TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
OCTOBER 7, 2025
REGULAR SESSION NO. 12
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.
AND
ONLINE ZOOM WEBINAR

ZOOM.US/JOIN
WEBINAR ID: 847 4901 4038
PASSCODE: 053335

Invocation/Pledge of Allegiance
Roll Call

Public Comments

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

1a. Approval of the September 16, 2025 Board of Aldermen meeting minutes.

REGULAR AGENDA

NEW BUSINESS

2. **R-3750-25: A RESOLUTION** AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2025-2026. Point of Contact: Diane Egger, City Administrator.

3. **R-3751-25: A RESOLUTION** AUTHORIZING AND APPROVING AN AMENDMENT TO THE CURRENT PURCHASING POLICY FOR THE CITY OF RAYTOWN. Point of Contact: Michael Graham, Finance Director.

4. **R-3752-25: A RESOLUTION** AUTHORIZING AND APPROVING A PROSECUTORIAL SERVICE AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND ROSS C. NIGRO, JR. Point of Contact: Diane Egger, City Administrator.

5. **R-3753-25: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF SKATE PARK EQUIPMENT FROM AMERICAN RAMP COMPANY OFF THE SOURCEWELL BUILD AGREEMENT IN AN AMOUNT NOT TO EXCEED $200,000.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Dave Turner, Parks & Recreation Director.

COMMUNICATIONS

6. **Communication from the Mayor**
7. **Communication from the City Administrator**
8. **Communication from the Board of Aldermen**

ADJOURNMENT

MINUTES
RAYTOWN BOARD OF ALDERMEN
SEPTEMBER 16, 2025
REGULAR SESSION NO. 11
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.
AND
ONLINE ZOOM WEBINAR

Mayor Michael McDonough called the September 16, 2025, Board of Aldermen Regular Meeting to order at 7:00 p.m. Elizabeth Meador, of Blue Ridge Presbyterian Church, provided the invocation and led the pledge of allegiance.

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Loretha Hayden, Alderman Jim Aziere, Alderman Janet Emerson, Alderman Theresa Garza, Alderman Josh Morales, Alderman Bonnaye Mims, Alderman Diane Krizek

Absent: Alderman Greg Walters, Alderman Theresa Tush

Proclamations/Presentations

Mayor McDonough presented a proclamation recognizing Leuia Iatala.

Mayor McDonough presented a proclamation recognizing National Co-Responder and Crisis Responder Week.

Public Comments

Morris Melloy, 5816 Manning Avenue

Steve Meyers, 7804 Woodson Road

STUDY SESSION

1. Branding Campaign
Diane Egger, City Administration and Toni Alexander, Public Information Officer

The item was presented by Toni Alexander, Public Information Officer.

2. "Raytown on the Rise 2040",
Newly adopted and approved Comprehensive Plan
The Lakota Group, Inc.

The item was presented by Josh Bloom, of The Lakota Group, Inc.

LEGISLATIVE SESSION

3. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

3a. Approval of the September 2, 2025 Board of Aldermen meeting minutes.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 7-0-2.

Ayes: Aldermen Mims, Emerson, Garza, Hayden, Morales, Aziere, Krizek
Nays: None
Absent: Aldermen Walters, Tush

REGULAR AGENDA

OLD BUSINESS

4. Public Hearing: A public hearing to establish the annual property tax levy for the year 2025.

4a. **SECOND READING: AMENDED BILL NO. 6696-25, SECTION VIII: AN ORDINANCE** ESTABLISHING THE ANNUAL PROPERTY TAX LEVY RATE FOR THE CITY OF RAYTOWN GENERAL OPERATING FUND AND THE PARK FUND FOR THE YEAR 2025. Point of Contact: Michael Graham, Finance Director.

Mayor McDonough opened the public hearing.

The item was read by title only by Teresa Henry, City Clerk.

The item was presented by John Bales, City Controller.

There were no public comments.

Mayor McDonough closed the public hearing.

Alderman Aziere, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 7-0-2.

Ayes: Aldermen Aziere, Emerson, Krizek, Mims, Morales, Garza, Hayden
Nays: None
Absent: Aldermen Tush, Walters

Became Ordinance 5788-25.

NEW BUSINESS

5. **R-3746-25: A RESOLUTION** SUPPORTING THE RAYTOWN MAIN STREET ASSOCIATION APPLICATION FOR A T-MOBILE HOMETOWN GRANT. Point of Contact: Mayor Michael McDonough.

The item was read by title only by Teresa Henry, City Clerk.

The item was presented Mayor McDonough and Jason Sneddon, of the Raytown Main Street Association.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 7-0-2.

Ayes: Aldermen Mims, Emerson, Garza, Hayden, Morales, Aziere, Krizek
Nays: None
Absent: Aldermen Walters, Tush

DRAFT

6. **R-3747-25: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HRC MANAGEMENT LLC FOR THE 2025 CONCRETE REPAIR PROJECT IN AN AMOUNT NOT TO EXCEED $110,000.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

The item was presented by Jason Hanson, City Engineer.

Alderman Emerson, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 7-0-2.

Ayes: Aldermen Emerson, Mims, Aziere, Morales, Garza, Hayden, Krizek
Nays: None
Absent: Aldermen Tush, Walters

7. **R-3748-25: A RESOLUTION** AMENDING AN AGREEMENT WITH VF ANDERSON BUILDERS LLC FOR THE 59TH STREET AND RAYTOWN ROAD STORM WATER IMPROVEMENT PROJECT TO A TOTAL AMOUNT NOT TO EXCEED $5,984,497.69 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

The item was presented by Robinson Camp, Public Works Director.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 7-0-2.

Ayes: Aldermen Mims, Emerson, Garza, Hayden, Morales, Aziere, Krizek
Nays: None
Absent: Aldermen Walters, Tush

8. **R-3749-25: A RESOLUTION** AMENDING A PROFESSIONAL SERVICES AGREEMENT WITH LAMP RYNEARSON FOR ENGINEERING SERVICES FOR THE 59TH STREET AND RAYTOWN ROAD STORM WATER PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED $248,000.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

The item was presented by Robinson Camp, Public Works Director.

Alderman Krizek, seconded by Alderman Hayden, made a motion to adopt. The motion was approved by a vote of 7-0-2.

Ayes: Aldermen Krizek, Hayden, Mims, Emerson, Morales, Aziere, Garza
Nays: None
Absent: Aldermen Walters, Tush

COMMUNICATIONS

9. Communication from the Mayor

Mayor McDonough spoke on recent events and City business.

10. Communication from the City Administrator

Diane Egger, City Administrator, provided an update on the City's current projects and plans.

DRAFT

11. Communication from the Board of Aldermen

Comments were shared by Aldermen Garza, Morales, Krizek, and Mims.

ADJOURNMENT

Alderman Mims, seconded by Alderman Aziere, made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:31 p.m.

_____

Teresa M Henry, City Clerk, MRCC

DRAFT

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 10/02/2025

MEETING DATE: October 7, 2025

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Resolution

SUBJECT/REQUEST

R-3750-25: Approval of the FY25-26 City of Raytown Budget

BACKGROUND/JUSTIFICATION

Based on staff and Aldermen discussions, City staff has prepared the Recommended Budget for FY 2025-2026.

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

REVIEWED BY

Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Budget 2025-2026 Approval
2. Reso Budget 2025-2026 Approval - City Adminstrator Cover Letter
3. Reso Budget 2025-2026 Approval - attachment

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Other:	X	Cover Letter, Budget Documents

A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2025-2026

WHEREAS, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

WHEREAS, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

WHEREAS, the Budget Officer has prepared a proposed budget for Fiscal Year 2025-2026 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

WHEREAS, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2025-2026 Budget attached hereto and made a part hereof by reference;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the following amounts are appropriated for the fiscal year beginning November 1, 2025 and ending October 31, 2026 from the funds designated below for the spending departments and programs receiving funds therefrom:

2025-2026 Budget

General Fund	**16,989,235**
Park Fund	**3,725,299**
Transportation Sales Tax Fund	**1,667,880**
Capital Sales Tax Fund	**$1,810,536**
Public Safety Sales Tax Fund	**$2,333,776**
Risk Management	**$53,740**
TIF Fund	**$3,081,418**
Stormwater Sales Tax Fund	**$4,959,303**
Capital Improvement Fund	**$18,950**
Sanitary Sewer Fund	**$9,063,595**
Total Expenditures	**$43,703,732**

FURTHER THAT said Funds are appropriated to each program and department in accordance with the 2025-2026 Estimated Revenues, Adopted Appropriations and Fund Balances, as set out in the City Administrator's 2025-2026 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

FURTHER THAT said budget is hereby approved and adopted, including the following information:

a. A budget message, describing the important features of the budget and major changes from the preceding year;

b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund and source;

d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity and object;

e. The amount required for the payment of interest, amortization and redemption charges on the debt of the political subdivision; and

f. A general budget summary.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 7th day of October 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

Approved as to form:

_____
Jennifer M. Baird, City Attorney

CITY OF RAYTOWN

CITY ADMINISTRATOR'S OFFICE
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133-3993
PHONE: 816-737-6003

October 7, 2025

Mayor Michael McDonough and Board of Aldermen
City of Raytown
10000 E 59th Street
Raytown, MO 64133

Honorable Mayor and Board of Aldermen:

I am pleased to present the Fiscal Year 2025-2026 operating budget for your consideration and approval. The budget reflects:

- our priorities through a prudent fiscal strategy
- strategic direction for our programs and services in the upcoming fiscal year
- a commitment to delivering exceptional city services to our community; and,
- safeguarding our City's long-term financial health.

My recommendations are informed by the direction provided during the June 2024 Board of Aldermen strategic goal setting session and the ongoing 2025 goal setting session, along with our current financial status, and advice from the Director of Finance.

Over the past few years, the City has made significant capital investments in the community utilizing over $5 million dollars in funds for transportation projects, sanitary and storm sewer projects, facility projects, and vehicle/fleet purchases. The City has experienced growth in the areas of workforce recruitment and retention, and resources and services for the citizens.

Overall financial growth is expected to be flat. Investments in our City by developers and new businesses are needed and this will be a priority in FY25-26. This year's budget includes changes to the overall format as a part of our desire to provide transparency for the citizens.

The City Administrator and Finance Department present the attached Proposed Fiscal Year 25-26 Budget for your review, consideration and approval. Below is a summary of notable changes in budgeted amounts between the 2025-2026 budget compared to the 2024-2025 budget:

The total overall budget saw revenue decrease by $3,815,122 and expenses drop by $3,670,328. The majority of the difference is related to the number of ARPA projects and funds in the FY25 budget vs. the FY26 budget.

General Fund

Total Budgeted Revenues and Transfers decreased **$2,161,186** or 11.9%.

- Grant revenue is lower due to the completion of various construction projects in FY25 by $2,713,377 or 94.6%.
- Revenues in the General Fund total are slightly higher due to an increase related to the Use tax, an increase of $100,000 or 5.3%.
- Property tax increased $13,955 or 0.94%.
- Franchise tax revenue is projected to increase $90,000 or 2.6%.

Total Budgeted Expenditures and Transfers out decreased **$1,193,351** or 6.6%.

- Additional personnel expenses of $1,236,244 or 10.9% are due to additional employees for Police in FY26 and a cost-of-living adjustment. One major decrease was transfers from the General Fund to other funds decreasing by $2,209,440 or 72.9% relating to projects.

Park Fund

- Budgeted funding decreased approximately **$608,537** or 14.2%.
    - Property tax increased slightly by $1,663.
    - Grants decreased by $727,000 due to the completion of the Super Splash redevelopment.
    - The FY26 budget does include the additional 1/8-cent sales tax with collections beginning in April of 2026.
- Budgeted expenditures decreased approximately **$808,572** or 17.8%. The change is primarily due to a decrease in capital expenditure to $1,552,395 or 38.8%.

Transportation Sales Tax

- Sales taxes are projected to remain at the FY25 level. While overall revenue decreased by $0.4%.
- Budgeted expenses decreased by **$489,350** or 22.7% due to the decrease in capital expenditure projects.

Capital Sales Tax Fund

- Capital Sales taxes are projected to increase by $90,000 or 6.7%. Total revenue increased by **$527,750**, or 33.9%. The increase is based on fund transfers in.
- Total Capital outlay for city wide expenditures decreased by **$1,015,336** or 35.9%. This is a result of fewer capital projects.

Public Safety Sales Tax Fund

- Total revenue decreased by 1.6%. This is due to lower investment and interest, with sales tax revenue remaining at the FY25 level.
- Total Police related expenditures and transfers increased **$356,314**. This is due to transfers of funds to the General Fund for personnel expenses.

Risk Management Fund

- Total Revenue and expenses decreased because of lower estimated expenses for FY26.

TIF Fund

- Budgeted revenues decreased by 0.9% due to lower investment income. This is related to a drop in investment rates.
- Total expenditure decreased 1.2% overall based on lower debt service payments.

Storm Water Sales Tax Fund

- The revenue in this fund decreased by **$1,709,964** or 25.3% as a result of lower project funds required to cover expenses. The FY26 budget does include usage of GO Bond funds. Also, the FY26 budget includes a sales tax increase of an additional 1/8 cent. Collections will begin in April of 2026.
- The expenses fell by approximately **$1,746,457** with a lower number of stormwater improvement projects.

Capital Improvement Fund

- No significant changes.

Sewer Fund

- Budgeted revenues increased slightly as a result of higher sewer usage. The FY26 budget does not include an increase in service charges.
- Budgeted expenditure increased approximately **$318,146**.
    - The increase in service charges is related to contractual changes for Little Blue Valley and Jackson County D-2 sewer districts.

Respectfully submitted,

Diane Egger
City Administrator
City of Raytown
10000 E. 59th Street
Raytown, MO 64133

FY2024-2025 Budget

Fund	FY24 Ending Fund Balance	FY25 Projected Revenues	FY25 Projected Expenses	FY25 Excess/(Deficit)	FY25 Projected Fund Balance
GENERAL	13,212,378	16,984,423	17,924,944	(940,521)	12,271,857
PARKS & RECREATION	1,130,076	2,387,559	2,952,517	(564,958)	565,118
GRANTS	0	0	0	0	0
TRANSPORTATION SALES TAX	250,320	1,770,000	1,593,810	176,190	426,510
CAPITAL SALES TAX	2,318,470	2,158,845	1,996,726	162,119	2,480,589
PUBLIC SAFETY SALES TAX	1,098,953	2,022,810	1,956,025	66,785	1,165,738
RISK MANAGEMENT	169,939	146,502	53,280	93,222	263,161
TAX INCREMENT FINANCE (TIF)	4,189,283	3,200,793	3,075,061	125,732	4,315,015
STORM WATER FUND	169,150	11,038,760	9,039,014	1,999,746	2,168,896
CAPITAL IMPROVEMENT PROJECTS	1,236,287	125,000	318,950	(193,950)	1,042,337
SANITARY SEWER	19,088,632	10,857,669	10,809,814	47,855	19,136,487
Totals	42,863,488	50,692,361	49,720,141	972,220	43,835,708

FY2025-2026 Budget

Fund	FY25 Projected Fund Balance	FY26 Revenues	FY26 Expenses	FY26 Excess/(Deficit)	FY26 Projected Fund Balance
GENERAL	12,271,857	16,009,920	16,989,235	(979,315)	11,292,542
PARKS & RECREATION	565,118	3,679,591	3,725,299	(45,708)	519,410
GRANTS	0	0	0	0	0
TRANSPORTATION SALES TAX	426,510	1,779,000	1,667,880	111,120	537,630
CAPITAL SALES TAX	2,480,589	2,085,550	1,810,536	275,014	2,755,603
PUBLIC SAFETY SALES TAX	1,165,738	1,975,000	2,333,776	(358,776)	806,962
RISK MANAGEMENT	263,161	57,200	53,740	3,460	266,621
TAX INCREMENT FINANCE (TIF)	4,315,015	3,162,800	3,081,418	81,382	4,396,398
STORM WATER FUND	2,168,896	5,036,636	4,959,303	77,333	2,246,229
CAPITAL IMPROVEMENT PROJECTS	1,042,337	122,000	18,950	103,050	1,145,387
SANITARY SEWER	19,136,487	8,858,577	9,063,595	(205,018)	18,931,469
Totals	43,835,708	42,766,274	43,703,732	(937,458)	42,898,250

Revenue

Description	FY2025 Budget	FY2026 Budget	Difference
-> GENERAL	**18,171,106**	**16,009,920**	**-2,161,186**
-> GENERAL -> CITY-WIDE	17,378,456	15,056,900	-2,321,556
-> GENERAL -> ADMINISTRATION	350	100	-250
-> GENERAL -> POLICE	33,500	26,000	-7,500
-> GENERAL -> FINANCE	2,000	1,750	-250
-> GENERAL -> COURT	168,750	225,070	56,320
-> GENERAL -> PUBLIC WORKS	80,100	150,100	70,000
-> GENERAL -> ANIMAL SERVICES	0	27,500	27,500
-> GENERAL -> COMMUNITY DEVELOPMENT	507,950	522,500	14,550
-> PARKS & RECREATION	**4,288,128**	**3,679,591**	**-608,537**
-> PARKS & RECREATION -> CITY-WIDE	379,000	516,800	137,800
-> PARKS & RECREATION -> PARKS - ADMIN	3,909,128	3,162,791	-746,337
-> TRANSPORTATION SALES TAX	**1,787,000**	**1,779,000**	**-8,000**
-> TRANSPORTATION SALES TAX -> CITY-WIDE	1,787,000	1,779,000	-8,000
-> TRANSPORTATION SALES TAX -> PUBLIC WORKS	0	0	0
-> CAPITAL SALES TAX	**1,557,800**	**2,085,550**	**527,750**
-> CAPITAL SALES TAX -> CITY-WIDE	1,535,000	2,068,750	533,750
-> CAPITAL SALES TAX -> POLICE	22,800	16,800	-6,000
-> PUBLIC SAFETY SALES TAX	**1,944,500**	**1,975,000**	**30,500**
-> PUBLIC SAFETY SALES TAX -> CITY-WIDE	1,944,500	1,925,000	-19,500
-> PUBLIC SAFETY SALES TAX -> POLICE	0	50,000	50,000
-> RISK MANAGEMENT	**133,200**	**57,200**	**-76,000**
-> RISK MANAGEMENT -> CITY-WIDE	133,200	57,200	-76,000
-> TAX INCREMENT FINANCE (TIF)	**3,190,800**	**3,162,800**	**-28,000**
-> TAX INCREMENT FINANCE (TIF) -> CITY-WIDE	2,152,800	2,148,800	-4,000
-> TAX INCREMENT FINANCE (TIF) -> TIF	1,038,000	1,014,000	-24,000
-> STORM WATER FUND	**6,746,600**	**5,036,636**	**-1,709,964**
-> STORM WATER FUND -> CITY-WIDE	6,746,600	633,700	-6,112,900
-> STORM WATER FUND -> PUBLIC WORKS	0	4,402,936	4,402,936
-> CAPITAL IMPROVEMENT PROJECTS	125,000	122,000	-3,000
-> CAPITAL IMPROVEMENT PROJECTS -> CITY-WIDE	125,000	122,000	-3,000
-> SANITARY SEWER	**8,637,262**	**8,858,577**	**221,315**
-> SANITARY SEWER -> CITY-WIDE	299,112	206,227	-92,885
-> SANITARY SEWER -> FINANCE	8,338,150	8,652,350	314,200

Expenditures

Description	FY2025 Budget	FY2026 Budget	Difference
-> GENERAL	**18,325,081**	**16,989,235**	**-1,335,846**
-> GENERAL -> CITY-WIDE	3,520,299	1,272,300	-2,247,999
-> GENERAL -> CITY-WIDE -> Personnel Services	15,000	15,000	0
-> GENERAL -> CITY-WIDE -> Assets	0	0	0
-> GENERAL -> CITY-WIDE -> Grants	0	0	0
-> GENERAL -> CITY-WIDE -> Supplies, Services, and Charges	475,859	437,300	-38,559
-> GENERAL -> CITY-WIDE -> Contractual Services	0	0	0
-> GENERAL -> CITY-WIDE -> Repairs & Maintenance	0	0	0
-> GENERAL -> CITY-WIDE -> Capital Expenditures	0	0	0
-> GENERAL -> CITY-WIDE -> Transfers	3,029,440	820,000	-2,209,440
-> GENERAL -> MAYOR/BOARD OF ALDERMEN	147,190	135,269	-11,921
-> GENERAL -> MAYOR/BOARD OF ALDERMEN -> Personnel Services	78,265	86,669	8,404
-> GENERAL -> MAYOR/BOARD OF ALDERMEN -> Supplies, Services, and Charges	68,925	48,600	-20,325
-> GENERAL -> ADMINISTRATION	1,209,927	1,238,477	28,551
-> GENERAL -> ADMINISTRATION -> Personnel Services	1,063,201	1,047,777	-15,424
-> GENERAL -> ADMINISTRATION -> Supplies, Services, and Charges	138,226	182,200	43,974
-> GENERAL -> ADMINISTRATION -> Repairs & Maintenance	0	0	0
-> GENERAL -> ADMINISTRATION -> Utilities	8,500	8,500	0
-> GENERAL -> POLICE	7,886,519	8,651,638	765,119
-> GENERAL -> POLICE -> Personnel Services	6,964,069	7,783,078	819,009
-> GENERAL -> POLICE -> Supplies, Services, and Charges	714,870	644,310	-70,560
-> GENERAL -> POLICE -> Repairs & Maintenance	178,480	182,200	3,720
-> GENERAL -> POLICE -> Utilities	29,100	42,050	12,950
-> GENERAL -> FINANCE	554,523	547,490	-7,032
-> GENERAL -> FINANCE -> Personnel Services	345,020	368,184	23,164
-> GENERAL -> FINANCE -> Supplies, Services, and Charges	176,503	176,306	-196
-> GENERAL -> FINANCE -> Repairs & Maintenance	2,500	2,500	0
-> GENERAL -> FINANCE -> Utilities	500	500	0
-> GENERAL -> FINANCE -> Contractual Services	0	0	0
-> GENERAL -> FINANCE -> Capital Expenditures	30,000	0	-30,000
-> GENERAL -> LAW DEPARTMENT	197,825	203,684	5,859
-> GENERAL -> LAW DEPARTMENT -> Personnel Services	36,325	42,184	5,859
-> GENERAL -> LAW DEPARTMENT -> Supplies, Services, and Charges	161,500	161,500	0
-> GENERAL -> COURT	375,621	363,196	-12,425
-> GENERAL -> COURT -> Personnel Services	300,528	311,136	10,608
-> GENERAL -> COURT -> Supplies, Services, and Charges	74,893	51,860	-23,033
-> GENERAL -> COURT -> Utilities	200	200	0
-> GENERAL -> COURT -> Repairs & Maintenance	0	0	0
-> GENERAL -> PUBLIC WORKS	2,842,867	2,966,150	123,283
-> GENERAL -> PUBLIC WORKS -> Personnel Services	1,483,671	1,623,005	139,334
-> GENERAL -> PUBLIC WORKS -> Supplies, Services, and Charges	481,878	438,850	-43,028
-> GENERAL -> PUBLIC WORKS -> Repairs & Maintenance	268,150	292,315	24,165
-> GENERAL -> PUBLIC WORKS -> Utilities	609,168	611,980	2,812
-> GENERAL -> ANIMAL SERVICES	0	439,211	439,211
-> GENERAL -> ANIMAL SERVICES -> Personnel Services	0	360,211	360,211
-> GENERAL -> ANIMAL SERVICES -> Supplies, Services, and Charges	0	64,200	64,200
-> GENERAL -> ANIMAL SERVICES -> Repairs & Maintenance	0	5,000	5,000
-> GENERAL -> ANIMAL SERVICES -> Utilities	0	9,800	9,800
-> GENERAL -> ANIMAL SERVICES -> Contractual Services	0	0	0
-> GENERAL -> ANIMAL SERVICES -> Grants	0	0	0
-> GENERAL -> COMMUNITY DEVELOPMENT	1,590,311	1,171,820	-418,491
-> GENERAL -> COMMUNITY DEVELOPMENT -> Personnel Services	1,069,020	868,351	-200,669
-> GENERAL -> COMMUNITY DEVELOPMENT -> Supplies, Services, and Charges	502,008	284,114	-217,894
-> GENERAL -> COMMUNITY DEVELOPMENT -> Repairs & Maintenance	11,636	11,700	64
-> GENERAL -> COMMUNITY DEVELOPMENT -> Utilities	7,647	7,655	8
-> GENERAL -> COMMUNITY DEVELOPMENT -> Contractual Services	0	0	0

Expenditures

Description	FY2025 Budget	FY2026 Budget	Difference
-> PARKS & RECREATION	**5,320,265**	**3,725,299**	**-1,594,966**
-> PARKS & RECREATION -> CITY-WIDE	50,000	35,000	-15,000
-> PARKS & RECREATION -> CITY-WIDE -> Supplies, Services, and Charges	0	0	0
-> PARKS & RECREATION -> CITY-WIDE -> Contractual Services	15,000	0	-15,000
-> PARKS & RECREATION -> CITY-WIDE -> Transfers	35,000	35,000	0
-> PARKS & RECREATION -> PARKS - ADMIN	5,270,265	3,690,299	-1,579,966
-> PARKS & RECREATION -> PARKS - ADMIN -> Personnel Services	774,983	772,049	-2,933
-> PARKS & RECREATION -> PARKS - ADMIN -> Supplies, Services, and Charges	316,788	288,950	-27,838
-> PARKS & RECREATION -> PARKS - ADMIN -> Repairs & Maintenance	119,800	120,000	200
-> PARKS & RECREATION -> PARKS - ADMIN -> Utilities	57,300	60,300	3,000
-> PARKS & RECREATION -> PARKS - ADMIN -> Contractual Services	0	0	0
-> PARKS & RECREATION -> PARKS - ADMIN -> Capital Expenditures	4,001,395	2,449,000	-1,552,395
-> GRANTS	0	0	0
-> GRANTS -> ANIMAL SERVICES	0	0	0
-> GRANTS -> ANIMAL SERVICES -> Grants	0	0	0
-> TRANSPORTATION SALES TAX	**3,626,389**	**1,667,880**	**-1,958,509**
-> TRANSPORTATION SALES TAX -> CITY-WIDE	555,150	619,900	64,750
-> TRANSPORTATION SALES TAX -> CITY-WIDE -> Supplies, Services, and Charges	195,150	251,900	56,750
-> TRANSPORTATION SALES TAX -> CITY-WIDE -> Transfers	360,000	368,000	8,000
-> TRANSPORTATION SALES TAX -> FINANCE	0	0	0
-> TRANSPORTATION SALES TAX -> FINANCE -> Supplies, Services, and Charges	0	0	0
-> TRANSPORTATION SALES TAX -> FINANCE -> Other	0	0	0
-> TRANSPORTATION SALES TAX -> PUBLIC WORKS	3,071,239	1,047,980	-2,023,259
-> TRANSPORTATION SALES TAX -> PUBLIC WORKS -> Supplies, Services, and Cha	198,913	303,000	104,087
-> TRANSPORTATION SALES TAX -> PUBLIC WORKS -> Repairs & Maintenance	576,749	503,000	-73,749
-> TRANSPORTATION SALES TAX -> PUBLIC WORKS -> Capital Expenditures	2,295,577	241,980	-2,053,597
-> CAPITAL SALES TAX	**2,825,872**	**1,810,536**	**-1,015,336**
-> CAPITAL SALES TAX -> CITY-WIDE	1,224,362	654,936	-569,426
-> CAPITAL SALES TAX -> CITY-WIDE -> Capital Expenditures	954,362	384,936	-569,426
-> CAPITAL SALES TAX -> CITY-WIDE -> Transfers	270,000	270,000	0
-> CAPITAL SALES TAX -> ADMINISTRATION	39,300	60,000	20,700
-> CAPITAL SALES TAX -> ADMINISTRATION -> Capital Expenditures	39,300	60,000	20,700
-> CAPITAL SALES TAX -> POLICE	446,664	652,800	206,136
-> CAPITAL SALES TAX -> POLICE -> Capital Expenditures	446,664	652,800	206,136
-> CAPITAL SALES TAX -> FINANCE	2,800	2,800	0
-> CAPITAL SALES TAX -> FINANCE -> Supplies, Services, and Charges	2,800	2,800	0
-> CAPITAL SALES TAX -> PUBLIC WORKS	1,112,746	410,000	-702,746
-> CAPITAL SALES TAX -> PUBLIC WORKS -> Capital Expenditures	1,112,746	410,000	-702,746
-> CAPITAL SALES TAX -> ANIMAL SERVICES	0	0	0
-> CAPITAL SALES TAX -> ANIMAL SERVICES -> Supplies, Services, and Charges	0	0	0
-> CAPITAL SALES TAX -> COMMUNITY DEVELOPMENT	0	30,000	30,000
-> CAPITAL SALES TAX -> COMMUNITY DEVELOPMENT -> Capital Expenditures	0	30,000	30,000
-> PUBLIC SAFETY SALES TAX	**1,977,462**	**2,333,776**	**356,314**
-> PUBLIC SAFETY SALES TAX -> CITY-WIDE	180,000	180,000	0
-> PUBLIC SAFETY SALES TAX -> CITY-WIDE -> Supplies, Services, and Charges	0	0	0
-> PUBLIC SAFETY SALES TAX -> CITY-WIDE -> Transfers	180,000	180,000	0
-> PUBLIC SAFETY SALES TAX -> POLICE	1,797,462	2,153,776	356,314
-> PUBLIC SAFETY SALES TAX -> POLICE -> Personnel Services	0	0	0
-> PUBLIC SAFETY SALES TAX -> POLICE -> Supplies, Services, and Charges	423,174	425,909	2,735
-> PUBLIC SAFETY SALES TAX -> POLICE -> Utilities	31,516	34,181	2,665
-> PUBLIC SAFETY SALES TAX -> POLICE -> Capital Expenditures	0	114,820	114,820
-> PUBLIC SAFETY SALES TAX -> POLICE -> Transfers	1,342,772	1,578,866	236,094
-> RISK MANAGEMENT	**121,100**	**53,740**	**-67,360**
-> RISK MANAGEMENT -> ADMINISTRATION	121,100	53,740	-67,360
-> RISK MANAGEMENT -> ADMINISTRATION -> Supplies, Services, and Charges	121,100	53,740	-67,360
-> TAX INCREMENT FINANCE (TIF)	3,117,737	3,081,418	-36,320
-> TAX INCREMENT FINANCE (TIF) -> CITY-WIDE	3,117,737	3,081,418	-36,320
-> TAX INCREMENT FINANCE (TIF) -> CITY-WIDE -> Debt Service	2,961,737	2,925,618	-36,120
-> TAX INCREMENT FINANCE (TIF) -> CITY-WIDE -> Supplies, Services, and Charge	156,000	155,800	-200
-> TAX INCREMENT FINANCE (TIF) -> CITY-WIDE -> Transfers	0	0	0
-> TAX INCREMENT FINANCE (TIF) -> CITY-WIDE -> Contractual Services	0	0	0

Expenditures

Description	FY2025 Budget	FY2026 Budget	Difference
-> STORM WATER FUND	**8,337,121**	**4,959,303**	**-3,377,818**
-> STORM WATER FUND -> CITY-WIDE	22,000	22,000	0
-> STORM WATER FUND -> CITY-WIDE -> Contractual Services	0	0	0
-> STORM WATER FUND -> CITY-WIDE -> Transfers	22,000	22,000	0
-> STORM WATER FUND -> PUBLIC WORKS	8,315,121	4,937,303	-3,377,818
-> STORM WATER FUND -> PUBLIC WORKS -> Supplies, Services, and Charges	86,100	91,900	5,800
-> STORM WATER FUND -> PUBLIC WORKS -> Repairs & Maintenance	133,000	133,000	0
-> STORM WATER FUND -> PUBLIC WORKS -> Capital Expenditures	8,096,021	4,712,403	-3,383,618
-> CAPITAL IMPROVEMENT PROJECTS	**18,950**	**18,950**	**0**
-> CAPITAL IMPROVEMENT PROJECTS -> CITY-WIDE	17,450	17,450	0
-> CAPITAL IMPROVEMENT PROJECTS -> CITY-WIDE -> Supplies, Services, and Cha	17,450	17,450	0
-> CAPITAL IMPROVEMENT PROJECTS -> CITY-WIDE -> Transfers	0	0	0
-> CAPITAL IMPROVEMENT PROJECTS -> FINANCE	1,500	1,500	0
-> CAPITAL IMPROVEMENT PROJECTS -> FINANCE -> Supplies, Services, and Char	1,500	1,500	0
-> CAPITAL IMPROVEMENT PROJECTS -> PUBLIC WORKS	0	0	0
-> CAPITAL IMPROVEMENT PROJECTS -> PUBLIC WORKS -> Capital Expenditures	0	0	0
-> SANITARY SEWER	**11,527,022**	**9,063,595**	**-2,463,427**
-> SANITARY SEWER -> CITY-WIDE	1,244,026	1,245,543	1,517
-> SANITARY SEWER -> CITY-WIDE -> Other	0	0	0
-> SANITARY SEWER -> CITY-WIDE -> Debt Service	1,244,026	1,245,543	1,517
-> SANITARY SEWER -> CITY-WIDE -> Personnel Services	0	0	0
-> SANITARY SEWER -> CITY-WIDE -> Capital Expenditures	0	0	0
-> SANITARY SEWER -> CITY-WIDE -> Contractual Services	0	0	0
-> SANITARY SEWER -> CITY-WIDE -> Transfers	0	0	0
-> SANITARY SEWER -> FINANCE	5,500,797	5,614,518	113,720
-> SANITARY SEWER -> FINANCE -> Personnel Services	351,091	298,924	-52,167
-> SANITARY SEWER -> FINANCE -> Supplies, Services, and Charges	5,149,706	5,315,593	165,888
-> SANITARY SEWER -> FINANCE -> Debt Service	0	0	0
-> SANITARY SEWER -> FINANCE -> Capital Expenditures	0	0	0
-> SANITARY SEWER -> FINANCE -> Contractual Services	0	0	0
-> SANITARY SEWER -> PUBLIC WORKS	4,782,198	2,203,534	-2,578,664
-> SANITARY SEWER -> PUBLIC WORKS -> Personnel Services	911,553	795,675	-115,878
-> SANITARY SEWER -> PUBLIC WORKS -> Supplies, Services, and Charges	190,300	206,850	16,550
-> SANITARY SEWER -> PUBLIC WORKS -> Repairs & Maintenance	212,800	241,800	29,000
-> SANITARY SEWER -> PUBLIC WORKS -> Utilities	20,372	20,684	312
-> SANITARY SEWER -> PUBLIC WORKS -> Capital Expenditures	3,447,173	938,525	-2,508,648

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 10/01/2025

MEETING DATE: October 7, 2025

SUBMITTED BY: **DEPARTMENT: Finance**

Document Type: Resolution

SUBJECT/REQUEST

R-3751-25: Amendment to Purchasing Policy

BACKGROUND/JUSTIFICATION

Staff requests approval of a resolution to approve recommended amendments to the current purchasing policy related to Insurance and/or Coverage Payments, Employee Benefit Payments and Bid, Performance, Labor, and Material Payment Bond requirements for projects within the City. The specific sections that will be amended are 2.2, 4.4 and 4.9 which are attached.

The changes will allow City Staff to complete daily business with minimal delay by clarifying payments regarding insurance, employment benefits and proper bond requirements met for future projects within the City of Raytown.

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

REVIEWED BY

Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Purchasing Policy Amendment October 2025

2.	Reso Purchasing Policy Amendment October 2025-Purposed Amendent-Final-Exhibit A-Packet

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Other:	X	Purchasing Policy with Recommended Updates

RESOLUTION NO.: R-3751-25

A RESOLUTION AUTHORIZING AND APPROVING AN AMENDMENT TO THE CURRENT PURCHASING POLICY FOR THE CITY OF RAYTOWN

WHEREAS, it is necessary to amend the current purchasing policy related to Insurance and/or Coverage Payments, Employee Benefit Payments and Bid, Performance, Labor, and Material Payment Bond requirements for projects within the City of Raytown; and

WHEREAS, the Board of Aldermen find it in the best interest of the citizens of the City of Raytown to amend the current Purchasing Policy approved on August 15, 2023, as set forth in Exhibit "A";

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the current Purchasing Policy approved on August 15, 2023, is hereby amended as set forth in Exhibit "A", attached hereto; and

FURTHER THAT the Purchasing Policy marked hereto as Exhibit "A" and made a part hereof by reference is hereby approved and adopted.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 7th day of October, 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

Approved as to Form:

_____
Jennifer M. Baird, City Attorney

SUBJECT	ISSUED BY	EFFECTIVE DATE	REVISION DATE
Purchasing Policy	PROPOSED	03-13 2020	October 7, 2025

SECTION 2: EXCEPTIONS TO COMPETITIVE BID PROCESS

2.2 Listing of Payments Authorized Without Following this Policy

Upon acceptance of this Manual, the following exceptions and delegations of authority are to be implemented. The Finance Director shall be authorized to approve payments for the following:

- Payment in any amount of funds collected for other entities/other individuals, such as, but not limited to Jackson County property taxes, the IRS, Missouri Department of Revenue, and County Domestic Violence Fees;
- Utilities (gas, electric including streetlights, water, wastewater treatment, cell phones, and other utilities) in any amount;
- Payments to the City of Kansas City for radio connection fees;
- Payment of Dues or Memberships, travel arrangements or periodical subscriptions;
- Payments or reimbursements to City employees;
- Refunds of overpayment in any amount;
- Payment of invoices to obtain prompt payment discounts or to avoid late fees/charges;
- ~~Health, Dental and Life Insurance bills or any other employee benefit related payment~~ Insurance and/or Coverage Payments;
- Employee benefit related payment or o~~O~~ther payroll related expenses;
- Restitution or other Court related pass through payments.
- Payments to Jackson County for budgeted election related expenses.
- Payments for fees for banking services to the contracted financial institution of the City.

SECTION 4: FORMAL COMPETITIVE BID

4.4 Bid, Performance, Labor, and Material Payment Bonds

Where the nature of the contract is such that the Director of Finance deems bid, performance, payment, or maintenance bonds necessary, or where the contract is for public works, the cost of which is estimated to exceed $50,000 or as otherwise required by ~~and requires compliance with~~ Section 107.170 RSMo, the notice of invitation for bids shall specify the amount of bonds that ~~is~~ are required. The notice shall also specify that any bid submitted pursuant to said solicitation would be presumed to include the cost of the required bonds.

Bid bonds – Assures the City that the bidder will honor its bid and enter into a contract with the City to complete the work described in the bid invitation.
Payment bonds – Required by law for public works projects which are estimated to cost more than $50,000. Since mechanics liens are void and unenforceable on public projects, the payment bond assures payment of employees, subcontractors and suppliers.
Performance bonds – Assures the job will be completed once started.
Maintenance bonds – Serves as a warranty for the work.
Public works – The erection, construction, alteration, repair or improvement of any building, road, street, public utility or other public facility owned by the City, including work for nongovernmental purposes.

4.9 Insurance Bids

The Director of Finance shall cooperate with the City Clerk and the City Administrator in the preparation of specifications, solicitation of bids, and bid analysis on insurance if necessary. The City currently is involved with Midwest Public Risk (MPR) for most ~~all~~ insurance products.

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 10/01/2025

MEETING DATE: October 7, 2025

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Resolution

SUBJECT/REQUEST

R-3752-25: Approval of City Prosecutor Agreement for 2025-2029

BACKGROUND/JUSTIFICATION

The City has had a contract with Ross C. Nigro Jr. since February 2001 to provide prosecuting attorney services.

Mr. Nigro's duties have significantly increased, especially in the administrative area, due to Senate Bill changes and requirements for the position. We will also budget an hourly fee of $100.00/hour for jury trials. Currently, Mr. Nigro does not receive any extra benefit from representing the City for a jury trial and this rarely happens.

Below are the suggested payment increases for the agreement.

FISCAL Year	Annual	Percent Increase
Current	**$35,349.05**	
2025-2026	$36,056.03	2%
2026-2027	$36,777.15	2%
2027-2028	$37,512.69	2%
2028-2029	$38,262.94	2%

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

See background information above.

REVIEWED BY

Michael Graham Jennifer Baird Diane Egger Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Prosecuting Attorney Contract-2025 2. Reso Prosecuting Attorney Contract-2025 Agreement-Agreement

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Other:	X	proposed agreement

RESOLUTION NO.: R-3752-25

A RESOLUTION AUTHORIZING AND APPROVING A PROSECUTORIAL SERVICE AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND ROSS C. NIGRO, JR.

WHEREAS, pursuant to Section 79.230 RSMo. the Mayor with the consent and approval of the Board of Aldermen may appoint such other officers as the Mayor may be authorized by ordinance to appoint; and

WHEREAS, the Code of Ordinance of the City of Raytown, Missouri (the "City") establishes the office of City Prosecuting Attorney within the Law Department to be appointed as provided by law, to prosecute violations of City ordinances and perform such other duties as may be provided herein; and

WHEREAS, the City desires to appoint Ross C. Nigro, Jr. as City Prosecuting Attorney to perform such duties for the City; and

WHEREAS, Ross C. Nigro, Jr., Attorney at Law, desires to perform certain such duties for the City; and

WHEREAS, the City and Ross C. Nigro, Jr., desire to enter into a prosecutorial services agreement to provide for compensation and said services.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Prosecutorial Service Agreement by and between the City of Raytown, Missouri and Ross C. Nigro, Jr. in substantially the same form as attached hereto as Exhibit "A" is hereby authorized and approved;

FURTHER THAT, the City Administrator is hereby authorized to execute the Prosecutorial Services Agreement, and all documents necessary to the performance thereof, and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 7th day of October, 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

Approved as to Form:

_____
Jennifer M. Baird, City Attorney

PROSECUTORIAL SERVICE AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND ROSS C. NIGRO, JR.

WHEREAS, RSMo. 79.230 of the Missouri Statutes for Fourth Class Cities provides that the Mayor, with the consent and approval of the Board of Aldermen, may appoint such other officers as the Mayor may be authorized by ordinance to appoint; and

WHEREAS, the Code of Ordinances of the City of Raytown, Missouri establishes the office of City Prosecuting Attorney within the Law Department to be appointed as provided by law, to prosecute violations of city ordinances and perform such other duties as may be provided herein; and

WHEREAS, the City of Raytown, Missouri ("the City") desires to appoint Ross C. Nigro, Jr. as City Prosecuting Attorney to perform such duties for the City; and

WHEREAS, Ross C. Nigro, Jr., Attorney at Law ("Prosecuting Attorney"), desires to perform certain such duties for the City; and

WHEREAS, the City and the Prosecuting Attorney desire to enter into a Prosecutorial Service Agreement to provide for compensation and said services.

NOW, THEREFORE, THE CITY OF RAYTOWN, MISSOURI AND ROSS C. NIGRO, JR., ATTORNEY AT LAW, AGREE AND UNDERSTAND AS FOLLOWS:

SECTION 1. Term. The term of this Agreement shall begin on November 1, 2025 and end October 31, 2029. The Agreement shall be reviewed annually by the City in preparation of the yearly city budget. Said review will include service-related observations from the City Attorney, the City Administrator, the Court staff, Police Department, Finance Committee, and/or the Community Development Departments. If, based on the reviews of the various people listed above, it is determined that the Prosecuting Attorney is not maintaining specific standards set forth herein and the City's fiscal considerations, the City may terminate this Agreement pursuant to Section 7. Non-renewal of this Agreement does not supersede any legal process for removal of an appointive officer pursuant to 79.240, RSMo.

SECTION 2. Compensation. The salary for the Prosecuting Attorney shall be thirty-six thousand fifty-six dollars and three cents ($36,056.03) beginning November 1, 2025 and ending October 31, 2029. There shall be a two percent (2%) increase each following year until October 2029 for the performance of services described in this Agreement, less the required deductions per Section 10 of this Agreement. Said compensation, less the required deductions per Section 10 of this Agreement, shall be disbursed in equal monthly payments.

The Prosecuting Attorney shall also receive an hourly fee of $100.00 for representing the City of Raytown in a jury trial.

The Prosecuting Attorney shall also have the option to purchase health insurance through the City's group health insurance plan under the same terms as City employees except that he shall not be eligible for any opt-out rebates. The Prosecuting Attorney will be responsible for the entire cost of the premium for the plan he has chosen, and

the City will not reimburse or cover any portion of the expense. These rates shall not change without prior approval by the City. The City shall pay all expenses in accordance with its travel policy for the Prosecuting Attorney to attend one Missouri Municipal and Associated Circuit Judges Association (MMACJA) continuing education seminar per budget year.

SECTION 3. Nonappropriation. Notwithstanding Section 2, the City is obligated to only pay monthly payments under this Agreement as may lawfully be made from available revenues. If an event of nonappropriation occurs, this Agreement shall be deemed terminated at the end of the current term. An event of nonappropriation shall be deemed to have occurred if the City fails to budget appropriately or otherwise provide for sufficient funds to pay the fees referenced in Section 2 herein. In such an event, the City agrees to deliver notice to the Prosecuting Attorney of such nonappropriation at least thirty (30) days prior to the end of the current term, but failure to give such notice shall not extend this Agreement beyond such current term. Nonappropriation does not supersede the statutory process for removal of an appointive officer pursuant to 79.240, RSMo.

SECTION 4. Duties and services. The Prosecuting Attorney shall prosecute municipal ordinance violations as assigned by the City. These prosecutorial duties shall generally include negotiated pleas, representing the City in bench trials and jury trials, and conducting the necessary research to effectively represent the City. The Prosecuting Attorney shall perform these duties through the direction of the City Attorney and the City Administrator and shall adhere to the prosecutorial policies authorized by the City. Specifically, the Prosecuting Attorney shall perform the following:

- Be scheduled to handle the municipal court dockets and the municipal appeals docket in the Circuit Court of Jackson County, as assigned.
- Appear at the Raytown City Hall at least one-half hour before Municipal Court is called to order.
- Be available to respond to telephone calls from City staff.
- Be available to consult with City staff, at the Raytown City Hall, if possible, for at least two (2) to four (4) hours per week.
- Update City staff regarding changes in criminal law and enforcement applicable to municipal ordinances and prosecution of those ordinances.

The Prosecuting Attorney when necessary, may sublet, transfer, or assign any of his duties specified herein to a substitute attorney who shall be experienced and qualified and adhere to the standards set out in Section 6. The Prosecuting Attorney shall keep the City Attorney and City Administrator informed of any sublet, transfer or assignment. Any substitute attorney who is not a City employee or who does not have a service Agreement with the City shall be an independent contractor or employee of the Prosecuting Attorney and not the City.

SECTION 5. Conflict of interest. The Prosecuting Attorney is precluded from representing clients in the Raytown Municipal Court or representing clients in any administrative process or hearing before a Raytown Board or Commission, including the Board of Aldermen.

SECTION 6. Standards. The Prosecuting Attorney shall be licensed to practice law in the State of Missouri and shall remain in good standing with the Missouri Bar Association, provide competent and timely prosecutorial services to the City, conduct himself professionally at court appearances, adhere to the policies and procedures of the City of Raytown, cooperate with the City Attorney, City Administrator, Raytown Municipal Court, and Departments of the City, and further the goals and objectives of the Mayor and the Board of Aldermen, as outlined and adopted by the Board of Aldermen in the annual budget.

SECTION 7. Right to terminate Agreement. In the event that the Prosecuting Attorney fails to comply with the terms of this Agreement or based on the reviews of city staff, the City shall have the right to terminate this Agreement upon thirty (30) calendar days' written notice to the Prosecuting Attorney. This Agreement may be terminated by the Prosecuting Attorney by written notice given to the City Administrator within thirty (30) calendar days prior to the stated date of termination.

SECTION 8. Hold harmless. The City shall insure the Prosecuting Attorney against any tort, professional liability claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of the Prosecuting Attorney's duties. The Prosecuting Attorney shall be covered under any liability insurance policies written on behalf of the City for covered acts or omissions occurring in the performance of their duties as an official at no expense to the Prosecuting Attorney. The City shall be responsible for all costs incurred as a result of the defense, prosecution, judgment or settlement of claims and suits, during the term of this Agreement or thereafter, arising out of and within the scope of the performance of the Prosecuting Attorney's duties as an official. The City shall bear the full cost of any official bond required of the Prosecuting Attorney under any law or statute. To the extent that the Prosecuting Attorney is insured under another professional liability policy, such insurance coverage shall be secondary, and the insurance provided by the City shall be primary.

SECTION 9. Applicable law. The terms of this Agreement shall be governed by the laws of the State of Missouri.

SECTION 10. Independent contractor. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Prosecuting Attorney shall at all times be an independent contractor with respect to the services to be performed under this Agreement. Pursuant to 105.300, RSMo. and 405.440, RSMo., the City shall pay the Prosecuting Attorney's old age and survivor's insurance contributions (FICA) pursuant to the applicable social security tax Agreement. However, the City shall be exempt from payment of all Unemployment Compensation, retirement, life and/or medical insurance, Worker's Compensation Insurance, or any other fringe benefits, tax withholding or employment taxes and tax payments related to their compensation. The Prosecuting Attorney will hold the City harmless from any claims for such taxes, payments or related interests and penalties.

SECTION 11. Entire Agreement. The text herein shall constitute the entire Agreement between the City and the Prosecuting Attorney with respect to its subject matter and any prior agreements, understandings, or other matters, whether oral or written are hereby of no further force or effect.

SECTION 12. Modification. The parties to this Agreement may amend or modify this Agreement only by a written instrument executed by both parties and adopted by the Raytown Board of Aldermen.

IN WITNESS WHEREOF, THE PARTIES HAVE CAUSED THIS AGREEMENT TO BE EXECUTED this 7th day of October, 2025.

CITY OF RAYTOWN, MISSOURI

_____
Diane Egger, City Administrator

ATTEST:

_____
Teresa Henry, City Clerk

ROSS C. NIGRO, JR.

_____
Attorney at Law

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 09/22/2025

MEETING DATE: October 7, 2025

SUBMITTED BY: **DEPARTMENT: Parks**

Document Type: Resolution

SUBJECT/REQUEST

R-3753-25: Purchase of Kenagy Park replacement skate park equipment

BACKGROUND/JUSTIFICATION

The Raytown Parks Department plans to replace the existing Skate Park equipment, which is close to 20 years old, with a new design layout and new skate equipment through American Ramp Company. This is a cooperative purchase agreement through Sourcewell, and is funded through the OMNIBUS Community Funding Project grant. The current equipment will be surplussed to recover any possible funds on its sale or scrap value, and the new equipment will be installed in January 2026.

The current Skate Park equipment has aged out and is in need of a redesign. The Raytown Park Board voted in August to approve the purchase and installation of new equipment from the American Ramp Company, not to exceed $200,000.00. The upgrade of the Skate Park at Kenagy Park will be purchased through a cooperative purchase agreement contract through Sourcewell.

RECOMMENDED MOTION

The Raytown Park Board recommends approving the purchase and installation of the new Skate Park equipment.

PREVIOUS ACTION

The original construction and installation of the Skate Park was in 2005.

COMMISSION/COMMITTEE REVIEW

Approved unanimously by the Raytown Park Board on August 18, 2025, and recommended by Parks staff.

FINANCIAL IMPACT

Contractor:	American Ramp Company
Amount of Request/Contract:	not to exceed $200,000.00

Amount Budgeted:	$200,000.00
From Account Name and #: 201-92-00-755-57000	Amount: $200,000.00

REVIEWED BY

Dave Turner
Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry
Dave Turner
Dave Turner

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Skate Park Equipment
2. American Ramp Company
3. SourcewellFederalProcurementStandards-2023

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Bid Waiver: Sole source or less than three bids	X	Cooperative purchase agreement.

A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF SKATE PARK EQUIPMENT FROM AMERICAN RAMP COMPANY OFF THE SOURCEWELL BUILD AGREEMENT IN AN AMOUNT NOT TO EXCEED $200,000.00 FOR FISCAL YEAR 2024-2025

WHEREAS, the Parks & Recreation Department has a need to replace the skate park equipment at Kenagy Park; and

WHEREAS, the City of Raytown, in the adoption of its purchasing policy has approved the practice of purchasing equipment from competitive bids awarded by other governmental entities through the cooperative bidding process; and

WHEREAS, the Sourcewell Build Agreement has competitively bid and awarded a contract to American Ramp Company for such equipment; and

WHEREAS, funding for this purchase is being funded through the OMNIBUS Community Funding Project grant; and

WHEREAS, the City of Raytown finds it is in the best interest of the citizens of the City of Raytown to authorize and approve the purchase of replacement skate park equipment from American Ramp Company off the Sourcewell Build Agreement in an amount not to exceed $200,000.00 for fiscal year 2024-2025.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the purchase of skate park equipment from American Ramp Company off the Sourcewell Build Agreement in an amount not to exceed $200,000.00 for fiscal year 2024-2025 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary to this transaction and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 7th day of October, 2025.

_____
Michael McDonough, Mayor

ATTEST:

_____
Teresa M. Henry, City Clerk

Approved as to Form:

_____
Jennifer M. Baird, City Attorney

AMERICAN RAMP COMPANY
SOURCEWELL BUILD AGREEMENT

THIS AGREEMENT is dated the 10th day of September, 2025, by and between the City of Raytown (hereinafter called "**OWNER**"), whose principal office is located at 10000 E. 59th St., Raytown, MO 64133, and American Ramp Company (hereinafter called "**CONTRACTOR**"), whose principal office is located at 601 S. McKinley Ave., Joplin, MO 64801.

PROJECT NAME: Raytown Skatepark
LOCATION:

WITNESSETH:

For value received, CONTRACTOR and OWNER agree as follows:

ARTICLE 1
DESCRIPTION OF WORK

1.1 The CONTRACTOR hereby covenants and agrees with the OWNER that he will well and faithfully construct the project in accordance with each and every one of the conditions, covenants, stipulations, terms and provisions contained in the specifications, drawings, and general conditions relating to the project, and will well and faithfully comply with and perform each and every obligation imposed upon him by said documents.

1.2 CONSTRUCTION: CONTRACTOR agrees to all Exhibits referenced below, which are hereby incorporated and deemed a part of this Agreement:

Exhibit A – Design #7073 and Quote
Exhibit B – Pro Series Order Form
Exhibit C – CONTRACTOR's Sourcewell Contract #112420-ARC

ARTICLE 2
CONTRACT AMOUNT

2.1 OWNER agrees to pay CONTRACTOR the sum of **ONE HUNDRED EIGHTY-SEVEN THOUSAND FOUR HUNDRED EIGHTY DOLLARS AND 00/100 ($187,480.80)** plus any applicable taxes and subject to additions and deductions for changes as may be agreed upon in writing.

2.2 All portions of this contract will be billed in progress billings based on completed milestones as outlined below. All payments are due in full within 30 days of receipt of invoice from CONTRACTOR.

50% upon Signing
50% upon Completion

2.3 Execution of any Attachments and/or Add Alternates will be bound by all terms and conditions of this Agreement. If any changes are determined necessary, CONTRACTOR will issue a change request to the OWNER for approval prior to performing work.

2.4 "Completion of the Project" shall be deemed the earlier of 1.) the date OWNER executes CONTRACTOR's punch-list/sign-off sheet or 2.) the date the OWNER opens the Project to the public for permanent use.

2.5 All pricing of the elements is to be in line with CONTRACTOR's Sourcewell Contract #112420-ARC, attached hereto as Exhibit C.

ARTICLE 3
INSURANCE AND INDEMNITY

3.1 CONTRACTOR shall maintain the minimum insurance and coverage throughout this term per the requirements outlined in CONTRACTOR's Sourcewell Contract #112420-ARC, attached hereto as Exhibit C.

3.2 CONTRACTOR agrees to indemnify and hold harmless OWNER from any and all claims, loss, or expense of every kind whatsoever which may arise from CONTRACTOR's negligent acts or omissions or breach of its obligations hereunder. OWNER agrees to indemnify and hold, harmless CONTRACTOR from any and all claims, loss, or expense of every kind whatsoever which may arise from OWNER's negligent acts or omissions or breach of its obligations hereunder.

ARTICLE 4
CONTRACTOR AND OWNER RESPONSIBILITIES

4.1 No variation of this Agreement will be recognized unless such change has been approved in writing.

4.2 CONTRACTOR shall commence its work on or before January 19, 2026. If the CONTRACTOR's mobilization to the Project site is delayed due to the actions or inactions of the OWNER, including but not limited to failure to provide site access, required permits, approvals, or other necessary conditions to commence work, the CONTRACTOR shall be entitled to a Change Order for both a) an equitable extension of the Contract Time and b) reimbursement of reasonable costs incurred as a direct result of such delay. The Change Order shall be promptly executed upon confirmation of the delay.

NO DT

4.3 ~~CONTRACTOR may assign, transfer, or subcontract any portion of this Agreement without the written consent of OWNER.~~

4.4 CONTRACTOR will in no way be liable for delays in the completion of the Project which are reasonably beyond the control of CONTRACTOR, including but not limited to: Acts of God, labor strikes, shortage of materials, shipping delays or actions attributable to the OWNER.

4.5 After the final inspection and completion of the Project, all repair/replacement issues regarding the Project and the materials shall be determined under the terms set forth in CONTRACTOR's standard warranty.

4.6 Before, during and after construction, OWNER is responsible for securing the job site. OWNER is responsible for barricading the premises and warning persons of the dangers at the jobsite. Under no circumstances may the park be used until final completion of the project.

CONTRACTOR will not be held liable for and OWNER shall hold CONTRACTOR harmless from any accidents that occur because features were used before the project was complete.

4.7 Both during construction and after completion, CONTRACTOR shall not be held liable for damages beyond its control including but not limited to: noise generated from the Project, before and after final completion, not including construction related noise, location choice, graffiti, injuries, additional expenses incurred by OWNER, zoning issues, etc.

4.8 Building permits and other local licenses that are required for the Project are the sole responsibility of the OWNER. If CONTRACTOR is required to purchase these licenses, such costs will be billed to the OWNER and added to the contract price hereunder.

4.9 All materials and workmanship are to conform to the contract drawings, details and specifications.

4.10 **Section 3**: CONTRACTOR acknowledges that this Agreement is subject to Section 3 of the Housing and Urban Development Act of 1968 and agrees to comply with all applicable requirements to provide employment, training, and contracting opportunities to Section 3 residents and businesses. CONTRACTOR agrees to make good faith efforts to meet Section 3 goals, including outreach, recruitment, and engagement with Section 3 residents and businesses. CONTRACTOR shall, to the greatest extent feasible, provide new employment and training opportunities to Section 3 residents defined as "Residents of the metropolitan area or non-metropolitan county in which the project is located, whose household income is at or below 80% of the area median income, as defined by HUD". CONTRACTOR shall make reasonable efforts to award contracts and subcontracts to Section 3 businesses, defined as businesses that are at least 51% owned by Section 3 residents, employ Section 3 residents, or subcontract a substantial portion of the work to such businesses. Contractor shall maintain records of all Section 3 efforts, including employment, training, and subcontracting activities, and shall provide reports to Owner as requested. CONTRACTOR shall require all subcontractors to comply with Section 3 requirements to the extent applicable to their portion of the work.

4.11 **Build America, Buy America**: CONTRACTOR shall comply with all applicable Build American, Buy America requirements, ensuring that iron, steel, manufactured products, and construction materials used in the project are produced in the United States to the maximum extent feasible. CONTRACTOR shall require all subcontractors and suppliers to comply with these requirements.

4.12 **Prevailing Wage**: CONTRACTOR agrees to comply with all applicable federal, state, and local prevailing wage laws and regulations. CONTRACTOR shall ensure that all workers performing work under this Agreement are not paid less than the prevailing wage rates as determined by the appropriate governing authority.

ARTICLE 5
MISCELLANEOUS

5.1 The persons signing this Agreement warrant that they are duly authorized to sign on behalf of their respective parties and to bind their respective parties hereto. This Agreement shall inure to the benefit of and be binding upon the undersigned parties and their respective heirs, executors, legal representatives, successors and assigns. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not

similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. If any provision of this Agreement is held to be invalid or unenforceable, all other provisions shall nevertheless continue in full force and effect.

5.2 The parties shall endeavor to resolve their Claims by mediation. Request for mediation shall be filed, in writing, with the other party to the Contract. The request may be made concurrently with the submission of such Claim to a court of competent jurisdiction, as provided in the paragraph below, but, in such event, mediation shall proceed in advance of such legal proceedings, which shall be stayed pending mediation for a period of 60 days from the date of submission, unless stayed for a longer period by Agreement of the parties or court order.

5.3 Claims, disputes or other matters in question between the parties arising out of or relating to this Contract and which cannot be resolved by mediation, as provided in above paragraph, shall be governed by Missouri law and shall be determined exclusively in the Courts of Jackson County without regard to its conflicts of law provisions. The prevailing party shall be entitled in any such action to recover its reasonable attorney's fees and legal expenses from the other party.

5.4 This AGREEMENT constitutes the entire Agreement between the parties pertaining to its subject matter, and it supersedes all prior contemporaneous Agreements, representations, and understandings of the parties. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to become effective the day and year last recorded below.

City of Raytown
Owner

_____
Authorized Signature

_____
Name Print / Title

_____
Date

American Ramp Company
Contractor

_____
Authorized Signature

John Hunter, CEO
Name Print / Title

_____
Date

Sourcewell

CONTRACT EXTENSION

Contract Number: 112420-ARC

Sourcewell 202 12th Street Northeast P.O. Box 219 Staples, MN 56479 (Sourcewell)	and	American Ramp Company 601 S McKinley Ave Joplin, Missouri 64801-3220 (Vendor)

have entered into Contract Number: 112420-ARC
for the procurement of: Skatepark, Bike Park, and Pump Track Solutions with Related Equipment, Accessories, and Services

The Contract has an expiration date of 2024-12-29 , but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell's Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of 2025-12-29 . All other terms and conditions of the Contract remain in full force and effect.

Sourcewell

DocuSigned by:
Jeremy Schwartz
C0FD2A139D08489...
Authorized Signature

Jeremy Schwartz
Name

Chief Operating and Procurement Officer
Title

3/29/2024 | 8:47 AM CDT
Date

DocuSigned by:
Heather Ogden
1EE609FC26EE45C...
Authorized Signature

Heather Ogden
Name

Senior Project Manager
Title

4/1/2024 | 7:49 AM PDT
Date

TO: Sourcewell cooperative purchasing stakeholders
FROM: Bill Otto, Government Relations Associate
DATE: Wednesday, October 25, 2023
RE: Procurement standards for state and local governments when using federal dollars

FEDERAL CONTRACT PROVISIONS FOR PROCUREMENTS UTILIZING FEDERAL FUNDING

The Office of Management and Budget (OMB) has adopted changes to the procurement standards of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR § 200 (Uniform Guidance)[1]. The rules require procurement contracts, and the procuring entities, to comply with federal government requirements for procurements using federal funds or funds under a federal grant or contract. The United States Department of Education (USDE) adopted the OMB rules thereafter, known as the Education Department General Administrative Regulations (EDGAR)[2]. The procurement standards of other federal agencies, such as the Federal Emergency Management Agency, the Federal Transit Administration, the Federal Aviation Administration, the United States Department of Agriculture, among others, may also apply depending on the source of the federal funds.

Sourcewell follows a solicitation process consistent with the acceptable means of federal procurement standards, and Sourcewell cooperative purchasing contracts include the required federal terms and conditions as prescribed by 2 CFR § 200. Additionally, 2 CFR § 200.318(e)[3] encourages intergovernmental agreements for procurement. It reads, in part:

> *"To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement…"*

The Uniform Guidance contain basic procurement standards (found at 2 CFR § 200.317 to § 200.326) with which purchasing agencies must consider when conducting a compliance analysis for purchases using federal funding. Additional requirements may also apply based on the specific federal funding source. Purchasing agencies should verify federal government agency-specific guidance and requirements as may be applicable.

For cooperative purchasing contracts, certain elements of these procurement standards apply to Sourcewell as the entity conducting the solicitation process. Specifically, Sourcewell:

- Maintains a documented procurement and conflict of interest policy (2 CFR § 200.318);
- awards to responsible suppliers (2 CFR § 200.318);
- provides for a full and open competitive solicitation process (2 CFR § 200.319);
- conducts a competitive sealed proposal process (2 CFR § 200.320); and
- includes Appendix II to Part 200[4] terms (2 CFR § 200.326, App. II to Part 200).[5]

The remainder of requirements will depend upon the specific situation of the purchasing entity. Purchases may require a case-by-case analysis as a variety of variables may apply (including, but not limited to the source of funding, agency specific rules and other federal guidance, the type of purchase, the internal process of the purchasing agency, state law, local policy, etc.) which will impact the analysis. It is incumbent upon contract users to determine whether the laws, rules, and procurement standards have been satisfied.

---

[1] *See* 2 CFR § 200.331
[2] *See* 2 CFR § 3474.1
[3] *See* 2 CFR § 200.318(e)
[4] *See* https://www.govinfo.gov/content/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200-appII.pdf
[5] Certain contracts awarded prior to March 15, 2018 may contain a certification of compliance with these same or similar terms and conditions.