



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
October 7, 2025 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Introduction of New Firefighter/Paramedic
 - B. Green Burial Committee
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) September 16, 2025 Regular Township Board Meeting
 - (2) September 30, 2025 Township Board Listening Session
 - C. Bills
 - D. 2025 Ingham County Housing & Homeless Millage Supportive Services Grant Agreement
 - E. Setting Hours for Trick-or-Treating
 - F. Zoning Board of Appeals Appointment
10. ACTION ITEMS
 - A. 2026 Budget
 - B. Treasurer Appointment
11. BOARD DISCUSSION ITEMS
 - A. Meridian Senior Center Operations Agreement
 - B. Appointment to Ingham County Materials Management Planning Committee
12. COMMENTS FROM THE PUBLIC
13. OTHER MATTERS AND BOARD MEMBER COMMENTS
14. CLOSED SESSION – Motion to enter closed session under MCL 15.268(1)(h) to consult with the Township attorney regarding a confidential written legal opinion.
15. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Tim Dempsey, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.

A PRIME COMMUNITY
meridian.mi.us



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS**



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

NOTICE OF SPECIAL MEETING: TOWNSHIP BOARD

TUESDAY, OCTOBER 7, 2025

**CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD SPECIAL MEETING
5151 MARSH ROAD, OKEMOS, MI 48864
517.853.4000
TUESDAY, OCTOBER 7, 2025 at 4:30 PM**

Notice is hereby given that the Meridian Township Board, Charter Township of Meridian, will conduct a special meeting on Tuesday, October 7, 2025, at 4:30 pm in the Town Hall Room of the Meridian Municipal Building (5151 Marsh Road, Okemos) to interview the finalists for the open Treasurer position.

The meeting agenda and packet will be posted on the Township webpage at www.meridian.mi.us

Publish:

**City Pulse
October 1, 2025**

**Angela Demas
Township Clerk**

1 Affidavit, Please

From: [REDACTED]
To: [REDACTED]
Subject: Letter Regarding Central Park Area Development
Date: Tuesday, September 16, 2025 4:53:35 PM
Attachments: [Document.docx](#)

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

To whom it may concern,

I thought that I had sent this letter a few weeks ago about the proposed development on Central Park Drive, but it does not look like it went through, so I am resending for documentation.

Thanks,
Dianna

Dianna Cavalier
[REDACTED]
Okemos, MI 48864
[REDACTED]

Sent from my iPad

Date: August 25, 2025

Subject: Concerns Regarding Proposed Development at Central Park Estates

Dear Scott Hendrickson, Township Supervisor and Township Board Members. Tim Schmitt, Community Planning and Development Director

I am opposed to the variance in zoning and the potential residential apartment complex that would be situated in front of Central Park Estates neighborhood for the following reasons:

Traffic and Road Congestion: There will be increases in traffic volume, congestion, and potential implications for pedestrian and resident safety. It is a two lane road, and the development proposed would be right on a curve with restaurants, and businesses, that also feed into that curved two lane road. It's a traffic disaster waiting to happen. A lot of people, including me, take Central Park to avoid all of the traffic lights on Marsh Rd. With increased traffic, traffic lights would have to be installed. Where would you put it? How are 300+ people, concentrated on a curved, two-lane road such as Central Park Dr, going to get out, and get to work each day? You can't have that many people concentrated in that location! The proposal is way over the capacity for that area.

Environmental Impact: effects include changes to wetlands, trees, and local wildlife habitats. There are wild turkey, deer, and sand hill cranes that make that area their habitat.

Strain on Infrastructure: The development will affect school capacity, which is already stretched thin, police and fire services, as well as water and sewer systems.

Security, Noise, and Privacy: There will be increased noise levels, changes to privacy, and new security considerations due to a nearby transient population.

Character of the Area: reduction in green space and higher density of housing and retail will be detrimental to the area's character.

Property Values: Homeowner property values will be negatively impacted by changes in location desirability.

The Meridian Township Board/Planning Commission, as our elected officials, should carefully consider these concerns and address them adequately before making a decision on this project. We would entertain other, more reasonable proposals, that would lower the capacity in the area. This is the wrong plan for the area.

From: [REDACTED]
To: [REDACTED]
Subject: RE: Central Park Estates Development
Date: Monday, September 22, 2025 8:12:46 AM

Mrs. Grace,
Staff received an application last week. Public notices are going out for the amendment to the settlement agreement hearing at the Planning Commission, which will be on October 13th. Please let me know if you need anything else.

Sincerely,

Timothy R. Schmitt, AICP
Director of Community Planning and Development

[REDACTED]
[REDACTED]
5151 Marsh Road | Okemos, MI 48864
meridian.mi.us

-----Original Message-----

From: paulette grace <[REDACTED]>
Sent: Sunday, September 21, 2025 11:31 AM
To: Tim Schmitt <[REDACTED]>; Scott Hendrickson <[REDACTED]>; Board <[REDACTED]>
Subject: Central Park Estates Development

Hello,
I am wondering if you can provide a current status -has an application been received? Is the planning commission working on a variance request? Is there any news on this project and what the status is?

Thank you
Paulette Grace

Sent from my iPhone

From: [REDACTED]
To: [REDACTED]
Subject: Concerns Regarding Proposed Development at Central Park Estates
Date: Monday, September 22, 2025 10:12:17 AM
Importance: High

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Date: 9/22/2025

Dear Scott Hendrickson, Township Supervisor and Township Board Members,
Tim Schmitt, Community Planning and Development Director

Subject: Concerns Regarding Proposed Development at Central Park Estates

I am opposed to the variance in zoning and the proposed residential apartment complex that would be situated in front of the Central Park Estates neighborhood for the following reasons:

- **Traffic and Road Congestion:** The development will significantly increase traffic volume and congestion, raising concerns about pedestrian and resident safety.
- **Environmental Impact:** The project threatens local wetlands, mature trees, and wildlife habitats, potentially causing irreversible ecological damage.
- **Strain on Infrastructure:** Additional residential units will place pressure on schools, police and fire services, and water and sewer systems, which may not be adequately equipped to handle the increased demand.
- **Security, Noise, and Privacy:** The proximity of a transient population could lead to elevated noise levels, reduced privacy, and new security challenges for current residents.
- **Character of the Area:** The reduction in green space and the introduction of higher-density housing and retail will alter the established character of the neighborhood.
- **Property Values:** The desirability of the area may decline, resulting in a negative impact on homeowner property values.
- **Limited Access:** Central Park Estates people will have no other way to enter or exist except through the new apartment complex roads, which poses a serious safety and logistical concern. Also, the increase in traffic from the proposed

development could exacerbate bottlenecks and hinder emergency response times.

As elected officials, the Meridian Township Board and Planning Commission should carefully evaluate these concerns and ensure they are fully addressed before making any decisions regarding this project.

I urge the Board to delay any approval until a comprehensive impact study is conducted, and meaningful community input is gathered. Residents deserve transparency, safety, and thoughtful planning that reflects the long-term interests of our neighborhood.

Sincerely,

Raman Sharma

[REDACTED]
[REDACTED]
[REDACTED]

From: [REDACTED]
To: [REDACTED]
Cc: [Board](#)
Subject: Concerns Regarding Proposed Development at
Date: Monday, September 22, 2025 10:39:44 AM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Subject: Central Park Estates

Dear Scott Hendrickson, Township Supervisor and Township Board Members. Tim Schmitt, Community Planning and Development Director

I am opposed to the variance in zoning and the potential residential apartment complex that would be situated in front of Central Park Estates neighborhood for the following reasons:

Traffic and Road Congestion: There will be increases in traffic volume, congestion, and potential implications for pedestrian and resident safety.

Environmental Impact: effects include changes to wetlands, trees, and local wildlife habitats.

Strain on Infrastructure: The development will affect school capacity, police and fire services, as well as water and sewer systems.

Security, Noise, and Privacy: There will be increased noise levels, changes to privacy, and new security considerations due to a nearby transient population.

Character of the Area: reduction in green space and higher density of housing and retail will be detrimental to the area's character.

Property Values: Homeowner property values will be negatively impacted by changes in location desirability.

The Meridian Township Board/Planning Commission, as our elected officials, should carefully consider these concerns and address them adequately before making a decision on this project.

Sincerely,

Praveen raparthi

[

From: [REDACTED]
To: [REDACTED]
Subject: Proposed Central Park Development
Date: Monday, September 22, 2025 10:44:12 AM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Date: September 22, 2025

Subject: Concerns Regarding Proposed Development at Central Park Estates

Dear Scott Hendrickson, Township Supervisor and Township Board Members. Tim Schmitt, Community Planning and Development Director,

I am opposed to the variance in zoning and the potential residential apartment complex that would be situated in front of Central Park Estates neighborhood for the following reasons:

Traffic and Road Congestion:

There will be increases in traffic volume, congestion, and potential implications for pedestrian and resident safety. There is no way the curve on Central Park Dr. can accommodate another 600+ people packed into that area. It's absurd!

Environmental Impact:

Effects include changes to wetlands, trees, and local wildlife habitats.

Strain on Infrastructure:

The development will affect school capacity, which are already at max capacity and short on teachers and funding, police and fire services, as well as water and sewer systems.

Security, Noise, and Privacy:

There will be increased noise levels, changes to privacy, and new security considerations due to a nearby transient population. Again, a lot of people crammed into a small area!

Character of the Area:

A reduction in green space and higher density of housing and retail will be detrimental to the area's character.

Property Values:

Homeowner property values will be negatively impacted by changes in location desirability. A bunch of lower rent apartments right outside a neighborhood that paid \$400k or more for houses plus lots. They have yet to fill the townhome development near Grand River. What happens when they can't fill all of these apartments? They'll drop the rent, and who knows who will move in!

The Meridian Township Board/Planning Commission, as our elected officials, should carefully consider these concerns and address them adequately before making a decision on this project.

Sincerely,

From: [REDACTED]
To: [REDACTED]
Subject: Central Park Estates Development
Date: Monday, September 22, 2025 12:23:05 PM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

I am opposed to the variance in zoning and the potential residential apartment complex that would be situated in front of Central Park Estates neighborhood for the following reasons:

Traffic and Road Congestion: There will be increases in traffic volume, congestion, and potential implications for pedestrian and resident safety.

Environmental Impact: effects include changes to wetlands, trees, and local wildlife habitats.

Strain on Infrastructure: The development will affect school capacity, police and fire services, as well as water and sewer systems.

Security, Noise, and Privacy: There will be increased noise levels, changes to privacy, and new security considerations due to a nearby transient population.

Character of the Area: Reduction in green space and higher density of housing and retail will be detrimental to the area's character.

Property Values: Homeowner property values will be negatively impacted by changes in location desirability.

The Meridian Township Board/Planning Commission, as our elected officials, should carefully consider these concerns and address them adequately before making a decision on this project.

Sincerely,

Paulette Grace

From: [REDACTED]
To: [REDACTED]
Subject: Concerns Regarding Proposed Development at Central Park Estates
Date: Monday, September 22, 2025 8:35:01 PM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Dear Supervisor Hendrickson, Members of the Township Board, and Director Schmitt,

I am writing to strongly oppose the proposed zoning change and potential high-density apartment complex planned in front of the Central Park Estates neighborhood. This project would significantly alter the character of our community in ways that are not beneficial to current residents.

We believe the current **CS zoning** is appropriate and provides long-term value to the area by supporting responsible community-serving development. Preserving this zoning maintains the right balance of land use, helps sustain property values, and keeps the neighborhood consistent with the vision Meridian Township residents expect.

By contrast, introducing high-density residential apartments in this location poses serious concerns:

- **Traffic and Safety:** Increased traffic volumes and congestion would compromise road safety for both residents and pedestrians.
- **Environmental Impact:** The removal of trees and potential damage to wetlands would harm local wildlife habitats and reduce the natural character of the area.
- **Infrastructure Strain:** Higher population density would place pressure on schools, police, fire, water, and sewer services, stretching resources already under demand.
- **Noise, Security, and Privacy:** Apartments bring increased noise levels, reduced privacy, and new safety considerations that are inconsistent with nearby residential neighborhoods.
- **Community Character:** A dense apartment complex would diminish green space, alter the suburban feel of our area, and undermine the long-term vision for thoughtful, balanced development.
- **Property Values:** Such changes will inevitably reduce homeowner property values by making the neighborhood less desirable.

For these reasons, I respectfully urge the Township Board and Planning Commission to **reject the proposed zoning change** and keep the current CS zoning in place. This approach best protects the character, safety, and livability of Meridian Township.

Thank you for your attention and for carefully weighing the voices of the residents you represent.

Best Regards,

From: [Rupender Veridhi](#)
To: [REDACTED]
Subject: Fwd: Letter
Date: Tuesday, September 23, 2025 7:44:54 AM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Dear Supervisor Scott Hendrickson, Township Board Members, and Director Tim Schmitt:

I am writing to express my formal opposition to the proposed zoning variance and residential apartment complex to be located at the front of Central Park Estates in Okemos. My opposition is grounded not only on general neighborhood concerns but also on Meridian Township's adopted planning documents, Michigan statute, and sound land use and zoning principles. I believe this proposal undermines those standards, and I urge you to reject the variance unless substantial modifications are made or alternate sites considered.

Below are objections that are specific, evidence-based, and tied to local regulatory and planning requirements.

Legal & Planning Framework

- **Master Plan / Future Land Use Map:** The 2023 Meridian Township Master Plan includes a Future Land Use Map, Urban Service Boundary updates, and policies that are to guide how land should be developed. [meridian.mi.us](https://www.meridian.mi.us)
- **Zoning Plan Requirement under Michigan Law:** Under the Michigan Planning Enabling Act (Public Act 33 of 2008) and Michigan Zoning Enabling Act (Public Act 110 of 2006), any community with a zoning ordinance must have a master plan that includes a zoning plan. This zoning plan must explain how future land use categories relate to actual zoning districts, as well as controls on height, bulk, location, and use of buildings and premises. [Ag and Natural Resources College](#)
- **Redevelopment Ready Community (RRC):** Meridian Township has been certified as a Redevelopment Ready Community. That designation was granted only because the Township has adopted "thorough preparation" in planning and zoning — implying that developments should adhere to predictable, transparent, and community-aligned standards. [MEDC](#)

These documents and designations establish that zoning changes, especially variances for high-density residential projects, must be evaluated for consistency with the master plan, for their impacts on infrastructure, traffic, the environment, and the character of single-family neighborhoods.

Specific Objections Based on Local Principles & Standards

1. Inconsistency With the Future Land Use and Existing Zoning

- If the area in front of Central Park Estates is currently zoned for single-family residential (or similar lower density uses), rezoning or variance to allow high-density apartments would conflict with the land use categories shown in the master plan's Future Land Use Map.
- The zoning plan requirement means that the variance must provide justification for how changes in use (density, bulk, etc.) align with adopted land use categories. If the proposal does not align, it fails statutory requirements.

2. Traffic Impacts and Transportation Planning

- Township planning documents require proper site plan review and appropriate consideration of access, road capacity, and traffic safety. A variance that increases peak-hour traffic without a detailed traffic impact study should not be approved.
- The intersection performance at Hamilton, Dobie, Grand River, Central Park Drive, and any roads providing ingress/egress to the development must be assessed, especially with projections for both current and post-development volumes.
- Emergency response times can be compromised when access into a neighborhood is limited or channeled through another development. The plan should consider secondary egress, emergency vehicle routing, and safety under congested conditions.

3. Infrastructure & Public Services Capacity

- Meridian Township must ensure that water, sewer, stormwater, and public utilities have capacity to serve new developments without degrading service to existing residents.
- Schools (Okemos Public Schools), police, fire services must also be evaluated: high-density residential complexes bring more demand (students, calls for service, etc.). The Master Plan's growth principles call for matching development to available public service capacity.

4. Environmental & Natural Features

- The proposal must address how it will protect wetlands, mature trees, natural drainage, and local wildlife habitat.
- The Master Plan includes policies for sustainable development, and potential environmental impact (stormwater runoff, loss of green space) must be mitigated.

5. Neighborhood Character, Density, Height, Bulk, and Setbacks

- Zoning plans and ordinances typically set limits on building height, density (units per acre), lot coverage, and setbacks. A variance should not allow height or density so high that it is incompatible with the scale of existing single-family dwellings.

- Bulk and massing: large apartment blocks fronting a neighborhood of single-family homes change sunlight, views, and sense of openness.

6. Property Value, Privacy, Noise, Security

- A building close to existing single-family homes may result in noise spillover, privacy intrusion, lighting, traffic noise, and more transient foot or vehicle traffic—factors all known to affect homeowner satisfaction and property values.
- The Township has an interest in preserving the residential stability of neighborhoods; sudden changes due to incompatible development can have lasting negative effects.

7. Limited Access / Egress & Safety Concerns

- If the only entry and exit for Central Park Estates is through the apartment complex roads, there is a serious concern for emergency access and evacuation.
- Traffic flow modeling should include not only typical conditions but worst-case (e.g., peak traffic, road closures, emergencies).

Requested Actions / Alternatives

To respect both the legal/planning framework and community interests, I urge the Township Board and Planning Commission to consider the following:

- Require a comprehensive traffic impact study, comparing existing vs projected conditions, and include emergency vehicle routing and secondary access/egress.
- Require impact studies of infrastructure (schools, water/sewer, police, fire) to ensure development will not overload services.
- Ensure environmental review, particularly stormwater management plans, protection of trees, wetlands, wildlife, etc.
- Align any rezoning or variance with the Future Land Use Map and Zoning Plan; if the master plan does not propose high-density use, reject or substantially modify the proposal.
- Impose strict limitations on height, mass, setbacks, and density so that the development is compatible with adjacent single-family homes.
- Consider alternative sites or lower-density multifamily housing that better transitions between commercial / higher-density zones and single-family residential areas (buffer zones, green belts, etc.).

Conclusion

In conclusion, while new housing is certainly needed in Meridian Township, it must be done in a manner consistent with the Township's Master Plan, zoning plan requirements under Michigan state law, and in a way that protects existing neighborhoods, preserves environmental integrity, ensures safe traffic and emergency response, and respects infrastructure capacities.

I respectfully request that the variance be denied, or at minimum significantly revised to address all of the above concerns.

Thank you for your attention to these substantive issues. I trust the Township will make a decision that respects both the needs of growth and the rights and welfare of existing residents

Sincerely,
Rupender Veridhi



From: [REDACTED]
To: [REDACTED]
Subject: Concerns Regarding Proposed Development at Central Park Estates
Date: Wednesday, October 1, 2025 10:10:55 AM

Some people who received this message don't often get email from ssodagam05@[REDACTED]
[REDACTED]

Dear Supervisor Scott Hendrickson, Township Board Members, and Director Tim Schmitt:

I am writing to express my formal opposition to the proposed zoning variance and residential apartment complex to be located at the front of Central Park Estates in Okemos. My opposition is grounded not only on general neighborhood concerns but also on Meridian Township's adopted planning documents, Michigan statute, and sound land use and zoning principles. I believe this proposal undermines those standards, and I urge you to reject the variance unless substantial modifications are made or alternate sites considered.

Below are objections that are specific, evidence-based, and tied to local regulatory and planning requirements.

Legal & Planning Framework

- **Master Plan / Future Land Use Map:** The 2023 Meridian Township Master Plan includes a Future Land Use Map, Urban Service Boundary updates, and policies that are to guide how land should be developed. [meridian.mi.us](https://www.meridian.mi.us)
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- **Redevelopment Ready Community (RRC):** Meridian Township has been certified as a Redevelopment Ready Community. That designation was granted only because the Township has adopted "thorough preparation" in planning and zoning — implying that developments should adhere to predictable, transparent, and community-aligned standards. [MEDC](#)

These documents and designations establish that zoning changes, especially variances for high-density residential projects, must be evaluated for consistency with the master plan, for their impacts on infrastructure, traffic, the environment, and the character of single-family neighborhoods.

Specific Objections Based on Local Principles & Standards

1. Inconsistency With the Future Land Use and Existing Zoning

- If the area in front of Central Park Estates is currently zoned for single-family residential (or similar lower density uses), rezoning or variance to allow high-density apartments would conflict with the land use categories shown in the master plan's Future Land Use Map.
- The zoning plan requirement means that the variance must provide justification for how changes in use (density, bulk, etc.) align with adopted land use categories. If the proposal does not align, it fails statutory requirements.

2. Traffic Impacts and Transportation Planning

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- The intersection performance at Hamilton, Dobie, Grand River, Central Park Drive, and any roads providing ingress/egress to the development must be assessed, especially with projections for both current and post-development volumes.
- Emergency response times can be compromised when access into a neighborhood is limited or channeled through another development. The plan should consider secondary egress, emergency vehicle routing, and safety under congested conditions.

3. Infrastructure & Public Services Capacity

- Meridian Township must ensure that water, sewer, stormwater, and public utilities have capacity to serve new developments without degrading service to existing residents.
- Schools (Okemos Public Schools), police, fire services must also be evaluated: high-density residential complexes bring more demand (students, calls for service, etc.). The Master Plan's growth principles call for matching development to available public service capacity.

4. Environmental & Natural Features

- The proposal must address how it will protect wetlands, mature trees, natural drainage, and local wildlife habitat.
- The Master Plan includes policies for sustainable development, and potential environmental impact (stormwater runoff, loss of green space) must be

mitigated.

5. Neighborhood Character, Density, Height, Bulk, and Setbacks

- Zoning plans and ordinances typically set limits on building height, density (units per acre), lot coverage, and setbacks. A variance should not allow height or density so high that it is incompatible with the scale of existing single-family dwellings.
- Bulk and massing: large apartment blocks fronting a neighborhood of single-family homes change sunlight, views, and sense of openness.

6. Property Value, Privacy, Noise, Security

- A building close to existing single-family homes may result in noise spillover, privacy intrusion, lighting, traffic noise, and more transient foot or vehicle traffic—factors all known to affect homeowner satisfaction and property values.
- The Township has an interest in preserving the residential stability of neighborhoods; sudden changes due to incompatible development can have lasting negative effects.

7. Limited Access / Egress & Safety Concerns

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Requested Actions / Alternatives

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- Ensure environmental review, particularly stormwater management plans, protection of trees, wetlands, wildlife, etc.
- Align any rezoning or variance with the Future Land Use Map and Zoning Plan; if the master plan does not propose high-density use, reject or substantially modify the proposal.

- Impose strict limitations on height, mass, setbacks, and density so that the development is compatible with adjacent single-family homes.
 - Consider alternative sites or lower-density multifamily housing that better transitions between commercial / higher-density zones and single-family residential areas (buffer zones, green belts, etc.).
-

Conclusion

In conclusion, while new housing is certainly needed in Meridian Township, it must be done in a manner consistent with the Township's Master Plan, zoning plan requirements under Michigan state law, and in a way that protects existing neighborhoods, preserves environmental integrity, ensures safe traffic and emergency response, and respects infrastructure capacities.

I respectfully request that the variance be denied, or at minimum significantly revised to address all of the above concerns.

Thank you for your attention to these substantive issues. I trust the Township will make a decision that respects both the needs of growth and the rights and welfare of existing residents

Sincerely,

A large black rectangular redaction box covering the signature and name of the sender.

From: [REDACTED]
To: [REDACTED]
Subject: Concerns Regarding Proposed Development at Central Park Estates
Date: Wednesday, October 1, 2025 10:06:45 AM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Dear Supervisor Scott Hendrickson, Township Board Members, and Director Tim Schmitt:

I am writing to express my formal opposition to the proposed zoning variance and residential apartment complex to be located at the front of Central Park Estates in Okemos. My opposition is grounded not only on general neighborhood concerns but also on Meridian Township's adopted planning documents, Michigan statute, and sound land use and zoning principles. I believe this proposal undermines those standards, and I urge you to reject the variance unless substantial modifications are made or alternate sites considered.

Below are objections that are specific, evidence-based, and tied to local regulatory and planning requirements.

Legal & Planning Framework

- **Master Plan / Future Land Use Map:** The 2023 Meridian Township Master Plan includes a Future Land Use Map, Urban Service Boundary updates, and policies that are to guide how land should be developed. meridian.mi.us
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These documents and designations establish that zoning changes, especially variances for high-density residential projects, must be evaluated for consistency with the master plan, for their impacts on infrastructure, traffic, the environment, and the character of single-family neighborhoods.

Specific Objections Based on Local Principles & Standards

1. Inconsistency With the Future Land Use and Existing Zoning

- If the area in front of Central Park Estates is currently zoned for single-family residential (or similar lower density uses), rezoning or variance to allow high-density apartments would conflict with the land use categories shown in the master plan's Future Land Use Map.
- The zoning plan requirement means that the variance must provide justification for how changes in use (density, bulk, etc.) align with adopted land use categories. If the proposal does not align, it fails statutory requirements.

2. Traffic Impacts and Transportation Planning

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- The intersection performance at Hamilton, Dobie, Grand River, Central Park Drive, and any roads providing ingress/egress to the development must be assessed, especially with projections for both current and post-development volumes.
- Emergency response times can be compromised when access into a neighborhood is limited or channeled through another development. The plan should consider secondary egress, emergency vehicle routing, and safety under congested conditions.

3. Infrastructure & Public Services Capacity

- Meridian Township must ensure that water, sewer, stormwater, and public utilities have capacity to serve new developments without degrading service to existing residents.
- Schools (Okemos Public Schools), police, fire services must also be evaluated: high-density residential complexes bring more demand (students, calls for service, etc.). The Master Plan's growth principles call for matching development to available public service capacity.

4. Environmental & Natural Features

- The proposal must address how it will protect wetlands, mature trees, natural drainage, and local wildlife habitat.
- The Master Plan includes policies for sustainable development, and potential environmental impact (stormwater runoff, loss of green space) must be mitigated.

5. Neighborhood Character, Density, Height, Bulk, and Setbacks

- Zoning plans and ordinances typically set limits on building height, density (units per acre), lot coverage, and setbacks. A variance should not allow height

or density so high that it is incompatible with the scale of existing single-family dwellings.

- Bulk and massing: large apartment blocks fronting a neighborhood of single-family homes change sunlight, views, and sense of openness.

6. Property Value, Privacy, Noise, Security

- A building close to existing single-family homes may result in noise spillover, privacy intrusion, lighting, traffic noise, and more transient foot or vehicle traffic—factors all known to affect homeowner satisfaction and property values.
- The Township has an interest in preserving the residential stability of neighborhoods; sudden changes due to incompatible development can have lasting negative effects.

7. Limited Access / Egress & Safety Concerns

- If the only entry and exit for Central Park Estates is through the apartment complex roads, there is a serious concern for emergency access and evacuation.
- Traffic flow modeling should include not only typical conditions but worst-case (e.g., peak traffic, road closures, emergencies).

Requested Actions / Alternatives

To respect both the legal/planning framework and community interests, I urge the Township Board and Planning Commission to consider the following:

- Require a comprehensive traffic impact study, comparing existing vs projected conditions, and include emergency vehicle routing and secondary access/egress.
 - Require impact studies of infrastructure (schools, water/sewer, police, fire) to ensure development will not overload services.
 - Ensure environmental review, particularly stormwater management plans, protection of trees, wetlands, wildlife, etc.
 - Align any rezoning or variance with the Future Land Use Map and Zoning Plan; if the master plan does not propose high-density use, reject or substantially modify the proposal.
 - Impose strict limitations on height, mass, setbacks, and density so that the development is compatible with adjacent single-family homes.
 - Consider alternative sites or lower-density multifamily housing that better transitions between commercial / higher-density zones and single-family residential areas (buffer zones, green belts, etc.).
-

Conclusion

In conclusion, while new housing is certainly needed in Meridian Township, it must be done in a manner consistent with the Township's Master Plan, zoning plan requirements under Michigan state law, and in a way that protects existing neighborhoods, preserves environmental integrity, ensures safe traffic and emergency response, and respects infrastructure capacities.

I respectfully request that the variance be denied, or at minimum significantly revised to address all of the above concerns.

Thank you for your attention to these substantive issues. I trust the Township will make a decision that respects both the needs of growth and the rights and welfare of existing residents

Sincerely,
Rupender Veridhi

A large black rectangular redaction box covering the signature area.

From: [REDACTED]
To: [REDACTED]
Subject: Proposed Central Park Development
Date: Thursday, October 2, 2025 1:39:09 PM

Some people who received this message don't often get email from dianna [REDACTED]
[REDACTED]

To whom it may concern,

It is my understanding that the central park development project has yet to be approved. So I am disgusted to see that land is being cleared. Trees are being mowed down. A buck was seen running this morning for his life because his habitat is being cleared. Shame on the Eyde Company and Meridian Township. I do not understand how you think 300+ units, potentially 600+ people, are going to live on the curve of a two lane road. We are going to have to drive through that crap show of traffic and construction for years. It will be an eyesore. And people will be packed in that area like sardines. I don't care how much influence and money the Eydes have in this community. This is a sick display of greed!

Dianna Cavalier
[REDACTED]

From: [REDACTED]
Subject: Re: Central Park Estates
Date: Thursday, October 2, 2025 2:01:32 PM

Good Afternoon Paulette,

Thank you for contacting the Board on this matter.

I cannot speak to what the Eydes think is going to happen, but I can assure you that no decisions have been made on that property. The Board respects the process that this is going through (Planning Commission and Township Board, both with public input).

The Eydes are the property owner and they may continue to use the property as allowed by our ordinance and all applicable laws. However, it is my understanding that clear cutting the property is not one of the things that they are permitted. Our staff informed me that there may be soil samples being taken at this time. With that said, I have asked the Township Manager to have our staff go out to the parcel and ensure that our ordinances are being respected and the activity there is not beyond the bounds of what is allowed with no project approved.

Thank you again for bringing this to the Board's attention. Please do not hesitate to reach out if you have further concerns.

Scott Hendrickson

Supervisor, Meridian Township

[REDACTED]
5151 Marsh Road | Okemos, MI 48864



From: paulette grace [REDACTED] >
Sent: Thursday, October 2, 2025 1:35 PM
To: Board <[REDACTED]>; Tim Schmitt <[REDACTED]>; Scott Hendrickson <[REDACTED]>; Tim Dempsey <[REDACTED]>
Subject: Central Park Estates

Board Members and Mr Schmidt
Apparently the Eydes think they have the Board in their pocket as they have begun clearing land.

Clearly they think this project will be approved as you all fear legal action or something else. Why would the board feel it needs to approve a change to a settlement agreement that the Eydes wanted and got through court action??

You should all be ashamed of what you are doing to our community. Just this morning I saw a beautiful buck wandering down my street clearly confused and disoriented from what the Eydes have started. Why pretend that the homeowners will have a voice when the Eydes already seem to know the project will be approved. When you assumed your positions the community we did not understand you would sell us out even with the strong objections and evidence of the negative impact to Ce and surrounding area. Not sure how you sleep at night

Paulette Grace

Sent from my iPhone

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Public Comment – Proposed "Authentix Okemos" Apartments (Central Park Entrance) – Request for Study Access & Consideration of Alternatives
Date: Thursday, October 2, 2025 2:11:20 PM
Attachments: [Image.png](#)

Good Afternoon Kiran,

Thank you for contacting the Board on this matter.

I cannot speak to what the Eydes think is going to happen, but I can assure you that no decisions have been made on that property. The Board respects the process that this is going through (Planning Commission and Township Board, both with public input).

The Eydes are the property owner and they may continue to use the property as allowed by our ordinance and all applicable laws. However, it is my understanding that clear cutting the property is not one of the things that they are permitted. Our staff informed me that there may be soil samples being taken at this time. With that said, I have asked the Township Manager to have our staff go out to the parcel and ensure that our ordinances are being respected and the activity there is not beyond the bounds of what is allowed with no project approved.

There are many variables that the Board will consider when this comes to us for consideration, including the environmental impacts, traffic impacts, and much more. Those conversations will occur in the weeks to come and we continue to welcome input from our neighbors on this very important matter.

Thank you again for bringing this to the Board's attention. Please do not hesitate to reach out if you have further concerns.

Scott Hendrickson

Supervisor, Meridian Township

[REDACTED]

5151 Marsh Road | Okemos, MI 48864



From: Kiran R <[REDACTED]>

Sent: Thursday, October 2, 2025 2:06 PM

To: Angela Demas <[REDACTED]>

Cc: Bmozzetti@cproperties.com <[REDACTED]>; Planning Commision (DG)

<[REDACTED]>; Tim Schmitt <[REDACTED]>; Brian Shorkey

<[REDACTED]>; Board <[REDACTED]>

Subject: Re: Public Comment – Proposed “Authentix Okemos” Apartments (Central Park Entrance) – Request for Study Access & Consideration of Alternatives

Some people who received this message don't often get email from [REDACTED]

Dear Meridian Township Board Members,

I am writing as a resident of **Central Park Estates** to express my serious concern about the clearing of land and removal of trees currently taking place on the parcel proposed for the *Central Park / Authentix Okemos* development.

It is my understanding that this project has not yet been formally approved by the Township. Yet, heavy clearing appears to be underway. This is troubling for both environmental and procedural reasons. We have observed significant tree removal and wildlife displacement — including deer fleeing the site as their habitat is destroyed.

Beyond the immediate environmental impact, I am concerned about the long-term effects of adding **300+ residential units (potentially 600+ residents)** at the curve of a two-lane road. Such density raises major issues around **traffic safety, congestion, and overall neighborhood compatibility**. Our community has not been presented with final studies on traffic impact, wetlands protection, or stormwater management, yet irreversible changes to the landscape are already happening.

I respectfully request that the Township:

- **Clarify why land clearing is proceeding before formal project approval.**
- **Pause any further site disturbance until all reviews — including traffic, wetlands, stormwater, and public comment — are complete and transparent.**
- **Ensure public access to environmental and infrastructure studies before any decisions are made.**

Our residents value careful planning, environmental stewardship, and transparency.

Proceeding with clearing before the proper approvals erodes public trust and suggests that community input may not be taken seriously.

Thank you for your attention to this matter. I urge the Township to act quickly to protect both the environment and the integrity of the review process.

Thank you,
Kiran

On Tue, Sep 2, 2025 at 3:28 PM Angela Demas <[REDACTED]> wrote:

Dear Kiran,

Thank you for your email. I would like to inform you that your original message was sent to the Planning Commission on Monday, August 25.

From: [REDACTED]
To: [REDACTED]
Cc: [Board](#)
Subject: Re: Clearing up Wetland Area
Date: Thursday, October 2, 2025 3:05:01 PM
Attachments: [image.png](#)

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Thank you, Scott, for your response. This is a serious issue. The contractor seems to be simply following orders without understanding the approvals required, and there is no one available to discuss or clarify the authorization process.

They have already created a mess in the wetland area adjacent to our property, and bringing such heavy machinery so close to private property poses significant safety concerns.

I hope they will be instructed to properly clear up the site. I am also uncertain about what steps will be taken to address the trees that have already been cut in Wetland area.

Thank you,
Binod

On Thu, Oct 2, 2025 at 2:52 PM Scott Hendrickson [REDACTED] > wrote:

Good Afternoon Binod,

Thank you for bringing this to our attention.

Our Community Planning and Development Director, Tim Schmitt, has confirmed that they are not permitted to do that work. His staff is shutting them down and issuing violations as we speak.

This project has not yet been decided, and when it is, it will be done in the public meeting with public input after a recommendation of the planning commission.

Sincerely,

Scott Hendrickson

Supervisor, Meridian Township

[REDACTED]
5151 Marsh Road | Okemos, MI 48864



From: Binod Jhanwar <[REDACTED]>
Sent: Thursday, October 2, 2025 2:43 PM
To: Scott Hendrickson <[REDACTED]>; Board <[REDACTED]>
Subject: Clearing up Wetland Area

You don't often get email from [REDACTED]

Hi Scott,

This is with respect to current development around the Central park Estate area. All of a sudden EYDE cleared up all the trees right next to our property which I believe is a Wetland area. I don't understand how someone can clear things up without any communication to the adjacent property owner. Here is the picture of Wetland area attached next to our property. And is it even allowed to cut trees from the Wetland area?



Thanks,
Binod

On Tue, Aug 26, 2025 at 11:02 AM Scott Hendrickson <[REDACTED]>

From: [REDACTED]
To: [REDACTED]
Subject: Re: Urgent Complaint Regarding Unauthorized Site Activities by Eyde and Continental Properties
Date: Thursday, October 2, 2025 3:39:19 PM

Good Afternoon Jade,

Thank you for bringing this to our attention.

Our Community Planning and Development Director, Tim Schmitt, has confirmed that they are not permitted to do that work. His staff is shutting them down and issuing violations as we speak.

This project has not yet been decided, and when it is, it will be done in the public meeting with public input after a recommendation of the planning commission.

Sincerely,

Scott Hendrickson

Supervisor, Meridian Township

[REDACTED]

5151 Marsh Road | Okemos, MI 48864

Scott Hendrickson

Supervisor, Meridian Township

[REDACTED]

5151 Marsh Road | Okemos, MI 48864



From: Jade Shi [REDACTED] >
Sent: Thursday, October 2, 2025 3:32 PM
To: Tim Schmitt <[REDACTED]>; Scott Hendrickson [REDACTED] >;
Board <[REDACTED]>
Subject: Urgent Complaint Regarding Unauthorized Site Activities by Eyde and Continental Properties

Some people who received this message don't often get email from [REDACTED]

[REDACTED]

To Whom It May Concern,

I am writing to express my outrage and concerns regarding activities that began yesterday by Eyde and Continental Properties related to the Central Park Drive development project. It is completely unacceptable that land is being cleared and soil sampling is underway when this project **has not yet received official approval**. This shows a blatant disregard for township rules, policies, and the proper approval process.

These actions are irresponsible, disrespectful, and a clear demonstration of greed. They are prioritizing their interests over the community, while undermining the integrity of the Planning Commission and Township Board processes. I must ask: **Does this behavior suggest that these processes are merely formalities, and that public voices no longer matter?**

Elected Township Board members are meant to represent the community, not allow developers to act with impunity.

This behavior must be considered as evidence of the developers' disregard for laws and policies and residents' safety and quality of life in any decision-making regarding this project. It is a strong indicator that, if approved, they may engage in even more harmful and reckless actions, and I strongly oppose this project in its entirety.

Thank you for your time and consideration.

Best,

Jade

CPE Resident ([REDACTED])



To: Board Members

From: Amber Clark, Neighborhoods and Economic Development Director

Date: October 7, 2025

Re: El Camino's Garage Class C Liquor License Transfer

Attached is an application from Stacey and Matt Wesolek owners of NWZ Garage Bar/ El Camino's Garage a new business establishment that will be located at 4790 S. Hagadorn Road Suite 102. Approximately eight months ago, Stacey and Matt Wesolek submitted an application for the final Class C liquor license available in Meridian Township. While their application was well received, the Board was unable to approve the request. Stacey and Matt have successfully acquired a liquor license to bring their vision to life in Meridian.

A new application from Stacey Wesolek was submitted, to transfer the license to a suite within Hannah Plaza. The application includes a simple concept plan of the 4,007 square foot space that can seat over 100 people, a letter of recommendation on behalf of Stacey Wesolek, and a letter from the applicant to the Board.

A transfer liquor license request is treated differently with the Michigan Liquor Control Commission. A municipality has a limited number of days to respond to the notification of license transfer with the State. A response may include reasons for the municipality's objection to the license transfer. The objections raised should be viable reason for opposing the request to transfer like; risks to public safety, lack of adherence to ordinances, outstanding fees/bills owed to the municipality, inadequate zoning or another qualified objection.

Departmental Review:

Police Department: **Approved with comments: Pool table and jukebox describe elements found predominantly in a "bar" rather than a bar/restaurant.**

Fire Department: Approved

Community Planning & Development Department: **Approved with comments: Establishment must function as a restaurant.**

The request for transfer in this case needs no action from the Board at this time. The recommendation from the Director of Economic Development, Director of Community Planning, Fire Department, and Police Department is consent to the request to transfer the license.

There is no motion for the Board at this time.

**Application for New or
Transferred Liquor License**



Meridian Charter Township
5151 Marsh Road- Okemos MI 48864
571.853.4560

<div style="border: 1px solid black; padding: 2px;">Internal Review Only</div>	
Date Received: <u>8.21.2025</u>	Non-Refundable Fee \$1500
Date Sent to Depts. : <u>9.5.2025</u>	Paid: ☒
Response PD: <u>9.5.2025</u>	Response Fire: <u>9.5.2025</u>
Response Bldg. : <u>9.5.2025</u>	Response Planning/Zoning: <u>9.5.2025</u>
Twp Board Action: <u>None</u>	Final Action: <u>Transfer Accepted</u>
Circle One Type: <u>Class C</u> ☐ SDM ☐ SDD ☐ Other: _____	
Check One: New ☐ Transfer ☒	

A Non-refundable fee of \$1000.00 must accompany this application

By filling out this application form in full and attaching the materials requested, you will assist in the efficient review of your application for a liquor license. Please include any additional information or materials you believe will help the Township to review your proposal. This application must bear the signature of the property owner, business representative(s)/authorized ownership interests, and the applicant or applicant's representative (if different than the property owner). Applicants will be notified of incomplete applications.

1. CONTACT INFORMATION

First Name	<u>Stacey</u>	Last Name	<u>Wesolek</u>
Address	<u>1341 Shearington Dr.</u>		
City/State	<u>Dewitt, MI</u>	Zipcode	<u>48820</u>
Phone	<u>517-285-6699</u>	Email	<u>Wesolekstacey@gmail.com</u>

2. LOCATION OF BUSINESS

Business Name/DBA/Legal Name

<u>NW7 Garage Bar DBA EL Camino Garage Bar</u>			
Address	<u>4790 S. Hagadorn Rd. Suite 102</u>		
City	<u>East Lansing</u>	State	<u>MI</u>
		Zip Code	<u>48823</u>

Application for New or
Transferred Liquor License



Meridian Charter Township
5151 Marsh Road- Okemos MI 48864
571.853.4560

Parcel ID Number 33-02-02-90-509-080

Circle Liquor License Class Type: Class C SDM SDD Other: _____

Property's Existing Zoning Commercial

Property's Existing Use of Parcel Vacant - former site of Gourmet Village

Describe the Street/Road on which the property is situated:

The space is located in Hannah Plaza, and it's directly off from Hannah Blvd.

The main intersection of the road it faces is Hagadorn Rd.

Describe all the Land Uses surrounding the property, including those on each side, behind, and across the street from the property in question:

Directly behind the building is a wooded area that is a short distance from the train tracks. The suite is on the end cap of the building, and has potential for an outdoor seating area. Next to the suite is another business, Square One Bakery. The lot has ample parking spaces.

State the total square footage of each building proposed on the property:

4,007 Our suite at 102.

Seating Capacity 152

Describe the Day-to-Day Operation of the proposed business:

Monday-Friday: We are going to be a fast casual Mexican style restaurant that delivers quality food during the work day. Then into the evening we will transform into a local watering hole where locals can unwind from their busy day. Have a couple cocktails, watch all the important games on our big screens, and catch up with friends. This concept combines elements of a restaurant, bar, and nightclub, adapting to different customer needs and preferences throughout the week. It's designed to maximize the use of the space and attract different demographics at various times.

Has there been an application for any other liquor license as this location?

Yes ____ No x ____

If Yes, describe the license type and the date of issuance:

3. **APPLICANT INFORMATION**- This license will be held by:

- ☐ An Individual (**Attach** copy of any Assumed Name Certificate)
- ☐ A Partnership (**Attach** a copy of Partnership Certificate)
- ☐ A Corporation (**Attach** a copy of Articles of Incorporation)
- ☒ A Limited Liability Corporation (**Attach** a copy of Articles of Incorporation)

**Application for New or
Transferred Liquor License**



Meridian Charter Township
5151 Marsh Road- Okemos MI 48864
517.853.4560

4. APPLICANT INFORMATION (Complete for each owner/partner/officer/stockholder/resident agent, etc., attach additional sheets if needed.)

Name Stacey Wesolek

Type of Interest in Business Partner/owner Date of Birth 06/13/1987

Driver's License Number F300 777 564 442

Street Address 1341 Sherrington Dr.

City Dewitt State MI Zipcode 48827

Cellphone/Business Phone 517-285-6699

Email Wesolek Stacey@gmail.com

Have you lived at the same address the last two years? Yes ☒ No ☐

If you answered No, list any other residence addresses you have lived in the past two years:

Street Address City

State Zipcode

5. Attach a copy of the applicant's driver's license

6. If the Licensed Premise is to be located in a proposed/existing building for which site plan approval has not been obtained, **Attach** a conceptual plan showing proposed building elevations, floor plans, seating arrangements, site dimensions and parking areas ,

7. Attach a preliminary site plan drawing, showing the relationship of the proposed or existing building to the surrounding property and uses, including proposed parking facilities and lighting. An Architect's rendering or a clear photograph of the building must accompany the preliminary site plan.

8. Attach a statement as to the Applicant's experience in owning, managing, operating, and/or financing this type of business or any related business, including previous business references.

9. Attach a statement demonstrating that the proposed location and operation methods will not detrimentally and unreasonably impact nearby property owners, businesses, and residents.

10. Attach a statement and supporting documentation providing evidence that the Applicant is financially capable of meeting the obligations and business undertaking of which the license is to be issued.

11. Attach information and documentation of any previous License application(s) to the Michigan Liquor Control Commission, License history, and denial history of the Applicant and any affiliate as possible.

12. If this application involves the transfer of a Class C Liquor License within three (3) years of its original date, a copy of the executed and binding contract for the buy/sell of the License and or the business for review must be attached.

Application for New or
Transferred Liquor License



Meridian Charter Township
5151 Marsh Road- Okemos MI 48864
517.853.4560

4. APPLICANT INFORMATION (Complete for each owner/partner/officer/stockholder/resident agent, etc., attach additional sheets if needed.)

Name Matthew Wesolek
Type of Interest in Business Partner/owner Date of Birth 03/08/1982
Driver's License Number W 242 589 108 247
Street Address 1341 Sherrington Dr.
City Dewitt State MI Zipcode 48820
Cellphone/Business Phone 517-490-3074
Email mwesolek@gmail.com

Have you lived at the same address the last two years? Yes ☒ No ☐

If you answered No, list any other residence addresses you have lived in the past two years:

Street Address City
State Zipcode

5. Attach a copy of the applicant's driver's license

6. If the Licensed Premise is to be located in a proposed/existing building for which site plan approval has not been obtained, **Attach** a conceptual plan showing proposed building elevations, floor plans, seating arrangements, site dimensions and parking areas ,

7. **Attach** a preliminary site plan drawing, showing the relationship of the proposed or existing building to the surrounding property and uses, including proposed parking facilities and lighting. An Architect's rendering or a clear photograph of the building must accompany the preliminary site plan.

8. **Attach** a statement as to the Applicant's experience in owning, managing, operating, and/or financing this type of business or any related business, including previous business references.

9. **Attach** a statement demonstrating that the proposed location and operation methods will not detrimentally and unreasonably impact nearby property owners, businesses, and residents.

10. **Attach** a statement and supporting documentation providing evidence that the Applicant is financially capable of meeting the obligations and business undertaking of which the license is to be issued.

11. **Attach** information and documentation of any previous License application(s) to the Michigan Liquor Control Commission, License history, and denial history of the Applicant and any affiliate as possible.

12. If this application involves the transfer of a Class C Liquor License within three (3) years of its original date, a copy of the executed and binding contract for the buy/sell of the License and or the business for review must be attached.

Application for New or
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Meridian Charter Township
5151 Marsh Road- Okemos MI 48864
517.853.4560

13. PROPERTY OWNER

Name Eyde Hannah Plaza LLC

Date of Birth Driver's License No.

Street Address PO Box 4218 City East Lansing

State Zipcode Cellphone/Business Phone

Email

14. BUSINESS HISTORY

Does the Applicant currently hold any other Liquor License? Yes ☒ No ☐

If Yes, circle the License type: Class C SDM SDD Other:

Business Name and Business ID# Tin Can West 225368

Year the License was issued 2011

Street Address 8741 W. Saginaw HWY City Lansing

State MI Zipcode 48917

Has the Applicant previously held any other Liquor License? Yes ☒ No ☐

If Yes, list the Business Name: Tin Can East Lansing 241841

Year the License was obtained: 2016

Street Address 313. E Grand River City East Lansing

State MI Zipcode 48823

Has the Applicant ever had a Liquor License suspended or revoked? Yes ☐ No ☒

If Yes, circle the license type: Class C SDM SDD Other:

If Yes, list the Business Name:

Business Name and Business ID#

Street Address City

Year the License was revoked:

15. VIOLATION HISTORY

Has Applicant/Partner/Officer/Manager/Resident Agent been convicted of: (attach additional sheets if necessary)

- A felony
- Operating under the influence of Liquor or a controlled substance
- Operating with an unlawful bodily alcohol level
- Operating while intoxicated
- Operating while visibly impaired
- Selling/furnishing alcohol to a person under 21

Name	Date of Conviction	Arresting Agency	Nature of Offense	Punishment(not including fines/costs)
Stacey Wesolek	N/A	N/A	N/A	NONE
Matthew Wesolek	N/A	N/A	N/A	NONE

Does the Applicant/Partner/Officer/Manager/Resident Agent have a permit to carry a concealed weapon?

Yes ☒ No ☐

Do you plan to keep a weapon on the premises? Yes ☐ No ☒

16. RELEVANCE TO COMMUNITY & DEVELOPMENT GOALS

Describe what you believe are the overall benefits the proposed establishment will provide to Meridian Township that are unique, attractive, enhancing, and supportive of the economic development strategies of the community.

Our vision is to create a unique dining experience that combines the rich flavors of authentic Mexican cuisine with a vibrant atmosphere that appeals to a wide range of patrons. During the workday, we aim to provide a fast and authentic Mexican dining experience, perfect for busy professionals and locals looking for a quick yet satisfying meal. Our menu will feature traditional dishes made from high-quality ingredients, allowing guests to enjoy the bold and diverse flavors of Mexico in a casual setting. With a focus on speed and efficiency, we want to ensure that our customers can enjoy a delicious meal without sacrificing their valuable time during lunch breaks.

As the day winds down, our establishment will transform into a welcoming space where friends and colleagues can unwind after work. We envision a relaxed and inviting atmosphere that encourages social interaction, making it an ideal spot for casual gatherings.

By offering this dual experience—authentic Mexican dining during the day and an energetic nightlife atmosphere in the evenings and on weekends—we hope to attract a diverse clientele. This approach not only enhances our appeal but also contributes to the local economy by drawing in both residents and visitors looking for a unique dining and entertainment experience.

17. CERTIFICATION OF APPLICATION & MATERIALS

- ☒ I/We, the undersigned applicant(s), give permission to the Officials of the Charter Township of Meridian and its Consultants to enter the property that is the subject of this Application for the purposes of inspection to review and verify the information on the application. An inspection of this type will only occur during business hours and will include only entry into a building upon a mutually agreeable arrangement with the applicant and/or property owner.
- ☒ I/We, the undersigned applicant(s), have read and understand each and every provision and requirement of the **Meridian Charter Township Code 2024-05** regarding the regulation of sales of liquor in the Township; and I will provide such other information that the Township requests and deems necessary, in its reasonable discretion, to discover the truth of the matters required to be set forth in this application or required by Township Ordinances.
- ☒ I/We, the undersigned applicant(s), hereby swear that all of the statements, answers and information I have provided as part of this application are true, accurate and complete to the best of my knowledge. And I/we understand and acknowledge that any falsehoods or misrepresentation contained in such statements, answer or information can, among other things, be the cause of denial of the requested license and cause for the revocation of any license issued to the applicant under Chapter Six (6) of the Meridian Township Code.
- ☒ I/We, understand and agree that adult entertainment will not be permitted in the establishment. Adult entertainment includes but is not limited to, nudity, nude dancing, lap dancing, topless dancing, wet t-shirt contests, or any actual or simulated sexual acts. I understand and agree that permitting adult entertainment in the establishment is grounds for the Township to request that the State revoke any liquor license issued for the establishment.
- ☒ I have additional attachments to supplement the Application

18. OATH

I/We, swear and affirm that if this application is granted and a license is issued, I will not violate any applicable laws or ordinances of the State of Michigan, County of Ingham, or Charter Township of Meridian in the conduct of business.

Describe how the proposed establishment will provide a unique experience that other liquor license holders in Meridian Township, do not currently provide.

El Camino Bar aims to be a standout spot in the greater Lansing area by offering a unique blend of authentic Mexican cuisine and a vibrant atmosphere. During the workday, the focus is on providing quick service for lunch meetings, ensuring that professionals can enjoy a flavorful meal without delay. In the evenings, the bar transforms into a lively venue with entertainment options like a pool table, jukebox, and live DJs on weekends. This approach caters specifically to young professionals seeking a place to unwind after work, filling a niche as there are currently no nightclubs in the area tailored for this demographic. We believe that the Hannah Plaza is an ideal location due to ample parking. We also will enhance the quality of our neighbor's business (Pizza House) by attracting a late night crowd that would partake in their late night menu.

List the number of Full-time employees the establishment will hire

2-4

List the number of Part-time employees the establishment will hire

6-10

Describe what efforts will be made to hiring local contractors, local employees, etc. to support your business

The organization has developed a multi-faceted recruitment strategy focused on leveraging local resources in Meridian Township and surrounding areas. Key elements of this strategy include:

Active engagement in local social media groups for job postings

Utilization of established business contacts within Meridian Township

Partnership with Power House of East Lansing to attract students seeking flexible work schedules

Collaboration with a small business contractor based in Okemos and Williamston

This approach aims to tap into the local talent pool, particularly targeting students and community members seeking flexible employment opportunities. By combining online outreach, existing networks, and strategic partnerships, the organization seeks to efficiently recruit new talent while maintaining strong ties to the local community.

Application for New or
Transferred Liquor License



Meridian Charter Township
5151 Marsh Road- Okemos MI 48864
517.853.4560

AUTHORIZED SIGNATURES

Matthew Wesolek

APPLICANT SIGNATURE

Matthew Wesolek

APPLICANT NAME PRINTED

August 21, 2025

DATE

Jason Goldie
Notary Public State of Michigan
Acknowledged before me on August 21, 2025
In Livingston County, Michigan
My Commission Expires: August 30, 2027
Acting in Ingham County, Michigan

JASON G. GOLDIE
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF LIVINGSTON
My Commission Expires August 30, 2027
Acting in the County of Ingham

[Signature]
PROPERTY OWNER SIGNATURE (IF APPLICABLE)

PROPERTY OWNER NAME (IF APPLICABLE)

Nathaniel Eyde, Manager of George F. Eyde Family, LLC sole member
of Eyde Hancock Plaza, LLC

DATE

August 21, 2025

Jason Goldie
Notary Public State of Michigan
Acknowledged before me on August 21, 2025
In Livingston County, Michigan
My Commission Expires: August 30, 2027
Acting in Ingham County, Michigan

JASON G. GOLDIE
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF LIVINGSTON
My Commission Expires August 30, 2027
Acting in the County of Ingham

Application for New or
Transferred Liquor License



Meridian Charter Township
5151 Marsh Road- Okemos MI 48864
517.853.4560

AUTHORIZED SIGNATURES

[Signature]

APPLICANT SIGNATURE

Stacey Wesołek

APPLICANT NAME PRINTED

August 21, 2025

DATE

[Signature]
Notary Public State of Michigan
Acknowledged before me on August 21, 2025
In Livingston County, Michigan
My Commission Expires: August 30, 2027
Acting in Ingham County, Michigan

JASON G. GOLDIE
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF LIVINGSTON
My Commission Expires August 30, 2027
Acting in the County of Ingham

[Signature]

PROPERTY OWNER SIGNATURE (IF APPLICABLE)

Nathaniel Eyde, Manager of George F. Eyde Family, LLC sole member of Eyde Hannah Plaza, LLC

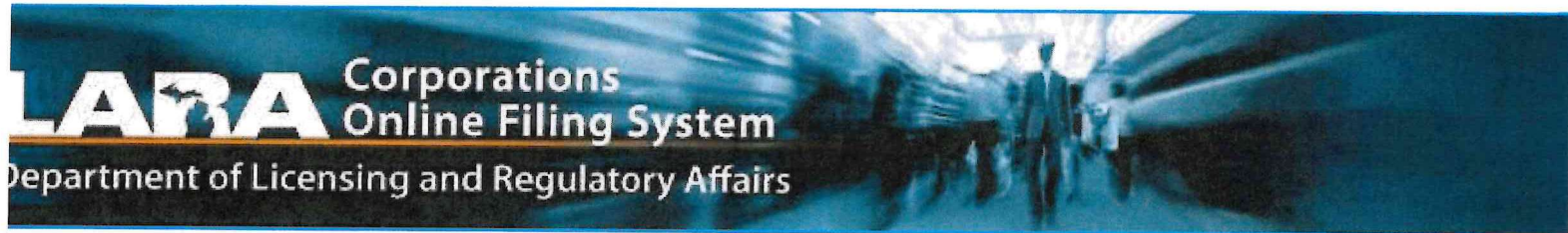
PROPERTY OWNER NAME (IF APPLICABLE)

DATE

August 21, 2025

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COUNTY OF LIVINGSTON
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Acting in the County of Ingham



Form Revision Date 02/201

ARTICLES OF ORGANIZATION

For use by DOMESTIC LIMITED LIABILITY COMPANY

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned executes the following Articles:

Article I

The name of the limited liability company is:

NWZ GARAGE BAR LLC

Article II

Unless the articles of organization otherwise provide, all limited liability companies formed pursuant to 1993 PA 23 have the purpose of engaging in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan. You may provide a more specific purpose:

Article III

The duration of the limited liability company if other than perpetual is:

Article IV

The street address of the registered office of the limited liability company and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: STACEY WESOLEK
2. Street Address: 1341 SHERRINGTON DR
Apt/Suite/Other:
City: DEWITT
State: MI Zip Code: 48820

3. Registered Office Mailing Address:

P.O. Box or Street Address: 1341 SHERRINGTON DR
Apt/Suite/Other:
City: DEWITT
State: MI Zip Code: 48820

Article V

(Insert any desired additional provision authorized by the Act.)

ARTICLES CONTINUE:

ARTICLE V

THE BUSINESS OF THE LIMITED LIABILITY COMPANY IS TO BE MANAGED BY ONE OR MORE MANAGERS.

ARTICLE VI

NO MANAGER OF THE LIMITED LIABILITY COMPANY SHALL BE PERSONALLY LIABLE TO THE LIMITED LIABILITY COMPANY OR ITS MEMBERS FOR ANY BREACH OF ANY DUTY ESTABLISHED PURSUANT TO SECTION 404 OF THE MICHIGAN ACT; PROVIDED, HOWEVER, THIS ARTICLE SHALL NOT ELIMINATE OR LIMIT THE LIABILITY OF A MANAGER FOR ANY OF THE FOLLOWING:

1. THE RECEIPT OF A FINANCIAL BENEFIT TO WHICH SUCH MANAGER IS NOT ENTITLED

- 2. LIABILITY UNDER SECTION 308 OF THE MICHIGAN ACT
- 3. A KNOWING VIOLATION OF LAW
- 4. AN ACT OR OMISSION OCCURRING BEFORE THE DATE WHEN THE PROVISION BECOMES EFFECTIVE.

ARTICLE VII

AMENDMENTS TO THESE ARTICLES OF ORGANIZATION SHALL BE APPROVED BY NO LESS THAN AN AFFIRMATIVE VOTE OF A MAJORITY INTE
REST (MORE THAN 50%).

Signed this 31st Day of May, 2024 by the organizer(s):

Signature	Title	Title if "Other" was selected
STACEY WESOLEK	Organizer	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify
that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the ARTICLES OF ORGANIZATION

for

NWZ GARAGE BAR LLC

ID Number: 803225780

received by electronic transmission on May 31, 2024 ***, is hereby endorsed.***

Filed on May 31, 2024 ***, by the Administrator.***

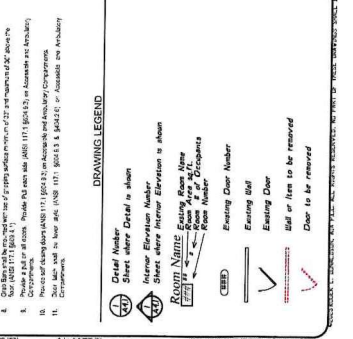
The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 31st day of May, 2024.

Linda Clegg

Linda Clegg, Director
Corporations, Securities & Commercial Licensing Bureau



Dear Meridian Township Board Members,

I hope this message finds you well. My name is Stacey Wesolek, and I am writing to introduce myself and share my background in the hospitality industry, as well as my vision for a new business venture in Meridian Township.

Application attachment 8: Since moving to the Lansing area in 2005 to pursue my college education, I have worked in various capacities within the hospitality sector, which has become my passion. My journey began as a hostess and server at The Nuthouse Sports Bar and Grill, evolving over the years into management roles at multiple establishments, including:

- **2005:** The Nuthouse Sports Bar and Grill – Hostess and Server
- **2005-2010:** Bonnie's Place – Bartender/Shift Manager
- **2010-2014:** The Tin Can Downtown – Bartender
- **2014:** Tin Can – Beverage Manager
- **2015:** Tin Can – General Manager
- **2016:** Tin Can – District Area Manager (Lansing)
- **2020:** Tin Can – Managing Partner (East Lansing & West Lansing) I no longer am a managing partner of East as I have stepped down to focus on opening our own venture.

I have been fortunate to work with a company that has allowed me to develop and grow a brand, successfully opening four locations of the Tin Can franchise and revitalizing Duke's Saloon for a decade. I also launched an event venue, the Studio at 414, and revitalized many bars within Doug John's Lansing portfolio.

Application attachment 9: Now, I am excited to embark on my own business journey and believe that Meridian Township is the ideal location for my new venture. The township's commitment to environmental sustainability, community engagement, and diversity resonates with my business values. I feel that with the help of the Eyde's careful planning that a Mexican restaurant will only enhance the draw of consumers to the Hannah Plaza.

1. **Michigan Athletic Club:** A private health club with a club and restaurant inside, however membership is required for entry.
2. **I heart Mac and Cheese:** This is a fast casual restaurant that specializes in gourmet build your own mac and cheese.
3. **Jimmy Johns:** This operation is a popular chain sandwich shop known for their quick turnaround times.
4. **Pizza House:** A popular late-night Italian/pizza destination well-known to locals.
5. **Sindu:** An authentic Indian restaurant catering primarily to sit-down diners.
6. **San Su:** A sushi and Asian cuisine establishment favored by students and visitors.
7. **Zhen Ramen:** A local restaurant that specializes in homemade Ramen dishes.

Our choice of the Hannah Plaza is intentional, as we aim to introduce authentic Mexican cuisine and a vibrant nightlife for young professionals. Since the pandemic, there has been a noticeable decrease in late-night venues, and we aspire to provide a safe and welcoming space for people to unwind after work. Our establishment will feature a pool table, jukebox, and the potential for an outdoor patio to enjoy during the warmer months. While our hours during the week will be limited, we are flexible and willing to adjust our operating hours based on customer demand.

Application attachment 10: See additional paperwork

Application attachment 11: N/A

Warm regards,

Stacey Wesolek



ServSafe® CERTIFICATION

STACEY WESOLEK

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the ANSI (American National Standards Institute) National Accreditation Board (ANAB) – Conference for Food Protection (CFP).



#0655

26245873

CERTIFICATE NUMBER

9/18/2024

DATE OF EXAMINATION

Local laws apply. Check with your local regulatory agency for recertification requirements.

Sherman Brown

Sherman Brown
Executive Vice President, Business Services

5639

EXAM FORM NUMBER

9/18/2029

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



In accordance with Maritime Labour Convention 2006, Resolution ADM N 068 2013 (Regulation 3.2, Standard A3.2).

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This document cannot be reproduced or altered.

Contact us with questions at 233 S. Wacker Drive, Suite 3600, Chicago, IL 60606-6383 or ServSafe@restaurant.org.



14th October, 2024

Jeff Parks
Waverly Robotics
Waverly Community Schools

To Whom It May Concern,

I am writing to express my utmost admiration for Stacey Wesolek, who has been an exceptional supporter of the Waverly Robotics team and a pillar of strength in the Lansing community. It is truly an honor to speak to her remarkable character, generosity, and unwavering commitment to the betterment of those around her.

Stacey's contributions to our robotics program have gone beyond just financial support. She has shown a deep and genuine belief in the potential of our students and the values we strive to instill in them. Her generosity has allowed countless young minds to explore the world of STEM, nurturing their curiosity and inspiring them to dream bigger. Thanks to Stacey, our team has been able to grow and succeed in ways we never imagined possible.

What truly sets Stacey apart, however, is not just her philanthropy, but her heart. She is a person who leads with kindness and humility, always looking for ways to uplift others. In Lansing, Stacey is widely known as someone who continuously gives back, whether it's through her support of local organizations or her active involvement in community events. Her dedication to improving the lives of others is evident in everything she does.

Stacey exemplifies the qualities of a true leader—compassion, integrity, and a relentless drive to make the world a better place. Her impact on the Waverly Robotics team has been profound, and her influence on the broader Lansing community is immeasurable. She has touched the lives of so many, and for that, we are forever grateful.

It is with deep appreciation and respect that I commend Stacey Wesolek for her tireless efforts and her remarkable spirit. She is truly an inspiration to all who have the privilege of knowing her.

Sincerely,
Jeff Parks

Student Activities and Grant Coordinator
Waverly Community Schools

WAVERLY ROBOTICS



[HTTPS://WAVERLYROBOTICS.ORG/](https://waверlyrobotics.org/)



JPARKS@WAVERLYK12.NET



+517-203-9349



To: Meridian Township Board Members

From: Courtney Wisinski, Director of Parks & Recreation
and Emma Campbell, Stewardship Coordinator

Date: September 16, 2025

Re: Meridian Township Deer Management Program 2025

Meridian Township is heading in to its fifteenth year of urban deer management. Urbanization has caused an over-population of deer that has resulted in an increase in reports of vehicle/deer collisions, concern for public, and a disruption of the ecological balance of our natural areas. While these remain the priorities of our program, we will continue to grow and evolve to best serve our community as well as the health of the Township's white-tail deer population.

2025 Meridian Deer Management Overview:

- The Michigan Department of Natural Resources (MDNR) Deer Management Plan was submitted and approved for 350 deer harvests utilizing Deer Management Assistance Permits (DMAP). These permits allow for antlerless harvest of white-tailed deer only.
- 63 residents are registered as volunteer archers, to enact the management program from October 1st, 2025 to January 1st, 2026. This program is not open to the public for hunting. Each volunteer has registered with staff, passed a background check and completed mandatory training and proficiency testing.
- 42 Township properties have been selected for the 2025 management program with volunteer archers placed at each (2025 management map attached). All properties remain open during the archery season and are posted with signage notifying the public.
- 28 private properties have given permission for hunter placement during the archery season.
- All volunteers are required to donate their first deer harvested. All donated venison is tested for Chronic Wasting Disease (CWD) and delivered to local food banks. Testing and processing costs are paid by the Michigan Department of Natural Resources. In 2024-2025, 7,468 pounds of venison was donated to 14 local food banks.
- Michigan State University will be collaborating with the Deer Management Program to conduct research on tick-borne diseases and their burden on the white-tail deer population (memo attached).

Meridian is a leader in urban deer management and provides a unique opportunity for residents to participate in important land management. Collaboration with researchers at Michigan State University and state biologists with the MDNR will continue to provide important data to aid in future management decisions for white-tail deer in the Township.



To: Meridian Township Board Members

From: Courtney Wisinski, Director of Parks & Recreation
and Emma Campbell, Stewardship Coordinator

Date: September 16, 2025

Re: Michigan State University Deer Targeted Anti-Tick Project Collaboration

We are pleased to continue our partnership with Michigan State University conducting research on the deer and tick population utilizing the Meridian Urban Deer Management Program. The goal of this research project is to potentially develop a deer-targeted oral drug delivery unit to reduce the environmental risk to humans due to tick-borne diseases, such as Lyme disease. The research with Meridian Township is based solely on gathering information on the deer and tick population and the potential dissemination techniques that could be used for future administration of anti-tick medication. This year the study will also begin collecting data on the age structure and sex ratio of the harvested deer. As a result of this collaboration, Meridian Township will benefit from data received, which will provide information on Meridian's white-tailed deer population as well as the rate of Lyme disease in the Township.

Objectives of the study:

- Quantify questing tick abundance and parasitism of deer.
- Quantify deer and non-target wildlife species use of field sites for potential deployment of oral medication delivery units.
- Quantify consumption rates of a food product designed to deliver medications to white-tailed deer at different times of year.
- Quantify uptake of a placebo biomarker (rhodamine B) by deer to examine theoretical uptake of medication.
- Communicate project goals and results to Township officials and public.
- Study fawn mortality rates in the Township.
- Quantify the sex ratio and age distribution of the Township deer population.

Michigan State researchers will continue the project through the 2025-2026 deer management season, conducting field recon prior to the archery season to ensure study sites are chosen with little to no public activity. There will be six to eight sites of study total across Township lands. The study will remain in effect until May 2026. Township staff place high value on research collaboration with Michigan State University, and the benefits future studies will provide for the local wildlife, natural areas, and residents of Meridian Township.



FOR IMMEDIATE RELEASE
September 15, 2025

CONTACT: Jack Hughes, Project Engineer
517.853.4470 | hughes@meridian.mi.us

Meridian Township to Hold Fall Electronics Recycling and Coat Collection Day

Both events will take place on Saturday, September 20 at the Meridian Mall

Meridian Township, MI – The Meridian Green Team will be hosting a Fall Electronics Recycling Event on Saturday, September 20 from 9:00 am to 1:00 pm. The entrance will be on Central Park Drive, north of the Meridian Mall (1982 W. Grand River Avenue, Okemos). Signs and volunteers will be in place to help direct traffic.

This recycling event is an environmentally safe way for all community members to remove unwanted electronic items and small appliances from their homes. Meridian Cares will also be accepting new and gently used coats, snow pants, boots, and shoes for their annual coat drive.

Accepted items:

- **Electronics:** *TVs*, monitors**, computers, laptops, printers & scanners, fax machines, keyboards, computer mice, VCRs, DVRs, DVD players, hard drives, satellite boxes, tablets & E-readers, mobile phones, MP3 players, video game consoles, cords and cables, vacuum cleaners, coffee makers, toasters, and microwaves.
**TVs and monitors: \$20 donation each (cash or check payable to Meridian Township)*
- **Air Conditioners, Dehumidifiers, and Small Refrigerator/Freezers:**
 - Consumers Energy Electric Customers: Bring your old working appliance and receive a rebate in 6 weeks for responsibly recycling. Please bring a copy of your Consumers electric bill.
 - BW&L Customers contact: 800.573.3503 or lbwl.com/appliancerecycling for information about recycling options and rebates.
- **Coats, Snow Pants, and Boots:** New and gently used only.

Non-accepted items:

- Batteries, smoke detectors, lighting, and large household appliances.

Any questions about the Electronics Recycling Event can be directed to Project Engineer Jack Hughes at hughes@meridian.mi.us or 517.853.4470.

Questions about the Meridian Cares Coat Drive can be directed to Katie Love at klove@meridian.mi.us or 517.853.4204.

More information about both events can be found at <https://bit.ly/2025MerTwpFallRecycling>.

###

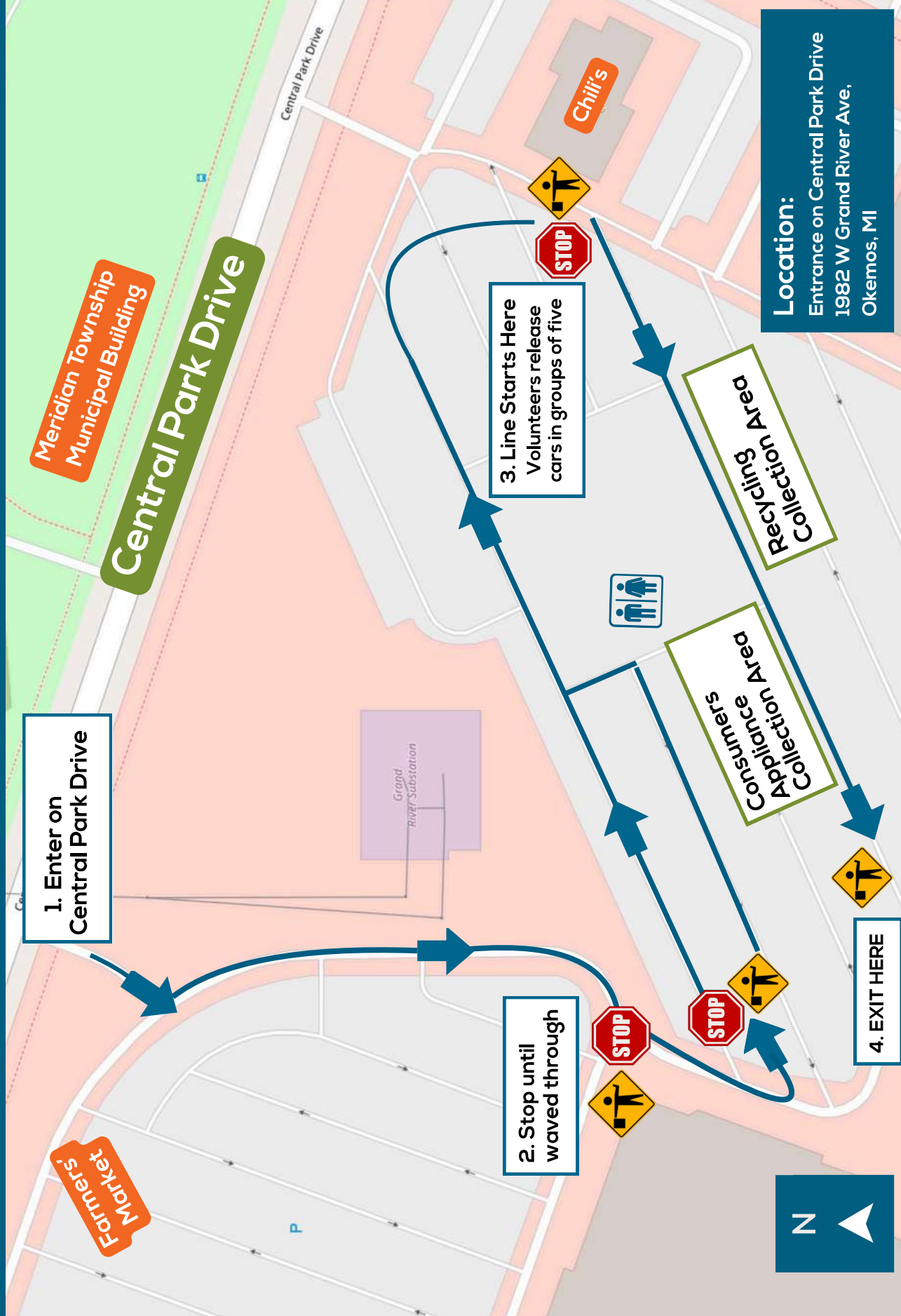
The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





Fall Electronics Recycling Event Map

Saturday, September 20, 9:00 am to 1:00 pm





FOR IMMEDIATE RELEASE
September 16, 2025

CONTACT: Angela Demas, Township Clerk
517.853.4324 | demas@meridian.mi.us

Meridian Township Recognizes National Voter Registration Day
Residents Encouraged to Register to Vote on September 16

Meridian Township, MI – In recognition of National Voter Registration Day on September 16, the Meridian Township Clerk's Office is encouraging residents to register to vote by hosting a series of voter registration drives.

The next voter registration drive is on **Wednesday, September 17 from 3:00 pm to 7:00 pm at the Meridian Township Farmers' Market (1995 Central Park Drive, Okemos)**. The Clerk's Office will have a booth at the Wednesday market where attendees can register to vote and ask questions.

Additionally, the Clerk's Office is partnering with local high schools this week to help register eligible students.

"The right to vote is one of the most fundamental rights in our democracy," said Township Clerk Angela Demas. "National Voter Registration Day serves as a reminder and a call to action, encouraging all eligible individuals to register and take part in shaping our nation's future through the electoral process."

To register to vote in Michigan, individuals must meet the following requirements:

- Be a Michigan resident and reside in your city or township for at least 30 days
- Be a United States citizen
- Be at least 17.5 years of age and turn 18 years of age by Election Day to vote (eligible 16- and 17-year-olds can pre-register)
- Not currently serving a sentence in jail or prison

Qualified Meridian Township residents who are not yet registered may do so using any of the following options:

- In person at the Meridian Township Clerk's Office (5151 Marsh Road, Okemos)
 - The Clerk's Office is open from 8:00 am to 5:00 pm, Monday through Friday
- Online at the Michigan Voter Information Center: www.michigan.gov/VoterRegistration
- By mail to the Meridian Township Clerk's Office: Angela Demas, Meridian Township Clerk, 5151 Marsh Road, Okemos, MI 48864. A printable voter registration application is available at www.michigan.gov/VoterRegistration

For questions, contact the Clerk's Office at 517.853.4300 or ClerksOffice@meridian.mi.us.

###

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FOR IMMEDIATE RELEASE
September 22, 2025

CONTACT: Scott Hendrickson, Township Supervisor
517.853.4250 | hendrickson@meridian.mi.us

Meridian Township Board to Hold Second Listening Session of 2025

The Board seeks input from residents at the Listening Session on Tuesday, September 30

Meridian Township, MI – The Meridian Township Board plans to hold the second listening session of the year on Tuesday, September 30 from 6:00 pm to 7:30 pm at St. Luke Lutheran Church (5589 Van Atta Road, Haslett).

Residents are encouraged to attend and share their ideas on what they would like to see in Meridian Township. The Board will also provide a brief overview of current projects, programs, and events going on in the Township, followed by a time for residents to voice their comments.

"The Meridian Township Board works best when we hear directly from our residents so that we can better serve them," said Meridian Township Supervisor Scott Hendrickson. "Previous listening sessions have led to concrete and expedient action on a range of issues, and we look forward to learning more about the issues that are on our residents' minds at this time."

Anyone unable to attend can provide feedback online at bit.ly/ListeningSessionsForm.

After each listening session, a summary of the discussion will be provided on the Meridian Township Website at meridian.mi.us/government/boards-and-commissions/township-board under the *Listening Sessions* folder. The summary will be provided two weeks after the listening session.

The final listening session of 2025 will be on Tuesday, November 13 from 6:00 pm to 7:30 pm at 2|42 Community Center (2630 Bennett Road, Okemos).

For questions, please contact Michelle Prinz at 517.853.4258 or prinz@meridian.mi.us.

###

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FOR IMMEDIATE RELEASE
September 25, 2025

CONTACT: Emma Campbell, Stewardship Coordinator
517.853.4614 | ecampbell@meridian.mi.us

Meridian Township's Deer Management Program Begins October 1

Township Achieves 49% Drop in Car-Deer Collisions Since Program's Launch in 2011

Meridian Township, MI – Meridian Township will begin its 15th annual Deer Management Program on **Wednesday, October 1**, coinciding with the start of the 2025 archery season. The program aims to address deer overpopulation and enhance community safety.

Since its inception in 2011, the Deer Management Program has led to a 49% reduction in deer-car collisions. Additionally, venison harvested through the program is donated to 14 local food banks, with 7,468 pounds contributed during the 2024-2025 season. Since 2020, over 35,000 pounds of venison has been donated to local food banks.

The 2025 Deer Management Plan includes the following key measures:

- The program will run from October 1 through January 1.
- This year's program will be conducted on 42 Township-owned properties and 28 approved private properties.
- The managed harvest is **NOT** open to the general public.
 - A total of 63 experienced volunteer hunters, all familiar with the area, have been selected. Each volunteer must pass a background check, attend mandatory training, and demonstrate proficiency with their equipment.
- Program volunteers utilize archery hunting only at their assigned properties.
- Entrances to designated hunting properties are posted to advise visitors of the management.

"We are working closely with the Michigan Department of Natural Resources (MDNR) to promote a safer community and a healthier deer herd," said Land Stewardship Coordinator Emma Campbell. "Thanks to the MDNR, venison donations to local food banks will continue, as they cover the cost of processing and testing for Chronic Wasting Disease (CWD)."

Neighbors of the Township properties that will be managed have received notification about the deer harvest. All parks and land preserves remain open to the public during this time, with signage indicating that the Deer Management Program is in effect.

To see reports and statistics from previous years, visit meridian.mi.us/DeerManagement. For questions, please call the Meridian Township Parks and Recreation Department at 517.853.4600.

###

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A PRIME COMMUNITY
meridian.mi.us

CONTACT: Holly Cordill, Executive Director
517.347.7300 | cordill@meridianhistoricalvillage.org

Meridian Heritage Festival Brings Local History to Life on October 4

Free Event Features Historical Demonstrations, Entertainment, and More

Meridian Township, MI – Meridian’s Heritage Festival, hosted by the Friends of Historic Meridian, returns on Saturday, October 4 from 10:30 am to 4:30 pm at the Meridian Historical Village (5151 Marsh Road, Okemos).

Visitors will enjoy a family-friendly celebration of Meridian Township’s history with a day of historical demonstrations, entertainment, activities, and more. Admission to the event is free, and the historic buildings will be open to the public beginning at 10:30 am.

Schedule of Events:

- 10:30 am | Welcoming Ceremony
- 10:30 am to 4:30 pm | Demonstrations and Exhibits
 - Blacksmith, Back Door Gardeners, Broom Maker, Crossroads Basket Weavers, Textile Spinners, Lace Maker, Loom Artisans, Quilters, Rug Hooking, Model Trains, Wood Carvers, Capital Area District Libraries, Antique Boat Displays & Demos, Model T Car, and Sons of the Union Veterans of the Civil War
- 10:30 am to 4:30 pm | Children's Game Area
 - Wristbands available in the General Store for \$3 per child or \$5 per family
- 10:30 am to 4:30 pm | Catch and Release Fishing
 - Equipment is provided, but participants can bring their own
- 12:00 pm to 12:30 pm & 1:00 pm to 1:45 pm | Renaissance Singers in the Chapel
- 2:00 pm to 2:30 pm | Irish Dancers in the Chapel
- 2:00 pm | Vintage Baseball at Central Park
- 10:00 am to 4:00 pm | Nokomis Cultural Heritage Center Open

Grilling Gators and Kona Ice will also be on site for food and refreshments.

To learn more about the Friends of Historic Meridian, visit www.meridianhistoricalvillage.com. For questions, call the Meridian Historical Village at 517.347.7300.

###

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FOR IMMEDIATE RELEASE
October 1, 2025

CONTACT: Tavis Millerov, Fire Marshal
517.853.4720 | millerov@meridian.mi.us

Meridian Township Fire Department to Host Fire Prevention Open House
Public Invited for Tours, Demos, and Fire Safety Education

Meridian Township, MI – The Meridian Township Fire Department will be hosting a Fire Prevention Open House on **Sunday, October 5 from 1:00 pm to 4:00 pm** at Central Fire Station #91 (5000 Okemos Road, Okemos).

There will be a fire apparatus display, kids' agility test, fire prevention information, donuts, cider, and more. Attendees will also have the opportunity to meet Meridian Township firefighters. The event is free and open to all ages.

The Open House will be held on the first day of Fire Prevention Week™ (FPW™), which is a campaign organized every October by the National Fire Protection Association (NFPA).

This year's campaign is titled "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home." Its goal is to provide information about how to safely buy, charge, and recycle Lithium-Ion batteries.

For questions about the Fire Prevention Open House, contact the Meridian Township Fire Department at 517.853.4700.

###

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MERIDIAN TOWNSHIP POLICE DEPARTMENT

RICHARD GRILLO | CHIEF OF POLICE

FOR IMMEDIATE RELEASE

October 1, 2025

CONTACT: Bart Crane, Assistant Chief of Police

517.853.4810 | crane@meridian.mi.us

Vehicle Struck by Railroad Equipment at Hagadorn Road Crossing No Injuries Reported

Okemos, MI – At approximately 6:57 a.m. this morning, officers responded to a traffic incident at the Hagadorn Road railroad crossing just south of Mt Hope Road. A single vehicle disregarded the activated gate arms and entered the crossing, where it was struck by railroad maintenance equipment being used to replace railroad ties.

Fortunately, no injuries were reported. The crossing was temporarily closed for approximately one and a half hours while crews cleared the scene and ensured the safety of the area.

This morning's incident follows two similar events over the past weekend at the same location, where drivers ignored posted road closure signs and became stuck on the tracks. No injuries occurred in those cases either.

The Meridian Township Police Department reminds all drivers to obey posted signage and crossing signals, especially in active construction zones. Disregarding these warnings not only endangers the driver but also poses serious risks to rail workers and other motorists.

Anyone with information about these incidents or concerns regarding traffic safety in the area is encouraged to contact the Department at 517.853.4800, or by submitting a traffic concern online at www.meridian.mi.us/police.



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Settlement Agreement Update

Eyde Central Park Property

MONDAY, October 13, 2025

CHARTER TOWNSHIP OF MERIDIAN

LEGAL NOTICE

Settlement Agreement Update

Eyde Central Park Property

Public Hearing

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, October 13, 2025 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a proposed project. Continental 975 Fund LLC is submitting an application to amend an existing settlement agreement with the Eyde Company to allow the development of a medium density multiple-family community on vacant land along Central Park Drive.

Materials related to the request are available for viewing in the Department of Community Planning and Development office (5151 Marsh Road, Okemos, 48864), Monday-Friday, 8am-5pm, or on the Township website at the following location: www.meridian.mi.us/businesses/development-projects. Written comments may be sent prior to the public hearing to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to schmitt@meridian.mi.us.

Publish:

City Pulse

September 24, 2025

Angela Demas

Township Clerk

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Variance Request 25-09

5130 Country Drive

WEDNESDAY, October 15, 2025

CHARTER TOWNSHIP OF MERIDIAN

LEGAL NOTICE

Variance Request #25-09

5130 Country Drive

Public Hearing

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, October 15, 2025 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517.853.4560) to hear all persons interested in a variance request from James & Jana Stewart. The applicant is proposing to construct a detached accessory structure (garage) that projects in front of the principal structure (house) at 5130 Country Drive. The subject site is zoned RR, Rural Residential.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

Publish:

City Pulse

September 24, 2025

Angela Demas

Township Clerk

1 Affidavit, please



9.B

CONSENT AGENDA PROPOSED BOARD MINUTES

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of September 16, 2025 and Special Meeting of September 30, 2025. (1)**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of September 16, 2025 and Special Meeting of September 30, 2025 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, September 16, 2025, 6:00PM

PRESENT: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Trezise, and Trustee Wilson

ABSENT: Trustee Sundland

STAFF: Township Manager Dempsey, Township Deputy Manager Opsommer, Police Chief Grillo, Fire Chief Hamel, Finance Director Blonde, IT Director Gebes, Parks and Recreation Director Wisinski, Community Development and Planning Director Schmitt, Communications Manager Diehl

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the September 16, 2025, Regular Township Board meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Clerk Demas called the roll of the Board. Six Board members present at 6:01 pm.

Trustee Sundland was absent.

4. PRESENTATION

A. Treasurer Deschaine Recognition

Representative Brixie presented a certificate of Special Tribute from the State of Michigan to Treasurer Deschaine for his service to Meridian Township.

Supervisor Hendrickson presented a plaque with a proclamation from the Township Board to Treasurer Deschaine to recognize his service to Meridian Township.

Treasurer Deschaine extended his thanks to the Board, staff and residents of the Township, and individuals who helped him.

B. 2026 Township Budget

Manager Dempsey presented an overview of the 2026 recommended budget.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened public comment at 6:42 pm.

Charles Malesko spoke about Township Fire Department staffing.

Steve Vagnozzi recognized Treasurer Deschaine's service to the Township.

Vincent Tomanica spoke about Central Park Estates Development.

Supervisor Hendrickson closed public comment at 6:49 pm.

6. TOWNSHIP MANAGER REPORT

Manager Dempsey gave updates on:

- Upcoming listening session on September 30 at St. Luke Lutheran Church on Van Atta Road at 6 pm.
- Thanked Kim Graham, Accounts Payable Specialist, for her service.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson attended the Community Resource Commission (CRC) meeting and mentioned Grand River at North Meridian Road will be completely closed on September 29.

Clerk Demas announced today is National Voter Registration Day and shared details on the series of voter registration drives held by the Clerk's office. She also attended the Bureau of Elections (BOE) conference.

Trustee Lentz attended Meridian Conservation Corps Stewardship Saturday workday and recognized Treasurer Deschaine.

Supervisor Hendrickson and Clerk Demas attended the Youth Commission meeting.

Treasurer Deschaine recognized the Youth Commission.

8. APPROVAL OF AGENDA

Trustee Wilson moved to approve the Agenda. Supported by Clerk Demas.

VOICE VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 6-0

9. CONSENT AGENDA

Supervisor Hendrickson noted amended minutes provided by the Clerk's office and closed session minutes provided to the Board members.

Treasurer Deschaine moved to approve the Consent Agenda with friendly amendment to the minutes. Supported by Clerk Demas.

ROLL CALL VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 6-0

10. PUBLIC HEARINGS

A. 2026 Township Budget

Supervisor Hendrickson opened the public hearing at 7:00 pm.

Public comment opened at 7:00 pm

Public comment closed at 7:00 pm.

Supervisor Hendrickson closed the public hearing at 7:00 pm.

At 7:00 pm, Supervisor Hendrickson called for a recess. At 7:07 pm the Board reconvened.

11. ACTION ITEMS

A. Planned Unit Development #25-012 – 3560 Hulett Rd

Director Schmitt gave an overview of the discussion that has occurred to date.

Trustee Trezise moved to adopt the resolution approving the Planned Unit Development request from Jim Giguere, for the redevelopment of the property at 3560 Hulett Road. Supported by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 6-0

B. Ordinance 2025-07 Parking Lot Landscaping Standards Updates – Final Adoption

Director Schmitt gave an overview of the discussion that has occurred to date.

Trustee Lentz moved to adopt the resolution approving Text Amendment #2025-07 to amend the Code of Ordinances of the Charter Township of Meridian at Section 86-752 to update the standards for parking lot landscaping in the Township. Supported by Trustee Trezise.

ROLL CALL VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 6-0

12. BOARD DISCUSSION ITEMS

A. 2026 Township Budget

Manager Dempsey and Director Blonde outlined information and changes made in the 2026 budget document. Updates that were highlighted were to the format; personnel summaries; increase to mechanical, electrical, plumbing fee; inclusion of community needs fund grant; CHILL grant expenses; and inclusion of watermain replacement project to the budget.

Board members asked about water rate changes, health care plan, Okemos Consolidated Drain commitment, cost of elections, State funding affecting revenue sharing, Advanced Metering Infrastructure (AMI), and Utility Billing job posting changes.

Deputy Manager Opsommer answered questions about Okemos Consolidated Drain commitment and AMI.

B. Township Board Listening Session

Manager Dempsey offered some suggestions for structuring the meeting, noting that it might help to involve more community members.

Board members mentioned this session was advertised to residents in the Northern part of the Township.

Board members suggested discussing updates on developments in the community including Haslett Village project, Village of Okemos, and Senior Center as well as roads, water and sewer rate changes, pathways, and for these topics to be communicated to residents before the session.

13. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened public comment at 8:00 pm.

Supervisor Hendrickson closed public comment at 8:00 pm.

14. OTHER MATTERS AND BOARD MEMBER COMMENTS

Supervisor Hendrickson announced that the Treasurer vacancy application is open until 4pm tomorrow, September 17th.

15. ADJOURNMENT

Treasurer Deschaine moved to adjourn. Supported by Trustee Wilson.

VOICE VOTE

YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 6-0

The meeting adjourned at 8:01 pm.

Scott Hendrickson
Township Supervisor

Angela Demas
Township Clerk

CHARTER TOWNSHIP OF MERIDIAN
LISTENING SESSION TOWNSHIP BOARD **-DRAFT-**
5589 Van Atta Road, Haslett, Michigan 48840
517.853.4000, St. Luke Lutheran Church
TUESDAY, September, 30, 2025, 6:00PM

PRESENT: Supervisor Hendrickson, Clerk Demas, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

ABSENT: None

STAFF: Township Manager Dempsey, Township Deputy Manager Opsommer, Township Executive Assistant Prinz, Police Chief Grillo, IT Director Gebes, Parks and Recreation Director Wisinski, Community Planning and Development Director Schmitt, Communications Manager Diehl

1. OPENING REMARKS & INTRODUCTIONS

Supervisor Hendrickson began the September 30, 2025, Township Board Listening Session and provided opening remarks at 6:04 PM.

Board members provided introductions.

2. PRESENTATIONS FROM STAFF

A. Director Schmitt presented information on the following project plans: Senior Center, Haslett Village Square, and Village of Okemos.

B. Deputy Manager Opsommer presented information on the 2025 Local Roads Program, pathways and trails projects, and pedestrian safety.

3. QUESTIONS & ANSWERS

Supervisor Hendrickson opened Q&A at 6:24 PM.

Supervisor Hendrickson read questions submitted by the public about community-related topics including development projects, the Haslett Village Square, the Village of Okemos, the Senior Center, the Central Park Drive property, land preservation, parks, local roads, pathways and trails, pedestrian safety, traffic and speed enforcement, Artificial Intelligence (AI), water meters, Riverside Cemetery, polling locations, and taxes.

Board members and staff responded to questions from the public.

Supervisor Hendrickson closed Q&A at 7:44 PM.

4. FINAL COMMENTS & ADJOURNMENT

Supervisor Hendrickson thanked staff and attendees on behalf of the Board.

The Listening Session ended at 7:45 PM.



9.C

To: Board Members
From: Bernadette Blonde, Finance Director
Date: October 7, 2025

**Charter Township of Meridian
Board Meeting
10/7/2025**

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP
INVOICES/EXPENSES AS FOLLOWS:**

COMMON CASH	\$	918,903.59
PUBLIC WORKS	\$	514,698.94
TRUST & AGENCY	\$	107,775.43
TOTAL CHECKS:	\$	1,541,377.96
CREDIT CARD TRANSACTIONS 09/11/2025 to 10/01/2025	\$	19,785.23
TOTAL PURCHASES:	\$	<u>1,561,163.19</u>
ACH PAYMENTS	\$	<u>1,541,206.12</u>

Vendor Name	Description	Amount
1. 242 COMMUNITY CHURCH	2024 POLLING LOCATION PAYMENT	600.00
2. 53RD DISTRICT COURT	OCA#224788 TAYLOR/MATTHEW/WILLIAM	1,030.00
	OCA 3659-2022 TAYLOR/MATTHEW/WILLIAM	500.00
	TOTAL	1,530.00
3. A T & T	SEP 7 - OCT 6 2025 - INTERNET F2	149.00
	SEP 7 - OCT 6 2025 - INTERNET P1	195.25
	SEP 9 - OCT 8 2025 - INTERNET F1	195.25
	SEP 15 - OCT 14 - INTERNET S1 327950862 - 2025	195.25
	TOTAL	734.75
4. ALLGRAPHICS CORP	LOGO WEAR FOR NEW RECREATION SPECIALIST	34.00
	2025 YOUTH AND ADULT REVERSIBLE JERSEYS	11,486.70
	TOTAL	11,520.70
5. ANDREW PUGMIRE	PARKING TICKET REIMBURSEMENT	10.00
6. ASAP PRINTING	T. CARY BUSINESS CARDS	40.86
	BUSINESS CARDS FOR RON RAU	40.86
	TOTAL	81.72
7. AT & T	AUG 11 - SEP 10 - INTERNET ASE 8310008214218 - 202	3,763.02
8. AT & T MOBILITY	SEP 5 - OCT 4 - WIRELESS 287252740666 517.332.6526	72.98
	AUG 7 - SEP 6 2025 - FIRSTNET 287312082574 517.331	124.27
	TOTAL	197.25
9. AUTO VALUE OF EAST LANSING	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	(219.99)
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	77.94
	TOTAL	(142.05)
10. BECKS PROPANE	HNC - 2025/2026 WINTER CAP PRICE AGREEMENT CUSTOME	40.00
	GLENDALE PROPANE	229.55
	CUSTOMER NUMBER 24065 -GLENDALE PROPANE	40.00
	TOTAL	309.55
11. BOARD OF WATER & LIGHT	9/1/2025 TO 9/31/2025 STREETLIGHT SERVICE	829.02
12. BOUNDTREE MEDICAL	MISC MEDICAL SUPPLIES/AMBULANCE SUPPLIES	980.21
	STANDING PO FOR MEDICAL SUPPLIES/AMBULANCE SUPPLIE	598.89
	TOTAL	1,579.10
13. BOYNTON FIRE SAFETY SERVICE	INSTALL FIRE EXTINGUISHERS AT MARKETPLACE	810.00
14. BRD PRINTING, INC	LISTENING SESSION POSTCARD PRINTING	1,030.48
15. BRIGHTLINE TECHNOLOGIES	CISCO MERAKI LICENSE RENEWAL 10/23/2025-12/31/2028	22,947.00
	OCTOBER 2025 - BRIGHTLINE HPE 36M II SUBSCRIPTION	4,276.00
	OCTOBER 2025 - ACRONIS BACKUP SERVER	2,518.00
	OCTOBER 2025 BRIGHTLINE QUICKHELP SUBSCRIPTION	1,477.00
	OCTOBER 2025 - AUVIK NETWORK & SAAS MONITORING & M	1,055.00
	TOTAL	32,273.00

Vendor Name	Description	Amount
16. CBL & ASSOCIATES LIMITED PARTNERSHIP	FALL 2025 RECYCLING EVENT - MALL LOT USE FEE	25.00
17. CDW	KARAC BROWN IPAD CASE	29.94
	MICROSOFT 365 ENTERPRISE AGREEMENT RENEWAL YR 3	90,540.71
	ERICSSON CRADLEPOINT NETCLOUD BRANCH 5G ADAPTER LI	351.78
	TOTAL	90,922.43
18. CINTAS CORPORATION #725	MOTOR POOL - MECHANICS UNIFORMS 2025	54.89
19. CITY OF EAST LANSING	07.01.25 TO 09.30.25 - MEP PERMIT REVENUE TO CITY	64,432.65
20. CITY PULSE	09/03/2025 NOTICES	293.04
	09/10/2025 NOTICE	111.00
	TOTAL	404.04
21. COMCAST	OCT 2025 - INTERNET + TV M1 8529114160156422	637.90
	SEP 29 - OCT 28 - TELEPHONE + INTERNET S2 85291141	285.91
	SEP 29 - OCT 28 - TV P1 8529114160257253 - 2025	38.43
	SEP 19 - OCT 18 - INTERNET SCADA 8529114160296749	309.90
	TOTAL	1,272.14
22. CONSUMERS ENERGY	ACCT 1000-9894-8315 - EMERGENCY UTILITIY ASSISTANC	350.00
	ACCT 1030-2084-3761 EMERGENCY UTILITY ASSISTANCE	350.00
	ACCT 1030-4217-5062 - EMERGENCY UTILITY ASSISTANCE	256.74
	ACCT 1000-0868-3813 - EMERGENCY UTILITY ASSISTANCE	175.00
	STREETLIGHT RESTORATION FROM OKEMOS RD BRIDGE PROJ	10,775.25
	TOTAL	11,906.99
23. CONWAY SHIELD INC	CAPTAIN SHIELD	71.50
24. CROSSROADS ASSEMBLY OF GOD	2024 POLLING LOCATION PAYMENT	600.00
25. CRYSTAL FLASH	MOTOR POOL - FLEET FUEL 2025 - 2ND PO	14,694.57
26. DEANNE MULIETT	CAKE-SNACKS-DRINKS TREASURER DESCHAIINE RETIREMENT	113.18
27. DINGES FIRE COMPANY	FIREFIGHTER BOOTS (QTY: 3)	1,050.00
	CHAIN FOR CHAINSAW	503.85
	TOTAL	1,553.85
28. DIVERSIFIED NATIONAL TITLE AGENCY	HAGADORN RD LAND ACQUISITION - TITLE SEARCH	420.00
29. DONALD DOVE	REISSUE SEA CRUISERS - 6/4/2025 6:30 PM-8:30 PM -	800.00

Vendor Name	Description	Amount
30. FAHEY SCHULTZ BURZYCH RHODES PLC	CENTRAL PARK DR DEVELOPMENT - LEGAL FEES	322.00
	DEFECTIVE FIRE TRUCK LITIGATION - LEGAL FEES	4,990.00
	LAND PRESERVATION ACQUISITION/CLOSING - LEGAL FEES	575.00
	POLICE FOIA - LEGAL FEES	817.00
	ADMIN FOIA - LEGAL FEES	4,412.50
	BROWNFIELD MATTERS - LEGAL FEES	840.00
	PUBLIC WORKS - LEGAL FEES	2,293.00
	BWL FRANCHISE - LEGAL FEES	123.00
	ASSESSOR - LEGAL FEES	504.02
	COMMUNITY PLANNING & DEVELOPMENT - LEGAL FEES	219.14
	FIRE DEPT - LEGAL FEES	241.05
	FOIA/OMA - LEGAL FEES	657.42
	HR/LABOR - LEGAL FEES	1,261.24
	MANAGER - LEGAL FEES	2,262.84
	PUBLIC WORKS - LEGAL FEES	28.58
	SUPERVISOR - LEGAL FEES	241.05
	TWP BOARD - LEGAL FEES	87.66
	24-002200 - LEGAL FEES	791.00
	24-002640 - LEGAL FEES	727.00
	SENIOR CENTER - LEGAL FEES	851.00
	MTT-25-000716 - LEGAL FEES	67.00
	MTT-25-000817 - LEGAL FEES	69.00
	25-001401 - LEGAL FEES	258.00
	25-001402 - LEGAL FEES	300.00
	MTT 25-002444 - LEGAL FEES	631.00
	MTT 25-001594 - LEGAL FEES	69.00
	24-CV-750 - LEGAL FEES	92.00
	MDCR (658266) - LEGAL FEES	2,106.00
	SEPARATION AGREEMENT - LEGAL FEES	342.00
	EMPLOYMENT INVESTIGATION - LEGAL FEES	23.00
	TOTAL	26,201.50
31. FAITH LUTHERAN CHURCH	2024 POLLING LOCATION PAYMENT	600.00
	RENTAL POLLING LOCATION AUG 2025	200.00
	TOTAL	800.00
32. FAMILY GRADE & GRAVEL	2025 FALL RECYCLING CENTER DRIVE GRAVEL & GRADING	5,000.00
33. FEDEX	PRO TECH SALES RETURN ITEM	121.19
34. FIRST ADVANTAGE OCCUPATIONAL HEALTH	DRUG TEST SERVICES CDL DRIVERS	189.41
35. FORESIGHT GROUP	WATER BILLS AND POSTAGE FOR 2025	625.44
	WATER BILLS AND POSTAGE FOR 2025	1,567.51
	PLANNING COMMISSION NAME PLATES	74.00
	TOTAL	2,266.95
36. FRANK CHRISTMAS	2025 BOOT ALLOWANCE REFUND FOR FRANK CHRISTMAS, RE	175.00
37. GRANGE ACRES	EMERGENCY RENT ASSISTANCE	260.00
38. GRANGER WASTE SERVICES	2025 - SEASONAL TRASH SERVICE IN PARKS	196.86
39. HAMMOND FARMS	PARKS AND PATHWAY MAINTENANCE SUPPLIES - 9.16.25	35.75
40. HASLETT ANIMAL HOSPITAL	K9 VET CARE	163.83
41. HASLETT COMMUNITY CHURCH	2024 POLLING LOCATION PAYMENT	600.00
	RENTAL POLLING LOCATION AUG 2025	200.00
	TOTAL	800.00

Vendor Name	Description	Amount
42. HASLETT COMMUNITY EDUCATION		
	2024 POLLING LOCATION PAYMENT	600.00
	RENTAL POLLING LOCATION AUG 2025	200.00
	TOTAL	800.00
43. HUTSON INC OF MICHIGAN		
	MP - PARKS 72	13.02
44. INGHAM COUNTY REHAB FACILITY		
	2024 POLLING LOCATION PAYMENT	600.00
45. INGHAM COUNTY ROAD DEPARTMENT		
	OPTICOM FOR THE MOUNT HOPE/COMANCHE INTERSECTION	12,550.00
	OPTICOM FOR THE MOUNT HOPE/COMANCHE INTERSECTION	6,160.00
	TOTAL	18,710.00
46. JOES BODY SHOP INC		
	MP - FIRE - 700 - BODY REPAIRS DEER ACCIDENT	8,863.42
47. JOSHUA SCHEUNEMAN		
	VENDOR BOND REIMBURSEMENT	500.00
48. KIMBALL MIDWEST		
	MP - SUPPLY STOCK	423.75
49. LANSING SANITARY SUPPLY INC		
	BUILDINGS - CUSTODIAL SUPPLIES - 2025	1,006.93
50. LANSING UNIFORM COMPANY		
	BOOTS FOR PATROL - 2	599.90
	COLLAR BRASS (QTY: 4)	19.90
	UNIFORM ITEM	20.00
	FIRE UNIFORMS (MCDERMOTT, THOMAS, SELLEN)	489.65
	UNIFORM ITEM	189.90
	TOTAL	1,319.35
51. LAUX CONSTRUCTION LLC		
	2025 SCHULTZ PATHWAY AND BOARDWALK RFP	212,235.37
52. LAW ENFORCEMENT SYSTEMS INC		
	CASE MANAGEMENT FILE ENVELOPES	290.00
53. LEAK PETROLEUM EQUIPMENT INC		
	MP - REPAIRS TO HOIST	419.70
54. LOPEZ CONCRETE CONSTRUCTION		
	NEWTON ROAD PARK PATHWAY 2025 CONTRACT	125,261.25
	CONCRETE SPOT REPAIR CONTRACT 2025	57,273.63
	TOTAL	182,534.88
55. LYRA C MOORE		
	REISSUE OF CHECK 33711 - PAYROLL CHECK	148.00
56. MADHUMITHA MANIAM		
	REFUND OVER PAYMENT FOR RENTAL	150.00
57. MANNIK AND SMITH GROUP INC		
	PROFESSIONAL SERVICES THRU SEPT 05,2025 FINALIZE O	3,488.50
58. MAYBERRY HOMES		
	WDV21002 ESCROW REFUND FOR \$93.40	93.40
	4 PERFORMANCE BOND REFUNDS- 624 TITANIUM TRL, 617	9,500.00
	TOTAL	9,593.40
59. MEDICAL MANAGEMENT SYSTEMS OF		
	AUGUST 2025 COLLECTION FEE FROM AMBULANCE BILLINGS	7,432.02
60. MERIDIAN TOWNSHIP RETAINAGE		
	LAUX CONSTRUCTION - 2025 SCHULTZ PATHWAY AND BOARD	19,686.52
	LOPEZ CONTRSUTION - NEWTON ROAD PARK PATHWAY 2025	7,453.75
	TOTAL	27,140.27
61. MES SERVICE COMPANY LLC		
	SCOTT C5 SCBA FACEPIECES (QTY: 6)	2,472.00
62. MICH MUNICIPAL TREASURERS ASSN		
	2026 DUES - FREIER, MULIETT	198.00

Vendor Name	Description	Amount
63. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	11,600.00
64. MICHIGAN TOWNSHIP ASSOCIATION	WEBINAR - MID-YEAR LEGISLATIVE UPDATE - P DESCHAIN	25.00
65. MID MICHIGAN EMERGENCY EQUIPMENT	MP - POLICE - MULTIPLE VEHICLES - INTERNAL CHANGES	1,154.92
66. MILLENNIA TECHNOLOGIES	MITEL PHONE SYSTEM UPGRADE	147.75
67. MSU VETERINARY MEDICAL CENTER	K9 ARES VET CARE	857.15
68. MTH MANAGEMENT	EMERGENCY RENTAL ASSISTANCE	950.00
69. MY GREEN MICHIGAN LLC	COMPOST SERVICE AT MARKETPLACE SEPT 2025	177.00
70. NATIONAL WILDLIFE CONTROL	BUILDINGS - C FIRE - PM PEST CONTROL	75.00
71. NEW HOPE CHURCH	2024 POLLING LOCATION PAYMENT	600.00
72. OKEMOS COMMUNITY CHURCH	2024 POLLING LOCATION PAYMENT	600.00
	RENTAL POLLING LOCATION AUG 2025	200.00
	TOTAL	800.00
73. OKEMOS MARATHON	LOCAL ROAD PROGRAM TOW	69.50
	GAS FOR POLICE MOTORCYCLE	15.30
	TOTAL	84.80
74. ON DEMAND MOSQUITO MAN INC	2025 - MOSQUITO TREATMENTS FOR PARKS AND BUILDINGS	1,535.00
75. OVERHEAD DOOR OF LANSING	BUILDINGS - SOUTH FIRE - OVERHEAD DOOR OPENER REPA	157.52
76. PAWSOME PETS OKEMOS LLC	K9 FOOD	66.98
	K9 FOOD	77.98
	K9 FOOD	89.90
	TOTAL	234.86
77. PLM LAKE & LAND MANAGEMENT	2025 HARVESTING CONTRACT - LAKE LANSING SAD	20,412.50
78. PRIDE SEALCOATING LLC	CRACK FILL ON PHASE I OF THE MSU TO LAKE LANSING T	150.00
79. PROGRESSIVE AE	2025 LAKE LANSING SAD PROFESSIONAL SERVICES CONTR	1,625.25
80. PRO-TECH MECHANICAL SERVICES	BUILDINGS - MUNI - BOILER REPAIRS	2,338.11
	BUILDINGS - 2025 HVAC SERVICES - PREVENTATIVE MAIN	4,206.25
	REPAIRS TO HVAC AT BARNES HOUSE IN HISTORICAL VILL	801.13
	TOTAL	7,345.49
81. PURITY CYLINDER GASES INC	MEDICAL OXYGEN REFILL & HAZMAT FEE	142.76
	MONTHLY OXYGEN CYLINDER RENT (3RD QUARTER)	478.41
	TOTAL	621.17
82. QUALITY TIRE INC	MOTOR POOL TIRES - 2025 3RD PO	1,054.50
	MP - TIRE DISPOSAL	99.00
	MOTOR POOL TIRES - 2025 3RD PO	1,528.00
	MOTOR POOL TIRES - 2025 3RD PO	1,290.08
	TOTAL	3,971.58

Vendor Name	Description	Amount
83. RED CEDAR CHURCH		
	2024 POLLING LOCATION PAYMENT	600.00
	RENTAL POLLING LOCATION AUG 2025	200.00
	TOTAL	800.00
84. ROBERT CARETTI		
	MILEAGE REIMBURSEMENT FOR EMPLOYEE AT FIRE OFFICER	144.20
85. SA SMITH PAVING & TRUCKING INC		
	ASPHALT SPOT REPAIR 2025	28,505.00
86. SESAC RIGHTS MANAGEMENT INC		
	2025 MUSIC PERFORMANCE LICENSE	35.91
87. SIGNARAMA OF LANSING EAST		
	NAME BADGES	72.00
88. SPALDING DEDECKER ASSOCIATES		
	2025 LOCAL ROAD PROGRAM ENGINEERING & INSPECTION C	55,286.44
89. ST LUKE LUTHERAN CHURCH		
	2024 POLLING LOCATION PAYMENT	600.00
	RENTAL POLLING LOCATION AUG 2025	200.00
	TOTAL	800.00
90. ST MARTHA CONFERENCE OF		
	EMERGENCY UTILITY PAYMENT	500.00
	EMERGENCY RENTAL ASSISTANCE	500.00
	TOTAL	1,000.00
91. ST THOMAS AQUINAS PARISH		
	EMERGENCY RENT	500.00
92. STRYKER MEDICIAL		
	LUCAS SUCTION CUPS, ELECTRODES (PEDIATRIC AND ADUL	2,582.84
	HEART SAFE AED PROGRAM PURCHASE FOR NICKI LAMAJ WE	338.50
	TOTAL	2,921.34
93. SUPREME SANITATION		
	TOWNER RD - SEPT PORTABLE TOILETS FOR PARKS IN 20	90.00
	EAST GATE - SEPT - PORTABLE TOILETS FOR PARKS IN 2	90.00
	NANCY MOORE PARK - SEPT - PORTABLE TOILETS FOR PAR	90.00
	HILLBROOK PARK - SEPT PORTABLE TOILETS FOR PARKS I	90.00
	MARKETPLACE - PORTABLE TOILETS FOR PARKS IN 2025	180.00
	NEWTON RD - PORTABLE TOILETS FOR PARKS IN 2025	90.00
	FALL RECYCLE EVENT 2025	170.00
	TOTAL	800.00
94. THE HARKNESS LAW FIRM PLLC		
	PROSECUTING SERVICES CONTRACT	8,275.01
95. ULINE		
	PICNIC TABLES FOR MARSHALL PARK	3,801.32
96. VERIZON CONNECT		
	SEPTEMBER 2025 - VEHICLE DATA 100000198152	1,435.50
97. VIBE INC		
	SMART BOARD & ACCESSORIES	4,975.00
98. VRC COMPANIES LLC		
	DOCUMENT SHREDDING	80.00
TOTAL - ALL VENDORS		918,903.59

Vendor Name	Description	Amount
1. ALLGRAPHICS CORP	LOGO WEAR FOR NEW DPW HIRES	81.00
2. CITY OF EAST LANSING	SEPT 2025 - OPERATING, INTERCONNECT & DEBT SHARING	418,914.58
3. CUMMINS INC	SEWER - FOREST HILLS LIFT STATION GENERATOR	2,863.13
4. FERGUSON WATERWORKS #3386	WATER - 1", 1.5", 2", AND 2"COMPOUND METERS AND GA	8,306.67
	2025-2026 AMI GATEWAY COLLECTOR INSTALLATION PROJE	19,970.70
	TOTAL	28,277.37
5. HAMMOND FARMS	WATER - SITE RESTORATION	431.00
6. IDC CORPORATION	SEWER - LIFT STATION CONTROLS MAINTENANCE 2025	1,179.08
7. KIMBALL MIDWEST	WATER - LARGE METER AND VALVE NUTS AND BOLTS	257.00
8. LOPEZ CONCRETE CONSTRUCTION	CONCRETE SPOT REPAIR CONTRACT 2025	4,946.57
9. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	23,185.00
10. MITA	FOREST HILLS LIFT STATION REPLACEMENT AND WHITEHIL	75.00
11. SA SMITH PAVING & TRUCKING INC	REISSUE-ASPHALT SPOT REPAIR 2025	23,893.45
	ASPHALT SPOT REPAIR 2025	8,666.10
	TOTAL	32,559.55
12. SAK CONSTRUCTION LLC	E LAKE DR SEWER REHABILITATION 2025 - PARTIAL PAYM	1,200.00
13. SME	2025 MISCELLANEOUS TESTING CONTRACT	615.00
14. SOBER, DIMITRI	UB Receipt Refund for Account #: RIDG-00	114.66
TOTAL - ALL VENDORS		514,698.94

Vendor Name	Description	Amount
1. CASTORA, JOHN L	2025 Sum Tax Refund 33-02-02-10-153-020	2,596.57
2. CBL & ASSOCIATES	MERIDIAN MALL - 2025 SUM TAX REFUND	26,148.54
	MERIDIAN MALL - 2025 SUM TAX REFUND	21,264.51
	TOTAL	47,413.05
3. CORELOGIC CENTRALIZED REFUNDS		
	2198 CIDER MILL DR - 2025 SUM TAX REFUND	6,957.89
	1579 PICADILLY DR - 2025 SUM TAX REFUND	4,649.44
	TOTAL	11,607.33
4. CORELOGIC CENTRALIZED REFUNDS		
	2025 Sum Tax Refund 33-02-02-12-105-003	4,088.35
	2025 Sum Tax Refund 33-02-02-21-103-002	2,632.29
	2025 Sum Tax Refund 33-02-02-33-276-032	3,871.18
	2025 Sum Tax Refund 33-02-02-34-476-005	2,716.74
	TOTAL	13,308.56
5. HILTON, SUZETTE	2025 Sum Tax Refund 33-02-02-08-427-023	1,379.10
6. LAKE TRUST CREDIT UNION	2025 Sum Tax Refund 33-02-02-22-177-008	2,792.14
7. LERETA LLC	6103 - SOUTHRIDGE RD - 2025 SUM TAX REFUND	8,338.14
	#6 WALDEN POND CONDO - 2025 SUM TAX REFUND	1,635.34
	5829 CHATRES WAY - 2025 SUM TAX REFUND	2,023.65
	4455 COPPERHILL DR - 2025 SUM TAX REFUND	2,056.20
	3919 TRAILWOOD DR - 2025 SUM TAX REFUND	2,884.35
	1794 SASHABAW DR - 2025 SUM TAX REFUND	6,554.12
	TOTAL	23,491.80
8. MICHELLE L WANBAUGH	SHAW ST #3 - 2025 SUM TAX REFUND	61.95
9. MICHNER, JAMES A & MARY E	2025 Sum Tax Refund 33-02-02-33-104-004	21.72
10. RED CEDAR TITLE AGENCY	2025 Sum Tax Refund 33-02-02-04-400-006	340.41
11. TITLE RESOURCE AGENCY	3855 SANDLEWOOD DR - 2025 SUM TAX REFUND	3,568.79
12. TRANSNATION TITLE AGENCY	2025 Sum Tax Refund 33-02-02-26-453-008	1,194.01
TOTAL - ALL VENDORS		107,775.43

Credit Card Report 09/11/2025 - 10/01/2025

Transaction Date	Account Name	Transaction Amount	Transaction Merchant Name
2025/09/11	LAWRENCE BOBB	\$46.59	THE HOME DEPOT #2723
2025/09/17	LAWRENCE BOBB	\$474.99	MIDWEST POWER EQUIPMENT
2025/09/17	LAWRENCE BOBB	\$34.97	THE HOME DEPOT #2723
2025/09/19	LAWRENCE BOBB	\$34.56	HASLETT TRUE VALUE HARDWA
2025/09/19	LAWRENCE BOBB	\$12.99	HASLETT TRUE VALUE HARDWA
2025/09/22	LAWRENCE BOBB	\$183.92	FERGUSON ENT, INC 934
2025/09/23	ROBERT STACY	\$52.92	AC&E RENTALS
2025/09/12	TYLER KENNEL	\$217.96	THE HOME DEPOT 2723
2025/09/11	TYLER KENNEL	\$64.74	THE HOME DEPOT #2723
2025/09/22	TYLER KENNEL	\$24.76	GRAINGER
2025/09/11	MICHAEL HAMEL	\$431.38	AMSTERDAM PRNT & LITHO
2025/09/16	MICHAEL HAMEL	\$267.02	JACKSON HIRSH INC
2025/09/18	MICHAEL HAMEL	\$61.87	ASAP PRINTING
2025/09/17	KYLE FOGG	\$15.98	THE HOME DEPOT #2723
2025/09/19	KYLE FOGG	\$5.98	THE HOME DEPOT #2723
2025/09/19	KYLE FOGG	\$59.91	THE HOME DEPOT #2723
2025/09/22	KYLE FOGG	\$139.79	THE HOME DEPOT #2723
2025/09/29	KYLE FOGG	\$21.42	THE HOME DEPOT #2723
2025/09/18	RYAN CAMPBELL	\$147.88	HOMEDepot.COM
2025/09/19	RYAN CAMPBELL	\$29.99	HOMEDepot.COM
2025/09/17	RUDY GONZALES	\$715.00	SQ *HOUSE SCREEN PRINTING
2025/09/11	JACOB FLANNERY	\$49.97	THE HOME DEPOT #2723
2025/09/17	JACOB FLANNERY	\$66.80	(PC) 3986 ALL PHASE
2025/09/25	JACOB FLANNERY	\$59.94	THE HOME DEPOT #2723
2025/09/16	ASHLEY WINSTEAD	\$242.03	HARBOUR VIEW MACKINAC
2025/09/25	ASHLEY WINSTEAD	\$449.35	COSTAR GROUP INC
2025/09/11	TIMOTHY SCHMITT	\$160.50	INT'L CODE COUNCIL INC
2025/09/12	BRIAN PENNELL	\$270.68	THE HOME DEPOT 2723
2025/09/11	COURTNEY WISINSKI	\$61.58	QUALITY DAIRY#31
2025/09/11	COURTNEY WISINSKI	\$3.98	QUALITY DAIRY#31
2025/09/11	COURTNEY WISINSKI	\$385.16	THE HOME DEPOT 2723
2025/09/18	COURTNEY WISINSKI	\$306.53	PY *NEXSTAR
2025/09/19	COURTNEY WISINSKI	\$24.99	TRACTOR SUPPLY #1149
2025/09/19	COURTNEY WISINSKI	\$121.03	OFFICEMAX/OFFICEDEPT#3379
2025/09/19	COURTNEY WISINSKI	\$104.25	SQ *GROOVY DONUTS
2025/09/23	COURTNEY WISINSKI	\$79.90	COSTCO WHSE#1277
2025/09/23	COURTNEY WISINSKI	\$15.90	OFFICEMAX/OFFICEDEPT#3379
2025/09/24	COURTNEY WISINSKI	\$53.54	AMAZON MKTPL*NJ4V76130
2025/09/24	COURTNEY WISINSKI	\$512.15	THE HOME DEPOT 2723
2025/09/24	COURTNEY WISINSKI	\$85.00	MPARKS
2025/09/25	COURTNEY WISINSKI	\$70.81	QUALITY DAIRY#31
2025/09/25	COURTNEY WISINSKI	\$4.78	QUALITY DAIRY#31
2025/09/25	COURTNEY WISINSKI	\$225.07	MEIJER STORE #025
2025/09/26	COURTNEY WISINSKI	\$22.53	MEIJER STORE #025
2025/09/25	COURTNEY WISINSKI	\$419.60	GFS STORE #1901
2025/09/26	COURTNEY WISINSKI	\$7.98	MEIJER STORE #025
2025/09/15	KATIE LOVE	\$202.99	CONSUMER ENERGY
2025/09/25	KATIE LOVE	\$2,710.00	MEIJER GC
2025/09/30	KATIE LOVE	\$239.11	CONSUMER ENERGY
2025/09/26	TAVIS MILLEROV	\$35.98	MEIJER STORE #025
2025/09/26	TAVIS MILLEROV	\$136.00	AMAZON MKTPL*983VR0AP3
2025/09/27	TAVIS MILLEROV	\$88.65	AMAZON MKTPL*7Q6RX70H3
2025/09/23	DERRICK BOBB	\$61.27	OFFICEMAX/OFFICEDEPT#3379

2025/09/26	DERRICK BOBB	\$82.40	THE HOME DEPOT 2723
2025/09/30	MIKE ELLIS	\$92.73	DUNHAMS 066
2025/09/15	STEPHEN GEBES	\$386.85	SP RAM MOUNTS
2025/09/19	STEPHEN GEBES	\$481.85	ZOOM.COM 888-799-9666
2025/09/15	RICHARD GRILLO	\$19.99	GANNETT MEDIA CO
2025/09/23	RICHARD GRILLO	\$82.99	GOOGLE *YOUTUBE TV
2025/09/16	YOUNES ISHRAIDI	\$198.00	RETRODUCK.COM
2025/09/25	YOUNES ISHRAIDI	\$35.00	PAYPAL *PUREOAKLAND
2025/09/25	YOUNES ISHRAIDI	\$35.00	PAYPAL *PUREOAKLAND
2025/09/19	KEITH HEWITT	\$14.96	THE HOME DEPOT #2723
2025/09/22	KEITH HEWITT	\$196.51	MIDWEST POWER EQUIPMENT
2025/09/11	MICHELLE PRINZ	\$365.75	FEDEX OFFIC40600004069
2025/09/15	MICHELLE PRINZ	\$19.99	GANNETT MEDIA CO
2025/09/15	MICHELLE PRINZ	\$269.00	GRAND TRAVERSE RESORT
2025/09/15	MICHELLE PRINZ	\$269.00	GRAND TRAVERSE RESORT
2025/09/19	MICHELLE PRINZ	\$19.99	GANNETT MEDIA CO
2025/09/19	MICHELLE PRINZ	\$19.99	GANNETT MEDIA CO
2025/09/19	MICHELLE PRINZ	(\$36.78)	GRRZD - LDG - HP GRAND RA
2025/09/22	MICHELLE PRINZ	\$81.22	AMAZON MKTPL*XR69Y0HH3
2025/09/23	MICHELLE PRINZ	\$12.77	AMAZON MKTPL*FC3RM6CS3
2025/09/25	MICHELLE PRINZ	\$26.98	ASANA.COM
2025/09/29	MICHELLE PRINZ	\$15.98	AMAZON MKTPL*NJ3981PN1
2025/09/11	CATHERINE ADAMS	(\$119.92)	AMAZON MKTPLCE PMTS
2025/09/11	CATHERINE ADAMS	\$29.48	FEEDERS SUPPLY COMPANY #4
2025/09/18	CATHERINE ADAMS	\$503.00	MIKE DUPUY HAWK FOOD
2025/09/18	CATHERINE ADAMS	\$936.00	BIG CHEESE RODENT FACTORY
2025/09/18	CATHERINE ADAMS	\$400.00	MPARKS
2025/09/23	CATHERINE ADAMS	\$361.77	EPIC SPORTS
2025/09/17	ED BESONEN	\$445.00	LAW ENFORCEMENT SEMINARS
2025/09/17	ED BESONEN	\$445.00	LAW ENFORCEMENT SEMINARS
2025/09/18	ED BESONEN	\$796.00	CALIBRE PRESS
2025/09/17	BART CRANE	\$61.98	AMAZON MKTPL*6W0IW83Q3
2025/09/17	BART CRANE	\$169.95	AMAZON MKTPL*R017M1YM3
2025/09/24	BART CRANE	\$193.25	COMCAST / XFINITY
2025/09/11	DANIEL OPSOMMER	\$6.86	USPS PO 2569800864
2025/09/12	ALLISON GOODMAN	\$12.17	MEIJER STORE #253
2025/09/12	ALLISON GOODMAN	\$21.40	WAL-MART #2866
2025/09/26	ALLISON GOODMAN	\$64.99	FEEDERS SUPPLY COMPANY #4
2025/09/26	ALLISON GOODMAN	\$44.79	MARCOS PIZZA 1235
2025/09/26	ALLISON GOODMAN	\$36.59	MEIJER STORE #253
2025/09/22	DAN PALACIOS	\$95.35	THE HOME DEPOT 2723
2025/09/11	ROBERT MACKENZIE	\$293.16	AMAZON RETA* 0P9K11JU3
2025/09/24	ROBERT MACKENZIE	\$200.98	AMAZON RETA* TG4GM2RE3
2025/09/28	ROBERT MACKENZIE	\$20.99	AMAZON MKTPL*NJ8YF7R70
2025/09/11	CURT SQUIRES	\$92.01	AMAZON MKTPL*4A8JQ8DD3
2025/09/14	CURT SQUIRES	\$27.70	AMAZON RETA* 1K7E70PV3
2025/09/12	CURT SQUIRES	\$160.91	AMAZON MKTPL*RB64X2VE3
2025/09/19	CURT SQUIRES	\$100.00	A1 DETAILING & CUSTOMS
2025/09/23	CURT SQUIRES	\$323.75	CMP DISTRIBUTORS INC.
2025/09/23	CURT SQUIRES	\$237.96	MIDWAYUSA COM
2025/09/11	SAMANTHA DIEHL	(\$33.97)	AMAZON MKTPLCE PMTS
2025/09/13	SAMANTHA DIEHL	\$2.00	FACEBK *FKYVTWQ822
2025/09/13	SAMANTHA DIEHL	\$3.00	FACEBK *E88GUWC922
2025/09/13	SAMANTHA DIEHL	\$4.00	FACEBK *S8PT5YL822
2025/09/14	SAMANTHA DIEHL	\$6.00	FACEBK *HU7PSY4922

2025/09/14	SAMANTHA DIEHL	\$5.00	FACEBK *6USR6YL822
2025/09/15	SAMANTHA DIEHL	\$422.38	PENS.COM
2025/09/15	SAMANTHA DIEHL	\$8.00	FACEBK *XB8C2Y8922
2025/09/15	SAMANTHA DIEHL	\$7.00	FACEBK *ZMSAWXL922
2025/09/16	SAMANTHA DIEHL	\$9.00	FACEBK *Y5EE3XC922
2025/09/16	SAMANTHA DIEHL	\$199.00	GOVT SOCIAL MEDIA LLC
2025/09/16	SAMANTHA DIEHL	\$10.00	FACEBK *74DQPZG922
2025/09/16	SAMANTHA DIEHL	\$11.00	FACEBK *L39LQZG922
2025/09/17	SAMANTHA DIEHL	\$12.00	FACEBK *YQKD8XU822
2025/09/17	SAMANTHA DIEHL	\$14.00	FACEBK *DSDN3YL922
2025/09/18	SAMANTHA DIEHL	\$16.00	FACEBK *8YXY8Y8922
2025/09/19	SAMANTHA DIEHL	\$18.00	FACEBK *NDBEEXU822
2025/09/20	SAMANTHA DIEHL	\$20.00	FACEBK *EVVYDXQ822
2025/09/23	SAMANTHA DIEHL	\$6.86	FACEBK *NWHZA35CR2
2025/09/26	SAMANTHA DIEHL	\$22.00	FACEBK *FU9X6ZL822
2025/09/28	SAMANTHA DIEHL	\$24.00	FACEBK *72LH2YQ822
2025/09/30	SAMANTHA DIEHL	\$26.00	FACEBK *YYFH225922

TOTAL

\$19,785.23

ACH Transactions

Date	Payee	Amount	Purpose
9/17/2025	ELAN	\$ 29,540.32	Credit Card Payment
9/22/2025	MCT Utilities	\$ 8,640.75	Water/Sewer Utility Transactions
9/24/2025	MERS	\$ 511,226.40	Employee Retirement
9/22/2025	State of Michigan	\$ 41,027.68	State Payroll Taxes September 2025
9/30/2025	Various Financial Institutions	\$ 383,875.26	Payroll Deductions 10/02/2025
9/17/2025	Various Financial Institutions	\$ 370,563.48	Payroll Deductions 09/19/2025
9/17/2025	IRS	\$ 136,881.30	Payroll Taxes 09/19/2025
9/19/2025	Alerus	\$ 59,450.93	Payroll Deductions 09/19/2025
Total ACH Payments		<u>\$ 1,541,206.12</u>	



To: Board Members
From: Katie Love, Human Services Specialist
Date: October 1, 2025
Re: Acceptance of Ingham County Housing Trust Fund Grant

The Ingham County Housing Trust Fund provides Housing & Homeless Millage grants to expand emergency shelter, essential services, shelter diversion, and housing case management throughout Ingham County.

The Charter Township of Meridian through the Meridian Cares program applied for and was awarded \$80,000 to be used for households in Meridian Township through September 30, 2027. All grant funds used shall be matched by Meridian Cares Emergency Needs Fund or leveraged funds committed by other entities.

Meridian Cares will be using the funds to provide direct assistance in the following areas:

- Rent Payments – To prevent eviction and maintain stable housing.
- Utility Payments – To prevent disconnection due to arrears, ensuring basic utilities such as heat and electricity remain active.
- Security Deposits – For individuals or families required to move, supporting their transition into safe housing.
- Mortgage Assistance – To prevent foreclosure and help homeowners stay in their homes during periods of financial crisis.

It is being requested of the Township Board to confirm the application of the grant and to authorize acceptance of the grant funds from the Ingham County Housing Trust Fund in the amount of \$80,000. All these grant funds will be used by Meridian Cares to provide direct assistance and made available to vulnerable households within Meridian Township in compliance with the Meridian Cares Policies and Procedures.

The following motion is prepared for Board consideration:

MOVE TO CONFIRM THE TOWNSHIP'S APPLICATION AND AUTHORIZE ACCEPTANCE OF GRANT FUNDS THROUGH THE INGHAM COUNTY HOUSING TRUST FUND GRANT IN THE AMOUNT OF \$80,000 BE MATCHED BY MERIDIAN CARES EMERGENCY NEEDS FUND OR LEVERAGED FUNDS COMMITTED BY OTHER ENTITIES.

INGHAM COUNTY
HOUSING TRUST FUND
GRANT AGREEMENT

THIS GRANT AGREEMENT (“Agreement”) is made and entered into by and between the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (“County”) and **CHARTER TOWNSHIP OF MERIDIAN**, of 5151 Marsh Rd., Okemos, MI 48864 (“Sponsor”).

WITNESSETH:

WHEREAS, the County has a Housing and Homeless Services Millage for the purpose of expanding and improving the quality of housing available to low- and moderate-income families, to prevent and reduce homelessness, to provide services to unhoused persons in Ingham County, and funding other housing programs; and

WHEREAS, the Ingham County Board of Commissioners has allocated Housing Millage funds in the amount of \$1,000,000 to fund supportive services and programs for families and individuals experiencing or at risk of homelessness, by way of grants issued through the Ingham County Housing Trust Fund (HTF); and

WHEREAS, Resolution #25-392 authorized \$80,000 of those funds to be granted to Sponsor for the Meridian Cares Program to be made available to vulnerable households within Meridian Township

NOW, THEREFORE, the parties, for and in consideration of the promises and mutual obligations set forth below, agree as follows:

SECTION 1. PROJECT

Sponsor shall engage staffing and provide administrative services to provide direct housing assistance through the Meridian Cares Program (the “Project”) according to the terms of this Agreement. Sponsor shall begin and fully complete the Project as determined herein.

Specifically, the funds will be used to provide direct assistance in the following areas:

- Rent Payments – To prevent eviction and maintain stable housing.
- Utility Payments – To prevent disconnection due to arrears, ensuring basic utilities such as heat and electricity remain active.
- Security Deposits – For individuals or families required to move, supporting their transition into safe housing.
- Mortgage Assistance – To prevent foreclosure and help homeowners stay in their homes during periods of financial crisis.

Outcomes shall be measured by the number of residents assisted. Each case will be logged with the amount of financial assistance provided, the recipient or vendor to whom payment was made, and any additional funding leveraged from external sources to fully address the emergency need.

SECTION 2. SCHEDULE

Sponsor shall commence work on the Project on October 1, 2025, and shall complete its services for the Project by September 30, 2027. Sponsor shall use its best efforts to complete the Project with the diligence required to ensure its completion by the stated deadline. The Project shall be considered complete when all the necessary reports have been provided in compliance with the obligations in this Agreement.

SECTION 3. GRANT AMOUNT

Subject to the terms and conditions of this Agreement, the County shall grant to Sponsor the amount not to exceed **EIGHTY THOUSAND AND NO/100 (\$80,000.00) DOLLARS** (the “Grant”) as set forth in Section 4 of this Agreement. All Grant funds used shall be matched by Meridian Cares Emergency Needs Fund or leveraged funds committed by other entities.

SECTION 4. DISBURSEMENT OF GRANT PROCEEDS

Grant proceeds shall be disbursed to Sponsor in installments of a total Award amount not to exceed the Grant unless expressly modified and approved in a written amendment to this Agreement. Payments will be as follows:

1. The first payment shall be 50% of the Grant payable in one lump sum of Forty Thousand and 00/100 Dollars (\$40,000.00) upon complete execution of this Agreement.
2. The second payment shall be 25% of the Grant payable in the amount of Twenty Thousand and 00/100 Dollars (\$20,000.00) following successful reporting and expenditure of the initial disbursement.
3. The remaining 25% of the Grant, in the amount of Twenty Thousand and 00/100 Dollars (\$20,000.00) shall be paid upon successful reporting and expenditure of the previous disbursement.

SECTION 5. GRANT REQUIREMENTS

Sponsor shall comply with all requirements, terms and conditions of this Grant Agreement, and ensure that its HTF Grant-funded Program delivers services eligible for funding under the Ingham County Housing and Homeless Millage. All activities funded with HTF funds must meet the HTF program’s objective of providing benefit to low- and moderate-income households, i.e., households whose incomes are up to 120% of Area Median Income.

SECTION 6. REPORTING

Sponsor agrees to provide the County with quarterly progress reports, due 15 days following the end of the quarter, being April 15, July 15, October 15, and January 15 of each year. Sponsor shall provide a financial narrative on all actual expenditures with accompanying documentation at least every quarter, using the format and due dates provided by the Ingham County Housing Trust Fund. Sponsor will provide a quarterly financial status update. Sponsor will provide a Grant/financial close out report and narrative

in a final report at the conclusion of the Project. Sponsor shall provide other reports and supplemental information as may be required by the County.

SECTION 7. ASSIGNABILITY

The Sponsor shall NOT assign or transfer interest in this Agreement without prior written consent of the County.

SECTION 8. SUCCESSORS AND ASSIGNS

This Agreement shall be binding upon and shall inure to the benefit of Sponsor and County. When used in the Agreement, the terms “County” and “Sponsor” shall include any successors and permitted assigns, or any permitted entity designated by either party to carry out the obligations of that party regarding the Project.

SECTION 9. COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS

Sponsor shall comply with all applicable federal, state and local laws, ordinances, regulations and administrative rulings.

SECTION 10. REMEDIES

If the Sponsor fails to fulfill in a timely and proper manner any term or condition contained in the Agreement, the County shall have the right to exercise concurrently or successively any one or more of the following rights or remedies. The County shall give the Sponsor written notice of the Sponsor’s failure or violation and the Sponsor shall have thirty (30) days to remedy the failure or violation. However, if the Sponsor knows of the failure or violation, the Sponsor shall have thirty (30) days from the date the failure or violation became known to it to remedy that failure or violation and written notice by the County shall not be necessary.

The County shall have the right to exercise concurrently or successively any one or more of its legal or equitable remedies including:

- A. Wholly or partially suspend this Agreement and the rights given to Sponsor in it;
- B. Temporarily or permanently withhold or reduce funds not yet paid to the Sponsor;
- C. Disallow all or part of the cost of noncompliant activity.

If the County chooses any of the remedies outlined, that remedy is effective immediately upon notice to Sponsor of the remedy chosen by the County.

No waiver shall be valid unless reduced to writing and signed by an officer of the County empowered to execute the waiver.

Sponsor shall pay all fees, expenses and charges incurred by the County in the enforcement of this Agreement and the exercise of any of its rights or remedies, including the fees and out-of-pocket expenses of legal counsel employed by the County.

SECTION 11. REPAYMENT OF FUNDS

The Sponsor shall repay any Grant funds disbursed for the Project to the County if the Project is terminated before its completion for any reason.

SECTION 12. FAILURE TO INVOKE REMEDIES IS NOT A WAIVER

No failure of the County to enforce its rights, remedies or options shall be inferred to be a waiver of any of its rights, remedies, or options hereunder or at law and it may at any time, enforce any or all of its rights, remedies, and options.

SECTION 13. DISCLAIMER OF RELATIONSHIPS

Sponsor acknowledges that nothing contained in this Agreement or any act of the County shall be deemed or construed by Sponsor to create any relationship of third-party beneficiary, or principal and agent, or limited or general partnership, or joint venture or of any association or relationship involving the County.

SECTION 14. NO ORAL REPRESENTATIONS

All of the terms and conditions of the Agreement between the parties are stated in the Agreement.

SECTION 15. PARTIAL INVALIDITY

A provision of this Agreement which shall prove to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provisions, and those other provisions shall remain in full force and effect.

SECTION 16. AMENDMENTS

This Agreement may be amended only by written agreement of both parties hereto.

SECTION 17. TERMINATION AND CANCELLATION

The Sponsor understands and agrees that the County may at a later time determine that a Sponsor is not in compliance with the terms of this Agreement. In such case, the County may terminate the Grant Award. Upon termination, the Sponsor must return all Grant Award funds previously disbursed but not utilized. If the Sponsor wishes to cancel the Project, the Sponsor may submit a written request to the County requesting that the County approve the termination of the Grant Award. If the County grants the request, the Sponsor must return all Grant Award funds previously disbursed.

- A. The County may terminate this Agreement for cause after thirty (30) days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Sponsor to permit public access to any document, paper, letter, or other material subject to disclosure.
- B. The County may terminate this Agreement for convenience or when it determines, in its sole discretion, that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Sponsor with thirty (30) calendar days prior written notice.
- C. The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of the Agreement.
- D. In the event this Agreement is terminated, the Sponsor will not incur new obligations for the terminated portion of the Agreement after the Sponsor has received the notification of termination. The Sponsor will cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. The Sponsor shall not be relieved of liability to the County because of any breach of Agreement by the Sponsor. The County may, to the extent authorized by law, withhold payments to the Sponsor for the purpose of set-off until the exact amount of damages due the County from the Sponsor is determined.

SECTION 18. GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of Michigan. If any provision of this Agreement is in conflict with any applicable statute or rule, or is unenforceable, then the provision shall be null and void to the extent of the conflict, and shall be severable, but shall not invalidate any other provision of this Agreement. Venue for any action will be in the state or federal courts for Ingham County, Michigan.

SECTION 19. NONDISCRIMINATION

The Sponsor, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, disability or genetic information that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. The Sponsor shall adhere to all applicable Federal, State and local laws, ordinances, rules, regulations and policies prohibiting discrimination, including, but not limited to, the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
- B. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.

- C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat 355, and regulations promulgated thereunder.
- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USC §12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Agreement. In the event the Sponsor is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to the Sponsor.

SECTION 20. COMPLIANCE WITH STANDARDS OF CONDUCT FOR INGHAM COUNTY VENDORS

The Sponsor shall comply with the County's policy on Standards of Conduct for Ingham County Vendors as set forth in the Ingham County Board of Commissioners' Resolution No. 25-131, a copy of which is labeled Attachment A and attached to this Agreement. Breach of this section shall be a material breach of this Agreement.

SECTION 21. COMPLIANCE WITH COUNTY'S PURCHASING REQUIREMENTS REGARDING LABOR, EMPLOYMENT, AND ENVIRONMENTAL LAWS AND REGULATIONS

The Sponsor, by its entry into this Agreement, certifies that it shall comply with the County's Purchasing Policy requirements that vendors doing business with the County comply with labor, employment, and environmental laws and regulations. A summary of said Purchasing Policy, which was adopted by the Ingham County Board of Commissioners in Resolution No. 20-186, is attached to this Agreement, labeled Attachment B. The attached Attachment B is incorporated by reference into this Agreement and is made a part hereof. Breach of the Purchasing Policy requirements set forth in Attachment B shall be a material breach of this Agreement and shall subject the Sponsor to the penalties set forth in said policies.

SECTION 22. LIVING WAGE REQUIREMENTS

In the event the Sponsor has five (5) or more employees and the sum to be paid to the Sponsor under this Agreement when combined with the sum to be paid under any other Agreement(s) the Sponsor has with the County during the period covered by this Agreement totals FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00) or more, the Sponsor and all its subcontractor(s) shall comply with the County's policy on payment of living wages as set forth in Attachment C, which is attached to this Agreement and made a part hereof. In the event that the Sponsor or its subcontractor(s) violates the Living Wage Policy, the County shall have the right to terminate this Agreement and disbar the Sponsor from future contracts with the County as provided below:

- A. If the Sponsor is found to be in violation of the Living Wage Policy, the Sponsor shall be required to pay each affected employee the amount of deficiency for each day the violation occurs. The Sponsor shall also pay the County \$100.00 per affected employee for each day the violation occurs beginning with the third day after the Sponsor receives notification of

the violation. The County may withhold from payments to the Sponsor such amounts as are necessary to effectuate the above-stated payments or penalties.

- B. If the Sponsor is found to be in violation of the Living Wage Policy and is subsequently required to pay the \$100.00 penalty provided for above for more than three (3) incidents within a two (2) year period the Sponsor shall be barred from bidding on or entering into any contracts with the County for a period of ten (10) years from the date of the last violation. An incident for the purposes of this subsection is defined as a failure to pay the living wage rate in a payroll period, a payday or numerous paydays, regardless of the number of employees affected by each incident.

Breach of this section shall be regarded as a material breach of this Agreement. In the event the Sponsor is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to the Sponsor.

SECTION 23. NOTICES

A notice or communication under this Agreement by either party to the other shall be sufficiently given or delivered if mailed by certified U.S. Mail, FedEx, or UPS with postage prepaid, to Sponsor or the County at the addresses set forth below or to any different address which either of the parties may designate in writing:

Grantor

Diana Bartlett
Ingham County
Housing Trust Fund Coordinator
341 Jefferson St.
Mason, MI 48854
517-676-7307
DBartlett@Ingham.org

Recipient

Scott Hendrickson, Township Supervisor
Meridian Charter Township
5151 Marsh Rd.
Okemos, MI 48864

[Signature page to follow]

IN WITNESS WHEREOF, the parties hereto set their hands through their duly authorized representatives, as of the day and year written below.

MERIDIAN CHARTER TOWNSHIP

By: _____
Scott Hendrickson, Township Supervisor

By: _____
Angela Demas, Township Clerk

STATE OF MICHIGAN)
COUNTY OF INGHAM)

The foregoing Agreement was acknowledged before me in Ingham County, Michigan, this ____ day of _____, 2025, by, Scott Hendrickson, Township Supervisor, and Angela Demas, Township Clerk, on behalf of Meridian Charter Township.

Notary Public, Ingham County, MI
My Commission Expires:
Acting in the County of Ingham

INGHAM COUNTY

By: _____
Ryan Sebolt, Chairperson
Board of Commissioners

STATE OF MICHIGAN)
COUNTY OF INGHAM)

The foregoing Agreement was acknowledged before me in Ingham County, Michigan, this ____ day of _____, 2025, by Ryan Sebolt, Chairperson of the Ingham County Board of Commissioners, on behalf of the County.

Notary Public, Ingham County, MI
My Commission Expires:
Acting in the County of Ingham

APPROVED AS TO LEGAL FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Timothy M. Perrone 9/24/2025

N:\Client\Ingham\Controllor\Agreements\Housing Trust Fund Agrs\Meridian Twp\Meridian Twp (Meridian Cares) HTF Grant Contract 2025.docx

ATTACHMENT A

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #15-459 AUTHORIZING STANDARDS OF CONDUCT
FOR INGHAM COUNTY VENDORS**

RESOLUTION #25 – 131

WHEREAS, the Ingham County Board of Commissioners (“Board”) purchases goods and services from a multitude of vendors and contractors; and

WHEREAS, through the passage of Resolution #15-459 authorizing *Standards of Conduct for Ingham County Vendors*, the Board committed to ensuring impartiality, transparency, professionalism, equal treatment, and the highest standards of conduct with respect to its relationships with all current and potential County vendors; and

WHEREAS, some vendors may have internal Standards of Conduct that adequately meet the requirements contained in the County’s *Standards of Conduct for Ingham County Vendors* and may wish to utilize those standards as opposed to agreeing to the County’s; and

WHEREAS, to address this issue, the following language is proposed to be added to the *Standards of Conduct for Ingham County Vendors*:

A vendor may submit their own standards of conduct for review if they choose not to accept the County’s. The vendor’s standards of conduct shall be reviewed by the County to determine if they adequately meet the requirements contained in the County’s *Standards of Conduct for Ingham County Vendors* policy. The acceptance of the vendor’s Standards of Conduct as a substitute for the County’s Standards of Conduct shall be at the sole discretion of the County. If the vendor’s standards of conduct are accepted, the vendor shall notify the Ingham County Purchasing Department in writing of any changes to the vendor’s standards of conduct policies and provide the County’s Purchasing Department with a copy of vendor’s revised standards of conduct for review by the County and a determination as to their acceptability. Failure by the vendor to notify the County of changes in its standards of conduct policies may be a breach of any agreement the vendor may have with the County and subject to termination.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #15-459 to adopt the changes proposed to the attached *Standards of Conduct for Ingham County Vendors*.

BE IT FURTHER RESOLVED, that upon effective passage of this resolution, the Board directs the Purchasing Department to issue to all County departments and offices and legal counsel a copy of this resolution.

COUNTY SERVICES: Yeas: Lawrence, Pratt, Grebner, Sebolt, Maiville

Nays: None

Absent: Peña, Johnson

Approved 03/18/25

Standards of Conduct for Ingham County Vendors

The County of Ingham conducts business with businesses, vendors and contractors under a set of rules to ensure that all County officials and employees discharge their duties in a manner designed to promote public trust and confidence in our County. The County wants you to be aware of the rules that you and its employees are required to follow. A violation of state or federal statutes may occur if these rules are broken. It is hoped that by providing these rules for you, your experience in dealing with the County will be both rewarding and satisfactory.

Providing Gifts or Gratuities:

Providing gifts or gratuities to employees in consideration for the performance of their duties, or as an appreciation for their performance, is strictly prohibited.

- Do not offer employees any gifts or loans.
- Employees may not receive any fee or compensation for their services from any source other than the County, so do not offer them.
- Buying meals for employees is only permissible during a working lunch or dinner where business is discussed and you are a current contractor (no alcohol). Employees may accept coffee, tea, soft drinks, snacks, etc. when attending meetings in your office.
- Letters to supervisors recognizing exceptional service by County employees are always welcome.

Conflicts of Interest:

- Do not ask employees for any special favor or consideration that is not available to every other citizen.
- Do not ask employees to disclose any information that is not available to every other citizen through normal public information channels unless necessary for the business you are hired for.
- Do not offer to compensate employees by offering to hire, or to do business with any business entity of the employees or their immediate family members.
- Do not ask employees to represent you or your company other than as part of their official duties with the County.
- Do not ask employees to endorse the products or services of your company.
- Do not ask employees to hand out or post advertising materials.

Vendor shall report if the following occurs:

Solicitation by County Employees:

Employees may not solicit gifts, loans, or any other items of value from people doing County business that will be used by them personally.

- If you are asked to pay a fee for services that you believe are improper or illegal, contact the County Controller/Administrator at (517) 676-7203 or the Director, Board of Commissioners Office at (517) 676-7200. Employees are prohibited from taking retaliatory action against you for failing to comply with any request unless the request is within the scope of the employee's official duties for the County.

Use of County Equipment, Facilities and Resources:

Use of County equipment, facilities and resources is authorized only for County purposes.

- Do not ask employees to use County equipment to run errands or perform tasks for your benefit.

Your Rights and Expectations:

When dealing with employees of the County you have the right to honest, fair and impartial treatment. You may expect prompt, courteous and professional service from our employees who are expected to understand and practice good customer service skills. Employees are tasked to uphold the public trust through the ethical performance of their duties. We understand that the enforcement of regulatory guidelines and codes may sometimes be a cause for concern; however, you may rest assured that we are responsible to all of the citizens of Ingham and our goal is to serve them to the best of our ability. Should you have any concerns or questions concerning this information or the conduct of any of our employees, contact the County

Controller/Administrator at (517) 676-7203 or the Director, Board of Commissioners Office at (517) 676-7200.

Exception

A vendor may submit their own standards of conduct for review if they choose not to accept the County's. The vendor's standards of conduct shall be reviewed by the County to determine if they adequately meet the requirements contained in the County's Standards of Conduct for Ingham County Vendors policy. The acceptance of the vendor's Standards of Conduct as a substitute for the County's Standards of Conduct shall be at the sole discretion of the County. If the vendor's standards of conduct are accepted, the vendor shall notify the Ingham County Purchasing Department in writing of any changes to the vendor's standards of conduct policies and provide the County's Purchasing Department with a copy of vendor's revised standards of conduct for review by the County and a determination as to their acceptability. Failure by the vendor to notify the County of changes in its standards of conduct policies may be a breach of any agreement the vendor may have with the County and subject to termination.

ATTACHMENT B

Compliance with Ingham County Purchasing Policy

All vendors, as a condition for registering to do business with the County, shall self-certify to the County regarding any violations of environmental, labor, and employment laws and regulations of the State of Michigan or any other regulatory agency, including, but not limited to, the following:

- The potential vendor's history of compliance with labor and employment laws and regulations, including the Workforce Opportunity Wage Act, MCL 408.411 et seq., the Fair Labor Standards Act of 1938, 29 USC 201 et seq., and the National Labor Relations Act, 29 USC 151 et seq.; and
- The potential vendor's environmental track record and sustainability practices, including the potential vendor's history of compliance with environmental laws and regulations such as the Natural Resources and Environmental Protection Act, MCL 324.101 et seq., the Clean Water Act, 33 USC 1251 et seq., and the Clean Air Act, 42 USC 7401 et seq.

All vendors shall notify the Purchasing Department of any subsequent violation of this Policy within ten (10) years after becoming a vendor; failure to do so may result in the vendor being barred from doing business with the County for a period of up to five (5) years.

A local vendor claiming the local purchasing preference in accordance with the Local Purchasing Preference Policy, may not be afforded the preference if it is verifiably proven that the local vendor is found to have violated any provisions of this amended policy.

If it is discovered that a vendor performing work under a contract with the County is in violation of this policy, that vendor shall be found to have committed a material breach of the contract and that vendor shall make restitution payment to the County in the amount of \$500 per day for every day that the violation occurred since signing the contract. Upon being notified in writing by the County of violating this policy, vendors who do not agree to make such restitution shall be barred from doing business with the County for a period of not less than ten (10) years. The vendor may appeal any such decision to the Ingham County Board of Commissioners who shall have the final say in all matters and appeals.

ATTACHMENT C

Name:	Living Wage Requirement	Policy #:	421
Category:	Financial		
Resolution:	03-168	Effective Date:	
Last Reviewed:	2023	Next Review:	Health in All Policy Reviewed: ☐
Amendments:	#03-248 on 10/14/2003; #09-294 on 9/22/2009; #23-435 on 10/10/2023		
Applicable To:	All Ingham County Operations		

- A. Introduction. Economic research summarized in the Economic Policy Institute’s August 2000 issue guide, *Higher Wages Lead to More Efficient Service Provision*, indicates that payment of higher wages is associated with greater business investment in employee training, higher productivity, and lower employee turnover. By way of this policy, Ingham County:
1. desires to increase the quality and reliability of services procured for Ingham County or provided to Ingham County inhabitants by promoting higher productivity and retention of employees working for Ingham County on Ingham County contracts;
 2. desires to use Ingham County spending and procurement of services to require covered employers who provide services to Ingham County to pay their employees a “Living Wage” sufficient to meet their employees’ basic subsistence needs;
 3. desires raise the income of low-income working people and their families employed by covered employers on Ingham County contracts;
 4. desires to use Ingham County spending to encourage the development of jobs paying wages above the poverty level;
 5. does not intend to establish any generally applicable County minimum wage, or regulate the wages paid by any business or individual that chooses not to provide services covered by this policy to the County; and
 6. desires to provide incentives for covered employers to provide health insurance to their employees.
- B. Applicability. Each contractor shall pay its employees providing services under the contract wages which are greater than or equal to a living wage, and meets other conditions, as defined in this policy. The living wage requirement of this policy shall apply with respect to any employee of a contractor or subcontractor who is employed either part time or full time providing services directly under the contract. This policy applies to any individual, proprietorship, partnership, corporation, trust, association or other entity that is a contractor, as defined in Section C.
- C. Definitions. For the purposes of this policy, the following terms and phrases are defined as follows:
1. **Contract** means an agreement to perform services, including the subcontracting of services. Contracts for the purchase of goods and contracts to lease or purchase property are excluded.

2. **Contractor** means a party to a contract with Ingham County primarily for the furnishing of services (as opposed to purchasing or leasing of goods or property), where the total expenditure for such contract exceeds \$50,000 in a twelve-month period and employs five or more employees, or where the total value of contracts that the contractor has in effect on the effective date of the contract with Ingham County exceeds \$50,000 and where the contractor employs five (5) or more employees. It does not include contractors who pay Ingham County a commission for the right to offer their services in county facilities or in conjunction with county events.
3. **Employer** means a person who engages employees to provide labor in exchange for payment of wages or salary.
4. **Federal poverty line** means the official poverty line defined by the Office of Management and Budget based on Bureau of Census data for a family of four, as adjusted to reflect the percentage change in the Consumer Price Index for all urban consumers.
5. **Health care benefits** means the right granted to an employee under a contract, certificate or policy of insurance to have payment made by a health care insurer or health care corporation for specified medical or health care services for the employee and dependents.
6. **Living wage** means an hourly wage rate which is equivalent to 125% of the federal poverty line on an annual basis when calculated based on 40 hours per week, 50 weeks per year; provided however, that costs paid by the employer for an employee's health care benefits may be counted toward up to one-fifth of the hourly rate payable to the employee.
7. **Person** includes individuals, proprietorships, partnership, corporations, trusts, associations, joint ventures, and other legal entities, either incorporated or unincorporated, however operating or named, and whether acting by themselves or by a servant, agent or fiduciary, and includes all legal representatives, heirs, successors and assigns.
8. **Public entity** means the State of Michigan including all agencies, any public body corporate within the state, including all agencies, or any non-incorporated public body within the state of whatever nature, including all agencies.
9. **Subcontractor** is a party to a contract with a contractor providing services to Ingham County who is required to pay a "living wage" under the terms of this policy; whose contract with the contractor is for the purpose of furnishing services to Ingham County under the terms of the contractor's contract with Ingham County; where the subcontractor employs five or more employees and where the total value of the subcontractor's contract for that purpose exceeds \$25,000.

- D. **Annual Adjustment.** The County Controller shall annually adjust the living wage to incorporate changes in the federal poverty level. The Controller shall notify the Board of Commissioners of any change in the amount of the living wage, and shall notify each contractor of such changes and such contractors shall, no later than 30 days after notification, adjust the hourly rates of affected employees as necessary to comply with this policy.
- E. **Notification.** The County Controller shall include an explanation of the requirements of this policy in all requests for proposals that may be covered by this policy.
- F. **Compliance.** Each contract covered by this policy shall require compliance with this policy. Each such contract shall provide that a violation of this policy shall be considered a material breach of the contract

and Ingham County shall have the right to terminate the contract and disbar the contractor from future Ingham County contracts as provided below.

- G. Posting. Every contractor shall post in a conspicuous place on all job sites subject to this policy a copy of the living wage rate required under this policy. The contractor shall keep accurate records of the names and actual wages and benefits paid to each employee providing services under the contract and subcontract and provide Ingham County with such records within five business days, if requested by the County.
- H. Violation. Anyone with knowledge of a violation of this policy may file a complaint with the County Controller, who shall have thirty days to investigate and remedy the complaint. If the complaint is not resolved to the complainant's satisfaction within the thirty-day period, the complainant or their representative may bring forward their complaint to the County Services Committee of the Ingham County Board of Commissioners. The Committee shall forward its recommendation on the matter to the Board of Commissioners for final resolution.
1. Each contract shall provide that contractors who are found to be in violation of this policy shall be required to pay each affected employee the amount of deficiency for each day the violation occurs.
 2. Contractors shall be required to pay Ingham County \$100 per affected employee for each day the violation occurs beginning with the third day after the contractor receives notification of the violation. The County may withhold from payments to the contractor such amounts as are necessary to effectuate the payments or penalties provided in this Section.
 3. A contractor who is found to be in violation of this policy and is subsequently required to pay the \$100 penalty provided above for more than three incidents within a two-year period shall be barred from bidding on or entering into any contracts with the County for a period of 10 years from the date of the last violation. An incident for purposes of this paragraph is defined as a failure to pay the living wage rate in a payroll period, a payday or numerous paydays, regardless of the number of employees affected by each incident.
 4. A contractor or subcontractor found to have retaliated in violation of federal or state law against an employee for filing a claim of non-payment of a wage rate shall be ineligible to bid on any contract involving the County for a period of five years from the date of such finding.
- I. Exemptions. The following exemptions from this policy shall apply:
1. Public entities are exempt from compliance with this policy.
 2. Entities with 501(c)(3) status with who have nine (9) or fewer employees are exempt from compliance with this policy.
 3. Employees who are working under the terms of a collective bargaining agreement are exempt from compliance with this agreement.
 4. Exempt employees working on projects where federal, state or local law, or Ingham County policy requires payment of a prevailing wage are exempt from compliance with this policy.
 5. The following programs are exempt if developed specifically for high school and/or college students by Ingham County or one of its contractors:

- a. A bona fide training program;
 - b. A summer or youth employment program;
 - c. A work study, volunteer/public service, or internship program;
 - d. Co-op employees employed as part of a high school or college co-op program which is part of the employee's educational curricula.
- 6. Programs which operate to train people with disabilities and which are designated as community rehabilitation programs, work activity centers and/or sheltered workshops.
 - 7. Temporary or seasonal employees hired by a contractor or utilized by Ingham County. For purposes of this policy, temporary and/or seasonal employees are defined as employees hired to augment the regular workforce and are hired for three (3) months or less in the case of a temporary employee or nine (9) months or less in the case of a seasonal employee. For temporary or seasonal employees utilized by Ingham County, the same definition applies unless such is otherwise defined in a collective bargaining agreement.
 - 8. Contracts for services to be provided for Court ordered juvenile residential placements are exempt from this policy.

J. Waiver.

- 1. A contractor may request a waiver of the provisions of this policy if they believe that the application of the policy to the contractor would violate federal, state, or local laws. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.
- 2. A non-profit human services agency may request a waiver of the provisions of this policy if they believe that the application of the policy would cause economic harm to the agency in a fashion that would result in the harm created by application of the policy outweighing the benefits of applying this policy. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

K. Effect and Application. This policy shall go into effect ninety (90) days after adoption by the Ingham County Board of Commissioners (September 24, 2003).

- 1. This policy shall apply to any contract entered into or renewed after the effective date of this policy.
- 2. Entering an agreement for extension of a contract for a period beyond its original term shall be considered entering a contract for purposes of this policy.
- 3. It is the intent of the Ingham County Board of Commissioners that the requirement for payment of a living wage as defined in this policy will apply to employees of Ingham County.



9. E

To: Board Members
From: Rick Grillo, Chief of Police
Date: October 7, 2025
Re: 2025 Halloween Trick-or-Treating Hours

Meridian Township is pleased to announce trick-or-treating will take place on Friday, October 31, 2025 from 6:00 pm until 8:00 pm.

The following motion is proposed for Board consideration:

MOVE TO AUTHORIZE TRICK-OR-TREATING ON FRIDAY, OCTOBER 31, 2025 FROM 6:00 PM– 8:00 PM.



9. F

To: Board Members
From: Scott Hendrickson, Township Supervisor
Date: October 3, 2025
Re: Zoning Board of Appeals Appointment

Under state statute, the Supervisor appoints, subject to the Board's approval, the members of the Zoning Board of Appeals (ZBA). There is currently one vacancy for an alternate on the ZBA.

Mr. Nahum has recently submitted an application for public service. He has a PhD from the University of Washington, has attended dozens of Planning Commission meetings, and worked in all parts of home construction. He wants to better the community and participate in local government.

The following motions have been prepared for Board consideration:

MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR HENDRICKSON OF JOSHUA NAHUM, AS AN ALTERNATE, TO THE ZONING BOARD OF APPEALS FOR A TERM ENDING 12/31/2026.

Attachment:

1. Public Service Application

* 1. I am interested in service on one or more of the following public bodies as checked below:

Planning Commission

Zoning Board of Appeals

*** 2. Summarize your reasons for applying to do this type of service**

I've been attending dozens of meetings of the Township Board and the Planning Commission in the hope of building enough experience with the matters concerned therein to be able to contribute as a member. I am a homeowner (and soon to be father) living here in Meridian Township. I want to be able to better my community and participating in local government is one way to help improve the world around us. I'm seeking to be made an alternate commissioner for the Planning Commission.

*** 3. Describe education, experience or training which will assist you if appointed.**

I have a PhD from the University of Washington (and a Bachelors of Science from the same), but my most relevant experience with regards to the Planning Commission was working for Nahum Construction LLC, where I performed all parts of home construction. Additionally I'm an avid cyclist and interested in urban and rural infrastructure. I'm versed with the process and content of the Planning Commission from attending meetings since early 2023.

(Attach resume if available)

[CV_Nahum .pdf](#)

* Full Name

Joshua Nahum

* **Occupation**

Professor of Instruction

* **Place of Employment**

Michigan State University

* Home Address

[REDACTED]

* Phone (Day)

[REDACTED]

* Phone (Evening)

[REDACTED]

* **Email**

[REDACTED]

* **Please type your name in the box below as a digital signature**

Joshua Richard Nahum

* **Date and Time**

09/22/2025

Other than the Downtown Development Authority Board, the Corridor Improvement Authority, and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

Professional Preparation

- **Michigan State University** East Lansing, MI
Professor of Instruction for Dept. of CSE Jan. 2016 - Present
- **Michigan State University** East Lansing, MI
Distinguished Postdoctoral Fellow in the NSF BEACON Center Oct. 2013 - Dec. 2015
- **University of Washington** Seattle, WA
Ph.D. in Biology Sep. 2007 - Oct. 2013
- **University of Washington** Seattle, WA
Bachelors of Science, Biology Sep. 2005 - Sep. 2006

Classes Taught

- **Introduction to Programming II** 2017-Present
Instructor
 - Converted the course to use auto-grading methods. Developed online lectures and remote labs in 2018.
 - In addition to teaching the C++ programming language, I've revised the course to teach a variety of important programming tools (debuggers, git version control, terminal commands).
 - Manage around 18 Graduate Teaching Assistants and Undergraduate Learning Assistants and serving about 500 students each semester.
- **Database Systems** 2016 - 2022
Instructor
 - Taught the undergraduate database course with a strong emphasis on use and implementation of database principles.
 - Completely restructured the class to emphasize active learning and immediate feedback in all homework and project assignments.
 - Expanded the curriculum to cover transactions, parallel database operations and various non-traditional (NoSQL-style) database systems.
- **Translation of Programming Languages** 2014 - 2019
Instructor
 - Taught the undergraduate compilers course utilizing C++ tooling (Flex and Bison) and Python.
 - The course reinforces many skills covered in other CS courses including: regular expressions, context-free grammars, abstract syntax trees, intermediate code optimizations, and algorithmic thinking.
 - Added Git integration (version control) to the course, allowing auto-grading (using continuous integration via Travis CI), collaboration, and experience with version control systems in a hands-on, practical manner.

- **C Fundamentals**

- *Instructor*

2016

- Taught the C programming course for electrical engineers with an emphasis on problem decomposition.
- Emphasized modern C programming techniques, teaching C11 language features.
- Utilized HackerRank.com to provide instantaneous feedback on projects and homework via test-driven programming.

- **Statistical Methods**

- *Co-Instructor*

2015

- Taught a graduate course centered on statistics theory and applications with the R programming language for the Department of Integrated Biology.
- I integrated practical use of version control in addition to heavily restructuring the material covered in the course to include in and out-of-class programming assignments.
- Incorporated the use of digital notebooks for the integration of code, data, and visualizations.

Synergistic Activities

- **Curriculum Committee**

- *Member*

2016 - 2025

- Helped steer the undergraduate committee for curriculum development.
- Was partially responsible for interviewing and hiring new faculty to the department.
- Presented active learning techniques and the use of live test-driven development pedagogy at department faculty meetings.

- **College of Engineering High School Outreach**

- *Lead Instructor*

2017 - Present

- Manage a week-long, residential summer workshop for high school students where they learn programming each summer.
- Teach basic programming skills as well as computer graphics which culminates in the students designing and developing a computer game written in Python.
- Students learn the principles of software development and collaboratively develop complex projects of their own specification.

- **High School Programming Competition**

- *Organizer*

2017 - Present

- High school students from across the state come to MSU to participate in a programming competition each year.
- I serve as one of the organizers and am also responsible for challenge creation and technical support.
- Approximately half of participants are underrepresented minorities in the field of computer science.

Awards

- **College of Engineering Withrow Award for Teaching Excellence**

Department of Computer Science and Engineering, MSU

2017

- Every year, each department in the College of Engineering selects one faculty member. This award recognizes outstanding instructional performance.

Publications

- [1] Joshua R. Nahum, Peter Godfrey-Smith, Brittany N. Harding, Joseph H. Marcus, Jared Carlson-Stevermer, and Benjamin Kerr. A tortoise - hare pattern seen in adapting structured and unstructured populations suggests a rugged fitness landscape in bacteria. *Proceedings of the National Academy of Sciences*, 112(24):7530–7535, 2015.
- [2] Joshua R. Nahum, Brittany N. Harding, and Benjamin Kerr. Evolution of restraint in a structured rock-paper-scissors community. *Proceedings of the National Academy of Sciences*, 108:10831–10838, June 2011.
- [3] Benjamin Kerr and Joshua Nahum. The evolution of restraint in structured populations: Setting the stage for an egalitarian major transition. In Brett Calcott and Kim Sterelny, editors, *The Major Transitions in Evolution Revisited*, pages 127–140. MIT Press, April 2011.
- [4] Joshua Nahum and Benjamin Kerr. Optimal foraging: A bird in the hand released. *Current Biology*, 18(9):R385–R386, May 2008.



To: Board Members

From: Timothy Dempsey, Township Manager & Bernadette Blonde, Finance Director

Date: October 3, 2025

Re: Budget Update – Summary of Changes Since September 16 Presentation

At the Board meeting on September 16, we presented our recommended budget for your review. Since that time, we have made several minor edits along with a few financial adjustments, primarily within the General Fund. Below is a summary of the changes incorporated into the current version of the budget:

2025 Updated Revenue Projections

We have updated our projected revenues for the current year, resulting in an improved estimated deficit of \$152,337 for FY 2025, compared to the originally projected deficit of \$174,488.

2026 General Fund Adjustments

- Fire Department: We included an additional potential retirement payout to ensure appropriate funding should the retirement occur in the upcoming year. (\$17,531)
- Community Planning and Development: We updated the budget to reflect a revised pay rate for a position within this department. (\$6,261)
- Revenue Updates:
 - We are now beginning to receive the Small Business Taxpayer Exemption (SBTE) Reimbursement from the State. While modest in amount, we expect to receive our 2025 claims in May 2026. (\$9,900)
 - We are currently working with the Downtown Development Authority (DDA) and the Brownfield Redevelopment Authority (BRA) to pursue a portion of salary reimbursement for our Economic Development Director's role in managing these component units. (\$6,476)
- With the additions made to the 2026 budget, our projected use of fund balance has increased slightly to \$331,772, compared to the previous estimate of \$324,356 — an increase of \$7,416. The projected ending fund balance for 2026 is now \$12,236,290.



Community Needs Fund

- We have included anticipated revenues and expenditures for the recently awarded Community Needs grant in the 2026 budget. These funds are grant-specific and will not impact the fund balance. (\$40,000)

ARPA Fund

- We added administrative expenses associated with the Chill Grant, which had been approved in prior years. These funds are now budgeted to be expended in the coming year as the grant is implemented. (\$86,400)

Other Changes

- All other edits made to the budget were copy edits/clarifications and do not impact the overall financial position.

If you have any questions or would like further clarification on any of these changes, please do not hesitate to reach out.

Attachment:

1. <https://bit.ly/2026DraftTwpBudget>



10.B

To: Township Board
From: Scott Hendrickson, Township Supervisor
Date: October 3, 2025
Re: Treasurer Appointment

Depending on the outcome of the interviews held prior to the regular meeting, the Board may elect to appoint a new Treasurer or defer action.

The following motions have been prepared for Board consideration:

**MOVE TO APPOINT _____ TO THE POSITION OF TOWNSHIP
TREASURER EFFECTIVE _____, 2025, TO SERVE THROUGH
THE NOVEMBER 2026 ELECTION CYCLE.**

**MOVE TO TABLE THE APPOINTMENT OF A TOWNSHIP TREASURER UNTIL
_____, 2025.**

Abigail Tithof

From: LINDA BURGHARDT <[REDACTED]>
Sent: Tuesday, September 16, 2025 10:50 PM
To: Abigail Tithof
Subject: Application for Treasurer's position
Attachments: References -- Linda Burghardt -9-16-25.xls; Linda Burghardt Candidate Questionnaire for Meridian Township Treasurer 9-14-25.docx; Linda Burghardt Resume 9-14-25.doc

You don't often get email from lburghardt@comcast.net. [Learn why this is important](#)

Dear Ms. Tithof,

I have just submitted my resume, references, and candidate questionnaire online to apply for the position of Meridian Township Treasurer. Just to make sure you receive them, though, I am attaching them to this email as well. Please let me know if you have any questions or would like additional information,

Thank you,

Linda

Linda Burghardt
[REDACTED]
[REDACTED]
[REDACTED]

LINDA P BURGHARDT

REFERENCES

Linda Danders

[REDACTED]

Penelope Tsernoglou

[REDACTED]

Paul Pratt

[REDACTED]

APPLICATION FOR MERIDIAN TOWNSHIP TREASURER CANDIDATE QUESTIONNAIRE

Please complete this questionnaire and attach it to your application, along with your resume and three professional references. Completed applications must be returned by **4:00 pm on Wednesday, September 17, 2025. Incomplete questionnaires will be disqualified.** Candidates selected for an interview will be notified on Wednesday, September 24, 2025. If you have any questions, please contact Human Resources Director Abby Tithof at tithof@meridian.mi.us.

- 1. Please confirm that you are available to be interviewed at the Special Meridian Township Board meeting to be held at 4:00 pm, on Tuesday, October 7, 2025. Please confirm that you are available to assume the position of Treasurer of the Charter Township of Meridian on a full-time basis, 8:00 am to 5:00 pm, Monday through Friday, in addition to participating in before and after work hours meetings and responsibilities.**

I will be available for the interview at 4 pm on October 7, 2025, and will be available to work on a full-time basis from 8 am to 5 pm Monday through Friday. I also will be available to participate in meetings and assume other responsibilities before and after work hours.

- 2. In your opinion what are the best qualities of Meridian Township and the areas that need improvement?**

Meridian Township has so much to offer its residents that it is hard to choose its best qualities. Certainly the excellence of its school districts, the number and caliber of its community events, and the extensive opportunities to enjoy nature through the Township's parks, trailways, and other recreational areas are qualities that I rank very highly. Further, I applaud the Township's dedication to preserving wildlife habitats while still allowing sufficient development of businesses and retail establishments to support the community. As friends and relatives from out-of-town and out-of-state have told me, "Wow, you have everything here and you don't have to drive far to get it."

Perhaps more effort could be made, though, in communicating with the township residents starting with a survey of what they believe needs improvement. The survey could be on-line with paper copies available on request. Another communication method could be the inclusion of notices in utility and tax bills about the progress of specific projects. For example, a friend of mine was wondering the status of the road reconstruction and resurfacing project. A notice in a bill pointing people to the 2025 Prime Meridian Magazine or the Township website to find out more about specific projects might help them feel more connected with the Township. Regularly scheduled review of the website to update old information might be useful, too.

- 3. Please share your experience and/or training in municipal finance, including your knowledge of the duties of the position of Township Treasurer.**

- Experience/Training -- My training and experience with finances have been in the area of State of Michigan appropriations, campaign finance reporting, and nonprofit association financial management.
 - I shepherded a \$250 million dollar budget bill through the legislature while researching programs, funding initiatives, and staffing needs and advised the legislative appropriations committee members on new and existing priorities. I also wrote the 46-page training manual on the state's appropriations process for the Michigan Senate Fiscal Agency.
 - As treasurer of the Meridian Democrats Club I am responsible for receiving and depositing all donations to the Club, paying the Club's bills, and regular campaign finance reporting to the Club's Executive Board and the Ingham County Clerk's Office.
 - I have taken courses in accounting for non-accountants and financial management for nonprofits through MSU's Evening College.
 - I took courses in budgeting and finance through the Michigan Society of Association Executives Academy of Association Management and the Certified Association Executive Exam Preparation Course.
 - More information about my experience with budgeting and financial management is in my answer to Question #5.
- Duties of Treasurer – According to the Revised Statutes of 1846 Chapter 41, Section 76, (MCL 41.76), “the township treasurer shall receive and take charge of money belonging to the township, or that is by law required to be paid into the township treasury, and shall pay over and account for the money, according to the order of the township board, or the authorized officers of the township.”
 - The funds are primarily real estate and personal property taxes, but also include fines, licenses, permits, deposits, bonds, and fees. (Meridian Township website.)
 - The Treasurer also is required to pay out funds to local school districts and Lansing Community College. Other governmental units such as districts and authorities also receive tax money according to the district's tax rate.
 - Temporary surplus funds are invested prudently with the emphasis on the safety of the principal as required by state law.
 - Training by Michigan Townships Association – The MTA has both in-person trainings and publications on budgeting, investments, and the roles and responsibilities of township treasurers.

4. Please share your community activities and volunteerism in the community over the past 5-10 years.

- I currently serve on the Board of Directors and Steering Committee for Art in the

Wild (AITW), a 501 c3 nonprofit organization whose purpose is to raise public awareness of the extent to which human lifestyles and activities contribute to the pollution of our water resources. The intent of AITW is to provide educational opportunities to the public in environmentally restored areas through stationery and performing art exhibits.

- Most of my service and volunteer activities have been work-related. I have served on a variety of councils and committees such as the Behavioral Health Advisory Council, the Recovery Council, Partners for Parity, Partners in Crisis, Open Access to Medications group, the Advisory Committee on Mental Illness, Community Certified Behavioral Health Centers (steering committee), Enroll Michigan (Board of Directors), Medicaid Medicare Assistance Program (Board of Directors), Lt. Governor's Section 298 Large Work Group and FACTS Subcommittee, Citizens Alliance on Prisons and Public Spending, Mental Health Coalition, Prisoner Re-entry Initiative, Juvenile Justice Initiative, the Service Array and Provider Network Focus Group of Michigan's Dual Eligibles Project, and MSAE's CEO Circle.
- I also have volunteered for several Democratic candidate campaigns, the Michigan Democratic Party and its coordinated campaigns, and the Ingham County Democratic Party. I received the ICDP's A. Geraldine Rappaport Volunteer of the Year Award in 2009.
- In the past few years I have served as an election worker and, most recently, as an election challenger in various Meridian Township election districts.

5. A significant amount of your time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, audit review, and supervisory responsibility for two Treasury staff. Please share with us your experience with, and understanding of, the aforementioned responsibilities.

- Experience
 - During my tenure with the Michigan State Senate I wrote the analyses for a number of legislative initiatives that pertain to economic development and municipal finance initiatives including tax increment financing, downtown development authorities, economic growth zones, brownfield redevelopment, revenue sharing, urban land assembly fund, surplus funds investment pools for municipalities, land use inventory reports, principal shopping areas redevelopment, plant rehabilitation tax credit, enterprise zones, and zoning of day care homes.
 - I have been through audits for the three different nonprofits I led as the executive director (all successful) and a review of the finances of the political

action committee for a fourth nonprofit (also successful) for which I was responsible.

- I have been responsible for developing, implementing, and monitoring the budgets for three nonprofit organizations with various funding sources including membership dues, sponsor and vendor fees, event revenues, donations, private foundation grants, and federal grant funds through the Michigan Department of Health and Human Services (MDHHS). I also was responsible for monitoring the investment of a several million dollar bequest for which I worked with an investment firm. I made regular reports to the private foundations and MDHHS on the use of the funds received from those entities as well as to the boards of directors of the nonprofits.
- The type of planning that I have been involved in has been strategic planning for nonprofit organizations and service delivery systems for state government. I understand the goal and process of strategic planning and the procedures involved.
- I supervised staff and interns for three nonprofit organizations. The staffs were small (one to three full-time workers) and we worked as a team.
- Understanding
 - “Meridian Township’s vision is to achieve and maintain a sustainable and welcoming community with the highest quality of life for our residents. This encompasses protecting our natural environment and our health and safety, and enhancing our prosperity, cultural heritage, diversity and recreational opportunities”. (Meridian Township website)
 - To realize such a vision necessitates careful planning. The current and future needs and interests of all residents and entities in the community must be considered in the planning process. Ideally, and not without considerable effort, those needs and interests can be balanced to achieve shared goals and create a harmonious community.
 - Almost any action designed to address the needs and interests of the residents and entities of the community, e.g., any economic development initiative, land use proposal, or zoning request, is going to affect the Township financially.
 - To ensure that efforts to address the needs and interests of the community are financially realistic, it behooves the Treasurer (“the keeper of the funds”) to advise, and be advised by, the Township committees that deal with economic development, zoning, land use, and other such issues.

6. Have you ever served on a Board or Commission for Meridian Township? Please be specific.

Yes, I was appointed to, and served on, the Township's Environmental Commission in 2019.

- 7. The position of Township Treasurer is an elected position, and the holder of the office must reside within the township. How long have you resided in Meridian Township?**

I have resided in Meridian Township for 36 years.

- 8. Appointees to this position must, by law, run for election to the partial term in August/November of 2026. Have you ever served as an elected official? Please be specific. Would you intend to run in 2026 for the remainder of the term?**

I have never served as an elected official but I ran for the position of county commissioner for Ingham County's 12th district in 2018. I would certainly intend to run in 2026 for the remainder of the Treasurer's term.

- 9. In 200 words or less, please provide the Township Board with the reason why you are seeking the Township Treasurer's position**

For a long time now I have had the pleasure and privilege of living in the safe, culturally diverse, vibrant community that is Meridian Township. Although my husband passed away soon after he and I and our infant son moved into the Township, I considered myself very lucky to be in a stable community with excellent educational opportunities, recreational options, and cultural adventures. Since neither my husband nor I had any family in Michigan, I felt that the Township was the perfect place to rear my son on my own. I have always wanted to give back to the community but full-time employment and family responsibilities took priority.

Running for county commissioner in 2018 heightened my awareness of all the opportunities that the Township offers and re-awakened my desire to serve the Meridian community. It also made me realize that I can indeed run for public office, and that I do have a lot of experiences that are applicable to the job of Township Treasurer and transferable skills that would enable me to be successful in the position.

LINDA P BURGHARDT

PROFILE

- **Public Speaking** – Over 400 presentations across the state to legislators, faculty, students, professionals, and the general public which included training, advocacy, public education on issues, and classroom lectures.
- **Writing** - Over 3,000 legislative analyses on a wide range of topics; briefing and public policy materials; testimony on legislation; budget bills and decision documents; training and advocacy materials; responses to questions from Governor's Task Force on Licensure; Appropriations Manual for Senate Fiscal Agency; articles for newsletters and agency publications; communications with regulatory agencies; marketing materials. Editor of business plan for non-profit.
- **Liaison/Collaborations/Networking** - Liaison to legislators, staff, government agencies, business and community groups, association members and national offices, nonprofit and other organizations. Collaborations with, or member of, over 20 coalitions /committees, including Behavioral Health Advisory Council, the Board of Directors for Enroll Michigan and MMAP, the Lt. Governor's Section 298 Large Work Group and 298 Next Steps Workgroup, Partners for Parity, Partners in Crisis, Recovery Council, Dual Eligibles Task Force, Steering Committee/Board of Directors for Art in the Wild (water resources protection/education through art nonprofit).
- **Events** - Trained NASW-MI members on licensure issues for Lobby Day. For eight years planned and conducted annual Legislative Education and Advocacy Day for over 400 college students, faculty, and social workers. Speakers included issue experts, state legislators, and representatives from the Governor's office and various state agencies. Planned all content and speakers for NAMI Michigan and AAAAM annual conferences.
- **Social Media/Communications** - Worked with NASW-MI Communications Director on web advocacy tools, including a Legislative Action Web Page for communication with legislators. Worked with Deputy Director at NAMI MI to provide information to members through social media. Authored MHAM Updates and AAAAM newsletter. Participated in radio, phone, and print interviews. Led and participated in press conferences. Use/oversight of website, Facebook, LinkedIn, and Twitter in disseminating information.
- **Analysis** - Policy, fiscal, and/or program analysis of budget and non-budget legislation, administrative rules, departmental program operations and staffing priorities; insurance accounts and regulations. Identified, analyzed, and communicated legislative/policy initiatives for MHAM, NAMI MI, NASW MI, and AAAAM.
- **Capacity Building** - Educated members, staff, and boards on legislative issues, advocacy techniques, appropriations processes, functions of political action committees. Worked with MHAM, NAMI MI, NASW MI, and AAAAM public policy committees on legislative and policy issues and testimony on bills. Obtained training for NAMI Board Members and sent employees to various trainings and workshops.
- **Fiscal Responsibility** – Responsible for total NAMI MI, MHAM, and AAAAM budgets, including membership dues, donations, bequest, investment portfolio, sponsorship funds, foundation grants, and federal grant through Michigan Department of Health and Human Services. Led \$250 million budget bill through the State budget process. Responsible for disbursement of political action committee (PAC) funds, compliance with state campaign finance/lobbying laws and government and private foundation grant reporting requirements. Resolved 2,000 problem accounts for Zurich East Lansing and analyzed large accounts for self-insurance.
- **Management** – Supervised staff at NAMI MI, MHAM, and AAAAM. Oversaw all daily operations of associations. Trained and directly supervised 15 employees at Zurich US East Lansing office. Drafted update of NAMI Michigan's Strategic Plan and worked with MHAM Board and outside consultant on revised MHAM strategic plan. Developed all documents/policies necessary for the chartering of state office by NAMI National.

LINDA P BURGHARDT

- **Teaching** – Instructor of Legislative Relations class for Masters in Public Administration (MPA) degree program for Western Michigan University. Guest lecturer at a number of colleges and universities.
- **Additional course work** – Took courses toward Microsoft Certified Systems Engineer and A+ certification; courses in financial management and accounting for nonprofits; and seminars in grant seeking and government contracting.
- **Credential** -- Completed Michigan Society of Association Executives' (MSAE) Academy of Association Management classes for nonprofit executives and the Certified Association Executive (CAE) exam preparation course. Earned CAE credential in 2014 (currently inactive). Invited member of MSAE CEO Circle.
- **International Experience** – Lived in/attended school in five countries; traveled extensively (33 countries).
- **Appointments and Volunteer Work** -- Meridian Township Environmental Commission; Board of Directors -- Art in the Wild; MI Democratic Party Volunteer; Ingham County Democratic Party Volunteer; Meridian Democrats Club Executive Board – Treasurer; Okemos Education Foundation -- Trustee

EMPLOYMENT HISTORY

RETIRED 2021 to present

FULL-TIME FAMILY CARE GIVER Elderly Parent • Lansing, MI • 2018 to 2021

EXECUTIVE DIRECTOR Area Agencies on Aging Association of Michigan • Lansing, MI • 2017 to 2018

PRESIDENT AND CEO Mental Health Association in Michigan • Okemos, MI • 2014 to 2016

EXECUTIVE DIRECTOR National Alliance on Mental Illness – Michigan Chapter • Lansing, MI • 2010 to 2014

GOVERNMENT RELATIONS DIRECTOR National Association of Social Workers - Michigan Chapter • Lansing, MI • 2002 to 2010

IT STUDENT Career Quest Learning Center • Lansing, MI • 2000 to 2002

MANAGER/SENIOR UNDERWRITER Zurich U.S. • East Lansing, MI • 1997 to 2000

LEGISLATIVE/FISCAL ANALYST Michigan Senate Fiscal Agency • Lansing, MI • 1986 to 1997

LEGISLATIVE ANALYST Michigan Senate Analysis Section • Lansing, MI • 1980 to 1986

EDUCATION

MASTER OF PUBLIC ADMINISTRATION Emphasis on Public Policy and Program Evaluation • Michigan State University • East Lansing, MI

BACHELOR OF ARTS Major in Government • Cornell University • Ithaca, NY



11.A

To: Township Board
From: Tim Dempsey, Township Manager
Date: October 3, 2025
Re: Meridian Senior Center MOU-Operations Agreement

Attached for the Board's discussion on October 7 is a newly crafted MOU-Operations Agreement for the existing Meridian Senior Center at Chippewa Middle School. The prior agreement with Okemos Public Schools dates to 2011 and has limited details. The new agreement would be retroactive to January 1, 2025, and expire at the planned closure of the current facility in May 2028. The proposal also provides clarity around staffing, financial obligations, insurance, and related issues.

Attachment: Proposed Meridian Senior Center MOU-Operations Agreement

MEMORANDUM OF UNDERSTANDING

Meridian Senior Center Operations Agreement

This **MEMORANDUM OF UNDERSTANDING** (hereinafter referred to as “MOU” or “Agreement”) is hereby made and entered into by and between the **CHARTER TOWNSHIP OF MERIDIAN** (hereinafter referred to as the “Township”) with offices at 5151 Marsh Road, Okemos, MI 48864, and the **OKEMOS PUBLIC SCHOOL DISTRICT**, a Michigan general powers school district organized and operating under the provisions of the Revised School Code, MCL 380.1, et seq., as amended (hereinafter referred to as the “OPS”), with offices at 4406 Okemos Road, Okemos, MI 48864.

PURPOSE:

The purpose of this MOU is to memorialize the operating agreement between the Township and OPS in relation to the operation and funding of the Meridian Senior Center within OPS’s Chippewa Middle School.

1. Location

During the Term of this Agreement, the Meridian Senior Center (“Senior Center”) shall continue to be located within the existing east wing of Chippewa Middle School at 4000 Okemos Road, Okemos, MI 48864, as depicted in Exhibit “A”, attached hereto (the portion being utilized as the Senior Center shall be referred to as the “Facility”).

2. Responsibilities

- a) OPS shall be responsible for the following:
 - i. The physical Facility for the Senior Center, as described herein;
 - ii. Human Resources functions for all OPS personnel and volunteers assigned to the Senior Center, including payroll, onboarding, background checks, performance appraisals, discipline, and related activities as needed;
 - iii. Billing the Township for all Senior Center personnel and operating costs, twice annually in June and December. The failure of OPS to bill the Township shall not nullify the Township’s duty to pay such amounts as provided in Paragraph 4;
 - iv. Detailed financial summary of expenses and revenue of the OPS Activity Fund in connection with the Senior Center shall be provided to the Township and Senior Center Advisory Board on a monthly basis;
 - v. Collect, inventory and store any and all equipment used at the Senior Center, including a treadmill, stationary bike, and elliptical machine;
 - vi. Present information at monthly Senior Center Advisory Board meetings, when timely and reasonably requested by the Advisory Board;
 - vii. Assist with on-site program support, as needed; and

viii. Reasonably assist with coordination of volunteer program instructors, as needed.

b) Township shall be responsible for the following:

- i. Descriptions, marketing, and planning of Senior Center programs, via the Senior Center Advisory Board;
- ii. Provide general supervision and management of Senior Center programs, which may include, as necessary, reporting to OPS any performance concerns of OPS personnel assigned to the Senior Center;
- iii. Attend monthly meetings with the Meridian Senior Center Advisory Board;
- iv. Assist the Senior Center Advisory Board with the printing and distribution of the Senior Center brochure;
- v. Answer questions and concerns from community members;
- vi. Assist the Senior Center Advisory Board in the recruitment and coordination of appropriate volunteer program instructors and members;
- vii. Help the Senior Center Advisory Board coordinate and promote Senior Center offerings;
- viii. Coordinate enrichment and recreation activities of the Senior Center with the Parks and Recreation Department with respect to programming for individuals over 55 years of age, as needed.

3. **Commencement and Term**

This MOU is effective January 1, 2025. The term of this Agreement shall commence on the Effective Date and shall continue until May 26, 2028, unless earlier terminated in accordance with this Agreement (the “Term”).

4. **Payment**

- a) The Township will make the following payments to OPS for its responsibilities related to the Meridian Senior Center:

	2025	2026	2027	2028
Personnel Costs	up to \$140,000	up to \$145,000	up to \$150,000	up to \$64,500
Operating Costs	up to \$15,000	up to \$15,000	up to \$15,000	up to \$6,250

- b) Personnel Cost payments shall be made biannually, and installments will be based on actual costs with the first ½ being paid no later than January 31st of each year and the second ½ being paid no later than July 31st of each year. The Parties acknowledge that the 2025 payments were tendered on a separate timeframe which is not a late payment for the 2025 year only, provided that payments are made within thirty (30) days of the last signature below.

- c) Operating cost payments shall not be exceeded except upon budget amendment approved by the Township Board.

5. **Senior Center Activity Fund**

All services fees for Senior Center activities shall be placed into the Activity Fund held by OPS. The parties acknowledge and agree that OPS is acting only as a custodian of the Activity Fund and may only distribute its funds at the direction of the Township, including for purposes consistent with this MOU, such as paying instructor costs. OPS shall not commingle the Activity Fund monies with any OPS funds. Upon termination of this MOU, funds held within the Activity Fund shall be returned to the Township within a reasonable time.

6. **Use of the Facility**

- a) **Acceptance; Purpose.** The Township has examined the Facility and accepts the Facility in its "AS IS" condition and with all faults as of the date of this MOU. The Township is permitted to utilize the Facility for the operation of the Senior Center, including its programs, events, and activities, and for no other purpose without the prior written consent of OPS. The Township agrees that use of the Facility shall be restricted only to the Township's use as a community senior center and that the Township shall have no right to lease, assign, or in any way convey the right to use the Facility to anyone else. OPS shall have the right and ability to access the Facility at all reasonable times to ensure that the Township is complying with the terms of the MOU and to use the Facility in any manner that does not interfere with the Township's rights hereunder. OPS and the Township shall have shared and reasonable use of the Chippewa Middle School parking lot.
- b) **Cleanliness.** OPS will provide regular custodial services at the Facility. The Township shall always keep the Facility clean and free from rubbish and excessive dirt, maintain the Facility in good and safe condition, and surrender possession of the Facility upon termination of this MOU in as good condition as at the commencement of the Term, or as it may be put in during the Term, as reasonable use and wear thereof will permit.
- c) **Utilities.** OPS shall be responsible for the costs of electricity, water, garbage collection, sewer, gas, snow removal, and internet connection that are necessary for the operation of the Senior Center at the Facility. OPS shall be responsible for overall building and grounds cleaning, maintenance, and repair that is consistent with how OPS maintains and repairs other similar buildings and facilities owned and operated by OPS.
- d) **Signage.** The Township shall have the right to erect or install signage on the Facility subject to OPS's prior written approval and, if applicable, the approval of the municipality now or hereafter having jurisdiction over the Facility. All Senior Center signs shall be kept in good repair by the Township.
- e) **Improvements.** The Township may improve the Facility in conjunction with any permitted use(s); however, all improvements not constituting ordinary maintenance must receive prior written approval by OPS. Unless otherwise agreed by the Parties in writing, the Township shall be responsible for any costs associated

with improving the Facility. All improvements shall comply with applicable laws, rules, and regulations, including but not necessarily limited to the Revised School Code and the School Building Construction Act, and shall meet or exceed the industry standard for same. Any improvements made by the Township that are not permanently affixed or attached to the Facility shall remain the property of the Township, and improvements permanently affixed or attached to the Facility shall become the property of OPS. Any personal property kept on the Facility by Township shall be done so, and insured, at Township's sole risk.

- f) **Liens.** The Township shall not cause or allow any lien to be placed upon the Facility and shall, to the extent permitted by law, indemnify, defend, and hold OPS harmless from any such lien. Nothing herein shall be construed to subject the Facility to liability under the Construction Lien Law or otherwise, it being understood that the Facility is not subject to such liability.
- g) **Damage to Facility.** The Township shall not undertake, permit, allow, or cause any act or deed to be performed or any practice to be adopted or followed in or about the Facility which causes or is likely to cause injury or damage to the Facility, which increases the cost of OPS's insurances above those costs normally associated with the Facility and OPS's operation thereof, which causes or is likely to cause a nuisance, or which may materially and negatively impair the value of the Facility. The Township shall be responsible for all damages that it causes or allows to the Facility during the Township's possession of, or responsibility for, same.
- h) **Hazardous Substances.** Neither OPS nor the Township shall permit hazardous substances to be located at the Facility, or to be generated, treated, stored, disposed of or otherwise deposited at the Facility, except with the prior written approval of OPS or as may be reasonably needed for ordinary maintenance and operation. The Township shall take all reasonable steps to ensure that there is minimal environmental impact on the Facility during the term of this MOU. Ordinary household products or cleaners are not hazardous substances.
- i) **Compliance.** The Township shall fully and promptly comply with all applicable federal, state, and local laws, statutes, ordinances, orders, policies, rules and regulations. The foregoing shall specifically include, but shall not be limited to, compliance with all applicable Board of Education policies and guidelines of OPS and applicable zoning ordinances, if any. If compliance hereunder materially limits the Senior Center's, the Township's, or both use of the Facility as provided in this Agreement, then the Township or Senior Center Advisory Board shall notify OPS in writing of the material impact. The Township shall be entitled to a renegotiation of this Agreement comparable to the material impact with a specific emphasis on its payment obligations or termination of this Agreement without penalty.

7. **Senior Center Employees**

All employees of the Meridian Senior Center shall be OPS employees. OPS shall have all legal duties, rights, remedies, or obligations for any Senior Center employee or volunteer.

OPS personnel policies, hiring practices, disciplinary actions, and any other applicable policy or procedure shall apply to Senior Center employees. The Township shall not be responsible for any post-employment contributions beyond or more than the annual payments as described in Section 4 of this Agreement. OPS shall be regarded, designated, and considered to be the employer of the Meridian Senior Center employees. OPS shall be exclusively responsible for compensating, hiring, retaining, evaluating, disciplining, dismissing or otherwise regulating employment conditions, employment rights, compensation and other similar matters relative to the individuals providing these services. OPS shall pay all salaries, wages, benefits, payroll and other taxes to or on account of the individuals.

It is expressly acknowledged and agreed between OPS and the Township that OPS, including its employees assigned as Senior Center personnel, will act as an independent contractor of the Township in the performance of its duties and under no circumstances shall any of the employees of one party be deemed the employees of the other for any purpose. Neither party shall have authority to act for the other party in any agency or other capacity or to make commitments of any kind for the account of, or on behalf of, the other party, except to the extent, and for the purposes, expressly provided for and set forth in this MOU, and no partnership or joint venture is created.

8. Liability

Nothing in this MOU shall be construed as a waiver of any governmental immunity by the Township, its employees, or its agents or OPS, its employees, or its agents. Each entity shall be solely and entirely responsible for its obligations under this Agreement and for the acts and omissions attributable to it, or its respective board, officers, employees or agents during the performance of this Agreement.

9. Non Discrimination

- a) Both the Township and OPS, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, disability or genetic information, height, weight, or marital status that is unrelated the individual's ability to perform the duties of a particular job or position. The Township and OPS shall adhere to all applicable Federal, State, and local laws, ordinance, rules and regulations prohibiting discrimination, including:
 - i. The Elliott-Larsen Civil Rights Act, 1976 PA 453 as amended;
 - ii. The Persons With Disabilities Civil Rights Act, 1976 PA 220 as amended;
 - iii. Section 504 of the Federal Rehabilitation act 1973, P.L. 93-112, 87 Stat 355, and regulations promulgated thereunder; and
 - iv. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327, as amended and regulations promulgated thereunder.
- b) Breach of this section shall be regarded a material breach of this MOU. In the event

that either party is found by a Court or Tribunal of competent jurisdiction to be not in compliance with this section, the other party may terminate this MOU effective as of the date of delivery of written notification.

10. **Termination of Agreement**

Either party may terminate this Agreement without cause upon ninety (90) days written notice to the other party. In the event of termination by OPS pursuant to this paragraph, the Township will be reimbursed for all unspent or uncommitted funds, if any, paid to OPS under Paragraph 4. In the event of termination by Township, OPS will be paid the prorated amount due under Paragraph 4, based on the date of termination.

11. **Primary Contacts**

All notices, requests, consents, claims, demands, waivers and other communications hereunder, other than routine communications having no legal effect, must be in writing and addressed to the parties as follows:

Okemos Public Schools	Meridian Township
Contact: John Hood, Superintendent	Contact: Timothy Dempsey, Township Manager
Phone: 517-706-5007	Phone: 517-853-4254
E-Mail: john.hood@okemosk12.net	E-mail: dempsey@meridian.mi.us

12. **Complete Agreement**

This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

13. **Severability**

If any of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional, or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted from this Agreement and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect.

14. **Insurance**

The Township shall obtain and maintain, at its expense, insurance in such amounts and types reasonably required by OPS. Said insurance shall be kept in force during the Term of this Agreement and an adequate certificate of insurance shall be provided to the OPS upon execution of this Agreement.

15. **Governing Law & Assignment**

This MOU shall be governed by and interpreted under the laws of the State of Michigan. Neither party may assign or delegate any obligation or right under this MOU without the prior written consent of the other party which may be withheld in their sole discretion.

16. **Certification of Authority to Sign Agreement**

The people signing this MOU on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this MOU has been authorized by said parties.

IN WITNESS WHEREOF, the parties hereto have executed this memorandum of understanding and agreement as of the last written date below.

OKEMOS PUBLIC SCHOOLS

By: _____
John Hood, Superintendent
Okemos Public Schools

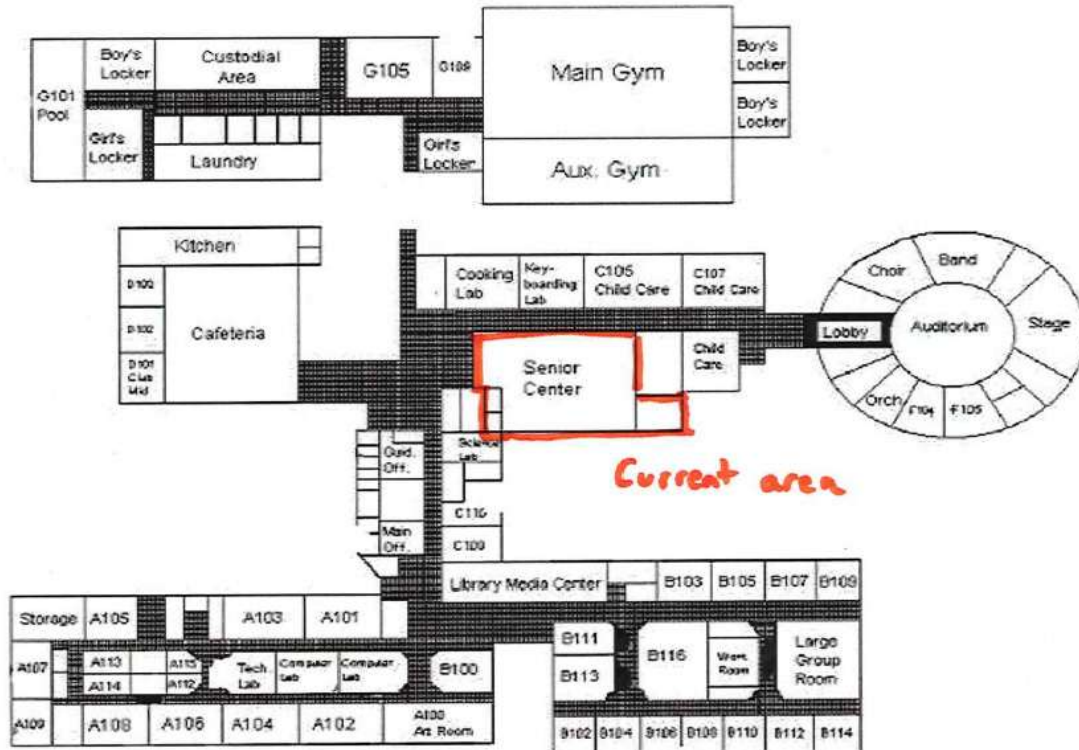
Date: _____

CHARTER TOWNSHIP OF MERIDIAN

By: _____
Scott Hendrickson, Supervisor
Charter Township of Meridian

Date: _____

Exhibit "A"
Depiction of Senior Center Location





To: Board Members
From: Tim Dempsey, Township Manager
Date: October 7, 2025
Re: Appointment to Apply to Ingham County to Serve on the Ingham County Materials Management Planning Committee

In 2022, Michigan's Solid Waste Program underwent significant updates with the passage of amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. These amendments mandated the replacement of existing county Solid Waste Management Plans with new Materials Management Plans (MMP). These plans emphasize sustainable materials management approaches, such as recycling and composting, rather than merely focusing on landfilling waste.

With the departure of Treasurer Deschaine, the Ingham County Board of Commissioners will be soliciting applications for the position of an elected official of a township on the Ingham County Materials Management Planning Committee (MMPC).

If possible, Ingham County staff recommended that township elected officials who are interested in applying attend the next MMPC meeting. It is a great way to get a feel for how the committee operates, the types of topics it covers, and the meeting location. Below are the meeting details for reference.

October 21, 2025 at 3:30 p.m. Location: Ingham County Human Services Building, 5303 S. Cedar St., Lansing, MI 48911 Conference Room A

Ingham County Human Services Building Visitor Information and Directions: Visitor parking is available on the western side of the building. Please enter through Door 3 and proceed to the second floor. Directional signs to conference rooms are located throughout the building.

We would ask that the Board wait to appoint a member to apply to serve on the MMPC until your November 6 meeting as the County has not officially opened the application window yet. This timeline will give all Board members who may be interested in serving on this body, but would like more information, the opportunity to attend the MMPC meeting on October 21 and gather any additional information they would like to help inform their decision.

A motion is prepared for Board consideration:

**MOVE TO APPOINT _____ TO SERVE AS MERIDIAN TOWNSHIP'S
APPLICANT TO SERVE ON THE INGHAM COUNTY MATERIALS MANAGEMENT PLANNING
COMMITTEE.**

Attachments:

1. EGLE's Part 115 Materials Management Planning Questions & Answers Document
2. EGLE's Materials Management Planning Quick Guide

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PART 115 MATERIALS MANAGEMENT PLANNING QUESTIONS & ANSWERS

*This working document shall be used to provide **preliminary** answers to questions identified and subject to change.*

Solid Waste Management Plan Status Questions 9

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1. **When did the new law become effective?**

March 29, 2023

2. **Where can I view the new statutory language?**

[Part 115 Statute](#)

3. **Is there a guide that I can use to gain a greater understanding of planning, the goals, and the process?**

Yes, please see the [Quick Guide](#) found online for more information.

4. **When was the Materials Management Plan (MMP) initiated? And how?**

The MMP process was initiated by the EGLE Director and the initiation start date is **January 8, 2024**. Specifically, each County Board of Commissioners received a [letter via electronic mail](#) (email) initiating the process with additional instructions on the next steps by counties. Complimentary copies were also emailed to each county clerk and the current designated planning agency contacts for their reference.

5. **Are there required timeframes for planning in the new law and what happens if they are not met?**

Yes, there are established timeframes at each step of the new planning process. Therefore, all steps must be completed within the specified timeframe otherwise EGLE may take over writing the MMP, combine it with another county, or the MMP may automatically move to the next step in the approval process if no action is taken within the given timeframe.

6. **What is the next step the County is required to take after receiving the letter from the Director for the MMP Initiation?**

Counties have 180-days to file a Notice of Intent (NOI), which is required to be submitted by **July 6, 2024**. Within the NOI, each County must either accept or decline responsibilities as the County Approval Agency (CAA). Prior to submitting the NOI, the entity that will accept CAA responsibilities is required to consult with all adjacent counties to determine the potential to develop a multicounty MMP, and an interlocal agreement is required between counties pursuing a multicounty MMP. The link to submit the Notice of Intent (NOI) can be found on the following website: www.Michigan.gov/EGLEMMP.

7. **What are the responsibilities of the CAA if they accept?**

- Primarily responsible for all aspects of the MMP and Implementation.
- Identifies the [Designated Planning Agency \(DPA\)](#).
- Appoints the [Materials Management Planning Committee \(MMPC\)](#).
- Oversees the creation and implementation of the DPA's work program.
- Receives and utilizes the [MMP Grant](#) funds.
- MMP **approval** rights at various stages of the process.
- Primarily responsible for identifying capacity needed for the planning area.

8. What happens if the County declines CAA responsibilities?

- If the Board of Commissioners (BOC) declines, they must:
 - Notify all municipalities within their County and its Regional Planning Agency (RPA) of this decision.
 - Forgo their ability to approve and loses authority over the MMP.
- The CAA is the entity that will receive the annual MMP grant funding used for MMP development and implementation, as appropriate. Therefore, if the BOC declines, they will not be eligible for funding.

9. What happens if all entities (BOC; Municipalities; and Regional Planning Agency) decline the CAA responsibilities?

- EGLE may:
 - Prepare the MMP for the County.
 - Combine the County MMP with another County.
- Counties will lose their MMP grant funding.
- BOC will be automatically responsible for implementing the EGLE prepared MMP.
- EGLE Prepared Plan will:
 - Be developed using a standard format with these specific requirements:
 - All Materials Utilization Facilities' that comply with local zoning requirements, to be consistent with the MMP.
 - No additional landfill capacity.
 - Require waste haulers to provide recycling pickup per the Benchmark Recycling Standard.

10. Can official submittals and notices be sent using electronic mail (email)?

Yes, written notice may be given by electronic mail if the recipient has indicated that they will receive notices by electronic mail and has specified the email address to which the notices can be sent. (11571(11)). It is the responsibility of each county to ensure that they have, provide, and use a valid email address that is being monitored by the appropriate entity.

11. What is needed to document the adjacent county consultation has taken place for the submittal of the NOI?

Part 115 does not prescribe the specifics of the consultation process, only that the BOC must consult with the adjacent counties. Therefore, written documentation showing the multicounty consideration request has been sent to each adjacent county and the response to the request from those counties is required to be submitted. Written documentation may be in the form of letters, emails, meeting minutes, resolutions, etc. and should be addressed to the adjacent county BOC's. Written documentation of the final BOC decision (resolution, meeting minutes) from each adjacent county can be sent from the DPA. This documentation may simply state what the county intends to officially pursue regarding working with its adjacent counties.

12. Who should be notified for the adjacent county consultation in each county?

The adjacent county consultation request should be directed to the Board of Commissioners, or County Executive as applicable, of each adjacent county. It is recommended that you also include a copy of the consultation request to each of the current county [Designated Planning Agency](#) contacts as well. A resolution documenting the direction the county is open to pursuing with details on who to contact for further discussion is sufficient documentation for the required consultation as long as it has been provided to all appropriate counties.

13. Is a county only limited to their adjacent counties when developing a multicounty MMP or can they work with other counties as well? Is there a limit to the number of counties that can develop a single Plan together?

A county is not limited to just their adjacent counties when developing a multicounty MMP. Counties are required to consult with all adjacent counties but are also encouraged to contact additional counties in an effort to create a more efficient and robust materials management system. Counties do not have to be adjacent/contiguous to develop a multicounty plan. Further, the statute does not limit the number of counties that can develop a multicounty plan.

14. Can counties develop two individual county plans and still be eligible for the multicounty planning funding incentive?

No. Counties must commit to working together and developing one MMP in order to be eligible for the multi county funding incentive. However, the MMP format has been developed to allow for separation of certain components (such as siting and mechanisms) by county or municipality, so individuality for each county may **exist** within a multicounty plan, but it must still be developed as one multicounty plan.

15. What is required to demonstrate that a group of counties intend to develop a single county MMP together?

An interlocal agreement (ILA) developed pursuant to the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512 is required to demonstrate a group of counties intend to develop a multicounty MMP. EGLE will not be reviewing ILAs for content; but will use the ILAs to confirm which counties have indicated that they will be pursuing a multicounty MMP together.

16. What does an ILA need to include? Are there other recommended items that may be included in the ILA?

An ILA should meet the requirements of the Urban Cooperation Act (1967 (Ex Sess) PA 7, MCL 124.501 to 124.512) and confirm each county that intends to develop and ultimately

implement an MMP together. Other recommended items that could be included in the ILA are the following: DPA appointment; County Liaisons; MMPC appointment procedures; MMP Grant Distribution; Budget; Additional funding distribution; process for approval of activities; MMP Implementation; etc.

NOTE: ILAs may be modified to include other items through an ILA amendment per the Urban Cooperation Act.

17. If a multicounty plan is being pursued does each county's BOC still need to file a NOI to become the CAA?

Yes, each county's BOC will still need to accept CAA responsibilities, complete the multicounty consultation, complete an interlocal agreement, and submit its NOI to become the CAA.

18. For a Multi-County MMP, does each County have a designated DPA or is there one DPA?

There is a single DPA for a multicounty MMP. Each county would have their own CAA. It is recommended that the CAA act as a liaison for each County by attending meetings and disseminating information back to the County, but there would only be single official DPA.

19. When should the CAA appoint the new materials management planning committee (MMPC)?

Each county will be required to appoint an MMPC after the NOI has been officially submitted to the Department. However, as long as appointments to the MMPC have been made through the proper process, appointments made after the effective date of the amendments (March 29, 2023) will be accepted.

20. Who should be designated as the DPA? Can two people be listed?

The CAA shall identify an entity/department, and a single specific contact person representing that entity as the DPA. Both the entity and the person would be designated officially and represent the DPA. Two people cannot be identified in an official capacity, but after the DPA has been officially declared, EGLE may be contacted to add an additional person in an "unofficial" capacity to receive notices, communications, etc.

- Per Rule 702 the DPA shall have the necessary expertise and the legal, financial, and institutional capabilities to prepare the plan. Examples of appropriate entities to be appointed as the DPA include:
 - Regional, county, or municipal planning commissions.
 - Departments of public works.

- Road commissions.
- Drain commissioners.
- County executives.
- Materials Management/Solid waste disposal authorities.

21. What role/responsibility does the DPA have in the implementation of an approved MMP?

The CAA is ultimately responsible for Plan implementation. Historically, the DPA has been the entity to facilitate implementation of the Plan for items such as contracts, answering questions, and making sure the Plan is implemented the way it is supposed to be. DPAs are the primary governmental resource for information about the Plan and the Plan development process. They would also help implement the Plan. The Plan format requires a responsible party be listed for implementation, which may be the DPA or another entity specified in the Plan, but the CAA is ultimately responsible for the development and implementation of the Plan.

22. Can I include extra or additional members to my materials management planning committee (MMPC)?

The MMPC members are set forth in Section 11572 of Part 115. These members have voting rights for the MMP development and approval process. Additional parties and stakeholders may, and are encouraged to attend meetings, provide input, consult, and participate through various means. However, they would not be part of the “official” MMPC, nor have voting rights for MMP approval and development process purposes.

23. Will there be funding available to create an MMP? If so, how much?

Yes, funding under [MMP Grants](#) will be available to those counties that file a notice of intent to prepare a new MMP once initiated by the Director. This funding:

- Provides a base amount of funding to supplement the costs for preparing, implementing, and maintaining MMPs.
- Base amount of \$60,000 for each county.
- An additional \$10,000/county for multi-county plans.
- And \$0.50 per capita, up to \$300,000 would be available in the first three years to cover the higher upfront costs of initiating the new planning process.

24. What can the MMP Grant money be used for?

Funds can be used for preparing, implementing, and maintaining an MMP. The MMP development costs take precedence.

Including but not limited to:

- Developing a work program as described in Section 11587 of Part 115.
- Developing and amending an MMP.
- Ensuring public participation.
- Resources used to determine if new facilities are consistent with the MMP.
- Collecting, submitting, and evaluating data for facility reporting purposes.
- Recycling education and outreach.
- Establishing and continuing recycling and materials utilization programs consistent with the goals.
- Preparing required reports for EGLE.
- Obtaining support for the MMP and planning process.
- Other efforts related to MMP implementation.

25. Can the MMP grant funding be used for the required NOI activities started prior the executed Grant Contract?

Yes, based on the items identified above, activities to establish the MMP work program to develop the MMP and other efforts to obtain support for the MMP and planning process are allowable funding expenses. It should be noted that the MMP Grant program, specifically regarding the MMP development and approval process, is not a reimbursement grant program, but rather a task-based grant to achieve specific deliverables to develop an MMP. Therefore, these activities can be listed as expenses in the MMP Work Program, budget, and expense documentation.

26. What are the benefits of working with another county?

Please see the [Multicounty Materials Management Planning Information Sheet](#).

27. Can I be added to an email list to get more information when it becomes available?

Yes, as information becomes available, messages through our GovDelivery system will be published. Please subscribe specifically to [Materials Management News and Info](#) and [Materials Management Planning](#) to receive electronic updates. Also, please know that EGLE will provide various opportunities for stakeholder engagement throughout the implementation process. Therefore, please continue to watch for emails for other information as well.

28. Where can I find more information and who can I contact?

- **Materials Management Planning:**
 - Planning Website: www.Michigan.gov/EGLEMMP.
 - [Planning Staff Program Map](#).
- **Recycling and Program Development:**
 - Recycling Website: www.Michigan.gov/MIRECYCLES.
 - [Recycling Specialists Staff Map](#).

Items they can assist with:

- Evaluating current programs.
- Determining potential local mechanisms to implement and enforce your program.
- Setting goals appropriate for your planning areas to reduce recyclables from being disposed.
- Identifying potential funding mechanisms for the county(s) to achieve their goals.
- Benchmark recycling standard and reaching the recycling rate.

29. I have questions, where can I send them?

Please send planning related questions to:

EGLE-MMP@michigan.gov.

Please send general Part 115 questions to:

EGLE-MMD-SW@michigan.gov.

Solid Waste Management Plan Status Questions

30. How does a facility demonstrate consistency prior to an approval of their new Materials Management Plan (MMP)?

The siting process in your currently approved Solid Waste Management Plan (SWMP) will only be used for proposed landfill expansions. For facilities other than landfills, the following statutory section should be reviewed for demonstration of consistency when applying for a facility authorization (notification; registration; general permit or construction permit):

Section 11508(2) states the following:

(a) Before an MMP is initially approved by the department under section 11575(9), the department may issue a construction permit for a solid waste processing and transfer facility or an approval under a general permit or a registration for a materials utilization facility if the county approval agency and the legislative body of the municipality in which the facility is or is proposed to be located have each notified the department in writing that they approve the issuance.

(b) Proposed landfill expansions shall follow the siting process of the existing solid waste management plan until an MMP for the planning area is approved by the department.

(c) Before an MMP for the planning area has been approved by the department, materials utilization facilities that are required to provide a notification or registration to the department under part 115 may be sited under local zoning ordinances.

Therefore, the type of facility and the level of authorization needed will depend on which siting process and documentation is identified in statute as needed to demonstrate consistency with the applicable county solid waste management plan.

NOTE: Solid waste disposal areas that are included in the current SWMP or received a construction permit prior to March 29, 2023, are considered existing facilities. Therefore, they are considered automatically consistent and can receive authorization as appropriate without further documentation.

NOTE: Any requirement of a county approval agency (CAA) can be fulfilled by either the County Board of Commissioners (BOC) or the elected county executive, as appropriate; until a CAA is formally identified for a county or planning area.

31. Do a county plan's import and export authorizations and other mechanisms in their current solid waste management plan stay in effect now that the law is in effect?

YES. – Import and export authorizations will stay in effect until new MMP's have been approved; however, new MMPs will not have import and export authorization requirements. Please see Section 11571(1) which states, "...The approved solid waste management plan in effect on the effective date of the amendatory act that added this section remains in effect until a materials management plan has been approved for the planning area under this subpart." Therefore, all parts of the currently approved solid waste management plans, including its Import/Export authorizations, shall stay in effect until a new materials management plan has been approved.

32. Can a solid waste management plan (SWMP) be amended after the effective date of the new law?

YES. However, EGLE's priority will be on the new MMP process and implementation. Therefore, it is only recommended that counties proceed with an amendment to the SWMP in special circumstances such as to properly manage the county's mechanisms for managing their solid waste such as, siting of landfills, import and export authorizations, or revisions to funding mechanisms or other local mechanisms identified in the solid waste management plan.

33. What process is required for an amendment to a solid waste management plan and which planning committee shall be appointed for the amendment?

A county shall follow the approval process and is required to have a 14-member solid waste management planning committee, as required prior to the effective date of the new law. Specifically, see Section 11571(1) which states, "...Before a materials management plan is approved for a county pursuant 11575, a solid waste management plan may be amended pursuant to the procedures that applied under section 11533 and former sections 11534 to 11537a immediately before the effective date of the amendatory act that added this section."

PART 115 MATERIALS MANAGEMENT PLANNING QUESTIONS & ANSWERS

*This working document shall be used to provide **preliminary** answers to questions identified and subject to change.*

34. **Where can I find my current Solid Waste Management Plan and related items online?**

Please see link to these items online under the “Solid Waste Management Plan” section header on our planning website.

Materials Management Planning

QUICK GUIDE

Materials Management Plans (MMP) are required by amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (Part 115), specifically [Subpart 11](#), Materials Management Plans. These changes focus on sustainable materials management approaches, such as recycling and composting, instead of primarily disposal. MMPs, once approved, will replace existing solid waste management plans. This document provides guidance to assist with the development of these new MMPs.

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GLOSSARY OF TERMS

Benchmark Recycling Standard (BRS): a recycling curbside and drop-off access standard that each planning area must meet within the timelines identified in statute.

County Board of Commissioners (BOC): the elected governing body authorized to make policy decisions for the county, or the elected county executive, as appropriate.

County Approval Agency (CAA): the entity that assumes responsibility and is authorized to approve the MMP, by submitting a notice of intent for preparing the MMP. The CAA may be a county board of commissioners, all the municipalities in a county acting jointly, or a regional planning agency.

Designated Planning Agency (DPA): the agency and a specific individual of the agency designated by the CAA that shall serve as the primary government resource in the planning area for the administering and developing the MMP. “DPA” does not mean a regional planning agency, unless the CAA identifies the regional planning agency as the DPA.

Disposal Area: a facility that accepts solid waste for disposal, or handling prior to disposal, such as a landfill, incinerator, or solid waste processing and transfer facility.

Diverted Waste: waste generated by households, businesses, or government entities that can lawfully be disposed of at a municipal solid waste landfill or incinerator but is separated from other waste for better management. Examples of diverted waste include batteries, pesticides, pharmaceuticals, light bulbs, sharps, mercury containing devices, hazardous materials, or liquid wastes.

Managed Materials: solid waste, diverted waste, or recyclable material.

Materials Management Facility (MMF): a disposal area, materials utilization facility, or waste diversion center.

Materials Management Goal (MMG): goals identified in an MMP that are measurable, objective, and specific to the planning area identified to divert recyclables and organics from disposal. These goals include the municipal solid waste recycling rate goal, the benchmark recycling standards identified in Part 115, and any additional material utilization and reduction activities identified by the MMP.

Materials Management Planning Committee (MMPC): a permanent body that is appointed by the CAA to direct the Designated Planning Agency in the preparation, coordination and ensures fulfillment of the MMP.

Materials Utilization Facility (MUF): a facility, such as a materials recovery facility, anaerobic digester, compost facility, or innovative technology facility that processes recyclable materials for conversion into raw materials, intermediate, or new products.

Planning Area: the geographic area included within a materials management plan.

Regional Planning Agency: the Governor appointed 14 separate regions within the State for planning purposes. The [Michigan Association of Regions map](#) shows their geographical locations.

Waste Diversion Center: a facility designated for the purpose of receiving or collecting diverted wastes.

GOALS AND OBJECTIVES OF MATERIALS MANAGEMENT PLANNING

WHAT IS A MATERIALS MANAGEMENT PLAN (MMP)?

Each county is required by law, to have an MMP that assures adequate materials management capacity for all non-hazardous solid waste generated in the county. The plan will also assure that managed material is collected, processed, or disposed at facilities that are consistent with the county plan and comply with state laws and rules. This can include organics, recyclables, solid waste, and other materials. MMPs will also identify and regulate local criteria for siting of all [materials management facilities](#), such as landfills, solid waste processing and transfer facilities, materials recovery facilities, composting facilities, and anaerobic digesters.

The materials management plan is not the end-goal. The goal is to create and implement a robust materials management system.

HOW DO PLANS HELP A COUNTY?

- Gives a county a tool in its authority over management of solid waste, recyclables, organics, and other related activities within their county.
- Allows for mechanisms to fund and promote materials management methods like recycling and composting.
- Illustrates the county's materials management infrastructure (existing and new).
- Defines county or regional needs, goals, and identifies possible areas of growth.
- Encourages collaboration through partnerships to manage materials that are generated.
- Funds the effort to inventory current [materials management facilities](#) and available capacity.
- Helps establish current generation of organics, recyclable materials, and solid waste.
- Identifies gaps and local needs for infrastructure and services.

Once developed, the MMP becomes a tool and the authority to implement the vision set by the planning area.

MATERIALS MANAGEMENT PLANNING OVERVIEW

Materials management planning is a program designed to guide the management of counties' materials, with an emphasis on increasing sustainable practices, such as recycling and composting, in addition to ensuring safe disposal options. These materials can include food waste, yard clippings, recyclables, other source separated materials, and solid waste. Part 115 establishes statewide recycling goals and standards, and the MMP will identify an implementation strategy to meet those goals. MMPs will identify existing [materials management facilities](#) and the facilities needed to meet the plan goals, identify capacity required to manage its generated materials, and a siting process to develop new and required facilities.

WHAT DO I NEED TO KNOW ABOUT PLANS?

- MMPs will be required for each county, developed as a single or multicounty MMP.
- MMPs will focus on comprehensive materials management, including recycling, composting, other diversion activities, and disposal.
- MMPs will establish goals with measurable objectives to divert recyclables and organics from disposal, while also increasing recycling access and education.
- EGLE will initiate the planning process in September 2023.
- Counties will have 3 years to complete the planning process, including the MMP development and local approvals.
- Maximum timeframes are established throughout the development and approval process.
- Funding will be available annually for MMP development, implementation, and maintenance.
- Additional funding will be available for counties that participate in multicounty planning.
- MMPs replace existing solid waste management plans, once approved.
- This shift to more sustainable materials management strategies aligns with Michigan's [MI Healthy Climate Plan](#).

WHO IS INVOLVED IN PLANNING ACTIVITIES?

Materials management planning will require coordination and collaboration across county and local governments and the materials management industry. Below are the main entities.

- County Approval Agency (CAA).
- Designated Planning Agency (DPA).
- Materials Management Planning Committee (MMPC).

See the following for more details.

MATERIALS MANAGEMENT PLAN REQUIREMENTS

An MMP shall include the following requirements:

- Measurable, objective, and specific goals of the planning area, for solid waste diversion from disposal areas, including, but not limited to, the municipal solid waste recycling rate, the benchmark recycling standards, and the material utilization and reduction activities identified by the MMP.
- An implementation strategy for the county to demonstrate progress toward or to meet the materials management goals by the time of the 5-year MMP review. The strategy will include:
 - How progress will be made to reduce the amount of organic material being disposed of, through food waste reduction, composting, and anaerobic digestion.
 - How progress will be made to reduce recyclable materials being disposed of through increased recycling, including expanding convenient access and recycling at single and multifamily dwellings, businesses, and institutions.
- A description of the resources needed for meeting the materials management goals and how the development of necessary materials utilization facilities and activities will be promoted.
 - A description of how the benchmark recycling standards will be met.
 - A timetable for implementation.
- All managed material generated in the planning area will be identified by type and tonnage, to determine the planning area's managed material capacity needs and that all managed material is included in the planning area's materials management goals.
- Require that a proposed materials management facility meets the requirements of Part 115 and is consistent with the materials management goals.
- Identify and evaluate current and planned materials management infrastructure and systems that contribute or will contribute to meeting the materials management goals.
- Include an inventory of the names and addresses of the following:
 - Existing disposal areas.
 - Materials utilization facilities.
 - Waste diversion centers.
- Contain a facility inventory that shall, at a minimum, include the following information:
 - A summary of deficiencies, if any, in meeting current materials management needs.
 - The facility latitude and longitude.
 - The estimated facility acreage.
 - A description of the materials managed.
 - The processes for handling materials at the facility.
 - The total authorized capacity of the facility.
 - Include acknowledgement by the facility for capacity purposes, if applicable.

- If the inventoried facilities do not provide sufficient capacity for managed materials, the MMP shall identify specific strategies, including a schedule and approach to develop and fund needed capacity.
- Ensure that the [materials management facilities](#) that are identified as necessary to be sited can be developed.
- An enforceable mechanism to meet the goals of the MMP and implement the MMP.
- Calculate the municipal solid waste recycling rate for the planning area.
- Describe the materials management transportation infrastructure.
- Include current and projected population densities and identify population centers and centers of managed material generation in the planning area, to demonstrate that the capacity required for managed material is met.
- Describe the mechanisms by which municipalities in the planning area will ensure convenient recycling access, such as one or more of the following:
 - Assignment of the responsibility to the county or an authority.
 - A franchise agreement.
 - An intergovernmental agreement.
 - Municipal service.
 - Licensing under an ordinance.
 - A public-private partnership.
- Specify a recommended minimum level of recycling service that incorporates the access requirements of the benchmark recycling standards.

The county or municipality within the planning area may, through an appropriate enforceable mechanism, require haulers operating in its jurisdiction to provide the recommended level or a different minimum level of recycling service.

- Identify the DPA and the entity or entities responsible for each of the MMP's responsibilities.
- With respect to education and outreach for residents and businesses in the planning area, do both of the following:
 - Provide a strategic plan that identifies roles, responsibilities, funding sources, and methods for persons providing the education and outreach services.
 - Describe the county or regional role in providing continuing recycling education. The recycling education shall include, but is not limited to, providing a recycling guide both in hard copy at select public locations and electronically on a cell phone-friendly website. The recycling guide shall do the following:
 - ✓ Identify recycling locations.
 - ✓ Identify recyclable materials.
 - ✓ Explain how to prepare recyclable materials for collection.
 - ✓ Describe other best practices.

- Include a listed telephone number for additional information. Include a siting process and a copy of any ordinance, law, rule, or regulation of a municipality, county, or governmental authority within the planning area that applies to the siting process.
- Take into consideration the MMPs of counties adjacent to the planning area, as they relate to the planning area's needs.
- Document all opportunities for participation and involvement of the public, all affected agencies, parties, and the private sector, in the preparation of the MMP.
- An MMP may include management plans for debris from environmental damage, for debris from disasters, or for other materials, such as construction or demolition waste, not otherwise required to be covered by an MMP.
- If a solid waste landfill is proposed to be developed in the planning area within two (2) miles of a municipality that is located adjacent to the planning area, or if a solid waste processing and transfer facility or materials utilization facility is proposed to be developed in the planning area within one (1) mile of such a municipality, both of the following apply:
 - The CAA shall notify the legislative body of the adjacent municipality, of the proposed development, in writing. The notice shall include a copy of this subsection.
 - The planning committee shall provide the adjacent municipality an opportunity to comment on the proposed development.
- An MMP shall include a siting process with a set of minimum criteria.
 - The siting process shall not include siting criteria that are more restrictive than state law, if a materials utilization facility could not be developed anywhere in the planning area under those criteria.
 - A materials utilization facility need not be sited, if the CAA or DPA demonstrates to the department that the planning area has available capacity sufficient to address the managed materials identified by the MMP as being generated in the planning area.

RESPONSIBLE PARTIES - ROLES AND RESPONSIBILITIES

MATERIALS MANAGEMENT PLAN (MMP) PARTIES AND GENERAL RESPONSIBILITIES:

- The County Board of Commissioners or elected county executive, municipalities within the county, or the regional planning agency may assume responsibility for a planning area. This responsible entity becomes the CAA.
- The CAA will appoint a DPA to develop the MMP.
- The CAA will also appoint an MMPC to identify planning area priorities and direct the DPA for MMP preparation.

COUNTY BOARD OF COMMISSIONERS (BOC) DUTIES:

- Receives the request from EGLE to prepare an MMP.
- May file the Notice of Intent (NOI) to prepare the MMP or decline to prepare the MMP.
- If the BOC declines preparation of the MMP, they shall advise the municipalities and the Regional Planning Agency (RPA) of their decision.
- Receives MMP grant money from EGLE and distributes it to the CAA.
- Automatically responsible for Plan implementation, if EGLE prepares the MMP.

NOTE. If the BOC declines to submit the NOI, the municipalities or RPA can request an extension to allow the parties an opportunity to determine who will file the NOI. If an NOI is not filed, EGLE may prepare the MMP.

COUNTY APPROVAL AGENCY DUTIES:

- Serves as the primary responsible party.
- Responsible for MMP implementation.
- Consults with adjacent counties regarding interest in preparing a multicounty MMP.
- Appoints the DPA.
- Appoints an MMPC.
- Oversees the creation and implementation of the DPA's work program.
- Utilizes the MMP Grant funds for MMP development and implementation.
- Approves the MMP prior to municipal approval.
- Approves MMP modifications, if needed.
- Certifies to the Department the progress toward meeting all components of its materials management goals.

DESIGNATED PLANNING AGENCY DUTIES:

- Serves as the primary government resource in the planning area for information about the MMP and the MMP development process.
- Prepares the MMP work program.
- Prepares the MMP.
- Consults with all affiliated entities.
- Publishes required public notices.
- Obtains written approvals from the Planning Committee, CAA, and municipalities.
- Manages the public comment process.
- Drafts language for review and approval of the Planning Committee.
- Ensures approval process and submittals comply with Part 115.

MATERIALS MANAGEMENT PLANNING COMMITTEE (PLANNING COMMITTEE/MMPC) DUTIES:

- Directs the DPA in the preparation of the MMP.
- Reviews and approves the DPA work program.
- Identifies relevant local policies and priorities.
- Ensures coordination in the preparation of the MMP.
- Advises county (or counties if multi-county) and municipalities.
- Ensures that the DPA is fulfilling all the requirements and rules promulgated under this part, as to both the content of the MMP and the public participation requirement.
- Notifies the applicable parties of any identified deficiencies.
- Approves the MMP prior to public comment.
- Provides the final level of approval of the MMP before it is presented for CAA approval.

EGLE PREPARED MMP

- If EGLE is responsible for preparing the MMP for two or more counties, EGLE may include those counties in the planning area of a single MMP and may exercise its powers and perform its duties for those counties jointly.
- EGLE will develop an MMP using the standard format and having specific requirements, as required by [Section 11580 of Part 115](#).
- MMP Grant funds may be used by the department for MMP preparation.
- The BOC is automatically responsible for the EGLE prepared Plan implementation.

PLAN INITIATION PROCESS

OUTLINE OF STEPS:

- STEP 1:** EGLE Director Initiates the MMP Process (*THE COUNTY HAS 180 DAYS TO FILE THE NOI*).
- STEP 2:** CAA Responsibility Determined.
- STEP 3:** Multicounty Planning Consideration.
- STEP 4:** Develop Interlocal Agreement for a Multicounty MMP (if applicable).
- STEP 5:** Submit Notice of Intent (NOI) to EGLE and CAA Confirmed.

DETAILS OF STEPS:

STEP 1: EGLE Director Initiates MMP process.

EGLE will request each county BOC or County Executive, as appropriate, to submit an NOI to prepare an MMP. The NOI shall be submitted within 180 days of this request.

STEP 2: CAA Responsibility Determined.

Each county BOC will have the first opportunity to assume responsibility for the MMP and complete the initial tasks required of the CAA. If the BOC declines this responsibilities, then all municipalities in the county jointly or the RPA may elect to take the CAA responsibilities. If the municipalities and the RPA declines the CAA responsibilities, EGLE shall write the MMP on behalf of the County.

NOTE: A formal decision by resolution or similar mechanism will be required to document either a confirmation or a rejection of each county or RPA, as appropriate, regarding the CAA entity decision.

If the BOC declines to become the CAA, they will give up their authority for ALL responsibilities for the MMP and the entity that becomes the CAA will be granted those responsibilities in lieu of the BOC.

Multicounty plans will follow the same procedure for approval of a single county plan. Each county represented in multicounty plan will confirm its own CAA, then jointly designate a single DPA, and enter an interlocal agreement for preparation of the multicounty plan.

STEP 3: Multicounty Planning Consideration

Before submitting the NOI, each CAA shall consult with each adjacent county regarding the option of preparing a multicounty MMP. Documentation of these consultations is required to be submitted with each NOI. Please see Section 11571(7) for additional information.

STEP 4: Develop Interlocal Agreement for a Multicounty MMP (if applicable).

For those counties that intend to develop a multicounty MMP, an interlocal agreement must be developed between all counties preparing its MMP. Documentation of an executed interlocal agreement is required to be submitted with each NOI, if applicable.

STEP 5: Submit Notice of Intent to EGLE and CAA Confirmed.

Once the NOI is submitted the entity is then confirmed as the CAA. Each CAA shall submit the following items as part of their NOI submittal:

- NOI indicating which entity will become the CAA, accepting responsibility for the preparation and responsibilities of the MMP development, implementation, and authorities.
- Documentation indicating the CAA consulted with each adjacent county regarding the option of preparing a multicounty MMP.
- Documentation of the outcome of the above adjacent county consultation, including a copy of any interlocal agreement identifying the process for creating a multicounty MMP.

NEXT STEPS: For next steps, see the [Plan Development and Approval](#) section of this Guide.

COUNTY APPROVAL AGENCY

The **CAA** is the entity that assumes responsibility and authority over the MMP. The CAA will be responsible for approving and implementing the MMP, determining whether to pursue multicounty planning with adjacent counties, and filing an NOI. This section contains the steps and guidance for determining the CAA, as well as its roles and responsibilities.

DETERMINATION OF THE CAA:

- The BOC will receive the initial request from EGLE to prepare an MMP.
- The BOC may accept or decline responsibilities to prepare the MMP
- If the BOC files the NOI with a response of "accept," they are assuming responsibility of the MMP, and are declaring themselves the CAA.
- If the BOC declines preparation of the MMP, they shall advise the municipalities and the RPA of their decision.
- The municipalities, acting jointly, or the RPA, then have the option to file the NOI and become the CAA.
- If the BOC declines, if needed, the municipalities or the RPA can request an extension of the deadline to file the NOI to make their determination. If no NOI is filed or all entities decline, EGLE will prepare the MMP, and it will be final.

NOTE. Before filing the NOI, the entity who chooses to do so must also complete various pre-planning activities, including consulting with adjacent counties to gauge interest in a multicounty MMP and completing an interlocal agreement if pursuing a multicounty MMP.

RESPONSIBILITIES OF THE CAA:

- Primarily responsible for all aspects of the MMP.
- Responsible for MMP implementation.
- Consults with adjacent counties regarding preparing a multicounty MMP prior to filing the NOI.
- Appoints the DPA.
- Appoints a Materials Management Planning Committee.
- Oversees the creation and implementation of the DPA's work program.
- Utilizes the MMP Grant funds for MMP development and implementation - this will be distributed initially to the BOC or County Executive, and then must be sent to the CAA.
- Approves the MMP prior to municipal approval.
- Approves MMP modifications, if needed.
- Certifies to EGLE the progress toward meeting all components of its materials management goals.

Once the CAA files the NOI and all supporting documentation, it is recommended that the CAA immediately start the next steps in the MMP development process because the filing of the NOI triggers a 180-day time limit to complete all the following tasks:

- Appoint the DPA.
- Appoint the MMPC.
- The DPA Prepares the Work Program.
- The MMPC Approves the Work Program.
- EGLE Approves the Work Program.

DESIGNATED PLANNING AGENCY (DPA)

The **DPA** is the agency, and an individual within that agency, identified as the primary contact person for administering and preparing the MMP. [[Section 11574](#)].

DPA RESPONSIBILITIES:

- Serves as the primary government resource in the planning area for information about the MMP and leads the MMP development process.
- Under the direction of the MMPC, prepares the MMP using the EGLE provided format, solicits public comment, and obtains MMP approval.
- During the preparation of the MMP, solicits the advice of and consults with the following organizations:
 - Municipalities, various organizations related to materials management, and the private sector, such as materials management facility operators, in the planning area.
 - The county or regional planning agency.
 - Counties and municipalities in counties that are adjacent to the planning area.

Public Notice and Comments:

At least 10 days before each public meeting where the DPA will discuss the MMP, a notice of the meeting must be given to the elected official of each municipality within the planning area, to adjacent communities, and to anyone else within the planning area that requests notice of these meetings. The notice shall indicate as precisely as possible the subject matter being discussed.

Once the MMP is drafted and approved by the MMP Committee, the DPA is required to:

- Share the MMP draft for public review and comment for a minimum of 60 days.
- Conduct a public hearing on the MMP during the public comment period. A public notice of the hearing must be published at least 30 days prior to the hearing.
- Publish the notice in a newspaper, or by electronic media, with major circulation or viewership in the planning area. The notice must state where to find the draft MMP, the end date of the public comment period, and solicit public comment. Online notices must remain posted until the end of the public comment period. This notice may also serve as the public hearing notice.
- Provide a copy of the MMP along with a notice of the end of the public comment period to:
 - EGLE.
 - Each municipality within the planning area.
 - Counties and municipalities adjacent to the planning area that may be significantly affected by the MMP or that have requested the opportunity to review the MMP.
 - The regional planning agency for each county in the planning area.
- Submit a summary of comments received during the public comment period to the MMPC.
- Revise the MMP based on public comment, as directed by the MMPC. The DPA has 30 days from the end of the public comment period to resubmit the MMP to the planning committee, if applicable.
- The DPA must ensure that the MMP approval process has been followed. See the [Materials Management Planning Committee section](#) of this document more details.



MATERIALS MANAGEMENT PLANNING COMMITTEE

The MMPC/Planning Committee is a permanent body that is appointed to direct the DPA in the preparation of the MMP. [[Section 11572 and 11573](#)]

DUTIES AND RESPONSIBILITIES OF THE MMPC

- Directs the DPA in the preparation of the MMP.
- Reviews and approves the DPA work program.
- Identifies relevant local policies and priorities.
- Ensures coordination in the preparation of the MMP.
- Advises counties and municipalities regarding the MMP.
- Ensures the DPA is fulfilling the requirements of Part 115, including the MMP's content and public participation.
- Notifies the DPA and applicable parties of any deficiencies in the MMP or the process.
- Approves the MMP prior to public comment.
- Provides the final level of MMP approval before it is presented for CAA approval.

COMMITTEE APPOINTMENTS

- Initial members are appointed for a 5-year term.
- After initial 5-year term there should be a period of staggered appointments (2, 3, 4, and 5-year terms; the following example of Staggered Appointments).
- After staggered positions are established, their successors should be appointed for 5-year terms.
- Members can be reappointed.
- Vacancies should be filled for the unexpired term in the same manner as the original appointment.
- Members can be removed by CAA due to incompetence, dereliction of duty, or malfeasance, misfeasance, or nonfeasance in office.

Exempld of Staggered Appointments



VOTING

- A majority of members present at a meeting constitutes a quorum for the transaction of business.
- An affirmative vote from the majority of the members appointed is required for official action to be taken.
- The approval of a County and/or Regional MMP requires the affirmative vote of a majority of the full planning committee. For example, if:
 - There are 13 total member positions (12 active members and 1 vacant position).
 - When a vote is taken, a minimum of 7 affirmative votes are required for that action to pass.
 - Votes needed are based on the total number of available positions, not how many are currently filled and/or present at the meeting.

PLANNING COMMITTEE MEMBER REQUIREMENTS

All members must either provide services to or reside within the planning area and be defensible if challenged.

Member Requirements

- A solid waste disposal facility operator.
- A representative of a hauler of managed material.
- A materials recovery facility operator.
- A composting facility or anaerobic digester operator.
- A waste diversion, reuse, or reduction facility operator.
- A representative of an environmental interest group that has members residing in the planning area.
- An elected official of the county.
- An elected official of a township.
- An elected official of a city or village.
- A representative of a business that generates a managed material.
- A representative of the [regional planning agency](#) whose territory includes the planning area.

Optional Members/Scenarios

- The CAA may appoint one additional representative that does business in or resides in an adjacent community outside the planning area.
- If during the MMP development or amendment process, a solid waste landfill is proposed in the planning area within 2 miles of a municipality that is located adjacent to the planning area, or if a solid waste processing and transfer facility or materials utilization facility is proposed in the planning area within 1 mile of such a municipality, the CAA shall notify the adjacent municipality in writing. This municipality may provide comment on the proposed development.

Optional Multicounty Planning Members

In addition to the above committee members, each county in a multicounty plan may appoint the following additional members:

- An elected official of the county or a municipality.
- A representative from a business that generates managed materials.

Minimum Planning Committee Members

If the CCA has difficulty finding qualified individuals to serve on the planning committee, EGLE may approve a reduction in the number of members. Contact EGLE for more details.



PLAN DEVELOPMENT AND APPROVAL PROCESS

This section details the steps to develop and approve the MMP and grant eligibility, after the EGLE Director initiates the MMP development process ([Part 115](#), Sections 11571–11576, 11580, 11587).

- STEP 1.** NOI is filed and the responsible entity becomes the CAA within 180 days of EGLE’s request. If an NOI was not filed by the BOC, the municipalities or RPA can request an extension from EGLE to allow the parties an opportunity to determine who will file the NOI with an EGLE approved extension.
- If an NOI was filed, continue to Step 2.
 - If an extension was requested by the municipalities or RPA from EGLE and approved by EGLE, continue to Step 2.
 - If an extension was not requested or an NOI was not filed, EGLE shall prepare the MMP. The EGLE prepared MMP is final, and the process ends.

The CAA has a total of 36 months from the date an NOI is filed to complete its portions of the process.

- STEP 2.** After the NOI is submitted, the following must be completed:
- The CAA establishes the DPA. The CAA will have the option to identify a DPA while filing its NOI. This is highly recommended to give the DPA ample time to complete the remaining tasks. However, the CAA has up to 120 days to officially appoint their DPA.
 - Within 180 days: The CAA appoints the MMPC; the DPA will draft the Work Program; the MMPC approves Work Program and submits the Work Program to EGLE; EGLE approves the Work Program. All tasks must be completed within this 180-day given timeframe.

The CAA is grant eligible once an NOI is filed, a DPA and MMPC have been appointed, and a Work Program has been approved by the MMPC and EGLE. *It is recommended to begin MMP drafting and development while waiting for MMP grant distribution, to ensure the 36-month total timeframe is met.*

STEP 3. The MMP is drafted.

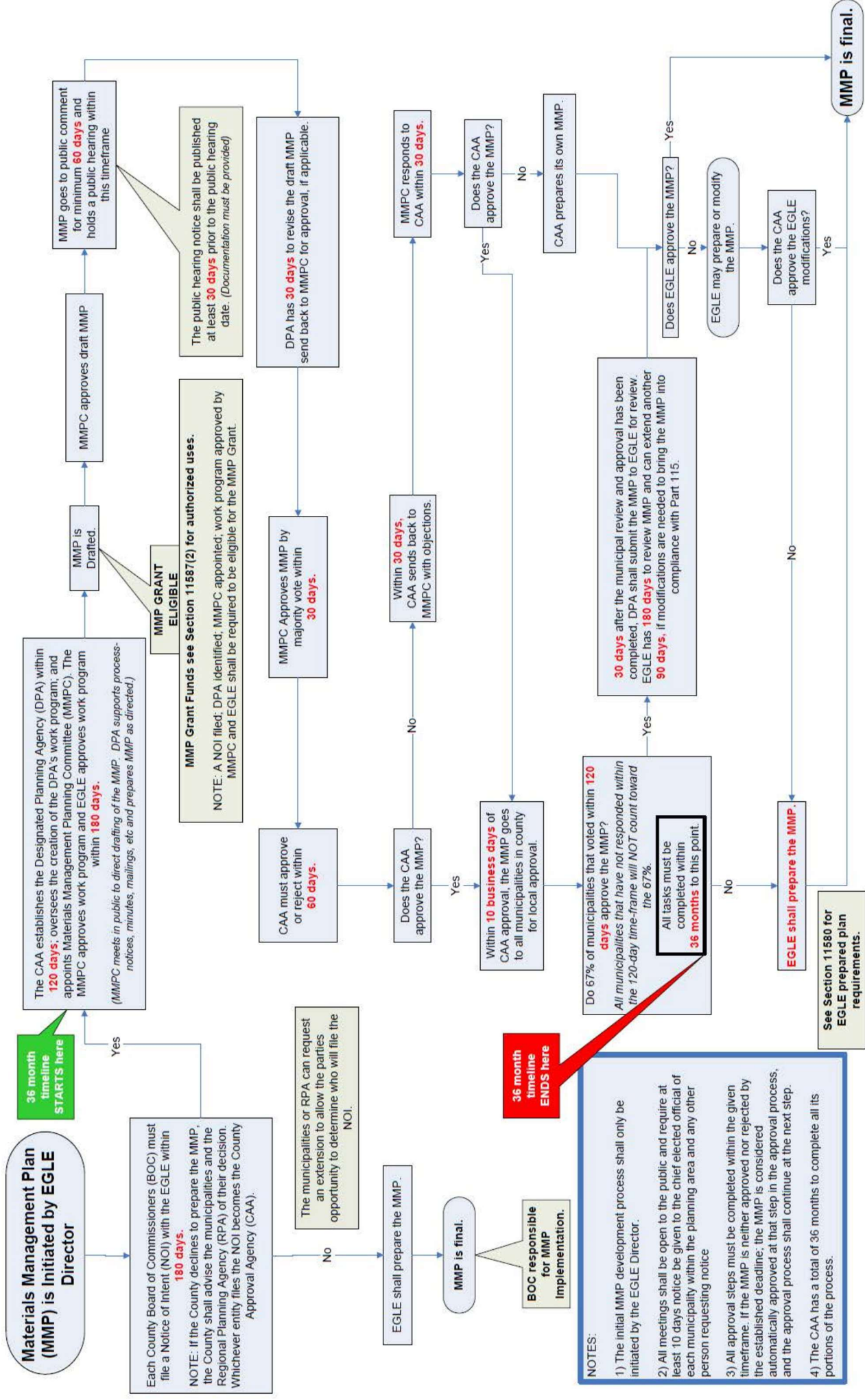
STEP 4. The MMPC approves the draft MMP.

- STEP 5.** The MMP goes to public comment for a minimum of 60 days. During this time, a public hearing is conducted by the DPA.
- The public hearing notice shall be published at least 30 days prior to the public hearing date. Documentation must be provided to EGLE.

STEP 6. Once the public comment period and hearing are completed, the DPA has 30 days to revise the draft MMP based on comments received and send the draft MMP back to the MMPC for approval, if applicable.

- STEP 7.** The MMPC approves the MMP by majority vote within 30 days after the DPA has sent the revised draft MMP back for final approval.
- STEP 8.** The CAA must approve or reject the MMP within **60 days** after the MMPC has approved the MMP.
- If the CAA approves the MMP, continue to Step 9.
 - If the CAA does not approve the MMP within **30 days**, the CAA sends the MMP back to the MMPC with objections.
 - The MMPC then responds to the CAA within **30 days**.
 - The CAA acts on the MMP.
 - ✓ If the CAA approves the MMP, continue to Step 9.
 - ✓ If the CAA does not approve the MMP, the CAA prepares its own MMP, then continues to Step 10.
- STEP 9.** Within **10 business days** of CAA approval, the DPA sends the MMP to all municipalities in the County.
- STEP 10.** Municipalities are given **120 days** to approve or reject the MMP.
- Only those municipalities that voted within the 120 days will count toward approval or rejection of the MMP. *All municipalities that have not responded within the 120-day timeframe will NOT count toward the 67 percent.*
 - If 67 percent of the municipalities that acted on the MMP within 120 days approve of the plan, continue to Step 11.
 - *NOTE: 67 percent of the municipalities that respond to the vote must approve the MMP.*
 - If 67 percent of municipalities that voted within 120 days do not approve the MMP, **then EGLE will prepare the MMP, it will be final, and the process ends.**
 - *NOTE: ALL tasks to this point must be completed within **36 months**.*
- STEP 11.** 30 days after the municipalities review and approve the MMP, the DPA shall submit the MMP to EGLE for final review, continue to Step 12.
- After the MMP is submitted by the DPA, EGLE has 180 days to review. The review can be extended by another 90 days if modifications are needed to bring the MMP into compliance with Part 115.
- STEP 12.** If EGLE approves the MMP, the MMP is final, and the process is complete. If EGLE does not approve the MMP, EGLE may prepare or modify the MMP, and the process continues to Step 13.
- STEP 13.** EGLE submits the MMP to the CAA. If the CAA approves the EGLE modifications of the MMP, the MMP is final, and the process is complete. If the CAA does not approve the EGLE modifications to the MMP, EGLE prepares the final MMP, and the process is complete.

MATERIALS MANAGEMENT PLAN APPROVAL PROCESS



NOTES

- All meetings shall be open to the public and require at least **10-day** notice be given to the chief elected official of each municipality within the planning area and any other person requesting notice.
- All approval steps must be completed within the given timeframe. If the MMP is neither approved nor rejected by the established deadline, the MMP is considered automatically approved at that step in the approval process, and the approval process shall continue at the next step.
- The CAA has a total of 36 months to complete all its portions of the process.

EGLE PREPARED MATERIALS MANAGEMENT PLAN REQUIREMENTS

- Materials utilization facilities or solid waste processing and transfer facilities are automatically found to be consistent with the MMP if they: (1) are exempt from permit and license requirements; (2) comply with local zoning requirements; and (3) that are identified in the MMP.
- The MMP cannot approve any non-contiguous additional solid waste landfill disposal capacity unless the BOC has shown a demonstrated need ([Section 11509\(9\)](#)).
- The MMP shall require all haulers servicing the planning area, per Part 115, to provide recycling access per the Benchmark Recycling Standard.

Further, an EGLE prepared MMP will not contain a requirement for additional siting criteria or the criterion that the Host Community provides an approval for the development of any facility.



MATERIALS MANAGEMENT PLANNING GRANTS

WHO IS ELIGIBLE TO RECEIVE FUNDING?

Each county that applies and meets the eligibility requirements will receive funding. Funds will be granted to the BOC once the grant application and agreement are approved. If the BOC is not identified as the CAA, then it is the responsibility of the BOC to distribute the funds to the appropriate CAA within 60 days after receipt of the funds. *If EGLE is preparing the MMP for the County, the funds may be utilized by EGLE.*

HOW CAN FUNDING BE USED?

Funds can be used for preparing, implementing, and maintaining an MMP. Including:

- Development of a work program as described in [Section 11587 of Part 115](#).
- Developing and amending an MMP.
- Ensuring public participation.
- Resources used to determine whether new facilities are consistent with the MMP.
- Collecting, submitting, and evaluating data for the database for facility reporting purposes.
- Recycling education and outreach.
- Establishing and continuing recycling and materials utilization programs consistent with the goals.
- Preparation of required reports to EGLE.
- Efforts to obtain support for the MMP and planning process.
- Other efforts related to MMP implementation.

Funds can be used for implementation, however, the MMP development costs take precedence, and an Implementation Work Program has been approved as part of the MMP Grant Agreement.

WHEN IS FUNDING AVAILABLE?

These grants will be awarded annually. To receive funds in the first 3 years, the CAA must have:

- Appointed the DPA.
- Appointed the MMPC.
- A Work Program Prepared by the DPA.
- A Work Program Approved by the MMPC.
- A Work Program approved by EGLE.

The Work Program must contain activities for developing and implementing the MMP and must show associated costs to be covered by the County and the grant. Grantees must keep records documenting use of grant monies.

HOW MUCH FUNDING IS AVAILABLE?

Grants will be calculated using the following:

- \$60,000 for each county in the planning area.
- \$10,000 additional for each county in a multicounty planning area.
- For the first 3 years, an additional 50 cents per capita of each county*, up to \$300,000.

**Based on the 2020 Census Data*

Per capita money will not be available for future MMP development.

HOW LONG IS FUNDING AVAILABLE?

Funding is established by the [Income Tax Act Of 1967 Act 281 Of 1967](#), specifically Section 206.51g, Renew Michigan Fund, and is subject to appropriation.

MULTICOUNTY MATERIALS MANAGEMENT PLANNING

In many cases, MMPs for a multicounty area may be more effective and efficient than plans developed for single counties. Multicounty MMPs may improve operations, costs, environmental outcomes, education and outreach efforts, and market development. Each county is required to consult with adjacent counties to consider multicounty planning and additional grant funds are available for counties participating in a multicounty MMP.

REQUIREMENTS FOR THE DEVELOPMENT OF A MULTICOUNTY MMP

- An MMP may include two or more counties if each of those counties agree to the joint exercise of powers and performance of the duties under Subpart 11 for the BOC and of the CAAs.
- Multicounty MMPs are subject to the same procedure for approval as single-county MMPs. A multicounty MMP shall include a process to ensure that the MMP requirements are met.
- CAAs preparing a multicounty MMP, shall appoint a single planning committee. For each county, additional planning committee members may be appointed:
 - An elected official of the county or a municipality in the planning area.
 - A representative from a business that generates managed materials within the planning area.

MULTICOUNTY COLLABORATION

Counties will be required to document that they contacted, at a minimum, their adjacent counties, regarding the option and interest in preparing a multicounty MMP. Documentation memorializing the outcome and any interlocal agreements identifying the process for creating a multicounty MMP will be submitted to EGLE with each county's NOI.

NOTE: Counties consulted may reside outside the state-designed planning region.

THE BENEFITS OF MULTICOUNTY PLANNING

There are several benefits of creating and implementing a multicounty MMP, including additional grant funding. Each eligible county will receive \$60,000 plus, for the first three years, \$0.50 per capita, not to exceed \$300,000. Counties collaborating in a multicounty plan will **each** receive an additional \$10,000 per year. In addition, collaborating counties can:

- Improve efficiencies, reduces costs and allows for shared implementation costs.
- Streamline access to regional facilities and haulers.
- Identify solutions with counties facing similar challenges and opportunities.
- Use a standardized educational campaign for the planning area.
- Reduce contamination and increase marketability and value of materials.
- Reduce the need to have or create program expertise in each county.
- Increase service options for the region, making it easier to meet capacity and access requirements.
- Provide a larger pool of potential MMPC representatives.

WHAT RESOURCES ARE AVAILABLE?

- [MMP Toolbox](#)
- Email: [EGLE Planning Staff](#)
- [Materials Management Planning Program Staff Map](#)
- [Recycling Program Staff Map](#)
- [Regional Planning Agencies](#)
- [County DPA Contacts](#)
- [Materials Management Facilities ArcGIS Map](#)
- Funding Opportunities (see [Planning Website](#))
- [Mega Data Collection Project](#)

Visit Michigan.gov/EGLEMMP or contact EGLE-MMP@Michigan.gov for more information.

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