Regular City Council Meeting
Agenda
Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404
October 1, 2025
6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Mayor
Douglas A. Lawson

Chairperson
Shirley D. Lanier - District 3

Chair Pro-Tem
KaShamba Miller-Anderson - District 2

Councilpersons
Bruce Guyton - District 1
Glen Spiritis - District 4
Fercella Davis-Panier - District 5

Administration
Jonathan E. Evans, City Manager
Debrah Hall, CMC, FCRM, Acting City Clerk
Dawn S. Wynn, City Attorney

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA APPROVAL

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA

Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.

1. Minutes

1.a **June 17, 2025 Special City Council Meeting Minutes**

Debrah Hall, Acting City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the June 17, 2025 Special City Council Meeting.
Cover Page
June 17, 2025 Special City Council Meeting Minutes.docx

2. Board Appointments

3. Resolutions on Consent

3.a **A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the use of the National Association of State Procurement Officials ("NASPO") Value Point Cooperative Agreement with Insight Public Sector under Master Agreement AR2485 to provide a full SaaS suite of web-based software capabilities for SBE Compliance Management for the Procurement Department using Early Morning Software dba Prism Compliance Management; authorizing the issuance of purchase orders in a total amount not to exceed $79,749.00; authorizing the Director of Finance and Administrative Services to make payments from**

appropriate account; and providing an effective date.

LaTonya Ammons, Procurement Director, (561) 845-4180

Staff recommends a Motion for the City Council to approve Resolution 94-25.
Cover Page
RESOLUTION NO. 94-25 - Prism Compliance Management.pdf
Quotation #0228766529 - CITY OF RIVIERA BEACH - PRISM SOFTWARE YEAR 1.pdf
1531839634_Insight Public - Master Agreement_Redacted (1) (1).pdf
Cloud Solutions CH16012 RFP.pdf

3.b **Resolution Number 125-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the Mayor and Acting City Clerk to execute an interlocal agreement between The City Of Riviera Beach and Palm Beach County pursuant to § 163.3180, Florida Statutes to coordinate the collection of impact fees to ensure that applicants do not pay twice for the same transportation capacity impacts; providing an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP
Randy M. Sherman, Chief Financial Officer, CPA, CGFO, CTP,, (561) 845-4062

Staff recommends a Motion to approve Resolution Number 125-25.
Cover Page
Resolution 125-25- County Impact Fees Interlocal Agreement.docx
Exhibit A- ILA.2.1.docx
Exhibit B- Article13 PBC ULDC.pdf

END OF CONSENT AGENDA

4. Unfinished Business

5. Petitions and Communications for Filing

6. Awards and Presentations

6.a **Presentation from Caitlyn Bergman of Palm Beach North Chamber of Commerce regarding Small Businesses**

Jonathan Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM, (561) 812-6597

Staff recommends a Motion for the Mayor and City Council to receive this presentation.
Cover Page

PBNCC_Presentation.pptx

6.b **Presentation of Proclamation for Breast Cancer Survivors Service**

Chairperson Shirley Lanier, (561) 845-4095

Staff recommends that the Mayor and City Council accept this Proclamation.
Cover Page
Proclamation -Breast Cancer Survivors Service.docx

7. Public Hearings

8. Ordinances on Second and Final Reading

9. Ordinances on First Reading

9.a **Ordinance Number 4291: An ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending the City Code of Ordinances Chapter 31 (ZA-25-0001), on behalf of Aquao Holdings LLC (Applicant), approving a Rezoning Amendment Application to rezone a +/- 4.27 acre parcel; generally located At 1117 Broadway Boulevard (PCN: 56434233360010000 and 56434233360150000), between W 11th Street And W 12th Street, from a Downtown Core (DC) District to an Inlet Harbor Center-Planned Unit Development (IHC-PUD) Zoning District; providing for applicability, conflicts, severability and codification; and providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, (561) 841-0203

Staff recommends a Motion to approve Ordinance No. 4291.
Cover Page
Ordinance South Broadway Rezoning Amendment.v2.docx
Uniform_Land_Use_Application_v1 (1).pdf
1117_Staff_Report_to_the_P_Z_Board.v6.docx
Justification Statement_v3.pdf
Site Plan_v3_v1 (2).pdf
Phasing Plan_v1.pdf
Landscape Plan_v1 (2).pdf
14 - Installation of Notification Signs_v1.pdf
19 - Mailer Notification affidavit_v1 (1).pdf
300' Radius Map_v1.pdf
CRA Support Letter.pdf
Riviera Beach business-impact-estimate-South Broadway Condominiums.docx

COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)

Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.

10. Items Tabled

REGULAR AGENDA

11. Resolutions on Regular Agenda

11.a **Resolution No. 124-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the use of the North Carolina Sheriffs' Association Cooperative Agreement with NeoGov under contract number 25-04-0222, Technology Procurement Software - Workforce Recruitment; authorizing the issuance of purchase orders in a total amount not to exceed $119,030.20 (Year 1); $116,248.40 (Year 2); $137,627.96 (Year 3); $149,638.51 (Year 4); authorizing the Chief Financial Officer to make payments from the appropriate account; and providing an effective date:**

Tennille E. DeCoste, Director of Human Resources & Risk Management, (561) 840-4880

Staff recommend a Motion to approve Resolution Number 124-25.
Cover Page
North Carolina Sheriffs' Association.pdf
Technology Procurement Program Awarded Bid NC Sheriffs'.pdf
NEOGOV Presentation - Riviera Beach City of (FL) - TMS.pptx
HR_-_Resolution_ 124-25.docx
NEOGOV Agreement - Riviera Beach City of (FL) - INCTMONeFNHI (MUNIS) - 4 Month Initial Term (Prorated) - NCSA - Fully Executed.pdf
Executed Neogov Contract - September 2025.pdf
Bid-26-05-0214-Contract-Award-Agreement-NEOGOV.pdf

11.b **Resolution Number 126-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending the job classification lists by reclassifying and regrading the Deputy Chief of Police position within the Police Department pursuant to the 2025 - 2026 fiscal budget; and providing an effective date.**

Tennille E. DeCoste, Director of Human Resources & Risk Management , (561) 840-4874

Staff recommends a Motion to approve Resolution Number 126-25.
Cover Page
Assistant Chief of Police.docx

Salary Schedule.pdf
HR_-_Resolution__126-25.docx

12. Discussion and Deliberation

12.a **Update on Capital Projects**

Randy M. Sherman, Chief Financial Officer, CPA, CGFO, CTP, (561) 845-4045

Staff recommends a Motion that the Mayor and City Council receive this presentation and provide guidance and direction concerning the City's capital investment needs for FY 2026 through FY 2030.
Cover Page

12.b **AMENDING THE RULES OF PROCEDURE FOR CITY COUNCIL AND UTILITY SPECIAL DISTRICT MEETINGS**

Jonathan Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM, (561) 812-6597

J. Evans, City Manager
Cover Page
Exhibit_A_Rules_Comparison_v2.docx
Resolution_Number_128-25_-_Meeting-Dates (2).docx

13. Confirmation of Direction

14. Discussion by City Manager

15. Discussion by City Attorney

16. City Council Committee Reports

17. Statements by the Mayor and City Council

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.