be carried forward to fiscal year 2025-2026 for various projects.

K. Contract mowing and water are large primarily summer expenses. Budget will be spent over next two months.

CITY OF WYLIE

MONTHLY FINANCIAL REPORT

August 31, 2025

ACCOUNT DESCRIPTION	ANNUAL BUDGET 2024-2025	CURRENT MONTH ACTUAL 2024-2025	YTD ACTUAL 2024-2025	YTD ACTUAL AS A PERCENT OF BUDGET	Benchmark 91.67%
UTILITY FUND REVENUES SUMMARY					
SERVICE FEES	30,792,578	3,160,579	25,879,314	84.04%	L
INTEREST INCOME	850,000	103,647	1,076,177	126.61%	
MISCELLANEOUS INCOME	70,000	2,015	31,065	44.38%	
OTHER FINANCING SOURCES	5,551	0	0	0.00%	
REVENUES	**31,718,129**	**3,266,241**	**26,986,556**	**85.08%**	
USE OF FUND BALANCE	0	NA	0	0	
USE OF CARRY-FORWARD FUNDS	341,718	NA	NA	NA	M
TOTAL REVENUES	**32,059,847**	**NA**	**26,986,556**	**84.18%**	
UTILITY FUND EXPENDITURE SUMMARY					
UTILITY ADMINISTRATION	672,527	44,433	561,046	83.42%	
UTILITIES - WATER	5,502,350	176,964	2,767,224	50.29%	N
CITY ENGINEER	1,158,651	74,371	758,243	65.44%	
UTILITIES - SEWER	2,571,080	128,321	1,692,677	65.84%	
UTILITY BILLING	2,001,713	113,356	1,487,707	74.32%	
COMBINED SERVICES	21,242,116	1,508,873	19,066,527	89.76%	O
TOTAL EXPENDITURES	**33,148,437**	**2,046,318**	**26,333,424**	**79.44%**	
REVENUES OVER/(UNDER) EXPENDITURES	**-1,088,591**	**1,219,923**	**653,131**	**4.73%**	

L. Most Utility Fund Revenue billed in October was applicable to FY 2023-24. Only ten months have been received.

M. Largest Carry Forward items: $61,545 Dogwood Waterline Replacement Design, $121,760 4X2 Dump Truck, $72,820 Lead Copper Rule Revision, $49,934 SCADA Upgrades

N. $1.5 Million for Dogwood Waterline Replacement has been pushed to fiscal year 2027 and is skewing percentage down.

O. Annual transfer to the General Fund.

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: Finance **Account Code:**

Prepared By: Melissa Brown

Subject

Consider, and act upon, the City of Wylie Monthly Investment Report for August 31, 2025.

Recommendation

Motion to approve the Item as presented.

Discussion

The Finance Department has prepared the attached report for the City Council as required by the City Charter.

City Of Wylie

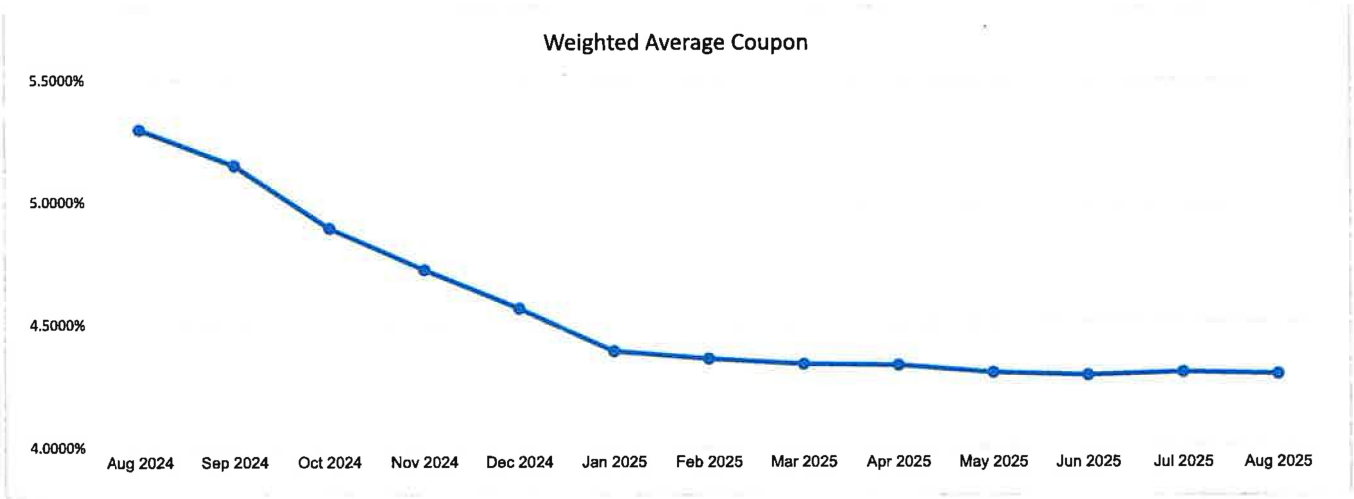
2024-2025 Investment Report
August 31, 2025

Money Market Accounts:	MMA
Certificates of Deposit:	CCD
Treasury Bills:	T-Bills
Treasury Notes:	T-Notes
Government Agency Notes:	AN

Invest. Number	Principal Amount	Type Of Security	Interest Rate	Issuer	Purchase Date	Maturity Date
1	$17,825,658.47	MMA	4.3052%	Texpool	12/31/2006	NA
2	$18,442,526.48	MMA	4.2859%	TexStar	3/15/2011	NA
	$36,268,184.95					

Total

Weighted Average Coupon:	4.2954%	**Money Markets:**	$36,268,184.95
Weighted Average Maturity (Days):	1.00	**Certificates of Deposits:**	$0.00
			$36,268,184.95



Melissa Brown 9-10-25

Finance Director/Investment Officer

Wylie City Council

AGENDA REPORT

Department: Finance **Account Code:**

Prepared By: Melissa Brown

Subject

Consider, and act upon, approving the Debt Management Policy.

Recommendation

Motion to approve the Item as presented.

Discussion

The purpose of a Debt Management Policy is to establish parameters and provide guidance governing the issuance, management, continuous evaluation of and reporting on all debt obligations issued by the City. A formal approval by Council will also provide for the preparation and implementation necessary to ensure compliance and conformity with the policy.

Advantages of a debt policy are:

- Enhances the quality of decision by imposing order and discipline
- Promotes consistency and continuity in decision making
- Identifies objectives for staff to implement
- Demonstrates a commitment to long term financial planning objectives
- Regarded positively by the rating agencies

The Debt Management Policy was first adopted on September 22, 2020. No changes have been made to the policy since last year's adoption.

Staff recommends approval of the Debt Management Policy.

City of Wylie, Texas
Debt Management Policy

I. Purpose

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuous evaluation of and reporting on all debt obligations issued by the City of Wylie, and to provide for the preparation and implementation necessary to ensure compliance and conformity with this policy. Advantages of a debt policy are as follows:

- Enhances the quality of decisions by imposing order and discipline
- Promotes consistency and continuity in decision making
- Identifies objectives for staff to implement
- Demonstrates a commitment to long term financial planning objectives

II. Policy Statement

Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets; or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to ensure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings.

The City shall not issue debt obligations or utilize debt proceeds to finance current operations of City Government.

III. General Debt Governing Policies

The City establishes the following policies concerning the issuance and management of debt:

- The City will not issue debt obligations or use debt proceeds to finance current operations or normal maintenance.

- Debt financing includes general obligation bonds, certificates of obligation, revenue bonds, lease/purchase agreements and other obligations permitted to be issued under Texas law.

- The City shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service costs. As a general rule, the present value savings of a particular refunding should exceed four percent (4%) of the refunded maturities, unless a restructuring or bond covenant revision is necessary in order to facilitate the ability to provide services or issue additional debt in accordance with established debt policies.

- The City will utilize debt obligations only for acquisition, construction, reconstruction or renovation of capital improvement projects that cannot be funded from current revenue sources or in such cases where it is more equitable to the users of the project to finance the project over its useful life.

- The City will measure the impact of debt service requirements of outstanding and proposed debt obligations on a single year, five, ten, and twenty year period. This analysis will consider debt service maturities and payment patterns.

- The City will seek the advice and services of the Financial Advisor in performing the bond issuance process. The City will also seek the advice of Bond Counsel as to the legality and tax-exempt status of any obligations.

- The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City shall attempt to award the bonds based on a true interest cost (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the Financial Advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

- Credit enhancements are mechanisms which guarantee principal and interest payments. They include bond insurance and a line or letter of credit. A credit enhancement, while costly, will usually bring a lower interest rate on debt and a higher rating from the rating agencies, thus lowering overall costs. During debt issuance planning the Financial Advisor will advise the City whether or not a credit enhancement is cost effective.

- The bond proceeds will be invested in accordance with the City's investment policy. Interest earnings received on the investment of bond proceeds shall be used to assist in paying the costs associated with the capital project.

- The City is committed to continued disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure.

IV. Debt Limit

- The State of Texas statutes do not prescribe a legal debt limit on the amount of outstanding bonds.

- The charter for the City of Wylie, Texas does not provide a debt limit.

V. Specific Debt Ratios and Measurement

This section of the debt management policy establishes the target debt ratios and measurements for the City.

As the City periodically addresses its ongoing needs, the City Manager and the City Council must ensure that future elected officials will have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt which may be incurred, this policy establishes targets which should provide future flexibility.

Purposes of Issuance - The City will issue debt obligations for acquiring, constructing, reconstructing or renovating Capital Improvements or for refinancing existing debt obligations. Projects must be designed as public purpose projects by the City Council prior to funding.

Maximum Maturity - All debt obligations shall have a maximum maturity of the earlier of: a) the estimated useful life of the Capital Improvements being financed; or b) twenty years; or c) in the event they are being issued to refinance outstanding debt obligations, the final maturity of the debt obligations being refinanced, unless a longer term is recommended by the Financial Advisor.

Net Debt Per Capita - Is the amount of general bonded debt outstanding for each citizen of a jurisdiction. Net direct debt is the sum of all general obligation bonds outstanding less the year-end balance of the debt service fund. The City shall strive to maintain the current Net Direct Debt Per Capita at or below $2,000.00.

Net Debt to Assessed Value - Assessed valuation shows the fiscal capacity of the tax base. The City shall strive to maintain a ratio of Net Direct Debt to Assessed Value of properties in the City at or below four percent (4%).

Bond Covenants and Laws - The City shall comply with all covenants and requirements of the bond resolutions, the State and Federal laws authorizing and governing the issuance and administration of debt obligations.

CITY OF WYLIE

Wylie City Council

AGENDA REPORT

Department: Finance **Account Code:**

Prepared By: Melissa Brown

Subject

Consider, and act upon, approving the Financial Management Policies.

Recommendation

Motion to approve the Item as presented.

Discussion

The purpose of the Financial Management Policies is to formalize guidelines for the City. They will assist City staff in planning and directing the City's financial affairs and provide a document that codifies these policies in one place.

The overriding goal of the Financial Management Policies is to enable the City to achieve a long-term stable and positive financial condition while conducting its operations consistent with the Council-Manager form of government established in the City Charter. The basis for the City's Financial Management Policies includes integrity, prudent stewardship, planning, accountability, and full disclosure.

The scope of the policies span accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management and expenditure control.

The Financial Management Policies are approved annually at the end of September. There was an approved revision of financial policies on January 24, 2023 to coordinate with changes approved for the Purchasing Manual to increase authorization levels for appropriations. There are no additional changes since that time in the policy presented.

Staff recommends approval of the Financial Management Policies.

FY 2025-26

City of Wylie

Financial Management Policies

Revised: January 24, 2023

Submitted for Review: September 23, 2025

I. PURPOSE STATEMENT

The overriding goal of the Financial Management Policies is to enable the city to achieve a long-term stable and positive financial condition while conducting its operations consistent with the Council-Manager form of government established in the City Charter. The watchwords of the city's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The purpose of the Financial Management Policies is to provide guidelines for the financial management staff in planning and directing the city's day-to-day financial affairs and in developing recommendations to the City Manager.

The scope of the policies spans accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash management, expenditure control and debt management.

II. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. ACCOUNTING - The city's Assistant Finance Director is responsible for establishing the chart of accounts, and for properly recording financial transactions.

B. FUNDS - Self-balancing groups of accounts are used to account for city financial transactions in accordance with generally accepted accounting principles. Each fund is created for a specific purpose except for the General Fund, which is used to account for all transactions not accounted for in other funds. Funds are created and fund names are changed by City Council.

C. EXTERNAL AUDITING - The city will be audited annually by outside independent auditors. The auditors must be a CPA firm of national reputation, and must demonstrate that they have the breadth and depth of staff to conduct the city's audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements. The auditors' report on the city's financial statements including any federal grant single audits will be completed within 120 days of the city's fiscal year end, and the auditors' management letter will be presented to the city staff within 150 days after the city's fiscal year end. An interim management letter will be issued prior to this date if any materially significant internal control weaknesses are discovered. The city staff and auditors will jointly review the management letter with the City Council within 60 days of its receipt by the staff.

D. EXTERNAL AUDITORS RESPONSIBLE TO CITY COUNCIL – The external auditors are accountable to the City Council and will have access to direct communication with the City Council if the city staff is unresponsive to auditor recommendations or if the auditors consider such communication necessary to fulfill their legal and professional responsibilities.

E. EXTERNAL AUDITOR ROTATION - The city will not require external auditor rotation, but will circulate requests for proposal for audit services periodically, normally at five-year intervals or less. An award of services to the same audit firm is allowable but will require rotation of the audit partner and audit manager after five consecutive years. The rest period for the audit partner will be a minimum of two years and the rest period for the audit manager will be a minimum of five years.

Revised: January 24, 2023

Submitted for Review: September 23, 2025

F. EXTERNAL FINANCIAL REPORTING - The city will prepare and publish an Annual Comprehensive Financial Report (ACFR). The ACFR will be prepared in accordance with generally accepted accounting principles, and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and possibly awarding of the Certification of Achievement for Excellence in Financial Reporting. The ACFR will be published and presented to the City Council within 120 days after the end of the fiscal year. City staffing limitations may preclude such timely reporting. In such a case, the Finance Director will inform the City Manager and the City Manager will inform the City Council of the delay and the reasons therefore.

III. INTERNAL CONTROLS

A. WRITTEN PROCEDURES - The Finance Director is responsible for developing city-wide written guidelines on accounting, cash handling, and other financial matters which will be approved by the City Manager.

The Finance Department will assist department managers as needed in tailoring these guidelines into detailed written procedures to fit each department's requirements.

B. INTERNAL AUDIT - The Finance Department may conduct reviews of the departments to determine if the departments are following the written guidelines as they apply to the departments. Finance will also review the written guidelines on accounting, cash handling and other financial matters. Based on these reviews Finance will recommend internal control improvements as needed.

C. DEPARTMENT MANAGERS RESPONSIBLE - Each department manager is responsible to the City Manager to ensure that good internal controls are followed throughout his or her department, that all guidelines on accounting and internal controls are implemented, and that all independent and internal auditor internal control recommendations are addressed.

IV. OPERATING BUDGET

A. PREPARATION - The city's "operating budget" is the city's annual financial operating plan. It consists of governmental and proprietary funds, including the general obligation Debt Service Fund, but excluding capital projects funds. The budget is prepared by the City Manager with the assistance of the Finance Department and cooperation of all city departments. The City Manager transmits the document to the City Council. The budget should be presented to the City Council no later than August 5 or a date to be determined by the City Council, and should be enacted by the City Council prior to fiscal year end. The operating budget will be submitted to the GFOA annually for evaluation and possible awarding of the Award for Distinguished Budget Presentation.

B. BALANCED BUDGETS -An Operating budget will be balanced, with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses.

Revised: January 24, 2023

Submitted for Review: September 23, 2025

C. PLANNING - The budget process will be coordinated so as to identify major policy issues for City Council.

D. BUDGETED DRAWDOWN OF RESERVES - One-time purchases may be requested by the City Manager through the budget process, subject to the Fund Balance Policy in section IX of the Policies.

E. REPORTING - Periodic financial reports will be prepared to enable the department managers to manage their budgets and to enable the Budget Manager to monitor and control the budget as approved by the City Council. Monthly financial reports will be presented to the City Council. Such reports will include current year revenue and expenditures.

F. CONTROL - Operating Expenditure Control is addressed in Section VII of the Policies.

G. PERFORMANCE MEASURES AND PRODUCTIVITY INDICATORS – Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process.

V. CAPITAL BUDGET AND PROGRAM

A. PREPARATION - The city's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a fiscal year basis and adopted by ordinance. The capital budget will be prepared by the City Manager with assistance from the Finance Department and involvement of all required city departments.

B. CONTROL - All capital project expenditures must be appropriated in the capital budget. Finance must certify the availability of resources so an appropriation can be made before a capital project contract is presented by the City Manager to the City Council for approval.

C. PROGRAM PLANNING - The capital budget will include capital improvements programs for future years. The planning time frame should normally be five years. The replacement and maintenance for capital items should also be projected for the next five years at a minimum. Future maintenance and operations will be fully costed, so that these costs can be considered in the operating budget.

D. ALTERNATE RESOURCES - Where applicable, assessments, impact fees, or other user-based fees should be used to fund capital projects which have a primary benefit to certain property owners.

E. DEBT FINANCING - Recognizing that debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

Revised: January 24, 2023

Submitted for Review: September 23, 2025

F. STREET MAINTENANCE - The city recognizes that deferred street maintenance increases future capital costs by an estimated 5 to 10 times. Therefore, the City's goal is to allocate a portion of the General Fund budget each year to maintain the quality of streets. The amount will be established annually so that repairs will be made amounting to a designated percentage of the value of the streets.

G. WATER/WASTEWATER MAIN REHABILITATION AND REPLACEMENT - The city recognizes that deferred water/wastewater main rehabilitation and replacement increases future costs due to loss of potable water from water mains and inflow and infiltration into wastewater mains. Therefore, to ensure that the rehabilitation and replacement program is adequately funded, the City's goal will be to dedicate an amount equal to at least 1 % of the undepreciated value of infrastructure annually to provide for a water and wastewater main repair and replacement program.

H. REPORTING - Periodic financial reports will be prepared to enable the department managers to manage their capital budgets and to enable the finance department to monitor the capital budget as authorized by the City Manager.

VI. REVENUE MANAGEMENT

A. SIMPLICITY - The city will strive to keep the revenue system simple which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay. The city will avoid nuisance taxes, fees, or charges as revenue sources.

B. CERTAINTY - An understanding of the revenue source increases the reliability of the revenue system. The city will try to understand its revenue sources, and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans.

C. EQUITY - The city will strive to maintain equity in the revenue system structure. That is, the city will seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities and customers. However, it is recognized that public policy decisions may lead to subsidies in certain circumstances, e.g., senior citizen property tax exemptions or partial property tax abatement.

D. ADMINISTRATION - The benefits of revenue will exceed the cost of producing the revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost, and cost of services analysis.

E. REVENUE ADEQUACY - The city will require that there be a balance in the revenue system. That is, the revenue base will have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

F. COST/BENEFIT OF ABATEMENT - The city will use due caution in the analysis of any tax, fee, or water and wastewater incentives that are used to encourage development. A cost/benefit (fiscal

impact) analysis will be performed as a part of such analysis and presented to the appropriate entity considering using such incentive.

G. DIVERSIFICATION AND STABILITY - In order to protect the government from fluctuations in revenue source due to fluctuations in the economy, and variations in weather (in the case of water and wastewater), a diversified revenue system will be maintained.

H. NON-RECURRING REVENUES - One-time revenues will not be used for ongoing operations. Non-recurring revenues will be used only for non-recurring expenditures. Care will be taken not to use these revenues for budget balancing purposes.

I. PROPERTY TAX REVENUES - Property shall be assessed at 100% of the fair market value as appraised by the Collin County Central Appraisal District. Reappraisal and reassessment shall be done regularly as required by State law. A 100% collection rate will serve as a minimum for tax collection.

All delinquent taxes will be aggressively pursued, with delinquents greater than 150 days being turned over to the City Attorney or a private attorney, and a penalty assessed to compensate the attorney as allowed by State law, and in accordance with the attorney's contract. Annual performance criteria will be developed for the attorney regarding the collection of delinquent taxes.

J. PARKS AND RECREATION 4B SALES TAX REVENUE - Parks and Recreation 4B sales tax revenue shall supplement but not supplant the funding for the Parks and Recreation System in the General Fund and the Recreation Center Department of the Parks and Recreation 4B Sales Tax Revenue Fund.

K. USER-BASED FEES - For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be an annual review of fees and charges to ensure that fees provide adequate coverage of costs and services. User charges may be classed as "full cost recovery," "partial costs recovery," and "minimal cost recovery," based upon City Council policy.

L. IMPACT FEES - Impact fees will be imposed for water, wastewater, and transportation in accordance with the requirements of State law. The staff working with the particular impact fee shall prepare a semi-annual report on the capital improvement plans and fees. Additionally, the impact fees will be re-evaluated at least every three years as required by law.

M. GENERAL AND ADMINISTRATIVE CHARGES - A method will be maintained whereby the General Fund can impose a charge to the enterprise funds for general and administrative services (indirect costs) performed on the enterprise funds' behalf. The calculation will be based upon the percentage of personnel time and other resources attributed to the Enterprise Fund by each department of the General Fund. The details will be documented and said information will be maintained in the Finance Department for review.

N. UTILITY RATES - The city will review utility rates annually and, if necessary, adopt new rates to generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs. This policy does not preclude drawing down cash balances to finance current operations. However, it is best that any extra cash balance be used instead to finance capital projects.

O. PARKS AND RECREATION 4B FUND BALANCE - The Parks and Recreation 4B Fund Balance shall be established to protect property tax payers from excessive volatility caused by the fluctuations in the Parks and Recreation 4B sales tax revenue. It will be funded with revenues of the Parks and Recreation 4B Fund. The city's goal will be to maintain the Fund Balance at 25% of the annual Parks and Recreation 4B sales tax budgeted revenue.

P. UTILITY FUND BALANCE - The Utility Fund shall maintain a Fund Balance to protect ratepayers from excessive utility rate volatility. It may not be used for any other purpose. It will be funded with surplus revenues of the Utility Fund. The City's goal will be to maintain the Utility Fund Balance at 90 days of budgeted expenditures.

Q. INTEREST INCOME - Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the operating and capital budgets which, wherever possible, will be in accordance with the equity balance of the fund from which monies were provided to be invested.

R. REVENUE MONITORING - Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

VII. EXPENDITURE CONTROL

A. APPROPRIATIONS - The level of budgetary control is the department level budget in the General Fund, and the fund level in all other funds. When budget adjustments (i.e., amendments), among departments and/or funds are necessary these must be approved by the City Council. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures.

B. CONTINGENCY ACCOUNT EXPENDITURES - The General Fund Contingency Account will be budgeted and approved by the City Council as a part of the budget process. The City Manager must approve all contingency account expenditures.

C. VACANCY FUNDS – Savings from position vacancies will be reviewed as a part of the midyear budget amendments and savings will be either allocated to other accounts by Council approval or become unbudgeted funds to add to the ending fund balance.

D. CENTRAL CONTROL - Significant vacancy (salary) and capital budgetary savings in any department will be centrally controlled by the City Manager.

Revised: January 24, 2023

Submitted for Review: September 23, 2025

E. PURCHASING - All purchases shall be made in accordance with the city's purchasing policies as defined in the Purchasing Manual. Authorization levels for appropriations previously approved by the City Council in the Operating Budget are as follows: Division Staff up to $1,000, for Directors up to $3,000, for Purchasing up to $10,000.00, for Finance Director up to $15,000.00. The City Manager can authorize expenditures over $15,000.00 with any purchases exceeding $50,000.00 to be approved by the City Council.

F. PROFESSIONAL SERVICES - Professional services contracts will be coordinated through the purchasing agent in compliance with statutory regulations.

G. CONTRACT AUTHORITY – By statute, contracts greater than or equal to $50,000.00 must be approved by Council, after which either the Mayor or the City Manager may then sign any necessary documents. By ordinance, contracts less than $50,000.00 may be authorized and signed by the City Manager, provided there is an appropriation for such contract. Signature authority for contracts equal to or less than $10,000 has been delegated by the City Manager to the Purchasing Manager.

H. PROMPT PAYMENT - All invoices will be paid within 30 days of receipt in accordance with the prompt payment requirements of State law. Procedures will be used to take advantage of all purchase discounts where considered cost effective. However, payments will also be reasonably delayed in order to maximize the city's investable cash, where such delay does not violate the agreed upon terms.

I. INFORMATION TECHNOLOGY - Certain information technology acquisitions will be centrally funded from the Information Technology Division. Acquisitions from this division may include all related professional services costs for researching and/or implementing an information technology project. Annual funding for replacements and for new technology will be budgeted in the IS department with the exception of the Utility Fund. Additional funding above the base amount may be provided for major projects with available one-time sources including debt proceeds and/or grants.

J. PREPAID EXPENDITURES – Final determination of expenditure coding in the General Ledger will be assigned to the Finance Department. Expenditure coding must remain consistent. Purchased items must fit the description of the line item they are being charged to. Amounts of $10,000 or more paid in advance or across budget years will be coded as prepaid items and charged to the next budget year. Department Directors are responsible for budgeting and paying these items accordingly.

VIII. ASSET MANAGEMENT

A. INVESTMENTS - The city's investment practices will be conducted in accordance with the City Council approved Investment Policies.

B. CASH MANAGEMENT - The city's cash flow will be managed to maximize the cash available to invest.

Revised: January 24, 2023

Submitted for Review: September 23, 2025

C. INVESTMENT PERFORMANCE - A monthly report on investment performance will be provided by the Finance Director to the City Manager for presentation to the City Council.

D. FIXED ASSETS AND INVENTORY - These assets will be reasonably safeguarded, properly accounted for, and prudently insured.

IX. FINANCIAL CONDITION AND RESERVES

A. NO OPERATING DEFICITS - Current expenditures will be paid with current revenues. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies on non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums.

B. INTERFUND LOANS - Non-routine interfund loans shall be made only in emergencies where other temporary sources of working capital are not available and with the approval of the City Council. At the time an interfund loan is considered, a plan to repay it prior to fiscal year end shall also be considered. A fund will only lend money that it will not need to spend for the next 365 days. A loan may be made from a fund only if the fund has ending resources in excess of the minimum requirement for the fund. Loans will not be made from the city's enterprise funds (Water/Wastewater, etc.), except for projects related to the purpose of the fund. Total interfund loans outstanding from a fund shall not exceed 15% of the target fund balance for the fund. If any interfund loan is to be repaid from the proceeds of a future debt issue, a proper reimbursement resolution will be approved at the time the loan is authorized.

C. FUND BALANCE POLICY

1. Committed Fund Balance – The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

2. Assigned Fund Balance – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

3. Order of Expenditure of Funds – When multiple categories of fund balance are available for expenditure, the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

4. Minimum General Fund Unassigned Fund Balance – It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund equal to 25% of expenditures. The City considers a balance of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the

goal or has a deficiency, the City will appropriate funds in future budgets to replenish the fund balance based on a time table deemed adequate by the City Council.

5. Minimum Utility Fund Balance – The Utility Fund shall maintain a Fund Balance to protect ratepayers from excessive utility rate volatility. It will be funded with surplus revenues of the Utility Fund. The City's goal will be to maintain the Utility Fund ending Fund Balance at 90 days of budgeted expenditures.

6. Minimum Parks and Recreation 4B Fund Balance – The Parks and Recreation 4B Fund Balance shall be established to protect property tax payers from excessive volatility caused by the fluctuations in the Parks and Recreation 4B sales tax revenue. It will be funded with revenues of the Parks and Recreation 4B Fund. The City's goal will be to maintain the Parks and Recreation 4B Fund ending Fund Balance at 25% of budgeted 4B sales tax revenues.

D. RISK MANAGEMENT PROGRAM - The city will aggressively pursue every opportunity to provide for the public's and city employees' safety and to manage its risks.

E. ENTERPRISE FUND SELF-SUFFICIENCY - The city's enterprise funds' resources will be sufficient to fund operating and capital expenditures. The enterprise funds will pay (where applicable) their fair share of general and administrative expenses, in-lieu-of-property taxes and/or franchise fees. If an enterprise fund is temporarily unable to pay all expenses, then the City Council may waive general and administrative expenses, in-lieu-of-property taxes and/or franchise fees until the fund is able to pay them. The City Council may pay out-of-pocket expenses that a fund is temporarily unable to pay with interfund loans, to be repaid at a future date.

X. DEBT MANAGEMENT

Debt Management is addressed in a separate Debt Management Policy.

XI. STAFFING AND TRAINING

A. ADEQUATE STAFFING - Staffing levels will be adequate for the fiscal functions of the city to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload scheduling alternatives will be explored before adding staff.

B. TRAINING - The city will support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

XII. GRANTS FINANCIAL MANAGEMENT

Revised: January 24, 2023

Submitted for Review: September 23, 2025

A. GRANT SOLICITATION - The City Manager will be informed about available grants by the departments and will have final approval over which grants are applied for. The grants should be cost beneficial and meet the city's objectives.

B. RESPONSIBILITY - Departments will oversee the day to day operations of grant programs, will monitor performance and compliance, and will also keep the Finance Department and Purchasing informed of significant grant-related plans and activities. Departments will also report re-estimated annual revenues and expenses to the Finance Department as needed. Finance Department staff members will serve as liaisons with grantor financial management personnel, will prepare invoices, and will keep the books of account for all grants. All goods and services obtained through grants are subject to City purchasing policies and must be coordinated with the purchasing agent.

XIII. ANNUAL REVIEW AND REPORTING

A. These Policies will be reviewed administratively by the City Manager at least annually, and will be presented to the City Council by the Finance Department for confirmation of any significant changes.

B. The Finance Director will report annually to the City Manager on compliance with these policies.

Revised: January 24, 2023

Submitted for Review: September 23, 2025

CITY OF WYLIE

Wylie City Council

AGENDA REPORT

Department: Finance **Account Code:**

Prepared By: Melissa Brown

Subject

Consider, and act upon, Resolution No. 2025-19(R) approving the current Investment Policy as required by the Texas Government Code, Chapter 2256, Public Funds Investment Act, Subchapter A - Authorized Investments for Governmental Entities.

Recommendation

Motion to approve the Item as presented.

Discussion

Texas Government Code requires that the governing body of an investing entity review its Investment Policy not less than annually. The governing body should adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the Investment Policy and that the written instrument so adopted shall record any changes made to the Investment Policy. There are no changes to the Policy this year.

RESOLUTION NO. 2025-19(R)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, APPROVING THE CURRENT INVESTMENT POLICY, PROVIDING FOR SCOPE OF THIS POLICY, PROVIDING FOR INVESTMENT OBJECTIVES, PROVIDING FOR AN INVESTMENT COMMITTEE, PROVIDING FOR DELEGATION OF AUTHORITY, PROVIDING INVESTMENT STRATEGIES BY POOLED FUND GROUPS, PROVIDING FOR STANDARD OF CARE, PROVIDING FOR OTHER INVESTMENT GUIDELINES, PROVIDING FOR INVESTMENTS AUTHORIZED BY PUBLIC FUNDS INVESTMENT ACT AND INVESTMENTS UNAUTHORIZED BY THE CITY, PROVIDING FOR PORTFOLIO DIVERSIFICATION AND MATURITY LIMITS, PROVIDING FOR SELECTION OF BROKERS/DEALERS, PROVIDING FOR SELECTION OF DEPOSITORIES, PROVIDING FOR SAFEKEEPING AND CUSTODY, PROVIDING FOR RECORD KEEPING AND REPORTING, PROVIDING FOR ETHICS AND CONFLICTS OF INTEREST, PROVIDING FOR POLICY REVISIONS; AND MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, the Public Funds Investment Act, as amended, requires the City of Wylie to adopt the Investment Policy by rule, order, ordinance or resolution; and

WHEREAS, the Investment Policy was originally approved December 12, 2006; and

WHEREAS, the Investment Policy complies with the Texas Government Code, Chapter 2256, Public Funds Investment Act, Subchapter A – Authorized Investments for Governmental Entities and Subchapter B – Miscellaneous Provisions as amended, and authorizes the investment of City funds in safe and prudent investments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:

SECTION 1. The City of Wylie has complied with the requirements of the Public Funds Investment Act and the Investment Policy, attached hereto, is adopted as the Investment Policy of the City effective September 23, 2025.

DULY PASSED AND ADOPTED by the City Council of the City of Wylie, Texas this 23rd day of September 2025.

_____
Matthew Porter, Mayor

ATTESTED BY:

_____
Stephanie Storm, City Secretary

City of Wylie, Texas
INVESTMENT POLICY

CITY OF WYLIE, TEXAS
INVESTMENT POLICY
Submitted for Review September 23, 2025

Table of Contents

I.	INTRODUCTION	1
II.	SCOPE	1
III.	OBJECTIVES	1
	Safety	1
	Liquidity	1
	Diversification	1
	Yield	1
IV.	INVESTMENT COMMITTEE	2
V.	DELEGATION OF AUTHORITY	2
VI.	INVESTMENT STRATEGY	3
	Operating Funds	3
	Debt Service Funds	3
	Debt Service Reserve Funds	3
	Special Projects and Special Purpose Funds	3
VII.	STANDARD OF CARE	3
VIII.	INVESTMENTS AUTHORIZED BY THE CITY	4
IX.	OTHER INVESTMENT GUIDELINES	5
X.	DIVERSIFICATION AND MATURITY LIMITS	5
XI.	SELECTION OF BROKER/DEALERS	6
XII.	SAFEKEEPING AND CUSTODY	6
XIII.	RECORD KEEPING AND REPORTING	7
XIV.	ETHICS AND CONFLICTS OF INTEREST	8
XV.	POLICY REVISIONS	9

APPENDIX A - BROKER/DEALER QUESTIONNAIRE

APPENDIX B - CERTIFICATION BY DEALER

CITY OF WYLIE, TEXAS
INVESTMENT POLICY

I. INTRODUCTION

Chapter 2256 of Title 10 of the Local Government Code (hereinafter referred to as the "Public Funds Investment Act") prescribes that each city is to adopt written rules governing its investment practices and to define the authority of the investment officer. The following Investment Policy addresses the methods, procedures, and practices which must be exercised to ensure effective and judicious fiscal management of the City's funds. This Policy shall not apply to the selection, retention or other issues concerning the depositories of the City's funds in demand deposits as provided under Chapter 105 of the Local Government Code.

II. SCOPE

This Policy shall apply to the investment and management of all funds of the City under its control, other than those expressly excluded herein or by applicable law or valid agreement. This Policy shall not supersede the restrictions on investment and use applicable to any specific fund and, in the event of any conflict between this Policy and the requirements of any fund subject hereto, the specific requirement applicable to such fund shall be followed as well as all other provisions of this Policy other than those in conflict. The Employees Deferred Compensation Agency Fund is excluded from coverage under this Policy.

In order to make effective use of the City's resources, all monies shall be pooled into one bank account, except for those monies required to be accounted for in other bank accounts as stipulated by applicable laws, bond covenants or contracts. The bank account will be maintained by pooled fund group for purposes of implementing pooled fund strategies and reporting. The income derived from this pooled investment account shall be distributed by fund in accordance with the City's internal procedures.

III. OBJECTIVES

The City's principal investment objectives, in order of priority, are listed below.

Safety. The primary objective of the City's investment activity is the preservation of principal (capital) in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether the loss occurs from the default of a security or from erosion of market value.

Liquidity. The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements, by investing in securities with active secondary markets, and by using state or local investment pools.

Diversification. The governing body recognizes that in a diversified portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio's return, provided that adequate diversification has been implemented. Therefore, assets held in the common investment portfolio shall be diversified to eliminate the risk of loss resulting from one concentration of assets in a specific maturity, a specific issuer or a specific class of securities.

Yield. The investment portfolio goal (benchmark) against which the yield is compared will be established from time to time by the Finance Director. Recommendations by the Investment Committee will be considered when the performance measure is being established. Efforts to seek higher than the above goal must be consistent with risk limitations identified in this policy and prudent investment principles. The City’s investment portfolio shall be designed with the objective of attaining a rate of return which is consistent with the risk limitations and cash flow characteristics of the City’s investments.

IV. INVESTMENT COMMITTEE

An investment committee consisting of the City Manager, the Director of Finance and the Assistant

Director of Finance will meet annually before the beginning of a new fiscal year. The Investment Committee shall be authorized to invite advisors to the meetings as needed.

The investment officer will present a brief report of investment activities to the Investment Committee. The primary objectives of the committee will be to

(1) make recommendations regarding investment strategies
(2) approve a list of authorized brokers, dealers, banks, savings and loans, credit unions, and pools
(3) recommend a list of authorized training sources for the state mandated investment training and
(4) monitor program results.

The committee shall include in its deliberations such topics as performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the city's funds, and the target rate of return on the investment portfolio.

V. DELEGATION OF AUTHORITY

Management responsibility for the investment program is delegated by the City Council to the City Manager who will designate the Finance Director as Investment Officer (hereinafter referred to as the "Director"). The Director's authority will at all times be limited by conformance with all Federal regulations, State of Texas statutes and other legal requirements including the City Charter and City Ordinances, including this Policy.

The Director shall develop and maintain written administrative procedures for the operation of the investment program consistent with this Policy. The controls shall be designed to prevent, identify and control losses of public funds arising from deviation from this Policy, fraud, employee error, and misrepresentation by third parties, or imprudent actions by employees and officers of the City.

With written approval from the City Manager, the Director may delegate any phase of the investment management program to members of the City staff. Such approval shall state specifically the functions such person is authorized to perform or that the person is authorized to perform all activities of the Director under this Policy. The Director shall obtain and maintain, at the City's expense, fidelity bonds for himself and each of his designees in amounts determined adequate by the Director (which shall not be less than five percent of the amounts subject to this Policy) for each fiscal year as shown by the approved budget. No person may engage in an investment transaction except as provided under the terms of this Policy and the internal procedures established by the Director. A current list of persons authorized to transact investment business and wire funds on behalf of the City shall be maintained by the Director.

At the discretion of either the City Manager or the Director and in any event upon the termination or reassignment of any member of the Director's staff authorized to conduct transactions for the City pursuant to this Policy, the authority of such person shall be revoked and such revocation of authority shall be immediately communicated by the Director orally and in writing to each and every depository, broker/dealer, investment advisor, custodian and other agency or entity with whom the City has any existing or continuing relationship in the management of its investments.

VI. INVESTMENT STRATEGY

The City of Wylie maintains a pooled investment portfolio. The pooled portfolio utilizes specific investment strategies designed to address the unique characteristics of the pooled investment portfolio. The pooled investment portfolio includes Operating Funds, Debt Service Funds, Debt Service Reserve Funds, Capital Projects and Special Purpose Funds. Investment strategies for these different groups are detailed below.

(1) Investment strategies for operating, debt service, capital project, and special purpose funds have

as their primary objective to assure that anticipated cash outflows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles.

(2) The investment strategy for the debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream from securities with a low degree of volatility. Securities should be of high quality, with short to intermediate term maturities. Except as may be required by a bond ordinance, securities should be of high quality with short to intermediate-term maturities.

VII. STANDARD OF CARE

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority:

(1) preservation and safety of principal;

(2) liquidity; and

(3) diversification; and

(4) yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

(1) the investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and

(2) whether the investment decision was consistent with the written investment policy of the City.

The Director and his staff shall recognize that the investment activities of the City are a matter of public record. Therefore, all participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transactions that might impair public confidence in the City's ability to govern effectively.

VIII. INVESTMENTS AUTHORIZED BY THE CITY OF WYLIE

Authorized investments for municipal governments in the State of Texas are set forth in the Public Funds Investment Act, as amended (Section 2256.009-2256.019, Government Code). However, suitable investments for the City of Wylie are limited to the following.

(1) Direct obligations of the United States or its agents and instrumentalities with a stated maturity of 5 years or less.

(2) Certificates of deposit issued in the State of Texas with a maximum maturity of 2 years or less and insured by the Federal Deposit Insurance Corporation.

(3) Fully collateralized direct repurchase agreements with a defined termination date of 2 years or less which are secured by obligations of the United States or its agencies and instrumentalities and pledged with a third party in the City's name. The agreement must be placed through a primary government securities dealer, as defined by the Federal Reserve, or by a financial institution doing business in the State of Texas. Each issuer of repurchase agreements shall be required to sign a master repurchase agreement.

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(4) Approved investment pools as described in Section 2256.016 which are continuously

rated no lower than AAA, AAAm or an equivalent rating by at least one nationally recognized rating agency and have a weighted average maturity no greater than 90 days.

IX. OTHER INVESTMENT GUIDELINES

The City seeks active management of its portfolio assets. In order to meet the objectives of this Policy, the City may from time to time sell securities that it owns in order to better position its portfolio assets. Sales of securities prior to maturity shall be documented and approved by the Director before such a transaction is consummated. Sales of securities yielding net proceeds less than 92% of the book value of the securities must be approved in advance and in writing by the City Manager. Three examples of situations involving the sale of securities prior to maturity are

(1) swap - to sell an investment to realize a capital gain,

(2) To better position selected investments due to a change in market conditions,

(3) To react to emergency liquidity demands.

Each investment transaction must be based upon competitive quotations received from at least three broker/dealers who have been approved by the City in accordance with Texas law.

The purchase and sale of all securities shall be on a delivery versus payment or payment versus delivery basis (i.e., for securities purchases, monies will not be released by the City's safekeeping bank until securities are received at the Federal Reserve Bank for further credit to the City's safekeeping bank. In the case of securities sales, monies will be received by the City's safekeeping bank via the Federal Reserve Bank as the securities are simultaneously released to the purchaser). In this manner the City will always have possession of either its securities or its monies.

X. DIVERSIFICATION AND MATURITY LIMITS

It is the policy of the City to avoid concentration of assets in a specific maturity, a specific issue, or a specific class of securities, with the exception of U.S. Treasury issues. The asset allocation in the portfolio should, however, be flexible depending upon the outlook for the economy and the securities markets.

The City will not exceed the following maximum limits as a percentage of the total portfolio for each of the categories listed below:

Investment Category	Max. % of Portfolio	Max. Maturity
Obligations of the United States or its agencies and instrumentalities.	100%	5 years
Certificates of Deposit	25%	18 mon.
Repurchase Agreements NOT Reverse Repurchase Agreements	100%	2 years

The Director shall evaluate how each security purchased fits into the City's overall investment strategy.

At all times the City shall maintain 10 percent of its total investment portfolio in instruments maturing in 90 days or less. The weighted average maturity of all securities and certificates of deposit in the City's total investment portfolio at any given time (not including cash or demand deposits) shall not exceed 2 years.

XI. SELECTION OF BROKERS/DEALERS

The City shall maintain a list of broker/dealers and financial institutions which have been approved for investment purposes by the investment committee. (For the purpose of this investment policy, Broker/dealer will be used to refer to any brokerage

firm, bank, investment pool, or financial institution with which the City does investment business). Securities may only be purchased from those authorized institutions and firms. The authorized broker/dealers will be reviewed at least annually. To be eligible, a broker/dealer must meet at least one of the following criteria: 1) be recognized as a Primary Dealer as defined by the New York Federal Reserve Market Reports Division; or 2) complies with Securities and Exchange Commission Rule 15C3-1, the Uniform Net Capital Requirement Rule. If the City's depository bank also provides custodial and safekeeping services for the City, the bank may not be included as an authorized broker/dealer for the City. However, non-negotiable Certificate of Deposits are exempt from this policy.

Broker/dealers will be selected and recommended to the investment committee by the Director on the basis of their financial stability, expertise in cash management and their ability to service the City's account. Each broker/dealer that has been authorized by the City shall be required to submit and annually update a Broker/Dealer Information Request form which includes the firm's most recent financial statements. The Director shall maintain a file which includes the most recent Broker/Dealer Information Request forms submitted by each firm approved for investment purposes. A copy of the submitted Broker/Dealer Information Request forms as well as a list of those broker/dealers approved by the City shall be maintained by the Director (See Appendix A).

The City of Wylie will provide all approved securities dealers with a copy of the City's Investment Policy. A principal in the firm must execute a written statement acknowledging receipt and review of the policy and a statement acknowledging that reasonable procedures and controls have been implemented to preclude imprudent investment activities being conducted between the entity and the securities firm (See Appendix B).

All approved broker/dealer firms must have a completed City of Wylie broker/dealer questionnaire, investment policy, written acknowledgment per above guidelines, executed master repurchase agreement, if applicable, and current financial information on file. Certification language should be mutually acceptable to both parties. An investment officer of the City may not buy any securities from a person who has not delivered to the City an instrument substantially in the form provided by this policy.

The Director shall review the quality of service and financial stability of each broker/dealer and financial institution approved under this Section at least annually. Any approved broker/dealer or financial institution may be removed from the list of approved broker/dealers with the approval of the Director, if in the opinion of the Director, the firm has not performed adequately or its financial position is considered inadequate.

XII. SAFEKEEPING AND CUSTODY

Investment securities purchased for the City will be delivered by either book entry or physical delivery and shall be held in third-party safekeeping by a Federal Reserve Member financial institution designated as the City's safekeeping and custodian bank. The City may designate more than one custodian bank. The City shall execute a Safekeeping Agreement with each bank prior to utilizing the custodian's safekeeping services. Only a state or national bank located within the State of Texas may be utilized as a custodian of securities pledged to secure certificates of deposit. The safekeeping agreement must provide that the safekeeping bank will immediately record and promptly issue and deliver a signed safekeeping receipt showing the receipt and the identification of the security, as well as the City's interest.

The Director shall maintain a list of designated custodian banks and a copy of the Safekeeping Agreement executed with each custodian bank.

The City must approve release of securities in writing prior to their removal from the custodial account. A telephone facsimile of a written authorization shall be sufficient if the custodian orally confirms receipt of

the transmission and an exact copy of the document is retained in the City's files. In no event shall the custodial bank be an authorized depository bank, issuer of repurchase agreements in which the City invests or broker/dealer of securities on behalf of the City.

All securities shall be confirmed in the name of the City and delivered to an approved custodial bank or carried at a Federal Reserve Bank in the name of the City. The Custodian shall not otherwise deposit purchased or pledged securities. All book entry securities owned by the City shall be evidenced by a safekeeping receipt issued to the City and signed by the appropriate officer at the custodian bank stating that the securities are held in the Federal Reserve System in a CUSTOMER ACCOUNT naming the City as the "customer." In addition, the custodian bank will, when requested, furnish a copy of the delivery advice received by the custodian bank from the Federal Reserve Bank.

All certificated securities (those transferred by physical delivery) shall: 1) be held by an approved custodian bank or any correspondent bank in New York City approved by the Director; and 2) the correspondent bank or the City's safekeeping bank shall issue a safekeeping receipt to the City evidencing that the securities are held by the correspondent bank for the City.

The original safekeeping receipt for each transaction including purchased securities under a repurchase agreement and collateral securing deposits will be forwarded to the Director or his designee and held in a secured file by the City.

XIII. RECORD KEEPING AND REPORTING

A record shall be maintained of all bids and offerings for securities transactions in order to ensure that the City receives competitive pricing. All transactions shall be documented by the person authorizing the transaction in a form that shows that person's name, the party instructed to execute the transaction, the date, a description of the transaction and a brief statement of the reason(s) for the transaction.

At least annually, the Director shall verify that all securities purchased by or pledged to the City are on hand in appropriate form. The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's established investment policies.

Each depository of the City's funds shall maintain separate, accurate and complete records relating to all deposits of the City's funds, the securities pledged to secure such deposits and all transactions relating to the pledged securities. Each approved custodian shall maintain separate, accurate and complete records relating to all securities received on behalf of the City, whether pledged, purchased or subject to repurchase agreement, as well as all transactions related to such securities. In addition, each depository shall file all reports required by the Texas State Depository Board. Each depository and custodian shall agree to make all the records described in this paragraph available to the Director or designee and the City's auditors at any reasonable time.

All broker/dealers, custodians, depositories and investment advisors shall maintain complete records of all transactions that they conducted on behalf of the City and shall make those records available for inspection by the Director or other representatives designated by the City Council or City Manager.

All sales of securities for less than the book value of the security shall be approved by the Director. Sales of securities for less than 92 percent of the book value of the securities must be approved by both the City Manager and the Director.

A monthly investment report shall be prepared by staff and signed by the Director, listing all of the investments held by the City, beginning and ending market value for period, the current market valuation of the investments and transaction summaries, including a detailed list of the gains and losses

recognized. The market value will be determined by: (1) written reports such as the Wall Street Journal; (2) on-line services such as Bloomberg; or (3) through a primary dealer or national bank that is independent of the specific security being valued. The report must state the pooled fund group for each asset/security. The report shall list the total investment return for the month. If invested in securities, the City's audit firm must review the monthly reports annually and the result of the review shall be reported to the City Council by that auditor.

Within 90 days after the end of the City's fiscal year, the Director shall prepare, sign and deliver to the City Manager and the City Council an annual report on the City's investment program and investment activity which has also been signed by each officer and employee of the City authorized to conduct any of the City's investment activity. The annual report shall include full year investment returns. Such annual report shall include an analysis of the compliance with this Policy as well as changes in the applicable laws and regulations during the previous year and may include any other items of significance related to the investment program. The annual investment report will be reviewed as a part of the annual audit.

XIV. ETHICS AND CONFLICTS OF INTEREST

Officers and employees of the City involved in the investment process shall refrain from personal business activity that involves any of the City's approved custodians, depositories, broker/dealers or investment advisors. Employees and officers shall not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, shall in all respects subordinate their personal investment transactions to those of the City, particularly with regard to the timing of purchases and sales and shall keep all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City confidential, except when disclosure is required by law.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the City.

XV. POLICY REVISIONS

This Investment Policy will be reviewed at least annually by the City Manager, the Director of Finance and the Assistant Director of Finance and revised when necessary. All revisions shall be approved by the City Council.

CITY OF WYLIE

Wylie City Council

AGENDA REPORT

Department: City Manager **Account Code:**

Prepared By: Renae' Ollie

Subject

Consider, and act upon, authorizing the City Manager to execute an Aboveground Facilities Easement Agreement with Atmos Energy Corporation to acquire an easement over, across, under and upon the lands located on City owned property generally located at the southeast corner of Ballard Ave. and Cloudcroft Dr., and to accept an offer of $42,387.80 as just compensation for the acreage within the easement.

Recommendation

Motion to approve the Item as presented.

Discussion

Owner: City of Wylie **Applicant: City of Wylie & Atmos Energy Corporation**

Atmos Energy has provided proper notification to the City that there lies a public necessity to acquire a new easement over City owned property for the purpose of installing new pipelines and related facilities in order to safely and reliably provide its customers with natural gas.

An easement for a majority of the subject property was granted in 2005 and 2021 for access and temporary construction. The subject agreement for consideration will bring the previous easements and proposed easement into one single agreement.

If approved, the City hereby grants, sells, and conveys unto Atmos a free and unobstructed right of way and exclusive easement for the purpose of laying, constructing, operating, maintaining, inspecting, repairing, replacing, changing the size of, relocating, and changing the route or routes of, abandoning in place, and removing at will in whole or in part, aboveground and underground pipeline or pipelines in accordance with the specifications as outlined in the agreement.

Upon execution of this agreement, Atmos Energy will issue a just compensation payment in the amount of $42,387.80.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY DOCUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

Line: D17-4
R/W#: 26
Collin County, TX

ABOVEGROUND FACILITIES EASEMENT

THE STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF COLLIN §

That for and in consideration of the sum of TEN DOLLARS ($10.00), and other good and valuable consideration paid by Atmos Energy Corporation, a Texas and Virginia corporation with its principal office at 5420 LBJ Freeway, Suite 1800, Dallas, Texas 75240, together with its successors and assigns (said entity and its successors and assigns are herein collectively called "Grantee"), the receipt of which is hereby acknowledged, the undersigned (herein called "Grantor" whether one or more), hereby grants, sells and conveys unto Grantee, a free and unobstructed right of way and exclusive easement for the purpose of laying, constructing, operating, maintaining, inspecting, repairing, replacing, changing the size of, relocating and changing the route or routes of, abandoning in place and removing at will, in whole or in part, aboveground and underground pipeline or pipelines, which shall not exceed sixteen inches (16") in nominal diameter excluding any protective coating or wrapping at the time of initial installation (with the right to increase or decrease the diameter during any subsequent replacement), and up to two (2) additional pipelines which shall not exceed forty-two inches (42") in nominal diameter each, excluding any protective coating or wrapping, following the installation of the initial pipeline, and the appurtenances thereto, for the transportation of oil, natural gas (including renewable/biogas), carbon dioxide, synthetic liquid or gaseous fuels, and any refined or blended products of the same (including the constituent elements thereof), together with water, cleansers, and other products necessary for the testing, inspection, maintenance, and operation of the pipeline(s), and with such above or below ground Facilities Piping (defined below), drips, valves, fittings, metering facilities, taps, saddles, pressure relief facilities, pigging facilities, pressure regulating facilities, electrical service, anodes, rectifier poles, and other devices for the control of corrosion, communication facilities, odorization equipment, barricades and fencing, the right to construct and install gravel, asphalt or concrete upon the surface of the Easement Area (as defined herein), aerial and pipeline markers, and other appurtenance as may be necessary or desirable in the operation of said facilities (collectively, the "Facilities"), over, across, under and upon the lands more particularly described on, and depicted as the "Surface Site" in Exhibit "A" attached hereto and made a part hereof for all purposes (the "Easement Area"). "Facilities Piping" refers to additional segments of above or below ground piping which may be required for the safe and/or convenient operation of said Facilities within the

Easement Area and to effectuate the purposes permitted herein. All pipes and/or pipelines (other than the Facilities Piping) shall be initially installed at a minimum depth of thirty-two inches (32").

It is further agreed as follows:

1. Grantee shall have the right to select the location of said Facilities within the Easement Area, and to do whatever may be requisite for the use and enjoyment of the rights herein granted, including the right of ingress and egress over Grantor's adjacent or additional lands to or from said Easement Area in the event Grantee cannot, within its sole discretion, reasonably access the Easement Area by staying within the boundaries of the same. Further if Grantee determines it is necessary to use Grantor's adjacent or additional lands for access, then Grantee shall exercise such ingress and egress rights as follows:

    a. Grantee shall first use those existing interior roadways as designated by Grantor which provide reasonable access from a public right-of-way to the Easement Area;

    b. If no such interior roadways exist, Grantee shall use such route as is most reasonably direct to get from a public right-of-way to the Easement Area, taking into account Grantor's existing uses of the adjacent or additional lands and avoiding damages to such existing uses to the extent reasonably possible;

    c. In the event there is an impediment to access within the Easement Area which requires Grantee to get onto Grantor's adjacent or additional lands in order to get around such impediment to access, then Grantee shall only use such portion of Grantor's adjacent or additional lands as is reasonably necessary to get around such impediment and back onto the Easement Area as soon as is reasonably practical.

    A width of twenty feet (20') shall be considered reasonable for any routes of ingress and egress unless a greater width is necessary to accommodate turning radiuses of Grantee's construction equipment and vehicles.

2. Grantor shall have no access right on, under, or over the Easement Area.

3. The aforesaid consideration includes any and all damages that may be sustained by the construction and installation of each pipeline and appurtenance permitted under this Aboveground Facilities Easement, as well as damages arising from the repair, maintenance, inspection, replacement, operation, or removal of each pipeline and appurtenance to be installed under the instrument, including without limitation, cutting trees and damages to land, trees, buildings, growing crops and grasses. Grantee shall, at its option, repair or replace any damage caused to gates and fences by Grantee's removal, cutting, or use thereof. Grantee agrees that after it completes the original installation of each pipeline and appurtenance permitted under this Aboveground Facilities Easement, it will restore the original contour of the surface of the Temporary Workspace and any remaining property used for construction that is not part of the Easement Area, as nearly as practicable, to its pre-construction condition within a reasonable period of time reflective of and dependent upon the construction and property's characteristics, including but not limited to seasonal growing periods and weather patterns. Grantee will also maintain the

Easement Area in a manner consistent with the purposes stated herein. Grantee shall have the right to remove, cut, and use any gates or fences crossing the Easement Area, including the right to install gates in such fences within the Easement Area. Grantor shall have the right to install and maintain fences provided that such use does not interfere with Grantee's permitted use of the Easement Area, the Temporary Workspace, or Grantee's access for the purposes described herein and Grantee shall at all times have access through any such fence by means of a gate.

4. Grantor shall not construct, and Grantee shall have the right to prevent and/or remove, any improvements, structures, buildings, reservoirs, or obstructions within the Easement Area (and the Temporary Workspace while in effect). Further, Grantee has the right to trim, cut down, or eliminate trees or shrubbery, and to prevent or remove possible present or future hazards and/or activities, any of which, in the sole judgment of the Grantee may presently or in the future endanger or interfere with the efficient, safe, and/or convenient exercise of Grantee's rights hereunder within the Easement Area (and the Temporary Workspace while in effect). Further, in addition to the rights stated herein, Grantor specifically acknowledges and agrees that pursuant to this paragraph Grantee has the right to remove any type of tree, including pecan, olive, or other crop-bearing tree, from, and to prevent any future encumbrance over, said Easement Area (and the Temporary Workspace while in effect) by any tree or any other crop interfering with the construction, maintenance, and/or operation of the pipelines permitted under this Aboveground Facilities Easement without any compensation whatsoever to Grantor or its successors and assigns, which rights are included in the aforesaid consideration. .

5. Grantee does not intend to employ a "double ditch" method.

6. If a complete assignment of this Aboveground Facilities Easement occurs outside of an assignment to an affiliate or to a successor thorough merger, consolidation, or other sale or transfer of all or substantially all of its assets and businesses, Grantee shall provide written notice to the property owner at the last known address of the person in whose name the property is listed on the most recent tax roll of any taxing unit authorized to levy property taxes against the property. Provided however that such notice shall not have any effect on the validity or legal effect on the assignment.

7. Grantee shall only grant third-party access to the Easement Area for: (a) a purpose that is related to the construction, safety, repair, maintenance, inspection, replacement, operation, or removal of each pipeline or appurtenances installed under this Aboveground Facilities Easement, or (b) another natural gas corporation or natural gas utility as defined by Texas law.

8. If Grantee should abandon the rights granted herein and if such abandonment should continue for a continuous period of ten years, all rights of Grantee herein shall ipso facto terminate and revert to Grantor, his heirs, legal representatives, and assigns.

9. Grantor and Grantee agree that the failure to assert any right under this Aboveground Facilities Easement shall not constitute a waiver of any other right hereunder. Further, it is hereby agreed that any delay by Grantee in asserting any right granted it in this

Aboveground Facilities Easement, regardless of the length of any such delay, shall not prevent Grantee from later asserting or otherwise enforcing that same right, including but not limited to the right to prevent or remove any encroachments within the Easement Area as provided in paragraph 4 above.

10. This Aboveground Facilities Easement shall not be construed as a written agreement between Grantor and Grantee for purposes of Section 756.123 of the Texas Health and Safety Code (or any successor statute). Further, as used within this easement agreement, the word "structure" is intended to be interpreted broadly so as to include all manner of man-made items of any type, including but not limited to paving, parking lots, and terracing.

11. Except for the rights conveyed by this instrument, Grantee may not exercise any right over Grantor's property without express written consent from Grantor. However, the preceding sentence is not intended to and does not alter, modify, restrict, amend, or otherwise diminish any right Grantee has to use Grantor's property independent of this agreement, whether through a separate agreement, by law, or otherwise.

12. Both Grantor and Grantee hereby represent and warrant that they have read and have fully understood the terms of this Aboveground Facilities Easement, that they have had the opportunity to have same reviewed by an attorney, and that in entering into this Aboveground Facilities Easement they are relying solely upon their independent review and the advice of their respective counsel. Further, Grantor and Grantee acknowledge that this Aboveground Facilities Easement has been negotiated by the parties, and this Aboveground Facilities Easement shall be construed as one prepared by the joint efforts of Grantor and Grantee and shall not be construed against either party as the drafter.

13. GENERAL TERMS: Grantee shall maintain at all times while using the easement, including during construction and operations on the easement, commercial facility insurance or self-insurance: (1) issued by an insurer authorized to issue liability insurance in this state, if maintaining commercial liability insurance, and (2) insuring the Grantor against liability for personal injuries and property damage sustained by any person to the extent caused by the negligence of Grantee or Grantee's agents or contractors and to the extent allowed by law. Provided that Grantee shall not be liable for the negligence or gross negligence or actions of Grantor or third parties not under the control of Grantee.

TO HAVE AND TO HOLD the above-described easements and rights unto the said Grantee, and Grantee's successors and assigns, until abandoned as provided for herein.

This instrument and covenants and agreements herein contained shall constitute covenants running with the land, binding upon Grantor, his heirs, legal representatives, successors and assigns, for the benefit of Grantee, and Grantee's successors and assigns.

Grantor hereby binds himself, his heirs, legal representatives and assigns to warrant and forever defend all and singular the above-described easements and rights, unto the said Grantee, and Grantee's successors and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof.

It is hereby understood that the party securing this grant on behalf of Grantee is without authority to make any covenant or agreement not herein expressed.

<Signature page to follow>

EXECUTED this _____ day of _____, 2025.

GRANTOR:

City of Wylie
300 Country Club Rd., Building 100
Wylie, Texas 75098

By:_____

Name:_____

Title:_____

STATE OF TEXAS

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared _____, as_____ for the **City of Wylie**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she/they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2025.

_____
Notary Public in and for the State of Texas

_____
(Print Name of Notary Public Here)

My Commission Expires: _____

EXHIBIT "A"
ATMOS ENERGY
ABOVEGROUND FACILITIES EASEMENT

BEING 56,331 square feet of land situated in the Allen Atterberry Survey, Abstract No. 23, City of Wylie, Collin County, Texas, and being all four tracts of land described in deeds to the City of Wylie, as recorded in Volume 5983, Page 1829, Volume 5949, Page 1460, Volume 4901, Page 2484, and Volume 5983, Page 1825, Deed Records of Collin County, Texas (D.R.C.C.T.), and being more particularly described by metes and bounds as follows:

BEGINNING at a 5/8 iron rod with yellow cap found at a northerly corner of said City of Wylie tract (Vol. 5983, Pg. 1825), also being the southwest corner of Southplace Estates, an addition to the City of Wylie, Collin County, Texas, as recorded in Cabinet K, Slide 481, Plat Records of Collin County, Texas (P.R.C.C.T.), and also being the southwest corner of a 15' alley;

THENCE S 89°09'53" E, along the most easterly north line of said City of Wylie tract (Vol. 5983, Pg. 1825), along the south line of said 15' alley, and along the south line of said Southplace Estates, a distance of 154.88 feet to a 5/8 inch iron rod set with cap stamped "TNP INC ESMT" (hereinafter all 5/8 inch iron rods set are marked the same) at the most easterly northeast corner of said City of Wylie tract (Vol. 5983, Pg. 1825);

THENCE S 00°22'59" W, leaving the south line of said 15' alley and the south line of said Southplace Estates, along the most easterly line of said City of Wylie tract (Vol. 5983, Pg. 1825), a distance of 19.41 feet to a 5/8 inch iron rod set at the southeast corner of said City of Wylie tract (Vol. 5983, Pg. 1825), also being the northeast corner of a tract of land described in deed to Lone Star Gas Company, as recorded in Volume 273, Page 119, D.R.C.C.T.;

THENCE N 89°27'58" W, along the south line of said City of Wylie tract (Vol. 5983, Pg. 1825), and along the north line of said Lone Star Gas Company tract, a distance of 264.62 feet to a 5/8 inch iron rod set at the southwest corner of said City of Wylie tract (Vol. 5983, Pg. 1825), also being the northwest corner of said Lone Star Gas Company tract, and also being in the east line of South Ballard Avenue (Old Highway 78), a 110 foot right-of-way, also being the beginning of a curve to the left with a radius of 5839.58 feet, whose long chord bears N 02°28'26" E, 395.07 feet;

THENCE along the west lines of said City of Wylie tracts (Vol. 5983, Pg. 1825), (Vol. 4901, Pg. 2484), and (Vol. 5949, Pg. 1460), along the east line of said South Ballard Avenue, and along said curve to the left in a northeasterly direction, through a central angle of 03°52'37", an arc length of 395.15 feet to a 5/8 inch iron rod set;

THENCE N 00°32'07" E, continuing along the east line of said South Ballard Avenue, and along the west lines of said City of Wylie tracts (Vol. 5949, Pg. 1460), and (Vol. 5983, Pg. 1829), a distance of 123.36 feet to a 5/8 inch iron rod set at the south end of a corner clip at the intersection of the east line of said South Ballard Avenue and the south line of Cloudcroft Drive, a 60 foot right-of-way;

THENCE N 45°30'16" E, along the northwest line of said City of Wylie tract (Vol. 5983, Pg. 1829), and along said corner clip of said South Ballard Avenue and said Cloudcroft Drive, a distance of 28.30

Southplace Estates, and along the west line of said 15' alley, a distance of 518.08 feet to the **POINT OF BEGINNING** and containing 56,331 square feet or 1.293 of an acre of land;



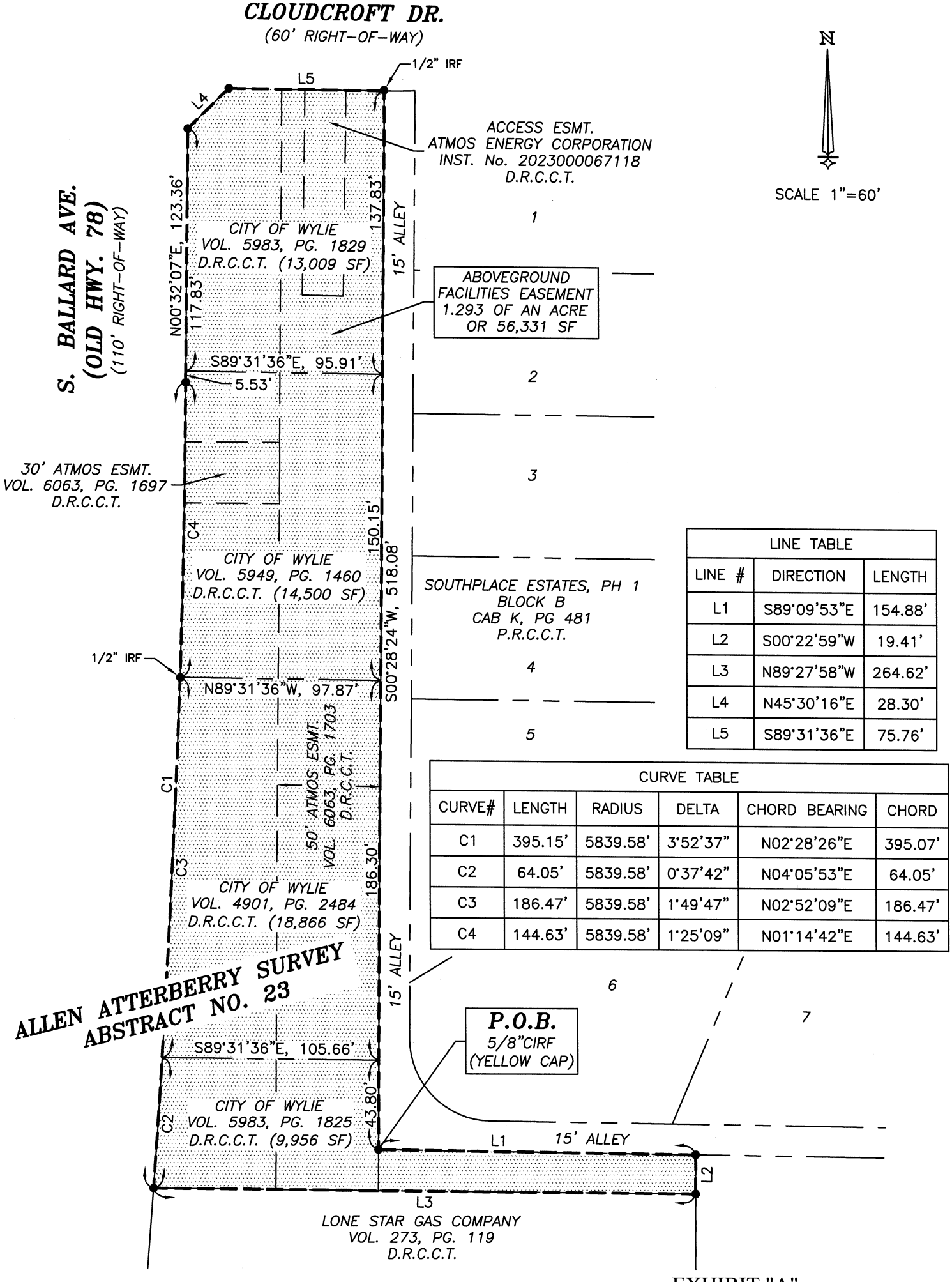
Date: September 2, 2025

Theron W. Sims, R.P.L.S.
Texas Registration No. 5887

Surveyed on the ground: September 2, 2025

1. Bearings of lines shown hereon refer to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83(2011) 2010.00) as derived locally from Allterra Central's Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. All coordinates and distances shown are grid.

2. Integral parts of this survey:
   a. Legal Description
   b. Sketch



LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S89°09'53"E	154.88'
L2	S00°22'59"W	19.41'
L3	N89°27'58"W	264.62'
L4	N45°30'16"E	28.30'
L5	S89°31'36"E	75.76'

CURVE TABLE					
CURVE#	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD
C1	395.15'	5839.58'	3°52'37"	N02°28'26"E	395.07'
C2	64.05'	5839.58'	0°37'42"	N04°05'53"E	64.05'
C3	186.47'	5839.58'	1°49'47"	N02°52'09"E	186.47'
C4	144.63'	5839.58'	1°25'09"	N01°14'42"E	144.63'

EXHIBIT "A"

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: Purchasing
Account Code: 100-5211-56040
Prepared By: Kirby Krol

Subject

Consider, and act upon, the annual renewal of an Interlocal Jail Services Agreement with Collin County, Texas, and authorizing the City Manager to execute any necessary documents.

Recommendation

Motion to approve the Item as presented.

Discussion

The Interlocal Agreement provides for the confinement of persons accused or convicted of a class "C" misdemeanor or other violation of a municipal ordinance at the Collin County Detention Facility ("Facility"). Collin County operates the Facility under Local Government Code, Chapter 351 and Texas Administrative Code, Title 37.

The City desires to continue to obtain certain jail services from Collin County for the confinement of persons accused or convicted of a class "C" misdemeanor or other violation of a municipal ordinance.

Staff recommends the renewal of an Interlocal Agreement with Collin County beginning on October 1, 2025, through and including September 30, 2026, authorized by Texas Government Code Chapter 791, the "Interlocal Cooperation Act."

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: WEDC **Account Code:** 111-5611

Prepared By: Jason Greiner

Subject

Consider, and act upon, Ordinance No. 2025-34 amending Ordinance No. 2024-25, which established the fiscal year 2024-2025 budget, providing for repealing, savings, and severability clauses, and the effective date of this ordinance.

Recommendation

Motion to approve the Item as presented.

Discussion

The WEDC amendments detailed below adjust the budget to account for items that need to be amended following receipt of loan proceeds from the WEDC 2025 Note and Board-authorized real estate transactions and projects. These amendments were approved by the WEDC Board on September 17, 2025, and are now presented for Council approval.

Revenues
111-4000-49325 Bank Note Proceeds
Receipt of Loan Proceeds: $6,800,500

Expenses
111-5611-56040 Special Services
Loan Origination Costs: $100,500

111-5611-58110 Land-Purchase Price
Land Acquisition: $6,700,000

ORDINANCE NO. 2025-34

AN ORDINANCE OF THE CITY OF WYLIE, TEXAS, AMENDING ORDINANCE NO. 2024-25, WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2024-2025; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council heretofore adopted Ordinance No. 2024-25 setting forth the Budget for Fiscal Year 2024-2025 beginning October 1, 2024, and ending September 30, 2025; and,

WHEREAS, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

WHEREAS, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; see Exhibit A; and,

WHEREAS, the City Council has the authority to make amendments to the City Budget under Article VII, Section 4 of the City Charter, as well as State law; and,

WHEREAS, the City Council has determined that the proposed amendments to the FY 2024-2025 Budget; see Exhibit A, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WYLIE, TEXAS:

SECTION I: The proposed amendments to the FY 2024-2025 Budget of the City of Wylie; Exhibit A, as heretofore adopted by Ordinance No. 2025-34, are completely adopted and approved as amendments to the said FY 2024-2025 Budget.

SECTION II: All portions of the existing FY 2024-2025 Budget and Ordinance No. 2024-25, except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION III: Should any paragraph, sentence, sub-division, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION IV: This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

SECTION V: That all other ordinances and code provisions in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other provisions of the Wylie City Code not in conflict herewith shall remain in full force and effect.

SECTION VI: The repeal of any ordinance, or parts thereof, by the enactment of the Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue,

nor as affecting any rights of the municipality under any section or provision of any ordinances at the time of passage of this ordinance.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas, this 23rd day of September, 2025.

_____
Matthew Porter, Mayor

ATTEST:

_____
Stephanie Storm, City Secretary

Budget Amendment
WEDC Land Purchase

Exhibit A

Fund	Department	Account Number	Account Description	Debit	Credit	Description
111	4000	49325	Bank Note Proceeds		6,800,500.00	Receipt of Loan Proceeds
111	5611	56040	Special Services	100,500.00		Loan Origination Costs
111	5611	58110	Land Purchase Price	6,700,000.00		Land Acquisition
			Total WEDC	**6,800,500.00**	**6,800,500.00**	

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: City Manager **Account Code:**

Prepared By: Mary Nogle

Subject

Consider, and act upon, the approval of the attached reimbursement request for Mayor Matthew Porter presented to the City Council.

Recommendation

Motion to approve the Item as presented.

Discussion

In accordance with Article III (The City Council), Section 4 (Compensation) of the Wylie City Charter, Councilmembers shall be entitled to reimbursement of all necessary expenses incurred in the performance of their official City Council duties upon approval of said expenses by the City Council.

Attached for Council review and consideration is Mayor Matthew Porter's reimbursement for mileage and tolls for transportation to and from NCTCOG meetings in Arlington, where he serves on the Regional Transportation Council representing the cities of Allen, Lucas, Wylie, Sachse, Parker, and Lavon. There are four expense reports from June 2025 to September 2025, for a total reimbursement of $339.96.

WEEKLY EXPENSE REPORT

NAME: Matthew Porter
DEPT. NAME/DEPT. #: City Council
PURPOSE OF TRAVEL: NCTCOG RTC
BEGINNING/ ENDING: 06/12/2025
LOCATION: Arlington, TX

		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
EMPLOYEE EXPENSES	REGISTRATION								$ -
	HOTEL								$ -
	BREAKFAST								
	LUNCH								
	DINNER								
SECOND WEEK	BREAKFAST								$ -
	LUNCH								$ -
	DINNER								$ -
TRANSPORTATION	TAXI								$ -
	PARKING								$ -
	RENTAL								$ -
	AIR/LUGGAGE								$ -
	TOLL CHARGES					$ 14.40			$ 14.40
	OTHER								$ -

(a) CITY VEHICLE #

(b) PERSONAL VEHICLE YES OR NO COMMENTS: mileage is roundtrip

(c) PERSONAL CAR MILEAGE
100 MILES @ $ 0.7 TOTAL $ 70.00

(IF MONTHLY MILEAGE REIMBURSEMENT, ATTACH DETAIL SHEET)

GRAND TOTAL	**$ 84.40**
AMOUNT ADVANCED	
BALANCE DUE EMPLOYEE	**$ 84.40**

ACCOUNT 100-5111-56210

DATE	AMOUNT	PERSONS ENTERTAINED
9/16/2025		

SIGNATURE: Matthew D. Porter

TITLE: Mayor, City of Wylie

DATE: 9/16/2025

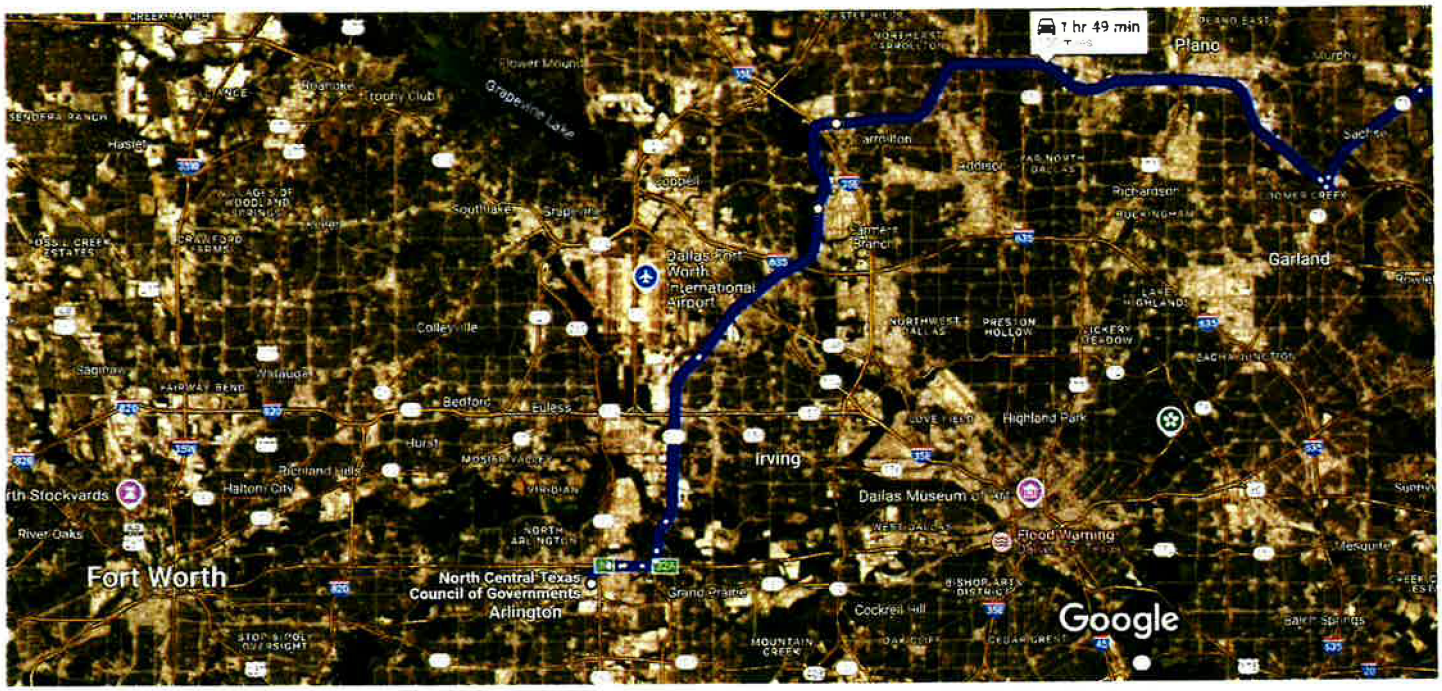
APPROVAL: Department Head

CHECKED BY		APPROVED BY	
DATE		DATE	

Google Maps

[redacted] Wylie, TX 75098 Drive 100 miles, 1 hr 49 min
to [redacted] Wylie, TX 75098

Trip to NCTCOG RTC Meeting



Map data ©2025 , Map data ©2025 Google 2 mi

via President George Bush Tpke W — 1 hr 49 min — 100 miles

1 hr 49 min without traffic

⚠ This route has tolls.

Explore nearby [redacted]

Restaurants | Hotels | Gas stations | Parking Lots | More

Posted Date/Time	Transaction Entry Date/Time	Transaction Exit Date/Time	Location	Transaction Type	Transaction Description	Transaction Amount		
09/11/2025 15:28:05	09/11/2025 15:27:32	09/11/2025 15:27:32	President George Bush	TOLL	Total Amount charged for	-$1.54		
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09/11/2025 15:13:05	09/11/2025 15:12:32	09/11/2025 15:12:32	President George Bush	TOLL	Total Amount charged for	-$1.21		
09/11/2025 15:07:16	09/11/2025 15:06:56	09/11/2025 15:06:56	President George Bush	TOLL	Total Amount charged for	-$0.74		
09/11/2025 15:01:29	09/11/2025 15:00:39	09/11/2025 15:00:39	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
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						-14.40		

WEEKLY EXPENSE REPORT

NAME Matthew Porter

DEPT. NAME/DEPT. # City Council

PURPOSE OF TRAVEL NCTCOG RTC

BEGINNING/ ENDING 07/10/2025

LOCATION Arlington, TX

		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
EMPLOYEE EXPENSES	REGISTRATION								$ -
	HOTEL								$ -
	BREAKFAST								
	LUNCH								
	DINNER								
SECOND WEEK	BREAKFAST								$ -
	LUNCH								$ -
	DINNER								$ -
TRANSPORTATION	TAXI								$ -
	PARKING								$ -
	RENTAL								$ -
	AIR/LUGGAGE								$ -
	TOLL CHARGES					$ 16.43			$ 16.43
	OTHER								$ -
	(a) CITY VEHICLE #								
	(b) PERSONAL VEHICLE (YES) OR NO COMMENTS mileage is roundtrip								
	(c) PERSONAL CAR MILEAGE 100 MILES @ $ 0.7							TOTAL	$ 70.00

(IF MONTHLY MILEAGE REIMBURSEMENT, ATTACH DETAIL SHEET)

GRAND TOTAL	**$ 86.43**
AMOUNT ADVANCED	
BALANCE DUE EMPLOYEE	**$ 86.43**

DATE	AMOUNT	PERSONS ENTERTAINED
9/16/2025		

ACCOUNT 100-5111-56210

SIGNATURE Matthew O. Porter

TITLE Mayor, City of Wylie

DATE 9/16/2025

APPROVAL

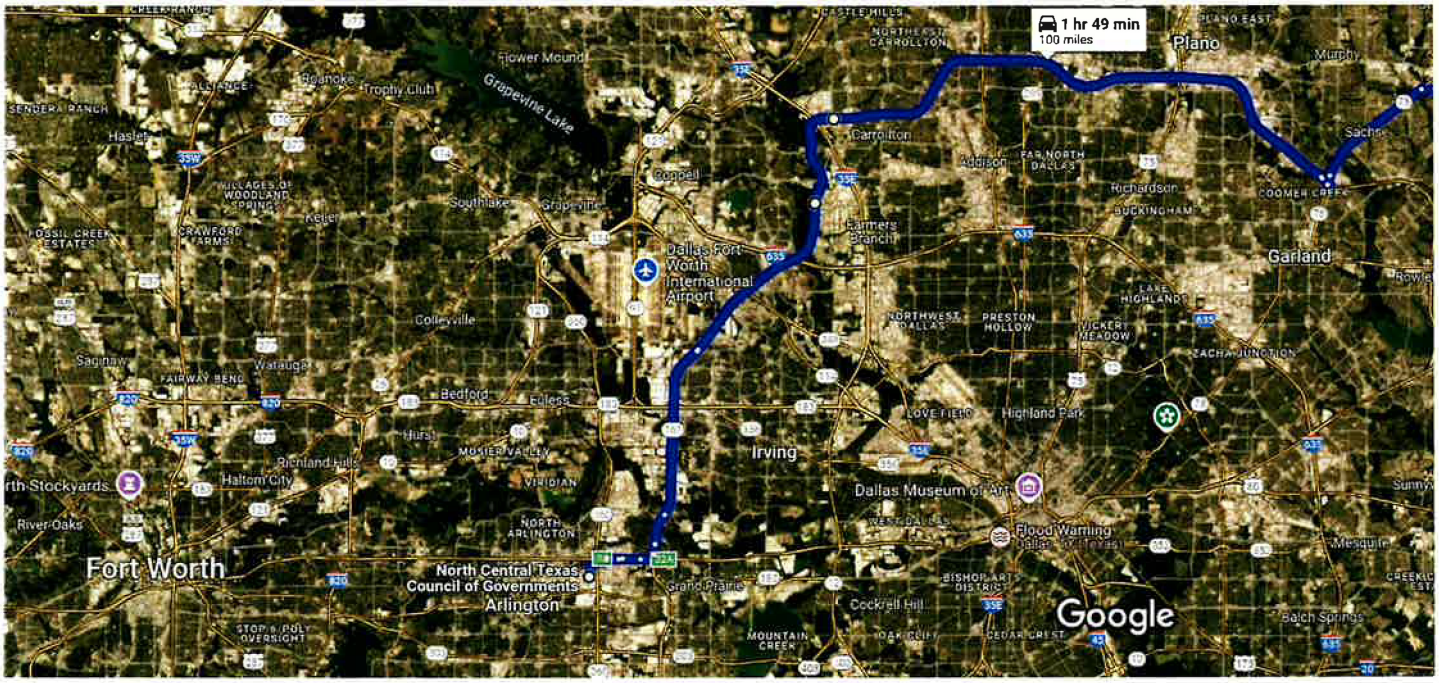
Department Head

CHECKED BY		APPROVED BY	
DATE		DATE	

Google Maps

[redacted], Wylie, TX 75098 Drive 100 miles, 1 hr 49 min
to [redacted] Wylie, TX 75098

Trip to NCTCOG RTC Meeting



Map data ©2025 , Map data ©2025 Google 2 mi

via President George Bush Tpke W **1 hr 49 min**
100 miles
1 hr 49 min without traffic
⚠ This route has tolls.

Explore nearby [redacted]

Restaurants Hotels Gas stations Parking Lots More

Posted Date/Time	Transaction Entry Date/Time	Transaction Exit Date/Time	Location	Transaction Type	Transaction Description	Transaction Amount		
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						-$15.96		
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08/07/2025 15:24:36	08/07/2025 15:23:40	08/07/2025 15:23:40	President George Bush T	TOLL	Total Amount charged for	-$1.21		
08/07/2025 15:20:09	08/07/2025 15:19:35	08/07/2025 15:19:35	President George Bush T	TOLL	Total Amount charged for	-$0.40		
08/07/2025 10:44:48	08/07/2025 10:44:21	08/07/2025 10:44:21	President George Bush T	TOLL	Total Amount charged for	-$0.40		
08/07/2025 10:40:29	08/07/2025 10:40:04	08/07/2025 10:40:04	President George Bush T	TOLL	Total Amount charged for	-$1.21		
08/07/2025 10:35:32	08/07/2025 10:35:19	08/07/2025 10:35:19	President George Bush T	TOLL	Total Amount charged for	-$1.55		
08/07/2025 10:31:16	08/07/2025 10:30:35	08/07/2025 10:30:35	President George Bush T	TOLL	Total Amount charged for	-$1.65		
08/07/2025 10:25:33	08/07/2025 10:25:00	08/07/2025 10:25:00	President George Bush T	TOLL	Total Amount charged for	-$1.54		
08/07/2025 10:20:28	08/07/2025 10:19:57	08/07/2025 10:19:57	President George Bush T	TOLL	Total Amount charged for	-$0.47		
						-$13.17		
07/10/2025 15:43:10	07/10/2025 15:42:25	07/10/2025 15:42:25	President George Bush T	TOLL	Total Amount charged for	-$0.47		
07/10/2025 15:37:41	07/10/2025 15:37:14	07/10/2025 15:37:14	President George Bush T	TOLL	Total Amount charged for	-$1.54		
07/10/2025 15:32:24	07/10/2025 15:31:39	07/10/2025 15:31:39	President George Bush T	TOLL	Total Amount charged for	-$1.65		
07/10/2025 15:27:29	07/10/2025 15:26:47	07/10/2025 15:26:47	President George Bush T	TOLL	Total Amount charged for	-$1.55		
07/10/2025 15:22:15	07/10/2025 15:21:59	07/10/2025 15:21:59	President George Bush T	TOLL	Total Amount charged for	-$1.21		
07/10/2025 15:16:57	07/10/2025 15:16:20	07/10/2025 15:16:20	President George Bush T	TOLL	Total Amount charged for	-$0.74		
07/10/2025 15:10:24	07/10/2025 15:09:44	07/10/2025 15:09:44	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
07/10/2025 12:17:54	07/10/2025 12:17:41	07/10/2025 12:17:41	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
07/10/2025 12:11:08	07/10/2025 12:10:54	07/10/2025 12:10:54	President George Bush T	TOLL	Total Amount charged for	-$0.74		
07/10/2025 11:10:03	07/10/2025 11:09:32	07/10/2025 11:09:32	President George Bush T	TOLL	Total Amount charged for	-$1.21		
07/10/2025 11:05:16	07/10/2025 11:04:47	07/10/2025 11:04:47	President George Bush T	TOLL	Total Amount charged for	-$1.55		
07/10/2025 11:00:20	07/10/2025 11:00:11	07/10/2025 11:00:11	President George Bush T	TOLL	Total Amount charged for	-$1.65		
07/10/2025 10:55:04	07/10/2025 10:54:36	07/10/2025 10:54:36	President George Bush T	TOLL	Total Amount charged for	-$1.54		
						-$16.43		
06/12/2025 15:44:18	06/12/2025 15:44:01	06/12/2025 15:44:01	President George Bush T	TOLL	Total Amount charged for	-$1.46		
06/12/2025 15:38:51	06/12/2025 15:38:33	06/12/2025 15:38:33	President George Bush T	TOLL	Total Amount charged for	-$1.56		
06/12/2025 15:34:46	06/12/2025 15:33:59	06/12/2025 15:33:59	President George Bush T	TOLL	Total Amount charged for	-$1.46		
06/12/2025 15:29:31	06/12/2025 15:29:20	06/12/2025 15:29:20	President George Bush T	TOLL	Total Amount charged for	-$1.15		
06/12/2025 15:17:51	06/12/2025 15:17:33	06/12/2025 15:17:33	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.22		
06/12/2025 12:38:32	06/12/2025 12:38:01	06/12/2025 12:38:01	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.22		
06/12/2025 12:32:19	06/12/2025 12:31:37	06/12/2025 12:31:37	President George Bush T	TOLL	Total Amount charged for	-$0.70		
06/12/2025 11:23:33	06/12/2025 11:23:20	06/12/2025 11:23:20	President George Bush T	TOLL	Total Amount charged for	-$1.15		
06/12/2025 11:18:54	06/12/2025 11:18:36	06/12/2025 11:18:36	President George Bush T	TOLL	Total Amount charged for	-$1.46		
06/12/2025 11:14:08	06/12/2025 11:13:58	06/12/2025 11:13:58	President George Bush T	TOLL	Total Amount charged for	-$1.56		
06/12/2025 11:08:43	06/12/2025 11:08:29	06/12/2025 11:08:29	President George Bush T	TOLL	Total Amount charged for	-$1.46		
						-14.40		

WEEKLY EXPENSE REPORT

NAME Matthew Porter

DEPT. NAME/DEPT. # City Council

PURPOSE OF TRAVEL NCTCOG RTC

BEGINNING/ ENDING 08/07/2025

LOCATION Arlington, TX

		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
EMPLOYEE EXPENSES	REGISTRATION								$ -
	HOTEL								$ -
	BREAKFAST								
	LUNCH								
	DINNER								
SECOND WEEK	BREAKFAST								$ -
	LUNCH								$ -
	DINNER								$ -
TRANSPORTATION	TAXI								$ -
	PARKING								$ -
	RENTAL								$ -
	AIR/LUGGAGE								$ -
	TOLL CHARGES					$ 13.17			$ 13.17
	OTHER								$ -
	(a) CITY VEHICLE #								
	(b) PERSONAL VEHICLE YES OR NO COMMENTS mileage is roundtrip								
	(c) PERSONAL CAR MILEAGE 100 MILES @ $ 0.7							TOTAL	$ 70.00

(IF MONTHLY MILEAGE REIMBURSEMENT, ATTACH DETAIL SHEET)

GRAND TOTAL	$ 83.17
AMOUNT ADVANCED	
BALANCE DUE EMPLOYEE	$ 83.17

ACCOUNT 100-5111-56210

DATE	AMOUNT	PERSONS ENTERTAINED
9/16/2025		

SIGNATURE Matthew O. Porter

TITLE Mayor, City of Wylie

DATE 9/16/2025

APPROVAL

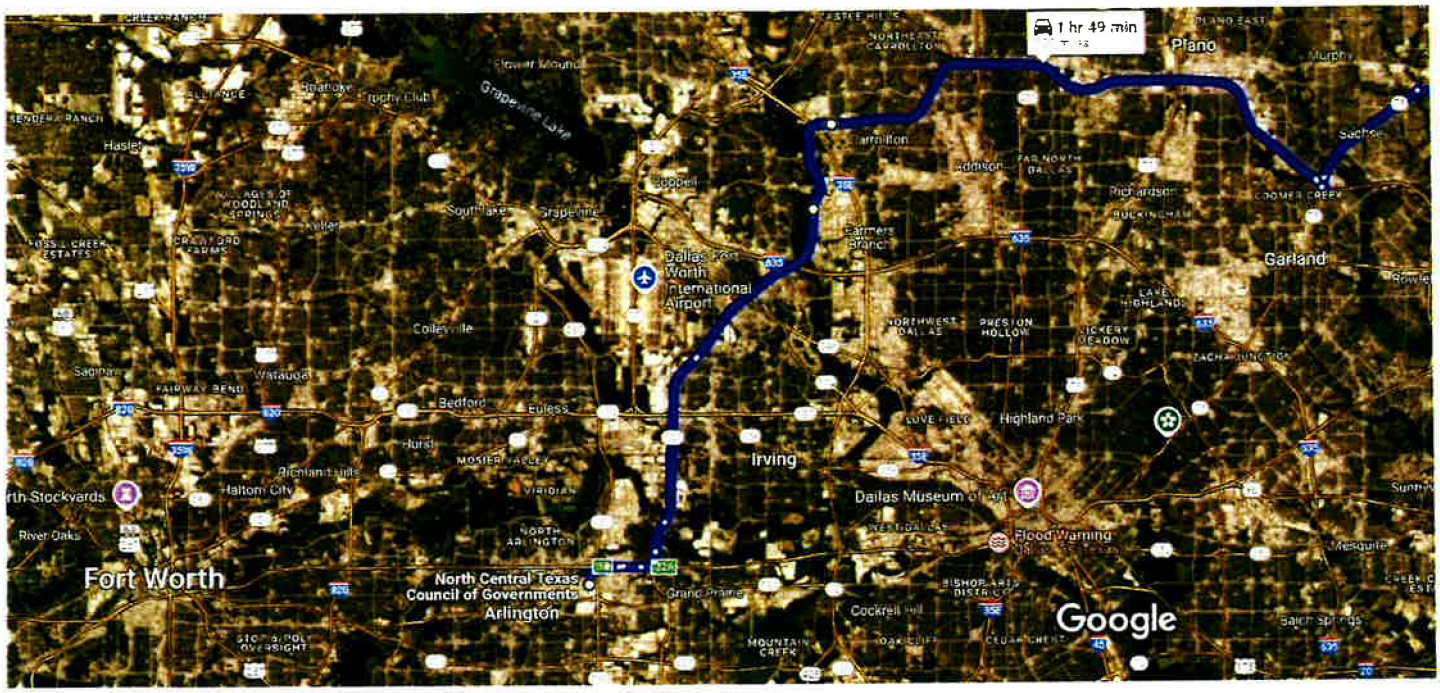
Department Head

CHECKED BY		APPROVED BY	
DATE		DATE	

Google Maps

[redacted] Wylie, TX 75098 Drive 100 miles, 1 hr 49 min
to [redacted], Wylie, TX 75098

Trip to NCTCOG RTC Meeting



Map data ©2025 , Map data ©2025 Google 2 mi

via President George Bush Tpke W — 1 hr 49 min

100 miles

1 hr 49 min without traffic

⚠ This route has tolls.

Explore nearby [redacted]

Restaurants | Hotels | Gas stations | Parking Lots | More

Posted Date/Time	Transaction Entry Date/Time	Transaction Exit Date/Time	Location	Transaction Type	Transaction Description	Transaction Amount		
09/11/2025 15:28:05	09/11/2025 15:27:32	09/11/2025 15:27:32	President George Bush T	TOLL	Total Amount charged for	-$1.54		
09/11/2025 15:22:28	09/11/2025 15:22:06	09/11/2025 15:22:06	President George Bush T	TOLL	Total Amount charged for	-$1.65		
09/11/2025 15:18:11	09/11/2025 15:17:17	09/11/2025 15:17:17	President George Bush T	TOLL	Total Amount charged for	-$1.55		
09/11/2025 15:13:05	09/11/2025 15:12:32	09/11/2025 15:12:32	President George Bush T	TOLL	Total Amount charged for	-$1.21		
09/11/2025 15:07:16	09/11/2025 15:06:56	09/11/2025 15:06:56	President George Bush T	TOLL	Total Amount charged for	-$0.74		
09/11/2025 15:01:29	09/11/2025 15:00:39	09/11/2025 15:00:39	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
09/11/2025 12:37:03	09/11/2025 12:36:41	09/11/2025 12:36:41	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		15.96
09/11/2025 12:30:39	09/11/2025 12:30:04	09/11/2025 12:30:04	President George Bush T	TOLL	Total Amount charged for	-$0.74		13.17
09/11/2025 11:40:32	09/11/2025 11:39:47	09/11/2025 11:39:47	President George Bush T	TOLL	Total Amount charged for	-$1.21		16.43
09/11/2025 11:35:24	09/11/2025 11:34:59	09/11/2025 11:34:59	President George Bush T	TOLL	Total Amount charged for	-$1.55		14.40
09/11/2025 11:31:04	09/11/2025 11:30:18	09/11/2025 11:30:18	President George Bush T	TOLL	Total Amount charged for	-$1.65		
09/11/2025 11:24:47	09/11/2025 11:24:35	09/11/2025 11:24:35	President George Bush T	TOLL	Total Amount charged for	-$1.54	$	59.96
						-$15.96		
08/07/2025 15:39:17	08/07/2025 15:38:47	08/07/2025 15:38:47	President George Bush T	TOLL	Total Amount charged for	-$1.54		
08/07/2025 15:33:31	08/07/2025 15:33:17	08/07/2025 15:33:17	President George Bush T	TOLL	Total Amount charged for	-$1.65		
08/07/2025 15:29:03	08/07/2025 15:28:25	08/07/2025 15:28:25	President George Bush T	TOLL	Total Amount charged for	-$1.55		
08/07/2025 15:24:36	08/07/2025 15:23:40	08/07/2025 15:23:40	President George Bush T	TOLL	Total Amount charged for	-$1.21		
08/07/2025 15:20:09	08/07/2025 15:19:35	08/07/2025 15:19:35	President George Bush T	TOLL	Total Amount charged for	-$0.40		
08/07/2025 10:44:48	08/07/2025 10:44:21	08/07/2025 10:44:21	President George Bush T	TOLL	Total Amount charged for	-$0.40		
08/07/2025 10:40:29	08/07/2025 10:40:04	08/07/2025 10:40:04	President George Bush T	TOLL	Total Amount charged for	-$1.21		
08/07/2025 10:35:32	08/07/2025 10:35:19	08/07/2025 10:35:19	President George Bush T	TOLL	Total Amount charged for	-$1.55		
08/07/2025 10:31:16	08/07/2025 10:30:35	08/07/2025 10:30:35	President George Bush T	TOLL	Total Amount charged for	-$1.65		
08/07/2025 10:25:33	08/07/2025 10:25:00	08/07/2025 10:25:00	President George Bush T	TOLL	Total Amount charged for	-$1.54		
08/07/2025 10:20:28	08/07/2025 10:19:57	08/07/2025 10:19:57	President George Bush T	TOLL	Total Amount charged for	-$0.47		
						-$13.17		
07/10/2025 15:43:10	07/10/2025 15:42:25	07/10/2025 15:42:25	President George Bush T	TOLL	Total Amount charged for	-$0.47		
07/10/2025 15:37:41	07/10/2025 15:37:14	07/10/2025 15:37:14	President George Bush T	TOLL	Total Amount charged for	-$1.54		
07/10/2025 15:32:24	07/10/2025 15:31:39	07/10/2025 15:31:39	President George Bush T	TOLL	Total Amount charged for	-$1.65		
07/10/2025 15:27:29	07/10/2025 15:26:47	07/10/2025 15:26:47	President George Bush T	TOLL	Total Amount charged for	-$1.55		
07/10/2025 15:22:15	07/10/2025 15:21:59	07/10/2025 15:21:59	President George Bush T	TOLL	Total Amount charged for	-$1.21		
07/10/2025 15:16:57	07/10/2025 15:16:20	07/10/2025 15:16:20	President George Bush T	TOLL	Total Amount charged for	-$0.74		
07/10/2025 15:10:24	07/10/2025 15:09:44	07/10/2025 15:09:44	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
07/10/2025 12:17:54	07/10/2025 12:17:41	07/10/2025 12:17:41	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
07/10/2025 12:11:08	07/10/2025 12:10:54	07/10/2025 12:10:54	President George Bush T	TOLL	Total Amount charged for	-$0.74		
07/10/2025 11:10:03	07/10/2025 11:09:32	07/10/2025 11:09:32	President George Bush T	TOLL	Total Amount charged for	-$1.21		
07/10/2025 11:05:16	07/10/2025 11:04:47	07/10/2025 11:04:47	President George Bush T	TOLL	Total Amount charged for	-$1.55		
07/10/2025 11:00:20	07/10/2025 11:00:11	07/10/2025 11:00:11	President George Bush T	TOLL	Total Amount charged for	-$1.65		
07/10/2025 10:55:04	07/10/2025 10:54:36	07/10/2025 10:54:36	President George Bush T	TOLL	Total Amount charged for	-$1.54		
						-$16.43		
06/12/2025 15:44:18	06/12/2025 15:44:01	06/12/2025 15:44:01	President George Bush T	TOLL	Total Amount charged for	-$1.46		
06/12/2025 15:38:51	06/12/2025 15:38:33	06/12/2025 15:38:33	President George Bush T	TOLL	Total Amount charged for	-$1.56		
06/12/2025 15:34:46	06/12/2025 15:33:59	06/12/2025 15:33:59	President George Bush T	TOLL	Total Amount charged for	-$1.46		
06/12/2025 15:29:31	06/12/2025 15:29:20	06/12/2025 15:29:20	President George Bush T	TOLL	Total Amount charged for	-$1.15		
06/12/2025 15:17:51	06/12/2025 15:17:33	06/12/2025 15:17:33	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.22		
06/12/2025 12:38:32	06/12/2025 12:38:01	06/12/2025 12:38:01	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.22		
06/12/2025 12:32:19	06/12/2025 12:31:37	06/12/2025 12:31:37	President George Bush T	TOLL	Total Amount charged for	-$0.70		
06/12/2025 11:23:33	06/12/2025 11:23:20	06/12/2025 11:23:20	President George Bush T	TOLL	Total Amount charged for	-$1.15		
06/12/2025 11:18:54	06/12/2025 11:18:36	06/12/2025 11:18:36	President George Bush T	TOLL	Total Amount charged for	-$1.46		
06/12/2025 11:14:08	06/12/2025 11:13:58	06/12/2025 11:13:58	President George Bush T	TOLL	Total Amount charged for	-$1.56		
06/12/2025 11:08:43	06/12/2025 11:08:29	06/12/2025 11:08:29	President George Bush T	TOLL	Total Amount charged for	-$1.46		
						-14.40		

WEEKLY EXPENSE REPORT

NAME: Matthew Porter
DEPT. NAME/DEPT. #: City Council
PURPOSE OF TRAVEL: NCTCOG RTC
BEGINNING/ ENDING: 09/11/2025
LOCATION: Arlington, TX

		SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
EMPLOYEE EXPENSES	REGISTRATION								$ -
	HOTEL								$ -
	BREAKFAST								
	LUNCH								
	DINNER								
SECOND WEEK	BREAKFAST								$ -
	LUNCH								$ -
	DINNER								$ -
TRANSPORTATION	TAXI								$ -
	PARKING								$ -
	RENTAL								$ -
	AIR/LUGGAGE								$ -
	TOLL CHARGES					$ 15.96			$ 15.96
	OTHER								$ -

(a) CITY VEHICLE #

(b) PERSONAL VEHICLE YES (circled) OR NO COMMENTS: mileage is roundtrip

(c) PERSONAL CAR MILEAGE
100 MILES @ $ 0.7

TOTAL $ 70.00

(IF MONTHLY MILEAGE REIMBURSEMENT, ATTACH DETAIL SHEET)

GRAND TOTAL	**$ 85.96**
AMOUNT ADVANCED	
BALANCE DUE EMPLOYEE	**$ 85.96**

ACCOUNT 100-5111-56210

DATE	AMOUNT	PERSONS ENTERTAINED
9/16/2025		

SIGNATURE: Matthew O. Porter

TITLE: Mayor, City of Wylie

DATE: 9/16/2025

APPROVAL

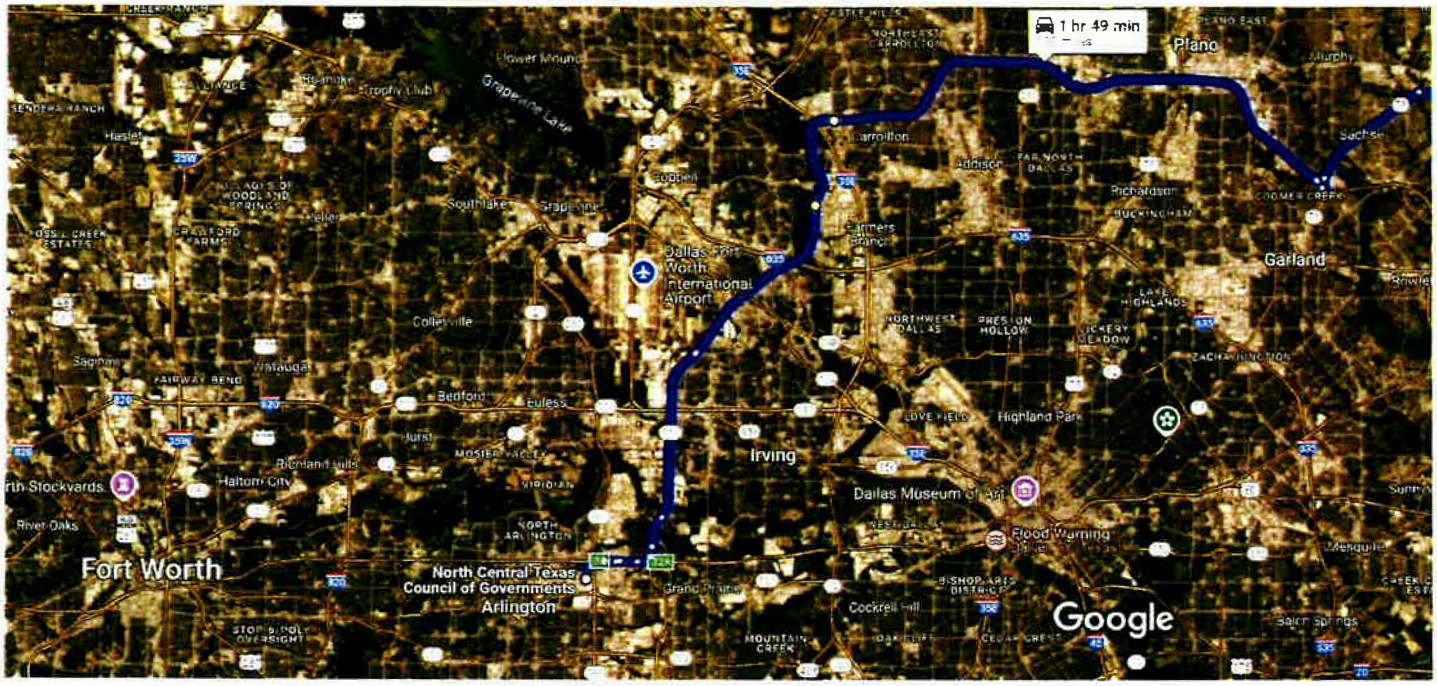
Department Head

CHECKED BY		APPROVED BY	
DATE		DATE	

Google Maps

[redacted] Wylie, TX 75098 Drive 100 miles, 1 hr 49 min
to [redacted] Wylie, TX 75098

Trip to NCTCOG RTC Meeting



Map data ©2025 , Map data ©2025 Google 2 mi

via President George Bush Tpke W — 1 hr 49 min
100 miles
1 hr 49 min without traffic
⚠ This route has tolls.

Explore nearby [redacted]

Restaurants | Hotels | Gas stations | Parking Lots | More

Posted Date/Time	Transaction Entry Date/Time	Transaction Exit Date/Time	Location	Transaction Type	Transaction Description	Transaction Amount		
09/11/2025 15:28:05	09/11/2025 15:27:32	09/11/2025 15:27:32	President George Bush	TOLL	Total Amount charged for	-$1.54		
09/11/2025 15:22:28	09/11/2025 15:22:06	09/11/2025 15:22:06	President George Bush	TOLL	Total Amount charged for	-$1.65		
09/11/2025 15:18:11	09/11/2025 15:17:17	09/11/2025 15:17:17	President George Bush	TOLL	Total Amount charged for	-$1.55		
09/11/2025 15:13:05	09/11/2025 15:12:32	09/11/2025 15:12:32	President George Bush	TOLL	Total Amount charged for	-$1.21		
09/11/2025 15:07:16	09/11/2025 15:06:56	09/11/2025 15:06:56	President George Bush	TOLL	Total Amount charged for	-$0.74		
09/11/2025 15:01:29	09/11/2025 15:00:39	09/11/2025 15:00:39	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
09/11/2025 12:37:03	09/11/2025 12:36:41	09/11/2025 12:36:41	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		15.96
09/11/2025 12:30:39	09/11/2025 12:30:04	09/11/2025 12:30:04	President George Bush	TOLL	Total Amount charged for	-$0.74		13.17
09/11/2025 11:40:32	09/11/2025 11:39:47	09/11/2025 11:39:47	President George Bush	TOLL	Total Amount charged for	-$1.21		16.43
09/11/2025 11:35:24	09/11/2025 11:34:59	09/11/2025 11:34:59	President George Bush	TOLL	Total Amount charged for	-$1.55		14.40
09/11/2025 11:31:04	09/11/2025 11:30:18	09/11/2025 11:30:18	President George Bush	TOLL	Total Amount charged for	-$1.65		
09/11/2025 11:24:47	09/11/2025 11:24:35	09/11/2025 11:24:35	President George Bush	TOLL	Total Amount charged for	-$1.54	$	59.96
						-$15.96		
08/07/2025 15:39:17	08/07/2025 15:38:47	08/07/2025 15:38:47	President George Bush	TOLL	Total Amount charged for	-$1.54		
08/07/2025 15:33:31	08/07/2025 15:33:17	08/07/2025 15:33:17	President George Bush	TOLL	Total Amount charged for	-$1.65		
08/07/2025 15:29:03	08/07/2025 15:28:25	08/07/2025 15:28:25	President George Bush	TOLL	Total Amount charged for	-$1.55		
08/07/2025 15:24:36	08/07/2025 15:23:40	08/07/2025 15:23:40	President George Bush	TOLL	Total Amount charged for	-$1.21		
08/07/2025 15:20:09	08/07/2025 15:19:35	08/07/2025 15:19:35	President George Bush	TOLL	Total Amount charged for	-$0.40		
08/07/2025 10:44:48	08/07/2025 10:44:21	08/07/2025 10:44:21	President George Bush	TOLL	Total Amount charged for	-$0.40		
08/07/2025 10:40:29	08/07/2025 10:40:04	08/07/2025 10:40:04	President George Bush	TOLL	Total Amount charged for	-$1.21		
08/07/2025 10:35:32	08/07/2025 10:35:19	08/07/2025 10:35:19	President George Bush	TOLL	Total Amount charged for	-$1.55		
08/07/2025 10:31:16	08/07/2025 10:30:35	08/07/2025 10:30:35	President George Bush	TOLL	Total Amount charged for	-$1.65		
08/07/2025 10:25:33	08/07/2025 10:25:00	08/07/2025 10:25:00	President George Bush	TOLL	Total Amount charged for	-$1.54		
08/07/2025 10:20:28	08/07/2025 10:19:57	08/07/2025 10:19:57	President George Bush	TOLL	Total Amount charged for	-$0.47		
						-$13.17		
07/10/2025 15:43:10	07/10/2025 15:42:25	07/10/2025 15:42:25	President George Bush	TOLL	Total Amount charged for	-$0.47		
07/10/2025 15:37:41	07/10/2025 15:37:14	07/10/2025 15:37:14	President George Bush	TOLL	Total Amount charged for	-$1.54		
07/10/2025 15:32:24	07/10/2025 15:31:39	07/10/2025 15:31:39	President George Bush	TOLL	Total Amount charged for	-$1.65		
07/10/2025 15:27:29	07/10/2025 15:26:47	07/10/2025 15:26:47	President George Bush	TOLL	Total Amount charged for	-$1.55		
07/10/2025 15:22:15	07/10/2025 15:21:59	07/10/2025 15:21:59	President George Bush	TOLL	Total Amount charged for	-$1.21		
07/10/2025 15:16:57	07/10/2025 15:16:20	07/10/2025 15:16:20	President George Bush	TOLL	Total Amount charged for	-$0.74		
07/10/2025 15:10:24	07/10/2025 15:09:44	07/10/2025 15:09:44	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
07/10/2025 12:17:54	07/10/2025 12:17:41	07/10/2025 12:17:41	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.29		
07/10/2025 12:11:08	07/10/2025 12:10:54	07/10/2025 12:10:54	President George Bush	TOLL	Total Amount charged for	-$0.74		
07/10/2025 11:10:03	07/10/2025 11:09:32	07/10/2025 11:09:32	President George Bush	TOLL	Total Amount charged for	-$1.21		
07/10/2025 11:05:16	07/10/2025 11:04:47	07/10/2025 11:04:47	President George Bush	TOLL	Total Amount charged for	-$1.55		
07/10/2025 11:00:20	07/10/2025 11:00:11	07/10/2025 11:00:11	President George Bush	TOLL	Total Amount charged for	-$1.65		
07/10/2025 10:55:04	07/10/2025 10:54:36	07/10/2025 10:54:36	President George Bush	TOLL	Total Amount charged for	-$1.54		
						-$16.43		
06/12/2025 15:44:18	06/12/2025 15:44:01	06/12/2025 15:44:01	President George Bush	TOLL	Total Amount charged for	-$1.46		
06/12/2025 15:38:51	06/12/2025 15:38:33	06/12/2025 15:38:33	President George Bush	TOLL	Total Amount charged for	-$1.56		
06/12/2025 15:34:46	06/12/2025 15:33:59	06/12/2025 15:33:59	President George Bush	TOLL	Total Amount charged for	-$1.46		
06/12/2025 15:29:31	06/12/2025 15:29:20	06/12/2025 15:29:20	President George Bush	TOLL	Total Amount charged for	-$1.15		
06/12/2025 15:17:51	06/12/2025 15:17:33	06/12/2025 15:17:33	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.22		
06/12/2025 12:38:32	06/12/2025 12:38:01	06/12/2025 12:38:01	Pres Geo Bush Western	TOLL	Total Amount charged for	-$1.22		
06/12/2025 12:32:19	06/12/2025 12:31:37	06/12/2025 12:31:37	President George Bush	TOLL	Total Amount charged for	-$0.70		
06/12/2025 11:23:33	06/12/2025 11:23:20	06/12/2025 11:23:20	President George Bush	TOLL	Total Amount charged for	-$1.15		
06/12/2025 11:18:54	06/12/2025 11:18:36	06/12/2025 11:18:36	President George Bush	TOLL	Total Amount charged for	-$1.46		
06/12/2025 11:14:08	06/12/2025 11:13:58	06/12/2025 11:13:58	President George Bush	TOLL	Total Amount charged for	-$1.56		
06/12/2025 11:08:43	06/12/2025 11:08:29	06/12/2025 11:08:29	President George Bush	TOLL	Total Amount charged for	-$1.46		
						-14.40		

CITY OF WYLIE

Wylie City Council
AGENDA REPORT

Department: City Manager **Account Code:**

Prepared By: Mary Bradley

Subject

Consider, and act upon, Resolution No. 2025-20(R) of the City of Wylie, Texas finding that Oncor Electric Delivery Company LLC's ("Oncor" or "Company") application to amend its Distribution Cost Recovery Factor and update Generation Riders to increase distribution rates within the City should be denied; authorizing participation with the Steering Committee of Cities served by Oncor; finding that the Company's application is unreasonable and should be denied; the current rates shall not be changed; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel.

Recommendation

Motion to approve the Item as presented.

Discussion

On June 26, 2025, Oncor Electric Delivery Company, LLC ("Oncor" or "Company") filed an application with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about $834 million or approximately over present revenues. The Company asks the City to approve a 12.3 percent increase in residential rates and a 51.0 percent increase in street lighting rates. If approved, the impact of this requested increase on an average residential customer would be about $7.90 per month.

On July 8, 2025, the City Council approved Resolution No. 2025-13(R) to suspend Oncor's rate request for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with the Steering Committee of Cities Served by Oncor ("Steering Committee"), to determine that the proposed rate increase is unreasonable. Consistent with the recommendations of the experts engaged by the Steering Committee, Oncor's request for a rate increase should be denied.

Accordingly, the purpose of the Resolution is to deny the rate change application proposed by Oncor. Once the Resolution is adopted, Oncor will have 30 days to appeal the decision to the Public Utility Commission of Texas ("PUC") where the appeal will be consolidated with Oncor's filing (PUC Docket No. 58306) currently pending at the PUC.

Explanation of "Be It Resolved" Paragraphs:

1. This paragraph finds that the Company's application is unreasonable and should be denied.
2. This section states that the Company's current rates shall not be changed.
3. The Company will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants approved by the Steering Committee will submit monthly invoices that will be forwarded to Oncor for reimbursement.
4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
5. This section provides Oncor and counsel for the Steering Committee will be notified of the City's action through a copy of the approved and signed resolution.

RESOLUTION NO. 2025-20(R)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, COLLIN COUNTY, TEXAS, FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION TO CHANGE RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONALE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Wylie, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee"), a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and

WHEREAS, on or about June 26, 2025, Oncor filed with the City an application to increase system-wide transmission and distribution rates by about $834 million or approximately 13 percent over present revenues. The Company asks the City to approve an 12.3 percent increase in residential rates and a 51.0 percent increase in street lighting rates; and

WHEREAS, the Steering Committee is coordinating its review of Oncor's application and working with the designated attorneys and consultants to resolve issues in the Company's filing; and

WHEREAS, through review of the application, the Steering Committee's consultants determined that Oncor's proposed rates are excessive; and

WHEREAS, the Steering Committee's members and attorneys recommend that members deny the Application; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:

SECTION 1. That the rates proposed by Oncor to be recovered through its electric rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

SECTION 2. That the Company shall continue to charge its existing rates to customers within the City.

SECTION 3. That the City's reasonable rate case expenses shall be reimbursed in full by Oncor.

SECTION 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5. That a copy of this Resolution shall be sent to Oncor Electric Delivery Company LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the

Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Ave., Suite 1900, Austin, Texas 78701.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas on this 23rd day of September 2025.

_____
Matthew Porter, Mayor

ATTEST:

_____
Stephanie Storm, City Secretary

CITY OF WYLIE

Wylie City Council

AGENDA REPORT

Department: Public Works **Account Code:**

Prepared By: Tommy Weir

Subject

Hold a Public Hearing, consider, and act upon, Ordinance No. 2025-35 amending Wylie's Code of Ordinances, Ordinance No. 2021-17, as amended, Chapter 114 (Utilities), adding Article VI (Municipal Drainage Utility System), Division 1 (Creation and Administration) to establish a Municipal Drainage Utility System; providing for drainage service, billing, exemptions, drainage charges, and appeals; providing a repealing clause, severability clause, savings clause; providing for a criminal penalty of a fine not to exceed the sum of five hundred dollars ($500.00); providing an effective date; and providing for the publication of the caption hereof.

Recommendation

Motion to approve the Item as presented.

Discussion

Staff has worked with the consultant, Freese and Nichols Inc., to formally establish the City's Municipal Drainage Utility System under the authority of the Texas Municipal Drainage Utility Systems Act. Adoption allows the City to provide stormwater drainage services as a public utility and to levy equitable drainage charges on benefitted properties. Charges will be based on impervious surface area and billed as a separate line item on utility statements. Revenue collected may only be used for drainage-related services and improvements.

The ordinance outlines definitions, exemptions, billing procedures, and an appeals process. Nonpayment may result in the discontinuation of City utility services.

Staff recommends approval of this proposed amendment to the Code of Ordinances, Chapter 114 (Utilities), adding Article VI (Municipal Drainage Utility System).

ORDINANCE NO. 2025-35

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, AMENDING WYLIE'S CODE OF ORDINANCES, ORDINANCE NO. 2021-17, AS AMENDED, CHAPTER 114 (UTILITIES), ADDING ARTICLE VI (MUNICIPAL DRAINAGE UTILITY SYSTEM), DIVISION 1 (CREATION AND ADMINISTRATION) TO ESTABLISH A MUNICIPAL DRAINAGE UTILITY SYSTEM; PROVIDING FOR DRAINAGE SERVICE, BILLING, EXEMPTIONS, DRAINAGE CHARGES, AND APPEALS; PROVIDING A REPEALING CLAUSE, SEVERABILITY CLAUSE, SAVINGS CLAUSE; PROVIDING FOR A CRIMINAL PENALTY OF A FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS ($500.00); PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Council of the City of Wylie, Texas, has investigated and determined that it would be advantageous and beneficial to the citizens of the City to promote the public health, safety and welfare of the citizens to adopt a Municipal Drainage Utility System; and

WHEREAS, the City Council further investigated and determined that it would be in the best interest of the citizens to adopt the Municipal Drainage Utility Systems Act as set forth in Chapter 552, Subchapter C, Texas Local Government Code, as amended ("Act"); and

WHEREAS, the City Council hereby adopts the Act and incorporates it herein in its entirety for all purposes; and

WHEREAS, the City Council finds that the drainage of the City is a public utility within the meaning of the Act; and

WHEREAS, the City Council further finds that the City will establish a schedule of drainage charges against all benefitted property in the proposed service area(s) which included the entire City subject to charges under this Ordinance; and

WHEREAS, the City Council further finds that the City will provide drainage for all benefitted property in the proposed service area(s) on payment of drainage charges, except benefitted property exempted under the Act or pursuant to this Ordinance; and

WHEREAS, the City Council further finds that the City will offer drainage service on nondiscriminatory, reasonable and equitable terms;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, THAT:

SECTION 1. Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. Amendment to Chapter 114 (Utilities), to add Article VI (Municipal Drainage Utility System), Division 1 (Creation and Administration) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended ("Code of Ordinances"). Chapter 114 (Utilities) of the Code of Ordinances, is hereby amended by adding Article VI (Municipal Drainage Utility System), Division 1 (Creation and Administration) to read as follows:

"CHAPTER 114 (UTILITIES)

…

ARTICLE VI. - MUNICIPAL DRAINAGE UTILITY SYSTEM

Division 1. - CREATION AND ADMINISTRATION

Sec. 114-188. - Municipal Drainage Utility System Established.

The Municipal Drainage Utility Systems Act, Chapter 552, Subchapter C, Texas Local Government Code, as amended (the "Act"), is hereby adopted and shall be fully implemented as provided by the Act and by the City Council. The drainage of the City is hereby found to be a public utility within the meaning of the Act.

Sec. 114-189. - Definitions

Except as otherwise defined below, the definitions in the Act shall apply.

"Impervious area" means surfaces that do not provide stormwater significant opportunity for infiltration into the soil and result in increased stormwater runoff to the municipal storm sewer system.

"Equivalent Residential Unit (ERU)" means the typical amount of impervious area for a residential property in Wylie.

Sec. 114-190. - Drainage Service Provided.

The City will provide storm water drainage for all benefitted property within its boundaries upon payment of the determined drainage charges, as defined in the Act, and excluding property exempt under the Act and certain benefitted property exempted pursuant to this Article. The fees, assessments, and charges will be based on nondiscriminatory, reasonable and equitable terms. The drainage charges established herein shall be for all non-exempt benefitted property as defined in the Act within the City drainage system.

Sec. 114-191. - Billing for Drainage Service.

The City is hereby authorized to bill the drainage charges incurred as a result of the adoption of the Act and through the establishment of the municipal drainage utility system. The drainage charge shall be separately identified from other public utility billings. Drainage charges may only be expended for the costs of service as defined by the Act.

Sec. 114-192. - Authority to Levy Drainage Charges; Findings.

The City may levy a schedule of drainage charges upon satisfaction of the procedural requirements provided in the Act and this Article. Prior to the levy of any drainage charges, the City Council shall conduct a public hearing on the drainage charges pursuant to the Act. Prior to adoption of this Article, the City Council found and determined:

(1) The City will establish a schedule of drainage charges against all benefitted property in the proposed area which includes the entire City subject to the charges under the Act;

(2) The City will provide drainage for all benefitted property in the proposed service area on payment of the drainage charges, except benefitted property exempt under the Act; and

(3) The City will offer drainage service on nondiscriminatory, reasonable, and equitable terms.

Sec. 114-193. - Exemptions Authorized.

The City is authorized to exempt certain property from drainage charges in accordance with the Act and the establishment of its municipal drainage utility system. Any exemptions to the drainage charges established herein other than the exemptions required by the Act shall be set forth in the drainage charge schedule.

Sec. 114-194. - Charges.

(a) The City Council shall, following the adoption of this Article, from time to time establish by ordinance a drainage charge schedule for charges which shall be collected through the City's bill for public utilities pursuant to the Act and other applicable law. There shall be a drainage charge on each monthly public utility statement for the City drainage system as set forth in the drainage charge schedule. The City Manager, or designee, is authorized to collect such charges in a manner consistent with the City Charter, the Act and this Article. The drainage charges shall be a separate line item on the public utility statement, and shall be clearly identified as a separate charge. Except, as otherwise provided herein, the billing, charges and collection procedures shall be consistent with City collection procedures for water and sewer services provided by the City.

(b) The drainage charges established pursuant to this Article will apply to the accounts maintained by the City for public utility services.

(c) All billings, credits, exemptions and other procedures relating to drainage charges established pursuant to this Article shall be subject to the provisions of the Act and other applicable law.

(d) A deposit for the drainage services as a precondition to accepting surface flow from benefitted property into the City drainage utility system shall not be required. All benefitted property of the City will be provided with drainage utility system service on timely payment of drainage charges established herein.

Sec. 114-195. - Appeals.

(a) Billing and payment disputes for administrative issues relating to the drainage charges shall be subject to appeals procedures used by the City for other public utility billing disputes. A person or entity that owns or occupies a benefitted property may appeal the drainage charges established herein pursuant to this procedure set forth in this section.

(b) Appeals shall be directed to the City Engineer for evaluation and determination. An appeal shall be in writing and submitted to the City Engineer within thirty (30) days after the public utility billing statement containing the matter to be disputed. During all periods of appeal the person or entity that owns or occupies the benefitted property and/or the account holder shall be responsible for payment of the charges in full.

(c) The City Engineer shall render a written decision on such appeals within thirty (30) days after receiving a timely written notice of appeal from the person or entity that owns or occupies the

benefitted property and/or the account holder. The City Engineer shall deliver a copy of the appeal decision to the person or entity that owns or occupies the benefitted property and/or the account holder by U.S. mail to the address of the landowner/account holder according to the most recent records in the possession of the City.

(d) Any person or entity who owns or occupies the benefitted property and/or the account holder who disagrees with the decision of the City Engineer may appeal such decision to the City Manager in writing within ten (10) days after receipt of the decision of the City Engineer. The decision of the City Manager shall render a written decision within thirty (30) days after receipt of a timely appeal. The decision of the City Manager shall be final.

Sec. 114-196. - Penalties; Enforcement.

Failure to pay the drainage charges promptly when due shall subject such user to discontinuance of any public utility services provided by the City, in accordance with the procedures adopted by the city for discontinuance of any City public utility service including water and/or sewer service and other applicable laws.

…"

SECTION 3. Savings/Repealing Clause. All provisions of the ordinances of the City of Wylie in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Wylie not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. Severability. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 5. Penalty Provision. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Wylie as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Five Hundred Dollars ($500.00) for each offense, and each and every day such violation shall continue shall be deemed and constitute a separate offense.

SECTION 6. Effective Date. This ordinance shall take effect from and after its passage and the publication of the caption of said ordinance as the law and the City Charter in such cases provides.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas, on the 23rd day of September 2025.

_____
Matthew Porter, Mayor

Attested and Correctly Recorded:

_____
Stephanie Storm, City Secretary

Date of publication in *The Wylie News* – October 2, 2025

Wylie City Council

AGENDA REPORT

Department: Public Works / Engineering **Account Code:**

Prepared By: Tommy Weir

Subject

Hold a Public Hearing, consider, and act upon, Ordinance No. 2025-36 amending Wylie's Code of Ordinances, Ordinance No. 2021-17 as amended, Appendix A (Comprehensive Fee Schedule), by adding Section XV (Drainage Utility Fees); establishing a Municipal Drainage Utility System Fee; providing for exemptions and credits; providing a repealing clause, severability clause, savings clause; providing for a criminal penalty of a fine not to exceed the sum of five hundred dollars ($500.00); providing for an effective date; and providing for the publication of the caption hereof.

Recommendation

Motion to approve the Item as presented.

Discussion

Staff has worked with the consultant, Freese and Nichols Inc., to develop a set of criteria for assessing fees in a reasonable, equitable, and non-discriminatory manner (based on impervious areas such as a building or parking lot) to generate enough revenue to support the existing stormwater/drainage service. Both residential and commercial properties would be given a monthly fee on the City's water bill. The City is one of a handful of cities within the metroplex that has no stormwater fee ordinance in place, as this could support capital improvement projects (CIPs), equipment, and stormwater maintenance, as the current budget supports limited capabilities.

During the May 13, 2025 work session, guidance was given to staff to assess a $5/month flat fee for single-family residential (regardless of size) and $5 per whole equivalent rate unit (3,500 square feet impervious area) for all others. For example, a commercial property would have the total amount of impervious areas onsite in square feet divided by 3,500 and rounded to the next whole number, as this would be multiplied by $5 for the monthly charge.

Exemptions for this fee include church, City, and county-owned properties.

Staff recommends approval of this proposed amendment to Appendix A (Comprehensive Fee Schedule), to add Section XV (Drainage Utility Fees).

ORDINANCE NO. 2025-36

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, AMENDING WYLIE'S CODE OF ORDINANCES, ORDINANCE NO. 2021-17, AS AMENDED, APPENDIX A (COMPREHENSIVE FEE SCHEDULE), ADDING SECTION XV (DRAINAGE UTILITY FEES); ESTABLISHING A MUNICIPAL DRAINAGE UTILITY SYSTEM FEE; PROVIDING FOR EXEMPTIONS AND CREDITS; PROVIDING A REPEALING CLAUSE, SEVERABILITY CLAUSE, SAVINGS CLAUSE; PROVIDING FOR A CRIMINAL PENALTY OF A FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS ($500.00); PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Council of the City of Wylie, Texas ("City Council") has previously investigated and determined that it would be advantageous and beneficial to the citizens of the City of Wylie, Texas to promote the public health, safety and welfare of the citizens to adopt a Municipal Drainage Utility System; and

WHEREAS, the City Council has created a Municipal Drainage Utility System as authorized by Chapter 552, Subchapter C, Texas Local Government Code, as amended ("the Act") pursuant to Ordinance No. 2025-35, which is to be codified as Chapter 114 (Utilities), Article VI (Municipal Drainage Utility System), Division 1 (Creation and Administration) of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended ("Code of Ordinances"); and

WHEREAS, pursuant the Act, the City Council has investigated and determined that a schedule of drainage fees shall be applied against all real property in the proposed service area(s); and

WHEREAS, the City Council further finds that it would be in the best interest of its citizens to amend the Code of Ordinances to adopt the drainage utility system charges to be collected in support of operation of the City's drainage utility system:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS, THAT:

SECTION 1. Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. Amendment to Appendix A (Wylie Comprehensive Fee Schedule), to add Section XV (Drainage Utility Fees) of the Code of Ordinances. Amendment to Appendix A (Comprehensive Fee Schedule), to add Section XV (Drainage Utility Fees), of the Code of Ordinances to read as follows:

"APPENDIX A

WYLIE COMPREHENSIVE FEE SCHEDULE

…

XV. – Drainage Utility Fees.

Division 1. Municipal Drainage Utility System Fee Schedule.

1. **Establishment of Drainage Utility Fee.**

The drainage utility fee set forth in this Division 1 is adopted pursuant to Sec. 114-188 and shall be collected through the City's bill for public utilities pursuant to Chapter 552, Subchapter C, Texas Local Government Code, as amended ("the Act"), Division 1 of this Article, and other applicable law.

2. **Impervious Area; Fee Assessed**.

(a) Drainage utility fees shall be charged based on a property's contribution to the public drainage utility system. The contribution shall be based on the impervious area for the property.

(b) The drainage utility fee, payable monthly, shall be established with respect to all property according to the following schedule:

Property Type	Monthly Drainage Utility Fee
Single-Family Residential	$5.00
All Other Non-Exempt Property	$5.00 per whole ERU*

*ERU (Equivalent Residential Unit) = 3,500 square feet impervious area

(c) A minimum charge of one (1) ERU shall be applied to each non-exempt non-single family residential developed property, regardless of classification.

3. **Exemptions**.

The following property shall not be assessed a drainage utility fee:

(1) Property held and maintained in its natural state, until such time that the property is developed and all of the public infrastructure constructed has been accepted by the City in which the property is located for maintenance;

(2) A subdivided lot, until a structure has been built on the lot and a Certificate of Occupancy has been issued by the City;

(3) Property with proper construction and maintenance of a wholly sufficient and privately owned drainage system;

(4) State property; and

(5) Public or private institutions of higher education property.

…"

SECTION 3. Savings/Repealing. All provisions of the ordinances of the City of Wylie in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions

of the ordinances of the City of Wylie not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. Severability. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 5. Penalty Provision. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Wylie as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Five Hundred Dollars ($500.00) for each offense, and each and every day such violation shall continue shall be deemed and constitute a separate offense.

SECTION 6. Effective Date. This ordinance shall become effective January 1, 2026, after its passage and the publication of the caption of said ordinance as the law and the City Charter in such cases provides.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas, on the 23rd day of September 2025.

_____
Matthew Porter, Mayor

ATTESTED AND
CORRECTLY RECORDED:

_____
Stephanie Storm, City Secretary

Date of publication in *The Wylie News* – October 2, 2025

CITY OF WYLIE

Wylie City Council

AGENDA REPORT

Department: City Manager **Account Code:** _____

Prepared By: City Manager

Subject

Consider, and act upon, the submission of an Official Ballot for the Texas Municipal League (TML) Region 13 Director Election.

Recommendation

Motion to cast the City's ballot for the election to the TML Region 13 Director Election to _____.

Discussion

The City of Wylie is a member of the Texas Municipal League Board of Directors. Each TML member city is entitled to one vote, which must be cast by a majority vote of the City's governing body.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. The attached ballot has additional information regarding each candidate:

- Crystal Chism, Mayor *Pro Tem*, DeSoto
- Stanley Jaglowski, Councilmember, Lancaster (Incumbent)
- John Lopez, Councilmember, Grand Prairie
- Wes Mays, Mayor, Coppell

TEXAS MUNICIPAL LEAGUE
Empowering Texas cities to serve their citizens

President **Allison Heyward,** Councilmember, Schertz
Executive Director **Bennett Sandlin**

September 8, 2025

To: Primary Contacts in TML Region 13

From: Bennett Sandlin, Executive Director, Texas Municipal League

Subject: Region 13 Director Ballot – Corrected Ballot

Attached are the official corrected ballot (dated 9/9/2025) and candidate biographies for the TML Region 13 Director of the TML Board of Directors. A timely applicant was inadvertently left off the ballot. Only corrected ballots will be accepted. Previously, elections for region directors were held a region meetings. After changes to the TML Constitution were approved in 2023, these elections are now administered by TML centrally.

TML has 15 regions, and each has a seat on the Board. During even-numbered years, the even-numbered regions are up for election. Terms are two years, and new terms will begin on October 31, 2025, upon adjournment of the TML Annual Conference and end on October 15, 2027, upon adjournment of the TML Annual Conference.

The attached ballot includes instructions for filling it out. If you have any questions, please contact Rachael Pitts at rpitts@tml.org or 512-231-7472.

Thank you in advance for your city's participation in the election.

OFFICIAL BALLOT (Corrected 9/9/2025)

Texas Municipal League (TML) Region 13 Director Election

This is the official ballot for the election of the Region 13 director of the TML Board of Directors. You received this ballot because you are the city's primary contact person with TML. Each TML member city is entitled to one vote, which vote must be cast by a majority vote of the city's governing body. Please record your city's choice by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

Ballots must reach the TML office by 5:00 p.m. Central Time on October 23, 2025. Ballots received after this date cannot be counted. **The ballot must be properly signed and mailed to: Rachael Pitts, Texas Municipal League, 1821 Rutherford Lane, Suite 400, Austin, TX 78754, or scanned and emailed to rpitts@tml.org. If the ballot is not signed, it will not be counted.**

Region 13 Director (select one)

☐ **Crystal Chism, Mayor Pro Tem, DeSoto**

☐ **Stanley Jaglowski, Councilmember, Lancaster (Incumbent)**

☐ **John Lopez, Councilmember, Grand Prairie**

☐ **Wes Mays, Mayor, Coppell**

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the city named below.

Witness my hand, this _____ day of _____, 2025.

_____ _____

Signature of Authorized Official Title

_____ _____

Printed Name of Authorized Official Printed Name of City

Region 13 Director Candidate Biographies Page 1 of 2



Crystal Chism, Mayor Pro Tem, DeSoto

Crystal Chism proudly serves the City of DeSoto as mayor pro tem and councilmember for Place 6, currently in her second term. A native of Dallas, Texas, she is a graduate of Dallas ISD's Skyline High School, class of 2001. Following graduation, she dedicated the next ten years to military service, both active duty and reserve, and is a proud combat veteran. She went on to earn an Associate of Arts degree from Mountain View Community College and a Bachelor of Business Administration in Management from the University of Texas at Arlington. On the DeSoto City Council, Chism serves as liaison to the Citizens Police Advisory Committee, Veterans Affairs Committee, DeSoto Rotary, and the North Texas Council of Governments Emergency Preparedness Planning Council. Her leadership extends beyond DeSoto through service on statewide and national boards and committees, including: Texas Municipal League Budget and Audit Committee member, Texas Association of Black City Council Members treasurer, Texas Municipal League Legislative Policy Summit delegate (2022, 2024), National League of Cities Federal Advocacy Community and Economic Development Committee member, National League of Cities REAL (Race, Equity, and Leadership) Council member, and Leadership Southwest Board of Directors member. Chism's dedication has been recognized with numerous honors, including the 2023 Community Service Award from TLOD, Inc. Trinity West Chapter, the 2024 Woman of the Year Award from Zeta Phi Beta Sorority, Inc., and the prestigious Texas Municipal League Certified Municipal Official (CMO) designation.



Stanley Jaglowski, Councilmember, Lancaster (Incumbent)

Councilmember Stanley Jaglowski has been proudly serving his community on the Lancaster City Council since 2011. His focus and committed involvement has led to many recognized and notable successes for himself and the City. Jaglowski continues to work on his Certified Municipal Officer (CMO) designation from TML since 2015. This designation, held by less than one hundred other Texas elected officials, is awarded to officials who commit time on enhancing their knowledge of governance roles and city government through a variety of educational opportunities. In both 2019 and 2025, Jaglowski earned the Texas Municipal League's prestigious "Award of Excellence" for maintaining five consecutive years of Certified Municipal Official (CMO) status—an achievement that brought statewide recognition to the City. He has served in various capacities across several boards and committees over the years, including Lancaster's Tax Increment Financing Reinvestment Zone (TIRZ) Board of Directors, the Nominating Committee for the Texas Association of Mayors, Councilmembers and Commissioners, the TML Resolutions Committee, the TML Municipal Policy Summit, the Lancaster Comprehensive Planning Committee, the Institutional Animal Care and Use Committee for Dallas College, the ERCOT Advisory Board, and the TML Broadband Advisory Committee. He was elected secretary of TML Region 13 in September 2019 and rose to vice president in February 2021. Today, he proudly serves as president and TML board director of TML Region 13, continuing his commitment to regional leadership and municipal excellence. Jaglowski is a dedicated public servant committed to a healthy, safe, and engaged community.

Region 13 Director Candidate Biographies Page 2 of 2



John Lopez, Councilmember, Grand Prairie

John Lopez represents Grand Prairie's Council District 4. He was first elected in June 2019 and was appointed to serve as mayor pro tem for 2023-2024. He currently serves as chair of the City Council Development Committee where they hear items from city staff on current, future and proposed construction, economic development, planning and zoning items and new business. Previously, he served as chair of the Council Public Safety, Health and Environment Committee. Lopez has served the public for many years prior to his election including on various City of Grand Prairie boards and commissions: Planning and Zoning Commission vice-chair and secretary, Zoning Board and Adjustments, Community Rating System Program Public Information Committee, Public Safety, Health and Environment Committee, City Council Development Committee, and Grand Prairie 2020 Census Committee. On the national level, Lopez was appointed to the National League of Cities Transportation and Infrastructure Services Committee in 2001 and was reappointed in 2023 and 2025. Additionally, he has served on the following community boards and commissions: Grand Prairie Independent School District Education Improvement Council, Grand Prairie ISD Bond Committee and Dream Weaver Foundation, Inc., Grand Prairie Cinco de Mayo Committee, League of United Latin American Citizens Council 22262, and the Hispanic Association for Culture and Education, Inc. He currently serves on Every Good Work of North Texas Advisory Board, National Association of Latino Elected and Appointed Officials (NALEO), the Association of Hispanic Municipal Officials (AHMO), and the National Legue of Cities Hispanic Elected Local Officials constituency group (HELO). Lopez has called Grand Prairie home for decades. He and his wife Michele have two amazing children and one grandchild. They attend Saint Michael the Archangel Catholic Church.



Wes Mays, Mayor, Coppell

Mayor Wes Mays was first elected to the Coppell City Council in 2012, was elected mayor in 2021, and is the 2025-2026 president of the Metroplex Mayors Association. His regional leadership extends to the executive board of the Circle 10 Council of Scouting America and the board of the DFW Airport. He served as president of both the Arbor Manors and Westbury Manor Homeowners Associations, is a graduate of Leadership North Texas, and participated in Coppell's Citizen Summit. Throughout his tenure, he has provided vital liaison services connecting the City to key partners, including Coppell ISD, North Central Council of Governments, Carrollton/Farmers Branch ISD, Lewisville ISD, and Metrocrest Community Clinic. Mays brings extensive technical and leadership expertise to his role. He holds a Bachelor of Science in Electrical Engineering from Texas A&M University and serves as an executive engineering manager specializing in advanced electronic design and strategic development. As a registered Professional Engineer, he holds multiple patents spanning Radio-Frequency Identification (RFID), radio frequency design, and communication systems. Mayor Mays is an Eagle Scout who has earned the prestigious Silver Beaver Award and District Award of Merit. As an Extra Class amateur radio operator (N5HK), he maintains active involvement in emergency communications. He shares his musical talents as a saxophonist with both the First United Methodist Church wind ensemble and the Coppell Community Orchestra. He is also a member of the General Society of Mayflower Descendants. Mayor Mays and his wife, Linda, have been married since 1984 and are proud parents of two Coppell High School graduates. Their son, Chris, works as a project engineer in Irving, while their daughter, Allison, works as a commercial real estate appraiser residing in Coppell. They also have one granddaughter. The Mays family are active members of First United Methodist Church in Coppell.

CITY OF WYLIE

Wylie City Council

AGENDA REPORT

Department: City Secretary **Account Code:**

Prepared By: Mary Bradley

Subject

Consider, and act upon, Resolution No. 2025-21(R) casting a nomination for candidate(s) for the Board of Directors of the Collin Central Appraisal District.

Recommendation

Motion to approve Resolution No. 2025-21(R) casting a nomination for _____ and _____ as candidate(s) for the Board of Directors of the Collin Central Appraisal District.

Discussion

The process for nominating the District's Board of Directors is outlined in the Texas Property Tax Code. Sec. 6.03:
(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

The eligibility for the District's Board of Directors is outlined in the Texas Property Tax Code. Sec. 6.0301:
(d) To be eligible to serve on the board of directors, an individual other than the county assessor-collector must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

On January 23, 2025 the Board of Directors drew lots to determine which Board of Directors would have a three (3) year term, and who would have a one (1) year term. Directors Richard Grady, Alvin Benton, and Veronica Yost all drew a three (3) year term that expires on December 31, 2027. Directors Brian Mantzey and Jerry Tartaglinao drew one (1) year terms that expire on December 31, 2025. This election will be to select candidates for those two positions that will now begin a four (4) year term which will start January 1, 2026 and expire on December 31, 2029. Each taxing unit can nominate a maximum of two (2) candidates, one candidate for each position, since there are two (2) board positions included in this election.

The Resolution must include the name and address of each candidate nominated. To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office.

RESOLUTION NO. 2025-21(R)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, COLLIN COUNTY, TEXAS, CASTING NOMINATION(S) FOR CANDIDATE(S) FOR THE BOARD OF DIRECTORS OF THE COLLIN CENTRAL APPRAISAL DISTRICT IN ACCORDANCE WITH SECTION 6.03 (G) OF THE TEXAS PROPERTY TAX CODE, AND DIRECTING THAT THE CITY SECRETARY NOTIFY INTERESTED PARTIES OF SAID ACTION.

WHEREAS, The Chief Appraiser of the Collin Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Collin Central Appraisal District, according to the Property Tax Code of Texas; and

WHEREAS, in accordance with Section 6.03 (g) of the Texas Property Tax Code, the City of Wylie may nominate up to two candidates, one candidate for each position to be filled, for the Board of Directors of the Central Appraisal District; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:

SECTION 1. The City Council of the City of Wylie, Texas does hereby nominate _____ and _____ as candidate(s) for the Board of Directors of the Collin Central Appraisal District.

SECTION 2. The City Secretary is hereby directed to submit the official nomination, written Resolution, and notify all appropriate parties of this action.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas on this 23rd day of September 2025.

_____
Matthew Porter, Mayor

ATTEST:

_____
Stephanie Storm, City Secretary

Collin Central Appraisal District

September 4, 2025

To: Collin Central Appraisal District taxing entities

From: Marty Wright, Chief Appraiser

RE: Election of Collin Central Appraisal District Board of Directors

Ladies and Gentlemen,

The purpose of this letter is to provide an overview of the election process, and provide a detailed timeline for each phase for taxing entity appointed Board of Director's members. The process for electing the District's Board of Directors is outlined in the Texas Property Tax Code (TPTC) § 6.03. The deadline dates for the election are statutory and controlled by TPTC § 6.03.

On July 24, 2023, Governor Greg Abbott signed Senate Bill 2 into law which added TPTC § 6.0301. In accordance with the new section, the District's Board of Directors makeup changed significantly. The Legislature increased the total number of directors from five (5) appointed and one non-voting tax assessor-collector director, to nine (9) total directors.

The Board of Directors drew lots on January 23, 2025 to determine which Board of Directors would have a three (3) year term, and who would have a one (1) year term. Directors Richard Grady, Alvin Benton and Veronica Yost all drew a three (3) year term that expires on December 31, 2027. Directors Brian Mantzey and Jerry Tartaglino drew one (1) year terms that expire on December 31, 2025. This election will be to select candidates for those two positions that will now begin a four (4) year term which will start January 1, 2026 and expire on December 31, 2029.

CALENDAR OF EVENTS FOR APPOINTED MEMBERS ON JANUARY 1, 2026

Title of Event: Allocation of Votes

Deadline: Before October 1st, (September 30, 2025)

Action: Calculate the number of votes for each entity and notify the county judge, commissioners of the county, and presiding officers for cities, towns, school districts and college district.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (e)

Summary of Action: There are 2,000 total votes to be distributed based on tax levy. Each taxing unit's vote allocation is based on their tax levy compared to the grand total levy for all taxing units. Each taxing unit's vote allocation will be delivered to the taxing unit in late-September.
Example: If a taxing unit's tax levy calculates to be 10% of the grand total levy for all taxing units, the taxing unit would be allocated 200 votes.

Title of Event: Nomination of Candidates

Deadline: Before October 15th, (October 14, 2025)

Action: Nominate up to one (1) candidate for each positon to be filled on the Board of Directors. Only two (2) of the board positions are included in this election, therefore each taxing unit can nominate a maximum of two (2) candidates.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g)

Summary of Action: A taxing unit's nomination(s) by written Resolution can be submitted at any time, as long as it is received by the Chief Appraiser by end-of-day October 14, 2025. The Resolution must include the name and address of each candidate nominated. To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office.

Note: This is the nominations part of the process and the written Resolution associated with this phase of the election should only include nominations of candidates.

Title of Event: Delivery of Ballots

Deadline: Before October 30th, **Deadline for delivery of ballots is end-of-day October 29, 2025.**

Action: Prepare and deliver a ballot listing the candidates whose names were timely submitted by a taxing unit.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (j)

Summary of Action: The Chief Appraiser will deliver a ballot listing the candidates, with their names sorted alphabetically by surname, to the presiding officer for each taxing unit. Additionally, each ballot will list the taxing unit's name and their vote allocation. The ballots will be mailed the third week of October.

Title of Event: Taxing Units Cast Their Votes

Deadline: Before December 15th, (December 15th falls on a Monday). **Deadline for delivery of voting Resolution, received by the chief appraiser, is end-of-day December 12, 2025.**

Action: Taxing unit determines its votes in public session by Resolution.

Special Action (Tax Code Amendment): Taxing Unit's with 5% or more of the total votes MUST determine their votes by Resolution adopted at the FIRST or SECOND OPEN meeting of the governing body held after the Chief Appraiser delivers the ballot and the Resolution must be submitted to the chief appraiser not later than the THIRD day following the date the Resolution was adopted. Taxing units with 250 or more votes are affected by this Tax Code change.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g), 6.03 (k and k-1 effective 1-1-2022)

Summary of Action: The governing body of each taxing unit entitled to vote shall determine its vote by Resolution. If an entity marks their votes next to the nominees name on the Ballot received from the Chief Appraiser, the marked Ballot must have an accompanying Resolution adopted in a public meeting determining the tax unit's votes. The Resolution adopted in an open meeting of the taxing unit, or a copy of marked Ballot accompanied by the taxing unit's Resolution must be received by the Chief Appraiser by end-of-day December 12, 2025. **Taxing units with 250 or more votes, please refer to the "Special Action (Tax Code Amendment)" section above concerning the deadlines for adopting your Resolution and submitting the Resolution to the Chief Appraiser.**

Title of Event: Election Results

Deadline: Before December 31st, (December 30, 2025)

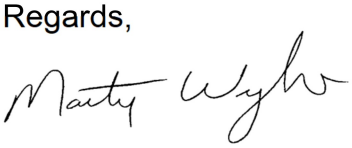
Action: Count the votes and declare the two (2) candidates who receive the largest cumulative vote totals elected to a four-year term, beginning January 1, 2026.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (k)

Summary of Action: The Chief Appraiser will submit the election results before December 31, 2025 to each taxing unit and to the candidates.

Regards,



Marty Wright, CCA, RPA
Chief Appraiser

Wylie City Council

AGENDA REPORT

Department: City Secretary **Account Code:**

Prepared By: Mary Bradley

Subject

Consider, and act upon, Resolution No. 2025-22(R) casting a nomination for a candidate(s) for the Board of Directors of the Rockwall Central Appraisal District.

Recommendation

Motion to approve Resolution No. 2025-22(R) casting a nomination for _____ and _____ as candidate(s) for the Board of Directors of the Rockwall Central Appraisal District.

Discussion

Texas Property Tax Code Sec. 6.0301(c) & (d): The Appraisal District is governed by a board of nine directors. Five directors are appointed by the taxing units that participate in the district in the manner prescribed by Section 6.03.

Texas Property Tax Code Sec. 6.03(d): The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled.

Texas Property Tax Code Sec. 6.03(g): Each taxing unit . . . that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

Texas Property Tax Code Sec. 6.03(j): Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsection (g) . . . alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taking unit that is entitled to vote.

Enclosed is a list reflecting each taxing unit's number of votes. Also included is an overview of the upcoming BOD election cycles, along with BOD member eligibility requirements.

Current Appointed Members are:

- Tim Hartley
- John Hohenshelt
- Trace Johannesen
- Richard Koepke
- Sedric Thomas

There is not a list of candidates for this portion of the Board of Directors election; therefore, Council can nominate who they think would be best as long as they meet the eligibility requirements included in the packet. Each taxing unit can nominate a maximum of two (2) candidates, one candidate for each position, since there are two (2) board positions included in this election. The Resolution must include the name and address of each candidate nominated.

Below is a list reflecting each taxing unit's number of votes.

Entity	**Number of Votes**
City of Dallas	0
City of Fate	50
City of Garland	0
City of Heath	56
City of McLendon-Chisholm	6
City of Rockwall	146
City of Rowlett	46
City of Royse City	58
City of Wylie	4
Rockwall ISD	1058
Royse City ISD	238
Rockwall County	338

RESOLUTION NO. 2025-22(R)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WYLIE, ROCKWALL COUNTY, TEXAS, CASTING NOMINATION(S) FOR CANDIDATE(S) FOR THE BOARD OF DIRECTORS OF THE ROCKWALL CENTRAL APPRAISAL DISTRICT IN ACCORDANCE WITH SECTION 6.03 (G) OF THE TEXAS PROPERTY TAX CODE, AND DIRECTING THAT THE CITY SECRETARY NOTIFY INTERESTED PARTIES OF SAID ACTION.

WHEREAS, The Chief Appraiser of the Rockwall Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Rockwall Central Appraisal District, according to the Property Tax Code of Texas; and

WHEREAS, in accordance with Section 6.03 (g) of the Texas Property Tax Code, the City of Wylie may nominate up to two candidates, one candidate for each position to be filled, for the Board of Directors of the Central Appraisal District; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:

SECTION 1. The City Council of the City of Wylie, Texas does hereby nominate _____ and _____ as candidate(s) for the Board of Directors of the Rockwall Central Appraisal District.

SECTION 2. The City Secretary is hereby directed to submit the official nomination, written Resolution, and notify all appropriate parties of this action.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas on this 23rd day of September 2025.

_____
Matthew Porter, Mayor

ATTEST:

_____
Stephanie Storm, City Secretary

Rockwall
Central Appraisal District

September 5, 2025

To All Taxing Entities,

Due to changes from the 88th legislative session, found in Sec. 5.13(d) of S.B. 2, **it is now time for the taxing units to appoint two (2) directors to serve a term of four (4) years.**

Texas Property Tax Code Sec. 6.0301(c) & (d): The Appraisal District is governed by a board of nine directors. Five directors are appointed by the taxing units that participate in the district **in the manner prescribed by Section 6.03.**

Texas Property Tax Code Sec. 6.03(d): The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled.

Texas Property Tax Code Sec. 6.03(g): Each taxing unit . . . that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. **The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.**

Texas Property Tax Code Sec. 6.03(j): Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsection (g) . . . alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taking unit that is entitled to vote.

Enclosed is a list reflecting each taxing unit's number of votes. Also included is an overview of the upcoming BOD election cycles, along with BOD member eligibility requirements.

Current Appointed Members are:

Tim Hartley
John Hohenshelt
Trace Johannesen
Richard Koepke
Sedric Thomas

841 Justin Road
Rockwall, TX 75087
www.rockwallcad.com

Metro: 972-771-2034
Toll Free: 1-877-438-5304
Fax: 972-771-6871

Rockwall Central Appraisal District
Board of Directors Election
Jurisdiction Voting Entitlement

Entity	Number of Votes
City of Dallas	0
City of Fate	50
City of Garland	0
City of Heath	56
City of McLendon-Chisholm	6
City of Rockwall	146
City of Rowlett	46
City of Royse City	58
City of Wylie	4
Rockwall ISD	1058
Royse City ISD	238
Rockwall County	338

BOARD OF DIRECTORS	LENGTH OF TERM	BEGIN TERM	END TERM	# OF DIRECTORS	SB 2	EFFECTIVE IMMEDIATELY
APPOINTED DIRECTORS						
APPOINTED BY DECEMBER 15, 2023	1 YEAR	1/1/2024	12/31/2024	5	5.13(d)	The term of an appraisal district director serving on December 31, 2024 expires on January 1, 2025.
APPOINTED BY DECEMBER 31, 2024	1 YEAR	1/1/2025	12/31/2025	2	5.13(d)	Not later than December 31, 2024 taxing units shall appoint five directors to serve beginning January 1, 2025. Two shall be appointed to serve a term of one year.
APPOINTED BY DECEMBER 31, 2024	3 YEAR	1/1/2025	12/31/2027	3	5.13(d)	Not later than December 31, 2024 taxing units shall appoint five directors to serve beginning January 1, 2025. Three shall be appointed to serve a term of three years.
APPOINTED BY DECEMBER 31, 2025	4 YEAR	1/1/2026	12/31/2029	2	5.13(d)	Thereafter all appointed directors serve a term of four years.
APPOINTED BY DECEMBER 31, 2027	4 YEAR	1/1/2028	12/31/2031	3	5.13(d)	Thereafter all appointed directors serve a term of four years.
THE COUNTY ASSESSOR/COLLECTOR SERVES AS AN EX OFICIO DIRECTOR.						

ROCKWALL CENTRAL APPRAISAL DISTRICT

841 JUSTIN ROAD
ROCKWALL, TX 75087
972-771-2034 FAX: 972-771-6871
www.rockwallcad.com

ELIGIBILITY REQUIREMENTS* FOR ROCKWALL CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS

The Chief Appraiser has neither the authority nor the duty of investigating or judging the qualifications of nominees.

To be eligible to be a candidate for, or elected to, the Rockwall Central Appraisal District board of directors, a person must:

1) be a United States citizen;
2) be 18 years of age or older on January 1, 2025 (first day of term);
3) have not been determined by a final judgement of a court exercising probate jurisdiction to be:
    a. totally mentally incapacitated; or
    b. partially mentally incapacitated without the right to vote;
4) have not been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities;
5) have been a resident of Rockwall County and must have resided in Rockwall County for at least two years immediately preceding the date the individual takes office on January 1, 2025;
6) on the date described by Subdivision (5), be registered to vote in Rockwall County; and
7) satisfy any other eligibility requirements prescribed by law for the office.
8) An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. (An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.)

A person is ineligible to be a candidate for, or elected to, the Rockwall Central Appraisal District board of directors if the person:

1) is an employee of a taxing unit that participates in Rockwall County;
2) is related within the second degree of consanguinity or affinity, as determined under Chapter 573, Government Code, to an individual who is engaged in the business of appraising property for compensation for use in proceedings under the Texas Property Tax Code or of representing property owners for compensation in proceedings under the Texas Property Tax Code within Rockwall County;
3) owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:
    a. the delinquent taxes and any penalties and interest are being paid under an installment payment agreement under section 33.02 of the Texas Property Tax Code; or
    b. a suit to collect the delinquent taxes is deferred or abated under Section 33.06 or 33.065;
4) has engaged in the business of appraising property for compensation for use in proceedings under the Texas Property Tax Code at any time during the preceding three years;
5) has engaged in the business of representing property owners for compensation in proceedings under the Texas Property Tax Code in Rockwall County at any time during the preceding three years;
6) has been an employee of the Rockwall Central Appraisal District at any time during the preceding three years; or
7) has a substantial interest in a business entity that is party to a contract or the individual is a party to a contract with the CAD. This prohibition also applies to contracts with a taxing unit that participates in the CAD if the contract relates to the performance of an activity governed by the Tax Code (Tax Code Section 6.036(a)). An individual has a substantial business interest in a business entity if:
    a. the combined ownership of the director and director's spouse is at least 10 percent of the voting stock or shares of the business entity; or
    b. the director or director's spouse is a partner, limited partner or officer of the business entity.

*Eligibility requirements taken from Texas Elections Code 141.and Texas Property Tax Code 6.0301.